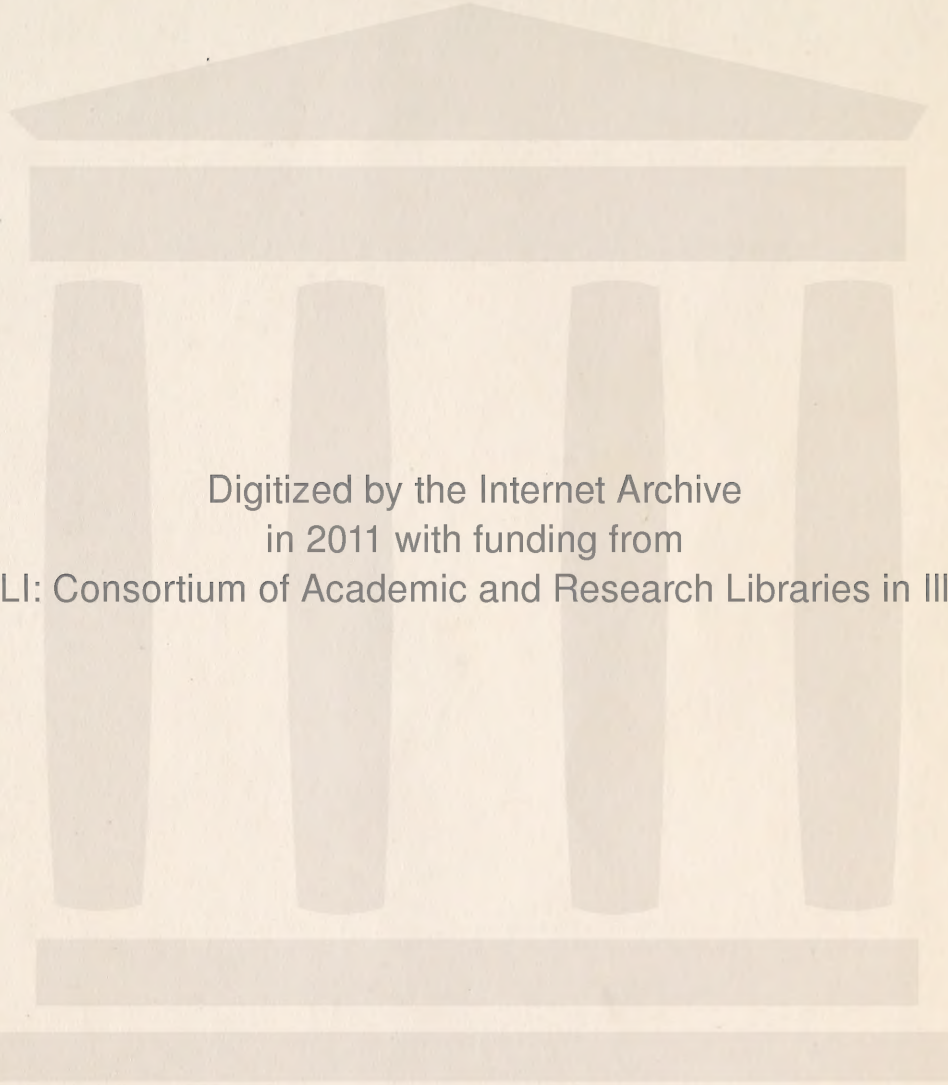


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RESOLUTIONS
AND
TEACHERS COLLEGE BOARD

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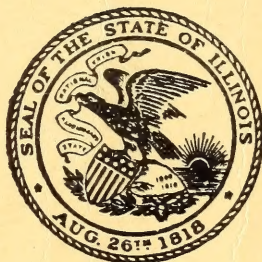


NEW YORK
1887-1888

1887-1888

PROCEEDINGS
OF THE
Teachers College Board
(FORMERLY NORMAL SCHOOL BOARD)
OF THE
STATE OF ILLINOIS

DWIGHT H. GREEN
GOVERNOR



Issued by

FRANK G. THOMPSON
Chairman of Teachers College Board

VERNON L. NICKELL
Secretary of Teachers College Board

1947

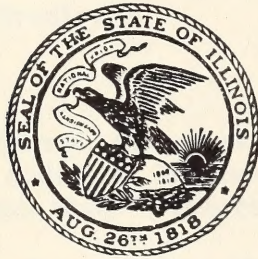
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PROCEEDINGS
OF THE
Teachers College Board
(FORMERLY NORMAL SCHOOL BOARD)

Frank G. Thompson
Director Department of Registration and Education
Chairman of Teachers College Board

Vernon L. Nickell
Superintendent of Public Instruction
Secretary of Teachers College Board



STATE OF ILLINOIS

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MINUTES OF THE MEETING OF THE
STATE TEACHERS COLLEGE BOARD
January 20, 1947

The regular meeting of the Teachers College Board and the college presidents was held at 9:30 A.M. on Monday, January 20, 1947, at Southern Illinois Normal University, Carbondale, Illinois. Frank G. Thompson, Director of the Department of Registration and Education and Chairman of the Board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Russell L. Guin
Miss Harriet A. McIntire
Mr. Ira M. Means
Mrs. Helen R. Pegelow
Mr. Lindell W. Sturgis
Mr. Lewis M. Walker

The following members were absent:

Dr. Preston Bradley

Also present were:

Dr. Karl L. Adams, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State Teachers College

Dr. R. W. Fairchild, President
Mr. Preston Ensign, Business Manager
Illinois State Normal University

Dr. Frank A. Beu, President
Western Illinois State Teachers College

Dr. Chester F. Lay, President
Mr. Edw. V. Miles, Jr., Business Manager
Southern Illinois Normal University

Mr. Chas. G. Lamphier, Co-ordinator
Teachers College Division
Department of Registration & Education

Chairman Thompson called the meeting to order and roll call was taken.

Secretary Nickell moved that the minutes of the meeting of November 18, 1946, be approved as read. The motion was seconded by Mr. Sturgis,

TEACHERS COLLEGE BOARD

carried unanimously, and the minutes stood approved.

Mr. Walker made the motion to proceed with the reading of the presidents' reports. The motion was seconded by Mr. Means, carried unanimously and the meeting proceeded accordingly.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE:

President Adams presented the report for Northern Illinois State Teachers College, with the following correction. On page 1, under I. Students, 1. a, column three, total attendance for the fall quarter, 1946, the figure should read 1442 instead of 1142.

Mr. Dunn moved that this report, as corrected, be approved. The motion was seconded by Miss McIntire, carried unanimously and the report for Northern stood approved.

REPORT FOR EASTERN ILLINOIS STATE TEACHERS COLLEGE:

President Buzzard presented the report for Eastern Illinois State Teachers College.

Mrs. Pegelow moved that this report, with the exception of the recommendation for "official holidays", under IV. Organization, on page six of the report, be approved. Mr. Sturgis seconded the motion, it was carried unanimously and the report for Eastern, as amended, stood approved.

Mr. Davis moved that the meeting adjourn for lunch and that the reading of the presidents' reports be deferred until the meeting re-convened for the afternoon session. The motion was seconded by Mr. Nickell, carried unanimously.

The afternoon session of the Meeting of the Teachers College Board was called to order by Chairman Thompson.

Mr. Nickell moved that the reading of the Presidents' reports be resumed. This motion was seconded by Mr. Walker and carried unanimously.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY:

President Fairchild presented the report for Illinois State Normal University, with the following changes: In X. Summary, page 12, the statement "Subject to the approval of the Graduate Committee" should be added to both paragraphs 13 and 14.

President Fairchild also asked permission of the Board to make an arrangement with the Illinois Soldiers and Sailors Children's School for the rental of their swimming pool for University physical education classes. Inasmuch as Normal has no swimming pool, this was the only arrangement that could be made.

Mr. Dunn moved that the Board authorize Illinois State Normal University to make a rental arrangement with the Illinois Soldiers and Sailors Children's School for the use of their swimming pool. This motion was seconded by Mr. Means, and carried unanimously.

Mr. Guin moved that the report for normal, as amended, be approved.

Seconded by Mrs. Pegelow, the motion was unanimously carried and the report for Illinois State Normal University stood approved.

REPORT FOR WESTERN ILLINOIS STATE TEACHERS COLLEGE:

President Beu presented the report for Western Illinois State Teachers College, with the following changes: In X. Summary, page 16, add to both the statements "N" and "O", the following words: "Subject to the approval of the Graduate Committee and the Board". In X. Summary, page 16, statement "P" should be deleted.

Mr. Nickell moved that this report, as amended, be approved. Motion was seconded by Mr. Sturgis, carried unanimously, and the report for Western stood approved.

REPORT FOR SOUTHERN ILLINOIS NORMAL UNIVERSITY:

President Lay presented the report for Southern Illinois Normal University with the following corrections: Under V. Curriculum, Item C, to the statement "The music curriculum is to be reported to the National Association of Schools of Music with a view to its acceptability as a course leading to a Bachelor's degree in music and qualifying us for recognition by the Association", the following statement should be added: "and accordingly we request approval of the Board to our awarding a B. A. in music."

Mr. Sturgis moved that the report, as amended, be approved. The motion was seconded by Mrs. Pegelow, carried unanimously and the report for Southern stood approved.

In a general discussion concerning the salary schedule for the five State Teachers Colleges and Normal Universities, each president reported that such a schedule, placing a definite limit on the amount which could be paid, made it very difficult for them to obtain personnel qualified to maintain the teaching standard in their various departments. As a result of this discussion, Mr. Guin, Chairman of the Teachers College Salary Schedule Committee, submitted the following recommendation for the approval of the Board: "The Teachers College Salary Schedule Committee recommends that on the Salary Schedule adopted by this Board on May 18, 1946, under Group IV, page 3, the limitation footnote reading "Only \$2880 prior to the completion of two years of graduate work, or equivalent", be waived for the 1947-49 biennium; further, that the limitation footnote under Group III, page 3, reading "Only \$3330 prior to the completion of three years of graduate work, or equivalent", also be waived for the 1947-49 biennium."

Secretary Nickell moved that this recommendation be approved as submitted. The motion was seconded by Mr. Walker and carried unanimously.

Another subject under discussion was that of the school calendars: that is, the number of teaching days there should be and those dates which should be observed as holidays. The general feeling among the presidents was that the Board, in order that there be some uniformity in the school calendars, should indicate the number of days that school should be in session and those days which should be observed as holidays.

In connection with this, Mr. Davis made a motion that the schools be governed by a minimum teaching year of 180 days, with vacations and

TEACHERS COLLEGE BOARD

holidays being arranged according to local conditions. This motion was seconded by Mr. Sturgis and carried unanimously.

Mr. Walker made a motion that the next regular meeting be held on April 14, 1947, at Eastern Illinois State Teachers College, Charleston, Illinois. Seconded by Mr. Means and carried unanimously.

Mr. Dunn moved that the Teachers College Board adjourn, as a Board, to reconvene, as a Board, at the call of the Chairman, and that the members of the Board immediately reconvene as a Committee of the Whole, for the purpose of investigating the conditions at Southern Illinois Normal University. The motion was seconded by Mr. Nickell and, when submitted to the members of the Board, carried unanimously.

Frank G. Thompson

Frank G. Thompson

Chairman

Vernon L. Nickell

Vernon L. Nickell

Secretary

— * * *

ILLINOIS STATE NORMAL UNIVERSITY
Normal, Illinois

Meeting at Carbondale, January 20, 1947

To the Chairman and Members of the Teachers College Board:

The following report is submitted for the Illinois State Normal University.

I. STUDENTS

1. Attendance for the First Semester, 1946-1947

	Men	Women	Total	Total One Year Ago
a. University				
Graduates	28	26	54	36
Seniors	87	125	212	168
Juniors	92	157	249	131
Sophomores	142	180	322	189
Freshmen	496	438	934	474
Unclassified	5	14	19	7
Post Graduates	5	5	10	3
	855	945	1800	1008
b. University High School	197	166	363	336

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c. University Elementary School	124	135	259	258
d. Auxiliary Training Schools				
Illinois Soldiers and Sailors Childrens School	159	85	244	208
Walker School	<u>00</u>	<u>00</u>	<u>00</u>	<u>22</u>
Total Pupils, Elementary and Secondary	<u>480</u>	<u>386</u>	<u>866</u>	<u>824</u>
Total	1335	1331	2666	1832
Extension	<u>15</u>	<u>313</u>	<u>328</u>	<u>243</u>
Grand Total	1350	1644	2994	2075

2. Extension

- a. Enrollment in extension courses, the departmental courses offered, the centers, and the instructor, are here presented for the first semester of the 1946-1947 school year.

Center	Course	Instructor	Enrollment
Decatur	Verse for Children 203	Dorothy Hinman	38
Lincoln	Crafts for Elementary Schools 201	D. L. Weismann	27
Odell	Education Workshop 193 and 293	A. Larsen, W. Catey	33
Odell	Social Science Workshop 293	C. Orr, W. Catey	
Ottawa	Recreational Activities for Elementary Schools 229	C. E. Horton	58
Paxton	Teaching Art in Elementary Schools 202	D. L. Weismann	37
Paxton	Teaching Art in Elementary Schools 202	D. L. Weismann	26
Pekin	American Industrial History 216	Clarence Orr	30
Streator	Recreational Activities for Elementary Schools 229	Arley Gillett	52
Virden	Elementary Agriculture 101	L. E. Laubaugh	<u>27</u>
Total First Semester 1946-1947			328
The number of extension students in twelve courses in nine centers for the corresponding time one year ago was			243

3. Scholarship List of Students

- a. Certification is here made to the State Teachers College Board that the list of persons, with addresses for each, being transmitted to the Chairman of the Teachers College Board for further transmission to the State Treasurer, have attended classes and completed work during the first semester of the 1946-1947 school year beginning September 9, 1946, and are entitled to compensation under the law covering such scholarships.

4. Elimination of Special Students

- a. The enrollment at Illinois State Normal University and limited facilities both for student living conditions and for instruction have been such

that on November 22, 1946, the Administrative Council of the University decided that it would be necessary to refuse admission to persons other than those expressing a definite expectation to teach. The action taken at that time was that, "No new students except the few nurses admitted through our affiliation with Mennonite Hospital in Bloomington be admitted on the special tuition basis, effective November 22, 1946." It was agreed that the few former special students returning to the University would be readmitted to continue their work until they found it desirable to transfer to another school and that all present special students here would be continued as long as the facilities of the University could be of service to them. This action of the Administrative Council means that special students living in Bloomington and Normal will not be admitted and that in due time those expecting to teach will constitute 100 per cent of the enrollment of Illinois State Normal University. Such an enrollment will utilize all of the available facilities of the University as it is expected that eventually there will be 2500 students, all preparing to teach, attending I. S. N. U.

II. FACULTY

1. Resignations

- a. Mrs. Mary K. Stewart, Assistant Librarian in charge of the University High School Library, effective January 6, 1947, for health reasons. Mrs. Stewart was with us but a short time, and, although her work was excellent, the condition of her health is such that she would not be available for further service this year.
- b. Miss Euretha McDonald, Clerk Stenographer I, effective October 31, 1946, in order to be married. Miss McDonald handled the work for the veterans service and has been replaced by the transfer of another of our office staff.

2. Leaves of Absence

- a. Miss Frances Conkey, Associate Professor of Home Economics, effective December 3, 1946, for an indefinite period of time because of the illness of her mother. (Miss Conkey's mother passed away during the Christmas vacation and she returned to the campus to resume her work following the vacation.)
- b. Dr. F. S. Sorrenson, Associate Professor of Speech, effective November 5, 1946, for the remainder of the first semester of the 1946-1947 school year, due to illness. This leave is to be without pay other than sick leave and the benefits of the University Retirement System.
- c. Mr. L. W. Hacker, Associate Professor of Education, beginning January 27, 1947, for an indefinite period, due to illness. Mr. Hacker has a statement from two doctors that he must try another climate at least for the remainder of the present school year. This leave is to be without pay other than sick leave and the benefits of the University Retirement System.
- d. Miss Alice Ogle, Assistant Professor of Art, effective January 27, 1947, for health reasons. Miss Ogle must spend some time at Mayo Hospital in Rochester, Minnesota, and will not be able to resume her

PROCEEDINGS

work before September 1947. This leave is to be without pay other than sick leave and the benefits of the University Retirement System.

- e. Mr. Howard O. Reed, Assistant Professor of Industrial Arts, effective January 27, 1947, for the second semester of the 1946-1947 school year in order to do further work on his doctor's degree. This leave is to be without pay.
- f. Continuation of leave for Dr. Charles E. Decker, Professor of Education, for remainder of 1946-1947 school year, due to illness.

3. New Appointments

- a. Mrs. Mary K. Stewart, Assistant Librarian in charge of the University High School Library, to take the place of Miss Louise Stubblefield, resigned, effective November 4, 1946, at a salary rate of \$275.00 per month.
- b. Mr. Walter Knous, Faculty Assistant in Education, effective January 27, 1947, to assist as a supervising teacher in the eighth grade of the Thomas Metcalf School. Mr. Knous is a graduate student at Illinois State Normal University, having his degree from I. S. N. U. and having had teaching experience in several public schools. He will work under the immediate direction of Dr. E. A. Lichty, Teacher of the eighth grade in the Metcalf Elementary School and principal of the laboratory school. The salary of Mr. Knous will be \$110.00 per month for four and one-half months, covering the remainder of the present school year.
- c. Miss Violet L. Simpson, Director of Foods Services and Instructor in Home Economics, effective January 27, 1947, at a salary (twelve months) rate of \$4200.00, or \$350.00 per month. It is understood that in addition to this cash salary, Miss Simpson will receive maintenance in the nature of living quarters and food service at Fell Hall.

Miss Simpson has a B. S. degree from the University of Colorado and an M. A. degree from Teachers College, Columbia University, her last work being in institutional management. She has also had work at Cornell College, Mt. Vernon, Iowa; Iowa State Teachers College; University of Iowa; Knox College; and Iowa State College. Her teaching experience has been in high schools in Iowa, Wisconsin, and Illinois, having been connected with the Galesburg High School for a period of seven years. Her teachers college experience has been in the State Teachers College at Bloomsburg, Pennsylvania, as instructor and dietitian. For the past two years she has been State Supervisor of Home Economics Education for the State of Connecticut, with headquarters at Hartford. Miss Simpson fills a very important position for which it has been exceedingly difficult to locate a qualified person. This position was formerly held by Miss Mildred King who resigned August 1946 in order to accept a similar position at Pennsylvania State College for Women at Pittsburgh.

- d. Mr. Harold Moore, Instructor in General Science, to fill an existing vacancy at the beginning of the second semester January 27, 1947, at an annual (nine months) salary rate of \$2880.00, or \$320.00 per month. Mr. Moore has the bachelor's and master's degrees from the University of Illinois and has had teaching experience at Mounds and Lawrenceville

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high schools in Illinois, prior to his present position in the township high school at LaSalle, Illinois, from which position he has just been released to accept work at Illinois State Normal University.

- e. Mrs. Gladys Lantz, Secretary to Dr. C. A. De Young, Dean of the University, under the classification of Clerk Stenographer I, effective December 16, 1946, at a salary rate of \$150.00 per month.
- f. Substitute Teachers. In order to have approval for substitute teachers, in addition to those who were approved at the Board meeting of October 14, 1946, I am recommending for sanction of the Teachers College Board the following persons who are well qualified for handling emergency work: Mrs. Mary Helen Black, Mrs. Margaret Campbell, Mrs. Verna S. Sisson.

4. Vacancies

- a. There are numerous vacancies that it is hoped may be filled before the beginning of the second semester January 27, 1947. A total of nine positions, including three at the affiliated Illinois Soldiers and Sailors Childrens School, creates quite a problem in view of the shortage of good teachers that are available at salaries that can be paid under our salary schedule. It is hoped within the next two weeks that recommendations may be made to the Advisory Committee to fill these positions which will be listed for Board approval at the April meeting of the Teachers College Board.
- b. In addition to numerous vacancies the persistent question is again before us as to how to meet the demands for off-campus extension classes for teachers in service. Illinois State Normal University has perhaps been able to meet the demand for such service to a lesser degree than any of the other teachers colleges. Whatever we have done has been as a part of the load of present faculty members who at times might have a teaching schedule that was one course short of a full load and who were given an extension class. The time is arriving when we should probably employ some person to give most of his time to teaching off campus. The director of our extension work, Mr. Clarence Orr, teaches classes both on and off the campus and if we give him a full off-campus load, it means we must employ someone to take his place on the campus. It is therefore recommended that an additional faculty member be employed to teach certain off-campus extension courses, effective February 1, 1947.

5. Salary Schedule

Despite the attempt upon the part of the committees from the faculties of the teachers colleges and on the part of the Teachers College Board to adopt a schedule that would include the elimination of the difficulty in getting persons with only master's degrees at salaries available, there still exists a "bottleneck" that makes it difficult, if not impossible, to obtain teachers, particularly in special departments, and therefore, I would like to recommend to the Teachers College Board the consideration of the elimination of the qualification in Group IV which states, "Only \$2880.00 prior to the completion of two years of graduate work or equivalent." The elimination of this restriction would make it possible to pay as much as \$3150.00 for persons with master's degrees in Group IV.

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The same general situation prevails with regard to Group III involving assistant professors where it would help to eliminate the portion of the schedule marked with an asterisk, which places a limit of \$3330.00 on persons who may have had very close to three years of graduate work.

It is hoped that there may be some discussion and possible elimination of these barriers to the employment and retention of good teachers under existing salary schedule, since this will not in any way alter the general limitations or various provisions approved by the Teachers College Board when this schedule was recently adopted.

III. OTHER EMPLOYEES

1. Resignations

- a. Mr. Melvin S. Bartelson, Cook I, effective December 8, 1946, in order to go into business for himself. Mr. Bartelson came to us from army service and was an unusually good cook. We are unfortunate in losing his services.

2. Discharges

- a. Mr. Robert E. Bigger, Stationary Fireman, effective December 31, 1946, for health reasons, as disclosed in his examination for the University Retirement System. Mr. Bigger was advised to give us his work during his probationary period and agreed to do so, since it would be impossible for him to operate under our present health requirements. Mr. Bigger came to us October 1 as a transfer from the State Hospital at Watertown, Illinois.

3. New Appointments Recommended

The following appointments here reported have been cleared through the proper channels in Springfield and other sources and are ready for Board approval.

- a. Mr. H. B. Helgeson, Maintenance Plumber, effective November 15, 1946, at a salary rate of \$250.00 per month.
- b. Mr. Herman C. Keiser, Trades Helper, effective December 24, 1946, at the rate of \$150.00 per month.
- c. Mr. Sol Moore, Janitor I, effective December 1, 1946, at a salary rate of \$135.00 per month.

4. New Positions

- a. The creation of the position of Plant Maintenance Engineer I and the appointment of Mr. W. P. Lawson, effective February 1, 1947, at an initial, annual (twelve months) salary of \$3360.00, or \$280.00 per month. Mr. Lawson is at the present time under the rating of Maintenance Carpenter, although he is in reality Superintendent of Buildings. There has been need for several years at Illinois State Normal University for a coordinator and general administrator of all of the plant activities. There is too much lost motion, overlapping, misunderstanding, and gaps of omission to refute any arguments against such a position.

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Mr. Lawson has been on our staff for the past six years and by his personal and technical qualifications has demonstrated that he is the person for such a position. He operates well with his co-workers, is exceedingly industrious and conscientious, and has the respect of faculty and all of those with whom he comes in contact. It is believed that this move will do much toward bettering the work in the areas of heating plant operation, maintenance, grounds work and custodial activities.

IV. THE ORGANIZATION

1. Graduate Work

- a. There has been submitted to the Graduate Committee of the Teachers College Board detailed information concerning the qualifications of the two departments to do graduate work. Copies of these materials are available for Board members to examine and to keep. The details were too extensive to include in this Board Report.

It is therefore recommended that the following departments, receiving favorable consideration by the Graduate Committee of the Teachers College Board, be approved to offer graduate work, effective at any time after February 1, 1947.

- (1) Department of Health and Physical Education for Women, where six out of seven members of the staff have doctors' degrees or will have, in the case of the sixth one, by the end of the summer session, where library facilities are adequate, and equipment and other qualifications for graduate work are adequately met.
- (2) The Department of Physical Science (Chemistry), where all three members of the staff in chemistry have doctor's degrees and where library and laboratory facilities are more than adequate to do a good piece of work on the graduate level.

b. Graduate Courses Eliminated

The following graduate courses that were previously authorized are recommended for elimination since they apparently do not meet the needs for which they were originally suggested:

EDUCATION

411 Curriculum Foundations (3)

ENGLISH

341 The Essay (2)

342 English Drama to 1700 (2)

343 English Drama Since 1700 (2)

SOCIAL SCIENCE

313 Money and Banking (3)

c. Graduate Courses Added

PROCEEDINGS

It is recommended, in order to meet existing needs in some of our departments, that the following graduate courses be approved for inclusion in the offerings of the Graduate School at Illinois State Normal University:

BIOLOGICAL SCIENCE

- 452 Human Development and Behaviour--Its Biological Basis (3)

Note: The Roman numerals indicate first or second semester offering and the figures in parentheses indicate the number of semester hours of credit. Numbers preceding the name of the courses are catalog course numbers, all graduate courses being numbered in the three or four hundred range.

EDUCATION AND PSYCHOLOGY

Psychology

- 321 Child Psychology I or II (3)
322 Learning II (3)
426 Individual Mental Testing II (2)

Education

- 435 School Buildings I (2)

ENGLISH

- 411 Chaucer II (2)
418 Elizabethan Non-dramatic Literature II (2)
421 Eighteenth Century English Literature I (2)
425 Nineteenth Century English Prose I (2)
425 Nineteenth Century English Poetry II (3)
434 The Literature of the Midwest II (2)
448 Problems in the Teaching of English I (2)
441 World Literature II (3)

GEOGRAPHY

- 305 Industrial Geography II (3)

SOCIAL SCIENCE

- 331 Lincoln: the Man and His Times I (2)
363 Child Welfare Services (3) (Summer Only)

2. Calendar

At the April meeting of the Teachers College Board, it will be expected that each of the five teachers colleges will present a calendar to include the next academic year. There has never been a belief that the calendars of the five schools should be the same as to dates of opening, closing, times of vacations, etc. There have been differences in some of the schools as to whether they used Easter vacations or spring vacations. However, there are some basic types of information recently submitted

to members of the Teachers College Board and the other presidents that might profitably be discussed at this Board meeting. It is hoped that such discussion will answer some of the questions raised by some faculties as compared with other faculties as they notice the nature and extent of differences of the calendars and especially the vacation periods in the various schools.

V. THE CURRICULUM

1. Special Education

a

- a. An Advisory Council of fifteen persons selected from over the State of Illinois has now been created in order to assist in the formulation of effective policies for a furtherance of the program in the education of teachers of handicapped children. This council will meet regularly twice each year and on special occasions if necessary in order to bring the best thought and advice in the various areas of special education. Members of this Council are specialists in different fields who hold state and national positions and are in position to render valuable assistance. The first meeting of this group is now scheduled for February 3, 1947.
- b. In the summer of 1946 a number of specialists were added to the staff of the University in order to offer work of outstanding merit to in-service teachers of special education, as well as to prospective teachers in this work. During the 1947 summer session there will be an even larger and more impressive staff of specialists in the clinics to provide for the State of Illinois the type of work in special education that will prove of greatest value in the public schools when school opens in September 1947.
- c. It becomes increasingly apparent that there must be added to the regular staff of the University certain outstanding specialists for work throughout the entire school year because of the enlarged interest in preparation for teaching of exceptional children. This type of teacher is difficult to locate and can be had only by the payment of large salaries, but it is evident that special efforts must be made to recruit outstanding staff members.

VI. BUILDINGS AND GROUNDS

1. Classroom, Shop, and Office Units

Approval has been received from the federal government for the transfer of certain federal buildings of war usage type and their construction at approved places on our campus, such buildings totaling 13,700 square feet of space to be used for regular classes, offices, industrial arts shops, and music work. These buildings are to be transferred from Camp Grant and the Ordnance Plant at Illiopolis, Illinois, and erected without cost to the State of Illinois. They will supply much-needed additional space for classes, although they will probably not be completed and ready for use before the summer session.

The only obligation that the University has is to indicate plans for the reconstruction of the various buildings and if these plans cannot be prepared by our own Industrial Arts Department to the satisfaction of the federal government, it may be necessary to call for some assistance

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from the Division of Architecture and Engineering. Approval is therefore requested that, if necessary, the Division of Architecture and Engineering be asked to render assistance in drawing rather general plans for the erection of these units on the campus.

2. Building Program

Undoubtedly consideration will be given by the Teachers College Board to the building program as approved through Senate Bill 417 in the last session of the legislature. The amount of money provided for buildings is approximately one-third of that necessary to erect buildings, according to the best estimates available from the Division of Architecture and Engineering. A supplemental sheet provided to the Board at the time of this meeting of January 20, 1947, will indicate the needs at Illinois State Normal University and the situation so far as available funds and probably requirements of money for the completion of the buildings are concerned.

3. Old Main

No further plans have been advanced as to the disposition of Old Main. The basement, first and second floors are in use and apparently are in a safe condition. The absence of the third story has reduced classroom space very decidedly and of course the absence of the original roof, tower and dome are matters of concern to many alumni. This situation is mentioned only as a matter of record at this time awaiting some possible solutions for the restoration or replacement of the building.

VII. AUXILIARY ENTERPRISES

No report.

VIII. STUDENT LIFE

1. Student Housing

On December 30, 1946, the first of our veterans moved into the first available apartments in our federal housing area. Others have followed since that time and on January 6, two of the dormitories of twenty-four capacity each were occupied by veterans. Practically all of these seven buildings (two dormitories and five apartment buildings with five apartments each) of the first of the two projects have been occupied.

The second project will probably not be entirely completed until at least March 1, 1947. It is hoped by that time, or shortly thereafter, that the needs of other veterans who have applied for such housing may be met. There still remains on both projects the shortage of certain plumbing and finishing materials.

2. Permanent Housing

It is hoped that if the bill to be introduced at the present session of the legislature legalizing the issuance of bonds for self-liquidating projects is acted upon favorably, early steps may be taken to plan dormitories for both men and women at Illinois State Normal University. These are certainly going to be needed in view of the present housing shortage which is certain to place a limit upon the number of students that may be accepted.

The social life of Illinois State Normal University, in the absence of facilities to further that important part of the University program, should be studied in terms of the possible provision of a social center in the nature of a student union or equivalent structure that might be provided as a result of a self-liquidating program.

IX. MISCELLANEOUS

1. Ninetieth Anniversary

The ninetieth anniversary of the founding of Illinois State Normal University will be celebrated on Tuesday, February 18, 1947. At that time we are to be honored by having as our speaker Governor Dwight H. Green. Arrangements are being made for broadcasting this address over a wide area to the many alumni of the University. Details of the plans for this anniversary will be announced soon and invitations will be extended to members of the Teachers College Board and presidents of the other four teachers colleges to be present on this occasion.

2. Meeting of State-Supported Schools

For the past six years it has been the practice of the six state supported schools (University of Illinois and the five teachers colleges) to meet two or three times during each year. The first meeting for the present school year is to be held at Normal on Monday, February 17, to listen to reports of committees working in the interest of teacher education and to discuss problems common to the six state-supported schools.

3. New Seal for the University

There seems to be no evidence as to when the seal now used for Illinois State Normal University was adopted or just what procedure was used in adopting it or making it official. It has been assumed through the years to be official. However, the impression, as will be indicated upon materials to be submitted at the meeting to the members of the Teachers College Board is that of Old Main, which certainly does not at the present exist in the same form. The seal has probably been used for many years and is very dim and is not very impressive where documents must have a seal. The equipment itself is very large and cumbersome and takes about two persons to operate, one to hold the document and one to use two hands on the "pump" handle. For the foregoing reasons, it is suggested that a new seal be adopted for the University, one that may either bear the imprint used by the State of Illinois in the center with, "Illinois State Normal University, Normal, Illinois," around the edge of the seal, or use in the center a torch or lamp, such as used by the University of Illinois. Various impressions of the seals of the other teachers colleges and the University of Illinois will be submitted at the Board meeting. The request is made at this time that authorization be given for a new official seal, the nature of the center of which shall be approved by Mr. Richard F. Dunn, Resident Board Member and Chairman of the Advisory Committee.

4. Gifts of Office Equipment and Other Materials

Illinois State Normal University has received many desks, files, typewriters, tables, chairs, and other office equipment from the O. P. A. offices at Pontiac, Paxton, and Ottawa. In addition, a great deal of material is being made available from surplus commodities supply of the federal government including such valuable things as microscopes, surveying instruments, laboratory, industrial arts, business education, and cafeteria equipment.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested on the following recommendations:

1. Approval of the list of persons entitled to receive remuneration because of holding high school scholarships.
2. Approval of a limitation of entrance into Illinois State Normal University to those intending to teach, because of a lack of classroom, laboratory, and other facilities.
3. Acceptance of the resignations of Mrs. Mary K. Stewart and Miss Euretha McDonald.
4. Granting of leaves of absence to Miss Frances Conkey, Dr. F. S. Sorrenson, Mr. L. W. Hacker, Miss Alice Ogle, Mr. Howard O. Reed.
5. Continuation of the leave of absence of Dr. Charles E. Decker.
6. Appointment of Mrs. Mary K. Stewart, Mr. Walter Knous, Miss Violet Simpson, Mr. Harold Moore, Mrs. Gladys Lantz.
7. Sanction of Mrs. Mary Helen Black, Mrs. Margaret Campbell, Mrs. Verna S. Sisson as substitute teachers.
8. Approval of the employment of one additional person to offer extension work if the present demand continues to warrant such employment.
9. Approval of the discharge of Robert E. Bigger, Stationary Fireman.
10. Approval of the appointments of Mr. H. B. Helgeson, Maintenance Plumber, Mr. Herman C. Keiser, Trades Helper, Mr. Sol Moore, Janitor I.
11. Creation of the position of Plant Maintenance Engineer I and the appointment of Mr. W. P. Lawson to that position.
12. The approval of the addition of the Department of Health and Physical Education for Women and the Department of Physical Science (Chemistry) as additional departments authorized to offer graduate work.
13. The elimination and addition of graduate courses as listed by departments.
14. Approval of requesting assistance from the Division of Architecture and Engineering for drawing general plans for emergency classroom housing if such assistance becomes necessary.

TEACHERS COLLEGE BOARD

15. Authorization of the designing and preparation of a new seal for the University subject to the approval of the Chairman of the Advisory Committee of I. S. N. U.

Respectfully submitted,

R. W. Fairchild

REPORT OF THE EASTERN ILLINOIS STATE TEACHERS COLLEGE, CHARLESTON FOR THE MEETING IN CARBONDALE

January 20, 1947

To the Chairman, Secretary and Members
of the State Teachers College Board,

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. Enrollment, Fall Quarter, 1946:

a. COLLEGE

<u>Class</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year ago</u>	<u>Per cent change</u>
Postgraduates	3	3	6	0	
Special Students	6	0	6	0	
Seniors	73	45	118	49	140.8% gain
Juniors	74	59	133	55	141.8% gain
Sophomores	123	86	209	98	113.3% gain
Freshmen	569	177	746	203	261.1% gain
Total	848	370	1218	405	200.7% gain

b. EXTENSION (first half-year, 1946-47)

379 395 4.05% loss

c. TEACHERS COLLEGE HIGH SCHOOL

<u>Boys</u>	<u>Girls</u>	<u>Total</u>	<u>Total one year ago</u>
104	88	192	172

d. TEACHERS COLLEGE ELEMENTARY SCHOOL

112 130 242 227

2. A list of 122 students holding Teachers College Scholarships for the Fall Quarter 1946, granting reimbursement of not to exceed \$80 in fees each year, has been forwarded to the Department of Registration and Education. Each student receives \$19.50 for fees expended during the Fall Quarter 1946.

PROCEEDINGS

3. So that the members of the Board may have a summarized view of the shift in enrollment at Eastern, we present a summary for the past nine Fall Quarters, as follows:

<u>Class</u>	<u>1938</u>	<u>1939</u>	<u>1940</u>	<u>1941</u>	<u>1942</u>	<u>1943</u>	<u>1944</u>	<u>1945</u>	<u>1946</u>
Postgraduates	3	8	2	3	2	0	0	0	0
Seniors	97	132	113	138	80	62	43	49	118
Juniors	171	150	198	135	116	42	52	55	138
Sophomores	254	389	354	320	174	66	70	98	208
Freshmen	<u>512*</u>	<u>472</u>	<u>485</u>	<u>321</u>	<u>243</u>	<u>112</u>	<u>162</u>	<u>203</u>	<u>747**</u>
Total	1037	1151	1152	917	615	282	331	405	1218

*Largest previous Freshman Class (1938) 512

**Present Freshman Class (1946) 747

4. The distribution of enrollment in fields of specialization for teaching in the Fall Quarters of 1945 and 1946 is shown by the following table:

<u>Four-Year Teacher-Training</u>					<u>Total</u>	<u>Total</u>
	<u>Fresh.</u>	<u>Soph.</u>	<u>Juniors</u>	<u>Seniors</u>	<u>1946</u>	<u>1945</u>
Art	12	7	5	3	27	14
Botany	6	3	5	6	20	1
Chemistry	12	6	5	3	26	13
Commerce	102	29	20	15	166	65
Elementary Education	27	7	7	6	47	29
English	18	12	2	6	38	27
Foreign Lang. (Spanish)	8	1	-	-	9	3
Geography	1	3	5	4	13	4
Home Economics	19	12	11	8	50	47
Industrial Arts	28	13	8	12	61	10
Mathematics	18	12	7	4	41	17
Music	22	10	9	6	47	26
Phys. Educ. (Men)	94	21	15	8	138	29
Phys. Educ. (Women)	10	7	4	-	21	16

TEACHERS COLLEGE BOARD

	<u>Fresh.</u>	<u>Soph.</u>	<u>Juniors</u>	<u>Seniors</u>	<u>Total 1946</u>	<u>Total 1945</u>
Physics	10	3	2	6	20	1
Social Science	29	14	22	23	88	45
Speech	8	5	4	4	21	11
Zoology	<u>3</u>	<u>5</u>	<u>4</u>	<u>5</u>	<u>17</u>	<u>5</u>
Totals	427	170	135	118	850	364
Post-Graduates	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6</u>	<u>2</u>
Totals	427	170	135	118	856	366

5. The increase in enrollment for the Fall Quarter of 1946 accentuates the desire of students for General College work. Three hundred and sixty-two students, or 30 per cent of the total student body of 1218, are registered in General College. Eighty-six students, or 27 per cent of this group, have chosen a "General" rather than a specifically organized curriculum, indicating a desire to choose specialization at a later date. The following table indicates the current General College enrollment:

GENERAL COLLEGE CURRICULUM

	<u>Fresh.</u>	<u>Soph.</u>	<u>Juniors</u>	<u>Seniors</u>	<u>1946</u>	<u>1945</u>
Two-Year General	86	10	-		96	17
Pre-Agriculture	18	5	1		24	4
Pre-Chem. Engineering	4	-	-		4	2
Pre-Dental	28	1	2		31	1
Pre-Engineering	94	6	-		100	6
Pre-Forestry	7	-	-		7	-
Pre-Journalism	18	-	-		18	-
Pre-Legal	20	2	-		22	-
Pre-Medical	25	6	1		32	4
Pre-Med. Lab. Tech.	1	4	-		5	3
Pre-Nursing	2	2	-		4	2
Pre-Pharmacy	11	2	-		13	-
Pre-Veterinary	<u>6</u>	<u>-</u>	<u>-</u>		<u>6</u>	<u>-</u>
Total	320	38	4		362	39

PROCEEDINGS

6. Extension Courses for the first half-year 1946-47 have been organized as follows:

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Students</u>
Flora	Education E326	Dr. Bryan Heise	52
Marshall	Education E226	Dr. Bryan Heise	21
Mt. Carmel	Education E345	Dr. Edith C. Haight	42
Paris	Education E226	Dr. Bryan Heise	46
Shelbyville	Geography E340	Miss Ruby Harris	36
Sullivan	Education E344	Dr. Bryan Heise	25
Taylorville	Speech E345	Dr. J. Glenn Ross	23
Toledo	Education E226	Dr. Bryan Heise	20
Tuscola	Geography E340	Miss Ruby Harris	45
Vandalia	Education E450	Dr. Hans Olsen	65
On Campus			4
Total			<hr/> 379

II. FACULTY

1. Resignations:

- a. Kathryn Sommerman, Ph.D., Assistant Professor of Zoology, in order to accept a position in Federal Civil Service, effective November 30, 1946.

2. New faculty:

- a. Lester Van Deventer, B.Ed., Eastern, 1938; A.M., University of Illinois, 1941, as an added Instructor in Mathematics for the Winter and Spring Quarters 1946-47 only, at a salary of \$300 per month, to take over the extra load Dean Hobart Heller has been teaching, relieve Miss Ruth Hostetler of a part of her load, and begin the needed new class in Freshman Mathematics.
- b. Cornelius Versteeg, A.B., Huron College (South Dakota), 1932; graduate work at Stout Institute, as an added Instructor in Industrial Arts, for the Winter and Spring Quarters 1946-47 only, at a salary of \$300 per month.

3. Continued employment:

- a. Jeanette L. Sullivan, B.S. in Ed., Illinois State Normal University, 1944, employed as an added Instructor in Business Education for the Fall Quarter 1946, to continue for the Winter and Spring Quarters, at a salary of \$240 per month.

TEACHERS COLLEGE BOARD

4. Faculty Assistants:

- a. Mary B. McClay, A. M., as Faculty Assistant in Mathematics, November 6 to 30, 1946, at a salary of \$75 per month, during the absence of Ruth Hostetler because of illness.
- b. Luella Day, B. S. in Education, Eastern Illinois State Teachers College, 1946, as Faculty Assistant to take over one class in High School Spanish until an additional Instructor can be secured, at a salary of \$75 per month, beginning November 12, 1946.

5. Substitute Instructors:

Permission to employ as Substitute Instructors at \$7.50 per day, the following persons as needed in the high school and in the elementary school:

Mrs. Wildeana B. Van Horn, A. B.
Mrs. Margaret Landis, Ph. B.
Mrs. Esther Ross, A. B.
Mrs. Emily M. Manuell, B. Ed.
Mrs. Edith Alter, A. M.
Mrs. Zelda Dickerson
Mrs. Alice Cavins, A. B.
Mrs. Betty Heise Reat
Mrs. Dorothy Tripp, B. Ed.
Mrs. Linella Edwards, A. B.

III. OTHER EMPLOYEES

1. New employees:

- a. John G. Haney as Plant Maintenance Engineer I, effective November 4, 1946, at a salary of \$280 per month, a new position required in the reorganization of employees.
- b. Leslie R. Foulke, requisitioned as Maintenance Electrician at \$210 per month, effective January 1, 1947, changed to Electrician, local rate, as per letter of January 9, 1947, at the rate of \$227.75 per month.
- c. Ben Edman, Maintenance Carpenter, shifted to Carpenter, local rate, as of January 1, 1947, at \$2610 per year of 52 weeks. Mr. Edman has not as yet completed his probationary period.

IV. ORGANIZATION

Eastern supports the request of the Illinois State Normal University in asking that the Teachers College Board adopt a uniform calendar of official holidays. Neither the University of Illinois nor the Teachers Colleges and Normal Universities are a part of the public school system. The teacher-training institutions, having campus elementary and in four cases campus high schools as well, face the conflict of the public school program. Eastern believes that the Teachers College Board should officially designate the college holidays, and that the campus schools should conform.

PROCEEDINGS

Eastern recommends for consideration the following "official holidays":

- | | | |
|-----------------------------------------------------------------------|----|-----------------------|
| 1. January | 1 | -New Year's Day |
| 2. July | 4 | -Independence Day |
| 3. September | - | -Labor Day |
| 4. November | - | -Thanksgiving |
| 5. December | 25 | -Christmas |
| 6. Illinois Education Association | | -Division meeting day |
| 7. Regular vacations as presented in the projected college calendars. | | |

V. CURRICULUM

Eastern again presents the problem of the General College curriculum, and offers as supplementary materials certain maps and statistics bearing upon the same.

VI. BUILDINGS and GROUNDS

1. Veterans' housing:

- a. The "Trailerville" housing project offers fifty-nine family units, three toilet-bath utility and one laundry utility unit. Ten additional privately owned trailers are attached to the project.
- b. The six barracks for 96 single veterans are almost completed, and should be ready for occupancy by February 1st. The twenty-four barracks, housing three two-bedroom apartments each, or total housing for seventy-two families, are in various stages of completion. It is hoped that most of these apartments can be occupied by March 1st.

2. Land purchase for campus addition:

- a. Most of the land under option is either purchased or in final stage of clearance, with no situation involving condemnation proceedings.
- b. Contracts have been completed between the college and the Federal Works Agency, through the findings of the U. S. Office of Education for Project Illinois 11-V-40, covering:
 - (a) Cafeteria facilities including necessary equipment,
 - (b) Such incidental and appurtenant work as may be required, and
 - (c) Necessary furniture and equipment for Recreation Building

A garage building 51' x 106' located at the Sangamon Ordnance Plant has been suggested for use as the projected cafeteria building, with the possible addition of a magazine building 23' x 46' as supplementary seating space. The college has been able to locate and to receive "by donation," the major portion of the needed cafeteria equipment, and has plans under organization for the purchase of the remainder from the War Assets Administration at five per cent of a fair used value.

TEACHERS COLLEGE BOARD

3. Six all-metal barracks, 20' x 54'6", have been projected into a Recreation Building, to be furnished in part by the Federal Works Agency. Four similar barracks are projected as (1) veterans laundry, (2) veterans headquarters and testing unit, (3) journalism-college publications and (4) visual education laboratory. These units must be erected by the college, and bids for construction are now being taken.

Since these all-metal barracks were given the college by the FPFA, the FWA will not contribute towards erection. Bids for concrete floors and erection of structure, together with plumbing, lighting and heating, will probably cost in the neighborhood of \$17, 500, and will be financed from the supplemental appropriation.

VII. AUXILIARY ENTERPRISES

Contracts have been completed with and plans accepted by the Federal Works Agency for the erection and equipment of a cafeteria building. Some additional equipment, the china, glass, silverware and cooking utensils will need to be purchased. Plans for the added employees necessary will be made as the project nears completion, and secured through regular channels.

VIII. STUDENT LIFE: No report.

IX. MISCELLANEOUS

Following the procedure now required by the Smith-Hughes plan for training teachers of Home Economics, Eastern will begin during the second half of the present Winter Quarter, full-time off-campus practice teaching. The high schools at Casey, Marshall, Noble and Shelbyville are co-operating by the use of two student teachers each. Dr. Ruth Schmalhausen will serve as supervisor. Such procedure necessitates the employment of four high school teachers of Home Economics as Faculty Assistants, as follows:

Jean Seiglein	Casey	\$50	February	\$50	March
Virginia P. Claypool	Marshall	\$50	"	"	"
Carolyn M. Rockabrand	Noble	\$50	"	"	"
Alice C. Crouch	Shelbyville	\$50	"	"	"

X. SUMMARY

Consideration of the Teachers College Board is requested on the following items:

1. Employment of Lester Van Deventer and Cornelius Versteeg as Instructors under the terms of this report.
2. Continuation of employment for Jeanette L. Sullivan for the remainder of the year 1946-1947.
3. Employment of Mary B. McClay and Luella Day as faculty assistants as stated in this report.
4. Approval of list of Substitute Instructors for 1946-47, so that pay roll clearance may be established.

5. Employment of John G. Haney as Plant Maintenance Engineer and Leslie R. Foulke as Electrician, as per the conditions of this report.
6. Change in status and salary of Ben Edman, carpenter, as per this report.
7. Permission to set up a four-year General College Curriculum, under the guidance of the General College Committee of the Board, and graduate students completing this curriculum with the appropriate bachelor's degree.
8. Permission to expend funds needed for the completion of the veterans housing project and the necessary furnishings.
9. Permission to expend funds needed for the erection and furnishing of the temporary buildings to be used for veterans' center, veterans' laundry, recreation building and classroom buildings.

Respectfully submitted,

Robert G. Buzzard
President

REPORT OF THE
WESTERN ILLINOIS STATE TEACHERS COLLEGE
MACOMB, ILLINOIS
MEETING IN CARBONDALE, ILLINOIS
JANUARY 20, 1946

To the Members of the State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State Teachers College:

I. Students

A. Attendance, Fall Quarter 1946

	Men and Boys	Women and Girls	Total	Total One Year Ago
1. College Students				
a. On Campus				
Graduates	36	21	57	36
Seniors	54	41	95	48
Juniors	71	73	144	91
Sophomores	103	107	210	103
Freshmen	516	205	721	259
Subtotal	780	447	1,227	537

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	Men and Boys	Women and Girls	Total	Total One Year Ago
b. Extension	<u>46</u>	<u>594</u>	<u>640</u>	<u>474</u>
Total	826	1,041	1,867	1,011
2. Secondary Schools				
Western High	65	63	128	122
Bardolph	21	24	45	50
Galva	116	101	217	235
Macomb Sr. High School	0	0	0	357
LaHarpe	68	79	147	0
Total	<u>270</u>	<u>267</u>	<u>537</u>	<u>764</u>
3. Elementary Schools				
Western Training School	118	115	233	216
Rural	15	21	36	35
Adair	18	19	37	45
Bardolph	27	37	64	62
Total	<u>178</u>	<u>192</u>	<u>370</u>	<u>358</u>
Grand Total	1,274	1,500	2,774	2,133

- Although these figures now are ancient history, it is worth calling attention to them as present predicted college enrollments for the next two years should be based somewhat on the enrollments of the past fall quarter and this winter quarter. On campus the enrollment increased from 537 to 1,227, or 690 students which is 128.5% as compared with 1945. The graduate students increased from 36 to 57, or 58.3%. Although our enrollment breakdown does not show separate figures for G. I.'s, out of the 780 men on campus, 539 were veterans.

This increased enrollment has brought about a decided shortage of funds and faculty members for the 1946-47 college year.

II. Faculty

A. Resignations

- Miss Myrtle Duncan, assistant professor in the training school, resigned December 21, 1946, to be married.
- Mr. Francis J. Streim, who was employed in September 1946 as instructor in the Department of Music, resigned October 31, 1946 because of ill health.

B. New Appointments

- Mr. Forrest I. Wanninger was employed effective October 23, 1946, as instructor in the Department of Music to replace Mr. Francis J. Streim. Mr. Wanninger has the B.M. and M.M. degrees from Northwestern University. Mr. Wanninger was recently discharged from the Army after two and one-half year's service. His salary is \$300 per month, or a total of \$3,175 for the remainder of the 1946-47 college year.

PROCEEDINGS

2. Mr. Loren K. Robinson was employed effective December 2, 1946 as substitute instructor in the Department of Agriculture for the remainder of the college year at \$275 per month. Mr. Robinson has the B. S. degree from the University of Illinois and has had high school teaching experience. He just completed four years of service in the U. S. Army.
3. Mr. George H. Ivins was appointed, effective December 2, 1946, an instructor in the Department of Education and Psychology to do testing in Western's Veterans Service Bureau. His salary will be \$300 per month or a total of \$1,800 for the period December 1946 to May 1947, inclusive. Mr. Ivins has the A. B. degree from Swarthmore College and the M.A. degree from Columbia University. His experience includes: Headmaster, Oak Lane Country Day School, Philadelphia; Commissioner of Education, Virgin Islands; Director of Information and Education Division, Ninth Service Command, U. S. Army.
4. Mrs. Dorothe McAllister was employed as an instructor in the training school for the period January 6, 1947 to June 5, 1947 to replace Miss Myrtle Duncan. Her salary will be \$275 per month. Mrs. McAllister has the B. Ed. degree from Western and has done graduate work at the University of Wisconsin for three summer terms.
5. Mr. Dempsey E. Reid was appointed an instructor in the Department of Industrial Arts, effective December 9, 1946, at a salary of \$275 per month. His degrees are: B. Ed., M. S., Illinois State Normal University. Mr. Reid came to Western from the C. B. Bardwell School, Aurora, Illinois.

C. Extension of Employment

The following persons, who were employed for the fall quarter due to large enrollments at Western, are being re-employed during the winter quarter as the enrollment is nearly as large as it was in the fall:

1. Mrs. Virginia Stein Ehringer, instructor in the Department of Biological Sciences, at a salary of \$200 per month.
2. Mrs. Williamina F. Kleppinger, faculty assistant in the Department of English, at a salary of \$200 per month.
3. Mr. Lila S. Linder, instructor in the Department of English, at a salary of \$250 per month.

III. Other College Employees

A. Affiliated Schools

1. Adjustments in Salary

- a. As a result of increased enrollment, it was necessary to assign more student teachers to the supervision of Mrs. Juell Duren, Instructor in an affiliated school, during the fall quarter than was originally planned; therefore, an adjustment was

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was made in her salary for the months of October, November, and December 1946 when she was paid \$50 per month rather than \$25 per month as set up in our April 22, board report. Additional student teachers were assigned to Mrs. Duren for the winter quarter also; therefore, her salary will be adjusted for the months of January, February, and March 1947 to \$40 per month.

- b. It was necessary to assign more student teachers to the supervision of Mr. William Thornton, instructor in an affiliated school, during the winter quarter than was originally planned; therefore, his salary for the months of January, February, and March 1947 will be increased from \$20 per month to \$30 per month.

IV. Organization

No report

V. Curriculum

A. Graduate Work

According to the regulations of the State Teachers College Board, the Graduate Committee of the Board has authority to pass an additional graduate courses and the addition of a new department in the interim between meetings.

The graduate work at Western has exceeded all expectations of our faculty and myself in making this work available to students desiring graduate work in the field of teacher-education. In the summer of 1945 we had 53 people who took graduate work on our campus. In the summer of 1946 we had 153 graduate students on campus. This fall we have 57 graduate students who are taking work on campus on Saturdays, in the evenings, or during the regular college day.

We have had many requests for graduate work in the field of Commercial Education (typing, shorthand, bookkeeping, etc.) in teacher-education. We believe that the Commerce Department is well-qualified to offer work for a Master of Science in Education degree in that field. We are herewith submitting evidence that the department is qualified for such a program:

Clyde Beighey, Head of Department

B. S., Duquesne University

M. S., Butler University

Ph.D., Duquesne University

Also attended Bethany College and University of Pittsburgh

Frances Whitehead

B.S., University of Illinois

M. S., University of Illinois

Ph.D., University of Illinois

Julius Robinson

B.S., State Teachers College, Springfield, Missouri

A.M., Northwestern University

Has completed all course work at New York University for the Ed. D. degree. (Is now working on his thesis.)

PROCEEDINGS

Velna Sollars

B. Ed. , Western Illinois State Teachers College, Macomb, Ill.
A. M. , University of Illinois
Has completed one year's work toward the Ed. D. degree at Indiana University.

Allan Laflin

B. Ed. , State Teachers College, Whitewater, Wisconsin
A. M. , University of Iowa
Now attending Indiana University and at June 1, 1947 will have completed all course work toward the Ed. D. degree.

The academic training and preparation of the foregoing teachers exceeds what we and the other two teachers colleges (Normal and Southern) have set up for ourselves as a standard before recommending a department to do graduate work.

We propose to give the following courses in Commercial Education this summer (1947):

Commercial Education 500 - Accounting Practice
Commercial Education 502 - Principles of Business Education
Commercial Education 503 - Workshop in Bookkeeping and Social-Business Subjects
Commercial Education 504 - Workshop in Shorthand, Typewriting, and Office Machines.

We also wish to add for this coming summer courses in Biology, Chemistry, Education, Geography, and Social Science as follows:

Biology 501 - Conservation of Wild Life
Biology 502 - Biology of Ponds and Streams
Botany 553 - Plant Geography
Botany 540 - Advanced Plant Taxonomy

Chemistry 502 - Biochemistry
Chemistry 503 - Biochemistry

Education 527 - Psychological Measurements
Education 528 - Individual Psychological Testing
Education 550 - Current Problems in Modern Education

Geography 505 - Conservation Problems
Geography 508 - Principles of Geography
Geography 509 - Regional Geography
Geography 640 - Thesis in Geography

Economics 560 - International Economic Relations
History 561 - The Liberal Movement in 19th Century Europe

The foregoing graduate courses and the addition of the Commerce Department to the Graduate Division have been approved by the Graduate Committee of the State Teachers College Board.

B. Four-Year General College

In 1941 the Western Illinois State Teachers College was given permission to give two years of general college work. Since 1943 we have had requests from many students each quarter to expand the two year general college work to four years. The greatest demand

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came this fall, 1946, with the enrollment of 440 general college students out of 1,227 college students on campus. Immediately the argument comes up in regard to these 440 students making room for 440 teacher-education students. The answer is that many of these 440 general college students will transfer to teacher-education courses from evidence we have collected from 1941 to 1946. We have not at any time refused admission, even in the fall of 1946, to students who desired to take teacher-education work. To us, it merely means that the state at a small additional cost for salaries to provide teachers and buildings can serve students who want a general college education. As evidence that there is a definite need for G.I.'s to have a place to attend college is the fact that the State of Illinois has granted the University of Illinois a \$5,000,000 plant at Galesburg in order to offer opportunity for G.I.'s to go to college.

In recent months a group of individuals from various sources have advanced the argument that the teachers colleges would be exceeding or getting out of the realm of the work for which they were originally established. As evidence of the fact that that would not be true, we wish to report:

"The Western Illinois State Teachers College was established April 24, 1899, under the name, Western Illinois State Normal School. In the language of the law, its purpose is, 'to qualify teachers in the common schools of the State by imparting instruction in the Art of Teaching in all branches of study which pertain to a common school education, and such other studies as the board of trustees may from time to time prescribe.'"

Under this type of law or a similar law in other states, four years of liberal arts or general college work is being carried on in state teachers colleges in the neighboring states of Indiana, Ohio, Michigan, Missouri, and Minnesota and is under consideration in Iowa, Wisconsin, and New York.

The next question that comes up is: Does the State Teachers College Board or the State itself have the right to use state funds for general college or liberal arts work and not confine it exclusively to teacher-education? We wish to point out the following quotation taken from the Illinois Revised Statutes, 1945, page 3167, chapter 127, paragraph 59:

"The Teachers College Board . . . , shall have power and it shall be its duty, . . . to issue, upon the recommendation of the faculties of the respective State Teachers Colleges and State Normal Universities diplomas to such persons as shall have satisfactorily completed the required studies of the respective State Teachers Colleges and State Normal Universities, and confer such professional degrees as are usually conferred by other institutions of like character for similar or equivalent courses of study."

This is no sudden change or departure in the general procedure. It is merely asking for an expansion from a two-year general college program to four years. The Board has not required students in these institutions to sign a pledge to teach with the exception of Normal University in which it was self-imposed. During the past

PROCEEDINGS

fifteen or twenty years approximately 25% of the students who have been graduated had little or no intention of becoming teachers. At the present time it is evident that four of the state supported institutions of higher learning have accepted the responsibility of providing greater educational facilities for the citizens of our state. It is apparent that the State Teachers College Board has long recognized the general educational needs of our youth and is no longer committed to the single task of educating only teachers.

We at Western have the facilities to meet the demands of a general college education without additional courses as set for teacher-education. We would eliminate the required professional courses such as methods, practice teaching, educational psychology, school administration, etc. These would be replaced by a field of concentration wherein students could do intense study in their chosen fields.

We believe it is more efficient, economical, and sound educationally to use these facilities at Western than to establish new educational institutions to meet the needs of the demands for general college work.

Teachers colleges in many states have been doing four years of general college work as well as teacher-education work without digressing the quality, emphasis, and importance of the preparation of teachers.

Another item to consider concerning the offering of general college or liberal arts work at Western is that we are one hundred forty miles from the University of Illinois as compared with fifty or sixty miles as is the case in the other teacher-education institutions in the state. This makes the demand at Western greater on the part of the people in that section of the state than may be true in other sections.

We are herewith submitting a curriculum leading to the degree of Bachelor of Science in the General College Division:

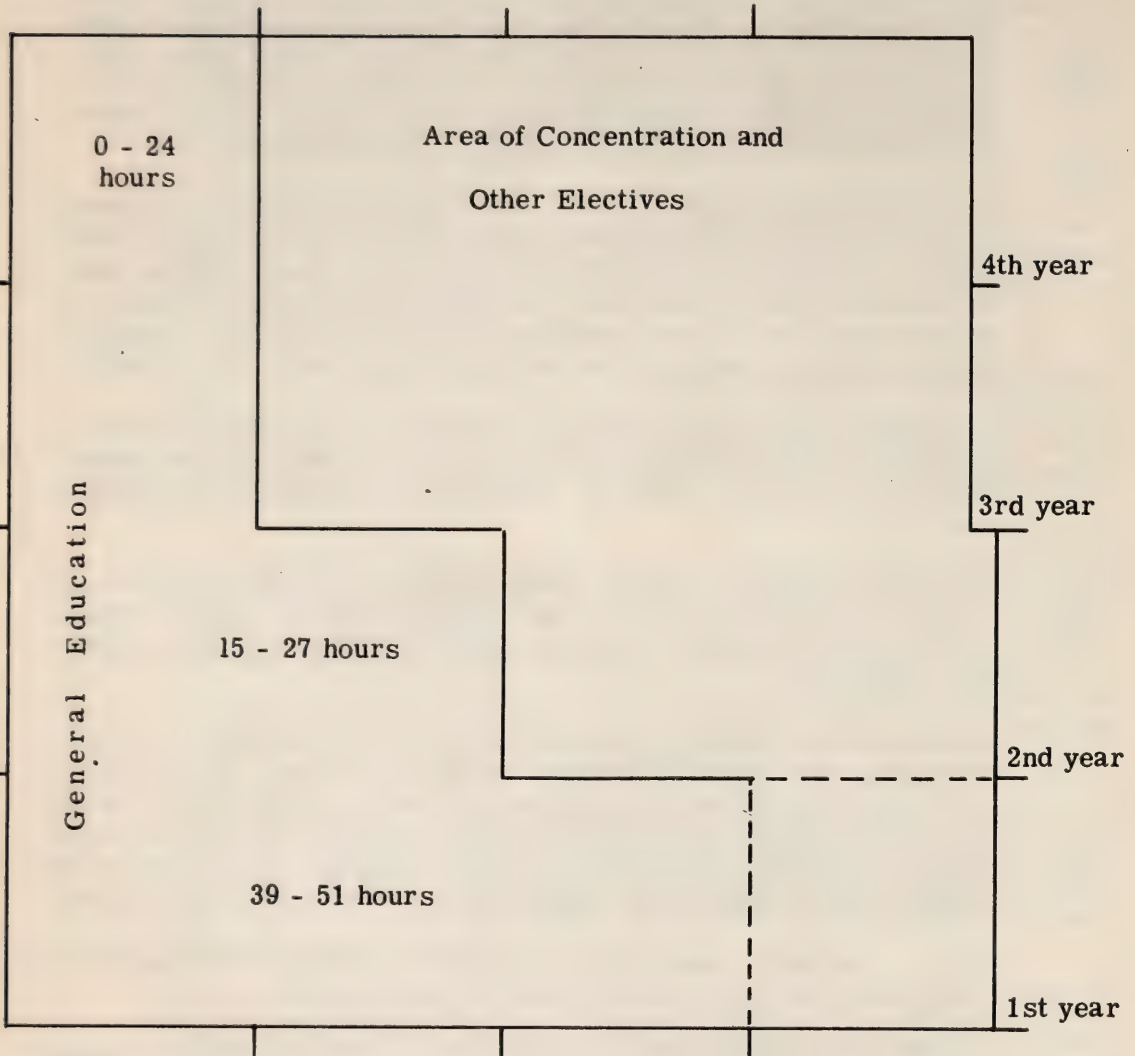
The curriculum in the General College Division has two major aims: (1) General education is emphasized in an attempt to provide the student with a broad cultural education for enriched living as a citizen and to lay the basic foundation for teacher-education and other specialized education. (2) In order to provide breadth and depth of learning the student is required to complete a well-planned and intensive study in an area of concentration.

The following diagrammatic scheme gives a general idea of the structure and flexibility of the program.

TEACHERS COLLEGE BOARD

Four-Year Program

The General College Division



During the first two years the emphasis is on general education, thus giving the student an opportunity to sample the areas of learning and build a broad background. There is also opportunity during the first year to begin specialization. As the student progresses in his college program the emphasis gradually shifts from general education to intensive study in an area of concentration. At the same time general education extends vertically through the entire program to emphasize the fact that it is a continuous process.

I. CURRICULUM AREAS

The curriculum is divided into four areas with the subject-matter fields grouped as follows:

Area 1 - Humanities

English (oral and written), Fine Arts, Foreign Language, Literature, Music, General Psychology, Education 100.

PROCEEDINGS

Area 2 - Social Science

Economics, History, Human Geography, Political Science, Sociology.

Area 3 - Physical and Biological Sciences

(1) Bacteriology, Biology, Botany, Entomology, Health, Physiology, Zoology.

(2) Astronomy, Chemistry, Geography, Geology, Mathematics, Physics.

Area 4 - Practical and Applied Arts

Agriculture, Commercial Education, Home Economics, Industrial Arts, Library Science, Physical Education.

It is realized that few, if any, courses in our curriculum are designed to meet the philosophy of general education. However, it seems advisable to initiate this program with the existing courses rather than to attempt a sudden reconversion of courses to meet the aims and philosophy of general education.

A program of studies to satisfy the Basic Curriculum will be selected from the following.

II COURSES IN THE BASIC CURRICULUM

Area 1: English 113, 114; Speech 222; Art 130; Music 200; General Psychology 120, Education 100.

Area 2: Development of Civilization 134, 135, 136; Basic Social Life; Sociology 319, 320, 321, 449; Political Science 222, 443; Economics 331; Geography 326; Geology 220.

Area 3: Personal and Community Hygiene (Health 220 - at present); Geography 212; Astronomy 212, Mathematics 100; Chemistry 121, 122, 123; Physics 121, 122, 123; Biology 120, 426, 433.

Area 4: Physical Education 118 (men and women); Agriculture 120, 213, 219; Commercial Education 428; Home Economics 215, 329, 421.

III BASIC CURRICULUM (Required for the Bachelor of Science Degree)

	<u>Prescribed Courses</u>	<u>Electives</u>
Area 1: English 113, 114; Speech 222, General Psychology 120 or Education 100	12 Hrs. 4 Hrs.	
Area 2: Development of Civilization 134, 135, 136.	12 Hrs.	

TEACHERS COLLEGE BOARD

	Prescribed Courses	Electives
Area 3: Biological Science and Health Electives from physical sciences and mathematics.	12 Hrs.	12 Hrs.
Area 4: Physical Education (Men's and women's gymnasium)	6 Hrs.	
Electives from courses in the Basic Curriculum listed Under II.		20 Hrs.
	<u>46 Hrs.</u>	<u>32 Hrs.</u>

IV AREA OF CONCENTRATION (at least 60 hours)

This requirement is in addition to courses taken under the Basic Curriculum. In selecting courses for concentration at least 24 hours shall be devoted to each of two departments within a given area, or each of two subject-matter divisions within one department of a given area, except those whose concentration is in Area 4 may select 24 hours from a related area.

V ELECTIVES TO TOTAL 198 QUARTER HOURS

These should be chosen, with the advice of the counselor, to broaden the student's education or to give intensive study in another area or subject. Also foreign language requirements for graduate or professional study may be met through these electives.

It is recommended that the student working toward the B.S. degree complete approximately 54 hours in general education the first two years and elect the balance to make a total of 78 hours during the junior and senior years.

Note 1. A Flexible Advisory Program. It will be noted that of the 198 hours for the bachelor's degree in the General College Division only 46 hours are definitely prescribed, 12 more are confined to a specific area, and certain minimum requirements are set with regard to the student's area of concentration. This plan allows the student a maximum amount of freedom and flexibility in arranging his program. Set rules and regulations are a minimum. The student and faculty counselor must realize that as the flexibility and opportunity for choice increase, likewise the responsibility for intelligent planning and guidance increases. It is believed that the revised counseling and guidance program at Western is adequate to assist the student in selecting a course which will furnish him with a cohesive educational experience.

Note 2. All students in the General College Division will first register with the director of the division who will serve as counselor (or name a counselor) for (1) those who are in the four-year program and have not chosen an area of concentration, (2) those who expect to pursue the two-year curriculum in general education or any pre-professional curriculum not definitely designed for some particular department.

Students who have already decided upon an area of concentration, or at such time when an area of concentration is chosen, will be assigned to a counselor from the student's area of concentration.

PROCEEDINGS

A SAMPLE PROGRAM WITH CONCENTRATION IN AREA 2

Social Science
(with major interest in History)

Basic Curriculum

English 113, 114; Speech 222	12 Qr. Hrs.	
General Psychology or Education 100	4 Qr. Hrs.	
Development of Civilization 134-35-36	12 Qr. Hrs.	
Physical Science and Mathematics	12 Qr. Hrs.	
Gym	6 Qr. Hrs.	
Health and Biological Science	12 Qr. Hrs.	
Geology 220)		
)		
Geography 326)		
)	12 Qr. Hrs.	
Music 200)		
)		
Art 130)		
Social Science	8 Qr. Hrs.	
Total in Basic Curriculum		78 Qr. Hrs.

Concentration

History	36 Qr. Hrs.	
Political Science, Economics, Sociology	24 Qr. Hrs.	
Total in area of concentration (at Least)		60 Qr. Hrs.

Electives

Minor Area	24 Qr. Hrs.	
Electives	36 Qr. Hrs.	
Total Minor Area and Other Electives		60 Qr. Hrs.
Total Hours		198 Qr. Hrs.

A SAMPLE PROGRAM WITH CONCENTRATION IN AREA 3

Mathematics
(with major interest in Mathematics)

Basic Curriculum

English 113, 114; Speech 222	12 Qr. Hrs.	
General Psychology or Education 100	4 Qr. Hrs.	
Development of Civilization 134-35-36	12 Qr. Hrs.	
Physical Science	12 Qr. Hrs.	
Gym	6 Qr. Hrs.	
Health and Biological Science	12 Qr. Hrs.	
Geology 220	4 Qr. Hrs.	
Astronomy 212	4 Qr. Hrs.	
Art 130)		
Social Science)		
Social Science))	12 Qr. Hrs.	
)		
Music 200)		
Total in Basic Curriculum		78 Qr. Hrs.

TEACHERS COLLEGE BOARD

Concentration

Mathematics	48 Qr. Hrs.	
Laboratory Science	24 Qr. Hrs.	
Total in area of concentration (at least 60)		72 Qr. Hrs.

Electives

Electives	48 Qr. Hrs.	
Total Hours		48 Qr. Hrs. 198 Qr. Hrs.

VI Buildings and Grounds

- A. The F. P. H. A. units at Western have all been completed and are occupied with the exception of six apartments for married G. I.'s which are expected to be finished by the first of February 1947.
- B. All the land scheduled for purchase at Western with the exception of two pieces of property, the Applegren property consisting of one and one-half lots and the Inman property consisting of an old house and lot, have been purchased.
- C. To date no bids for any contracts have been taken at Western, but we hope with this new regulations relative to the release of building materials that Western will be able to submit plans for the swimming pool, the training school gymnasium, and the girl's dormitory for bids before June 30, 1947.

VII. Auxiliary Enterprises

No Report

VIII. Student Life

- A. The G. I.'s at Western have been very active during the past fall in such activities as the Varsity Club, musical organizations, dramatics, athletics, and general college life on campus. The active support and direction of many of the college campus clubs and activities has brought a great deal of enthusiasm and support for the various organizations.
- B. Western has a 57 piece college band which is very active in all college activities. This is the first band on Western's campus for the past seven years.
- C. Due to the interest in G. I.'s and college attendance, we wish to report as a matter of record that 45 G. I.'s dropped out of college at the end of the fall quarter and 53 new G. I.'s enrolled for the winter quarter which is a gain, as can readily be seen, of eight G. I.'s and not the flood of the students as some college authorities have predicted.

IX. Miscellaneous

No Report

PROCEEDINGS

- X. The approval of the State Teachers College Board is requested for the following recommendations:
- A. The resignation of Miss Myrtle Duncan effective December 21, 1946.
 - B. The resignation of Mr. Francis J. Streim effective October 31, 1946.
 - C. The appointment of Mr. Forrest I. Wanninger as instructor in the Department of Music, effective October 23, 1946 at \$300 per month.
 - D. The appointment of Mr. Loren K. Robinson as instructor in the Department of Agriculture, effective December 2, 1946, at \$275 per month.
 - E. The appointment of Mr. George H. Ivins as instructor in the Department of Education and Psychology, effective December 2, 1946 at \$300 per month.
 - F. The appointment of Mrs. Dorothe McAllister as instructor in the Training School, effective January 6, 1947, at \$275 per month.
 - G. The appointment of Mr. Dempsey E. Reid as instructor in the Department of Industrial Arts, effective December 9, 1946, at \$275 per month.
 - H. The re-employment of Mrs. Virginia Stein Ehringer as instructor in the Department of Biological Sciences for the winter quarter at \$200 per month.
 - I. The re-employment of Mrs. Williamina F. Kleppinger as faculty assistant in the Department of English for the winter quarter at \$200 per month.
 - J. The re-employment of Mrs. Lila S. Linder as instructor in the Department of English for the winter quarter at \$250 per month.
 - K. The increase in salary for Mrs. Juell Duren from \$25 per month to \$50 per month for October, November and December 1946.
 - L. The increase in salary for Mrs. Juell Duren from \$25 per month to \$40 per month for January, February, and March, 1947.
 - M. The increase in salary for Mr. William Thornton from \$20 per month to \$30 per month for January, February, and March 1947.
 - N. The addition of the Department of Commerce to the Graduate Division.
 - O. The addition of the nineteen new graduate courses in the fields of Commercial Education, Biological Sciences, Chemistry, Education, Geography, and Social Science.

TEACHERS COLLEGE BOARD

- P. The four-year curriculum in the General College Division and the granting of the Bachelor of Science Degree upon completion of this curriculum.

Respectfully submitted,

F. A. Beu, President

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REPORT OF THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at Carbondale

January 20, 1947

To the Chairman and Members of the Teachers College Board
Ladies and Gentlemen: I have the honor to submit the following report.

I. STUDENTS

1. Attendance, Fall Quarter, 1946

	Men and Boys	Women and Girls	Total	Total one year ago
a. College				
Post Graduates	3	-	3	4
Seniors	66	75	141	69
Juniors	61	98	159	101
Sophomores	123	125	248	110
Freshmen	648	243	891	298
TOTAL COLLEGE	901	541	1442	582
b. DeKalb High School	273	315	588	594
c. Elementary Grades				
McMurry Training School	129	122	251	257
Glidden Training School	143	121	264	241
Affiliated Rural Schools	16	14	30	34
TOTAL ELEMENTARY	288	257	545	532

2. Registration for the winter quarter closed at the end of the first week - December 16. We have a total of 1410 full time college students of whom 877 are men (714 veterans) and 533 are women (8 veterans)

We are still faced with a teaching load that is excessive and at times, quite disheartening. The college administration has made every effort possible to secure new staff personnel to handle this increased load. The result has been meager and has not alleviated the load difficulty. We find it impossible to interest enough young faculty people prepared on the master's level to leave good high school positions when our new salary schedule sets a limit of \$2,880 for nine months for their em-

ployment with no increases until another year of graduate work is secured. I believe the presidents and the board will need to face together the necessity for removing this hurdle or at least setting a new salary level for beginning people. It would be most unfortunate if we fill our faculties with the kind of personnel available on the market today.

II. FACULTY

a. New Appointments

1. I wish to report for approval the appointment of Mr. John C. Pace to handle classes in the Physical Education Department for Men. Mr. Pace earned his bachelor's degree at the Northern Illinois State Teachers College and his master's degree at the University of Illinois. He has had teaching experience in the high schools at South Beloit and Dwight, Illinois, and in Milwaukee. He served for twenty-eight months in the Navy. Mr. Pace began work on October 7 at the rate of \$2,880 for nine months.
2. I wish to report for approval the appointment of Miss Wallace Wesley to handle classes in the Physical Education Department for Women. Miss Wesley earned her bachelor's degree at the Illinois State Normal University and her master's degree at the University of Oregon. She has had teaching experience in the Geneseo, Illinois High School, served as health director of the YWCA, Bloomington, Illinois, and served for thirty-four months in the medical corps of the Army as a physical therapist. Miss Wesley began work on November 1 at the rate of \$300 a month for the balance of the college year plus the eight weeks' summer session.
3. I wish to report for approval the appointment of Miss Alice E. Johnson to handle work in the college library. Miss Johnson earned her bachelor's degree at Augustana College and her bachelor of science in library work at the University of Minnesota. She has had experience in the public libraries of Rock Island and Moline, at the University of Minnesota, and comes to the college from the public library at Gary, Indiana. Miss Johnson will report for her assignment about March 1 and will receive a salary at the rate of \$2,430 for nine months.
4. I wish to report for approval the appointment of Miss Minerva Pepinsky to handle instruction in music at the McMurry Training School. Miss Pepinsky earned her bachelor's and master's degrees at the University of Minnesota. She has had teaching experience in the schools of Alexandria and Duluth, Minnesota where she worked in a cooperative relationship with the state teachers college. During the war she served with the American Red Cross for two years in the field of recreation and music. She will report for her assignment about March 1 and will receive a salary at the rate of \$3,000 for nine months.
5. I wish to report for approval the appointment of the following part-time instructors to handle the overload in enrollment:
 - a. Mrs. Ruth Rolf began work in the English Department, teaching two classes in English composition. Mrs. Rolf is an experienced teacher of English. She earned her bachelor's degree at Augustana College and is receiving a salary of \$110 per month for the winter quarter.

- b. Miss Carolyn Helming began work in the Mathematics Department, handling extra classes during the winter and spring quarters. Miss Helming is a regular member of the DeKalb Township High School and has served as high school supervisor for student teachers in her field. She is receiving \$60 a month for two quarters and is teaching one class.
- c. Mr. Eric Hoppe began work in the Mathematics Department, handling extra classes during the winter quarter. Mr. Hoppe is a regular member of the DeKalb Township High School and has served as high school supervisor for student teachers in his field. He is receiving \$60 a month for the quarter and is teaching one class.
- d. I wish to report for approval the employment of Mrs. Winifred Stewart to handle the classes in piano instruction formerly taught by Mr. Fouser. Mrs. Stewart is an able pianist and teacher, a graduate of the Chicago Conservatory of Music, and has had instruction by well known musicians. She is receiving a salary of \$200 a month during the time she is needed.

b. Change in Salary

Because it was necessary for us to pay for the services of Miss Wallace Wesley, new member of the Women's Physical Education Department, at the rate of \$300 a month, it is necessary for me to ask the board to approve a change in the monthly salary of two members in that department. I should like approval to change the salary of Miss Lela Trager from \$315 to \$325 a month for the balance of this college year and the salary of Miss Clara Schillace from \$297 to \$310 a month. Since Miss Trager has been a member of the faculty of this department for a number of years and Miss Schillace has been with us for two years, it is absolutely necessary that these changes be made to maintain morale within this departmental staff. These changes will involve an outlay of less than \$125 for the balance of the college year.

c. Change of Status

I am pleased to report that Mr. Paul Street, executive alumni secretary and director of public relations, completed his work for the doctorate and will be awarded the doctor's degree at the next regular commencement at Northwestern University.

d. Leave of Absence for Advanced Study

Dr. Birchard Coar, in charge of band and instrumental music in the Department of Music, has requested a leave of absence for the college year 1947-1948 in order to continue his graduate work in scientific research in sound at one of the universities in Scotland. Dr. Coar's doctor of music degree was completed at the University of Edinburgh in 1940. This leave will be at half pay.

e. Deaths

1. I regret to report the death of Mr. Charles Elliott Fouser, associate professor in the Department of Music. Mr. Fouser died on October 14,

PROCEEDINGS

1946, following a heart attack. The college lost a remarkable musician and teacher. It will be difficult to replace Mr. Fouser. At the present time the work is being handled by other members of the faculty with the assistance of a part-time instructor. Mr. Fouser joined the college staff in 1931.

2. I wish to report the death of Miss Josephine Jandell, librarian at the college from 1901-1923. Miss Jandell retired in 1923. She had been active in alumni affairs for a number of years. At the time of her death on November 24, 1946, she was 88 years of age.
3. I wish to report the death of Miss Jessie R. Mann, librarian at the college from 1904-1935. Miss Mann died on January 1, 1947 following a long and serious illness. She was an emeritus faculty member.

III. OTHER SCHOOL EMPLOYEES

I should like to make this statement for the information of the board.

Employment conditions at present are very acute. We have great difficulty in getting competent help and even more difficulty in keeping it. The policy of the state in not allowing experienced employees any increases during the second year of the biennium was, in my opinion, a grave mistake. It has caused more dissatisfaction on this campus than any other matter that has occurred during the eighteen years I have been president of the institution.

1. Resignations

George Svilar, laborer, maintenance, as of October 10, 1946.
Jessie Viner, clerk stenographer I, as of October 31, 1946.
James C. Wiltsie, night watchman, as of November 30, 1946.
Elmi Maki Carey, clerk typist I, as of December 31, 1946.
Roy Letheby, maintenance worker, as of December 12, 1946.
Charles Fohr, plumber, as of December 31, 1946.

2. New Appointments

Andrew Ferrell, Janitor I @ \$150 a month as of November 6, 1946.
Gladys M. Smith, clerk typist I, @ \$125 a month as of November 1, 1946.
Lina Street, clerk stenographer I as of October 10, 1946 @ \$135 a month.
Shirley Livingstone, clerk typist I as of November 1, 1946 @ \$125 a month.
Erma Amos, clerk stenographer I as of December 20, 1946 @ \$130 a month.
Arvo Huttunen, laborer, maintenance, @ \$150 a month as of January, 1947,

3. Leaves of Absence

Leta Groves, clerk stenographer I as of October 16, 1946, due to illness. Returned January 2, 1947.
Elmer Turnbloom, janitor II as of October 31, 1946 to handle personal affairs. Returned December 1, 1946.

IV. THE ORGANIZATION

- a. There is an insistent demand from the county superintendents and various schools in our area for extension work to help alleviate the teacher situation among the emergency certificated teachers. With our present load during the regular sessions, we have been unable to meet but a small part of this responsibility. We are considering at the present time employing special staff members for the summer with the express purpose of offering extension courses in the schools of our area. There is some question concerning the academic advisability of such a procedure but I see no other way of helping these poorly trained teachers to better prepare themselves for next year's work.
- b. It might be advisable, if after the various faculties have passed on the calendars for the college year, that these calendars be reviewed with some attempt to make the vacation periods follow some fixed pattern. The use of the term "legal holiday" as a college holiday is not entirely in good form and is rarely followed in other state colleges and universities. Yet, I feel there is some value in having at least some general procedure and some measure of similarity.

V. THE CURRICULUM

No report.

VI. BUILDINGS AND GROUNDS

I wish to report for the information of the board that practically all of the installation of the federal housing buildings for married students and dormitories for men students have been completed. They have been accepted subject to the installation of twelve sinks. They are all occupied at the present time and there is a general commendation for these quarters. I am enclosing with each board report a copy of the report in the DeKalb paper which will give you a more intimate picture of these quarters and how they have been adapted to student need.

The completion of the dormitory quarters in one of the down town buildings set up to house fifty men, will give us the opportunity very soon to remove all of our men students from college buildings on the main campus.

At present, weather conditions have quite seriously affected the progress on our cafeteria building. However, the foundation has been laid, the material from Wisconsin is practically all on hand, the contract for its erection has been let, the plans for the cafeteria in outline have been prepared by the State Department of Architecture and Engineering, and the plans for the interior have been prepared by specialists in Chicago. We have in addition requested from the surplus property agencies working equipment for this building. If the enthusiasm at present evident, is continued, when the weather changes, this cafeteria should be ready for use by the beginning the spring quarter on March 15.

I shall attempt once more to bring the board up to date on our post war building program. The dormitory and library plans are complete in every respect, ready for the lettering of the contracts. The addition to the power plant and the change of our electrical installation from direct current to alternating current, is practically complete. They have promised these

PROCEEDINGS

specifications ready for bids by February 1. What will be done with these contracts is still a question of state policy.

VII. AUXILIARY ENTERPRISES

Teachers College Income Fund
July 1 to December 30, 1946

RECEIPTS

Board and Room, Williston Hall.....	\$37,143.45	
Meals, Williston Hall.....	829.12	
Registration Fees, College.....	13,866.50	
Registration - late fees	56.00	
Registration Fees - Extension	1,971.00	
Library Fines	30.00	
Transcript Fees	298.00	
Veterans Guidance Center.....	8,129.95	
Miscellaneous	1,206.77	
	<u>63,530.79</u>	
Previously reported - July 1, 1945 to June 30, 1946.....	92,080.58	
Total receipts to December 30, 1946		\$155,611.37

EXPENDITURES

Personal Services	
120 - Salaries	5,860.40
Contractual Services	
224 - Machinery & Mechanical Equipment	171.00
248 - Waste removal, cleaning & ex- terminating	1,367.55
249 - Other Contractual Services	60.84
Office Expense	
280 - Photographic Service	23.28
285 - Professional & Technical Services not otherwise classified.....	1,034.00
Commodities	
302 - Stationery, Printing, & Office Supplies	482.93
321 - Parts & Fitting for Office Furniture & Equip.....	780.00
331 - Structural Materials & Fittings.....	399.46
350 - Medical, Laboratory, & Surgical Supplies	98.54
36 360 - Food Supplies.....	15,479.47
391 - Household, Laundry, & Cleaning Supplies	3,090.19
399 - Commodities not otherwise classified	307.79
Equipment	
510 - Office Furniture & Equipment	161.57
530 - Household Furniture & Equipment..	7,836.53
550 - Scientific Instruments & Apparatus.....	381.20
560 - Library Books, Maps, etc.	36.63
599 - Equipment not otherwise classi- fied	450.73

TEACHERS COLLEGE BOARD

Refunds

810 - Refunds	71.97	
	<u>38,094.08</u>	
Previously reported - July 1, 1945 to June 30, 1946	52,630.97	
Total, expenditures to December 31, 1946		90,725.05
Balance		<u>64,886.32</u>
Surplus, 63rd Biennium		<u>39,919.83</u>

Balance, excess of receipts and expenditures,
December 31, 1946 \$104,806.15

VIII. STUDENT LIFE

I wish to report that one of our students, Maurice Hopper of Calumet City, Illinois, was killed in an automobile accident while he was home during the Christmas holiday.

IX. MISCELLANEOUS No report.

X. SUMMARY. Action is requeston on the following:

1. Approval of the appointment of Mr. John G. Pace to teach in the Men's Physical Education Department at the salary indicated.
2. Approval of the appointment of Miss Wallace Wesley to teach in the Women's Physical Education Department at the salary indicated.
3. Approval of the appointment of Miss Alice E. Johnson as librarian in the college library at the salary indicated.
4. Approval of the appointment of Miss Minerva Pepinsky to handle instruction in music at the McMurry Training School at the salary indicated.
5. Approval of the appointments of Mrs. Ruth Rolf, Miss Carolyn Helming, Mr. Eric Hoppe, and Mrs. Winifred Stewart as part-time instructors at the salaries indicated.
6. Approval of the change in salary for Miss Lela Trager and for Miss Clara Schillace.
7. Approval of the granting of leave of absence at half pay for Dr. Birchard Coar for the college year 1947-1948.
8. Acceptance of the resignations of the employees as listed.
9. Approval of the appointments of the following employees at the salaries indicated; Andrew Ferrell, Gladys Smith, Lina Street, Shirley Livingstone, Erma Amos, and Arvo Huttunen.
10. Approval of the return to duties of Miss Leta Groves and Mr. Elmer Turnbloom.

Respectfully submitted,

Karl L. Adams, President

REPORT OF SOUTHERN ILLINOIS NORMAL UNIVERSITY
Meeting of the Teachers College Board
Carbondale, Illinois January 20, 1947

To the Chairman and Members of the Teachers College Board:

The following report is submitted for Southern Illinois Normal University:

I. STUDENTS

A. Enrollment for Fall Quarters, 1945-46 and 1946-47

	Fall Quarter 1945-46 <u>Total</u>	Fall Quarter 1946-47		<u>Total</u>
		<u>Men</u>	<u>Women</u>	
1. University				
Master's degree Candidates	26	28	22	50
Postgraduates	<u>4</u>	<u>9</u>	<u>2</u>	<u>11</u>
Total, College				
Graduates	30	37	24	61
Seniors	112	148	92	240
Juniors	112	177	148	325
Sophomores	260	350	178	528
Freshmen	544	1192	358	1550
Unclassified	<u>15</u>	<u>8</u>	<u>6</u>	<u>14</u>
Total University				
Students in Residence	1073	1912	806	2718
Veterans (included in above totals)	(93)	(1495)	(14)	(1509)
2. University Extension (duplicates excluded)	592	209	665	874
Total University Level Students	1665	2121	1471	3592
3. Training Schools				
a. University High School	185	98	83	181
b. Allyn Training School	177	84	82	166
Total Laboratory School Students	360	182	165	347
Total Students at Southern Illinois Normal University	2025	2303	1636	3939
4. Affiliated Schools				

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	Fall Quarter 1945-46		Fall Quarter 1946-47	
	<u>Total</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>
a. Rural Training Schools	90	34	42	76
b. Brush Training School	189	82	80	162
 Total Affiliated School Students	 279	 116	 122	 238
 Grant Total Given Instruction	 2304	 2419	 1758	 4177

B. Enrollment for Winter Quarter, 1946-47

The current winter quarter began on December 9, 1946. The latest registration figure is 2585 (1820 men, 765 women) which represents an increase of 119 per cent over the final enrollment of 1178 for the winter quarter of the 1945-46 session. There are 40 students enrolled in the Graduate School as compared to 49 in the winter quarter last year. The College of Education has 1191 registrants as compared to 765 last year. The College of Liberal Arts and Sciences has an enrollment of 604 compared with 290 last year. There are 750 students enrolled in the College of Vocations and Professions, while in the winter quarter of 1945-46, there were only 79 students. The total number of veterans enrolled is 1468 as compared to 282 in the winter quarter of 1945-46.

II. FACULTY

A. Deaths and Resignations

1. With regret we report the death of Dr. Thelma L. Kellogg, Associate Professor in English, on December 8, 1946. Dr. Kellogg came to the University in 1929, and was continuously active and effective as a teacher and worker in civic affairs until the failure of her health last July.
2. Dr. Harry G. Brainard, Associate Professor of Economics, resigned effective August 31, 1946. Dr. Brainard has been continuously on leave serving various governmental agencies since June 1, 1942.
3. Mrs. Margaret Shaw Lynch, Faculty Assistant in Physical Education for Women, resigned for reasons of health and family, effective November 1, 1946.
4. Dr. Robert E. McNicoll, Associate Professor of History and Latin-American Culture, resigned, effective December 9, 1946. Dr. McNicoll has accepted a permanent position in the Department of State in Washington, D. C.
5. Mr. Walter Van Voorhees, Part-time Faculty Assistant in Industrial Education, resigned, effective October 23, 1946. Mr. Van Voorhees reports that the lack of suitable housing facilities in Carbondale and the unsuccessful realization of his business plans in Carterville made

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it necessary for him to submit his resignation.

B. New Appointments

1. Miss LaVerne Armstrong has been appointed part-time Faculty Assistant, supervising student teachers in Commerce at the Carterville Community High School, at a monthly salary of \$55.00 for the three months from December 9, 1946, to March 14, 1947, inclusive. She received her Bachelor of Education Degree from Southern and has done other work at the University of Chicago, Illinois State Normal University, University of Southern California, University of Maine, and Indiana University.
2. Mr. Joseph R. Baxter has been appointed Instructor in History at a monthly salary of \$335.00, effective December 9, 1946, and continuing through the six months of the winter and spring quarters to June 13, 1947. Mr. Baxter received his Bachelor's degree from Berea College and his Master's degree from Duke University where he has completed residence requirements toward his Doctor's degree. He had experience in the field of teaching before serving as historian in the Army Air Forces during the war.
3. Dr. Victor H. Beinke has been appointed Assistant Professor in Physiology and Health Education at a monthly salary of \$400.00 on a term appointment from December 1, 1946, to June 30, 1947, inclusive. He has a Bachelor's degree from Illinois College and a Doctor of Medicine degree from the University of Cincinnati. He served as commander of the Sixth Medical Battalion in Korea before his recent discharge from the U. S. Army. Dr. Beinke's license to practice medicine is from the State of Ohio. As soon as he receives his licensure from the State of Illinois, it is our intention to have him serve as Associate University Physician as well as Assistant Professor of Physiology and Health Education.
4. Mrs. Irene Cassell was appointed full-time Instructor in English at a monthly salary of \$250.00, effective December 9, 1946, and continuing two weeks, and was appointed three-quarters time Instructor in English at a monthly salary of \$187.50, effective January 6, 1947, and continuing four weeks or longer. She is substituting for Miss Emma Bowyer, Chairman of the Department of English, and for Mrs. Julia Neely, Associate Professor of English, who have been ill. Mrs. Cassell received her Bachelor of Arts and Master of Arts degrees from Drake University, and taught in the high schools of Keokuk and Stuart, Iowa, and in Drake University.
5. Mrs. Gladys Rice Clark has been re-appointed part-time Instructor in Mathematics at a monthly salary of \$225.00 from December 9, 1946, to the end of the winter quarter, March 14, 1947. She taught half-time during the fall quarter and has consented to teach three-quarters time during the winter quarter.
6. Mr. John L. Colp was appointed part-time Faculty Assistant in Industrial Education at a monthly salary of \$83.33, effective October 1, 1946, and continuing until the end of the fall quarter, December 6, 1946. Mr. Colp has studied for three years at Southern and received

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his Bachelor of Science in Mechanical Engineering degree from the University of Illinois. He has had practical experience in the design department of Douglas Aircraft Company, having been lead man in Charge of hydraulic design at the El Segundo Plant, El Segundo, California. At present he operates a small contracting business at Carterville, Illinois, but consented to teach evening courses for us in machine shop in order to help take care of the fall quarter's unprecedented demand for such subjects.

At the end of the fall quarter Mr. Colp was re-appointed part-time Faculty Assistant in Industrial Education at a monthly salary of \$83.33, effective December 9, 1946, and continuing until the end of the winter quarter, March 14, 1947. Mr. Colp taught one-quarter time during the fall quarter and agreed to continue on this basis during the winter quarter.

7. Miss Dorothy Cox has been re-appointed part-time Instructor of Mathematics at a monthly salary of \$80.00, effective December 9, 1946, and continuing until the end of the winter quarter, March 14, 1947. Miss Cox taught one-fourth time during the fall quarter and is continuing on the same basis the winter quarter.
8. Mr. Willard L. Finley has been re-appointed part-time Instructor in Chemistry at a monthly salary of \$200.00, effective December 9, 1946, and continuing until the end of the winter quarter, March 14, 1947. Mr. Finley taught two-thirds time during the fall quarter and will continue on the same basis the winter quarter.
9. Mrs. Chalmer A. Gross was re-appointed as part-time Faculty Assistant in English at a salary of \$187.50 per month, effective December 9, 1946. She taught three-quarters time until January 1, 1947, at which time she was appointed full-time Faculty Assistant at a salary of \$250.00, effective until March 14, 1947. She had previously served as Faculty Assistant during the fall quarter.
10. Miss Dorothy E. Heicke has been appointed Instructor, assigned to the University Library, at a salary of \$300.00 per month, effective February 1, 1947. Miss Heicke received her Bachelor of Science in Library Science and her Master of Arts in Library Science degrees from the University of Illinois. She has served as a library assistant in libraries at Bloomington and Highland Park, Illinois, and comes to us from a position as cataloger in the University of Illinois Library.
11. Mr. Arthur Hunter has been re-appointed Faculty Assistant in Zoology at a monthly salary of \$250.00, effective December 9, 1946, and continuing to the end of the spring quarter, June 13, 1947. He served as Faculty Assistant during the fall quarter also.
12. Mr. Herbert E. Johnson has been re-appointed Faculty Assistant in Economics and Geography at a monthly salary of \$250.00, effective December 9, 1946, and extending to the end of the winter quarter, March 14, 1947. He served as Faculty Assistant during the fall quarter also.
13. Dr. Margaret Kaeiser has been appointed Assistant Professor of

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Botany at a monthly salary of \$330.00, effective March 24, 1947. Dr. Kaeiser received her Bachelor of Science and Master of Science degrees from the University of Oklahoma and her Doctor's degree from the University of Illinois. She is now teaching at Saint Joseph College in West Hartford, Connecticut.

14. Mr. Richard Kohler has been appointed Instructor in Industrial Education at a monthly salary of \$290.00 for the five and one-half months from January 6, 1947, to June 13, 1947, inclusive. Mr. Kohler received his Bachelor's degree from the Illinois State Normal University and his Master of Arts degree from Colorado State College. He has taught industrial arts in the Bloom Township High School at Chicago Heights, Illinois, and has served in the Army Air Force as a commissioned officer.
15. Mrs. Dorothy Niedringhaus Langdon was appointed part-time Faculty Assistant in Zoology at a monthly salary of \$75.00, effective October 9, 1946, and continuing through the remainder of the fall quarter which ended December 6, 1946. Mrs. Langdon served as laboratory assistant in the Zoology Department. She has a Bachelor of Education degree from Southern and served as a student assistant in the Physical Education Department at Southern for three years.
16. Miss Irene Liebig has been appointed part-time Faculty Assistant, supervising student teachers in Home Economics at the Dupon Community High School, at a monthly salary of \$25.00 for the three months from December 9, 1946, to March 14, 1947, inclusive. She received her Bachelor of Education degree from Illinois State Normal University and her Master of Science degree from Iowa State College, and has done additional graduate work at Northwestern University and Colorado State College. She had previously served at Dupon as supervisor of our practice teachers in Home Economics.
17. Mrs. Jean Neckers has been re-appointed part-time Faculty Assistant in Speech at a monthly salary of \$200.00 for the period from December 9, 1946, to the end of the winter quarter, March 14, 1947. She taught three-fifths time during the fall quarter and is teaching four-fifths time during the winter quarter.
18. Mrs. Lois Nelson has been appointed part-time Faculty Assistant, supervising student teachers in Commerce at the Carbondale Community High School, at a monthly salary of \$45.00 for the three months from December 9, 1946, to March 14, 1947, inclusive. She received her Bachelor of Science in Education degree from Southern and has been a teacher of Commerce in Carbondale Community High School since 1944.
19. Miss Grace L. Perkins has been appointed part-time Faculty Assistant, supervising student teachers at the Attucks Elementary School in Carbondale, at a monthly salary of \$25.00 for the three months from December 9, 1946, to March 14, 1947, inclusive. She received her Bachelor of Education degree from Southern and has also done graduate work at Southern during summer sessions.
20. Mr. J. D. Russell has been appointed part-time Instructor, supervis-

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ing student teachers in Physical Education at the Attucks High School in Carbondale, at a monthly salary of \$30.00 for the three months from December 9, 1946, to March 14, 1947, inclusive. He received his Bachelor of Science in Education degree from Wilberforce University in Ohio and his Master of Arts in Physical Education degree from Ohio State University.

21. Mr. Hal Stone was appointed one-third time Instructor of Chemistry at a monthly salary of \$125.00, beginning December 16, 1946, but before taking up his duties was appointed full-time Instructor of Chemistry at a monthly salary of \$320.00, effective December 9, 1946, because of the demand for additional sections of Chemistry. This necessitated an adjustment in his salary. (See FACULTY, Section E, Item 3, Adjustments in Salary.) He had previously taught during the summer and fall quarters.
22. Mr. John Henry Thomas has been appointed part-time Instructor, supervising student teachers in Social Science at the Attucks High School in Carbondale, at a monthly salary of \$30.00 for the three months from December 9, 1946, to March 14, 1947, inclusive. He received his Bachelor of Education degree from Southern and has completed all requirements for his Master of Science in Education degree from Southern.
23. Mr. Walter Van Voorhees was appointed part-time Faculty Assistant in Industrial Education at a monthly salary of \$83.33, effective October 1, 1946, and continuing until the end of the fall quarter, December 6, 1946. Mr. Van Voorhees received his Bachelor of Science in Mechanical Engineering degree from the University of Michigan. He had industrial experience at the Severance Tool Company in Saginaw, Michigan, the Cushing Products Company in Ann Arbor, Michigan, the Ford Motor Company, and the Douglas Aircraft Company. He was in the contracting business in Carterville, Illinois, and consented to teach one-fourth time for us in Vocational Drafting in order to help take care of the fall quarter's unprecedented demand for such subjects. He was unable, however, to complete his term appointment. (See FACULTY, Section A, Item 5, Deaths and Resignations.)
24. Mrs. Eleanor Young has been appointed as half-time Faculty Assistant in Speech at a monthly salary of \$125.00 for the three months of the winter quarter, extending from December 9, 1946, to March 14, 1947, inclusive. She received her Bachelor of Arts degree from Trevecca College in Nashville, Tennessee, and has done graduate work at Curry School of Expression in Boston and at Northwestern University. She taught Speech for five years at McKendree College in Lebanon, Illinois.

C. Changes in Duties

1. Effective December 9, 1946, Mr. John W. Allen's duties were changed from half-time Acting Director of the Physical Plant and half-time Acting Director of the University Museum to full-time work in the historical section of the University Museum. This change in duties involved no change in salary or rank.

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2. Mr. R. Jean Fligor, Instructor in Education, will take over Dr. William Neal Phelps' work in teaching and supervising student teachers and acting as dean of boys in University High School at a monthly salary of \$320.00, effective December 9, 1946. Mr. Fligor was recommended for a leave of absence from September 16, 1946, to June 13, 1947, in the Report to the Teachers College Board of July 8, 1946. At that time he planned to pursue work on his Doctor's degree at Michigan State College, but he was unable to find housing in East Lansing. Hence, the remainder of his leave has been cancelled.
3. Mrs. Ruby Price Henderson has been changed to full-time Instructor in the Allyn Training School, effective January 1, 1947, and is to receive a monthly salary of \$270.00, effective at that time instead of on February 1, 1947, as recommended in the October 14, 1946, Report to the Teachers College Board. This change has been made necessary since Miss Ruby Van Trump, for whom Mrs. Henderson is substituting, requested that her leave be effective on January 1, 1947, rather than on February 1, 1947.
4. Effective December 9, 1946, Dr. William Neal Phelps' duties were changed from Associate Professor in the University High School and Acting Dean of Boys in University High School to Acting Director of the Physical Plant. He will continue to teach at least one-fourth time but will devote the remainder of his time to the duties of the Director of the Physical Plant. Effective December 9, 1946, Dr. Phelps' will receive a monthly salary of \$430.00 on a twelve-months basis. This necessitated an adjustment in salary. (See FACULTY, Section E, Item 2, Adjustments in Salary.)

D. Leaves of Absence

1. Dr. Thelma L. Kellogg, Associate Professor of English, was granted an extension of her leave of absence without pay from December 7, 1946, to September 14, 1947, inclusive. In the October 14, 1946, Report to the Teachers College Board we requested approval of a leave of absence without pay for Dr. Kellogg for the three months of the fall quarter. She suffered a heart attack early in the summer. After a relapse, she felt that it would be impossible for her to return to her teaching duties until next fall. Her subsequent death is reported above.
2. Mr. Glenn J. McGowan, Faculty Assistant, has been granted a leave of absence without pay for the period beginning January 1, 1947, and ending April 10, 1947. Mr. McGowan was one of seven men selected from the Fifth Army for attendance at the College of Personnel and Administration, Command and General Staff School, Fort Leavenworth, Kansas.
3. Miss Ruby Van Trump, Assistant Professor in the Allyn Training School, has been granted a leave of absence without pay, effective May 16, 1947, to June 15, 1947, inclusive. Miss Van Trump was recommended for a four and one-half months sabbatical leave at full pay in the April 22, 1946, Report of the Teachers College Board. Since she has registered for the winter quarter at George Peabody College on January 2, 1947, to pursue her advanced studies and must stay there

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for the remainder of the school year, she will need more than four and one-half months leave. Hence, this supplementary request for an additional leave without pay.

E. Adjustments in Salary

1. The salary of Mr. Lynn Holder, Instructor in Physical Education for Men, has been increased from \$270.00 to \$300.00 monthly, effective January 1, 1947. He has assumed new responsibility as head basketball coach, replacing Mr. Glenn Martin in that capacity.
2. As noted above, the salary of Dr. William Neal Phelps was increased to \$430.00 a month, effective December 9, 1946. Because Dr. Phelps' new assignment was made after the December payroll had been forwarded, it was necessary to make a temporary adjustment in his salary beginning January 1, 1947, to cover the difference between his former salary and the new rate recommended. We therefore request that he be paid a salary of \$452.50 for the month of January 1947 and that thereafter the monthly salary of \$430.00 prevail.
3. As noted above, the salary of Mr. Hal Stone, Instructor in Chemistry, was increased from \$125.00 a month, as part-time Instructor, to \$320.00 a month, as full-time Instructor, effective December 9, 1946. Because Mr. Stone agreed to a full time appointment after the December payroll had been forwarded, it was necessary to make a temporary adjustment in his salary beginning January 1, 1947, to cover the difference between his former salary and the new rate recommended. We therefore request that he be paid a monthly salary of \$345.00 for the five and one-half months from January 1, 1947, to June 13, 1947, inclusive, and that thereafter the rate of \$320.00 monthly prevail.

III. Other School Employees

A. New Appointments

1. Mrs. Margaret Allen, Murphysboro, Illinois, was employed November 6, 1946, at a salary of \$145.00 per month as a Clerk Typist II. Mrs. Allen works in the Registrar's Office.
2. Mrs. Mabel Austin was employed October 1, 1946, as a Clerk Stenographer I at a salary of \$165.00 per month. Mrs. Austin works in the Office of the Dean of Vocations and Professions.
3. Mrs. Mamie Bain was employed as a Cook I on November 1, 1946. Mrs. Bain is being paid \$138.00 per month. She works in the Cafeteria.
4. Mr. Homer Benz was appointed as a Dairy Farmer at a salary of \$160.00 per month on October 1, 1946.
5. Mrs. Verla R. Foster was employed as a Cook I on November 1, 1946, at a monthly salary of \$130.00 per month. Mrs. Foster, who was previously employed in the cannery which closed October 31, 1946, is now employed in the Residence Hall.

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6. Mrs. Dorothy Hunter was appointed to the Position of Clerk I October 2, 1946. Mrs. Hunter is employed in the University Post Office at a salary of \$150.00 per month.
7. Mrs. Victoria Ludwig, Bookkeeping Machine Operator I, was employed September 16, 1946. Mrs. Ludwig works in the Accounting Office at a salary of \$150.00 per month.
8. Mr. Edward McCutcheon, Laborer Maintenance, was appointed October 7, 1946, to this position at a salary of \$150.00 per month, Mr. McCutcheon had been employed as a Stationary Fireman, but at the request of the Civil Service Commission his services as a Stationary Fireman were terminated July 31, 1946.
9. Mrs. Ovella McGill, Cook I, was employed as a substitute cook in the Residence Hall at a salary of \$140.00 per month. Mrs. McGill's appointment became effective September 16, 1946.
10. Miss Margaret McGregor, Clerk Stenographer I, was employed October 1, 1946, at a salary of \$165.00 per month. Miss McGregor works in the Office of the Dean of the College of Liberal Arts and Sciences.
11. Mr. Thomas H. North was formerly employed as a Stationary Fireman in the University Cannery which closed October 31, 1946; however, Mr. North was re-appointed, effective November 4, 1946, as a Stationary Fireman for the Power Plant at a salary of \$185.00 per month.
12. Mrs. Myrna Mae Ragsdale, Clerk Stenographer I, was employed October 16, 1946. Mrs. Ragsdale, who works in the President's Office, receives a monthly salary of \$130.00.
13. Mr. Jettie Taylor, Laborer Maintenance, was employed November 18, 1946. Mr. Taylor's salary is \$115.00 per month.

B. Replacements

1. Mr. Jeff B. Bloodworth was employed October 9, 1946, as a replacement for Mr. Herman Bain, who has been on sick leave since June 8, 1946. Mr. Bloodworth is a Watchman I at a salary of \$125.00 per month.
2. Miss Ruth Brummet, Clerk Typist II, was employed November 12, 1946, at a salary of \$150.00 per month to work in the Accounting Office. Miss Brummet replaced Miss Verna Porter, whose registration was accepted effective September 30, 1946.
3. Mr. James L. Childers was employed October 30, 1946, as a Stationary Fireman at a salary of \$185.00 per month. Mr. Childers is a replacement for Mr. Edward McCutcheon whose services as a Stationary Fireman were terminated July 31, 1946.

C. Leaves

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1. Mrs. Frances Bowers, Cook I, was granted a leave of absence without pay dating from December 16, 1946, and ending September 1 1947.

D. Resignations

1. Miss Verna Porter's resignation was effective September 30, 1946. Miss Porter was employed as a Clerk Typist II in the Accounting Office.
2. Mr. Edward Tripp's temporary appointment as a Painter was terminated November 30, 1946.

IV. ORGANIZATION

Because of Southern's unexpectedly large enrollment and the mechanical difficulties of registration, it has been necessary to take more time for registration than allowed in the calendar for 1946-47 presented in the April 22, 1946, Report to the Teachers College Board. We therefore request approval of the dates September 16, 17, and 18, 1946, for Fall quarter registration; December 9 and 10, 1946, Winter quarter registration; December 9 and 10, 1946, for Winter quarter registration; and March 24 and 25, 1947, for Spring quarter registration.

V. CURRICULUM

A. Residence Courses

1. The new graduate courses for the Winter quarter of the 1946-47 session, as approved by the Board's Graduate Studies Committee, are as follows:

Education 535	Research in Problems of Administration four hours
English 515	Dr. Johnson and His Circle, four hours
French 520	Graduate Composition and Diction, four hours
History 502	Seminar on Latin American History and Culture, three hours
Zoology 522	Advanced Histology, four hours

B. Extension Courses

The Extension Service during the fall and winter quarters is offering 21 extension courses in 21 different southern Illinois towns located in 19 different counties. The total enrollment is slightly over 900. Practically all extension service is presently in the field of teacher training, only two courses each being in Arts-Sciences and Vocations-Professions.

The following extension courses are being offered:

<u>Center</u>	<u>Number and Name of Course</u>	
Belleville	Education 355	Philosophy of Education
Benton	Art 300	Art Education in the Public Schools

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	Carmi	Education 311	Work of the Elementary Teacher
	Chester	Education 331	American Public Education
	East St. Louis	Education 311	Work of the Elementary Teacher
E	Edwardsville	Health Education 350	Health Education Methods Applicable to Public Schools
	Fairfield	English 217	English Grammar for Teachers
	Golconda	Education 335	Problems in Rural Education-State Course of Study Course
H	Harrisburg	Education 361	Rural and Elementary Curriculum
	Marion	Education 343	Child Development
	McLeansboro	Education 340	Child Psychology
	Murphysboro	Education 361	Work of the Elementary Teacher
	Nashville	Education 340	Child Psychology
	Pinckneyville	Music 307	Recreational Music and Singing Games
	New Shawneetown	Education 361	Rural and Elementary Curriculum
	Waterloo	History 201	American History

C. Speech and Music Curricula

New speech and music curricula have been proposed for the College of Vocations and Professions and have been studied by the departments concerned, the Dean of the College, the University Curriculum Committee, and the President. The music curriculum is to be reported to the National Association of Schools of Music with a view to its acceptability as a course leading to a Bachelor's degree in music and qualifying us for recognition by the Association. Presumably an additional report on this matter will be made in our next report to the Teachers College Board. Other curricula also are in process of consideration.

VI. BUILDINGS AND GROUNDS

A. Land Acquisition Program

Options on 38 tracts of land totaling \$468,050.00 have now been obtained. The purchase of 23 of these tracts amounting to \$205,050.00 is now complete. Mr. Miles, designated by Director Thompson to secure these tracts, reports that there are still about 20 tracts which should be acquired during the present biennium in order that certain improvements, now in the planning and specification stage, may be started and perhaps completed before the close of the biennium. He finds it is becoming increasingly difficult to obtain options for amounts within the appraisal valuations, and in some instances negotiation has entirely failed.

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B. Major Repairs

Three contracts for major repair work have been awarded since our last report to the Board. These contracts covering repairs of our water and steam mains were awarded to the following companies:

E. J. Maag	\$5,772.00
Paul J. Krez	3,500.00
Paul J. Krez	6,525.00

No work has thus far been done, the companies claiming inability to obtain the necessary materials. Contracts have not yet been awarded covering requisitions for the following major repairs:

x	Painting Library, Gymnasium. and Farm Buildings	\$10,000.00
	Completion of Electrical Distribution System	17,950.00
	Repairing Windows and Doors in Main Building	20,000.00

We have been informed that the Division of Architecture and Engineering is preparing plans and specifications for this work and will shortly ask for bids.●

C. Veterans Housing

On Monday, December 30, 1946, 20 apartments of the 105 being erected at the Chautauqua Street Veterans Housing Project were turned over to the University, subject to inspection and approval by the State Division of Architecture and Engineering. On January 8, another 21 apartments were transferred to us. The Federal Public Housing Authority has promised that the other 64 will be ready for occupancy early in the spring. Ninety-nine apartments have already been allotted to veterans by a committee established by the administration, consisting of representatives of the University, the student veterans, the American Legion, and the Veterans of Foreign Wars. Six apartments are being reserved for faculty members, conforming to FPHA regulations, since a number of excellent prospects have been lost to the staff because of their inability to obtain suitable housing.

Because of increased building costs, the Federal Public Housing Authority has tentatively cut the number of apartments to be provided at the Illinois Ordnance Plant at Crab Orchard Lake from 104 to 68. We have no definite information as to when these 68 will be ready for occupancy. Vigorous attempts are now being made to work out a sound plan for financing the dormitories for single veterans which are also available at the Illinois Ordnance Plant. To operate these dormitories as an auxiliary enterprise of the University would be impossible without additional appropriations, but in spite of this the Federal Government is reluctant to provide a management plan which would make possible their operation under an agency fund for the Federal Public Housing Authority. Government surplus furniture has been committed to Southern, and is being obtained at little or no cost for the various housing projects.

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VII. AUXILIARY ENTERPRISES

No

No report

VIII. STUDENT LIFE

Student life at Southern during the fall quarter has been characterized by a marked increase in all types of student activity.

University athletic teams have been crowded by hopeful candidates. Student attendance at games has been extremely high. An extensive intramural program for both boys and girls has been conducted throughout the quarter. This helps care for several hundred students who wish athletic recreation but cannot make the varsity teams. Once again in football we bow to Northern as conference champions. In basketball, in pre-conference play, we placed second in the Kansas City invitational meet during the Christmas holidays.

The Little Theater group has presented one outstanding production and is now in the process of conducting one-act play contests.

A most successful Homecoming was directed by able faculty and student leadership. This was followed by Religious Emphasis Week sponsored by the University Christian Mission. Southern is one of twenty universities privileged to have such a mission during the current year. In a non-sensational way, the leaders of the mission emphasized in their contacts with students the necessity of considering religious values if one is to meet the exigencies of life in an atomic age. Two of the leaders were churchmen; the others came from the faculties of Stephens College, Bethany Biblical Institute, and the University of Chicago. It was estimated that the leaders through talks to university classes, informal sessions held in organized houses, seminars, platform addresses and individual conferences had a total attendance of well over 5,000.

During the months of October, November, and December, nearly 300 students and residents of the nearby communities met each Wednesday evening to practice "The Messiah" oratorio. With the addition of four guest artists, (from Chicago, St. Louis, and Ball State Teachers College, Indiana), the presentation of "The Messiah" on Sunday, December 15, was an unusual and distinctive event in the history of musical performances in Southern Illinois. Another unique event appearing among the numerous Christmas activities was the presentation at a student assembly of a Christmas Dance. "O Holy Night," created and performed by the University's Modern Dance Club.

A new men's lounge has been set up in one of the houses purchased in the University expansion program. This affords the male students a place for relaxation or study. Also, in this capacity, a list of classrooms which are vacant at various times throughout the days of the week has been provided so that students, especially commuters, may have a quiet place to study.

The dormitory built by the Southern Baptist Foundation is now in operation. It accommodates thirty-one men. Sixty-five students are served in

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their dining room. A notable cooperative spirit is shown by their offer to us of their new chapel and organ for use in beginning University teaching of organ. The Student Christian Foundation has undertaken to help commuters and other students by serving apples, milk, and sandwiches during the noon hours.

The number of independent houses organized with officers has gradually increased during the last two years. Five houses organized during the fall quarter. The national honor and service fraternity, sponsored by the Boy Scouts organization, has about completed arrangements for a chapter at Southern. Also prominent national social fraternities are "scouting" our "locals". Such organization helps in improving conditions in the houses for study and otherwise.

About 375 students have received employment through the University Student employment service. Of this number approximately 40% are veterans.

IX. MISCELLANEOUS

A. Graduates

The following was omitted from the list of graduates submitted in the Report to the Teachers College Board on October 14, 1946:

Bachelor of Science in Education, Spring Term- June 7, 1946

<u>Town</u>	<u>County</u>
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Mary Agnes Mann (Mathematics-History)	Pinckneyville, Perry
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B. Teachers College Scholarships

Lists of students in attendance for the fall quarter of the 1946-47 session at Southern Illinois Normal University on Teachers College Scholarships and who are to be refunded certain amounts, under the provisions of Section 30-4 of "The School Code", were mailed on December 17, 1946 to Mr. Charles G. Lamphier, Co-ordinator, Teachers College Division, Springfield, Illinois. The action requested at this time is the approval of the certification of the lists in order that these students may receive reimbursement.

C. Radio Presentations

At the suggestion of the Regional Director of Listener Activity National Association of Broadcasters, a Southern Illinois Normal University radio program, "New Frontiers in Science", has been entered in the George Foster Peabody Awards national competition sponsored by the University of Georgia.

With the New Year, we have graduated to daily broadcasting. While continuing WJPF and WEBQ stations, we are beginning a new series of programs on the new station WCIL, Carbondale. This adds five broadcasts, making a total of seven each week. The faculty has a Friday radio series for explaining the work of different departments. The

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first of this series was given by the President on "Education, 1947 Style". Student programs center around student activities, news, dramatics and music.

D. Gifts to the University

Several gifts, at least one of considerable magnitude, have been made to Southern since the October report. In content two are outright financial grants, the largest without restrictions and the other a memorial scholarship; another is a wide and valuable collection of bird eggs, and the latest is a medical library of a pioneer physician.

Since these are being cleared through the Southern Illinois Normal University Foundation, more specific reports must await their action.

X. SUMMARY

It is respectfully requested that the following action be taken by the Teachers College Board:

- A. Acceptance of the resignations of the following: Dr. Harry G. Brainard, Mrs. Margaret Shaw Lynch, Dr. Robert E. McNicoll, and Mr. Walter Van Voorhees.
- B. Approval of the following appointments at salaries indicated in the report: Miss LaVerne Armstrong, Mr. Joseph R. Baxter, Dr. Victor H. Beinke, Mrs. Irene Cassell, Mrs. Gladys Rice Clark, Mr. John L. Colp, Miss Dorothy Cox, Mr. Willard L. Finley, Mrs. Chalmers A. Gross, Miss Dorothy E. Heicke, Mr. Arthur Hunter, Mr. Herbert E. Johnson, Dr. Margaret Kaeiser, Mr. Richard Kohler, Mrs. Dorothy Niedringhaus Langdon, Miss Irene Liebig, Mrs. Jean Neckers, Mrs. Lois Nelson, Miss Grace L. Perkins, Mr. J. D. Russell, Mr. Hal Stone, Mr. John Henry Thomas, Mr. Walter Van Vorhees, and Mrs. Eleanor Young.
- C. Approval of change in duties for Mrs. John W. Allen, Mr. R. Jean Fligor, Mrs. Ruby Price Henderson, and Dr. William Neal Phelps.
- D. Approval of leaves of absence for Dr. Thelma L. Kellogg, Mr. Glenn J. McGowan, and Miss Ruby Van Trump.
- E. Approval of adjustments in salary for Mr. Lynn Holder, Dr. William Neal Phelps, and Mr. Hal Stone.
- F. Approval of the employment of the following employees at salaries indicated in the report: Mrs. Margaret Allen, Mrs. Mabel Austin, Mrs. Mamie Bain, Mr. Homer Benz, Mrs. Verla R. Foster, Mrs. Dorothy Hunter, Mrs. Victoria Ludwig, Mr. Edward McCutcheon, Mrs. O-vella McGill, Miss Margaret McGregor, Mr. Thomas H. North, Mrs. Myrna Mae Ragsdale, and Mr. Jetie Taylor.
- G. Approval of the following replacements with salaries indicated in the report: Mr. Jeff B. Bloodworth, Miss Ruth Brummet, and Mr. James L. Childers.

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- H. Approval of a leave of absence without pay for Mrs. Frances Bowers, Cook I.
- I. Acceptance of the resignation of Miss Verna Porter, Clerk Typist II.
- J. Acceptance of the termination of appointment for Mr. Edward Tripp, Painter.
- K. Approval of registration dates for Fall, Winter, and Spring quarters of the 1946-47 session.
- L. Approval of a graduate whose name was omitted from the list submitted to the Teachers College Board on October 14, 1946.
- M. Acceptance of the lists of Teachers College Scholarships for the Fall quarter of the 1946-47 session.

Respectfully submitted,

Chester F. Lay
President

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MINUTES OF THE MEETING OF THE STATE TEACHERS COLLEGE BOARD February 7, 1947

On Friday, February 7, 1947, at 5 P.M., pursuant to a call of the Chairman of the Board, the Teachers College Board convened in special session at the Roberts Hotel in Carbondale, Illinois. The meeting was called to order by the Chairman, who directed that roll call be taken. Upon roll call, the following members answered "present":

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Russell L. Guin
Mrs. Helen R. Pegelow
Mr. Lindell W. Sturgis
Mr. Lewis M. Walker

The following members were absent:

Dr. Preston Bradley
Miss Harriet A. McIntire
Mr. Ira M. Means

Mr. Walker moved that the reading of the minutes of the Board meeting of January 20, 1947 be dispensed with. The motion was seconded by Mr. Dunn and, upon roll call, carried unanimously.

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The Chairman then announced that the members of the Teachers College Board, who, on January 20, 1947, had convened as a Committee of the Whole to investigate conditions at Southern Illinois Normal University, had completed their investigation and were ready to make a report of the Committee. The committee report was then read by the Secretary of the Board, as follows:

"The State Teachers College Board has completed its investigation of the 'adverse' publicity' surrounding Southern Illinois Normal University. The investigation has been complete and thorough.

"Each member of the Board wishes to commend the fine spirit of cooperation of each witness who appeared to testify. It was through such cooperation that the Board was enabled to thoroughly investigate the problems and misunderstandings which created the unfavorable publicity at Southern.

"It is a matter of public record, in a prior statement of this Board, that the general welfare and progress of the University was always foremost in the minds of the members of the Board in making the decision to conduct the investigation. This attitude prevailed throughout the investigation itself and in reaching a decision.

"The investigation revealed numerous incidents which brought about the adverse publicity. Some of the publicity, supported by facts, arose from misunderstandings either by the school administration, some members of the faculty, some members of the student body or others away from the campus. On the other hand, the greater part of the adverse publicity was due to rumors in no way supported by facts.

"Testimony disclosed that the end of the war, the unprecedented enrollment which no one could anticipate, the period of adjustment following the change of the school administration and the transition into an accredited university and graduate school have all contributed to a period of unrest which required adjustment and readjustment.

"Testimony was virtually unanimous in that the academic aims and standards of the school administration are excellent and that the faculty now at Southern ranks equal to or better than any faculty the University has ever had. The Board, however, does not overlook the fact that the University did lose some very capable faculty members, most of whom went to more promising and remunerative fields and their loss is regrettable.

"Testimony disclosed the fact that the greater part of the adverse publicity centered around the first months of the present administration and that the University is now progressing in its development in a commendable manner.

"The housing shortage in and around the University has caused much of the adverse publicity. The Board finds that the school administration was in no way responsible for the housing shortage. It is a problem that exists on practically every campus in the United States and it is one that the College Board and the school administration have made every possible effort to solve.

"The Board recognizes the fact that in developing a teachers college into a university and the development of a graduate school, additional faculty members of high rank must be secured and, in some instances, they must necessarily replace others whose academic rank is not so high. Some such changes have been made and, if necessary, others may be made to this end.

TEACHERS COLLEGE BOARD

"In conclusion, the Board did find some just criticisms--minor in character -- but not of sufficient importance to warrant any serious consideration of a change in administration. Therefore, the State Teachers College Board calls upon all the friends of Southern Illinois Normal University, including faculty, students, alumni and educators in the public schools, to forget prejudices and personalities, and rally to the support of Southern, and put forth all their energies in constructively helping to build a fine university which the people of Southern Illinois so richly deserve."

Mr. Davis moved that the report of the members of the Board meeting as a Committee of the Whole be approved and be adopted by the Board and issued by the Board as a statement to the public. The motion was seconded by Mr. Sturgis and, upon a roll call, all members of the Board present voted "aye". No contrary vote appearing, the motion was declared to have carried.

On motion of Mr. Sturgis, seconded by Mrs. Pegelow, and unanimously carried, the meeting then adjourned.

Frank G. Thompson
Frank G. Thompson
Chairman

Vernon L. Nickell
Vernon L. Nickell
Secretary

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MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

Charleston, Illinois April 14, 1947

The regular meeting of the Teachers College Board and the College Presidents was held at 9:30 A.M. on Monday, April 14, 1947, at Eastern Illinois State Teachers College, Charleston, Illinois. Frank G. Thompson, Director of the Department of Registration and Education, and Chairman of the Board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Richard F. Dunn
Mr. Russell L. Guin
Miss Harriet A. McIntire
Mr. Ira M. Means
Mrs. Helen R. Pegelow
Mr. Robert W. Davis
Mr. Lewis M. Walker

The following members were absent:

Dr. Preston Bradley
Mr. Lindell W. Sturgis

Also present were:

Dr. Karl L. Adams, President

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Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Dr. Robert G. Buzzard, President
Mr. Raymond R. Gregg, Business Manager
Eastern Illinois State Teachers College

Dr. R. W. Fairchild, President
Mr. Preston Ensign, Business Manager
Illinois State Normal University

Dr. Frank A. Beu, President
Western Illinois State Teachers College

Dr. Chester F. Lay, President
Mr. Edw. V. Miles, Jr., Business Manager
Southern Illinois Normal University

Mr. Charles G. Lanphier, Co-ordinator
Department of Registration & Education
Springfield, Illinois

Chairman Thompson called the meeting to order and roll call was taken.

Mr. Guin moved that the Minutes of the regular meeting of January 20, 1947 be approved. The motion was seconded by Mrs. Pegelow, carried unanimously, and the minutes stood approved.

Secretary Nickell made the motion that the Board authorize the Advisory Committees of the respective institutions and Chairman of the Teachers College Board to give the final approval to any appropriations that have to do with permanent improvements on the five respective teachers college campuses in this 65th General Assembly. The motion was seconded by Mr. Davis and carried unanimously.

Secretary Nickell moved that the presidents be requested, when they list their faculty and the entire payroll for the next school year, that they include the present salary along with the salary for next year, so that the Board may see what the difference is. The motion was seconded by Mr. Guin and carried unanimously.

Mr. Guin made the following motion:

"In order that comparison between the faculty and employee lists of the five teacher-training institutions may be more easily made, BE IT RESOLVED BY THE TEACHERS COLLEGE BOARD

(1) that in the presentation of the annual nine month (36 week) faculty personnel, the individuals recommended for employment be classified into the ranks of Professor, Associate Professor, Assistant Professor, Instructor and Faculty Assistant, indicating the academic degree held, the departmental assignment for duty, and listed in order of salary from highest to lowest in each rank. For example:

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Professors

John Q. Wilson	Ph. D.	Chemistry	\$5850
to			
Henry L. Adams	Ed. D.	Education	\$4950

(2) that in the presentation of the annual twelve month (52 week) administration personnel, the individuals recommended for employment be classified according to the payroll title used, with explanatory note in parenthesis showing the area and type of duty performed if needed, academic degree held, and listed in order of salary from highest to lowest. For example:

Administration

John L. Sullivan	Ph. D	President	\$10, 000
Edwin X. Farley	Ed. D	ExAst in Ed&Ad	8, 000
(Dean of College)			
Cornelius A. Fearless	A. M.	ExAst in Ed&Ad	7, 200
(College Business Manager)			

(3) that in the presentation of the annual twelve month (52 week) list of classified employees, the individuals recommended for employment be grouped into (a) Office, (b) Janitorial, (c) Heating, (d) Maintenance, (e) Grounds, (f) Food Service, etc., and listed in each grouping in order of salary from highest to lowest". This motion was seconded by Mr. Nickell, and carried unanimously.

Mr. Davis made the motion that the proceedings of the Board for the year 1946 be published, providing for 100 copies, and that the cost of the same be paid as follows:

Teachers College Board.....	\$100. 00
Southern Ill. Normal University.....	250. 00
Illinois State Normal University.....	200. 00
Northern Ill. State Teachers College.....	150. 00
Eastern Ill. State Teachers College.....	150. 00
Western Ill. State Teachers College.....	150. 00

Or, if the cost is less, in that proportion to each of the colleges and normal universities. The motion was seconded by Mrs. Pegelow, and was carried unanimously.

The following salary schedule was proposed for the purpose of making the maximums of the various classifications available for the maximums used in the new Appropriations Bill and that they are in no sense a commitment beyond that point or a recommendation on the part of the Board or the presidents that these brackets be used in salaries for the next year:

GROUP I

Professor.....	\$4950 - 5850 (\$650 per month)
Earned doctor's degree	
1/8 to 1/4 of faculty	
\$20. per month annual increment	

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GROUP II

Associate Professor..... \$4275 - 5175 (\$575 per month)
Doctor's degree or equivalent
1/4 to 2/5 of faculty
\$20 per month annual increment

GROUP III

Assistant Professor..... \$3600 - 4500 (\$500 per month)
Two years graduate work
1/4 to 2/5 of faculty
\$20 per month annual increment

GROUP IV

Instructor..... \$2925 - 3825 (\$425 per month)
Master's degree
Not over 1/5 of faculty
\$20 per month annual increment

On Mr. Guin's motion, seconded by Mr. Dunn, the salary schedule was unanimously approved.

Mr. Guin moved to approve the report of the Graduate Committee, which is as follows:

"The Graduate Committee of the Teachers College Board met at the Illinois State Normal University, at Normal, on Monday, February 3, 1947. The committee interviewed the Graduate Committee of the University on the problems of granting permission to give graduate work in the departments of physical education for women and physical science. The Committee found the equipment, library facilities and personnel such that they meet at least the minimum requirements to give a high quality of graduate work.

"On Monday, March 24, 1947, the Committee, without the services of Miss McIntire, met at Western Illinois State Teachers College, Macomb, to consider the problem of granting permission to the Commerce Department to give work on the graduate level. After reviewing the situation with the Graduate Committee of the college, and after examining the equipment and library facilities, the committee found that the department is so equipped as to be able to at least meet the minimum requirements for a high quality of graduate work.

"As a result of the findings, the committee recommends to the Teachers College Board that Illinois State Normal University be granted the right to give graduate work in the departments of (1) Women's Physical Education and Health, and (2) Physical Science, and that Western Illinois State Teachers College be granted the right to give work on the graduate level in the Department of Commerce." Mr. Guin's motion, seconded by Secretary Nickell, carried unanimously.

Mr. Davis made the motion to get an opinion from the Attorney General as to whether or not the Teachers College Board has authority to give permis-

TEACHERS COLLEGE BOARD

sion to any of the five State Teachers Colleges for extension of the general college course to four years. This motion was seconded by Mr. Nickell and carried unanimously.

Mrs. Pegelow moved that the meeting adjourn for lunch. The motion, seconded by Mr. Means, carried unanimously.

The afternoon session of the Meeting of the Teachers College Board was called to order by Chairman Thompson.

Director Thompson asked the Board's permission to call in several members of a Citizens' Committee of the Bloomington-Normal area to present their plea for the restoration of "Old Main" building on the campus of Illinois State Normal University at Normal, Illinois. This committee consisted of the following members, who were presented to the Teachers College Board by Mr. Dunn:

Julius P. Klemm, Chairman

Florence Fifer Bohrer, Past President
Illinois League of Women Voters

Mrs. Harvey Stiegelmeier

Mr. George G. Mecherle, President
State Farm Insurance Group

Mr. Joseph Bunting, Business Manager
Daily Pantagraph Newspaper and
Radio Station WJBC

Each of the above prominent citizens spoke in favor of restoring Old Main, at least outwardly, so that architecturally the building would be a replica of Old Main as it formerly existed. Each of them said it was realized that the building would need to be modern as to the interior. They spoke particularly of the sentimental associations connected with the building and that it has been a landmark in the field of education for more than a quarter of a century. The Board members expressed sympathy with the request and stated to the representatives that their request would receive full consideration.

Mr. Means made the motion to proceed with the reading of the Presidents' reports. The motion was seconded by Mrs. Pegelow, carried unanimously and the meeting proceeded accordingly.

Mr. Nickell moved that by deleting the presidents' salary, the Board approve the report of the presidents dealing with the academic personnel in the five schools, namely, Illinois State Normal University, Northern Illinois State Teachers College, Eastern Illinois State Teachers College, Western Illinois State Teachers College and Southern Illinois Normal University, in accordance with their listings, provided the Legislature does not in any way alter the appropriation to prevent the Board from so doing, and provided said salaries, as stated, some within the classification as it now exists, or as it may later be amended. The motion was seconded by Mr. Davis and carried unanimously.

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REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE:

President Adams presented the report for Northern Illinois State Teachers College.

Mrs. Pegelow moved that the report for Northern Illinois State Teachers College be accepted, amended by the motion regarding salaries. Mr. Guin seconded the motion, carried unanimously, and the report for Northern stood approved.

REPORT FOR EASTERN ILLINOIS STATE TEACHERS COLLEGE:

President Buzzard presented the report for Eastern Illinois State Teachers College, with the following corrections:

On Page 7, under III, C, Leave of absence, this should read: "I. Colleen Sorensen, Clerk Stenographer I, requests leave of absence 'without pay' for six months, March 10-Sept. 9, due to illness".

On page 8, under "E. Added Employees", the last sentence should read: "Such additions will eliminate 'certain' student help, which is both inefficient and unsatisfactory".

Items #18 and #21, on page 13, should be eliminated.

Mr. Davis moved that the report for Eastern Illinois State Teachers College be accepted, amended by the above corrections and amended by the motion with regard to salaries. The motion was seconded by Mr. Guin and carried unanimously.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY:

President Fairchild presented the report for Illinois State Normal University, with the following changes:

On page 4, under (3), the first line should read as follows: "Mr. Arthur W. Watterson, Assistant Professor of Geography, 'for the 1947-1948 school year'".

Another paragraph, (4) to immediately follow (3) on page 4, as follows: "(4) Miss Margaret Murley, Assistant Professor of Biology, until September 1948, in order to complete work for her doctor's degree at Northwestern University. This leave is to be without salary from the University, since Miss Murley, has not been with us long enough to qualify for a sabbatical leave."

On page 9, after "Lathrop, H.O., Geography", should be added "(4 weeks)" and the amount in the first column changed from \$341.25 to "\$455.00". This will change the amount in the last column from \$341.25 to "\$455.00".

On page 10, the total amount in the first column, at the bottom of the page, should be "\$15,222.50" instead of \$15,108.75, and the total in the last column should be "\$101,855.83" instead of \$101,742.09.

On page 11, under III. OTHER SCHOOL EMPLOYEES, another paragraph should be added, as follows: "c. Mr. Carl B. Samuels, as Janitor I, ef-

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fective March 17, 1947, in order to accept another position".

On page 11, under 2. Discharges, a. should read "Mr. Sol Moore, Janitor I, effective February '28', 1947" instead of February 15, 1947."

On page 15, paragraph 4 should read, "Granting of leaves of absence without pay to Dr. C. A. DeYoung, Mrs. Gertrude Plotnicky, Mr. Arthur W. Watterson, and Miss Margaret Murley for the periods indicated."

On page 15, item 12 should read, "Acceptance of the resignations of Mr. Chester R. Holmes and Mr. Carl B. Samuels, Janitors, and Mr. Herman C. Keiser, Trades Helper".

Mr. Dunn moved that the report for Normal, as amended, including the motion regarding salaries, be approved. Seconded by Mr. Davis, the motion unanimously carried and the report for Illinois State Normal University stood approved.

REPORT FOR WESTERN ILLINOIS STATE TEACHERS COLLEGE:

President Beu presented the report for Western Illinois State Teachers College, with the following changes:

In light of the former motion made regarding general college work, paragraph PP, on page 18, should be deleted.

Mr. Means moved that the report for Western, as amended, including the motion regarding salaries, be approved. The motion was seconded by Mr. Davis, unanimously carried, and the report for Western Illinois State Teachers College stood approved.

REPORT FOR SOUTHERN ILLINOIS NORMAL UNIVERSITY:

President Lay presented the report for Southern Illinois Normal University.

Mr. Means moved that the report for Southern, as amended by the motion made regarding salaries, be approved. The motion, seconded by Mrs. Pegelow, carried unanimously and the report for Southern Illinois Normal University stood approved.

Secretary Nickell made a motion that the next regular meeting be held on Monday, July 14, 1947, at Western Illinois State Teachers College, Macomb, Illinois. Seconded by Mr. Davis, the motion carried unanimously.

A motion for adjournment was made by Mr. Dunn, seconded by Mr. Guin and carried unanimously.

Frank G. Thompson
Chairman

Vernon L. Nickell
Secretary

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ILLINOIS STATE NORMAL UNIVERSITY Normal, Illinois

Meeting at Charleston, April 14, 1947

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the Second Semester, 1946-1947

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One Year Ago</u>
a. University				
Graduates	38	23	61	64
Seniors	116	143	259	194
Juniors	97	136	233	166
Sophomores	176	173	349	242
Freshmen	403	365	768	577
Unclassified	1	11	12	15
Post Graduates	<u>3</u>	<u>3</u>	<u>6</u>	<u>15</u>
 Total College Students on Campus	834	854	1688	1273
 b. University High School	177	159	336	321
 c. University Elementary School	125	136	261	263
 d. Auxiliary Training Schools				
Illinois Soldiers and Sail- ors Childrens School	158	84	242	225
Walker School (Not affiliated 1946-1947)	<u>--</u>	<u>--</u>	<u>--</u>	<u>23</u>
 Total Pupils, Elementary and Secondary	<u>460</u>	<u>379</u>	<u>839</u>	<u>832</u>
 Total	1294	1233	2527	2105
 Extension	<u>39</u>	<u>346</u>	<u>385</u>	<u>196</u>
 Grand Total	1333	1579	2912	2301

2. Enrollment Policy, 1947-1948

Illinois State Normal University will again attempt to take as many as 800 entering freshmen in September 1947. All of these persons in compliance with our present regulations must be definitely expecting to prepare for the teaching profession. This number of

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entering freshmen with our retention of the usual number of upper classmen will give us a total enrollment of 2050, which will severely tax our facilities as to available classroom, laboratory, and shop space, as well as living quarters in the community, and other necessities for the provision of a complete and satisfactory university program, to which all young people in colleges are entitled today.

A very definite program of recruitment for the teaching profession is now being undertaken by the University, throughout the entire State of Illinois. A cooperative program between the University and high school principals is under way whereby it may be possible to obtain 800 excellent prospects for the teaching profession.

3. Extension, Second Semester 1946-1947

Enrollment in extension courses, the departmental courses offered, the centers, and the instructor are here presented for the second semester of the 1946-1947 school year.

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Enrollment</u>
Decatur	Informational Books E216	Dorothy Hinman	31
Gillespie	Contemporary Civilization E111	Clarence Orr	60
Gilman	Recreational Act. for Elem. Schools E229	C. E. Horton	96
Lincoln	Teach. Art in Elem. Schools E202	D. L. Weismann	26
Odell	Recreational Act. for Elem. Schools E229	Arley Gillett	38
Pekin	Mental Hygiene E234	Claude Dillinger	34
Springfield	School and Community Relations E204	F. T. Goodier	26
Springfield	Anatomy E242	H. J. Hancock	41
Streator	Survey of Spec. Educ. E162	Waneta Catey	43
Total Enrollment Second Semester 1946-1947			385
Total Enrollment First Semester 1946-1947			328
Total for 1946-1947 School Year			713
Total for 1945-1946 School Year			439

4. Scholarships

a. High School Scholarships

At the conclusion of this second semester of the 1946-1947 year, a list of students, who have been in attendance at Illinois State Normal University and have completed their work on teachers college scholarships and are entitled to be refunded under the provisions of Section 30-4 of "The School Code," will be provided to the Chairman and Secretary of the Teachers College Board for certification and payment of the amounts due them. Mention is made at this time and approval requested since it will be necessary for this to be handled prior to the next regular meeting of the Teachers College Board scheduled for July.

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B. Military Scholarships

At the conclusion of the present school year, including those who will be taking work in the intersession and prior to the close of the present fiscal year, a list of the students operating under military scholarships will be provided through the regular authorized channels of the Chairman and Secretary of the Teachers College Board, for certification for transfer of General Revenue Funds to the Income Fund of Illinois State Normal University. Mention is made at this time in order that this may be understood and approval given for the transfer of these funds before the close of the present biennium.

II. FACULTY, ADMINISTRATION, CLERICAL STAFF

1. Resignations

- a. Miss Elizabeth Dean, Assistant Professor of Biological Science, effective June 2, 1947, in order to accept a position as Consultant in Health Education in the Tuberculosis Institute of Chicago and Cook County. Miss Dean has been a member of the faculty of Illinois State Normal University since 1934 and has rendered excellent service as a specialist in health education. It will be difficult to replace her in this very important area of our University program.
- b. Miss Hazel Messimore, Assistant Professor of Foreign Languages, effective June 2, 1947, in order to accept a position on the staff of Kent University at Kent, Ohio. Miss Messimore's home is within thirty miles of Kent and, due to the serious illness of her father, she feels that she should be closer to her home. She has rendered excellent service and we are sorry to lose her from our staff.
- c. Dr. Lloyd O. Poland, Associate Professor of Physical Science (Chemistry), effective August 22, 1947, in order to accept a position at a much higher salary at Ball State Teachers College, Muncie, Indiana.
- d. Mrs. Elaine Moreland, General Secretary, effective June 1, 1947 because of removal to another community.

2. Deaths

- a. Dr. Harvey A. Peterson, former Professor of Psychology and Head of the Department of Psychology from 1933 to 1943, passed away on January 28, 1947. Dr. Peterson had retired from active service, although still much in evidence on the campus in the completion of a manuscript for a new text in psychology that will be published within the next few months. He came to the campus as a member of the faculty in 1909 and rendered very significant service in teacher education for a period of thirty-eight years.

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3. Leaves of Absence

a. General

- (1) Dr. C. A. De Young, Dean of the University, from April 15, 1947, to June 15, 1947, in order to accept an invitation by the Civil Affairs Division of the War Department to serve as Civilian Consultant in connection with the educational program in the occupied area of Germany. Dean De Young will act as an adviser to the office of the Military Government at Bremen. This leave for the period indicated is without pay, since he will be entirely relieved of responsibilities on the campus and will receive remuneration from the federal government. This is an excellent opportunity that comes to Dean De Young and to Illinois State Normal University to render an important service and the leave has received the approval of the Advisory Committee of Illinois State Normal University. His work for the sixty-day period will be absorbed by other members of the administrative staff.
- (2) Mrs. Gertrude A. Plotnicky, Assistant Librarian, for that portion of the first semester beginning October 1947, in order to avail herself of the opportunity of travel and other educational contacts in South America. Mrs. Plotnicky would return to the campus in time to resume her work at the beginning of the second semester approximately February 1, 1948. This leave is to be without salary from the University.
- (3) Mr. Arthur W. Watterson, Assistant Professor of Geography, in order to complete work for his doctor's degree at the University of Chicago. This leave is without salary from the University, since Mr. Watterson has not been with us long enough to qualify for a sabbatical leave.

b. Sabbatical Leaves

Sabbatical leaves are requested and recommended for the following regular members of the faculty who comply with the regulation of having served for at least five years on the staff of Illinois State Normal University and who should receive one-half of their salaries for the nine-months or less period, according to the salary schedule regulations adopted May 16, 1947, by the Teachers College Board. The number listed is within the quota to which Illinois State Normal University is entitled.

- (1) Dr. Gladys Bartle, Associate Professor of Art, for the entire school year 1947-1948 in order to do definite and organized post-doctoral course work at the University of Wisconsin in her special field of art education.
- (2) Dr. F. S. Sorrenson, Associate Professor of Speech, for the entire school year 1947-1948, in order to do post-doctor-

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al work on a definite and orgaized basis in his special field of speech education at Northwestern University.

- (3) Mr. T. E. Rine, Assistant Professor of the Teaching of Mathematics, for the entire school year 1947-1948, in order to do graduate work toward the completion of his doctor's degree.
- (4) Miss Dorothy Hinman, Assistant Professor of English, for the entire school year 1947-1948, in order to do graduate work toward her doctor's degree.
- (5) Mr. Donald L. Weismann, Assistant Professor of Art, for the entire school year 1947-1948, in order to complete the work for his doctor's degree, this work having been interrupted by the recent World War in which he served as an officer in the United States Navy.
- (6) Mrs. Waneta Catey, Instructor in Education, for the second semester of the 1947-1948 school year, in order to do further graduate work beyond her master's degree.

4. Retirement

- a. Miss Agnes Rice, Associate Professor of Education, effective August 21, 1947. Miss Rice has been a member of the faculty of Illinois State Normal University since 1927 and has rendered excellent service during the twenty years of her active association with elementary education in particular.

5. New Appointments (Regular Year)

- a. Mr. George Barford, as Instructor in Art, at a salary rate of \$3150 on a nine month basis, or #350 per month, effective February 24, 1947, to take the place of Miss Alice Ogle, on leave of absence for the present second semester and the 1947 summer session. Mr. Barford has his bachelor's degree from Milwaukee State Teachers College and his master's degree from Teachers College, Columbia University. In addition, he has had work in special schools of art and has traveled extensively in Europe. His teaching experience has been in junior and senior high schools in Wisconsin and New York and in the School of Design in Chicago.
- b. Dr. Thomas D. Fitzgerald, as Professor of Health Education and Director of the University Health Service, at the annual twelve months salary rate of \$6000, or \$500 per month, effective March 15, 1947, to take the place of Dr. Rachel Cooper who returned from active service August 31, 1945. Since the retirement of Dr. Cooper, we have operated with one of our supervising nurses as acting director of the health service. Dr. Fitzgerald has his M. D. degree from St. Louis University following graduation with a bachelor's degree from a four-year liberal arts course. In addition he has a Master of Public Health

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at the University of Michigan. He has had experience as a practicing physician in Kansas and Missouri, and has served on the staff of the Student Health Service of the University of Kansas and for the past several years has been Assistant to the Director of the Student Health Service of the University of Michigan, aside from the period of forty-two months he served in the Medical Corps of the United States Army during the recent World War.

- c. Miss Zelma Langworthy, to fill the position as Assistant Librarian serving as librarian in the University High School Library. Following the resignation of Miss Louise Stubblefield November 1, 1946, the later resignation of Mrs. Mary K. Stewart who was able to be with us for only two months before asking to be relieved because of illness, and the still later use of a local substitute, Miss Langworthy would begin her work with us June 1, 1947, at the initial salary of \$300 per month. She has her bachelor's degree from Berea College in Kentucky and a Master of Arts degree from Cornell University in New York, and in addition has a degree of Bachelor of Library Science from the University of Kentucky. Her experience has been in one of the large high schools of Louisville, Kentucky, and in Indiana University, where she is serving at the present time.
- d. Mr. Dale Davidson, as Faculty Assistant in the Industrial Arts Department, to take the place of Mr. Howard O. Reed on leave of absence, at a salary of \$250 per month. The appointment of Mr. Davidson is effective as of February 3, 1947. Mr. Davidson has his bachelor's degree from Illinois State Normal University and has done some graduate work at the University of Minnesota. He will be employed as a staff member only for the remainder of the present school year.
- e. Mr. Lowell Walter, as Faculty Assistant, at a salary rate of \$200 per month, effective January 27, 1947, to take the place of Mr. H. D. Lovelass in the Veterans Testing Center, due to the transfer of Mr. Lovelass to full time work in the Department of Education and Psychology. Mr. Walter has completed work for his bachelor's degree at Illinois State Normal University and is qualified for the testing work and has received the approval of the federal authorities under whose general guidance the Veterans Testing Center operates.
- f. Miss Edna Erickson, as Secretary under the classification of Clerk Stenographer I at a salary of \$145 per month, effective February 15, 1947, to fill a position authorized at the meeting of the Teachers College Board on January 20, 1947, as presented in the Supplement to the Board Report of that date.
- g. Mrs. Josephine Jorstad, as Secretary to Dr. L. A. Holmes, Administrative Assistant to the President, under the classification of Clerk Stenographer I, at a salary of \$135 per month, on a twelve months basis, effective February 1, 1947, to fill a position authorized at the meeting of the Teachers College Board on

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January 20, 1947, as presented in the Supplement to the Board Report of that date.

- h. Mrs. Juanita Pointer, as Secretary to Mr. Preston Ensign, Business Manager, under the classification of Clerk Stenographer II, at a salary of \$165 per month on a twelve months basis, effective February 1, 1947, to fill a position authorized considerable time ago by the Teachers College Board. Until this time it has been impossible to find a qualified person for this position.

6. New Appointments (Summer Session)

In order to augment the regular staff of the University and to obtain specialists in certain types of work, particularly in the field of special education, it is necessary to employ persons engaged in school work in other cities in certain areas.

- a. Miss Nancy Bringham of the Houston, Texas Public Schools, as Instructor in Education (Supervising Teacher of Physically Handicapped Children) at a salary of \$300 per month or \$600 for eight weeks summer session.
- b. Miss Florence Donermeyer of the Oak Park, Illinois, Public Schools, as Instructor in Education (Supervising Teacher of Partially Sighted Children) at a salary of \$300 per month or \$600 for the summer session of eight weeks.
- c. Miss Marcella Ogurek of the Cicero, Illinois, Public Schools as Instructor in Education (Supervising Teacher of Mentally Retarded Children) at a salary of \$300 per month or \$600 for the summer session of eight weeks.
- d. Miss Elizabeth McCain, of the Memphis, Tennessee, Public Schools, as Instructor in Education and Director of Reading Clinics for a two-weeks period at a salary of \$400.
- e. Miss Margaret Means of the Bloomington, Illinois, High School, staff, as Instructor in Geography at a monthly salary of \$325 or \$650 for the summer session of eight weeks.
- f. Miss Hazel Phillips of the Argo, Illinois, Community High School staff, as Instructor in Social Science in connection with the Geography Field Course at a monthly salary of \$200 or \$400 for the eight weeks summer session.
- g. Miss Faye Mansfield from the staff of the State Teachers College at Buffalo, New York, to serve as Supervising Teacher in the First Grade of the Metcalf Elementary School to take the place of Miss Wezette Hayden who is not available for work this summer. The salary of Miss Mansfield will be \$350 per month or \$700 for the summer session of eight weeks, effective from June 30, 1947. Miss Mansfield has her bachelor's degree from Illinois State Normal University and her master's degree from Teachers College.

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Columbia University, with considerable additional work toward her doctor's degree. She formerly taught in our affiliated Towanda Elementary School.

7. New Positions

It becomes necessary to enlarge the staff of the University Health Service to meet existing needs in a school the size of Illinois State Normal University. In addition to the services of Dr. Fitzgerald as resident physician and Director of the Student Health Service, and the use of two nurses, one of whom works entirely in the Elementary and University High Schools, the following additions are recommended:

- a. A full time woman physician as Assistant Director of the University Health Service.
- b. A full time registered nurse.
- c. A part-time (half day basis) registered nurse.

If these much needed additions to the staff are approved, persons to fill the positions will be recommended at the next meeting of the Teachers College Board.

8. Additional Substitutes

- a. The faculty here listed covers both the intersession of three weeks, June 7 to June 27, and the regular summer session of eight weeks, June 30 to August 22, with the understanding that only those teachers who are needed on the basis of adequate class enrollment will be used and paid for the intersession.

9. Summer Session Faculty

- a. The faculty here listed covers both the intersession of three weeks, June 7 to June 27, and the regular summer session of eight weeks, June 30 to August 22, with the understanding that only those teachers who are needed on the basis of adequate class enrollment will be used and paid for the intersession.

	Inter- session	July	August	Total Summer Session	Total Including Inter- session
Admire, Harry F., Bus. Ed.	262.50	350.00	350.00	700.00	962.50
Alexander, Frances M., Soc. Sci.	----	280.00	280.00	560.00	560.00
Allen, Mabel Clare, Speech	----	335.00	335.00	670.00	670.00
Arnold, Mary Susan, Educ.	240.00	----	----	----	240.00
Barber, G. Bradford, Speech	----	330.00	330.00	660.00	660.00
Barford, George, Art	262.50	350.00	350.00	700.00	962.50
Bey, Douglas R., Mathematics	247.50	330.00	330.00	660.00	907.50
Boicourt, Blaine, Music	247.50	330.00	330.00	660.00	907.50
Bringhurst, Nancy, Educ.	----	300.00	300.00	600.00	600.00

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Browne, Richard G., Soc. Sci.	----	450.00	450.00	900.00	900.00
Brunk, Dorothy G., Soc. Sci.	----	335.00	335.00	670.00	670.00
Buehler, Rose B., Educ.	258.75	345.00	345.00	690.00	948.75
Buell, Mary E., Home Ec.	----	340.00	340.00	680.00	680.00
Burris, Ethel M., Educ.	243.75	325.00	325.00	650.00	893.75
Catey, Waneta S., Educ.	225.00	300.00	300.00	600.00	825.00
Cavanagh, Helen M., Soc. Sci.	----	370.00	370.00	740.00	740.00
Cernich, Zora, H. and P. E.	217.50	290.00	290.00	580.00	797.50
Cogdal, Joseph T., H. and P. E.	288.75	385.00	385.00	770.00	1058.75
Cole, E. L., Educ.	----	385.00	385.00	770.00	770.00
Cole, Ruth L., Educ.	----	290.00	290.00	580.00	580.00
Conkey, Frances, Home Ec.	288.75	----	----	----	288.75
Connell, M. Regina, For. Lang.	----	375.00	375.00	750.00	750.00
Cooper, Bernice, H. & P. E.	----	375.00	375.00	750.00	750.00
Cooper, Margaret, Educ.	----	455.00	455.00	910.00	910.00
Cross, C. L., Phys. Sci.	----	410.00	410.00	820.00	820.00
DeWees, William I., Educ.	281.25	375.00	375.00	750.00	1031.25
Dillinger, Claude M., Psch.	281.25	375.00	375.00	750.00	1031.25
Dirks, Marie M., Home Ec.	----	450.00	450.00	900.00	900.00
Donermeyer, Florence, Educ.	----	300.00	300.00	600.00	600.00
Douglass, Thomas J., H. & P. E.	----	330.00	330.00	660.00	660.00
Eckelmann, Dorathy, Speech	247.50	330.00	330.00	660.00	907.50
Eikenberry, Alice M., Soc. Sci.	----	300.00	300.00	600.00	600.00
Evans, G. Harlowe, Phys. Sci.	281.25	375.00	375.00	750.00	1031.25
Farlow, Winifred R., Educ.	----	290.00	290.00	580.00	580.00
Fielding, Howard I., English	----	385.00	385.00	770.00	770.00
Flagg, Elinor B., Math.	----	330.00	330.00	660.00	660.00
Force, Thelma Gladys, Educ.	255.00	340.00	340.00	680.00	935.00
French, Esther L., H. & P. E.	----	455.00	455.00	910.00	910.00
Frye, Harold E., H. & P. E.	----	330.00	330.00	660.00	660.00
Geweke, Lenore, For. Lang.	----	325.00	325.00	650.00	650.00
Gillett, Arley, H. & P. E.	----	290.00	290.00	580.00	580.00
Glasener, F. Russell, Soc. Sci.	288.75	385.00	385.00	770.00	1058.75
Gooding, Ralph U., Phys. Sci.	337.50	450.00	450.00	900.00	1237.50
Gray, Miriam, H. & P. E.	----	375.00	375.00	750.00	750.00
Gray, Nina E., Biol. Sci.	----	375.00	375.00	750.00	750.00
Gueffroy, Edna M., Geography	247.50	----	----	----	247.50
Hammerlund, C. M., Ind. Arts	255.00	340.00	340.00	680.00	935.00
Harding, Delma E., Biol. Sci.	258.75	----	----	----	258.75
Harper, Chas. A., Soc. Sci.	307.50	410.00	410.00	820.00	1127.50
Hayden, A. Wezette, Educ.	247.50	----	----	----	247.50
Henderson, Stella V., Educ.	288.75	385.00	385.00	770.00	1058.75
Hiett, Herbert R., English	----	455.00	455.00	910.00	910.00
Hinman, Dorothy, English	----	330.00	330.00	660.00	660.00
Hoffman, Frances P., H. & P. E.	----	375.00	375.00	750.00	750.00
Holmes, F. Lincoln D., Speech	341.25	----	----	----	341.25
Hoover, F. Louis, Art	341.25	455.00	455.00	910.00	1251.25
Horton, C. E., H. & P. E.	----	455.00	455.00	910.00	910.00
Hoyman, Verna M., English	----	320.00	320.00	640.00	640.00
Hudelson, Clyde W., Agriculture	307.50	----	----	----	307.50
Isted, Leslie M., Music	----	340.00	340.00	680.00	680.00
Ivens, Howard J., Phys. Sci.	----	330.00	330.00	660.00	660.00
Jessa, Marie, Bus. Ed.	----	300.00	300.00	600.00	600.00
Kinneman, John A., Soc. Sci.	307.50	410.00	410.00	820.00	1127.50
Knudson, Emma R., Music	----	450.00	450.00	900.00	900.00

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Koepke, Harold F., Bus. Ed.	258.75	345.00	345.00	690.00	948.75
Lamkey, Ernest M. R., Biol. Sci.	----	455.00	455.00	910.00	910.00
Lancaster, Thos. J., Educ.	----	385.00	385.00	770.00	770.00
Lathrop, H. O., Geography	341.25	----	----	----	341.25
Laubaugh, L. E., Agriculture	----	330.00	330.00	660.00	660.00
Leppert, Ella C., Soc. Sci.	217.50	----	----	----	217.50
Lovell, Harry D., Psych.	----	320.00	320.00	640.00	640.00
Lueck, William R., Educ.	247.50	----	----	----	247.50
McAvoy, Blanche, Biol. Sci.	----	385.00	385.00	770.00	770.00
McCain, Elizabeth, Educ.	----	400.00	----	400.00	400.00
McDavitt, Neva, Geography	----	325.00	325.00	650.00	650.00
McEven, Helen, Bus. Ed.	----	320.00	320.00	640.00	640.00
Mansfield, Faye, Educ.	----	350.00	350.00	700.00	700.00
Marshall, Helen E., Soc. Sci.	----	385.00	385.00	770.00	770.00
Marzolf, Stanley S., Psychology	288.75	385.00	385.00	770.00	1058.75
Means, Margaret, Geography	----	325.00	325.00	650.00	650.00
Miller, L. Wallace, Biol. Sci.	300.00	400.00	400.00	800.00	1100.00
Miller, Marion G., Art	240.00	----	----	----	240.00
Mills, C. N., Mathematics	341.25	455.00	455.00	910.00	1251.25
Moore, C. W., Soc. Sci.	----	340.00	340.00	680.00	680.00
Nelson, Thelma, English	247.50	----	----	----	247.50
Ogurek, Marcella, Educ.	----	300.00	300.00	600.00	600.00
Okerlund, Gerda, English	----	385.00	385.00	770.00	770.00
Parker, Mary R., Art	----	280.00	280.00	560.00	560.00
Parker, Rose E., Educ.	----	455.00	455.00	910.00	910.00
Peithman, Harlan W., Music	258.75	----	----	----	258.75
Peters, Margaret, Bus. Ed.	247.50	330.00	330.00	660.00	907.50
Peterson, Earl H., English	----	405.00	405.00	810.00	810.00
Phillips, Hazel, Soc. Sci.	----	200.00	200.00	400.00	400.00
Poland, Lloyd O., Phys. Sci.	----	375.00	375.00	750.00	750.00
Pricer, Laura H., English	288.75	385.00	385.00	770.00	1058.75
Reed, Howard, O., Ind. Arts	255.00	340.00	340.00	680.00	935.00
Rice, Agnes F., Educ.	----	385.00	385.00	770.00	770.00
Ries, Donald T., Biol. Sci.	----	330.00	330.00	660.00	660.00
Ross, Josephine, Home Ec.	----	330.00	330.00	660.00	660.00
Royce, Bertha, Biol. Sci.	----	385.00	385.00	770.00	770.00
Russell, Elizabeth, Educ.	243.75	325.00	325.00	650.00	893.75
Shea, Grace R., Univ. Nurse	----	280.00	280.00	560.00	560.00
Sherrard, Wayne F., Music	----	335.00	335.00	670.00	670.00
Smith, Gwen, H. & P. E.	258.75	----	----	----	258.75
Smith, L. S., Phys. Sci.	251.25	----	----	----	251.25
Sorrenson, Fred S., Speech	----	410.00	410.00	820.00	820.00
Speer, Eunice H., Library	----	330.00	330.00	660.00	660.00
Stein, Ethel G., Educ.	217.50	290.00	290.00	580.00	797.50
Stombaugh, R. M., Ind. Arts	----	455.00	455.00	910.00	910.00
Tasher, Lucy Lucile, Soc. Sci.	----	385.00	385.00	770.00	770.00
Teager, Florence E., English	----	385.00	385.00	770.00	770.00
Thoene, Christine A., Educ.	----	325.00	325.00	650.00	650.00
Tiedman, Herman R., Psych.	281.25	375.00	375.00	750.00	1031.25
Tipton, Gladys, Music	255.00	340.00	340.00	680.00	935.00
Ullsvik, Bjarne R., Math.	300.00	400.00	400.00	800.00	1100.00
Vetter, Dale B., English	258.75	345.00	345.00	690.00	948.75
Vinson, Esther, English	288.75	----	----	----	288.75
Waldron, Nell B., Soc. Sci.	288.75	385.00	385.00	770.00	1058.75
Warren, Mae C., Home Ec.	----	330.00	330.00	660.00	660.00

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Watterson, Arthur W., Geography	----	335.00	335.00	670.00	670.00
Westhoff, Margaret, Music	----	280.00	280.00	560.00	560.00
Whitten, Jennie A., For. Lang.	----	455.00	455.00	910.00	910.00
Williams, Bernalillo, English	----	300.00	300.00	600.00	600.00
Winegarner, Lela, English	----	290.00	290.00	580.00	580.00
Yates, Ruth V., Speech	----	226.67	226.67	453.34	453.34
Young, J. E., Biol. Sci.	----	325.00	325.00	650.00	650.00
Welch, Eleanor W., Head Librarian	----	400.00	400.00	800.00	800.00
Crosby, Lucile Z., Asst. Librarian	210.00	280.00	280.00	560.00	770.00
Guthrie, Clara L., Asst. Librarian	240.00	320.00	320.00	640.00	880.00
Kelley, Edna I., Asst. Librarian	187.50	250.00	250.00	500.00	687.50
Langworthy, Zelma R., Asst. Libr.	225.00	300.00	300.00	600.00	825.00
Lawrence, Margaret, Asst. Libr.	210.00	280.00	280.00	560.00	770.00
Plotnicky, Gertrude, Asst. Libr.	202.50	270.00	270.00	540.00	742.50
Pohle, Genevieve, Asst. Libr.	----	270.00	270.00	540.00	540.00
Zimmerman, Ruth, Asst. Libr.	----	330.00	330.00	660.00	660.00
Parret, Margaret, Educ.	----	250.00	250.00	500.00	500.00
Seveland, Alice, Educ.	----	275.00	275.00	550.00	550.00
Deaf-Oral	----	300.00	300.00	600.00	600.00
Sixth Grade	----	350.00	350.00	700.00	700.00
Health Education	----	390.00	390.00	780.00	780.00

15, 108.75 43, 516.67 43, 116.67 86, 633.34

10. Faculty for the Regular School Year

- a. The list of faculty and recommended salaries for the regular school year 1947-1948, beginning September 1947, will be presented at the July meeting of the Teachers College Board. In the absence of action by the Budgetary Commission or any other authorities in Springfield on the proposed budget and due to need for further information and time in which to prepare a recommendation for employment of staff members, including those on the twelve months basis beginning July 1, 1947, it seemed inadvisable to submit lists and recommendations to the Teachers College Board at this time.

III. OTHER SCHOOL EMPLOYEES

1. Resignations

- a. Mr. Chester R. Holmes, as Janitor I, effective February 28, 1947, in order to accept another position.
- b. Mr. Herman C. Keiser, as Trades Helper, effective March 13, 1947, in order to accept a much more remunerative type of work.

2. Discharges

- a. Mr. Sol Moore, Janitor I, effective February 15, 1947, due to inability to pass a satisfactory physical examination. This discharge was accepted without difficulty by Mr. Moore, who understood the situation.

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3. New Appointments

- a. Mr. William Coulthard, as Janitor I, effective January 20, 1947, at a salary of \$135 per month on a twelve months basis.
- b. Mr. Carl B. Samuels, as Janitor I, effective January 20, 1947, at a salary of \$135 per month on a twelve month basis.

4. Conditions and Needs

There continues to be very great difficulty in the employment and retention of staff members for janitorial, grounds, maintenance, and similar types of work. In the first place, we cannot pay enough salary, and in the second place many of the employees feel that somewhere certain persons in state authority have not kept faith with them in the promise, at least implied, that they would have consideration as to upward revision in salary when the legislature met. Many of our employees are carrying an extra heavy load due to lack of sufficient help, and new assignments have added still further burdens. They are becoming restless and will naturally expect not only any general state increase but some marked upward adjustments in salaries at the earliest possible moment. We have only been able to hold even a portion of our people by telling them that we believe that such betterment in conditions will be possible. It is unfortunate, with the increased cost in living, that there has been an entire lack of consideration in the upward revision of salaries of persons who receive such low compensation in the first place.

IV. THE ORGANIZATION

1. The Calendar

- a. The calendar for the 1947 summer session, the 1947-1948 school year, and the 1948 summer session is submitted for the approval of the Teachers College Board.

PROPOSED UNIVERSITY CALENDAR 1947-1948

Interession, 1947

Saturday, June 7 - Registration, 8:00 - 12:00 a. m., 1:00 - 3:00 p. m.
Monday, June 9 - Classwork begins.
Friday, June 27 - Interession ends.

Regular Summer Session, 1947

Saturday, June 28 - Registration for University and University High School.
Monday, June 30 - Classwork begins in University, University High School, and Metcalf Elementary School.
Thursday, July 3 - Independence Day Vacation begins after scheduled classes.
Monday, July 7 - Independence Day Vacation ends, 7:30 a. m.
Thursday, August 21, and Friday a. m., August 22 - Final Examinations.
Friday, August 22 - Regular Session ends, Summer Commencement, 3:00 p. m.

PROCEEDINGS

First Semester, 1947

Monday, September 8 - Registration in Metcalf Elementary School, University High School, and Off-Campus Affiliated Schools. University student teachers report to Directors of Divisions at 9:00 a. m.

Monday, September 8 - Faculty Meeting, 3:00 p. m.

Tuesday, September 9 - Freshmen report as directed 9:15 a. m.

Friday, September 12 - Registration for former Freshmen and Upperclassmen.

Monday, September 15 - All University classwork begins. Registration for late afternoon, evening, and Saturday classes, 7:00 p. m.

Friday and Saturday, October 31 and November 1 - Annual Homecoming.

Wednesday, November 26 - Thanksgiving Vacation begins, 12:00 noon.

Monday, December 1 - Thanksgiving Vacation ends, 8:00 a. m.

Tuesday, December 23 - Christmas Vacation begins after scheduled classes.

1948

Monday, January 5 - Christmas Vacation ends, 8:00 a. m.

Monday-Thursday, January 19-22 - Semester Examinations.

Friday, January 23 - First Semester ends.

Second Semester, 1948

Monday and Tuesday, January 26 and 27 - Registration for University and University High School.

Tuesday, January 27 - Registration for late afternoon, evening, and Saturday classes, 7:00 p. m.

Wednesday, January 28 - Classwork begins.

Monday, March 1 - Central Division of Illinois Education Association. Campus and affiliated schools not in session.

Friday, March 19 - Spring Vacation begins after scheduled classes.

Tuesday, March 30 - Spring Vacation ends, 8:00 a. m.

Monday-Thursday, May 31-June 3 - Semester Examinations.

Sunday, June 6 - Baccalaureate.

Monday, June 7 - Alumni Reunion and Luncheon.

Monday, June 7 - University Commencement, 3:00 p. m.

Interession, 1948

Saturday, June 12 - Registration, 8:00 - 12: a. m., 1:00 - 3:00 p. m.

Monday, June 14 - Classwork begins.

Friday, July 2 - Final Examinations.

Friday, July 2 - Interession ends.

Regular Summer Session, 1948

Saturday, July 3 - Registration for University and University High School.

Monday, July 5 - Classwork begins in University, University High School and Metcalf Elementary School.

Thursday, August 25, and Friday a. m., August 26 - Final Examinations.

Friday, August 26 - Regular Session ends. Summer Commencement, 3:00 p. m.

V. THE CURRICULUM

No Report.

VI. BUILDINGS AND GROUNDS

1. Temporary Classroom Housing

All of the necessary preliminary steps have been taken with regard to the acquisitions of nine buildings, six of which will be

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used for classrooms, two for industrial arts shops, and one for music. The six classroom buildings will come from the Ordnance Plant at Illiopolis and the other three structures from Camp Grant. The Division of Architecture and Engineering has staked off the location of the buildings and approved the sites in relation of sewer, water, light, gas, and heat, and we are informed that the building materials will arrive on the campus ready for erection during the week of April 14. It is hoped that we will have some of these structures ready for summer session classes.

2. Permanent Building Program

a. Special Education Building

Rapid progress is being made in the completion of plans for the Special Education Building and the University Student Health Service Unit attached to it. It is hoped that actual construction may begin on these structures this summer. Plans for these units are being prepared by the associate architects here in Bloomington

b. Other Buildings

Plans are progressing to the final stage on the auditorium and administration buildings and these could be made ready rather soon to call for bids if additional funds and labor and materials were made available. The other parts of the permanent building program are lagging due to doubt as to available funds and insufficient help in the Chicago office of the Division of Architecture and Engineering.

VII. AUXILIARY ENTERPRISES

No report.

VIII. STUDENT LIFE

1. Veterans Housing

At last the housing for veterans located on the south end of the University Farm has been completed. There remains some work to be done on landscaping and other minor details, but all of the dormitories and apartment structures are ready for occupancy. Some of these represent structures that were promised as early as June 19, 1946. A number of students became so discouraged in waiting for the completion of the structures that they made arrangements for housing elsewhere and consequently a few of the apartments and two of the smaller dormitory structures will not be occupied for the remainder of the present school year. These will certainly be in demand next fall and possibly during the summer session.

The area now houses a population of 246 men, women, and child-

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dren. The group residing in this new area has selected an official name for the housing, --CARDINAL COURT, and they have elected their own officers so that they operate as a small village government. Flowering plants have been started in the University Greenhouse in order to provide all persons with materials for beautifying their lawns and encouragement is being given to them to use their own ingenuity in making the surroundings of the apartment structures attractive. The University is carrying out this program for the dormitory units. A definite parking space has been provided and a playground area constructed for the increasingly large number of children in that area. Garden plots have been laid out and given to all those who would like to have vegetable garden space. The residents of CARDINAL COURT expect to bring out the first copy of their "community" newspaper within the next week or two, and have selected their editorial staff composed of veterans and wives of veterans. There seems to be a very satisfactory and happy adjustment to this new location and the facilities provided.

IX. MISCELLANEOUS

1. College Day

On April 14, the day of this Teachers College Board meeting, over 1200 high school students, largely seniors, are on the campus of Illinois State Normal University in connection with the Annual College Day. High schools have been urged to send only those students who have a definite interest in teacher education. This has resulted in smaller groups from some high schools but with more high schools represented by a few students. It is expected that over 150 high schools scattered over the entire state will be represented, by one or more persons.

2. Inaugurations

This seems to be the season for inaugurations and the president or representatives of the University will be in attendance at the educational conferences and inaugurations at North Central College, Bradley University, Knox College, and the University of Illinois, aside from two or three centennial, or lesser period celebrations in the future.

X. SUMMARY

Action of the Teachers College Board is requested on the following items presented in detail in this report:

1. Approval of High School Scholarship list when and as submitted thru the Chairman and the Secretary of the Teachers College Board.
2. Approval of Military Scholarship list when and as submitted through the Chairman and the Secretary of the Teachers College Board.
3. Acceptance of the resignations of Miss Elizabeth Dean, Dr. Lloyd O. Poland, Miss Hazel Messimore, and Mrs. Elaine Moreland.

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4. Granting of leaves of absence without pay to Dr. C. A. De Young, Mrs. Gertrude Plotnicky, and Mr. Arthur W. Watterson for the periods indicated.
5. Granting of sabbatical leaves with half salaries for periods indicated to Dr. Gladys Bartle, Dr. F. S. Sorrenson, Mr. T. E. Rine, Miss Dorothy Hinman, Mr. Donald Weismann, and Mrs. Waneta Catey.
6. Sanction of the retirement of Miss Agnes Rice on August 31, 1947.
7. Approval of the appointments in the regular school year for periods indicated and at salaries designated of Mr. George Barford, Dr. Thomas D. Fitzgerald, Miss Zelma Langworthy, Mr. Dale Davidson, Mr. Lowell Walter, Miss Edna Erickson, Mrs. Josephine Jorstad, Mrs. Juanita Pointer.
8. Approval of the appointments of certain visiting members of the summer session faculty at salaries indicated for Miss Nancy Bringhurst, Miss Florence Donermeyer, Miss Marcella Ogurek, Miss Elizabeth McCain, Miss Margaret Means, and Miss Hazel Phillips.
9. Creation of the following additional positions in the University Student Health Service: Assistant Director of the Health Service in the person of a woman M.D.; one full-time nurse; one part-time nurse.
10. Addition of the name of Mrs. Jeanette Hill Isted to the regular substitute list.
11. Approval of the employment of the persons listed at salaries and for periods indicated for the 1947 intersession and regular summer session.
12. Acceptance of the resignations of Mr. Chester R. Holmes, Janitor, and Mr. Herman C. Keiser, Trades Helper.
13. Sanction of the discharge of Mr. Sol Moore, Janitor, for health reasons.
14. Approval of the appointments of Mr. William Coulthard and Mr. Carl B. Samuels as Janitors.
15. Approval of the University Calendar for the period June 7, 1947 to August 27, 1948.

Respectfully submitted,

R. W. Fairchild

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REPORT OF THE EASTERN ILLINOIS STATE TEACHERS COLLEGE FOR THE MEETING AT CHARLESTON April 14, 1947

To the Chairman, Secretary and Members
of the State Teachers College Board,

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

A. Enrollment, Winter Quarter, 1946-47:

1. COLLEGE

<u>Class</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year ago</u>	<u>Per cent change</u>
Postgraduates	4	3	7	0	
Special Students	5	0	5	1	400.0%gain
Seniors	72	43	115	64	79.6%gain
Juniors	77	58	135	73	84.9%gain
Sophomores	126	85	211	111	90.1%gain
Freshmen	562	171	733	214	242.5%gain
Total. . .	846	360	1206	463	160.5%gain

2. TEACHERS COLLEGE HIGH SCHOOL

<u>Boys</u>	<u>Girls</u>	<u>Total</u>	<u>Total one year ago</u>
83	104	187	173

3. TEACHERS COLLEGE ELEMENTARY SCHOOL

109	129	238	228
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4. EXTENSION, Second half-year. 1946-47

<u>Center</u>	<u>Course</u>	<u>Enrollment</u>	<u>Instructor</u>
Newton	Education E326	30	Dr. Heise
Taylorville	Education E326	28	Dr. Heise
Mattoon	Education E447	29	Dr. Ziegel
Effingham	Geography E236	53	Miss Harris
Fairfield	Industrial Arts E225	22	Dr. Klehm
Olney	Physical Education E345	44	Dr. Haight
Litchfield	Speech E433	49	Dr. Ross
Campus		6	

Total. 261

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Extension enrollment, first half year, 1946-47	379
Extension enrollment, second half year, 1946-47	261
	<u>640</u>

Extension enrollment 1946-47	640
Extension enrollment 1945-46	587
	<u>53 gain</u>
	8.3% gain

5. Enrollment, Spring Quarter, 1947:

A tentative report on current Spring Quarter is made in order to present an appraisal of enrollment of veterans of World War II. The 721 veterans of the Winter Quarter decreased to 675 for the Spring Quarter, a decrease of 46 students (6.3% decrease). Civilian students in comparison decreased 5.9% (29 students).

The shift in veteran enrollment is indicated by the following analysis of withdrawals during the Winter Quarter, 1946-47:

(1) Veteran withdrawals <u>during</u> the Winter Quarter	45
To work	15
Financial difficulties	6
Family hardship	7
Transfer to other colleges	7
Miscellaneous	10
(2) Veteran withdrawals <u>at the end of</u> Winter Quarter	22
Graduated	9
To accept employment	6
Transfer to other colleges	4
Health condition	2
Family hardship	1
	<u>Total. . . 67</u>
(3) Veteran enrollment (new) Spring Quarter	<u>53</u>
Loss in veteran enrollment	14

B. Scholarship report:

Report of students holding Teachers College Scholarships has been mailed to the Department of Registration and Education for processing under the provisions of Section 30-4 of "The School Code," so that \$19.50 may be refunded to each student at the given mailing address. Fall Quarter 1946-47, 122 students; Winter Quarter 1946-47, 116 students.

II. FACULTY

A. New appointments for Spring Quarter:

1. Mrs. Dora Jane Bennett, B. S., University of Illinois, 1945, as Faculty Assistant, half-time, teaching high school Spanish, vice Luella Day resigned, at a salary of \$150 per month for February, March,

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April and May, 1947

2. Norman Strader, B. Ed., Eastern, 1947; M. S., University of Illinois, 1941, as Instructor in Physics, beginning February 1, 1947, at a salary of \$300 per month.
3. Andrew J. Sullivan, B. S. in Education, Eastern, 1946, as a Faculty Assistant in Physical Education for Men, beginning February 1, 1947, at a salary of \$240 per month.
4. Herbert Walsh, B. S. in Education, Eastern, June 1947, as a Faculty Assistant, part-time, teaching Printing and Linotype, at a salary of \$100 per month for March, April, and May, 1947.
5. Mrs. Pearl M. Burley, A. B., Kansas State Teachers College (Emporia), 1930; A. M., State University of Iowa, 1937, as Instructor in Hygiene (2/3 time) at a salary of \$200 per month, for 2 1/4 months (April 1, May 1, June 1/4).
6. During the last six weeks of the Winter Quarter, practice teaching in Home Economics was conducted off-campus in four high schools, with the following high school teachers serving as Faculty Assistants:

Jean Siegelin	Casey	\$50 February,	\$50 March
Virginia P. Claypool	Marshall	\$50 "	\$50 "
Carolyn Rockabrand	Noble	\$50 "	\$50 "
Alice C. Crouch	Shelbyville	\$50 "	\$50 "

B. Resignations:

1. Luella Day, B. S. in Education, Faculty Assistant, as of January 31, 1947, to begin graduate study at the University of Illinois.
2. Mary B. McClay, R. N., as of November 30, 1946, to assume a full-time student program.
3. Elizabeth Buell, A. M., as substitute Instructor in High School Biology, for Ica Marks on leave, effective June 4, 1947. Miss Buell has also served as Assistant Director of Pemberton Hall.

C. Extension of leave without salary:

1. Allen Perdue Britton, A. M., on sabbatical leave for 1946-47 to study at the University of Michigan, extension of leave without salary for 1947-48, in order to complete requirements for the doctorate.
2. Robert Austin Warner, M. A., on sabbatical leave for 1946-47 to study at the University of Michigan, extension of leave without salary for 1947-48, in order to complete requirements for the doctorate.
3. Ica Marks, M. S., Assistant Professor and Critic Teacher of High School Biology, on disability leave of absence for 1945-46 and 1946-47, requests extension of disability leave for one calendar year, beginning September 1, 1947, to comply with the regulations of the Uni-

TEACHERS COLLEGE BOARD

versity Retirement System.

D. Sabbatical leave of absence:

1. Margaret Lorena Ekstrand, B. Ed., Illinois State Normal University, 1933; B.S. in L.S., George Peabody College for Teachers, 1942, Assistant Librarian at Eastern since September, 1942, requests sabbatical leave on half-salary, in order to complete requirements for the degree of M. S. in Library Science, at Peabody, during 1947-48.
2. Nannilee Saunders, B. S., Peabody, 1929; A. M., Teachers College, Columbia University, 1935, Assistant Professor and Third Grade Critic Teacher at Eastern since February 1935, requests sabbatical leave on half-salary, in order to complete a second year of graduate study.
3. Edith Crawford Haight, A.B., University of North Carolina 1915; A. M., Teachers College, Columbia, 1926; Ph.D., New York University, 1944, Associate Professor of Physical Education for Women and on the staff at Eastern since September, 1938, requests sabbatical leave on half-salary for 1947-48, in order to revisit China. Dr. Haight completed the requirements for the doctorate while on the staff at Eastern, including one year leave of absence without salary.

E. Termination of probationary period and recommendation for tenure is made for the following persons:

- | | |
|-----------------------------------|-------------------------------------|
| 1. Calvin Countryman, A. M. | Instructor (Art) |
| 2. Alma DeJordy, M. S. in L. S. | Assistant Professor (Library) |
| 3. Gladys W. Ekeberg, Ph. D. | Associate Professor (English) |
| 4. Francis W. Palmer, Ph. D. | Associate Professor (English) |
| 5. Roscoe F. Schaupp, Ph. D. | Professor (Library) |
| 6. LeeAnna U. Smock, A. M. | Instructor (Library) |
| 7. Helen L. Devinney, A. M. | Instructor (HS Home Economics) |
| 8. Dorothy M. Lee, A. M. | Instructor (HS English) |
| 9. Arnold H. Hoffman, M. S. | Assistant Professor (HS Science) |
| 10. Ila M. Taylor, B. S. in L. S. | Instructor (HS Library) |
| 11. Winifred H. Bally, A. M. | Instructor (Physical Education (W)) |
| 12. Richard T. Hartley, Ph. D. | Associate Professor (Hygiene) |

F. Change in duty and status:

1. Harold M. Cavins, Ed. D., Dean of Men during the War Period, Associate Professor of Hygiene, requests the privilege of returning to full-time teaching assignment as of July 1, 1947, and is recommended for promotion to the rank of Professor of Hygiene, effective that date.
2. Rudolph D. Anfinson, Ph.D., Associate Professor of Music and Director of Veterans Activities, is recommended for shift to Dean of Men and Director of Veterans Activities, with the rank of Associate Professor, effective July 1, 1947.

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G. The following persons are recommended for the Summer School Faculty for 1947, with salary payment as indicated:

		June salary	July salary
ART			
Calvin Countryman	A. M. Instructor	\$300.00	\$300.00
Inez Parker	A. M. Instructor	300.00	300.00
BOTANY			
Ernest L. Stover	Ph.D. Professor	480.00	480.00
Hiram F. Thut	Ph.D. Assoc. Prof.	405.00	405.00
BUSINESS EDUCATION			
James M. Thompson	Ed.D. Professor	460.00	460.00
Earl S. Dickerson	Ed.D. Assoc. Prof.	415.00	415.00
Jessie M. Hunter	A. M. Asst. Prof.	300.00	300.00
CHEMISTRY			
Harris E. Phipps	Ph.D. Professor	460.00	460.00
Lawson F. Marcy	Ph.D. Assoc. Prof.	385.00	385.00
Melvin O. Foreman	Ph.D. Asst. Prof.	380.00	380.00
EDUCATION			
Harry L. Metter	Ph.D. Professor	(12 month)	
Donald A. Rothschild	Ph.D. Assoc. Prof.	425.00	425.00
William H. Zeigel	Ph.D. Assoc. Prof.	(12 month)	
Arthur U. Edwards	Ph.D. Assoc. Prof.	415.00	415.00
Elizabeth K. Lawson	Ph.D. Assoc. Prof.	(12 month)	
Bryan Heise	Ph.D. Assoc. Prof.	(12 month)	
Hans C. Olsen	Ph.D. Assoc. Prof.	425.00	425.00
Harold M. Cavins	Ed.D. Assoc. Prof.	(12 mo.)	450.00
ENGLISH			
Howard DeF. Widger	Ph.D. Professor	500.00	500.00
Eugene M. Waffle	Ph.D. Assoc. Prof.	415.00	415.00
Francis W. Palmer	Ph.D. Assoc. Prof.	375.00	375.00
Martha L. Smith	Ph.D. Asst. Prof.	330.00	330.00
Winnie D. Neely	A. M. Asst. Prof.	310.00	310.00
Harriet Love	M. S. Instructor	280.00	280.00
Eve Mary Kelly	A. M. Instructor	320.00	320.00
FOREIGN LANGUAGE			
Kevin Guinagh	Ph.D. Professor	460.00	460.00
GEOGRAPHY			
Elton M. Scott	Ph.D. Assoc. Prof.	425.00	425.00
Ruby M. Harris	S. M. Assoc. Prof.	405.00	405.00
Rose Zeller	Ph.D. Assoc. Prof.	385.00	385.00
HOME ECONOMICS			
Helen L. Devinney	A. M. Instructor	310.00	310.00
INDUSTRIAL ARTS			
Walter A. Klehm	Ed.D. Professor	460.00	460.00

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Russell H. Landis	Ed.D. Assoc. Prof.	405.00	405.00
Ralph O. Gallington	Ed.D. Asst. Prof.	380.00	380.00
Charles A. Elliott	A. M. Instructor	320.00	320.00
LIBRARY			
Roscoe F. Schaupp	Ph.D. Professor	450.00	450.00
Alma DeJourdy	M. S. in L. S. Asst. Prof.	300.00	300.00
LeeAnna J. Smock	A. M. Instructor	270.00	270.00
Harriet Love	M. S. Instructor	(under English)	
Margaret L. Ekstrand	B. S. in L. S. Instructor	270.00	270.00
MATHEMATICS			
Hobart F. Heller	Ph.D. Professor	(12 month)	
Theodore Weaver	A. M. Asst. Prof.	360.00	360.00
Ruth Hostetler	A. M. Asst. Prof.	340.00	340.00
MUSIC			
Leo J. Dvorak	Ph.D. Professor	415.00	415.00
Rudolph D. Anfinson	Ph.D. Assoc. Prof.	(12 mo.)	450.00
Ethel I. Hanson	A. M. Asst. Prof.	310.00	310.00
Esther B. Miller	M. M. Instructor	270.00	270.00
PHYSICAL EDUCATION (MEN)			
Charles P. Lantz	Pd.D. Professor	460.00	460.00
Maynard O'Brien	M. S. Instructor	320.00	320.00
William A. Healey	A. M. Instructor	160.00(1/2)	----
	A. M. Instructor	300.00	300.00
PHYSICAL EDUCATION (WOMEN)			
Edith C. Haight	Ph.D. Assoc. Prof.	375.00	375.00
Winifred H. Bally	M. A. Instructor	280.00	280.00
PHYSICS			
Ora L. Railsback	Ph.D. Professor	480.00	480.00
Glenn Q. Lefler	Ph.D. Assoc. Prof.	415.00	415.00
SOCIAL SCIENCE			
Charles H. Coleman	Ph.D. Professor	470.00	470.00
Glenn H. Seymour	Ph.D. Assoc. Prof.	425.00	425.00
Donald R. Alter	Ph.D. Assoc. Prof.	405.00	405.00
William G. Wood	Ph.D. Assoc. Prof.	385.00	385.00
Raymond A. Plath	Ph.D. Asst. Prof.	370.00	370.00
SPEECH			
J. Glenn Ross	Ph.D. Professor	460.00	460.00
Elbert R. Moses, Jr.	Ph.D. Assoc. Prof.	395.00	395.00
George W. Ross	M. A. Instructor	320.00	320.00
ZOOLOGY			
Charles S. Spooner	Ph.D. Professor	480.00	480.00
Richard T. Hartley	Ph.D. Assoc. Prof.	385.00	385.00
Walter M. Scruggs	Ph.D. Assoc. Prof.	405.00	405.00
William D. Murray	Ph.D. Asst. Prof.	360.00	360.00

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CAMPUS ELEMENTARY SCHOOL

Harry L. Metter	Ph. D. Director	(12 month)	
Arthur U. Edwards	Ph. D. Principal	(in Education)	
Leah Stevens	A. M. 7th Grade	340.00	170.00(1/2)
Elsie J. Hampton	A. M. 6th Grade	280.00	140.00(1/2)
Florence E. Reid	A. M. 5th Grade	300.00	150.00(1/2)
Myrtle Arnold	A. M. 4th Grade	310.00	155.00(1/2)
Nannilee Saunders	A. M. 3rd Grade	310.00	155.00(1/2)
Mary Sigafroos	A. M. 2nd Grade	290.00	145.00(1/2)
Donna Norton	A. M. 1st Grade	290.00	145.00(1/2)
Mary L. Hinman	A. M. Demonstration	300.00	150.00(1/2)
Hamilton B. Smith	M. M. Band	300.00	150.00(1/2)
		<u>\$24585.00</u>	<u>\$23965.00</u>

H. August Work-Shop and Extension services:

The following persons comprise the staff of the Work-Shop and Extension Service for the month of August, and extend the Summer School payroll for that month as follows:

Bryan Heise	Ph. D. Director	(12 month)	
Hans C. Olsen	Ph. D. Education	425.00	
Ruby M. Harris	S. M. Geography	405.00	
Edith C. Haight	Ph. D. Health	375.00	
Richard T. Hartley	Ph. D. Science	385.00	
Maynard O'Brien	M. S. Phys. Ed.	320.00	
Inez Parker	A. M. Art	300.00	
		<u>\$2,210.00</u>	

RECAPITULATION - SUMMER SCHOOL, 1947

June payroll	\$24,585.00
July payroll	23,965.00
August payroll	<u>2,210.00</u>
Total. . . .	<u>\$50,760.00</u>

III. OTHER EMPLOYEES

A. Resignations:

1. Patricia McCue Carpenter, Bookkeeping Machine Operator I, as of February 1, 1947, due to family obligations.
2. Charlotte Greene Fisher, Clerk Stenographer I, as of April 1, 1947, in order to join her husband at his place of employment.

B. Change of Status:

1. Ben Edman from Maintenance Carpenter at \$185 per month to Carpenter at \$217.50 per month (local scale), effective January 1, 1947, at the time of certification of satisfactory service.

C. Leave of Absence:

1. Colleen Sorenson, Clerk Stenographer I, requests leave of absence

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for six months, March 10-Sept. 9, due to illness.

D. New appointments:

Through the regular channels of the Department of Registration and Education, the appointment of the following new employees was accomplished:

1. Mr. Cleo B. Walls, Bookkeeping Machine Operator I, effective March 26, 1947, at a salary of \$130 per month (successor to Patricia Mc Cue Carpenter).
2. Frances Benepe, Clerk Stenographer I, effective February 15, 1947, at a salary of \$130 per month (successor to Charlotte Green Fisher)

E. Added employees:

Permission is requested to add two positions as Clerk Stenographer I, at \$130 per month, for use in (1) Placement Office and (2) Main Office as a pool stenographer. Such additions will eliminate student help, which is both inefficient and unsatisfactory,

F. Employees for Fiscal Year 1947-48:

The list of Employees for 1947-48 will be submitted to the Board for consideration as soon as definite salary conditions are ascertained.

IV. ORGANIZATION

A. The following callender is presented for the college year 1947-48:

Fall Quarter, 1947

September 11-12	Thursday-Friday	Freshmen Orientation
September 13	Saturday	Faculty meeting
September 15	Monday	Registration
September 16	Tuesday	Classes begin
October 10	Friday	I. E. A. meeting
November 27-28	Thursday-Friday	Thanksgiving recess
December 5	Friday	Quarter ends

Instruction	days	53 1/2
Orientation	"	2
Registration	"	1
Education meeting	"	1
Holiday	"	2
Examination	"	2 1/2
Total.		63

Winter Quarter, 1947-48

December 8	Monday	Registration
December 19	Friday	Holidays begin
	(Two week Christmas holiday)	
January 5,	Monday	Classes resume

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March 12	Friday	Quarter ends
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Instruction	days	56 1/2
Registration	"	1
Examination	"	2 1/2
Total.		60

Spring Quarter, 1948

March 15	Monday	Registration
March 16	Tuesday	Classes begin
March 26-29	Friday-Monday	Easter recess
March 30	Tuesday	Classes resume
May 30	Sunday	Baccalaureate
June 6	Sunday	Commencement

Instruction	days	54 1/2
Registration	"	1
Examination	"	2 1/2
Holidays	"	2
Baccalaureate	"	1
Commencement	"	1
Total.		62 -

V. CURRICULUM

Eastern, since the last Board meeting, had the privilege, along with Western, of a conference with Chairman Guin and Mr. Nickell of the Board's Committee on General College. Together Eastern and Western presented a survey of (1) the national attitude towards broadening the function of certain teacher - training institutions, (2) the experiences and current attitudes of those institutions which have for as long as twenty years engaged in dual functioning, and (3) an application of such broadening to each of the colleges concerned.

Previous Board reports from Eastern, particularly the Report of July 8, 1946, and the privilege extended at the January 20th meeting in Carbondale of presenting Eastern's situation with supporting maps, make it unnecessary to recount the reasons advanced for such expansion of service to the area of Eastern Illinois.

As an accompaniment of this is an enclosure entitled "Twenty Years of Bilateral Education," by Dr. Frank W. Thomas, President of Fresno State College, Fresno, California. Accompanying this enclosure is a second, entitled "Inquiry on Degrees Offered in Teachers Colleges," by Dr. L. A. Eubank, Dean, Northeast Missouri State Teachers College, Kirksville. The summary on pages 2 and 3 illustrate the current situation among 112 teacher-training institutions:

"2. Approximately half the schools 53 in number, offer the General Bachelor of Arts degree without a teaching certificate."

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"4. Colleges which now offer the General Bachelor of Science degree without teaching certificate justify their practice by a vote of 45 to 6, relative to the demand for the degree."

"5. By approximately the same vote, 45 to 8, schools which now offer the General B. S. degree without a teaching certificate, indicate that they would introduce it again in the light of past experience, if they did not now have it."

Item "8" offers eight reasons, each of which is applicable to eastern Illinois, in support of an extended institutional function.

Should the Committee Report concerning the premissive establishment of a four-year General College Curriculum be favorable, Eastern is ready to submit to this committee plans for the immediate establishment of such a curriculum.

VI. BUILDINGS AND GROUNDS

A. Addition to the Heating Plant.

As a part of the Post-War Building Program, contracts totalling \$195,034 have been awarded and construction begun for the erection of the addition to the Heating Plant, as follows:

1. General Construction.	\$129,616.00
(J. L. Simmons Co., Decatur)	
2. Electrical Wiring.	24,533.00
(Anderson Electric Co., Danville)	
3. Piping, Tanks, Heating, Pumps and Accessory Equipment.	40,885.00
(H. P. Reger and Co., Chicago)	
	<hr/> \$195,034.00

B. Tuckpointing Training School and Dormitory.

Contracts totalling \$24,478.00 have been awarded to the Western Waterproofing Company of Springfield for the tuckpointing of the Training School and Dormitory, and work is now in progress.

C. Cafeteria Building;

With considerable pride we shall indicate to the Board the construction work in progress towards the erection of a college cafeteria, with the financial support of the Federal Works Agency, and with the J. L. Simmons Company of Decatur as building contractors.

Stored in the basement of the Health Education Building is practically all the equipment needed for the cafeteria, received without cost except for truckage from Illiopolis, through the donation plan for army surplus. The china, glassware, and silver needed, costing \$2,567.24, have been received and are in storage.

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D. Veterans Housing Project.

On April 4, 1947, the college accepted the completion of six dormitories for single men, housing 96 persons, and twenty-four apartment buildings, housing 72 families, from the Federal Public Housing Authority. Back fill of sewer and water trenches, the laying of concrete sidewalks, and the construction of a laundry building and parking lots, remain to complete the project.

E. Temporary Library Building.

Plans have been approved for a temporary Library Building 51' x 218', with 11,118 square feet of floor space, through the Federal Works Agency. It is hoped that construction of this building will be completed by September 1st, thus releasing space for six additional classrooms in the Main Building.

F. Service Building.

The concrete floor of the "Quonset 40" all-metal Service Building will be completed by April 10th, thus affording the Board an opportunity to examine this type of building as a temporary structure.

G. Conference with Mr. Chance S. Hill, Landscape Architect, brings the information that he hopes bids can be received by late May on the rebuilding of the Eastern campus. Attention of the Board is called to the need for approximately \$150,000 for completion of land purchase, including the entire block between Grant and Hayes, Seventh and Ninth Streets, for use as Elementary School Recreation Area.

H. Legal details connected with release of a Caucasian restriction on the College Heights Addition, immediately south of the campus, have been completed, and contracted land purchases can be completed at once.

VII. AUXILIARY ENTERPRISES: No report.

VIII. STUDENT LIFE

A. The Eastern Teachers News has again been awarded Medallist honors by the Columbia University Scholastic Press Association, the highest rating attainable.

B. Neal Hudson, junior, and guard on the Eastern varsity basketball team, has been voted the "most valuable player" of the Illinois Inter-collegiate Athletic Association.

IX. MISCELLANEOUS

A. In co-operation with the Office of the State Superintendent of Public Instruction and the Health Education Program being directed from that office, Eastern is planning to join with the Kellogg Foundation in furtherance of this work in Illinois. Participation of faculty members in a one-week work-shop in mid-summer will be preparation

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for the work of the year 1947-48.

- B. The University of Illinois publishes a pamphlet entitled "Policy and Rules Relating to Compensation and Working Conditions of Nonacademic Employees" (with Revisions to January 1, 1947), Pages 9 and 10 cover Item VI. Holidays.

"1. Offices, laboratories and shops will be closed and employees excused except in emergency and for necessary operations on the following legal holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day.

Permanent and continuous employees not in a prevailing rate group will be excused with full pay.

Employees in prevailing rate groups will be excused from work and will be compensated in accordance with the local prevailing practice, except those whose normal work schedules are such as to require regular holiday work in accordance with local prevailing practice. (See section III-1-A.)

2. In the event that work on any of the above holidays is required:

A. Prevailing rate groups will be compensated in accordance with prevailing practice.

B. Other employees, except administrative employees employed in classifications so listed under appropriate schedules, will be compensated at time and a half payable in cash in addition to regular compensation.

3. Suspension of work at other times will be only with the approval of the President of the University."

X. SUMMARY

Consideration of the Teachers College Board is requested on the following items:

1. Approval of the list of holders of Teachers College Scholarships for the Fall and Winter Quarters, 1946-47, as reported to the Department of Registration and Education.
2. Appointments of Dora Jane Bennett, Norman Strader, Andrew J. Sullivan, Herbert Walsh, and Pearl M. Burley to the teaching staff for the Spring Quarter.
3. Employment of Jean Siegelin, Virginia P. Claypool, Carolyn M. Rockabrand, and Alice C. Crouch as Faculty Assistants in Student Teach (Home Economics) as stated in this report.
4. Acceptance of the resignations of Luella Day, Mary B. McClay, and Elizabeth Buell.

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5. Extension of leave for study without salary for Allen P. Britton and Robert A. Warner.
6. Extension of leave of absence due to physical disability for Ica Marks and Alice McKinney for one calender year, beginning September 1, 1947.
7. Sabbatical leave of absence for travel in China, on half salary for 1947-48, for Edith C. Haight.
8. Sabbatical leave of absence for study on half salary for 1947-48, for Margaret L. Ekstrand, and Nannilee Saunders.
9. Granting of tenure as of June 5, 1947, to

Calvin Countyman	Helen I. Devinney
Alma DeJourdy	Dorothy M. Lee
Gladys W. Ekeberg	Arnold J. Hoffman
Francis W. Palmer	Ila M. Taylor
Roscoe F. Schaupp	Winifred H. Bally
LeeAnna J. Smock	Richard T. Hartley
10. Change in status and duties for Dr. Harold M. Cavins and Dr. Rudolph D. Anfinson, as indicated.
11. Employment of the Summer School Faculty for June, July and August as listed in this report.
12. Resignations of Patricia McCue Carpenter and Charlotte Greene Fisher.
13. Change of status of Ben Edman to Carpenter.
14. Leave of absence for six months for Colleen Sorensen, Clerk Stenographer I, from March 10 to September 9, 1947, inclusive.
15. Employment of Cleo B. Walls and Frances Benepe.
16. Permission to add two Clerk Stenographer I positions at \$130 per month, effective April 15, 1947.
17. Acceptance of the College Calender for the year 1947-48, as presented.
18. Permission to establish a four-year General College Curriculum and awarding Bachelor of Arts or Bachelor of Science for completion, without a teaching credential, under the supervision of the General College Committee of the Board, effective at once.
19. Permission to expend amounts needed for (a) completion of furniture for single veterans' dormitories, (b) sidewalks, parking lots and a laundry-store room for the Veterans Housing Project and (c) college share of utility connections to the Cafeteria and Library Buildings erected as Federal Works Agency projects.

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20. Adoption for the use of the nonacademic employees of Eastern, the holiday schedule used by similar employees at the University of Illinois.
21. Endorsement of the Teachers College Board for the release of \$16,507.92 from the Post-War Building Project, from the \$112,600 appropriated by Senate Bill, 417, page 19, lines 74-75 "for construction of mechanical service extensions and tunnels," to cover the cost of a sewer from the site of the proposed Library Building to the sewer manhole near Pemberton Hall, as a part of the necessary sewage disposal for the Veterans Housing Project, and the request that the Department of Registration and Education present such endorsement to the Governor's Post-War Planning Commission.

Respectfully submitted,

Robert G. Buzzard
President

REPORT OF THE WESTERN ILLINOIS STATE TEACHERS COLLEGE FOR THE MEETING AT CHARLESTON, ILLINOIS April 15, 1947

To the Members of the State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State Teachers College:

I. Students

A. Attendance, Winter Quarter, 1946-47

	<u>Men and Boys</u>	<u>Women and Girls</u>	<u>Total</u>	<u>Total One Year Ago</u>
1. College Students				
a. On Campus				
Graduates	41	24	65	39
Seniors	74	52	126	70
Juniors	61	64	125	89
Sophomores	137	89	226	106
Freshmen	481	168	649	241
Sub-total	<u>794</u>	<u>397</u>	1,191	545
b. Extension	<u>53</u>	<u>511</u>	<u>564</u>	<u>597</u>
Total	847	908	1,755	1,142

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2. Secondary Schools

Western High	65	63	128	128
Bardolph	21	24	45	50
Galva	116	101	217	235
Macomb Senior				
High School	0	0	0	352
La Harpe	68	79	147	0
Total	<u>270</u>	<u>267</u>	<u>537</u>	<u>765</u>

3. Elementary Schools

Western Training				
School	118	115	233	216
Rural	15	21	36	35
Adair	18	19	37	45
Bardolph	27	37	64	62
Total	<u>178</u>	<u>192</u>	<u>370</u>	<u>358</u>

Grand Total	1,295	1,367	2,662	2,265
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4. The total college enrollment for the winter quarter of 1946-47 at Western was 1,191 as compared with 545 in 1945-46, or an increase of 118%.

B. Normal School Scholarship Lists of Students

1. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on October 8, 1946 to be submitted to the State Treasurer, attended the Western Illinois State Teachers College during the Fall Quarter 1946.
2. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on January 17, 1947 to be submitted to the State Treasurer, attended the Western Illinois State Teachers College during the Winter Quarter, 1946-47.
3. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on January 17, 1947 to be submitted to the State Treasurer, attended extension classes at the Western Illinois State Teachers College during the First Extension Term 1946.
4. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on March 28, 1947 to be submitted to the State Treasurer, are attending the Western Illinois State Teachers College during the Spring Quarter 1947.

C. List of Military Scholarship Students

1. I hereby certify to the State Teachers College Board that the persons, whose names appear on the list of Military Scholarship stu-

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dents, attended the Western Illinois State Teachers College during the following terms (as indicated on the list):

- a. Mid-Spring Term 1946
- b. First Summer Term 1946
- c. Second Summer Term 1946
- d. Fall Quarter 1946
- e. First Extension Term 1946-47
- f. Winter Quarter 1946-47
- g. Second Extension Term 1947
- h. Spring Quarter 1947

II. Faculty

A. Resignations

1. Dr. Arthur J. TerKeurst, associate professor in the Department of Education, has resigned effective June 6, 1947, to accept a position as head of the Education Division at Central Missouri State College, Warrensburg, Missouri.
2. Mr. Fred Oathout, faculty assistant in the registrar's office, has submitted his resignation effective May 31, 1947.
3. Mr. Leslie J. VanEtten, instructor in agriculture, has submitted his resignation effective June 6, 1947 in order to accept a full-time position in a high school.

B. New Appointments

1. Mr. L. W. Kerker will be employed, effective September 1, 1947, as instructor in the Department of Physical Education where he will act as coach in the laboratory school. He will receive a salary of \$285 per month, or a total of \$2,565. Mr. Kerker has the B. Ed. degree from Western Illinois State Teachers College and the M. A. degree from the State University of Iowa.
2. Miss Nellie Alexander will be employed for the first summer term of 1947 (June 9 to July 18) as an instructor in the Department of Mathematics. She will receive \$100 per month for one-half time work, or a total of \$150 for the term. Miss Alexander has the B. S. in Education degree from Northeast Missouri State College and is a candidate for the M. S. in Education at Western Illinois State Teachers College. She is a member of the faculty at Senior High School, Edwardsville, Illinois.
3. Mr. Robert T. Alexander will be employed for the second summer

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term of 1947 (July 18 to August 22) as an instructor in the Department of Mathematics at a salary of \$275 per month or a total of \$412.50 for the term. Mr. Alexander has the B. S. in Education degree from the University of Missouri and the M. S. in Education from Western Illinois State Teachers College. He is a member of the faculty at Macomb High School.

4. Dr. R. D. Cool will be employed as instructor in the Department of Chemistry for the first and second summer terms 1947. Dr. Cool's degrees are: B. Sc., Bridgewater College; M. Sc., and Ph. D., University of Missouri. He has also done additional graduate work at Cornell University and University of New York City. Dr. Cool is professor of chemistry at Madison College, Harrisonburg, Virginia. His salary will be \$310 per month, or a total of \$930 for the two terms.
5. Mrs. Frances Roberts is being employed to teach one class in English during the spring quarter at a salary of \$75 per month, or a total of \$225 for the term. Mrs. Roberts has the A. B. degree from Illinois College and the M. A. from the University of Illinois.
6. Mr. Leroy Morley will be employed as an instructor in the Department of Physical Education, effective September 1, 1947, at a salary of \$320 per month, or a total of \$2,880 for the 1947-48 college year. Mr. Morley has the B. Ed. degree from Western Illinois State Teachers College and the Master's degree from Colorado State College of Education. He comes to Western from Watseka Community High School where he was athletic coach.
7. Mr. Norman R. Urquhart will be employed, effective September 1, 1947, as instructor in the Department of Agriculture at \$350 per month, or a total of \$3,150 for the nine months. He has the B. S. degree from the University of Illinois and the M. S. degree from the University of Maryland. For five years Mr. Urquhart was engaged in research in the Bureau of Agricultural Economics, U. S. Department of Agriculture and at the present time he is employed by the Veterans Administration. He also served four years in the armed forces.
8. Mr. H. William Crall will be employed as an assistant professor in the Department of Biological Sciences beginning September 1, 1947. The salary for this position will be \$350 per month, or \$3,150 for the 1947-48 college year. Mr. Crall's academic training consists of the B. S. and M. S. degrees, Ohio State University; one year graduate work, Purdue Univ.; one year graduate work, Ohio State Univ. He is a candidate for the Ph. D. degree at Ohio State University. Mr. Crall will come to Western from Culver Stockton College where he is a member of the science staff at the present time.
9. Mr. Joseph J. Stipanowich will be employed, effective September 1, 1947, at a salary of \$320 per month, or a total of \$2,880 for the college year. Mr. Stipanowich has the B. S. in Education degree from the Western Illinois State Teachers College and will receive the M. S. in the Teaching of Mathematics degree from the University of Illinois in June 1947.

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10. Mr. Ross N. Pearson will be employed for the college year 1947-48 as instructor in the Department of Geography at a salary of \$320 per month, or a total of \$2,880 for the year. He will replace Mr. Joseph Kenny who will be on leave of absence without pay during the year. Mr. Pearson received the B. Ed. degree from Illinois State Normal University, and he is enrolled at the University of Wisconsin at the present time where he expects to receive the M. A. degree in June 1947.
11. Mr. Alvin B. Roberts will be employed as instructor in the Department of Visual Education beginning September 1, 1947. His salary will be \$320 per month, or \$2,880 for the 1947-48 college year. Mr. Roberts' degrees are: B. Ed., Western Illinois State Teachers College; M. A., State University of Iowa. He will come to Western from Gilson, Illinois, where he has been principal of the high school for fifteen years.

C. Leaves of absence

1. Mrs. Ruth L. Zimmerman, dean of women, requests a leave of absence without pay for the month of August, 1947 in order to do work on her Doctor's thesis.
2. Mr. Floyd W. Ohlson, instructor in music, requests a leave of absence on one-half salary for the college year 1947-48, effective September 1947 to May 1948, inclusive, in order to do further graduate work toward the Doctor's degree.
3. Miss Kathleen J. Brophy, assistant professor and acting head of the Department of Physical Education for Women, requests a leave of absence on one-half salary for the college year 1947-48, effective September 1947 to May 1948, inclusive, in order to complete work for the Doctor's degree.
4. Mr. Joseph W. Kenny, assistant professor in geography, requests a leave of absence without salary for the college year 1947-48, effective September 1947 to May 1948, inclusive, in order to complete his work for the Doctor's degree at the University of Wisconsin. Mr. Kenny is on leave without pay during the 1946-47 college year.

D. Extension of Employment

The following persons, who were employed for the fall quarter and winter quarter due to large enrollments at Western, are being re-employed for the spring quarter:

1. Mrs. Virginia Stein Ehringer, instructor in the Department of Biological Sciences, at a salary of \$200 per month.
2. Mrs. Williamina F. Kleppinger, faculty assistant in the Department of English, at a salary of \$200 per month.
3. Mrs. Lila S. Linder, instructor in the Department of English, at a salary of \$250 per month.

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E. Faculty list with salary schedule for the first and second summer terms, 1947, to be paid from Personal Services appropriation:

<u>Name</u>	<u>Classification</u>	<u>Dept.</u>	<u>June</u>	<u>July</u>	<u>August</u>
Alexander, Nellie	Instructor	Math.	\$100.00	\$ 50.00	
Alexander, Robert	Instructor	Math.		137.50	\$275.00
Anderson, Olga	Instructor	Geog.	285.00	142.50	
Archer, Julian L.	Professor	Education	420.00	210.00	
Ave, Harold C.	Ast. Prof.	Phys. Ed.	315.00	315.00	315.00
Ayre, H. Glenn	Asc. Prof.	Math.	370.00	370.00	370.00
Bailey, Dwight L.	Asc. Prof.	Education	405.00	202.50	202.50
Baker, Betty Mary	Instructor	Phys. Ed.	275.00	137.50	
Barclay, Ralph	Ast. Prof.	Phys. Ed.	315.00	157.50	
Beighey, Clyde	Professor	Commerce	425.00	425.00	425.00
Bennett, Chester W.	Ast. Prof.	Chemistry	330.00	330.00	330.00
Bennett, Mary A.	Asc. Prof.	Biology	370.00	185.00	
Bent, Leo G.	Ast. Prof.	Education	330.00	330.00	330.00
Bodine, Marcy G.	Asc. Prof.	Social Sc.	370.00	370.00	370.00
Boe, Oliver G.	Instructor	English	275.00	137.50	
Bonham, Tressie	Ast. Prof.	Home Ec.	320.00	160.00	
Brophy, Kathleen J.	Ast. Prof.	Phys. Ed.	320.00	160.00	
Burke, Marjorie	Ast. Prof.	Tr. Sch.	295.00	147.50	
Carlson, Theodore L.	Ast. Prof.	Social Sc.	300.00	225.00	150.00
Clayston, Alfred S.	Asc. Prof.	Education	330.00	330.00	330.00
Cool, R. D.	Instructor	Chemistry	310.00	310.00	310.00
Crabb, Edithe N.	Instructor	Health	180.00	180.00	180.00
Crilly, Karl E.	Asc. Prof.	Music	345.00	172.50	
Donley, Margaret B.	Ast. Prof.	Tr. Sch.	315.00	157.50	
Eller, Walter H.	Asc. Prof.	Physics	365.00	182.50	
Evans, Cecile	Ast. Prof.	Library	315.00	157.50	
FitzSimons, Ferol B.	Instructor	Phys. Ed.		137.50	275.00
Fritschel, Arthur L.	Ast. Prof.	Music		145.00	290.00
Garner, C. Wix	Ast. Prof.	Phys. Ed.	320.00	160.00	160.00
Goode, Kenneth H.	Ast. Prof.	Chemistry	310.00	310.00	310.00
Hanson, Raymond W.	Asc. Prof.	Phys. Ed.	420.00	420.00	420.00
Hardin, H. Margaret	Instructor	Library	245.00	245.00	245.00
Herndon, Helen E.	Nurse I	Health	155.00	77.50	
Hoover, Isabel	Ast. Prof.	English	315.00	157.50	
Horrabin, H. Waldo	Ast. Prof.	Chemistry	305.00	152.50	
Ivins, George H.	Instructor	Education	300.00	300.00	300.00
Langemo, Amanda	Instructor	English	275.00	137.50	
Linder, Roscoe G.	Asc. Prof.	Education	370.00	185.00	185.00
McAllister, Dorothe	Instructor	Tr. Sch.	275.00	137.50	
Miller, Rayman	Ast. Prof.	Ind. Arts	305.00	305.00	305.00
Miner, Sarah	Ast. Prof.	Home Ec.	340.00	170.00	
Mitchell, Beulah	Ast. Prof.	Tr. Sch.	315.00	157.50	
Myers, R. Maurice	Ast. Prof.	Biology	330.00	330.00	330.00
Morrow, Roger	Instructor	Physics	300.00	300.00	300.00
Neu, Lucile	Instructor	Library	245.00	122.50	
Ohlson, Floyd	Instructor	Music	285.00	142.50	
Paar, Norman	Instructor	English	290.00	145.00	
Pease, Kent	Ast. Prof.	English	330.00	330.00	330.00
Pence, Helen M.	Ast. Prof.	Tr. Schl.	315.00	157.50	
Potter, Olive	Ast. Prof.	Phys. Ed.	320.00	160.00	

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Pottle, Theodora	Asc. Prof. Art	345.00	172.50	320.00
Ray, Ethel	Ast. Prof. Education	320.00	320.00	
Reid, Dempsey E.	Instructor Ind. Arts	275.00	137.50	290.00
Reynolds, Juna	Ast. Prof. English	290.00	290.00	
Roberts, Alvin	Instructor Visual Ed.	300.00	150.00	
Roberts, John C.	Ast. Prof. Education	360.00		
Robinson, Loren K.	Instructor Agriculture	275.00	137.50	
Robinson, Julius	Ast. Prof. Commerce	305.00	305.00	305.00
Robinson, Lauretta	Instructor Tr. Sch.	285.00	142.50	
Rosenquist, Amanda	Ast. Prof. Home Ec.		150.00	300.00
Sallee, Roy M.	Ast. Prof. Biology	315.00	315.00	315.00
Schannenck, Margaret	Ast. Prof. Tr. Sch.	315.00	157.50	
Schleier, Louis M.	Professor Education	425.00	212.50	
Schmitz, Mary	Instructor Tr. Sch.	230.00	115.00	
Schory, Harold F.	Asc. Prof. English	355.00	355.00	355.00
Schreiber, Edwin W.	Asc. Prof. Math.	375.00	187.50	
Scott, Elna	Ast. Prof. Tr. Sch.	315.00	157.50	
Shake, Kimbrough	Instructor Visual Ed.	255.00	255.00	255.00
Shiley, Robert A.	Asc. Prof. English	370.00	370.00	370.00
Sirola, Olga	Ast. Prof. Health	180.00	180.00	180.00
Sollars, Velna	Ast. Prof. Commerce	275.00	137.50	
Stroup, Esther L.	Ast. Prof. Home Econ	270.00	135.00	
Stull, Harriet C.	Ast. Prof. Social Sci.	330.00	330.00	330.00
Swain, Paul B.	Ast. Prof. Art	290.00	290.00	290.00
Swofford, Lyndal	Ast. Prof. Library	330.00	330.00	330.00
Taylor, Loren E.	Instructor Math.	285.00	142.50	
Terrill, Jennette N.	Ast. Prof. Tr. Sch.		295.00	295.00
Tillman, Arthur G.	Professor Geog.	425.00	425.00	425.00
Turner, C. Adam	Ast. Prof. Education	300.00	167.50	335.00
Voss, Hertha	Ast. Prof. Commerce		225.00	150.00
Wanninger, Forrest	Instructor Music	280.00	150.00	300.00
Wardell, Margaret	Ast. Prof. Library	350.00	140.00	
Watters, Hilda M.	Asc. Prof. Social Sc.	370.00	175.00	
Welck, A. A.	Asc. Prof. Education	405.00	185.00	185.00
Wetzel, Wayne	Asc. Prof. Ind. Arts	330.00	405.00	405.00
Whitehead, Frances	Ast. Prof. Commerce	345.00	330.00	330.00
Wild, Theresa F.	Asc. Prof. Music	290.00	172.50	
Young, Bernard J.	Instructor Tr. Sch.		290.00	290.00

*Student Help	3,500.00	3,500.00	2,000.00
*Lectures	150.00	150.00	150.00
			15,542.50
Total	29,060.00	22,652.50	

F. Changes in Rank

1. Dr. Ruth Carson will be promoted to the rank of Professor effective September 1, 1947.
2. Dr. H. Glenn Ayre will be promoted to the rank of Professor effective September 1, 1947.
3. Dr. Roscoe G. Linder will be promoted to the rank of Professor effective September 1, 1947.

*To be paid from Income Fund

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4. Dr. C. W. Bennett will be promoted to the rank of Associate Professor effective September 1, 1947.
5. Miss Amanda Langemo will be promoted to the rank of Assistant Professor effective September 1, 1947.
6. Mr. Bernard J. Young will be promoted to the rank of Assistant Professor effective September 1, 1947.
7. Miss Lauretta J. Robinson will be promoted to the rank of Assistant Professor effective September 1, 1947.

G. Faculty list with salary schedule for regular college year of thirty-six weeks. beginning September 1, 1947, to be paid from Personal Services appropriation, if the money requested in this item in the 1947-49 budget is appropriated by the Sixty-Fifth General Assembly for such purposes. If the appropriation is reduced, these salaries will be reduced in proportion to said reduction.

<u>Name</u>	<u>Classification</u>	<u>Department</u>	<u>Salary per mo.</u>	<u>Salary 9 mos.</u>
Archer, Julian L.	Professor	Education	\$490.00	\$4,410.00
Ave, Harold C.	Ast. Prof.	Phys. Ed.	370.00	3,330.00
Ayre, H. Glenn	Professor	Math.	450.00	4,050.00
Baker, Betty Mary	Instructor	Phys. Ed.	320.00	2,880.00
Bailey, Dwight L.	Asc. Prof.	Education	475.00	4,275.00
Barclay, Ralph E.	Ast. Prof.	Phys. Ed.	370.00	3,330.00
Beighey, D. Clyde	Professor	Commerce	495.00	4,455.00
Bennett, Chester W.	Asc. Prof.	Chemistry	400.00	3,600.00
Bennett, Mary A.	Asc. Prof.	Biology	440.00	3,960.00
Bent, Leo G.	Ast. Prof.	Education	370.00	3,330.00
Bodine, Marcy G.	Asc. Prof.	Social Sc.	440.00	3,960.00
Bonham, Tressie	Ast. Prof.	Home Ec.	370.00	3,330.00
Brophy, Kathleen J.	Ast. Prof.	Phys. Ed.	185.00	1,665.00
Burke, Marjorie	Ast. Prof.	Tr. Sch.	365.00	3,285.00
Carlson, Theodore L.	Ast. Prof.	Social Sc.	370.00	3,330.00
Carson, Ruth	Professor	For. Lang.	450.00	4,050.00
Clayton, A. S.	Asc. Prof.	Education	400.00	3,600.00
Corbin, Mabel	Ast. Prof.(E)	English	130.00	1,170.00
Crabb, Edith	Instructor	Health	200.00	1,800.00
Crall, H. William	Ast. Prof.	Biology	350.00	3,150.00
Crilly, Karl	Asc. Prof.	Music	415.00	3,735.00
Donley, Margaret	Ast. Prof.	Tr. Sch.	370.00	3,330.00
Eller, Walter H.	Asc. Prof.	Physics	435.00	3,915.00
Evans, Cecile	Ast. Prof.	Library	370.00	3,330.00
FitzSimons, Ferol B.	Instructor	Phys. Ed.	320.00	2,880.00
Fritschel, Arthur L.	Ast. Prof.	Music	360.00	3,240.00
Garner, C. Wix	Ast. Prof.	Phys. Ed.	370.00	3,330.00
Gaylor, George W.	Ast. Prof.(E)	Extension	137.44	1,236.96
Ginnings, R. Meade	Professor(E)	Math.	175.55	1,579.95
Goode, Kenneth H.	Ast. Prof.	Chemistry	380.00	3,420.00
Hanson, Raymond W.	Asc. Prof.	Phys. Ed.	475.00	4,275.00
Hardin, H. Margaret	Instructor	Library	315.00	2,835.00
Herndon, Helen	Nurse I	Health	175.00	1,575.00

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Hoover, Isabel	Ast. Prof.	English	370.00	3,330.00
Horrabin, H. Waldo	Ast. Prof.	Chemistry	370.00	3,330.00
Ivins, George H.	Instructor	Education	320.00	2,880.00
Julstrom, Clifford	Ast. Prof.	Music	360.00	3,240.00
Kerker, L. W.	Instructor	Phys. Ed.	285.00	2,565.00
Langemo, Amanda	Ast. Prof.	English	345.00	3,105.00
Linder, Roscoe G.	Professor	Education	450.00	4,050.00
McVickar, John S.	Asc. Prof.	Agric.	450.00	4,050.00
Miller, Rayman	Ast. Prof.	Ind. Arts	370.00	3,330.00
Miner, Sarah	Ast. Prof.	Home Ec.	370.00	3,330.00
Mitchell, Beulah	Ast. Prof.	Tr. Sch.	370.00	3,330.00
Morley, Leroy	Instructor	Phys. Ed.	320.00	2,880.00
Myers, R. Maurice	Ast. Prof.	Biology	400.00	3,600.00
Neu, Lucille	Instructor	Library	315.00	2,835.00
Ohlson, Floyd	Instructor	Music	160.00	1,440.00
Pearson, Ross N.	Instructor	Geog.	320.00	2,880.00
Pease, Kent	Ast. Prof.	English	400.00	3,600.00
Pence, Helen	Ast. Prof.	Tr. Sch.	370.00	3,330.00
Potter, Olive	Ast. Prof.	Phys. Ed.	370.00	3,330.00
Pottle, Theodora	Asc. Prof.	Art	415.00	3,735.00
Ray, Ethel	Ast. Prof.	Education	370.00	3,330.00
Reid, Dempsey E.	Instructor	Ind. Arts	320.00	2,880.00
Reynolds, Juna	Ast. Prof.	English	360.00	3,240.00
Roberts, Alvin B.	Instructor	Visual Ed.	320.00	2,880.00
Robinson, Julius	Ast. Prof.	Commerce	370.00	3,330.00
Robinson, Laurretta	Ast. Prof.	Tr. Sch.	355.00	3,195.00
Rosenquist, Amanda	Ast. Prof.	Home Ec.	370.00	3,330.00
Sallee, Roy M.	Ast. Prof.	Biology	370.00	3,330.00
Schannenck, Margaret	Ast. Prof.	Tr. Sch.	370.00	3,330.00
Schleier, Louis M.	Professor	Education	495.00	4,455.00
Schory, Harold F.	Asc. Prof.	English	425.00	3,825.00
Schreiber, Edwin W.	Asc. Prof.	Math.	445.00	4,005.00
Scott, Elna	Ast. Prof.	Tr. Sch.	370.00	3,330.00
Shake, Kimbrough	Instructor	Visual Ed.	320.00	2,880.00
Shiley, Robert A.	Asc. Prof.	English	440.00	3,960.00
Sirola, Olga	Ast. Prof.	Health	200.00	1,800.00
Sollars, Velna	Ast. Prof.	Commerce	345.00	3,105.00
Sproull, Grace	Asc. Prof.	For. Lang.	400.00	3,600.00
Stipanowich, Jos. J.	Instructor	Math.	320.00	2,880.00
Stroup, Esther L.	Ast. Prof.	Home Ec.	340.00	3,060.00
Stull, Harriet C.	Ast. Prof.	Social Sc.	400.00	3,600.00
Swain, Paul B.	Ast. Prof.	Art	360.00	3,240.00
Swofford, Lyndal	Ast. Prof.	Library	370.00	3,330.00
Taylor, Loren E.	Instructor	Math.	320.00	2,880.00
Terrill, Jennette	Ast. Prof.	Tr. Sch.	365.00	3,285.00
Tillman, Arthur G.	Professor	Geog.	495.00	4,455.00
Turner, C. Adam	Ast. Prof.	Education	370.00	3,330.00
Urquhart, Norman R.	Instructor	Agric.	350.00	3,150.00
Vawter, Gladys	Ast. Prof.	English	370.00	3,330.00
Voss, Hertha	Ast. Prof.	Commerce	370.00	3,330.00
Wanninger, Forrest	Instructor	Music	320.00	2,880.00
Wardell, Margaret	Ast. Prof.	Library	350.00	3,150.00
Watters, Hilda	Asc. Prof.	Social Sc.	420.00	3,780.00
Welck, Arthur A.	Asc. Prof.	Education	440.00	3,960.00

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Wetzel, Wayne	Asc. Prof.	Ind. Arts	475.00	4,275.00
Whitehead, Frances	Ast. Prof.	Commerce	400.00	3,600.00
Wild, Theresa	Asc. Prof.	Music	415.00	3,735.00
Young, Bernard	Ast. Prof.	Tr. Sch.	360.00	3,240.00
	Instructor	Agric.	300.00	2,700.00
	Ast. Prof.	Chemistry	380.00	3,420.00
	Ast. Prof.	Commerce	380.00	3,420.00
	Ast. Prof.	Education	380.00	3,420.00
	Instructor	English	320.00	2,880.00
	Instructor	English	320.00	2,880.00
	Ast. Prof.	English	380.00	3,420.00
	Ast. Prof.	English	380.00	3,420.00
	Instructor	For. Lang.	320.00	2,880.00
	Instructor	Tr. Sch.	320.00	2,880.00
	Instructor	Library	300.00	2,700.00
	Instructor	Phys. Ed.(W)	320.00	2,880.00
	Fac. Ast.	Registrar	200.00	1,800.00
	Ast. Prof.	Social Sc.	380.00	3,420.00

Total 37,802.99 340,226.91

III. Other School Employees

A. Retirement

1. Mr. Guy Lemmer, Watchman I, who became sixty-eight years of age on February 2, 1947, will retire on August 31, 1947.

B. New Appointment

1. Mr. Daniel Webb was employed, effective April 1, 1947, as a laborer (maintenance) at \$135 per month.

- C. Employees for 1947-48 for twelve months, beginning July 1, 1947 to be paid from Personal Services appropriation with automatic pay increases to be added according to the percentage directed by the state administrative officers to be taken from the amount appropriated by the Sixty-Fifth General Assembly for such purposes:

Name	Classification	Salary Per Month 64th Biennium	Salary Per Month 65th Biennium	Salary 12 Months
Allen, Harold	Janitor III	\$185.00		
Bishop, Lucille	Cl. Steno. II	180.00		
Burress, Edna	Acc. Clk.	180.00		
Carson, Roy	St. Fireman	185.00		
Cromer, Thomas	Laborer(Mnt.)	138.00		
Crum, Mary	Cl. Steno. II	185.00		
Elam, William	Janitor I	138.00		
Foreman, Donald B.	Grd. Foreman	190.00		
Graves, Earl	Laborer(Mnt.)	144.00		
Grim, Robert	Laborer(Mnt.)	138.00		
Hodges, Kenneth	Janitor I	144.00		
Inman, Garnet	Janitor I	135.00		
Leighty, Elbert	Janitor I	144.00		

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Lemmer, Guy	Watchman I	147.00
Locke, Ellis	St. Fireman	185.00
Lowderman, R. L.	Laborer(Mnt)	130.00
Mason, Mary	Domestic	105.00
Mason, Thomas B.	Watchman I	135.00
Monninger, Carl	St. Fireman	230.00
Moore, Guy	Laborer(Mnt.)	155.00
Nunn, George	Janitor I	140.00
Purdum, Harold K.	Janitor I	135.00
Purdum, Roma F.	Janitor I	140.00
Shifley, Howard	Janitor I	135.00
Stewart, Earl	Janitor I	138.00
Stookey, Ray	Trades Helper	173.00
Thompson, Dean	Janitor I	138.00
VeNard, Mary	Domestic	105.00
Waller, Walter	Laborer(Mnt.)	140.00
Weaver, Betty M.	Cl. Steno. II	180.00
Webb, Daniel	Laborer(Mnt.)	135.00
Wells, Glenn W.	Laborer(Mnt.)	140.00
		4,872.00

D. Administrative faculty members for 1947-48 for twelve months, beginning July 1, 1947, to be paid from Personal Services Appropriation, if the money requested in this item in the 1947-48 budget is appropriated by the Sixth-Fifth General Assembly for such purposes. If the appropriation is reduced, these salaries will be reduced in proportion to said reduction.

<u>Name</u>	<u>Classification</u>	<u>Salary Per Month</u>	<u>Salary 12 Months</u>
Beu, Frank	President	\$833.33	\$10,000.00
Champion, Oscar L.	Executive Ast. in Education and Administration	450.00	5,400.00
Currens, Fred H.	Executive Ast. in Education and Administration and Dean of the College	560.00	6,720.00
Laflin, G. Allen	Ast. Prof. and Director of Public Relations	370.00	4,440.00
Roberts, John C.	Ast. Prof. and Director of Placement and Training	400.00	4,800.00
Thisted, M. N.	Professor and Dean of Men	460.00	5,520.00
Zimmerman, Ruth L.	Asst. Prof. and Dean of Women	370.00	4,440.00
Student Help and Lectures			25,000.00
Total			66,320.00

E. Employees for 1947-48 for twelve months, beginning July 1, 1947, to be paid from the Teachers College Income Fund with automatic pay increases to be added according to the percentage directed by the state administrative officers to be taken from the amount appropriated by

PROCEEDINGS

the Sixty-Fifth General Assembly for such purposes:

Name	Classification	Salary	Salary	Salary
		Per Month	Per Month	12 Months
		64th Biennium	65th Biennium	
*Burton, Edna	Cook I	\$105.00		
*Carruthers, Emma	Laundry Worker	80.00		
***Crabill, Alice	Instructor and Director of Monroe Hall	190.00		
**Crain, Bessie	Cook I	125.00		
**Hubbard, Lula	Domestic	95.00		
Nelson, Charles	Janitor I	140.00		
*Stockwell, Altie	Pastry Cook	90.00		
**Wear, Irene J.	Laundry Worker	95.00		
**Hainline, Ruth	Cook I (5/6 time)	100.00		
	Cook I		\$100.00	
	Domestic		100.00	
	Helper		100.00	
Student Help				\$25,000.00
Total		1,020.00		

F. Affiliated schools faculty list for the regular term of thirty-six weeks beginning September 1, 1947, to be paid from Personal Services appropriation if the money requested in this item in the 1947-49 budget is appropriated by the Sixty-Fifth General Assembly for such purposes. If the appropriation is reduced, these salaries will be reduced in proportion to said reduction.

Name	Classification	Salary	Salary
		Per Month	9 Months
Buckley, Elizabeth	Instructor	\$25.00	\$225.00
Chidester, Elizabeth	Instructor	50.00	450.00
Duren, Juell	Instructor	40.00	360.00
#Johnson, Marjorie	Instructor	33.33	100.00
Kipling, Cecil	Instructor	50.00	450.00
Monson, S. C.	Instructor	55.00	495.00
#McRoberts, Helen	Instructor	33.33	100.00
Nell, Katherine	Instructor	50.00	450.00
Platt, Mabel	Instructor	35.00	315.00
Schmitz, Mary	Instructor	80.00	720.00
Thornton, William	Instructor	30.00	270.00
Tingley, Estelle	Instructor	20.00	180.00
Young, Chellis	Instructor	60.00	540.00
Total		561.66	4,655.00

G. The following is a list of faculty members and employees who will be on the retired list as of September 1, 1947:

Colby, Eva	Schuppert, W. L.
*\$30 Maintenance, **\$10 Maintenance	
***\$40 Maintenance, #Salary for three months	

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Cooper, Bessie
DeCamp, W. E.
Henry, Margaret J.
Jackson, Fanny R.
Kirkbride, Chester
Lemmer, Guy
Moon, Marion
Morgan, W. P.

Seal, Harvey
Shifley, Charles
Simpkins, Rupert R.
Straight, M. K.
Strome, Alberta
Thompson, Katherine
Waggoner, H. D.
Wear, Roscoe

IV. Organization

No Report

V. Curriculum

A. Four-Year General College

This is the fourth request made at as many board meetings for the extension of our two-year general college work to four years. We wish to apologize for such repeated requests, but the demands of the G. I.'s and other students are a continuous pressure upon us.

Six weeks ago a rather complete summary of findings in eleven other states was sent to each board member and teachers college president. The survey revealed:

1. Nine states authorized four-year general college work by the board of control; two states passed special legislation. This clearly indicates that the trend is for teachers colleges to be given authority by their respective boards to do four years of general college work.
2. The Illinois State Teachers College Board granted Western permission in 1941 to do two years of general college work. We are merely asking for an extension of this work. The argument that the funds appropriated to Western are for teacher-education only has no foundation in law as the appropriation bill says nothing about the matter. It would be just as true that the money appropriated to Southern Illinois Normal University could be used only for teacher-education, which is not the case. Likewise, the University of Illinois could not establish and expend money for a branch university at Galesburg, Illinois; nevertheless, they did it and everybody thinks it is a good thing to provide an opportunity for G. I.'s to attend college.
3. In the State of Illinois 6,500 persons were studying at the teachers colleges in 1939 to be teachers. In 1946 there are 7,170 studying to be teachers in the teachers colleges. The total number of people enrolled in teacher-education in 1931-32 in the eleven states was 20,758; in 1946-47 the number enrolled in these same teachers colleges is 18,998. Many enrolled in teachers colleges are studying in the general college field in 1947.
4. Teachers college presidents in the eleven states agree that non-teaching young people are entitled to higher education near or at home instead of only in the state university.

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5. Dr. R. G. Buzzard mailed copies of an excellent paper by President Frank Thomas, State Teachers College, Fresno, California, to each board member. President Thomas discusses a twenty-year experience with four-year general college work.
6. The Illinois Statutes give the Illinois Teachers College Board the power to extend the general college work to four years by the following quotation taken from the Illinois Revised Statutes, 1945, page 3167, chapter 127, paragraph 59:

"The Teachers College Board. . . . shall have power and it shall be its duty, . . . to issue, upon the recommendation of the faculties of the respective State Teachers Colleges and State Normal Universities diplomas to such persons as shall have satisfactorily completed the required studies of the respective State Teachers Colleges and State Normal Universities, and confer such professional degrees as are usually conferred by other institutions of like character for similar or equivalent courses of study."
7. Two surveys, one by the University of Illinois in regard to junior colleges and another by the Works' Special Committee, both recommended and presented evidence to show that the five teacher - education institutions in Illinois had been and are regional colleges.

We herewith wish to submit additional evidence to show that in 1943 only 60% of the teachers college graduates went into teaching and for a ten-year average only 69.3% in the five teachers colleges went into the field of teaching. These figures for four-year graduates of this ten-year period are actual records kept at the placement bureaus in the five state teacher-education colleges and universities in Illinois.

	1937	1938	1939	1940	1941	1942	1943	1944	1945	1946	Total
Four-year Graduates											
Carbondale	193	173	212	255	255	239	197	144	125	193	
Charleston	86	92	116	141	130	122	84	77	56	68	
DeKalb	105	105	118	173	197	201	185	120	96	129	
Macomb	105	139	151	141	153	124	124	89	87	123	
Normal	280	303	306	353	319	284	217	201	169	230	
	769	812	903	1063	1054	970	807	631	533	743	8285
Placed in Teaching Positions											
Carbondale	153	129	142	146	155	126	97	80	75	89	
Charleston	74	65	73	74	80	67	41	60	38	43	
DeKalb	85	84	98	124	133	127	109	98	78	110	
Macomb	80	108	112	108	104	79	86	66	73	99	
Normal	229	210	222	262	228	198	154	149	139	183	
	621	596	647	714	700	597	487	453	403	524	5742
Per Cent Placed In Teaching Positions											
Carbondale	79%	74%	67%	57%	60%	53%	50%	55%	60%	46%	
Charleston	86%	70%	63%	52%	62%	55%	49%	78%	68%	63%	

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DeKalb	81%	80%	83%	72%	68%	63%	59%	81%	81%	85%
Macomb	76%	77%	74%	76%	68%	64%	69%	74%	84%	80%
Normal	82%	69%	73%	74%	71%	70%	70%	74%	82%	80%
	80.7%	73.4%	71.6%	67.1%	66.4%	61.5%	60.3%	71.7%	75.6%	70.5%
	69.3%									

It would be noted from these figures that over a ten-year period 74.2% of the graduates were placed in teaching positions at Western and 74.5% were placed in teaching positions at Normal.

8. The tuition charge for the junior and senior years for those individuals who are in the General College would be the same as the charge now made for such courses at Southern Illinois Normal University. That is, juniors and seniors in the General College, instead of paying \$10 registration fee and \$6 student activity fee per quarter, would pay \$20 registration fee and \$6 student activity fee or \$26 per quarter, instead of \$16 per quarter.

VI. Buildings and Grounds

- A. Application has been made to the Federal Works Agency for a recreation building.
- B. The Civilian Production Administration withdrew its objections to the construction of the superstructure for the swimming pool. Plans are going ahead to submit same for bids before June 30, 1947.
- C. The landscaping of the athletic field, the addition to the women's dormitory, and the training school gymnasium addition are to be submitted for bids before June 30, 1947.

VII. Auxiliary Enterprises

No Report

VIII. Student Life

Guest Day for high school seniors was held on March 21, 1947. It brought 960 prospective teachers as visitors to our campus.

IX. Miscellaneous

All of the Western State Clubs (alumni clubs) have passed a resolution asking that the name of Monroe Hall, girls' dormitory at the Western Illinois State Teachers College, be changed to the Caroline Grote Hall. The members of the Alumni Association believe that the word "Monroe" has no special significance for Western. It just happened that he was one of the original signers of the Military Tract due to being in office at that time.

Miss Grote was dean of women at the Western Illinois State Teachers College from 1906 to 1935, or a period of twenty-nine years. The alumni believe that this is an appropriate time to ask for a change in name as the new addition, which will double the capacity of the hall, should be under construction this year. This petition has been presented to the faculty council and the faculty at Western who approve of such a change if the members of the Board concur in such action.

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Miss Grote passed away September 1, 1941. The Alumni feel that this is a tribute to her many years of excellent service given at the Western Illinois State Teachers College. Miss Grote lived in Monroe Hall from the time it was constructed until her retirement.

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of Normal School Scholarship students for the fall quarter, 1946.
- B. The list of Normal School Scholarship students for the winter quarter 1946-47.
- C. The list of Normal Scholarship students for the first extension term 1946.
- D. The list of Normal School Scholarship students for the spring quarter 1947.
- E. The list of Military Scholarship students for mid-spring term 1946; first summer term 1946; second summer term 1946; fall quarter 1946; first extension term 1946-47; winter quarter 1946-47; second extension term 1947; spring quarter 1947.
- F. The resignation of Dr. Arthur J. TerKeurst effective June 6, 1947.
- G. The resignation of Mr. Fred Oathout effective May 31, 1947.
- H. The resignation of Mr. Leslie J. Van Etten effective June 6, 1947.
- I. The employment of Mr. L. W. Kerker as instructor in the Department of Physical Education, effective September 1, 1947, at \$285 per month.
- J. The appointment of Miss Nellie Alexander as instructor in the Department of Mathematics for the first summer term at a salary of \$150 for the six weeks for one-half time work.
- K. The appointment of Mr. Robert T. Alexander as instructor in the Department of Mathematics for the second summer term at a salary of \$412.50 for the term.
- L. The appointment of Dr. R. D. Cool as instructor in the Department of Chemistry for the first and second summer terms 1947 at a salary of \$310 per month, or a total of \$930 for the two terms.
- M. The employment of Mrs. Frances Roberts to teach one class in English during the spring quarter 1947 at a salary of \$225 for the quarter.
- N. The appointment of Mr. Leroy Morley as instructor in the Department of Physical Education, effective September 1, 1947, at a salary of \$320 per month.

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- O. The appointment of Mr. Norman R. Urquhart as instructor in the Department of Agriculture, effective September 1, 1947, at a salary of \$350 per month.
- P. The appointment of Mr. H. William Crall as assistant professor in the Department of Biological Sciences, effective September 1, 1947, at \$350 per month.
- Q. The appointment of Mr. Joseph J. Stipanowich, effective September 1, 1947, as instructor in the Department of Mathematics at \$320 per month.
- R. The appointment of Mr. Ross N. Pearson as instructor in the Department of Geography for the 1947-48 college year at \$320 per month.
- S. The appointment of Mr. Alvin B. Roberts as instructor in the Department of Visual Education, effective September 1, 1947, at \$320 per month.
- T. The leave of absence without pay for Mrs. Ruth L. Zimmerman, dean of women, for the month of August 1947.
- U. The leave of absence on one-half salary for Mr. Floyd W. Ohlson, for the period September 1947 to May 1948, inclusive.
- V. The leave of absence on one-half salary for Miss Kathleen J. Brophy for the period of September 1947 to May 1948, inclusive.
- W. The leave of absence without salary for Mr. Joseph W. Kenny for the period September 1947 to May 1948, inclusive.
- X. The employment of Mrs. Virginia Stein Ehringer as instructor in the Department of Biological Sciences for the spring quarter 1947 at \$200 per month.
- Y. The employment of Mrs. Williamina F. Kleppinger as faculty assistant in the Department of English for the spring quarter 1947 at a salary of \$200 per month.
- Z. The employment of Mrs. Lila S. Linder as instructor in the Department of English for the spring quarter 1947 at \$250 per month.
- AA. The faculty list with salary schedule for the first and second summer terms 1947, to be paid from Personal Services appropriation.
- BB. The promotion of Dr. Ruth Carson to the rank of Professor effective September 1, 1947.
- CC. The promotion of Dr. H. Glenn Ayre to the rank of Professor effective September 1, 1947.
- DD. The promotion of Dr. Roscoe G. Linder to the rank of Professor effective September 1, 1947.

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- EE. The promotion of Dr. C. W. Bennett to the rank of Associate Professor effective September 1, 1947.
- FF. The promotion of Miss Amanda Langemo to the rank of Assistant Professor effective September 1, 1947.
- GG. The promotion of Mr. Bernard J. Young to the rank of Assistant Professor effective September 1, 1947.
- HH. The promotion of Miss Laretta J. Robinson to the rank of Assistant Professor effective September 1947.
- II. The faculty list with salary schedule for the regular college year of thirty-six weeks, beginning September 1, 1947, to be paid from Personal Services appropriation, if the money requested in this item in the 1947-49 budget is appropriated by the Sixty-Fifth General assembly for such purposes. If the appropriation is reduced, these salaries will be reduced in proportion to said reduction.
- JJ. The retirement of Mr. Guy Lemmer, Watchman I, effective August 31, 1947.
- KK. The appointment of Mr. Daniel Webb as a Laborer (maintenance) effective April 1, 1947.
- LL. Employees for 1947-48 for twelve months, beginning July 1, 1947, to be paid from Personal Services appropriation with automatic pay increases to be added according to the percentage directed by the state administrative officers to be taken from the amount appropriated by the Sixty-Fifth General Assembly for such purposes.
- MM. Administrative faculty members with salary schedule for 1947-48 for twelve months, beginning July 1, 1947, to be paid from Personal Services appropriation if the money requested in this item in the 1947-49 budget is appropriated by the Sixty-Fifth General Assembly for such purposes. If the appropriation is reduced, these salaries will be reduced in proportion to said reduction.
- NN. Employees for 1947-48 for twelve months, beginning July 1, 1947, to be paid from the Teachers College Income Fund with automatic pay increases to be added according to the percentage directed by the state administrative officers to be taken from the amount appropriated by the Sixty-Fifth General Assembly for such purposes.
- OO. Affiliated school faculty list for the regular term of thirty-six weeks beginning September 1, 1947, to be paid from Personal Services appropriation if the money requested in this item in the 1947-49 budget is appropriated by the Sixty-Fifth General Assembly for such purposes. If the appropriation is reduced, these salaries will be reduced in proportion to said reduction.
- PP. The four-year curriculum in the General College Division and the granting of the Bachelor of Science Degree upon completion of this curriculum.

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QQ. The change in name of the girls' dormitory at the Western Illinois State Teachers College from Monroe Hall to Caroline Grote Hall.

Respectfully submitted,

F. A. Beu, President

REPORT OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at Charleston

April 14, 1947

To the Chairman and Members of the Teachers College Board
Ladies and Gentlemen: I have the honor to submit the following report.

I. STUDENTS

1. Attendance, Winter Quarter 1946-1947

	Men and Boys	Women and girls	Total	Total one year ago
a. College				
Post Graduates	4	-	4	5
Seniors	77	87	164	88
Juniors	76	104	180	113
Sophomores	187	136	323	164
Freshmen	533	206	739	282
TOTAL COLLEGE	877	533	1410	652
b. DeKalb High School	273	315	588	621
c. Elementary Grades				
McMurry Training Schl.	129	122	251	262
Glidden Training School	143	121	264	247
Affiliated Rural Schools	16	14	30	34
TOTAL ELEMENTARY	274	269	543	527

2. Registration for the spring quarter closed at the end of the second week March 31. We have a total of 1,393 students of whom 864 are men (709 veterans) and 529 are women (8 veterans.) The total registration for the spring quarter, 1946, was 764.

II. FACULTY

a. Resignations

I wish to report the resignation of Miss Ruth Ramsey, librarian, who is leaving to accept a position in another section of the country in which she prefers to live. Miss Ramsey did excellent work and we regret her decision to leave Illinois.

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B. New Appointments

1. I wish to report for approval the appointment of Miss Elaine Roach who is working as psychometrist in the Veterans Guidance Center. Miss Roach learned her baccalaureate degree at the University of Minnesota in her field of specialization and served as student counselor and psychometrist at the University of Minnesota. She reported for work here on March 1 and receives a salary of \$2600 for twelve months.
2. I wish to report for approval the appointment of Mr. Edwin L. Schroeder to fill the vacancy in the Music Department caused by the granting of leave of absence to Dr. Birchard Coar for the college year 1947-1948. Mr. Schroeder earned his baccalaureate degree at this college and is now working on his master's degree at Northwestern University in instrumental music. He has had experience as band director in the schools of Lee, Illinois and at the Tolleston High School, Gary, Indiana. He will begin his duties in September at a rate of \$3150 for nine months.
3. I wish to report for approval the appointment of Mr. John Twombly to handle the classes in Social Science. Mr. Twombly earned his baccalaureate degree at this college and his master's degree at Northwestern University. He has had teaching experience in a number of schools in Illinois and came here from a position as superintendent of the Caledonia, Illinois schools. He reported for work on March 1 at a salary at the rate of \$3150 for nine months.
4. I wish to report for approval the following appointments to handle the work in connection with the summer workshop to be held by the college at Dixon, Illinois, June 23-August 1.
 - a. Miss Helen Stenson, elementary supervisor of the Escabana, Michigan schools, will serve as supervisor of the workshop. Miss Stenson has served on the staffs of the Illinois Normal University and the Western Illinois State Teachers College. She has assisted with the workshops at the University of Chicago. Miss Stenson will receive a salary of \$750 for six weeks.
 - b. Miss Dorothy Dixon, assistant county superintendent in charge of curriculum in McDonough County, Macomb, will serve as assistant director. Miss Dixon was formerly training teacher at the Western Illinois State Teachers College. She will receive a salary of \$550 for six weeks.
 - c. Miss Alma Anderson, regular member of our faculty and head of the Fine Arts Department, will serve as art director at a salary of \$730 for six weeks.
 - d. Miss Grace Boyd, primary supervisor of the Cicero Public Schools, will serve as primary demonstration teacher. Miss Boyd was a member of the staff at the Rockford workshop in 1945, sponsored by this college. She will receive a salary of \$450 for six weeks.

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- e. Mrs. Mary Endress, rural teacher of McDonough County will serve as rural demonstration teacher. She was formerly county superintendent of McHenry County and is now superintendent of a newly organized consolidated district near Woodstock. Mrs. Endress will receive a salary of \$450 for six weeks.

5. Leave of Absence

I wish to recommend for approval the granting of a leave of absence at half pay for Miss Blanche Burrell, fourth grade training teacher at the McMurry Training School for the college year 1947-1948. Miss Burrell plans to continue her advanced study at the University of London and has already been accepted there as a student.

6. I wish to submit for approval the salaries for faculty, administration, employees, and a special payroll set up for faculty people who teach in the summer session.

The nine months' salaries of faculty personnel have been set up largely, in fact, almost entirely, on a transfer of the salary and position under the old schedule to the same relative position in the new schedule, with the annual increment. As I explained to the board before, this involves in our college an increase of approximately 18%. The administrative staff has followed the same general pattern. There have been some adjustments but the total does not exceed the total amounts set up in the requested budget for this particular purpose.

I have set up the salaries of the employees on a straight 20% increase in pay over the amount they received at the beginning of this present year. You will recall that our employees have received no increase in pay during the last fiscal year. An increase in pay of the type that was granted to the faculty this year would amount to a per month increase to employees of approximately 14.6%. Under the present labor market condition in DeKalb County, a 20% increase is not going to be satisfactory. However, it gives us a basis for determining relative salaries and I should like the approval of the board to be based upon the fact that these amounts will need to be changed if the law sets up greater increases.

I have set up the summer session salaries with the two weeks in this biennium at the former rate and with the six weeks included in the next biennium at the new rate. While this will not increase the expenditure for the summer session materially, it will in measure a help to meet the increased costs for faculty people. These salaries can all be paid from our personal services budget as set up for the next biennium. They can also be paid from the added income in educational operations received from our veterans fees. This college is prepared at this time to stand behind these figures regardless of the increase in appropriations.

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Faculty Payrolls for 1947-1948-Nine Months

Personal Services

Anderson, Alma	Associate Professor, Department Head	\$ 3990
Anderson, Miriam	Associate Professor, Department Head	3990
Annas, A. Neil	Associate Professor, Department Head	4275
Appell, Carl H.	Associate Professor, Teacher	4055
Baumgarten, Marjorie	Assistant Professor, Teacher	3400
Beatty, E. C. O.	Professor, Teacher	4635
Bellis, Bertha	Professor, Training Teacher	4635
Bloomster, Maurine	Assistant Professor, Training Teacher	3420
Burrell, Blanche	Assistant Professor, Training Teacher	3600
Burton, Emily	Assistant Professor, Training Teacher	3510
Caldwell, Loren	Associate Professor, Teacher	4095
Carper, Virginia	Assistant Professor, Training Teacher	3285
Chamberlin, Thomas	Associate Professor, Teacher	3800
Coar, Birchard	Associate Professor, Teacher	3990
Cobb, Lillian	Professor, Department Head	4500
Connor, J. Hal	Professor, Department Head	4635
Crawford, Paul	Assistant Professor, Teacher	3600
Eaton, Durward L.	Associate Professor, Teacher	3735
Edel, E. F.	Assistant Professor, Teacher	3600
Eshbaugh, Helen	Instructor, Teacher	3150
Evans, George	Associate Professor, Department Head	4275
Gabel, O. J.	Professor, Teacher	4635
Gould, H. W.	Professor, Department Head	4725
Hainds, John R.	Professor, Teacher	4365
Hall, Homer	Assistant Professor, Teacher	3600
Harrison, Paul	Associate Professor, Teacher	4185
Hart, Jean	Assistant Professor, Teacher	3600
Hayes, M. C.	Associate Professor, Teacher	4275
Hayter, E. W.	Professor, Teacher	4275
Hellmich, Eugene	Professor, Teacher	4500
Hill, Wilma	Assistant Professor, Teacher	3510
Howell, C. E.	Professor, Teacher	4500
Jameson, Hugh	Professor, Department Head	4725
King, Annie	Assistant Professor, Training Teacher	3600
McKee, Eva	Assistant Professor, Teacher	3600
McKinzie, Ralph	Assistant Professor, Teacher	3600
Messenger, Helen R.	Professor, Teacher	4635
*Mohrmann, B. C.	Elementary School Supervisor	1000
Montgomery, C. E.	Professor, Department Head	4950
Neptune, Celine	Associate Professor, Department Head	4275
Oakland, Milo	Associate Professor, Department Head	4275
O'Brien, Marguerite	Assistant Professor, Training Teacher	3600
O'Connell, William	Associate Professor, Department Head	4275
Pace, John W.	Instructor, Teacher	3150
Pepinsky, Minerva	Assistant Professor, Teacher	3200
Peterson, Bena	Assistant Professor, Training Teacher	3420
Rohde, Charles	Assistant Professor, Teacher	3200
Rolf, Frederick	Associate Professor, Teacher	3600
Schillace, Clara	Instructor, Teacher	3150
Schreiner, Martha	Assistant Professor, Teacher	3200

TEACHERS COLLEGE BOARD

Schroeder, Edwin	Instructor, Teacher	3150
Secrest, Lawrence	Assistant Professor, Teacher	3600
Seed, Mary Jane	Assistant Professor, Teacher	3510
Small, B. Mae	Assistant Professor, Teacher	3510
Stelford, Norma	Assistant Professor, Teacher	3600
Stensland, Minnie D.	Assistant Professor, Teacher	3600
Storm, William B.	Associate Professor, Department Head	4275
*Sullivan, Sam	High School Supervisor	1500
Taylor, E. Ruth	Associate Professor, Teacher	3870
Terwilliger, George	Associate Professor, Teacher	4055
Trager, Lela	Assistant Professor, Teacher	3510
Twombly, John	Instructor, Teacher	3150
Uhland, Maude	Associate Professor, Teacher	4185
*Valentine, Bessie	Rural Training Teacher	1000
*Vincènt, Grace	Rural Training Teacher	1000
Wesley, Wallace	Assistant Professor, Teacher	3200
Wiggert, Elsie	Assistant Professor, Teacher	3600
Williams, Esther	Associate Professor, Training Teacher	3700
Williams, Mary	Associate Professor, Teacher	4275
Wiswall, Vera	Assistant Professor, Teacher	3465
Woolhiser, Ethel	Associate Professor, Teacher	4275
To be supplied	Biological Sciences	3600
	Chemistry	3600
	Education	3600
	English	3150
	English	3600
	Home Economics	4200
	Music	4200
	Social Science	3600
	Social Science	3600
	Speech	3150
Total-Faculty Payroll-Nine Months		\$300,130.
*Part time basis		

Personal Services

Adams, Karl L.	President	10,000
Anderson, Emil A.	Business Manager	5200
Blain, A. W.	Director of Training	5600
Blee, Myron R.	Coordinator of Veterans Affairs	4200
Fink, Stuart D.	Principal, McMurry Training School	5200
*Gordon, Lenore	Librarian	3685
*Hanby, Bernadine	Head Librarian	4400
Hanson, Ernest	Dean of Men	5200
*Jackson, Rachel	College Nurse	3300
**Johnson, Alice	Librarian	2700
Johnson, Walter	Appraiser	4200
Leifheit, Edith	College Registrar	4100
Meldrum, James	Associate Dean of Men	4200
***Montgomery, Lisbeth	Deititian and director of food services	3500
Moor, Helen S.	Dean of Women	5200

PROCEEDINGS

**Moran, Margaret	Librarian	2800
Peterson, O. E.	Director of Placement	6650
Roach, Elaine	Psychometrist	2600
Smith, Harry	Appraiser	4200
Sperling, Clara	Secretary to the President	3800
***Stoops, Isabel	Director of Williston Hall	3500
Street, Paul	Executive Alumni Secretary	
	Director of Public Relations	5200
*Walker, Katherine	Librarian	3685
Zulauf, R. M.	Dean of the Faculty	7000
To be supplied	Librarian	3000
Pro rata training teachers, elementary and secondary		30,000
Student Help		16,000
		159,120
Total, president and staff		

*11 months

**9 months

***Plus maintenance

Employees (Civil Service) 1947-1948-Twelve Months

Personal Services

Name	Classification	1946-47 rate	1947-48 rate	1947-48 rate per month
Ackman, Vina	Domestic	1728.00	2076.00	173.00
Amos, Erma Mae	Clerk Stenographer I	1560.00	1872.00	156.00
Baird, Alexander	Janitor II	1932.00	2316.00	193.00
Bernardin, John	Janitor II	1932.00	2316.00	193.00
Bjelk, Nels	Janitor III	2100.00	2520.00	210.00
Bjelk, Vivian	Clerk Stenographer I	1596.00	1920.00	160.00
Black, Gilford	Janitor I	1800.00	2160.00	180.00
Blake, Harold	Janitor II	1932.00	2316.00	193.00
Carlson, Arthur J.	Stationary Fireman	2220.00	2664.00	222.00
Carlson, Donald	Stationary Fireman	2220.00	2664.00	222.00
Carstedt, Adele	Clerk Typist I	1524.00	1824.00	152.00
Chamberlain, Velma	Bookkeeping Mach. Op. I	1560.00	1872.00	156.00
Chambers, Eva J.	Clerk Stenographer II	1800.00	2160.00	180.00
Cheatham, Claude	Laborer Maintenance	1860.00	2232.00	186.00
Cliffe, Mary E.	Clerk Stenographer I	1620.00	1944.00	162.00
Crofoot, Wendell	Stationary Fireman	2220.00	2664.00	222.00
Eastwood, Fred	Watchman I	1800.00	2160.00	180.00
Emery, Donna Mae	Clerk Typist I	1500.00	1800.00	150.00
Erickson, Catherine	Clerk Typist I	1500.00	1800.00	150.00
Eychaner, P. J.	Watchman I	1800.00	2160.00	180.00
Ferrell, Andrew	Janitor I	1800.00	2160.00	180.00
Groves, Leta	Clerk Stenographer I	1596.00	1920.00	160.00
Hale, Joyce	Clerk Stenographer I	1560.00	1872.00	156.00
Hardin, Halstead	Stationary Fireman	2220.00	2664.00	222.00

TEACHERS COLLEGE BOARD

Harris, Margaret	Switchboard Op. I	1380.00	1560.00	130.00
Hayes, Arnold	Stationary Fireman	2220.00	2664.00	222.00
Hietikko, Anja	Clerk Typist I	1500.00	1800.00	150.00
Holbo, Elmer	Janitor II	1932.00	2316.00	193.00
Homan, Fred	Stationary Engineer	2904.00	3480.00	290.00
Hunt, Horace	Stationary Fireman	2220.00	2664.00	222.00
Huttunen, Arvo	Laborer Maintenance	1800.00	2160.00	180.00
Jacox, Clarence	Carpenter	2871.00	3654.00	304.50
Jacox, George	Stationary Engineer	2760.00	3312.00	276.00
Johnson, Arthur F.	Plant Maintenance Eng.I	3360.00	4032.00	336.00
Johnson, Olive S.	Account Clerk	2388.00	2868.00	239.00
Jorgenson, Mary Lou	Clerk Stenographer I	1656.00	1992.00	166.00
Kivell, Robert J.	Maint. Equip. Op. I	2220.00	2664.00	222.00
Kreuger, Arlene	Clerk Stenographer I	1620.00	1944.00	162.00
Larson, June	Clerk Typist I	1440.00	1728.00	144.00
Latimer, Ray	Stationary Engineer	2760.00	3312.00	276.00
Leifheit, Edith	College Registrar	3084.00	3696.00	308.00
Livingston, Shirley	Clerk Typist I	1500.00	1800.00	150.00
Mathison, Tillie	Clerk Stenographer II	1872.00	2232.00	186.00
Matson, Martin	Janitor II	1932.00	2316.00	193.00
Nash, Charles L.	Stores Clerk	1800.00	2160.00	180.00
Panttila, Edwin	Janitor I	1800.00	2160.00	180.00
Plucker, Mano	Laborer Maintenance	1800.00	2160.00	180.00
*Prestegaard, Lorr- aine	Clerk Typist I	1680.00	2016.00	168.00
Rauman, Doris	Clerk Typist I	1656.00	1992.00	166.00
Smith, Gladys M.	Clerk Typist I	1500.00	1800.00	150.00
Snyder, Ben	Maintenance Worker	1980.00	2376.00	198.00
Staffeldt, Betty	Clerk Stenographer I	1560.00	1872.00	156.00
Street, Lina	Clerk Stenographer I	1620.00	1944.00	162.00
Vanucci, James	Janitor I	1740.00	2088.00	174.00
Wallberg, Walfrid	Janitor I	1740.00	2088.00	174.00
To be supplied	Plumber	3549.60	4071.60	339.30
To be supplied	Janitor I	1740.00	2088.00	174.00
		133,065.60	11,088.80	

*Works half time

Williston Hall Payroll Data - Eleven Months

Income Fund

Anderson, Maude	Domestic	1375.00	1650.00	155.00
Biers, Emma E.	Domestic	1375.00	1650.00	155.00
Campbell, Theresa	Domestic	1463.00	1760.00	160.00
Jarvi, Frank	Janitor I	1375.00	1650.00	155.00
Morton, Bertha	Cook I	1430.00	1716.00	156.00
Pedersen, Alma	Domestic	1375.00	1650.00	155.00
Redman, Mary	Domestic	1375.00	1650.00	155.00
*Turnbloom, Elmer	Janitor II	1932.00	2316.00	193.00

PROCEEDINGS

Ward, Charlotte	Cook I	1650.00	1980.00	180.00
			\$16,022.00	

*Works twelve Months

Cafeteria Payroll--Eleven Months

Income Fund

*To be supplied	Janitor I	1680.00	2016.00	168.00
"	Domestic	1375.00	1650.00	155.00
"	Domestic	1375.00	1650.00	155.00
"	Cook I	1430.00	1716.00	156.00
"	Cook I	1430.00	1716.00	156.00
"	Cook I	1430.00	1716.00	156.00
			10,464.00	

*Will work twelve months

7. I wish to present for approval the list of the summer session faculty for 1947.

Name and Title	New Rate			Total
	June 1/2 month	July 1 month	August 1/2 month	
Annas, A.N. Assoc. Prof., Dept. Head	210.00	475.00	237.50	922.50
Appell, C. A., Assoc. Prof. Teacher	183.33	450.55	225.28	859.16
Beatty, E.C.O., Prof. and Teacher	215.00	515.00	257.50	987.50
Bellis, Bertha, Prof. and Trg. Tch.	215.00	515.00	257.50	987.50
Bloomster, M., Asst. Prof., Tr. Tch.	155.00	380.00	190.00	725.00
Burrell, B., Asst., Prof., Tr. Tch.	160.56	400.00	200.00	760.56
Burton, Emily, Asst. Prof., Tr. Tch.	157.78	390.00	195.00	742.78
Caldwell, L., Assoc. Prof., Teacher	185.56	455.00	227.50	868.06
Chamberlin, T., Assoc. Prof., Tch.	183.33	422.22	211.11	816.66
Coar, B., Assoc. Prof., Tch.	182.50	443.33	221.67	847.50
Connor, J. Hal, Prof., Dept. Head	215.00	515.00	257.50	987.50
Crawford, Paul, Asst. Prof., Tch.	172.22	400.00	200.00	772.22
Eaton, D.L., Assoc., Prof., Tch.	163.89	415.00	207.50	786.39
Edel, E.F., Asst. Prof., Tch.	166.11	400.00	200.00	766.11
Evans, G., Assoc. Prof., Dept. Head	208.89	475.00	237.50	921.39
Gabel, O.J., Prof., Teacher	215.00	515.00	257.50	987.50
Gould, H.W., Prof., Teacher	220.00	525.00	262.50	1,007.50
Hains, J.R., Prof., Teacher	192.22	485.00	242.50	919.72
Hall, H., Asst. Prof., Teacher	175.00	400.00	200.00	775.00
Harrison, P., Assoc. Prof., Tch.	191.67	465.00	232.50	889.17
Hart, J. I., Asst. Prof. Teacher	160.56	400.00	200.00	760.56
Hayes, M. C., Assoc. Prof., Tch.	210.00	475.00	237.50	922.50
Hayter, E. W., Prof., Tch.	190.00	475.00	237.50	902.50
Hellmich, E.W., Prof., Tch.	195.00	500.00	250.00	945.00

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Hill, W., Asst. Prof. Tch.	158.33	390.00	195.00	743.33
Howell, C. E., Prof. Tch.	197.22	500.00	250.00	947.22
Jameson, H., Prof. Dept. Head	220.00	525.00	262.50	1,007.50
McKinzie, Ralph, Asst. Prof., Tch.	168.89	400.00	200.00	768.89
Messenger, H., Prof., Tch.	215.00	515.00	257.50	987.50
Montgomery, C. E., Prof. Dept. Head	227.78	550.00	275.00	1,052.78
Oakland, M., Assoc. Prof., Dept. Head	210.00	475.00	237.50	922.50
O'Brien, M., Asst. Prof., Tr. Tch.	165.00	400.00	200.00	765.00
O'Connell, Wm. V., Assoc. Prof. Dept. Head	192.78	475.00	237.50	905.28
Peterson, B., Asst. Prof. Tr. Tch.	155.00	380.00	190.00	725.00
Rohde, Charles, Asst. Prof. Tch.	155.56	355.56	177.78	688.90
Rolf, F., Assoc. Prof., Tch.	166.67	400.00	200.00	766.67
Schillace, C., Instr., Teacher	155.00	350.00	175.00	680.00
Secrest, L., Asst. Prof. Tch.	179.44	400.00	200.00	779.44
Small, B. M., Asst. Prof., Tch.	158.34	390.00	195.00	743.34
Stelford, N., Asst. Prof., Tch.	166.67	400.00	200.00	766.67
Storm, W. B., Assoc. Prof., Dept. Head	210.00	475.00	237.50	922.50
Taylor, E. R., Assoc. Prof., Tch.	174.44	430.00	215.00	819.44
Terwilliger, G., Assoc. Prof., Tch.	183.33	450.55	225.28	859.16
Trager, L., Asst. Prof., Tch.	162.50	390.00	195.00	747.50
Twombly, J., Asst. Prof., Tch.	175.00	350.00	175.00	700.00
Wesley, W., Asst. Prof., Tch.	150.00	355.56	177.78	683.34
Wiggert, Elsie, Asst. Prof., Tch.	161.11	400.00	200.00	761.11
Williams, E., Assoc. Prof., Tr. Tch.	176.67	411.12	205.56	793.35
Woolhiser, E., Assoc. Prof., Tch.	197.22	475.00	237.50	909.72
	9,005.57	21,533.89	10,766.90	41,376.42

III. OTHER SCHOOL EMPLOYEES

Changes in employee personnel which have taken place since the meeting of the board January 20, 1947.

Resignations

George Bitter, stationary fireman, as of January 31, 1947.

Floyd Elliott, Janitor I, as of January 31, 1947.

Olaf Hanson, Watchman I, as of January 31, 1947.

Gilford Black, Janitor I, as of January 31, 1947.

New Appointments

Mary E. Cliffe, Clerk Stenographer I @ \$135 a month as of February 6, 1947.

Mary Redmond, Domestic @ \$125 a month as of March 1, 1947.

Donald Carlson, stationary fireman @ \$185 a month as of February 19, 1947.

Change of Status

Wendell Crofoot from maintenance worker to stationary fireman @ \$185 a month as of February 1, 1947.

Horace Hunt, from Trades Helper to stationary fireman @ \$185 a month as of February 1, 1947.

Ben Snyder from Laborer, Maintenance to Maintenance Worker @ \$165 a month as of February 1, 1947.

PROCEEDINGS

IV. THE ORGANIZATION - I wish to present for approval the college calendar for 1947-1948

FALL QUARTER, 1947

Monday, September 8	Faculty Meeting	8:00 P.M.
Tuesday, September 9	Freshman Week begins	8:00 A.M.
Saturday, September 13	Registration for other students	8:00 A.M.
Monday, September 15	Class Work begins	8:00 A.M.
Saturday, October 11	Homecoming	
Friday, October 17	Meeting of State Teachers Association	
Wednesday, November 26	Thanksgiving recess begins	12:00 .M.
Monday, December 1	Class work resumes	8:00 A.M.
Tuesday, Wednesday, Thursday, December 2-4	Examinations	
Friday, December 5	Close of Fall Quarter	4:00 P.M.

Winter Quarter, 1947-1948

Monday and Tuesday, December 8-9	Registration for all students	8:00 A.M.
Wednesday, December 10	Class work begins	8:00 A.M.
Friday, December 19	Christmas recess begins	4:00 P.M.
Monday, January 5	Class work resumes	8:00 A.M.
Thursday, Friday, February 12,13	Holiday	
Tuesday, Wednesday, Thursday, March 9-11	Examinations	
Friday, March 12	Close of Winter Quarter	4:00 P.M.

Spring Quarter, 1948

Monday and Tuesday, March 15-16	Registration for all students	8:00 A.M.
Wednesday, March 17	Class work begins	8:00 A.M.
Thursday, March 25	Easter recess begins	4:00 P.M.
Monday, April 5	Class work resumes	8:00 A.M.
Sunday, June 6	Baccalaureate	3:00 P.M.
Monday and Tuesday, June 7-9	Examinations	
Wednesday, June 9 - Commencement (10:00 A.M.)		
	Close of Spring Quarter	4:00 P.M.

Summer Session, 1948

Monday, June 14	Registration	8:00 A.M.
Tuesday, June 15	Class work begins	8:00 A.M.
Friday, August 6	Close of summer session	4:00 P.M.

Fall Quarter, 1948

Monday, September 13	Faculty Meeting	8:00 P.M.
Tuesday, September 14	Freshman Week begins	8:00 A.M.
Saturday, September 18	Registration for other students	

V. THE CURRICULUM

In cooperation with the office of the state superintendent of public instruction, this college is preparing to enter into a cooperative relationship with the Kellogg Foundation. I am reporting this under the curriculum heading since this cooperative arrangement is set up to improve our program of health education, both in our course offerings, in our actual health procedure on the college campus, and in our program of in-service health education to the schools in our area. When this arrangement has been completed, I should like to give the complete report to the board, showing the development and the use the college expects to make of it.

TEACHERS COLLEGE BOARD

I reported to the board a year ago some comparative statistics concerning the placement of four-year elementary graduates and four-year high school graduates in teaching. At that time I explained to the board that I felt statistics were significant and supplied figures extending back just two years. I believe that any statistics that go back into a period in which the colleges in Illinois training teachers on the two-year level or on the one-year level, will produce percentage figures that are not significant and comparisons with those figures in the minds of the public are very unsatisfactory. I plan to bring to the board meeting some additional statistics, showing the figures I gave you a year ago up to date. At the present time I cannot get them.

VI. BUILDINGS AND GROUNDS

Present indications are that our cafeteria will be ready for operation about June 1. The contractors have announced completion by May 15. All contracts have been let and all contractors are in operation on the campus at the present time.

Approximately 95% of the equipment for the cafeteria has been secured of which amount all but about 2% has been secured from the U. S. Army Engineer Corps through the educational donation program. Equipment thus secured has an estimated value of approximately \$20,000. This equipment has cost the college approximately \$800, this cost being largely represented by drayage charges.

Our cafeteria when completed will seat approximately 185 people at one serving.

I wish to report for the information of the board that the bill introduced in the Senate to make available self liquidating programs on the teachers college campuses, was reported out of the Education Committee with the recommendation that it pass. It is now on second reading in the Senate.

On April 15 in Springfield bids are being secured for the college dormitory for women. The figures represented in these bids will have a very distinct bearing on the postwar program for the five colleges. Our heating plant expansion is in condition to be opened for bids in about six weeks.

Stimulated by the Governor's conference on highway safety and motivated by two serious automobile accidents locally, this college, in cooperation with the state highway office in Elgin and with the DeKalb City government, is organizing a restrictive program for automobile travel on the college grounds. Controls of this type are not popular with students, faculty, or the public but present congestion and traffic behavior makes such treatment essential. I am reporting this for the information of the board as there may be some serious repercussions when police penalties are enforced to make this program effective.

PROCEEDINGS

VII. AUXILIARY ENTERPRISES

Teachers College Income Fund
January 1 - March 31, 1947

RECEIPTS

Board and Room, Williston Hall	\$24,947.38	
Meals, Williston Hall	381.14	
Registration fees - college	6,913.00	
Registration - late fees	14.00	
Registration fees - extension	665.00	
Library fines	14.00	
Transcript fees	155.00	
Veterans Guidance Center	10,105.56	
Miscellaneous	443.02	
	<u>43,640.10</u>	
Previously reported - July 1, 1945-December 31, 1946	155,611.37	
Total receipts to March 31, 1947		199,251.47

EXPENDITURES

Personal Services	
120 - Salaries	3,488.12
Contractual Services	
203 - Telephone and telegraph	280.87
205 - Freight, express, drayage	2.11
223 - Repairs - real property	910.13
224 - Repair, maintenance, mechanical equipment	57.00
229 - Repair service not otherwise classified	50.20
231 - Rental - office equipment	58.00
248 - Waste removal, cleaning, etc.	2,187.25
249 - Other contractual services	4,358.15
Office Expense	
261 - Postage	100.00
271 - Bond and insurance premiums	500.00
275 - Subscriptions, etc.	99.90
280 - Photographic services	180.52
285 - Professional services not otherwise classified	982.00
Commodities	
302 - Stationery, printing, office supplies	90.18
310 - Motor vehicle and mechanical supplies	202.42
322 - Parts and fillings - motor vehicles	14.73
322 - Industrial and shop materials	19.09
331 - Structural and maintenance materials	1,101.82
350 - Medical, scientific, laboratory supplies	142.37
370 - Wearing apparel	540.00
360 - Food	15,676.53
391 - Household, laundry, cleaning supplies	846.09
399 - Commodities not otherwise classified	1,284.29
Equipment	
510 - Office furniture and equipment	141.43
530 - Household equipment and furnishings	9,415.22

TEACHERS COLLEGE BOARD

550 - Scientific instruments and apparatus	31.51
560 - Library books, maps, etc.	263.50
599 - Equipment not otherwise classified	617.31
Refunds and miscellaneous	
466 - Rehabilitation - veterans	500.00
810 - Refunds	9.50
	<u>44,150.24</u>
Previously reported - July 1, 1945 to Dec. 31, 1946	<u>90,725.05</u>
Total expenditures to March 31, 1947	<u>134,875.29</u>
Balance	64,376.18
Surplus, 63rd biennium	<u>39,919.83</u>
Balance, excess of receipts over expenditures	104,296.01

VIII. STUDENT LIFE

May I bring to your attention again the complications the colleges are facing, particularly our college at DeKalb with respect to the student housing. we have on file in the offices of the registrar, the dean of men, and the dean of women, more applications at the present than we will be able to house under our present facilities next fall. Ordinarily between the closing of the high schools and the beginning of the colleges in the fall, 50% of the students who plan to come to college for the first time, make their decision. We are faced with a difficulty that we see no way of meeting.

IX. MISCELLANEOUS

No Report.

X. SUMMARY. Action is requested on the following.

1. Acceptance of the resignation of Miss Ruth Ramsey.
2. Approval of the appointments of Miss Elaine Roach, Mr. Edwin Schroeder, and Mr. John Twombly at the salaries indicated.
3. Approval of the appointments of Miss Helen Stenson, Miss Dorothy Dixon, Miss Alma Anderson, Miss Grace Boyd, and Mrs. Mary Endress to handle the workshop to be held at Dixon.
4. Approval of the leave of absence at half pay to Miss Blanche Burrell.
5. Approval of the faculty and administrative staff salaries for 1947-1948.
6. Approval of the employee salary list for 1947-48 subject to legislative action.
7. Approval of the summer session salaries for 1947.
8. Acceptance of the resignations of George Bitter, Floyd Elliott, Olaf Hanson, and Gilford Black--all employees.
9. Approval of the appointment of Mary E. Cliffe, Mary Redmond,

PROCEEDINGS

and Donald Carlson at the salaries indicated.

10. Approval of the change of status for Wendell Crofoot, Horace Hunt, and Ben synder at the salaries indicated.

11. Approval of the college calender for 1947-48.

Respectfully submitted

Karl L. Adams, President

REPORT OF SOUTHERN ILLINOIS NORMAL UNIVERSITY

Meeting of the Teachers College Board
Charleston, Illinois, April 14, 1947

To the Chairman and Members of the State Teachers College Board:

The following report is submitted for Southern Illinois Normal University:

I. STUDENTS

A. Enrollment for Winter Quarters, 1945-46 and 1946-47

	Winter Quarter			
	1945-46 Total	Winter Men	Quarter, 1946-47 Women	Total
1. University				
Master's degree				
Candidates	33	26	17	43
Postgraduates	<u>-16</u>	<u>12</u>	<u>4</u>	<u>16</u>
Total, College				
Graduates	49	38	21	59
Seniors	130	188	101	229
Juniors	127	186	140	326
Sophomores	272	450	166	616
Freshmen	584	949	333	1282
Unclassified	<u>16</u>	<u>11</u>	<u>10</u>	<u>21</u>
Total University				
Students in Residence	1178	1822	771	2593
Veterans (included in above totals)	(282)	(1476)	(14)	(1490)
2. University Extension (Duplicates excluded)	350	178	770	948
Total College Level Students		<u>2000</u>	<u>1541</u>	<u>3541</u>

TEACHERS COLLEGE BOARD

3. Training Schools

a. University High School	93	85	178
b. Allyn Training School	<u>85</u>	<u>82</u>	<u>167</u>
Total Training School Students	178	167	345
Total Southern Illinois Normal University Students	<u>2178</u>	<u>1708</u>	<u>3886</u>

4. Affiliated Schools

a. Rural Training Schools	46	35	81
b. Brush Training School	<u>84</u>	<u>80</u>	<u>164</u>
Total Affiliated School Students	130	115	245
Grand Total Given Instruction	<u>2308</u>	<u>1823</u>	<u>4131</u>

B. Enrollment for Spring Quarter, 1946-47

The current spring quarter opened March 24, 1947. The latest figure on registration is 2437 (1684 men, 753 women) which represents an increase of 60 percent over the final enrollment of 1531 for the spring quarter of 1946. There are 54 students (37 men, 17 women) enrolled in the Graduate School as compared to 49 last year. The total number of veterans enrolled is 1397 (1383 men, 14 women) as compared to 683 in the spring of 1946. This represents an increase of 104 percent.

C. Teachers College Scholarships

A list of students in attendance for the winter quarter at Southern Illinois Normal University on Teachers College Scholarships who are to be refunded certain amounts, under the provisions of Section 30-4 of "The School Code", was mailed on March 19, 1947, to Mr. Charles G. Lanphier, Co-ordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois. The action requested at this time is the certification of this list in order that these students may receive reimbursement.

II. FACULTY

A. Resignations

1. Mrs. Mabel P. Howell, Executive Assistant in Education and Administration, resigned effective April 1, 1947. Mrs. Howell has been on leave of absence without pay since August 1, 1946.

B. New Appointments

- 1 Mrs. Elizabeth Abram has been appointed part time Faculty Assistant supervising student teachers in Home Economics at the Metropolis Community High School for one and one-fourth months of the spring quarter, beginning April 26, 1947, and extending to

PROCEEDINGS

May 29, 1947, at a total salary of \$31.25. Mrs. Abram, who has her Bachelor of Science degree from the University of Illinois, has previously served us in this capacity.

2. Dr. Victor H. Beinke has been appointed Associate University Physician and Associate Professor of Physiology and Health Education for one year, from July 1, 1947, to June 30, 1948, inclusive, at a monthly salary of \$425.00. Dr. Beinke, who has his Doctor of Medicine degree from the University of Cincinnati, has been Assistant Professor of Physiology and Health Education on a term appointment during the present school year. He has recently qualified for medical licensure in the State of Illinois.
3. Miss Helen Blackburn was appointed half time Faculty Assistant in Mathematics at a monthly salary of \$125.00 for the three months of the spring quarter, from March 24, 1947, to June 13, 1947, inclusive. Miss Blackburn received her Bachelor of Arts degree from Southern last year, and will be awarded her Master's degree next June.
4. Mr. N. W. Draper has been appointed Instructor in English at a monthly salary of \$325.00 for the two months of the summer session from June 15, 1947, to August 8, 1947, inclusive. Mr. Draper, who is on the staff of Carbondale Community High School and has his Master's degree from the University of Michigan, has previously taught for us during the summer.
5. Dr. Charles L. Fotte has been appointed Associate Professor of Zoology at a monthly salary of \$400.00, effective September 15, 1947. Dr. Fotte received his Bachelor of Science degree from North Texas State Teachers College, his Master of Science degree from Texas A. and M. College, and his Doctor's Degree from the University of Iowa, and has taught at Wagner College in New York. He served for four years in the United States Navy.
6. Mr. Arthur Halfar has been appointed Faculty Assistant in the Office of the Registrar, effective June 14, 1947, at a salary of \$225.00 monthly on a twelve-month basis.

Mr. Halfar will be in charge of registration, both on and off the campus, and will supervise the academic records of our students. Mr. Halfar will receive his Bachelor of Science in Education degree from Southern in June, 1947, and has worked in the Registrar's Office as a student assistant since 1939 except for the four years when he was in military service.
7. Dr. C. W. Tebeau has been appointed Associate Professor of History at a monthly salary of \$450.00 for the two months of the summer session, from June 16, 1947, to August 8, 1947, inclusive. Dr. Tebeau has his Bachelor's degree from the University of Chattanooga and his Master's and Doctor's degrees from the University of Iowa. He has taught at North Dakota State College and is now Chairman of the Department of History at Miami University in Florida.

TEACHERS COLLEGE BOARD

8. Mr. Walter Troutman was appointed one-third time Faculty Assistant in Industrial Education at a monthly salary of \$83.33 for the three months of the spring quarter, from March 24, 1947, to June 13, 1947, inclusive. Mr. Troutman has his Bachelor of Education degree from Southern.
9. Dr. Georgia G. Winn was appointed Associate Professor of English at a monthly salary of \$400.00, effective February 24, 1947. Dr. Winn received her Bachelor's degree from East Texas State Teachers College, her Master's degree from George Peabody College, and her Doctor's degree from the University of Pittsburgh. She has taught at the State Teachers College in Slippery Rock, Pennsylvania, and came to Southern from Sul Ross State Teachers College, where she was chairman of the Department of English. During the war she served three years as a Lieutenant in the Waves.

C. Reappointments

1. Mrs. Alice Phillips Rector has been reappointed Instructor at a monthly salary of \$250.00 for the twelve and one-half months from June 15, 1947, to June 30, 1948, inclusive. Mrs. Rector will continue her work in guidance and testing under the Student Life Deans.
2. Reappointments for the spring quarter only, from March 24, 1947, to June 13, 1947, inclusive:
 - a. Mrs. Irène Cassell has been reappointed as one-fourth time Instructor in English at a monthly salary of \$62.50.
 - b. Mrs. Gladys Rice Clark has been reappointed as three-fourths time Instructor in Mathematics at a monthly salary of \$225.00.
 - c. Mr. John L. Colp has been reappointed as one-third time Faculty Assistant in Industrial Education at a monthly salary of \$83.33.
 - d. Miss Dorothy Cox has been reappointed as one-fourth time Instructor in Mathematics at a monthly salary of \$80.00.
 - e. Mr. Willard L. Finley has been reappointed as two-thirds time Instructor in Chemistry at a monthly salary of \$200.00.
 - f. Mrs. Chalmer A. Gross has been reappointed as full time Faculty Assistant in English at a monthly salary of \$250.00.
 - g. Mr. Herbert E. Johnson has been reappointed as Faculty Assistant in Economics and Geography at a monthly salary of \$250.00.
 - h. Miss Irene Liebig has been reappointed as part time Faculty Assistant supervising student teachers in Home Economics at the Dupon Community High School at a monthly salary of \$25.00.

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1. Mrs. Jean Neckers has been reappointed as full time Faculty Assistant in Speech at a monthly salary of \$250.00.
- j. Mrs. Lois Nelson has been reappointed as part time Faculty Assistant supervising student teachers in Commerce at the Carbondale Community High School at a monthly salary of \$45.00.
- k. Mrs. Irma Tate Ward has been reappointed as Faculty Assistant in the Botany Department at a monthly salary of \$250.00.
1. Mrs. Eleanor Young has been reappointed as three-fourths time Faculty Assistant in Speech at a monthly salary of \$187.50.

D. Change in Duties

1. Dr. Charles D. Tenney, Administrative Assistant to the President has been appointed Director of the summer session for the summer of 1947 at no change in rank or salary. Dr. Tenney's services in this capacity will be in addition to his present duties.

E. Leaves of Absence

1. Sabbatical Leaves of Absence

In conformity with established regulations, sabbatical leaves are recommended for the following:

- a. Miss Gladys W. Babcock, Assistant Professor of Home Economics, for the next school year extending from September 15, 1947, to June 12, 1948, inclusive.
Miss Babcock joined our faculty in 1939. She has her Master of Science degree from the University of Minnesota and plans to continue her advanced studies.
- b. Miss Cornelia L. Beach, Purchasing Agent, for the next school year extending from September 15, 1947, to June 12, 1948, inclusive.
Miss Beach joined our faculty in 1937. She has her Bachelor of Education degree from Southern and plans to study business at St. Louis University.
- c. Mrs. Edith S. Krappe, Assistant Professor in English, for the next school year extending from September 15, 1947 to June 12, 1948, inclusive. Mrs. Krappe joined our faculty in 1929. She has her Master's degree from the University of Iowa and plans to work toward her doctorate.
- d. Miss Madeleine Smith, Assistant Professor of Foreign Languages, for the next school year extending from September 15, 1947, to June 12, 1948, inclusive.
Miss Smith, who joined our faculty in 1929, plans to pursue advanced studies at Yale University.

2. Other Leaves of Absence

TEACHERS COLLEGE BOARD

- a. Miss Thelma Lynn, Instructor assigned to Wheeler Library, has been granted a leave of absence without pay from September 15, 1947, to June 30, 1948, inclusive, to pursue advanced studies in library science.

F. List of Faculty and Administrative Personnel with Salaries as Recommended under Existing Salary Schedule.

Summer Session, 1947

Name	Classification	Number of Weeks Employed	June July August		
Bach, E. Louise	Asst. Prof.	8	\$170.00	\$340.00	\$170.00
Barber, J. Minnette	Ex.Asst. in Educ.& Adm.	8	187.50*	375.00*	187.50*
Barbour, Frances	Assoc. Prof.	8	64.17**	128.33**	64.17**
Barnes, Mary Louise	Asst. Prof.	8	170.00	340.00	170.00
Barry, Mary Eileen	Asst. Prof.	8	187.50	375.00	187.50
Bicknell, W. C.	Professor	8	220.00	440.00	220.00
Bowyer, Emma L.	Professor	8	225.00	450.00	225.00
Bracewell, George	Associate Professor	8	195.00	390.00	195.00
Bridges, A. Frank	Instructor	8	160.00	320.00	160.00
Briggs, Harold E.	Professor	8	245.00	490.00	245.00
Buboltz, Van A.	Asst. Prof.	2	185.00	---	---
Caldwell, Norman	Asst. Prof.	8	180.00	360.00	180.00
Cassell, Robert C.	Professor.	2	220.00	---	---
Coleman, E. C.	Assoc. Prof.	8	200.00	400.00	200.00
Davies, Dorothy	Assoc. Prof.	8	210.00	420.00	210.00
Davis, J. Cary	Assoc. Prof.	8	205.00	410.00	205.00
Dillow, J. Ward	Asst. Prof.	8	175.00	350.00	175.00
English, Robert W.	Asst. Prof.	8	185.00	370.00	185.00
Entsminger, Mary	Assoc. Prof.	8	182.50	365.00	182.50
Freberg, William	Instructor	8	150.00	300.00	150.00
Fligor, R. Jean	Instructor	8	160.00	320.00	160.00
Fulkerson, Elbert	Asst. Prof.	8	175.00	350.00	175.00
Gersbacher, Willard M.	Assoc. Prof.	8	225.00	450.00	225.00
Gibbons, M. Alberta	Asst. Prof.	8	155.00	310.00	155.00
Hall, Dilla	Asst. Prof.	8	190.00	380.00	190.00
Hankla, Golda	Instructor	8	120.00	240.00	120.00
Harlan, William H.	Asst. Prof.	8	160.00	320.00	160.00
Harris, Jesse W.	Assoc. Prof.	8	215.00	430.00	215.00
Heicke, Dorothy E.	Instructor	2	150.00	---	---
Holder, Lynn	Instructor	8	150.00	300.00	150.00
Kaeiser, Margaret	Asst. Prof.	8	165.00	330.00	165.00
Kesnar, Maurits	Professor	8	235.00	470.00	235.00
Kite, Grace E.	Instructor	8	130.00	260.00	130.00
Krause, Annemarie	Asst. Prof.	8	170.00	340.00	170.00
Lane, Mabel S.	Instructor	8	140.00	280.00	140.00
Larson, P. Merville	Assoc. Prof.	8	230.00	460.00	230.00
Lawson, Douglas E.	Professor	8	245.00	490.00	245.00
Lingle, Leland P.	Assoc. Prof.	8	205.00	410.00	205.00
Malone, Willis E.	Asst. Prof.	8	165.00	330.00	165.00

* Plus maintenance at rate of \$30.00 per month.

**Teaching 1/3 time.

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Name	Classification	No. of Weeks		June	July	August
		Employed				
Mayor, John R., Professor		8	\$245.00	\$490.00	\$245.00	
McDaniel, W. C., Associate Professor		8	215.00	430.00	215.00	
McIntosh, David S., Associate Professor		8	170.00	340.00	170.00	
Meehan, Elizabeth, Instructor		8	145.00	290.00	145.00	
Merwin, Bruce W., Professor		8	227.50	455.00	227.50	
Mott, Sina M., Associate Professor		8	192.50	385.00	192.50	
Narber, Helen L., Assistant Professor		8	175.00	350.00	175.00	
Neckers, J. W., Professor		8	242.50	485.00	242.50	
Pardee, Charles J., Assistant Professor		8	165.00	330.00	165.00	
Parker, Louise O. Faculty Assistant		8	125.00	250.00	125.00	
Paterson, Charles, Assistant Professor		8	155.00	310.00	155.00	
Peacock, Vera L., Professor		8	242.50	485.00	242.50	
Petroff, Louis, Assistant Professor		8	170.00	340.00	170.00	
Phillips, Frances, Instructor		8	142.50	285.00	142.50	
Pitkin, William A., Associate Professor		8	215.00	430.00	215.00	
Purdy, Jesse R., Associate Professor		8	210.00	420.00	210.00	
Ragsdale, Ted R., Professor		8	237.50	475.00	237.50	
Randolph, Victor, Associate Professor		8	192.50	385.00	192.50	
Roach, Lulu D., Assistant Professor		8	170.00	340.00	170.00	
Rogers, Ora D., Assistant Professor		8	155.00	310.00	155.00	
Schneider, William B., Professor		8	235.00	470.00	235.00	
Schroeder, J. Henry, Professor		8	220.00	440.00	220.00	
Scott, Robert A., Professor		8	225.00	450.00	225.00	
Shake, Shelby S., Assistant Professor		8	175.00	350.00	175.00	
Smith, Gladys L., Assistant Professor		8	155.00	310.00	155.00	
Smith, Madeleine, Assistant Professor		8	160.00	320.00	160.00	
Smith, Mae T., Instructor		8	155.00	310.00	155.00	
Spradling, Zita, Instructor		8	140.00	280.00	140.00	
Starck, Helen, Instructor		8	140.00	280.00	140.00	
Steffes, Robert A., Instructor		8	150.00	300.00	150.00	
Stein, Hilda A., Associate Professor		8	187.50	375.00	187.50	
Stone, E. Opal, Assistant Professor		8	150.00	300.00	150.00	
Stone, Hal, Instructor		8	160.00	320.00	160.00	
Stull, Marjorie, Instructor		8	120.00	240.00	120.00	
Swartz, Willis G. Professor		8	242.50	485.00	242.50	
Teel, Harley R., Assistant Professor		8	165.00	330.00	165.00	
Thalman, W. A., Professor		8	237.50	475.00	237.50	
Treece, Madelyn S., Instructor		8	145.00	290.00	145.00	
Van Lente, K. A., Professor		8	235.00	470.00	235.00	
Van Trump, Ruby, Assistant Professor		8	155.00	310.00	155.00	
Vinge, Clarence L., Associate Professor		8	212.50	425.00	212.50	
Wakeland, Floyd V. Associate Professor		8	187.50	375.00	187.50	
Warren, Fount G., Professor		8	235.00	470.00	235.00	
Welch, Walter B., Associate Professor		8	220.00	440.00	220.00	
Winn, Georgia G., Associate Professor		8	200.00	400.00	200.00	
Woody, Lucy K., Professor		8	230.00	460.00	230.00	
Wright, John I., Associate Professor		8	185.00	370.00	185.00	
Young, Otis B., Professor		8	225.00	450.00	225.00	
Zimmerschied, Charlotte, Asst. Professor		8	180.00	360.00	180.00	
			\$16,321.67			
			\$31,533.33			
			\$15,766.67			

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III. Other School Employees

A. New Appointments

1. Mr. Virgil Brandon, Cambria, Illinois, was employed February 4, 1947, at a salary of \$127.00 per month as a Laborer Maintenance. Mr. Brandon is assigned to the Physical Plant Department on the campus.
2. Mr. Lenvill E. Cundiff was employed February 4, 1947, as a Laborer Maintenance at a salary of \$127.00 per month.
3. Mr. Ogle Etherton was employed as a Laborer Maintenance on February 1, 1947. Mr. Etherton is being paid \$127.00 per month. He is assigned to the Physical Plant Department on the campus.
4. Mr. Villa Hall was employed at a salary of \$127.00 per month on March 1, 1947, as a Laborer Maintenance.
5. Mr. A. C. Hamilton was appointed as a Stationary Fireman at a salary of \$185.00 per month on January 1, 1947.
6. Mrs. Rosalie Hogue was employed February 24, 1947, as a Clerk Stenographer I at a salary of \$130.00 per month.
7. Mrs. Dolores Killingsworth was employed as a Clerk Stenographer I on February 10, 1947, at a monthly salary of \$150.00. Mrs. Killingsworth is employed in the Office of the Purchasing Agent.
8. Mr. Hiram Lewis was appointed to the position of Stationary Fireman January 1, 1947. Mr. Lewis is employed at the Illinois Ordnance Veterans Housing Project at a salary of \$185.00 per month.
9. Mrs. Florence E. Mitchell, Clerk Typist I, was employed January 10, 1947. Mrs. Mitchell works in the Office of the Bursar at a salary of \$150.00 per month.
10. Mr. David Owens, Stationary Fireman, was appointed January 1, 1947, to this position at a salary of \$185.00 per month. Mr. Owens resigned January 25, 1947; he had been employed at the Illinois Ordnance Veterans Housing Project.
11. Mr. Robert E. Smith was employed March 3, 1947, as a Carpenter at a salary of \$217.50 per month.
12. Mr. James A. Williams, Stationary Fireman was employed as a Fireman at the Illinois Ordnance Veterans Housing Project at a salary of \$185.00 per month. Mr. Williams' appointment became effective January 1, 1947.
13. Mrs. Beatrice Wright, Cook I, was employed January 7, 1947, at a salary of \$120.00 per month, plus maintenance. Mrs. Wright is a substitute cook in our Residence Hall.

PROCEEDINGS

B. Replacements

1. Mrs. Minnie Crawshaw was employed as a Cook I at our Residence Hall on January 6, 1947; Mrs. Crawshaw replaced Mrs. Francis Bowers who is now on leave of absence. Mrs. Crawshaw earns \$110.00 per month plus maintenance.
2. Mr. Ned J. Hagler, Carpenter, was employed February 14, 1947. Mr. Hagler replaces Mr. Reid Troutman who was promoted to the position of Clerk V. Mr. Hagler's salary is \$217.50 per month.
3. Mr. Tanner E. Hanson, Stationary Fireman, was employed January 27, 1947 at a salary of \$185.00 per month. Mr. Hanson replaces Mr. David Owens whose resignation was accepted effective January 25, 1947.
4. Miss Wilma Nell Moore was employed January 24, 1947, as a replacement for Mrs. Jo Ann Ramsey who resigned January 16, 1947. Miss Moore is a Clerk Stenographer I at a salary of \$150.00 per month.

C. Leaves

1. Mrs. Zella Morray, Domestic, was granted a leave of absence from January 16, 1947, to May 15, 1947. Mrs. Morray worked in the Cafeteria. A replacement for Mrs. Morray has been requested.
2. Mrs. Grace Throgmorton was granted a leave of absence from February 23, 1947 to March 23, 1947. Mrs. Throgmorton is a cook in the Cafeteria. A replacement has not been requested.

D. Resignations

1. Mrs. Dorothy Ann Guthrie, Clerk Stenographer I, resigned on January 31, 1947.
2. Mrs. Ovella McGill's resignation was effective December 16, 1946. Mrs. McGill was employed as a substitute Cook I in the Residence Hall
3. Mrs. Jo Ann Ramsey's resignation as a Clerk Stenographer I was effective January 16, 1947.

E. Changes

1. The classification of Mr. Reid Troutman was changed from Carpenter to Clerk V, effective January 16, 1947. Mr. Troutman's salary is now \$260.00 per month.
2. With the approval of the Department of Registration and Education Mrs. Ima Mae Valentine has now been employed to work full time instead of half time. This change was effective January 1, 1947; the rate of pay remained the same.

TEACHERS COLLEGE BOARD

IV. ORGINIZATION

- A. In the Report to the Teachers College Board of April 22, 1946, we pointed out that the educational needs of veterans would require the services of certain members of the staff through the month of August in 1946 and 1947. Since the enrollment of veterans has largely increased during the past year, approval is requested for planning a number of courses of various types primarily to serve the needs of veterans in the month following the 1947 summer session.
- B. The following calendar is presented for the year, 1947-48, and the summer session of 1948:

CALENDAR

1947-48

FALL QUARTER, 1947

1947

Sept. 15-16	Monday-Tuesday	Registration
Sept. 17	Wednesday	Instruction begins
Oct. 24-25	Friday-Saturday	Homecoming
Nov. 27-28	Thursday-Friday	Thanksgiving recess
Dec. 2-6	Tuesday-Saturday	Final Examinations

WINTER QUARTER, 1947-48

Dec. 8-9	Monday-Tuesday	Registration
Dec. 10	Wednesday	Instruction begins
Dec. 20	Saturday	Christmas recess begins

1948

Jan. 5	Monday	Instruction resumes
Feb. 12	Thursday	Lincoln's Birthday-Holiday
March 9-13	Tuesday-Saturday	Final Examinations

SPRING QUARTER, 1948

March 22-23	Monday Tuesday	Registration
March 24	Wednesday	Instruction begins
May 30		Memorial Day
June 7-10	Monday-Thursday	Final Examinations
June 11	Friday	Seventy-Third Annual Commencement

SUMMER SESSION, 1948

June 14	Monday	Registration
June 15	Tuesday	Instruction begins
Aug. 5-6	Thursday	Final Examinations

PROCEEDINGS

V. CURRICULUM

The graduate courses for the spring quarter of the 1946-47 session, as approved by the Board's Graduate Studies Committee, are as follows:

Biological Sciences:

Botony 540 Morphology of Economic Plants, five hours.

Education:

Education 421 Tests and Measurements, four hours.
Education 424 School Administration, four hours.
Education 426 Procedures in Individual Guidance, four hours.
Education 432 Public Opinion, Propaganda, and Education, four hours.
Education 525 School Finance and School Plant Facilities, four hours.
Education 554 Contrasting Philosophies of Education, four hours.
565 Seminar in Psychology of Elementary School Subjects, four hours.

Humanities:

English 431 Studies in Authors of the 1890's, four hours.
English 514 Problems in 17th Century Literature, four hours.
French 501 French Seminar, two hours.

Mathematics and Physical Sciences:

Mathematics 460 Modern Geometry, four hours.
Mathematics 525 Theory of Numbers, three hours.
Chemistry 451 Biochemistry, four hours.
Chemistry 463 Physical Chemistry, four hours.

Social Sciences:

Business 465 Personnel Management, three hours.
Economics 500 Economics Seminar, four hours
Government 472 International Government, three hours.
Government 502 Seminar in Democracy and its Problems, three hours.
History 413 Intellectual History of the United States, 1900-1947, three hours.
History 415 Age of Renaissance, three hours.
History 452 Historical Research and Thesis Writing, three hours.
History 515 Current United States History and Problems, five hours.
Sociology 515 Seminar in Social Research, three hours.

For the spring quarter, 1946-1947, the following new undergraduate courses are being offered by the College of Vocations and Professions:

Economics 307 Economics and Business Statistics, four hours.
Journalism 302 Feature Writing, two hours.
Speech 201 Parliamentary Law, two hours.
Speech 206 Stagecraft, four hours.
Speech 301 Persuasion, three hours.

The Curriculum Committee has recommended to the President the approval of curricula for major study in Agriculture, Music, and

TEACHERS COLLEGE BOARD

Speech The curricula were submitted to the Committee by the Dean of the College of Vocations and Professions for the departments concerned. The curricula in Music and Speech represent great progress in the development of the University.

VI. BUILDINGS AND GROUNDS

Since the last report to the Teachers College Board, we have made progress in obtaining facilities for the housing and the education of veterans. The Federal Public Housing Authority apartments on Chautauqua Street are now occupied by seventy-five veterans and their families.

Thirty more apartments remain to be completed by the Federal contractors and turned over to us for occupancy.

Work is also going on at the Illinois Ordnance Plant, where the Federal Public Housing Authority is converting the main administration building into an apartment house for sixty-eight veterans and their families. We have been informed that additional apartments, which would bring the total up to 104, our original allotment at the Illinois Ordnance Plant, may be constructed there if the Federal Public Housing Authority can obtain the necessary funds.

Through the Federal Works Agency, we are also procuring office classroom, and reading room space from the government surplus. Six Buildings from George Field, near Lawrenceville, Illinois, have been assigned to us and will provide educational facilities as follows:

I. Classrooms

Floor area exclusive of corridors, etc.	11, 295 square feet
-----------------------------------------	---------------------

II. Faculty and Administration Offices

Floor area exclusive of corridors, etc.	2, 160 square feet
-----------------------------------------	--------------------

Iv. Library Reading Rooms

Floor area exclusive of corridors, etc	<u>4, 000 square feet</u>
----------------------------------------	---------------------------

Total floor area exclusive of corridors, etc. 17, 455 square feet

With the assistance of the State Division of Architecture and Engineering and of our own Long Term Planning and Space Committees, preliminary drawings showing the proposed location and arrangement of these buildings are being prepared.

The Division of Architecture and Engineering has reported that bids would be opened in Springfield on March 18, on the following construction work:

a. Training School Site Development

PROCEEDINGS

- b. Power Plant and Service Shop Site Development
- c. Construction of Tunnels
- d. Construction of Power Plant and Service Shop Building

Contracts have not yet been awarded covering the following major repair projects:

1. Painting	\$10,000.00
2. Completion of Electrical distribution System	17,950.00
3. Repairing Windows of Main Building	20,000.00

VII. AUXILIARY ENTERPRISES

No report

VIII. STUDENT LIFE

Figures have been released from the Registrar's Office which show that Southern's students come from 66 of the state's 102 counties. During the fall quarter, Jackson county led the 66 counties with a total enrollment of 535; Williamson county was second with 428; and Franklin, third with 423. The enrollments from Williamson county and Franklin county include an extension enrollment of 68 and 74 respectively.

About 200 Carbondale citizens visited the newly opened apartments for Veterans on Chautauqua Street at an Open-House held Sunday afternoon, March 9.

The Little Theatre group has this spring been the sponsor of a very successful one-act play contest. Nine campus groups competed, presenting plays that gave expression to some unusual student talent. The prize plaque was won by the Delta Sigma Epsilon sorority, and medals were awarded to the outstanding student actor and actress.

Southern's Speech students won five first and nine seconds and thirds at the two-day Egyptian Speech Festival, held on the campus March 7 and 8 under the direction of the Speech Department. Twelve colleges and universities from this and neighboring states participated in the fourteen different events of the festival.

The sixth Annual Choral Clinic took place at Southern on February 22 and 23. The public concert of the massed choruses from twenty-four Southern Illinois high schools was directed by Olaf Christiansen, Director of the famous St. Olaf Choir, Northfield, Minnesota.

This year's Inter-fraternity scholarship plaque was won for the third successive time by the Chi Delta Chi Fraternity. The winning fraternity had a noteworthy scholastic average of 4.0 (B).

Compulsory assemblies were officially abolished at Southern at the beginning of the spring quarter. The University has reached the size where all students cannot be seated in the auditorium at one time.

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Furthermore, the physical capacities of the University are so limited that every hour of the day is needed for classroom instruction. Special student assemblies for particular groups of students will be presented from time to time.

IX. MISCELLANEOUS

No report

X. SUMMARY

It is respectfully requested that the following action be taken by the State Teachers College Board:

- A. The certification of the list of Normal School Scholarships for the winter quarter of 1946-1947, as submitted by Mr. Charles G. Lanphier, Co-ordinator, by mail on March 19, 1947.
- B. Acceptance of the resignation of Mrs. Mabel P. Howell.
- C. Approval of the following appointments at salaries indicated in the report: Mrs. Elizabeth Abram, Dr. Victor H. Beinke, Miss Helen Blackburn, Mr. N. W. Draper, Dr. Charles L. Foote, Mr. Arthur Halfar, Dr. C. W. Tebeau, Mr. Walter Troutman, Dr. Georgia G. Winn.
- D. Approval of the following reappointments at salaries indicated in the report: Mrs. Alice Phillips Rector, Mrs. Irene Cassell, Mrs. Gladys Rice Clark, Mr. John L. Colp, Miss Dorothy Cox, Mr. Willard L. Finley, Mrs. Chalmer A. Gross, Mr. Herbert E. Johnson, Miss Irene Liebig, Mrs. Jean Neckers, Mrs. Lois Nelson, Mrs. Irma Tate Ward, Mrs. Eleanor Young.
- E. Approval of change in duties for Dr. Charles D. Tenney.
- F. Approval of sabbatical leaves of absence for Miss Gladys W. Babcock, Miss Cornelia L. Beach, Mrs. Edith S. Krappe, Miss Madeline Smith.
- G. Approval of a leave of absence without pay for Miss Thelma Lynn.
- H. Approval of the list of faculty and administrative personnel with salaries for the summer session of 1947 as recommended under existing salary schedule.
- I. Approval of the employment of the following employees at salaries indicated in the report: Mr. Virgil Brandon, Mr. Lenvill E. Cundiff, Mr. Ogle Etherton, Mr. Villa Hall, Mr. A. C. Hamilton, Mrs. Rosalie Hogue, Mrs. Delores Killingsworth, Mr. Hiram Lewis, Mrs. Florence E. Mitchell, Mr. David Owens, Mr. Robert E. Smith, Mr. James A. Williams, Mrs. Beatrice Wright.
- J. Approval of the following replacements with salaries indicated in the report: Mrs. Minnie Crawshaw, Mr. Ned J. Hagler, Mr. Tanner E. Hanson, Miss Wilma Nell Moore.

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- K. Approval of the following leaves of absence: Mrs. Cella Morray, and Mrs. Grace Throgmorton.
- L. Acceptance of the following resignations: Mrs. Dorothy Ann Guthrie, Mrs. Ovella McGill, Mrs. Jo Ann Ramsey.
- M. Approval of the following changes in classification with salaries indicated in the report: Mr. Reid Troutman and Mrs. Ima Mae Valentine.
- N. Approval for planning certain courses primarily to serve the needs of veterans in the month following the 1947 summer session.
- O. Approval of the calendar for the school year, 1947-48, and for the summer session of 1948.

Respectfully submitted,

Chester F. Lay
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

Macomb, Illinois-----July 14, 1947

The regular meeting of the Teachers College Board and the College Presidents was held at 9:30 A. M. on Monday, July 14, 1947, at Western Illinois State College, Macomb, Illinois. Frank G. Thompson, Director of the Department of Registration and Education, and Chairman of the Board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary.
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Ira M. Means
Mrs. Helen R. Pegelow
Mr. Lewis M. Walker

The following members were absent:

Dr. Preston Bradley
Mr. Russell L. Guin
Miss Harriet A. McIntire
Mr. Lindell W. Sturges

Also present were:

Dr. Karl L. Adams, President
Dr. Emil A. Anderson, Business Manager

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Northern Illinois State Teachers College

Dr. Robert G. Buzzard, President
Eastern Illinois State College

Dr. R. W. Fairchild, President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. Frank A. Beu, President
Western Illinois State College

Dr. Chester F. Lay, President
Mr. Edw. V. Miles, Jr., Business Manager
Southern Illinois University

Mr. Charles G. Lanphier, Co-ordinator
Department of Registration & Education
Springfield, Illinois

One guest, Mr. Ray O. Duncan, State Director of Health and Physical Education, was also present.

Chairman Thompson called the meeting to order and roll call was taken.

Mr. Means moved that the Minutes of the regular meeting of April 14, 1947 be approved. The motion was seconded by Mr. Walker, carried unanimously, and the Minutes stood approved.

Secretary Nickell introduced Mr. Ray O. Duncan who discussed the health education program which is being sponsored in part by a grant from the W. K. Kellogg Foundation, and pointed out the need for such a program in each of the five State Teachers Colleges and Normal Universities. In this program, he explained, emphasis will be upon pre-service training with some field work in the various areas served by the colleges; on community workshops and in-service training. Pamphlets, issued jointly by Mr. Frank G. Thompson, Mr. Vernon L. Nickell and Dr. Roland R. Cross, which explain the basic plan for a health education program in teacher-training institutions, were given to each Board member and college president.

Mr. Dunn made a motion to express the appreciation of the Board for Mr. Duncan's report and to commend Mr. Frank G. Thompson, Director of the Department of Registration and Education; Mr. Vernon L. Nickell, Superintendent of Public Instruction, and Dr. Roland R. Cross, Director of the Department of Public Health, for the development of the health program and to commend the presidents of the five State Teachers Colleges and Normal Universities and the University of Illinois for their cooperation, and that a copy of this motion be sent to each of the above named persons.

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This motion was seconded by Mr. Means and unanimously carried.

In a general discussion by the Board members and college presidents, the subject of the proposed Vocational Agriculture Program for Illinois State Normal University was discussed at some length and the following is a letter from George D. Stoddard, President of the University of Illinois, protesting against such a program in any of the State Teachers Colleges or Normal Universities, together with a report in support of the protest:

"In October 1939 the Board of Trustees of the University of Illinois took official cognizance of the announced intention of two of the State Teachers Colleges in Illinois to establish programs in agriculture that would meet State and Federal requirements for Smith-Hughes teachers training. Existing facilities at the University of Illinois were amply sufficient at that time, and still are, to meet the demands for Smith-Hughes teachers. The Board of Trustees of the University of Illinois at that time called the attention of the Governor and the members of the State Board for Vocational Education to this proposed expansion and the unnecessary duplication of educational offerings.

"The Board of Trustees of the University of Illinois has been informed that recently the State Board for Vocational Education has approved a Smith Hughes teacher training program at the Illinois State Normal University, and that an application for Federal Funds is now awaiting the approval of the United States Office of Education. The Board of Trustees again calls attention to the priority of the University of Illinois for teacher training in Vocational Agriculture where facilities are available to meet present and potential demand for Smith-Hughes teachers. The Board of Trustees protests against this movement which will result in unnecessary public expense. It should be noted that all Federal moneys allocated for this purpose must be matched by equal amounts of State funds.

"In support of this protest there are submitted the following exhibits:

- A. "Training of Teachers in Agriculture," an extract from the minutes of the Board of Trustees of the University of Illinois, October 20, 1939.
- B. A statement by Dr. H. M. Hamlin, Professor of Agricultural Education.
- C. Excerpts from the Report of the Commission to Survey Higher Educational Facilities in Illinois presented to the 64th General Assembly of Illinois in January, 1945.

"Representatives of the University of Illinois will welcome an opportunity to discuss the public issues involved in this matter with the Teachers College Board.

Sincerely yours,

/s/ George D. Stoddard, President

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"Exhibit A--TRAINING OF TEACHERS OF AGRICULTURE

(31) Although the necessary approval of the Federal Office of Education and the State Board for Vocational Agriculture has not yet been secured, one of the five State Normal Schools in Illinois has, in the following words, announced its intention of establishing a curriculum in agriculture: "At latest by the end of the year all State and Federal requirements will be met with specialization in the following fields: . . . agronomy, horticulture, dairy animal husbandry, agricultural economics, agricultural engineering." A mimeographed summary of steps taken in this direction further states "A complete offering, the equivalent of any first-class college of agriculture, will be available to meet all State and Federal requirements."

"Another Illinois Normal School has recently indicated its intention to establish courses in agriculture that will meet State and Federal requirements for Smith-Hughes teachers. The president of a third Normal School is reported to have said, in effect, that he did not favor this type of duplication of University work and facilities, but if other Normal Schools established such training in agriculture he would be compelled to do likewise. It is obvious that once such a practice is established in any of the State Normal Schools it may be extended to include all five Normal Schools.

Leading students of education have clearly pointed out the costly dangers involved in such competitive activity. In many cases the institutions enter new fields as the result of outside pressure groups such as alumni associations and chambers of commerce, which insist that the particular school should equal or excel every other school in every field of study. This has resulted in much duplication of effort and unwarranted expenditure of money. One of the best examples is the development of forestry schools in the United States. During recent years more men, well-trained in forestry, have been graduated from these schools than could be absorbed by the industry, and yet the establishment of more forestry schools goes on at a public expense. Obviously, State and National economy will soon demand drastic action in regard to this problem. An effective analysis and discussion of the policy and the expensive futility of duplication in program and facilities may be found under the title of "Cooperation and Coordination in Higher Education" in the Studies of the American Council on Education, Series I, Volume II, Number 5, April, 1938.

"Those responsible for teacher training in agriculture at the University of Illinois believe, notwithstanding the fact that not all available Federal funds have been used, that teacher training in agriculture in Illinois has been expanded as rapidly as is wise. It must not be overlooked that each dollar of Federal vocational funds must be matched by another dollar from the State.

"At present only about fifty new teachers in Smith-Hughes agriculture are needed annually for replacement and for manning new departments of agriculture in Illinois high schools. One hundred fourteen seniors in the University of Illinois College of Agriculture have applied for practice teaching during 1939-40, and their present course of study, if completed satisfactorily, will qualify all of them for Smith-Hughes positions. The University of Illinois is, therefore, training ample numbers of Smith-Hughes teachers to meet all present and prospective needs in this State.

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1. "University of Illinois Board of Trustees Fortieth Report 1938-40", October 20, 1939, pp. 642-644.

"If the Normal Schools in Illinois enter this field, it is certain that the annual expenditure for agricultural education will be tremendously increased in Illinois and the average quality of training will be lowered unless the State be willing to spend large sums for essential equipment and facilities not now available at these schools. In past years the requests from other States for Illinois-trained Smith-Hughes teachers and the increase of Smith-Hughes high school units in our own State created an abnormal demand for teachers. This is rapidly diminishing. There is now positively no excuse for training greater numbers of Smith-Hughes teachers in Illinois. Increasing the quality of training can always be justified. Lowering the average quality of the training of our Smith-Hughes teachers by accepting men from schools where the staff for teaching vocational agriculture must be limited and where the equipment and scientific program are materially below that available at the University, not only lowers the dignity of the teaching profession, but robs the coming generation of Smith-Hughes students of their rightful educational opportunity. The University of Illinois College of Agriculture has been building up the quality and number of its staff and equipment over a long period of time and at great expense to the State. Also the staff and equipment of the Illinois Agricultural Experiment Station and the Agricultural Extension Service materially increases the opportunities for superior training in agriculture at the University of Illinois. Teachers need as good subject matter training as other workers in agricultural fields.

"A college located within a great university with a number of professional curricula, as well as liberal arts courses, accords its students a great variety of educational disciplines and provides a better background for vocational guidance, a problem with which Smith-Hughes teachers have to contend.

"Training teachers of vocational agriculture in the Land-Grant College will tend to promote cooperation between them and members of the Extension Service, which is necessary for the most effective contributions of both agencies in the community.

"Existing facilities at the University are amply sufficient to meet the demand for Smith-Hughes teachers, and there seems no justification for increased expenditures of State or Federal funds in this field. If increased expenditures for education in agriculture are warranted, it may be shown that there is greater need for money in fields other than Smith-Hughes teacher training. For example, there are only about half as many practicing veterinarians in Illinois as there were twenty years ago. This decrease has resulted from lack of replacements coming into the profession in this State, and has been due largely to inability of qualified graduates of Illinois high schools to secure admittance to colleges of veterinary medicine in other States. Careful study of the Veterinary situation in Illinois shows the need for some remedial action, but those who have been most concerned with the problem believe that it is desirable to consider the possibility of regionalization of veterinary colleges before asking for appropriations to increase the number of State schools in this field.

"In these critical times, when the State and the Federal government are struggling with serious budgetary problems, those of us who are in educa-

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tional work, as well as responsible persons in the public service, should cooperate without stint with officials who face the serious task of carrying on essential governmental activities without further increasing the tax burden. We can best do this by scanning closely every new educational program involving the expenditure of public funds, and scrupulously avoiding duplication of efforts and facilities where obviously, as in the case at hand the public interest cannot possibly be served by such duplication.

"On motion of Mr. Cleary, the President of the University was requested to send to the Governor and to the members of the State Board for Vocational Agriculture a statement of the Fact that the Board of Trustees considers this proposed expansion an unnecessary duplication of educational offerings which is most undesirable from a stand point of public policy."

"Exhibit B--SOME REASONS FOR CONTINUING THE UNIVERSITY OF ILLINOIS AS THE ONE INSTITUTION IN ILLINOIS FOR QUALIFYING TEACHERS OF VOCATIONAL AGRICULTURE."

"1. The arrangement for training teachers of vocational agriculture for Illinois has operated successfully.

- a. From 1918 to 1947 the number of teachers of vocational agriculture in Illinois has increased from 15 to 409 and the number of schools teaching vocational agriculture has increased from 15 to 419. In addition, approximately 300 special teachers of farm veterans are now employed in connection with the Illinois program of vocational education in agriculture. There have, at times, been shortages of teachers but there have also been periods when more than enough teachers were being trained.
- b. During the period from September 1, 1945 to August 31, 1946, 139 new teachers of vocational agriculture were added in Illinois probably the largest number of new teachers added in any state during that period. In the current year (1946-47) approximately 60 new teachers will be qualified, almost enough and possibly quite enough to fill all vacancies in the state for the school year, 1947-48. While there has been a shortage of teachers of vocational agriculture due to the war, in Illinois as in every other State, no long-time shortage of these teachers is in prospect. Institutions approved now for teacher-training could not get into efficient operation before the shortage will be eliminated. We should not let a temporary difficulty lead us to establishing a permanent system which will lead to permanent difficulties. If there had been a persistent shortage of teachers of vocational agriculture in Illinois, it would be expected that teachers would have been attracted from other states. Approximately 7 per cent of the Illinois teachers in 1946-47 had received their training for teaching in other states before entering the teaching of vocational agriculture in Illinois.
- c. Approximately 40 per cent of the graduates of the College of Agriculture of the University of Illinois qualify for the teaching of vocational agriculture. This is probably the highest percentage in any of the larger colleges of agriculture.

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- d. The quality of the students preparing for the teaching of vocational agriculture is somewhat above the average of the students as a whole in the College of Agriculture of the University of Illinois.
 - e. The University of Illinois has given strong support to the training of teachers of vocational agriculture. Since 1938 the full-time teacher-training staff has been increased from two to six and two more positions are provided in the budget for 1947-49. In recent years the University has been increasing its expenditures for teacher-training without consideration of the possibility of receiving additional federal funds for teacher-training.
 - f. The teacher-training staff of the University of Illinois has maintained a close liaison with the Agricultural Education Staff of the State Board of Vocational Education. It will be much harder to maintain close relationships between administration and teacher-training if there are several teacher-training institutions.
 - g. Because teacher-training has been done in connection with the College of Agriculture of the University, close relationships have been maintained with other agricultural and agricultural education agencies in the State. If teachers are trained in other institutions, the harmonious relationships among agricultural and agricultural education groups may disintegrate.
2. Adding teacher-training institutions increases costs and decreases efficiency.
- a. If Illinois State Normal University is approved for teacher-training it can be expected that Southern Illinois Normal University and Western Illinois State Teachers College will also be approved. There are better arguments for approving them than for approving Illinois State Normal University, particularly because Illinois State Normal University is only 80 miles from the University of Illinois while the other institutions are 145 to 200 miles from the University of Illinois.
 - b. The facilities of the College of Agriculture of the University of Illinois could be duplicated at the other institutions only at enormous and unjustified expense. To provide facilities at other institutions appreciably poorer than those at the University would be to lower materially the quality of teacher-training.
 - c. Adding other teacher-training institutions would lead almost immediately to a surplus of teachers of vocational agriculture and a reduction of teachers' salaries. It could be expected that in a few years the salaries of teachers of vocational agriculture would be so low that only inferior persons could be attracted into the field.
3. A legislative commission which surveyed Illinois institutions of higher education in 1943 commended strongly against the approval of additional institutions for preparing teachers of vocational agriculture. The professional staff of the Commission was headed by Dr. George A. Works, who spent much of his professional life in the field of agricultural education. The special study of teacher-training in agriculture was made by Dr. C. B. Gen-

try, Vice President of the University of Connecticut, whose teaching experience has been divided between a teachers' college and a land-grant university.

4. a satisfactory arrangement for transferring students from two teachers' colleges to the University is now in effect. Working with the officials of Southern Illinois Normal University and Western Illinois State Teachers Colleges, University officials have developed satisfactory working arrangements whereby students spend two years at these institutions and then transfer to the University, where they may qualify as teachers of vocational agriculture with no loss of time. The officials of Illinois State Normal University have been interested instead in retaining their students for four years. The University of Illinois is probably the most liberal land-grant college in the United States in accepting credits from teachers-colleges and applying them toward graduation from a agricultural curriculum. A minimum of only 35 semester hours is required to be taken at the University if the student has completed at another institution the subjects he may take there."

"EXHIBIT C--Excerpts from the REPORT OF THE COMMISSION TO SURVEY HIGHER EDUCATIONAL FACILITIES IN ILLINOIS, January 1945, p. 15: pp. 37-38.

"The University of Illinois should have responsibility for the State's teacher-education work in agriculture. The State Board for Vocational Education should approve no institution in the State, other than the University of Illinois, for the preparation of teachers of vocational agriculture. None of the State Teachers Colleges should attempt to provide more than two years of education for teachers of vocational agriculture."

"Reference was made above to the need for over-all co-ordination of the activities of the State's institutions which prepare teachers, and for proper allocation of certain functions among the institutions. An illustration of undesirable duplication due to lack of effective co-ordination is furnished by the situation in agricultural education. The University of Illinois is the only institution in the State that has received acceptance by the United States Office of Education for the preparation of teachers of vocational agriculture. The evidence indicated that the entire demand in the State for teachers of vocational agriculture can be met by the University. Nevertheless, Illinois State Normal University has developed a four-year program for the preparation of teachers in this field, and two other Teachers Colleges, Western Illinois State Teachers College and Southern Illinois Normal University, offer three years of a four-year program. Students preparing for the teaching of vocational agriculture at a State Teachers College may qualify by completing their work at the University of Illinois. Illinois State Normal University has been seeking approval of its program, but such acceptance has not yet been granted by the United States Office of Education.

"C. B. Gentry of the University of Connecticut made an appraisal of the agricultural education situation in the State for the Commission. His major recommendations are:

- "1. That the University of Illinois have responsibility for the undergraduate teacher-education work in agriculture;
- "2. That none of the Teachers Colleges should attempt to provide more than two years of education for teachers of vocational agriculture;

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- "3. That the Teachers Colleges should continue to teach agriculture. Such work should be designed: (1) as introductory work in the field of agriculture for prospective vocational agriculture teachers who plan to transfer to the University to complete their education; (2) to provide education for non-vocational agriculture teachers; (3) to meet the needs of rural school teachers of subjects such as biology, chemistry, physics, geology, and social studies;
- "4. That an adequate offering of terminal education should be provided in such centers as the Teachers Colleges to meet the needs of their former clientele on a regional basis. For the most part this would be a terminal two-year or shorter program. Those who need a more extensive program than the Teachers Colleges offer should transfer to the University College of Agriculture;
- "5. That teaching personnel, laboratory, and other facilities at the Teachers Colleges should be brought into line with the objectives outlined above for the teaching of agriculture. In some Teachers Colleges this would mean a reduction of staff and facilities, while in others, additional staff and facilities might be needed. The addition of such facilities in those institutions where they are not now available would provide for a regional service of the type discussed earlier in this chapter. It should be emphasized that this additional service should be provided only after adequate provision has been made for the primary function of the Teachers Colleges. This, as was pointed out above, is the preparation of elementary and high school teachers.

Dr. R. W. Fairchild, in stating the position of Illinois State Normal University in the matter of the education of teachers of vocational agriculture, presented the following report:

"SOME REASONS FOR THE CONTINUANCE OF THE EDUCATION OF TEACHERS OF VOCATIONAL AGRICULTURE AT ILLINOIS STATE NORMAL UNIVERSITY.

"1. There should never have been an interruption of this program at Illinois State Normal University since this University has never been given any factual reasons for the interruption. The state standards established by the Board for Vocational Education and approved by the Office of Education in Washington are met by Illinois State Normal University. Even as late as the present five-year period (1942-'947) approval for inclusion in the five year plan for the education of teachers of agriculture was granted by the Illinois Board for Vocational Education and such action conveyed to the Office of Education in Washington, D. C.

"2. Since Illinois State Normal University was founded in 1857, teacher education has been the sole aim and function. At the present time all of the facilities of the University are devoted more exclusively than ever before to the education of teachers and at a time when the other state teachers colleges are departing from this function.

"3. Agriculture has been a significant part of the work of the University since it was founded. The University Farm, adjacent to the campus, was a part of the original grant of land was expressly to be used for agriculture.

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"4. Vocational or Smith-Hughes teachers of agriculture have been educated at Illinois State Normal University for two periods of time, --1922-1926 and 1933-1938. Teaching is the sole purpose of I. S. N. U. and teacher for all types of school work are educated. Why not continue agriculture?

"5. The quality of the Smith-Hughes teachers graduated from Illinois State Normal University has never been questioned and in numerous cases the Outstanding work has been openly commended to the University Bureau of Appointments and to others.

"6. The quality of University instruction in agriculture has been excellent as offered by competent specialists in the specified areas such as Agronomy (soils and crops), Horticulture, Animal Husbandry, Dairying, Agriculture Economics, and Agriculture Engineering. Students have work directly with successful, well-educated and experienced teachers. No graduate students or other assistants are used as instructors.

"7. Opportunities for a good education in agriculture are enhanced in this medium size school by having classes of reasonable (pre-war) size, ample textbooks and equipment, adequate and superior library facilities and attention to individual needs of students with the teaching profession specifically in mind.

"8. A constantly enlarged demonstration farm with excellent equipment, ample livestock both in quantity, quality and variety meets all standards for the education of teachers of agriculture, and is immediately available.

"9. McLean County, the largest of the 102 counties in Illinois, is noted as an agriculture region and is the home of hybrid corn. Agriculture is the center of activity in this area and cooperation with the Division of Agriculture Education at Illinois State Normal University is constantly available and in evidence.

"10. Vocational (Smith-Hughes) Home Economics has been offered and approved without interruption by state and federal authorities for over twenty-five years. Since the facilities and quality of instruction in agriculture are of the same high quality as in home economics and the demand for teachers equally great in both areas, it is difficult to see why there should be apparent discrimination against agriculture.

"11. Any so-called precedent that the education of teachers of Vocational Agriculture is only carried out at State Colleges of Agriculture is no longer a factor in the inclusion of additional schools for any one state in five-year plans for Vocational Education. At least three states, two of them recently have had such additional approvals included.

"12. Illinois State Normal University has maintained staff, equipment and complete facilities during the war and at the present time so that additional expenses, state or federal, are not involved in the request to have Illinois State Normal University included in the five-year plan now being formulated.

"13. Such agencies as State and National Grange, Organized Labor, Farm Bureau and numerous agriculture organizations and leaders of recognized authority in their own types of work have valued the agriculture program very highly at Illinois State Normal University and want to see this activity furthered in the best interests of farming in Illinois.

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"14. The Illinois State Normal University farm is, and has been for years, the center for Agriculture Meetings, Judging Contests of many kinds, Live Stock Exhibits, and Farm Days.

"15. Illinois State Normal University, located as it is in the Bloomington-Normal Area, is in position to benefit from, and participate in, the active program of dissemination of agriculture information through the pages of the Bloomington Daily Pantagraph and specifically through its Farm Editor and Agriculture Department."

A second report, "REFUTATION OF ITEMS IN EXHIBITS A, B, C, FROM THE UNIVERSITY OF ILLINOIS", was also presented, as follows, by Dr. Fairchild:

"1. Illinois State Normal University presents this refutation only in self defense. It should be clearly understood that this University does not have any feeling against the University of Illinois and the great work our State University is doing. The excellent work of the College of Agriculture of the University is likewise recognized. However, I. S. N. U. is not willing to subscribe to any belief that any one college or university should do all types of teacher education to the exclusion of other schools prepared for and engaged in such activity.

2. Any opposition expressed in this presentation is not directed at the University as a whole but toward the College of Agriculture with reference to that portion of the work that has to do with the education of teachers of vocational agriculture.

3. If teachers of agriculture can be educated exclusively at the University of Illinois then there is no reason why the same idea cannot at the present or some time in the future be set forth for home economics, industrial arts, and business education in their vocational aspects. Even such special areas as the education of teachers of music, art, speech, and all other similar subject matter fields could be claimed exclusively by the University of Illinois if they can do so in agriculture. The fact that in most of the forty-eight states agriculture is given only by the College of Agriculture of the state is probably due to the inability of other schools to qualify on the basis of facilities already possessed and in operation, rather than any belief that this is a special right granted to a state university or a state college of agriculture. Several states do actually have institutions other than a state college of agriculture offering such work at the present time.

4. It is understood that the University of Illinois is interested in educating elementary teachers. This will call for the erection of one or more buildings as laboratory and demonstration schools and will call for considerable addition to the staff. Elementary education has since 1839 been considered the significant job and contribution of the normal schools, later known as teachers colleges. However, there will undoubtedly not be opposition on the part of Illinois State Normal University or any of the other schools educating elementary teachers toward the University of Illinois entering this field if they desire and are granted this opportunity by their governing board. There would be equal justification for opposition to the University of Illinois entering this field as for them to oppose agriculture at Illinois State Normal University, where facilities are already available.

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5. Great concern has been expressed as to the cost of the agriculture program. One must admit that it is unusual for the University of Illinois to be so concerned about the cost of an educational program to the taxpayers, especially when it represents such a small area and such very small additional cost. Illinois State Normal University has its farm, housing, equipment, teaching staff, and all other facilities at the present time for meeting the standards for the education of teachers of vocational agriculture.

6. Great concern is expressed regarding the matter of competition between schools. Competition is considered good in most areas and certainly in education and especially in teacher education. No one school should have complete control of teaching materials and procedures. There does not seem to be any pronounced or organized opposition on the part of the University of Illinois toward the duplication of their work in some of the state-supported schools that have changed their names from teachers colleges to state colleges. Just why there should be opposition to Illinois State Normal University in a field of teacher education, which is the one and only specialty of this University, and in just the one area of agriculture, can only be answered by knowing that the College of Agriculture has for several years taken the "dog in the manger" attitude. So long as they can get the teachers colleges in Illinois to serve as feeders for their senior class it is to their advantage to hold them down, but that attitude in all fairness and justice must cease.

7. Strange as it may seem the United States Office of Education a few years ago stated that the University of Illinois was strong in technical agriculture but not so strong in teacher education. At the same time they stated that the teachers colleges were strong in the technique of teaching but not so strong in the technical subjects of agriculture. Despite all of that the suggestion was made that the teachers colleges do the first two or three years of work and the University of Illinois the last year or two where the education courses are offered. This would have made a one hundred percent weak product, based upon the actual statement of staff members of the United States Office of Education. Illinois State Normal University once very seriously proposed that all agriculture students begin their work at the University of Illinois and finish at least the last year at Illinois State Normal University, a school that since its founding in 1857 has specialized in teacher education and at the present time is the only state-supported school in the State of Illinois adhering strictly to its original purpose. Of course, such a suggestion for the allocation of training was not acceptable to the University of Illinois.

8. It should be clearly understood that Illinois State Normal University did not even in 1939, "announce an intention of establishing a curriculum in agriculture." Illinois State Normal University was founded in 1857, ten years before the founding of the University of Illinois. Agriculture has been a part of the teacher education program from the date of founding and that portion of the University Farm, the one hundred acre tract of land adjoining the campus, was part of the original grant of land to be available only if used in connection with the education of teachers of agriculture. Hence I. S. N. U. had established work in agriculture before the University of Illinois was founded and it is rather presumptuous on the part of the University of Illinois to state that in 1939 an "intention of establishing a curriculum" was announced.

9. Illinois State Normal University is not concerned as to the receiving of

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federal funds. For our vocational home economics we receive about \$2500.00 per year as federal funds paid through the Board for Vocational Education in Illinois. Whether we get that much in agriculture or not would not be of concern to the University and again it must be understood that no great expenditures need be made in order to meet the standards for educating teachers of vocational agriculture in Illinois.

10. The standards under which Illinois State Normal University is qualified to operate are those that were established by the Illinois Board for Vocational Education, approved by the Office of Education in Washington, but in reality the standards were checked carefully by the University of Illinois in order that they would be high enough to qualify as the best education in this field to be had from any school in the United States. If the University of Illinois can meet these standards that they were responsible for suggesting, or at least approving, Illinois State Normal University can and does likewise meet these standards.

11. Now and for some years to come the University of Illinois will not be able to admit all qualified and capable students seeking admission. Many who desire to enter the College of Agriculture, like other colleges of the University, must of necessity be denied admission. Illinois State Normal University, restricting its facilities entirely to teacher education, has a place for all of these persons who can be educated at less cost to the State of Illinois and at less cost to the student for living expenses than at the University of Illinois.

12. The quality of work done at Illinois State Normal University in terms of the product graduated has not been questioned. On the other hand there are many administrators who have expressed a preference for the product of a strictly teacher-educating institution where students come into the school from the very first with the intention of preparing for the teaching profession, in this instance in the field of agriculture, rather than changing into that field in the last year or two of their college program.

13. It should again be emphasized that Illinois State Normal University is not seeking approval as a school beginning a program in the education of teachers of vocational agriculture, but is desirous of continuing the program that has been carried on for years, with the exception of some interruptions generally occasioned by a feeling on the part of the College of Agriculture at the University of Illinois that they should have entire control of teacher education in this field.

14. Exhibit C. does not deserve even comment to the extent of a sentence or two, since it has never been given serious consideration by the educational authorities of the State of Illinois, including the University of Illinois. They certainly would not accept the recommendations made on the matter of junior colleges, but made their own study and report. This survey was made on the part of persons who were obviously prejudiced in favor of state colleges of agriculture and who tried to cover up the situation for the teachers colleges by suggesting that they might offer courses that would be the equivalent of gardening.

15. Materials are available in detailed refutation, paragraph by paragraph, of all of the materials submitted as Exhibits A, B, and C, from the University of Illinois. If this information is desired and time of Board

TEACHERS COLLEGE BOARD

members permits a careful study of some very interesting comments, these will be gladly sent upon request.

R. W. Fairchild, President

Illinois State Normal University

In connection with the foregoing reports, Mr. Davis made a motion that the objections of the University of Illinois to a Vocational Agriculture program at Illinois State Normal University be declared out of order, that they be rejected, and that this motion be sent to the Board for Vocational Education. Motion seconded by Mr. Means and Carried unanimously.

The general discussion also included the matter of printing the Minutes of various State Teachers College Board Meetings for the period of July 1, 1946 to June 30, 1947. Mr. Nickell moved that we proceed this biennium without printing the Minutes of the 1946 meetings, but that in the 66th General Assembly we make effort to provide funds for the printing of those meetings as well as the printing of the Minutes for the next biennium. This motion was seconded by Mr. Davis and carried unanimously.

Mrs. Pegelow moved that the meeting proceed with the reading of the president's reports. Motion seconded by Mr. Means and carried unanimously.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE:

Dr. Adams presented the report for Northern Illinois State Teachers College with the following changes: On page 18, X. Summary, Item 8, the following should be added: "Subject of information from the Springfield office on the July payroll." On page 18, X. Summary, Item 12, the following should be added: "Subject of the report of Mr. Dunn."

Mr. Means moved that the report for Northern, amended by the above corrections, be approved. Mr. Davis seconded the motion and it was carried unanimously.

REPORT FOR EASTERN ILLINOIS STATE COLLEGE:

Dr. Buzzard presented the report for Eastern with the following changes: On page 13, E., #1, the figure "3000" should be eliminated and the figure "2940" be substituted. On page 15, X. Summary, Item 11, the following statement should be added: "Subject to the information from the Springfield office on the July payroll."

Mr. Davis moved that the report for Eastern, as amended, be approved and this motion, seconded by Mrs. Pegelow, carried unanimously.

Mr. Nickell moved that the meeting adjourn for lunch. The motion was seconded by Mr. Means and carried unanimously.

The afternoon session of the Meeting of the Teachers College Board was called to order by Chairman Thompson.

PROCEEDINGS

Mr. Nickell made a motion that the afternoon session proceed with the reading of the remaining president's reports. Mrs. Pegelow seconded the motion and it was unanimously carried.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY:

Dr. Fairchild presented the report for Normal, including a supplement to page 19, Emeritus Staff, with the following changes: On page 17, under "Assistant Professors", Rose B. Buehler, the last figure of "3735" be eliminated and the figure "3600" substituted. On page 30, X. Summary, Item 4, the following statement be added: "Subject to information from the Springfield office on the July payroll."

Mr. Dunn moved that the report for Normal, amended by the above corrections, and including the supplement, be approved. Mr. Walker seconded the motion and it was carried unanimously.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE:

Dr. Beu presented the report for Western with the following changes: On page 4, Item 4, the words "Training School" be eliminated and "Department of Education" be substituted. On page 4, Item 6 be eliminated. On page 5, Item 14 be eliminated. On page 9, under D. and under the heading of "Salary, etc.", the "9" months should be eliminated and "12" months substituted. On page 9, under E., and under the heading of "Salary, etc.", the "9" months should be eliminated and the "12" months be substituted. On page 10, where the words "Salary, 9 months" appears, this should be eliminated and the words "Salary, 12 months" be substituted. On page 11, where the words "Salary 9 months" appears, this should be eliminated and the words "Salary 12 months" be substituted. The salary, per month and per year, for Stockwell, Altie, Pastry Cook, should be changed from "104.00-1,248.00" to read "110.00-1320.00", and this changes the total from "42,712.00" to "42,784.00". Under S. Summary, page 18, Item Y. should be eliminated; also item GG. On page 19, Item 00, the following statement should be added: "Subject to information from the Springfield office on the July payroll." On page 19, Item RR should be eliminated. On page 19, Item SS, the following statement should be added: "Subject to the report of Mr. Dunn."

On page 19, Item TT should be eliminated.

In connection with Item TT, which was eliminated from the report and which concerns president's housing, Mr. Nickell made the following motion: That the chairman appoint a special committee to study president and faculty housing on the various college campuses which come under the jurisdiction of the Board, to study, among other things, the need, possibility and methods of handling the matter and report back at some future Board Meeting. This motion, seconded by Mr. Davis, carried unanimously.

Mrs. Pegelow moved that the amended report for Western be approved. Mr. Walker seconded the motion and it was carried unanimously.

REPORT FOR SOUTHERN ILLINOIS UNIVERSITY:

Dr. Lay presented the report for Southern Illinois University with the following changes: On page 4, in the first line the "two-thirds" should be changed to "four-fifths"; on page 13, Item 3, the title of Miss E. Opal Stone

TEACHERS COLLEGE BOARD

should be changed from "Acting Director of Wheeler Library" to "Acting Director of Libraries"; on page 15, added to the title of Dr. Marshall S. Hiskey, Dean of Men, should be "and Acting Director of Testing Service"; on page 20, under H. Retirements, Item 1, the words "during the year, 1947-48" should be eliminated and "from month to month" substituted; on page 24, under IX. Miscellaneous, in the first line the word "Normal" should be eliminated; on page 4-A, the academic degree of Grace E. Kite should be changed from "B. S. in L. S." to "M. A."; on page 5-A, the academic degree of Loraine Waters should be changed from "B. A." to "M. S." on page 1-B the sum of \$10,000.00 should be inserted as the 1947-48 salary of Chester F. Lay; on page 1-B the title of E. G. Lentz should be changed from "Director" to "Curator"; on page 26, Item M., the following statement should be added--"Subject to information from the Springfield office on the July payroll"; and on page 27, Item W, the following statement should be added:--"Subject to information from the Springfield office on the July payroll."

Mrs. Pegelow moved that the report for Southern, as amended, be approved. Motion seconded by Mr. Davis and carried unanimously.

Mr. Nickell moved that the Chairman appoint a Housing Committee, depending upon the local Advisory Committees working with the presidents of the various institutions involved, and making a report to the Chairman of the Board, sending in enough copies of the report so that the Chairman, without suplication, could forward these reports to the Housing Committee and the Board for study and compilation. This motion was seconded by Mr. Davis and carried unanimously.

A Housing Committee consisting of Mr. Dunn, Chairman, Mr. Means and Mr. Walker, was appointed by Chairman Thompson.

Mr. Nickell moved that the meeting be adjourned until the date of the next regular meeting which will be held at Illinois State Normal University at 9:30 a. m. on October 13, 1947.

Vernon L. Nickell, Secretary

Frank G. Thompson, Chairman

ILLINOIS STATE NORMAL UNIVERSITY Normal, Illinois

Meeting at Macomb, July 14, 1947

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance

- a. Off-Campus Centers (considered as non-resident or extension work)

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- | (1) One week, one semester hour credit courses in Conservation of Natural Resources | Number of Students |
|--------------------------------------------------------------------------------------------------|--------------------|
| (a) McLean County, Bloomington-Normal, June 2 - 6 (This was a campus and resident credit group). | 38 |
| (b) Macon County, Decatur, June 9 - 13 | 29 |
| (c) DeWitt County, Clinton, June 16 - 20 | 31 |
| (d) Livingston County, Pontiac, June 23 - 27 | <u>22</u> |
| Total in all four courses | 120 |
- (2) Three week, three semester hour credit Workshops
- | | |
|--------------------------------------------|-----------|
| (a) La Salle County, Ottawa, June 9 - 27 | 102 |
| (b) Grundy County, Morris, June 9 - 27 | 64 |
| (c) Menard County, Petersburg, June 9 - 27 | 54 |
| (d) Iroquois County, Watseka, June 9 - 27 | <u>53</u> |
| Total in all four Workshops | 273 |
- b. Campus Intersession, three weeks, June 9 - 27, three semester hours credit in one course, the load limit permitted, --911 students.

The intersession was started three years ago, in the summer of 1944, and the importance and value of this part of the summer program to teachers in these days of necessary emergency certificates and to ex-service men and women desirous of completing their college work as rapidly as possible, consistent with quality accomplishment, is best evidenced by the following enrollment figures indicative of growth of this three week session: 1944--284; 1945--404; 1946--801; 1947--911.

From the foregoing figures of Off-Campus and Campus classes it may be observed that a total of 1304 students were served in the three week period of 1947.

- c. Regular Summer Session, eight weeks, June 30 - August 22, maximum of ten undergraduate and eight graduate semester hours credit possible.

Although at the time of submitting this report the enrollment figures are incomplete the registration figure of 1348 as compared with 1210 students at the corresponding time last summer is evidence of growth in this part of the summer program. It is expected that a final figure of at least 1500 students will be reached when enrollments are complete for all parts of the eight week session.

TEACHERS COLLEGE BOARD

In addition to the regular credit phases of the summer program a free and non-credit Conference on Curriculum Planning for the Mentally Retarded was offered during the week of July 7 - 11 as a part of the work in special education emphasized at I. S. N. U. This work of intensive conference activities was under the direction of Dr. Christine Ingram, Director of the Department of Special Education of the Rochester, New York, Public Schools. During this same week a non-credit Coaching School, likewise without charge, was made available to coaches and other interested in football and basketball in particular. The chief instructor during this four-day school was Mr. Harry Stuhldreher, Director of Athletics and Head Football Coach at the University of Wisconsin. He was ably assisted by three other off campus specialists as well as by members of the coaching staff at I. S. N. U.

More than ever before the 1947 Summer Session is a distinctive service to the in-service teachers of Illinois as well as to regular students of which 443 in the present session are veterans.

- d. Graduate School. The very satisfactory growth of the Graduate school in number of students, offerings and quality of work is discussed under Section IV of this report.
- e. Prospects for Fall Semester 1947. Again, as last year, I. S. N. U. will be forced to limit the entering or freshman class to 800 students. This will mean a total enrollment of approximately 2050, the largest enrollment in the ninety years history of the University. Most colleges and universities broke all attendance records last year but at I. S. N. U., with the limited entering class, there had been five other years with larger enrollments than the final 1946 figure of 1800, the highest previous figure being 1974 in the 1938-39 school year. Classroom space and living quarters in the community will be the determining factors as to whether 800 freshmen may be admitted in each of the next two years as this and last year. Continuation of such a policy as to number admitted would send the enrollment of at least 2500, all of them definitely planning to teach.

In most of the past years I. S. N. U. has drawn students from 85 - 90 of the 102 counties in Illinois. It now appears that even more than 90 counties of the state may be represented on the campus this fall with every likelihood that all possible openings for students may be filled as early as the first part of August. The emphasis upon teacher education as the sole function of I. S. N. U. is largely responsible for the number and geographical distribution of applicants. At present applications for admission are over one hundred ahead of the corresponding time last year. Careful selection as to quality for the teaching profession is being exercised as "Permits to Enter" are granted.

The effect of housing on the future program of teacher education at Illinois State Normal University is presented under Section VI of this report.

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2. Graduates (June Commencement)

Illinois State Normal University now operates with two complete and distinct commencements each year, --June and August, with very little difference in the sizes of the graduating classes. The second commencement this year will be held on August 22.

- a. The students whose names are listed below completed the requirements for graduation from their respective schools and courses at the close of the second semester, June 2, 1947. I recommend that these students be approved as graduates.

GRADUATE SCHOOL

MASTER OF SCIENCE IN EDUCATION DEGREE

- Mary Wooten Cretcher. Normal
A. B., Albion College, Albion, Michigan, 1925
Secondary Education - English
Title of Thesis: A Study of the Brontes in the Light of Nineteenth
Century Educational Problems in England and Belgium
- Milton Charles Eastman. Odell
B. S. in Ed., Illinois State Normal University, 1946
Special Education - Socially Maladjusted
Title of Thesis: A Handbook for the Use of Parents and Teachers of
Children with Functional Articulatory Defects

UNDERGRADUATE SCHOOL

BACHELOR OF SCIENCE IN EDUCATION

Agriculture Education

- Arthur Henderson. Danvers

Art Education

- Glenn Raymond Bradshaw. Hackensack, Minnesota

Speech Education

- Lowell McNees Walter. Bloomington

Industrial Arts Education

- Allen Harry Campbell. Lexington
Vance Morrison Hamann. Grant Park
Dean Joel Martin. Park Ridge

Music Education

- William Theodore Benedict. Royal Oak, Michigan
Lois Matteson Best. Bloomington
Naoma May Glasscock. Joliet

TEACHERS COLLEGE BOARD

Murray Leigh Maley.Hoopeston
Kaneoda Lorene Maxwell.Pekin

Health and Physical Education

Mary Jeanne Bartelt.Elmwood Park
Mary Monroe Bell.Canton, South Dakota
Russel Edward Benway.Strawn
Bloice Monroe Bess.Monon, Indiana
Paul Duane Chamness.Velpen, Indiana
Josephine Rose CostanzaOak Park
Corine Terry Hawkes.Chicago
Cecil Walton HospelhornHudson
William Eugene Howard.Farmer City
Mary Anson Hunt.Oak Park
Juanita June Jakway.Danville
Robert Calvin Jones.East Chicago, Indiana
Thomas William Kienle.Elgin
Galen Dean Kintner.Decatur
Glen Edward Murphy.Danville
Phyllis Carolyn RoneyDecatur
Nellie Elizabeth Sparks.Hartford

Elementary Education

Carolyn Barbara Buchholz.Chicago
Dorothea Nell Coughlin.Oak Lawn
Grace Lenore Glaser.Stanford
Bernadine Dorsey HerhamerDelavan
Lorraine Lee Jenkins.Pawnee
Velveta Hendrix Jodar.West Frankfort
Mary Elizabeth Johnson.Des Plaines
Walter Dwight Knous.Petersburg
Theresa Evelyn Lawsche.Chicago
William Walter Lochbaum.Mt. Auburn
Darlene Helen Miller.Ottawa
Paul Franklin Rainey.Maroa
Violet Margaret Rosenthal.Mt. Olive
Margaret Irene Scales.Chicago
Daisy Isaleb Thompson.Decatur
Verla Evonne Warbinton.Saunemin
Dora Catharine Watke.Springfield
Doris Ellen Zimmer.Springfield

Business Education

Lavila Swope Bains.Compton
Alonzo Price Barnes.Mt. Auburn
Ruth Brenneman.Minier
Lucille Gladys Carlon.Cissna Park
Norma Ann Cooper.Pekin
Fred Albert Dale.Colfax
Edith Olson Dickey.Wyanet
Jesse Irl Durham.Pontiac

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Evelyn Arlene Elyea	Wilmington
Betsy Jane Eversole	Bloomington
Robert Warren Harrington	Lyndon
Marjorie Lorene Horn	Lincoln
Frances Adeline Larson	Earlville
Edna Rita McCoppin	Ivesdale
John Joseph O'Hara	Chicago
Maxine May O'Neil	Streator
Dale Maurice Shulaw	Lawrenceville
Elizabeth Graff Smith	Minier
Helen Jane Strubinger	Ridgefarm
Dane Francis Walker	Sidell
James Henry Zimmerman	Pekin

Home Economics Education

Mary Elaine Anderson	Rankin
Gloria Ruth Appenbrink	Blue Mound
Bettylew Jewel Brown	Kenney
Henrietta Ellen Carlson	Chillicothe
Ruth Ann Grissom	Springfield
Margaret Elaine Heller	Yates City
Margaret Kathaleen Hinshaw	Hudson
Marcia Ruth Husted	Cornell
Dorothy Marie Jensen	Kewanee
Carolyn Ruth Kuerth	Gridley
Laura Louise Kuster	Neponset
Ruth Isabel Lamb	Bement
Marjorie Ann Osborn	Streator
Barbara Joan Parret	Santa Monica, California
Doris Fern Rittenhouse	Long Point
Roberta Elaine Sanderson	Streator
Barbara Jean Sharda	Geneseo
Frances Lucille Shipman	Rochester
Evelyn Inez Songeroth	Mendota
Jean Charlotte Stein	Strawn
Elinore Jean Ullrich	Morris

Secondary Education

Althea Carrie Alexander	Lexington, Kentucky
Reta Darlene Bane	Arrowsmith
Carol Elida Bean	Geneseo
Edwin Louis Bendschneider	Bloomington
Thomas Edwin Bennett, Jr.	Decatur
Lorraine Loreline Bobbett	Chicago
Ivan Gilbert Bodine	La Moille
Gladys Irene Chapman	Normal
Norma Jean Davis	Kankakee
Gloria Velma Drake	Chicago
Mary Ellen Evers	Bloomington
Annerose Fallon	Rutland
Howard Earl Feldmann	Kankakee
Paul Benjamin Harris	Bloomington

TEACHERS COLLEGE BOARD

Zola Ruth Harvey.....	Streator
Betty Jane Hollandsworth.....	Peoria
Eloise Dorothy Holzhauer.....	Dwight
Roberta Helmick Hoover.....	Normal
Wendell Howard Hoover.....	Normal
Robert Adams Howell.....	Oak Park
William David Isermann.....	Streator
Jean Joseph.....	Chicago
A. Jean McAtee Kaiser.....	Greenvew
Stanley Robert Kennedy.....	La Grange
Bernadette Anne Long.....	Moline
Iris Martha McKinney.....	Antioch
Patricia Hortense Marston.....	Lexington
Robert Mose Matone.....	Wilmington
Charles J. Morrison.....	Bloomington
James Kevin Murray.....	Chicago
Patricia Hope Neathery.....	Hoopeston
Corliss Lee Norton.....	Sheffield
Dee Wiswall Norton.....	Cedar Falls, Iowa
Helen Ruth Nyberg.....	Carlock
Mary Ellen McCormick Pierce.....	Pontiac
Leo Chester Pollak.....	Harvey
Esther Ruth Sanders.....	Decatur
J. Dalen Shellhammer.....	Illiopolis
Roger Wayne Siegworth.....	Hudson
Nelson R. Smith, Jr.	Maroa
Mary Donemica Tellaro.....	Farmington
Marion Louise Thomas.....	Homewood
Mary Elizabeth Underkofler.....	Girard
Robert John Weeks.....	Bureau
Robert Eugene Wessels.....	Fairbury
Vivian Ann Wolf.....	Staunton
Mitchell George Zadrozny.....	Chicago

Summary of Undergraduate Division Groups

Agriculture	1
Art Education	1
Speech Education	1
Industrial Arts Education	3
Music Education	5
Health and Physical Education	17
Elementary Education	18
Business Education	21
Home Economics Education	21
Secondary Education	47
Total June Bachelors Graduates	135
Total June Masters Graduates	2
Total Hune Graduates	137

II. FACULTY AND ADMINISTRATION

1. Resignations

PROCEEDINGS

- a. Mr. D. B. Leonardelli, Instructor and Supervising Teacher in General Science in the Felmley Junior High School at the Illinois Soldiers and Sailors Childrens School, effective June 2, 1947, in order to accept a position in the Battle Creek (Michigan) High School as director of an experimental course in basic living, this work being sponsored partially by the W. K. Kellogg Foundation.

2. Leaves of Absence

- a. Mr. Alva W. Dragoo, Assistant Professor of Industrial Arts, effective June 30, 1947, for health reasons. This request of Mr. Dragoo for a leave of absence is combined with his further request to the University Retirement System to receive disability benefits.
- b. Miss Esther Vinson, Associate Professor of English, effective June 9, 1947, for health reasons. Miss Vinson has been on leave of absence during the past year with the thought of completing work on her doctor's degree at the University of Wisconsin, but before the close of the year she became ill and was unable to assume her further teaching obligations here upon her scheduled return June 9, 1947. Application is being made for disability benefits to the University Retirement System.
- c. Mr. L. W. Hacker, Associate Professor of Education, as a continuance of his present leave of absence for health reasons, this continuance to be for as much as the 1947-1948 school year.

3. Returning from Leave

- a. Miss Gladys Tipton, from sabbatical leave at Teachers College, Columbia University, from September 1947 to April 14, 1948. Miss Tipton, who is an Assistant Professor of Music, received the degree of Doctor of Education in April.
- b. Miss Elizabeth Russell, Miss Esther Vinson, Dr. Nell B. Waldron from sabbatical leaves during the entire school year in order to do advanced work, their return effective June 9, 1947.
- c. Dr. C. E. Decker, June 30, 1947, following leave of absence for a year for health reasons.
- d. Miss Neva McDavitt, Mr. Edwin Struck, and Miss Lela Winegarner from sabbatical leaves during the entire school year in order to do advanced work, their return effective June 30, 1947.
- e. Mr. O. L. Young, from sabbatical leave during the 1946-1947 school year in order to do advanced work, his return effective September 8, 1947.

4. Changes in Rank

The following changes in rank are recommended, effective September 1947, and come within the salary schedule as to qualifications and are within the fractional allocations for the total of faculty members in each rank.

TEACHERS COLLEGE BOARD

a. Faculty Assistant to Instructor

James Goff, Health and Physical Education (Men)

b. Instructor to Assistant Professor

Lela Winegarner, English

c. Assistant Professor to Associate Professor

Helen M. Cavanagh, Social Science

Huberta Clemans, Education

Ruth Henline, English

William R. Lueck, Education

Gladys Tipton, Music

J. E. Young, Biological Science

d. Associate Professor to Professor

John A. Kinneman, Social Science

Stanley S. Marzolf, Education and Psychology

L. W. Miller, Biological Science

Gerda Okerlund, English

Fred S. Sorrenson, Speech

Florence E. Teager, English

Bjarne R. Ullsvik, Mathematics

Nell B. Waldron, Social Science

5. Appointments (Summer 1947)

a. Miss Leota Bauman, La Grange, Illinois Supervising Teacher in Health and Physical Education for Girls, Illinois Soldiers and Sailors Childrens School, at a salary of \$275 per month, or \$550 for eight weeks summer session. This position is on the payroll of the Department of Public Welfare and is here reported as a matter of record.

b. Miss Hazel Brennenstall, Peoria, Illinois, as Physical Therapist and Instructor in Special Education, at a salary of \$250 per month, or \$500 for the eight weeks summer session.

c. Miss Marguerite Hempen, Ottawa, Illinois, as Instructor and Supervising Teacher in Social Science in the Felmley Junior High School of the Illinois Soldiers and Sailors Childrens School at a salary of \$275 per month, or \$550 for the summer session of eight weeks. This position is paid for by the Department of Public Welfare and is here reported as a matter of record.

d. Miss Eloise Kennedy, Jacksonville, Illinois, as Instructor in Special Education (supervising teacher of deaf and hard-of-hearing) at a salary of \$300 per month, or \$600 for the summer session of eight weeks.

e. Mrs. Gladys E. Laubhan, Pontiac, Illinois, as Supervising Teacher in the Sixth Grade of the Metcalf Elementary School, to take the

PROCEEDINGS

place of Dr. Huberta Clemans, who is not available this summer. The salary of Mrs. Laubhan will be \$325 per month, or \$650 for the summer session of eight weeks, effective from June 30, 1947.

- f. Mrs. Mary E. Neu, Bloomington, Illinois, as part time instructor in music in the University to handle classes in Piano because of the unusually heavy enrollment in this course. The salary of Mrs. Neu, on a part time basis, will be \$125 per month for each of the two months of the summer session, or a total of \$250.
- g. Miss Marion Norris, Detroit, Michigan, as Supervising Teacher in the First Grade of the Illinois Soldiers and Sailors Childrens School, at a salary of \$275 per month, or \$550 for the eight weeks summer session. This is reported as a matter of record since this salary is paid by the Department of Public Welfare.
- h. Mr. R. A. Roberts, Bloomington, Illinois, as Supervising Teacher in Social Science in the University High School, for a period of one month, effective July 28, 1947, at a salary of \$280 for the one month. This is to complete the work being started by Miss Frances Alexander, who for health reasons will not be available the second month of the summer session.
- i. Miss Ruth Wallis, Pekin, Illinois, as Supervising Teacher in the Sixth Grade at the Illinois Soldiers and Sailors Childrens School, at a salary of \$275 per month or \$550 for the eight weeks summer session. This salary is reported as a matter of record, since it is paid by the Department of Public Welfare.

6. Summer Faculty (Interession and Summer Session 1947)

There have of necessity been so many changes in the interession and summer session faculty as to personnel, length of appointment, and salary, that it seems best to ask that such list as appeared in the Report of Illinois State Normal University under date of April 14, 1947, be entirely discarded and the following complete and corrected report substituted.

- a. The faculty here reported covers both the interession of three weeks, June 7, to 27, and the regular summer session of eight weeks, June 30 to August 22, with fractional periods of time for those persons who works or are working only a portion of the interession or the summer session.

	Inter- session	June	July	Total Summer Session	Total Including Inter- session
Admire, Harry F., Bus. Ed.	262.50	350.00	350.00	700.00	962.50
Alexander, Frances M., Soc. Sc.	-----	280.00	-----	280.00	280.00
Allen, Mabel Clare, Speech	-----	335.00	335.00	670.00	670.00
Arnold, Mary Susan, Educ.	240.00	-----	-----	-----	240.00
Barber, G. Bradford, Speech	-----	330.00	330.00	660.00	660.00
Barford, George, Art	262.50	350.00	350.00	700.00	962.50

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Bey, Douglas R., Math.	247.50	330.00	330.00	660.00	907.50
Boicourt, Blaine, Music(2/5s.s.)	247.50	132.00	132.00	264.00	511.50
Bringhurst, Nancy, Educ.	-----	300.00	300.00	600.00	600.00
Browne, Richard G., Soc. Sc.	-----	450.00	450.00	900.00	900.00
Brunk, Dorothy G., Soc. Sc.	-----	335.00	335.00	670.00	670.00
Buehler, Rose B., Educ.	258.75	345.00	345.00	690.00	948.75
Buell, Mary E., Home Ec.	-----	340.00	340.00	680.00	680.00
Burris, Ethel M., Educ.	243.75	325.00	325.00	650.00	893.75
Catey, Waneta S., Educ.	225.00	300.00	300.00	600.00	825.00
Cavanagh, Helen M., Soc. Sc.	-----	370.00	370.00	740.00	740.00
Cernich, Zora, H. & P. E.	217.50	290.00	290.00	580.00	797.50
Cogdal, Joseph T., H & P. E.	288.75	385.00	385.00	770.00	1058.75
Cole, E. L., Educ.	-----	385.00	385.00	770.00	770.00
Cole, Ruth L., Educ.	-----	290.00	290.00	580.00	580.00
Conkey, Frances, Home Ec.	288.75	-----	-----	-----	288.75
Connell, M. Regina, For. Lang.	-----	375.00	375.00	750.00	750.00
Cooper, Bernice, H. & P. E.	-----	375.00	375.00	750.00	750.00
Cooper, Margaret, Educ.	-----	455.00	455.00	910.00	910.00
Cross, C. L., Phys. Sc.	-----	410.00	410.00	820.00	820.00
Decker, Charles, Educ.	-----	455.00	455.00	910.00	910.00
De Clark, W. E., English	266.25	-----	-----	-----	266.25
De Wees, William I., Educ.	281.25	375.00	375.00	750.00	1031.25
Dillinger, Claude M., Psych.	281.25	375.00	375.00	750.00	1031.25
Dirks, Marie M., Home Ec., (2/3 s. s.)	-----	300.00	300.00	600.00	600.00
Donermeyer, Florence, Educ.	-----	300.00	300.00	600.00	600.00
Douglass, Thomas J., H. & P. E.	-----	330.00	330.00	660.00	660.00
Eckelmann, Dorathy, Speech	247.50	330.00	330.00	660.00	907.50
Eikenberry, Alice M., Soc. Sc.	-----	300.00	300.00	600.00	600.00
Evans, G. Harlowe, Phys. Sc. (1 wk)	93.75	375.00	375.00	750.00	843.75
Farlow, Winifred R., Educ. (1 wk.)	72.50	290.00	290.00	580.00	652.50
Fielding, Howard I., English	-----	385.00	385.00	770.00	770.00
Flagg, Elinor B., Math.	-----	330.00	330.00	660.00	660.00
Force, Thelma Gladys, Educ.	255.00	340.00	340.00	680.00	935.00
French, Esther L., H. & P. E.	-----	455.00	455.00	910.00	910.00
Frye, Harold E., H. & P. E.	-----	330.00	330.00	660.00	660.00
Geweke, Lenore, For. Lang.	-----	325.00	325.00	650.00	650.00
Gillett, Arley, H. & P. E.	-----	290.00	290.00	580.00	580.00
Glasener, F. Russell, Soc. Sc.	288.75	435.00	435.00	870.00	1158.75
Goff, James E., H. & P. E.	-----	150.00	-----	150.00	150.00
Gooding, Ralph U., Phys.Sc. (2/3 s. s.)	337.50	300.00	300.00	600.00	937.50
Gray, Miriam, H. & P. E.	-----	375.00	375.00	750.00	750.00
Gray, Nina E., Biol. Sc.	-----	375.00	375.00	750.00	750.00
Gueffroy, Edna M., Geography	247.50	-----	-----	-----	247.50
Hammerlund, C. M., Ind. Arts	255.00	340.00	340.00	680.00	935.00
Harding, Delma E., Biol. Sc.	258.75	-----	-----	-----	258.75
Harper, Chas. A., Soc. Sc.	307.50	410.00	410.00	820.00	1127.50
Hayden, A. Wezette, Educ.	247.50	165.00	-----	165.00	412.50
Henderson, Stella V., Educ.	288.75	385.00	385.00	770.00	1058.75
Hiett, Herbert R., English	-----	455.00	455.00	910.00	910.00
Hill, Eugene L., H. & P. E.	-----	395.00	395.00	790.00	790.00
Hinman, Dorothy, English	247.50	330.00	330.00	660.00	907.50
Hoffman, Frances P., H. & P. E.	-----	375.00	375.00	750.00	750.00

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Holmes, F. Lincoln D., Speech (1/2 s. s.)	341.25	227.50	227.50	455.00	796.25
Hoover, F. Louis, Art	341.25	455.00	455.00	910.00	1251.25
Horton, C. E., H. & P. E. (1 wk. I.) (2/3 s.s.)	113.75	303.33	303.33	606.66	720.41
Hoyman, Verna M., English	-----	320.00	320.00	640.00	640.00
Hudelson, Clyde W., Agriculture	307.50	-----	-----	-----	307.50
Hundley, Ruby, Educ.	210.00	-----	-----	-----	210.00
Isted, Leslie M., Music	-----	340.00	340.00	680.00	680.00
Ivens, Howard J., Phys. Sc.	-----	330.00	330.00	660.00	660.00
Jessa, Marie, Bus. Ed.	-----	300.00	300.00	600.00	600.00
Kennedy, Eloise, Educ.	-----	300.00	300.00	600.00	600.00
Kinneman, John A., Soc. Sc.	307.50	410.00	410.00	820.00	1127.50
Knudson, Emma R., Music	-----	450.00	450.00	900.00	900.00
Koepke, Harold F., Bus. Ed.	258.75	345.00	345.00	690.00	948.75
Lamkey, Ernest M. R., Biol. Sc.	-----	455.00	455.00	910.00	910.00
Lancaster, Thos. J. Educ.	-----	385.00	385.00	770.00	770.00
Lathrop, H. O. Geog. (4 wks.)	455.00	-----	-----	-----	455.00
Laubhan, Gladys, Educ.	-----	325.00	325.00	650.00	650.00
Laubaugh, L. E., Agriculture	-----	330.00	330.00	660.00	660.00
Leppert, Ella C., Soc. Sc.	217.50	-----	-----	-----	217.50
Lewis, Lucile C., Educ.	210.00	-----	-----	-----	210.00
Lovell, Harry D., Psych.	240.00	320.00	320.00	640.00	880.00
Lueck, William R., Educ. (2/3 s. s.)	247.50	220.00	220.00	440.00	687.50
McAvoy, Blanche, Biol. Sc.	-----	385.00	385.00	770.00	770.00
McCain, Elizabeth, Educ.	-----	400.00	-----	400.00	400.00
McDavitt, Neva, Geography	-----	325.00	325.00	650.00	650.00
McEwen, Helen, Bus. Ed.	-----	320.00	320.00	640.00	640.00
Mansfield, Faye, Educ.	-----	350.00	350.00	700.00	700.00
Marshall, Helen E., Soc. Sc.	288.75	385.00	385.00	770.00	1058.75
Marzolf, Stanley S., Phych.	288.75	385.00	385.00	770.00	1058.75
Means, Margaret, Geography	-----	325.00	325.00	650.00	650.00
Miller, L. Wallace, Biol. Sc.	300.00	400.00	400.00	800.00	1100.00
Miller, Marion G., Art	240.00	-----	-----	-----	240.00
Mills, C. N., Math.	341.25	455.00	455.00	910.00	1251.25
Moore, C. W., Soc. Sc.	-----	340.00	340.00	680.00	680.00
Munson, Effie, Educ.	210.00	-----	-----	-----	210.00
Nelson, Thelma, English	247.50	-----	-----	-----	247.50
Neu, Mary E., Music	-----	125.00	125.00	250.00	250.00
Ogurek, Marcella, Educ.	-----	300.00	300.00	600.00	600.00
Okerlund, Gerda, English	-----	385.00	385.00	770.00	770.00
Parker, Mary R., Art	210.00	280.00	280.00	560.00	770.00
Parker, Rose E., Educ.	-----	455.00	455.00	910.00	910.00
Parret, Margaret, Educ.	-----	250.00	250.00	500.00	500.00
Peithman, Harlan W., Music	258.75	-----	-----	-----	258.75
Peters, Margaret, Bus. Ed.	247.50	330.00	330.00	660.00	907.50
Peterson, Earl H., English	-----	405.00	405.00	810.00	810.00
Phillips, Hazel, Soc. Sc.	-----	200.00	200.00	400.00	400.00
Poland, Lloyd O., Phys. Sc.	-----	375.00	375.00	750.00	750.00
Pricer, Laura H., English	288.75	385.00	385.00	770.00	1058.75
Quigley, Vera Mae, Educ.	210.00	-----	-----	-----	210.00
Reed, Howard O., Ind. Arts	255.00	340.00	340.00	680.00	935.00
Rice, Agnes F., Educ.	-----	385.00	385.00	770.00	770.00

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Ries, Donald T. , Biol. Sc.	-----	330.00	330.00	660.00	660.00
Roberts, R. A. , Soc. Sc.	-----	-----	280.00	280.00	280.00
Ross, Josephine, Home Ec.	-----	330.00	330.00	660.00	660.00
Royce, Bertha, Biol. Sc.	-----	385.00	385.00	770.00	770.00
Russell, Elizabeth, Educ.	243.75	325.00	325.00	650.00	893.75
Shea, Grace R., Univ. Nurse (1 week)	70.00	280.00	280.00	560.00	630.00
Sherrard, Wayne F., Music	-----	335.00	335.00	670.00	670.00
Sheveland, Alice, Educ.	-----	275.00	275.00	550.00	550.00
Smith, Gwen, H. & P. E.	258.75	-----	-----	-----	258.75
Smith, L. S., Phys. Sci.	251.25	-----	-----	-----	251.25
Sorrenson, Fred S., Speech	-----	410.00	410.00	820.00	820.00
Speer, Eunice H., Library	-----	330.00	330.00	660.00	660.00
Stein, Ethel G., Educ.	217.50	290.00	290.00	580.00	797.50
Stombaugh, R. M., Ind. Arts	-----	455.00	455.00	910.00	910.00
Struck, E. G., H. & P. E.	-----	395.00	-----	395.00	395.00
Tarrant, Thalia, Educ.	240.00	-----	-----	-----	240.00
Tasher, Lucy Lucile, Soc. Sc.	-----	385.00	385.00	770.00	770.00
Teager, Florence E., English	-----	385.00	385.00	770.00	770.00
Thoene, Christine A., Educ.	-----	325.00	325.00	650.00	650.00
Tiedeman, Herman R., Psych.	281.25	375.00	375.00	750.00	1031.25
Tipton, Gladys, Music	255.00	340.00	340.00	680.00	935.00
Ullsvik, Bjarne R., Math.	300.00	400.00	400.00	800.00	1100.00
Vetter, Dale B., English	258.75	345.00	345.00	690.00	948.75
Waldron, Nell B., Soc. Sc.	288.75	385.00	385.00	770.00	1058.75
Warren, Mae C., Home Ec.	-----	330.00	330.00	660.00	660.00
Watterson, Arthur W., Geog.	-----	335.00	335.00	670.00	670.00
Wheeler, Harriet R., Bus. Ed. (1 week)	75.00	-----	-----	-----	75.00
Westhoff, Margaret, Music	-----	280.00	280.00	560.00	560.00
Whitten, Jennie A., For. Lang.	-----	455.00	455.00	910.00	910.00
Williams, Bernalillio, English	-----	300.00	300.00	600.00	600.00
Winegarner, Lela, English	-----	290.00	290.00	580.00	580.00
Yates, Ruth, Speech(23s.s.)	-----	226.67	226.67	453.34	453.34
Young, J. E., Biol. Sc.	243.75	325.00	325.00	650.00	893.75
Welch, Eleanor W., Hd. Libr.	300.00	400.00	400.00	800.00	1100.00
Crosby, Lucile Z., Ast. Libr.	210.00	280.00	280.00	560.00	770.00
Guthrie, Clara L. Ast. Libr.	240.00	320.00	320.00	640.00	880.00
Kelley, Edna I., Ast. Libr.	187.50	250.00	250.00	500.00	687.50
Langworthy, Zelma R., Ast. Libr.	225.00	300.00	300.00	600.00	825.00
Lawrence, Margaret, Ast. Libr.	210.00	280.00	280.00	560.00	770.00
Plotnicky, Gertrude Ast. Libr.	202.50	270.00	270.00	540.00	742.50
Pohle, Genevieve, Ast. Libr.	-----	270.00	270.00	540.00	540.00
Zimmerman, Ruth, Ast. Libr.	-----	330.00	330.00	660.00	660.00

17, 953.75

44, 634.50

43, 524.00

88, 159.00

106, 112.75

7. New Positions Requested

- Assistant Dean of Men. This position would be about half time administrative work in the office of the Dean of Men and the other

half teaching as a necessary instructor. The work in the office of the Dean of Men has increased so much with the veterans work and, rather than use veterans counselors, aside from the work done by Mr. Goodier as Director of Veterans Services. It is preferable to handle this through the office of the Dean of Men.

- b. Assistant Librarian. With the greatest use ever made of our library facilities, due to increased enrollment and to the added demands of the Graduate School, it is necessary to have additional assistance in the library. Part of this work will also be in connection with handling some of our work in audio-visual aids.
- c. Instructor in Chemistry and Physics in University High School. In the past this work has been handled through the Physical Science Department of the University with regular University instructors. Increased enrollment in the University physical sciences, together with increased demands in the University High School for physics and chemistry, make it necessary to take care of this as a separate high school position.
- d. Physical Education, Assistant Coach, Business Education in the University High School. The inability of the University to supply as much assistance as in the past few years in physical education and business education is responsible for the need of this position. For the past few years, during the war, Mr. Douglass of our Agriculture Department helped with the physical education and served as assistant coach, since his work in agriculture was very light. Now that his full time is needed in agriculture, he can no longer help in the high school and the Business Education Department finds it cannot give needed assistance in the high school and meet the demands of the University.
- e. Social Science in the University. The large freshman class of last year taking Contemporary Civilization will all be required to take History of Civilization as sophomores beginning in September 1947. There is insufficient staff to handle this work and therefore it becomes necessary to add at least one position to meet the increased needs of increased enrollment in the Social Science Department.
- f. Art. The enrollment in art and the demands on the department have increased to a marked extent and, with Miss Marion Allen able to give only two-thirds of her time (also two-thirds salary) to her part of the work, for health reasons, it became necessary to transfer Miss Alice Ogle from the Metcalf Elementary School to the University in order to handle the Crafts classes in the Art Department. To replace Miss Ogle in the Metcalf Elementary School, we need a supervisor so that the additional position becomes either the one in the Art Department that Miss Ogle is filling or in the elementary school to take her place.
- g. Speech. Another department that has had a decided growth is the Department of Speech and the demands on the time of Dr. F. L. D. Holmes, Head of the Department, in handling speech re-education work, together with the increased demands on the department from the Division of Special Education, make it impossible for him to

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handle courses in Argumentation and Debating and to coach the debating teams. Increased enrollment in the freshman and sophomore years calls for additional instructors to handle additional sections in the required course in Fundamentals of Speech. All of this makes very necessary an additional position in speech.

All of these foregoing additional positions can be taken care of as originally planned and approved in general by the Finance Committee of the Board when the budgets were presented, from the Educational Income Fund. They represent minimum essentials and not merely desires. They are the result of increased enrollment in the University and in the University High School.

8. Off-Campus Teaching Centers (Home Economics)

- a. The following off-campus centers used in home economics last year are again available and are recommended for use in student teaching for the 1947-1948 school year, it being understood that each supervising teacher is compensated at the rate of \$12.50 each month for each student that she supervises, or \$25.00 for the eight weeks period each student is in the off-campus center.

Eureka--*Miss Margaret Hallsted
Lexington--Mrs. Gordon Palm
Morton--Miss Lou Hampson
Metamora--Miss Louisa McClure
Farmington--Miss Marianne Clinch
Lacon--Miss Beatrice Paloucci

*Replaces Miss Eleanor Neuhoff, resigned.

- b. Additional Center. The demand for more supervision of student teachers because of increased number of seniors necessitates the addition of one more off-campus center. At present this center has not been selected since it must be a place where the teacher is approved by the State Supervisor of Vocational Home Economics. At this time approval is requested for the addition of one center and the employment of the services of a supervising teacher on the same basis as those listed above, subject of the approval of the Advisory Committee of I. S. N. U.

9. Appointments (1947-1948 Academic Year)

- a. Dr. William D. Ashbrook, Associate Professor of Industrial Arts, to take the place of Mr. Alva W. Dragoo, on leave because of illness, effective September 1947, for a nine months period at a salary rate of \$3915.00. Dr. Ashbrook comes from Fairmont State College in West Virginia, where he has been Director of the Industrial Arts Department. His prior teaching experience was in the public schools of Pittsburgh, Pennsylvania, and Wheaton, Herrin, and Neoga, Illinois. His Bachelor of Education degree is from Illinois State Normal University, his Master of Science from Colorado State College, and his Doctor of Philosophy degree from the University of Pittsburgh.

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- b. Mrs. Ruth Barford, Faculty Assistant in the University Health Service on a part time basis, to fill a newly created position authorized at the April 14, 1947, meeting of the Teachers College Board, effective July 1, 1947, for a twelve months period at a salary rate of \$120.00 per month or \$1440.00 for the twelve month period. Mrs. Barford is a registered nurse, taking her training at Cook County Hospital in Chicago and has had further work at the University of Chicago and Northwestern University, with further work in public health at Teachers College, Columbia University, where she was on a scholarship granted by the Visiting Nurses Association of Chicago. Her experience has been in teaching Red Cross classes and in directing the health work of the public schools of Western Springs, Illinois. Mrs. Barford will be a part of the nursing staff of our Student Health Service.
- c. Mrs. Alyce Logefeil Carter, Faculty Assistant in the University Health Service, to fill a new position authorized at the April 14, 1947, meeting of the Board, effective September 1, 1947, for a twelve months period at a salary rate of \$235 per month, or \$2820 for the twelve months period. Mrs. Carter holds a B. S. degree from the University of Minnesota and is getting her M. S. in Ed. degree at Illinois State Normal University this summer. She did her nursing work in the Lutheran Deaconess Hospital School of Nursing in Chicago and is a registered nurse in both Illinois and Minnesota. She served twenty-seven months in the United States Army with twenty months overseas service. Prior to coming to Illinois State Normal University, she had some work at Western Reserve University, Cleveland, Ohio, and during the past year, while completing work for her master's degree, has been a part time assistant in the University Health Service.
- d. Dr. Ann Freeman, Associate Professor of Health Education and Assistant Director of the University Health Service, to fill a newly created position as authorized by the Teachers College Board at the April 14, 1947, meeting. This position is effective September 1, 1947, at an annual (twelve months) salary rate of \$5100. Dr. Freeman graduated from Northwestern University with a Bachelor of Music Education degree after having done considerable work in health and physical education. She received her Master of Arts degree from Teachers College, Columbia University doing her work in vocational guidance. Her pre-medical work was done at the University of Chicago and the Illinois Institute of Technology. Her M. D. degree was received from the University of Illinois College of Medicine and she has just completed work for a degree of Master of Science in Surgery at the University of Illinois College of Medicine. Dr. Freeman has been a camp counselor, an assistant in physical education in the Neuro-Psychological Institute at Hartford, Connecticut, an assistant instructor in surgery and general pathology at St. Luke's Hospital in Chicago, and a director, soloist, accompanist of the University of Illinois College of Medicine Glee Club. She has also served as an instructor in biochemistry at the University of Illinois College of Medicine.
- e. Miss Bertha Harper, Instructor in General Science in the University High School, to take the place of Mr. Harold Moore, transferred to

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the Department of Biological Science, this appointment effective September 1947 at a salary rate of \$3960.00 for a nine months period. Miss Harper is a graduate of Illinois State Normal University and upon the completion of her work was the unanimous nominee to the University of Illinois for a graduate scholarship. At the University of Illinois she completed work for the degree of Master of Science and is at present doing work on her doctor's degree at George Peabody College for Teachers. Miss Harper's teaching experience has been in Metamora and Spring Valley, Illinois, high schools.

- f. Miss Norma M. Leavitt, Assistant Professor of Health and Physical Education for Women, to take the place of Miss Esther Hume who resigned several years ago and whose position has never been filled but must now be filled to meet the increased enrollment in the University. This appointment is effective September 1947 at a salary rate of \$3150 for a nine months period. Miss Leavitt received her diploma in physical education from the Sargent School in Boston and her B. S. in Education from Boston University and Master of Arts degree from Teachers College, Columbia University. She has done further work on her doctor's degree at the University of California in Los Angeles and at New York University. She is completing work for her doctor's degree this summer, which she will receive not later than the summer of 1948. Her teaching experience has been in high schools in Connecticut, in a junior college in Tennessee, and for the last twelve years on the staff of the Department of Health and Physical Education at the University of Missouri.

With the completion of her advanced work next summer, this will give our Department of Health and Physical Education for Women seven out of eight staff members with doctor's degrees, which we are informed is a very unusual situation in any college or university in the United States. All of these persons are successful teachers, are now serving on state and national committees, have written articles and in three instances are authors or co-authors of books in their special fields.

- g. Miss Helen A. Dooley, Assistant Librarian, to fill a newly created position, effective September 1947 for a nine months period, at a salary rate of \$2925 for nine months. Miss Dooley has her A.B. degree from Illinois Wesleyan University, her M. A. from the University of Washington, and a B. S. in Library Science from Columbia University School of Library Science. She has had additional work at the University of Chicago. She served as a teacher in the high schools at Marshall and El Paso, Illinois, and Oshkosh, Wisconsin, and has been librarian at Southwestern College, Winfield, Kansas, State Teachers College, Silver City, New Mexico, and at present is librarian at Monticello College, Alton, Illinois.
- h. Miss Augusta Gienapp, Assistant Librarian at our affiliated Illinois Soldiers and Sailors Childrens School, to fill a newly created position paid for through the Department of Public Welfare. This appointment is effective September 1947 at a salary of \$3300.00 for a twelve months period. Miss Gienapp, who will organize an entirely

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new library at this affiliated school, has her B. S. degree from the State Teachers College at Aberdeen, South Dakota, and her B. S. in Library Science from George Peabody College for Teachers. Her teaching experience has been in several high schools in South Dakota and her last experience has been as librarian in the public schools of Lansing, Michigan.

- i. Miss Nancy A. Raisbeck, Assistant Librarian to take the place of Mrs. Gertrude A. Plotnicky, granted a leave of absence for the first semester of the 1947-1948 school year. This appointment is effective September 1947 at a salary rate of \$2790.00 for a nine months period. However, this appointment is for one semester only. Miss Raisbeck is a graduate of Illinois State Normal University and has had additional work at the University of Illinois where she completed work for the degree of Bachelor of Library Science. She has had teaching experience in Illinois high schools, has served as a librarian both in high school and on the library staff at The Principia at Elmhurst, Illinois, and for the past two years has been in Europe, largely in France and Germany, where she was a supervisor of library service in the United States Army.

10. Positions to be Filled

As a result of resignations, retirement, leaves of absence, and newly created positions, the following positions still remain unfilled for the 1947-1948 school year beginning in September 1947: Assistant Dean of Men and Assistant Professor; Associate Professor of Chemistry; Assistant Professor of Spanish; Assistant Professor of Health Education; Associate Professor of Health Education; Instructor in Chemistry and Physics, University High School; Instructor in Physical Education, Business Education, and Coach, University High School; Assistant or Associate Professor of Biological Science; Assistant or Associate Professor of Geography; Assistant or Associate Professor of Social Science; Instructor or Assistant Professor of Art (Supervisor); Professor of Business Education (Head of the Department); Assistant or Associate Professor of Speech; Instructor or Assistant Professor of Speech; Assistant Professor or Associate Professor of Mathematics; Assistant or Associate Professor of Psychology and Education; Assistant Professor of Children's Literature; Instructor in Education (Supervising Teacher in the Fourth Grade, Metcalf Elementary School).

In addition to these positions on the campus there remain vacant at the affiliated Soldiers and Sailors Childrens School, for which Illinois State Normal University has the responsibility of selecting faculty. First Grade Supervising Teacher; Sixth Grade Supervising Teacher; Instructor in Home Economics; Instructor in Agriculture; Instructor in Printing; Instructor in Music; Instructor in General Science.

11. Faculty for the Academic Year 1947-1948

The following persons listed according to academic rank and in order of salary under each rank, are recommended for teaching positions for the school year 1947-1948 at the salaries indicated in the column to the extreme right, these appointments and salaries effective September 1947.

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Professors

Name	Academic	Department	Salary 1946-47	Salary 1947-48
*Margaret Cooper	Ed. D.	Education	\$4095	\$4905
*Charles E. Decker	Ed. D.	Education	4095	4905
*Esther L. French	Ph. D. E	H. & P. E.	4095	4905
*Herbert R. Hiatt	Ph. D.	English	4095	4905
*F. Lincoln D. Holmes	Ph. D.	Speech	4095	4905
*F. Louis Hoover	Ed. D.	Art	4095	4905
*Clifford E. Horton	Ed. D.	H. & P. E.	4095	4905
*Ernest M. R. Lamkey	Ph. D.	Biol. Sci.	4095	4905
*Harry O. Lathrop	Ph. D.	Geography	4095	4905
*G. N. Mills	Ph. D.	Mathematics	4095	4905
*Rose E. Parker	Ph. D.	Education	4095	4905
*Ray N. Stombaugh	Ph. D.	Ind. Arts	4095	4905
*Jennie A. Whitten	Ph. D.	For. Lang.	4095	4905
*Richard G. Browne	Ph. D.	Soc. Sci.	4050	4860
*Marie M. Dirks	Ph. D.	Hm. Ec.	4050	4860
*Ralph U. Gooding	Ph. D.	Phys. Sci.	4050	4860
*Emma R. Knudson	Ph. D.	Music	4050	4860
*	Ph. D.	Bus. Ed.		4680
John A. Kinneman	Ph. D.	Soc. Sci.	3690	4410
Fred S. Sorrenson	Ph. D.	Speech(Leave,1/2 Salary)	3690	2205
Stanley S. Marzolf	Ph. D.	Psychology	3465	4320
L. W. Miller	Ph. D.	Biol. Sci.	3600	4320
Gerda Okerlund	Ph. D.	English	3465	4320
Florence E. Teager	Ph. D.	English	3465	4320
Bjarne R. Ullsvik	Ph. D.	Mathematics	3600	4320
Nell B. Waldron	Ph. D.	Soc. Sci.	3465	4320

Associate Professors

Clarence L. Cross	M. S.	Phys. Sci.	3690	4275
Linder W. Hacker	M. A.	Education	3600	4275
Charles W. Harper	M. S.	Soc. Sci.	3690	4275
*Clyde W. Hudelson	M. S.	Agriculture	3690	4275
Nina E. Gray	Ph. D.	Biol. Sci.	3375	4185
Clyde T. McCormick	Ph. D.	Mathematics	3465	4185
Joseph T. Cogdal	A. M.	H. & P. E.	3465	4140
Edward L. Cole	Ed. D.	Education	3465	4140
Howard I. Fielding	Ph. D.	English	3465	4140
F. Russell Glasener	Ph. D.	Soc. Sci.	3465	4140
Stella V. Henderson	Ed. D.	Education	3465	4140
Blanche McAvoy	Ph. D.	Biol. Sci.	3465	4140
Helen E. Marshall	Ph. D.	Soc. Sci.	3465	4140
Laura H. Pricer	Ph. M.	English	3465	4140
Bertha M. Royce	Ph. D.	Biol. Sci.	3465	4140
Lucy Lucile Tasher	Ph. D.	Soc. Sci.	3465	4140
Esther Vinson	A. M.	English	3465	4140
Gladys L. Bartle	Ph. D.	Art(leave/2salary)	3375	2025

*Indicates Head of Department or
Director of Division.

PROCEEDINGS

Robert I. Brigham	Ph. D.	English	3645	4050
M. Regina Connell	Ed. D.	For. Lang.	3375	4050
Bernice Cooper	Ph. D.	H. & P. E.	3375	4050
William I. DeWees	Ed. D.	Education	3375	4050
Claude M. Dillinger	Ph. D.	Educ. & Psych.	3375	4050
G. Harlowe Evans	Ph. D.	Phys. Sci.	3375	4050
Miriam Gray	Ed. D.	H. & P. E.	3375	4050
Frances P. Hoffman	Ph. D.	H. & P. E.	3375	4050
Earl H. Peterson	Ph. D.	English	3645	4050
Herman R. Tiedeman	Ph. D.	Educ. & Psych.	3375	4050
Helen M. Cavanagh	Ph. D.	Soc. Sci.	3330	4005
Thomas J. Lancaster	A. M.	Education	3465	4005
Frances Conkey	M. S.	Hm. Ec.	3465	3960
William D. Ashbrook	Ph. D.	Ind. Arts	---	3915
Harlan W. Peithman	Ed. D.	Music	3105	3825
Gladys Tipton	Ph. D.	Music	3060	3825
Harold F. Koepke	Ph. D.	Bus. Ed.	3105	3735
Dale B. Vetter	Ph. D.	English	3105	3735
Huberta Clemans	Ed. D.	Education	3060	3690
Ruth Henline	Ph. D.	English	2925	3690
William R. Lueck	Ph. D.	Education	2970	3645
J. E. Young	Ph. D.	Biol. Sci.	2925	3645

Assistant Professors

Rose B. Buehler	A. M.	Education	3105	3735
Harry F. Admire	A. M.	Bus. Ed.	3150	3600
Mabel Clare Allen	M. A.	Speech	3015	3600
Marion C. Allen	M. A.	Art(2/3 salary)	3060	2400
Dorothy G. Brunk	M. A.	Soc. Sci.	3015	3600
Mary E. Buell	M. A.	Hm. Ec.	3060	3600
William E. De Clark	A. M.	English	3195	3600
Thelma G. Force	M. A.	Education	3060	3600
Chester M. Hammerlund	M. S.	Ind. Arts	3060	3600
Delma E. Harding	M. S.	Biol. Sci.	3105	3600
Ruth C. Huggins	A. M.	English	3015	3600
Leslie A. Isted	A. M.	Music	3060	3600
Clifford W. Moore	A. M.	Soc. Sci.	3060	3600
Howard O. Reed	Ed. M.	Ind. Arts	3060	3600
Donald T. Ries	Ph. D.	Biol. Sci.	2970	3600
Wayne F. Sherrard	M. M. in Ed.	Music	3015	3600
Gwen Smith	Ph. D.	H. & P. E.	3105	3600
Leon S. Smith	A. M.	Phys. Sci.	3015	3600
Ruth V. Yates	M. A.	Speech	3060	3600
G. Bradford Barber	M. A.	Speech	2970	3555
Douglas R. Bey	A. M.	Mathematics	2970	3555
Blaine Boicourt	M. A.	Music	2970	3555
Mabel Crompton	S. M.	Geography	2970	3555
Alta J. Day	M. A.	Bus. Ed.	2970	3555
Thomas J. Douglass	M. S.	Agriculture	2970	3555
Alice L. Ebel	A. M.	Soc. Sci.	2970	3555
Dorathy Eckelmann	A. M.	Speech	2970	3555
Margery A. Ellis	A. M.	For. Lang.	2970	3555
Elinor B. Flagg	M. S.	Mathematics	2970	3555

TEACHERS COLLEGE BOARD

Bernice G. Frey	A. M.	H. & P. E.	2970	3555
Harold E. Frye	M. A.	H. & P. E.	2970	3555
Edna M. Gueffroy	A. M.	Geography	2970	3555
A. Wezette Hayden	M. A.	Education	2970	3555
Eugene L. Hill	M. A.	H. & P. E.	2970	3555
Dorothy Hinman	M. A.	English (leave 1/2 salary)	2970	1777. 50
Howard H. Ivens	A. M.	Phys. Sci.	2970	3555
Lavern E. Laubaugh	A. M.	Agriculture	2970	3555
Thelma Nelson	M. A.	English	2970	3555
Alice R. Ogle	M. A.	Art	2970	3555
Margaret K. Peters	M. S.	Bus. Ed.	2970	3555
Josephine Ross	M. A.	Hm. Ec.	2970	3555
Ruth Stroud	M. S.	English	2970	3555
Edwin G. Struck	M. S.	H. & P. E.	2970	3555
Mae C. Warren	M. S.	H. Ec.	2970	3555
Ethel M. Burris	A. M.	Education	2925	3510
Lenore Gweke	Ph. D.	For. Lang.	2925	3510
Norma M. Leavitt	M. A.	H. & P. E.	---	3510
Nefa McDavitt	A. M.	Geography	2925	3510
T. E. Rine	M. S.	Math(lv. 1/2 sal.)	2925	1755
Elizabeth Russell	M. A.	Education	2925	3510
Christine A. Thoene	M. A.	Education	2925	3510
Mary Dorothy Webb	M. A.	Bus. Ed.	2925	3510
Donald L. Weismann	Ph. M.	Art(lv. 1/2 sal.)	2925	1755
Orville L. Young	M. S.	Agriculture	2925	3510
Mary S. Arnold	A. M.	Education	2880	3465
Neal E. Glenn	M. S.	Music	2880	3465
Harry D. Lovelass	A. M.	Educ. & Psych.	2880	3465
Marion G. Miller	M. A.	Art	2880	3465
Elsie Morrell Grime	M. A.	Education	2970	3420
Bernalillo Williams	M. A.	English	2700	3420
Lela Winegarner	A. M.	English	2610	3330
Alice M. Eikenberry	M. A.	Soc. Sci.	2700	3240
Ella C. Leppert	M. A.	Soc. Sci.	2610	3240

Instructors

George Barford	M. A.	Art	3150	3150
Waneta S. Catey	A. M.	Education	2700	3150
Zora Cernich	M. A.	H. & P. E.	2610	3150
Ruth L. Cole	M. A.	Education	2610	3150
Winifred R. Farlow	M. A.	Education	2610	3150
Arley F. Gillett	M. A.	H. & P. E.	2610	3150
Verna A. Hoyman	M. A. in Ed.	English	2880	3150
Marie Jessa	M. A.	Bus. Ed.	2700	3150
Helen McEven	M. A.	Bus. Ed.	2880	3150
Harold Moore	M. S.	Biol. Sci.	2880	3150
Ethel G. Stein	M. A.	Education	2610	3150
Harriet R. Wheeler	M. A.	Bus. Ed.	2700	3150
James Goff	M. S. in Ed.	H. & P. E.	1500	3060
Bertha Harper	M. S.	Phys. Sci.	---	3060
Frances M. Alexander	A. M.	Soc. Sci.	2520	3015
Lorle Dean	A. M.	Education	2340	3015
Blossom Johnson	M. A.	Hm. Ec.	2520	3015

PROCEEDINGS

Lucile Klauser	M. A.in Ed. English	2520	3015
Mary R. Parker	M. A. Art	2520	3015
Margaret Parret	M. A. Education	2250	3015
Grace Shea, R. N.	M. A. Biol. Sci. (Health)	2520	3015
Alice Sheveland	M. A.in Ed. Education	2475	3015
Margaret Westhoff	M. S. Music	2520	3015

Library Staff

	Position		
Eleanor W. Welch	M. S. Asc. Prof. Hd. Lib.	3600	4275
Ruth Zimmerman	M. A. Ast. Prof. Ast. Lib.	2970	3600
Eunice H. Speer	M. S. Ast. Prof. Ast. Lib.	2970	3555
Clara L. Guthrie	M. S. Ast. Prof. Ast. Lib.	2880	3510
Lucile Zeda Crosby	M. S.in L.S. Ast. Librarian	2520	3150
Margaret Lawrence	M. A. Ast. Librarian	2520	3150
Zelma Langworthy	M. A. Ast. Librarian	2700	3015
Helen A. Dooley	M. A. Ast. Librarian	---	2925
Genevieve A. Pohle	M. A. Ast. Librarian	2430	2925
Gertrude A. Plotnicky	Ast. Lib. (lv. 1/2 sal.)	2430	1395
Edna I. Kelley	B. Ed. Ast. Librarian	2250	2700
Nancy A. Raisbeck	B.S.in L.S. Ast. Lib. 1/2 sal.)	---	1395

Affiliated Illinois Soldiers and Sailors Childrens School Faculty

(All Twelve Months)

Salaries Paid by Department of Public Welfare. Reported as a Matter of Record.

Veda Bauer	A. M.	Critic Teacher, Jr. H. S. Math.	3480
John F. Foy	M. S.	Critic Teacher, Boys' Phys. Ed.	3480
Roland Gleisner	M. A.	Critic Teacher, Jr. H. S. Eng.	3480
Roland Gray	M. S.	Critic Teacher, Ind. Arts	3480
J. Edgar Houghton	A. M.	Critic Teacher, Ind. Arts	3480
Clara Kepner	A. M.	Critic Teacher, 4th Grade A	3480
Fred Knuppel	A. M.	Critic Teacher, Ind. Arts	3480
Henri R. Percy	Ph. D.	Critic Teacher, Dir., Rel. Ed.	3480
Mable Pumphrey	M. S.	Critic Teacher, 5th Grade A	3480
Josephine Shea	M. A.	Critic Teacher, Sixth Gr. B	3480
Thalia Tarrant	A. M.	Critic Teacher, 5th Grade B	3480
Ann Marie Ohrsajko	M. A.	Critic Teacher, Jr. H. S. Soc. Sc.	3360
Elvira M. Vidano	M. A.	Critic Teacher, Girls' P. E.	3360
Augusta Gienapp.	B. S., B. S.in L. S.	Critic Teacher, Librarian	3300
Grace Anderson	B. Ed.	Elementary Teacher, 2nd Gr.	2920
		Critic Teacher, Guidance	3420
		Critic Teacher, 1st Grade	3300
		Critic Teacher, 4th Gr. B.	3300
		Critic Teacher, 6th Gr. A	3300
		Critic Teacher, Jr. H. S. Sci.	3300
		Critic Teacher, Jr. H. S. Hm. Ec.	3300
		Critic Teacher, Music (Vocal)	3300
		Critic Teacher, Music (Instr.)	3300
		Critic Teacher, Agriculture	3360
		Critic Teacher, Printing	3360

TEACHERS COLLEGE BOARD

Administration (Twelve Months Salaries)

Name	Academic Degree	Payroll Title	Position Nature of Work	Salary Rate 1946-47	Salary Rate 1947-48
R. W. Fairchild	Ph. D.	President	President	\$8500	\$10000
Chris A. DeYoung	Ph. D.	Ex. Ast. Ed. & Ad.	Dean of the University Prof. Educ.	6620	7500
John W. Carrington	Ph. D.	Ex. Ast. Ed. & Ad.	Dir. Stu. Teach. Dir. Bur. of Apts. Prof. of Educ.	6120	7200
Thos. D. Fitzgerald	M. D.	Ex. Ast. Ed. & Ad.	Dir. Univ. Health Service Prof. Health Educ.	6000	6600
Leslie A. Holmes	Ph. D.	Ex. Ast. Ed. & Ad.	Admin. Ast. to the President Prof. of Geology	5160	6600
Victor M. Houston	Ed. D.	Ex. Ast. Ed. & Ad.	Prin. Univ. H. S. Prof. of Educ.	5520	6600
Arthur H. Larsen	Ph. D.	Ex. Ast. Ed. & Ad.	Ast. Dean of Univ. Head Department of Educ. & Psych. Prof. of Educ.	5160	6600
Ralph H. Linkins	A. M.	Ex. Ast. Ed. & Ad.	Dean of Men Asc. Prof. Biol.	5220	6240
Floyd T. Goodier	A. M.	Ex. Ast. Ed. & Ad.	Dir. Vet. Serv. Dir. of Integration Asc. Prof. of Educ.	5160	6120
Howard J. Hancock	M. S.	Asc. Prof.	Dir. of Athletics Asc. Prof. H. & P. E.	4920	5700
Anna L. Keaton	Ph. D.	Ex. Ast. Ed. & Ad.	Dean of Women Asc. Prof. of English	4500	5520
Elsie Brenneman	M. A.	Ex. Ast. Ed. & Ad.	Registrar & Dir. of Admissions Ast. Prof. of Educ.	4380	5400
Clarence Orr	A. M.	Asc. Prof.	Dir. Univ. Extension Service Asc. Prof. Soc. Sc.	4620	5400

PROCEEDINGS

John L. Reusser	Ph. D.	Asc. Prof.	Prin. Childrens School Asc. Prof. Educ.	4320	5400
Preston Ensign	B. Ed.	Ex. Ast. Ed. & Ad.	Business Mgr.	5040	5280
Gertrude M. Hall	A. M.	Ex. Ast. Ed. & Ad.	Dir. of Publicity Dir. Alum Rel. Ast. Prof. English	4200	5280
Ann Freeman	M. D.	Ex. Ast. Ed. & Ad.	Ast. Dir. Univ. Health Serv. Asc. Prof.	---	5100
Burton L. O'Connor	M. A.	Ast. Prof.	Dir. Univ. H.S. Ath. Ast. Prof. H&P.E.	4200	4800
John W. Green	M. S.	Ast. Prof.	Ast. in Food serv. Ast. Prof. of Agric.	3840	4500
Frieda A. Grieder	M. S.	Ex. Ast. Ed. & Ad.	Dir. of Fell Hall Ast. Dean of Women Ast. Prof. of Educ.	*3600	*4500
Elden A. Lichty	Ed. D.	Asc. Prof.	Prin. Metcalf Elem. School Asc. Prof. of Educ.	3840	4500
Violet Simpson	M. A.	Ex. Ast. Ed. & Ad.	Dir. Foods serv. Instr. in Hm. Ec.	*4200	*4200
Max Honn	M. S.	Instructor	Ast. Dir. Univ. Press Instr. in Ind. Arts	3300	3960
William V. White	B. Ed.	Ex. Ast. Ed. & Ad.	Dir. Univ. Press	3000	3900
Cecilia H. Peikert	M. S.	Ex. Ast. Ed. & Ad.	Dir. of Museums	3120	3840
Ferne Melrose	B. Ed.	Ex. Ast. Ed. & Ad.	Univ. Recorder	2640	3300
Eloise Malmberg	A. B.	Ex. Ast. Ed. & Ad.	Dir. of Housing	2700	3240
Dorothy W. King		Ex. Ast. Ed. & Ad.	Secretary to the President	2640	3180
Gyneth Weber	R. N.	Ex. Ast. Ed. & Ad.	Dir. Nursing Staff Ast. Univ. Hth. Serv.	2400	3180
Lottie Boundy	B. Ed.	Fac. Ast.	Ast. to Dean of Univ.	2400	2880
Jane Bug	B. S. in Ed.	Fac. Ast.	Ast. to Registrar	2400	2880

TEACHERS COLLEGE BOARD

Alyce L. Carter	R. N. M. S. in Ed.	Fac. Ast.	Ast. (Nurse) Univ. Health Sr.	---	2820
Edna McCoppin	B. S. in Ed.	Fac. Ast.	Alumni Rel. Assistant	2280	2820
Ruth Clem	B. S. in Ed.	Fac. Ast.	Ast. to Head Librarian	1800	2160
Oressa McQueen		Fac. Ast.	Ast. to Dir. Tr. Schools	1740	2040
Anna F. Staker		Fac. Ast.	Ast. in Univ. Health Serv.	1740	1920
Ida Cruikshank		Fac. Ast.	Dir. of Smith Hall	1620	1800
Venora S. Decker	B. A.	Fac. Ast.	Ast. in the Library	1620	1800
Ruth Barford	R. N.	Fac. Ast.	Ast. (Nurse) Univ. Health Serv. (Part time)	---	1440
Flora P. Dodge		Fac. Ast.	Emerita Presi- dent's Secty.	720	720

*Maintenance (suite of rooms and board) in addition.

III. OTHER SCHOOL EMPLOYEES

1. Resignations

- a. Mrs. Juanita Pointer, Clerk Stenographer I, effective May 15, 1947, in order to accept another position.

2. New Appointments Recommended Following Approval through Proper Channels in Springfield.

- a. Mr. Carl Allen Bruaw, Janitor I, effective July 1, 1947, at a salary of \$150 per month, or at the rate of \$1800 for twelve months.
- b. Mr. Rance W. Guthrie, Trades Helper, effective May 13, 1947, at a salary of \$150 per month, or at the rate of \$1800 for twelve months.
- c. Mr. Robert Lee Nathan, Janitor I, effective May 6, 1947, at a salary of \$150 per month, or at the rate of \$1800 for twelve months.
- d. Mr. Eugene Winstead, Janitor I, effective June 1, 1947, at a salary of \$150 per month, or at the rate of \$1800 for twelve months.

3. New Positions Needed

- a. In order to meet the needs in offices, the following additional posi-

PROCEEDINGS

tions are requested for approval at this time, effective July 16, 1947, or as soon thereafter as properly qualified persons can be obtained through regular channels from which these positions are filled.

- (1) Clerk Stenographer I (office of Dean of Women).
 - (2) Clerk Stenographer I (Special Education and Guidance Center).
 - (3) Clerk Stenographer I (Music and Assistant Dean of the University).
- b. The following additional help in connection with plant operation is needed and authorization of positions requested at this time, effective as soon after July 16, 1947, as properly qualified persons may be obtained through regular channels of assignment.
- (1) Janitor I (woman), housekeeper at Fell Hall (women's residence).
 - (2) Janitor I, general utility, including dormitories of federal veterans housing project.
 - (3) Janitor I, federal housing (nine classroom buildings).
 - (4) Farm Hand (utility), University Farm in connection with farm work and repairs at the farm.
 - (5) Laborer (Maintenance) to be used on grounds in good weather and indoors for cleaning purposes at other times.
 - (6) Laborer (Maintenance) to be used on grounds in good weather and indoors for cleaning purposes at other times.

4. New Salaries and Salary Changes Recommended

The following employees, all on the twelve months basis and grouped according to type of work being done and in order of highest to lowest annual salaries, are recommended for employment for the fiscal year July 1, 1947 to June 30, 1948, at salaries indicated.

OFFICE

Name	Classification	Assignment Present	Proposed	
			Annual Salary (12 months) 1946-47	Annual Salary (12 months) 1947-48
Lorene Meeker	Clerk III	Asst. Dir. of Bureau of Appointments	2400	2880
Gloria Piazzai	Acct. I	University Acct.	2220	2880
Ferne Roseman	Acct. Clerk	Cashier	2220	2700

TEACHERS COLLEGE BOARD

Name	Classification	Assignment Present Annual Salary (12 months) 1946-47	Proposed Annual Salary (12 months) 1947-48
Eleanor Crone	Acct. Clerk	Bookkeeper	2100 2640
Pauline Elgin	Cl. Steno. II	Sec'y. to Registrar	1980 2400
Joybelle Craig	Cl. Steno. I	Sec'y. to Director of Publicity	1860 2160
Gladys Lantz	Cl. Steno. I	Sec'y. to Dean of Univ.	1800 2160
Helen Russell	Cl. Steno. I	Mimeograph Operator	1800 2160
Edna L. Sluder	Cl. Steno. I	Sec'y. to Dean of Women	1920 2160
Sarah Fox	Cl. Steno. I	Sec'y. to Director of Bureau of Appointments	1860 2100
Mary Jean Carey	Cl. Steno. I	Sec'y. in Publicity Office	1680 2040
Jane H. Jackson	Cl. Steno. I	Sec'y. to Director of Veterans Services	1740 2040
Dorothy L. Metcalf	Cl. Steno. I	Sec'y. to Dean of Men	1680 2040
Alicejane Smith	Cl. Steno. I	Sec'y. to University High School Principal	1860 2040
Edna L. Erickson	Cl. Steno. I	Sec'y., Biol. and Home Ec.	1740 1920
Eileen Sequeira	Cl. Steno. I	Sec'y. in Phys. Ed. Department	1620 1920
Josephine Jorstad	Cl. Steno. I	Sec'y. to Administra- tive Asst. to President	1620 1860
_____	Cl. Steno. II	(Pointer - Business ofc. ---	2160
_____	Cl. Steno. I	(Wresinski - Business Office)	--- 1980
_____	Cl. Steno. I	(President's Office - previously authorized)	--- 1980
_____	Cl. Steno. I	(Moreland - Art Dept. and Entertainment Committee)	--- 1800

PLANT EMPLOYEES

Supervisory Staff

W. P. Lawson	Plant Main. Eng. I	3360 3780
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PROCEEDINGS

Chas. H. Mead	Stationary Engineer	3000	3300
Harry G. Johnson	Superintendent of Grounds	2640	3300
William E. Speers	Main. Carp. Foreman	2940	3300
	Superintendent of Buildings	---	3000

Janitorial

Alvin O. Calhoon	Janitor II	2040	2280
Ollie Dunn	Janitor II	2040	2280
Eugene F. Hunter	Janitor II	2040	2280
Edgar King	Janitor II	2040	2280
Richard T. Mays	Janitor II	1920	2280
Henry Miller	Janitor II	2040	2280
Emmett Thompson	Janitor II	2040	2280
Elzy Upperman	Janitor II	2040	2280
Richard J. Parido	Stores Clerk	1800	2100
Leonard Lee Mallory	Janitor I	1620	1980
Chester Redding	Janitor I	1620	1980
Catherine Bonny	Janitor I	1680	1860
Carl Allen Bruaw	Janitor I	---	1800
William Coulthard	Janitor I	1620	1800
Robert Nathan	Janitor I	1800	1800
Eugene Winstead	Janitor I	---	1800
Nellie Fritzen	Janitor I	1440	1740
Carrie M. Wakefield	Janitor I	1440	1740

Grounds

Carl E. Coon	Laborer (Main.)	1860	2100
John H. Erbe	Laborer (Main.)	1860	2100
William Monical	Laborer (Main.)	1860	2100
George Mallory	Laborer (Main.)	1860	2100
Otto Schmalz	Laborer (Main.)	1860	2100
Robert Mattingly	Laborer (Main.)	1680	1980

Heating

Frank E. Foulk	Main. Elec.	2520	2820
J. E. Reeder	Stationary Fireman	2340	2580
Fred Thommen	Stationary Fireman	2340	2580
Arthur W. Dithen	Stationary Fireman	2220	2520
Roy R. Farmer	Stationary Fireman	2220	2520

Maintenance

Carl E. Palmblade	Main. Carpenter	2940	3240
Don Karr	Main. Painter	2880	3180
Gordon D. Karr	Main. Painter	2880	3180
Francis J. Leary	Trades Helper	1800	2340
Harve E. Dawson	Trades Helper	2040	2280

TEACHERS COLLEGE BOARD

James M. Johnson	Trades Helper	2040	2280
William G. White	Trades Helper	2040	2280
Rance W. Guthrie	Trades Helper	1800	1980
Lincoln West	Trades Helper	1800	1980

Watchmen

Frank Janick	Watchman I	1860	2100
Roscoe Nice	Watchman I	1860	2100
A. C. Schroeder	Watchman I	1620	1980

Food Service

Albert Ramseyer	Janitor II	2040	2280
Elizabeth Wardell	Cook I	1860	2052
Virginia Skidmore	Domestic	1680	1920
Carrie Canute	Pastry Cook	1560	1860
Etta Moberly	Cook I	1560	1860
Grace Russell	Cook I	1560	1860
Edna Hull	Cook I	1380	1680
Dorothy Johnson	Cook I	1380	1680
Zola Hale	Domestic	1380	1560
Lena Winsett	Domestic	1380	1560
	Cook II	---	2400
	Domestic	---	1680

Laundry

Lyda A. Campbell	Laundry Worker	1560	1860
Nelle Karlock	Laundry Worker	1560	1740

Farm

Charles A. Mercier	General Farmer	2460	2760
Paul Graves	Dairy Farmer	2220	2460
Harold Webster	Swineherd	2220	2460
Ernest H. Sanders	Farm Hand	1800	2220
William C. Wilder	Farm Hand	1860	2100
	Farm Hand (Utility)	---	1980

IV. THE ORGANIZATION

1. Graduate School

The growth of the Graduate School and the acceptance of the nature and quality of work offered has been highly satisfactory. There has been a steady growth in both the regular year and the summer session in utilization of facilities of the Graduate School. The growth in the present summer session is indicated by the following figures.

	<u>1946</u>			<u>1947</u>		
	Men	Women	Total	Men	Women	Total
Intersession (three weeks)	42	15	57	43	22	65
Regular Session (eight weeks)	74	39	113	92	60	152

PROCEEDINGS

V. THE CURRICULUM

No Report.

VI. BUILDINGS AND GROUNDS

1. Future Housing

a. Temporary Classroom Housing

As the demand of more and more students for entrance into Illinois State Normal University grows and becomes more pronounced, the loss of the upper floor of Old Main is more severely felt. The rental of the Methodist Church last year must be continued for the school year 1947-1948, as well as the rental of facilities in connection with psychological and guidance work, both clinical and classroom, in the residence across the street from the science building, this being the same location as was used for the Navy V-12 Infirmary. In addition, ten federal classroom structures have been or are being erected on the campus at the present time to be used by the departments of Education, Speech, Health and Physical Education, Music, and Industrial Arts. Photographs of the progress being made on these buildings are available at the Board meeting in order that members of the Teachers College Board may see the difficulties under which our educational program is being operated. New permanent structures cannot come too soon in order to relieve the present situation, despite the fact that we will probably be operating upon a continuous program over the noon hour, into the evening, and on Saturdays, for many of our classes.

b. Permanent Classroom Housing

Plans are being pushed to rapid completion for the Special Education Building, for which an appropriation of \$1,900,720 is available, and it is hoped that bids may be called for in September.

The Chicago office of the Division of Architecture and Engineering is concentrating upon the plans for the Administration Building and it is hoped that this may be under way at an early date. The completion of this structure will greatly help the classroom housing problem since it will make available space for approximately sixty-five classes on the first floor of Old Main.

c. Student Housing

There continues to be a critical shortage of places in which students may live. This is not different from most of the other colleges and universities but indicates the necessity of giving early consideration to the possibility of erecting some structures under the new permissive self-liquidating plan law. The elimination of some houses across from the campus in order to erect the Special Education Building has further handicapped our student housing program.

VII. AUXILIARY ENTERPRISES

No Report.

VIII. STUDENT LIFE

No Report.

IX. MISCELLANEOUS

1. Agriculture Situation

On May 14, 1947, the Illinois Board for Vocational Education approved the inclusion of Illinois State Normal University for offering vocational agriculture as a part of the Five-Year Plan for vocational education being submitted to the Office of Education in Washington, D. C. This action taken by the State Board for Vocational Education was approved and urged by numerous organizations, including state and national Grange, McLean County Farm Bureau, labor organizations, Bloomington Association of Commerce, and other agencies interested in the furtherance of the agriculture program in teacher education at I. S. N. U. Details of the agriculture situation will probably be a part of the discussion at this meeting of the Teachers College Board since it seems that all members of the Teachers College Board, as well as the State Board for Vocational Education, have received letters from the University of Illinois protesting any action that would include any agency other than the University of Illinois as participating in the education of teachers of vocational agriculture for the schools of Illinois.

2. State Fair Exhibits

It has been the pleasure of Illinois State Normal University to cooperate in the production of exhibit materials, display cases, booths, etc., for use in the tents now circulating in the various fairs throughout the state under the caption of "Your Illinois," as well as to provide the planning, editorial work, and final production of a booklet for distribution covering the activities of the five teacher educating institutions operating under the Teachers College Board. This contribution of services and time has been matched by monetary contributions from the other four schools in making possible attractive and effective exhibits. From I. S. N. U. credit for our participation goes to Mr. Preston M. Ensign, Business Manager, in designing and working out the details of the display materials, and to Mrs. Gertrude M. Hall, Director of Publicity, for the preparation of the booklets for distribution. The display materials covered not only the teachers college program but also the entire activities of the Department of Registration and Education.

The University has provided as the faculty member to accompany one of the tents, Mr. Eugene Hill, Assistant Professor of Health and Physical Education. He has been assigned to the No. 1 Caravan, or the large tent, and is working actively in this capacity during the months of July and August.

3. Home Makers Institute at the Illinois State Fair

An appeal has been made by William V. Ward, Promotional Administrator of the Illinois State Fair, to have the teachers colleges of Illinois undertake the instruction of approximately one hundred girls in home economics during the week of August 8 to 16, at the time of the Fair at Springfield. His request for cooperation will be brought before the Board at this meeting and is based upon the tea-

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chers colleges supplying instructors with the Illinois State Fair providing for all expenses to and from the Fair and during the time that these people are in attendance.

4. Dean De Young Returns from Germany

Having been granted a sixty day leave of absence covering a period from the middle of April to the middle of June, Dean De Young served with the War Department in a study of the educational program needed in the reconstruction program in Germany. He has returned to his regular duties, bringing back with him a great deal of interesting and valuable material, as well as many pictures and lantern slides of conditions in Germany. The information that he has obtained will be of value to schools and other agencies in Illinois and will be made available within the limits of time that he has and without damaging effects to his regular duties.

5. Veterans School Closes

Having served the purpose for which it was created, the Veterans School, an organization between the University High School and the University proper, has closed and it is a pleasure to submit the following report from Dr. Victor M. Houston, Director of this interesting and valuable part of our educational program.

School for Veterans Illinois State Normal University September 1945 to June 1, 1947

Number enrolled	186
Dropped or withdrawn	31
Passed G. E. D. test (High School level)	122
Failed G. E. D. tests	5
Passed one or more subject tests	14
Enrolled in Veterans School and passed G. E. D. test elsewhere	1
Enrolled in Veterans School and failed G. E. D. test elsewhere	1
Enrolled for review only	6
Work incomplete as of June 1, 1947	0

Veterans tested but not enrolled in the Veterans School

Passed one or more subject tests	2
Failed a subject test	1
Passed G. E. D. tests (H. S. level)	62
Failed G. E. D. tests	9
Given college level G. E. D. tests for admission to Dartmouth College	1
Total tested but not enrolled	73

Total number of veterans served by the Veterans School
(by instruction, testing, or both) 259

TEACHERS COLLEGE BOARD

Age range - 18 to 45 years

Years of schooling - Completed 6th grade to 3 1/2 years of High School.

Residence from Freeport and Rockford to Bone Gap in Illinois. Philadelphia, Detroit and other cities outside of Illinois.

6. Veterans Guidance and Counseling Center Closed

With the establishment of guidance and counseling centers in Peoria, Decatur, and Springfield there would not seem to be need for the continuation of the Guidance Center that has been in operation on the campus since April 1945. By mutual agreement with the Veterans Administration, this Center was closed as of June 30, 1947. The following report of services rendered is of interest.

Total number of cases tested and counseled	832
Total number of informal interviews, aside from above	591
Total number of veterans visiting the Guidance Center	1423

Total income from interviewing and testing	\$10,620.00
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The expense to the University was much less than the income, even when the salaries of persons doing the interviewing and test materials, as well as rental on the residence across from the campus, where the Center was located, are totaled.

There is a great deal of satisfaction that has come to Illinois State Normal University in providing both the Veterans School for instructional purposes and qualifying for further educational work or vocations, and in cooperating with the Veterans Administration in the operation of the Guidance Center, as indicated directly above.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested and will be appreciated on the following recommendations.

1. Sanction of the granting of degrees and awarding of diplomas to the graduates listed, including those receiving the degrees of Master of Science in Education and Bachelor of Science in Education.
2. Acceptance of the resignation of Mr. D. B. Leonardelli.
3. Granting of leaves of absence to Mr. Alva W. Dragoo and Miss Esther Vinson, and the continuation of the leave of absence of Mr. L. W. Hacker, all for health reasons.
4. Changes in the rank of staff members as presented and recommended.
5. Appointments to the summer session faculty of Miss Leota Bauman, Miss Hazel Brennenstall, Miss Marguerite Hempen, Miss Eloise

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Kennedy, Mrs. Gladys E. Laubhan, Mrs. Mary E. Neu, Miss Marian Norris, Mr. R. A. Roberts, and Miss Ruth Wallis.

6. Approval of the summer faculty (intersession and summer session 1947) according to periods of time indicated and salaries listed.
7. Authorization of the positions of Assistant Dean of Men, Assistant Librarian, Chemistry and Physics in University High School, Physical Education, Business Education and Assistant Coach in University High School, Social Science in the University, Art in the Elementary School, and Speech in the University.
8. Approval of the six off-campus student teaching centers in home economics as used last year, together with the approval of the instructors listed as supervisors of student teaching.
9. Authorization of an additional student teaching center, the location and the instructor to be approved by the Advisory Committee for I. S. N. U.
10. Appointments of Dr. William D. Ashbrook, Mrs. Ruth Barford, Mrs. Alyce L. Carter, Dr. Ann Freeman, Miss Bertha Harper, Miss Norma M. Leavitt, Miss Helen A. Dooley, Miss Augusta Gienapp, Miss Nancy A. Raisbeck, to positions indicated for periods designated and at salaries listed in Section II, Item 9, of this report.
11. Approval of the appointment of the faculty to positions indicated and at salaries listed under Section II, Item II, of this report, effective September 1947.
12. Approval of the administrative staff as listed covering positions indicated and salaries designated, as another part of Item II of Section II of this report.
13. The acceptance of the resignation of Mrs. Juanita Pointer as Clerk Stenographer I.
14. The employment of Mr. Carl Allen Bruaw, Mr. Rance W. Guthrie, and Mr. Robert Lee Nathan, and Mr. Eugene Winstead, for positions indicated and at salaries named for periods designated.
15. Authorization of three Clerk Stenographer I positions, three Janitor I positions, two Labor (maintenance) positions, one Farm Hand (utility) position, as requested in Section III, Item 3 of this report.
16. Approval of the employment of the office, plant supervisory staff, janitorial grounds, heating, maintenance, watchmen, food services, laundry, and farm employees, effective July 1, 1947, for positions indicated and at salaries designated.

Respectfully submitted,

R. W. Fairchild

TEACHERS COLLEGE BOARD

REPORT OF THE EASTERN ILLINOIS STATE COLLEGE, CHARLESTON FOR THE MEETING IN MACOMB

July 14, 1947

To the Chairman, Secretary and Members
of the State Teachers College Board,

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College
is presented for your consideration:

I. STUDENTS

A. Enrollment, Spring Quarter, 1946-47:

1. COLLEGE

<u>Class</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year ago</u>	<u>Per cent change</u>
Postgraduates	3	3	6	5	20.0% gain
Special Students	3	0	3	2	33.3% gain
Seniors	56	43	99	79	25.3% gain
Juniors	76	58	134	95	41.1% gain
Sophomores	126	76	199	137	45.3% gain
Freshmen	537	168	705	311	126.7% gain
Total	798	348	1146	629	82.2% gain

2. STATE COLLEGE HIGH SCHOOL

<u>Boys</u>	<u>Girls</u>	<u>Total</u>	<u>Total one year ago</u>	<u>Per cent change</u>
79	101	180	174	3.5% gain

3. STATE COLLEGE ELEMENTARY SCHOOL

113	128	241	229	5.2% gain
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4. EXTENSION, second half-year 1946-47

<u>Center</u>	<u>Course</u>	<u>Enrollment</u>	<u>Instructor</u>
Newton	Education E326	30	Dr. Heise
Taylorville	Education E326	28	Dr. Heise
Mattoon	Education E447	29	Dr. Zeigel
Effingham	Geography E236	53	Miss Harris
Fairfield	Industrial Arts. E225	22	Dr. Klehm
Olney	Physical Education E345	44	Dr. Haight
Litchfield	Speech E433	49	Dr. Ross
Campus		6	
Total.		261	

Extension enrollment, first half-year, 1946-47 379

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Extension enrollment, second half-year 1946-47	261
	<u>640</u>

Extension enrollment 1946-47	640
Extension enrollment 1945-46	587
	<u>53</u> gain
	8.3% gain

B. During the regular nine-month year, 1946-47, the college enrolled 1,367 different students on campus, and 620 different students were served by Extension courses, a total of 1,987 different students on the college level.

C. Scholarship reports:

1. The report of students holding Teachers College Scholarships for the Spring Quarter, 1947, was forwarded to the Department of Registration and Education under date of May 3, 1947, for processing under the provisions of Section 30-4 of "The School Code", so that remission of fees paid might be made by mail.
2. The annual report of students holding Illinois Military Scholarships was similarly forwarded a few days ago, with request for transfer of funds to the Teachers College Income Fund.

IX. FACULTY

A. Changes in summer term staff as presented in the April 14 report:

1. Resignations:

- a. William D. Murray, to accept another position.
- b. Ralph O. Gallington, to continue study.
- c. Mary L. Hinman, to continue study.

2. Transfer to sick leave:

- a. Richard T. Hartley.
- b. Rose Zeller

3. Additions:

- a. Dr. Lyda Belthius, vice Dr. Rose Zeller, at a salary of \$385 per month for June and July.
- b. Cornelius Versteeg, vice Ralph O. Gallington, at \$300 per month for June and July.
- c. Dr. Clifton W. White, vice vacant position in Physical Education for Men, at \$350 per month for June and July.
- d. Lee C. Crook, Substitute Instructor (Violin), vice Robert A.

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Warner on leave, at \$300 per month for June and July.

- e. Edward G. Rennels, vice Richard T. Hartley, at \$300 per month for June and July.
- f. Mrs. Glenna S. Albers, vice Mary L. Hinman, at \$250 per month for June and July.
- g. Herbert Walsh, Faculty Assistant to Dr. Landis in the Printing Shop, \$100 per month for June and July.
- h. Arnold J. Hoffman, Assistant Professor, to have charge of the State Fair Exhibit, \$160 for June, \$320 for July, \$320 for August.
- i. Dr. Elton M. Scott, Associate Professor in Geography, added to the staff of the Workshop in Mt. Carmel and Extension Service for the month of August, at his regular salary rate of \$425.
- j. Dr. Charles P. Lantz for half-time duty during August, at \$250.
- k. William A. Healey, Instructor in Physical Education, for half-time work during August, \$175.
- l. The following teachers in the summer school of the Charleston High School as affiliated teachers (Faculty Assistants), payable in July:

Urban B. Jeffries	\$ 50.00
Neva Sloan	100.00
Donald Pinder	75.00
Harold Robbins	50.00

4. Change in period of duty:

- a. Ruth Hostetler, Assistant Professor in Mathematics, changed to one-half time for the month of July, salary \$170 instead of \$340 for July.

B. Resignations:

1. Veronica M. Becker, A. M., Instructor and Second Grade Critic, to accept a position with Scott Foresman Company effective June 4, 1947.
2. Alma DeJordy, A. M., Assistant Professor in Library, effective August 1, 1947, to accept a position in the University of Illinois Library and do further graduate study.
3. Lloyd R. Burley, Ph. D., Associate Professor in Physical Education, effective June 4, 1947, to accept a position in the graduate school of the University of New Mexico.
4. William D. Murray, Ph. D., Assistant Professor in Zoology, effec-

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tive June 4, 1947, to return to a former position with the California Insect Eradication Survey, and live under climatic conditions needed by a small son.

5. Eve Mary Kelly, A. M., Instructor in English, effective August 1, 1947.
6. Esther B. Miller, M. M., Instructor in Voice, effective August 1, 1947, in order to marry.
7. George W. Ross, A. M., Instructor in Speech, effective August 1, 1947, to accept "a better offer in the field of dramatics."
8. Elsie J. Hampton, A. M., Instructor and Sixth Grade Critic, to accept a position in Arizona for health reasons.

C. Leave of absence:

1. Kevin Guinagh, Ph. D., Professor and Head of the Department of Foreign Languages, to serve as Visiting Professor at Antioch College for the year 1947-48, without salary.
2. Gilbert T. Carson, A. M., Assistant Professor in Physical Education and on the staff at Eastern since 1936, (on leave since July 1942 for military service), requests sabbatical leave on half-salary for 1947-48, to continue study for the doctorate.

D. Return from sabbatical leave of absence:

1. Gertrude Hendrix, M. S., A. M., Assistant Professor in High School Mathematics, for return to duty as of September 10, 1947, at a salary of \$3240 for nine months.
2. Stanley C. Robinson, A. M., Assistant Professor in Business Education, to return to duty as of September 10, 1947, at a salary of \$3600 for nine months, with promotion to Associate Professor and increase in salary to \$3645 if awarded the doctor's degree by September 10, 1946.
3. Ewell W. Fowler, M. S., Assistant Professor in Industrial Arts, to return to duty as of September 10, 1947, at a salary of \$3600 for nine months, with promotion to Associate Professor and increase in salary to \$3645 if awarded the doctor's degree by September 10, 1947.

E. Extension of leave without salary:

1. E. Elizabeth Michael, A. M., on sabbatical leave for 1946-47 to study at Laval University, extension of leave without salary for 1947-48, in order to complete requirements for the doctorate.
2. Alice McKinney, Instructor in Art, for continued leave of one year from September 1, 1947, under the disability provision of the University Retirement System.

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F. Change of duty for 1947-48:

1. Helen Devinney, A. M. , Instructor in Home Economics in the Teachers College High School to Instructor on the college staff in Home Economics, effective September 1, 1947.
2. Ewell W. Fowler, M. S. , Assistant Professor in Industrial Arts in the Teachers College High School, on leave for study during 1946-47, to Assistant Professor on the college staff in Industrial Arts, effective September 1, 1947.
3. Donald A. Rothschild, Ph. D. , Associate Professor and Principal of the Teachers College High School, to Associate Professor of Education, with special assignment of supervision of courses in Psychology, effective September 1, 1947.
4. Bryan Heise, Ph.D. , Associate Professor of Education and Director of Extension, to the added responsibility of Director of the Summer Term, effective September 1, 1947.

G. Promotions in rank for 1947-48:

1. From Associate Professor to Professor as of September 1, 1947:

Eugene M. Waffle	Ph. D. (Peabody)	English
Glenn H. Seymour	Ph. D. (Illinois)	Social Science
Earl S. Dickerson	Ed. D. (New York)	Business Education
Leo J. Dvorak	Ph. D. (Iowa)	Music
Walter M. Scruggs	Ph. D. (Harvard)	Zoology
Russell H. Landis	Ed. D. (Penn State)	Industrial Arts
Hiram F. Thut	Ph. D. (Ohio State)	Botany

2. From Assistant Professor to Associate Professor as of September 1, 1947:

Melvin O. Foreman	Ph. D. (Chicago)	Chemistry
Robert L. Blair	Ph. D. (Illinois)	English
Raymond A. Plath	Ph. D. (Wisconsin)	Social Science
Martha L. Smith	Ph. D. (Peabody)	English

3. From Instructor to Assistant Professor as of September 1, 1947:

Harriet Love	M. S. in L. S. (Western Reserve) ES Library
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H. New appointments for 1947-48:

Replacements

1. Archie Raymond Ayers, B. S. , University of South Carolina, 1935; A. M. , Duke University, 1937; Ph. D. , George Peabody College for Teachers, 1944, as Associate Professor in Education and Principal of Eastern State High School, vice Donald A. Rothschild, transferred, at a salary of \$4005 for nine months, with a three-year probationary period.

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2. Ruth Ann Beuttel, B. M. , 1946; M. M. , Northwestern University, 1947, as Instructor in Music (Voice), vice Esther Miller resigned, at a salary of \$2925 for nine months, with a three-year probationary period.
3. John D. Black, A. B. , University of Kansas, 1935; A. M. , Indiana University, 1937; Ph. D. , University of Michigan, 1940, as Associate Professor of Zoology, vice Kathryn Sommerman resigned, at a salary of \$3465 for nine months, with a three-year probationary period.
4. Ruth H. Cline, A. B. , Bridgewater College, 1922; M. S. , Vanderbilt University, 1926; A. M. , Radcliffe College, 1928; Ph. D. , University of Chicago, 1939, as Associate Professor of English, vice Eve Mary Kelly resigned, at a salary of \$3375 for nine months, with a three-year probationary period.
5. Clifton Washington White, A. B. , University of Denver, 1930; A. M. , 1941, Ed. D. , University of Oregon, 1945, as Associate Professor of Physical Education for Men, vice Lloyd Burley resigned, at a salary of \$3465 for nine months, with a three-year probationary period.
6. Mary Elizabeth Sigafos, A. B. , 1943, A. M. , State University of Iowa, 1946, as Instructor and Second Grade Critic Teacher, vice Veronica Becker resigned, at a salary of \$2925 for nine months, with a three-year probationary period.
7. Tom Daggy, A. B. , Earlham College, 1937; M. S. , 1939, Ph. D. , Northwestern University, 1946, as Associate Professor of Zoology, vice William Murray resigned, at a salary of \$3465 for nine months, with a three-year probationary period.
8. Lawrence A. Ringenberg, A. B. , B. S. in Education, Bowling Green State University, 1937; M. A. , 1937, Ph. D. , Ohio State University, 1941 as Professor and Head of the Department of Mathematics, vice Edson H. Taylor retired in 1944, at a salary of \$4185 for nine months, with a three-year probationary period.
9. Clara Margaret Priest, B. S. , 1946, A. M. , George Peabody College for Teachers, 1947, as Instructor in Home Economics in Eastern State High School, vice Helen Devinney transferred to the college staff.

Substitutes for 1947-48

1. Dorothy Mae Hart, B. S. in Education, Southern Illinois Normal University, 1946; M. S. , University of Illinois, 1947, as Instructor in Physical Education for Women, vice Edith C. Haight on sabbatical leave for 1947-48, at a salary of \$2925 for nine months.
2. Thorkel H. Jensen, B. S. in Education, Keystone State Teachers College (Kutztown), 1942; B. S. in L. S. , Syracuse University, 1947, as Instructor and Assistant Librarian, vice Margaret Ekstrand on sabbatical leave for 1947-48, at a salary of \$2925 for nine months.

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3. Thomas S. Richardson, B.S. in Education, 1944; M.S. in Education, Illinois State Normal University, 1946, as Instructor in Music (Band), for duties formerly assigned to Rudolph D. Anfinson, promoted to Dean of Men, at a salary of \$3015 for nine months, and an appointment for one year only.
4. Rex V. Darling, B.Ed., Illinois State Normal University, 1939; A.M., Indiana University, 1947, as Instructor in Physical Education for Men, vice Gilbert T. Carson on sabbatical leave for 1947-48, at a salary of \$3060 for nine months.
5. Hamilton B. Smith, M.M., Substitute Instructor for Allen P. Britton during 1947-48, retained as Substitute Instructor in Music, Eastern State High School, during 1946-47, at a salary of \$3015 for nine months.
6. Lee C. Crook, M.M., Substitute Instructor for Robert A. Warner during 1946-47, retained as Substitute Instructor in Music (Strings) during 1947-48, at a salary of \$3150 for nine months.

Additional faculty for 1947-48

1. Kenneth E. Damann, B.S., Kent State University, 1938; M.S., 1943, Ph.D., Northwestern University, 1943, as added Associate Professor of Botany, at a salary of \$3600 for nine months, with a three-year probationary period.
2. James P. Giffin, B.S. in Education, Eastern Illinois State Teachers College, 1946; A.M., Indiana University, 1947, as added Instructor in Business Education, at a salary of \$3015 for nine months, with a three-year probationary period.
3. W. LeRoy Gruenewald, B.Ed., Eastern Illinois State Teachers College, 1938; A.M., University of Illinois, 1943, as added Instructor in Social Science in Eastern State High School, at a salary of \$3060 for nine months, with a three-year probationary period.
4. Carl E. Shull, B.Ed., Eastern Illinois State Teachers College, 1939; A.M., George Peabody College for Teachers, 1940, as added Instructor in Art, at a salary of \$3015 for nine months, with a three-year probationary period.
5. Sidney R. Steele, B.S., University of Toledo, 1939; Ph.D., Ohio State University, 1943, as added Associate Professor of Chemistry, at a salary of \$3465 for nine months, with a three-year probationary period.
6. Morrison Sharp, A.B., 1929, A.M., 1933, Ph.D., Harvard University, 1938, as added Associate Professor of Social Science, at a salary of \$3465 for nine months, with a three-year probationary period.
7. Otho J. Quick, A.M., Substitute Instructor for Ewell W. Fowler, during 1946-47, as Instructor in Industrial Arts, Eastern State High

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School, at a salary of \$3150 for nine months, with a two-year probationary period.

8. Bertram P. Holley, A.M., Substitute Instructor in Business Education during 1946-47, vice Stanley C. Robinson on leave, to Instructor in Business Education at a salary of \$3060 for nine months, with a two-year probationary period.

I. Faculty for nine months, 1947-48:

The following persons are recommended for the nine months teaching faculty for 1947-48, at the rank, position and salary as listed:

Professors

(*Indicates Head of a Department)

	<u>Degree</u>	<u>Department</u>	<u>Salary 46-47</u>	<u>Salary 47-48</u>
Widger, Howard DeF.	Ph. D.	English*	4500	4860
Spooner, Charles S.	Ph. D.	Zoology*	4320	4680
Stover, Ernest L.	Ph. D.	Botany*	4320	4680
Railsback, Ora L.	Ph. D.	Physics*	4320	4680
Coleman, Charles H.	Ph. D.	Social Science*	4230	4590
Reinhardt, Emma	Ph. D.	Education*	4230	4590
Lantz, Charles P.	Ph. D.	P. E. (M)*	4140	4500
McAfee, Florence	Ph. D.	P. E. (W)*	4140	4500
Phipps, Harris E.	Ph. D.	Chemistry*	4140	4500
Guinagh, Kevin	Ph. D.	Foreign Lang. *	4140	4500
Ross, J. Glenn	Ph. D.	Speech*	4140	4500
Thompson, James M.	Ed. D.	Bus. Ed. *	4140	4500
Klehm, Walter A.	Ed. D.	Ind. Arts*	4140	4500
Whiting, Mildred R.	Ph. D.	Art*	4050	4410
Morris, Sadie O.	Ph. D.	Home Ec. *	4050	4410
Schaupp, Roscoe F.	Ph. D.	Library*	4050	4410
Waffle, Eugene M.	Ph. D.	English	3735	4185
Cavins, Harold M.	Ed. D.	Hygiene	3780	4185
Seymour, Glenn H.	Ph. D.	Social Science	3825	4185
Dickerson, Earl S.	Ed. D.	Bus. Ed.	3735	4185
Dvorak, Leo J.	Ph. D.	Music*	3735	4185
Ringenberg, Lawrence	Ph. D.	Mathematics*	----	4185
Scruggs, Walter M.	Ph. D.	Zoology	3645	4095
Landis, Russell H.	Ed. D.	Ind. Arts	3645	4095
Thut, Hiram F.	Ph. D.	Botany	3645	4095

Associate Professors

	<u>Degree</u>	<u>Department</u>	<u>Salary 46-47</u>	<u>Salary 47-48</u>
Rothschild, Donald A.	Ph. D.	Psychology	3825	4185
Olsen, Hans C.	Ph. D.	Education	3825	4185
Scott, Elton M.	Ph. D.	Geography*	3825	4185
Alter, Donald R.	Ph. D.	Social Science	3645	4095

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Edwards, Arthur U.	Ph. D.	ES Prin. *	3735	4095
Lefler, Glenn Q. (fp)	Ph. D.	Physics	3735	4095
Moses, Elbert R. (2p)	Ph. D.	Speech	3555	4005
Ayers, Archie R. (1p)	Ph. D.	HS Prin. *	----	4005
Harris, Ruby M.	S. M.	Geography	3645	3825
Zeller, Rose	Ph. D.	Geography	3465	3825
Schmalhausen, Ruth	Ed. D.	Home Ec.	3375	3825
Wood, William G.	Ph. D.	Social Science	3465	3825
Hartley, Richard T.	Ph. D.	Hygiene	3465	3825
Marcy, Lawson F.	Ph. D.	Chemistry	3465	3825
Palmer, Francis W.	Ph. D.	English	3375	3735
Foreman, Melvin C. (2p)	Ph. D.	Chemistry	3420	3735
Haight, Edith C.	Ph. D.	P. E. (W)	3375	1822-1/2
Ekeberg, Gladys W.	Ph. D.	English	3375	3645
Blair, Robert L. (2p)	Ph. D.	English	3330	3645
Plath, Raymond A. (2p)	Ph. D.	Social Science	3330	3645
Gallington, Ralph (1p)	Ph. D.	Ind. Arts	----	3645
Sharp, Morison (1p)	Ph. D.	Social Science	----	3465
Steele, Sidney R. (1p)	Ph. D.	Chemistry	----	3465
Black, John D. (1p)	Ph. D.	Zoology	----	3465
Daggy, Tom (1p)	Ph. D.	Zoology	----	3465
White, Clifton W. (1p)	Ed. D.	P. E. (M)	----	3465
Smith, Martha L. (2p)	Ph. D.	English	2970	3375
Cline, Ruth L. (1p)	Ph. D.	English	----	3375

Assistant Professors

(*To be promoted to Associate Professor if
doctor's degree received by September 10)

Robinson, Stanley C. *	A. M.	Bus. Ed.	Study	3600
Fowler, Ewell W. *	A. M.	Ind. Arts	Study	3600
Michael, Elizabeth	A. M.	Foreign Lang.	Study	Study
Warner, Robert A.	A. M.	Music	Study	Study
Britton, Allen P.	M. M.	HS Music	Study	Study
Caman, Ruth	A. M.	HS For. Lang.	3060	3240
Ellington, Lena B.	A. M.	HS Soc. Sci.	3060	3240
Stevens, Leah I.	S. M.	ES 7th Grade	3060	3240
Levake, Edith P.	A. M.	ES 8th Grade	3060	3240
Hosteller, Ruth	A. M.	Mathematics	3060	3240
Henrix, Gertrude	A. M.	HS Math,	Study	3240
Van Horn, Paris, *	A. M.	HS Phys. Ed.	2880	3240
Hoffman, Arnold J.	A. M.	HS Science	2880	3240
Smith, Marvin F.	A. M.	HS Bus. Ed.	2880	3240
Arnold, Myrtle	A. M.	ES 4th Grade	2790	3150
Saunders, Nannilee	A. M.	ES 3rd Grade	2790	1575
Wheeler, Virginia O.	A. M.	ES-HS Art	2790	3150
Hanson, Ethel I.	A. M.	ES Music	2790	3060
Neely, Winnie D.	A. M.	English	2790	3060
Carson, Gilbert T.	A. M.	P. E. (M)	Army	3060
Marks, Ica	M. S.	HS Science	Leave	Leave
Hunter, Jessie M.	A. M.	Bus. Ed.	2700	3060
Reid, Florence E. (2p)	A. M.	ES 5th Grade	2700	3060
Love, Harriet	M. S. L. S.	ES Library	2700	3060

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Instructors

O'Brien, Maynard	(2p)	A. M.	Phys. Ed. (M)	2880	3150
Healey, William A.	(2p)	A. M.	Phys. Ed. (M)	2880	3150
Van Deventer, Lester	(2p)	A. M.	Mathematics	2700	3150
Elliott, Charles A.	(1p)	A. M.	Ind. Arts	2880	3150
Quick, Otho J.	(1p)	A. M.	HS Ind. Arts	2700	3150
(Crook -(sub)		M. M.	Music	2700	3150
Countryman, Calvin		A. M.	Art	2700	3060
Poos, Roberta L.		A. M.	HS English	2880	3060
Devinney, Helen L.		A. M.	Home Ec.	2880	3060
Strader, Norman A.	(2p)	A. M.	Physics	2700	3060
Holley, Bertrand P.	(2p)	A. M.	Bus. Ed.	2430	3060
Parker, Inez M.	(2p)	A. M.	Art	2430	3060
Gruenewald, W. Leroy	(1p)	A. M.	HS Soc. Sci.	----	3060
Darling, Rex	(sub)	A. M.	P. E. (M)	----	3060
Shull, Carl E.	(1p)	A. M.	Art	----	3015
Giffin, James F.	(1p)	A. M.	Bus. Ed.	----	3015
(Smith -(sub)		M. M.	HS Music	2610	3015
(Richardson -(sub)		M. S.	Music	----	2015
Balloon, Mary	(2p)	M. M.	Music	2610	2970
Groom, Irene D.	(2p)	A. M.	ES 1st Grade	2520	2970
Lee, Dorothy M.		A. M.	HS English	2610	2970
Elliott, Aline R.		A. M.	PE (W)	2610	2970
Bally, Winifred H.		A. M.	PE (W)	2520	2970
Morgan, Mildred D.	(2p)	A. M.	HS English	2430	2970
Beuttel, Ruth Ann	(1p)	M. M.	Music	----	2925
Farians, Betty J.	(2p)	A. M.	P. E. (W)	2520	2925
Kelly, Chenault	(1 yr.)	A. M.	English	2520	2925
Ekstrand, Margaret L.		B. S.	Library	2430	1462-12
(Jensen -(sub)		B. S.	Library	----	2925
Smock, LeeAnna J.		A. M.	Library	2430	2925
Taylor, Ila M.	M. S.	L. S.	HS Library	2250	2925
(Bennet -(sub)		B. S.	HS Lang (1/2)	1350	1462-12
Priest, Margaret	(1p)	A. M.	HS Home Ec.	----	2925
Sigafoos, Mary E.	(1p)	A. M.	ES 2nd Grade	----	2925

The following persons are recommended for the twelve months administrative staff in the position, payroll title and salary indicated:

	Degree	Payroll title	Salary 46-47	Salary 47-48
Buzzard, Robert G.	Ph. D.	President	8500	10000
Heller, Hobart F.	Ph. D.	E. A. in A. & E.	6000	6720
(Dean of College)				
Metter, Harry L.	Ph. D.	E. A. in A. & E.	6000	6720
(Director of Teacher Training & Placement)				
Heise, Bryan	Ph. D.	Assoc. Professor	5100	5700
(Director of Extension and Summer Term)				
Lawson, Elizabeth K.	Ph. D.	Assoc. Professor	4980	5460
(Dean of Women)				
Anfinson, Rudolph D.	Ph. D.	Assoc. Professor	4980	5460
(Dean of Men and Director of Veterans Activities)				
(College Physician)	M. D.	Assoc. Professor	----	5400

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Gregg, Raymond R. (College Business Manager)	A. M. E. A. in A. & E.	4800	5400
Zeigel, William H. (Director of Guidance and Testing)	Ph. D. Assoc. Professor	4860	5340
Elam, Stanley M. (Director of Public Relations & Alumni Activities)	A. M. Asst. Professor	3600	4200
Thomas, Blanche C. (College Registrar)	---- E. A. in A. & E.	3480	3660
Taylor, Violet B. (Clerk III, College Financial Clerk)	A. M. E. A. in A. & E.	2940	3300
Thompson, Mary E. (College Nurse)	R. N. E. A. in A. & E.	2700	3060

K. Emeritus (Old Plan):

Ford, Ellen A.	A. M. Professor	1800
Weller, Annie L.	S. B. Professor	1800
Crowe, Albert B.	A. M. Assoc. Professor	1800
Ragan, Edith P.	---- Asst. Professor	1200
Morse, Anna B.	---- Instructor	1200
Coffman, Gilberta	---- Instructor	1100

III. OTHER EMPLOYEES

All positions listed below and changes in assignment of duty have been approved through the Department of Registration and Education.

A. Resignations:

1. Ruth P. Wright, Domestic, effective May 15, 1947.
2. Francis Benepe, Clerk Stenographer I, effective June 15, 1947.

B. New employees:

1. Gladys Fitzpatrick, Domestic, reported for duty as of May 26, 1947, to replace Ruth P. Wright resigned, at a salary of \$87 per month plus maintenance.
2. Rosalie Fogleman, Clerk Stenographer I, reported for duty as of June 1, 1947, at a salary of \$130 per month.
3. June Ardith Harding, Clerk Stenographer I, reported for duty as of June 16, 1947, at a salary of \$130 per month.
4. Grace N. Wheeler, Clerk Stenographer I, reported for duty as of June 1, 1947, to replace Frances Benepe resigned, at a salary of \$130 per month.

C. Shift in classification:

1. Robert O. Brooks, Head Janitor classified as Janitor II, to Stationary Fireman, effective July 1, 1947, at a salary of \$200 per month.
2. Edgar B. Rennels, Watchman I, to Head Janitor with classification

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Janitor II, effective July 1, 1947, at a salary of \$185 per month.

D. Classified Employees for the Fiscal Year 1947-48, are recommended as follows:

Office Service:

	<u>Position</u>	<u>Salary 1946-47</u>	<u>Salary 1947-48</u>
Fair, Florence L.	Clerk Stenographer I	1800	2040
Davis, Dorothy V.	Clerk Stenographer I	1728	1980
Lionberger, Jane	Clerk Stenographer I	1728	1980
Whalen, Helen J.	Clerk Stenographer I	1728	1980
Cherry, Dorothy R.	Clerk Stenographer I	1560	1920
Saylor, Loretta	Clerk Stenographer I	1560	1740
Sorenson, Colleen	Clerk Stenographer I	1560	1740
Walls, Cleo B.	Bookkeeping Mach. Opr. I	1560	1740
Wheeler, Grace N.	Clerk Stenographer I	1560	1740
Fogelman, Rosalie	Clerk Stenographer I	1560	1620
Harding, June A.	Clerk Stenographer I	1560	1620

Janitorial Service:

Rennels, Edgar B.	Janitor II	1560	2220
Baird, Charles N.	Janitor I	1932	2160
Gwin, Frank	Janitor II	1932	2160
Nixon, Eugene	Janitor II	1932	2160
Wrenn, John	Janitor II	1932	2160
Hardin, Al	Janitor I	1728	1920
Moffett, Mitchell C.	Janitor I	1728	1920
Moody, Thelma	Janitor I	1728	1920
Myers, Charles	Janitor I	1728	1920
York, Charles A.	Janitor I	1728	1920
Hallowell, Blanche	Domestic	1546	1860
Smith, Lloyd	Janitor I	1560	1860

Heating Service:

Livingston, John	Stationary Engineer	2760	3060
Metcalf, C. Donald	Stationary Fireman	2220	2580
McKee, Charles	Stationary Fireman	2220	2460
Meyer, Ben	Stationary Fireman	2220	2460
Stirewalt, Levi	Stationary Fireman	2220	2460
Brooks, Robert O.	Stationary Fireman	1740.	2400

Maintenance Service:

Haney, John G.	Plant Maintenance Engr. I	3460	3840
Foulke, Leslie R.	Maintenance Electrician	2733	3120
Edman, Ben H.	Carpenter	2610	3120
Miller, Roscoe	Painter	2610	3120

Grounds Service:

Monier, Camille F.	Field Investigator II	2640	2940
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	<u>Position</u>	<u>Salary</u> <u>1946-47</u>	<u>Salary</u> <u>1947-48</u>
White, Harry L.	Maintenance Eqt. Opr.	1980	2220
Rains, Oscar N.	Florist I	1932	2160
Sims, Rex M.	Maintenance Laborer	1728	1980

E. Classified Employees for the Auxiliary Enterprises for the Fiscal Year 1947-48, to be paid from the Teachers College Income Fund, are recommended as follows:

Arnold, Henry J.	Clerk III	2640	2940
Cotter, Alice	College Dormitory Mgr.	2508	2760*
Reami, Elizabeth	Cook I	1524	1680*
Phipps, Gertrude	Domestic	1284	1440*
Taylor, Esta E.	Pastry Cook	1164	1284*
Moore, Lulu	Domestic	1044	1200*
Weber, Francis	Domestic	1044	1200*
Fitzpatrick, Gladys	Domestic	1044	1200*

*Plus allowance of \$30 per month maintenance.

IV. ORGANIZATION: No Report.

V. CURRICULUM: No Report.

VI. BUILDINGS and GROUNDS:

A. Construction on the addition to the Heating Plant has progressed to the beginning of laying brick for the walls.

B. Construction of the Temporary Cafeteria Building and Temporary Library Building is progressing, and the college is assured the buildings will be ready for use in early September.

C. The tuckpointing of the Training School and Women's Dormitory buildings has been completed.

D. Completion of the land acquisition for campus expansion should have been accomplished before the end of July.

VII. AUXILIARY ENTERPRISES: No Report.

VIII. STUDENT LIFE: No Report.

IX. MISCELLANEOUS: No Report.

X. SUMMARY

The consideration of the Teachers College Board is requested on the following items:

1. The report of students holding Teachers College Scholarships for the Spring Quarter, as presented to the Department of Registration and Education.
2. The report of Illinois Military Scholarships for the Summer Term 1946, Fall Quarter 1946, Winter Quarter 1946-47 and Spring Quar-

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ter 1947, and Extension 1947-48, as presented to the Department of Registration and Education.

3. Changes in the staff of the Summer Term 1947, as presented in this report.

4. Resignations of:

Veronica Becker	Alma DeJordy
Lloyd R. Burley	William D. Murfay
Eve Mary Kelly	Esther B. Miller
George W. Ross	Elsie J. Hampton

5. Leave of absence for Dr. Kevin Guinagh without salary for 1947-48.
6. Sabbatical leave of absence for Gilbert T. Carson on half salary for 1947-48.
7. Acceptance of return to duty of Gertrude Hendrix, Stanley Robinson and Ewell W. Fowler, on leave for study 1946-47.
8. Extension of leave without salary for Elizabeth Michael.
9. Extension of disability leave under the University Retirement System for the fiscal year September 1, 1947 to August 31, 1948, for:

Alice McKinney	Instructor
Rilla J. Lanman	Janitress

10. Change of duty for Jelen Devinney, Ewell W. Fowler, Donald A. Rothschild and Bryan Heise.
11. Promotions in rank for 1947-48 as listed.
12. Employment as replacements on the faculty of:

Archie R. Ayers	Ruth Ann Beuttel
John D. Black	Ruth H. Cline
Clifton W. White	Mary E. Sigafos
Tom Daggy	Lawrence A. Ringenberg
Clara M. Priest	

13. Employment as Substitute Faculty Members for 1947-48 only, of:

Dorothy Mae Hart	Thorkel H. Jensen
Thomas S. Richardson	Rex V. Darling
Hamilton B. Smith	Lee C. Crook

14. Employment of added Faculty Members for 1947-48, of:

Kenneth E. Damann	James F. Giffin
W. LeRoy Gruenewald	Carl E. Shull
Sidney R. Steel	Morrison Sharp
Otho J. Quick	Bertrand P. Holley

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15. Employment of the Nine Months Faculty in the rank, department and salary listed.
16. Employment of the Twelve Months Administration group as listed by payroll title with duty as indicated.
17. Resignation of Frances Benepe, Clerk Stenographer I, and of Ruth P. Wright, Domestic.
18. Employment of Classified Employees as follows:

Gladys Fitzpatrick	Domestic
Rosalie Fogelman	Clerk Stenographer I
June Ardith Harding	Clerk Stenographer I
Grace N. Wheeler	Clerk Stenographer I

19. Shift in classification and duty for Robert O. Brooks and Edgar B. Rennels.
20. Employment of the Classified Employee list for twelve months and the Classified Employee list for Auxiliary Enterprises, in the grade and salary tabulated.

Respectfully submitted,

Robert G. Buzzard
President

REPORT OF THE WESTERN ILLINOIS STATE COLLEGE MACOMB, ILLINOIS MEETING IN MACOMB, ILLINOIS July 14, 1947

To the Members of the State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State College:

I. Students

A. Attendance, Spring Quarter, 1947 (including Mid-Spring Term)

	<u>Men and Boys</u>	<u>Women and Girls</u>	<u>Total</u>	<u>Total One Year Ago</u>
1. College Students				
a. On campus				
Graduates	39	22	61	39
Seniors	85	65	150	102
Juniors	80	80	160	120
Sophomores	125	100	225	132
Freshmen	435	204	639	279
Sub-total	<u>764</u>	<u>471</u>	1, 235	<u>672</u>

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b. Extension	53	511	564	597
Total	<u>817</u>	<u>982</u>	<u>1,799</u>	<u>1,269</u>
2. Secondary Schools				
Western High	65	63	128	128
Bardolph	21	24	45	50
Galva	116	101	217	235
Macomb Sr. High School	0	0	0	352
LaHarpe	68	79	147	0
Total	<u>270</u>	<u>267</u>	<u>537</u>	<u>765</u>
3. Elementary Schools				
Western Training School	118	115	233	216
Rural	15	21	36	35
Adair	18	19	37	45
Bardolph	27	37	64	62
Total	<u>178</u>	<u>192</u>	<u>370</u>	<u>358</u>
Grand Total	1,265	1,441	2,706	2,392

B. Normal School Scholarship Lists of Students

1. I Hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on May 21, 1947 to be submitted to the State Treasurer, attended the Western Illinois State College during the Mid-Spring Term, 1947.
2. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on June 23, 1947 to be submitted to the State Treasurer, are attending the Western Illinois State College during the First Summer Term, 1947.

II. Faculty

A. Resignations

1. Mr. Ralph Barclay, assistant professor in the Department of Physical Education, has submitted his resignation to become effective July 18, 1947 in order to accept a position in the state of Oregon.
2. Dr. Alfred S. Clayton, associate professor in the Department of Education, has submitted his resignation, effective June 5, 1947, in order to accept a position at Indiana University.
3. Miss H. Margaret Hardin, instructor in the Department of Library Science, has submitted her resignation, effective August 22, 1947, in order to accept a position at Fresno State College, California.
4. Mr. Alvin B. Roberts, who was approved by the Board on April 14, 1947 to be an instructor in the Department of Visual Education beginning September 1, 1947, withdrew his application and wishes to be released from his contract.
5. Dr. Olga Sirola Foreman, college physician, has submitted her re-

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signation, effective August 22, 1947, in order to move to Pittsburgh, Pennsylvania, with her family.

B. Changes in Summer School Faculty, 1947

1. Dr. Kenneth H. Goode, assistant professor in the Department of Chemistry, requests a leave of absence without pay for the second summer term. His salary for the term would have been \$465.
2. Mr. George J. Ivins, instructor in the Department of Education, has requested a leave of absence for the second summer term without salary. His salary for the term would have been \$450.
3. Dr. Arthur A. Welck will be employed as an associate professor in the Department of Education the second summer term at a salary of \$370 per month or a total of \$555 for the term. Dr. Welck transferred from the principalship of the high school to the Department of Education at the end of the regular 1946-47 term; therefore, he will not be employed the last two weeks of August in the high school as indicated in the April 14, 1947 Board report.
4. Mr. Ogden L. Glasow will be employed as instructor in the Department of Education the first summer term at a salary of \$320 per month or a total of \$480 for the term. Mr. Glasow will be employed as fifth grade critic beginning September 1, 1947.
5. Mr. Leroy Morley will be employed as instructor in the Department of Physical Education the second summer term at a salary of \$320 per month or a total of \$480 for the term. Mr. Morley was approved by the Board on April 14, 1947 for a position for the college year 1947-48.
6. Mrs. Ruth L. Zimmerman, dean of women, requests a leave of absence without pay for two months during the summer of 1947 in order to do work on her Doctor's thesis. Mrs. Zimmerman will be replaced by Miss Jennette Terrill. Mrs. Zimmerman's leave for one month was approved by the Board on April 14, 1947.
7. Mr. Alfred C. Drummond was employed as instructor to teach one class in the laboratory high school during the first summer term at \$100 per month or a total of \$150 for the term. Mr. Drummond has the B. Ed. degree from Northern Illinois State Teachers College, M. A. from the University of Illinois, and has done additional graduate work at Western. He is the principal of Macomb High School. This addition was necessitated by the resignation of Dr. Alfred S. Clayton on June 5, 1947.
8. Miss Jennette Terrill, assistant professor in the training school, was employed for the month of June at her regular salary of \$295 to assist in the dean of women's office. Miss Terrill's time was devoted to securing additional housing for women students as the dormitory and all approved houses were reserved for the fall of 1947 before the end of the 1946-47 school year.
9. Dr. M. N. Thisted, dean of men, desires a leave of absence without

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pay from July 27 to August 31, inclusive. During this time he will serve by request in assisting with the Army Intelligence Project Service and will be paid by the same.

10. Mr. Walter H. Eller will be employed the second summer term to replace Dr. Kenneth Goode in the Department of Physics. Mr. Eller will receive Dr. Goode's salary of \$310 per month or a total of \$465 for the term. Since he is teaching the first summer term at his regular salary of \$365 per month he will be paid \$365 for the month of July and \$282.50 for the month of August.
11. Mr. Joseph J. Stipanowich will be employed the second summer term as instructor in the Department of Education to replace Mr. George H. Ivins. He will receive \$300 per month, or \$450 for the term, the same salary Mr. Ivins was to receive. Mr. Stipanowich will become a member of the Department of Mathematics staff in September.
12. Mr. Theodore L. Carlson, who was approved for half-time work the second summer term, will be employed full time at \$300 per month, due to increased enrollment. He will, therefore, receive \$450 for the second summer term rather than \$225 as originally scheduled.

C. New Appointments

1. Miss Olive Fite will be employed, effective September 1, 1947, as assistant professor in the Department of English at a salary of \$300 per month, or a total of \$2,700 for the college year. Miss Fite has the B. Ed. degree from Illinois State Normal University and the M. A. from Northwestern University. She comes to Western from Indiana Central College, Indianapolis, Indiana.
2. Miss June Sebree will be employed, effective September 1, 1947, as an instructor in the Department of Physical Education for Women at a salary of \$310 per month, or a total of \$2,790 for thirty-six weeks. Miss Sebree has the B. S. degree from Indiana State Teachers College and the M. S. from Smith College.
3. Dr. Arthur R. Olsen will be employed, effective September 1, 1947, as an assistant professor in the Department of Social Science at a salary of \$350 per month. His degrees are: B. S., M. A., and Ed. D., New York University. Dr. Olsen has had teaching experience in public schools at Huntington and North Merrick, New York, and at Pratt Institute, New York City. Since 1944 he has been employed as a statistician by Rayonier, Inc.
4. Mr. Ogden L. Glasow will be employed as an instructor in the Training School beginning September 1, 1947 at a salary of \$320 per month, or a total of \$2,880 for the 1947-48 college year. Mr. Glasow has the B. E. degree from Chicago Teachers College, the M. A. from Northwestern University, and has completed all work for the Ph. D. at Northwestern with the exception of the thesis. During 1946-47 he taught in the laboratory school at the University of Chicago.
5. Mr. Jackson Davis will be employed, effective September 1, 1947,

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as an assistant professor in the Department of English at a salary of \$350 per month. Mr. Davis has the A. B. degree from Central College, Chicago, and the M. F. A. degree from Yale University. He has completed two years of graduate study at the University of Chicago and studied one year at the Goodman Memorial Theatre.

6. Mr. Don W. Arnold will be employed, effective September 1, 1947, as an instructor in the Department of Commercial Education at a salary of \$340 per month, or a total of \$3,060 for the college year. Mr. Arnold's degrees are: B. A., Grinnell College; M. A., State University of Iowa. At the present time Mr. Arnold is teaching at the Galesburg Branch of the University of Illinois.
7. Miss Eleanor Matthews will be employed, effective September 1, 1947, as an instructor in the Department of Library Science at a salary of \$300 per month or a total of \$2,700 for the 1947-48 college year. Miss Matthews has the A. B. degree from Knox College, B. S. in L. S. from the University of Illinois; and expects to receive the M. S. in L. S. from the University of Illinois in August 1947. Miss Matthews has had experience in the Public Library, Webster Groves, Missouri, and in the University of Illinois library.
8. Miss Virginia Lowell will be employed, effective September 1, 1947, as assistant professor in the Department of English at a salary of \$340 per month. Miss Lowell has the A. B. degree from Wheaton College and the A. M. and Ph. D. from the University of Illinois. She has had five years experience as an assistant in the English Department of the University of Illinois.
9. Mr. Kenneth E. Conn will be employed, effective September 1, 1947, as assistant professor in the Department of Physical Sciences at \$350 per month. He has the B. S. degree from the University of Nebraska, M. S. from Indiana University, and 90 hours credit toward the Ph. D. at Indiana University. Mr. Conn comes to Western from the University of Arkansas, and he has had teaching experience in high schools, Indiana University, Michigan State Normal College, and University of Michigan.
10. Miss Dorothy Dynes will be employed, effective September 1, 1947, as faculty assistant in the Department of Home Economics, where she will have supervision of food preparation and service in the college cafeteria. Her salary will be \$150 per month. Miss Dynes is a candidate for the B. S. in Home Economics at Iowa State College in August 1947.
11. Mr. Robert J. Clow will be employed as an instructor in the Department of Physical Education beginning September 1, 1947 at a salary of \$320 per month, or a total of \$2,880 for the regular college year. Mr. Clow has the A. B. degree from the University of Illinois and is taking work leading to the Master's degree at DePaul University. He comes to Western from the Quincy High School.
12. Dr. R. Felix Morrison will be employed as an assistant professor in the Department of English, effective September 1, 1947, at a salary of \$370 per month, or a total of \$3,330 for the 1947-48 college year.

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Dr. Morrison's degrees are: B. A. University of Oxford, England; M. A., Ph. D., University of Wisconsin. He has been employed during 1946-47 at the Teachers College, St. Cloud, Minnesota, and prior to that was on the staff of the University of South Dakota.

13. Mr. Loren K. Robinson will be employed as instructor in the Department of Agriculture to teach vocational agriculture in the laboratory high school. He will receive \$275 for the month of August 1947 and \$300 per month beginning September 1, 1947. Mr. Robinson has been on the staff at Western since December 1946.
14. Mr. George C. Beamer will be employed as associate professor in the Department of Education, beginning September 1, 1947, at a salary of \$375 per month, or a total of \$3,375 for the college year. Mr. Beamer has the A. B. degree from Wm. Jewell College; A. M. from the University of Missouri; and will receive the Ph. D. from the University of Missouri in August 1947. During the past year he has been employed at the University of Missouri, and he taught seven years at Wm. Jewell College. Mr. Beamer also spent three years in the U. S. Navy.
15. Miss Catherine Zealberg will be employed as instructor in the Department of Library Science, effective September 1, 1947, at a salary of \$295 per month or a total of \$2,655 for the college year. Miss Zealberg has the B. S. degree from State Teachers College, Kutztown, Pennsylvania, and the M. A. from Peabody College for Teachers. She has had experience as a high school librarian at Mahoney City, Pa., and Wellsboro, Pa., and served on the library staff at Peabody College.

D. Faculty list with salary schedule for the regular college year of thirty-six weeks to be paid from Personal Services appropriations:

<u>Name</u>	<u>Department</u>	<u>Salary 9 months 1946-47</u>	<u>Salary per mo. 1947-48</u>	<u>Salary 9 months 1947-48</u>
PROFESSORS				
Beighey, D. Clyde, Ph. D.	Commerce	3825.00	495.00	4455.00
Schleier, Louis M., Ph. D.	Education	3825.00	495.00	4455.00
Tillman, Arthur G., Ph. D.	Geography	3825.00	495.00	4455.00
Archer, Julian L., Ph. D.	Education	2780.00	490.00	4410.00
Ayre, J. Glenn, Ph. D.	Mathematics	3330.00	450.00	4050.00
Carson, Ruth, Ph. D.	For. Lang.	3420.00	450.00	4050.00
Linder, Roscoe G. Ph. D.	Education	3330.00	450.00	4050.00
Ginnings, R. Meade(E) M. S.	Mathematics	1579.95	175.55	1579.95
ASSOCIATE PROFESSORS				
Bailey, Dwight L., A. M.	Education	3645.00	475.00	4275.00
Hanson, Raymond W., M. Ed.	Phys. Ed.	3780.00	475.00	4275.00
Wetzel, Wayne, M. S.	Ind. Arts	3645.00	475.00	4275.00
McVickar, John S., Ph. D.	Agriculture	3420.00	450.00	4050.00
Schreiber, Edwin W., A. M.	Mathematics	3375.00	445.00	4005.00
Bennett, Mary A., Ph. D.	Biology	3330.00	440.00	3960.00
Bodine, M. G., Ph. D.	Soc. Sci.	3330.00	440.00	3960.00

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Shiley, Robert A., Ph. D.	English	3330.00	440.00	3960.00
Welck, Arthur A., Ph. D.	Education	3330.00	440.00	3960.00
Eller, Walter H., M. S.	Physics	3285.00	435.00	3915.00
Schory, Harold F., A. M.	English	3195.00	425.00	3825.00
Watters, Hilda, Ph. D.	Soc. Sci.	3150.00	420.00	3780.00
Crilly, Karl, A. M.	Music	3105.00	415.00	3735.00
Pottle, Theodora, A. M.	Art .	3105.00	415.00	3735.00
Wild, Theresa, A. M.	Music	3105.00	415.00	3735.00
Bennett, Chester W., Ph. D.	Chemistry	2970.00	400.00	3600.00
Sproul, Grace, Ph. D.	For. Lang.	2970.00	400.00	3600.00
Beamer, George C., Ph. D.	Education		375.00	3375.00

ASSISTANT PROFESSORS

Myers, R. Maurice, Ph. D.	Biology	2970.00	400.00	3600.00
Pease, Kent, Ed. D.	English	2970.00	400.00	3600.00
Stull, Harriet C., Ph. D.	Soc. Sci.	2970.00	400.00	3600.00
Whitehead, Frances, Ph. D.	Commerce	2970.00	400.00	3600.00
Goode, Kenneth H., Ph. D.	Chemistry	2790.00	380.00	3420.00
Ave, Harold C., A. M.	Phys. Ed.	2835.00	370.00	3330.00
Bent, Leo G., Ph. M.	Education	2970.00	370.00	3330.00
Bonham, Tressie, A. M.	Home Ec.	2880.00	370.00	3330.00
Carlson, Theodore L., Ph. D.	Soc. Sci.	2700.00	370.00	3330.00
Donley, Margaret, A. M.	Tr. Sch.	2835.00	370.00	3330.00
Evans, Cecile, A. M.	Library	2835.00	370.00	3330.00
Garner, C. Wix, A. M.	Phys. Ed.	2880.00	370.00	3330.00
Hoover, Isabel, A. M.	English	2835.00	370.00	3330.00
Horrabin, H. Waldo, M. S.	Chemistry	2745.00	370.00	3330.00
Miller, Rayman, M. S.	Ind. Arts	2745.00	370.00	3330.00
Miner, Sarah, M. S.	Home Ec.	3060.00	370.00	3330.00
Mitchell, Beulah, A. M.	Tr. Sch.	2835.00	370.00	3330.00
Morrison, R. Felix, Ph. D.	English		370.00	3330.00
Pence, Helen, A. M.	Tr. Sch.	2835.00	370.00	3330.00
Potter, Olive, A. M.	Phys. Ed.	2880.00	370.00	3330.00
Ray, Ethel, A. M.	Education	2880.00	370.00	3330.00
Robinson, Julius, A. M.	Commerce	2745.00	370.00	3330.00
Rosenquist, Amanda, A. M.	Home Ec.	2700.00	370.00	3330.00
Sallee, Roy M, M. S.	Biology	2835.00	370.00	3330.00
Schannenck, Margaret, A. M.	Tr. Sch.	2835.00	370.00	3330.00
Scott, Elna, A. M.	Tr. Sch.	2835.00	370.00	3330.00
Stroup, Esther L., M. S.	Home Ec.	2790.00	370.00	3330.00
Swofford, Lyndal, M. S.	Library	2970.00	370.00	3330.00
Turner, C. Adam, A. M.	Education	3015.00	370.00	3330.00
Vawter, Gladys, A. M.	English	2835.00	370.00	3330.00
Voss, Hertha, A. M.	Commerce	2700.00	370.00	3330.00
Burke, Marjorie, A. M.	Tr. Sch.	2655.00	365.00	3285.00
Terrill, Jennette, Ph. M.	Tr. Sch.	2655.00	365.00	3285.00
Fritschel, Arthur L., A. M.	Music	2610.00	360.00	3240.00
Julstrom, Clifford, M. M.	Music	2610.00	360.00	3240.00
Reynolds, Juna, A. M.	English	2610.00	360.00	3240.00
Swain, Paul B., A. M.	Art	2610.00	360.00	3240.00
Young, Bernard J., M. S.	Tr. Sch.	2610.00	360.00	3240.00
Robinson, Lauretta, A. M.	Tr. Sch.	2565.00	355.00	3195.00
Conn, Kenneth E., M. S.	Chemistry		350.00	3150.00
Crall, H. William, M. S.	Biology		350.00	3150.00

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Davis, Jackson, M. F. A.	English		350.00	3150.00
Olsen, Arthur R., Ed. D.	Soc. Sci.		350.00	3150.00
Wardell, Margaret, A. M.	Library	2520.00	350.00	3150.00
Langemo, Amanda, A. M.	English	2475.00	345.00	3105.00
Sollars, Velna, M. S.	Commerce	2475.00	345.00	3105.00
Lowell, Virginia, Ph. D.	English.		340.00	3060.00
Fite, Olive, A. M.	English		300.00	2700.00
Brophy, Kathleen J., M. S.	Phys. Ed.	2880.00	185.00	1665.00
Gayler, George W. (E), A. B.	Extension	1236.96	137.44	1236.96
Corbin, Mabel (E), M. S.	English	1170.00	130.00	1170.00

INSTRUCTORS

Urquhart, Norman R., M. S.	Agriculture		350.00	3150.00
Arnold, Don W., A. M.	Commerce		340.00	3060.00
Baker, Betty Mary, A. M.	Phys. Ed.	2475.00	320.00	2880.00
Clow, Robert J., A. B.	Phys. Ed.		320.00	2880.00
FitzSimons, Ferol B., A. M.	Phys. Ed.	2475.00	320.00	2880.00
Glasow, Ogden L., A. M.	Tr. Sch.		320.00	2880.00
Ivins, George H., A. M.	Education	2700.00	320.00	2880.00
Morley, Leroy, A. M.	Phys. Ed.		320.00	2880.00
Pearson, Ross N., A. M.	Geography		320.00	2880.00
Reid, Dempsey E., M. S.	Ind. Arts	2475.00	320.00	2880.00
Shake, Kimbrough, M. S.	Vis. Ed.	2295.00	320.00	2880.00
Stipanowich, Joseph J., M. S.	Mathematics		320.00	2880.00
Taylor, Loren E., A. M.	Mathematics	2565.00	320.00	2880.00
Wanninger, Forrest I., M. M.	Music	2700.00	320.00	2880.00
A. M.	For. Lang.		320.00	2880.00
Neu, Lucille, A. M.	Library	2205.00	315.00	2835.00
Sebree, June, M. S.	Phys. Ed.		310.00	2790.00
Matthews, Eleanor, M. S.	Library		300.00	2700.00
Robinson, Loren K., B. S.	Agriculture	2475.00	300.00	2700.00
Zealberg, Catherine, A. M.	Library		295.00	2655.00
Kerker, Larry, A. M.	Phys. Ed.		285.00	2565.00
Thompson, Edith N., R. N.	Health	1620.00	200.00	1800.00
Ohlson, Floyd, A. M.	Music	2565.00	160.00	1440.00

NURSE I

Herndon, Helen, R. N.	Health	1395.00	175.00	1575.00
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FACULTY ASSISTANT

Dynes, Dorothy, B. S.	Home Ec.	150.00	1350.00
			329,741.91

III. Other School Employees

A. Adjustment in Salary

1. It was necessary, due to the large enrollment, to assign additional student teachers to the supervision of Mrs. Juell Duren, instructor in an affiliated school, during the spring quarter; therefore, her salary was increased to \$40 per month for three months. (Her salary was approved at \$25 per month at the board meeting April 22, 1946.) She was paid \$40 for April and May, and \$15 in June.

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B. Resignations

1. Mr. Donald S. Foreman, grounds foreman, submitted his resignation effective June 30, 1947 in order to accept a position at Pittsburgh, Pennsylvania.
2. Mr. Daniel Webb, who was employed April 1, 1947, as a laborer (maintenance) did not pass the physical examination for the University Retirement System and resigned effective June 30, 1947.

C. New Appointments

1. Miss Marjorie J. Banks will be employed as Clerk Stenographer I, effective July 1, 1947, at \$160 per month. She will replace Mr. Fred Oathout, who resigned May 31, 1947 in the registrar's office.

D. Administrative personnel for 1947-48 for twelve months, beginning July 1, 1947, to be paid from Personal Services appropriation:

<u>Name</u>	<u>Payroll Title</u>	<u>Salary 12 mo. 1946-47</u>	<u>Salary per mo. 1947-48</u>	<u>Salary 12 mo. 1947-48</u>
Beu, Frank A., Ph. D.	President	8500.00	833.33	10000.00
Currens, F. H., Ph. D. (Dean of College)	Exec. Ast. in Ed. & Ad.	6000.00	560.00	6720.00
M. D. (College Physician)	Professor		450.00	4500.00*
Thisted, M. N., Ph. D. (Dean of Men)	Professor	4680.00	460.00	5520.00
Champion, Oscar L. (Business Manager)	Ex. Ast. in Ed. & Ad.	4800.00	450.00	5400.00
Roberts, John C., A. M. (Director of Training and Placement)	Ast. Prof.	4320.00	400.00	4800.00
Ph. D. (Principal of Elementary and High School)	Asc. Prof.		400.00	4800.00
Laflin, G. Allan, A. M. (Director of Public Relations)	Ast. Prof.	3780.00	370.00	4440.00
Zimmerman, Ruth L., A. M. (Dean of Women)	Ast. Prof.	3600.00	370.00	4440.00

Student Help and Lectures

25,000.00

75,620.00

- E. Employees for 1947-48 for twelve months, beginning July 1, 1947, to be paid from Personal Services appropriation with salary increases based upon the sum of money allotted by the members of the Sixty-Fifth General Assembly for such purposes.

*10 months beginning 9-1-47.

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Name	Payroll Title	Salary 12 mo. 1946-47	Salary per mo. 1947-48	Salary 12 mo. 1947-48
<u>OFFICE</u>				
Crum, Mary	Clerk Stenographer II	2220.00	220.00	2640.00
Bishop, Lucile	Clerk Stenographer II	2160.00	215.00	2580.00
Burress, Edna	Account Clerk	2160.00	215.00	2580.00
Weaver, Betty	Clerk Stenographer II	2160.00	215.00	2580.00
Banks, Margaret J.	Clerk Stenographer I		160.00	1920.00

JANITORIAL

Allen, Harold	Janitor III	2220.00	213.00	2556.00
Hodges, Kenneth	Janitor I	1728.00	166.00	1992.00
Leighty, Elbert	Janitor I	1728.00	166.00	1992.00
Elam, William	Janitor I	1656.00	159.00	1908.00
Inman, Garnet	Janitor I	1620.00	159.00	1908.00
Nunn, George	Janitor I	1680.00	159.00	1908.00
Purdum, Harold K.	Janitor I	1620.00	159.00	1908.00
Purdum, Roma F.	Janitor I	1680.00	159.00	1908.00
Shifley, Howard	Janitor I	1620.00	159.00	1908.00
Stewart, Earl	Janitor I	1656.00	159.00	1908.00
Thompson, Dean	Janitor I	1656.00	159.00	1908.00
Mason, Mary	Domestic	1260.00	121.00	1452.00
VeNard, Mary	Domestic	1260.00	121.00	1452.00

HEATING

Monninger, Carl B.	Stationary Engineer	2760.00	265.00	3180.00
Carson, Roy	Stationary Fireman	2220.00	213.00	2556.00
Locke, Ellis	Stationary Fireman	2220.00	213.00	2556.00
Waller, Walter	Laborer (Maintenance)	1680.00	161.00	1932.00
Wells, Glenn W.	Laborer (Maintenance)	1680.00	161.00	1932.00

MAINTENANCE

Stookey, Ray	Trades Helper	2076.00	195.00	2340.00
Moore, Guy	Laborer (Maintenance)	1860.00	175.00	2100.00

GROUNDS

	Grounds Foreman	2280.00	220.00	2640.00
Graves, Earl	Laborer (Maintenance)	1728.00	166.00	1992.00
Cromer, Thomas	Laborer (Maintenance)	1656.00	159.00	1908.00
Grim, Robert	Laborer (Maintenance)	1656.00	159.00	1908.00
	Laborer (Maintenance)	1620.00	159.00	1908.00
Lowderman, R. L.	Laborer (Maintenance)	1560.00	150.00	1800.00

WATCHMEN

Lemmer, Guy	Watchman I	1764.00	169.00	2028.00
Mason, Thomas B.	Watchman I	1620.00	159.00	1908.00
				69,696.00

F. Employees for the 1947-48 for twelve months, beginning July 1, 1947, to be paid from TEachers College Income Fund:

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Name	Payroll Title	Salary 12 mo. 1946-47	Salary per mo. 1947-48	Salary 12 mo. 1947-48
<u>FOOD SERVICE</u>				
**Crain, Bessie	Cook I	1500.00	144.00	1728.00
*Burton, Edna	Cook I	1260.00	121.00	1452.00
**Hainline, Ruth	Cook I (5/6 time)	1200.00	115.00	1380.00
*Stockwell, Altie	Pastry Cook	1080.00	104.00	1248.00
	Cook I		100.00	1200.00
	Helper		100.00	1200.00
<u>DORMITORY DIRECTOR</u>				
***Crabill, Alice	Instructor & Director of Grote Hall	2280.00	219.00	2628.00
<u>JANITORIAL</u>				
Nelson, Charles	Janitor I	1680.00	161.00	1932.00
**Hubbard, Lula	Domestic	1140.00	110.00	1320.00
	Domestic		100.00	1200.00
<u>MAINTENANCE</u>				
**Wear, Irene J.	Laundry Worker	1140.00	110.00	1320.00
*Carruthers, Emma	Laundry Worker	960.00	92.00	1104.00
Student Help				25,000.00
Total				42,712.00

G. Affiliated schools faculty list for the regular term of thirty-six weeks beginning September 1, 1947 to be paid from Personal Services appropriation:

Name	School and Payroll Classification	Salary 9 mo. 1946-47	Salary per mo. 1947-48	Salary 9 mo. 1947-48
Schmitz, Mary, A. M.	Inst. -Prairie Hill	675.00	80.00	720.00
Young, Chellis, M. S.	Inst. -Bardolph	495.00	60.00	540.00
Chidester, Eliz. M. S.	Inst. -Pilot Knobb	450.00	60.00	540.00
Monson, S. C., A. M.	Inst. -Bardolph	495.00	55.00	495.00
Kipling, Cecil, B. S.	Inst. -Scotland Twp. Consolidated	450.00	50.00	450.00
Howell, M. C., B. S.	Inst. -Bardolph		50.00	450.00
Duren, Jeuel, A. M.	Inst. -Bardolph	390.00	40.00	360.00
Platt, Mabel	Inst. -Bardolph	315.00	35.00	315.00
Thornton, Wm., B. S.	Inst. -Bardolph	210.00	30.00	270.00
Hinman, Hazel, B. Ed.	Inst. -Adair		25.00	225.00
Hoing, Helen, M. S.	Inst. -Adair		25.00	225.00
Lindsay, Erma B. Ed.	Inst. -Adair		25.00	225.00
Sowers, Marvin, B. Ed.	Inst. -Adair		25.00	225.00
Sowder, Helen, B. S.	Inst. -Bardolph		20.00	180.00
Tingley, Estlele, A. B.	Inst. -Bardolph	180.00	20.00	180.00

*\$30 Maintenance

**\$10 Maintenance

***\$40 Maintenance

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Inst. -(Home Ec.)	33.33	100.00#
Inst. -(Home Ec.)	33.33	<u>100.00#</u>

#Salary for 3 months.

5,600.00

IV. Organization

A special faculty committee comprised of members from the Health, Medical, Social Science, Education, Home Economics, and Science departments has been set up to study and implement a more practical and functional health service for the entire student body. It is planned to use the services of the school physician one-half time as the health co-ordinator for this special service.

The Kellogg Foundation and the Department of Physical Education and Health of the Office of the Superintendent of Public Instruction are cooperating in this health organization.

V. Curriculum

A. Four-Year General College

This is the fifth request made at as many Board meetings for the extension of our two-year general college work to four years. We wish to apologize for such repeated requests, but the demands of the G.I.'s and other students are a continuous pressure upon us.

In March 1947 a rather complete summary of findings in eleven other states was sent to each Board member and teachers college president. The survey revealed:

1. Nine states authorized four-year general college work by the board of control; two states passed special legislation. This clearly indicates that the trend is for teachers colleges to be given authority by their respective boards to do four years of general college work.
2. The Illinois State Teachers College Board granted Western permission in 1941 to do two years of general college work. We are merely asking for an extension of this work. The argument that the funds appropriated to Western are for teacher-education only has no foundation in law as the appropriation bill says nothing about the matter. It would be just as true that the money appropriated to Southern Illinois Normal University could be used only for teacher-education, which is not the case. Likewise, the University of Illinois could not establish and expend money for a branch university at Galesburg, Illinois; nevertheless, they did it, and everybody thinks it is a good thing to provide an opportunity for G.I.'s to attend college.
3. In the State of Illinois 6,500 persons were studying at the teachers colleges in 1939 to be teachers. In 1946 there were 7,170 studying to be teachers in the teachers colleges. The total number of people enrolled in teacher-education in 1931-32 in the eleven states was 20,758; in 1946-47 the number enrolled in these same teachers colleges was 18,998. Many enrolled in teachers colleges are studying in the general college field in 1947.

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4. Teachers college presidents in the eleven states agree that non-teaching young people are entitled to higher education near or at home instead of only in the state university.
5. Dr. R. G. Buzzard mailed copies of an excellent paper by President Frank Thomas, State Teachers College, Fresno, California, to each Board member. President Thomas discusses a twenty-year experience with four-year general college work.
6. The Illinois Statutes give the Illinois Teachers College Board the power to extend the general college work to four years by the following quotation taken from the Illinois Revised Statutes, 1945, page 3167, chapter 127, paragraph 59:

"the Teachers College Board. . . shall have power and it shall be its duty. . . to issue, upon the recommendation of the faculties of the respective State Teachers Colleges and State Normal Universities diplomas to such persons as shall have satisfactorily completed the required studies of the respective State Teachers Colleges and State Normal Universities, and confer such professional degrees as are usually conferred by other institutions of like character for similar or equivalent courses of study."
7. Two surveys, one by the University of Illinois in regard to junior colleges and another by the Works' special committee, both recommended and presented evidence to show that the five teacher-education institutions in Illinois had been and are regional colleges.

VI. Buildings and Grounds

- A. Our application to the Federal Works Agency for a recreation and intramural sports building was approved on June 20, 1947. This building will be 51' x 100' and 20' high.
- B. We have been informed by the Department of Architecture and Engineering that the plans and specifications are all complete for the superstructure for the swimming pool, the addition to the women's dormitory, and the addition to the training school gymnasium. Bids for these projects are supposed to be let the first part of July.
- C. The addition to the power plant and the landscaping of the athletic field are supposed to be ready for bids the latter part of July.
- D. According to Senate Bill #93, which Governor Green signed early in February and which I understand is now a law, the Illinois state teachers colleges and normal universities may buy, build, and remodel buildings which are revenue producing and will be self-liquidating through the revenues obtained by rent or otherwise. We wish to present the following projects for the approval of the Board or a committee of the Board, possibly the Housing Committee which is now set up for such purposes at the teachers colleges and normal universities:
 1. The Pi Kappa Delta sorority desires to have the Board buy and remodel the house located at 611 West Adams Street, Macomb, Illinois

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at a cost of \$19,000. The purchase price of the house will be \$15,000, and \$4,000 will be required for remodeling.

This project is urgently needed, and we hope that the Board will take action upon the same at this meeting; otherwise, these twenty-five girls who expect to live in this house in September will not be able to attend the Western Illinois State College.

The foregoing figures in regard to the cost of the house are actual figures. The sorority proposes to pay off the \$19,000 over a twenty-five year period as follows:

Interest and Principal Payment	Monthly Payment	Monthly Payment	Total Payment	
			Monthly	Annually
2 1/2% for 25 years	\$85.31	\$32.00	\$117.31	\$1407.72
3 % for 25 years	90.25	32.00	122.25	1467.00
3 1/2% for 25 years	95.19	32.00	127.19	1526.28
4 % for 25 years	100.32	32.00	132.32	1587.84

2. Construction of a president's house to be located on the college grounds between Pierce and Charles Streets on what is now known as the school garden:

Two story brick house, 46' x 28'

Basement: 46' x 28'

First Floor: living room 28' x 18'; hall 10' x 12'; dining room 18' x 13'; kitchen 13' x 13'; powder room 10' x 8'; breakfast room 10' x 9'.

Second Floor: three bedrooms, 18' x 18', 17' x 11', and 12' x 11'; two bath rooms, 8' x 6' and 9' x 7'; dressing room 9' x 9'; study 9' x 9'; hall 13' x 9'.

Estimates on this house are as follows:

One Contract (DR)	\$21,000.00
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Individual Contracts:

Basement (including excavating) (EH)	\$1,800.00
(M & H)	2,150.00
(VC)	1,500.00

Brick Work (EH)	4,624.00
(VC)	4,800.00

Carpenter Work (including plastering, hardware, lumber) (EL)	10,070.00
(R)	7,500.00

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Heating (SP) (oil or gas hot air furnace)		\$1,663.00
(GF) (oil or gas hot water furnace)		2,250.00
(EL) (oil hot air furnace)		1,300.00
Guttering (SP)	---	132.27
(K)	---	150.00
Plumbing (GF)	---	2,100.00
(H)	---	1,800.00
Painting (VB)	---	1,500.00
(LD)	---	1,700.00
Electricity (GP)	---	1,200.00
(WS)	---	600.00
Total of lowest individual estimates	---	\$18,956.27

	Interest and Principal Monthly Payment	Monthly Replacement	Total Monthly Payment
2 1/2% for 30 years	\$79.00	\$15.00	\$94.00
3% for 30 years	84.40	15.00	99.40
3 1/2% for 30 years	89.80	15.00	104.80
4% for 30 years	95.40	15.00	110.40

For our purposes the basement will need to be only 28' x 20' for the heating and laundry service which would be estimated at \$1350. The entire basement, as indicated by the foregoing figures, is \$1800. If the Illinois State Teachers College Board builds the house and would prefer a basement under the entire house, I propose that the Board at this time pay out of Contractual Services the difference between the building of the entire basement and the partial basement which would be \$450.00.

It will be noted from these figures that the sum of \$1000 for building of a two-car garage and other items, such as screens, storm windows, etc., are not included in the building of the house. The garage may be built as a functional, practical project by members of the cement classes and the carpentering classes of the Industrial Arts Department, or it may be contracted for as a separate bid from the funds available from the bonds.

Since coming to Macomb five years ago, we have lived in four houses. Each time the house in which we lived has been sold. The lease on the house in which we are now living expires July 1, 1948, and again the house is being sold for twice what it is worth. I hope that the members of the Board will approve the building of a president's house under this self-liquidating plan at this Board meeting or as soon as the committee can obtain the necessary facts concerning the building and other information necessary for building

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under Senate Bill #93. In order to obtain these estimates at all accurately, it was necessary for me to go ahead and have temporary plans and blueprints for such a house drawn up. I have a set of plans in case anyone cares to see them.

E. The members of the Advisory Committee for Western and I feel that grandstand located just south of the east end of the football field is unsightly and unsafe for use. We recommend that it be torn down and such lumber as is of any value be used in other projects on the campus.

F. Other projects which we shall wish the State Teachers College Board to approve under the self-liquidating provisions of Senate Bill #93 are:

1. Brick building containing eight faculty apartments---\$100, 000
2. Boys' dormitory----- 300, 000
3. Faculty houses (four @ \$11, 000)----- 44, 000
4. Athletic stadium----- 100, 000

VII. Auxiliary Enterprises

No Report.

VIII. Student Life

A. A fifth social sorority, Theta Xi Theta, was organized at Western during the spring quarter of 1947.

B. Present indications, according to admission blanks, are that there will be as many or more students on campus the fall of 1947 as there were in the fall of 1946.

IX. Miscellaneous

The following letter dated June 25, 1947, was received in regard to the Board's action on April 14, 1947, permitting the change in name of the women's dormitory to Caroline Grote Hall:

"Mr. Frank A. Beu, President
Western Illinois State Teachers' College
Macomb, Illinois

"Dear Sir:

"Mrs. Augusta Grote Nighbert and Mr. George B. Grote, sister and brother of the late Miss Caroline Grote, and her nieces and nephews have asked me to write you on behalf of the State Teachers' College Board expressing their appreciation of the great honor done her memory in the renaming of Monroe Hall 'Caroline Grote Hall'. Her family are particularly appreciative of this honor because it was at Monroe Hall that Miss Grote resided and was housemother for so many years while she was on

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the faculty at Western.

"Again, our most sincere thanks and our every good wish for you and for Western.

Very sincerely yours,

(signed) Paul F. Grote

PAUL F. GROTE"

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of Normal School Scholarship students for the mid-spring term 1947.
- B. The list of Normal School Scholarship students for the first summer term 1947.
- C. The resignation of Mr. Ralph Barclay effective July 18, 1947.
- D. The resignation of Dr. Alfred S. Clayton effective June 5, 1947.
- E. The resignation of Miss H. Margaret Hardin effective August 22, 1947.
- F. The release of Mr. Alvin B. Roberts from his contract for the 1947-48 college year.
- G. The resignation of Dr. Olga Sirola Foreman effective August 22, 1947.
- H. The leave of absence without pay for Dr. Kenneth H. Goode for the second summer term of 1947.
- I. The leave of absence without pay for Mr. George H. Ivins for the second summer term of 1947.
- J. The employment of Dr. Arthur A. Welck as associate professor in the Department of Education for the second summer term at a salary of \$370 per month and release from his contract as high school principal for the last two weeks in August.
- K. The employment of Mr. Ogdèn L. Glasow as instructor in the Department of Education for the first summer term at \$320 per month.
- L. The employment of Mr. Leroy Morley as instructor in the Department of Physical Education for the second summer term at \$320 per month.
- M. The leave of absence without pay for Mrs. Ruth L. Zimmerman for two months during the summer sessions of 1947.
- N. The employment of Mr. Alfred C. Drummond as instructor in the laboratory high school for one-half time work during the first summer

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term at \$100 per month.

- O. The employment of Miss Jennette Terrill as assistant dean of women for the month of June 1947 at \$295 per month.
- P. The leave of absence without pay for Dr. M. N. Thisted for the period July 27, to August 31, 1947, inclusive.
- Q. The employment of Mr. Walter Eller in the Department of Physical Sciences for the second summer term at a salary of \$310 per month to replace Dr. Goode.
- R. The employment of Mr. Joseph J. Stipanowich as instructor in the Department of Education for the second summer term at \$300 per month to replace Mr. Ivins.
- S. The employment of Dr. Theodore L. Carlson for full-time work the second summer term at \$300 per month.
- T. The appointment of Miss Olive Fite, effective September 1, 1947, as assistant professor in the Department of English at \$300 per month.
- U. The appointment of Miss June Sebree, effective September 1, 1947, as instructor in the Department of Physical Education at \$310 per month.
- V. The appointment of Dr. Arthur R. Olsen, effective September 1, 1947, as assistant professor in the Department of Social Science at \$350 per month.
- W. The appointment of Mr. Ogden L. Glasow as instructor in the Training School, effective September 1, 1947, at \$320 per month.
- X. The appointment of Mr. Jackson Davis as assistant professor in the Department of English, effective September 1, 1947, at \$350 per month.
- Y. The appointment of Mr. Don W. Arnold, effective September 1, 1947, as instructor in the Department of Commercial Education at \$340 per month.
- Z. The appointment of Miss Eleanor Matthews, effective September 1, 1947, as instructor in the Department of Library Science at \$300 per month.
- AA. The appointment of Miss Virginia Lowell, effective September 1, 1947, as assistant professor in the Department of English at \$340 per month.
- BB. The appointment of Mr. Kenneth E. Conn, effective September 1, 1947, as assistant professor in the Department of Physical Sciences at \$350 per month.
- CC. The appointment of Miss Dorothy Dynes, effective September 1, 1947, as faculty assistant in the Department of Home Economics at \$150 per month.

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- DD. The appointment of Mr. Robert J. Clow, effective September 1, 1947, as instructor in the Department of Physical Education at \$320 per month.
- EE. The appointment of Dr. R. Felix Morrison, effective September 1, 1947, as assistant professor in the Department of English at \$370 per month.
- FF. The appointment of Mr. Loren K. Robinson, effective August 1, 1947, as instructor in the Department of Agriculture at a salary of \$275 for the month of August, and \$300 per month beginning September 1, 1947.
- GG. The appointment of Mr. George C. Beamer, effective September 1, 1947, as associate professor in the Department of Education at a salary of \$375 per month.
- HH. The appointment of Miss Catherine Zealberg as instructor in the Department of Library Science, effective September 1, 1947, at \$295 per month.
- II. The faculty list with salary schedule for the regular college year of thirty-six weeks, beginning September 1, 1947, to be paid from Personal Services appropriations.
- JJ. The adjustment in salary for Mrs. Juell Duren to \$40 per month for the spring quarter 1947.
- KK. The resignation of Mr. Donald S. Foreman effective June 30, 1947.
- LL. The resignation of Mr. Daniel Webb effective June 30, 1947.
- MM. The employment of Miss Marjorie J. Banks as Clerk Stenographer I, effective July 1, 1947, at \$160 per month.
- NN. The list of administrative personnel for 1947-48 for twelve months, beginning July 1, 1947, to be paid from Personal Services Appropriations.
- OO. The list of employees for 1947-48 for twelve months, beginning July 1, 1947, to be paid from Personal Services appropriations with salary increases based upon the sum of money allotted by the members of the Sixty-Fifth General Assembly for such purposes.
- PP. Employees for 1947-48 for twelve months beginning July 1, 1947 to be paid from Teachers College Income Fund.
- QQ. Affiliated schools faculty list for the regular term of thirty-six weeks beginning September 1, 1947 to be paid from Personal Services appropriations.
- RR. The four-year curriculum in the General College Division and the granting of the Bachelor of Science Degree upon completion of this curriculum.
- SS. Purchase and remodeling of property located at 611 West Adams Street,

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Macomb, for the use of the Pi Kappa Delta Sorority, said purchase and repairs to be made under the provisions of Senate Bill #93 at a cost of \$19,000.

TT. Construction of a president's house at a cost of \$20,000 under the provisions of Senate Bill #93.

UU. Razing of the grandstand located on the athletic field and use of salvage material in other campus building projects.

Respectfully submitted,

F. A. BEU, President

REPORT OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at Macomb

July 14, 1947

To the Chairman and Members of the Teachers College Board

Ladies and Gentlemen: I have the honor to submit the following report:

I. STUDENTS

1. Attendance Spring Quarter, 1947

	Men and Boys	Women and Girls	Total	Total one year ago
a. Post Graduates	1	-	1	7
Seniors	92	110	202	134
Juniors	109	101	210	118
Sophomores	248	128	376	172
Freshmen	414	191	605	332
 TOTAL COLLEGE	 864	 530	 1394	 764
b. DeKalb High School	273	315	588	632
c. Elementary Grades				
McMurry Tr. Sch.	129	122	251	262
Glidden Tr. Sch.	143	121	264	247
Affiliated Rural Schools	16	14	30	34
 TOTAL ELEMENTARY	 288	 257	 545	 543

2. Attendance Summer Session - On Campus

	1946	1947
Men	282 (228 veterans)	351 (300 veterans)
Women	316 (6 veterans)	339 (7 veterans)
	598	690

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Off Campus -

As a part of the program of service to the teachers in the schools of our area, the college is offering a major workshop at Dixon emphasizing rural education. This is a full time program for full college credit with 84 in-service teachers registered. The workshop is open only to experienced teachers. The college has scheduled extension units in Galena, Freeport, Belvidere, Cambridge, Woodstock, Princeton, Morrison, and Joliet. Half of these units are now in operation. In terms of full summer credit, 132 such enrollees are comparable to 66 full time persons on the campus. Since nearly half of these courses do not begin until August, the total figures for the summer are partially estimates. We feel certain the teachers off campus being served by the college this summer will total more persons than those on campus. In terms of full college credit, they will total about one-half of the credit offered on the campus. This service represents a crying need with the large number of emergency teachers still teaching in our schools.

3. The students whose names are listed below completed the requirements for graduation at the close of the spring quarter, June 11, 1947.

Degree of Bachelor of Science in Education

Name	Curriculum	Address
Robert Aldrich	Later Elementary	DeKalb
Gloria Allegretti	Later Elementary	Chicago
Raymond Appler	Physical Education	Compton
Edward Arquilla	General Science	Melrose Park
Leatrice Banks	Chemistry	Sycamore
Harold W. Beck	Later Elementary	Rochelle
June Bielfeldt	Home Economics	Harvey
Agnes D. Bonvouloir	English	Chicago
Marie Brawka	Home Economics	Maywood
Robert F. Brock	Physical Education	DeKalb
Neva Marie Bryant	Physical Education	Chicago
Kenneth D. Bryson	Speech	DeKalb
Mary Beth Bryson	English	DeKalb
Patricia Jeanne Budinger	Early Elementary	River Forest
Margaret Budrow	Music	Oregon
Pauline Burbey	Later Elementary	Maywood
Charles R. Burden	Mathematics	Tampico
Phyllis Burke	Home Economics	Ottawa
S. Marcene Busjahn	Home Economics	Orangeville
Wilbur Cedar	Industrial Arts	Chicago
William L. Clanton	Industrial Arts	Huntley
Patricia Clapper	Home Economics	DeKalb
William G. Coyne	Industrial Arts	Maple Park
Hazel Crain	Home Economics	Henry
Anne DeMoon	Later Elementary	Chicago
Shirley Doerschner	Physical Education	Chicago
Mary Louise Drenckpohl	Social Science	Chicago
Robert Duffield	Physical Education	Arlington
Mary Jane Eaton	Home Economics	DeKalb
Donald Rae Ebaugh	Industrial Arts	Sycamore

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Name	Curriculum	Address
Alfred Farber	Industrial Arts	Chicago
John A. Farney	Industrial Arts	Sycamore
LaVine Mae Fischer	Zoology	Dolton
Glenn E. Flansburg	Mathematics	Sycamore
Margaret Florio	Spanish	Schiller Park
Rosemary Flusch	Fine Arts	DeKalb
Bruce M. Foiles	Social Science	DeKalb
Martha Foulkes	Social Science	Elmwood Park
Margaret Jean Frederick	Earth Science	Sycamore
Gladise Gabriel	Early Elementary	St. Thomas, V. I.
Philip Gaffney	Social Science	Malta
Edward J. Ganshirt	Mathematics	Galena
Ruth Garmager	Later Elementary	Rockford
Frederick M. Gerhardt	Physical Education	DeKalb
Margery Goetz	Social Science	Chicago
Morton Greenberg	Physical Education	Chicago
Phyllis Haime	Later Elementary	Rockford
Mavis J. Harris	English	Kingston
Evelyn Hellman	English	Waukegan
Arthur F. Hess	Social Science	Chicago
Carol Holmes	Home Economics	Kirkland
Joseph Hood	Social Science	Sycamore
Lola Pryor Hood	English	Sycamore
Margie Hosty	Early Elementary	River Forest
Eva Hyniuk	Music	Chicago
Donna Johnson	Home Economics	DeKalb
Peter L. Johnson	Industrial Arts	Sycamore
S. Bette Rabito Jungels	Early Elementary	Chicago
Margery Jurlow	Later Elementary	Oak Lawn
Arthur Kanies	Industrial Arts	Burlington
William Kastrinos, Jr.	Physical Education	Chicago
Violet Kleidon	Early Elementary	Chicago
Eugene Klemm	Later Elementary	DeKalb
Jane Kluegel	Social Science	Chicago
Homer T. Knight	Chemistry	Rochelle
Edward Koranda	Chemistry	Berwyn
William LaCroix	Social Science	St. Charles
Doris Larson	Social Science	Chicago
George Larson	Physics	Sycamore
Russell F. Larson	Zoology	Leland
Jessie Lindsay	Home Economics	West McHenry
Arthur Fred Luchs	Zoology	DeKalb
Joan L. Lundborg	Social Science	Chicago
Billie Eichhorn Malecki	Social Science	Wis. Rapids, Wis.
Henry Raymond Malecki	General Science	Chicago
Betty Markos	French	Chicago
Oscar Matarsar	Social Science	E. Chicago, Ind.
Carol Matthern	Early Elementary	Chicago
Naoni Meiners	Home Economics	Forreston
Ruth S. Messman	Early Elementary	Belvidere
Willo Moon	Later Elementary	Kirkland
Ann Moore	English	Maple Park
LaRoy A. Morning	Social Science	Hampshire
Leona Folkers Murphy	Early Elementary	Sterling

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Name	Curriculum	Address
Ruth Naftzger	Social Science	Albany
Edna A. Newcomer	Early Elementary	German Valley
Howard G. Noreen	Industrial Arts	DeKalb
Mable Loraine Norin	Early Elementary	Princeton
Betty Ann Ohlmacher	Home Economics	Ottawa
Evelyn Semmler Ollmann	Later Elementary	Mt. Vernon, Iowa
Mary Owens	Early Elementary	Rockford
Mildred Parker	Home Economics	Fulton
David Richard Paver	Mathematics	Warrenville
Hy Joseph Perelgut	Physical Education	Chicago
Ursula C. Mendrys Phelps	Mathematics	Chicago
E. Richard Piatt	Physical Education	Kankakee
Catherine Rakas	Social Science	Chicago
Robert Rasmussen	Social Science	Berwyn
George Reid	Industrial Arts	DeKalb
Ronald Roy Rieken	Physical Education	Kankakee
Hoanne Jean Riley	I	
Joanne Rife	Speech	Naperville
Betty Jean Riley	Industrial Arts	Aurora
Betty Mae Rogers	Later Elementary	Chicago
F. Duane Rose	Social Science	Sycamore
Harold Roth	Industrial Arts	Elgin
Reginald F. Rounsfull	Physical Education	Golf
Roberta Myers Ruble	Music	DeKalb
Grace Schielka	Mathematics	Chicago
Mary Ann Schwickrath	Zoology	Chicago
Doris Jane Siegrist	Home Economics	Calumet City
Berneice Bauer Skaar	Physical Education	DeKalb
Helen M. Skurte	Physical Education	Chicago
Blanche Smith	Speech	Aurora
James Donald Smith	Speech	DeKalb
Lois Spikings	Home Economics	Chicago
Mabel Sprague	Social Science	Ottawa
Betty Jane Stieg	Later Elementary	Belvidere
Walter Strassenburg	English	Wheaton
Shirley Ters	Social Science	Chicago
Giles Van Winkle	Industrial Arts	Avon
Alda von Ohlen Weedman	Early Elementary	DeKalb
Dorothy Sauer Westlund	Home Economics	Freeport
Ardelle Wigner	English	Chicago
Ray Williams	Physical Education	DeKalb
Charlotte Willrett	Home Economics	Malta
William Wilson	Chemistry	Sycamore

II. FACULTY

a. Resignations

1. I wish to report the resignation of Miss Clara Schillace who has been a member of the Department of Physical Education for Women for the past two years. Miss Schillace's resignation is effective as of the close of the summer session when she plans to be married. Her future husband is with the armed services in Germany where they will be married.

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2. I wish to report the resignation of Mrs. Bessie Valentine as rural training teacher, effective at the close of the past school year. Mrs. Valentine has been associated with the college as part-time teacher for many years and is now a member of the staff of the Sycamore public schools.
3. I wish to report the resignation of Dr. Thomas Chamberlin who had been a member of the Department of Physical Sciences for the past year. Dr. Chamberlin's resignation is effective as of the close of the summer session. He has accepted a more lucrative position with the Duluth division of the University of Minnesota. We regret losing him.
4. I wish to report the resignation of Miss Eva McKee, for many years a member of the Department of Physical Education for Women. Miss McKee has accepted a position with the teachers college at St. Cloud, Minnesota.
5. I wish to report the resignation, effective September 1, of Miss Elaine Roach, psychometrist. Miss Roach is leaving in order to be married.
6. I wish to report the resignation of Mr. Walter Johnson, appraiser in the Veterans Administration Guidance Center. Mr. Johnson has accepted a teaching position with the East St. Louis schools.

b. New Appointments - Summer Session Only.

1. I wish to report for approval the appointment of Miss Ethel Cobb to teach the courses in social science ordinarily taught by Dr. E. C. O. Beatty during the summer session. Miss Cobb earned her master's degree at the University of Wisconsin and is a regular member of the faculty at Medicine Hat High School, Alberta, Canada. She will receive a salary of \$750 for eight weeks.
2. I wish to report for approval the appointment of Dr. J. B. Culbertson to teach chemistry during the summer session. Dr. Culbertson is head of the department at Cornell College at Mt. Vernon, Iowa. He will receive a salary of \$850 for eight weeks.
3. I wish to report for approval the appointment of Miss Mary Driscoll, reading consultant of the West Aurora, Illinois schools, to act as primary demonstration teacher at the workshop sponsored by the college at Dixon, Illinois. Mrs. Driscoll will receive a salary of \$450 for the six weeks' session.
4. I wish to report for approval the appointment of Mr. Cecil Kipling, Jr. of Macomb, to act as rural demonstration teacher at the workshop sponsored by the college at Dixon, Illinois. Mr. Kipling will receive a salary of \$450 for the six weeks' session.

c. New Appointments - Summer and Regular Year

1. I wish to report for approval the appointment of Mr. Donald E. Roos to handle the courses ordinarily taught by Dr. C. E. Howell during the summer session. Mr. Roos will receive a salary of \$700 for eight weeks. He earned his bachelor's and master's degrees at Northwestern

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University. Mr. Roos is a veteran. Beginning with the regular college year in September, he will be a member of the permanent college staff. He will be classified as instructor in the Department of Social Science and will receive a salary of \$3,150 for nine months.

d. New Appointments - Administration

1. I wish to report for approval the appointment of Miss Marguerite Fish as health coordinator, working in conjunction with the W. K. Kellogg Health Foundation. Miss Fish is a graduate of the Northern Illinois State Teachers College and earned her master's degree at the School of Public Health, University of Michigan. She has taught science and health at the Crete Community High School, Crete, Illinois, has done public health field work in Michigan and comes to DeKalb from the Division of Public Health in Springfield. This is a new position and its purpose is to coordinate the various fields in the teaching of health education. Miss Fish will receive a salary of \$4,000 on the twelve months basis, one-half of which will be paid by the Kellogg Foundation. She reported for work on June 1.
2. I wish to report for approval the appointment of Miss Helen Jantunen as college admissions officer, working in conjunction with the offices of the registrar and the deans. Miss Jantunen earned her bachelor's and master's degrees at Teachers College, Columbia University. She has had experience in secretarial work in the schools of Springfield and Boston, Massachusetts, has served as manager of a bookstore, as editorial assistant of the Columbia University Press, and has been assistant in admissions in the office of Teachers College, Columbia. This is a new position by which we hope to coordinate the various offices and relieve some of the pressure which increased enrollment has brought. Miss Jantunen began work on July 1 at a salary of \$3,600 for twelve months.
3. I wish to report for approval the appointment of Dr. Max S. Huebner as assistant in student teaching, working in conjunction with the director of student teaching. Dr. Huebner earned his bachelor's and master's degrees at Emporia State College, Emporia, Kansas, and his doctor's degree at the George Peabody College, Nashville, Tennessee. He has had teaching experience in the high schools and junior college in Kansas and comes to DeKalb from the staff of the North Texas State Teachers College, Denton, Texas. This is a new position in which the assistant will spend much time working with student teachers and training teachers. He will also provide additional services for the college staff that is not now possible and assistance and coordination for the various departmental courses in the methods of teaching various subjects. Dr. Huebner began work on June 1, and will receive a salary of \$4,800 for twelve months.

e. New Appointments - Teaching Staff

Biological Sciences - I wish to report for approval the appointment of Mr. Thomas M. Janeway to teach courses in Biology. Mr. Janeway earned his bachelor's and master's degrees at Columbia University, Teachers College. He has had experience with the United States Forest Service

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in Idaho and with the General Motors Engineering Division at Indianapolis. He is a veteran of the Navy. Mr. Janeway will report for work in September as an instructor at a salary of \$3,150 for nine months.

Education - I wish to present for approval the appointment of Dr. Robert R. Buell to teach courses in the Department of Education. Dr. Buell earned his bachelor's, master's, and doctor's degrees at the State University of Iowa. He has served as graduate assistant at the University and has taught education, mathematics and science in the high schools of Iowa. He comes to DeKalb from a position as technical director at the Sunflower Ordnance Works at Lawrence, Kansas. Dr. Buell will be classified as associate professor at a salary of \$4,095 for nine months. He will begin his duties in September.

English - I wish to report for approval the appointment of Miss Helen Persons to teach courses in English. Miss Persons earned her bachelor's degree at St. Lawrence University, Canton, New York and her master's degree at Northwestern University. She has begun work on her doctorate at the University of Illinois where she has been teaching English for the past two years. Miss Persons will be classified as instructor at a salary of \$3,150 and will begin work in September.

I wish to report for approval the appointment of Mr. Charles A. Ranous to teach courses in English. Mr. Ranous earned his bachelor's and master's degrees at the University of Michigan and has done further graduate work there toward his doctorate. He has had varied teaching experiences at the Universities of Tennessee, North Carolina, Oregon, and comes to DeKalb from Drake University, Des Moines, Iowa. He will report for work in September as an assistant professor at a salary of \$3,600 for nine months.

Fine Arts - I wish to report for approval the appointment of Miss Mary Betty Swynehardt to teach courses in fine arts, handling the work at the McMurry Training School. Miss Swynehardt earned her bachelor's and master's degrees at the Ball State Teachers College and has done further graduate work at the University of Indiana and the University of Cincinnati. She has had teaching experience in the public schools of Indiana and comes to DeKalb from the Ball State Teachers College, Muncie, Indiana. Miss Swynehardt will report for work in September as an instructor at a salary of \$3,150 for nine months.

Industrial Arts - I wish to report for approval the appointment of Mr. Roderick G. Kohler to teach courses in the Department of Industrial Arts. Mr. Kohler earned his bachelor's degree at the Illinois State Normal University and his master's degree at Colorado State College, Greeley, Colorado. He has had teaching experience at the Villa Grove Greeley, Colorado. He has had teaching experience at the Villa Grove, Blue Island, and Evanston, Illinois high schools. He is a veteran of the Army Air Force. He will be classified as instructor at a salary of \$3,150 for nine months. He will begin his duties in September.

Mathematics - I wish to report for approval the appointment of Mr. Rodney Anderson to teach courses in Mathematics. Mr. Anderson is a graduate of the Northern Illinois State Teachers College and has more than the required hours toward a master's degree but one specific course which must be taken, cannot be completed until the close of

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the session in October when he expects to receive his degree from the University of Chicago. Mr. Anderson is a veteran. He will report for work in September as an instructor at a salary of \$3,150 for nine months.

Music - I wish to report for approval the appointment of Mr. Charles E. Baker to teach courses in piano. Mr. Baker earned his bachelor's and master's degrees at Northwestern University and has done further work at Harvard University. He has had teaching experience in the Kansas and Colorado schools and served for several years in the army. He will report for work in September as an instructor at a salary of \$3,150 for nine months.

I wish to report for approval the appointment of Dr. Wayne Christeson to teach courses in music. Dr. Christeson earned his bachelor's degree at Drury College, Springfield, Missouri, his master's and doctor's degrees at Teachers College, Columbia University. He has had varied teaching experiences in the schools of Missouri, served as head of the musical theory section at the Southeastern Louisiana College and was instructor in musical theory at Teachers College, Columbia. He is a veteran of the Marine Corps. Dr. Christeson will report for work in September as professor at a salary of \$4,400 for nine months. The administration plans to offer him the headship of the Music Department on the retirement of Dr. A. Neil Adams.

Physical Education for Women - I wish to report for approval the appointment of Miss Velma J. Reilly to handle the work in physical education at the McMurry Training School. Miss Reilly earned her bachelor's degree at the Eastern Washington College of Education at Cheney, Washington, and her master's degree at New York University. She has had teaching experience in the schools of Washington and New York and comes to DeKalb from the University of Minnesota. Miss Reilly will report for work in September as an instructor at a salary of \$3,150.

Social Science - I wish to report for approval the appointment of Dr. John W. Lloyd to teach courses in social science. Dr. Lloyd earned his bachelor's degree at Rutgers University, his master's and doctor's degrees at Teachers College, Columbia University. He has had teaching experience in a Hoboken, New Jersey High School and comes to DeKalb from the Bronxville public schools, New York. Dr. Lloyd will report for work in September as an associate professor at a salary of \$4,095 for nine months.

Speech - I wish to report for approval the appointment of Miss Laura I. Crowell to teach courses in speech. Miss Crowell earned her bachelor's degree at the University of South Dakota and her master's degree at the University of Iowa and is now working toward her doctorate. She has had teaching experience in the schools of South Dakota, Mississippi, at the University of Iowa, and at Drake University. She is a veteran of the Navy. Miss Crowell will report for work in September as an associate professor at a salary of \$3,600 for nine months.

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Training School (McMurry) - I wish to report for approval the appointment of Miss Eleanore Larson to serve as fourth grade critic, replacing Miss Blanche Burrell who will be in London on leave of absence during the next college year. Miss Larson is a graduate of the Northern Illinois State Teachers College and earned her master's degree at Northwestern University. She has had teaching experience in the schools of Illinois. Miss Larson will report for work in September as an instructor at a salary of \$3,150.

I wish to report for approval the appointment of Miss Clara Lloyd to assist in the kindergarten as critic in the McMurry Training School. Miss Lloyd earned her bachelor's degree at the Kent State University, Kent, Ohio and her teaching degree at the National College of Education, Evanston, Illinois. She has had teaching experience in the schools of Ohio. Miss Lloyd will report for work in September as instructor at a salary of \$3,150 for nine months.

Resignations, Continued

7. I wish to report the resignation of Mr. Harry Smith, appraiser in the Veterans Administration Guidance Center. Mr. Smith has accepted a teaching position with the Geneva, Illinois schools. His resignation becomes effective August 31.

F. Disability

Miss Celine Neptune, head of the Department of Home Economics and member of our faculty since 1918, has been ordered by her physician to discontinue her teaching as of the close of the college year in June, 1947. After receiving a letter from her doctor, I contacted the University Retirement System in Urbana and a regular form has been filled out, placing Miss Neptune on disability. This will not become effective until two physicians appointed by the retirement system have passed in Miss Neptune's case. I am reporting this for the information of the board.

- g. At the suggestion of the board and for its information, I am re-presenting the faculty payroll made out according to the pattern suggested by the board at its last meeting. I have attempted to set these up as suggested and if the information desired by the board is not present, I will give that information to the board at the meeting and can supply it if desired in individual cases. Since this is an entirely new pattern for pattern, there may still be some discrepancies between the various colleges.

Faculty Payrolls for 1947 - 1948 - Nine Months

Personal Services

Professors	Academic Degree	Department	Salary Rate	
			1946-1947	1947-1948
Montgomery, C. E.	Ph. D.	Biol. Sci.	4100	4950
Gould, H. W.	Ph. D.	Phys. Sci.	3960	4725
Jameson, Hugh	Ph. D.	Soc. Sci.	3960	4725

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Beatty, E. C. O.	Ph. D.	Soc. Sci.	3870	4635
Bellis, Bertha	Ph. D.	Tr. Teacher	3870	4635
Connor, J. Hal	M. A. *	English	3870	4635
Gabel, O. J.	Ph. D.	Education	3870	4635
Messenger, Helen R.	Ph. D.	Education	3870	4635
Cobb, Lillian	Ph. D.	For. Lang.	3780	4500
Hellmich, Eugene	Ph. D.	Mathematics	3510	4500
Howell, C. E.	Ph. D.	Soc. Sci.	3550	4500
Christeson, Wayne	Ph. D.	Music		4400
Hains, John R.	Ph. D.	English	3460	4365
Hayter, E. W.	Ph. D.	Soc. Sci.	3420	4275
Parson, S. F.	Emeritus	Mathematics	1800	1800
Simonson, Ida	Emeritus	English	1770	1770

*Has been classified as professor for many years.

Associate Professors

Annas, A. Neil	Mus. D.	Music	3780	4275
Evans, George	M. A.	Phys. Ed.	3760	4275
Hayes, M. C.	Ph. D.	Education	3780	4275
Oakland, Milo	M. A.	Industrial Arts	3780	4275
O'Connell, W. V.	Ph. D.	Speech	3470	4275
Storm, W. B.	M. A.	Mathematics	3780	4275
Williams, Mary	M. A.	Education	3780	4275
Woolhiser, Ethel	M. A.	Education	3550	4275
Harrison, Paul	M. A.	Industrial Arts	3450	4185
Uhland, Maude	Ph. D.	English	3440	4185
Buell, Robert	Ph. D.	Education		4095
Caldwell, Loren T.	M. S.	Phys. Sci.	3340	4095
Lloyd, John W.	Ed. D.	Soc. Sci.		4095
Appell, Carl H.	M. A.	Phys. Ed.	3500	4055
Terwilliger, George	M. A.	Biol. Sci.	3300	4055
Anderson, Alma	M. A.	Fine Arts	3285	4005
Anderson, Miriam	M. A.	Phys. Ed.	3285	4005
Coar, Birchard	Mus. D.	Music	3285	4005
Hart, Jean	M. A.	Hm. Ec.	2890	3870
Taylor, E. Ruth	Ph. D.	English	3140	3870
Eaton, Durward L.	Ph. D.	Phys. Sci.	2950	3735
Williams, Esther	M. A.	Tr. Teacher	3180	3700
Crowell, Laura I.	M. A.	Speech		3600
Rolf, Frederick	Ph. D.	Phys. Sci.	3000	3600
Burrell, Blanche	M. A.	Tr. Teacher	2890	3600
Crawford, Paul	Ph. M.	Speech	3100	3600
Edel, E. F.	M. A.	Industrial Arts	2990	3600
Hall, Homer	M. A.	Education	3150	3600
King, Annie	M. A.	Tr. Teacher	2970	3600
McKinzie, Ralph	M. A.	Phys. Ed.	3040	3600
O'Brien, Marguerite	M. S.	Tr. Teacher	2970	3600
Ranous, Charles	M. A.	English		3600
Rohde, Charles	M. S.	Biol. Sci.	2800	3600
Secrest, Lawrence	B. S. *	Industrial Arts	3230	3600
Stelford, Norma	M. A.	Mathematics	3000	3600
Stensland, Minnie	M. A.	Music	3000	3600

PROCEEDINGS

Wiggert, Elsie	M. A.	Fine Arts	2900	3600
Burton, Emily	M. A.	Tr. Teacher	2840	3510
Hill, Wilma	M. A.	Fine Arts	2850	3510
Seed, Mary Jane	M. A.	Home Ec.	2970	3510
Small, B. Mae	M. A.	English	2850	3510
Trager, Lela	M. A.	Phys. Ed.	2840	3510
Wiswall, Vera	Mus. B. *	Music	2800	3465
Bloomster, A Maurine	M. A.	Tr. Teacher	2790	3420
Pepinsky, Minerva	M. A.	Music	3000	3420
Peterson, Bena	M. A.	Tr. Teacher	2970	3420
Baumgarten, Marjorie	M. A.	Speech	2900	3400
Schreiner, Martha	M. A.	For. Lang.	2600	3300
Wesley, Wallace	M. S.	Phys. Ed.	2880	3300
Carper, Virginia	M. A.	Tr. Teacher	2700	3285
Adams, E. Louis	Emeritus	Tr. School	1390	1390
To be supplied		Education		3600
		Home Ec.		3600
		Phys. Sci.		
		Geography		3600
		Chemistry		3600
		Physical Education		
		for Women		3600

*Equivalence

Instructors

Anderson, Rodney	B. E. *	Mathematics		3150
Baker, Charles	M. M.	Music		3150
Eshbaugh, Helen	B. E. *	Home Ec.	2700	3150
Janeway, Thomas M.	M. A.	Biol. Sci.		3150
Kohler, Roderick	M. A.	Industrial Arts		3150
Larson, Eleanore	M. A.	Tr. Teacher		3150
Lloyd, Clara	B. E. *	Tr. Teacher		3150
Pace, John W.	M. A.	Phys. Ed.	2880	3150
Persons, Helen	M. A.	English		3150
Reilly, Velma J.	M. A.	Tr. Teacher		3150
Roos, Donald	M. A.	Soc. Sci.		3150
Schroeder, Edwin	M. A.	Music		3150
Swynehardt, Mary B.	M. A.	Tr. Teacher		3150
Twombly, John	M. A.	Soc. Sci.		3150
Vincent, Grace	B. E.	Part-time rural training		
		teacher	900	1000

*Equivalence

President and Administrative Officers - 1947-48 - Twelve Months

Name	Academic Degree	Payroll Title	Salary Rate 1946-1947	Salary Rate 1947-1948
Adams, Karl L.	M. A.	President	8500	10000
Zulauf, R. M.	M. A.	Ex. Ast. in	6000	7000
(Dean of the faculty)		Ed. & Adm.		
Peterson, O. E.	Ph. M.	Ex. Ast. in		
(Director of Placement)		Ed. & Adm.	5840	6650
Blair, A. W.	Ph. D.	Ex. Ast. in		
(Director of Student Teaching)		Ed. & Adm.	4800	5600

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Anderson, Emil A. (Business Manager)	B. E.	Ex. Ast. in Ed. & Adm.	4400	5200
Fink, Stuart D. (Principal, McMurry Trg. School)	Ph. D.	Ex. Ast. in Ed. & Adm.	4500	5200
Hanson, Ernest (Dean of Men)	M. A.	Ex. Ast. in Ed. & Adm.	4500	5200
Moor, Helen S. (Dean of Women)	M. A.	Ex. Ast. in Ed. & Adm.	4500	5200
Street, Paul (Exec. Alumni Sect., Dir. Public Relations)	Ph. D.	Ex. Ast. in Ed. & Adm.	4500	5200
Huebner, Max S. (Ast. Director of Student Teaching)	Ph. D.	Ex. Ast. in Ed. & Adm.		4800
*Hanby, Bernadine (Head Librarian)	M. L. S.	Ex. Ast. in Ed. & Adm.	3720	4400
Blee, Myron R. (Coordinator of Vet. Affairs & Assoc. Dean of Men)	M. A.	Ex. Ast. in Ed. & Adm.	3600	4200
Meldrum, James (Asc. Dean of Men)	M. A.	Ex. Ast. in Ed. & Adm.	3600	4200
Leifheit, Edith (Registrar)	B. E.	Ex. Ast. in Ed. & Adm.	3300	4100
Fish, Marguerite (Health Coordinator)	M. A.	Ex. Ast. in Ed. & Adm.		4000#
Sperling, Clara (Secretary to President)	B. S.	Ex. Ast. in Ed. & Adm.	3300	3800
*Gordon, Lenore (Librarian)	B. L. S.	Ex. Ast. in Ed. & Adm.	3200	3685
*Walker, Katherine (Librarian)	B. L. S.	Ex. Ast. in Ed. & Adm.	3200	3685
Jantunen, Helen (Director of Admissions)	M. A.	Ex. Ast. in Ed. & Adm.		3600
***Montgomery, Lisbeth (Dietitian & Director of Food Services)	B. S.	Ex. Ast. in Ed. & Adm.	2500	3500
***Stoops, Isabel (Director of Williston Hall)	M. A.	Ex. Ast. in Ed. & Adm.	3000	3500
*Jackson, Rachel (College Nurse)	R. N.	Ex. Ast. in Ed. & Adm.	2740	3300
**Moran, Margaret (Librarian)	B. L. S.	Ex. Ast. in Ed. & Adm.	2430	2800
**Johnson, Alice (Librarian)	B. S.	Ex. Ast. in Ed. & Adm.	2430	2700
Sullivan, Sam (Part time high school supervisor)	M. A.	Ex. Ast. in Ed. & Adm.	1500	1500
Mohrmann, B. C.	M. A.	Ex. Ast. in Ed. & Adm.	1000	1000

*11 months **9 months ***plus maintenance # 1/2 salary paid by Kellogg Health Foundation.

PROCEEDINGS

Pro rata training teachers, elementary and secondary	15000	30000
Student help	8000	16000

To be supplied

Director of Health Service	Ex. Ast. in Ed. & Adm.	5000
Appraiser (Veterans Guidance Center)	"	4200
Appraiser	"	4200
Psychometrist	"	2600
Librarian	"	3000
Associate Director of Public Relations	"	4500

Non-Academic Classified Employees - 1947-1948 - Twelve Months

Office	Classification	Salary Rate 1946-1947	Salary Rate 1947-1948
<u>Clerical Staff</u>			
Johnson, Olive	Account Clerk	2388	2628
Chamber, Eva	Clerk Stenographer II	1800	1980
Harold, Pauline	Clerk Stenographer II	1800	1980
Rauman, Doris	Clerk Stenographer II	1656	1980
Jorgenson, Mary Lou	Clerk Stenographer I	1656	1824
Cliffe, Mary E.	Clerk Stenographer I	1620	1788
Street, Lina	Clerk Stenographer I	1620	1788
Groves, Leta	Clerk Stenographer I	1596	1752
Amos, Erma M.	Clerk Stenographer I	1560	1716
Hale, Joyce	Clerk Stenographer I	1560	1716
Staffeldt, Betty	Clerk Stenographer I	1560	1716
Panttila, Helen	Clerk Stenographer I		1680
Prestigaard, Lorraine	Clerk Typist I	1680	1848
Carstedt, Adele	Clerk Typist I	1524	1680
Emery, Donna Mae	Clerk Typist I	1500	1656
Erickson, Catherine	Clerk Typist I	1500	1656
Hietikko, Anja	Clerk Typist I	1500	1656
Minnihan, Shirley	Clerk Typist I	1500	1656
Smith, Gladys	Clerk Typist I	1500	1656
Oberg, Carolyn	Clerk Typist I		1500
Hoffman, Barbara	Clerk Typist I	1500	1500
Ellmaker, Selma	Clerk Typist I	1500	1500
Chamberlain, Velma	Bookkeeping Mach. Opr. I	1560	1716
To be supplied	Bookkeeping Mach. Opr. I		1680
Harris, Margaret	Switchboard Opr. I	1380	1524

Maintenance

Johnson, Arthur F.	Plant Maint. Eng. I	3360	3696
To be supplied	Plumber (P. R.)	3549. 60	4071. 60
To be supplied	Electrician (P. R.)		4004
Jacox, Clarence	Carpenter, (P. R.)	2871	3654
Eastwood, Fred	Watchman I	1800	1980
Eychaner, P. J.	Watchman I	1800	1980
Nash, Charles L.	Stores Clerk	1800	1980
Bjelk, Nels	Janitor III	2100	2316
Baird, Alexander	Janitor II	1932	2124
Bernadin, John	Janitor II	1932	2124
Blake, Harold	Janitor II	1932	2124

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Holbo, Elmer	Janitor II	1932	2124
Matson, Martin	Janitor II	1932	2124
Ferrell, Andrew	Janitor I	1800	1980
Panttila, Edwin	Janitor I	1800	1980
Williams, Herbert	Janitor I	1800	1980
Vanucci, James	Janitor I	1740	1920
Wallberg, Walfrid	Janitor I	1740	1920
*To be supplied	Janitor I		1800
*To be supplied	Janitor I		1800
*To be supplied	Janitor I		1680
*Jarvi, Frank	Janitor I	1375	1656
Ackman, Vina	Domestic	1728	1896

Power Plant (Heating)

Homan, Fred	Stationary Engineer	2904	3192
Jacox, George	Stationary Engineer	2760	3036
Latimer, Ray	Stationary Engineer	2760	3036
Carlson, Arthur J.	Stationary Fireman	2220	2448
Carlson, Donald	Stationary Fireman	2220	2448
Crefoot, Wendell	Stationary Fireman	2220	2448
Hardin, Halstead	Stationary Fireman	2220	2448
Hayes, Arnold	Stationary Fireman	2220	2448
Hunt, Horace	Stationary Fireman	2220	2448
Snyder, Benjamin	Maintenance Worker	1980	2184

Grounds

Kivell, Robert J.	Maint. Equip. Opr.	2220	2448
Cheatham, Claude	Laborer, Maint.	1860	2052
Kientz, Joseph	Laborer, Maint.	1800	1980
Plucker, Manno	Laborer, Maint.	1800	1980
To be supplied	Laborer, Maint.		1800

Food Service

*Ward, Charlotte	Cook I	1650	**1815
*Morton, Bertha	Cook I	1430	**1573
*To be supplied	Cook I		**1540
*To be supplied	Cook I		**1540
*To be supplied	Cook I		**1540
*Campbell, Theresa	Domestic	1463	**1606
*Anderson, Maude	Domestic	1375	**1518
*Biers, Emma	Domestic	1375	**1518
*Pederson, Alma	Domestic	1375	**1518
*Ravatt, May	Domestic	1375	**1518
*To be supplied	Domestic		**1375
*To be supplied	Domestic		**1375

*Payable from Income Fund, Auxiliary Enterprises

**On 11 months schedule

III. OTHER SCHOOL EMPLOYEES

Changes in employee personnel since the meeting of the Teachers College Board on April 14, 1947.

PROCEEDINGS

Resignations

Mary Redmond, domestic, as of March 4, 1947
Elmer Turnbloom, Janitor II, as of April 31, 1947
Arvo Huttunen, Laborer, Maintenance, as of May 31, 1947
Vivian Bjelk, Clerk Stenographer I, as of June 30, 1947.

Leave of Absence

Bertha Morton, Cook I, as of June 9, 1947, due to illness.

New Appointments

Charles L. Nash, Stores Clerk @ \$150 a month as of April 1, 1947.
Manno G. Plucker, Laborer, Maint. @ \$150 a month as of March 19, 1947.
Selma Ellmaker, Clerk Typist I @ \$125 a month as of May 5, 1947.
Barbara Hoffman, Clerk Typist I @ \$125 a month as of May 12, 1947.
May A. Ravatt, domestic, @ \$125 a month as of May 23, 1947.
Herbert Williams, Janitor I @ \$150 a month as of May 13, 1947.
Joseph Kientz, laborer, Maint. @ \$150 a month as of May 22, 1947.

Change of Status

Doris Rauman from Clerk Typist I to Clerk Stenographer II as of June 1, 1947 @ \$150 a month.

IV. THE ORGANIZATION

No report.

V. THE CURRICULUM

No report.

VI. BUILDINGS AND GROUNDS

I wish to report for the information of the board that the contract for the college dormitory for women has been let and the work on the building itself has already been started. On June 24 we participated with the contractor in the breaking of ground for this building. Under the terms of the contract, the building is to be ready for occupancy in time for the opening of college in September, 1948. We are enthusiastic about the way this work has started and we look forward to an interesting year ahead. The need for housing facilities for women was so desperate in this community that the state let this contract in spite of excessive costs. Their thinking, and we believe they are right, is based upon the fact that the education of children can not wait and that elementary school teachers are essential to the continuation and development of our democratic way of life.

The other major development on the campus for which money has been appropriated, involves the extension of our heating plant and the reconversion of our electrical distribution system. I was informed on July 2 by the Department of Architecture and Engineering and by the associate architects that the plans and specifications were nearly complete and that it would be possible to get bids on this before September. It is essential that this second project precede certain parts of the dormitory building. It appears now as though the two units were working

TEACHERS COLLEGE BOARD

together very well. This project involves approximately \$500, 000.

VII. AUXILIARY ENTERPRISES

- a. The college at DeKalb wishes to present to the board officially its desire to organize its auxiliary enterprises under the provisions of Senate Bill 93 which was signed into law by Governor Green. We wish to organize as a self liquidating agency so that indenture bonds can be sold to make available other services that are of an earning nature and can be liquidated when organized in this manner.

We are anxious to issue immediately bonds amounting to \$35-40, 000 for the purpose of purchasing the College Tea Room located immediately adjacent to the campus and now operated by a private concern. The persons owning this tea room are eager to sell and as a matter for controlling the educational processes, the college is quite anxious that this tea room be in and under the control of the college. There would be no difficulty in financing this project through the banks in DeKalb but legally, it has to follow the pattern set up by the law. The property in the end will become state property. I wish to ask this board to take some action on this matter today if at all possible, as time is the essence in getting the tea room ready for school in the fall. The college at present has a residence hall serving 262 women, a cafeteria that in September will be able to serve 400 students and the new dormitory will add 120 women to this number in 1948. The tea room will be included in our auxiliary enterprises. We believe there is no doubt concerning the adequacy of protection for these bonds.

VII. AUXILIARY ENTERPRISES (continued)

Teachers College Income Fund April 1 - June 30, 1947

RECEIPTS

Board and Room, Williston Hall	22,737.00
Meals, Williston Hall	423.54
Library Fines	33.50
Registration fees - college	20,080.50
Registration - late fees	25.00
Registration fees - extension	862.00
Sales and services	17.50
Veterans Guidance Center	24,216.55
Instructional charge - veterans	104,800.66
Transcript fees	282.00
Miscellaneous	438.27
	<u>173,916.52</u>
Previously reported - July 1, 1945 to March 31, 1947	<u>199,251.47</u>
Total receipts to June 30, 1947	373,167.99

PROCEEDINGS

EXPENDITURES

<u>Personal Services</u>	
120 - Salaries	86,737.33
<u>Contractual Services</u>	
203 - Telephone & Telegraph	342.84
205 - Freight, express, drayage	244.12
221 - Repairs-office furniture & equipment	228.00
223 - Repairs to real property	6,604.40
224 - Repairs & Maintenance of machinery & mech. equipment	150.22
229 - Repairs not otherwise classified	240.00
239 - Rents not otherwise classified	6.00
241 - Gas & Electricity	1,056.32
248 - Waste removal, cleaning and exter- minating service	214.65
249 - Other contractual services	4,564.63
<u>Office Expenses</u>	
261 - Postage	705.76
275 - Subscriptions, information service and association dues	22.60
285 - Professional and technical services not otherwise classified	1,554.50
289 - Miscellaneous office supplies	76.50
<u>Travel</u>	
291 - Travel	3,166.01
<u>Commodities</u>	
302 - Stationery, printing and office supplies	4,383.43
310 - Motor vehicle and mechanical sup- plies and small tools	407.17
331 - Structural and maintenance mat'l.	1,607.51
332 - Industrial and shop materials	210.47
350 - Medical, scientific, and laboratory supplies	1,013.28
360 - Food supplies	11,128.34
370 - Wearing apparel	315.43
391 - Household, laundry, and cleaning supplies	4,198.83
392 - Farm and garden supplies	186.56
399 - Commodities not other classified	4,323.84
<u>Equipment</u>	
510 - Office furniture and equipment	806.72
521 - Passenger automobile	1,419.02
530 - Household equipment	9,093.24
540 - Machinery, implements, tools	407.20
550 - Scientific instruments and apparatus	732.56
560 - Library books, maps, etc.	1,408.40
599 - Equipment not otherwise classified	2,959.27
<u>Refunds</u>	
810 - Refunds	38.00
	150,453.58

TEACHERS COLLEGE BOARD

Previously reported - July 1, 1945 to March 31, 1947	134, 875. 29	
Total, expenditures to June 30, 1947		<u>285, 328. 87</u>
Balance		87, 839. 12
Surplus, 63rd biennium		<u>39, 919. 83</u>
Balance, excess of receipts over expenditures		127, 758. 95

VIII. STUDENT LIFE

No report.

IX. MISCELLANEOUS

I wish to report for the information of the board that on June 9, the Northern Illinois State Teachers College was approved for the attendance of non-quota immigrant students. This approval is in accordance with the Immigration Act of 1924 and was handled through the Department of Naturalization and Immigration at Philadelphia and the Department of State in Washington. This procedure was motivated by the request on the part of a student in Paris, France for permission to attend the college in DeKalb. The reason for this particular desire on the part of the student was the fact that he has relatives living in DeKalb who will provide housing facilities for him. I believe that in the main, this procedure will make for much better understanding among our students of the problems and customs of the peoples of other nations.

X. SUMMARY. Action is requested on the following:

1. Approval of the granting of degrees to the June graduates of 1947.
2. Acceptance of the resignations of Miss Clara Schillace, Mrs. Bessie Valentine, Dr. Thomas Chamberlin, Miss Eva McKee, Miss Elaine Roach, Mr. Walter Johnson, and Mr. Harry Smith.
3. Approval of the appointments for the summer session only of Miss Ethel Cobb, Dr. J. B. Culbertson, Miss Mary Driscoll, and Mr. Cecil Kipling, Jr. at the salaries indicated.
4. Approval of the appointments for the summer session and the regular year of Mr. Donald Roos at the salary indicated.
5. Approval of the appointments of the administrative personnel (twelve months) of Miss Marguerite Fish, Miss Helen Jantunen, and Dr. Max S. Huebner at the salaries indicated.
6. Approval of the appointments for the regular college year for Mr. Thomas Janeway, Dr. Robert Buell, Miss Helen Persons, Mr. Charles A. Ranous, Miss Mary B. Swynehardt, Mr. Charles Kohler, Mr. Rodney Anderson, Mr. Charles Baker, Dr. Wayne Christeson, Miss Velma H. Reilly, Dr. John W. Lloyd, Miss Laura I. Crowell, Miss Eleanore Larson, and Miss Clara Lloyd at the salaries indicated.
7. Approval of the faculty and administrative staff salaries for 1947-48.
8. Approval of the employee salary list for 1947-48.

PROCEEDINGS

9. Acceptance of the resignations of the employees as listed.
10. Approval of the appointments of Charles Nash, Manno Plucker, Selma Ellmaker, Barbara Hoffman, May Ravatt, Herbert Williams, and Joseph Kientz at the salaries indicated.
11. Approval of the change of status for Doris Rauman.
12. Approval to organize a self liquidating agency for the sale of indenture bonds for the college tea room.

Respectfully submitted,

Karl L. Adams, President

REPORT OF SOUTHERN ILLINOIS UNIVERSITY

Meeting of the Teachers College Board
Macomb, Illinois, July 14, 1947

To the Chairman and Members of the State Teachers College Board:

The following report is submitted for Southern Illinois University:

I. STUDENTS

A. Enrollment for Spring Quarters, 1945-46 and 1946-47

1. University	Spring Quarter 45-46		Spring Quarter, 1946-47	
	Total	Men	Women	Total
Master's degree				
Candidates	49	43	24	67
Postgraduates	<u>16</u>	<u>8</u>	<u>7</u>	<u>15</u>
Total, College				
Graduates	65	51	31	82
Seniors	196	209	131	340
Juniors	239	218	141	359
Sophomores	292	563	162	725
Freshmen	711	660	292	952
Unclassified	<u>28</u>	<u>8</u>	<u>11</u>	<u>19</u>
Total University				
Students in Residence	1531	1709	768	2477
Veterans (included in				
above totals)	(683)	(1394)	(15)	(1409)
2. University Extension				
(Duplicates excluded)	<u>350</u>	<u>179</u>	<u>773</u>	<u>952</u>
Total College Level				
Students	1881	1888	1541	3429

TEACHERS COLLEGE BOARD

3. Training Schools

a. University High School	169	93	85	178
b. Allyn Training School	<u>169</u>	<u>84</u>	<u>83</u>	<u>167</u>
Total Training School Students	338	177	168	345
Total Southern Illinois Normal University Students	2219	2065	1709	3774

4. Affiliated Schools

a. Rural Training Schools	88	36	39	75
b. Brush Training School	<u>182</u>	<u>80</u>	<u>75</u>	<u>155</u>
Total Affiliated School Students	270	116	114	230
Grand Total Given Instruction	2489	2181	1823	4004

The total enrollment of University students for the spring quarter of the 1946-47 session shows an increase of 1555 or 41.1%, and the enrollment of veterans an increase of 51.5% over the enrollment of the 1945-46 spring quarter.

B. Enrollment for Summer Session, 1946-47

The current summer session of eight weeks opened Monday, June 16, 1947. The total enrollment of University students as of June 25, 1947 is 1883, as compared to 1572 last summer. This represents an increase of 20%. 958 veterans are enrolled for the summer session. The current enrollment of veterans shows an increase of 43% over last summer.

C. Teachers College Scholarships

A list of students in attendance for the winter quarter at Southern Illinois Normal University on Teachers College Scholarships who are to be refunded certain amounts, under the provisions of Section 30-4 of "The School Code", was mailed on June 16, 1947, to Mr. Charles G. Lamphier, Coordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois. The action requested at this time is the certification of this list in order that these students may receive reimbursement.

II. FACULTY

A. Deaths and Resignations

1. With regret we report the death of Mr. Clarence C. Logan, Assistant Professor in University High School, Emeritus, on May 13, 1947. Mr. Logan came to the University in 1923, as was continuously active as a teacher of science and as a member of the Film

PROCEEDINGS

Service Committee until his retirement on August 3, 1946. Mr. Logan established an extensive library of films which has been of great help to the teaching staff and students of the University, and to the public schools in our area.

2. Mr. Ledford J. Bischof, Faculty Assistant assigned to the Veterans Guidance Center, resigned effective March 31, 1947, in order to complete work for his Master's degree at Southern.
3. Mrs. Dorothea Swan Brown, Assistant Professor of Art, resigned effective June 13, 1947. Mrs. Brown was married in May and does not intend to continue teaching.
4. Dr. Robert C. Cassell, Professor of Agriculture, resigned effective June 13, 1947. Dr. Cassell accepted a position at Arkansas State College.
5. Mrs. Mary Jane Grizzell, Instructor in Music, resigned effective June 13, 1947. Mrs. Grizzell plans to join her husband who will attend the University of Illinois next year.
6. Mr. Leonard J. Keefe, Assistant Professor of Business, resigned effective June 8, 1947, to accept a position at Gannon College in Pennsylvania at a salary higher than Southern can offer a teacher with his qualifications, under our salary schedule.
7. Mrs. Aileen Davis Murphy, Faculty Assistant, resigned effective June 15, 1947. Mrs. Murphy has been serving as Secretary to the Business Manager. She intends to join her husband, who is attending the School of Law at the University of Illinois.
8. Miss Helen Louise Narber, Assistant Professor in the Allyn Training School, has resigned effective August 9, 1947. Miss Narber is planning to be married in August and to live in New York City.
9. Dr. Clarence L. Vinge, Associate Professor of Geography, has resigned effective August 8, 1947. He came to us last September, and to secure housing had to live at Carterville. Dr. Vinge has accepted a position on the staff of Michigan State College for the next school year.

B. New Appointments

1. Miss Mary Elizabeth Beck was appointed Instructor in Music at a monthly salary of \$325.00 for the two months of the summer session extending from June 16, 1947, to August 8, 1947, inclusive. Miss Beck has her Bachelor's degree from Illinois Wesleyan University and her Master of Music degree from the University of Arizona. She has taught in the Springfield College of Music, Springfield, Illinois, and in public schools in Illinois and Arizona.
2. Mr. Cecil M. Bolton has been appointed Assistant Professor of Music at a monthly salary of \$360.00, effective June 16, 1947. Mr.

TEACHERS COLLEGE BOARD

Bolton received his Bachelor of Music degree from the University of Mississippi and his Master of Music degree from the American Conservatory in Chicago. He has worked at the Conservatory for one additional summer and has had considerable private study under various outstanding pianists and organists. He comes to us from the staff of the Murray State Teachers College of Kentucky.

3. Mr. George C. Camp has been appointed Associate Professor of English at a monthly salary of \$425.00, effective September 15, 1947, contingent upon his receiving his Doctor's degree from the University of Illinois during the present summer. Mr. Camp received his Bachelor's degree from Ohio Wesleyan University and his Master's degree from Ohio State University. He has taught at Ohio Wesleyan University, Williamsport Junior College in Pennsylvania, and the University of Illinois.
4. Mr. Maurice Clark was appointed two-thirds time Faculty Assistant in the Department of Government at a monthly salary of \$200. for the two months of the summer session, beginning June 16, 1947, and extending to August 8, 1947, inclusive. Mr. Clark, a graduate of Southern taught Government and Economics for us during the of Southern, taught Government and Economics for us during the spring term of 1946.
5. Mrs. Zella Cundall has been appointed Instructor assigned to Wheeler Library at a monthly salary of \$300.00 on a twelve-month basis, effective July 1, 1947. Mrs. Cundall received her Bachelor's degree and her Bachelor of Science in Library Science degree from the University of Illinois Library School. She has been a librarian in the Community High Schools of Carbondale and Danville. She served on our staff for a short time last summer.
6. Dr. Floyd F. Cunningham has been appointed Associate Professor of Geography at a monthly salary of \$450.00, effective September 15, 1947. Dr. Cunningham received his Bachelor's degree from Illinois State Normal University and his Master's and Doctor's degrees from Clark University. He has taught at Illinois State Normal University and George Peabody College for Teachers. During the year 1945-46, he served in the Information and Education Division of the U. S. Army in France, Germany, and Austria. He will come to us from a position as head of the Department of Geography at the State Teachers College, Florence Alabama.
7. Dr. Viola M. DuFrain has been appointed Associate Professor of Business at a monthly salary of \$450.00, effective September 15, 1947. She received her Bachelor's degree from the University of Illinois and her Master's and Doctor's degrees from the University of Chicago, and Northwest Missouri State Teachers College, and has had much practical business experience.
8. Mr. Troy W. Edwards has been appointed Instructor in the University High School at a monthly salary of \$300.00, effective September 15, 1947. Mr. Edwards received his Bachelor's and Master's degrees from Southern. He has taught at Harco and Carbondale Community High Schools, and was Communications and Education Officer in the U. S. Navy for three years. In addition to his teaching

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and supervisory duties in the University High School, he will serve as assistant coach of high school athletics.

9. Dr. Raymond W. Esworthy was appointed Assistant Professor of Business at a monthly salary of \$375.00, for the two months of the summer session, extending from June 16, 1947, to August 8, 1947, inclusive. Dr. Esworthy, who has his Master's and Doctor's degrees from the University of Illinois and is on the staff of LaSalle Junior College, taught here last summer.
10. Miss Claribel Fehrman was appointed Instructor at a monthly salary of \$300.00 plus maintenance in Anthony Hall for the two months of the summer session extending from June 16, 1947, to August 8, 1947, inclusive substituting for Miss J. Minnette Barber, Director of Anthony Hall. Miss Fehrman, who has her Bachelor's degree from the University of Illinois and her Master's degree from Columbia University, has been a teacher of Mathematics and Dean of Girls at the United Township High School in East Moline, Illinois.
11. Mrs. Helen Goetz has been appointed part-time Faculty Assistant in Physiology and Health Education, effective July 1, 1947, at a monthly salary of \$75.00. She will serve until the end of the summer session, and resume on the nine-month payroll September 15, 1947. Mrs. Goetz, who is a Registered Nurse with a great deal of practical experience, has twice previously served in our Health Department.
12. Mrs. Jean Harlan was appointed part-time Faculty Assistant in Home Economics, effective May 1, 1947, and extending to June 13, 1947, at a total salary of \$100.00 for the entire period. Mrs. Harlan served as substitute in charge of the Home Management House during the days in the spring term when Miss Gladys W. Babcock, Assistant Professor of Home Economics, was absent from the campus supervising practice teaching in Southern Illinois high schools.
13. Mr. Elbert E. Harriss was appointed as half-time Assistant Professor of Education at a salary of \$200.00 per month for the two months of the summer session extending from June 16, 1947, to August 8, 1947, inclusive. Mr. Harriss received his Bachelor's degree from Southern, his Master's degree from Northwestern University, and has done additional work at Northwestern University, the University of Colorado, and Washington University in St. Louis. He has been superintendent of schools at Pinckneyville and Lombard, Illinois.
14. Mr. Jack Hedges was appointed Faculty Assistant at a monthly salary of \$250.00 from July 1, 1947, to September 5, 1947, inclusive. He will travel and help supervise exhibits for the five Teachers Colleges and Normal Universities at approximately ten county fairs during the summer. He has his Bachelor's and Master's degrees from Southern.
15. Mr. R. P. Hibbs was appointed Instructor in Speech at a monthly salary of \$350.00 for the two months of the summer session, from June 16, 1947, to August 8, 1947, inclusive. Mr. Hibbs has his

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Master's degree and additional graduate work from the University of Wisconsin. He is on the staff of DuQuoin Township High School as teacher of Speech and Assistant Principal.

16. Mr. Harold C. Hines has been appointed Instructor in Music at a monthly salary of \$350.00, effective September 15, 1947. Mr. Hines, who served on a term appointment during the past school year, has his Bachelor of Science in Music and his Master of Science in Music degrees from the University of Illinois. He held the rank of Chief Warrant Officer in the Army Air Corps, and was bandleader at Minter Field, California.
17. Dr. Edmund E. Ingalls was appointed Associate Professor of Mathematics at a monthly salary of \$400.00 for the two months of the summer session extending from June 16, 1947 to August 8, 1947, inclusive. Dr. Ingalls received his Bachelor's and Master's degrees from Yale University and his Doctor's degree from the University of Michigan. He has taught at Cornell College in Iowa, Iowa Wesleyan College, Pennsylvania State College, Purdue University, and Albion College.
18. Dr. Joseph K. Johnson was appointed Professor of Sociology effective June 16, 1947, at a monthly salary of \$500.00. He will also begin a term as chairman of the Department of Sociology. Dr. Johnson received his Bachelor's and Master's degrees from the University of Texas and his Doctor's degree from Washington University in St. Louis. He has taught at the University of Texas, Washington State College, and East Texas State Teachers College. During the war he served for five years in the United States Army in which he held the rank of Lieutenant Colonel.
19. Mr. Richard Kohler has been appointed Instructor in Industrial Education at a monthly salary of \$325.00, effective September 15, 1947. Mr. Kohler received his Bachelor's degree from Illinois State Normal University, and his Master of Arts degree from Colorado State College of Education. He taught Industrial Arts at the Bloom Township High School at Chicago Heights, Illinois, and served in the Army Air Forces as a commissioned officer. During the past year he has had a term appointment on our staff.
20. Mrs. Audry Hill Lindsey was appointed Instructor in University High School at a salary of \$325.00 per month for the two months of the summer session extending from June 16, 1947, to August 8, 1947, inclusive. Mrs. Lindsey is a former member of our staff who resigned last summer to join her husband at the University of Illinois during the regular school year.
21. Mr. Fred Lingle was appointed Instructor in the Department of English at a salary of \$320.00 monthly for the two months of the summer session extending from June 16, 1947, to August 8, 1947, inclusive. Mr. Lingle, who has taught on our campus in a number of earlier summer sessions, is a graduate of Southern and has his Master's degree from the University of Illinois.
22. Mrs. Bonnie Lockwood has been appointed Instructor assigned to University High School at a monthly salary of \$280.00, effective September 15, 1947. She will teach and supervise student teaching in

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Commerce. Mrs. Lockwood received her Bachelor of Education and Master of Science in Education degrees from Southern. She has taught at Ashley, Illinois, has had considerable practical experience in secretarial positions, and has served as Faculty Assistant in our College of Education.

23. Dr. Kenneth D. Luney was appointed Associate Professor of Economics at a monthly salary of \$450.00 for the two months of the summer session extending from June 16, 1947, to August 8, 1947, inclusive. Dr. Luney received his Bachelor's degree from Geneva College and his Master's and Doctor's degrees from the University of Illinois. He has taught at the University of Illinois, Indiana State Teachers College, and Huron College. He has also worked in the U. S. Employment Service in Washington, D. C., and as an assistant director of personnel in the Panama Canal Zone.
24. Mr. Glenn J. McGowan was appointed Instructor, serving as Counselor of Veterans Affairs, at a monthly salary of \$350.00 from July 1, 1947, to June 30, 1948, inclusive. Mr. McGowan has been with us for the past two years as a Faculty Assistant in a similar capacity. He has both his Bachelor's and Master's degrees from Southern, and holds the rank of Colonel in the United States Army. During the past year, he completed the First Associate Course, School of Personnel, at the Command and Staff College at Fort Leavenworth, Kansas.
25. Mrs. Eva McIntosh was appointed part-time Faculty Assistant in Music, effective May 8, 1947, to June 13, 1947, inclusive, at a total salary of \$115.00. Mrs. McIntosh substituted in extension classes for her husband, Mr. David S. McIntosh, who was on sick leave during this period. Mrs. McIntosh has her Bachelor's degree from Northwestern University and has completed a summer's graduate work at the University of Iowa.
26. Mr. J. Stuart McNair was appointed Instructor in Mathematics at a monthly salary of \$330.00 for the two months of the summer session, extending from June 15, 1947, to August 8, 1947, inclusive. Mr. McNair, who has his Master's degree from the University of Chicago and is a teacher in the Junior College in Balboa, Canal Zone, was with us last summer.
27. Dr. Wilkison W. Meeks has been appointed Associate Professor of Physics at a monthly salary of \$460.00 effective September 15, 1947. Dr. Meeks received his Bachelor's degree from Maryville College in Tennessee and his Master's and Doctor's degrees from Northwestern University. He has served as staff physicist in the Haskins Laboratories in New York and the Naval Ordnance Laboratory in Washington, D. C., and comes to us from a teaching position at Western Maryland College.
28. Mr. John D. Mees, Assistant Professor and Principal of University High School, has been appointed to serve for the period from August 26, 1947, to September 26, 1947, inclusive, at a monthly salary of \$350.00. Mr. Mees will need to be on the campus at this time in

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order to set up the program for the University High School for the coming year.

29. Miss Esther Morgan was appointed Instructor in Physical Education for Women at a monthly salary of \$300.00 for the two months of the summer session extending from June 16, 1947, to August 8, 1947, inclusive. Miss Morgan received her Bachelor's degree from Teachers College at West Chester, Pennsylvania, and her Master's degree from Teachers College, Columbia University. She has been on the staff of the State Teachers College at Oneonta, New York, during the regular school year.
30. Miss Lucy Parrish was appointed half-time Instructor in University High School at a monthly salary of \$150.00 for the two months of the summer session extending from June 16, 1947, to August 8, 1947, inclusive. Miss Parrish received her Bachelor's degree from Southern and her Master's degree from the University of Illinois. She is on the faculty of the Carbondale Community High School.
31. Dr. Joseph S. Rafalko was appointed Associate Professor Zoolo-
31. Dr. Joseph S. Rafalko was appointed Associate Professor of Zoology at a salary of \$425.00 per month for the two months of the summer session extending from June 16, 1947, to August 8, 1947, inclusive. Dr. Rafalko received his Master's and Doctor's degrees from the University of Pennsylvania. He has taught at the University of Pennsylvania and at LaSalle College, Philadelphia, and is now in charge of the Department of Zoology of the Triple Cities College of Syracuse University.
32. Mr. William Randle was appointed Instructor at a monthly salary of \$310.00 for the twelve months extending from July 1, 1947, to June 30, 1948, inclusive. Mr. Randle, who received both his Bachelor's and Master's degrees from Southern, will continue as an appraiser and tester in the Veterans Guidance Center.
33. Miss Doris Sewell has been appointed Faculty Assistant, effective June 16, 1947, on a twelve-month basis. From June 16, 1947, to August 8, 1947, inclusive, Miss Sewell will serve on a half-time basis at a monthly salary of \$82.50 plus maintenance in Anthony Hall. Thereafter, she will serve as a full-time Faculty Assistant at a salary of \$195.00 per month plus maintenance in Anthony Hall. She received her Bachelor's degree from the University of Illinois and has been an assistant counselor at Stevens College in Missouri during the past year. She will assist the Director of Anthony Hall and the Dean of Women in advising the students in residence.
34. Mr. Theodore Skinner was appointed Assistant Professor of Speech at a salary of \$400.00 per month, effective June 16, 1947. Mr. Skinner received his Bachelor's degree from Northwestern University and his Master's degree from the Colorado State College of Education. He expects to obtain his Doctor's degree from Northwestern University this summer. He has taught at the University of Colorado, Northwestern University, and the State Teachers College, Emporia, Kansas.
35. Miss Patricia Stahlheber has been appointed Instructor in Foreign

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Languages at a monthly salary of \$290.00 for the period from September 15, 1947, to June 12, 1948, inclusive. Miss Stahlheber received her Bachelor's degree from Southern and her Master of Arts degree from the University of Illinois. Miss Stahlheber has taught French and Spanish at the Monmouth High School. She will substitute for Miss Madeleine Smith, who has been granted a sabbatical leave of absence for the school year, 1947-48.

36. Mr. Earl Trobaugh was appointed Instructor in University High School at a monthly salary of \$325.00 for the two months of the summer session, effective June 16, 1947, to August 8, 1947, inclusive. Mr. Trobaugh received his Bachelor of Education degree at Southern and his Master of Arts degree at the University of Illinois. He has been a teacher in English and foreign languages at the LaSalle-Peru High School and Junior College for the past nine years.
37. Mr. Max W. Turner has been appointed Associate Professor of Government at a monthly salary of \$400.00 effective September 15, 1947. This appointment is conditional upon his receiving the Doctor of Philosophy degree from the University of Iowa in June, 1947. Mr. Turner is a graduate of Eastern Illinois State Teachers College at Charleston and has his Master's degree from the University of Iowa. During the war years he served as an academic instructor in aerial bombing and navigation and Army intelligence, and did historical research in Washington, D. C.
38. Dr. Robert C. Turner has been appointed Associate Professor of English at a monthly salary of \$440.00, effective September 15, 1947. He received two Bachelor's degrees and a Master's degree from the University of Missouri and the Doctor's degree from Yale University. He has taught at Carroll College, Central Normal College in Indiana, and Mississippi State College, where he served as head of the Department of English. He served for three years during the war in the U. S. Army.
39. Miss Loraine Waters has been appointed Instructor assigned to the University Museum and to possible teaching duties at a monthly salary of \$250.00, effective September 15, 1947. This appointment is contingent upon Miss Water's completing her work for the Master's degree at Southern during the summer months. She received her Bachelor's degree from Southern and has had more than six years of experience in museum work. She was employed by the Illinois State Museum in Springfield and has worked in our own museum both as an undergraduate and as a graduate assistant. She has also assisted in the Art and History Departments.
40. Mr. John S. Wharton has been appointed Instructor in Music at a monthly salary of \$330.00, effective September 15, 1947. Mr. Wharton, who has served for the past six terms on temporary appointments, has his Bachelor's degree from Oberlin Conservatory and his Master's degree from the American Conservatory of Music.

C. Reappointments

1. The following have been reappointed for the summer session from

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June 16, 1947, to August 8, 1947, inclusive:

- a. Mr. Edward L. Allen as Faculty Assistant in Education at a monthly salary of \$240.00.
 - b. Miss Gladys W. Babcock, Assistant Professor of Home Economics, at a monthly salary of \$360.00.
 - c. Dr. Robert D. Faner, Associate Professor of English, at a monthly salary of \$385.00.
 - d. Mr. Willard L. Finley as Instructor in Chemistry at a monthly salary of \$300.00.
 - e. Mrs. Chalmer A. Gross as Faculty Assistant in English at a monthly salary of \$250.00.
 - f. Dr. Earl R. Hall as Assistant Professor of Education at a monthly salary of \$375.00.
 - g. Mrs. Anne O. Hedges as half-time Faculty Assistant in our Kindergarten-Nursery School at a monthly salary of \$100.00.
 - h. Mr. Arthur E. Hunter as Faculty Assistant in the Department of Zoology at a monthly salary of \$250.00.
 - i. Mr. William M. Marberry, Assistant Professor of Botany, at a monthly salary of \$350.00.
 - j. Miss Susie Ogden, Assistant Professor of Business, at a monthly salary of \$370.00.
 - k. Mr. Alfred Morris Simpson as Instructor in University High School at a monthly salary of \$270.00.
 - l. Mrs. Irma Tate Ward as three-fourths time Faculty Assistant in Botany at a monthly salary of \$175.00.
 - m. Mr. John S. Wharton as Instructor in Music at a monthly salary of \$260.00.
 - n. Mr. Conrad White as Assistant Professor of Agriculture at a monthly salary of \$330.00.
2. The following have been reappointed for the nine months only, from September 15, 1947, to June 12, 1948, inclusive:
- a. Dr. Earl R. Hall as Assistant Professor in Education at a monthly salary of \$385.00.
 - b. Mr. A. Morris Simpson as Instructor in University High School at a monthly salary of \$300.00.
3. The following have been reappointed for the twelve months only, from July 1, 1947, to June 30, 1948, inclusive:

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- a. Dr. Lawrence E. Clark as Associate Professor at a monthly salary of \$385.00.
- b. Dr. Laird T. Hites as Associate Professor at a monthly salary of \$400.00.

D. Change in Duties

1. Dr. Howard E. Bosley, Associate Professor of Education and Director of Wheeler Library, has been transferred to the nine-months payroll and full-time work in the College of Education, effective June 16, 1947, at no change in his present rank or salary. Dr. Bosley, who has been on the twelve-month payroll as part-time Director of Wheeler Library and part-time Associate Professor of Education, now wishes to assume full-time teaching duties.
2. Mr. Ben P. Watkins has been appointed Assistant Professor of Art at a monthly salary of \$370.00, effective June 16, 1947. It is our intention to assign Mr. Watkins to the acting chairmanship of the Art Department until such time as a permanent chairman can be obtained. Mr. Watkins received his Bachelor of Arts and Master of Arts in Fine Arts degrees from Louisiana State University. He has an additional two-thirds of a year's graduate work from Louisiana State and Phillips University. After receiving his Master's degree he was appointed to the Louis Comfort Tiffany Foundation Fellowship for six weeks. In addition, from 1930 to the present he has participated in over twenty exhibits and has won seven prizes for his work.
3. Miss E. Opal Stone, Assistant Professor, has been made Acting Director of Wheeler Library, effective June 16, 1947, at a monthly salary of \$340.00 on a twelve-month basis. Miss Stone, who has her Bachelor of Science degree from the Northwest Missouri State Teachers College and her Bachelor's and Master's degrees in Library Science from the University of Illinois, was on the staff of Southern from 1929 to 1936 and has again served in Wheeler Library since August 19, 1946. She has taught and served as librarian at the University of Illinois, the University of Southern California, and the University of Dubuque.

E. Leaves of Absence

1. Miss Julia Minnette Barber, Assistant Professor of English and Director of Anthony Hall, has been granted a leave of absence without pay for the period from July 1, 1947 to August 8, 1947, inclusive. Because of her mother's serious illness, she will not be able to serve during the last six weeks of the summer session.
2. The sabbatical leave of absence submitted in the April 14, 1947 Report to the Teachers College Board for Miss Cornelia L. Beach, Executive Assistant in Education and Administration, has been cancelled at her request and that of the Business Manager.
3. Miss Golda D. Hankla, Instructor in Wheeler Library, has been granted a leave of absence without pay for the last half of the summer session extending from July 12, 1947, to August 8, 1947, inclusive, to work on the manuscript of a book for which she has a

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contract with the publisher.

4. Dr. Margaret Kaeiser, Assistant Professor of Botany, has been granted her request that her 1947 summer session appointment be cancelled. Dr. Kaeiser wishes to be at home this summer because of her mother's poor health.
5. Mr. John D. Mees, Assistant Professor and Principal of University High School, has been granted a leave of absence without pay from September 27, 1947, to February 3, 1948, inclusive, to pursue advanced study toward his Doctor's degree.
6. Mrs. Louise O'Neil Parker, Faculty Assistant in Physiology and Health Education, has been granted a leave of absence without pay for the three months of the fall term beginning September 15, 1947. Mrs. Parker will pursue studies toward her Master of Public Health degree at the University of Michigan.
7. Miss Helen A. Shuman, Dean of Women and Executive Assistant in Administration and Education, has been granted a leave of absence without pay for one month extending from July 1, 1947, to July 31, inclusive. Miss Shuman plans to do additional work on the dissertation for her Doctor's degree during this month.

F. Changes in Rank

It is recommended that the following changes in rank of faculty members be approved effective September 15, 1947:

1. Dr. Mary Eileen Barry, of the College of Liberal Arts and Sciences, from the rank of Assistant Professor to the rank of Associate Professor at a monthly salary of \$410.00. Dr. Barry has been with the University only one year, but has already established an excellent record as a teacher of the classical languages and as an accomplished musician, who has been generous with her time and talents.
2. Dr. Norman Caldwell, of the College of Liberal Arts and Sciences, from the rank of Assistant Professor to that of Associate Professor at a monthly salary of \$400.00. Dr. Caldwell, an alumnus of Southern, came to us last year from the headship of the Department of History and Political Science at the College of the Ozarks. Dr. Caldwell has published a number of excellent historical papers based upon his experiences in the armed forces.
3. Dr. Willard M. Gersbacher, of the College of Liberal Arts and Sciences, from the rank of Associate Professor to the rank of Professor at a monthly salary of \$500.00. Dr. Gersbacher has served us in the Department of Zoology since 1936 and has done excellent work as Chairman of the Department of Zoology. This department has been especially active in research and publications.
4. Miss Dorothy Heicke, of Wheeler Library, from the rank of Instructor to that of Assistant Professor at a monthly salary of \$320.00.

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Miss Heicke came to us last year from the University of Illinois library and has done unusually good work for us as a Cataloger.

5. Dr. Marshall S. Hiskey to Dean of Men and from the rank of Associate Professor to the rank of Professor at a monthly salary of \$500.00, and with the payroll title of Executive Assistant in Education and Administration. Dean Hiskey has served as Acting Dean of Men during the past year and has carried a great deal of the burden of testing and advising the large number of student veterans on our campus. He has an outstanding reputation as a Clinical Psychologist.
6. Mr. Lynn C. Holder, of the College of Education, from the rank of Instructor to that of Assistant Professor at a monthly salary of \$360.00. Mr. Holder, who served with distinction in the Navy Rehabilitation Program during the war, has done outstanding work for us as an Instructor in Physical Education and as coach of the varsity basketball and golf teams. His basketball team won the Conference Championship for 1947. We evaluate his educational record and Navy educational experience as qualifying him.
7. Miss Grace E. Kite, of Wheeler Library, from the rank of Instructor to that of Assistant Professor at a monthly salary of \$300.00. Miss Kite has served us faithfully and well since her appointment to the staff in 1941.
8. Mr. Alex Reed, of the College of Education and the College of Vocations and Professions, from the rank of Instructor in Agriculture to that of Assistant Professor of Agriculture at a monthly salary of \$375.00. Mr. Reed not only has taught in the College Department of Agriculture, but has served as Vocational Agriculture teacher in the University High School during the past year.

G. Adjustments in Salary

1. Dr. Willard M. Gersbacher, Associate Professor of Zoology and Chairman of the Department of Zoology, was appointed for half-time work for the summer session extending from June 16, 1947, to August 8, 1947, inclusive, at a monthly salary of \$225.00. In the Report to the Teachers College Board of April 14, 1947, Dr. Gersbacher was listed on the summer session payroll for full-time teaching, but requested a reduction in his teaching load because of the state of his health.
2. The salary of Mr. Arthur Halfar, Faculty Assistant and Recorder, has been increased \$39.60 for the month of June, 1947.
3. An adjustment in salary has been made for Mr. Leonard H. Keefe, Assistant Professor of Business, by which \$81.00 will be added to his salary for the month of June, 1947, in order to cover the period from July 1, 1946, to June 7, 1946, inclusive, when he was left off the payroll.
4. The salary of Dr. Kenneth A. Van Lente, Professor of Chemistry, was increased from \$470.00 to \$550.00 for the month of May, 1947.

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and from \$470 to \$542.75 for the month of June 1947. This adjustment was necessary because after a serious illness Dr. Van Lente was paid for half-time work for the entire month of April, but upon the advice of his physician returned to full-time work on April 14, after the April payroll had been sent in.

H. Retirements

Retirement in accordance with the regulations of the Teachers College Board and the University Retirement System is being effected for Miss Emma Bowyer, Professor and Chairman of the Department of English on August 31, 1947. Miss Bowyer, who will become sixty-five years of age on August 28, 1947, has served the University with increasing responsibilities since 1912.

- I. List of Faculty and Administrative Personnel with Salaries for 1947-48, arranged to conform to Board resolution. (See Supplement A and Supplement B.)

III. OTHER SCHOOL EMPLOYEES

A. New Appointments

1. Mrs. Earlene Ashby, Carbondale, Illinois was employed March 12, 1947, at a salary of \$135.00 per month as a Clerk Stenographer I. Mrs. Ashby works in the office of the Director of Placements.
2. Mrs. Edna Blythe was employed April 18, 1947, as a substitute Cook I at a salary of \$110.00 per month.
3. Mr. Ralph D. Carter was employed as a Janitor I on April 1, 1947. Mr. Carter is being paid \$127.00 per month. He is assigned to the Physical Plant Department on the campus.
4. Mr. Dennis Clutts was employed at a salary of \$127.00 per month on April 22, 1947, as a Janitor I.
5. Mr. Raymond E. Cox was employed March 26, 1947, as a temporary Watchman I at a salary of \$125.00 per month. The employment of Mr. Cox is to end at the termination of the Illinois Ordnance Plant Veterans Housing Contract.
6. Mr. John R. Eaton was employed as a Janitor I on April 9, 1947, at a monthly salary of \$127.00. Mr. Eaton was employed in the Physical Plant Department on the campus. Mr. Eaton resigned as of May 17, 1947.
7. Mr. Charles R. Evans was appointed to the position of Janitor I April 1, 1947. Mr. Evans is employed in the Physical Plant Department on the campus at a salary of \$127.00 per month.
8. Mrs. Margaret Faulbaum, Clerk Stenographer I, was appointed May 26, 1947, at a salary of \$165.00 per month. Mrs. Faulbaum is assigned to the office of the Registrar.

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9. Mr. Delbert Hamilton was employed May 2, 1947, as a Garden Farmer at a salary of \$160.00 per month.
10. Mr. James Jamison, Janitor I, was employed as a Janitor in the Physical Plant Department on the campus at a salary of \$127.00 per month. Mr. Jamison's appointment became effective April 5, 1947.
11. Mr. Oscar B. Rawson, Janitor I, was employed April 8, 1947. Mr. Rawson works in the Physical Plant Department on the campus at a salary of \$127.00 per month.
12. Mrs. Margaret Rutherford, Clerk Stenographer I, was appointed March 14, 1947, to this position at a salary of \$150.00 per month. Mrs. Rutherford resigned April 11, 1947; she had been employed in the office of the Physical Plant.
13. Mr. James R. Watson, Watchman I, was employed March 21, 1947, at a salary of \$125.00 per month. Mr. Watson is employed on a temporary basis until the termination of the Illinois Ordnance Plant Veterans Housing Project.

B. Reappointments

Mr. Jeff Bloodworth replaced Mr. Herman Bain who was on sick leave from June 8, 1947, until April 1, 1947. With the return of Mr. Bain, the services of Mr. Bloodworth were terminated as of March 31, 1947; however, Mr. Bloodworth was reemployed as a Watchman I May 7, 1947, at a salary of \$125.00 per month.

C. Replacements

1. Miss Juanita Cooper was appointed as a Clerk Stenographer I at a salary of \$150.00 per month on March 12, 1947. Miss Cooper replaced Mrs. Dorothy Ann Guthrie who resigned on January 31, 1947.
2. Miss Jane Crichton was employed as a Clerk IV in the Business Manager's Office on April 16, 1947; Miss Crichton replaced Mrs. Aileen Murphy, Faculty Assistant, whose resignation was accepted effective June 15, 1947. Miss Crichton's salary is \$210.00 per month.
3. Miss Mary Ellen Young was appointed May 14, 1947 as a Clerk Stenographer I at a salary of \$150.00 per month to replace Mrs. Margaret Rutherford whose resignation had been accepted April 11, 1947. Miss Young resigned May 26, 1947 and a replacement has been requested.

D. Leaves

1. Mr. Charles Hagler, Carpenter, became ill March 26, 1947. Mr. Hagler is now on sick leave for an indefinite period.
2. Mrs. Zella Morray's leave of absence has been extended from May 16, 1947, through November 15, 1947. Mrs. Morray is a Domestic in the Cafeteria and has been on sick leave since January 16, 1947.

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E. Resignations and Terminations

1. The employment of Mr. A. C. Hamilton, temporary Stationary Fireman, was terminated May 15, 1947. Since the operation of the boilers at the Illinois Ordnance Plant Veterans Housing Project is unnecessary for the next few months, Mr. Hamilton's services were terminated.
2. The services of Mr. Tanner E. Hanson were terminated May 15, 1947. Mr. Hanson was employed at the Illinois Ordnance Plant Veterans Housing Project as a temporary Stationary Fireman and the operation of the boilers is unnecessary for the next few months.
3. Mrs. Rosalie Hogue, Clerk Stenographer I, resigned April 7, 1947. Mrs. Hogue worked in the Information Service Office. A replacement for Mrs. Hogue has been requested.
4. The services of Mr. Hiram Lewis were terminated May 15, 1947. Mr. Lewis was a temporary Stationary Fireman at the Illinois Ordnance Plant Veterans Housing Project. The operation of the boilers will not be necessary for the next few months.
5. The services of Mr. Ezra Rogers, Stationary Fireman, were terminated May 15, 1947.
6. Mrs. Maxine Shanahan's resignation was effective May 7, 1947. Mrs. Shanahan was employed as a Clerk Stenographer II in the Registrar's Office.
7. Mr. James Albert Williams' resignation as a Stationary Fireman was effective March 21, 1947.
8. Mr. John R. Eaton, Janitor I, resigned effective May 17, 1947.
9. Mrs. Margaret Rutherford, Clerk Stenographer I, resigned on April 11, 1947.
10. Miss Mary Ellen Young, Clerk Stenographer I, resigned effective May 26, 1947.
11. Mrs. Aileen Davis Murphy, Faculty Assistant in the Business Manager's Office, resigned effective June 15, 1947.

F. Changes

1. The classification of Mrs. Lucile Etherton was changed from Clerk II to Clerk III effective May 1, 1947. Mrs. Etherton's salary is now \$175.00 per month.

G. Terminations of Leave

1. Mr. Herman Bain returned to work April 1, 1947, and his sick leave was terminated as of that date. Mr. Bain is a Watchman I at a salary of \$144.00 per month. Mr. Bain has been on sick leave since June 8, 1946.

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H. Retirements

1. Mr. Gus Trobaugh, in conformity with the regulations of the Retirement System, has requested to remain in service for one year beyond his regular retirement date, September 1, 1947. I recommend that he be retained during the year, 1947-48, subject to release as soon as a suitable replacement can be found.
 2. Mrs. Lyda Windate, in conformity with the regulations of the Retirement System, has requested to remain in service for one year beyond her regular retirement date, September 1, 1947. Considering the fine ability and continued strength and energy of Mrs. Windate, it is extremely unlikely that we could find anyone who could do even remotely as well for the next year. She tells me that she is being sought for similar positions elsewhere, and that if she must be retired under our System, it is her intention to resign instead so that her record will not show retirement. I recommend that she be retained for the year 1947-48.
- I. List of Regular Employees with Salaries for 1947-48, arranged to conform to Board resolution. (See Supplement C)

IV. ORGANIZATION

No report.

V. CURRICULUM

- A. The graduate courses for the summer term of the 1946-47 session, as approved by the Board's Graduate Studies Committee, are as follows:

Summer Session, 1947

Biological Sciences

Zoology 510	Bio-Ecology, five hours
Physiology and Health Education 461	Health Education Workshop, eight hours
Physiology and Health Education 400	History of Medicine, two hours

Commerce and Business Administration

Business 499	Problems of Business and Economics, four hours
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Education and Psychology

Education 561	Curriculum Adjustments, four hours
Education 539	Community Development Through the School, four hours
Education 526	Techniques and Therapy in Individual Guidance, four hours
Education 525	School Finance and School Plant Facilities, four hours
Education 502	Graduate Seminar in Education, four hours

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Education 456	School Supervision, four hours
Education 443	Works in Child Growth and Development, eight hours, twelve hours
Education 437	Problems in Reading, four hours
Education 436	Techniques in Individual Measurements, four hours
Education 424	School Administration, four hours
Education 421	Tests and Measurements, four hours

The Humanities

English 515	Dr. Johnson and his Circle, four hours
English 508	Rise of Realism in American Fiction, four hours
Spanish 500	Spanish Seminar, two hours
English 405	American Poetry, four hours
R. P. 410	Romance Philology, four hours

Mathematics and the Physical Sciences

Mathematics 515	Non-Euclidian Geometry, three hours
Mathematics 451	Infinite Series, three hours
Mathematics 421	Theory of Equations, three hours
Chemistry 452	Biochemistry, four hours
Geography 405	Advanced Economic Geography, five hours
Geography 401	Monsoonal Asia, five hours

The Social Sciences

Sociology 565	Seminar in Social Psychology, four hours
History 512	Current U. S. History and Problems, five hours
History 503	Seminar in Southern History, three hours
Government 508	Seminar in International Relations, two hours
Government 420	Pressure Groups, three hours
Sociology 455	Contemporary Sociology, three hours
History 454	Biography in American History, three hours
History 451	Historiography, three hours
History 443	History of West after 1860, three hours
History 416	Protestant Reformation, three hours
History 405	Civil War and Reconstruction, three hours
History 401	History of the South, three hours

B. College of Education. During the summer session the College of Education is conducting a Workshop in Child Growth and Development as a special opportunity for a small group of advanced students. In the two off-campus workshops, being sponsored by the College of Education, attention is centered on School Reorganization. These workshops are at Salem, June 16-July 11 and at Ewing, July 14-August 8.

The recommendation of the Curriculum Committee that foreign language be removed as a general requirement in the College of Education received the approval of the president, subject to the provision that students taking the work in secondary education must be excused not only by the Dean of the College of Education but also by the chairman of the subject matter department in which the student is majoring.

PROCEEDINGS

- C. College of Vocations and Professions. The Curriculum Committee recommended to the president, and he has approved courses in Journalism leading to a minor in Journalism. While the courses are to be offered in the College of Vocations and Professions a minor in Journalism is to be recognized in all three colleges of the University.

VI. BUILDINGS AND GROUNDS

A. Land Acquisition Program

The purchase of 42 tracts of land totaling \$504,150.00 has been completed. Options on 12 remaining tracts totaling \$212,725.00 are now pending final disposition. When the latter tracts have been acquired, our total land purchases for the present biennium will amount to \$716,875.00.

B. Contracts for Buildings

We have received from the Division of Architecture and Engineering the following contracts for the construction of the power plant and tunnels:

Contract No. 64434, L. H. Prentice Co.	\$309,626.00
Contract No. 64438, Anderson Electric Co.	65,780.00
Contract No. 64436, J. W. McKinney Constr. Co.	31,700.00
Contract No. 64435, Standard Asbestos Mfg. Co.	45,808.00
Contract No. 64437, Roller-Smith Div. Realty and and Indus. Corp.	7,997.00
Contract No. 64439, H. Chapline Elect. Co.	131,119.00
Contract No. 64433, Gallaher and Spec Co.	93,033.00
Contract No. 64430, J. L. Simmons Co.	421,863.00
Contract No. 64431, Springfield Boiler Co.	241,913.00
Contract No. 64432, Continental Chimney Co.	34,650.00
Grand Total	<u>\$1,383,489.00</u>

VII. AUXILIARY ENTERPRISES

List of Regular Employees--Auxiliary Enterprises, with Salaries for 1947-48, arranged to conform to Board resolution. (See Supplement C)

VIII. STUDENT LIFE

A. Student Activities

Two University-wide events were successfully initiated during the Spring term: a Spring Carnival which the students hope to make traditional; and a Hospitality Weekend for the high ranking high school seniors who will be students at Southern next fall. This latter occasion was designed to the the University in action to prospective students.

The University was also host of April 19 to some 300 high school science students at a Science Field Day sponsored jointly by Southern and the Illinois Junior Academy of Science. On May 8, 9 students from the state colleges' Rural Life Clubs came to Southern to attend the annual state conference of the Rural Life Association.

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Other events of marked interest to students were the celebration of National Music Week, at which time the Department of Music presented the new University Symphony Orchestra in a concert of music composed during the last three centuries; the presentation of "The State of the Union" by the Little Theatre group; the Inter-fraternity Sing contest; the Honors Day Assembly called to pay tribute to Southern's 134 high scholarship students and to announce the names of students who are the recipients of special awards and honors; the outdoor concert given by the University Band; and the selection of juniors and seniors to the Sphinx Club on the basis of their service to Southern in terms of offices held, honors received, and the quality of their extra-curricular participation.

The year ended with a series of events labeled "senior week activities". These events culminated in the commencement exercises for 324 seniors, Southern's largest graduating class.

At this time, an alumnus, President Charles R. Sattgast of Bemidji State Teachers College, Minnesota, delivered the address and the baccalaureate address was delivered by the Reverend Doctor Cass Arthur Reed, former president of International College, Smyrna, Turkey, now of Pomona, California.

B. Student Publications

The Student Publications Council reports that it has removed the student editor of The Egyptian, student newspaper, for violation of the Council's policies on editorials. The Council has requested students in journalism classes under the supervision of Mr. Robert A. Steffes, instructor in journalism, to publish several issues of The Egyptian during the summer, and has announced its intention of calling for applications for the position of 1947-48 editor in the fall.

Removal of the editor is the culmination of a series of undesirable practices on the part of The Egyptian, which the Council for more than a year and a half has sought to curb. The Council has had for its objective the development of practices consistent with the soundest student and professional journalistic ethics. On the basis of the Council's action in removing the editor and its report to the administration and the student body concerning this action, it is hoped that the situation regarding The Egyptian is now under control.

However, the Student Publications Council (a student-faculty group), the Campus Committee on Journalism (a faculty group advisory to the President), and the administration would welcome a statement of the Teachers College Board's policy on student publications.

IX. MISCELLANEOUS

At the annual meeting of the Southern Illinois Normal University Foundation Board on June 12, 1947 on the University campus, regularizing the procedure for the University's accepting gifts was discussed.

The will of Mr. Clint Clay Tilton was read by Mr. J. E. Etherton,

Chairman of the Executive Committee of the Foundation. It was suggested by the Foundation Board that the Teachers College Board at its 1947 July meeting consider the will of Clint Clay Tilton and determine whether or not the Teachers College Board can accept the gift under the terms of the will and in turn lease the gift to the University.

X. SUMMARY

It is respectfully requested that the following action be taken by the State Teachers College Board:

- A. The certification of the list of Normal School Scholarships for the spring quarter of 1946-47, as submitted to Mr. Charles G. Lanphier, Co-ordinator, by mail on June 16, 1947.
- B. Acceptance of the resignations of the following: Mr. Ledford J. Blechof, Mrs. Dorothea Swan Brown, Dr. Robert C. Cassell, Mrs. Mary Jane Grizzell, Mr. Leonard J. Keefe, Mrs. Aileen Davis Murphy, Miss Helen Louise Narber, Dr. Clarence L. Vinge.
- C. Approval of the following appointments at salaries indicated in the report: Miss Mary Elizabeth Beck, Mr. Cecil M. Bolton, Mr. George C. Camp, Mr. Maurice Clark, Mrs. Zella Cundall, Dr. Floyd F. Cunningham, Dr. Viola M. DuFrain, Mr. Troy W. Edwards, Dr. Raymond W. Esworthy, Miss Claribel Fehrman, Mrs. Helen Goetz, Mrs. Jean Harlan, Mr. Elbert E. Harriss, Mr. Jack Hedges, Mr. R. P. Hibbs, Mr. Harold C. Hines, Dr. Edmund E. Ingalls, Dr. Joseph K. Johnson, Mr. Richard Kohler, Mrs. Audry Hill Lindsey, Mr. Fred Lingle, Mrs. Bonnie Lockwood, Dr. Kenneth D. Luney, Mr. Glenn J. McGowan, Mrs. Eva McIntosh, Mr. J. Stuart McNair, Dr. Wilkison W. Meeks, Mr. John D. Mees, Miss Esther Morgan, Miss Lucy Parrish, Dr. Joseph S. Rafelko, Mr. William Randle, Miss Doris Sewell, Mr. Theodore Skinner, Miss Patricia Stahlheber, Mr. Earl Trobaugh, Mr. Max W. Turner, Dr. Robert C. Turner, Miss Loraine Waters, Mr. John S. Wharton.
- D. Approval of the following reappointments for the 1947 summer session at salaries indicated in the report: Mr. Edward L. Allen, Miss Gladys W. Babcock, Dr. Robert D. Faner, Mr. Willard L. Finley, Mrs. Chalmer A. Gross, Dr. Earl R. Hall, Mrs. Anne P. Hedges, Mr. Arthur E. Hunter, Mr. William M. Marberry, Miss Susie Ogden, Mr. Alfred Morris Simpson, Mrs. Irma Tate Ward, Mr. John S. Wharton, Mr. Conrad White.
- E. Approval of the following reappointments for the nine months of the 1947-48 session at salaries indicated in the report: Dr. Earl R. Hall, Mr. A. Morris Simpson.
- F. Approval of the following reappointments for twelve months only, effective July 1, 1947, at salaries indicated in the report: Dr. Lawrence E. Clark, Dr. Laird T. Hites.
- G. Approval of change of duties for the following: Dr. Howard E. Bosley, Mr. Ben P. Watkins, Miss E. Opal Stone.

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- H. Approval of leaves of absence for the following: Miss Julia Minnette Barber, Miss Golda D. Hankla, Dr. Margaret Kaeiser, Mr. John D. Mees, Mrs. Louise O'Neil Parker, Miss Helen A. Shuman.
- I. Approval of cancellation of leave of absence for Miss Cornelia L. Beach.
- J. Approval of the changes in rank for the following: Dr. Mary Eileen Barry, Dr. Norman Caldwell, Dr. Willard M. Gersbacher, Miss Dorothy Heicke, Dr. Marshall S. Hiskey, Mr. Lynn C. Holder, Miss Grace E. Kite, Mr. Alex Reed.
- K. Approval of adjustments in salary for the following as indicated in the report: Dr. Willard M. Gersbacher, Mr. Arthur Halfar, Mr. Leonard J. Keefe, Dr. Kenneth A. Van Lente.
- L. Approval of the retirement of Miss Emma Bowyer.
- M. Approval of the list of faculty and administrative personnel with salaries for 1947-48, arranged to conform to Board resolution, as found in Supplement A and Supplement B of this report.
- N. Approval of the employment of the following employees at salaries indicated in the report: Mrs. Earlene Ashby, Mrs. Edna Blythe, Mr. Ralph D. Carter, Mr. Dennis Clutts, Mr. Raymond E. Cox, Mr. John R. Eaton, Mr. Charles R. Evans, Mrs. Margaret Faulbaum, Mr. Delbert Hamilton, Mr. James Jamison, Mr. Oscar B. Rawson, Mrs. Margaret Rutherford, Mr. James R. Watson.
- O. Approval of the reappointment of Mr. Jeff Bloodworth at the salary indicated in the report.
- P. Approval of the following replacements with salaries indicated in the report: Miss Juanita Cooper, Miss Jane Crichton, Miss Mary Ellen Young.
- Q. Approval of leaves for the following: Mr. Charles Hagler, Mrs. Zella Morray.
- R. Approval of the following resignations and terminations: Mr. A. C. Hamilton, Mr. Tanner E. Hanson, Mrs. Rosalie Hogue, Mr. Hiram Lewis, Mr. Ezra Rogers, Mrs. Maxine Shanahan, Mr. James Albert Williams, Mr. John R. Eaton, Mrs. Margaret Rutherford, Miss Mary Ellen Young, Mrs. Aileen Davis Murphy.
- S. Approval of the change in classification of Mrs. Lucile Etherton at the salary indicated in the report.
- T. Approval of the termination of leave of Mr. Herman Bain.
- U. Approval of the retention of Mr. Gus Trobaugh during the year 1947-48, subject to release as soon as a suitable replacement can be found.
- V. Approval of the retention of Mrs. Lyda Windate for the year 1947-48.

PROCEEDINGS

- W. Approval of the list of regular employees with salaries for 1947-48, arranged to conform to Board resolution, as found in Supplement C of this report.
- X. Approval of the list of regular employees--auxiliary enterprises, with salaries for 1947-48, arranged to conform to Board resolution, as found in Supplement C of this report.
- Y. Stating of the Teachers College Board's policy on student publications.
- Z. Consideration by the Board of the Clint Clay Tilton Will to determine whether or not the Teachers College Board can accept the gift under the terms of the Will and in turn lease the gift to the University.

Respectfully submitted,

Chester F. Lay
President

SUPPLEMENT A

List of Faculty with Nine Month Salaries for 1947-48

Professors

<u>Name</u>	<u>Academic Degree</u>	<u>Department</u>	<u>Salary Rate 1946-47</u>	<u>Salary Rate 1947-48</u>
Harold E. Briggs	Ph. D.	History	\$4410.00	\$4950.00
Douglas E. Lawson	Ph. D.	Education	4410.00	4950.00
Lewis A. Maverick	Ph. D.	Economics	4500.00	4950.00
John R. Mayor	Ph. D.	Mathematics	4410.00	4950.00
James W. Neckers	Ph. D.	Chemistry	4365.00	4950.00
Willis G. Swartz	Ph. D.	Government	4365.00	4950.00
Vera L. Peacock	Ph. D.	For. Lang.	4365.00	4770.00
Thomas F. Barton	Ph. D.	Geography	4365.00	4680.00
W. C. Bicknell	Ph. D.	Ind. Ed.	3960.00	4680.00
Maurits Kesnar	Ph. D.	Music	4230.00	4680.00
Ted R. Ragsdale	Ph. D.	Education	4275.00	4680.00
William B. Schneider	Ph. D.	English	4230.00	4680.00
W. A. Thalman	Ph. D.	Education	4275.00	4680.00
Joseph K. Johnson	Ph. D.	Sociology	4500.00	4590.00
Robert A. Scott	Ph. D.	Chemistry	4050.00	4590.00
Kenneth A. Van Lente	Ph. D.	Chemistry	4230.00	4590.00
Willard M. Gersbacher	Ph. D.	Zoology	4050.00	4500.00
Bruce W. Merwin	Ph. D.	Education	4095.00	4500.00
Fount G. Warren	M. A.	Education	4230.00	4500.00
Lucy K. Woody	M. A.	Home Ec.	4140.00	4500.00
Otis B. Young	Ph. D.	Physics	4050.00	4500.00
J. Henry Schroeder	M. S.	Ind. Ed.	3960.00	4410.00

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Associate Professors

Howard E. Bosley	D. Ed. Education	3780.00	4275.00
Dorothy R. Davies	Ed. D. P. E. (W)	3780.00	4275.00
Robert D. Faner	Ph. D. English	3465.00	4275.00
Frank L. Klingberg	Ph. D. Government	3825.00	4275.00
P. Merville Larson	Ph. D. Speech	4140.00	4275.00
Walter B. Welch	Ph. D. Botany	3960.00	4275.00
Ernest C. Coleman	Ph. D. English	3600.00	4230.00
Jesse W. Harris	Ph. D. English	3870.00	4230.00
William A. Pitkin	Ph. D. Soc. Sci.	3870.00	4230.00
J. Cary Davis	Ph. D. For. Lang.	3690.00	4140.00
W. C. McDaniel	Ph. D. Mathematics	3870.00	4140.00
Wilkison W. Meeks	Ph. D. Physics	- - - -	4140.00
Floyd F. Cunningham	Ph. D. Geography	- - - -	4050.00
J. R. Purdy	Ph. D. Mathematics	3780.00	4050.00
Viola M. DuFrain	Ph. D. Business	- - - -	4050.00
Victor Randolph	Ph. D. Education	3465.00	4050.00
Leland P. Lingle	M. A. P. E. (M)	3690.00	3960.00
Robert C. Turner	Ph. D. English	- - - -	3960.00
Sina M. Mott	Ph. D. Education	3465.00	3870.00
Georgia G. Winn	Ph. D. English	3600.00	3870.00
George C. Camp	Ph. D. English	- - - -	3825.00
Floyd V. Wakeland	M. Mus. Music	3375.00	3825.00
George Bracewell	A. M. Education	3510.00	3780.00
Frances Barbour	A. M. English	3465.00	3690.00
M. Eileen Barry	Ph. D. For. Lang.	3375.00	3690.00
Julia Neely	A. M. English	3375.00	3690.00
Hilda A. Stein	M. S. Zoology	3375.00	3690.00
Norman Caldwell	Ph. D. History	3240.00	3600.00
Mary E. Entsminger	M. A. Education	3285.00	3600.00
Chas. L. Foote	Ph. D. Zoology	- - - -	3600.00
Max W. Turner	Ph. D. Government	- - - -	3600.00
John I. Wright	A. M. History	3330.00	3600.00
David S. McIntosh	M. A. Music	3060.00	3375.00
John M. Pierce	A. M. Emeritus	1700.00	1700.00

Assistant Professors

Robert W. English	M. A. Ind. Ed.	3330.00	3600.00
Dilla Hall	M. S. University	3420.00	3600.00
	High School		
John D. Mees	M. S. University	3150.00	3600.00
	High School		
Susie Ogden	M. A. Business	3330.00	3600.00
Theodore Skinner	A. M. Speech	3600.00	3600.00
Henry L. Wilson	Ph. D. English	3060.00	3600.00
Charlotte Zimmerschied	A. M. Physics	3240.00	3600.00
Gladys W. Babcock	M. S. Home Ec.	3240.00	*1755.00
E. Louise Bach	A. M. University	3060.00	3465.00
	High School		
Earl R. Hall	Ph. D. Education	3375.00	3465.00
Winifred Burns	M. A. English	3150.00	3420.00
Willis E. Malone	M. A. Education	2970.00	3420.00

*Sabbatical Leave - one year at half pay.

PROCEEDINGS

Shelby S. Shake	M. S.	University High School	3150. 00	3420. 00
Ben P. Watkins	M. A.	Art	3330. 00	3420. 00
Elizabeth Cox	A. M.	English	3060. 00	3375. 00
Florence E. Denny	M. A.	Physiology and Health Education	3060. 00	3375. 00
William H. Harlar	A. M.	Sociology	2880. 00	3375. 00
Anna K. Neufeld	M. A.	For. Lang.	2925. 00	3375. 00
Cecil M. Bolton	M. Mus.	Music	3240. 00	3330. 00
J. Ward Dillow	M. A.	Education	3150. 00	3330. 00
Elbert Fulkerson	M. A.	University High School	3150. 00	3330. 00
Edith S. Krappe	A. M.	English	3150. 00	*1665. 00
Annemarie E. Krause	M. S.	Geography	3060. 00	3330. 00
William M. Marberry	M. A.	Botany	3150. 00	3330. 00
Louis Petroff	Ph. D.	Sociology	3060. 00	3330. 00
Madeleine Smith	A. M.	For. Lang.	2880. 00	*1665. 00
Alice K. Wright	A. M.	Mathematics	3060. 00	3330. 00
Mary Louise Barnes	M. S.	Home Ec.	3060. 00	3240. 00
Lynn C. Holder	M. S. in Ed.	P. E. (M)	2700. 00	3240. 00
Dorothy Muzzey	A. M.	P. E. (W)	3060. 00	3240. 00
Lulu D. Roach	Ph. B.	Art	3060. 00	3240. 00
Margaret Kaeiser	Ph. D.	Botany	2970. 00	3150. 00
Evelyn D. Rieke	A. M.	University High School	2790. 00	3150. 00
Harley R. Teel	A. M.	Education	2970. 00	3150. 00
Ruby Van Trump	A. M.	Allyn Training School	2790. 00	3150. 00
M. Alberta Gibbons	A. M.	University High School	2790. 00	3060. 00
Charles J. Pardee	A. M.	History	2970. 00	3060. 00
Ora D. Rogers	A. M.	Allyn Training School	2790. 00	3060. 00
Gladys L. Smith	M. A.	University High School	2790. 00	3060. 00
Charles Paterson	B. Ed.	University High School	2790. 00	2970. 00
Madge T. Sanders	A. M.	University High School	2790. 00	2970. 00
Grace E. Kite	B. S. in L. S.	Library	2340. 00	2700. 00
Lulu R. Clark	- - -	Emerita	1240. 00	1240. 00

*Sabbatical Leave - one year at half pay.

Instructors

A. Frank Bridges	M. A.	University High School	2880. 00	3150. 00
William Freeburg	M. S.	P. E. (M)	2700. 00	3150. 00
Harold C. Hines	M. S.	Music	2880. 00	3150. 00
Mae T. Smith	A. M.	English	2790. 00	3150. 00
Jean Stehr	M. A.	P. E. (W)	*3060. 00	3150. 00
Hal Stone	M. S.	Chemistry	2880. 00	3150. 00
R. Jean Fligor	M. A.	University High School	2880. 00	3060. 00

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Chalmer A. Gross	M. S.	University High School	2700. 00	3060. 00
Elizabeth Meehan	M. A.	Allyn Training School	2610. 00	3060. 00
Helen Matthes	- - -	Music	2610. 00	2970. 00
Robert A. Steffes	M. S.	Journalism	2700. 00	2970. 00
John S. Wharton	M. Mus.	Music	2340. 00	2970. 00
Richard C. Kohler	A. M.	University High School	2610. 00	2925. 00
Frances Phillips	M. A.	Physiology and Health Education	2565. 00	2880. 00
Madelyn S. Treece	M. A.	Allyn Training School	2610. 00	2880. 00
Helen Starck	B. S.	University High School	2520. 00	2790. 00
Troy W. Edwards	M. S. in Ed.	University High School	- - - -	2700. 00
Mabel S. Lane	M. S. in Ed.	Education	2520. 00	2700. 00
A. Morris Simpson	A. M.	University High School	2430. 00	2700. 00
Zita Spradling	M. S.	University High School	2520. 00	2700. 00
Patricia Stahlheber	M. A.	For. Lang.	- - - -	2610. 00
Bonnie L. Lockwood	M. S. in Ed.	University High School	2070. 00	2520. 00
Marjorie W. Stull	B. S. in L. S.	Library	2160. 00	2475. 00
Golda D. Hankla	B. S. in L. S.	Library	2160. 00	2340. 00
Lorraine Waters	B. A.	Museum	- - - -	2250. 00
Florence R. King	- - -	Emerita	1200. 00	1200. 00
Mae L. Fox	M. A.	Brush Training School	585. 00	**630. 00
Tina Goodwin	M. A.	Brush Training School	585. 00	**630. 00
Maude Mayhew	M. A.	Brush Training School	585. 00	**630. 00
Jewell Trulove	M. A.	Brush Training School	585. 00	**630. 00
Grace Wilhelm	M. A.	Brush Training School	585. 00	**630. 00

*Includes maintenance of \$30. 00 per month.

**Part-time.

Faculty Assistants

Louise O'Neil Parker	B. S. in Ed.	Physiology and Health Education	2250. 00	*1500. 00
Helen Goetz	R. N.	Physiology and Health Education	810. 00	**900. 00

*Part-time.

**For six months at \$250.00 per month from December 6, 1947, to June 12, 1948.

***Half-time.

PROCEEDINGS

SUPPLEMENT B

List of Faculty-Administrative Personnel with Twelve Month Salaries for 1947-48

<u>Name</u>	<u>Academic Degree</u>	<u>Payroll Title</u>	<u>Salary Rate 1946-47</u>	<u>Salary Rate 1947-48</u>
Chester F. Lay (President; Professor of Educational & Personnel Administration)	Ph. D.	President	\$8500.00	\$
Henry J. Rehn (Dean, College of Voca- tions & Professions; Professor)	Ph. D.	Ex. Ast. in Ed. & Adm.	6720.00	7320.00
T. W. Abbott (Dean, College of Liberal Arts & Sciences; Professor of Chemistry)	Ph. D.	Ex. Ast. in Ed. & Adm.	6480.00	7020.00
Charles D. Tenney (Administrative Assistant to the President; Professor of English & Philosophy)	Ph. D.	Ex. Ast. in Ed. & Adm.	6600.00	7020.00
Marie A. Hinrichs, M. D. (Director, Health Service; University Physician; Professor of Physiology & Health Education)	Ph. D.	Professor	5820.00	6600.00
Edward V. Miles, Jr. (Business Manager; Associate Professor of Economics)	M. A.	Ex. Ast. in Ed. & Adm.	6120.00	6600.00
Eugene R. Fair (Dean, College of Educa- tion; Professor)	Ph. D.	Ex. Ast. in Ed. & Adm.	6000.00	6300.00
Orville Alexander (Director of Alumni Services; Professor of Government)	Ph. D.	Ex. Ast. in Ed. & Adm.	5700.00	6120.00
Marshall S. Hiskey (Dean of Men; Acting Director of Testing Services; Professor)	Ph. D.	Ex. Ast. in Ed. & Adm.	5100.00	6000.00
E. G. Lentz (Director of Clint Clay Tilton Library; Professor of History)	A. M.	Professor	5640.00	6000.00
Raymond H. Dey (Director of Extension & Placement Services)	M. A.	Ex. Ast. in Ed. & Adm.	4800.00	5880.00
Glenn Martin (Director of Athletics)	M. A.	Asc. Professor	5400.00	5700.00
William Neal Phelps (Acting Director, Physical Plant)	Ed. D.	Asc. Professor	5160.00	5700.00

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Julia Minnette Barber (Director, Anthony Hall; Assistant Professor of English)	M. A.	Ex. Ast. in Ed. & Adm.	4860. 00	5280. 00
Helen A. Shuman (Dean of Women; Associate Professor)	M. A.	Ex. Ast. in Ed. & Adm.	4680. 00	*4730. 00
Victor H. Beinke (Associate University Physician)	M. D.	Asc. Professor	4800. 00	5100. 00
Mary Anna Robertson (Secretary to the President)	M. A.	Ex. Ast. in Ed. & Adm.	4680. 00	5100. 00
Marjorie Shank (Registrar; Associate Professor of Geography)	A. M.	Ex. Ast. in Ed. & Adm.	4500. 00	5040. 00
Lorena Drummond (Director, Information Service)	B. A.	Ex. Ast. in Ed. & Adm.	4500. 00	4920. 00
Van A. Buboltz (Supervisor, Veterans Housing Projects)	M. A.	Ast. Professor	4440. 00	4800. 00
Laird T. Hites (Veterans Counselor)	Ph. D.	Asc. Professor	4500. 00	4800. 00
Lawrence E. Clark (Veterans Counselor)	Ph. D.	Asc. Professor	4380. 00	4620. 00
Alex Reed (Vocational Agriculture)	M. S.	Ast. Professor	3840. 00	4500. 00
E. Opal Stone (Acting Director, Wheeler Library)	M. S. inL. S.	Ast. Professor	4080. 00	4380. 00
Glenn J. McGowan (Veterans Counselor)	M. S. in Ed.	Instructor	3000. 00	4200. 00
Robert L. Gallegly (Chief Accountant)	A. M.	Ex. Ast. in Ed. & Adm.	3600. 00	4140. 00
John W. Allen (Acting Director, Museum)	---	Instructor	3840. 00	4080. 00
Thelma Lynn (Librarian)	B. S. inL. S.	Instructor	3840. 00	**850. 00
M. Esther Shubert (Librarian)	M. S.	Ast. Professor	3840. 00	4080. 00
Cornelia L. Beach (Purchasing Agent)	B. Ed.	Ex. Ast. in Ed. & Adm.	3600. 00	3900. 00
Dorothy E. Heicke (Librarian)	A. M. inL. S.	Ast. Professor	3600. 00	3840. 00
Mabel Pulliam (Director, Housing Service)	---	Ex. Ast. in Ed. & Adm.	3300. 00	3840. 00
William Randle (Veterans Counselor)	M. S. inEd.	Instructor	3000. 00	3720. 00
Zella Cundall (Librarian)	A. B. inL. S.	Instructor	- - - -	3600. 00
Alice P. Rector (Assistant in Testing)	M. S. in Ed.	Instructor	- - - -	3000. 00

*For eleven months at \$430. 00 per month from August 1, 1947, to June 30, '48.

**For two and one-half months at \$340. 00 per month from July 1, 1947, to September 15, 1947.

PROCEEDINGS

Mary Lou McNeil (Assistant Registrar)	B. S. inEd.	Faculty Ast.	2400. 00	3000. 00
Minnie Mae Pitkin (Assistant in Personnel)	M. A.	Faculty Ast.	3000. 00	3000. 00
Naomi Manering (Nurse)	R. N.	Faculty Ast.	2640. 00	2880. 00
Ruby Matthews (Assistant, Director of Extension & Placement Service)	B. S. in Ed.	Faculty Ast.	2400. 00	2820. 00
Arthur Halfar (Recorder)	B. S. in Ed.	Faculty Ast.	- - - -	2700. 00
Edna Bradley (Nurse)	R. N.	Faculty Ast.	2100. 00	2400. 00
Walter Mazurek (Assistant, Physical Education)	B. A.	Faculty Ast.	1800. 00	2400. 00
Doris Sewell (Assistant Director, Anthony Hall; Assistant, Dean of Women)	A. B.	Faculty Ast.	*2340. 00	**2094. 67

SUPPLEMENT C

List of Regular Employees with twelve-month Salaries for 1947-48

<u>Name</u>	<u>Classification</u>	<u>Salary Rate 1946-47</u>	<u>Salary Rate 1947-48</u>
<u>Office</u>			
Jane Crichton	Clerk IV	\$2520. 00	\$3000. 00
Lucile Etherton	Clerk III	2100. 00	2940. 00
Francis Adams	Clerk III	2400. 00	2880. 00
Alice Griffin	Clerk Stenographer II	2100. 00	2316. 00
Gus Trobaugh	Storekeeper I	2076. 00	2292. 00
Mabel Austin	Clerk Stenographer I	1980. 00	2184. 00
Margaret C. Faulbaum	Clerk Stenographer I	1980. 00	2184. 00
Margaret McGregor	Clerk Stenographer I	1980. 00	2184. 00
Ruth Brummet	Clerk Typist II	1800. 00	2100. 00
Ruth Loos	Clerk Typist II	1800. 00	2100. 00
Victoria Ludwig	Bkg. Mach. Opr. I	1800. 00	2100. 00
Juanita Cooper	Clerk Stenographer I	1800. 00	2100. 00
Wilma Nell Moore	Clerk Stenographer I	1800. 00	2100. 00
Myrna Ragsdale	Clerk Stenographer I	1560. 00	2100. 00
Dolores Killingsworth	Clerk Typist I	1800. 00	2100. 00
Florence Mitchell	Clerk Typist I	1800. 00	2100. 00
Hazel Jarrett	Clerk I	1860. 00	2052. 00
Dorothy Hunter	Clerk I	1800. 00	1980. 00
Margaret Allen	Clerk Typist II	1740. 00	1980. 00
Earlene Ashby	Clerk Stenographer I	1620. 00	1860. 00

*For 10-23/31 months at \$195.00 per month from August 9, 1947, to June 30, 1948. Does not include maintenance of \$30.00 per month.

**Does not include maintenance allowance of \$30.00 per month.

TEACHERS COLLEGE BOARD

Janitorial

Reid Troutman	Buildings & Grounds Supt.	3120. 00	\$3660. 00
Howard Wiggins	Janitor III	2100. 00	2400. 00
Jesse Allen	Janitor I	1800. 00	2100. 00
Ira Knight	Janitor I	1680. 00	2100. 00
Guy Loveall	Janitor I	1656. 00	2100. 00
William J. Anderson	Janitor I	1524. 00	1800. 00
Ralph Carter	Janitor I	1524. 00	1800. 00
William Claunch	Janitor I	1380. 00	1800. 00
Dennis Clutts	Janitor I	1524. 00	1800. 00
Charles Evans	Janitor I	1524. 00	1800. 00
Tom Higgins	Janitor I	1524. 00	1800. 00
James Jamison	Janitor I	1524. 00	1800. 00
Oscar Rawson	Janitor I	1524. 00	1800. 00
Columbus Valentine	Janitor I	1380. 00	1800. 00
Ima Mae Valentine	Domestic	1440. 00	1680. 00
Bishop Hinchey	Janitor I	1524. 00	1680. 00
George Donaby	Janitor I	*1416. 00	*1560. 00

Heating

Charles T. Williams	Plant Maintenance Eng.	3480. 00	\$4080. 00
Benjamin Bradford	Stationary Fireman	2220. 00	2700. 00
James L. Childers	Stationary Fireman	2220. 00	2700. 00
Fred Miller	Stationary Fireman	2220. 00	2700. 00
T. H. North	Stationary Fireman	2220. 00	2700. 00
Joe Thomas	Laborer Maintenance	1524. 00	1800. 00
Statsie Mosley	Laborer Maintenance	1380. 00	1620. 00

Maintenance**

Wayne Marten	Plumber	\$3132. 00	\$3915. 00
Harry Michael	Plumber	3132. 00	3915. 00
Rudolph Weber	Electrician	3444. 00	3601. 80
Charles Hagler	Carpenter	2610. 00	3393. 00
Ned Hagler	Carpenter	2610. 00	3393. 00
Carl B. Kinsey	Carpenter	2610. 00	3393. 00
Virgil Schwegman	Carpenter	2610. 00	3393. 00
Robert Smith	Carpenter	2610. 00	3393. 00
Fred E. Clemens	Maintenance Painter	2610. 00	3132. 00

Grounds

Joe Widdows	Florist I	\$1920. 00	\$2460. 00
Lee McNeill	Grounds Foreman	2004. 00	2280. 00
Edward McCutcheon	Laborer Maintenance	1800. 00	1980. 00
Leroy Nelson	Laborer Maintenance	1524. 00	1920. 00
Raymond Alexander	Laborer Maintenance	1524. 00	1800. 00
Albert Blythe	Laborer Maintenance	1380. 00	1800. 00
Virgil Brandon	Laborer Maintenance	1524. 00	1800. 00
Lenville E. Cundiff	Laborer Maintenance	1524. 00	1800. 00
Ogle Etherton	Laborer Maintenance	1524. 00	1800. 00
Carl Hagler	Laborer Maintenance	1524. 00	1800. 00
James Roy Hale	Laborer Maintenance	1524. 00	1800. 00

*Does not include maintainance allowance of \$20.00 per month.

**Salary at prevailing rate.

PROCEEDINGS

Villa Hall	Laborer Maintenance	\$1524.00	\$1800.00
Jettie Taylor	Laborer Maintenance	1380.00	1800.00

Food Service

Lyda Windate	Food Service Supervisor*	2460.00	*2760.00
Frances Bowers	Cook I	**1320.00	**1920.00
Bertha Rentfro	Cook I	**1320.00	**1920.00
Pearl Allmon	Cook I	**1416.00	**1800.00
Edith Baggett	Cook I	**1560.00	**1800.00
Mamie Bain	Cook I	**1416.00	**1680.00
Verla Foster	Cook I	**1320.00	**1680.00
Zella Morray	Domestic	**1284.00	**1680.00
Ressie Richardson	Domestic	**1404.00	**1680.00
Cora Fulgham	Domestic	***1368.00	***1560.00
Grace Throgmorton	Domestic	**1284.00	**1560.00
Minnie Crawshaw	Cook I	**1320.00	**#195.00

Police

John W. Thornton	Watchman I	\$2070.00	****\$2277.00
Herman Bain	Watchman I	1728.00	2100.00
Oscar Cochran	Watchman I	1860.00	2100.00
J. B. Bloodworth	Watchman I	1500.00	1800.00
Raymond Cox	Watchman I	1500.00	1800.00
F. H. Fraser	Watchman I	1500.00	1800.00
James R. Watson	Watchman I	1500.00	1800.00

Farm

Irvin Peithman	Head Farmer	**\$2400.00	**\$3300.00
Homer Benz	Dairy Farmer	1920.00	2220.00
Delbert Hamilton	Garden Farmer	1920.00	2220.00

Bookstore

Carl Trobaugh	Faculty Assistant	\$2640.00	\$2940.00
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#For 1 1/2 months only (July-August).

*Does not include maintenance-allowance of \$10.00 per month.

**Does not include maintenance allowance of \$20.00 per month.

***Does not include maintenance allowance of \$30.00 per month.

****Represents 10% increase over July 1, 1946, salary.

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

Normal, Illinois -- October 13, 1947

The regular meeting of the Teachers College Board and the College Presidents was held at 9:30 A. M. on Monday, October 13, 1947, at Illinois State Normal University, Normal, Illinois. Frank G. Thompson, Director of the Department of Registration and Education, and Chairman of the Board, presided.

The following members were present:

TEACHERS COLLEGE BOARD

Mr. Frank G. Thompson, Chairman
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Russell L. Guin
Miss Harriet A. McIntire
Mr. Ira M. Means
Mrs. Helen R. Pegelow
Mr. Lindell W. Sturgis
Mr. Lewis M. Walker

The following members were absent:

Dr. Preston Bradley
Mr. Vernon L. Nickell, Secretary

Also present were:

Dr. Karl L. Adams, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Dr. Robert G. Buzzard, President
Eastern Illinois State College

Dr. R. W. Fairchild, President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. Frank A. Beu, President
Western Illinois State College

Dr. Chester F. Lay, President
Mr. Edw. V. Miles, Jr., Business Manager
Southern Illinois University

Mr. Charles G. Lamphier, Co-ordinator
Department of Registration & Education
Springfield, Illinois

Chairman Thompson called the meeting to order and roll call was taken.

Mr. Sturgis moved that the Minutes of the regular meeting of July 14, 1947, be approved. The motion was seconded by Mr. Guin, carried unanimously, and the Minutes stood approved.

Chairman Thompson read a letter from the Attorney General's office, rendering its decision on the power of the Teachers College Board.

There were no formal Committee Reports at this meeting.

Mr. Means moved that the Meeting thus proceed with the reading of the Presidents' reports. The motion was seconded by Mr. Davis, and carried unanimously.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE:

Dr. Adams presented the report for Northern Illinois State Teachers

PROCEEDINGS

College. On Page 7, under "Self Liquidating Projects", there was quite a discussion about the resolution which Dr. Adams wanted the Board to pass. Before any decision could be reached, Mrs. Pegelow moved that the meeting adjourn for lunch. The motion was seconded by Mr. Means, and carried unanimously.

In the afternoon, the Teachers College Board Meeting was called to order in executive session by Chairman Thompson.

Mr. Sturgis moved the adoption of Dr. Adams' resolution, presented on page 7 of Northern's report, under Section VI and continuing on page 8 to "b. New Dormitory for Women", with the following amendment: The third paragraph on page 8 should read as follows: "Be it further resolved that the income derived from the sale of bonds as well as the income derived from the revenue of these projects shall be paid to the treasurer of the State of Illinois and held by him as a special fund. Said fund shall be used to pay the operating costs of said Tea Room and Cafeteria facility and for the purposes of meeting interest and principal of bonds issued in connection with this project, but said interest and principal shall be paid only from net profit from operating said facility. Such bonds shall not be issued until further approved in final form by a resolution hereafter to be adopted by the Teachers College Board." Mr. Sturgis' motion was seconded by Mr. Means and it was unanimously carried.

On Page 11, under "X. SUMMARY", item #6 should read, "Adoption of a resolution, as approved by the Board, for the issuance of bonds for student housing and food services at the Northern Illinois State Teachers College".

Mr. Guin made the motion that the Board re-state its policy opposing the purchasing or building of homes for Presidents, whether under the self-liquidating plan or not, or of leasing or renting homes or State owned property to Presidents. The motion was seconded by Mr. Walker and it was unanimously carried.

In view of the motion made by Mr. Guin, seconded by Mr. Walker, unanimously carried, regarding homes for Presidents, any mention of a permanent home for Presidents, in any of their reports, should be deleted.

The executive session was then terminated and the Presidents and others returned to the session, and the resolutions made in the executive session were read to all in the regular meeting.

Mr. Davis moved that the report for Northern, as amended, be approved. This motion was seconded by Mr. Guin, and carried unanimously.

REPORT FOR EASTERN ILLINOIS STATE COLLEGE:

Dr. Buzzard presented the report for Eastern. Under "IX. MISCELLANEOUS", Mrs. Pegelow made the motion "to locate the proposed new highway so that it takes no part of the present campus, nor touches the present campus". The motion was seconded by Miss McIntire, carried unanimously.

Mr. Guin moved that the report for Eastern be approved. Mr. Sturgis seconded the motion and it was carried unanimously.

TEACHERS COLLEGE BOARD

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY:

Dr. Fairchild presented the report for Normal with the following additions and changes: On page 16, immediately following item gg, add the following two items: "hh. Mrs. Marilyn L. Lockhart, as part-time Student Faculty Assistant in the office of the Director of Admissions, effective October 16, 1947, at a salary rate of \$125.00 per month". "ii. Mrs. Margaret McAdams, as part-time Faculty Assistant serving as extra and part-time nurse in the University Health Service, effective November 1, 1947, at a salary rate of \$100.00 per month. Mrs. McAdams, the wife of a veteran now attending Illinois State Normal University, has had one year of college work at Cottey College in Missouri and three years at the State University of Iowa in the School of Nursing from which she graduated as a Registered Nurse. She has had both private and hospital nursing experience."

On page 19, under "3. Graduate Work", in the third paragraph, the second sentence should read, "In this connection it is only fair to report that here at Normal we very seriously question the departure from the original understanding and apparent agreement that all graduate work was to be confined to the campus of each school and that even extension courses", etc., thus deleting the word "campus".

On page 24, under "3. Survival", the eighth line should read, "quality as well as quantity of President Davis Felmley"; thus the fifth word should be "quantity" and not "quality", as is shown in the report.

On page 25, under 13, after Mildred Richards and Mary Alice Thomas, the following should appear: "Subject to final approval of Director Thompson".

Mr. Dunn moved that the report for Normal, amended by the above additions, and corrections, be approved. Mr. Davis seconded the motion and it was carried unanimously.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE:

Dr. Beu presented the report for Western. In view of a motion that was passed by the Board, while in executive session, on page 9 under "VI. Buildings and Grounds", under "A" the words "a President's house" should be deleted. Miss McIntire moved that the report for Western, as amended, be approved. Seconded by Mrs. Pegelow, the motion carried unanimously.

REPORT FOR SOUTHERN ILLINOIS UNIVERSITY:

Dr. Lay presented the report for Southern with the following changes: On page 22, under "E. Reappointments", item "b" should read "part-time" instead of "one-fourth time".

Mr. Davis moved the report for Southern, with the above change, be approved. Seconded by Mr. Means, the motion carried unanimously.

Mr. Davis moved the adoption of the following resolution:

"WHEREAS the attention of this Board has been directed to a letter dated September 24, 1947, directed by Joseph M. Benting, Secretary-Treasurer

PROCEEDINGS

of the pwners and operators of Radio Station WJBC of Bloomington, Illinois and directed to President R. W. Fairchild of Illinois State Normal University and Richard F. Dunn, resident member of this Board at Normal, Illinois, relative to acquiring a lease-hold for the location of a radiotransmitter and certain other accessories on a parcel of real estate owned by the State of Illinois for Illinois State Normal University, and

"WHEREAS this Board has discussed this matter and finds that the power and authority to execute such a lease is in the Director of Registration and Education of the State of Illinois, and

"WHEREAS this Board believes it to be to the best interest of Illinois State Normal University that such a lease be executed,

THEREFORE BE IT RESOLVED by the Teachers College Board of the State of Illinois in regular session assembled at Normal, Illinois this thirteenth day of October, 1947, that they approve the application for lease-hold at a place or location upon the property of Illinois State Normal University which is mutually agreeable to the said Broadcasting Company, to the President of the University and to the Director of Registration and Education, and that we therefore recommend to Frank G. Thompson, Director of Registration and Education, that such a lease be entered into". Mr. Davis' motion was seconded by Mr. Guin and it carried unanimously.

Mr. Dunn asked that a proposal from Barcus, Kindred & Company, with reference to the issuance of bonds in self-liquidating projects, be read into the record. There being no objection, the proposal is placed in the record:

"Teachers College Board of the State of Illinois
Springfield, Illinois

Gentlemen:

The Legislature of the State of Illinois has recently enacted Senate Bill #93, which will permit your Board to issue Revenue Bonds for the construction of dormitories to provide housing for students attending the various State Teachers Colleges and for the construction of other revenue producing projects.

"We understand that your Board desires to construct dormitories and certain other projects to meet the pressing housing needs of the colleges under your jurisdiction. In order that your Board may proceed with this construction as promptly as possible, we offer the following proposal:

- (a) We will cooperate with your engineers or architects in analyzing the estimated revenues and expenses of each of the dormitories to be constructed and the income and expense of the dining halls, if established, and income from other sources which may be applied to the bond issues and set up and recommend to you a proper rate structure in order that the bonds will be adequately secured.
- (b) We will make a survey of Charges now made for students attending the various colleges in order that the proposed rates will not be burdensome or exorbitant compared to the present rates charged for the facilities now available to the students attending the colleges.

TEACHERS COLLEGE BOARD

- (c) We will engage the facilities and pay the cost of the services of qualified municipal bond attorneys to work with the several local attorneys in the preparation of the necessary resolutions and other legal papers leading up to the authorization and issuance of the Revenue Bonds in order that the bonds when ready for delivery to the purchaser may be accompanied by the approving legal opinion of said municipal bond attorneys. We will also pay the reasonable cost of such legal service as may be required to be performed by local attorneys, the selection of such local attorneys and the amount of their legal fee to be subject to our approval, but such fee shall not exceed $1\frac{1}{2}$ of 1% of the par amount of the bonds issued for the particular project.
- (d) We will analyze and set up an amortization schedule for each bond issue so that in each case the annual charges for principal and interest will be approximately equal. The bonds will be amortized over the shortest possible period not to exceed 40 years in such a manner that yearly requirements will have ample coverage based on estimated net revenues. We will also recommend such call features for the bonds so that they may be retired ahead of maturity, if funds are available, yet provide a bond which will command a good price.
- (e) We will furnish blank lithographed coupon bonds with facsimile coupons attached ready for execution without expense to your Board.

"In general, we will give you the benefit of our experience in this type of financing and co-ordinate the financing with the legal, engineering and other technical aspects of this construction plan, so that the bonds when offered for sale, after due public notice, will bring the best possible price.

"For our services and the expenses to be incurred by us in connection with the issuance of these bonds, we are to receive a fee equal to 2% of the par amount of the bonds issued payable when the bonds are delivered to the purchaser. In the event that any of the issues are less than \$250,000, our fee will be 3% of the par amount of the bonds issued.

"It is understood that your Board is to be under no obligation to us unless and until such bonds are issued and then our fee is to be based only on the amount of the bonds actually sold and delivered.

Respectfully submitted,

BARCUS, KINDRED & CO., Chicago, Illinois

BY: _____

"Accepted for and on behalf of the State of Illinois Teachers' College Board, Springfield, Sangamon County, Illinois, in accordance with a motion duly passed this ____ day of July, 1947.

Frank G. Thompson
Chairman

Vernon L. Nickell
Secretary

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Mrs. Pegelow moved that Chairman Thompson interview the Department of Finance with a view towards increasing the allowance per mile for automobiles used by State employees, particularly for those engaged in extension service in the State Teachers Colleges and Universities. This motion was seconded by Mr. Dunn, and carried unanimously.

Mrs. Pegelow moved that the next regular meeting of the Teachers College Board be held on Monday, January 19, 1948, in Chicago, Illinois, at a place to be later designated. The motion, seconded by Mr. Means, carried unanimously.

Mr. Guin moved that the meeting be adjourned, which was seconded by Mr. Davis, and carried unanimously.

Frank G. Thompson
Chairman

Vernon L. Nickell
Secretary

ILLINOIS STATE NORMAL UNIVERSITY Normal, Illinois

Meeting in Normal, October 13, 1947

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the year 1946-1947, including the summer of 1946

	<u>Men and Boys</u>	<u>Women and Girls</u>	<u>Total</u>
a. University	1249	1791	3040
b. Extension	50	673	723
c. High School	257	218	475
d. Elementary grades	<u>351</u>	<u>266</u>	<u>617</u>
	1907	2948	4855

2. Per Capita Cost for University Year, 1946-1947

- a. Following the plan of computation agreed upon by the presidents and registrars of the five state teachers colleges on February 2, 1941, the per capita cost as computed is here presented on such a basis.

TEACHERS COLLEGE BOARD

Semester Hours Earned

Summer session, 1946	9,758
First semester, 1946-1947	25,422
First semester, extension	819
Second semester, 1946-1947	24,119
Second semester, extension	964
Three weeks session, 1947	2,710
Three weeks session, extension	901
	<hr/>
	64,693

64693 semester hours divided by 32 semester hours (average annual student load) gives 2022 students as the basic figure for computing per capita cost.

- b. Cost of operating the University for the year beginning July 1, 1946, and ending June 30, 1947, including all items except Permanent Improvements and expenditures for Fell Hall, Smith Hall, University Farm, and University Cafeteria.

Expenditures - July 1, 1946 - June 30, 1947

General Admisistration and General Expense	\$167,474.29
Instruction	674,962.16
Extension	3,960.43
Libraries and Museum	73,943.37
Physical Plant	<u>145,677.93</u>
Total Expenditures	\$1,066,018.18

- c. Computation of Per Capita Cost

Total Expenditures $\$1,066,018.18 \div 2,022 = \570.21

The per capita cost of \$570.21 for the past fiscal year is \$148.85 less than the corresponding figure of \$719.06 for the previous fiscal year and \$261.81 less than the figure of two years ago.

3. Attendance for the Summer Session 1947

The flexible program under which Illinois State Normal University has operated during the summer session has proved of great value to an increasingly large number of students, including veterans, and to teachers-in-service who need to qualify for emergency certificates. The intersession proved to be increasingly valuable in meeting needs of such students but, due to callendar difficulties, the summer of 1948 will probably see the last opportunity for operating such a program. It is hoped by that time that most of the needs of veterans and teachers qualifying for emergency certificates will have been met so far as a continuous year-around type of program is concerned. It will be noted from the statistics here presented that there were 949 students in campus classes, aside from 355 in three-off-campus workshops and four conservation clinics, or a total of 1304 students obtaining credit for work during the three weeks period of June 9 - 27. Another interest-

PROCEEDINGS

ing increase that will be noted is in the number of graduate students with 65 in the intersession as compared with 57 a year ago at the corresponding time, and 152 in the regular summer session as compared with 113 in the 1946 summer session. At the August commencement at the close of the summer session, sixteen master's degrees were awarded, which exceeds the total of all degrees conferred prior to this time and since the first graduate work was offered in the summer of 1944.

The figures for the regular summer session, also representing an increase over last year, probably need no explanation. From the tabulation on the next page the totals of 1947 as compared with those of a year ago may be readily observed.

Summer Session 1947

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Intersession (3 weeks)				
Graduates	43	22	65	57
Seniors	90	126	216	161
Juniors	74	118	192	161
Sophomores	109	75	184	113
Freshmen	41	36	77	122
Unclassified	10	187	197	155
Post Graduates	<u>6</u>	<u>12</u>	<u>18</u>	<u>32</u>
Total College Students on Campus for Intersession	373	576	949	801
Regular Summer Session (8 weeks)				
Graduates	91	61	152	113
Seniors	127	239	366	284
Juniors	109	159	268	233
Sophomores	121	91	212	166
Freshmen	52	59	111	185
Unclassified	19	332	351	266
Post Graduates	<u>23</u>	<u>53</u>	<u>76</u>	<u>108</u>
Total College Students on Campus for Regular Session	<u>542</u>	<u>994</u>	<u>1536</u>	<u>1355</u>
Total College Students on Campus for Intersession and Regular Summer Session	915	1570	2485	2156
b. University High School	94	111	205	167
c. University Elementary School	87	67	154	163
d. Auxiliary Training Schools				

TEACHERS COLLEGE BOARD

Illinois Soldiers and Sailors Childrens School	<u>146</u>	<u>98</u>	<u>244</u>	<u>219</u>
Total Pupils, Elementary and Secondary	<u>327</u>	<u>276</u>	<u>603</u>	<u>549</u>
Total	1242	1846	3088	2705
Extension (Intersession)	<u>15</u>	<u>340</u>	<u>355</u>	<u>224</u>
Grand Total	1257	2186	3443	2929

4. Attendance for the First Semester, 1947-1948

Although the report of attendance for the current semester in final and tabulated form is not due at this time, attention is directed to the enrollment situation as of October 6, 1947. Last year we limited the freshman class to 800 students, trusting that this would give us not more than a total of 1800 students, which was felt to be the limit so far as housing; both classroom and living quarters, was concerned. The final enrollment was exactly 1800 students. This year, again limiting our freshman class to 800, we trusted that the enrollment would be approximately 2050 students, since we had been able to get some additional classroom facilities (ten buildings) from the federal government and had been able to continue our rental of some off-campus quarters. We had also found it possible to locate additional rooming places for students and we were operating our veterans housing area to capacity. As of October 6, 1947, the enrollment is 2051, composed of 1009 men and 1042 women, which indicates that we were again able to determine rather accurately the number of students that would finally register, in view of our limitation of available housing.

Since November 22, 1946, we have admitted only students definitely intending to teach. We have not been able to take even persons living in the community of Normal and Bloomington unless they planned to prepare for the teaching profession except the few listed below. This has resulted in a decrease in the number of special students so that out of our 2051 there are only 67 special students. All of these special students, with the exception of seventeen nurses from the Menonite Hospital, are a carry-over from last year, since we have given persons already registered in special work prior to November 22, 1946, an opportunity of completing whatever work may be available for them from our regular teacher education curriculum.

Looking to the future, it is evident that a freshman class limited to 800 next year will produce a total enrollment of about 2300 students and that a fourth such beginning class in size would give a complete enrollment of 2500 students. Unless we get additional classroom and housing facilities it will be necessary to limit the freshmen to a number less than 800 in order to keep the total enrollment within the available housing, both classroom and living quarters.

5. Extension

PROCEEDINGS

At the present time there are ten classes in eight centers with 317 students enrolled, handled by ten faculty members as a part of their teaching load. A detailed report by classes and centers will be presented at the next meeting of the Teachers College Board.

6. Scholarship Students

It is gratifying to report the number of scholarship students in the University this fall. Out of a total enrollment of 2051 there are at the present time 516 students, or approximately twenty-six per cent, operating on high school scholarships. This means that these represent students in the upper quarter of their high school graduating classes and many of them are valedictorians and salutatorians. Out of the 516 scholarships, 240 are in the hands of freshmen students, which means that approximately one out of every three beginning students is of scholarship caliber.

Under the High School Scholarship Law, as amended, such students are granted exemption from fees to the extent of not to exceed \$80.00 in any one calendar year and instead of their advancing the money and then being reimbursed, as in the past two years, they do not pay the University any money but at the end of each semester, summer session or other unit of the school year, a request is made for a transfer of the total amount due the University from the General Revenue Fund.

In addition to the foregoing scholarships, there are 32 students operating on military scholarships. These are aside from students qualifying under Public Laws 16 and 346 and are billed at the end of each fiscal year, including all semesters, summer sessions, or other units of the school year in which they attend and complete their work.

7. Enrollment of Veterans

Whereas many colleges and universities have found that the number of veterans this year is noticeable smaller than a year ago at this time, the number at Illinois State Normal University is very close to that of the corresponding time last year. October 1, 1946 found 635 veterans in the University and at the present time there are 613, ten of these being women. It is especially pleasing to note that there are 603 men veterans who are planning to enter the teaching profession, which is in reality a higher number than the total of last year if the special students were subtracted.

8. 1947 Summer Session Graduates

The students whose names are listed below completed the requirements for graduation from their various courses at the close of the summer session August 22, 1947. I recommend that these students be approved as graduates.

TEACHERS COLLEGE BOARD

GRADUATE SCHOOL

MASTER OF SCIENCE IN EDUCATION DEGREE

- Eddie Henry Antons Galesburg
B. Ed., Illinois State Normal University, 1942
Education-Administration (Elementary)
Title of Thesis: The Planning of a School Building in Line with Accepted Objectives of Elementary Education
- Joseph Calvin Buford Chicago
B. Ed., Illinois State Normal University, 1941
Geography (Secondary Education)
Title of Thesis: Vegetable Production and Marketing in the Chicago Area--A Geographical Study
- Alyce Logefeil Carter Chicago
B. S., University of Minnesota, Minneapolis, Minnesota, 1940
Biological Science (Junior College Education)
Title of Thesis: The Type and Extent of Teacher Participation in the Performance of School Health Services of Six Elementary and Seven Secondary Schools in Illinois
- Howard Raymond Clark Lewistown
B. Ed., Illinois State Normal University, 1942
Biological Science (Junior College Education)
Title of Thesis: A Study of the Deciduous Forest at Funk's Grove, Ill.
- Harold Arthur Classen Gilman
B. Ed., Illinois State Normal University, 1942
Geography (Secondary Education)
Title of Thesis: The Urban Geography of Kankakee, Ill., and Its Satellites
- Joseph Enoch Crum Ellsworth
B. S. in Ed., Illinois State Normal University, 1944
Education-Administration
Title of Thesis: A High School Personnel Record System
- Emily Gertrude Dunn Normal
A. B., Western Reserve University, Cleveland, Ohio, 1946
Social Science (Secondary Education)
Title of Thesis: The Segregated Secondary School for Negroes in Illinois
- Raymond Floyd Gale Dixon
B. Ed., Illinois State Normal University, 1940
Education - Administration (Secondary)
Title of Thesis: A Study of Potential Delinquent Behavior in One Illinois High School
- Roy Lewis Hostettler Forrest
B. Ed., Illinois State Normal University, 1941
Education - Administration (Secondary)
Title of Thesis: Developing a Program of Guidance Activities for a Small Rural High School

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Ruth Mickelson Jones
 B. S. in Ed., Central Missouri State Teachers College, Warrensburg
 Missouri, 1945
 English (Secondary Education)
 Title of Thesis: Nineteenth Century Educational Problems in England
 as Revealed in the Life and Novels of Charles Dickens

Ann Catherine Kellison Normal
B. S., Illinois Wesleyan University, Bloomington, Illinois, 1945
Education - Guidance and Personnel
Title of Thesis: A Rating Scale to Determine Progress of the Student
Nurse in Nursing Education

Peter Joseph Magro	Cicero
B. Ed., Illinois State Normal University, 1942	
Social Science (Secondary Education)	
Title of Thesis: The Foreign Policies of Certain United States	
Senators from Illinois, 1913-1946	

Harold David Manuel Normal
B. Ed., Illinois State Normal University, 1938
Biological Science (Junior College Education)
Title of Thesis: A Sanitary Survey of Lake Bloomington

Lindsey Gardner Morris
B. Ed., Illinois State Normal University, 1939
Social Science (Secondary Education)
Title of Thesis: John Wesley Powell, Scientist and Educator

Walter Carl Schuette Alhambra
B. Ed., Illinois State Normal University, 1941
Education - Administration (Secondary)
Title of Thesis: The Basic Elements in the Administration of a Program
of Intercultural Education

John Richard Scott
Bloomington
B. Ed., Illinois State Normal University, 1940
Social Science (Secondary Education)
Title of Thesis: The Role of the School in Constitutional Revision in Ill.

UNDERGRADUATE SCHOOL

BACHELOR OF SCIENCE IN EDUCATION

Agriculture Education

Henry Earl Sprau Gibson City
Home Economics Education

Sara Jeanette Doering	East Peoria
Lois Miriam Smith	Freeport
Marjorie Elizabeth Young	Princeton

Industrial Arts Education

Roger Dean Blomgren	Cambridge
Carl Dick Richards	Peoria
Paul LeRoy Smoot	Danville

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Special Education

Mildren Amelia Krughoff
Donald Robert March
Dorothy Jean Satorius

Hoyleton
Morton
Mason City

Health and Physical Education

Marcia Corinne Clark
Betty Gladys Gardner
Andrew Thomas Henson
Warren Louis LaBounty
Joe Louis Mini
James Arthur Mottershaw
Frank Olivieri
Lauramae Whited Smith

Yorkville
Forrest
Broadlands
Normal
Dalzell
Normal
Chicago Heights
Normal

Music

Vivian Evelyn Barton
Revone Leon Fosha
Rosellen Hoerr
Maralyn League Holley
Truman Piper Hudson
Lowell Jennings Kuntz
Ethelmae Hauptman Maley
Burwell Warren Williamson

O'Fallon
Jerseyville
Atlanta
Normal
Zion
Gridley
Collinsville
Kankakee

Business Education

Cora Charlotte Burghardt
Mary Alice Callery
Ralph Edmund Durham
Everett Eugene Hamilton
Ralph Dixon Harrell
Vivian Jean King
Joan Elaine Naseef
Edna May Seaton
Doyle Rae Stevens

Springfield
Princeville
Normal
Lovington
Paxton
Kewanee
Kewanee
Glen Carbon
Lawrenceville

Secondary Education

Ella Iliff Badders
Douglas Blakeley
Janice Ellingsworth Blakeley
Lt. Col. Angelo Domenic Bollero, U. S. A.
Genevieve Margaret Bouas
Barbara Frances Bunting
Ruth Rock Costigan
Roy Lawrence Crone
Viggo Jorgensen Frost
Vida Annette Harper
Gwendolyn Loraine Harris
Barbara Jean Hummell
James Blandford Jennings

Moweaqua
Kilbourne
Geneseo
Cherry
Coulterville
Normal
Peoria
Bloomington
Normal
Lexington
Colfax
Aurora
Maplewood, Missouri

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Minnie Jane Johnson
Wallace Preston Jones
Robert Herman Marshall
Patricia Ruth Mueller
Helen Elaine Peterman
William Kenneth Posorske
Virginia Mary Rubino
Harold Valentine Snyder
Natalie Ruth Wessels
Catherine Estella Wiegman
Josephine Esther Wiegman
Lois Eleanor Winsett
Wendell Wray Wright

Creve Coeur
Normal
Cerro Gordo
O' Fallon
Springfield
Oshkosh, Wisconsin
Peoria
Macon
Watseka
Dwight
Dwight
Normal
Bloomington

Elementary Education

Iolla Oppermann Barger
Elizabeth Killough Brown
Jewell Frances Burgner
Wanete Lucille Callahan
Sheila Russell Campbell
Ruth Ellen Carlon
Garnet Maxine Clark
Dorothy Marie Crawford
Margaret Lydia Duewer
Agnes Marie Ekstrand
Adele Christina Enke
Alma Getz
Delia Grossweiler
Aldora Lucille Hauge
Thelma Violet Hausmann
Ruth Ann Horner
Mary Wilma Hubbard
Wanda Marie Lain
Gertrude Sellmyer Langan
Frances Mary Leach
Orpha McCoy
Marcella Howardsen March
Harriette Juanita Means
Mary Louise Mouche
Max William Myers
Rosemary Nauman
Dorothy Alberta Oakes
Kathryn Lenora O'Mallie
Mary Louise Rose
Wilma Cartwright Sadler
Marguerite Schedel
Josephine Simkins
Ella Ray Smith
Harold Joseph Smith
Lloyd Dale Solomon
Mary Catherine Solterman
Cecil Lillian Story
Patricia Mary Trainor
Esther Emma Vonderohe

Decatur
Rockford
Decatur
Milford
Wenona
Cissna Park
Allendale
Ottawa
Loami
Elmwood
Bunker Hill
Tremont
Pekin
Newark
Gilman
Paxton
Wood River
Gurnee
Pontiac
Springfield
Sheldon
Normal
North Chicago
Blue Mound
Mansfield
Peoria
Decatur
Decatur
Virden
Blue Mound
Pittsfield
Bloomington
Granite City
La Salle
Taylorville
Pekin
Peru
Blackstone
Keokuk, Iowa

TEACHERS COLLEGE BOARD

Esther LaVerne Wagoner

Cooksville

Summary of Undergraduate Division Groups

Agriculture Education	1
Home Economics	3
Industrial Arts Education	3
Special Education	3
Health and Physical Education	8
Music Education	8
Business Education	9
Secondary Education	26
Elementary Education	40
Total August Bachelors Graduates	101
Total August Masters Graduates	<u>16</u>
Total August Graduates	117

II. FACULTY

1. Resignations

- a. Miss Elsie Grine, Assistant Professor of Education and Director of the Kindergarten, effective August 31, 1947, in order to accept a position as Director of Elementary Education at Whittier College, Whittier, California.
- b. Miss Zelma Langworthy, Assistant Librarian in charge of the University High School Library, effective August 22, 1947, in order to return to a former position in Louisville, Kentucky.

2. Leaves of Absence

- a. Miss Edna M. Gueffroy, Assistant Professor of Geography, sabbatical, effective January 26, 1948, for the second semester ending June 7, 1948, in order to complete final work on her dissertation for her doctor's degree at the University of Washington. Since the entire quota of leaves of absence was not used for the present school year and Miss Gueffroy has been in the University longer than five years, she qualifies for such leave, it being understood that she will receive one-half of her salary for the four and one-half months of the second semester.
- b. Dr. Victor M. Houston, Principal of the University High School (partial leave). At the request of Mr. Vernon L. Nickell, Superintendent of Public Instruction, the services of Dr. Houston on a half-time basis were desired from October 1, 1947, to June 1, 1948, in order to serve as Associate Director of High School Curriculum Study under the auspices of the Illinois Association of High School Principals. It is understood that for the months of October, November, December and January Dr. Houston's entire salary will be paid by Illinois State Normal University and for the months of February, March, April and May his entire salary will be paid through

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the Office of the Superintendent of Public Instruction from a special appropriation granted for this particular study. Satisfactory allocation of time between his duties on our campus and for the state study has been worked out, following a conference with Mr. Nickell and Dr. Houston.

- c. Miss Marion Miller, Assistant Professor of Art, from September 29, 1947, to January 5, 1948, in order to complete the final work on her thesis for her doctor's degree at Ohio State University. Miss Miller's thesis takes the final form of completion of some paintings. This leave is without salary.

3. New Assignment

- a. Mr. Harry D. Lovelass, Assistant Professor of Psychology, as Assistant Principal of the University High School, in order to take over part of the duties of the high school principal in the high school office as a result of the half-time leave of absence granted to Dr. Houston. Mr. Lovelass will teach the one class previously assigned to him in psychology in the University High School and part of his load in the University, without alteration in salary or rank. This appointment and arrangement is for the school year 1947-1948 only during the absence of Dr. Houston.

4. Creation of New Positions

- a. Psychology. It becomes necessary to create an additional position in psychology to take care of part of the work that Mr. Lovelass would have handled if he had been able to devote full time to teaching rather than part time to the administration of the University High School. However, much of this position is necessary because of increased enrollment in the University.
- b. Social Science and Director of Student Activities. Because of the need for additional instructors in social science, due to increase in enrollment, it is necessary to have an additional position effective September 1947. Combined with the work of this instructor will be the assignment of Director of Student Activities.

5. New Appointments

- a. Miss Hazel M. Brennenstall, as approved by the Advisory Committee, since her name was omitted from the July 14, 1947, Board Report. Miss Brennenstall was an Instructor in Special Education during the eight weeks of the summer session at a salary of \$250 per month. She came to us from the staff of the Peoria Public Schools and served as a physiotherapist in connection with our program for crippled children.
- b. Mr. John W. Rolley, as Faculty Assistant for the two months of the summer session at \$80.00 per month, to take the place of Miss Eva Dell Maurer as assistant in the chemistry department. Mr. Rolley, a University student, was also omitted from the July 14 Board Report and later approved by the Advisory Committee.

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- c. Dr. Eleanore Aldworth of Kalamazoo, Michigan, as Associate Professor of Health Education to take the place of Miss Elizabeth Dean, resigned. Dr. Aldworth has a B. S. degree from Teachers College, Columbia University, an M. A. from New York University and a Doctor of Public Health from the University of Michigan. Her experience has been in school health programs in the public schools of Michigan and New York, and the city and county health departments at Kalamazoo, and in the State Teachers College at West Chester, Pennsylvania. Her salary is \$3825.00 for the school year.
- d. Mr. John Allison, Assistant Dean of Men, to fill a position created at the meeting of the Teachers College Board of July 14, 1947, as listed on page 11 of my report. Mr. Allison is from Ann Arbor, Michigan, where he has served as guidance counselor in the high school. He has also had teaching experience in other school systems in Michigan and has worked in the Children's Center in Detroit after returning from four years experience as Personnel Consultant in the United States Army during the recent war. Mr. Allison has his Ph. B. degree from the University of Chicago and his Master of Arts from the University of Michigan where he is completing work in personnel, guidance, and education for his doctor's degree. His salary is \$4800.00 on a twelve months basis.
- e. Mr. Byron K. Barton, of Lincoln, Nebraska, where he has served on the staff of the University of Nebraska while completing work for his doctor's degree which he expects to receive January 1, 1948. Mr. Barton has his B. Ed. degree from Illinois State Normal University and his M. A. from the University of Nebraska. He has had teaching experience, aside from the work at the University of Nebraska, in the University of Pennsylvania. He also taught in the Pre-flight School of the United States Navy and later served as Lieutenant Junior Grade in the Navy. Mr. Barton was recently elected to a position on the faculty of the University of Louisiana but could not locate housing there and, since his home is near Normal, he decided to accept our offer of a position to take the place of Mr. Arthur W. Watterson on leave of absence for the 1947-1948 school year. His salary for the school year is \$3600.00.
- f. Mrs. Mary W. Cretcher of Normal, Illinois, as substitute Instructor in English to take the place of Miss Esther Vinson on leave of absence for at least the first semester of the 1947-1948 school year because of illness. Mrs. Cretcher has her bachelor's degree from Albion College in Michigan and her master's degree from Illinois State Normal University. She has had teaching experience in high schools in Michigan, including Lansing Central High School. She has also taught in the schools of Downers Grove, Illinois. Her salary during the 1947-1948 school year is at the rate of \$2790.00.
- g. Mr. De Verne Dalluge of Rantoul, Illinois, as Instructor in Chemistry and Physics in the University High School at a salary rate of \$3150.00. Mr. Dalluge has his bachelor's degree from Illinois State Normal University and his master's from the University of Kentucky. He has had teaching experience in Taylorville and Herrick, Illinois, as well as in connection with the Army program at Chanute Field, Rantoul, Illinois. The employment of Mr. Dalluge

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would fill a position created by action of the Board on July 14, 1947, as indicated on page 11 of my Board Report.

- h. Mr. Harlan H. Farnsworth from Adrian, Michigan, as Instructor in Health and Physical Education and in General Science, as well as Assistant Coach in the University High School, at a salary of \$3150.00 for the school year, to fill a position authorized at the July 14, 1947, meeting of the Teachers College Board as indicated on page 11 of my Board Report, except that in place of business education, he will teach general science. Mr. Farnsworth has a B. S. degree from Adrian College, Adrian, Michigan, and an M. A. degree from the University of Michigan, with teaching and coaching experience in Adrian and Grant, Michigan.
- i. Dr. Esther M. Griffith, from Buffalo, New York, as Associate Professor of Chemistry in the Department of Physical Science, at a salary of \$3735.00 for the coming school year effective September 15, 1947, to take the place of Dr. Lloyd O. Poland who resigned to accept a position at Butler University. Dr. Griffith has her bachelor's and master's degrees from the University of Missouri, and her Ph. D. degree from the University of Illinois. She has had teaching experience in high schools, as well as in the Texas State College for Women and the University of Missouri. More recently she has been working in the field of industrial chemistry with the DuPont Corporation.
- j. Mr. Leland E. Hess of Stillwater, Oklahoma, as Assistant Professor of Social Science, at a salary of \$3600.00 for the 1947-1948 school year, to fill a new position created at the July 14, 1947, meeting of the Teachers College Board as indicated on page 11 of the Board Report. Mr. Hess has an A. B. degree from Ripon College in Wisconsin, an A. M. degree from the University of Chicago and is at the present time completing work for his doctor's degree at the University of Chicago. He has had teaching experience in high schools in Wisconsin and in Berea College in Kentucky, and the Oklahoma A. and M. College at Stillwater. He served as officer instructor in the United States Army in the recent World War.
- k. Miss Alice Hitchcock of Minneapolis, Minnesota, as Assistant Professor of Education and Director of Kindergarten, to take the place of Miss Elsie Grime, resigned, at a salary of \$3600.00 for the regular school year. Miss Hitchcock has two years of college work beyond her B. A. degree received from the University of Minnesota, since she later took an additional year of work and received her B. S. degree, and still later the M. A. degree, all from the University of Minnesota. She has had teaching experience in kindergarten and first grade in Minnesota and Maryland public schools and has served as kindergarten critic at Winona State Teachers College in Minnesota, and the State Teachers College at Cheney, Washington.
- l. Miss Wanda Johnson of Indianapolis, Indiana, as Assistant Professor of Spanish, at a salary of \$3510.00 for the school year, to take the place of Miss Hazel Messimore who resigned to accept a

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position in Kent University in Ohio. Miss Johnson has her bachelor's and master's degrees from Butler University and had attended Cambridge University in England, and has completed over half of the work for her doctor's degree in Spanish at the University of Mexico. While doing work on her doctor's degree, she served for four years as an instructor in the American High School of Mexico City. She has also had public school experience in Pana, Illinois, and Indianapolis, Indiana.

- m. Miss Faye Mansfield of Buffalo, New York, as Assistant Professor of Education and Supervising Teacher in the Fourth Grade of the Metcalf Elementary School, to take the place of Miss Elizabeth Russell who was transferred to the Department of Education and Psychology of the University following her return from leave of absence last year. Miss Mansfield is a graduate of Illinois State Normal University with a B. Ed. degree and later received her M. A. degree from Teachers College, Columbia University, where she has also done an additional year of work on her doctor's degree. Her teaching experience has been in public schools in Illinois and Maryland and she came to us from the State Teachers College at Buffalo, New York, where she was a supervising teacher in the primary grades. Her salary is \$3285.00 for nine months.
- n. Dr. J. Louis Martens of Demorest, Georgia, as Associate Professor of Biological Science to fill the position of Miss Margaret Murley, granted a leave of absence at the April 14, 1947, meeting of the Teachers College Board, at a salary of \$3735.00 for the school year. Dr. Martens has his A. B. degree from Indiana Central College and his A. M. and Ph. D. degrees from Indiana University. He has had teaching experience in Indiana University, the University of Louisville, and Piedmont College at Demorest, Georgia, where he has been serving as head of the department of biology.
- o. Miss Elaine Nelson of Viborg, South Dakota, as Instructor in Speech and Coach of Debate, at a salary of \$3150.00 for the school year, to fill a newly created position as authorized at the meeting of the Board on July 14, 1947, as indicated on page 12 of the report. Miss Nelson has her bachelor's degree from Yankton College in South Dakota and her M. A. degree from the State University of Iowa, where she has also done some additional graduate work. Her teaching experience has been in high schools in South Dakota, and Iowa with her last teaching experience being in the Mississippi State College for Women.
- p. Mr. Harold G. Paulson of Chicago, as Instructor in Psychology effective September 1947 at a salary of \$3150.00 for nine months, to fill a newly created position in psychology. Mr. Paulson has his B. A. degree from Luther College at Decorah, Iowa, and his M. A. degree from Montana State University. He has taken additional work at the University of California and the University of North Dakota. His teaching experience, aside from assisting in psychology at Montana State University, has been in high schools in Montana and Washington.

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- q. Mrs. Winifred Schlosser of Chicago, as Assistant Librarian in charge of the University High School Library, effective October 20, 1947, at a salary rate of \$3105.00 for nine months, or \$345.00 per month, to take the place of Miss Zelma Langworthy, resigned. Mrs. Schlosser has the degrees of B.S. in Ed., and B.S. in L.S. from the University of Illinois, and is just completing work for her M. A. degree from the Graduate Library School of the University of Chicago. Her teaching experience has been in Hudson, Illinois, High School prior to 1936, and in the Chicago Public Schools, where she has served as a librarian in the Herzl Junior College for the last four years.
- r. Mr. Russell Steele of Rossville, Illinois, as Faculty Assistant in connection with work in health and physical education and athletics, but attached to the Publicity Office, at a salary of \$250.00 per month, on a twelve months basis, or \$3000.00 for the year. Mr. Steele, who has been serving in much the same capacity as a student while doing graduate work will give full time to the work in connection with the Publicity Office now that he has completed all of the requirements for his master's degree here at Illinois State Normal University. He likewise has his bachelor's degree from I. S. N. U. which work was interrupted by a period of time in the United States Army.
- s. Dr. Lewis R. Toll of Washington, D. C., as Professor and Director of the Division of Business Education, and Head of the Department, at a salary of \$4680.00 for the 1947-1948 school year, to take the place of Mr. Arthur R. Williams, who retired August 31, 1945, since which time Mr. Harry F. Admire, Assistant Professor in the department, has been serving as acting head. Dr. Toll has his bachelor's and master's degrees from the University of Illinois and his doctor's degree from New York University. He has had teaching experience in Gladstone, Morris, Quincy, Illinois, high schools, Western Illinois State Teachers College at Macomb, and the State College of Washington at Pullman, from which school he has been on leave of absence since 1943 to serve as chief of the training section of the War Production Board in Washington, D. C. He has also served as Senior Business Analyst in the Office of Price Administration in Washington and more lately as Consultant in the Military Planning Division in the Office of the Quartermaster General of the War Department.
- t. Mrs. Grace Van den Heurk, of Peoria, as Instructor in Speech to take the place of Dr. Fred S. Sorrenson on leave of absence for the 1947-1948 school year in order to do post doctoral work at Northwestern University. Mrs. Van den Heurk is employed at a salary of \$3150.00 on a nine months basis. She has a B.S. degree from the University of Missouri and an M.A. degree from the University of Oklahoma, with additional work at the Memphis Art Institute, Yale University, and the University of Texas. Her teaching experience has been in three Illinois High Schools and in Shurtleff College in Illinois, Simpson College in Iowa, and the University of Texas.
- u. Mr. Francis M. Wade of Bloomington, Illinois, as Instructor in

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Social Science and Director of Student Activities, at a salary of \$3150.00 for the 1947-1948 school year, to fill an additional position requested to be created in an earlier portion of this report. Mr. Wade has his bachelor's degree from Bradley University in Peoria and his M. A. degree from the University of Washington at Seattle. He has also attended Illinois State Normal University and the University of Wisconsin. His teaching experience has been in Illinois high schools and as physical director in Y. M. C. A.'s in Peoria, Decatur, and Seattle. He served as a Lieutenant in the United States Navy during the war and for the past two years has been a Vocational Adviser in the Veterans Administration, part of his service being rendered at the Veterans Center on the campus of Illinois State Normal University.

- v. Miss Lucille Becker of Denver, Colorado, as Instructor in Art to take the place of Miss Marion Miller on leave of absence for the period beginning September 29, 1947 to January 5, 1948, at a salary rate of \$350.00 per month for the three months period, or a total of \$1050.00 for her entire period of service. Miss Becker has the degree of Bachelor of Fine Arts from the University of Colorado and Master of Fine Arts for Loretto Heights College, and has had teaching experience in the junior high school at Fort Collins, Colorado and in Maryville College at St. Louis, Missouri.
- w. Miss Doris Hardine of Glen Ellyn, Illinois, as Instructor in Instrumental Music at the Affiliated Illinois Soldiers and Sailors Childrens School, for a twelve months period at the rate of \$275.00 per month or \$3300.00 for the year, to fill a vacancy caused by the resignation some few years ago of Mr. Robert M. Peterson. It has been impossible to fill this position for the past several years and it has been combined with vocal music under the direction of Mrs. Mary Ellen Kessinger as a substitute. Miss Hardine has her bachelor's degree from Cornell College at Mount Vernon, Iowa, and her master's degree from the Eastman School of Music in Rochester, New York. She has had public school teaching experience in Iowa and in Michigan. The salary for this position is paid by the Department of Public Welfare and is here reported only as a matter of record.
- x. Miss Mary Luther of Wilmington, Illinois, as Instructor in Vocal Music at the Soldiers and Sailors Childrens School, for a twelve months period effective September 1947 at a salary rate of \$275.00 per month or \$3300.00 for a twelve months period, to fill an existing vacancy filled partially by Mrs. Mary Ellen Kessinger as a substitute who was handling work in both vocal and instrumental music. Miss Luther has her bachelor's degree from the University of Illinois and her master's from the University of Michigan. She has had her teaching experience in a number of public schools the last of which was at St. Joseph, Michigan. This position is paid for by the Department of Public Welfare and is here reported as a matter of record.
- y. Mr. Orrin J. Mizer of Rockford, Illinois, as Instructor in General Science at the Illinois Soldiers and Sailors Childrens School at a salary of \$3300.00 for a twelve months period. Mr. Mizer has

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his B. S. in Ed. and M. S. degrees from Bowling Green State University in Ohio and has had teaching experience in public schools in Ohio and Illinois. This position is paid for by the Department of Public Welfare and is here reported as a matter of record.

- z. Mrs. Helen Humphrey Perry of Bloomington, Illinois, as a part-time faculty assistant in Milner Library, at a salary of \$75.00 per month effective November 1, 1947. Last year Mrs. Venora Decker served in this position and was appointed for this year at a salary of \$150.00 per month as listed in the Board Report of July 14, 1947. Since Mrs. Decker was available only half time for this assignment it is recommended that Mrs. Perry be employed for the other half of this assignment. Mrs. Perry has a B. S. degree from Iowa State College at Ames, Iowa, and has done graduate work at the University of Chicago. Her last teaching experience was at the Joliet Township High School and Junior College. This combined position is in the Carnegie Room of Milner Library, a position that has been in operation for several years.
- aa. Mrs. Freda M. Cienki, as part-time Student Faculty Assistant in the Office of the President at a salary rate of \$125.00 per month, effective September 1, 1947.
- bb. Mrs. Emmalu Devonshire, as part-time Student Faculty Assistant in the University Press as proof reader and assistant, at a salary of \$125.00 per month, effective from September 15, 1947.
- cc. Mrs. Doyle Rae Green, as part-time Student Faculty Assistant in the Office of the Dean of Women, effective September 8, 1947, at a salary rate of \$125.00 per month.
- dd. Miss Dorothy Schad, as part-time Student Faculty Assistant in the Office of the Director of Admissions and Registrar, effective July 1, 1947, at a salary rate of \$125.00 per month.
- ee. Mrs. Henrietta Felix, as part-time Student Faculty Assistant in the Offices of the Director of Special Education and of the Psychological Clinic, effective October 1, 1947, at a salary rate of \$125.00 per month.
- ff. Graduate Assistants

Certain graduate assistants are needed in some of our departments. All of these persons have bachelor's degrees and are doing work toward the degree of Master of Science in Education in the Graduate School of Illinois State Normal University. These are part-time positions at a base figure of \$150.00 per month with smaller amounts for fractional services.

<u>Name</u>	<u>Department</u>	<u>Salary per month</u>	<u>Salary for 9 months</u>
Evelyn Stalter	Health and Physical Education for Women	\$150.00	\$1350.00
Dick Richards	Industrial Arts	110.00	990.00

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Lowell Kuntz	Music	150.00	1350.00
James B. Jennings	Social Science	110.00	990.00
Geraldine Martin	English	75.00	675.00
Lowell Walter	Education and Psychology	110.00	990.00
Charles Thomas	Physical Science	110.00	990.00

gg. Substitutes. In order to comply with the request of those in charge of payrolls in Springfield, it becomes necessary to have an approved list of substitutes that may be used from time to time. The following persons are listed for approval: Mrs. Catherine Morgan Austin, Miss Eunice R. Blackburn, Mrs. Joyce Evans, Mrs. Edna Foster, Mrs. Zeno O. Foster, Mrs. Lucile W. Holmes, Mrs. Janet Hougham, Mrs. Edith Hoyt, Mrs. Margaret Knuppel, Mrs. Mescal Lovelass, Mrs. Iona Lueck, Mrs. Merle Raab, Mrs. Lucilla Randall, Mrs. Nettie Reusser, Mrs. Mary Davis Ries, Mrs. Ruth Rice, Mrs. Hazel Rice, Mrs. Martha Rypins, Mrs. Hazel Ringer, Mrs. Grace Saar, Mrs. Alice Stoik, Mrs. Christine Stombaugh, Mrs. Annabelle Stout, Mrs. Elizabeth White.

hh. Mrs. Marilyn L. Lockhart, as part-time Student Faculty Assistant in the Office of the Director of Admissions, effective October 16, 1947, at a salary rate of \$125.00 per month.

ii. Mrs. Margaret McAdams, as part-time Faculty Assistant serving as extra and part-time nurse in the University Health Service, effective November 1, 1947, at a salary rate of \$100.00 per month. Mrs. McAdams, the wife of a veteran now attending Illinois State Normal University, has had one year of college work at Cottey College in Missouri and three years at the State University of Iowa in the School of Nursing from which she graduated as a Registered Nurse. She has had both private and hospital nursing experience.

6. Student Teaching Center

In order to meet the needs of additional off-campus student teaching centers for home economics students the use of the Township High School at Waverly, Illinois, and the approval of Mrs. Ruby C. Thornley as instructor on the basis of \$12.50 each month for each student or \$25.00 for the eight weeks period the student is off-campus, is requested. The use of this center began with the opening of school in September 1947.

III. OTHER SCHOOL EMPLOYEES

1. Resignations

- a. Mrs. Gladys Lantz, Clerk Stenographer I, effective August 31, 1947, for health reasons.
- b. Mrs. Blanche M. Dean, Domestic, effective August 31, 1947, in order to accept another position.
- c. Mrs. Etta Moberly, Cook I, effective August 31, 1947, in order to accept another position.

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- d. Mr. Robert Lee Nathan, Janitor I, effective August 12, 1947, for health reasons.

2. New Appointments Recommended

The following positions have been cleared through the proper channels:

- a. Mrs. Mary M. Metzke, Clerk Stenographer I, effective July 14, 1947, at a salary of \$140.00 per month on a twelve month basis.
- b. Mrs. Blanche M. Dean, Domestic, effective July 14, 1947, at a salary of \$125.00 on a twelve months basis.
- c. Mrs. Alma Edith Bean, Janitor I, effective August 1, 1947, at a salary of \$140.00 per month on a twelve months basis.
- d. Mrs. Mildred Schneeberg, Clerk Stenographer I, effective September 18, 1947, at a salary of \$175.00 per month on a twelve month basis.
- e. Mrs. Mildred Richards, Clerk Stenographer I, effective October 1, 1947, at a salary of \$175.00 per month on a twelve months basis.
- f. Mrs. Mary Alice Thomas, Clerk Stenographer I, effective October 1, 1947, at a salary of \$175.00 per month on a twelve months basis.

3. Changes in Positions

- a. In my Board Report of July 14, 1947, page 23, item b (4), the position of Farm Hand (Utility) University Farm was approved. It is now requested that the position of Garden Farmer be substituted for the foregoing approved position.

4. New Positions Needed

- a. In order to meet the needs in the offices the following additional positions are requested for approval at this time and effective from October 15, 1947, or as soon thereafter as properly qualified persons can be obtained through regular channels from which these positions are filled.

(1) Clerk Stenographer I, Office of Director of Housing.

(2) Clerk Stenographer I, Office of Director of Admissions and Registrar.

- b. The following additional help in connection with plant operation is needed and authorization of these positions effective from October 1, 1947, or as soon as properly qualified persons may be obtained through regular approved channels.

(1) Domestic in connection with the University Food Service.

(2) Cook I in connection with Fell Hall and the University Food Service.

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(3) Cook I in connection with Fell Hall and the University Food service.

(4) Cook I in connection with Fell Hall and the University Food service.

It should be noted and recorded at this time that with the approval of the above positions there will be two positions as Domestics, one as Cook II, one as Laundry Foreman I that have previously been approved and are to be filled at the earliest possible moment.

5. Conditions and Needs

It is exceedingly difficult to obtain and then retain help of any kind on many of our positions, especially those that affect food service. We are desperately in need of sufficient help to operate the University Cafeteria and the dining service at Fell and Smith Halls. It is necessary to use an excessive amount of student help that is irregular, less efficient, and expensive in terms of meals provided, in order to keep the food service operating, because of shortage of regular employees. There is apparently a very limited number of persons who are interested in the salaries paid or who are acceptable to authorities responsible for selecting and appointing such help. Very strict rulings of the University Retirement System, inability to get prompt action on some persons who are interested before they accept another position, and other conditions combine to make the employment of non-academic help in all branches of the University a very serious and difficult one. Recommendations for improvement cannot be offered since these are largely beyond the control of anything that can be done here on the campus of the University.

IV. THE ORGANIZATION

1. Extension Courses

A very brief and preliminary report on the extension courses is listed under item I, STUDENTS, in this report. Here the recommendation, approved by the Advisory Committee, that the extension fees of Illinois State Normal University for two and one-half semester hour credit courses be raised from \$7.50 to \$10.00, is presented for sanction of the Teachers College Board.

2. Change in Substitute Rate of Pay

During recent years the rate of pay for substitute teachers has been \$8.00 per day, but with the increase in the regular salary of teachers it has been felt that a corresponding advance should be made in the per day rate of pay of substitutes. Following the approval of a change from \$8.00 to \$10.00 per day for substitute teachers by the Advisory Committee, this change is presented for Board Approval.

3. Graduate Work

It is a great pleasure to report the reception accorded graduate work not only in the number of persons interested in such advanced program

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but the quality of work done by those receiving degrees and the excellent positions they have obtained. Two new departments recently approved to do graduate work, Health and Physical Education for Women and Physical Science, are finding a definite interest upon the part of prospective graduate students in these areas.

The Department of Music, which department has been doing an outstanding piece of work, is now qualified for graduate work and a request will be made for the approval of this department at a later Board meeting. The demand for teachers with master's degrees in music and the nature and quality of the offerings of this department certainly should merit favorable consideration of the Teachers College Board. One and possibly two other special departments will likewise be able to qualify on the basis of all criteria established for graduate work in their fields in the not distant future.

Illinois State Normal University is very anxious to maintain the high standards for graduate work that are necessary in order to have this work in the teachers colleges properly recognized by educational authorities throughout the country. In this connection it is only fair to report that here at Normal we very seriously question the departure from the original understanding and apparent agreement that all graduate work was to be confined to the campus of each school and that even campus extension courses were not to be offered even though this is done by some recognized graduate schools, including the University of Illinois. Off campus extension graduate credit is not accepted by Illinois State Normal University from any college or university regardless of its standing. There can be no justification of the quality of such work done by any college or university away from the facilities and the opportunities that are available on the campus.

4. Special Education

The rapid growth of the Division of Special Education is beginning to necessitate the addition of specialists in certain fields during the regular school year. These needs will be brought to the attention of the Teachers College Board at the next meeting. It is very evident that if teachers are to be supplied in many of these fields, this will have to be done by Illinois State Normal University even before the completion of the new Special Education Building.

5. Agriculture

In my Board Report of July 14, 1947, it was recorded that on May 14, 1947, the Illinois Board for Vocational Education approved the inclusion of Illinois State Normal University for offering vocational agriculture as a part of the Five-Year Plan for vocational education in the State of Illinois that was being submitted to the Office of Education in Washington, D. C.

When the entire Five-Year State Plan was completed, involving such other vocational areas as Home Economics, Industrial Arts, and Business Education, it was necessary to have another meeting of the Illinois Board for Vocational Education for final and complete approval of this State Plan. This meeting afforded an opportunity for the University

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of Illinois to be heard in connection with their protest as to the inclusion of Illinois State Normal University for the education of teachers of vocational agriculture. Following the hearing, action was taken on the entire Five-Year Plan and the previous action of the Vocational Board concerning Illinois State Normal University was unimously affirmed and this University was included in the complete plan finally submitted to Washington.

At the request of Mr. Ernest J. Simon, Director of Vocational Education, a complete survey of the facilities and qualifications of Illinois State Normal University in terms of the recognized standards in the State Plan for Vocational Education in the field of agriculture have been submitted indicating in definite statements supported by factual evidence how Illinois State Normal University meets the requirements of each and every standard. It is interesting to note that the total registration in the Division of Agriculture Education is higher this year than at any time in the past history of this department, even when operating as an approved Smith-Hughes teacher training center in some previous years. There is a real demand for this type of work in a teacher-educating institution and with the facilities, equipment, and staff now available, there is no question as to the ability of the University to do a superior piece of work far beyond minimum standards.

V. THE CURRICULUM

No report.

VI. BUILDINGS AND GROUNDS

1. Rental of Buildings

Since it is necessary for Illinois State Normal University to have some off campus facilities in order to handle class work, take care of clinics, and house students, the request is made for approval to enter into negotiations through the proper channels in Springfield for the preparation of leases for the following projects:

- a. A continuation of the rental of the swimming pool at the Illinois Soldiers and Sailors Childrens School, as was done during the past school year, at the rate of \$100.00 per month, effective for a nine months period from September 1, 1947.
- b. A continuation of the rental of the property at 308 West Mulberry Street formerly used as the Infirmary for the Navy V-12 Unit and later used as a Veterans Guidance Center and Psychological Clinic. Now that the Veterans Center has been removed this residence would be used entirely as a Speech and Psychological Clinic and would at the same time accommodate certain classes in this type of work. The rental of this property has been agreed upon as \$85.00 per month for a twelve months period effective from September 1, 1947.
- c. The rental of an upstairs apartment of sufficient size to accomodate sixteen men students, this property being known as the Lutz Apartment. It becomes necessary for the University to take over this property on a per month rental basis of \$125.00 for twelve months,

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effective from July 1, 1947, which will be offset by income in that amount from the rental of space to men students. Last year the details of rental were handled by Mr. Lutz, but the only basis upon which this much-needed space in housing could be secured this year was to take it as a complete rental proposition with the income from rental being handled by the University.

- d. Rental of the First Methodist Church for classes in speech and music, effective for a nine months period from September 1, 1947, at a monthly rate of not to exceed \$135.00 as included in the lease of one year ago.

2. Temporary Buildings

It will be noted by the Teachers College Board on their visit to Normal for the Board meeting October 13 that seven federal buildings have been completed and are being occupied by various classes, including music classes exclusively in one building. The new industrial arts building is rapidly nearing completion and a start has been made on the new intramural building as an annex to the gymnasium. It is hoped that one additional building in agriculture may be available in the very near future. Encouragement along this line has been received from the Public Works Agency in Chicago.

3. Special Education Building

Working drawings and specifications for the Special Education Building are rapidly nearing completion and it is hoped within the next two or three months that bids may be called for. This building is greatly needed and should be completed and ready for use by September 1949.

4. Administration Building

Final approval of preliminary drawings has been given on the Administration Building and work is being started on the working drawings and specifications with the hope that this may be ready to present for bids next spring, with the thought of completion approximately September 1949.

5. Acquisition of Land

Further progress has been made toward the complete acquisition of land west of the campus and of some needed acreage adjacent to the University Farm. It is hoped that all of this may be purchased in the near future in order that there will not be any obstacles to the building program in any portion of the contemplated additional acreage.

VII. AUXILIARY ENTERPRISES

1. Food Services and Student Housing

The food services of Illinois State Normal University on a more extensive scale than ever in the past and centered in Fell Hall (women's

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residence), Smith Hall (men's residence), and the cafeteria, are meeting the needs of the large number of students to the extent of an approximate average of 2000 meals per day being served. It is very fortunate that the cafeteria was opened almost two years ago and that we have been able to add to the service in the two residence halls. The reports below indicate the financial statement of these services, together with income from housing in the residence halls, but include certain equipment that will not of necessity be involved in later reports. It is definitely believed that these food and housing services when completely organized and broken down into distinct units will be entirely self-supporting.

FELL HALL, SMITH HALL, AND CAFETERIA July 1, 1946 - June 30, 1947

RECEIPTS:

Fell Hall	\$80,237.54	
Smith Hall	24,426.53	
	<u>104,664.07</u>	
Less: Refunds	283.25	
	<u>104,380.82</u>	
Cafeteria	<u>44,035.39</u>	\$148,416.21

EXPENDITURES:

Salaries and Wages	30,533.84	
Student Help	3,788.64	
Utilities	9,301.53	
Food & Household Supplies	102,289.75	
Equipment	<u>6,857.36</u>	<u>152,771.11</u>

EXCESS OF EXPENDITURES OVER INCOME	\$ 4,354.90
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2. University Farm

Considering that the University Farm is the laboratory of the Division of Agriculture Education, it may be expected that this important unit of University operation will be maintained as an educational cost item the same as any other department. With the center of activity of the program of vocational agriculture being largely that which involves high grade stock of various breeds of beef cattle, dairy cattle, sheep, hogs, horses, and poultry, there can be no question as to the necessity in meeting vocational agriculture standards of providing and feeding such animals even at the very high cost of grain and other food items at the present time. With the increase in the size of the University Farm it may be expected that more food may be produced and less as a consequence will be purchased from outside sources. However, it should not be expected that a University demonstration and experimental farm will ever be a self-supporting agency in terms of producing enough grains and other foods for the livestock required to be maintained. There will always be a considerable expenditure for such outside materials. Increased production and sales of livestock and produce will aid in reducing the excess of expenditures over income.

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UNIVERSITY FARM

July 1, 1946 - June 30, 1947

RECEIPTS:

Sales - Livestock	\$4,206.33	
Sales - Produce	7,021.41	
Miscellaneous	752.56	
	<u>11,980.30</u>	
Food furnished to Fell Hall	386.10	\$12,366.40

EXPENDITURES:

Salaries and Wages	10,438.00	
Utilities and repairs	635.25	
Veterinarian Services and Pedigrees	216.50	
Stock food and Supplies	9,554.25	
Equipment	<u>1,470.00</u>	<u>22,314.00</u>

EXCESS OF EXPENDITURE OVER INCOME \$ 9,947.60

VIII. STUDENT LIFE

No report.

IX. MISCELLANEOUS

1. Health and Physical Examinations

Perhaps the teachers colleges of Illinois in general, and at least Illinois State Normal University, speaking specifically, have been fortunate in the universal acceptance of the requirement of health and physical examinations of all students. As an accepted standard of the American Association of Teachers Colleges for the examination of at least entering and transfer students and as facilities and medical help permit the examination each year of all students, there has been a general acceptance by student bodies of the University requirement. This has apparently been done without any action by the governing board such as the backing that has been given, for example, by the Board of Trustees to the University of Illinois. It is the assumption of that governing board, and likewise of many other colleges and universities, that attendance at even a state-supported school is not a requirement and since this is a voluntary act students agree to abide by the regulations that are established by such colleges and universities. Perhaps consideration might be given at a future meeting toward some definite action on the part of the Teachers College Board to provide a regulation that would eliminate any possible question as to their backing the various schools in carrying out this important health service.

2. University Health Service

Perhaps at no time in the past history of Illinois State Normal University has there been the complete staff in number and qualifications that is now available to the students of this University through the Health Service. With Dr. Thomas D. Fitzgerald being brought to the University last March from the Health Service Staff of the University of Michigan to serve as director of the work here, and with the addition on

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September 1, 1947, of Dr. Ann Freeman of the University of Illinois Medical School as Assistant Director, together with a nursing staff of four persons, the only handicap under which this important area of the University program operates is the limitation of housing. This will be remedied when the new Special Education Building is completed and the large three-story unit to care for the University Health Service, as well as the health part of the special education program, is available.

3. Survival

Perhaps this item should be headed, "tolerance," when it is realized that as of the date of this Board meeting, October 13, 1947, the present President of the University will have completed fourteen years and four days as the administrative head of this, the oldest of the state-supported schools in Illinois and that this period represents exactly four days longer than the term of any preceding president in the ninety-year history of the University, aside from that very unusual record in quality as well as quality of President David Fellmley, whose period of service extended over thirty years as President, with ten additional years as a member of the faculty. Serving under twenty-six Board members during two state administrations and through one World War, even with all of the difficulties and limitations imposed at times upon an institution of higher education, it is a pleasure to here record deep appreciation of the interest and cooperation of members of the governing board and others concerned who have made it possible to continue the high standards of teacher education recognized in this state-supported school for a period rapidly approaching the century mark. Plans are already being formulated looking to the celebration of the centennial of the founding of Illinois State Normal University in 1957.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested and will be appreciated on the following recommendations:

1. Sanction of the granting of degrees and awarding of diplomas to the graduates as listed, including those receiving the degrees of Master of Science in Education and Bachelor of Science in Education, at the August 22, 1947 commencement.
2. Acceptance of the resignations of Elsie Grime and Zelma Langworthy.
3. Granting of sabbatical leave to Edna M. Gueffroy for the second semester of the 1947-1948 school year.
4. Granting of a partial leave of absence to Victor M. Houston, Principal of the University High School, in order to render part-time assistance on a State High School Curriculum Study.
5. Granting of a limited leave of absence during a portion of the first semester of the 1947-1948 school year to Marion Miller.
6. Assignment of Harry D. Lovelass to a position designated as Assistant High School Principal for the 1947-1948 school year during the

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partial absence of Victor M. Houston.

7. Creation of two new positions, -- Psychology and combination of Social Science and Director of Student Activities.
8. The appointment of the following persons for periods indicated and at salaries designated: Hazel M. Brennenstall, John W. Rolley, Eleanor Aldworth, John Allison, Byron K. Barton, Mary W. Cretcher, DeVerne Dalluge, Harlan H. Farnsworth, Esther M. Griffith, Leland E. Hess, Alice Hitchcock, Wanda Johnson, Faye Mansfield, J. Louis Martens, Elaine Nelson, Harold G. Paulson, Winifred Schlosser, Russell Steele, Lewis R. Toll, Grance Van den Huerk, Francis M. Wade, Lucile Becker, Doris Hardine, Mary Luther, Orrin J. Mizer, Helen Humphrey Perry, Freda M. Cienki, Emmalu Devonshire, Doyle Rae Green, Dorothy Schad, Henrietta Felix, Marilyn L. Lockhart and Margaret McAdams.
9. Approval of the following persons as Graduate Assistants in departments indicated and at salaries designated for the 1947-1948 school year: Evelyn Stalter, Dick Richards, Lowell Kuntz, James B. Jennings, Geraldine Martin, Lowell Walter, Charles Thomas.
10. Approval of the following persons as substitute teachers: Catherine Morgan Austin, Eunice R. Blackburn, Joyce Evans, Edna Foster, Zeno O. Foster, Lucile W. Holmes, Janet Hougham, Edith Hoyt, Margaret Knuppel, Mescal Lovelass, Iona Lueck, Merle Raab, Lucilla Randall, Nettie Reusser, Mary Davis Ries, Ruth Rice, Hazel Rice, Martha Rypins, Hazel Ringer, Grace Saar, Alice Stoik, Christine Stombaugh, Anabelle Stout, Elizabeth White.
11. Approval of the use of Waverly Township High School as a home economics student teaching center and of Mrs. Ruby C. Thornley as instructor for the 1947-1948 school year.
12. Acceptance of the resignations of Gladys Lantz, Blanche M. Dean, Etta Moberly, Robert Lee Nathan.
13. Approval of the appointment of the following persons to positions indicated and at salaries designated and for periods stated: Mary M. Metzke, Blanche M. Dean, Alma Edith Bean, Mildred Schneeberg, Mildred Richards, Mary Alice Thomas.
14. Approval of change in classification of an authorized but unfilled position from that of Farm Hand to Garden Farmer at the University Farm.
15. Authorization of two additional Clerk Stenographer I positions.
16. Authorization of one Domestic and three Cook I positions for our dormitory and food service work.
17. Approval of the change in the extension course fee from \$7.50 to \$10.00 per person for each two and one-half semester hour credit course.

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18. Approval of the change in the rate of pay for substitute teachers from \$8.00 to \$10.00 per day.
19. Approval of the rental of the swimming pool at the Illinois Soldiers and Sailors Childrens School for swimming classes, the property at 308 West Mulberry Street, formerly used as the infirmary for the Navy V-12 Unit and later as the Veterans Guidance Center and Psychology Clinic, for speech and Psychological Clinic, the rental of an upstairs apartment on Beaufort Street about three blocks from the campus for student rooming quarters, rental of the First Methodist Church for classes in speech and music, all effective for the periods indicated and at the rental rates designated.

Respectfully submitted,

R. W. Fairchild

REPORT OF THE EASTERN ILLINOIS STATE COLLEGE, CHARLESTON FOR THE MEETING IN NORMAL

October 13, 1947

To the Chairman, Secretary, and Members
of the State Teachers College Board,

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College is presented for your consideration:

I. STUDENTS

A. Enrollment during summer of 1947

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year ago</u>
Summer term, 8 weeks	468	374	842	668
Campus Workshop, 3 weeks	2	41	43	50
Flora Workshop, 3 weeks	14	81	95	
Mt. Carmel Workshop, 3 weeks	23	30	<u>53</u>	<u>100(Effingham)</u>
Total different students			1033	818

B. Enrollment, Fall Quarter, 1947

A preliminary report on the enrollment for the current Fall Quarter, 1947, indicates a student body of 1,380, an increase of 162, or 13.4 per cent over the enrollment of 1,218 one year ago. The men number 963 and the women 417. Of the men, 685 are veterans; of the women, 9 are veterans. Seventy-one per cent of the men on campus are veterans. The total number of veterans is two less than one year ago.

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C. Graduates

1. The following students completed curriculum requirements on June 4, 1947, and are recommended for graduation:

a. For the Degree of Bachelor of Science in Education,

Barnes, Paul LeRoy Physics: Mathematics, Geography	Charleston
Beck, Joseph Duane Social Science: Geography, Mathematics, Physics	Beecher City
Bower, Freda Bertha Social Science: Zoology	Casey
Burgner, Sandra Schmidt English: Spanish	Charleston
Bush, Naida Rae Speech : History, English	Loogootee
Cacherat, Ardis Bailly Music : Spanish	Charleston
Carson, John Loyd Elementary Education : Social Science	Brownstown
Clark, Calvin Kent Industrial Arts : Mathematics, Botany	Paris
Clementson, George Francis Social Science : Geography	Avalon, Pennsylvania
Culver, Mildred Olmstead Music : English	Toledo
Culver, Miles Orlin Music : Social Science	Mt. Carmel
Cunningham, Esther Nadine Music : Commerce	Sumner
Deverick, Harold Oliver Industrial Arts : Social Science	Charleston
Diel, Mary Margaret Botany : Zoology, Social Science	Noble
Dilthey, Dale Franklin Physics : Mathematics	Villa Grove
Elliott, Betty Grace Art : Speech	Flat Rock

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Evans, Clifford Emerson Elementary Education : Social Science	Monticello
Evans, Max Everett Social Science : Geography, Physical Education	White Heath
Fildes, Harold Eugene Industrial Arts : Social Science	Albion
Fisher, Tharl Richard Botany : Zoology	Vandalia
Fitzgibbons, Marian Elizabeth Art : English	Bethany
Foley, Rolla Music : English	Oakland
Funston, Earl Sheldon Chemistry : Mathematics, Physics	Lovington
Garrett, Norma Jean Commerce : Social Science	Windsor
Gephart, Dennis Lovell Mathematics : Physics	Dieterich
Gerard, Walter Eginton Chemistry : Physics	Charleston
Gregory, Thomas Edward Social Science : Music	Cowden
Hanks, James Leroy Social Science : English	Crossville
Hayes, Claude Stanley Speech : English, Mathematics	Arcola
Hayton, Bernard Quentin Physical Education : Social Science	Neoga
Heady, Freda Rubydean Music : Social Science	Newton
Heinle, Leona Pauline Speech : English	Maroa
Howerton, Lois Irene Nuttall Social Science : Geography, Speech	Lawrenceville
Hunt, Cloyce Lynn Industrial Arts : Botany	Newton
Hutton, Richard Knox Geography : Physical Education	Charleston

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Isola, Angelo S. Social Science : Geography	Chicago
Jenkins, Lewis Jasper Industrial Arts : Physics	West Liberty
Johnson, Martha Jean Tym Social Science : English, Speech	Charleston
Johnson, Marvin Ervin Industrial Arts : Physics	Albion
Jones, Donald Edward Social Science : Zoology	Ottawa
Kibler, Ida Mae Home Economics : Chemistry, Botany	Wheeler
Kimbrough, Orla Jean Commerce : Social Science	Gays
Kirchhoff, Wilbert William Elementary Education : Geography, Social Science	Altamont
Knott, Lyle Lester Chemistry : Physical Education	Charleston
Lathrop, Wendall Albert Social Science : Geography	Sumner
LeCount, Beryl Brooks Social Science : Mathematics, Botany	Georgetown
Leigh, Lillian Gertrude Commerce : Social Science	Ramsey
Lowry, Osa Verna Home Economics : Speech	Charleston
Maris, Harold Franklin Social Science : Geography	Tuscola
Mathias, Bertha Eileen Home Economics : Chemistry	Tower Hill
Matson, Mavis Alta Social Science : English	Beecher City
McGuire, Edith English : Social Science, Speech	Villa Grove
McPheron, Herschel James Industrial Arts : Physical Education	Charleston

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Mills, Mildred Belle Elementary Education : English	Paris
Morse, Frank Robert Social Science : Geography	Paris
Paul, John Eugene Speech : Social Science, English	Charleston
Pierson, Russell Marion Physics, Mathematics :	Chrisman
Poynter, Oa Jett Industrial Arts : Geography	Dieterich
Price, Eugene Leon English : Commerce	Mattoon
Provines, Rex Wilbur Zoology : Botany, Geography	Richmond, Indiana
Reat, Betty Grace Heise Elementary Education : Botany	Charleston
Rennels, Edward Gerald Zoology : Botany, Mathematics	Charleston
St. John, Bertha Revis Home Economics : Speech	Brocton
Schahrer, Wilma Jean Art : Social Science	Olney
Scherer, Vera Louise Botany : Zoology	Olney
Schultz, Harold Louis Mathematics : Physical Education, Physics, Geography	Shumway
Schutte, Eileen Pauline Commerce : Social Science, Physical Education	Siegel
Seaman, Billy Max Industrial Arts : Geography	Charleston
Shafer, Gerald George Social Science : Commerce	Bridgeport
Shawver, Donald LeRoy Commerce : Social Science	Charleston
Shawver, Robert Evan Industrial Arts : Physical Education	Westfield
Shawver, Ruth Evelyn Geography : English, Social Science	Charleston

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Sheets, Catherine Ann Zoology : Chemistry	Toledo
Sheets, Robert Lynn Chemistry : Mathematics	Vandalia
Shores, Carolyn Jean English : Social Science, Music	Mattoon
Sluder, Edward Emmerson Commerce : Social Science	Carmi
Sparks, Mary Eloise Dickerson Commerce : Social Science	West Union
Stabler, John Milton Physical Education : Social Science	Tuscola
Stevens, Francis Ruth Home Economics : Chemistry	Camargo
Stewart, Mary Alice Commerce : Social Science	Waggoner
Sullivan, Edward Charles Physical Education : Geography, Social Science	Villa Grove
Taylor, Samuel Harold Physical Education : Social Science, English	Nokomis
Tingley, Donald Fred Social Science : Geography	Marshall
Totten, Sherman Zoology : Mathematics, Social Science	Noble
Towler, William Henry Social Science : Chemistry, Physics, Physical Education	Shobonier
Vail, Mae Beth Elementary Education : Social Science	Casey
Vallicelli, Arthur Edward Botany : Zoology, Physical Education	Mishawaka, Indiana
Waddell, Robert Clinton Physics, Mathematics : Chemistry	Mattoon
Walsh, Herbert Edward Industrial Arts : Social Science	Mattoon
Walters, Lily Ann Home Economics : Chemistry	Hindsboro

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Watson, Mary Jane Richards Music : Spanish	Charleston
Wente, Leona Elizabeth Commerce : Social Science	Neoga
Williams, Wendell Dale Mathematics : Physics	Mode
Wilson, Edward Dean Mathematics : Industrial Arts, Physics	Mattoon
Wilson, Ralph David Commerce : Social Science	Mattoon
Wilson, Wallace Mellor Botany : Zoology, Social Science	Charleston
Winnett, William Leonal Commerce : Social Science	Greenup
Wise, Morris William Geography : Social Science	Auburn
Wiseman, Ruth Marie Social Science : English, Geography	Charleston
Workman, Dale De Vere Geography : Social Science, English	Chatham
Wright, Bertha Marie Myers Social Science : Physical Education, Zoology	Mt. Olive
Young, Stanley Eugene Industrial Arts : Botany	Taveres, Florida
Zwinak, Maryann Elementary Education : English, Social Science	Witt

2. The following students completed curriculum requirements on August 1, 1947, and are recommended for graduation:

a. For the Degree of Bachelor of Science in Education,

Adams, Mary Elizabeth Social Science : Music	Robinson
Bell, James Wilbur Industrial Arts : Social Science	Danville
Boyer, Forrest Arthur Industrial Arts : Botany	Newman
Chestnut, Gerald Monroe Geography : Mathematics, Social Science	Taylorville

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Cihak, Doris Eileen Home Economics : Physical Education	Cowden
Closson, Ralph Eugene Commerce : Social Science	Charleston
Connolley, Richard Roman Physical Education : Social Science, Geography	Mt. Pulaski
Cox, Ralph Social Science : Commerce, Geography	Shelbyville
Davis, Frances Virginia Lacey Elementary Education : English	Casey
Dearnbarger, Christine Nellie Art : English	Charleston
Drees, Violet Belle Home Economics : Chemistry	Beecher City
Elder, Margery May Elementary Education : Social Science, English	Decatur
Freeland, Troit Donovan Physical Education : Social Science	Charleston
Goble, Robert Rex Music : Social Science	Westfield
Gruen, Ruth Mary Home Economics : Social Science	Rosamond
Ires, John Lewis Social Science : Mathematics	Robinson
Irvin, Ralph Marshall Physical Education : Geography, Mathematics	Edwardsville
Kraner, Mildred Kathryn Elementary Education : Geography	Worden
Kull, Harry Milton Social Science : Spanish, Botany	Mattoon
Lewis, John Herschel Physical Education : Social Science	Westfield
Long, Charles David Physical Education : Social Science	Paris
McKinney, Donald Edward Speech : Social Science	Calhoun
Ogden, Russell Lee Commerce : Social Science	Redmon

TEACHERS COLLEGE BOARD

Parke, Wayne Bolin	Humboldt
Physics : Mathematics, Chemistry, Physical Education	
Rardin, Willis Calvert	Charleston
Social Science : Geography	
Rochat, Eleanor Lita	Dieterich
English : Music	
Rouse, Virginia Seifert	Charleston
Elementary Education : Geography, Social Science	
Sallee, Hollis Raymond	Arthur
Biological Science : Geography	
Scott, Jacques William	Bethany
Social Science : Commerce	
Witacre, Joseph Charles	Windsor
Zoology : Botany, Physical Education	
White, Marjorie Marie	Rose Hill
Commerce : Social Science, Physical Education	
Yost, Samuel Edwin	Newton
Industrial Arts : Physical Education	
Young, Thomas Stonewall	Gays
Commerce : Social Science, Physical Education	

b. For the Junior College diploma,

Oats, Jean Morrison	Taylorville
Pre-Medical Laboratory Technician	
Roberts, George William	Mattoon
Pre-Pharmacy	

Recapitulation, Class of 1947

	<u>Men</u>	<u>Women</u>	<u>Total</u>
Bachelor of Science in Education	86	50	136
Junior College Diploma	1	1	2

D. Per Capita Cost, 1946-47:

	<u>Enrollment</u>		<u>Quarter</u>
	<u>Students</u>	<u>Courses</u>	<u>hours</u>
Summer term, 1946, (8 weeks)	668	1942	7768
Reading Workshop, 1946 (3 weeks)	50	50	200
Effingham Workshop, 1946 (3 weeks)	100	100	400
Fall Quarter, 1946-47	1218	4902	19608
Winter Quarter, 1946-47	1206	4850	19400

PROCEEDINGS

Spring Quarter, 1946-47	1146	4624	18496
Extension, 1946-47 (1st half)	379	379	1516
Extension, 1946-47 (2nd half)	261	261	1044
	<u>5028</u>	<u>17108</u>	<u>68432</u>

Equivalent student factor (36 weeks) equals 68,432 quarter hours divided by 48 quarter hours, equalling 1425.6.

The per capita cost for 1946-47 equals the Total Expenditure of \$684,236.39 divided by the weighted student factor of 1425.6, or \$479.96. This per capita cost is a welcome change from the \$805.55 of one year ago.

E. A list of Teachers College Scholarships used during the summer of 1947 has been filed with the Department of Registration and Education, so that refund of fees may be made to the individuals concerned.

A. Summer school Changes:

1. Elaine Hansen, Faculty Assistant in the Department of Chemistry during the year 1946-47, continued for the summer term 1947, at \$100 per month for June and July.

B. Resignations:

1. Tom Daggy, Associate Professor of Zoology (vice William A. Murray resigned), upon reconsideration of present position.
2. Hamilton Smith, Substitute Instructor and Critic Teacher in High School Music, to accept a position in the public schools of Omaha, Nebraska.
3. Marvin F. Smith, Assistant Professor and Critic Teacher in High School Business Education, to accept a position as Head of the Department of Business Education in the Elgin High School.
4. Theodore Weaver, Assistant Professor in Mathematics, to accept a position in the Galesburg branch of the University of Illinois.

C. Change in rank:

1. Ralph O. Gallington, changed from Associate Professor to Assistant Professor, due to doctorate not being received in summer of 1947.
2. W. LeRoy Gruenewald, changed from Instructor to Assistant Professor, due to having completed additional graduate work during the summer of 1947, with no change in salary.
3. Stanley C. Robinson, Assistant Professor of Business Education, to Associate Professor, due to completion of requirements for the Doctor of Education degree at New York University on September 28, 1947, with no change in salary.

D. New faculty members:

1. Florence Belle Benell, A.B., 1931, M.S.P.H., University of Michigan, 1933; graduate study University of Chicago, 1944-47, as Assistant Professor of Hygiene and Health Co-ordinator under the Kellogg Foundation, at a salary of \$400 per month, with a three-year probationary period. (A new position with half salary paid by the Kellogg Foundation.)
2. Mrs. Dora Jane Bennett, B.S., University of Illinois, 1945, continued as Instructor, half-time, teaching high School Spanish, at a salary of \$1462.50 for nine months.
3. Earl W. Boyd, B.M., 1940; M.A., University of Wisconsin, 1946; additional graduate study, University of Wisconsin one and one-third years, as Assistant Professor of Music, Eastern State High School, vice Hamilton B. Smith resigned, at a salary of \$3240 for nine months, with a three-year probationary period.
4. Pearl Bryant, B.A., Missouri Wesleyan college, 1921; M.A., 1923, Ph.D., Northwestern University, 1941, as Associate Professor of Speech (Speech Correction), at a salary of \$3420 for nine months, with a three-year probationary period.
5. Mrs. Mary D. Creager, B.Ed., Southern Illinois State Normal University, 1937; M.S., University of Illinois, 1947, as Substitute Instructor in Biology, Eastern State High School, vice Ica Marks on third year of disability leave, at a salary of \$3015 for nine months.
6. Angela R. de Gagne, B.A., University of North Dakota, 1943; M.A., University of Southern California, 1944; graduate study, University of Wisconsin, 1946-47, as Substitute Assistant Professor of Foreign Languages, vice E. Elizabeth Michael on leave for study, at a salary of \$3150 for nine months.
7. Earnest Glendon Gabbard, B.A., Berea College, 1941, graduate study, Louisiana State University, 1941-42; M.A., State University of Iowa, 1947, as Assistant Professor of Speech (Drama), vice George Ross resigned, at a salary of \$3150 for nine months, with a three-year probationary period.
8. Mrs. Ruth H. Gaertner, B.S. in Ed., Eastern Illinois State College, 1945; graduate study, Iowa State College, summer 1947, as Instructor in Home Economics and Supervisor of Cafeteria, at a salary of \$300 per month, with a three-year probationary period.
9. Ralph Ora Gallington, B.S., Indiana State Teachers College, 1931; A.M., Teachers College, Columbia University, 1937; two years' additional graduate study, George Washington University, 1940-47, as Assistant Professor of Industrial Arts, vice Wayne Hughes resigned (1946), at a salary of \$3600 for nine months, with a three-year probationary period.
10. Robert E. Harris, B.A., Western Kentucky State Teachers College, 1923; M.A., University of Florida, 1938; graduate study,

PROCEEDINGS

- University of New Mexico, 1946-47, as Substitute Assistant Professor and Acting Head, Department of Foreign Languages, vice Kevin Guinagh on leave, at a salary of \$3600 for nine months.
11. Susie Lee Harris, B.S. in Education, Southeast Missouri State Teachers College, 1938; A.M., University of Illinois, 1945, as Substitute Instructor and Third Grade Critic Teacher, vice Nannilee Saunders on sabbatical leave, at a salary of \$2925 for nine months.
 12. Fred L. Holzhauser, Jr., B.S., Kent State University, 1946, as Instructor in Physics, at a salary of \$3015 for nine months, with a three-year probationary period.
 13. Lela L. Johnson, A.B., 1931, M.C.S., Indiana University, 1946, as Instructor in Business Education, Eastern State High School, vice Marvin Smith resigned, at a salary of \$3150 for nine months, with a three-year probationary period.
 14. Harry E. Peterka, A.B., Yankton College, 1928; M.A., University of South Dakota, 1931; PhD., University of Kansas, 1935, as Associate Professor of Zoology, vice Tom Daggy resigned, at a salary of \$3600 for nine months, with a three-year probationary period.
 15. Robert B. Thrall, B.Ed., Eastern Illinois State Teachers College, 1936; A.M., University of Illinois, 1938, continued as half-time Instructor in Industrial Arts, at a salary of \$1462.50 for nine months.
 16. Mrs. Helen Phipps Van Deventer, B.Ed., Eastern Illinois State Teachers College, 1932, as half-time Instructor in the Department of Foreign Languages of the High School, at a salary of \$1462.50 for nine months.
 17. Lorene Elizabeth Ziegler, B.Ed., Illinois State Normal University, 1942; M.A., Northwestern University, 1947, as Instructor and Sixth Grade Critic Teacher, vice Elsie Hampton resigned, at a salary of \$2925 for nine months, with a three-year probationary period.

E. Substitute Instructors:

Permission to employ as Substitute Instructors at \$7.50 per day, from among the following persons as needed in the High School and in Elementary School:

1. Mrs. Edith S. Alter, A.M.
2. Mrs. Valla Ayers, M.A.
3. Mrs. Alice Cavins, A.B.
4. Mrs. Luella Day Cooley, B.S. in Ed.
5. Mrs. Linella Edwards, A.B.
6. Mrs. Doris Elizabeth Kemp Foreman, B.S. in Ed.
7. Mrs. Marie G. Fowler, M.S.

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8. Mrs. Jane Gruenewald, Junior College Diploma, Easter, and Senior Standing at University of Illinois.
9. Mrs. Margaret Landis, Ph. B.
10. Mrs. Emily M. Manuell, B. Ed.
11. Mrs. Betty Heise Reat, B. S. in Ed.
12. Mrs. Esther Ross, A. B.
13. Mrs. Virginia Seifert Rouse, B. S. in Ed.
14. Mrs. Wildeana B. VanHorn, A. B.

F. Faculty Assistants:

The following persons are recommended as Faculty Assistants with duty as Supervisors of Off-campus Student Teaching in Home Economics:

	<u>Fall Quarter, 1947-48</u>	
	<u>Salary</u> <u>Oct.</u>	<u>Nov.</u>
1. Marshall Township High School Virginia P. Claypool (2 students)	\$50.00	\$50.00
2. Noble Community High School Carolyn M. Rockabrand (2 students)	50.00	50.00
3. Robinson Township High School Glenadine Weaver (1 student)	25.00	25.00
Mary Ellen Grote (1 student)	25.00	25.00
4. Shelbyville Community High School Alice C. Crouch (2 students)	50.00	50.00
	<u>Dec.</u>	<u>Jan.</u>
1. Alice C. Crouch (2 students)	50.00	50.00
Total	\$250.00	\$250.00

III. OTHER EMPLOYEES

All positions and changes listed below have been approved through the Department of Registration and Education.

A. Resignation:

1. Elizabeth Reami, Cook I, effective September 1, 1947.

B. Leave of absence:

1. Ruth Colleen Sorensen, Clerk Stenographer I, on disability leave March 10 to September 9, 1947, requests extension of leave until January 18, 1948.

C. Discharge:

PROCEEDINGS

1. Al Hardin, Janitor I, as of August 18, 1947, for absence from duty without permission.

D. New appointments:

1. Bennie A. Bishop, Janitor I, beginning September 9, 1947, at a salary of \$140 per month.
2. Alberta Mae Elston, Clerk Stenographer I, vice Ruth Colleen Sorensen on leave, beginning September 25, 1947, at a salary of \$140 per month.
3. Ethel Johns, Cook I, vice Elizabeth Reami resigned, beginning September 8, 1947, at a salary of \$150 per month.
4. Theodore D. Myers, Janitor I, vice Al Hardin discharged, beginning September 4, 1947, at a salary of \$140 per month.
5. Curtis D. Shafer, Janitor I, vice Edgar B. Rennels transferred, beginning July 28, 1947, at a salary of \$140 per month.

E. Added employees:

Permission is requested to add new positions as follows:

1. Clerk Stenographer I, for work in the Business Office, at a salary of \$140 per month.
2. Cafeteria employees:
 - a. Cook I @ \$150 per month
 - b. Cook II @ \$200 per month
 - c. Domestic @ \$115 per month
 - d. Domestic @ \$115 per month
 - e. Stores Clerk @ \$140 per month

IV. ORGANIZATION

On July 21, 1947, Governor Green approved House Bill 809 changing the name of the Eastern Illinois State Teachers College to that of Eastern Illinois State College.

The faculty and student bodies are hoping that the Teachers College Board will approve the setting up of a four-year General College program in the very near future.

V. CURRICULUM: No report.

VI. BUILDINGS and GROUNDS

- A. The sewer project for disposal of the sewage from the Veterans Housing Project and including the sewer from the proposed Library

TEACHERS COLLEGE BOARD

Building as a part of the Post-War Building Program, has been completed, and awaits the installation of the electric pumps before being put into functioning.

- B. Construction on the temporary buildings being erected by the Federal Works Agency continues at the customary speed. The functioning of the Cafeteria and the Library Building will probably begin about November 15th.
- C. Construction has begun on a temporary Recreation Building, 50' x 64' in dimension, adjacent to the Cafeteria, under auspices of the Federal Works Agency.
- D. Application has been made through the Department of Registration and Education to the Post-War Planning Commission, for release of the funds needed to meet the cost of the proposed Library Building, using the Contingency Fund of the building appropriation bill as the source of funds needed.
- E. Completion of the plans and specifications for the Campus and Athletic Fields development is drawing near, and it is expected that bids for construction will be taken during November.

VII. AUXILIARY ENTERPRISES: No report.

VIII. STUDENT LIFE

The Staff and Faculty Advisor of The 1947 Warbler, the college year-book, is particularly appreciative of the comments of the members of the Board and the Presidents concerning the presentation copies sent them.

IX. MISCELLANEOUS

The Charleston community has been somewhat disturbed due to a projected four-lane super-highway proposed for construction between Mattoon and Charleston. The present highway has turns, curves and general placement such as to be considered somewhat hazardous. Suggested location of the proposed super-highway brings it eastward to Charleston south of the New York Central railroad, and through Charleston on Lincoln Street, the northern boundary of the main campus of the College. The proposed width of the highway takes a sixty-foot strip of the campus, thereby markedly lessening the desirable present location of buildings with regard to the street, and as a super-highway inserts a tremendously influential traffic hazard between the college and the residential and business districts. Since the taking of property under supervision of the Teachers College Board is contemplated, the situation is brought to the attention of the Board.

X. SUMMARY

Consideration of the Teachers College Board is requested on the following items:

PROCEEDINGS

1. Summer school staff addition of Elaine Hansen.
2. Resignations of Hamilton Smith, Marvin F. Smith, Tom Daggy and Theodore Weaver.
3. Change in rank of Ralph O. Gallington, W. LeRoy Gruenewald and Stanley C. Robinson.
4. Employment of Florence Belle Benell, Dora Jane Bennett, Earl W. Boyd, Pearl Bryant, Mary D. Creager, Angela R. de Gagne, Earnest Glendon Gabbard, Ruth H. Gaertner, Ralph Ora Gallington, Robert E. Harris, Susie Lee Harris, Fred L. Holzhauser, Jr., Lela L. Johnson, Harry E. Peterka, Robert B. Thrall, Helen Phipps Van Deventer, and Lorene Elizabeth Ziegler as faculty members for 1947-48, in the positions, salary levels and under the conditions mentioned in this report.
5. Use of list of substitute instructors as presented when need arises.
6. Use of Virginia Claypool, Carolyn M. Rockabrand, Glenadine Weaver, Mary Ellen Grote, and Alice C. Crouch as Faculty Assistants in supervising student teaching in Home Economics, as outlined in this report.
7. Resignation of Elizabeth Reami, Cook I.
8. Extension of leave of absence due to illness for Ruth Colleen Sorensen, Clerk Stenographer I.
9. Discharge of Al Hardin, Janitor I.
10. Employment of Bennie A. Bishop, Janitor I, Alberta Mae Elston, Clerk Stenographer I; Ethel Johns, Cook I; Theodore D. Myers, Janitor I; and Curtis D. Shafer, Janitor I, under the terms mentioned.
11. Permission to employ an added Clerk Stenographer I, and the Cafeteria employees as listed in this report.
12. Consideration of the influence of the proposed super-highway upon the college if this highway is to be located on Lincoln Street in Charleston.

Respectfully submitted,

Robert G. Buzzard
President

REPORT OF THE WESTERN ILLINOIS STATE COLLEGE
MACOMB, ILLINOIS
MEETING IN NORMAL, ILLINOIS
OCTOBER 13, 1947

To the Members of the State Teachers College Board of Illinois:

TEACHERS COLLEGE BOARD

The following report is submitted for the Western Illinois State College:

I. Students

A. Attendance, Summer Terms 1946

	Men and Boys	Women and Girls	Total	Total One Year Ago
1. College				
Graduates	144	102	246	156
Seniors	169	151	320	244
Juniors	137	206	343	281
Sophomores	190	145	335	227
Freshmen	112	184	296	338
Total	752	788	1,540	1,246
2. Secondary Schools				
Western High School	7	10	17	46
3. Elementary Schools				
Western Training School	118	115	233	216
Rural	13	13	26	16
Total	131	128	259	232
Grand Total	890	926	1,816	1,524

4. Although we mentioned it in our Fifth Annual Report, we wish to call your attention to the foregoing enrollment figures as they are by far the largest attendance ever experienced at Western for the two six-weeks terms in the history of the institution.

5. Our on-campus enrollment this fall is the largest enrollment for Western as we have a total of 1,350 students, 1,277 of them being undergraduate students and 73 are graduate students.

B. Degree Graduates, June 1947

1. Master of Science in Education

Barr, James C.	Bushnell, James M.
Gillenwater, Virgil W.	Kelly, Oleathe H.
Hansberger, Lawrence E.	Young, E. Chellis
Hughes, William John	

2. Bachelor of Science in Education

Allison, Gertrude L.	Hubbard, Elbert Clyde
Anderson, E. Roberta	Jackson, Mary Evelyn
Anderson, Lyle	Johnson, Harriett Jean
Ansell, Raymond V.	Johnson, LaVona M.
Ashton, Jack G.	Johnson, Marna Jayne
Babington, William, Jr.	Johnson, Velde, Jr.
Ball, Patricia	Knowles, Alred L.

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Ballou, Betty Nelle
Benner, Mary Alice
Benz, Stephen
Bollinger, Mildred J.
Bowen, Harold Dean
Bunch, Ada Louise
Cargill, Robert F.
Carlson, Marie Terese
Clark, Beverly
Collins, Betty Jane
Conklin, Raymond C.
Couch, Virgil David
Cravens, Robert D.
DeLess, Mary Elizabeth
Ebbert, Fern Eloise
Edie, Milton J.
Elliott, Helen Frances
Falder, William E.
Faulkner, Jean A.
Fornoff, Mildred Mary
Fouts, James, Jr.
Fullmer, Daniel Warren
Gilmore, Roberta
Gray, Kenneth E.
Griffith, Charles Verwin
Griswold, Clark Duane
Hamilton, Mildred Elizabeth
Hamrick, Grace Eleanor
Hanson, Edward French
Heinz, Lee D.
Hillmer, Myrl Allen
Hodges, Herschel H.
Howes, Kimball Lewis

Lamb, William James
Lane, Dixie Lee
Lewis, George J.
Lewis, William F.
Lippincott, Nona Beth
Logan, Marilyn Kathryn
Millen, Dorothy Frances
Moore, Jay W.
Mullany, Leo Edmund
Novak, William Ralph
Poynter, Marion E.
Prentice, Carrie E.
Prottsman, Ethel
Rhodes, Charles Alan
Roark, John W.
Robbins, Lois
Roe, Dorothy Sorrill
Ross, Sophy K.
Schmitt, William Lawrence
Seger, John A.
Sigler, Dorothy
Soule, Roland E.
Sullivan, Bill H.
Sweney, Barbara
Turney, Bruce Marsden
Turney, Elizabeth Boys
Walters, Robert E.
Werner, Lois Jean
Whitman, Dale Blair
Wine, Gerald Olan
Wright, Paul Gordon
Zumwalt, Homer Lee

In Absentia

Freeman, Robert L.
Funk Floyd William
Huff, Francis W.

Johnson, Kermit Kent
McHatton, Patrick
Muelder, Wallace Richard

C. Degree Graduates, July 1947

1. Master of Science in Education

Blaha, Robert F.
Collins, Vern Archie
Cook Ronald Lee
Loy, Wayne Richard

Meredith, Bessie Marguerite
Roark, Elizabeth
Schroeder, Marvin J.
Williams, M. Wade

2. Bachelor of Science in Education

Allison, Ann J.
Bice, Lucille Graham
Brown, Henry O.
Clower, Freeling H.

Koch, Mildred Lucille
Kohler, Ruth Gomes
Lewis, Jessie Irene
Lipcaman, Miriam Eileen

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Deege, Harold Elwyn
Depue, William Elmer
Flynn, Richard M.
Freeman, Gaston George
Hageman, Leon, Jr.
Hainline, Robert E.
Hammond, Lois C.
Hoing, Helen Louise
Hungate, Bill L.
Johnson, Hazel A.
Koch, Kenneth Adams

McCannon, Valda D.
Marx, Helen E.
Meier, Cyrilla Doering
Miller, Walter M.
Mudd, Kenneth C.
Nichols, Junia Mae
Rasmussen, Evelyn B.
Schieferdecker, Roger L.
Simmons, Lorraine E.
Sykes, Ada Roberts
Wright, Elaine

In Absentia

McLaren, Jessie

Sherwin, Wilma

D. Degree Graduates, August 1947

1. Master of Science in Education

Babitz, Barto
Bollero, Mary Louise
Brown, Oliver Wendell
Chidester, Elizabeth Millsom
Coats, Ray E.
Cozine, Alice Mildred
Dillon, Gertrude Agnes
French, Ina Harriet

Haney, Talma H.
Hoing, Helen Louise
Randall, Leslie Witt
Risdon, Robert Franklin
Turney, Bruce Marsden
Wardell, Milburn R.
Wright, Paul G.
Yard, Percy
Yard, Wayne Wilmer

2. Bachelor of Science in Education

Albro, Lysle R.
Boley, Arthur W.
Boren, Demma
Brown, Delbert Wayne
Butterfield, Cyril F.
Cameron, Maurice Allen
Howell, Maryon Charlotte
Johnson, Virginia Mae
Lake, Dale Edward
Livingston, Frank
Maracci, Henry J.
McDowell, Barbara Jean
Melvin, Ernest Eugene
Miller, Viola Edmunds
Nash, Allen T.
Norman, James W.
Oakson, Earl E.
Parenti, Thelma

Charlesworth, Peggy Louise
Davis, Marion Elizabeth
Gawthrop, Janice Arlene
Gerenstein, Sidney
Harding, Vilas E.
Herron, Reva Imogene
Pohlman, Celeste Katherine
Poynter, Leon C.
Prentice, Vernon A.
Priepot, John H., Jr.
Reische, Eva Mae
Shields, Iva Baumann
Snyder, John
Stone, Opal Robinson
Swaggert, Sara Louise
Versypt, Albert S.
Walters, Roberta E.
Walters, Robert P.
Whitlow, Jeanette Laura

In Absentia

Laughary, Joe B.

Webb, Betty Marie

PROCEEDINGS

E. Normal School Scholarship List of Students

1. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on August 1, 1947 to be submitted to the State Treasurer, attended the Western Illinois State College during the second summer term 1947.

F. Cost of operating the college for the year beginning June 1, 1946 and ending June 30, 1947, not counting permanent improvements or Caroline Grote Hall (women's dormitory):

1. Spent from State Funds	\$513,032.40
Spent from Income Funds	81,538.10
	<u>594,570.50</u>

2. Per Capita Cost

	<u>Quarter Hour Enrollments</u>	<u>Equivalent in 48 Quarter Hour Enrollments</u>
First Summer Term, 1946	6,404	133
Second Summer Term, 1946	3,352	70
Fall Quarter, 1946	18,860	393
Winter Quarter, 1946-47	18,060	376
Spring Quarter, 1947	17,836	372
Mid-Spring Term, 1947	620	13
Extension, 1946-47	<u>2,572</u>	<u>54</u>
Total	67,704	1,411
To State	\$513,032.40 + 1,411 = \$363,595	
To Income Fund	81,538.10 + 1,411 = 57,787	
Total	594,570.50 + 1,411 = 421,382	

The foregoing is the plan of figuring the per capita cost agreed upon by the presidents and registrars of the five state teacher-education institutions on February 2, 1941.

The per capita cost at Western for 1946-47 is \$219.85 less than in 1945-46 and \$315.98 less than in 1944-45.

II. Faculty

A. Changes in Summer School Pay Roll

1. Mr. Forrest Wanninger, instructor in the Music Department, represented Western at the Department of Registration and Education fair exhibits during the first half of the month of July. He received his regular salary for this service or \$150 for one-half month.
2. Dr. J. L. Archer was employed as professor in the Department of Education during the second summer term at his regular salary of

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\$420 per month, or a total of \$630 for the term. He replaced Dr. A. S. Clayton, who resigned.

B. Resignations

1. Mrs. Ferol B. FitzSimons, instructor in the Department of Physical Education for Women, submitted her resignation effective August 22, 1947.
2. Dr. Theodore L. Carlson, assistant professor in the Department of Social Science, submitted his resignation effective August 31, 1947 in order to accept a position at Ypsilanti, Michigan.
3. Miss Amanda Rosenquist, assistant professor in the Department of Home Economics, submitted her resignation effective August 22, 1947, in order to accept a position in Nebraska.
4. Mr. George H. Ivins, instructor in the Department of Education, submitted his resignation effective July 18, 1947.
5. Mr. Ross N. Pearson, whom the Board approved on April 14, 1947 as instructor in the Department of Geography and Geology, asked to be released from his contract for the 1947-48 college year.
6. Dr. Julius M. Robinson, assistant professor in the Department of Commercial Education, submitted his resignation, effective September 10, 1947, in order to accept the position as head of the Commerce Department at Michigan State Normal School. Mr. Robinson will reimburse the State \$652.50 (one-half of the \$1,305 advanced to him during 1945-46 while on leave of absence to study toward his doctorate) in ten monthly installments of \$65.25 each beginning with the month of October 1947.

C. New Appointments

1. Mrs. Dorothe McAllister was employed as an instructor in the Department of Physical Education, beginning September 1, 1947, to assume part of the work formerly handled by Miss Kathleen Brophy, who is on leave of absence for the current year. Mrs. McAllister will receive \$150 per month for one-half time work or a total of \$1,350 for the school year. She has the B. Ed. degree from Western and has done three summer terms of graduate work at the University of Wisconsin.
2. Miss Clarice M. Robinson was employed, effective September 1, 1947, as assistant professor in the Department of Commercial Education at a salary of \$350 per month or a total of \$3,150 for the nine months. Her degrees are: B. A. and M. A., Indiana University, and she expects to have the Ed. D. degree conferred, also from Indiana University, in October 1947.
3. Mrs. Lila S. Linder was employed, effective September 1, 1947, as instructor in the Department of English at a salary of \$125 per month for one-half time work, or a total of \$1,125 for the thirty-six weeks term. Mrs. Linder has the B. Ed. degree from Western

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and the M. A. from Columbia.

4. Mr. Victor Hicken was employed as instructor in the Department of Social Science, effective September 1, 1947, to replace Mr. Carlson. Mr. Hicken has the B. Ed. degree from Southern Illinois University and the M. A. from the University of Illinois. His salary is \$320 per month or a total of \$2,880 for the year.
5. Miss Nancy D. Neeley was employed as assistant professor in the Department of Home Economics at a salary of \$335 per month, or a total of \$3,015 for the college year. Miss Neeley has the B. Ed. from Western and the M. S. from Columbia University. She replaces Miss Rosenquist, who resigned.
6. To replace Mrs. FirtSimons in the Department of Physical Education for Women we secured Miss Florence Hulett at a salary of \$320 per month, or \$2,880 for the 1947-48 college year. Miss Hulett's degrees are: B. S., Northeast Missouri State College and M. S., University of Missouri. She will have the rank of instructor. For the past four years Miss Hulett was on the staff at the University of Missouri High School.
7. Mr. William E. Lipsey was employed, effective September 1, 1947, as assistant professor in the Training School, to act as fifth grade critic at a salary of \$335 per month, or a total of \$3,015 for the thirty-six weeks term. Mr. Lipsey has the B. Ed. degree from Southern Illinois University and the M. A. from Northwestern University. In addition he has also done graduate work at Northwestern. He has had teaching experience at Zeigler, Illinois; Southern Illinois University; and Evanston, Illinois.
8. Mr. George Cousins was employed, effective September 1, 1947, as faculty assistant in the Department of Education to do part of the testing work, which was formerly done by Mr. Ivins. Mr. Cousins has the B. Ed. degree from Western and is doing work toward the Master of Science in Education, also at Western. His salary will be \$100 per month for one-half time work, or a total of \$900 for the year.
9. Mr. Reece A. Jones was employed for the position in Geography for which we originally employed Mr. Pearson, Mr. Jones has the rank of instructor, and his salary will be \$340 per month, or a total of \$3,060 for the college year. He has the B. S. and M. S. degrees from the University of Tennessee, and he has had teaching experience in the public schools of Greensboro, North Carolina, and at Lincoln Memorial University. During the war Mr. Jones was in Red Cross work.
10. Mrs. Muriel Gurr was employed as faculty assistant in the Department of Education to do part of the testing formerly assigned to Mr. Ivins. She will receive \$100 per month for one-half time work or a total of \$900 for the year. Mrs. Gurr has the Bachelor's degree from the University of Illinois and is a graduate student at Western.

TEACHERS COLLEGE BOARD

11. To replace Mr. Julius Robinson, who resigned September 10, we have secured Mr. Robert L. Ferguson who will serve as instructor in the Department of Commercial Education at a salary of \$300 per month, or a total of \$2,600 for the period September 11, 1947 to June 3, 1948. Mr. Ferguson has the B. Ed. degree from Western Illinois State College and has completed approximately one-half of his work toward the Master's degree at Western. He has had teaching experience in high schools at Gilson, Illinois, and Griggsville, Illinois, and has served four years in the Army.
12. Mrs. Katharine Higgins was employed, effective September 1, 1947, as faculty assistant in the Training School Library. Mrs. Higgins' salary is \$100 per month, or a total of \$900 for the year.
13. Mrs. Erna J. Crall was employed, effective October 1, 1947, as instructor and assistant dean of women at a salary of \$100 per month for one-half time work, or a total of \$800 for the period October to May, inclusive. Mrs. Crall has the B. S. degree from Ohio State University and has completed one-half year of graduate work at the same institution.

D. Withdrawal of Application.

1. Miss Kathryn W. Wilson, whom the Advisory Committee for Western approved as instructor in the Department of Foreign Languages, withdrew her application and refused her contract due to the salary for the position being too low. This position has not been filled.

E. Adjustment in Salary

1. The salary of Helen Herdon, Nurse I, has been increased to \$180 per month, effective July 1, 1947, to meet the minimum wage requirement for her classification.

III. Other School Employees

A. Administrative Personnel (twelve months)

1. New Appointments

- a. Mr. Richard R. Abbot was employed, effective September 1, 1947, as instructor and health co-ordinator at a salary of \$310 per month or a total of \$3,100 for the period September 1, to June 30, 1948. Under an arrangement with the Superintendent of Public Instruction, one-half of Mr. Abbot's salary will be paid by the Kellogg Foundation and one-half will be paid by Western. Mr. Abbot has the B. S. and M. S. degrees from the University of Illinois. He has had teaching experience at Wyoming Seminary, Kingston, Pa., and Unionville, Conn., High School.
- b. Dr. Don S. McClellan was employed as college physician and professor in the Department of Health and Physical Education at a salary of \$250 per month for one-half time work, or a total of \$2,500 for the period September 1, 1947 to June 30, 1948. Dr.

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McClellan has the B. Ed. degree from Western, and the M. S. and M. D. degrees from the University of Illinois.

- c. Mr. Warren O. Covert was employed, effective September 1, 1947, as an assistant professor and principal of the laboratory school at a salary of \$400 per month, or a total of \$4,000 for the period September 1, to June 30, 1948. He has the B. S. degree from North Dakota Agricultural College and the M. A. from the University of Iowa; he will receive the Ph. D. from the University of Iowa in January 1948. Mr. Covert has had teaching experience in high schools in Iowa and North Dakota.

B. Twelve-months Employees

1. New Appointments

- a. Mr. Fred Horrell was employed, beginning July 16, 1947, as Grounds Foreman to replace Mr. Donald Foreman, who resigned July 1. Mr. Horrell is receiving \$210 per month.
- b. Mr. Cyril Butterfield was employed as a laborer (maintenance) at a salary of \$150 per month. He began work September 1, 1947.

C. Affiliated Schools

1. New Appointment

- a. Miss Opal Stone has been employed as instructor at Prairie Hill School to replace Miss Mary Schmitz, who resigned. Miss Stone will receive \$50 per month from Western, or a total of \$450 for the college year.

IV. Organization

The Health Committee to assist with the Kellogg Foundation project has been organized and is assisting the Health Co-ordinator, Mr. Richard R. Abbot, with the work. This committee is composed of Dr. Mary Bennett, Biological Science; Miss Sarah Miner, Home Economics; Miss Kathleen Brophy, Women's Physical Education; Mr. Ray W. Hanson, Men's Physical Education; Mr. Leo G. Bent, Guidance; Dr. Louis M. Schleier, Education; Dr. Fred H. Currens, Chemistry; Dr. Don S. McClellan, College Physician; and Dr. Marcy G. Bodine, Social Science.

V. Curriculum

No report

VI. Buildings and Grounds

- A. Housing is an acute problem for both students and faculty at Western. Our enrollment this fall is limited almost entirely due to lack of houses. From 200 to 300 more students would have registered at Western if we had had housing facilities for them. Six faculty members are at the present time without houses for their families due to

TEACHERS COLLEGE BOARD

lack of houses in Macomb to buy or rent. We shall appreciate anything which can be done to expedite the possibility of building sorority houses, fraternity houses, faculty houses, and a president's house under Senate Bill #93.

- B. The recreation building, approved by the Federal Works Agency on June 10, 1947, is approximately half completed and will be ready for use by the end of the fall quarter. It will serve as a recreation and intramural sports building for veterans and other students.
- C. The contract awarded for the site preparation at Western for \$277,000 was recalled due to the contractor making an error in his bidding.
- D. The bids for the superstructure of the swimming pool, which were opened on September 16, were refused as they were not in such bidding condition as to be acceptable. New contract bidding dates for both the site development project and the swimming pool superstructure will be listed by the State Division of Architecture and Engineering.
- E. A number of contractors and builders have been contacted, but to date no individual has made an acceptable bid for the dismantling of the old grandstand, which was approved to be torn down at the last Board meeting on July 14, 1947.
- F. The Riggs house has been painted, papered, and furnished with army surplus furniture, and is now being used as a cooperative house for fourteen students enrolled in Western's Department of Agriculture.

VII. Auxiliary Enterprises

A. Report of Caroline Grote Hall for the year ending June 30, 1947.

Receipts

Cash on hand, July 1, 1946	\$22, 193. 37
Receipts for the year, 1946-47	36, 196. 42
	<u>58, 389. 79</u>

Expenditures

Groceries, meats, fruits & vegetables	\$16, 219. 30	
Bread & bakery goods	2, 277. 84	
Milk, cream, butter & ice cream	4, 744. 01	
Household supplies	2, 545. 39	
Telephone	131. 65	
Gas	127. 37	
Services	9, 540. 00	
*Repairs	2, 103. 88	
**Equipment	<u>6, 254. 50</u>	
		<u>43, 943. 94</u>
Balance on hand, June 30, 1947		14, 445. 85

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Summary

Cash balance, July 1, 1946	\$22,193.37	
Inventory of goods, July 1, 1946	<u>1,395.79</u>	
	23,589.16	
Bills outstanding, June 30, 1946	<u>1,917.79</u>	\$21,671.37
Cash balance, June 30, 1947	14,445.85	
Inventory of goods, June 30, 1947	<u>2,800.76</u>	
	17,246.61	
Bills outstanding, June 30, 1947	<u>1,437.86</u>	15,808.75
Loss for year		5,862.62
<hr/>		
Major equipment items and repairs included in above expenditures:		
*Redecorating, and reupholstering and repairing furniture	\$2,020.36	
**New rugs and dining room chairs	<u>5,322.83</u>	

B. Report of Cafeteria for the year ending June 30, 1947

Receipts

Cash balance on hand, July 1, 1946	\$ 3,404.18
Receipts for the year, 1946-47	<u>32,101.05</u>
	35,505.23

Expenditures

Groceries, meats, fruits & vegetables	\$17,041.92	
Bread & bakery goods	3,358.81	
Milk, cream, butter & ice cream	9,373.16	
Household supplies & equipment	333.54	
Services	<u>2,100.00</u>	
		32,207.43
Balance on hand, June 30, 1947		3,297.80

Summary

Cash balance, July 1, 1946	3,404.18	
Inventory of goods, July 1, 1946	<u>336.86</u>	
	3,741.04	
Bills outstanding, June 30, 1946	<u>1,194.11</u>	
Unencumbered balance		2,546.93
Cash balance, June 30, 1947	3,297.80	
Inventory of goods, June 30, 1947	<u>824.29</u>	
	4,122.09	
Bills outstanding, June 30, 1947	<u>528.17</u>	

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Unencumbered balance	\$ 3,593.92
Gain for the year	1,046.99

VIII. Student Life

- A. A third social fraternity, Alpha Kappa Gamma, has been organized at Western and approved by the faculty.
- B. This year 74 freshmen will attend Western on State Teachers College Scholarships as compared with 87 the previous year. This is a good representation as we have only 500 freshmen this year in comparison with 721 the year before.
- C. In addition to the 74 freshmen attending Western on State Scholarships, we will have 175 upperclassmen attending Western on State, Western Foundation, Gold Star, Faculty, and Student Scholarships. This makes a total of 249 students who are attending Western during the 1947-48 college year on some form of scholarship for their tuition.

IX. Miscellaneous

A. Calendar for the College Year, 1947-48

Fall Quarter opens	September 8, 1947
Fall Quarter closes	November 26, 1947
Winter Quarter opens	December 1, 1947
Winter Quarter closes	March 5, 1948
Spring Quarter opens	March 8, 1948
Spring Quarter closes	June 3, 1948
Mid-Spring Term opens	April 26, 1948
Mid-Spring Term closes	June 3, 1948
First Summer Term opens	June 7, 1948
First Summer Term closes	July 16, 1948
Second Summer Term opens	July 16, 1948
Second Summer Term closes	August 20, 1948
Forty-sixth Annual Commencement	June 3, 1948
Homecoming	October 17 and 18, 1947
Thanksgiving Recess	November 27, to November 30, 1947, Incl.
Christmas Holidays	December 20, 1947 to January 4, 1948, Incl.
Spring Recess	April 17, to April 25, 1948, Incl.

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of graduates for June 1947.
- B. The list of graduates for July 1947.
- C. The list of graduates for August 1947.
- D. The Normal School Scholarship students for the second summer term

PROCEEDINGS

1947.

- E. The employment of Mr. Forrest Wanninger during the last half of the month of July 1947 for \$150.
- F. The employment of Dr. J. L. Archer during the second summer term at \$420 per month.
- G. The resignation of Mr. Ferol B. FitzSimons effective August 22, 1947.
- H. The resignation of Dr. Theodore L. Carlson effective August 31, 1947.
- I. The resignation of Miss Amanda Rosenquist effective August 22, 1947.
- J. The resignation of Mr. George H. Ivins effective July 18, 1947.
- K. The release of Mr. Ross N. Pearson from his contract for the 1947-48 college year.
- L. The resignation of Mr. Julius M. Robinson, effective September 10, 1947, and reimbursement to the State by Mr. Robinson of \$652.50 (one-half of the \$1,305 advanced during leave of absence in 1945-46) in ten monthly installments of \$65.25 each, the first installment to be paid in October 1947.
- M. The employment of Mrs. Dorothe McAllister as instructor in the Department of Physical Education, effective September 1, at \$150 per month for one-half time work.
- N. The appointment of Miss Clarice M. Robinson as assistant professor in the Department of Commercial Education, effective September 1, 1947, at \$350 per month.
- O. The employment of Mrs. Lila S. Linder as instructor in the Department of English, effective September 1, 1947, at a salary of \$125 per month for one-half time work.
- P. The appointment of Mr. Victor Hicken as instructor in the Department of Social Science, effective September 1, 1947, at a salary of \$320 per month.
- Q. The appointment of Miss Nancy D. Neeley as assistant professor in the Department of Home Economics, effective September 1, 1947, at a salary of \$335 per month.
- R. The appointment of Miss Florence Hulett as instructor in the Department of Physical Education for Women, effective September 1, 1947, at a salary of \$320 per month.
- S. The appointment of Mr. William E. Lipsey as assistant professor in the Training School, effective September 1, 1947, at \$335 per month.
- T. The employment of Mr. George Cousins as faculty assistant in the Department of Education, effective September 1, 1947, at \$100 per month.

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- U. The appointment of Mr. Reece A. Jones as instructor in the Department of Geography and Geology, effective September 1, 1947, at \$340 per month.
- V. The employment of Mrs. Muriel Gurr as faculty assistant in the Department of Education, effective September 1, 1947, at \$100 per month for one-half time work.
- W. The appointment of Mr. Robert L. Ferguson as instructor in the Department of Commercial Education, effective September 11, 1947, at \$300 per month.
- X. The employment of Mrs. Katharine Higgins as faculty assistant in the Library, effective September 1, 1947, at \$100 per month.
- Y. The employment of Mrs. Erna J. Crall as instructor and assistant dean of women, effective October 1, 1947, at \$100 per month for one-half time work.
- Z. The adjustment in salary to \$180 per month for Mrs. Helen Herndon to meet the minimum salary for Nurse I.
- AA. The appointment of Mr. Richard R. Abbot as instructor and health Co-ordinator, effective September 1, 1947, at a salary of \$310 per month, one-half of which is to be paid by Western and one-half to be paid by the Kellogg Foundation.
- BB. The appointment of Dr. Don S. McClellan as professor and college physician, effective September 1, 1947, at a salary of \$250 per month for one-half time work.
- CC. The appointment of Dr. Warren O. Covert as assistant professor and principal of the laboratory school, effective September 1, 1947, at a salary of \$400 per month.
- DD. The appointment of Mr. Fred Horrell as grounds foreman, effective July 16, 1947, at \$210 per month.
- EE. The employment of Mr. Cyril Butterfield as a laborer (maintenance), effective September 1, 1947, at \$150 per month.
- FF. The employment of Miss Opal Stone as instructor at Prairie Hill School (affiliated school) at \$50 per month.
- GG. The calendar for the college year, 1947-48.

Respectfully submitted,

F. A. Beu,
President

PROCEEDINGS

REPORT OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at Normal

October 13, 1947

To the Chairman and Members of the Teachers College Board

Ladies and Gentlemen: I have the honor to submit the following report.

I. STUDENTS

1. Enrollment for the year 1946-1947 (36 weeks) counting no names twice:

	Men	Women	Total	Total one year ago
Post Graduates	5	--	5	10
Seniors	70	81	151	104
Juniors	65	106	171	138
Sophomores	134	233	367	151
Freshmen	802	276	1078	469
TOTAL	1076	696	1772	872

2. Enrollment, summer session 1947

	Men and Boys	Women and Girls	Total	Total one year ago
College	351	339	690	598
Elementary Grades	67	48	115	133
TOTAL	418	387	805	731

3. Per capita cost of students in the college for the year beginning July 1, 1946 and ending June 30, 1947.

		Equivalent for 36 weeks
Enrollment, summer session, 1946	598	132
Enrollment, fall quarter, 1946	1442	481
Enrollment, winter quarter, 1946-47	1410	470
Enrollment, spring quarter, 1947	1394	465
Enrollment, extension, 1946-47	194	18
		<u>1566</u>

Total expenditures from appropriations made by the General Assembly, not including permanent improvements but including appropriation for repairs and equipment \$551,827.26

Expenditures from the Teachers College Income Fund, including the deficiency appropriation but not including the dormitory (Williston Hall) and not including permanent improvements \$153,054.84

The total cost of operating the college for one year, not including permanent improvements was \$704,882.10

Per capita cost based on 36 weeks--\$704,882.10 ÷ 1566 \$ 450.12

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4. Two years ago this September, we enrolled 582 college students. Last year (1946) we enrolled 1442 college students. The enrollment today is 1635. This tremendous enrollment has changed the entire organization at the college. Not only are the numbers excessive, but the demands for courses have shifted because the population now has reversed itself in the ratio between men and women. We now have nearly twice as many men as women. They are very well taken care of because of the increased faculty staff. Our classes are evenly distributed and we have less than fifteen classes over fifty. This makes for better teaching.

5. The students whose names are listed below completed the requirements for graduation at the close of the summer session, August 8, 1947.

Degree of Bachelor of Science in Education

Name	Curriculum	Address
Ruth Andersen	Early Elementary	Springfield
Elliot M. Anderson	English	Leland
Janet Black	Early Elementary	Rockford
Mildred Brolund	Home Economics	Rockford
Albert Rey Burckhalter	Industrial Arts	Chicago
Fred Bushong	Industrial Arts	Streator
Alice Marie Coffey	Early Elementary	Maple Park
Robbie Coulter	Social Science	DeKalb
Virginia Croghan	Later Elementary	Savanna
Catherine Draper	Social Science	Rochelle
Lydia Duel	Later Elementary	Elmhurst
Madeline Walsh Eames	Later Elementary	DeKalb
Robert Eaton	Social Science	DeKalb
Gaylon H. Elliott	Industrial Arts	Mount Carroll
William Glegoroff	Later Elementary	Chicago
Helen E. Graham	Early Elementary	Cedarville
Ellen Beulah Hackett	Later Elementary	Waterman
Harold Hooker	Industrial Arts	DeKalb
Ralph Irving	Industrial Arts	DeKalb
Dorothy Kirk	Social Science	Summit
Laura Cagle Klemm	English	DeKalb
Myra Kuter	Early Elementary	Hinckley
Amy Wooldridge Loomis	Mathematics	Oregon
Frank Noonan Lowry	Later Elementary	Berwyn
Elizabeth McKenzie	Speech	Malta
LaVerne C. McMillion	Industrial Arts	Dixon
Thomas Morrison	Zoology	Chicago
James Murray	Industrial Arts	Berwyn
Harold M. Noreen	Industrial Arts	DeKalb
Virginia Palka	Early Elementary	Cicero
Ruth E. Peterson	Early Elementary	Aurora
Arlene Pettenger	Fine Arts	Hinckley
Tom Radic	Later Elementary	Chicago
Agnes Schamberger	Early Elementary	Rockford
Emma B. Schneidewind	Early Elementary	Woodstock
Norman A. Scibetta	Industrial Arts	Geneva

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Charles Siebel	Industrial Arts	LaGrange
William H. Smith	Physical Education	Princeton
Eugene Speck	Physical Education	Rockford
Janet Louise Stephen	English	Joliet
Homer R. Stroyan	Later Elementary	Muskegon Hghts., Mich.
Roger N. Swan	Physical Education	Princeton
Royce Thompson	Industrial Arts	DeKalb
Ethel Emma Toellen	Early Elementary	Peru
Robert Van Nest	Physical Education	Rockford
Helen Workman	Later Elementary	Morrison

SUMMARY

Senior College Alumni at <u>close of 1945-46</u>	1942
Degrees Conferred in June, 1947	126
Degrees Conferred in August, 1947	46
Senior College Alumni to date	<u>2114</u>

II. FACULTY

1. New Appointments

- a. I wish to report for approval the appointment of Miss Mildred Bro-lund to serve as cafeteria manager. Miss Brolund earned her bachelor's degree at the Northern Illinois State Teachers College with a major in home economics. She began work on September 1, at a salary of \$2400 on the twelve months basis.
- b. I wish to report for approval the appointment of Mr. William P. Froom as associate in public relations to assist with college publicity and radio work. Mr. Froom earned his bachelor's degree at Northwestern University and his master's degree at the University of Wisconsin. He has had experience in the schools of Illinois, at Knox College, and has served with the U. S. Army for three years. Mr. Froom began his duties on August 20 at a salary of \$4200 for twelve months.
- c. I wish to report for approval the appointment of Miss Ruth Harnack to serve as psychometrist with the Veterans Guidance Center and to assist with the testing program at the college. Miss Harnack attended Stephens College and earned her bachelor's degree at the University of Minnesota where she has done further graduate work. She has done personnel work in Kansas City, Missouri and at the University of Minnesota. Miss Harnack began work on September 8 at a salary of \$3,000 for twelve months.
- d. I wish to report for approval the appointment of Miss Dorothy M. Lucke to teach courses in home economics. Miss Lucke earned her bachelor's degree at Clark College, Dubuque, Iowa and her master's degree at Iowa State College, Ames. She has had varied experiences in the schools of Iowa and comes to DeKalb from the Ball State Teachers College, Muncie, Indiana. Miss Lucke began work on September 8 at a salary of \$3150 for nine months. She is classified as instructor.
- e. I wish to report for approval the appointment of Miss Charlotte K. Post to serve as librarian. Miss Post earned her library degree

TEACHERS COLLEGE BOARD

at Western Reserve University School of Library Science, Cleveland and comes to DeKalb from the library at Notre Dame University. She began work on September 8 at a salary of \$2600 for nine months.

- f. I wish to report for approval the appointment of Mr. Martin Reinemann to teach courses in physical science, particularly in geography. Mr. Reinemann earned his bachelor's and master's degrees at the University of Wisconsin. He has had experience in a rural school and as an assistant at the University of Wisconsin. Mr. Reinemann began work on September 8 at a salary of \$3150 for nine months. He is classified as instructor.
- g. I wish to report for approval the appointment of Miss H. Marguerite Robinson to teach courses in home economics. Miss Robinson earned her bachelor's degree at the Southern Illinois State Normal University and her master's degree at the University of Chicago. She has had varied experiences with the army, teaching in Brazil, and at the teachers college at Mayville, North Dakota. She began work on September 8 at a salary of \$3150 for nine months. Miss Robinson is classified as instructor.
- h. I wish to report for approval the appointment of Miss Bernice Roth to teach courses in education. Miss Roth earned her bachelor's and master's degrees at the University of Minnesota. She has had teaching experience in the schools of Minnesota. She began work on September 8 at a salary of \$3150 for nine months and is classified as instructor.
- i. I wish to report for approval the appointment of Mr. Lawrence Wick to teach courses in chemistry. Mr. Wick earned his bachelor's and master's degrees at the University of Michigan. He has had teaching experience and has been connected with the scientific divisions of the government during the war period. He reported for work on September 8 at a salary of \$3150 for nine months. Mr. Wick is classified as instructor.
- j. I wish to report for approval the appointment of Miss Bernice Wolfson to teach courses in physical education, particularly in the dance. Miss Wolfson earned her bachelor's degree at the University of Michigan and her master's degree at New York University. She has had teaching experience in New York City and at Morningside College at Sioux City, Iowa. Miss Wolfson reported for work September 8 at a salary of \$3150 for nine months. She is classified as instructor.
- k. I wish to report for approval the appointment of Miss Louise Coleman as training teacher associated with the Glidden Elementary School in DeKalb. Miss Coleman began work on September 1 at a salary of \$500 for nine months on a part-time basis. She comes especially well recommended for this type of work.
- l. I wish to report for approval the appointment of the following persons to assist in crowded divisions:

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- a. Mrs. Margaret Kohler began work on September 25, teaching the course in the biological sciences at a salary of \$87.50 per month for the fall quarter. Mrs. Kohler has her master's degree from the University of Minnesota and is well qualified for this kind of part-time work.
 - b. Mrs. Catherine Wilkening who handled activity courses in physical education on a full time basis last year at a salary of \$200 per month and who is now enrolled as a student at the college, began work on September 29, handling two sections, the same type of work. This is in addition to her regular college work. She will receive a salary of \$75 per month for the fall quarter.
2. I wish to report for the information of the board that Mr. Edwin L. Schroeder who was engaged last February to take over the music program in band and orchestra during the leave of absence of Dr. Coar and who began work on the campus on September 8, was taken to the hospital on September 19 with a severe case of uremic poisoning. Mr. Schroeder died on September 29. His contribution in the field of music was one which the college needed and his passing is mourned by students and faculty alike. I am not prepared at this time to recommend his successor.

III. OTHER SCHOOL EMPLOYEES

I wish to present for approval of the board the following actions with respect to our civil service employees. These actions governing employment have all followed the regular pattern set up by the administration and approved by the board. These are all changes since the meeting of the board on July 14.

1. Resignations

- a. Eva Chamber, clerk stenographer II as of July 25, 1947.
- b. Tillie Mathisen, clerk stenographer II, as of July 12, 1947.
- c. Emma Miller, domestic, as of September 13, 1947.
- d. Mary Jane Peck, cook I, as of September 26, 1947.
- e. Velma Chamberlain, bookkeeping machine operator I as of October 31, 1947.
- f. Shirley Minnihan, clerk typist I as of October 31, 1947.
- g. Doris Rauman, clerk stenographer II as of October 31, 1947.
- h. Lorraine Prestegaard, clerk typist I as of October 31, 1947.
- i. Helen Panttila, clerk stenographer I as of September 23, 1947.

New Appointments

- a. Carolyn Oberg, clerk typist I @ \$125 a month as of July 1, 1947.
- b. Helen Panttila, clerk stenographer I @ \$140 a month as of July 1, 1947.
- c. Genevieve Johnson, clerk stenographer I @ \$140 a month as of July 16, 1947.
- d. Patricia Sciacca, bookkeeping machine operator I @ \$140 a month, as of August 18, 1947.
- e. Arthur Granger, watchman I @ \$160 a month, as of July 21, 1947.

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- f. Betty J. Friestead, clerk typist I @ \$140 a month as of August 11, 1947.
- g. Agnes Hayes, domestic @ \$115 a month as of September 8, 1947.
- h. Erie L. Kivell, cook I, @ \$145 a month as of September 5, 1947.
- i. Donald Lundgren, janitor I @ \$165 a month as of September 10, 1947.
- j. John McMenamin, cook I, @ \$140 a month as of September 9, 1947.
- k. Emma Miller, domestic, @ \$140 a month as of September 9, 1947.
- l. Mary Jane Peck, cook I, @ \$145 a month as of September 5, 1947.
- m. Carrie Jarvis, clerk stenographer II @ \$175 a month as of October 1, 1947.
- n. Horace Stringham, cook II, @ \$220 a month as of October 1, 1947.
- o. Muriel H. Magill, clerk typist I @ \$70 a month working part-time as of October 1, 1947.
- p. Howard L. Cook, electrician, @ \$304.50 a month as of October 1, 1947.
- q. Vivian Bjelk, clerk stenographer I @ \$165 a month as of October 1, 1947.

3. Change of Status

Name	Title	Salary	Date
Maude Anderson	Domestic	\$125 to \$150	July 1
Emma Biers	Domestic	\$125 to \$150	July 1
Theresa Campbell	Domestic	\$133 to \$160	July 1
Frank Jarvis	Janitor I	\$125 to \$150	July 1
Alma Peterson	Domestic	\$125 to \$150	July 1
May A. Ravatt	Domestic	\$125 to \$135	July 1
Charlotte Ward	Cook I	\$150 to \$180	July 1
Vina Ackman	Domestic	\$144 to \$160	July 1
Erma Mae Amos	Clerk Stenographer I	\$130 to \$145	July 1
Alexander Baird	Janitor II	\$161 to \$177	July 1
John Bernadin	Janitor II	\$175 to \$185	July 1
Nels Bjelk	Janitor III	\$175 to \$210	July 1
Harold Blake	Janitor II	\$161 to \$195	July 1
Arthur J. Carlson	Stationary Fireman	\$185 to \$210	July 1
Donald Carlson	Stationary Fireman	\$185 to \$210	July 1
Adele Carstedt	Clerk Typist I	\$127 to \$152	July 1
Velma Chamberlain	Bk. Machine Op. I	\$130 to \$160	July 1
Eva Chambers	Clerk Stenographer II	\$150 to \$165	July 1
Claude Cheatham	Laborer Maintenance	\$155 to \$175	July 1
Mary E. Cliffe	Clerk Stenographer I	\$135 to \$145	July 1
Wendell Crofoot	Stationary Fireman	\$185 to \$205	July 1
Fred Eastwood	Watchman I	\$150 to \$175	July 1
Selma Ellmaker	Clerk Typist I	\$125 to \$130	July 1
Donna Mae Emery	Clerk Typist I	\$125 to \$140	July 1
Catherine Erickson	Clerk Typist I	\$125 to \$150	July 1
P. J. Eychaner	Watchman I	\$150 to \$175	July 1
Andrew T. Ferrell	Janitor I	\$150 to \$165	July 1
Leta Groves	Clerk Stenographer I	\$133 to \$160	July 1
Joyce Hale	Clerk Stenographer I	\$130 to \$156	July 1
Halstead Hardin	Stationary Fireman	\$185 to \$222	July 1
Mary Lou Halverson	Clerk Stenographer I	\$138 to \$165	July 1
Margaret Harris	Switchboard Opr. I	\$115 to \$127	July 1

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Pauline Harold	Student worker to		
Arnold Hayes	Clerk Stenographer I	126.28 to \$165	July 1
Anja Hietikko	Stationary Fireman	\$185 to \$210	July 1
Elmer Holbo	Clerk Typist I	\$125 to \$150	July 1
Fred Homan	Janitor II	\$161 to \$195	July 1
Horace Hunt	Stationary Engineer	\$242 to \$290	July 1
Clarence Jacox	Stationary Fireman	\$185 to \$210	July 1
George Jacox	Carpenter	\$239.25 to \$304.50	July 1
Arthur F. Johnson	Stationary Engineer	\$230 to \$276	July 1
Olive S. Johnson	Plant Maint. Engineer I	\$280 to \$336	July 1
Joseph Kientz	Account Clerk	\$199 to \$239	July 1
Robert J. Kivell	Laborer Maintenance	\$150 to \$165	July 1
Ray Latimer	Maint. Equip. Op. I	\$185 to \$222	July 1
Tillie Mathison	Stationary Engineer	\$230 to \$276	July 1
Martin Mattson	Clerk Stenographer II	\$156 to \$172	July 1
Shirley Minnihan	Janitor II	\$161 to \$195	July 1
Edwin Panttila	Clerk Typist I	\$125 to \$145	July 1
Manno Plucker	Janitor I	\$150 to \$175	July 1
Doris Rauman	Laborer Maintenance	\$150 to \$165	July 1
Gladys Smith	Clerk Stenographer II	\$150 to \$170	July 1
Ben Snyder	Clerk Typist I	\$125 to \$135	July 1
Betty Staffeldt	Maintenance Worker	\$165 to \$195	July 1
Lina Street	Clerk Stenographer I	\$130 to \$145	July 1
James Vanucci	Clerk Stenographer I	\$135 to \$165	July 1
June Wagley	Janitor I	\$145 to \$185	July 1
Walfrid Walberg	Clerk Typist I	\$120 to \$150	July 1
Herbert Williams	Janitor I	\$145 to \$175	July 1
Charles Nash	Janitor I	\$150 to \$165	July 1
Barbara Hoffman	Stores Clerk	\$150 to \$175	Sept.
Marcella Carlson	Clerk Typist I	\$125 to \$140	Oct. 1
	Student worker to	50¢ per hour to	
	Clerk Typist I	\$125 per month	Oct. 1
Betty Jean Friestead	Clerk Typist I to		
	Clerk Stenographer II	\$140 to \$165	Oct. 1
May A. Ravatt	Domestic	\$135 to \$150	Oct. 1

IV. THE ORGANIZATION

No report.

V. THE CURRICULUM

No report.

VI. BUILDINGS AND GROUNDS

1. Self Liquidating Projects

In conformity with the expressed language of the recent law passed by the legislature and signed by the Governor to make possible the issuance of bonds for self liquidating features on the various teacher college campuses, I am asking the board at this time to pass the following resolution to apply to this college.

"Be it resolved that the State Teachers College Board, in regular session, pursuant to the authority conferred upon it by law, be authorized to issue bonds for the purpose of acquiring additional Student Housing and Food Services at the Northern Illinois State Teachers College in DeKalb by purchase, through building, by remodeling and equipping.

TEACHERS COLLEGE BOARD

and to operate, control, and manage the same.

The facilities in this project and under this bond issue include the following:

- a. The acquisition by purchase, of the College Tea Room, 544 College Avenue, owned by Mr. C. W. Lundberg, 536 College Avenue, including present equipment, plans, and estimates for new additions and additional equipment, the amount required as follows:

1. Buildings, equipment, and grounds	\$35,000	
2. Addition planned 1943 to increase capacity	12,000	
3. Additional equipment	3,000	
Total - - -		\$50,000

- b. Remodeling of cafeteria acquired from the federal government by gift to include addition of new wing and to include additional equipment to improve operation:

1. Remodeling new wing to protect waiting students from weather to make possible using cafeteria throughout the year	\$ 3,500	
2. Remodeling of present cafeteria to include new tile floor, pipe covering, exhaust fan	2,900	
3. Additional equipment to improve operation, to include water cooler and dispenser, dish washer, glass washer, time clock, and safe	3,600	
		10,000
Total bond issue - - -		\$60,000

These bonds will bear --% interest and will mature in --years.

Be it further resolved that these bonds are to be paid solely from the revenue derived from the operation of these buildings under the conditions set up by the administration of this college.

Be it further resolved that the college keep a separate and complete system of accounting, auditing, and records necessary to insure its operation in conformity with the law.

Be it further resolved that the income derived from the sale of bonds as well as the income derived from the revenue of these projects shall be paid to the treasurer of the State of Illinois and held by him as a special fund. This fund shall be considered always appropriated for the purposes herein provided."

I have not included in the resolution above the interest rate or the maturity dates for these bonds. We have had a preliminary meeting on the campus with representatives of the Chicago bonding company suggested by the board. A second conference scheduled for October 1 was postponed. For that reason, I wish to have additional data before setting these figures. At present we plan a conference at the college with Mr. Shields and Mr. Schwartz of that company on October 6 or 7. Should I get that information before the board meets, I will include it in the report. Otherwise, I will present it as a separate statement. I wish to speak to the board in

PROCEEDINGS

some detail off the record concerning the necessity for action on this enterprise at this time. There are many reasons not directly connected with it that make action imperative.

b. New Dormitory for Women

I wish to report for the information of the board that the main contract on the new college dormitory is at present 8% complete. It seemed to us here at the college that these matters are moving quite slowly but this part of the construction should be its most difficult.

c. New Office Space for Faculty

Because of the addition to the staff of thirty new members this fall, it has been necessary that we reorganize our whole system of offices. As a means of making all the area in the building as effective as possible, we have built two main offices in the foyer opposite the entrance to the college auditorium. These have been completed at a very reasonable figure and because of the type of planning done by the Department of Architecture and Engineering, they have made these facilities seem to be an integral part of the original college program. We are quite proud of them.

VII. AUXILIARY ENTERPRISES

Teachers College Income Fund July 1 to September 30, 1947

RECEIPTS

Board and Room, Williston Hall	\$15,430.40	
Meals, Williston Hall	130.00	
Cafeteria	5,011.48	
Miscellaneous	118.93	
Total, Auxiliary Enterprises		\$ 20,690.81
Registration fees - college	8,073.00	
Registration fees - extension	2,035.00	
Sales and service	5.00	
Transcript fees	243.00	
Veterans Guidance Center	8,579.10	
Miscellaneous	2,467.51	
Total, Educational Enterprises		21,402.61
Total Receipts - Income Fund		42,093.42
Balance, June 30, 1947		127,758.95
		\$169,852.37

EXPENDITURES

Personal Services	
120 - Salaries	4,374.66

TEACHERS COLLEGE BOARD

Contractual Services	
203 - Telephone & Telegraph	174.58
205 - Freight, express, drayage	470.63
221 - Repairs - office furniture, equipment	803.00
223 - Repairs to real property	23,942.29
224 - Repair & maintenance of machinery and mechanical equipment	7.00
229 - Repairs not otherwise classified	158.84
233 - Rental of real property	3,320.00
239 - Rents not otherwise classified	174.15
241 - Gas & electricity	382.45
244 - Utility service not otherwise classified	315.32
248 - Waste removal, cleaning, etc.	900.49
249 - Other contractual services	1.49
Office Expense	
273 - Advertising	290.16
275 - Subscriptions, association dues	1,180.49
280 - Photographic service	369.51
285 - Professional and technical services not otherwise classified	195.00
Travel	
291 - Travel	2,694.00
Commodities	
302 - Stationery, printing, office supplies	6,668.81
310 - Motor vehicle - mechanical supplies including small tools	22.51
331 - Structural and maintenance material	3,025.55
332 - Industrial and shop materials	43.40
341 - Coal and coke	2,074.66
350 - Medical, scientific and laboratory supplies	2,773.53
360 - Food	7,538.08
391 - Household, laundry, and cleaning supplies	3,787.20
392 - Farm and garden supplies	2.50
399 - Commodities not otherwise clas- sified	2,938.05
Equipment	
510 - Office furniture and equipment	9,025.13
521 - Passenger automobile	110.00
530 - Household equipment	7,076.50
540 - Machinery, implements and major tools	2,412.00
550 - Scientific instruments and apparatus	7,377.02
560 - Library books, maps, etc.	7,037.31
599 - Equipment not otherwise classified	28,343.16
Refunds	
810 - Refunds	57.00
Total expenditures	
	\$130,066.47
Balance - excess of receipts over expenditures	
	\$ 39,785.90

PROCEEDINGS

VIII. STUDENT LIFE

No report.

IX. MISCELLANEOUS

I should like to present this information showing variation in student ability which should be of real interest to the members of the board.

REPORT ON QUARTER RANKING OF ENTERING FRESHMEN

Fall, 1947			Fall, 1946	
Quarter	Number	Percentage	Number	Percentage
4*	147	29.9	129	20.8
3	125	25.4	132	21.3
2	95	19.3	126	20.3
1	86	17.5	124	20.0
GED	27	5.5	73	11.8
Not known	12	2.4	36	5.8
Total, new freshmen	492	100.0	620	100.0

*Q4 is the highest ranking quarter

Study as of September 25, 1947.

X. SUMMARY. Action is requested on the following.

1. Approval of the granting of degrees to the August graduates.
2. Approval of the appointments of the following faculty members at the salaries indicated: Miss Mildred Brolund, Mr. William P. Froom, Miss Ruth Harnack, Miss Dorothy M. Lucke, Miss Charlotte K. Post, Mr. Martin Reinemann, Miss Marguerite Robinson, Miss Bernice Roth, Mr. Lawrence Wick, Miss Bernice Wolfson, Miss Louise Coleman, and for Mrs. Margaret Kohler and Mrs. Catherine Wilkening who are part-time.
3. Acceptance of the resignations of the employees as listed.
4. Approval of the appointments of the following employees at the salaries indicated: Miss Carolyn Oberg, Miss Helen Panttila, Miss Genevieve Johnson, Miss Patricia Sciacca, Mr. Arthur Granger, Miss Betty Friestead, Miss Agnes Hayes, Mrs. Erie Kivell, Mr. Donald Lundgren, Mr. John McMenamin, Miss Emma Miller, Miss Mary J. Peck, Miss Carrie Jarvis, Mr. Horace Stringham, Miss Muriel Magill, Mr. Howard Cook, and Miss Vivian Bjelk.
5. Approval of the change of status for the employees as listed.
6. Adoption of a resolution for the issuance of bonds for student housing and food services at the Northern Illinois State Teachers College.

Respectfully submitted,

Karl L. Adams,
President

TEACHERS COLLEGE BOARD

REPORT OF SOUTHERN ILLINOIS UNIVERSITY

Meeting of the Teachers College Board
Normal, Illinois, October 13, 1947

To the Chairman and Members of the Teachers College Board:

The following report is submitted for Southern Illinois University:

I. STUDENTS

A. Enrollment for Summer Sessions, 1945-46 and 1946-47

	Summer Session 1945-46		Summer Session 1946-47	
	Total	Men	Women	Total
1. University				
Master's Degree				
Candidates	101	81	60	141
Postgraduates	33	27	10	37
Total, College				
Graduates	134	108	70	178
Seniors	272	203	190	393
Juniors	358	217	195	412
Sophomores	274	390	139	529
Freshmen	487	187	163	350
Unclassified	48	5	21	26
 Total University Students in Residence	1573	1110	778	1888
 Veterans (included in above totals)	(679)	(917)	(15)	(932)
 Total Students enrolled in August tutorial courses (not included in above totals)	(338)	(138)	(66)	(204)
2. University Extension (duplicates excluded)	135	29	125	154
 Total University Level Students	1708	1139	903	2042
3. Training Schools				
a. University High School	163	58	66	124
b. Allyn Training School	114	65	57	122
 Total Training School Students	277	123	123	246
 Total Students at Southern Illinois University	1985	1262	1026	2288

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B. Enrollment for regular session 1946-47 (36 weeks)

	1945-46	1946-47		
	Total	Men	Women	Total
Master's Degree				
Candidates	60	48	33	81
Postgraduates	<u>27</u>	<u>18</u>	<u>13</u>	<u>31</u>
Total, College				
Graduates	87	66	46	112
Seniors	234	246	154	400
Juniors	267	249	163	412
Sophomores	349	632	193	825
Freshmen	909	1069	417	1486
Unclassified	<u>42</u>	<u>19</u>	<u>21</u>	<u>40</u>
Total net enrollment	1888	2281	994	3275

C. Per Capita Cost of Operation, College Students

Below is presented the statement of Per Capita Cost of Operations for College Students for theyear July 1, 1946 to June 30, 1947:

Enrollment by Quarter Hours

Summer, 1946	17,443	
Extension	384	
Fall, 1946	39,644	
Extension	3,518	
Winter, 1946-47	39,163	
Extension	4,011	
Spring, 1947	<u>36,391</u>	
Total	140,554 ÷ 48	<u>2,928.20</u>

Cost of Operation

Actual Expenditures to June 30, 1947

(State Appropriations and Income Fund)

	Total
Personal Services	\$847,679.05
Contractual Services	69,948.52
Office Expenses	20,938.29
Travel	17,838.27
Commodities	92,421.00
Equipment	71,810.01
Retirement Contributions	21,787.00
Refunds	<u>1,819.45</u>
Total	<u>\$1,144,241.59*</u>

*Excluding expenditures for Auxiliary Enterprises

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PER CAPITA COST

$$\$1,144,241.59 \div 2,928.20 = \$390.76$$

The per capita cost for 1946-47 is \$390.76 as compared with \$556.42 for the year 1945-46.

D. Enrollment for Fall Quarter, 1947-48

The current fall quarter opened Monday, September 15, 1947. The total enrollment of University students is 2847, as compared to 2718 in the fall quarter of 1946. This represents an increase of 131, which is 4.7%. The total number of veterans enrolled is 1385, as compared to 1499 in the fall of 1946. There are 80 graduate students registered in the Graduate School as compared to 50 in the fall of 1946, representing an increase of 30, which is 60%. The enrollment in the College of Education is 1347 as compared to 1242 last year. In the College of Liberal Arts and Sciences, the enrollment is 665 as compared to 618 last year. The College of Vocations and Professions has 755 students as compared to 808 last year.

Enrollment Summary
Fall Quarter, 1947-1948

	College of Liberal Arts and Sciences						College of Vocations and Professions			Totals			
	College of Education			Women			Men			Women			
	Men	Total	Women	Men	Total	Women	Men	Total	Women	Men	Total	Women	
Master's degree Candidates										50	30	80	
Postgraduates	2	3	5	1	1	2	1	2	3	4	6	10	
Total, College Graduates	2	3	5	1	1	2	1	2	3	54	36	90	
Seniors	83	109	192	55	6	61	22	2	24	160	117	277	
Juniors	147	112	259	89	10	99	70	6	76	306	128	434	
Sophomores	231	170	401	199	29	228	237	21	258	667	220	887	
Freshmen	260	223	483	226	46	272	321	70	391	807	339	1146	
Unclassified	3	4	7	1	2	3	1	2	3	5	8	13	
Total	726	621	1347	571	94	665	652	103	755	1999	848	2847	
											(1375)	(10)	(1385)
Veterans (included in above totals)													

E. Graduates

Summary of Degrees, 1946-1947

Graduate School		Men	Women	Total
M. S. in Ed.	Spring, 1947	12	2	14
	Summer, 1947	6	1	7
	Total	18	3	21
College of Education				
B. S. in Ed.	Spring, 1947	71	63	134
	Summer, 1947	44	55	99
	Total	115	118	233

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College of Liberal Arts and Sciences				
B. A.	Spring, 1947	20	6	26
	Summer, 1947	11	5	16
Total		31	11	42
B. S.	Spring, 1947	17	2	19
	Summer, 1947	10	1	11
Total		27	3	30
College of Vocations and Professions				
B. S.	Spring, 1947	13	1	14
	Summer, 1947	6	1	7
Total		19	2	21
Grand Total		210	137	347

List of Graduates 1946-47

The following students completed their work at the end of the spring and summer sessions, 1947, on the dates indicated, and I recommend that their graduation be approved:

Spring 1947

GRADUATE SCHOOL MASTER OF SCIENCE IN EDUCATION DEGREE

	<u>Town</u>	<u>County</u>
Edward L. Allen (Ed. Adm. & Supervision)	McLeansboro	Hamilton
Bronson Beasley (History - Government)	Ramsey	Fayette
Helen Jean Blackburn (Math. - History)	Salem	Marion
Hobart Bolerjack (Sch. Adm. - Math.)	Carbondale	Jackson
Troy Walter Edwards (Ed. - Soc. Sci.)	Carbondale	Jackson
Matthew Earl Hamilton (Adm. & Supervision)	Lawrenceville	Lawrence
Jack R. Hedges (Ed. Adm. - Soc. Sci.)	Carbondale	Jackson
Arthur Eugene Hunter (Biol. Sci. - Ed.)	Chicago	Cook
Herbert E. Johnson (Ed. Adm. & Supervision)	Carbondale	Jackson
Bonnie Allen Lockwood (Soc. Sci. - Ed.)	Carbondale	Jackson
William L. Randle (Ed. - Soc. Sci.)	Carbondale	Jackson
Warren David St. James (Soc. Sci.)	Springfield	Sangamon
John L. Thomas (Ed. Adm. & Supervision)	Carbondale	Jackson
William R. Winkelmeyer (Soc. Sci. - Ed.)	E. St. Louis	St. Clair

COLLEGE OF EDUCATION BACHELOR OF SCIENCE IN EDUCATION DEGREE

Richard L. Avis (Math. - Physics)	Johnston City	Williamson
Rosemary Barlow (Soc. Studies - English)	Casey	Clark
Delsia Beasley (Elem. Educ.)	Ramsey	Fayette
J. Edwin Becht (Geography - History)	Maywood	Cook
John Paul Benson (Physics - Math.)	Goreville	Johnson
Frank Edward Bentley (Ind. Ed. - Speech)	Carbondale	Jackson
Esther Elizabeth Blackwood (Elem. Educ.)	Murphysboro	Jackson
Loren Freeman Boatman (Geography-Math.)	Carlinville	Macoupin

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Hobart Bolerjack (Math. - Physics)	Carbondale	Jackson
Peggy Dean Boucher (Chemistry-Math.)	Murphysboro	Jackson
Edward Hildreth Boyer (Comm. -History)	Centralia	Marion
Nell M. Bradley (Phys. Ed. -Math.)	Anna	Union
Alice Aleen Brennan (Soc. Sci. - English)	Carbondale	Jackson
Charles Bradamore Brouillette (Geog. -Math.)	Murphysboro	Jackson
Clarence J. Buettner (Elem. Educ.)	Fults	Monroe
Howard Bundy (Elem. Educ.)	Centralia	Marion
Alva A. Byars (Ind. Ed. - Physics)	Anna	Union
Phillip Theodore Cain (History - Comm.)	Eldorado	Saline
Esther Holly Chones (Sociology - Comm.)	Chicago	Cook
Mildred G. Connaway (Elem. Educ.)	Centralia	Marion
Harry W. Craver (Government-History)	Murphysboro	Jackson
Pauline Brown Davy (Elem. Educ.)	Chicago	Cook
John Derbak (Economics - English)	Royalton	Franklin
Mary Dohanich (Zoology - P. & H.)	Royalton	Franklin
Monola Fidella Doolin (Soc. Sci. - Comm.)	Harrisburg	Saline
Leroy J. Ducksworth (Gov't. - History)	E. St. Louis	St. Clair
Ernest B. Dunn (History - Phys. Ed.)	Gorham	Jackson
James Orvel Edmondson (Geog. - Math.)	Creal Springs	Williamson
Russell Jay Elliott (History - English)	Canton	Fulton
Hazel Elizabeth Ervin (Elem. Educ.)	Coulterville	Perry
Woodrow M. Fildes (Math. - Physics)	Murphysboro	Jackson
Avis Rae Frank (Phys. Ed. - Spanish)	Carbondale	Jackson
Marvin O. Garlich (Gov't. - Geography)	Carbondale	Jackson
Steve Giacomelli (Ind. Educ. - Phys. Ed.)	Johnston City	Williamson
Arthur W. Gilliam (Ind. Educ. - Art)	Carbondale	Jackson
Imogene Gray (Phys. Ed. - English)	Granite City	Madison
Cazola Green (History - Geography)	Carbondale	Jackson
Arthur Halfar (Soc. Sci. - Math.)	Carbondale	Jackson
Everett Eugene Hall (Phys. Ed. - History)	Galatia	Saline
Carol Troy Harker (Elem. Educ.)	Centralia	Marion
Virgil Richard Harmon (Phys. Ed. - Math.)	Granite City	Madison
Ethel Britton Hartman (Elem. Educ.)	Mounds	Pulaski
Bessie Emling Hastings (Elem. Educ.)	Pinckneyville	Perry
William D. Hatley (Gov't. - English)	Carrier Mills	Saline
Allis Jean Hays (Kind. - Prim.)	West Frankfort	Franklin
Norma Lee Hein (English - Art)	Carterville	Williamson
Frank R. Henderson (Elem. Educ.)	Loami	Sangamon
Orloff Howard Hicks (History - Gov't.)	Bonnie	Jefferson
Rolland A. Hoehn, Jr. (Ind. Educ. - Music)	Gillespie	Macoupin
Robert Ward Howard (Geog. - English)	Goreville	Johnson
Evelyn M. Hubler (Soc. Studies - English)	Pinckneyville	Perry
Neva Woolard Isbell (English - History)	Carbondale	Jackson
J. S. Isom (Ind. Educ. - Phys. Ed.)	Murphysboro	Jackson
Floyd Jent (Elem. Educ.)	Harrisburg	Saline
Jennie J. Kaestner (Elem. Educ.)	Dupo	St. Clair
Nonnie Bernice Karraker (Art - Comm.)	Dongola	Union
Aliene Kauzlarich (Music - Sociology)	Christopher	Franklin
David Kenney (Gov't. - History)	Carbondale	Jackson
Herman Leroy Kirkpatrick (Gov't. - English)	Bluford	Jefferson
Joe Konya, Jr. (Ind. Educ. - Music)	Valier	Franklin
Edward Paul Kownacki (Chemistry-Math.)	Tamaroa	Perry
Thelma Kremmel (English - Sociology)	Columbia	Monroe
Vecal Peyton Lager (Ind. Educ. - Agric.)	Benton	Franklin

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Roy E. Leilich (Phys. Ed. - Math.)	New Athens	St. Clair
Betty Jo Lemons (Soc. Studies - Comm.)	Tunnel Hill	Johnson
Phyllis L. Lindsey (Geography - Art)	Rinard	Wayne
Ruth Marie Litton (English-History)	Centralia	Marion
Dorothy Louise Logan (Latin - Spanish)	Chicago	Cook
Laline Lawis Lord (Home Ec. -Chemistry)	Jonesboro	Union
Blanche M. Lucas (Commerce - English)	West Frankfort	Franklin
Ocie Sprague Lybarger (History-English)	Carbondale	Jackson
Pete Makuh (Phys. Ed. - Phys. & Health)	Benld	Macoupin
Lawrence W. Martin (Elem. Educ.)	Carbondale	Jackson
Thelma Ruth McCarty (English-Sociology)	Flora	Clay
Doris Jean McDonald (Social Studies-Engl.)	Carrier Mills	Saline
Waldo D. McDonald (Gov't. - History)	Carbondale	Jackson
Marion Scott McGlasson (Comm. - History)	Christopher	Franklin
Barbara Naomi Melvin (Phys. Ed. - Music)	DuQuoin	Perry
Walter Mifflin (Ind. Educ. - Art)	Carbondale	Jackson
Muriel Eileen Miller (Math. - Art)	Cisne	Wayne
William H. Millspaugh (Phys. Ed. - Zool.)	Norris City	White
Sam Milosevich (Phys. Ed. - Math.)	Zeigler	Franklin
Herman Emanuel Mines (Ind. Educ. - Phys. Ed.)	Sparta	Randolph
Edward H. Woody (Phys. Ed. - History)	DuQuoin	Perry
Norman E. Moore (English - History)	Carbondale	Jackson
Paul Robert Moore (Elem. Educ.)	E. St. Louis	St. Clair
Mary Craig Morris (Music - English)	Carbondale	Jackson
Marjory Morse (Comm. - Sociology)	Vienna	Johnson
Martha Obermark (Home Ec. -English)	Greenville	Bond
Gerald L. Obrecht (Geography - Phys. Ed.)	Cisne	Wayne
William Edward O'Brien (Phys. Ed. - P. & H.)	Zeigler	Franklin
Mary Ellen Pagonis (Comm. - Gov't.)	West Frankfort	Franklin
Evelyn Parker (Phys. Ed. - Math.)	Bluford	Jefferson
Robert Leon Patrick (Elem. Educ.)	Carterville	Williamson
Herbert William Patterson, Jr. (Ind. Ed. - Music)	Carbondale	Jackson
Earl D. Patton (History - Gov't.)	Eldorado	Saline
Francis R. Paule (Math. - Chemistry)	Belleville	St. Clair
Louie Pechenino (Phys. Ed. - History)	Christopher	Franklin
Wilhelmina Perez (Spanish - Commerce)	Bronx, N. Y.	- - - -
Dolores Jones Pleasant (Art - English)	Belleville	St. Clair
Mary Ann Potmas (Geography - Comm.)	Herrin	Williamson
Nina Faye Price (Geography - Home Ec.)	Mulkeytown	Franklin
Lee W. Quick (Gov't. - History)	Carrier Mills	Saline
Marie Restivo (Soc. Sci. - Comm.)	Freeman Spur	Williamson
Anna Ruth Rhine (Elem. Educ.)	Detroit, Mich.	- - - -
Carl Edward Rhodes (Comm. - History)	Carbondale	Jackson
Karl L. Robinson (Soc. Sci. - Comm.)	Anna	Union
Opal Ruff (Phys. Ed. - Phys. & Health)	Shelbyville	Shelby
Bonita Mae Russel (Spanish - English)	Carbondale	Jackson
Mary Catherine Russell (Math. - Sociology)	E. St. Louis	St. Clair
Robert Lemont Samuels (Phys. Ed. - P. & H.)	New Windsor	Mercer
Annabel Lee Sanders (Commerce-Phys. Ed.)	Wayne City	Wayne
Mildred Louise Sanders (English-History)	Marion	Williamson
Carlos Edward Schoettle (Agric. - Math.)	Brownfield	Pope
John Sebastian, Jr. (Phys. Ed. - Comm.)	Odin	Marion
Violet Sharp (Elementary Education)	New Burnside	Johnson
Virginia Miller Sikkell (Music-History)	Carbondale	Jackson
James E. Smith (History - Phys. Ed.)	Coulterville	Randolph

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Charlene Mildred Sprankel (Math. - Comm.)	Waterloo	Monroe
Virginia Spriggs (Comm. - Sociology)	Geff	Wayne
John W. Stotlar (Phys. Ed. - Chemistry)	Carbondale	Jackson
Patricia Stover (Kind. - Prim.)	Carterville	Williamson
Olin W. Stratton (Soc. Studies-Phys. Ed.)	Hettick	Macoupon
Dolores Mae Suva (Chemistry-Math.)	Granite City	Madison
Joseph Charles Telford (Ind. Ed. - Math.)	San Antonio, Tex.	- - - -
Mary Elizabeth Thompson (Art - Comm.)	Carbondale	Jackson
Jewel Rose Trainer (Elem. Educ.)	Wolf Lake	Union
Josephine Noel Vickers (History-English)	McLeansboro	Hamilton
Gerald E. Webb (Chemistry - Zoology)	Harrisburg	Saline
Ruby Johnson Webb (Art - Home Ec.)	Lake Charles, La.	- - - -
Harry L. Whitecotton (Elem. Educ.)	Carterville	Williamson
Genevieve Armstrong Wooldridge (Math-Eng.)	Juka	Marion
Howard Wright (Elem. Educ.)	Golconda	Pope
Gladys Shipp Young (Elem. Educ.)	West Frankfort	Franklin

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GRADUATE SCHOOL MASTER OF SCIENCE IN EDUCATION DEGREE

Ledford J. Bischof (Educ. Adm.)	Berwyn	Cook
Robert Francis Catlett (Business Adm.)	Hurst	Williamson
John Clifford (History - Gov't.)	Carmi	White
Troy Clyde Dorris (Biology)	Quincy	Adams
Charles Leland Feller (Educ. Adm.)	Fairfield	Wayne
Reginald E. Frailey (Educ. Adm.)	Crossville	White
Loraine Lillian Waters (History)	Percy	Randolph

COLLEGE OF EDUCATION BACHELOR OF SCIENCE IN EDUCATION DEGREE

Betty Maurine Adams (English-History)	Centralia	Marion
John Arthur Algee (Phys. Ed. - Ind. Ed.)	Carbondale	Jackson
Kathryn Virginia Alley (English-Sociology)	Sparta	Randolph
Clarice May Baldwin (Elem. Educ.)	E. St. Louis	St. Clair
Bertha Byars Beal (Elem. Educ.)	Buttonwillow, Calif.	- - -
Charles Bert Beatty (Phys. Ed. - Ind. Ed.)	Carbondale	Jackson
Dale L. Berry (Elem. Educ.)	Zeigler	Franklin
Donald G. Brasel (Comm. -English)	Bellville	St. Clair
John Wayne Buckner (History-English)	Carrier Mills	Saline
Evelyn June Burpo (English - Music)	West Frankfort	Franklin
Lawrence W. Calufetti (Phys. Ed. - Gov't.)	Johnston City	Williamson
Ural L. Campbell (Elem. Educ.)	Zeigler	Franklin
Helen Williams Chester (Elem. Educ.)	Simpson	Johnson
Wayne Chester (Elem. Educ.)	Simpson	Johnson
Phyllis E. Yvonne J. Roy Clark (Elem. Educ.)	Carbondale	Jackson
Jason J. Collins (Physics - Math.)	Marion	Williamson
E. Ronald Coon (Ind. Ed. - Agriculture)	Carbondale	Jackson
Margaret Lou Davis (History-English)	Anna	Union
Virgil J. Davis (Elem. Educ.)	Pinckneyville	Perry
William Hill Dawson (Elem. Educ.)	West Frankfort	Franklin
Della Mae Dennis (Soc. Studies - English)	Richview	Washington
Helen Dorris (Home Ec. - Art)	Johnston City	Williamson

PROCEEDINGS

Beulah Eade (Elem. Educ.)	Nashville	Washington
Mary I. Eckert (Elem. Educ.)	Belleville	St. Clair
Angeline Marie Farrari (Comm. - Phys. Ed.)	Royalton	Franklin
T. E. Fitch (Music - English)	Flora	Clay
Raymond J. Franz (Comm. - Economics)	Belleville	St. Clair
Nola Vivian Fulton (Elem. Educ.)	Sparta	Randolph
Rose Damosso Garavalia (Comm. - Music)	Harrisburg	Saline
Lois Christine Garrett (Soc. Studies-English)	Broughton	Hamilton
Catherine Marie Giacomelli (Comm. - P. E.)	Johnston City	Williamson
Dorothy Godair (History - English)	Murphysboro	Jackson
Raymond Joseph Goeddel (Music-History)	Waterloo	Monroe
Iona Ruth Grant (Elem. Educ.)	Eldorado	Saline
Virginia Lou Lailey (French - English)	Cobden	Union
Paul Byron Hale (English - Speech)	Bunker Hill	Macoupin
Malcolm Conner Hamby (Chemistry-Math.)	Metropolis	Massac
Jeanne Lorraine Haroldson (Phys. Ed. -Art)	Carbondale	Jackson
Obed Wayne Henderson (Music-Math.)	Benton	Franklin
Charles Daniel Holmes (Music-English)	Marion	Williamson
Vergie Lee Hornberger (Sociology-Art)	Edwardsville	Marion
Billy O. Hoyle (Math. - Physics)	Alto Pass	Union
Anne Huha (Elem. Educ.)	Christopher	Franklin
Thomas H. Hudson (Math. - Physics)	Hettick	Macoupin
Sue A. Johnson (Kindergarten-Primary)	Dupo	St. Clair
Kenneth Langford (Economics-Business)	Harrisburg	Saline
Robert D. Lightfoot (Physics - History)	Stonefort	Saline
Mary E. Little (Spanish - French)	Carterville	Williamson
David A. Malinsky (Phys. Ed. - Ind. Ed.)	Flora	Clay
Marguerite McCann (Elem. Educ.)	Murphysboro	Jackson
Martha McClanahan (Elem. Educ.)	Marion	Williamson
Frances E. McDaniel (Comm. - Math.)	Thompsonville	Franklin
Ruth E. McKemie (Zoology - History)	Benton	Franklin
Dorothea Katheryn Meyer (Elem. Educ.)	Carlyle	Clinton
Mary Elizabeath Miles (Sociology-English)	Carbondale	Jackson
Earl Amos Morgan, Jr. (Ind. Ed. - Comm.)	Carbondale	Jackson
Ruth E. Nast (Elementary Education)	Freeburg	St. Clair
Agnes Bernice Newton (Elem. Educ.)	Marion	Williamson
Robert F. O'Brien (Music-History)	Breese	Clinton
Millie Louise Ogden (Home Ec. -Sociology)	McLeansboro	Hamilton
George Hamilton Otrich (History-Gov't.)	Jonesboro	Union
Katherine Parlier (Elem. Educ.)	Ashley	Washington
Francis A. Pate (History-English)	Ashley	Washington
C. Raleigh Phillips (Elem. Educ.)	Carbondale	Jackson
Herchal J. Phillips (Elem. Educ.)	Temp, Ariz.	- - - -
Ruth Utley Pigg (History-Sociology)	Omaha	Gallatin
Vera J. Pittman (Commerce-English)	Murphysboro	Jackson
Helen Marie Plumlee (Elem. Educ.)	Cambria	Williamson
Martha Jean Poulos (Soc. Studies - Comm.)	Harrisburg	Saline
Philip Allen Provart (History-Ind. Ed.)	DuQuoin	Perry
Patricia Pulliam (Sociology-English)	Carbondale	Jackson
Alice M. Readnour (Elem. Educ.)	Kinmundy	Marion
Mary Jane Reeves (Elem. Educ.)	Orient	Franklin
Vernie R. Render (Music - History)	Mt. Vernon	Jefferson
Carroll Douglass Renshaw (History-English)	Carmi	White
Rosalee Restivo (Business-Phys. Ed.)	Freeman Spur	Williamson
Francis M. Robinson (Kind. - Prim.)	Carbondale	Jackson

TEACHERS COLLEGE BOARD

Daisy Rotramel (Elem. Educ.)	West Frankfort	Franklin
Vaudra Mae Rushing (Sociology-Comm.)	Makanda	Jackson
Laurence Thomas Schneider (Elem. Educ.)	Mounds	Pulaski
Effie Sharp (Elem. Educ.)	New Burnside	Johnson
Virginia Curtis Sielbeck (Geography-Botany)	Metropolis	Massac
Emma Luella Simmons (Comm. - History)	Tunnel Hill	Johnson
Warren Steward Simpson (Business - History)	Barnhill	Wayne
Joseph F. Sinkiawic (Geog. - English)	Rockford	Winnebargo
Kay Leona Smith (Home Ec. - English)	Ridgway	Gallatin
Mary Maxine Stevenson (Elem. Educ.)	Alton	Madison
Mayme Nell Story (Comm. - English)	Carbondale	Jackson
Julius R. Swayne (Zool. - Geography)	DuQuoin	Perry
Cecile B. Tabor (Elem. Educ.)	West Frankfort	Franklin
E. Harry Vaught, Jr. (Phys. Ed. - Agric.)	Burnt Prairie	White
M. Angela Walsh (Elem. Educ.)	Alton	Madison
Richard Earle Whalen, Jr. (History-English)	Carbondale	Jackson
Walter Wendell Whitlock (Chemistry - Math.)	Harvey	Cook
James L. Williams (Comm. - English)	Wolf Lake	Union
Mary Lorena Kerley Wills (Elem. Educ.)	Simpson	Johnson
William Henry Wood (Ind. Arts-Art)	Mt. Vernon	Jefferson
Elmer O. Ziegler (Chemistry-Math.)	Murphysboro	Jackson
Delbert E. Zimmerman (Math. - History)	Clay City	Wayne

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COLLEGE OF LIBERAL ARTS AND SCIENCES BACHELOR OF ARTS DEGREE

Willie Dee Anderson (Music - Math.)	Carbondale	Jackson
Frederick Chester Armstrong (Eco. - Gov't.)	DuQuoin	Perry
Edsel W. Baldwin (Gov't. - Economics)	Sesser	Franklin
William O. Cantwell (English-Math.)	Newton	Jasper
Arthur Bernard Carter (Gov't. - History)	Anna	Union
Betty Duncan (Spanish - Sociology)	Herrin	Williamson
Delbert Ray Fulkerson (Math. - Meterology)	Carbondale	Jackson
Harry L. Garrett (English - History)	Centralia	Marion
Georgia Bena Gher (Music-Sociology)	Carbondale	Jackson
Amelia Joan Gooch (Sociology-Geog.)	Marion	Williamson
Thomas W. Gray (History - Math.)	Zeigler	Franklin
Audrey Hoffman (History - English)	Chicago	Cook
Kenneth Thomas Hubler (Math. - History)	Nameoki	Madison
Vincent O. Kallenbach (History-Economics)	Crossville	White
David Honnold McIntosh (Music-English)	Carbondale	Jackson
Kenneth W. Medley (Gov't. - Geog.)	Carbondale	Jackson
Thomas Edwin Parks (English-Sociology)	Anna	Union
Ramo Parola (Gov't. - Economics)	Herrin	Williamson
Francis R. Paule (Math. - Chemistry)	Belleville	St. Clair
Robert J. Peavler (Chemistry-Math.)	West Frankfort	Franklin
Evan A. Rader (English-Sociology)	Marion	Williamson
Annie Mae Rush (Art - Sociology)	E. St. Louis	St. Clair
Virgil Lee Seymour (Soc. - Economics)	Ellis Grove	Randolph
Clifford John Souther (History-English)	Carbondale	Jackson
David Paul Stanhouse (Geog. - History)	DuQuoin	Perry
Shirley G. Stone (Sociology-English)	Mounds	Pulaski
Jack Hutton Bishop (Gov't. - English)	Carterville	Williamson

PROCEEDINGS

Maxine Marie Harris Blackman (Gov't. - English)	Ramsey	Fayette
Murray Woodford Brown (Zool. - Chemistry)	Golconda	Pope
Frances C. Evans (P. & H. E. - Soc.)	E. St. Louis	St. Clair
Arthur H. Doerr, Jr. , (Geog. - Math.)	Johnston City	Williamson
Donald Richard Fabian (Eco. - Gov't.)	Granite City	Madison
Charles Lloyd Holiday (History-Geography)	Murphysboro	Jackson
Robert M. Kesterson (Math. - Chemistry)	Carbondale	Jackson
Joseph Edw. McGovern, Jr. (Gov't. - Eco.)	Christopher	Franklin
Marie Olive Mowrer (Zoology-Chemistry)	Salem	Marion
James Eldred Seymour (Zoology-Chemistry)	Herrin	Williamson
Virginia I. Spiller (History-Economics)	Carbondale	Jackson
Warren David St. James (Gov't. - Eco.)	Springfield	Sangamon
Robert Marshall Treece (Zool. - Chemistry)	West Frankfort	Franklin
Ray Elmer Walker (Geography-Art)	Ewing	Franklin
Emma Marsh Welch (Spanish-English)	Carbondale	Jackson

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COLLEGE OF LIBERAL ARTS AND SCIENCES BACHELOR OF SCIENCE DEGREE

Mary Irene Adams (Botany-History)	Richview	Washington
Carl Edward Burpo (Zoology-Chemistry)	West Frankfort	Franklin
Louis E. Cowsert (Zoology-Physics)	West Frankfort	Franklin
George Elston, Jr. (Math. - Chemistry)	Carbondale	Jackson
Sam Frankel (Math. - Chemistry)	E. St. Louis	St. Clair
Charles L. Heffington (Geog. - History)	Mt. Vernon	Jefferson
Claude Ray Hedgens (Chemistry-Physics)	Marion	Williamson
William Nyle Huffman (Math. - Physics)	Carbondale	Jackson
Thomas H. Huson (Math. - Physics)	Hettick	Macoupin
David G. Krraker (Chemistry - Math.)	Jonesboro	Union
Orval R. Krone (Chemistry-Physics)	Tamaroa	Perry
Kenneth R. Molt (Chemistry - Math.)	Fairfield	Wayne
Richard Dignan Osland (Zool. - Chemistry)	E. St. Louis	St. Clair
Hubert M. Riherd (Physics - Math.)	Centralia	Marion
Robert D. Sauerbrunn (Chemistry-Math.)	Jonesboro	Union
Leland Latham Scott (Math. - English)	Harrisburg	Saline
Julius R. Swayne (Zool. - Geography)	DuQuoin	Perry
Glenn A. Terry (Chemistry - Math.)	Murphysboro	Jackson
Melba Wheeler Thrasher (Music-English)	Herrin	Williamson

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Henry Borella (Physics - Math.)	Carbondale	Jackson
John Ronald Boswell (Zool. - Chemistry)	Anna	Union
Clifford Wayne Childers (Chemistry-Math.)	Royalton	Franklin
Helen Marie DeRuntz (Chemistry-Math.)	Granite City	Madison
Howard D. Harris (Physics - Math.)	Johnston City	Williamson
Lemuel Dalton Harry (Math. - Physics)	Murphysboro	Jackson
Jesse Ray Hudgens (Math. - Chemistry)	Marion	Williamson
Frank Raymon, Jr. (Chemistry-Zool.)	Sesser	Franklin
Ivan Edw. Scherer (Chemistry-Zool.)	Cambria	Williamson
Robert E. Tenney (Chemistry-Math.)	Trenton	Clinton
Mike Trbovich (Math. - Physics)	Valier	Franklin

TEACHERS COLLEGE BOARD

Spring 1947

COLLEGE OF VOCATIONS AND PROFESSIONS BACHELOR OF SCIENCE DEGREE

Arthur Barnard, Jr. (Comm. - Geography)	Wayne City	Wayne
John Bennet Brush (Agric. - English)	Jacob	Jackson
Alva A. Byars (Ind. Ed. - Physics)	Anna	Union
Robert Eugene Goddard (Art-Comm.)	Marion	Williamson
Ruby M. Guyman (Home Ec. - Art)	Salem	Marion
Robert Dean Isbell (Comm. - Economics)	Vandalia	Fayette
Edward Jack Larimer (Economics-English)	Herrin	Williamson
John Clayton Lingle (Agric. - Geography)	Cobden	Union
Lewis Vance Moyers (Comm. - Economics)	Metropolis	Massac
Jack E. Simmons (Comm. - Physics)	Marion	Williamson
Jesse Watson Spiceland (Comm. - Math.)	Cairo	Alexander
Stanley Ford Thomas (Music- Gov't.)	Marion	Williamson
Orlen Herman Wallace (Comm. - Ind. Ed.)	Carbondale	Jackson
Walter David Yehling (Ind. Ed. - Math.)	Carbondale	Jackson

Summer 1947

BACHELOR OF SCIENCE DEGREE

Shirley Adams (Comm. - Home Ec.)	Tamms	Alexander
Marion K. Blythe (Agriculture)	Tamaroa	Perry
Edwin Lee Bryant (Business - Math.)	Norris City	White
Gordon G. Henrichs (Agriculture)	Gridley	Livingston
Wallace Boyd Nelson (Comm. - Economics)	Salem	Marion
Lawrence Allen Troutman (Comm. - Econ.)	Zeigler	Franklin
Frank Eugene Vaughn (Comm. - Geog.)	Marion	Williamson

F. Teachers College Scholarships

Lists of students in attendance for the summer session 1946-47 at Southern Illinois University on Teachers College Scholarships were mailed on July 8, 1947 and September 5, 1947 to Mr. Charles G. Lamphier, Co-ordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois. The action requested at this time is the approval of the certification of these lists in order that these students may receive reimbursement.

II. FACULTY

A. Deaths and Resignations

1. Dr. Thomas F. Barton, Professor of Geography, resigned effective September 1, 1947. Dr. Barton has accepted a position at Indiana University.
2. Mr. Glenn J. McGowan, Faculty Assistant assigned to the counseling of veterans, resigned effective July 15, 1947, to accept an appointment in the United States Army.

PROCEEDINGS

3. Mrs. Elsie Parrish McNeill, Instructor, resigned effective August 29, 1947. Mrs. McNeill has accepted a position in Florida.
4. Mrs. Louise O'Neil Parker, Faculty Assistant in Physiology and Health Education, who had been granted a leave for graduate study, resigned effective August 9, 1947.
5. Dr. John B. Parrish, Assistant Professor of Economics, resigned effective July 8, 1947. Dr. Parrish entered Government Service in 1942 and has been on leave continuously subsequent to that date.
6. Mr. A. Morris Simpson, Instructor in University High School, resigned effective September 13, 1947. Mr. Simpson is continuing his graduate studies at the University of Chicago.
7. Mr. Theodore Skinner, Assistant Professor of Speech, who taught here during our 1947 summer session, resigned effective August 9, 1947. Mr. Skinner accepted a position at the Texas College of Arts and Industries at a salary beyond the maximum of our present schedule for a faculty member with his qualifications.

B. Termination of Services

1. Mr. Allan H. Bone's employment at Southern has been terminated, effective October 1, 1947. Mr. Bone, who formerly served as an Instructor in Music, was granted a leave of absence without pay effective August 31, 1944, to go to the staff of Duke University. He is now a permanent member of their staff.
2. Miss Mabel Eads' employment at Southern has been terminated, effective October 1, 1947. Miss Eads, who was formerly an Instructor and Critic at the Brush School in Carbondale, relinquished her duties on December 31, 1942, and was granted a leave of absence without pay, which has never been renewed.

C. New Appointments

(Under this heading an asterisk indicates a cooperative relationship in which responsibility for employment rests with the Board of the cooperating school system and Southern's responsibility is limited to the indicated payment of salary and direction of activities.)

1. Miss Helen Blackburn was appointed Instructor in Mathematics at a monthly salary of \$270.00 for the nine months from September 15, 1947, to June 11, 1948, inclusive. Miss Blackburn, who has her Bachelor's and Master's degrees from Southern, served as a graduate assistant while working on her Master's degree and has served as a Faculty Assistant in Mathematics for two previous quarters.
2. Mr. Ralph Boatman was appointed Instructor in Physiology and Health Education and Health Co-ordinator at a salary of \$333.33 per month, effective September 1, 1947, to June 30, 1948, inclusive. Mr. Boatman, a graduate of Southern with a Master of Public Health degree from the University of North Carolina, came to us under the Kellogg Foundation grant, which will reimburse us for half his salary. He teaches part-time in the Department of Physiology and

TEACHERS COLLEGE BOARD

Health Education and is responsible for setting up workshops and other extension activities in health.

3. Miss Orpha Jane Borgsmiller was appointed Faculty Assistant in Physiology and Health Education at a monthly salary of \$160.00 for the nine months from September 15, 1947, to June 11, 1948 inclusive. Miss Borgsmiller, who is a registered nurse, received her training at DePaul Hospital in St. Louis and has served the Health Service as a student assistant during the school year, 1946-47.
- *4. Mrs. Lora Bosley was named Faculty Assistant in Education at a monthly salary of \$250.00 for the nine months from September 15, 1947 to June 11, 1948, inclusive. She works in Rural Education as critic and supervisor at the Buckles Rural School. She has previously served us in a similar capacity at the Buncombe Rural School.
5. Mrs. Mabel Gôddard Bracewell was appointed as half-time Faculty Assistant assigned to University High School at a monthly salary of \$125.00 for the period from October 1, 1947, to June 11, 1948, inclusive. Mrs. Bracewell received her Bachelor's degree from Southern and her Master's degree from the University of Michigan.
6. Miss Thera Cavender was appointed Instructor assigned to Wheeler Library at a monthly salary of \$260.00 on a twelve-months basis, effective September 1, 1947. Miss Cavender received her Bachelor of Science in Library Science degree from the University of Illinois and her Master's degree from the University of Missouri. She has served as assistant librarian and cataloger at the University of Illinois, the Peru (Nebraska) State Teachers College, and the University of Maryland.
7. Dr. George L. Cherry was appointed Assistant Professor of History at a monthly salary of \$400.00, effective September 15, 1947. Dr. Cherry received his Bachelor's and Master's degree from the University of Illinois and his Doctor's degree from Northwestern University, and came to us from the staff of Wilson Junior College in Chicago. He served for three years in the Army Air Forces.
8. Mr. Marshall Grant Clark was appointed Assistant Professor of Agriculture on a twelve-months basis at a salary of \$400.00 per month, effective September 15, 1947. Mr. Clark received his Bachelor's and Master's degrees from the University of Illinois. He has taught in high schools in St. Joseph and Dundee, Illinois, and has served as an Assistant Instructor at the University of Illinois and the University of Missouri. His practical experience as a farmer and his ten years of work as a farm consultant in Northern Illinois are, in our judgement, equivalent to a year's work beyond the Master's degree.
- *9. Mr. Walter K. Correll of the Carbondale Community High School staff was named part-time Faculty Assistant supervising students

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teachers in Physical Education for Men at the Carbondale Community High School at a monthly salary of \$25.00 for the three months from September 15, 1947, to December 6, 1947, inclusive. He has his Bachelor's degree from the University of Illinois.

10. Miss Pauline DeHass was appointed Assistant of Home Economics at a monthly salary of \$400.00 extending from September 15, 1947, to June 11, 1948, inclusive. Miss DeHass received her Bachelor's degree from James Millikin University and her Masters' degrees from Presbyterian College and Columbia University. She has taught at high schools in Farmington, Iowa, Los Angeles, California, and Chicago, Illinois, and at the State College of South Dakota, where she was head of the Home Economics Department.
11. Dr. Claude J. Dykhouse was appointed Associate Professor of Education at a monthly salary of \$450.00, effective September 15, 1947. Dr. Dykhouse received his Bachelor's degree from Michigan State College and his Master's and Doctor's degrees from the University of Michigan. He was teacher and principal of the Plymouth, Michigan, High School for many years and has been active in club and community work.
12. Mr. Kenneth A. Ervin was appointed Instructor in Art at a monthly salary of \$300.00, effective September 15, 1947. Mr. Ervin received his Bachelor's and Master's degrees from Louisiana State University and has taught at that institution. He comes to Southern from the directorship of the Jane Street Gallery in New York City.
13. Miss Emily E. Farnham was appointed Assistant Professor of Art at a monthly salary of \$350.00, effective September 15, 1947. Miss Farnham received her Bachelor's degree from Kent State University and her Master's degree from Ohio State University, and has had additional work at the University of Southern California and the California College of Arts and Crafts. She has taught at Ohio State University, Michigan State College, Oklahoma A. & M. College, Utah State College, and Stout Institute.
- *14. Mrs. Lucy Fligor was named part-time Faculty Assistant at a monthly salary of \$105.00 for the eight months from September 15, 1947 through May 14, 1948, inclusive. Mrs. Fligor has her Bachelor's degree from Southern and has previously served us as a Faculty Assistant. She has been assigned to work as an assistant critic at the Buncomb Rural School.
15. Mr. Cameron W. Garbutt was appointed Assistant Professor of Speech at a monthly salary of \$390.00, effective September 15, 1947. Mr. Garbutt received his Bachelor's degree from Northwestern University and his Master's degree from the University of Washington. He has taught at the University of Washington, Louisiana State University, and Cornell University.
16. Miss Tina Goodwin was appointed Assistant Professor in the Allyn Training School at a monthly salary of \$350.00, effective September 15, 1947. Miss Goodwin received her Bachelor's degree from

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Southern and her Master's degree from Columbia University and has had additional work at the University of Tennessee and the University of Chicago. She comes to us from the Brush School in Carbondale, where she served as a critic teacher for Southern with the rank of Instructor.

17. Dr. Elbert H. Hadley was appointed Associate Professor of Chemistry at a monthly salary of \$450.00, effective September 15, 1947. Dr. Hadley received his Bachelor's and Master's degrees from the University of Michigan and his Doctor's degree from Duke University. He has taught as an assistant at Duke University and has extensive experience in industrial chemistry with DuPont Company.
18. Mr. Harlan Hodges was appointed Instructor in Physical Education for Men at a monthly salary of \$350.00, effective September 15, 1947. Mr. Hodges received his Bachelor's degree from Southern and his Master's degree from the University of Michigan. He has been coaching over a period of years at the West Frankfort Community High School.
19. Mr. Donald A. Ingli was appointed Assistant Professor at a monthly salary of \$400.00, effective September 15, 1947, on a twelve-months basis. Mr. Ingli was assigned to full-time work as Director of Audio-Visual Aids Service. He received his Bachelor's degree from the River Falls, Wisconsin, State Teachers College, his Master's degree from the University of Minnesota, and has had additional work toward his Doctor's degree at the University of Wisconsin. He has had teaching experience in various high schools in Wisconsin and has taught at the University of Wisconsin.
- *20. Miss Kathleen Isom of Carbondale Community High School staff was named part-time Faculty Assistant to supervise student teachers in Physical Education for Women at a monthly salary of \$25.00 for the three months from September 15, 1947, to December 6, 1947, inclusive. She has her Bachelor's degree from Southern.
21. Miss Theresa Ivanuck was appointed Faculty Assistant in the Department of Physical Education for Women at a monthly salary of \$250.00 for the nine months from September 15, 1948 to June 11, inclusive. Miss Ivanuck has her Bachelor's degree from Southern and for the past two years has been teaching in the Clay Center High School.
22. Dr. Archibald McLeon was appointed Associate Professor of Speech at a monthly salary of \$425.00, effective September 15, 1947. Dr. McLeod received his Bachelor's degree from Oberlin College, his Master's degree from the State University of Iowa, and his Doctor's degree from Cornell University. He has taught at Cornell University, Kansas State Teachers College, Texas State College for Women, and Louisiana State University.
23. Mr. Herbert E. Johnson was appointed Instructor in Economics at a monthly salary of \$280.00 for the nine months of the school year extending from September 15, 1947, to June 12, 1948, inclusive.

PROCEEDINGS

Mr. Johnson received his Bachelor of Education and Master of Science in Education degrees from Southern, and served us as a graduate assistant and a faculty assistant in Economics and Geography for the past two years.

24. Dr. Kenneth D. Luney was appointed Associate Professor of Economics at a salary of \$475.00 per month, effective September 15, 1947. Dr. Luney served as visiting professor during the 1947 summer session. He received his Bachelor's degree from Geneva College and his Master's and Doctor's degrees from the University of Illinois. He has taught at the University of Illinois, Indiana State Teachers College, and Huron College; has worked in the U. S. Employment Service in Washington, D. C., and as an Assistant Director of Personnel in the Panama Canal Zone.
25. Miss Kate E. Moe was appointed Assistant Professor of Music at a monthly salary of \$400.00, effective September 15, 1947. Miss Moe received her Bachelor's degree from the University of Minnesota and her Master's degree from the University of Idaho. She has done additional work at the Minneapolis College of Music, the Boston Conservatory of Music, and the Royal Conservatory of Music, Copenhagen, Denmark. She has taught at Itasca Junior College in Minnesota, the State Teachers College at Dickinson, North Dakota, and Valparaiso University in Indiana. She served for two years as Lieutenant (junior grade) in the Women's Reserve of the U. S. Coast Guard.
26. Mr. Glenn Morris was appointed three-fourths time Faculty Assistant in Education for the period from September 22, 1947 to June 11, 1948, inclusive, at a monthly salary of \$187.50. Mr. Morris received his Bachelor of Education degree from Southern. He has had several years of experience in public schools and high schools in Southern Illinois including Creal Springs and Carterville High Schools. He will work with our consultative service on school reorganization.
27. Mr. Dalias A. Price was appointed Assistant Professor of Geography at a monthly salary of \$390.00, effective September 15, 1947. Mr. Price received his Bachelor's and Master's degrees from the University of Illinois. He has taught in the University of Illinois and Southwest Missouri State College.
28. Dr. Joseph S. Rafelko was appointed Associate Professor of Zoology at a monthly salary of \$450.00, effective September 15, 1947. Dr. Rafelko has his Master's and Doctor's degrees from the University of Pennsylvania. He has taught at the University of Pennsylvania and at LaSalle College, Philadelphia, and was in charge of the Department of Zoology at the Triple Cities College of Syracuse University when he came to us.
29. Mr. José Luis Reyes was appointed half-time Faculty Assistant in Foreign Languages at a monthly salary of \$125.00 for the nine months extending from September 15, 1947 to June 11, 1948, inclusive. Mr. Reyes received his Bachelor's degree from the Universidad Nacional de Mexico and has done graduate work at the University of Maryland, Southern Illinois University. He has taught

TEACHERS COLLEGE BOARD

Spanish at the University of Maryland and served as a graduate assistant teaching conversational Spanish at Southern during the 1947 summer session. He is the recipient of the Fourth Object Scholarship award of the 149th District (Southern Illinois) Rotary International.

30. Dr. Louis D. Rodabaugh was appointed Associate Professor of Mathematics at a monthly salary of \$450.00, effective September 15, 1947. Dr. Rodabaugh received his Bachelor's degree from Miami University in Ohio and his Master's and Doctor's degrees from Ohio State University. He has taught in Ohio State University, Southern Methodist University, the University of Alabama, Butler University, Shurtleff College, Oberlin College and the University of Akron.
31. Dr. John Winfield Scott was appointed Professor of Business Administration at a monthly salary of \$550.00, effective September 15, 1947. Dr. Scott received his Bachelor's degree from the University of Wichita, and his Master's degree from the University of Texas, and his Doctor's degree from the University of Chicago, and was admitted to the Texas Bar. He has taught at the North Texas Agricultural College, the Michigan State College, the University of Chicago and at Shrivensham American University in England. He has also served as Professor and Dean at Oklahoma A. and M. College and Alabama Polytechnic Institute. He has been assigned to a term as Chairman of the Department of Business Administration.
- *32. Miss Direnda Woods Taylor was named part-time Faculty Assistant supervising student teachers in Social Studies at the Attucks High School in Carbondale at a monthly salary of \$25.00 for the three months from September 15, 1947, to December 6, 1947, inclusive. Mrs. Taylor has her Bachelor's degree from Lane College, Tennessee, and has done additional work at Southern.
33. Dr. Lowell R. Tucker was appointed Associate Professor of Agriculture on a twelve-months basis at a monthly salary of \$450.00, effective September 15, 1947. Dr. Tucker received his Bachelor's degree from the University of Illinois, his Master's degree from the University of New Hampshire, and his Doctor's degree from Massachusetts State College. He has taught at the University of New Hampshire, the University of Illinois, Kansas State College, the University of Idaho, the Massachusetts State College, and has had practical experience in agriculture.
34. Mrs. Esther Witcher was appointed Assistant Professor assigned to Wheeler Library at a monthly salary of \$300.00 on a twelve-months basis, effective September 8, 1947. Mrs. Witcher received her Bachelor of Science and Bachelor of Library Science degrees from the University of Oklahoma and her Master of Library Science degree from the University of Illinois. She has had practical experience as a librarian in several high schools and as a city librarian, and came to us from the staff of the University of Illinois Library.

PROCEEDINGS

D. Special Short Term Appointments

1. The following appointments were made for an additional month's work from August 11, 1947, to September 5, 1947, inclusive, in accordance with the permission granted by the Teachers College Board at its meeting of April 14, 1947, to plan a number of August courses of various types primarily to serve the needs of veterans:
 - (a) Dr. Harold E. Briggs, Professor of History, to teach classes in History at a total salary of \$490.00.
 - (b) Dr. E. C. Coleman, Associate Professor of English, to teach classes in English at a total salary of \$400.00.
 - (c) Mr. Willis E. Malone, Assistant Professor of Education, to teach classes in Education, at a total salary of \$330.00.
 - (d) Dr. Louis Petroff, Assistant Professor of Sociology, to teach classes in Sociology, at a total salary of \$340.00.
 - (e) Dr. William A. Pitkin, Associate Professor of Social Sciences, to teach classes in Economics, at a total salary of \$430.00.
 - (f) Dr. Ted R. Ragsdale, Professor of Education, to teach classes in Education at a total salary of \$475.00.
 - (g) Dr. Victor Randolph, Associate Professor of Education, to teach classes in Education, at a total salary of \$385.00.
 - (h) Mrs. Marjorie Stull, Instructor assigned to Wheeler Library, to assist at the Library during the time special classes are being offered, at a total salary of \$240.00.
 - (i) Dr. Willis G. Swartz, Professor of Government, to teach classes in Government, at a total salary of \$485.00.
 - (j) Mr. Fount G. Warren, Professor of Education, to teach classes in Education, at a total salary of \$470.00.
 - (k) Mr. Ben P. Watkins, Assistant Professor of Art, to teach classes in Art, at a total salary of \$370.00.

2. Other Appointments

- (a) Mr. Robert W. English, Assistant Professor of Industrial Education, was appointed for the two weeks extending from August 18, 1947 to August 30, 1947, inclusive, at a total salary of \$185.00, to handle the acquisition of government surplus property for our various emergency building projects.
- (b) Miss Jean Stehr, Instructor in Physical Education for Women, was appointed for an additional week from September 8, 1947 to September 14, 1947 inclusive, at a total salary of \$87.50. Miss Stehr's services were needed to give advice and help to students

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during freshman orientation week which preceded registration on September 15, 1947.

- (c) Mr. Leland P. Lingle, Associate Professor of Physical Education for Men, was appointed for one week from September 8, 1947 to September 14, 1947 inclusive, at a total salary of \$110.00. Mr. Lingle, who is Co-Chairman of the Student Life Committee, assisted the Student Life Deans during freshman orientation week.

E. Reappointments

1. The following have been reappointed for the fall quarter from September 15, 1947 to December 6, 1947 inclusive:

- (a) Mrs. Gladys R. Clark as three-fourths time Instructor in Mathematics at a monthly salary of \$225.00.
- (b) Miss Dorothy Cox as one-fourth time Instructor in Mathematics at a monthly salary of \$225.00.
- (c) Mrs. Chalmer A. Gross as three-fourths time Faculty Assistant in English at a monthly salary of \$187.50.
- (d) Mrs. Irma Tate Ward as three-fourths time Faculty Assistant in Bot any at a monthly salary of \$187.50.

(Under this heading an asterisk indicates a cooperative relationship in which responsibility for employment rests with the Board of the cooperating school system and Southern's responsibility is limited to the indicated payment of salary and direction of activities..)

- * (e) Miss Irene Liebig as part-time Faculty Assistant to supervise student teachers in Home Economics in the Dupo Community High School at a monthly salary of \$25.00.
 - * (f) Mrs. Lois Nelson as part-time Faculty Assistant to supervise student teachers in Commerce at the Carbondale Community High School at a monthly salary of \$45.00.
 - * (g) Mr. J. D. Russell as part-time Faculty Assistant to supervise student teachers in Physical Education for Men at the Attucks High School in Carbondale at a monthly salary of \$25.00.
2. The following have been reappointed for the school year from September 15, 1947 to June 11, 1948 inclusive, on term appointments:
 - (a) Mr. John L. Colp as part-time Faculty Assistant in Industrial Education at a monthly salary of \$83.33.
 - (b) Mrs. Jean Neckers as three-fourths time Faculty Assistant in Speech at a monthly salary of \$187.50.
 - * (c) Mrs. Bernice L. Sickman has again been named Rural Critic

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with the rank of Faculty Assistant at a monthly salary of \$250.00.

(d) Mr. C. E. Wright as part-time Faculty Assistant in Business Administration at a monthly salary of \$100.00.

(e) Mrs. Eleanor Young as three-fourths time Faculty Assistant in Speech at a monthly salary of \$187.50.

F. Change in Duties

1. Mr. A. Frank Bridges, Instructor, has been transferred from University High School to the Department of Physiology and Health Education, where he will teach safety education and physiology.
2. Mr. Dilla Hall, Assistant Professor in University High School, has been designated as Acting Principal of University High School for the period from September 27, 1947 to February 3, 1948, inclusive, at no change in rank or salary. Mr. Hall will assume the duties of Acting Principal during the period while Mr. John D. Mees, Principal of University High School, is on leave of absence without pay to continue his graduate studies.
3. Mrs. Mabel S. Lane, Instructor in Education, was transferred from her work as teacher and critic at the Buckles Rural School to full-time work in the University High School at no change in rank or salary. This represents her first assignment as a regular member of the University faculty.
4. Mrs. Elsie P. McNeill, Instructor, was reassigned to work as Instructor in Rural Education and was to serve as teacher and critic at the Buckles Rural School at a monthly salary of \$280.00 for the school year 1947-48.

G. Leaves of Absence

1. Miss Julia Minnette Barber, Assistant Professor of English and Director of Anthony Hall, was granted a leave of absence without pay for the period from August 9, 1947 to August 31, 1947 inclusive. Because of her mother's serious illness, Miss Barber was not able to return to work as planned on August 9, 1947.
2. Dr. Douglas E. Lawson, Professor of Education, has been granted a leave of absence without pay for the period from September 15, 1947 to September 13, 1948 inclusive. Dr. Lawson received the offer for an administrative post in a large private school in the Hawaiian Islands, and because of the health of members of his family he requested permission to move there for the next year.
3. Dr. John R. Mayor, Professor of Mathematics and Chairman of the Department of Mathematics, has been granted a leave of absence without pay for the period from September 15, 1947 to September 13, 1948 inclusive. The University of Wisconsin offered him a position at a salary higher than the maximum allowable under our present salary schedule.

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H. Adjustments in Salary

1. The salary of Mrs. Jean Neckers, Faculty Assistant in Speech, was increased in the amount of \$31.25 for October because she was approved for a change from a one-half time basis to a three-fourths time basis after the September payroll had gone in.
2. The salary of Mr. Robert A. Steffes, Instructor in Journalism has been changed from \$330.00 to \$350.00 per month, effective September 15, 1947. This increase in salary for Mr. Steffes was made necessary because of the added responsibilities he will assume in the operation of The Egyptian, our campus newspaper.

III. OTHER SCHOOL EMPLOYEES

A. New Appointments

1. Mr. Lee Cogdill was employed July 1, 1947 as a Painter at a salary of \$261.00 per month.
2. Mr. Vernon L. Green was employed July 1, 1947 as a Janitor I on a temporary appointment. Mr. Green is being paid \$150.00 per month.
3. Mr. Guy Harris was employed as a Painter on July 1, 1947. His monthly salary is \$261.00.
4. Mr. Charles Loy was employed as a Plumber on July 1, 1947 at a salary of \$326.25 monthly.
5. Mr. Clyde McCormick was employed as an Electrician on July 1, 1947 at a salary of \$313.20.
6. Miss Lois Catherine Mescher was employed as a Clerk Stenographer I at a salary of \$140.00 per month. Miss Mescher began working on July 14, 1947.
7. Mr. Otis Miller was employed on July 1, 1947 as a Carpenter. His salary is \$282.75.
8. Mr. Calvin Pollard was employed as a Janitor I on temporary appointment at a salary of \$150.00. Mr. Pollard began working on July 1, 1947.
9. Miss Dolores Jean Marco was employed as a Clerk Stenographer I on September 2, 1947. Miss Marco is to be paid \$165.00 per month.
10. Mrs. Marilyn Hargrave Taylor was employed as a Clerk Typist I effective September 2, 1947 at a salary of \$125.00 per month.

B. Reappointments

1. Mr. A. C. Hamilton was employed on January 1, 1947 as a Stationary Fireman at the Illinois Ordnance Plant. His services were terminated on May 15, 1947 when the duties of a fireman were no

PROCEEDINGS

longer needed. On July 7, 1947, Mr. Hamilton was reemployed as a Laborer Maintenance at a salary of \$150.00 per month.

C. Replacements

1. Mrs. Doris Carruthers was employed July 1, 1947 to replace Mrs. Rosalie Hogue, Clerk Stenographer I, who resigned April 7, 1947. Mrs. Carruthers is employed at a salary of \$140.00 per month.
2. Miss Betty Hamilton was employed July 1, 1947 to replace Miss Mary Ellen Young, who resigned on May 26, 1947. Miss Hamilton, Clerk Stenographer I, is employed at a salary of \$150.00 per month.
3. Miss Lucille Hart, Clerk Typist II, was employed on July 7, 1947 at a salary of \$160.00 per month. Miss Hart replaces Mrs. Ruth Nagel Loos, whose resignation became effective August 31, 1947.
4. Mr. Vernon L. Green, who was employed as a Janitor I on temporary appointment which extended from July 1 to August 31, 1947, has been appointed Laborer Maintenance on a permanent appointment. Mr. Green replaces Mr. Virgil Brandon, who resigned on August 15, 1947.
5. Mr. Calvin Pollard has had his temporary appointment as Janitor I extended from August 31, 1947, to replace Mr. Thomas J. Higgins, Janitor I, who is on leave of absence until January 1, 1948.
6. Mrs. Marie Mendenall has been employed as a Domestic replacing Mrs. Zella Morray, who is taking a leave of absence until November 16, 1947.

D. Leaves

1. Mr. Thomas J. Higgins, Janitor I, has been granted leave of absence at no pay from July 1, 1947 to January, 1948.
2. Leave of absence at no pay has been granted to Mr. Benjamin Bradford, Stationary Fireman. The period of his leave extends from July 7, 1947 to January 5, 1948. A replacement has been requested for Mr. Bradford.

E. Resignations and Terminations

1. Mr. Charles Williams, Plant Maintenance Engineer I, in charge of the heating plant, presented his resignation effective June 30, 1947.
2. Mr. Virgil Brandon, Laborer Maintenance, resigned on August 15, 1947.
3. Mrs. Ruth Nagel Loos, Clerk Typist II, in the Purchasing Office, presented her resignation effective August 31, 1947.

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4. Mrs. Alice Griffin, Clerk Stenographer II, resigned from her position effective September 1, 1947. Mrs. Griffin was employed in the President's Office.
5. Mrs. Doris Carruthers, Clerk Stenographer I, in the Information Service Office, resigned from her position effective September 15. A replacement has been requested for Mrs. Carruthers.
6. Mr. James L. Childers resigned from his position as a Stationary Fireman effective September 14, 1947.

F. Changes in Classification

1. Mr. Francis W. Adams, Clerk III, has been reclassified as Duplicating Machine Supervisor effective September 1, 1947.
2. Mr. Irvin Peithman has been classified as Head Farmer effective July 1, 1947. Mr. Peithman was formerly classified as General Farmer.
3. The classification of Mr. Reid Troutman was changed from Clerk V to Buildings and Grounds Supervisor, effective July 1, 1947.

IV. ORGANIZATION

- A. The Film Service is being expanded into an Audio-Visual Aids Service, and a full-time director, Mr. Donald A. Ingli, has been named. Working with the Director of Extension Mr. Ingli will not only provide films for our campus classroom instructors but will also make auditory and visual aids available to Southern Illinois public schools and other community and regional organizations.
- B. Arising largely from our expanding activities and staff, and in accordance with our policy of rotating chairmanships, a number of faculty members are beginning service this fall as departmental chairmen:
 1. Dr. Floyd F. Cunningham, Associate Professor of Geography, was designated Acting Chairman of the Department of Geography effective September 15, 1947, replacing Dr. Thomas F. Barton, resigned.
 2. Dr. Lewis A. Maverick, Professor of Economics, was designated Chairman of the Department of Economics effective August 27, 1947. The Department has been without a regular chairman since 1942, when all its members left for war work with the Federal Government.
 3. Dr. J. R. Purdy, Associate Professor of Mathematics, was designated Acting Chairman of the Department of Mathematics effective August 27, 1947, replacing for the time being Dr. John R. Mayor, on leave of absence for one year.
 4. Dr. William B. Schneider, Professor of English, was designated Chairman of the Department of English effective August 20, 1947, replacing Miss Emma L. Bowyer, retired.

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5. Dr. John Winfield Scott, Professor of Business Administration, was designated Chairman of the Department of Business Administration effective September 15, 1947, replacing Dean H. J. Rehn, who had been serving as Acting Chairman since the resignation of Mr. Tracy Bryant.
 6. Mr. Robert A. Steffes, Instructor in Journalism, has been designated Acting Chairman of the Department of Journalism, effective October 15, 1947. Although work in journalism has been offered in years past, Southern is now establishing it as a new department in the College of Vocations and Professions. It is hoped that the development of this department will enable us not only to offer broadened and improved training in journalism, but also to put our campus publications on a sound educational basis.
 7. Dr. Lowell R. Tucker, Associate Professor of Agriculture, has been designated Acting Chairman of the Department of Agriculture, effective October 15, 1947, replacing Dr. Robert C. Cassell, resigned.
- C. Through the cooperation of the office of the State Superintendent of Public Instruction and the Kellogg Foundation, a Health Co-ordinator, Mr. Ralph Boatman, was added to the staff September 1, 1947.
- D. It has been customary at Southern to hold one commencement in June for our seniors and graduate students whether they complete the work for their degree at the end of the spring quarter or complete it during the summer session following the commencement exercises in June. This practice has resulted in difficulties because those who intend to complete the work during the summer have not always been able to do so. We therefore plan hereafter to hold a second commencement at the end of the summer session for the conferring of degrees upon students who complete their work during the summer.

V. CURRICULUM

A. College of Education

At the request of various county superintendents, other school administrators and teachers, we are offering by extension in four centers a class designed to acquaint teachers-in-service with the various aspects of school reorganization. Set up in conjunction with the Extension Division and the Graduate School, it is expected that this course will have more demands than we can fill in the second half of the school year.

B. College of Vocations and Professions

In connection with the establishment of a Department of Journalism and the designation of Mr. Robert Steffes as Acting Chairman, a new curriculum in Journalism has been worked out as reported in the April 14, 1947 Report to the Teachers College Board and a minor in that subject is now being offered. This curriculum includes two Survey of Journalism courses on the freshman level, three courses in Principles of Journalism on the sophomore level, and the following

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courses on the junior and senior level: Editorial Writing, Feature Writing, Advertising, School Publications, Principals of Topography, Technical Writing and Publicity Methods.

This has made possible the establishment of the following program for operating The Egyptian and other campus publications:

1. The Egyptian and other campus publications should be operated as a part of our educational activities, and the responsible student members of their staffs should receive credit in Journalism not to exceed twelve quarter hours of laboratory or project work under the supervision of the members of the Journalism Department now being established. Such credit should be given in amounts recommended in the regular manner by the faculty.
2. All responsible student work on campus publications, such as The Egyptian, Obelisk, or any other University publication, must be done by students seeking such credit; and the Journalism faculty must allow such credit to the students.
3. The present Publications Council (consisting of both faculty and student members) would be continued as advisory to the Chairman of the Journalism Department. In the elections of student editors and business managers for the campus publications the Council would consider only students on a list approved in advance by the Journalism Department for these positions. This would include all responsible student positions.
4. Either the Publications Council or the Chairman of the Journalism Department would have the right to initiate the removal of an editor for cause, with the provision that there should be mutual consultation and agreement between them. In the event of disagreement between the Council and the Journalism Chairman, the matter would be referred to the President for settlement.

This program has the recommendation of the Advisory Council to the President, and the Board's Advisory Committee for Southern. The approval of the Board is requested.

C. Graduate School

The new graduate courses for the fall quarter of the 1947-48 session, as approved by the Board's Graduate Studies Committee, are as follows:

Botany 525	Cytology; five hours
English 554	18th Century Novel; four hours
History 516	Contemporary European Civilization; five hours
Government 520	Readings in Government; two-four hours
Sociology 560	Social and Institutional Processes; three hours

D. Extension Division

Twenty-five courses, located in 20 different counties, are being conducted at the present time. These courses are designed chiefly for the in-service training of elementary teachers with the exception of

PROCEEDINGS

one course at Cairo which is for business and professional men who wish to improve their public speaking ability.

The total enrollment of these courses is 1363 compared with an enrollment last year, which was the largest in our history up to that time, of 880. In this year's classes are 46 students taking work for graduate credit compared with no students taking graduate work in extension classes last year at this time.

VI. BUILDINGS AND GROUNDS

- A. The Federal Works Agency reports that the five temporary buildings being constructed as veterans educational facilities will be ready for use not later than the end of October. These buildings include a reading room annex for the library, which will provide space for 128 students, three classroom buildings containing 12 large classrooms, and an office building which will provide office space for a dozen faculty and administrative people.
- B. The Public Housing Administration, after cutting back the number of apartments for veterans at the Illinois Ordnance Plant from 104 to 68, has now agreed to construct 27 additional apartments, making a total of 97. The date tentatively set for the completion of these 27 apartments is December 31, 1947.
- C. As reported to the Teachers College Board in July, 1947, all contracts have been awarded for the construction of our power plant and tunnels, and the contractors are now at work. Our grounds are literally torn to pieces by their excavations, and there is a serious parking problem because many of the campus drives are temporarily unusable. Construction is proceeding at a rapid rate, however, and our students have cheerfully accommodated themselves to the situation.
- D. Self-Liquidating Housing Projects:

We have submitted to the Board's Committee on Housing a list of self-liquidating projects proposed for erection in the near future under the terms of the recent legislation, which makes it possible for the Teachers College Board to issue bonds for the construction of such projects.

VII. AUXILIARY ENTERPRISES

The statement of profit and loss for the Bookstore, the Cafeteria, and the Residence Hall are given below:

CAFETERIA

Profit and Loss Statement

July 1, 1946 to June 30, 1947

RECEIPTS:

Sales - Regular	\$51,876.61
Sales - Banquets	2,963.13

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Transfers - (Non-Cash)	<u>783.24</u>		
Total Receipts			\$55,622.98

EXPENDITURES:

Personal Services:			
Regular	\$11,025.76		
Student	<u>7,180.20</u>	18,205.96	
Contractual Services:			
Waste Removal, Cleaning and			
Exterminating Services		1,098.20	
Commodities:			
Stationary, Printing and			
Office Supplies	23.62		
Food Supplies	37,742.54		
Household, Laundry and			
Cleaning Supplies	2,260.63		
Commodities Not Otherwise			
Classified	<u>3.50</u>	40,030.29	
Equipment:			
Office Furniture and Equipment	252.26		
Household Equipment and			
Furnishings	<u>208.46</u>	<u>460.72</u>	<u>59,795.17*</u>
Excess of Expenditures over Receipts			4,172.19

Adjustments

ADDITIONS:

Bills Holding:			
Bills Holding, 6/30/47		3,862.38	
Bills Holding, 7/1/46		<u>3,022.07</u>	<u>840.31</u>
			5,012.50

DEDUCTIONS:

Inventory:			
Inventory, 6/30/47	5,061.24		
Inventory, 7/1/46	<u>2,201.15</u>	2,860.09	
Capital Expenditures:			
Equipment:			
Office Furniture and			
Equipment	252.26		
Household Equipment and			
Furnishings	<u>208.46</u>	<u>460.72</u>	<u>3,320.81</u>

NET LOSS \$1,691.69

*Does not include allocation of expenditures for water, electricity and heat charged to Physical Plant.

PROCEEDINGS

RESIDENCE HALL

Profit and Loss Statement

July 1, 1946 to June 30, 1947

RECEIPTS:

Room and Board	\$33,558.50	
Extra Meals and Lodging	359.40	
Transfers - (Non-Cash)	<u>39.00</u>	
Total Receipts		\$33,956.90

EXPENDITURES:

Personal Services:		
Regular	\$ 9,948.38	
Student	<u>260.50</u>	10,208.88
Contractual Services:		
Repair and Maintenance of Machinery and Mechanical Equipment	101.39	
Repair and Maintenance of Services Not otherwise Classified	506.58	
Waste Removal, Cleaning and Exterminating Services	<u>1,451.66</u>	2,059.63
Office Expenses:		
Subscriptions, Information Services and Association Dues		67.20
Travel:		97.21
Commodities:		
Stationary, Printing and Office Supplies	12.69	
Medical, Scientific and Laboratory Supplies	52.72	
Food Supplies	12,996.38	
Household, Laundry and Cleaning Supplies	<u>1,241.77</u>	14,303.56
Equipment:		
Household Equipment and Furnishings	4,290.46	
Equipment Not Otherwise Classified	<u>24.75</u>	<u>4,315.21</u>
Total Expenditures		<u>31,051.69*</u>

Excess of Receipts Over Expenditures	2,905.21
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Adjustments

ADDITIONS:

Capital Expenditures:	
Household Equipment and Furnishings	4,290.46

*Does not include allocation of expenditures for water, electricity and heat charged to Physical Plant.

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Equipment Not Otherwise Classified	24.75	4,315.21	
Accounts Receivable:			
Accounts Receivable, 6/30/47	4,734.00		
Accounts Receivable, 7/1/46	<u>3,401.00</u>	<u>1,333.00</u>	<u>5,648.21</u>
			8,553.42
DEDUCTIONS:			
Bills Holding:			
Bills Holding, 6/30/47	1,335.12		
Bills Holding, 7/1/46	<u>1,013.41</u>	321.71	
Inventory:			
Inventory, 7/1/46	2,432.09		
Inventory, 6/30/47	<u>2,000.11</u>	<u>431.98</u>	<u>753.69</u>
NET PROFIT			<u>\$7,799.73</u>

BOOKSTORE

Profit and Loss Statement

July 1, 1946 to June 30, 1947

RECEIPTS:

Sales:			
Supplies	\$9,448.05		
Books	<u>2,702.94</u>	\$12,150.99	
Transfers to Departments (Non-Cash)		4,942.80	
Penalties		251.00	
Rental Fees		<u>17,709.58</u>	
Total Receipts			\$35,054.37

EXPENDITURES:

Personal Services:			
Regular	2,640.00		
Student	<u>2,355.65</u>	4,995.65	
Commodities:			
Stationary, Printing and			
Office Supplies	11,710.21		
Wearing Apparel	<u>1,770.00</u>		
Household, Laundry and			
Cleaning Supplies	2.45		
Commodities Not Otherwise			
Classified	<u>30,655.72</u>	44,138.38	
Equipment:			
Office Furniture and			
Equipment		<u>2.25</u>	
Total Expenditures			<u>49,136.28*</u>
Excess of Expenditures Over Receipts			<u>14,081.91</u>

*Does not include allocation of expenditures for water, electricity and heat charged to Physical Plant.

PROCEEDINGS

Adjustments

DEDUCTIONS:

Accounts Receivable:

Accounts Receivable, 6/30/47	\$11,600.63	
Accounts Receivable, 7/1/46	<u>1,394.87</u>	10,205.76

Inventory:

Inventory, 6/30/47	86,751.73	
Inventory, 7/1/46	<u>60,447.30</u>	26,304.43

Capital Expenditures:

Equipment:

Office Furniture and Equipment		<u>2.25</u>	<u>36,512.44</u>
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NET PROFIT

\$22,430.53

VIII. STUDENT LIFE

Student life, during the summer session, was made more interesting by two University-sponsored trips to the out-door opera in St. Louis, and a summer swimming program at Crab Orchard Lake under the direction of the Department of Physical Education. One of Southern's needs is an expansion of its summer social activities.

Some students of the University are bemoaning the loss of Carter's Cafe, which was housed in a building recently purchased by the University. Progress is being made with plans to lease the building for use by students again. Both the Student Christian Foundation and the Southern Baptist Foundation have set up snack bars, but these facilities, while helpful, are not complete substitutes. A drugstore is being built a half-block down Illinois Avenue. New patterns of between-class get-togethers will have to be established by Southern's students. Our additional temporary building designed for enlarged reading space at the Wheeler Library will soon permit a greater number of students to go to the library between classes. The problem of places for commuters, about 575 in number, to go between classes continues to be a very real one.

While Southern has attempted in previous years an Orientation period for Freshmen, this fall is the University's first trial in having Freshman Week precede the opening of school for upperclassmen. During Orientation Week freshmen took their Freshman Tests. In addition to the 181 newcomers who took the tests during the summer session, 810 more took them on the first two days of Orientation Week. A unique and surprisingly successful part of the Orientation Program was a basket dinner held at noon on the opening day. Approximately two hundred fifty parents, freshmen, and administrative staff gathered on the lawn near the Wheeler Library to eat and visit together. In many cases it was the parents' first visit to the campus. Other social events marked the week's activities. The week ended with sixty students attending a Freshman Camp sponsored by the Student Christian Foundation at Lake Benton. The theme of the camp's discussions was "So You're Going to College".

Three publications of special interest to students are being distributed this fall: Orientation Program, Veteran's Guide Book, and Student Handbook.

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The Veterans Administration Guidance Center has moved from Illinois Avenue to a location on the campus next door to the Men's Lounge. The staff employed by the University continues to carry a full load in advising veterans. Judging from those students who attended Freshman Week, the veterans in the freshman class are fewer than the non-veterans. It appears that we may be starting toward a situation where the young college students will again dominate campus student life.

IX. MISCELLANEOUS

A. Veterans Services

1. Chautauqua Street Veterans Housing Project-Contract No. Ill-V-11330

Statement of Income and Expense

January 1, 1947 to June 30, 1947

INCOME:

Dwelling Rent Income	\$9,923.38	
Furniture Rental	2,031.80	
Sales and Services to Tenants	<u>15.00</u>	
Gross Income		\$11,970.18

EXPENDITURES:

Management	1,082.72	
Operating Services	126.67	
Public Services	4.08	
Dwelling and Commercial Utilities	2,215.03	
Insurance	40.50	
Repairs, Maintenance, and Replacements	1,308.60	
Total Expenditures		<u>4,777.60*</u>

Excess of Income over Expenditures 7,192.58

Adjustments

ADD:

Unexpired Insurance	27.66	
Office Equipment	22.48	
Grounds Equipment	<u>318.04</u>	<u>368.18</u>
		7,560.76

DEDUCT:

Accounts Payable:

Carbondale Water & Sewage Works	60.02	
Illinois Utilities Co. (Gas)	1,251.28	
Reimbursement of Petty Cash	8.50	
George Johnson (Garbage Collection)	35.70	
Harrison E. Bullock (Grounds)	40.00	
Donald G. Brasel (Bookkeeper)	88.80	
Central Ill. Public Serv. Co. (Elec.)	<u>138.40</u>	<u>1,622.70</u>

PROCEEDINGS

Net Operating Income

\$5,938.06**

2. Veterans Administration Guidance Center Contract

Statement of Income and Expense

July 1, 1946 to June 30, 1947

INCOME:

Testing	\$17,532.00
Meals and Lodging	<u>78.25</u>

Total Income

\$17,610.25

EXPENSE:

Personal Services	14,339.73
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Other Expense:

Commodities:

Stationery, Printing and

Office Supplies

\$380.71

Awards and Grants

71.52

Contractual Services

840.50***

Equipment

259.07

Printing

362.76

1,914.56

Total Expense

16,254.29

Excess of Income Over Expense

1,355.96

Unit Cost

Total Cost \$16,254.29 ÷ number tested 974 = \$16.69

*Does not include expenditures and bills holding for conversion amounting to \$71,616.90 incurred by University.

Profit of \$4,628.42 payable to F. P. H. A. ---*Includes \$840.00 rent

B. Memorial Scholarship

Mrs. H. H. Evans of St. Louis, Missouri, through the Southern Illinois University Foundation has established a \$2,000.00 scholarship fund to be awarded for a two year period to some needy and worthy Southern Illinois University student as a memorial to her son, Murray C. Evans, who was killed in action in World War I. Mr. Evan L. Hill, Marion, Illinois, a sophomore at Southern was selected by the Foundation's Executive Committee as the recipient for this generous scholarship.

C. Illinois Congress of Parents and Teachers Scholarship

The Board of Managers of the Illinois Congress of Parents and Teachers granted a scholarship of \$200.00 to a member of the faculty of Southern Illinois University to attend the three-weeks course at Northwestern University on August 4-23, 1947. Mrs. Madelyn S. Treece, Instructor in the Allyn Training School, was the recipient of the scholarship.

TEACHERS COLLEGE BOARD

D. School for Fire Fighters

During the week of October 1, a four-day school for fire fighters was held under the auspices of the Egyptian Fire Fighters Association. Ninety-one fire fighters from fourteen cities of Southern Illinois attended classes which dealt with various types of fire hazards and fire prevention.

E. Recognition Services

To honor the Governor, the members of the General Assembly and the other friends of the University who were responsible for changing the name of the school to Southern Illinois University, recognition services will be held between halves of the Homecoming football game with Northern Illinois Teachers College, October 25, 1947. In addition, Dr. John Dale Russell will give an address on The Obligations of a University, Thursday evening, October 23.

X. SUMMARY

It is respectfully requested that the following action be taken by the Teachers College Board:

- A. Acceptance of the lists of graduates for Spring 1947 and Summer 1947.
- B. Acceptance of the list of Teachers College Scholarships for the summer of 1947.
- C. Acceptance of the resignations of the following: Dr. Thomas F. Barton, Mr. Glenn J. McGowan, Mrs. Elsie Parrish McNeill, Mrs. Louise O'Neil Parker, Dr. John B. Parrish, Mr. A. Morris Simpson, and Mr. Theodore Skinner.
- D. Approval of termination of services for: Mr. Allen H. Bone and Miss Mabel Eads.
- E. Approval of the following appointments at salaries indicated in the report: Miss Helen Blackbur, Mr. Ralph Boatman, Miss Orpha Jane Borgsmiller, Mrs. Lora Bosley, Mrs. Mabel Goddard Bracewell, Miss Thera Cavender, Dr. George L. Cheery, Mr. Marshall Grant Clark, Mr. Walter K. Correll, Miss Pauline DeHass, Dr. Clyde J. Dykhous, Mr. Kenneth A. Ervin, Miss Emily E. Farnham, Mrs. Lucy Fligor, Mr. Cameron W. Garbutt, Miss Tina Goodwin, Dr. Elbert H. Hadley, Mr. Harlan Hodges, Mr. Donald A. Ingli, Miss Kathleen Isom, Miss Theresa Ivanuck, Dr. Archibald McLeod, Mr. Herbert E. Johnson, Dr. Kenneth Luney, Miss Kate E. Moe, Mr. Glenn Morris, Mr. Dalias A. Price, Dr. Joseph S. Rafelko, Mr. Jose Luis Reyes, Dr. Louis D. Rodabaugh, Dr. John Winfield Scott, Miss Di-renda Woods Taylor, Dr. Lowell R. Tucker, and Mrs. Esther Witcher.
- F. Approval of the following short term appointments at salaries indicated in the report: Dr. Harold E. Briggs, Dr. E. C. Coleman, Mr. Willis E. Malone, Dr. Louis Petroff, Dr. William A. Pitkin, Dr. Ted R. Ragsdale, Dr. Victor Randolph, Mrs. Marjorie Stull, Dr. Willis G. Swartz, Mr. Fount G. Warren, Mr. Ben O. Watkins, Mr. Robert W.

PROCEEDINGS

English, Miss Jean Stehr, Mr. Leland O. Lingle.

- G. Approval of the following reappointments at salaries indicated in the report: Mrs. Gladys R. Clark, Miss Dorothy Cox, Mrs. Chalmer A. Gross, Mrs. Irma Tate Ward, Miss Irene Liebig, Mrs. Lois Nelson, Mr. J. D. Russell, Mr. John L. Colp, Mrs. Jean Neckers, Mrs. Bernice L. Sickman, Mr. C. E. Wright, and Mrs. Eleanor Young.
- H. Approval of change in duties for: Mr. A. Frank Bridges, Mr. Dilla Hall, Mrs. Mabel S. Lane, and Mrs. Elsie P. McNeill.
- I. Approval of leaves of absence for: Miss Julia Minnette Barber, Dr. Douglas E. Lawson, and Dr. John R. Mayor.
- J. Approval of adjustments in salary for: Mrs. Jean Neckers and Mr. Robert A. Steffes.
- K. Approval of the employment of the following at salaries indicated in the report: Mr. Lee Cogdill, Mr. Vernon L. Green, Mr. Guy Harris, Mr. Charles Loy, Mr. Clyde McCormick, Miss Lois Catherine Mescher, Mr. Otis Miller, Mr. Calvin Pollard, Miss Dolores Jean Marcho, and Mrs. Marilyn Hargrave Taylor.
- L. Approval of the reappointment of Mr. A. C. Hamilton at the salary indicated in the report.
- M. Approval of the following replacements: Mrs. Doris Carruthers, Miss Betty Hamilton, Miss Lucille Hart, Mr. Vernon L. Green, Mr. Calvin Pollard, and Mrs. Marie Mendenall.
- N. Approval of leaves for the following: Mr. Thomas J. Higgins and Mr. Benjamin Bradford.
- O. Approval of the following resignations and terminations: Mr. Charles Williams, Mr. Virgil Brandon, Mrs. Ruth Nagel Loos, Mrs. Alice Griffin, Mrs. Doris Carruthers, and Mr. James L. Childers.
- P. Approval of changes in classification for the following: Mr. Francis W. Adams, Mr. Irvin Peithman, and Mr. Reid Troutman.
- Q. Approval of a second commencement at the end of the summer session.
- R. Approval of the program outlined in this report for operating The Egyptian and other campus publications as a part of our educational activities.

Respectfully submitted,

Chester F. Lay, President

PROCEEDINGS
OF THE
Teachers College Board
(FORMERLY NORMAL SCHOOL BOARD)
OF THE
STATE OF ILLINOIS

DWIGHT H. GREEN
GOVERNOR



Issued by
FRANK G. THOMPSON
Chairman of Teachers College Board
VERNON L. NICKELL
Secretary of Teachers College Board

1948

[Printed by authority of the State of Illinois]



PROCEEDINGS
OF THE
Teachers College Board
(FORMERLY NORMAL SCHOOL BOARD)

Frank G. Thompson
Director Department of Registration and Education
Chairman of Teachers College Board

Vernon L. Nickell
Superintendent of Public Instruction
Secretary of Teachers College Board



STATE OF ILLINOIS

DWIGHT H. GREEN
GOVERNOR

1948

ILLINOIS STATE NORMAL UNIVERSITY
Normal, Illinois

Meeting at Chicago, January 19, 1948

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the First Semester, 1947-1948

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year Ago</u>
a. University				
Graduates	40	28	68	54
Seniors	117	132	249	212
Juniors	142	156	298	249
Sophomores	273	249	522	322
Freshmen	451	449	900	934
Unclassified	1	9	10	19
Post Graduates	<u>1</u>	<u>4</u>	<u>5</u>	<u>10</u>
Total College Students on Campus	1025	1027	2052	1800
b. University High School	186	165	351	363
c. University Elementary School	126	136	262	259
d. Auxiliary Training School				
Illinois Soldiers and Sailors Childrens' School	<u>154</u>	<u>85</u>	<u>239</u>	<u>244</u>
Total Pupils, Elementary and Secondary	<u>466</u>	<u>386</u>	<u>852</u>	<u>866</u>
Total	1491	1413	2904	2666
Extension	<u>32</u>	<u>284</u>	<u>316</u>	<u>328</u>
Grand Total	1523	1697	3220	2994

2. Extension

- a. Enrollment in extension courses, the departmental courses offered, the centers, and the instructor, are here presented for the first semester of the 1947-1948 school year.

TEACHERS COLLEGE BOARD

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Enrollment</u>
Clinton	American Public Education 211	Waneta Catey	30
Decatur	Physical Education for Elementary Schools 231	Bernice Frey	53
Decatur	History of American Diplomacy 237	Clarence Orr	30
Gibson City	American Public Education 211	Elizabeth Russell	23
Girard	Physical Education for Elementary Schools 231	C. E. Horton	58
Lincoln	Contemporary Civilization 111	Francis Wade	14
Odell	Crafts for Elementary Schools 201	George Barford	31
Odell	American Public Education 211	Floyd T. Goodier	15
Pekin	The Community 261	J. A. Kinneman	26
Springfield	American Public Education 211	W. I. De Wees	36
Total First Semester 1947-1948			316
The number of extension students in ten courses in eight centers for the corresponding time one year ago was			328

3. List of Scholarship Students

Certification is here made to the State Teachers College Board that the list of persons, with addresses for each and designating amounts for which they have been credited, is being transmitted to the Chairman of the Teachers College Board for further transmission to the State Treasurer in order that the total amount of \$16,940.50 may be transferred from the General Revenue Fund to the Income Fund of Illinois State Normal University. These students are regularly registered students who have been credited with the designated amounts during the first semester of the 1947-1948 school year beginning September 8, 1947. This year the total amount of money is transferred to the Income Fund of Illinois State Normal University rather than being remitted directly to the students as in the past, such provision being made under Section 30-4 as amended by the Sixty-fifth General Assembly. It is interesting to report that the number of high school scholarship students in the University during the first semester totaled 524, which represents 38.5 percent of the 1360 students operating on scholarships in the five state teacher educating institutions.

It is gratifying to report that the emphasis placed on teacher education at Illinois State Normal University has brought such a large percentage of capable students eligible for high school scholarships into this strictly professional school.

II. FACULTY

1. Resignations

- a. Mrs. Annabelle Gerfen, Student Faculty Assistant in the Office of the Registrar and Director of Admissions, for health reasons, effective December 31, 1947.
- b. Mrs. Maureen M. Vandiveer, Student Faculty Assistant in the Office of the Assistant Dean of the University, for health reasons, effective December 31, 1947.

PROCEEDINGS

- c. Mrs. Helen H. Perry, part-time Faculty Assistant in Milner Library, because of conflict with other work, effective November 30, 1947.
- d. Mrs. Henrietta Felix, part-time Student Assistant, in order to devote full time to University work beginning the second semester, January 26, 1948.

2. Return from Leave of Absence

- a. Miss Marion Miller, Assistant Professor of Art, who was granted a leave of absence from September 30 to January 1, in order to complete work on her doctor's degree at Ohio State University, has resumed her work upon the campus. During her absence her work was cared for by Miss Lucille Becker, who was brought to the campus for that particular purpose.

3. New Appointments

- a. Miss Lucille Becker, who has been serving as a substitute for Miss Marion Miller on leave of absence from the Art Department during part of the first semester of the 1947-1948 school year, is recommended to serve as supervisor of art in the Metcalf (campus) Elementary School to fill a vacancy that it has been impossible to fill since the opening of the 1947-1948 school year. Miss Becker's work as Instructor in Art would begin with Monday, January 26, and her salary would be at the rate of \$350.00 per month for the four and one-half months of the second semester of the current school year.
- b. Because of increased demands for student teaching centers in the Home Economics Department, it has become necessary to add another off-campus center located at Danvers, Illinois, and to employ Miss Mildred Reel, an instructor in Danvers High School, as supervisor of student teachers. Miss Reel is approved by the State Supervisor of Vocational Home Economics. She is to be paid \$12.50 each month for each student teacher that she supervises, which is the same rate being paid supervisors in other off-campus centers.
- c. The names of Miss Elsa Ernestine Schilling and Mrs. Jeanette Isted should be added to the regular substitute list as approved for doing substitute teaching in Spanish and music respectively.
- d. Mrs. Alma M. Carey, as part-time Student Faculty Assistant in the Office of the Assistant Dean of the University, at a salary rate of \$125.00 per month, effective January 2, 1948, to take the place of Mrs. Maureen Vandiveer, resigned.
- e. Mrs. Joyce Osborne, as part-time Student Faculty Assistant in the Office of the Registrar and Director of Admissions, at a salary rate of \$125.00 per month, effective February 1, 1948, to take the place of Mrs. Annabelle Gerfen, resigned.

4. Summer Session Faculty

- e. The summer session faculty covering both intersession and the regular eight-weeks session of 1948 will be presented at the April meeting of the Board.

TEACHERS COLLEGE BOARD

III. OTHER SCHOOL EMPLOYEES

1. Resignations

- a. Mrs. Lena Winsett, Domestic in connection with the University Food Service, effective November 30, 1947, in order to accept a position elsewhere.

2. New Appointments Recommended

(The following have been cleared and approved through the proper channels in Springfield.)

- a. Mrs. Betty B. Knous, as Clerk Stenographer I, at a salary of \$140.00 per month, effective from November 27, 1947.
- b. Mr. Carleton P. Hargitt, under the classification of Garden Farmer, to work at the University Farm at a salary rate of \$175.00 per month, effective from December 2, 1947.
- c. Mrs. Chlora B. Manuel, under the classification of Domestic, to work at Fell Hall (women's residence) at a salary rate of \$135.00 per month, effective from December 1, 1947.

3. Change in salary

- a. It is recommended that the classification of Mrs. Zola Hale be changed from that of Domestic to Cook I and that effective January 1, 1948, her salary be set at \$140.00 per month.

IV. THE ORGANIZATION

1. Graduate Work

- a. The offering of graduate work at Illinois State Normal University continues to serve a real need. Great care is being exercised to see that the quality of work is the equivalent of that of the best colleges and universities in the country. The demand has increased in the departments that have been approved for graduate work and definite requests have come for graduate work in other departments, especially that of music.
- b. Between now and the meeting of the Teachers College Board in April, a definite request, together with supporting data, will be presented for the approval of the Department of Music Education to do graduate work. This is one of the outstanding and strong departments of the University and they now meet all requirements for carrying on graduate work. Perhaps, aside from the Department of Health and Physical Education for Women, approved last year, there is not another department where there has been as much demand for graduate work as in the Department of Music Education. All information has been prepared and will be presented to the Graduate Committee of the Teachers College Board in ample time for the members of the committee to make any check they may wish and in order to prepare a recommendation to the Teachers College Board for the April meeting.

PROCEEDINGS

2. Calendar

- a. The calendar for the next school year will be prepared and presented to the Teachers College Board at the April Meeting. It is now believed advisable to eliminate the intersession and to confine the activities of the summer to one session of eight weeks for the 1949 summer. This will be indicated in the complete calendar presented at the next meeting of the Board. For the 1948 summer the University will again operate with a three-weeks intersession followed by an eight-weeks regular summer session.

V. THE CURRICULUM

1. Special Education

- a. Definite steps are being taken to enlarge and make more effective the various phases of the special education program now being offered at Illinois State Normal University. This will result in bringing to the faculty certain specialists who have an outstanding reputation and in developing a curriculum that will meet the needs for the education of teachers in all phases of the program that has been set up by the Department of Public Instruction under the direct supervision of Mr. Ray Graham, Assistant Superintendent on the staff of the Superintendent of Public Instruction. As plans near completion for the new building and the demand for teachers becomes greater and the interest upon the part of students in taking this work increases, it becomes necessary to make certain alterations in the curriculum in the field of special education. These proposed changes will be reported at a later Board meeting.

VI. BUILDINGS AND GROUNDS

1. Current Building Program

- a. It would be gratifying to be able to report that plans and specifications had been completed for our two proposed buildings and that bids had been taken and contracts awarded. However, all that can be reported at the present time is that the plans and specifications for the Special Education Building are practically completed, but it has become necessary to make some slight alterations in the size of the building in order to keep the cost apparently within the amount of money available. It is expected that it will not be very long before bids will be advertised and hopefully contracts awarded for the construction of this building.
- b. Plans for the Administration Building are still in the final preliminary stage and working drawings have not progressed to any very great extent. It is hoped by next summer that bids may be taken upon this structure.
- c. The acquisition of land has been practically completed with the final steps taken on the purchase of farm land adjoining the northwest corner of the present University Farm. Two or three pieces of property adjoining the campus remain to be purchased but in the next few weeks

TEACHERS COLLEGE BOARD

it is hoped that the transactions involving the acquisition of land under the present appropriation will be completed.

VII. AUXILIARY ENTERPRISES

no report.

VIII. STUDENT LIFE

1. Facilities needed

- a. There is a growing need of a student center in the nature of a Student Union or some similar structure on the campus of Illinois State Normal University. This need has been accentuated recently by the completion of such a structure on the campus of Illinois Wesleyan University one mile to the south of our campus and our students are more cognizant than ever of the lack of facilities for any form of social life being provided for through buildings upon our campus. This should be one of the early self-liquidating projects, but if Old Main is to be made into such a center, it will be necessary to have other buildings to provide for the offices and classrooms now in Old Main before any such project can be started.
- b. In the list of self-liquidating projects provided as separate materials to the Teachers College Board at this meeting, is the great need for housing of students calling for the construction of a residence hall for men as well as for women. Student life on the campus of Illinois State Normal University is very much handicapped by the lack of residence halls, a student center, and other facilities that many colleges and universities now find available.

VIX. MISCELLANEOUS

1. Congratulations to Southern

Congratulations are extended to Southern Illinois University on the excellent showing and their victory in the Corn Bowl football game played in Bloomington on Thanksgiving Day. It is gratifying to know that a representative of the conference of the five teachers colleges exhibited superiority over the conference represented by the liberal arts colleges.

2. Salary Schedule

As may be generally known by members of the Teachers College Board, faculty committees from the five schools have been working upon a salary schedule to be presented to a committee of the Teachers College Board, and later to the entire Board for consideration in the near future. There is certainly no lack of gratitude or of appreciation for the action of the Teachers College Board in establishing what appeared to be a very good schedule as late as May 16, 1946, when certain upward revisions are suggested at the present time. Many things from the standpoint of the cost of living and the competition of educational institutions have happened during the past two years that seem to make mandatory some consideration of better salaries for faculty members.

From the administrative standpoint it can be most emphatically stated

PROCEEDINGS

that it is getting impossible to obtain high quality staff members and to retain those that are now employed by the various teachers colleges. They are getting offers from other institutions, including the University of Illinois, and therefore it is hoped that careful consideration will be given to materials presented by the combined committees of the teachers college faculties working in conjunction with the presidents, when such materials are placed before the Salary Schedule Committee of the Teachers College Board and later before the Board as a whole.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested and will be appreciated on the following recommendations:

1. Approval of the State High School Scholarship list provided in separate form to the Chairman of the Teachers College Board and the transfer of \$16,940.50 from the General Revenue Fund to the Income Fund of Illinois State Normal University.
2. Acceptance of the resignations of Annabelle Gerfen, Maureen M. Vandiveer, Helen H. Perry, and Henrietta Felix.
3. The appointment of Lucille Becker as Instructor in Art to serve as supervisor of art in the Metcalf Elementary School for the second semester of the 1947-1948 school year.
4. The addition of another student teaching center in home economics at Danvers, Illinois, and the employment of Mildred Reel, an instructor in the Danvers High School, as supervisor of student teachers.
5. The addition of the names of Elsa Ernestine Schilling and Jeanette Isted to the regular substitute list of the University.
6. The employment of Alma M. Carey and Joyce Osborne as part-time student faculty assistants.
7. The acceptance of the resignation of Lena Winsett as Domestic from the University Food Service.
8. The employment of Betty B. Knous as Clerk Stenographer I, Carleton P. Hargitt as Garden Farmer, and Chlora B. Manuel as Domestic, for periods indicated and at salaries stipulated.
9. Change in the classification of Zola Hale from Domestic to Cook I and her new salary to be set at \$140.00 per month.

Respectfully submitted,

R. W. Fairchild

TEACHERS COLLEGE BOARD

REPORT OF THE EASTERN ILLINOIS STATE COLLEGE, CHARLESTON FOR THE MEETING IN CHICAGO

January 19, 1948

To the Chairman, Secretary and Members
of the Teachers College Board,

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College is presented for your consideration:

I. STUDENTS

A. Enrollment, Fall Quarter, 1947

1. COLLEGE

<u>Class</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year ago</u>	<u>Per Cent change</u>
Unclassified	5	5	10	12	16.7% loss
Seniors	85	52	137	118	16.2% gain
Juniors	126	66	193	138	39.0% gain
Sophomores	419	120	538	208	157.9% gain
Freshmen	329	175	504	747	32.4% loss
Total	964	418	1382	1218	13.5% gain

2. EXTENSION (first half-year, 1947-1948)

97	344	441	379	16.4% gain
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3. EASTERN STATE HIGH SCHOOL

<u>Boys</u>	<u>Girls</u>	<u>Total</u>	<u>Total one year ago</u>
75	92	167	192

4. AFFILIATED HIGH SCHOOLS (Home Economics)

a. Robinson	0	129	129
b. Marshall	0	93	93
c. Noble	0	64	64
d. Shelbyville	0	82	82

5. EASTERN STATE ELEMENTARY SCHOOL

119	132	251	242
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B. Teachers College Scholarship Holders

Students enrolled under Teachers College Scholarships for the Fall Quarter, 1947, number 163. This is a gain of 41 persons or 33.6 per cent over the 122 scholarships in use during the Fall Quarter, 1946.

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This increase in scholarship use in Eastern's area is particularly desirable, though considerably below the use of all scholarship available.

C. Veterans' enrollment

Veterans using Illinois Military Scholarships instead of U. S. Public Law 346 or U. S. Public Law 16 during the Fall Quarter, 1947, numbered 38, compared with 31 such scholarships used one year ago. This is a gain of 22.6 per cent in such privilege.

Veterans of World War II, enrolled under the privileges of U. S. Public Law 346 or U. S. Public Law 17 (Rehabilitation cases), numbered 656, and comprised 647 men and 9 women. Adding the 38 veterans on Illinois Military Scholarships, gives a total of 694 veterans enrolled. Civilian enrollments totaled 689. Thus veterans make up 5 students more than 50 per cent of the college enrollment.

D. A summary of the Fall Quarter enrollment by classes for the ten years 1938-39 to 1947-48, inclusive, indicates (1) the pre-war growth, (2) the war-period decrease and (3) the post-war recovery. Eastern enrolled for the Fall Quarter, 1947, 230 more students, or a 19.9 per cent increase over the previous high enrollment in the pre-war Fall Quarter of 1940-41.

Class	1938	1939	1940	1941	1942	1943	1944	1945	1946	1947
Postgraduates	3	8	2	3	2	0	0	0	0	0
Seniors	97	132	113	138	80	62	43	49	118	137
Juiniors	171	150	198	135	116	42	52	55	138	193
Sophomores	254	389	354	320	174	66	70	98	208	538
Freshmen	512	472	485	321	243	112	162	203	747	514
Total	1037	1151	1152	917	615	282	337	405	1218	1382

E. Comparison of fields of specialization for teaching between the Fall Quarters of 1947, 1946, and 1945, indicate (a) the distribution of student - majors departmentally, and (b) how the marked increase in enrollment is giving staff and space problems in certain areas of instruction.

Four-Year Teacher- Training Curricula	Fresh.	Soph.	Juniors	Seniors	Total 1947	Total 1946	Total 1945
Art	9	18	9	6	42	27	14
Botany	4	5	6	5	20	20	1
Business Education	74	72	22	14	182	166	65
Chemistry	15	15	8	6	45	26	13
Elementary Education	30	24	11	6	71	47	29

TEACHERS COLLEGE BOARD

English	10	15	13	3	41	38	27
Foreign Languages							
Latin	1	1	0	0	2	0	0
Spanish	6	8	1	0	15	9	3
Geography	5	7	8	4	24	13	4
Home Economics	21	8	10	8	47	50	47
Industrial Arts	25	35	19	9	88	61	10
Mathematics	9	16	10	15	50	41	17
Music	27	21	6	12	66	47	26
Physical Educa. (M)	54	76	24	14	168	137	29
Physical Educa. (W)	11	10	4	2	27	21	16
Physics	5	11	0	3	19	19	1
Social Science	22	33	13	25	93	88	45
Speech	11	9	8	2	30	21	11
Zoology	<u>2</u>	<u>4</u>	<u>8</u>	<u>3</u>	<u>17</u>	<u>17</u>	<u>5</u>
Totals	342	388	180	137	1047	848	364
Unclassified					<u>10</u> 1057	<u>12</u> 860	<u>2</u> 366

F. Comparison of the shift in choice of field of interest on the part of students enrolled in the Two-Year General College Curricula indicates most pronouncedly the drop of interest in Pre-Engineering (25 students less) and marked increase in interest in Pre-Veterinary, Pre-Nursing and Pre-Chemical Engineering.

Two-Year General College Curricula	Freshmen	Sophomores	Juniors	Total 1947	Total 1946	Total 1945
Two-Year General	65	38	1	104	96	17
Pre-Agricultural	9	7	0	16	23	4
Pre-Chemical Engineering	0	6	0	6	4	2
Pre-Dental	7	18	2	27	29	1
Pre-Engineering	41	32	2	75	100	6
Pre-Forestry	2	4	0	6	7	0
Pre-Journalism	6	9	0	15	18	0

PROCEEDINGS

Pre-Legal	8	9	2	19	22	0
Pre-Medical	8	14	5	27	31	4
Pre-Medical Lab. Tech.	2	1	0	3	5	3
Pre-Nursing	6	0	1	7	4	2
Pre-Pharmacy	3	5	0	8	13	0
Pre-Veterinary	<u>5</u>	<u>7</u>	<u>0</u>	<u>12</u>	<u>6</u>	<u>0</u>
Totals	162	150	13	325	358	39

G. Extension courses for the first half-year 1947-48 have been organized as follows:

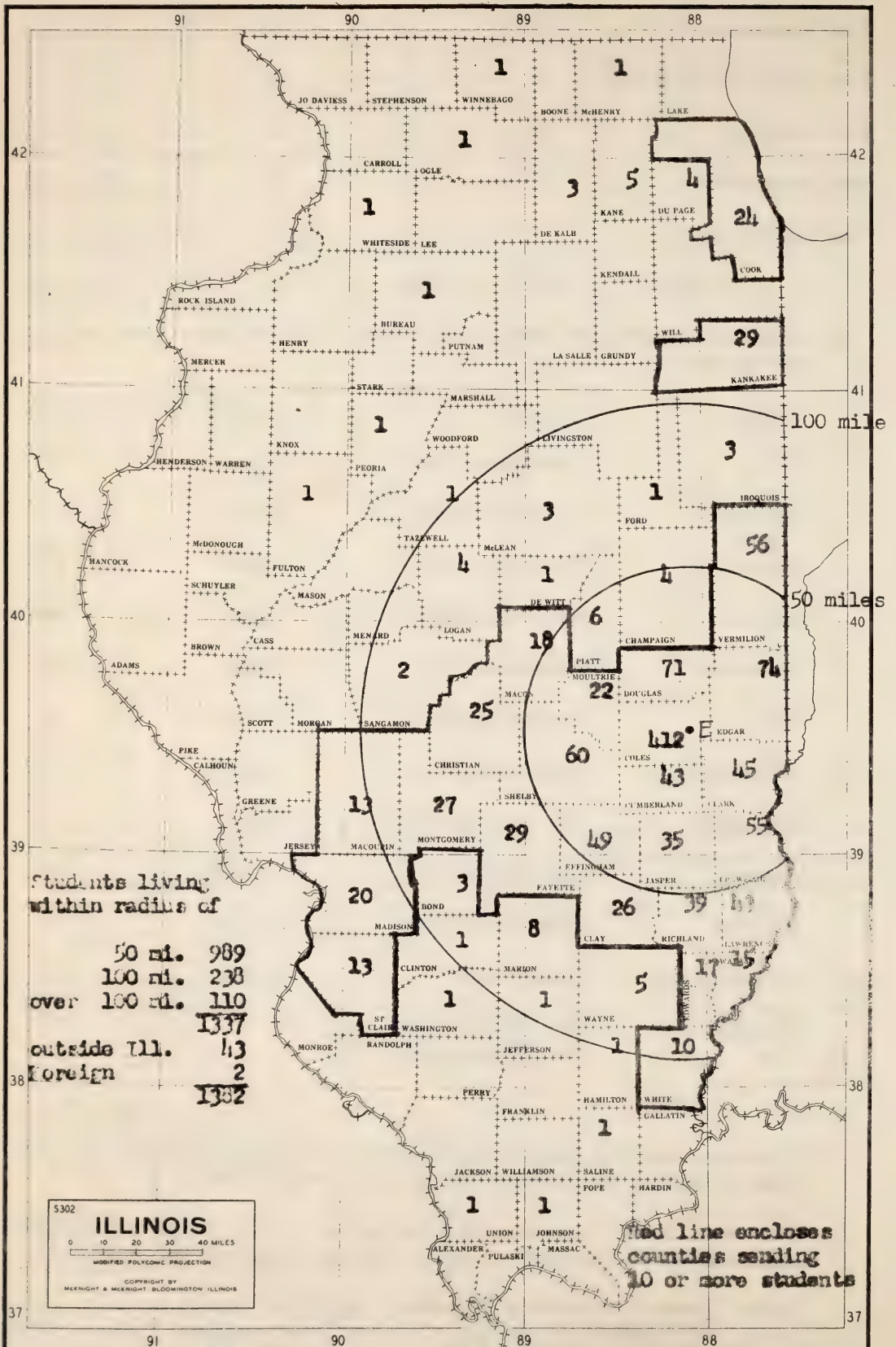
<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Students</u>
Flora	Education E226	Heise	38
Vandalia	Education E226	Heise	67
Shelbyville	Education E226	Heise	32
Newton	Education E226	Heise	29
Hillsboro	Education E226	Heise	46
Olney	Geography E340	Harris	42
Taylorville	Geography E340	Harris	43
Effingham	Soc. Science E455	Wood	47
Tuscola	Ind. Arts E225	Thrall	24
Sullivan	Education E455	Cavins	33
Lawrenceville	Speech E433	Ross	37
Campus	Soc. Science 234		1
	Bus. Educa. 123		<u>2</u>
Total			441

H. The accompanying map of Illinois shows the distribution of the student body at Eastern by counties for the Fall Quarter, 1947.

Fifty-one Illinois counties are represented. Forty-three students come from outside Illinois and two from outside continental United States.

Coles County furnishes 412 students or 30 per cent of the total enrollment, and emphasizes the use of Eastern as a regional college. If one adds to this number the students of the six counties bordering Coles

TEACHERS COLLEGE BOARD



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(Douglas 71, Moultrie 22, Shelby 60, Cumberland 43, Clark 45 and Edgar 74), a total of 732 students is reached or 53 per cent of the college enrollment. Were the second tier of counties to be added to the contributing area, a total of 1036 out of 1382 students or 75 per cent of the enrollment is tabulated.

The twenty-four counties sending ten or more students to Eastern for the Fall Quarter, 1947, are:

Coles	412	Cumberland	43	Moultrie	22
Edgar	74	Lawrence	43	Madison	20
Douglas	71	Richland	39	Macon	18
Shelby	60	Jasper	39	Edwards	17
Vermilion	56	Kankakee	29	Wabash	15
Crawford	55	Montgomery	27	Macoupin	13
Effingham	49	Christian	25	St. Clair	13
Clark	45	Cook	24	White	10

I. Interest of Teachers College alumni in further professional study:

Recently the University of Illinois issued its annual catalog, and listed the graduates with the Class of 1946. Of the total four hundred thirty-four (434) master's degrees conferred in 1946, one hundred seventeen (26.95%) were given to graduates of the University itself. Seventy-seven master's degrees (17.67%) were given to alumni of one of the five teacher-training institutions of Illinois. In contrast, fifty-four master's degrees (12.44%) were conferred upon alumni of twenty-one different liberal arts colleges within the state. Using these data as indicators, certainly the graduates of the teacher-training institutions are alert to the necessity of further study for professional advancement.

Of the seventy-seven master's degrees conferred upon alumni of the five teacher-training institutions of Illinois, twenty-eight were received by alumni of the Illinois State Normal University (16 M. A. and 12 M. S.), eighteen by alumni of Eastern (8 M. A. and 10 M. S.), fifteen by alumni of Southern (12 M. A. and 3 M. S.), ten by alumni of Western (7 M. A. and 3 M. S.) and six by alumni of Northern (4 M. A. and 2 M. S.).

Twelve of the eighteen master's degrees received by alumni of Eastern were in the field of Education, although as much as half of the required work may have been in a subject field. The remaining six degrees were in History, Business, Mathematics, Commercial Teaching and Home Economics (2).

II. FACULTY

A. New Faculty

1. Harold W. Kallenbach, B. Ed., Southern Illinois Normal University, 1943; graduate student, University of Miami, 1945-46. M. S., University of Illinois, 1947, as added Instructor in Physical Education for Men, for the remainder of the college year, at a salary of \$340 per month, effective November 1, 1947.

TEACHERS COLLEGE BOARD

B. Promotion in rank:

1. Ralph O. Gallington, Ed. D., from Assistant Professor to Associate Professor as of December 1, 1947, due to conferring of the doctorate, with no change in salary.

C. Affiliated teachers:

The following affiliated teachers are recommended for the Winter Quarter, 1947-48, with titles as Faculty Assistants:

Alice Cruse Crouch (Home Economics)	Shelbyville H. S.	\$ 100.00
William Darrell Black (Physical Education)	Charleston H. S.	50.00
Joe Max Bressler (Physical Education)	Charleston H. S.	50.00

D. Summer Term Faculty, 1948:

The following faculty for the summer program of 1948 is presented, with rank, department and salary as indicated.

<u>Department and name</u>	<u>Degree</u>	<u>Salary June</u>	<u>Salary July</u>	<u>Salary August</u>
ART				
Mildred Whiting	Ph.D	490	490	
Inez Parker	A.M.	340	340	340
BOTANY				
H. Fred Thut	Ph.D.	455	455	
Kenneth E. Damann	Ph.D.	400	400	
BUSINESS EDUCATION				
Earl S. Dickerson	Ed.D.	465	465	
Stanley C. Robinson	Ed.D.	400	400	
Lela L. Johnson	A.M.	350	350	
Jessie M. Hunter	M. S.	340	340	
CHEMISTRY				
Lawson F. Marcy	Ph.D.	425	425	
Melvin O. Foreman	Ph.D.	415	415	
Sidney R. Steel	Ph.D.	385	385	
EDUCATION				
Hans C. Olsen	Ph.D	465	465	465
Donald A. Rothschild	Ph.D.	465	465	
Arthur U. Edwards	Ph.D.	455	455	
Archie R. Ayers	Ph.D.	445	445	225
Harry L. Metter (12 mos)	Ph.D.	1/3 time		
Bryan Heise (12 mos)	Ph.D.	2/3 time		

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ENGLISH

Howard DeF. Widger	Ph.D.	540	540
Francis W. Palmer	Ph.D.	415	415
Eugene M. Waffle	Ph.D.	465	465
Robert L. Blair	Ph.D.	405	405
Ruth H. Cline	Ph.D.	375	375
Harriet Love	M.S.	340	340

GEOGRAPHY

Elton M. Scott	Ph.D.	465	465	465
Ruby M. Harris	S.M.	425	425	425
Rose Zeller	Ph.D.	425	425	

HEALTH EDUCATION

Harold M. Cavins	Ed.D.	465	465
Florence Benell(12 mos.)	A.M.	2/3 time	

HOME ECONOMICS

Ruth Schmalhausen	Ed.D.	425	425
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INDUSTRIAL ARTS

Walter A. Klehm	Ed.D.	500	500
Russell H. Landis	Ed.D.	455	455
Ralph O. Gallington	Ed.D.	425	425
Charles A. Elliott	A.M.	350	350

MATHEMATICS

Lawrence A. Ringenberg	Ph.D.	465	465
Ruth Hostetler	A.M.	360	360
Hobart F. Heller(12 mos.)	Ph.D.	1/3 time	

MUSIC

Leo J. Dvorak	Ph.D.	465	465
Lee C. Crook	M.M.	350	350
Thomas S. Richardson	M.S.	335	335
Mary Balloon	M.M.	330	330

PHYSICAL EDUCATION

Charles P. Lantz	Ph.D.	500	500	250 (1/2)
Clifton W. White	Ed.D.	385	385	
Maynard O'Brien	M.S.	350	350	175 (1/2)
William A. Healey	A.M.	175 (1/2)		175 (1/2)
Florence McAfee	Ed.D.	500	500	
Aline R. Elliott	A.M.	330	330	
Edith C. Haight	Ph.D.			405

PHYSICS

Ora L. Railsback	Ph.D.	520	520
Glenn Q. Lefler	Ph.D.	455	455

SOCIAL SCIENCE

Charles H. Coleman	Ph.D.	510	510	
Glenn H. Seymour	Ph.D.	465	465	
Donald R. Alter	Ph.D.	455	455	455
William G. Wood	Ph.D.	425	425	
Raymond A. Plath	Ph.D.	405	405	

TEACHERS COLLEGE BOARD

SOCIAL SCIENCE

Morrison Sharp	Ph.D.	385	385
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SPEECH

J. Glenn Ross	Ph.D.	500	500
Elbert R. Moses	Ph.D.	445	445
Pearl Bryant	Ph.D.	380	380
Earnest G. Gabbard	A.M.	350	350

ZOOLOGY

Charles S. Spooner	Ph.D.	520	520
Walter M. Scruggs	Ph.D.	455	455
Richard T. Hartley	Ph.D.	425	425
John D. Black	Ph.D.	385	385
Harry E. Peterka	Ph.D.	400	400

ELEMENTARY SCHOOL

Leah I. Stevens	(7th)	S.M.	360	180	(1/2)
Lorene E. Ziegler	(6th)	A.M.	325	162.50	(1/2)
Florence E. Reid	(5th)	A.M.	340	170	(1/2)
Myrtle Arnold	(4th)	A.M.	350	175	(1/2)
Susie L. Harris	(3rd)	A.M.	325	162.50	(1/2)
Mary E. Sigafos	(2nd)	A.M.	325	162.50	(1/2)
Irene D. Groom	(1st)	A.M.	330	165	(1/2)
Earl W. Boyd	(M)	M.M.	360	180	(1/2)
Nannilee Saunders	(Sci.)	A.M.			350
Mary L. Hinman	(Dem.)	A.M.			300

Totals	27510	25977.50	4030
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III. OTHER EMPLOYEES

A. Resignations:

1. Mrs. Gladys Fitzpatrick, Domestic, 8-4-501-7, as of December 31, 1947.
2. Grace N. Wheeler, Provisional Clerk Stenographer I, 8-4-4-10, as of December 31, 1947.

B. New Employees:

1. Muriel Croy, Provisional Clerk Stenographer 1, 8-4-4-11, effective October 13, 1947, at a salary of \$140 per month, as an added employee in the Business Office.
2. Mrs. Marie Warpenburg, Domestic, 8-4-501-7, to replace Mrs. Gladys Fitzpatrick, at a salary of \$110 per month plus maintenance (\$30 per month), beginning January 1, 1948.
3. Georgiana Gier, Provisional Clerk Stenographer I, to succeed Grace N. Wheeler, at a salary of \$140 per month, beginning January 5, 1948.
4. Alice Eagleton, Provisional Cook I, for service in the Cafeteria, at a salary of \$140 per month plus board, beginning January 1, 1948.

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The additional employees for the Cafeteria will be cleared through regular channels and presented for consideration in the next Board report.

IV. ORGANIZATION

- A. Permission is requested for the changing of the 1948 Commencement from Sunday, June 6, to Friday, June 4, 1948.

V. CURRICULUM: No report.

VI. BUILDINGS and GROUNDS

- A. Under date of October 6, 1947, Director Thompson secured the approval of Governor Green for a release of \$29,179.00 from the Contingency Fund and the release of \$2,010,092 from the Appropriation of Senate Bill 662 for a Library Building, thus meeting the amount of the low bids for the meeting the amount of the low bids for the construction of the building, \$2,039,271.00.

1. General work	\$ 1,459,710.00
J. L. Simmons Co., Inc., Decatur	

2. Electrical work	225,240.00
Anderson Electrical Co., Danville	

7. Electric Book Lift	4,431.00
Montgomery Elevator Company, Moline	

8. Pneumatic Tube Conveyor	1,384.00
Standard Conveyer Company North St. Paul, Minnesota	

Total	\$ 2,039,271.00
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- B. Under date of November 6, 1947, Governor Green released the \$326,751.00 of the Appropriation set up for "Preparation and Development of Campus Site, including construction of Athletic Fields" in Senate Bill 662, and authorized the release of an additional \$29,518.72 from the Contingency Fund, in order to equal the low bid of \$356,269.72 of the Mackler Brothers Construction Company of Chicago

TEACHERS COLLEGE BOARD

Heights, Illinois. Construction of the football field and golf course have already begun.

- C. The Cafeteria and Recreation Building, erected as Federal Works Agency Projects, are now in use. The installation of plumbing and heating in the Temporary Library Building is almost completed, and this building should be in use by early February.

VII. AUXILIARY ENTERPRISES

- A. Considerable difficulty is expected in the financing of the Cafeteria, due to the marked increase in the cost of Commodities since the budget was set in October 1946, and to the inability to spend the moneys received from food sales to help maintain the project.

VIII. STUDENT LIFE

- A. The opening of the Recreation Room of the Federal Works Agency project will afford in meager scale a much needed student convenience. Most of the furniture has been secured as war surplus. The location of the Recreation Room adjacent to the Cafeteria should ease markedly the problems of the commuting student and the student living distant from the campus.

IX. MISCELLANEOUS

- A. The college presented to the new faculty members of 1947-48 as an advantage to employment under the Teachers College Board, the privileges of the University Retirement System. We did not specifically state that every faculty member and employee must pass a physical examination with results evaluated as persons who would be rated as a standard risk according to insurance practice and who thereby "are eligible for employment and for participation in the University Retirement System as far as physical condition is concerned."

The college did inquire about the candidates' general health condition, and has done so for years. Physical examinations now reveal three new faculty persons unable to meet the above mentioned physical status. Each of these persons is particularly well fitted for the work expected of him, and two of the three are giving superior service. Each feels that the privileges of the University Retirement System had considerable weight in his making the decision to join the faculty at Eastern, although neither will state it was the deciding factor. The college did not during the summer of 1947 realize that such a stringent physical status was necessary as a condition for employment. Previous interpretation of an employee with an acknowledged non-insurable physical disability had not raised the question of denying retirement privileges and permanent employment, but had qualified retirement privileges in so far as affected by the existing disability at the time of employment. That some physical disabilities on the part of over twenty-five new faculty members would be discovered was not surprising. But the college had expected the persons with such discovered physical disability would be employable with full death benefits but without disability privileges if that condition

PROCEEDINGS

arose from defects at the time of employment.

Correspondence with Mr. Lloyd Morey, Comptroller for the University Retirement System, points out

- (a) the responsibility for determining the physical condition of the employee (his rating from an insurance standpoint) is solely with the Employer (the Teachers College Board);
- (b) the responsibility for employment status is also solely with the Employer (the Teachers College Board);
- (c) no official of the University Retirement System may be charged with any responsibility in connection with the above two items;
- (d) furthermore, the University Retirement System has no regulation with reference (1) to physical examination and (2) to employment status of an individual;
- (e) regulations covering these two items must be adopted by the Employer (the Teachers College Board) and it is his responsibility to administer them (through the colleges).

It is hoped that the Teachers College Board will clarify the situation which has arisen out of the employment circumstances for the college year 1947-48, so that administering regulations can be more efficiently met.

X. SUMMARY

Consideration of the Teachers College Board is requested on the following items:

- A. Employment of Harold W. Kallenbach as Instructor in Physical Education for the remainder of the college year 1947-48.
- B. Promotion of Dr. Ralph O. Gallington from Assistant Professor to Associate Professor.
- C. Employment of Mrs. Alice Cruse Crouch, William Darrell Black and Joe Max Bressler as Faculty Assistants in the capacity of affiliated teachers.
- D. Employment of the Faculty for the 1948 Summer Term and 1948 August Workshops in the departments and salary levels listed.
- E. Resignations of Mrs. Gladys Fitzpatrick and Grace N. Wheeler.
- F. Employment of Muriel Croy, Marie Warpenburg, Georgiana Gire and Alice Eagleton as Classified Employees in the ratings and at the salaries listed.
- G. Change in date of the 1948 Commencement to Friday, June 4th.

TEACHERS COLLEGE BOARD

- H. Interpretation of the employment status of new faculty members for 1947-48, rated as "non-insurable" by findings of the required physical examinations.

Respectfully submitted,

Robert G. Buzzard
President

REPORT OF THE
WESTERN ILLINOIS STATE COLLEGE
MACOMB, ILLINOIS
MEETING IN CHICAGO, ILLINOIS
JANUARY 19, 1948

To the Members of the State
Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State College:

1. Students

A. Attendance, Fall Quarter 1947

	Men & <u>Boys</u>	Women & <u>Girls</u>	<u>Total</u>	Total One Year Ago
1. College Students				
a. On Campus				
Graduates	44	25	69	57
Seniors	64	56	120	95
Juniors	111	80	191	144
Sophomores	313	122	435	210
Freshmen	367	187	554	721
Sub-total	<u>899</u>	<u>470</u>	<u>1,369</u>	<u>1,227</u>
b. Extension				
Graduate	20	31	51	30
Undergraduate	60	505	565	627
Sub-total	<u>80</u>	<u>536</u>	<u>616</u>	<u>657</u>
Total	979	1,006	1,985	1,884

PROCEEDINGS

	Men & Boys	Women & Girls	Total	Total One Year Ago
2. Secondary Schools				
Western High	69	69	138	128
Bardolph	26	27	53	44
Galva	0	0	0	217
LaHarpe	0	0	0	147
Carthage	150	103	253	0
Payson	56	59	115	0
Total	301	258	559	536
3. Elementary Schools				
Western Training School	132	118	250	233
Rural	19	18	37	36
Adair	45	40	85	37
Bardolph	42	47	89	64
	238	223	461	370
Grand Total	1,518	1,487	3,005	2,790

As in all teacher-education institutions in Illinois, this is the largest enrollment Western has ever had in its history. The enrollment this year exceeds last fall by 142 students, or 11.5%.

B. Normal School Scholarship List of Students

1. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on October 10, 1947 to be submitted to the State Treasurer, attended the Western Illinois State College during the Fall Quarter 1947.

II. Faculty

A. Resignations

1. Dr. A. A. Welck, associate professor in the Department of Education, resigned effective October 31, 1947 in order to accept a position as Director of the Bureau of Guidance and Testing at the University of New Mexico.
2. Mr. Floyd W. Ohlson, instructor in the Department of Music, submitted his resignation in October to become effective as of September 1, 1947. Mr. Ohlson was on sabbatical leave for the year and, therefore, no replacement was necessary. The salary paid to him for the months of September and October has been refunded to the College.
3. Dr. Hilda Watters, associate professor in the Department of Social Science, has submitted her resignation to become effective January

TEACHERS COLLEGE BOARD

23, 1947.

B. New Appointments

1. Mrs. Geraldine Will was employed, effective October 1, 1947, as instructor in the Training School for one-half time work at a salary of \$100 per month or a total of \$800 for the period October to May, inclusive. Mrs. Will has the A.B. Degree from Coe College and has completed one-half year of graduate work at Western.
2. Dr. W. R. Davis was employed, effective November 1, 1947, as instructor in the Department of Education to replace Dr. A. A. Welck who resigned. Dr. Davis' degrees are: B.S., State College, Springfield, Missouri; A.M., Ph.D., Columbia University. He is receiving a salary of \$350 per month. Dr. Davis was formerly head of the Department of Education and Psychology at the State Teachers College at Nacogdoches, Texas.
3. Mr. Morris Payne, a graduate student at Western, is being employed as faculty assistant during the Winter Quarter to teach one class in the Industrial Arts Department. He is receiving \$50 per month or a total of \$150 for the quarter.
4. Mr. Robert Bruce Harley has been employed as assistant professor in the Department of Social Science to replace Dr. Hilda Watters. He will receive \$300 per month or a total of \$1,473 .33 for the period January 24, to June 3, 1948. Mr. Harley has the A.B. degree from Wm. Penn College, A.M. from Haverford College, and will receive the Ph.D. from the State University of Iowa on January 31, 1948. He has had high school teaching experience at Rockwell City, Iowa, and served four years in the U.S. Army.

III. Other Employees

A. Twelve-months Employees

1. New Appointments

- a. Mrs. Myrtle Joplin was employed as a domestic in Caroline Grote Hall, effective October 15, 1947, at a salary of \$100 per month.
- b. Mr. Charles William Melton was employed, effective October 20, 1947, as a laborer (maintenance) at a salary of \$150 per month.

B. Affiliated Schools

1. Adjustment in Salary

- a. Mrs. Juell Duren, instructor in the Bardolph affiliated school, was assigned supervision of six student teachers for the Winter Quarter; therefore, it was necessary to increase her sal-

PROCEEDINGS

ary to \$180 for the quarter which is being paid as follows: December - \$40; January - \$80; February - \$60.

IV. Organization

- A. The faculty Curriculum Committees of the Western elementary and high schools are working on a reorganization of their programs in order that they may more nearly meet the needs of the revised public school units in Illinois.
- B. Western will again offer courses in soil conservation and conservation of natural resources if there is a demand for such work in the western part of the State. To date no requests have come from county superintendents in our territory for such one-week short term courses. We will offer these courses on campus both the first summer term and the second summer term as has been our policy in previous years.

V. Curriculum

No Report

VI. Buildings and Grounds

- A. The \$277,000 site and athletic field development, located north of Murray Street, is progressing nicely. At the present time approximately one-third of the work has been completed.
- B. The William R. Goss Company, who was awarded the general contracts for the elementary training school gymnasium addition and the Caroline Grote dormitory addition, has been on the job since the last week in November and is making a great deal of progress on both of these projects.

VII. Auxiliary Enterprises

A. Self-liquidating Projects

As per request of a letter dated December 30, 1947 we are submitting our proposed self-liquidating projects for the Western Illinois State College:

4	Sorority or fraternity houses	\$80,000 - 100,000
6-8	Faculty houses	90,000 - 110,000
1	6-8 Apartment building for faculty	100,000
1	Men's dormitory, 125 capacity	350,000
1	Stadium, 12,000-15,000 capacity	200,000

The stadium is to be a memorial in honor of World War II students from Western. It is to be financed by selling \$50 life personal membership athletic seat reservations and adding \$2.00 per student per quarter. Bonds are to run thirty years.

TEACHERS COLLEGE BOARD

VIII. Student Life

- A. Western had 520 veterans on campus the fall quarter of 1947 as compared to 492 last year.
- B. The students and faculty of the Music Department held a two-day Music Clinic on November 21 and 22, which brought 2,500 high school students, teachers, and parents to the campus. This was the first clinic of this type ever held at Western, and everyone was well pleased with the excellent reception accorded such in-service activity by the public schools in this area.
- C. Due to lack of space the room formerly used as a student lounge in the Administration Building has been made into a large classroom and an office for the biology staff. The student lounge is now located in a former barracks building from Camp Ellis; this building is 20 x 90 feet. The lounge is operated by the Student Council who are doing a very effective job of serving the needs of the students and also realizing a small profit which they use for various college activities. Some of the things for which the members of the Student Council have used their money this fall are: buying uniforms for the cheerleaders; buying equipment for the student lounge; having the lounge redecorated and installing booths for serving sandwiches, coffee, etc.

IX. Miscellaneous

- A. For many years Western has been the only college of any kind to offer a mid-spring term. We believed that such a course was serving a real need due to the many emergency certificate teachers in Illinois who could by means of this six-weeks mid-spring term obtain eighteen weeks of college work after the rural schools closed, but we find that the teachers do not avail themselves of such service. Our mid-spring term has decreased in enrollment over a period of five years from 219 students to 29 students in the spring of 1947. After a careful investigation and survey, the faculty voted to discontinue the mid-spring term as we believe, if not more than 29 teachers in the entire state are interested in attending the mid-spring term, such a service is no longer serving a need.
- B. We are asking the members of the Teachers College Board to pass upon the matter of requiring a physical examination of Miss Wilma Warner who was formerly employed at the Eastern Illinois State College and who is now employed in Superintendent Vernon Nickell's office in Springfield. She is a member of the University Retirement System, never having withdrawn her payments, but no payments to the System have been made since she has been employed in Superintendent Nickell's office. Does the State Teachers College Board request that she submit to a physical examination before being reinstated as an active member of the University Retirement System?

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

PROCEEDINGS

- A. The list of Normal School Scholarship students for the Fall Quarter 1947.
- B. The resignation of Dr. A. A. Welck effective October 31, 1947.
- C. The resignation of Mr. Floyd W. Ohlson effective September 1, 1947.
- D. The resignation of Dr. Hilda Watters effective January 23, 1947.
- E. The employment of Mrs. Geraldine Will, effective October 1, 1947, as instructor in the Training School at \$100 per month for one-half time work.
- F. The employment of Dr. W. R. Davis as instructor in the Department of Education, effective November 1, 1947, at \$350 per month.
- G. The employment of Mr. Morris Payne as faculty assistant in the Department of Industrial Arts during the Winter Quarter at \$50 per month.
- H. The employment of Mr. Robert Bruce Harley as assistant professor in the Department of Social Science, effective January 24, 1947, at \$340 per month.
- I. The employment of Mrs. Myrtle Joplin as a domestic, effective October 15, 1947, at \$100 per month.
- J. The employment of Mr. Charles William Melton as a laborer (maintenance), effective October 20, 1947, at a salary of \$150 per month.
- K. The increase in salary to a total of \$180 for the Winter Quarter 1947-48 for Mrs. Juell Duren.

Respectfully submitted,

F. A. BEU, President

* * *

REPORT OF THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at Chicago

January 19, 1948

To the Chairman and Members of the Teachers College Board
Ladies and Gentlemen: I have the honor to submit the following report:

I. STUDENTS

TEACHERS COLLEGE BOARD

1. Attendance, Fall Quarter, 1947

	Men and Boys	Women and Girls	Total	Total one year ago
a. Post Graduates	-	1	1	3
Seniors	79	100	179	141
Juniors	150	109	259	159
Sophomores	293	137	430	248
Freshmen	484	282	766	891
TOTAL COLLEGE	1006	629	1635	1442
b. DeKalb High School	306	301	607	588
c. Elementary Grades				
McMurry Training School	123	127	250	251
Glidden Training School	160	143	303	264
Affiliated Rural Schools	14	9	23	30
TOTAL ELEMENTARY	297	279	576	545

2. Registration for the winter quarter closed at the end of the first week - December 12. We have a total of 1517 full time students of whom 918 are men (618 Veterans) and 599 are women (7 veterans.) This is slightly more than the registration of the winter of 1946 when the enrollment totalled 1410.

II. FACULTY

1. Leaves of Absence

- a. Miss Alma Anderson, head of the Fine Arts Department, has requested a leave of absence for the college year 1948-1949 for continued study and travel. I should like to recommend that this leave be granted at one-half pay.
 - b. Miss Bernadine C. Hanby, head librarian, has requested a leave of absence for the college year 1948-1949 for advance work on her doctor of library degree at Columbia University. I should like to recommend that this leave be granted at one-half pay.
2. I wish to report for the information of the board the situation with respect to Miss H. Marquerite Robinson of Carbondale, Illinois whom I recommended for employment at the meeting of the board at Macomb on July 14, 1947 and who took up her work at the college in September.

I have no complaint to make concerning Miss Robinson's work at the college. However, I do want to make it a matter of record that early in November she asked to be released to accept a position elsewhere. I informed her that as soon as we found a replacement, she would be released. It is a matter of extreme difficulty to find a home economics teacher and I was unable to replace Miss Robinson. I so informed her. She wrote me on November 26 that she was resigning as of December 19. I informed her I could not accept her resignation under these con-

PROCEEDINGS

ditions. Miss Robinson did not return to the college after the Christmas recess. I have informed the University of Chicago where she did her graduate work and I wish this information to be in the hands of the board. I do not wish to ask the board to accept her resignation but to inform the board that she has left. I am making a recommendation in another section for some one to do part of her work.

3. Change of Status

Last summer, you will recall, I recommended for appointment in the Music Department, Dr. Wayne Christeson of Teachers College, Columbia. Dr. Christeson was brought to the college as a prospective leader in this particular department. He has taken hold of the work at DeKalb and it seems advisable, both to the present head, Dr. A. Neil Annas, who will retire in two years, and to the administration, to put Dr. Christeson in charge of the department beginning in September, 1948. I wish to ask approval to make this change. Dr. Annas will continue as a regular member of the department.

4. New Appointments

- a. I wish to report for approval the appointment of Mr. Kenneth L. Pace to handle courses in music formerly taught by Mr. Edwin L. Schroeder who died on September 19. Mr. Pace has his bachelor's degree at Peru State Teachers College (Nebraska) and his master's degree at Colorado State College of Education, Greeley, Colorado. He comes to DeKalb from the public schools of Lincoln, Nebraska where he did teacher training work. He began work at the college on October 23, at the rate of \$350 per month and is classified as instructor.
- b. I wish to report for approval the appointment of Mr. Paul Myers to serve as assistant in the Department of Physical Sciences beginning on December 8, the opening of the winter quarter. He will be paid at the rate of \$200 per month for the balance of the college year. He is a graduate of this college and well qualified for this type of work.
- c. I wish to report for approval the appointment of Mrs. Virginia Randall to handle half-time work in the Department of Home Economics until we are able to replace Miss Robinson. Mrs. Randall earned her bachelor's degree at the University of Illinois and her master's degree at Iowa State College, Ames. She has taught courses in home economics in the public schools and is well qualified for this type of part-time work. She began work on January 5 at the rate of \$175 per month for half time work.
- d. I wish to recommend for approval the appointment of Miss Madeline Ardner to teach courses in piano and accompany vocal work in the Department of Music for the balance of this college year. Miss Ardner earned her bachelor and master's degrees in music at the University of Michigan, and has studied at the Chicago American Conservatory of Music. She has given private piano lessons and has taught at the Washington State College, Pullman, Washington. Miss Ardner

TEACHERS COLLEGE BOARD

will begin work this month at the rate of \$350 per month and will be classified as instructor.

5. Proposed Revision of Present Salary Schedule

Since the dean of the faculty of the college at DeKalb is the present chairman of the inter-faculty committee on salaries, I have been asked to present this suggested change to the board with the recommendation that it be approved so that the change in maximum salaries over the old schedule could be used in setting faculty salaries for next year. These salaries will be reported to the board at the next meeting in April.

The board will recall that I proposed at the meeting in Charleston on April 14, 1947 that these maxima be set so that they could be used in the line statement of the new appropriation bill. The board approved the schedule as drawn with the proviso that this commitment did not extend beyond that point (permission for maxima in appropriation bill) and that it did not constitute a recommendation on the part of the board or the presidents that these brackets be used in next year's salaries. These maxima were included in the appropriation bill. They were not used in setting this year's salaries. The presidents appreciated the permission granted by this board action.

The possible situation which made the request for this action imperative then, has now taken place. It is now necessary, if we are to give even meager 'cost of living' increases to our staff members that these new upper limits be used. Faculties in each of the five colleges have discussed this schedule, committees were appointed by faculty action and a joint meeting of these committees was held in Chicago. This inter-faculty committee proposed three changes to this tentative schedule adopted by the board, which were as follows:

- A. To change the maximum and minimum salaries, provided in Section B4 of the present schedule, to read:

Professor	4950 -- 5850
Associate Professor	4275 -- 5175
Assistant Professor	3600 -- 4500
Instructor	*3150 -- (2925) -- 3825

*The minimum salary for instructors is the only change from the figures adopted by the board.

- B. Annual increments per month be restored to \$10.

- C. That all new appointees to the rank of instructor shall not acquire permanent tenure unless within the period of seven years they shall complete a year of graduate study beyond the master's degree.

The faculties of the various colleges made a national and local study of teaching salaries to substantiate these salary limits. The comparisons between college teaching salaries in the lower brackets and salaries in high schools in Illinois are tragic. The cost of living index alone would justify the entire shifted schedule. I am asking the board at the present

PROCEEDINGS

time to adopt this revised schedule so that it will be available for use next year and to be submitted at the April Board meeting. In this way we might retain our present staffs and be able to give to any staff member whatever cost of living increase our funds make available. This schedule will in no sense bind the institutions or the board to transferring their faculties to the new schedule in any comparable manner. In the setting up of a budget for the next biennium, some basis and some element will need to be added to make it possible for the colleges to adequately figure their increased salary costs. I believe there is no single factor as important to the development of institutional morale as to be able to help our faculties take care of this increased living cost.

III. OTHER SCHOOL EMPLOYEES

1. Resignations

Alma Pedersen, domestic, as of October 31, 1947

2. Leaves of Absence

Barbara Hoffman, clerk typist I, as of November 30, 1947, due to illness. Clarence Jacox, carpenter, as of December 15, 1947 due to illness.

3. New Appointments

Virginia Leonhart, bookkeeping machine operator @ \$140 a month as of October 13, 1947

Ida Nelson, domestic, @ \$145 a month, as of November 10, 1947

Betty J. Baxter, clerk stenographer I @ \$140 a month as of November 1, 1947

Margaret A. Hill, clerk stenographer II @ \$165 a month as of November 1, 1947

Marilyn E. Johnson, clerk typist I @ \$135 a month as of November 1, 1947

Margaret M. Mattox, clerk stenographer I @ \$140 a month as of November 25, 1947

4. Change of Status

Vivian Bjelk, clerk stenographer I @ \$135 a month to clerk stenographer II @ \$165 a month as of October 1

Betty Jean Friestead, clerk typist I @ \$140 a month to clerk stenographer II @ \$175 a month as of November 1

Marcella J. Carlson, clerk typist I from \$125 a month to \$140 a month as of November 1

Arvo Huttenen, laborer, from \$160 to \$175 a month as of November 1

Marilyn E. Johnson, Clerk typist I from \$135 a month to \$145 a month as of December 1

IV. THE ORGANIZATION

No report

V. THE CURRICULUM

No report

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VI. BUILDINGS AND GROUNDS

Self Liquidating Projects

a. College Cafeteria

On October 13, 1947 our request for a bond issue of \$60,000 for student housing and food services at the Northern Illinois State Teachers College was approved subject to an amendment. This amendment did two things:

1. It clarified the purposes and the procedure under which income from these properties could be used. This clearly improved the resolution.
2. It stated "such bonds shall not be issued until further approved in final form by resolution hereafter to be adopted by the Teachers College Board."

This provision completely stopped action necessary to put the plan into operation. I have tried desperately since the October board meeting to get permission to proceed. I have tried through President Thompson Secretary Nickell, and members of the committee handling the self liquidating projects, but it all comes back to the fact that the amendment states that it requires further board action.

Today I am asking for that final approval by this board. I feel certain that it will be necessary for this board to delegate authority to this college to proceed. I feel that authority is fully protected. The amount of money in the issue is comparatively small. The needs as they affect this college, are imperative.

Let me review briefly for the board what I have already started to board officers and the committee. We will need to place our cafeteria as a self liquidating project at once or we will have to plan to close it at the end of the winter quarter. It is impossible, with the present high cost of food, to use appropriated funds intended for the college dormitory, to purchase food necessary to operate the cafeteria. The amount appropriated will not cover both. It requires approximately \$25,000 worth of food every quarter to operate the college cafeteria. The college takes in from this cafeteria more than it pays out but the money can not be used until it has been appropriated.

I know of no single factor that would so disturb the morale of this college as would the closing of the cafeteria. If we can not operate it under the proviso of this self liquidating law, I want to ask permission of the board to carry a plea to the Department of Finance and if necessary, to the Governor, that we be given some special provision to make it possible for us to use these funds from our cafeteria for cafeteria purposes. It would be most unfortunate that the organized routine of financial procedure be allowed to prevent the operation of a program so essential to the welfare of this college.

PROCEEDINGS

b. College Tea Room

I was informed this week that if the college could not exercise its option on the College Tea Room by the end of January, 1948, that it would no longer be held for us. I think that the loss of this fine facility, right on our border, would be a severe blow to our program to care for student needs. I am asking the board to recognize that there is a deluge of criticism is the offing if we do not, either collectively or individually, solve these problems.

c. Women's Dormitory

I want to report to the board that the programs in the construction of the new women's dormitory seems to be moving faster during this difficult weather than was at first expected. We may be able to have it completed sooner than at first anticipated!

d. Land Acquisition

I want to report to the board that the acquisition of our additional land seems to be just a matter of further routine.

I believe it was largely the fault of the administration here at the college that the options which were originally drawn and which had to have additional appraisals before being approved, were not re-dated before they left DeKalb. It was not the fault of President Thompson's office and these blanks have since been changed and are back in his hands.

We should like to be able to report that these fifty-odd acres are a part of our campus when the board meets in April.

VII. AUXILIARY ENTERPRISES

Teachers College Income Fund October 1 to December 31, 1947

RECEIPTS

Board and Room, Williston Hall . . .	\$ 21,411.52
Meals, Williston Hall	184.05
Miscellaneous, Williston.	358.89
Cafeteria meals	5,276.34
Total Auxiliary Enterprises	27,230.80
Registration fees, college	11,871.00
Registration fees, extension	135.00
Library fines	40.00
Transcript fees	227.00
Veterans Guidance Center.	1,492.05
Instructional charge - veterans. . . .	24,456.00
Miscellaneous, college	629.83
Transfer from general revenue. . . .	2,088.00
Total, Educational	40,938.88
Total Receipts for Second Quarter	68,169.68

TEACHERS COLLEGE BOARD

Previously reported - first quarter	42,093.42
Surplus 64th biennium as of September 30, 1947 ...	<u>4,620.92</u>
Total available - December 31, 1947	\$ 114,884.02

EXPENDITURES

Personal Services	
120 - Salaries	3,684.50
Contractual Services	
224 - Repairs & Maint of mach&mech.equip.	170.00
229 - Repairs not otherwise classified. . . .	22.00
248 - Waste removal, cleaning, etc.	2,894.66
Commodities	
360 - Food	31,658.23
391 - Household, laundry, cleaning supplies	1,017.86
399 - Commodities not otherwise classified	37.60
*Equipment	
510 - Office furniture & equipment.	4,040.75
540 - Machinery, implements, major tools.	374.85
550 - Scientific instruments & apparatus. .	612.19
560 - Library books, maps, etc.	2.60
599 - Equipment not otherwise classified .	217.80
Refunds	
810 - Refunds	<u>61.75</u>
Total expenditures.	40,794.78
Previously reported - 65th expenditures from	
July 1 to September 30, 1947.	<u>5,310.44</u>
Total Expenditures	46,105.22
Balance - excess of receipts over expenditures.	\$ 68,778.80

*Equipment is listed under 33A. All other expenditures on this report are listed as 33B.

VIII. STUDENT LIFE

No report

IX. MISCELLANEOUS

1. The University Retirement System

For the information of the board and as a matter of record, we are presenting below the list of faculty and employees and their status concerning the University Retirement System.

Name (Faculty List)	Record on file	Waiting Exam.	Employed in 1941	Under 30 Optional	Temp- orary
Adams, Karl L.			X		
Anderson, Alma			X		
Anderson, Emil		X			
Anderson, Miriam			X		
Anderson, Rodney	X				
Annas, A. Neil			X		
Appell, Carl H.			X		
Baker, Charles E.	X				
Baumgarten, Marjorie L.	X				

PROCEEDINGS

Name (Faculty List)	Record on file	Waiting Exam.	Employed in 1941	Under 30 Optional	Temp- orary
Beatty, E.C.O.			X		
Bellis, Bertha M.			X		
Blair, Arthur Witt	X				
Blee, Myron R.	X				
Bloomster, A. Maurine			X		
Brolund, Mildred L.	X				
Buell, Robert R.	X				
Burton, Emily			X		
Burrell, Blanche			X		
Caldwell, Loren T.			X		
Carper, Virginia S.	X				
Christeson, Wayne	X				
Coar, Birchard			X		
Cobb, Lillian			X		
Connor, J. Hal			X		
Crawford, Paul			X		
Crowell, Laura	X				
Eaton, Durward L.			X		
Edel, Edward F.			X		
Eshbaugh, M. Helen	X				
Evans, George			X		
Fink, Stuart D.			X		
Fish, Marguerite	X				
Froom, William	X				
Gabel, O.J.			X		
Gordon, Lenore M.			X		
Gould, H.W.			X		
Hains, J.R.			X		
Hall, Homer			X		
Hanby, Bernadine C.			X		
Hanson, Ernest			X		
Harnack, Ruth				X	
Harrison, Paul E.			X		
Hart, Jean I.			X		
Haynes, M.C.			X		
Hayter, Earl W.			X		
Hellmich, Eugene			X		
Herrmann, Donald					X
Hill, Wilma			X		
Howell, Charles E.			X		
Huebner, Max S.	X				
Jackson, Rachel	X				
Jameson, Hugh			X		
Janeway, Thomas M.	X				
Jantunen, Helen	X				
Johnson, Alice E.	X				
King, Annie E.			X		
Kohler, Roderick G.	X				
Larson, Eleanore E.	X				
Leifheit, Edith			X		
Lloyd, Clara H.	X				
Lloyd, John W.	X				

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Name (Faculty List)	Record on file	Waiting Exam.	Employed in 1941	Under 30 Optional	Temp- orary
Lucke, Dorothy M.	X				
McKinzie, Ralph			X		
Meldrum, James	X				
Messenger, Helen R.			X		
Montgomery, C.E.			X		
Montgomery, Lisbeth	X				
Moor, Helen S.			X		
Moran, Margaret	X				
Oakland, Milo T.			X		
O'Brien, Marguerite E.			X		
O'Connell, William V.			X		
Pace, John G.	X				
Pace, Kenneth	X				
Pepinsky, Minerva H.		X			
Persons, Helen O.				X	
Peterson, Bena M.			X		
Peterson, O.E.			X		
Post, Charlotte K.	X				
Ranous, Charles A.		X			
Reilly, Velma J.	X				
Reinemann, Martin W.	X				
Rohde, Charles	X				
Rolf, Frederick W.	X				
Roos, Donald E.	X				
Roth, Bernice	X				
Schreiner, Martha	X				
Secrest, Lawrence C.	X				
Seed, Mary Jane			X		
Small, B. Mae			X		
Sperling, Clara			X		
Stelford, Norma K.			X		
Stensland, Minnie D.			X		
Stoops, Isabel L.	X				
Storm, William B.			X		
Street, W. Paul			X		
Swynehardt, Mary B.	X				
Taylor, E. Ruth			X		
Terwilliger, George L.			X		
Trager, Lela C.			X		
Twombly, John J.	X				
Uhland, Maude			X		
Walker, Katherine	X				
Wesley, Wallace	X				
Wick, Lawrence B.	X				
Wiggert, Elsie			X		
Williams, Esther			X		
Williams, Mary			X		
Wiswall, Vera			X		
Wolfson, Bernice	X				
Woolhiser, Ethel			X		
Zulauf, R.M.			X		

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Name (Employees)	Record on file	Waiting Exam.	Employed in 1941	Under 30 Optional	Temp- orary
Ackman, Vina	X				
Amos, Erna M.	X				
Baird, Alexander	X				
Baxter, Betty				X	
Bernardin, John	X				
Bjelk, Nels			X		
Blake, Harold	X				
Carlson, Arthur	X				
Carlson, Donald	X				
Carlson, Marcella				X	
Carstedt, Adele	X				
Cheatham, Claude					X
Cook, Howard	X				
Crofoot, Wendell	X				
Eastwood, Fred	X				
Ellmaker, Selma				X	
Emery, Donna Mae				X	
Erickson, Catherine				X	
Ferrell, Andrew	X				
Friestead, Betty Jean				X	
Granger, Arthur					X
Groves, Leta			X		
Hale, Joyce	X				
Halverson, Mary Lou	X				
Hardin, Halstead			X		
Harold, Pauline	X				
Harris, Margaret				X	
Hartwell, Laura					X
Hayes, Arnold	X				
Hayes, Agnes		X			
Hietikko, Anja				X	
Hill, Margaret				X	
Hoffman, Barbara				X	
Holbo, Elmer	X				
Homan, Fred			X		
Hunt, Horace	X				
Huttunen, Arvo					X
Jacox, Clarence			X		
Jacox, George			X		
Harvis, Carrie	X				
Johnson, Arthur F.			X		
Johnson, Genevieve				X	
Johnson, Marilyn				X	
Johnson, Olive			X		
Kientz, Joseph					X
Kivell, Erie	X				
Kivell, Robert	X				
Latimer, Ray	X				
Leonhart, Virginia	X				
Lundgren, Donald	X				
McMenamin, John				X	
Magill, Muriel				X	

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Name (Employees)	Record on File	Waiting Exam.	Employed in 1941	Under 30 Optional	Temp- orary
Mattson, Martin	X				
Nash, Charles	X				
Oberg, Carolyn				X	
Pantilla, Edwin	X				
Plucker, Manno	X				
Rauman, Doris	X				
Sciacca, Patricia				X	
Smith, Gladys				X	
Snyder, Ben					X
Staffeldt, Betty				X	
Stringham, Horace	X				
Vanucci, James	X				
Wagley, June	X				
Wallberg, Walfrid	X				
Williams, Herbert	X				
Anderson, Maude	X				
Biers, Emma	X				
Campbell, Theresa	X				
Jarvi, Frank	X				
Morton, Bertha	X				
Nelson, Ida	X				
Ravatt, May A.	X				
Ward, Charlotte			X		
Bjorn, Helen	X				
Hayes, Jean				X	
Fransen, Doris				X	
Male, Marjorie				X	
Mattox, Margaret				X	

2. Changes in Fees

If persons who participate in the activities set up by government are to pay a share of the cost of the maintenance for the use of those facilities, it seems necessary at the present time because of the tremendous increase in expense, to revise our fees charged to students. In many cases, these fees should have been changed before this time but commitments in the form of statements in the college catalog had been made and it seemed wise to endeavor to carry this loss and to include the new fees with the publication of the new catalog. I should like to have the approval of the board to the following changes in fees for this college, to go into effect for the college year 1948-1949:

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a. Registration Fees

Residents of Illinois: The incidental fee of \$9 per quarter to be changed to \$15 per quarter. Student activities fee of \$6.25 per quarter to be changed to \$10 per quarter.

Non-residents of Illinois: We plan to remove the requirement that a special fee of \$10 for one who is not planning to follow the teaching curriculum and instead substitute a fee of \$10 per quarter additional for non-residents of Illinois.

b. Graduation Fees

Changed from \$5 to \$10.

c. Room and board (college dormitory)

To be raised from \$9.50 per week to \$12 per week--to be divided into \$9 for board and \$3 for room. If a student has a single room, the charge should be \$3.50 per room. Our administrative group has studied these changes very carefully and they seem to be quite reasonable and approximately in the same proportion of the cost as was supplied by the students under the original charges.

3. Golden Anniversary

This college was established by act of the legislature in 1895. It was opened to students in the fall of 1899. Its first year of service was the year 1899-1900. The college year beginning in September, 1948 and extending through June, 1949, constitutes the fiftieth year this college has served the cause of teacher education in Illinois.

The faculty and students of N.I. are very eager to celebrate this golden anniversary properly. We plan to ask for permission to use a special imprint on all literature and publicity, a by-line statement connected with our radio and public address statements. In the spring of this year, we plan to have an educational conference that will endeavor to fit the pattern for contributions we have been able to make to this cause in Illinois.

We should like to have the board conscious of this. We are sure that we will want them to participate with us in all phases of it. The first emphasis will come at Homecoming, 1948. The culminating emphasis will be at Commencement. We hope during the year to dedicate our new college dormitory for women. This should very definitely be dedicated with the help and support of the leadership of the women on this board.

X. SUMMARY. Action is requested on the following:

1. Granting of leave of absence to Miss Alma Anderson and Miss Bernadine C. Hanby for the college year 1948-49 at half pay.

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2. Approval of the change of status for Dr. Wayne Christeson for September.
3. Approval of the appointments of Mr. Kenneth Pace, Mr. Paul Myers, and Mrs. Virginia Randall at the salaries indicated.
4. Adoption of the revised salary schedule.
5. Acceptance of the resignations of the employees as indicated.
6. Approval of the appointments and change of status for the employees as indicated.
7. Approval of the issuance of \$60,000 in self liquidating bonds for student housing and food services at the Northern Illinois State Teachers College.
8. Approval of the changes in fees as indicated.

Respectfully submitted,

Karl L. Adams, President

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REPORT OF SOUTHERN ILLINOIS UNIVERSITY Meeting of the Teachers College Board

Chicago, Illinois, January 19, 1948

To the Chairman and Members of the Teachers College Board:

The following report is submitted for Southern Illinois University:

I. STUDENTS

A. Enrollment for Fall Quarters, 1946-47 and 1947-48

	Fall Quarter 1946-47		Fall Quarter 1947-48	
	Total	Men	Women	Total
1. University				
Master's Degree Candidates	50	50	31	81
Postgraduates	11	4	6	10
Total, College				
Graduates	61	54	37	91
Seniors	240	158	105	263
Juniors	325	293	129	422
Sophomores	528	662	210	872
Freshmen	1550	858	344	1202
Unclassified	14	3	2	5

PROCEEDINGS

	Fall Quarter 1946-47		Fall Quarter 1947-48	
	Total	Men	Women	Total
Total University Students in Residence	2718	2028	827	2855
Veterans (included in above totals)	(1509)	(1366)	(11)	(1377)
2. University Extension (duplicates excluded)	874	321	964	1285
Total University Level Students	3592	2403	1828	4231
3. Training Schools				
a. University High School	181	96	106	202
b. Allyn Training School	<u>166</u>	<u>84</u>	<u>82</u>	<u>166</u>
Total Laboratory School Students	347	180	188	368
Total Students at Southern Illinois University	3939	2583	2016	4599
4. Affiliated Schools				
a. Rural Training Schools	76	45	41	86
b. Brush Training School	162	66	68	134
Total Affiliated School Students	238	111	109	220
Grand Total Given Instruction	4177	2694	2125	4819

B. Enrollment for Winter Quarter, 1947-48

The current winter quarter began on December 8, 1947. The latest registration figure of 2703 (1927 men, 776 women) represents an increase of 4.06 per cent over the final enrollment of 2593 for the winter quarter of the 1946-47 session. There are 91 students enrolled in the Graduate School as compared to 43 in the winter quarter last year. The College of Education has 1305 registrants as compared to 1191 last year. The College of Liberal Arts and Sciences has an enrollment of 623 compared with 604 last year. There are 684 students enrolled in the College of Vocations and Professions, while in the winter quarter of 1946-47, there were 750 students. The total number of veterans enrolled is 1340 as compared to 1490 in the winter quarter of 1946-47.

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C. Teachers College Scholarships

A list of students in attendance during the fall quarter at Southern Illinois University on Teachers College Scholarships under the provisions of Section 30-4 of "The School Code" was mailed on December 4, 1947 to Mr. Charles G. Lanphier, Coordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois. The action requested at this time is the approval of the list in order that the transfer of funds may be made to Southern Illinois University.

II. FACULTY

A. Deaths and Resignations

1. I regret to report the sudden death on November 27, 1947, of Mr. J. Ward Dillow, Assistant Professor in Rural Education. Mr. Dillow rendered valuable service to Southern as a teacher from 1934 to the date of his death. Since returning from military service in 1945, he has rendered helpful service also as part-time counsellor of veteran students.
2. Mr. Fred Armstrong, one-third time Faculty Assistant in Economics, resigned effective December 10, 1947. The appointment of Mr. Vernon G. Morrison as Assistant Professor of Economics made it unnecessary to continue Mr. Armstrong's services since he was teaching as a temporary substitute.
3. Dr. Eugene R. Fair, Professor of Education and Dean of the College of Education, is resigning effective January 18, 1948, to accept a position as Educator in the United States Army. His assignment will be with the War Department in Germany.
4. Mr. Glenn Morris of Carbondale, three-fourths time Faculty Assistant in Education, resigned effective December 1, 1947. Mr. Morris accepted a position in the English Department in the Carbondale Community High School.
5. Dr. J. R. Purdy, Associate Professor of Mathematics, resigned effective December 6, 1947. Dr. Purdy plans to operate a dairy farm at his parents' home in Ohio.

B. Termination of Services

1. Dr. C. H. Cramer's employment at Southern has been terminated, effective November 10, 1947. Dr. Cramer, who formerly served as an Associate Professor of History, was granted a leave of absence for the duration of the war to serve in a position with the federal government. This leave has not been renewed. Dr. Cramer is now in Europe with the Preparatory Commission for the International Refugee Organization.

C. New Appointments

1. Mr. Fred Armstrong, who has his Bachelor's degree from South -

PROCEEDINGS

thern, was appointed one-third time Faculty Assistant in Economics at a monthly salary of \$80.00, effective November 13, 1947 and extending through December 8, 1947. Mr. Armstrong substituted in one of Dr. Kenneth D. Luney's classes. Dr. Luney is requesting a leave of absence because of illness.

2. Mr. Joseph R. Baxter was appointed Assistant Professor of Latin American Culture at a monthly salary of \$375.00, effective Dec. 8, 1947. Mr. Baxter received his Bachelor's degree from Duke University. He was with us the winter and spring quarters last year as an Instructor of History. During the past six months, he has been in Peru under a financial grant from the U. S. Department of State, working on a dissertation for his Doctor's degree.
3. Mr. Henry M. Borella was appointed Faculty Assistant in the Department of Physics at a monthly salary of \$240.00, effective December 1, 1947 and extending to June 11, 1948 inclusive. Mr. Borella is a graduate of Southern and has had experience as a student assistant. During the war years he was a radio and radar repairman in the United States Army. In addition to such work, he assists in beginning classes in Physics and gives instruction and demonstrations in the handling of Physics equipment.
4. Miss May Dorsey was appointed two-thirds time Faculty Assistant in Music at a monthly salary of \$150.00, effective November 5, 1947 and continuing until December 20, 1947. Miss Dorsey served as a substitute teacher for Mr. David S. McIntosh, Associate Professor of Music, who was on sick leave. She received her Bachelor and Master of Music degrees from the Arthur Jordan Conservatory at Butler University and has had additional work at Cornell University. She has taught at the Indianapolis Conservatory of Music and in various Indiana public schools.
5. Dr. Florence Foote was appointed three-fourths time Assistant Professor in Zoology at a monthly salary of \$281.15 for the winter and spring quarters, extending from December 8, 1947 to June 11, 1948, inclusive. Dr. Foote received her Bachelor's and Master's degrees from Mount Holyoke College and her Doctor's degree from the University of Iowa. She has taught at Mount Holyoke College, the University of Delaware, and Wagner College in New York.
6. Miss Misanna Ikard, of the Attucks Community High School in Carbondale, was appointed part-time Faculty Assistant supervising student teachers in English there at a monthly salary of \$25.00 for the three months from December 8, 1947 to March 13, 1948 inclusive. Miss Ikard received her Bachelor's degree from Wilberforce University in Ohio and her Master's degree from the University of Wisconsin.
7. Dr. Carl C. Lindegren was appointed Research Professor of Biological Science at a monthly salary of \$550.00, effective January 1, 1948. Dr. Lindegren received his Bachelor's and Master's degrees from the University of Wisconsin College of Agriculture, and his Doctor's degree from the California Institute of Technology. He

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is an internationally-known authority in the field of Genetics; and has published numerous articles in the fields of Agriculture and Biology--not only in American journals, but also in English, German, Belgian, Swedish, and Danish journals. He has done research for Swift and Company, Benedict's Laboratory, the Chicago Health Department, the New York Botanical Garden, the Western Pennsylvania Hospital at Pittsburg, the Mayo Clinic, Washington University at St. Louis, and the University of Washington. For five years he was head of the Department of Bacteriology at the University of Southern California. He is presently appointed Chairman of a new department of Biological Science and Research.

8. Mrs. Jenolar Hillsman McBride, of the Attucks Elementary School in Carbondale, was appointed part-time Faculty Assistant supervising student teachers there at a monthly salary of \$25.00 for the three months from December 8, 1947 to March 13, 1948 inclusive. Mrs. McBride received her Bachelor's degree from Southern and her Master's degree from the University of Illinois.
9. Mrs. Eva McIntosh was appointed three-fourths time Faculty Assistant at a monthly salary of \$187.50, effective November 3, 1947 and continuing until December 20, 1947. Mrs. McIntosh served as a substitute teacher for her husband, Mr. David S. McIntosh, Associate Professor of Music, who was on sick leave. She received her Bachelor's degree from Northwestern University and has completed a summer's graduate work at the University of Iowa.
10. Mrs. Joseph Melvin was appointed Instructor assigned to Wheeler Library at a monthly salary of \$250.00, effective November 24, 1947 on a twelve-month basis. Mrs. Melvin received her Bachelor's degree from Southern and her Bachelor of Science in Library Science degree from the University of Illinois. She has taught in Murphysboro, Illinois, and served as library assistant in the high school library at Murphysboro and in the Allyn Training School library at Southern.
11. Mr. Vernon G. Morrison was appointed Assistant Professor of Economics at a monthly salary of \$400.00, effective December 8, 1947. Mr. Morrison received his Bachelor's and Master's degrees from the University of Nebraska and has done additional work at the University of Chicago. He has taught at the University of Nebraska, the University of Chicago, Indiana University, and the University of Tennessee. He has done research work with Erwin Wasey and Company of Chicago and for twelve years with the Tennessee Valley Authority.
12. Mr. Walter M. Troutman was appointed one-third time Faculty Assistant in Industrial Education at a monthly salary of \$83.33 for the winter and spring quarters extending from December 8, 1947 to June 11, 1948 inclusive. Mr. Troutman received his Bachelor of Education degree from Southern. He is assisting in the teaching of night classes.
13. Miss Maxine Vogly was appointed Instructor and Director of Anthony Hall at a monthly salary of \$310.00 plus maintenance at Anthony Hall on a twelve-months basis, effective December 1, 1947.

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For payroll purposes Miss Vogely's title will be Executive Assistant in Education and Administration. Miss Vogely received her Bachelor of Arts degree and Bachelor of Education degree from the University of Cincinnati and her Master's degree from Cornell University. She has taught in the public schools in Ohio, done government work abroad during the war years, and served as a student counsellor at Cornell University.

14. Mr. Walter David Yehling was appointed one-third time Faculty Assistant in Industrial Education at a monthly salary of \$83.33 for the six months of the winter and spring quarters, beginning December 8, 1947 and extending to June 11, 1948 inclusive. Mr. Yehling, who has his Bachelor's degree from Southern, has previously served as a student assistant in the Industrial Education Department.

D. Reappointments

The following have been reappointed for periods as indicated below:

1. Mr. Fred Armstrong, one-third time Faculty Assistant in Economics, at a monthly salary of \$80.00 for the period from December 8, 1947 to December 20, 1947 inclusive.
2. Mrs. Gladys Rice Clark as three-fourths time Instructor in Mathematics at a monthly salary of \$225.00 for the winter and spring quarters, December 8, 1947 to June 11, 1948 inclusive.
3. Mr. Walter K. Correll, of the Carbondale Community High School, as part-time Faculty Assistant supervising student teachers in Physical Education for Men there at a monthly salary of \$25.00 for the winter quarter, December 8, 1947 to March 13, 1948 inclusive.
4. Miss Dorothy Cox as one-fourth time Instructor in Mathematics at a monthly salary of \$80.00 for the winter and spring quarters, December 8, 1947 to June 11, 1948 inclusive.
5. Miss May Dorsey, two-thirds time Faculty Assistant in Music, at a monthly salary of \$150.00 for the period from December 7, 1947 to December 20, 1947 inclusive.
6. Mrs. Chalmer A. Gross as three-fourths time Faculty Assistant in English at a monthly salary of \$187.50 for the winter quarter, December 8, 1947 to March 13, 1948 inclusive.
7. Miss Kathleen Isom, of the Carbondale Community High School, as part-time Faculty Assistant supervising student teachers in Physical Education for Women there at a monthly salary of \$25.00 for the winter quarter, December 8, 1947 to March 13, 1948 inclusive.
8. Miss Irene Liebig, of the Dupon Community High School, as part-time Faculty Assistant supervising student teachers there in Home Economics at a monthly salary of \$25.00 for the last weeks of the

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winter quarter, January 17, 1948 to March 13, 1948 inclusive.

9. Mrs. Lois Nelson, of the Carbondale Community High School, as part-time Faculty Assistant supervising student teachers in Commerce there at a monthly salary of \$45.00 for the winter quarter, December 8, 1947 to March 13, 1948 inclusive.
10. Mr. J. D. Russell, of the Attucks High School in Carbondale, as part-time Faculty Assistant supervising student teachers in Physical Education for Men there at a monthly salary of \$25.00 for the winter quarter, December 8, 1947 to March 13, 1948 inclusive.
11. Mrs. Direnda Woods Taylor, of the Attucks High School in Carbondale, as part-time Faculty Assistant supervising student teachers in Social Studies there at a monthly salary of \$25.00 for the winter quarter, December 8, 1947 to March 13, 1948 inclusive.
12. Mrs. Irma Tate Ward as three-fourths time Faculty Assistant in Botany at a monthly salary of \$187.50 for the winter quarter, December 8, 1947 to March 13, 1948 inclusive.

E. Change in Duties

1. Miss Julia Minnette Barber, Assistant Professor of English and Director of Anthony Hall, has been transferred from the directorship of Anthony Hall, effective December 8, 1947, without change in rank or cash salary. Miss Barber has served as Director of Anthony Hall and part-time teacher of English with the academic rank of Assistant Professor and the payroll title of Executive Assistant in Education and Administration. For reasons of health and family she wishes to be relieved of her duties of Director of Anthony Hall and will continue teaching English and will serve as Executive Assistant with duties to be assigned by the administration, such as counseling women students as directed by the Dean of Women. Her salary has been \$440.00 per month with maintenance at Anthony Hall and remains at \$440.00 per month in cash but without an additional allowance for maintenance.
2. Dr. Laird T. Hites, Associate Professor, has been transferred from half-time work in the Veterans Guidance Center to half-time teaching in the College of Education at a monthly salary of \$200.00 for the winter quarter, December 8, 1947 to March 13, 1948, inclusive.

F. Leaves of Absence

1. Dr. Kenneth D. Luney, Associate Professor of Economics, has been granted a leave of absence without pay for the period from November 1, 1947 to June 13, 1948 inclusive. Dr. Luney's personal physician advised him to discontinue his work for the best interest of his health.
2. Miss Madeleine Smith, Assistant Professor of Foreign Languages, has been granted an additional year's leave of absence without

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pay for the school year 1948-49, to continue work for her doctorate. Miss Smith received a sabbatical year's leave with half-pay for the school year 1947-48. She has agreed to render a minimum of two years' service beginning in the fall of 1949 instead of the fall of 1948, as originally provided in her agreement for the sabbatical leave this year.

G. Adjustment in Salary

1. An addition of salary during the month of January, 1948, in the amount of \$93.75 has been made for Mr. David S. McIntosh, Associate Professor of Music. Mr. McIntosh, who was on sick leave, returned to work for the week of December 15, 1947, to December 20, 1947, after the December payrolls were made out.

III. OTHER SCHOOL EMPLOYEES

A. New Appointments

1. Mrs. Allyn Wright Carter was employed as a Clerk Stenographer I, and assigned to the Registrar's Office on October 8, 1947, at a salary of \$165.00 per month.
2. Miss M. Fidella Doolin was appointed to the position of Account Clerk in the office of the Chief Accountant. Miss Doolin's Appointment was effective October 10, 1947, at a salary of \$190.00 per month.
3. Mrs. Marjory Enrietta was appointed to the position of Clerk Stenographer I, and assigned to the office of the Director of Alumni Services, effective September 17, 1947 at a salary of \$140.00 per month.
4. Mr. Herman Entsminger was appointed to the position of Stationary Fireman (temporary) at a monthly salary of \$200.00, effective November 24, 1947.
5. Mr. Cliff Freeman was appointed to the position of Laborer Maintenance (temporary) on December 1, 1947 at a salary of \$150.00 monthly.
6. Mr. Lee Harris was appointed to the position of Stationary Fireman, on a temporary appointment, effective December 1, 1947, at a salary of \$200.00 per month. This appointment will continue until the termination of the Illinois Ordnance Plant Veterans Housing Project.
7. Miss Rosemary Keough was employed as Clerk Typist II, and assigned to the office of the Purchasing Agent on October 27, 1947, at a salary of \$160.00 monthly.
8. Mr. Hiram Lewis was appointed to the position of Stationary Fireman (temporary) on November 10, 1947, at a salary of \$200.00 per month.

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9. Mr. Charles Merkel was appointed to the position of Laborer Maintenance (temporary) at a monthly salary of \$150.00. This appointment became effective December 8, 1947.
10. Mr. V. H. Rogers was appointed to the position of Stationary Fireman (temporary) at a monthly salary of \$200.00, effective Nov. 26, 1947.
11. Mr. James Williams was appointed to the position of Laborer Maintenance, on a temporary appointment, effective December 1, 1947, at a salary of \$150.00 Monthly. This position will continue until the termination of the Illinois Ordnance Plant Veterans Housing Project.

B. Reappointments.

1. Mrs. Minnie Crawshaw was appointed to the position of Cook I (substitute) effective October 8, 1947. Mrs. Crawshaw replaced Mrs. Edna Blythe who resigned her position because of illness in her family. Mrs. Crawshaw was formerly employed as a Cook I in our dormitory.

C. Replacements

1. Mr. Pete Brumley was appointed to the position of Stationary Fireman on October 27, 1947. Mr. Brumley replaced Mr. James Childers who resigned effective September 14, 1947. Mr. Brumley's salary is \$225.00 per month.
2. Mr. Ralph Carter was transferred from his position of Janitor I to that of Florist I, effective December 1, 1947, at a salary of \$195.00 per month. A replacement for Mr. Carter has been requested.
3. Mr. Reid Troutman was appointed to fill the position of Plant Maintenance Engineer I replacing Mr. Charles Williams, who resigned effective June 30, 1947. Mr. Troutman's appointment became effective September 1 at a monthly salary of \$340.00.
4. Mrs. Myrtle White was employed as Clerk Stenographer I, and assigned to the Information Service Office on October 2 at a salary of \$140.00. Mrs. White replaced Mrs. Doris Carruthers who resigned on September 15, 1947.
5. Mr. Joe Widdows, formerly Florist I on the campus, was appointed to the position of Buildings and Grounds Supervisor effective October 21, 1947, at a salary of \$305.00 per month. Mr. Widdows replaced Mr. Reid Troutman, who formerly held this position.
6. Mr. Harrison Wilson was appointed, on December 19, 1947, to the position of Stationary Fireman, at a monthly salary of \$225.00, Mr. Wilson replaces Mr. Benjamin Bradford, who is on leave of absence because of illness.

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D. Resignations

1. Mr. Pete Brumley, Stationary Fireman, resigned from his position effective December 3, 1947.
2. Mrs. Margaret Faulbaum, Clerk Stenographer I in the Registrar's Office, resigned her position effective October 31, 1947. A replacement has been requested for Mrs. Faulbaum.

E. Changes in Classification

1. Mr. A. C. Hamilton, Laborer Maintenance, has been reclassified as Janitor I effective October 1 at no change in salary. He replaces Mr. Bishop W. Hinchey.
2. Mr. Virgil Schwegman has been advanced from the position of Carpenter to that of Carpenter Foreman, effective December 1, 1947. Mr Schwegman's salary has been increased from the prevailing rate for Carpenter (\$1.625 per hour) to that for Carpenter Foreman (\$1.875 per hour).
3. Mr. Joe Thomas, who has been employed as a Laborer Maintenance, has been appointed to the position of Stationary Fireman effective December 1, 1947, at a monthly salary of \$225.00. Mr. Thomas fills the position created by the resignation of Mr. Pete Brumley.

F. Dismissal

1. Mr. Bishop W. Hinchey, Janitor I, was dismissed from employment at this University on September 15, 1947, on charges of negligence in performance of duties. This discharge was certified as final by the Illinois State Civil Service Commission on November 3, 1947.

G. Leaves of Absence

1. Mr. Charles M. Hagler, Carpenter, has been granted an extension on his leave of absence granted because of illness. Mr. Hagler's leave will terminate May 16, 1948.
2. Extension of leave of absence because of illness has been approved for Mr. Tom Higgins, Janitor I. The leave for Mr. Higgins will terminate July 1, 1948.
3. Mrs. Zella Morray, Domestic, has been granted an extension on her leave of absence granted because of illness, until March 29, 1948.

IV. ORGANIZATION

The appointment of Dr. C. C. Lindergren as Research Professor in the Biological Science inaugurates a new policy for Southern which is in line with the research policies prevailing at major universities throughout the country.

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As Southern develops into a university, it must give increasing emphasis to research, which is one of the activities by which the status of a true university is measured. We are proud to bring Dr. Lindegren, who is internationally known, to Carbondale to begin this work for us, at the same time bringing with him a number of research grants which should go a long way toward financing his laboratories. At present he is working on a grant of \$5,000.00 from the United States Public American Cancer Society, a grant of \$5,000.00 from the United States Public Health Service (also on cancer), and a grant for \$15,000.00 from Anheuser-Busch, Inc., at St. Louis (cheaper proteins and vitamins). He can bring with him from St. Louis not only money from these grants but also a great deal of equipment (worth about \$30,000.00) loaned by Anheuser-Busch for the period during which its grant is effective, and only the subject to recall or sale to us. This arrangement will be to our advantage as well as to his.

Monies granted to him by various foundations also helps us pay certain assistants. The University will exercise jurisdiction over them as members of its staff.

The Advisory Committee has approved methods of handling three questions of policy which have come up concerning patents, consultant services, and attendance at scientific congresses. Anheuser-Busch is interested in patent rights covering the period of its next grant to Dr. Lindegren, because in that period many useful results of his past researches are likely to appear. They have already contributed some \$75,000.00 to his researches.

The researches, however will be carried on exactly as if they were entirely supported by the University and no monetary benefits from them will accrue to Dr. Lindegren or to any other member of our staff. Dr. Lindegren will assist the University to take out patents in all cases not specifically excepted by agreements with grantors.

Consultant services and any fees received therefrom will be reported to the President so that the University will be assured that the amount of off-campus work done is not sufficient to interfere with the performance of Dr. Lindegren's duties here.

Expenses of attending scientific meetings for any prolonged period, which Dr. and Mrs. Lindegren will need to attend, some of them out of this country, will be financed from grantors' funds, if available, as will their salaries while absent from duties here.

One difficulty has been to find space for Dr. Lindegren's researches. It has been found possible, however, to transfer certain members of the Department of Music to one of the residences recently acquired by the University. This makes available sufficient space in our Old Science building for Dr. Lindegren and his assistants.

Dr. Lindegren will be able not only to teach and publish his results in the name of Southern Illinois University but also to train our graduate students in the techniques of biological and related research. His presence on our campus should prove to be a great stimulus to our own programs of research and of training research technicians, which every true univer-

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sity undertakes to do.

Because of the leave of absence of Dr. John R. Mayor, Chairman of the Department of Mathematics, and the resignation of Dr. J. R. Purdy, who was recently designated Acting Chairman of the Department of Mathematics, Dr. W. C. McDaniel, Associate Professor of Mathematics, has been named Acting Chairman of the Department, effective from November 1, 1947, to continue not longer than Dr. Mayor's return.

V. CURRICULUM

A. Residence Courses

1. College of Education

During the fall quarter new teaching majors in the College of Education have been approved, working cooperatively with the Music and Agriculture Departments in the College of Vocations and Professions. In cooperation with the Business Administration Department of the same college and the business department of Carbondale Community High School, Mrs. Bonnie Lockwood, Instructor in the University High School, is making a comprehensive survey of business-office job opportunities in Carbondale. The results will be reflected in the work offered in business education in the two high schools in which college majors do their student teaching.

In connection with certain graduate courses in Education, College of Education faculty members are surveying existing and future secondary school curricula in Franklin, Jackson, Randolph, and Union Counties. These faculty members are from the Men's Physical Education, Physiology and Health Education, and University High School Industrial Arts Departments.

Approval has been given for participation in a state-wide program of secondary school curriculum study, revision, and experimentation. College of Education faculty, members of the academic departments in the other two colleges, the Graduate School and the Extension Division, will be involved in this eventually. It is a co-operative undertaking of the six state-supported universities and colleges, the State Department of Public Instruction and the Illinois Secondary School Principals' Association.

2. College of Vocations and Professions

During the winter quarter two new courses in the field of Economics are being offered: Economics 416, Advanced Money and Banking (four credits), which covers the Federal Reserve System and Foreign National Bank Systems, as well as International Finance and Monetary Theories, and Economics 208, Applied Economics (three credits).

The Department of Business Administration is teaching an evening Business Law class in which 25 professional people are preparing for the Certified Life Underwriters Examination.

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The music curriculum in the College of Vocations and Professions has been changed to provide for greater concentration in professional music in accordance with the standards of the American Association of Schools of Music.

3. College of Liberal Arts and Sciences

Department of English - Two sophomore courses in English are required for graduation at Southern. There has been until now a gap in the sophomore offerings (205, 209, 211, 212), in that, while the student may have an introduction to poetry and an introduction to fiction in his general education course, he has not to date been able to have an introduction to drama. To remedy this situation, English 206, Introduction to Drama, is being offered for the first time.

Department of Physics - The Department of Physics is introducing a five quarter hour course in Electronics, Physics 405. It is being taught by Dr. Meeks during the current winter quarter, and includes recent developments in this important field, and the use of highly technical equipment in the laboratory.

B. Extension Courses

Twenty-five courses serving twenty different counties are being conducted at the present time by the Extension Division. These courses are designed chiefly for the in-service training of elementary teachers with the exception of one course at Cairo which is for business and professional men who wish to improve their public speaking ability.

The table below shows the enrollment this fall in comparison with that of recent years:

<u>Year</u>	<u>No. of Courses</u>	<u>Enrollment</u>
1938	10	400
1939	10	474
1940	14	824
1941	15	725
1942	10	312
1943	13	485
1944	17	667
1945	17	599
1946	20	880
1947	25	1363

VI. BUILDINGS AND GROUNDS

No report

VII. Auxiliary Enterprises

No report

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VIII. STUDENT LIFE

Homecoming - In spite of inclement weather, Southern's 1947 Homecoming was attended by a record number of alumni, and in the opinion of many was the most impressive in the history of the school. Under the direction of a faculty committee, a group of approximately 75 students planned the program. Because of the recognition services in honor of the new status and name of the University, Homecoming was a three-day affair. The "new-name theme" permeated all activities.

Religious Emphasis Week - The Second annual Religious Emphasis Week was held November 9-14. One of the highlights of the week was the meeting on Armistice Day in which the foreign students on the campus held an informal discussion on various aspects of World Peace. With foreign students present from several countries, their remarks were revealing as to the points of view which their environments in their home lands, as well as their religions, had given them. At the evaluation meeting, the group decided to make this discussion by foreign students an annual part of Religious Emphasis Week.

The Canteen - The former Carter's Cafe, which for many years has been a gathering place for Southern's students, was reopened in December under the management of Mr. Martin Chaney and Mr. Gene Crawshaw, who have leased the building from the University and will run it as a student canteen.

Health Service - Mr. Ralph Boatman, Health Coordinator, has visited a number of houses whose householders feed students. These visits are being followed by a series of lectures, accompanied by films, which give information about better ways of handling food for the protection of student health.

Radio Broadcasts - A new series of radio programs on "The United Nations," presented by the University Extension Service, is the latest addition to Southern's radio activity. This series is broadcast each Monday over Station WCIL, Carbondale, for the benefit of Southern Illinois women's clubs, who listen to the programs at their regular meetings. Members of the Government Department lecture on the various phases of the United Nations.

This new series is in addition to three regular series carried by three Southern Illinois stations. One of the series, carried five times a week by WCIL, features one faculty talk each week, and four programs by students. On one of these programs, each student organization on campus has as opportunity to present its activities over the radio. Another series, carried by both WJPF, Herrin and WEBQ, Harrisburg, during the fall presented a series of discussions on the state high school debate topic, "How Can Labor Peace Best Be Achieved?"

Athletics and Intramural Sports - Southern's football team won their first undisputed conference championship. This most successful season was climaxed by winning the first annual Corn Bowl game at Bloomington, Illinois, on Thanksgiving Day.

The intramural program for students is well under way. An unusually

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large number of teams are taking part.

Southern Illinois University has been elected to membership in the National Collegiate Athletic Association.

Christmas Musical - Students joined faculty and townspeople in presenting Handel's "Messiah" on December 14. The presenting of the "Messiah" has become a part of Southern's annual Christmas celebration.

IX. MISCELLANEOUS

A. Exhibit for Saline County Centennial

Southern cooperated with the State Geological Survey and the State Museum in presenting a State Department of Registration and Education exhibit at the Saline County Centennial Celebration in Harrisburg October 23-25. Southern's display consisted of a reconstruction of a pioneer room, with furnishings of approximately a century ago from the University Museum. In addition, an 1832 International Harvester from the Museum was mounted and displayed in the Centennial Parade. The Museum also furnished for the Illinois State Historical Association exhibit dioramas of sorghum making, hog killing, soap making, and blacksmithing. The Museum's 1831 pre-patent model of the McCormick reaper, which was mounted and displayed in the Centennial Parade, won first prize among the parade entries.

B. Membership in National Collegiate Athletic Association

This fall Southern Illinois University was admitted to membership in the National Collegiate Athletic Association.

C. The Illinois Folklore Society

The Illinois Folklore Society has been established with headquarters at Southern Illinois University. Membership is not restricted to Illinois; interested persons in Kentucky and Ohio are also on the roll of members. The first publication, Illinois Folklore, was issued this fall.

D. National Honorary Fraternity

Alpha Kappa Delta, national honorary fraternity for students in Sociology, established a chapter at Southern in October.

E. Art Exhibit

Southern's Art Club sponsored an art exhibit at Johnston City, Illinois, during the Thanksgiving Season. Works of some forty Southern Illinois artists, including students and art faculty at Southern, were on exhibit.

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F. Conferences and Clinics

1. Choral Clinic

Twenty-four high schools represented by approximately 800 voices participated in the Choral Clinic on Southern's campus in November. Professor Maynard Klein of Tulane University and Director of the Interlochen, Michigan, Chorus was director of the Clinic.

2. Egyptian Speech Festival

In December the Speech Department; Tau Delta Rho, Southern Discussion Club; and Pi Kappa Delta, National Honorary Forensic Society, sponsored the Egyptian Speech Festival in which about 125 high school speech students of this area participated.

G. Corn Bowl Victory

Southern's 1947 I. I. A. C. conference championship football team was honored by an invitation to play North Central College, Champions of the College Conference of Illinois, in the first annual Corn Bowl game held at Bloomington on Thanksgiving Day, and brought home the victory by a score of 21 to 0.

H. Homecoming and Recognition Ceremony

As the first of a series of meetings to consider our increased and new responsibilities as a University, a two-day conference on Kindergarten-Primary education was held in November. The featured visiting consultant and speaker was Miss Neith Headley of the Institute for Child Welfare of the University of Minnesota. Approximately seventy-five kindergarten-primary teachers, school principals and superintendents, and interested parents registered for the various sessions of the two-day conference. This particular conference stressed not only the "teaching" function of the University on the lowest age level but also the "area service" function in that it was planned especially for in-service teachers and administrators.

The deletion of the word Normal from the name of the school and the emergence of Southern as a University were recognized at a special program during Homecoming-October 23 - 25, at which time Dr. John Dale Russell, Director of the Division of Higher Education of the U.S. Office of Education, addressed the students, alumni, faculty members, and friends of Southern.

Director Thompson was designated to represent Governor Green and the State in a ceremony between halves of the football game. The speaking was cancelled because of heavy rain, but is being printed in Southern Alumnus.

Plans are under way to hold a number of educational conferences at which various aspects of our new status and responsibilities will be examined and discussed.

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I. Illinois Statewide Program of Secondary School Curriculum

Southern has undertaken participation in a statewide program of secondary school curriculum study. This is a genuinely cooperative and long-time project, involving already the six state colleges and universities, the State Department of Public Instruction, and the Illinois Secondary School Principals' Association. More than forty faculty members from some seventeen instructional and administrative departments have preliminarily indicated an interest in individual and group professional participation in the high school curriculum program. Others will undoubtedly wish to be drawn in later. Establishment of experimental high school curriculum centers, conducting of workshops for principals and teachers, and publication of suggestive curriculum guides are among the activities project throughout the state, with faculty members serving on cooperative "teams" of consultants.

The College of Education departments indicating interest in initial participation are: Education and Psychology, Men's Physical Education, Physiology and Health Education, and the University High School. From the College of Liberal Arts and Sciences: Botany, English, Foreign Language, Geography, Government, Physics, from the College of Vocations and Professions: Art, Business Administration, Industrial Education, Music, Speech. The student personnel offices, the Extension Division and the Graduate School likewise will participate.

ADDENDUM to Section II, FACULTY

E. Change in Duties

3. Dr. Marshall S. Hiskey, Professor in Education, Dean of Men, and Executive Assistant in Education and Administration, has been designated Action Dean of the College of Education, extending only until such time as the new Dean of the College of Education begins work. This change of duties will not entail any change in Dr. Hiskey's present rank and salary, but in recognition of his valuable service and willingness to assume these extra duties I have assured Dr. Hiskey of my intention to recommend him for a substantial increase to be effective July 1, 1948.
4. Dr. Douglas E. Lawson, Professor of Education, now on leave of absence without pay until September 13, 1948, has been designated Dean of College of Education and Executive Assistant in Education and Administration at a monthly salary of \$585.00 on a twelve-months basis, effective June 14, 1948 or as soon thereafter as he can obtain his release from his present position as Principal of the Punahou School in Honolulu, Hawaii. Dr. Lawson Received his Bachelor's and Master's degrees from the Colorado State Teachers College and his Doctor's degree from the Graduate School of Education, University of Chicago. He has had experience as a public school administrator in Colorado and Illinois and, as stated above, is now serving as Principal of the Punahou School in Hawaii, said to be one of the largest of its kind anywhere. He has taught during summer sessions at Emory University and has served as consul-

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tant at numerous educational conferences. His record of publications in the field of education is voluminous and outstanding. He is even better known off our campus than on, and we have been told by leaders in American education that he is the man most competent for a deanship for a College of Education, not already so serving, in the entire United States. He has been on our staff since 1935.

X. SUMMARY

It is respectfully requested that the following action be taken by the Teachers College Board:

- A. Approval of the Teachers College Scholarship list which was mailed on December 4, 1947 to the Department of Registration and Education.
- B. Acceptance of the resignations of the following; Mr. Fred Armstrong, Dr. Eugene R. Fair, Mr. Glenn Morris, and Dr. J. R. Purdy.
- C. Acceptance of the termination of services Dr. C. H. Cramer.
- D. Approval of the following appointments at salaries indicated in the report: Mr. Fred Armstrong, Mr. Joseph R. Baxter, Mr. Henry M. Borella, Miss May Dorsey, Dr. Florence Foote, Miss Misanna Ikard, Dr. Carl C. Lindegren, Mrs. Jenolar Hillsman McBride, Mrs. Eva McIntosh, Mrs. Joseph Melvin, Mr. Vernon G. Morrison, Mr. Walter M. Troutman, Miss Maxine Vogely, and Mr. Walter David Yehling.
- E. Approval of the following reappointments at salaries indicated in the report: Mr. Fred Armstrong, Mrs. Gladys Rice Clark, Mr. Walter K. Correll, Miss Dorothy Cox, Miss May Dorsey, Mrs. Chalmer A. Gross, Miss Kathleen Isom, Miss Irene Liebig, Mrs. Lois Nelson, Mr. J. D. Russell, Mrs. Direnda Woods Taylor, and Mrs. Irma Tate Ward.
- F. Approval of change in duties for Miss Julia Minnette Barber, Dr. Laird T. Hites, Dr. Marshall S. Hiskey, and Dr. Douglas E. Lawson.
- G. Approval of leaves of absence for Dr. Kenneth D. Luney and Miss Madeleine Smith.
- H. Approval of an adjustment in salary for Mr. David S. McIntosh.
- I. Approval of the employment of the following employees at salaries indicated in the report: Mrs. Allyn Wright Carter, Miss M. Fidella Doolin, Mrs. Marjory Enrietta, Mr. Herman Entsminger, Mr. Cliff Freeman, Mr. Lee Harris, Miss Rosemary Keough, Mr. Hiram Lewis, Mr. Charles Merkel, Mr. V. H. Rogers, and Mr. James Williams.
- J. Approval of the reappointment of Mrs. Minnie Crawshaw.
- K. Approval of the following replacements with salaries indicated in the report: Mr. Pete Brumley, Mr. Ralph Carter, Mr. Reid Troutman, Mrs. Myrtle White, Mr. Joe Widdows, and Mr. Harrison Wilson.

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- L. Approval of the following resignations: Mr. Pete Brumley and Mrs. Margaret Faulbaum.
- M. Approval of the following changes in classification: Mr. A. C. Hamilton, Mr. Virgil Schwegman, and Mr. Joe Thomas.
- N. Approval of the dismissal of Mr. Bishop W. Hinchey.
- O. Approval of leaves of absence for the following: Mr. Charles M. Hagler, Mr. Tom Higgins, and Mrs. Zella Morray.

Respectfully submitted,

Chester F. Lay
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD HOTEL SHERMAN, CHICAGO, ILLINOIS January 19, 1948

The regular meeting of the Teachers College Board and the College Presidents was held at 9:30 A.M. on Monday, January 19, 1948, at the Sherman Hotel, Chicago, Illinois. Frank G. Thompson, Director of the Department of Registration and Education, and Chairman of the Board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary
Dr. Preston Bradley
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Russell L. Guin
Mr. Ira M. Means
Mr. Peter Miller
Mrs. Helen R. Pegelow
Mr. Lewis M. Walker

The following member was absent:

Mr. Lindell W. Sturgis

Also present were:

Dr. Karl L. Adams, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Dr. Robert G. Buzzard, President
Eastern Illinois State College

Dr. R. W. Fairchild, President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

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Dr. Frank A. Beu, President
Western Illinois State College

Dr. Chester F. Lay, President
Mr. Edw. V. Miles, Jr., Business Manager
Southern Illinois University

Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Chairman Thompson called the meeting to order and roll call was taken.

Mr. Walker moved that the minutes of the regular meeting of October 13, 1947, be approved. The motion was seconded by Mr. Guin, carried unanimously, and the Minutes stood approved.

TUITION IN HIGH SCHOOLS FROM NON-HIGH SCHOOL TERRITORY

Mr. Nickell brought to the attention of the State Teachers' College Board the matter of payment of tuition to certain high schools by students from non-high school territory. This situation was called to Mr. Nickell's attention by Attorney General George F. Barrett. It was the latter's opinion that this procedure should be uniform throughout the State.

Mr. Guin made the motion that a committee be appointed to look into this matter and report its findings at the next meeting of the Board. The motion was seconded by Mr. Walker and carried unanimously.

CURRICULUM OF ILLINOIS SECONDARY SCHOOLS

The following persons, representing a Committee on the Study of Curriculum in Illinois Secondary Schools, were presented to the Board by Mr. Nickell:

Dr. Matthew Gaffney, Principal
New Trier High School
Winnetka, Illinois

Dr. Wm. Sanford
College of Education
University of Illinois
Urbana, Illinois

Dr. Victor Houston, Principal
University High School
Normal, Illinois

The Committee discussed a survey that is being conducted in an attempt to bring about a curriculum that will more adequately meet the current needs of the pupils. It was the consensus of the Committee that the curriculum of the teachers' colleges be so established as to coincide with the curriculum of the secondary schools.

TEACHERS COLLEGE BOARD

Dr. Bradley moved that the survey, as proposed by the afore-mentioned Committee be approved. Mrs. Miller seconded the motion, and it was carried unanimously.

Mr. Thompson appointed Mrs. Miller a member of the Advisory Committee for Western Illinois State College and Northern Illinois State Teachers College, with Mr. Means Chairman and Mr. Sturgis a member.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Adams presented the report for Northern Illinois State Teachers College, with the following addition: On page 2, following item C, add the following item: "D. Miss Madeline Ardner to teach courses in piano and accompany vocal work in the Department of Music, for the balance of this college year, effective January, 1948, at a salary rate of \$350.00 per month".

Dr. Adams requested that the Board take the ceiling off the present maxima, in order to pay a little more money in salaries. With the present maxima, Dr. Adams has 35 persons who cannot get an increase in salary.

Mr. Nickell moved to approve Nos. 1, 2, 3, 5 and 6 under Northern's report, and hold Nos. 4, 7 and 8 for further discussion, and to be acted on separately. The motion was seconded by Mr. Guin and carried unanimously.

Item No. 4, above mentioned, "Adoption of the revised salary schedule", was discussed at some length and in great detail. On motion made by Mr. Guin, seconded by Mr. Walker, the requested salary schedule was adopted and is as follows:

Proposed Revision of the Present Salary Schedule for the Illinois State Teachers Colleges

Adopted by the faculty representatives and the presidents of the five State Teachers' Colleges at a meeting in Chicago, November 29, 1947, and approved by each of the five faculties.

It is proposed that Section B4 of the present salary schedule be changed as set forth below. Items in parentheses are the only items to be changed:

<u>Group</u>	<u>Rank</u>	<u>Qualifications and Proportions</u>	<u>(1946 Schedule)</u>	<u>Proposed Schedule</u>
I.	Professor	Earned Doctor's Degree 1/8 to 1/4 of faculty \$10.00 per month annual increment.	(\$4050-4950)	\$4950-5850
II.	Associate Professor	Doctor's Degree or equivalent 1/4 to 2/5 of faculty \$10.00 per month annual increment.	(\$3375-4275)	\$4275-5175
III.	Assistant Professor	Two years of graduate work 1/4 to 2/5 of faculty \$10.00 per month annual increment.	(2700-3600)	\$3600-4500

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- IV. Instructor A Master's Degree (2250-3150) \$3150-3825
Not over 1/5 of faculty
\$10.00 per month annual
increment.

To qualify for permanent tenure, a new appointee in this group must have earned one year of graduate work in addition to his master's degree within a period of seven years.

None of the schools has sufficient money to raise salaries to the maxima and it is left to the discretion of the president of each school and his Advisory Committee to use what money there is available in a way that will do the most good for the individual school.

This new salary rate is effective for all schools beginning July 1, 1948.

Item No. 7, Approval of the issuance of \$60,000.00 in Self-liquidating Bonds, etc. After quite a discussion, Mrs. Miller moved, seconded by Mr. Dunn, and carried unanimously, that steps should be taken which will enable the issuing of the bonds, thereby Northern will be able to acquire, and complete, the property as described in President Adams' report.

Item No. 8, Approval of the changes in fees as indicated. Changes as follows:

a. Registration Fees

Residents of Illinois: The incidental fee of \$9 per quarter to be changed to \$15 per quarter. Student activities fee of \$6.25 per quarter to be changed to \$10 per quarter.

Non-residents of Illinois:

Remove the requirement that a special fee of \$10 for one who is not planning to follow the teaching curriculum and instead substitute a fee of \$10 per quarter additional for non-residents of Illinois.

b. Graduation Fees

Changed from \$5 to \$10

c. Room and Board (college dormitory)

To be raised from \$9.50 per week to \$12 per week-to be divided into \$9 for board and \$3 for room. If a student has a single room, the charge should be \$3.50 for room.

On motion by Mr. Guin, seconded by Mrs. Miller, approval of this request was unanimously given, changes to be effective July 1, 1948.

REPORT FOR EASTERN ILLINOIS STATE COLLEGE

Dr. Buzzard presented the report for Eastern.

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The report on status in the University Retirement System at Eastern will be ready for the next Board Meeting.

On motion by Mrs. Pegelow, seconded by Mr. Nickell, and unanimously carried, Eastern was authorized to change their student fees, registration and activities fees, as follows:

a. Registration Fees

Residents of Illinois: Registration fee changed from \$10 to \$15 per quarter. Student activities fee from \$6 to \$10 per quarter.

Non-residents of Illinois:

An additional fee of \$10 per quarter for non-residents of Illinois.

b. Graduation Fees

Changed from \$5 to \$10.

Mr. Walker moved the adoption of the report from Eastern, with the above changes. Motion seconded by Mrs. Pegelow, and unanimously carried.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairchild presented the report for Normal, with the following corrections: Under Section II "Faculty", item 3, on page 3, the eighth and ninth paragraphs should read "Student Worker" and not "Student Faculty Assistant", as shown in the report.

On page 6 and continuing on page 7, under Section IX "Miscellaneous", there should be added another sub-heading, namely item 3, and it should read as follows: "Registration fees changed from \$20 per semester to \$25 per semester; student activities fee changed from \$12.50 to \$15 per semester, and dormitory rates for room and board changed from \$12.50 per week to \$14 per week, all effective July 1, 1948."

On page 7, under Section X "Summary", should be added "Item #10", and read, "Changes in registration and student activities fees, as well as room and board charges, as recorded".

The motion was made by Mr. Davis, seconded by Mr. Nickell, unanimously carried, to omit item #10 until discussed by all the colleges.

Item #10 was discussed later and, on motion by Mr. Dunn, seconded by Mr. Davis, was unanimously carried. The new rates to be effective July 1, 1948.

Dr. Fairchild read a letter to the Board that had been received from the Committee on Ways and Means, I.S.N.U., requesting a \$50.00 bonus for employees doing physical labor. This bonus to remain in effect as long as high prices exist. Mr. Thompson pointed out that it was only possible to spend money that was appropriated and that they were limited on what could be done. Dr. Bradley suggested they give it some consideration when discussing the next biennium. Mr. Thompson announced that he would reply to the letter which was addressed to Dr. Fairchild.

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Mr. Dunn moved to approve, the report from Illinois State Normal University. The motion was seconded by Mr. Davis and it was carried unanimously.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE

Dr. Beu presented the report for Western with the following changes: On page 5 and continuing on page 6, under Section IX "Miscellaneous", omit item "B" from the report.

On motion by Mr. Walker, seconded by Mrs. Miller, and unanimously carried, Western was authorized to change their registration fees, student activities fees as follows:

a. Registration Fees

Residents of Illinois: Registration fee changed from \$10 to \$15 per quarter. Student activities fee from \$6 to \$10 per quarter.

Non-residents of Illinois:

An additional fee of \$10 per quarter for non-residents of Illinois.

b. Graduation Fees

Changed from \$5 to \$10.

Mr. Nickell moved that the report from Western be approved. Mr. Means seconded the motion and it was unanimously carried.

REPORT FOR SOUTHERN ILLINOIS UNIVERSITY

Dr. Lay presented the report for Southern with the following changes: On page 2, under Section I "Students", item C "Teachers College Scholarships", to be omitted at future meetings. Mr. Thompson requested that all of the colleges show their number of scholarships.

Correction on page 4, under Section II "Faculty". The word "Science" should be substituted for the word "Sciences", as appears in the second line of paragraph 5.

Mr. Thompson and Dr. Bradley requested that Dr. Lay forward a copy of the script used on Southern's radio program entitled "The United Nations", which is the latest addition to Southern's radio activity.

Dr. Bradley moved that the report from Southern be approved. Seconded by Mr. Means, the motion carried unanimously.

Mr. Dunn moved that the Teachers College Board accept the proposal of Barcus, Kindred & Company for a project at Northern in DeKalb consisting of Tea Room and Cafeteria on the self-liquidating bonds. Motion was seconded by Mr. Walker and carried unanimously.

Mr. Nickell suggested that the Board Members and Presidents of the Colleges give thought to the idea of changing the name of the Teachers College

TEACHERS COLLEGE BOARD

Board at the next session of the Legislature. Mr. Nickell suggested the name be changed to the "College Board of the State of Illinois"

On motion made by Mr. Nickell, seconded by Mr. Means, and carried unanimously, the next meeting of the Teachers College Board will be held Monday, May 3, 1948, at Southern Illinois University, Carbondale, Illinois.

Mr. Guin moved that the meeting be adjourned. Motion seconded by Mr. Walker, and carried unanimously.

Frank G. Thompson
C h a i r m a n

Vernon L. Nickell
S e c r e t a r y

ILLINOIS STATE NORMAL UNIVERSITY Normal, Illinois

Meeting at Carbondale, May 3, 1948

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the second Semester, 1947,1948

	Men	Women	Total	Total One Year Ago
a. University				
Graduates	32	33	65	61
Seniors	154	164	318	259
Juniors	177	149	326	233
Sophomores	256	246	502	349
Freshmen	356	362	718	768
Unclassified	0	11	11	12
Post Graduates	10	8	18	6
Total College Students on Campus	985	973	1958	1688
b. University High School	180	162	342	336
c. University Elementary School	121	136	257	261
d. Auxiliary Training Schools				

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Illinois Soldiers and Sailors				
Childrens School	<u>154</u>	<u>85</u>	<u>239</u>	<u>242</u>
Total Pupils, Elementary and Secondary	<u>455</u>	<u>383</u>	<u>838</u>	<u>839</u>
Total	1440	1356	2796	2527
Extension	<u>15</u>	<u>245</u>	<u>260</u>	<u>385</u>
Grand Total	1455	1601	3056	2912

It will be noted that the total resident University student enrollment for the second semester of the current school year is 1958, with more men than women for the first time in the ninety-one-year history of the University, aside from the first semester, when it was reported that there were two more men than women. The present enrollment shows 985 men and 973 women, which will probably not be true in the future since Illinois State Normal University is likely to have more women year after year than men. It is hoped for the sake of getting more men into the teaching profession that the difference will not be too great.

Although there was a drop from 2052 to 1958, or a difference of 94 students between the first and second semesters, this is much less than has been found in previous years. The enrollment for the current semester is the greatest for any second semester in the history of the University and this with an almost complete elimination of the few remaining special students who have been given an opportunity to complete their work if they had registered as special students prior to November 22, 1946.

2. Future Trends in Enrollment

Whereas many colleges and universities will find that their peak enrollment has been reached and that the number will decrease soon and continue to decline for some years to come, Illinois State Normal University may expect an increase in enrollment for at least two more years, even with the controlled limitation of the freshman class. If approximately 800 freshmen are admitted next September, the enrollment for the next school year beginning in September 1948 should be about 2300 and with the same number of freshmen admitted for a fourth consecutive year, the figure should reach 2500 in the fall of 1949. It may be necessary to further limit the number of freshmen due to housing in terms of places to live, as well as classrooms, laboratories, shops, etc., on the campus for class purposes. The comment will appear later in this report as to the more extended use of University time and facilities that is being planned for next year. The foregoing figures looking to the future are based upon the restriction of the University to the one purpose of educating teachers and the pronounced desire upon the part of administrators and teachers-in-service, as well as prospective students, to give increasingly greater consideration to a school that concentrates in one general area,--that of teacher education.

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3. Extension, Second Semester 1947-1948

The great limitation on offerings in off-campus extension courses is the availability of faculty. If needs on the campus are met, there are relatively few people available to meet the many requests for classes at centers off the campus.

Enrollment in extension courses, the departmental courses offered, the centers, and the instructor are here presented for the second semester of the 1947-1948 school year, with comparisons of total enrollments for the second semester of last year and the first semester of the present year.

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Enrollment</u>
Clinton	Natural Science 220	J. E. Young	22
Decatur	Crafts for Elementary Schools 201	George Barford	23
Decatur	Current Trends in Education 250	W. R. Lueck	19
Gibson City	American Literature 132	Ruth Henline	28
Pontiac	School Health 238	Eleanore Aldworth	33
Springfield	International Relations 254	R. G. Browne	33
Streator	History of Amer. Diplomacy 237	Clarence Orr	35
Taylorville	Physical Education for Elementary Schools 231	C. E. Horton	67
Total Enrollment Second Semester 1947-1948			<u>260</u>
Total Enrollment First Semester 1947-1948			<u>316</u>
Total for 1947-1948 School Year			<u>576</u>
Total for 1946-1947 School Year			<u>713</u>

4. Scholarships

a. Normal School Scholarships

As a matter of record, certification is here made to the Teachers College Board that a list of persons, with addresses given in each case and the amount of money from which they have been exempted under the State Scholarship Law, has been submitted for the second semester of the 1947-1948 school year to the Chairman of the Teachers College Board, through the Coordinator of the State Teachers Colleges. This list has been approved by the Chairman and Secretary of the Teachers College Board and transfer of fund by the State Treasurer from General Revenue Account to the Income Fund of Illinois State Normal University has been made.

b. Military Scholarships

As a matter of record in this report, certification is made that a list of those who are entitled to Military Scholarships will be furnished to the Coordinator of the State Teachers Colleges for submission to the Chairman and Secretary of the Board in order that proper transfer of funds may be made covering such scholarships for the entire calendar year July 1, 1947 to June 30, 1948. Following this presentation of the list of Military Scholarship students and

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the amounts due, transfer from the General Revenue Fund to the Income Fund of Illinois State Normal University may be expected.

II. THE FACULTY

1. Resignations

- a. Dr. Frances Hoffman, Associate Professor of Health and Physical Education for Women, effective June 7, 1948, in order to accept other work.
- b. Dr. Lenore Geweke, Assistant Professor of Foreign Languages, effective March 5, 1948, in order to accept a position on the staff of the University of Chicago to carry out a certain research project at the request of Dr. Tyler, Head of the Department of Education.
- c. Miss Lucile Klauser, Instructor in English in the University High School, effective February 13, 1948, in order to accept a position on the staff of Illinois Wesleyan University.
- d. Mr. John Allison, Assistant Dean of Men, effective January 23, 1948, in order to return to a former position in Ann Arbor, Michigan, this change being made necessary by health conditions in the immediate family.
- e. Miss Margaret Murley, Assistant Professor of Biological Science, effective June 7, 1948. Miss Murley has been on leave of absence without pay for the present year to do further work on her doctor's degree in Northwestern University. It is her intention to continue in the field of scientific research and to give up her teaching position.
- f. Miss Edna McCoppin, Alumni Secretary, effective June 15, 1948, in order to accept a teaching position for which she feels she is better prepared and in which she believes she would be more interested. Miss McCoppin is completing her master's degree here at the University and will qualify for a good teaching position in business education.
- g. Mrs. Freda Cienki, part-time Student Worker, effective March 31, 1948, in order to accompany her husband who accepted a position in New Orleans, Louisiana.
- h. Mrs. Emmalu Devonshire, part-time Student Worker in the Industrial Arts Department (printing), effective April 30, 1948, for health reasons.

2. Deaths

- a. Dr. Earl H. Peterson, Associate Professor of English, died January 15, 1948. Dr. Peterson had been a member of the faculty of Illinois State Normal University only since September 1946 and his sudden death, resulting from an operation, came as a shock to his many friends. His work for the remainder of the first semester was absorbed by other staff members in the Department of English.

3. Leaves of absence.

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a. Sabbatical

The following persons whose names are submitted and recommended to be given sabbatical leaves have fulfilled the requirement of the Teachers College Board in the number of years they have been on the faculty and all of them are entitled to receive one-half pay for the regular school year 1948-1949, while on leave from the University. Illinois State Normal University is entitled to eight such leaves in a year, hence the number of requests is within this limit.

- (1) Mr. G. Bradford Barber, Assistant Professor of Speech, in order to do further graduate work toward a doctor's degree at Ohio State University.
- (2) Mr. Douglas R. Bey, Assistant Professor of Mathematics, in order to do further work toward his doctor's degree at the University of Illinois.
- (3) Miss Ruth Cole, Instructor in Education and Supervising Teacher in the Second Grade of the Metcalf Elementary School, in order to do further graduate work at either Teachers College, Columbia University, or Northwestern University.
- (4) Mrs. Mary Parker, Instructor in Art, in order to further her graduate study at Teachers College, Columbia University.
- (5) Miss Mary D. Webb, Assistant Professor of the Teaching of Business Education, in order to do graduate work at Teachers College, Columbia University.
- (6) Dr. J. E. Young, Associate Professor of Biological Science, in order to do post doctoral work in the field of health education at the University of California. Dr. Young hopes to qualify for work in the enlarged program in health education being rapidly developed as a part of the Department of Biological Science.

b. General (Without Pay)

The following people have either not been at Illinois State Normal University long enough to qualify for sabbatical leave or they have previously received the one year sabbatical leave and are not entitled to another at the present time. They are therefore recommended to be granted leaves of absence without pay for the school year 1948-1949.

- (1) Mr. William E. De Clark, Assistant Professor of English in charge of Journalism work, in order to complete work for his doctor's degree at Teachers College, Columbia University.
- (2) Dr. Howard I. Fielding, Associate Professor of English, for health reasons in order to accept a temporary position at the State College at Tempe, Arizona, to see if the change in climate will eliminate difficulties that both he and his wife find in the climate in Central Illinois.
- (3) Mr. Linder W. Hacker, Associate Professor of Education, who

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has been on leave of absence at frequent times before and is at the present time on leave, is recommended for a continuation of his leave without pay because of health reasons. This recommendation is concurred in by the Medical Department of the University Retirement System, and the agreement is to continue Mr. Hacker on disability if his leave is extended. It is apparent that he could not continue with his work for any period of time, even as long as a semester, and therefore it is hoped that this leave may be extended.

- (4) Dr. Fred S. Sorrenson, Professor of Speech, to continue his present leave of absence granted in order to attend Northwestern University. Dr. Sorrenson finds that there are additional phases of the speech program that he wishes to get before returning to the campus and since this leave is without pay and would be of benefit to both Dr. Sorrenson and the Division of Speech Education, it is recommended that the request be granted.

4. Return from Leave

- a. Dr. Gladys Bartle, Associate Professor of Art, from a year of post doctoral study in the field of art at the University of Wisconsin.
- b. Mrs. Waneta Catey, Instructor in Education, from a second semester of study in the field of education at the University of Illinois.
- c. Miss Edna Gueffroy, Assistant Professor of Geography, from a second semester of work for the completion of her doctor's degree at the University of Washington. The field study for her dissertation is being done at the present time in New Zealand.
- d. Miss Dorothy Hinman, Assistant Professor of English, from a year of study at Louisiana State University in the field of Children's literature.
- e. Miss Norma Leavitt, Assistant Professor of Health and Physical Education, from a second semester of study at New York University, where she will complete her work for the doctor's degree by June 1, 1948.
- f. Mr. T. E. Rine, Assistant Professor of Mathematics, from a year of graduate study at George Peabody College for Teachers.
- g. Mr. Donald Weismann, Assistant Professor of Art, from a year of further graduate study at Ohio State University, where he is completing work for a doctor's degree.
- h. Mr. Arthur W. Watterson, Assistant Professor of Geography, from a year's leave of absence in order to complete work for his doctor's degree at the University of Chicago.

All of the foregoing leaves are sabbatical except Miss Gueffroy who had previously had such leave on pay and those leaves of Miss Leavitt and Mr. Watterson who had not been on the staff long enough to qualify for sabbatical leaves.

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5. Changes in Rank

The following recommendations are made for changes in rank based upon these persons having proper academic attainments, nature and quality of service in their respective departments, and as being within the proportion of faculty allotted for the various ranks.

a. From Associate Professor to Professor

Dr. Clyde T. McCormick, Department of Mathematics

b. From Assistant Professor to Associate Professor

Dr. Bernice Frey, Department of Health and P.E. for Women

Dr. Norma Leavitt, Department of Health and P.E. for Women

(Doctor's degree to be conferred within the next six weeks)

Dr. Howard O. Reed, Department of Industrial Arts

Dr. Gwen Smith, Department of Health and P.E. for Women

Dr. O. L. Young, Department of Agriculture

(Doctor's degree to be conferred by the end of the present academic year on work already completed)

6. New Appointments

- a. a Mr. Theodore B. Almy, as Instructor in the Teaching of English in the University High School, effective March 8, 1948, at an annual salary rate of \$3060.00 for the remainder of the 1947-48 academic year. Mr. Almy has his A. B. degree from Dartmouth University and his master's degree from Duke University. He has had teaching experience in high schools in New Hampshire, Louisiana, and Massachusetts.
- b. Dr. William J. Griffin, as Associate Professor of English, effective March 8, 1948, at an annual salary rate of \$4050.00 for the remainder of the 1947-1948 school year. Dr. Griffin has his bachelor's degree from Park College in Missouri, M. A. and Ph. D. degrees from the University of Iowa. He has had teaching experience in high schools and in junior college and in the State Teachers College of St. Cloud, Minnesota. In the last named school he became Head of the Department of Language and Literature. He served for two years in the United States Navy as a lieutenant and since his discharge has for the past two years been professor of American Literature in the National University of Brazil at Rio de Janeiro.
- c. Mr. Russell Steele, as Instructor in Health and Physical Education and Assistant in Publicity, at an annual salary rate of \$3600.00 for twelve months. Mr. Steele has been handling some instructional work and serving as a faculty assistant, but has now completed work for his master's degree and is eligible for the rank of instructor. This appointment is effective February 1, 1948.
- d. Mrs. Louise Isenberg Reeder, as Faculty Assistant in the Department of Foreign Languages, to take the classwork for the remainder of the current semester formerly handled by Dr. Lenore Geweke, resigned. Mrs. Reeder has the degree of B. S. in Ed. from Illinois State Normal University and has substituted for us frequently but is now placed on a regular teaching basis for the remainder of the

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school year at a monthly salary rate of \$250.00, effective from March 8, 1948.

- e. Mrs. Betty Bonnen, as part-time Student Worker while doing further work toward her degree, and in order to take the place of Mrs. Henrietta Felix, part-time Student Worker whose resignation was reported in the January 19 Board Report. Mrs. Bonnen's appointment became effective February 1, 1948, and her salary is at the rate of \$125.00 per month.
- f. Miss Shirley Miller, as part-time Student Worker in the office of the Dean of the University, while continuing her University work. Miss Miller will devote only about half time to her work and her salary is set at \$75.00 per month, effective March 1, 1948.
- g. Miss Elizabeth Reilly, as part-time Student Worker, effective from April 1, 1948, at a salary of \$125.00 per month, to take the place of Mrs. Freda Cienki, resigned.

7. Substitute Teachers

The following persons serving as substitute teachers are asked to be approved as a part of the official list of such persons at Illinois State Normal University: Mrs. Edna Denning Foster, Mrs. Florence Linden, Mrs. Hilda Lusher, Mrs. Rosie Yarger.

8.

8. New Appointments for the Summer Session, 1948

These appointments are persons who are not at present regular members of the faculty of Illinois State Normal University but are brought in from other school organizations. All of them have served at least one summer (1947) with us.

- a. Miss Nancy Bringhurst of Houston, Texas, as Visiting Instructor in Education, with special teaching duties in the orthopedic room of the special education program. Miss Bringhurst has bachelor's and master's degrees and has had teaching experience in several school systems, including Houston, Texas. Her salary for the eight weeks summer session will be \$700.00.
- b. Miss Florence Donermeyer of Oak Park, Illinois, as Visiting Instructor in Education, with special duties in the sight-saving room of the special education program. Miss Donermeyer has her bachelor's and master's degrees and several years of teaching experience in public schools in Illinois, including special work in sight-saving. Her salary for the eight weeks summer session will be \$700.00.
- c. Dr. Watson W. Gailey of Bloomington, Illinois, as Visiting Lecturer in Ophthalmology. Dr. Gailey is the Director of the Gailey Eye Clinic in Bloomington and rendered service in lecturing before the Special education students, as well as directing observations for students in the operating rooms in both his clinic and in Mennonite Hospital. The salary of Dr. Gailey for his services in the entire summer session is set at \$500.00

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- d. Miss Elizabeth McCain of Memphis, Tennessee, as Visiting Instructor in the Reading Clinics. Miss McCain has been with us for several summers for two-weeks periods and this year will work in the reading clinics for a three-weeks period. She has B. S. and M. A. degrees and has had teaching and supervisory experience in various types of elementary work. Her salary for the period she will be with us in the summer session will be \$550.00.
- e. Miss Marcella Ogurek of Oak Park, Illinois, as Visiting Instructor in Education, with work in the room for mentally retarded in connection with the special education program. Miss Ogurek has bachelor's and master's degrees and has had teaching experience in her special field in several cities, including Cicero and Oak Park, Illinois. Her salary for the eight weeks summer session will be \$700.00.
- f. Miss Thalia Tarrant, Instructor and Supervising Teacher in the affiliated Soldiers and Sailors Childrens School, to handle off-campus workshop classes during the intersession, at a salary of \$262.50. Miss Tarrant, while a member of the faculty of Illinois State Normal University, is employed through the Department of Public Welfare but is available through July 2 for the regular University program.

9. Summer Session Faculty, 1948

- a. The faculty here listed covers both the intersession of three weeks, June 12 to July 2, and the regular summer session of eight weeks, July 5 to August 27, with the understanding that only those teachers who are needed on the basis of sufficient class enrollment will be used and paid for the intersession. Some persons, indicated in each instance, are on a fractional time and salary basis for the summer session.

Name	Inter-session	July	August	Total Summer session	Total Including Inter-session
Admire, Harry F., Bus. Ed.	300.00	----	----	----	300.00
Aldworth, Eleanore, Biol. Sci.	318.75	----	----	----	318.75
Allen, Mabel Clare, Speech	----	400.00	400.00	800.00	800.00
Arnold, Mary S., Educ.	----	385.00	385.00	770.00	770.00
Ashbrook, William D., Ind. Arts	326.25	435.00	435.00	870.00	1196.25
Barber, G. Bradford, Speech	296.25	395.00	395.00	790.00	1086.25
Barford, George, Art	262.50	350.00	350.00	700.00	962.50
Barton, Byron K., Geog.	300.00	400.00	400.00	800.00	1100.00
Becker, Lucille, Art	262.50	----	----	----	262.50
Boicourt, Blaine, Music	----	395.00	395.00	790.00	790.00
Brigham, Robert I., English	----	450.00	450.00	900.00	900.00
Bringhurst, Nancy, Educ.	----	350.00	350.00	700.00	700.00
Browne, Richard G., Soc. Sci.	405.00	540.00	540.00	1080.00	1485.00
Brunk, Dorothy G., Soc. Sci.	----	400.00	400.00	800.00	800.00

PROCEEDINGS

Buehler, Rose B., Educ.	300.00	400.00	400.00	800.00	1100.00
Buell, Mary E., Home Ec.	----	400.00	400.00	800.00	800.00
Burris, Ethel M., Educ.	292.50	390.00	390.00	780.00	1072.50
Catey, Waneta S., Educ.	----	350.00	350.00	700.00	700.00
Cavanagh, Helen M., Soc.Sci.	333.75	----	----	----	333.75
Cogdal, Joseph T., H.& P.E. (1/2 S.S.)	345.00	----	460.00	460.00	805.00
Cole, Edward L., Educ.	----	460.00	460.00	920.00	920.00
Conkey, Frances, Home Ec.	----	440.00	440.00	880.00	880.00
Connell, M. Regina, For.Lang.	----	450.00	450.00	900.00	900.00
Cooper, Bernice H.& P.E.	----	450.00	450.00	900.00	900.00
Cooper, Margaret, Educ.	408.75	----	----	----	408.75
Crompton, Mabel P., Geog.	----	395.00	395.00	790.00	790.00
Cross, Clarence L., Phys.Sci.	356.25	475.00	475.00	950.00	1306.25
Day, Atla J., Bus.Ed.	----	395.00	395.00	790.00	790.00
Decker, Charles E., Educ.	----	545.00	545.00	1090.00	1090.00
DeWees, William I., Educ. (1/2 S.S.)	337.50	450.00	----	450.00	787.50
Dillinger, Claude M., Psych.	337.50	450.00	450.00	900.00	1237.50
Donermeyer, Florence, Educ.	----	350.00	350.00	700.00	700.00
Douglass, Thomas J., Agric.	296.25	----	----	----	296.25
Eckelmann, Dorathy, Speech	----	395.00	395.00	790.00	790.00
Eikenberry, Alice M., Soc.Sci.	----	360.00	360.00	720.00	720.00
Ellis, Margery, For.Lang.	----	395.00	395.00	790.00	790.00
Evans, G. Harlowe, Phys.Sci.	----	450.00	450.00	900.00	900.00
Force, Thelma G., Educ.	300.00	400.00	400.00	800.00	1100.00
French, Esther L., H.&P.E.	----	545.00	545.00	1090.00	1090.00
Frey, Bernice G., H.&P.E.	----	395.00	395.00	790.00	790.00
Frye, Harold E., H.&P.E.	----	395.00	395.00	790.00	790.00
Gailey, Watson W., Sp.Lecturer	----	500.00	----	500.00	500.00
Gillett, Arley F., H.&P.E. (2 wks)	175.00	350.00	350.00	700.00	875.00
Glasener, F. Russell, Soc.Sci. (4 wks)	460.00	460.00	460.00	920.00	1380.00
Glenn, Neal E., Music	----	385.00	385.00	770.00	770.00
Goff, James F., H.&P.E. (1 wk., 1/2 S.S.)	85.00	340.00	----	340.00	425.00
Gooding, R.U., Phys.Sci.	----	540.00	540.00	1080.00	1080.00
Gray, Miriam, H.&P.E.	----	450.00	450.00	900.00	900.00
Gray, Nina E., Biol.Sci.	----	465.00	465.00	930.00	930.00
Griffin, William J., English	337.50	450.00	450.00	900.00	1237.50
Griffith, Esther M., Phys.Sci.	311.25	----	----	----	311.25
Hammerlund, Chester M., Ind.Arts	----	400.00	400.00	800.00	800.00
Harper, Bertha, Phys.Sci.	----	340.00	340.00	680.00	680.00
Harper, Charles A., Soc.Sci.	356.25	475.00	475.00	950.00	1306.25
Henderson, Stella V., Educ.	345.00	460.00	460.00	920.00	1265.00
Henline, Ruth, English	----	410.00	410.00	820.00	820.00
Hess, Leland E., Soc.Sci.	----	400.00	400.00	800.00	800.00
Hiett, Herbert R., English	----	545.00	545.00	1090.00	1090.00
Hill, Eugene L., H.&P.E. (1/2 S.S.)	296.25	395.00	----	395.00	395.00
Hinman, Dorothy, English	408.75	395.00	395.00	790.00	1086.25
Holmes, F. Lincoln D., Speech	408.75	545.00	545.00	1090.00	1498.75
Hoover, F. Louis, Art	----	545.00	545.00	1090.00	1498.75
Horton, C.E., H.&P.E. (2/3 S.S.)	262.50	365.00	365.00	730.00	730.00
Hoyman, Verna A., English		350.00	350.00	700.00	962.50

TEACHERS COLLEGE BOARD

Hudelson, C.W., Agric.	----	475.00	475.00	950.00	950.00
Huggins, Ruth C., English	----	400.00	400.00	800.00	800.00
Isted, Leslie M., Music	300.00	400.00	400.00	800.00	1100.00
Jessa, Marie, Bus. Ed.	262.50	350.00	350.00	700.00	962.00
Kinneman, John A., Soc. Sci.	367.50	490.00	490.00	980.00	1347.50
Knudson, Emma R., Music	----	540.00	540.00	1080.00	1080.00
Koepke, Harold F., Bus. Ed.	----	415.00	415.00	830.00	830.00
Lamkey, Ernest M.R., Biol. Sci.	----	545.00	545.00	1090.00	1090.00
Lancaster, Thomas J., Educ.	----	445.00	445.00	890.00	890.00
Lathrop, Harry O., Geog. (2wks)	272.50	545.00	545.00	1090.00	1362.50
Leppert, Ella C., Soc. Sci.	----	360.00	360.00	720.00	720.00
Lovell, Harry D., Psych. (2/3 S.S.)	288.75	260.00	260.00	520.00	808.75
Lueck, William R., Educ.	303.75	405.00	405.00	810.00	1113.75
McAvoy, Blanche, Biol. Sci.	345.00	460.00	460.00	920.00	1265.00
McCain, Elizabeth, Educ.	----	550.00	----	550.00	550.00
McCormick, Clyde T., Math.	348.75	465.00	----	930.00	1278.75
Mansfield, Faye E., Educ.	273.75	365.00	465.00	730.00	1003.75
Marshall, Helen E., Soc. Sci.	----	460.00	365.00	920.00	920.00
Martens, J. Louis, Biol. Sci.	----	415.00	460.00	830.00	830.00
Marzolf, Stanley S., Psych.	360.00	480.00	415.00	960.00	1320.00
Miller, L. Wallace, Biol. Sci.	360.00	480.00	480.00	960.00	1320.00
Miller, Marion G., Art	----	385.00	480.00	770.00	770.00
Mills, C.N., Math.	408.75	545.00	385.00	1090.00	1498.75
Moore, Clifford W., Soc. Sci.	----	400.00	545.00	800.00	800.00
Moore, Harold A., Biol. Sci.	----	350.00	400.00	700.00	700.00
Nelson, Thelma, English	----	395.00	350.00	790.00	790.00
Ogle, Alice R., Art	----	395.00	395.00	790.00	790.00
Ogurek, Marcella, Educ.	----	350.00	395.00	700.00	700.00
Okerlund, Gerda, English (2/3 S.S.)	----	320.00	350.00	640.00	640.00
Parker, Mary R., Art	251.25	----	----	----	251.25
Parker, Rose E., Educ.	----	545.00	545.00	1090.00	1090.00
Parret, Margaret, Speech	----	335.00	335.00	670.00	670.00
Peithman, Harlan W., Music (1/3 S.S.)	318.75	145.00	145.00	290.00	608.75
Pricer, Laura H., English	345.00	----	----	----	345.00
Reed, Howard O., Ind. Arts	300.00	400.00	400.00	800.00	1100.00
Richards, Dick, Ind. Arts	----	50.00	50.00	100.00	100.00
Ries, Donald T., Biol. Sci.	----	400.00	400.00	800.00	800.00
Rine, T.E., Math.	----	390.00	390.00	780.00	780.00
Ross, Josephine, Home Ec.	296.25	----	----	----	296.25
Russell, Elizabeth, Educ.	292.50	390.00	390.00	780.00	1072.50
Shea, Grace R., Univ. Nurse	----	335.00	335.00	670.00	670.00
Smith, Gwen, H. & P.E.	300.00	----	----	----	300.00
Smith, L.S., Phys. Sci.	----	400.00	400.00	800.00	800.00
Speer, Eunice H., Library Sci.	----	395.00	395.00	790.00	790.00
Stein, Ethel G., Educ.	----	350.00	350.00	700.00	700.00
Stroud, Ruth, English	----	395.00	395.00	790.00	790.00
Struck, Edwin G., H. & P.E.	----	395.00	395.00	790.00	790.00
Tarrant, Thalia, Educ.	262.50	----	----	----	262.50
Tasher, Lucy Lucile, Soc. Sci.	----	460.00	460.00	920.00	920.00
Teager, Florence E., English	----	480.00	480.00	960.00	960.00
Thoene, Christine A., Educ.	----	390.00	390.00	780.00	780.00

PROCEEDINGS

Tiedeman, Herman R., Psych.	----	450.00	450.00	900.00	900.00
Toll, Lewis R., Bus. Ed.	----	520.00	520.00	1040.00	1040.00
Ullsvik, Bjarne R., Math.	360.00	480.00	480.00	960.00	1320.00
Van denHeurk, Grace, Speech	----	350.00	350.00	700.00	700.00
Vetter, Dale B., English	303.75	----	----	----	303.75
Wade, Francis, Soc. Sci.	262.50				262.50
Waldron, Nell, B., Soc. Sci.	360.00	480.00	480.00	960.00	1320.00
Warren, Mae Clark, Home Ec.	----	395.00	395.00	790.00	790.00
Watterson, Arthur W., Geog.	----	400.00	400.00	800.00	800.00
Webb, Mary D., Bus. Ed.	292.50	390.00	390.00	780.00	1072.50
Westhoff, Margaret, Music	----	335.00	335.00	670.00	670.00
Wheeler, Harriet R., Bus. Ed.	----	350.00	350.00	700.00	700.00
Wilcox, Charlotte E., Biol. Sci. (1/2 S.S.)	----	200.00	200.00	400.00	400.00
Winegarner, Lela, English	277.50	----	----	-----	277.50
Young, J. E., Biol. Sci.	303.75	405.00	405.00	810.00	1113.75
Young, O. L., Agric.	----	390.00	390.00	780.00	780.00
Welch, Eleanor W., Head Libr.	----	475.00	475.00	950.00	950.00
Crosby, Lucile Z., Asst. Libr.	262.50	350.00	350.00	700.00	962.50
Dooley, Helen A., Asst. Libr.	243.75	325.00	325.00	650.00	893.75
Guthrie, Clara L., Asst. Libr.	292.50	390.00	390.00	780.00	1072.50
Kelley, Edna I., Asst. Libr.	225.00	300.00	300.00	600.00	825.00
Lawrence, Margaret, Asst. Libr.	262.50	350.00	350.00	700.00	962.50
Plotnicky, Gertrude A., Asst. Libr.	232.50	310.00	310.00	620.00	852.50
Pohle, Genevieve, Asst. Libr.	----	325.00	325.00	650.00	650.00
Schlosser, Winifred, Asst. Libr.	258.75	345.00	345.00	690.00	948.75
Zimmerman, Ruth, Asst. Libr.	----	400.00	400.00	800.00	800.00
	19,420.00				120,075.00
		51,215.00			
			49,440.00		
				100,655.00	

10. New Appointments for the 1948-1949 School Year, effective September 1948

- a. Miss Ruth Richards, Assistant Professor of Biological Science, with bachelor's degree from DePauw University and master's from the University of Michigan. She is completing the work this summer for her doctor's degree at the University of Chicago. Miss Richards has taught in colleges in Mississippi, Wisconsin, Michigan, and Ohio, her most recent teaching during the past year being at Wells College in Aurora, New York. Miss Richards takes the place of Miss Margaret Murley, Resigned, and her salary will be \$3645.00 for nine months.
- b. Dr. Francis Belshe, Associate Professor of Education, with bachelor's degree from Southwestern Missouri State Teachers College in Springfield, and master's and doctor's degrees from Yale University. His teaching experience has been in high schools and colleges in Missouri and Connecticut, with the last teaching that he has done being at the State Teachers College at New Britain, Connecticut, during the past two years. Dr. Belshe fills a newly created position covering work in Philosophy of Education and some Psychology. His salary will be \$4140.00 for nine months.

TEACHERS COLLEGE BOARD

11. Faculty for the Academic Year 1948-1949

In addition to the two persons indicated under New Appointments immediately above, the following persons listed according to academic rank and in order of salary under each rank, are recommended for re-employment in their regular teaching positions for the year 1948-1949, at salaries indicated at the extreme right, these appointments and salaries effective September 1948.

Name	Academic Degree	Department	Salary 1947-48	Salary 1948-49
<u>Professors</u>				
*Margaret Cooper	Ed.D.	Education	\$4995.00	\$4905.00
*Charles E. Decker	Ed.D.	Education	4995.00	4905.00
*Esther L. French	Ph.D.	Health & P.E.	4995.00	4905.00
*Herbert R. Hiett	Ph.D.	English	4995.00	4905.00
*F. Lincoln D. Holmes	Ph.D.	Speech	4995.00	4905.00
*F. Louis Hoover	Ed.D.	Art	4995.00	4905.00
*Clifford E. Horton	Ed.D.	Health & P.E.	4995.00	4905.00
*Ernest M. R. Lamkey	Ph.D.	Bio. Sci.	4995.00	4905.00
*Harry O. Lathrop	Ph.D.	Geography	4995.00	4905.00
*C. N. Mills	Ph.D.	Math.	4995.00	4905.00
*Rose E. Parker	Ph.D.	Education	4995.00	4905.00
*Ray M. Stombaugh	Ph.D.	Ind. Arts	4995.00	4905.00
*Jennie A. Whitten	Ph.D.	For. Lang.	4995.00	4905.00
*Richard G. Browne	Ph.D.	Soc. Sci.	4950.00	4860.00
*Marie M. Dirks	Ph.D.	Home Ec.	4950.00	4860.00
*Ralph U. Gooding	Ph.D.	Physical Sci.	4950.00	4860.00
*Emma R. Knudson	Ph.D.	Music	4950.00	4860.00
*Lewis R. Toll	Ph.D.	Business Ed.	4770.00	4680.00
John A. Kinneman	Ph.D.	Soc. Sci.	4500.00	4410.00
Stanley S. Marzolf	Ph.D.	Psychology	4410.00	4320.00
L. W. Miller	Ph.D.	Bio. Sci.	4410.00	4320.00
Gerda Okerlund	Ph.D.	English	4410.00	4320.00
Florence E. Teager	Ph.D.	English	4410.00	4320.00
Bjarne R. Ullsvik	Ph.D.	Math.	4410.00	4320.00
Nell B. Waldron	Ph.D.	Soc. Sci.	4410.00	4320.00
Clyde T. McCormick	Ph.D.	Math.	4320.00	4185.00
<u>Associate Professors</u>				
Clarence L. Cross	M.S.	Physical Sci.	4365.00	4275.00
Charles A. Harper	M.S.	Soc. Sci.	4365.00	4275.00
*Clyde W. Hudelson	M.S.	Agriculture	4365.00	4275.00
Nina E. Gray	Ph.D.	Bio. Sci.	4275.00	4185.00
Joseph T. Cogdal	A.M.	Health & P.E.	4230.00	4140.00
Edward L. Cole	Ed.D.	Education	4230.00	4140.00
F. Russell Glasener	Ph.D.	Soc. Sci.	4230.00	4140.00

*Indicates Head of Department of Director of Division.

PROCEEDINGS

Stella V. Henderson	Ed.D.	Education	4140.00	4230.00
Blanche McAvoy	Ph.D.	Bio. Sci.	4140.00	4230.00
Helen E. Marshall	Ph.D.	Soc. Sci.	4140.00	4230.00
Laura H. Pricer	Ph.M.	English	4140.00	4230.00
Bertha M. Royce	Ph.D.	Bio. Sci.	4140.00	4230.00
Lucy Lucile Tasher	Ph.D.	Soc. Sci.	4140.00	4230.00
Esther Vinson	A.M.	English	4140.00	4230.00
Gladys L. Bartle	Ph.D.	Art	4050.00	4140.00
Robert I. Brigham	Ph.D.	English	4050.00	4140.00
M. Regina Connell	Ed.D.	For. Lang.	4050.00	4140.00
Bernice Cooper	Ph.D.	Health & P.E.	4050.00	4140.00
William I. DeWees	Ed.D.	Education	4050.00	4140.00
Claude M. Dillinger	Ph.D.	Ed. & Psych.	4050.00	4140.00
G. Harlowe Evans	Ph.D.	Physical Sci.	4050.00	4140.00
Miriam Gray	Ed.D.	Health & P.E.	4050.00	4140.00
William J. Griffin	Ph.D.	English	4050.00	4140.00
Herman R. Tiedeman	Ph.D.	Ed. & Psych.	4050.00	4140.00
Helen M. Cavanagh	Ph.D.	Soc. Sci.	4005.00	4095.00
Thomas J. Lancaster	A.M.	Education	4005.00	4095.00
Frances Conkey	M.S.	Home Ec.	3960.00	4050.00
William D. Ashbrook	Ph.D.	Ind. Arts	3915.00	4005.00
Eleanore Aldworth	D.P.H.	Bio. Sci.	3825.00	3915.00
Harlan W. Peithman	Ed.D.	Music	3825.00	3915.00
Gladys Tipton	Ed.D.	Music	3825.00	3915.00
Esther M. Griffith	Ph.D.	Physical Sci.	3735.00	3825.00
Harold F. Koepke	Ph.D.	Business Ed.	3735.00	3825.00
J. Louis Martens	Ph.D.	Bio. Sci.	3735.00	3825.00
Dale B. Vetter	Ph.D.	English	3735.00	3825.00
Huberta Clemans	Ed.D.	Education	3690.00	3780.00
Ruth Henline	Ph.D.	English	3690.00	3780.00
William R. Lueck	Ph.D.	Education	3645.00	3780.00
J. E. Young	Ph.D.	Biol.Sci.*	3645.00	1890.00
Bernice G. Frey	Ph.D.	Health & P.E.	3555.00	3735.00
Norma M. Leavitt	Ph.D.	Health & P.E.	3510.00	3735.00
Howard O. Reed	Ed.D.	Ind. Arts	3600.00	3735.00
Gwen Smith	Ed.D.	Health & P.E.	3600.00	3735.00
Orville L. Young	Ph.D.	Agriculture	3510.00	3735.00

Assistant Professors

Harry F. Admire	A.M.	Business Ed.	3600.00	3690.00
Mabel Clare Allen	M.A.	Speech	3600.00	3690.00
Marion C. Allen	M.A.	Art (2/3salary)	2400.00	2460.00
Byron K. Barton	M.A.	Geography	3600.00	3690.00
Dorothy G. Brunk	M.A.	Soc. Sci.	3600.00	3690.00
Rose B. Buehler	A.M.	Education	3600.00	3690.00
Mary E. Buell	M.A.	Home Ec.	3600.00	3690.00
Thelma G. Force	M.A.	Education	3600.00	3690.00
John W. Green	M.S.	Agriculture	3375.00	3690.00
Chester M. Hammerlund	M.S.	Ind. Arts	3600.00	3690.00
Delma E. Harding	M.S.	Bio. Sci.	3600.00	3690.00
Leland E. Hess	A.M.	Soc. Sci.	3600.00	3690.00
Alice Hitchcock	M.A.	Education	3600.00	3690.00

TEACHERS COLLEGE BOARD

Ruth C. Huggins	A.M.	English	3600.00	3690.00
Leslie M. Isted	A.M.	Music	3600.00	3690.00
Clifford W. Moore	A.M.	Soc. Sci.	3600.00	3690.00
Donald T. Ries	Ph.D.	Bio. Sci.	3600.00	3690.00
Wayne F. Sherrard	M.M.inEd.	Music	3600.00	3690.00
Leon S. Smith	A.M.	Physical Sci.	3600.00	3690.00
Arthur W. Watterson	S.M.	Geography	3600.00	3690.00
Ruth V. Yates	M.A.	Speech	3600.00	3690.00
G. Bradford Barber	M.A.	Speech *	3555.00	1822.50
Douglas R. Bey	A.M.	Math. *	3555.00	1822.50
Blaine Boicourt	M.A.	Music	3555.00	3645.00
Mabel Crompton	S.M.	Geography	3555.00	3645.00
Alta J. Day	M.A.	Business Ed.	3555.00	3645.00
Thomas J. Douglass	M.S.	Agriculture	3555.00	3645.00
Alice L. Ebel	A.M.	Soc. Sci.	3555.00	3645.00
Dorothy Eckelmann	A.M.	Speech	3555.00	3645.00
Margery A. Ellis	A.M.	For. Lang.	3555.00	3645.00
Elinor B. Flagg	M.S.	Math.	3555.00	3645.00
Harold E. Frye	M.A.	Health & P.E.	3555.00	3645.00
Edna M. Gueffroy	A.M.	Geography	3555.00	3645.00
A. Wezette Hayden	M.A.	Education	3555.00	3645.00
Eugene L. Hill	M.A.	Health & P.E.	3555.00	3645.00
Dorothy Hinman	M.A.	English	3555.00	3645.00
Howard J. Ivens	A.M.	Physical Sci.	3555.00	3645.00
Lavern E. Laubaugh	A.M.	Agriculture	3555.00	3645.00
Thelma Nelson	M.A.	English	3555.00	3645.00
Alice R. Ogle	M.A.	Art	3555.00	3645.00
Margaret K. Peters	M.S.	Business Ed.	3555.00	3645.00
Josephine Ross	M.A.	Home Ec.	3555.00	3645.00
Ruth Stroud	M.S.	English	3555.00	3645.00
Edwin G. Struck	M.S.	Health & P.E.	3555.00	3645.00
Mae C. Warren	M.S.	Home Ec.	3555.00	3645.00
Ethel M. Burris	A.M.	Education	3510.00	3600.00
Wanda Johnson	M.A.	For. Lang	3510.00	3600.00
Neva McDavitt	A.M.	Geography	3510.00	3600.00
T. E. Rine	M.S.	Mathematics	3510.00	3600.00
Elizabeth Russell	M.A.	Education	3510.00	3600.00
Christine A. Thoene	M.A.	Education	3510.00	3600.00
Mary Dorothy Webb	M.A.	Business Ed.*	3510.00	1800.00
Donald L. Weismann	Ph.M.	Art	3510.00	3600.00
Mary S. Arnold	A.M.	Education	3465.00	3600.00
Neal E. Glenn	M.S.	Music	3465.00	3600.00
Harry D. Lovelass	A.M.	Ed. & Psych.	3465.00	3600.00
Marion G. Miller	M.A.	Art	3465.00	3600.00
Bernalillo Williams	M.A.	English	3420.00	3555.00
Lela Winegarner	A.M.	English	3330.00	3465.00
Alice M. Eikenberry	M.A.	Soc. Sci.	3240.00	3375.00
Ella C. Leppert	M.A.	Soc. Sci.	3240.00	3375.00
Faye E. Mansfield	M.A.	Education	3285.00	3375.00

Instructors

George Barford	M.A.	Art	3150.00	3240.00
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PROCEEDINGS

Waneta S. Catey	A.M.	Education	3150.00	3240.00
Zora Cernich	M.A.	Health&P.E.	3150.00	3240.00
Ruth L. Cole	M.A.	Education *	3150.00	1620.00
DeVerne Dalluge	M.A.	Physical Sci.	3150.00	3240.00
Winifred R. Farlow	M.A.	Education	3150.00	3240.00
Harlan H. Farnsworth	M.A.	Health&P.E.	3150.00	3240.00
Arley F. Gillett	M.A.	Health&P.E.	3150.00	3240.00
Verna A. Hoyman	M.A.inEd.	English	3150.00	3240.00
Marie Jessa	M.A.	Business Ed.	3150.00	3240.00
Helen McEwen	M.A.	Business Ed.	3150.00	3240.00
Harold Moore	M.S.	Bio. Sci.	3150.00	3240.00
Harold G. Paulson	M.A.	Ed. & Psych.	3150.00	3240.00
Ethel G. Stein	M.A.	Education	3150.00	3240.00
Grace VandenHeurk	M.F.A.	Speech	3150.00	3240.00
Harriet R. Wheeler	M.A.	Business Ed.	3150.00	3240.00
Theodore B. Almy	A.M.	English	3060.00	3150.00
James Goff	M.S.inEd.	Health&P.E.	3060.00	3150.00
Bertha Harper	M.S.	Physical Sci.	3060.00	3150.00
Frances M. Alexander	A.M.	Soc. Sci	3015.00	3150.00
Lorle Dean	A.M.	Education	3015.00	3150.00
Blossom Johnson	M.A.	Home Ec.	3015.00	3150.00
Mary R. Parker	M.A.	Art *	3015.00	1575.00
Margaret Parret	M.A.	Education	3015.00	3150.00
Grace Shea	RN,MA	Bio.Sci.(Health)	3015.00	3150.00
Alice Sheveland	M.A.inEd.	Education	3015.00	3150.00
Margaret Westhoff	M.S.	Music	3015.00	3150.00
Mary W. Cretcher	M.S.inEd.	English	2790.00	2880.00

* (Leave, 1/2 salary)

Library Staff

Eleanor W. Welch	M.S.	Assoc.Prof., Head Lib.	4275.00	4365.00
Ruth Zimmerman	M.A.	Asst.Prof., Asst.Lib.	3600.00	3690.00
Eunice H. Speer	M.S.	Asst.Prof., Asst.Lib.	3555.00	3645.00
Clara L. Guthrie	M.S.	Asst.Prof., Asst.Lib.	3510.00	3600.00
Lucille Zeda Crosby	M.S.inL.S.	Asst. Lib.	3150.00	3240.00
Margaret Lawrence	M.A.	Asst. Lib.	3150.00	3240.00
Winifred Schlosser	B.S.inL.S.	Asst. Lib.	3105.00	3195.00
Helen A. Dooley	M.A.	Asst. Lib.	2925.00	3015.00
Genevieve A. Pohle	M.A.	Asst. Lib.	2925.00	3015.00
Gertrude A. Plotnicky		Asst. Lib.	2790.00	2880.00
Edna I. Kelley	B.Ed.	Asst. Lib.	2700.00	2790.00
		Asst. Lib.(catalog) ---		3015.00

Emeritus Staff

Katherine E. Carver	A.M.	For. Lang.	1215.00	1215.00
Lora M. Dexheimer		Education	1410.03	1410.03

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Clara E. Ela		Art	1500.03	1500.03
Lura M. Eyestone	B.S.	Education	1500.03	1500.03
Manfred J. Holmes	B.L.	Education	1800.00	1800.00
Ralph W. Pringle	M.S.	Education	1410.03	1410.03

Affiliated Illinois Soldiers and Sailors Childrens School Faculty (All Twelve Months)

Salaries Paid by Department of Public Welfare.
Reported as Matter of Record

Veda Bauer	A.M.	Critic Teacher, Jr.H.S.Math	3480.00	3840.00
John F. Foy	M.S.	Critic Teacher, Boys' Phys.Ed.	3480.00	3840.00
Roland Gleisner	M.A.	Critic Teacher, Jr.H.S.English	3480.00	3840.00
Rolland Gray	M.S.	Critic Teacher, Ind. Arts	3480.00	3840.00
J. Edgar Houghton	A.M.	Critic Teacher, Ind. Arts	3480.00	3840.00
Clara Kepner	A.M.	Critic Teacher, 4th Grade A	3480.00	3840.00
Fred Knuppel	A.M.	Critic Teacher, Ind. Arts	3480.00	3840.00
Henri R. Pearcy	Ph.D.	Critic Teacher, Dir.,Rel.Ed.	3480.00	3840.00
Mable Pumphrey	M.S.	Critic Teacher, 5th Grade A	3480.00	3840.00
Josephine Shea	M.A.	Critic Teacher, 6th Grade B	3480.00	3840.00
Thalia Tarrant	A.M.	Critic Teacher, 5th Grade B	3480.00	3840.00
Ann Marie Obrasajko	M.A.	Critic Teacher, Jr.HS.Soc.Sci.	3360.00	3720.00
Elvira M. Vidano	M.A.	Critic Teacher, Girls' P.E.	3360.00	3720.00
Augusta Gienapp	B.S.,B.S. in L.S.	Critic Teacher, Librarian	3300.00	3720.00
Doris Hardine	M.M.	Critic Teacher, Music(Instru.)	3300.00	3720.00
Mary Luther	M.M.	Critic Teacher, Music (Vocal)	3300.00	3720.00
Orrin J. Mizer	M.A.	Critic Teacher, Jr.HS.Sci.	3300.00	3720.00
Grace Anderson	B.Ed.	Elem.Teacher, 2nd Grade	2920.00	3240.00
		Critic Teacher, Guidance	----	3600.00
		Critic Teacher, 1st Grade	----	3600.00
		Critic Teacher, 4th Grade B	----	3600.00

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Critic Teacher, 6th Grade A	----	3600.00
Critic Teacher, Jr.H.S.Home Ec.	----	3600.00
Critic Teacher, Agriculture	----	3600.00
Critic Teacher, Printing	----	

Administration
(Twelve Months Salaries)

Name	Academic Payroll Degree Title	Position Nature of Work	Salary Rate 46-47	Salary Rate 47-48
R.W.Fairchild	Ph.D. President	President	\$10000	\$10000
Chris A.DeYoung	Ph.D. Ex.Asst. Ed.&Ad.	Dean of the Univ. Prof. of Educ.	7500	7500
John W. Carrington	Ph.D. Ex.Asst. Ed.&Ad.	Dir.Stu,Teach. Dir.Bur,of Appts. Prof.of Educ.	7200	7320
Thomas D.Fitzgerald	M.D. Ex.Asst. Ed.&Ad.	Dir.Univ.HealthSer. Prof.Health Educ.	6600	6720
Leslie A.Holmes	Ph.D. Ex.Asst. Ed.&Ad.	Admin.Asst,to the President Prof.of Geology	6600	6720
Victor M.Houston	Ed.D. Ex.Asst. Ed.&Ad.	Prin.Univ. H.S. Prof.of Educ	6600	6720
Arthur H.Larsen	Ph.D. Ex.Asst. Ed.&Ad.	Asst,Dean of Univ. Head Dept. of Educ. & Psych.	6600	6720
Ralph H. Linkins	A.M. Ex.Asst. Ed.&Ad.	Dean of Men Assoc.Prof.Bio.	6240	6360
Floyd T.Goodier	A.M. Ex.Asst. Ed.&Ad.	Dir,Vet. Serv. Dir.of Integration Assoc.Prof.of Educ.	6120	6240
Howard J. Hancock	M.S. Assoc. Prof.	Dir. of Athletics Assoc.Prof,H.&P.E.	5700	5820
Anna L. Keaton	Ph.D. Ex.Asst. Ed.&Ad.	Dean of Women Assoc.Prof,of Eng.	5520	5640
Elsie Brenneman	M.A. Ex.Asst. Ed.&Ad.	Registrar & Dir. of Admissions Asst.Prof.of Educ.	5400	5520

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Clarence Orr	A.M.	Assoc. Prof.	Dir. Univ. Extension Ser. Assoc.Prof.Soc.Sci.	5400	5520
John L. Reusser	Ph.D.	Assoc. Prof.	Prin. Childrens School Assoc.Prof.of Ed.	5400	5520
Preston M. Ensign	B.Ed.	Ex.Asst. Ed. & Ad.	Business Manager	5280	5400
Gertrude M. Hall	A.M.	Ex.Asst. Ed. & Ad.	Dir.of Publicity Dir.Alumni Relations Asst.Prof. of Eng.	5280	5400
Ann Freeman	M.D.	Ex.Asst. Ed.&Ad.	Asst.Dir.Univ. Health Ser. Assoc.Prof.	5100	5220
Burton L. O'Connor	M.A.	Asst. Prof.	Dir.Univ.H.S.Ath. Asst.Prof.H.&P.E.	4800	4920
Frieda Anne Grieder	M.S.	Ex.Asst. Ed.&Ad.	Dir.of Fell Hall Asst.Dean of Women Asst.Prof.of Ed.	*4500	*4620
Elden A. Lichty	Ed.D.	Assoc. Prof.	Prin.Metcalf Elem. Assoc.Prof.of Ed.	4500	4620
Francis M. Wade	M.A.	Instr.	Dir.of St. Activities	4200	4320
Max Honn	M.S.	Instr.	Asst.Dir.Univ. Press Instr.in Ind.Arts	3960	4080
William V. White	B.Ed.	Ex.Asst. Ed.&Ad.	Dir.Univ.Press	3900	4020
Cecilia H. Peikert	M.S.	Ex.Asst. Ed.&Ad.	Dir. of Museums	3840	3960
Russell Steele	M.S. in Ed.	Instr.	Instr.in H.&P.E. Asst.in Publicity	3600	3720
Ferne M. Melrose	B.Ed.	Ex.Asst. Ed.&Ad.	Univ. Recorder	3300	3420
Eloise D.Malmberg	A.B.	Ex.Asst. Ed.&Ad.	Dir. of Housing	3240	3360
Dorothy W. King		Ex.Asst. Ed.&Ad.	Secretary to the President	3180	3300
Gyneth Weber	R.N.	Ex.Asst. Ed.&Ad.	Dir.Nursing Staff Asst.Univ.Health Serv.	3180	3300

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Lottie V. Boundy	B.Ed.	Fac.Asst.	Asst.to Dean of Univ.	2880	3000
Jane Bug	B.S. in Ed.	Fac.Asst.	Asst.to Registrar	2880	3000
Alyce L.Carter	R.N. M.S.In Ed.	Fac.Asst.	Asst.(Nurse) Univ.Health Serv.	2820	2940
Ruth Clem	B.S. in Ed.	Fac.Asst.	Asst.to Head Librarian	2160	2280
Oressa McQueen		Fac.Asst.	Asst.to Dir. Tr. Schools	2040	2160
Anna F. Staker		Fac.Asst.	Asst. in Univ. Health Serv.	1920	2040
Ida O.Cruikshank		Fac.Asst.	Dir.of Smith Hall	*1800	*1920
Ruth Barford	R.N.	Fac.Asst.	Asst.(Nurse) Univ.Health Serv. (Part time)	1400	1560
Flora P.Dodge		Fac.Asst.	Emerita Presi- dent's Secretary	720	720
_____(Simpson)		Ex.Asst. Ed.&Ad.	Director Foods Services	*4200	*4320
_____(Allison)		Ex.Asst. Ed.&Ad.	Asst.Dean of Men	4800	4800
_____(McCoppin)		Fac.Asst.	Alumni Relations Secretary	2820	2940

12. Positions to be Filled

The following positions, approved by the Advisory Committee, are here presented for Board sanction as being needed due to increased enrollment in several departments and the meeting of standards in vocational agriculture. The ones listed as vacancies are here presented as a matter of record indicating the total demand for faculty at I.S.N.U.

a. Newly Created Positions

- (1) Agriculture in University High School to relieve the present staff of excessive loads beyond the limits set in the standards of the State Board for Vocational Education.
- (2) Philosophy of Education to care for greatly increased enrollments in this required course.
- (3) Mathematics in University High School to care for increased

TEACHER COLLEGE BOARD

demands and heavier offerings in the University necessitating the transfer of one mathematics teacher to the University proper.

- (4) Music to meet the greatly increased demand in piano instruction classes.
- (5) Speech Education in the area of dramatic production and stage technique to meet increased demands.

b. Vacancies in Present Positions to be Filled

- (1) Agriculture in the special area of dairying to take the place of Dr. DeWees now transferred to the Department of Education and Psychology.
- (2) Health Education in the Department of Biology to take the position now held temporarily by a substitute teacher.
- (3) Assistant Dean of Men, to take the place of Mr. Allison, resigned.
- (4) Director of Foods Services, to take the place of Miss Violet Simpson, resigned.
- (5) Business Education, to take the place of Miss Mary Webb, who will be on leave for the academic year beginning September, 1948.
- (6) English, to take the place of Dr. Howard I. Fielding, on leave for the next academic year.
- (7) English (Journalism), to take the place of Mr. William De Clark, on leave for the 1948-1949 academic year.
- (8) Latin, to take the place of Dr. Lenore Geweke, resigned.
- (9) Health and Physical Education for Women, to take the place of Dr. Frances Hoffman, resigned.
- (10) Mathematics, in University High School, to take the place of Mr. Douglas R. Bey, on leave for the next school year.
- (11) Speech, to take the place of Mr. G. Bradford Barber, on leave to do graduate work for the next school year.
- (12) Fourth grade supervising teacher in the elementary school, to take the place of Miss Faye Mansfield, who is being transferred to the second grade to take the place of Miss Ruth Cole, who will be on leave for the 1948-1949 school year.

In addition to the foregoing vacancies, there are the following vacancies at the Illinois Soldiers and Sailors Childrens School that are yet to be filled: First Grade, Fifth Grade, Sixth Grade, Home Economics, Agriculture, Printing.

PROCEEDINGS

III. OTHER EMPLOYEES

1. Transfers

- a. From Janitor I to Laundry Foreman in the laundry at Fell Hall, Mr. Eugene Winstead, at a salary of \$160.00 per month, effective March 1, 1948. Mr. Winstead was qualified as a Laundry Foreman and preferred that assignment to the Janitor I assignment which he formerly held.

2. New Appointments Recommended

- a. Mr. A. W. Vannice as Janitor I to fill the vacancy created by transferring Mr. Eugene Winstead from Janitor I to Laundry Foreman. This appointment was effective February 9, 1948, at a salary of \$150.00 per month and was cleared through the proper channels in Springfield and approved by the Advisory Committee.
- b. Mrs. Nora Miller, to work with the Food Services under the Civil Service classification of Domestic, to fill an existing vacancy at Fell Hall, this appointment being effective from April 8, 1948, at a salary rate of \$135.00 per month.

3. Change in Salary

- a. Mr. Carleton P. Hargitt was elected at the January 19, 1948, meeting of the Teachers College Board to fill a position under the classification of Garden Farmer at the University Farm at a salary of \$175.00 per month. Mr. Hargitt's value as a gardener and general utility man is such that he has been given increased responsibilities and further assignments and it is recommended that, effective February 1, his salary be changed from \$175.00 to \$190.00 per month.

4. Annual Reemployment of Non-academic Staff

The following employees, all on the twelve months basis and grouped according to type of work being done and in order of highest to lowest annual salaries, are recommended for reemployment for the fiscal year July 1, 1948 to June 30, 1949 at salaries indicated.

Office

Name	Classification	Assignment	Present	Proposed
			Annual Salary (12 months) 1947-1948	Annual Salary (12 months) 1948-1949
Gloria Piazzai	Acct. I	Univ. Acct.	2880	3000
Lorene Meeker	Clerk III	Asst. Dir. of Bureau of Appts.	2880	2940

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Ferne Roseman	Acct.Clerk	Cashier	2700	2820
Eleanor Crone	Acct.Clerk	Bookkeeper	2640	2760
Pauline Cottone	Cl.Steno.II	Sec. to the Registrar	2400	2520
Joybelle D. Craig	Cl.Steno.I	Sec. to the Dir. of Publicity	2160	2220
Helen Russell	Cl.Steno.I	Mimeograph Oper.	2160	2220
Edna L. Sluder	Cl.Steno.I	Sec. to Dean of Women	2160	2220
Sarah Fox	Cl.Steno.I	Sec. to Dir. of Bureau of Appts.	2100	2220
Mildred Richards	Cl.Steno.I	Sec. to Business Manager	2100	2220
Mildred Schneeberg	Cl.Steno.I	Business Office	2100	2220
Mary Alice Thomas	Cl.Steno.I	Business Office	2100	2220
Mary Jean Carey	Cl.Steno.I	Sec. in Publicity Office	2040	2160
Jane H. Jackson	Cl.Steno.I	Sec. to Dir. of Vet. Ser.	2040	2160
Dorothy L. Metcalf	Cl.Steno.I	Sec. to Dean of Men	2040	2160
Alicejane Smith	Cl.Steno.I	Sec. to Univ. High School Prin.	2040	2160
Edna L. Erickson	Cl.Steno.I	Sec., Biol. & Home Ec.	1920	2040
Eileen Sequeira	Cl.Steno.I	Sec. in Phys.Ed.	1920	2040
Josephine Jorstad	Cl.Steno.I	Sec. to Adm. Asst. to Pres.	1860	1980
Betty Knous	Cl.Steno.I	Registrar's Off.	1680	1800
Mary Metzke	Cl.Steno.I	Art Dept. and Entertainment Committee	1680	1800
Emma F. Soeldner	Student Worker	Health & P.E. for Women	1560	1620
Betty E. Bonnen	Student Worker	Psychological Clinic Spec.Ed.	1500	1500

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Alma N. Carey	Student Worker	Asst. Dean of Univ. Music Dept.	1500	1560
Doyle Rae Green	Student Worker	Dean of Women's Office	1500	1560
Marilyn Lockhart	Student Worker	Dir. of Housing Office	1500	1560
Joyce Osborn	Student Worker	Registrar's Office	1500	1500
Elizabeth Jane Reilly	Student Worker	President's Office	1500	1500
Dorothy Schad	Student Worker	Registrar's Office	1500	1560

Plant Employees

Name	Classification	Present	Proposed
		Annual Salary (12 months) 1947-1948	Annual Salary (12 months) 1948-1949

Supervisory Staff

W.P. Lawson	Plant Main. Eng. I	3780	3900
Charles H. Mead	Stationary Eng.	3300	3420
Harry G. Johnson	Supt. of Grounds	3300	3420
William E. Speers	Main. Carp. Foreman	3240	3240
	Supt. of Bldgs.	----	3000

Janitorial

Alvin O. Calhoon	Janitor II	2280	2400
Ollie Dunn	Janitor II	2280	2400
Eugene F. Hunter	Janitor II	2280	2400
Edgar King	Janitor II	2280	2400
Richard T. Mays	Janitor II	2280	2400
Henry Miller	Janitor II	2280	2400
Emmett Thompson	Janitor II	2280	2400
Elzy Upperman	Janitor II	2280	2400
Richard J. Parido	Stores Clerk	2100	2100
Leonard Lee Mallory	Janitor I	1980	2100
Chester Redding	Janitor I	1980	2100
Catherine Bonny	Janitor I	1860	1980
Carl Allen Bruaw	Janitor I	1800	1920
William Coulthard	Janitor I	1800	1920
A. W. Vannice	Janitor I	1800	1860
Nellie Fritzen	Janitor I	1740	1860
Carrie M. Wakefield	Janitor I	1740	1860
(Vacant)	Janitor I	----	1800

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Grounds

Carl E. Coon	Laborer (Main.)	2100	2100
John H. Erbe	Laborer (Main.)	2100	2100
William Monical	Laborer (Main.)	2100	2100
George Mallory	Laborer (Main.)	2100	2100
Otto Schmalz	Laborer (Main.)	2100	2100
Robert Mattingly	Laborer (Main.)	1980	2100
_____(Vacant)	Laborer (Main.)	----	1800
_____(Vacant)	Laborer (Main.)	----	1800

Heating

Frank E. Foulk	Main. Elec.	2820	2940
J. E. Reeder	Stationary Fireman	2580	2700
Fred Thommen	Stationary Fireman	2580	2700
Arthur W. Dithen	Stationary Fireman	2530	2640
Roy R. Farmer	Stationary Fireman	2520	2640

Maintenance

Carl E. Palmblade	Main Carpenter	3240	3240
Don Karr	Main Painter	3180	3240
Gordon D. Karr	Main Painter	3180	3240
Francis J. Leary	Trades Helper	2340	2340
Harve E. Dawson	Trades Helper	2280	2340
James M. Johnson	Trades Helper	2280	2340
William G. White	Trades Helper	2280	2340
Rance W. Guthrie	Trades Helper	1980	2100
Lincoln West	Trades Helper	1980	2100
*	Trades Helper	----	1980
*	Trades Helper	----	1980

Watchmen

Frank Janick	Watchman I	2100	2100
Roscoe Nice	Watchman I	2100	2100
A.C. Schroeder	Watchman I	1980	2100

Food Service

Albert Ramseyer	Janitor II	2280	2400
Elizabeth Wardell	Cook I	2052	2160
Virginia Skidmore	Domestic	1920	1920
Carrie Canute	Pastry Cook	1860	1920
Grace Russell	Cook I	1860	1980
Edna Hull	Cook I	1680	1800
Dorothy Johnson	Cook I	1680	1800
Zola Hale	Cook I	1680	1800
Alma Edith Bean	Janitor I	1680	1800
Chlora B. Manuel	Domestic	1620	1740
Nora B. Miller	Domestic	1620	1620
_____(Vacant)	Domestic	----	1620

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Laundry

Eugene Winstead	Laundry Foreman	1920	2040
Lyda A. Campbell	Laundry Worker	1860	1920
Nelle Karlock	Laundry Worker	1740	1860

Farm

Charles A. Mercier	Head Farmer	2760	2880
Paul Graves	Dairy Farmer	2460	2580
Harold Webster	Swineherd	2460	2580
Carleton P. Hargitt	Garden Farmer	2280	2400
Ernest H. Sanders	Farm Hand	2220	2220
William C. Wilder	Farm Hand	2100	2220

*New positions needed.

IV. THE ORGANIZATION

1. Off-Campus Student Teaching

a. General Change in Student Teaching Plan

It is becoming necessary for Illinois State Normal University to seek approved off-campus student teaching centers in order to take care of the large number of seniors who need student teaching. We are rapidly approaching a pre-war basis when we need such facilities and under the present large enrollment we will need even greater opportunities for student teaching than we have ever had in the past. The Teachers College Board will be asked at a later date to approve certain off-campus centers and salaries for supervising teachers, such as we have had in the Home Economics Department.

Under such a plan students remain away from the campus for a period of nine to eighteen weeks and devote all of their time to student teaching and all of the activities in which a regular teacher would participate. Upon their return to the campus another group would go into the field and those previously in the field would take a schedule of studies designed to complete their requirements for graduation. This is not a new plan, since it has been used and is now being used by a few teachers colleges, but until the present time Illinois State Normal University has not been able to follow this plan except in Home Economics.

b. Home Economics Off-Campus Centers

We have found that the amount of money paid off-campus student teacher supervisors in home economics has been less than that paid by any of the other teachers colleges and the University of Illinois. The request is here made to establish a rate of \$50.00 compensation to each supervising teacher per student teacher for the nine-weeks period in which they teach in these various high schools which are located from fifteen to eighty-five miles from the campus, this new rate to be effective September 1948.

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The location of the student teaching centers for next year and the names of the supervising teachers will be included in the July 1948 report, since there is too much uncertainty as to which centers will be used or whether properly qualified teachers will continue to be available in the high schools that are now cooperating.

2. The Calendar

- a. The University calendar beginning September 1948 and through the summer of 1949 is here submitted for the approval of the Teachers College Board.

Proposed University Calendar 1948-1949

First Semester, 1948

Monday, September 13 - All branches of the University, including elementary, high school, and University proper, open.
Monday, October 4 - Central Division, Illinois Education Association. Campus and affiliated schools not in session.
Friday and Saturday, October 22 and 23 - Annual Homecoming.
Wednesday, November 24 - Thanksgiving Vacation begins, 12:00 noon.
Monday, November 29 - Thanksgiving Vacation ends, 8:00 a.m.
Friday, December 17 - Christman Vacation begins after scheduled classes.

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Monday, January 3 - Christman Vacation ends, 8:00 a.m.
Friday, January 28 - First Semester ends.

Second Semester, 1949

Monday and Tuesday, January 31 and February 1 - Registration.
Friday, April 8 - Spring Vacation begins after scheduled classes.
Tuesday, April 19 - Spring Vacation ends, 8:00 a.m.
Friday, June 10 - Second Semester ends.
Sunday, June 12 - Baccalaureate, 3:00 p.m.
Monday, June 13 - University Commencement, 3:00 p.m.

Summer Session, 1949

Monday, June 20 - Registration.
Monday, July 4 - Independence Day Holiday
Friday, August 12 - Summer Session end. Summer Commencement, 3:00 p.m.

3. Graduate Work

- a. Approval of Additional Course in Education and Psychology

A graduate course now entitled Readings in Educational and Psychological Research 305 is offered for one semester hour of credit. It is desired that further work under the number 306 for an additional hour of credit be made available. This is not a new title but an extension of a previously approved graduate course, but since it calls for a new number, the request for Board approval is here made.

PROCEEDINGS

b. Department of Music Education

Materials have been presented to the Graduate Committee of the Teachers College Board in the nature of an application from the Department of Music Education to be approved for offering graduate work beginning with the summer of 1948. Copies of these materials have since been sent to each member of the Teachers College Board.

The contents of this application seem to be in such detail that further explanation will not be needed. It is hoped and strongly recommended that this department may be approved at this time because of the quality of work being done and because of the great demand not only from our own graduates but from others for advanced work in this special field. Therefore, subject to the approval and the recommendation of the Graduate Committee of the Teachers College Board, request is here made for favorable Board action.

4. Agriculture Education

Following the inclusion of Illinois State Normal University in the Five-Year Plan for Vocational Education as an approved teacher training center on the same basis as the University of Illinois, the work has moved forward in a much more complete and satisfactory manner than in the recent uncertain years. There will always be improvements found necessary but the action of the Illinois Board for Vocational Education is complete and has placed the responsibility upon the University to present work under the standards that have been established.

Quoting from the Illinois State Plan for Vocational Education 1947-1952, page fourteen, under Teacher Training, and the sub-division listed as, Designated Institutions, the following quotation indicates the action taken by the Illinois State Board for Vocational Education some months ago.

"The State Board shall from time to time designate the institution or institutions which shall have responsibility for conducting the teacher-training programs of the several Services. In the selection of an institution or institutions for teacher training, the State Board will follow the standards of excellence and adequacy of institutional facilities and programs.

"At the Present time the following institutions have been designated to receive Federal funds for teacher training:

"Agriculture

"University of Illinois, Urbana, Illinois
Illinois State Normal University, Normal, Illinois."

There follows then the designation of institutions for Home Economics and for Trade and Industrial Education.

The designation of Illinois State Normal University in Agriculture seems to be understood by everyone except one or possibly two em-

TEACHERS COLLEGE BOARD

ployees of the Illinois Board for Vocational Education who apparently delight to confuse those interested in agriculture education by indicating that the matter of inclusion of Illinois State Normal University is just now coming before the State Board for Vocational Education. The foregoing is presented as a matter of record in order to eliminate some of this confusion.

V. THE CURRICULUM

Any detailed report of curriculum changes will not be presented at this time but there is considerable re-studying of the curriculum with reference to certain of the core or academic subjects. This will be presented later and likewise some alterations in the various curricula for the education of teachers of handicapped children.

VI. BUILDINGS AND GROUNDS

1. Acquisition of Land

There is little of additional importance to report in connection with the acquisition of land, since it was indicated in the Board Report of January 19, 1948, that the purchase of 95 acres more of farm land had been completed and that there remained a small balance in the appropriation for land that would be used for the acquisition of three or four pieces of property adjoining the campus and adjacent to land previously purchased. It is hoped that at the July Meeting of the Teachers College Board, the purchase of this additional property and the complete utilization of available funds may be reported.

2. New Buildings

Plans and specifications are now completed for both the Special Education and the Administration Buildings. The Division of Architecture and Engineering does not wish to call for bids on both of these buildings at the same time but it is expected that by May 15 bids will be obtained on both structures and contracts awarded. Care has been exercised to see that the present plans and specifications have been made to conform to the amount of money that is available based upon an estimate of costs at the present time.

Since both of these buildings are so much needed to enable the University to accept all of the well-qualified students who apply, it is hoped that they may possibly be completed by September 1949.

Permanent improvement requests through the Teachers College Board from the next General Assembly will need to include funds for adding to these buildings since the Administration Building is one unit of the Special Education Building that will eventually connect to a future elementary education building, has been cut off in the present plans. There will also be the need of funds for equipment other than that of a fixed nature such as may be included in the general plans and specifications.

PROCEEDINGS

3. Rental of Classroom Space

It is very evident at the present time that it will be necessary to continue the rental of all off-campus classroom space now being used in order to care for the increase in enrollment that is certain to come with the opening of the school year in September 1948. This means that approval must be obtained for the rental of the house at 308 West Mulberry Street directly across from the Science Building and now used for a speech and psychology center, the Methodist Church located less than a block from the campus where music and speech classes are held, the swimming pool facilities of the Illinois Soldiers and Sailors Childrens School, for work in health and physical education, and a building in the business district that is used as an additional dormitory for men. Authorization is requested for the renewal of rental of these properties, at the expiration of the present leases, at the following monthly rates.

Psychological and Speech Clinic (12 months)	\$ 85.00
Methodist Church (9 months)	135.00
Swimming Pool facilities (12 months)	100.00
Lutz Dormitory facilities (12 months)	120.00

4. Repairs and Alterations

The ventilating system in Milner Library has needed some change for several years and recently a contract was awarded to John P. Shields in the amount of \$6947.00 to make these necessary changes to remove dampness and dead air from some of the basement rooms, including the microphotography room and the museums.

There were insufficient available funds in the Contractual Services Account to award a contract on the lowest bid of \$7300.00 for the alterations in drainage under part of the basement floor and around the entire building. This will have to be an item for the next biennium.

5. Government Buildings

All of the temporary housing that has been made available under government contracts has been completed and these buildings are now in use and are providing much needed space for classes in several subjects with entire buildings for the Departments of Music Education and of Industrial Arts Education. The last structure to be completed, the intramural building with 2500 square feet of floor space, is now in use.

Recently a very large amount of building materials was made available from Camp Ellis and from the Ordnance Plant at Illiopolis. These materials have been brought to the campus and will provide for one building at the University Farm to house farm machinery and other equipment, and to possibly construct a kindergarten over at Cardinal Court (veterans housing center) and possibly a storage building on the campus. These temporary structures will aid materially until sufficient permanent housing can be obtained as planned in the general future building program of the university.

TEACHERS COLLEGE BOARD

VII. AUXILIARY ENTERPRISES

No report

VIII. STUDENT LIFE

1. Student Council

The Student Council recently took action, following approval by the Organizations Board of the University, the Student Personnell Committee, and the Administrative Council, changing their constitution whereby representation is no longer to be based upon the classes of the University such as Freshman, Sophomore, Junior, and Senior, but will be based upon each of the departments of the University. Such representation would be allocated according to the size of the departments and would provide approximately twenty-five departmental representatives as members of the Student Council. By the plan it is hoped that there may be an improved and more effective representation of the program of the University.

2. Veterans Living Quarters

All of the available facilities for housing veterans in Cardinal Court, directly across Main Street from the campus, have been utilized and there continue to be waiting lists for rental of both apartments and dormitory space. Strenuous efforts on the part of the Director of Housing of the University are being made to locate additional places for veterans and non-veterans in both Normal and Bloomington. Upon the success of this undertaking will depend largely the number of students that may be admitted to the University in September.

IX. MISCELLANEOUS

1. Unfulfilled Needs

In these days of large enrollments all colleges and universities undoubtedly have a number of needs that they have not been able to meet. Most of these are likely to be in the nature of additional buildings and subsequent equipment. Aside from these needs that are increasingly evident at Illinois State Normal University, there are other requirements that must be met in the near future and certainly not later than the biennium 1949-1951. Among these many needs are:

a. Audio-Visual Education Program

(1) Materials in the nature of projection equipment, films, slides, records, and kindred teaching aids, must be provided if this University is to keep pace with the progress in this important field and to serve the territory of Central Illinois. It is estimated that to do this work in an adequate manner, approximately \$30,000.00 will be needed.

(2) A Director of Audio-Visual Education Devoting full time to this program is essential. Even with the limited materials and equipment at the present time, the best use of materials is not being made, due to the necessity of reliance upon various faculty members to do this work in addition to their regular teaching duties. This should be one of the new positions for the 1949-1951 biennium.

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b. Radio Activities

Illinois State Normal University is fortunate in having studios located on the campus as a part of Station WJBC in Bloomington. Not only the special tower studios in Cook Hall are available for such activities but the entire campus is wired so that broadcasting may be done from any and all buildings, even to the extent of classwork. These outlets include a special booth in McCormick Gymnasium and special broadcasting facilities in the press tower on McCormick Field.

Application has been made by a group of persons experienced in radio activities for the establishment of an even more powerful station than WJBC, this station to be located in Normal and with studios within two blocks of the campus. Even more time will be made available without cost to the University on this new station than is now available without any charge or obligation from WJBC.

For all of this program and utilization of local radio facilities in connection with the Division of Speech Education, a Director of Radio Activities is rapidly becoming essential to the best interests of the University and the teacher education program. Such a position should be requested beginning in September 1949.

c. Off-Campus Student Teaching

As mentioned previously in this report under The Organization, it will be necessary to provide extensive student teaching facilities with local supervisors in communities and general supervisors from the University campus. Two graduating classes of Illinois State Normal University prior to the war exceeded 500 persons in two and four-year courses, and a return to this number of four-year graduates is not far distant. Unless we place far too many student teachers in one room and make a farce out of this important work, it is going to become absolutely necessary to provide extensive facilities even at some distance from the campus. This will call for travel funds, as well as personnel, to keep in contact with these various centers where students may be teaching for periods of nine to eighteen weeks.

2. Publications

a. Catalogs and Bulletins

The summer session bulletin has been issued and copies have been sent to Board members and presidents. The general catalog came from the press on April 30 and copies of this bulletin will be distributed immediately. These are two of six publications issued as University Bulletins in the course of each year. Others represent a pictorial bulletin, a graduate school bulletin, a report of the annual Administrative Round-Up, and some selected presentation of a special nature as the sixth issue.

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b. Other Publications

Teachers Education, issued four times each year, "house organ" of the University, continues to be issued regularly and has brought many favorable comments from the mailing list of over 1500 persons. This publication deals with special subjects, departments, areas and activities of the University,--one such contribution to each issue.

Campus Towers, the publication issued three times a year to the parents of our students, has brought the University in close contact with the homes represented on the campus.

The Alumni Quarterly, issued four times a year to approximately 2000 paid members of the Alumni Association, has been accorded special recognition from several parts of the country and by several organizations as the outstanding publication of this nature issued from teachers colleges.

Alumni News Letter, likewise issued four times a year, goes to about 12,000 graduates of the four-year courses of the University and is sent without charge as an information publication.

Cardinal Advance is issued at least twice each year and goes to all newspapers as a publication that conveys information regarding the athletic program and personnel of the University.

The foregoing publications issued from our own University Press are in addition to the Vidett (University student paper), the Clarionette (University High School paper), the Clarion (University High School yearbook), and the Index (the yearbook of the University).

Aside from the foregoing publications there are numerous departmental and special course folders, as well as participation in the publications, Education Today, as a joint presentation by the five state-supported schools, and What of Teaching, issued as a joint bulletin by the five state colleges and universities and, in this instance in cooperation with the University of Illinois.

3. Alumni Meetings

There has never been as much interest upon the part of alumni as revealed by numbers in attendance at alumni dinners and the desire to interest high school graduates in teacher education, as has been evident during this 1947-1948 school year. The largest meeting of alumni this year was the one in La Salle County, held at Ottawa, with 178 present. There have been others where there have been more than 100 or close to that figure in attendance. On Saturday, April 24, at the alumni meeting in Chicago, 127 were present. With meetings yet to be held in Aurora, Kankakee, and Belleville, it is expected that the other attendance records will be broken and that the total number of persons attending alumni meetings and the average per meeting will be decidedly higher than in any year since these activities were started in other counties than Cook and Macon, where alumni organizations continued to

PROCEEDINGS

operate from their formation in earlier days. The intense interest on the part of alumni in a teacher-education program has been very gratifying and the comments have been numerous and favorable regarding the decision of the University to remain a strictly professional school, confining its efforts and facilities to the education of teachers.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested and will be appreciated on the following recommendations:

1. Acceptance of the Teachers College and Military Scholarship lists.
2. Acceptance of the resignations of Dr. Frances Hoffman, Dr. Lenore Geweke, Miss Lucille Klauser, Mr. John Allison, Miss Margaret Murreley, Miss Edna McCoppin, Mrs. Freda Cienki, Mrs. Emmalu Devonshire, from positions listed and at times indicated.
3. Granting of sabbatical leaves to Mr. G. Bradford Barber, Mr. Douglas R. Bey, Miss Ruth Cole, Mrs. Mary Parker, Miss Mary D. Webb, Dr. J. E. Young, at half salaries for the school year 1948-1949.
4. Granting of leaves of absence without pay to Mr. William E. De Clark and Dr. Howard I. Fielding.
5. Continuation of leaves of absence of Mr. Linder W. Hacker, and Dr. Fred S. Sorrenson, for reasons indicated in detail in the body of this report.
6. Approval of changes in rank of Dr. Clyde T. McCormick from Associate Professor to Professor, and Dr. Bernice Frey, Dr. Norma Leavitt, Dr. Howard O. Reed, Dr. Gwen Smith, Dr. O. L. Young, all five from Assistant Professor to Associate Professor.
7. Approval of the appointments to positions listed and at salaries indicated, and times designated during the current second semester, 1947-48, of Mr. Theodore B. Almy, Dr. William J. Griffin, Mr. Russell Steele, Mrs. Louise Isenberg Reeder, Mrs. Betty Bonnen, Miss Shirley Miller, Miss Elizabeth Reilly.
8. Approval of the following additional substitute teachers: Mrs. Edna Denning Foster, Mrs. Florence Linden, Mrs. Hilda Lusher, Mrs. Rosie Yarger.
9. Approval of the appointment of the following persons to the summer session faculty to serve for the 1948 summer session only: Miss Nancy Bringham, Miss Florence Dohermeyer, Dr. Watson W. Gailey, Miss Elizabeth McCain, Miss Marcella Ogurek, Miss Thalia Tarrant.
10. Approval of the summer faculty (intersession and summer session 1948) according to periods of time indicated and salaries listed.
11. Approval of the appointments of Miss Ruth Richards and Dr. Francis Belshe to positions indicated and at salaries listed.

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12. Approval of the appointment of the faculty to positions indicated and at salaries listed under Section II, Item 11, of this report, effective September 1947.
13. Recognition as a matter of record of the appointment of teachers at the affiliated Soldiers and Sailors Childrens School with salaries to be paid from the Department of Public Welfare.
14. Approval of administrative staff as listed covering positions indicated and at salaries designated as a part of Item 11 of Section II of this report.
15. Authorization of the following new positions made necessary by the increased enrollment; Agriculture in University High School, Philosophy of Education, Mathematics in University High School, Music (class piano instruction), Speech Education.
16. Approval of the transfer of Mr. Eugene Winstead from Janitor I to Laundry Foreman at salary change indicated and at date listed.
17. Approval of the appointment of Mr. A. W. Vannice as Janitor I and Mrs. Nora Miller under classification of Domestic to fill existing vacancies at periods designated and salaries indicated.
18. Change in salary rate of Carleton P. Hargitt due to increased duties and responsibilities, effective February 1, 1948.
19. Approval of the employment of the Office, Plant Supervisory Staff, Janitorial, Grounds, Heating, Maintenance, Watchmen, Food Services, Laundry, and Farm employees, effective July 1, 1947 for positions indicated and at salaries designated.
20. Approval of the change in rate of compensation for supervisory teachers in off-campus home economics centers effective September 1948.
21. Approval of the University Calendar as indicated.
22. Approval of an additional graduate course in Education and Psychology, subject to the favorable action of the Graduate Committee of the Teachers College Board.
23. Approval of the application of the Department of Music Education to offer graduate work beginning June 1948, subject to favorable action by the Graduate Committee of the Teachers College Board.
24. Approval of the renewal of present leaves for rental of off-campus facilities for instructional purposes as indicated in Section VI, Item 3, on page 28 of this report.

Respectfully submitted,

R. W. Fairchild

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FOR THE MEETING IN CARBONDALE

May 3, 1948

To the Chairman, Secretary and Members
of the Teachers College Board,

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College
is presented for your consideration:

I. STUDENTS

A. Enrollment, Winter Quarter, 1947-48

1. COLLEGE

<u>Class</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year ago</u>	<u>Per cent change</u>
Postgraduates	1	0	1	7	85.71% loss
Seniors	98	54	152	115	32.17% gain
Juniors	165	65	230	135	70.37% gain
Sophomores	371	113	484	211	129.37% gain
Freshmen	291	163	454	733	38.06% loss
Unclassified	4	3	7	5	28.57% loss
Totals	930	398	1328	1206	10.12% gain

2. EASTERN STATE HIGH SCHOOL

<u>Boys</u>	<u>Girls</u>	<u>Total</u>	<u>Total one year ago</u>
71	96	167	187

3. EASTERN STATE ELEMENTARY SCHOOL

118	130	248	238
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4. EXTENSION, Second Half-year 1947-48

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Student</u>
Decatur	Bio. 129E	Dr. Scruggs	31
Mattoon	English 343E	Dr. Widger	39
Mt. Carmel	Speech 433E	Dr. Ross	23
Robinson	Geography 340E	Miss Harris	33
Toledo	Geography 340E	Miss Harris	30
Campus	Business Ed. 447	Dr. Dickerson	1
Campus	Business Ed. 121	Dr. Giffin	1
Campus	Home Ec. 203	Dr. Morris	1
Campus	Home Ec. 232	Dr. Schmalhausen	1
Total			160

Extension enrollment, first half-year 1947-48	441
Extension enrollment, second half-year 1947-48	160
	601

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Extension enrollment 1946-47	640
Extension enrollment 1947-48	601
	<u>39</u> loss
	6.9% loss

5. Surveys of present college enrollments interested in prediction of future enrollment, are concerned with parental occupation. Such occupational analysis of the 1382 students at Eastern enrolled during the Fall Quarter, 1947, gives the Teachers College Board an indication of the social background the student body possessess.

	<u>Occupation of Parent</u>	<u>Including work as</u>	<u>Students</u>
1.	Agriculture	Farmer	290
2.	Personal services	Housewife, Fed. Emp., State Emp., Policeman, Janitor	247
3.	Transportation	Engineer, Fireman, R.R. Emp., Mail Carrier	148
4.	Professional	Dentist, Dr., Druggist, Minister, Teacher, Judge, Nurse, Lawyer, Chemist Veterinarian	107
5.	Proprietor	Banker, Retail Business, Newspaper, Ser. Sta.	90
6.	Commercial	Clerk, Salesman, Sec., Bookkeeper, Agent	89
7.	Machine Trades	Mechanic, Factory Worker	85
8.	Mineral Work	Miner, Oil Worker	59
9.	Managerial	Contractor, Executive	56
10.	Building trades	Carpenter, Plumber, Electrician, Decorator	55
11.	Public Service	Sheriff, Watchmann, Janitor, Elected officer	48
12.	Miscellaneous	Telephone, Waitress	17
13.	Printing Trades	Printers	12
14.	Food Preparation	Baker	11
15.	Retired	Unknown	<u>68</u>
			1382

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6. Cultural background of students may or may not be indicated by national descent of parents. The student body at Eastern for the Fall Quarter, 1947, gave nationality origin of parents as follows:

American	1339	Japanese	1
Austrian	3	Lithuanian	2
Belgian	1	Norwegian	1
Bohemian	1	Polish	3
English	1	Russian	2
French	2	Scottish	4
German	7	South American	1
Greek	1	Swiss	2
Hungarian	1	Syrian	1
Irish	1	Yugoslavian	2
Italian	6		

1382

II. FACULTY

A. Summer Term faculty changes and additions:

1. Leaves of absence:

- a. Inez Parker, Instructor in Art, in order to spend the summer in study.
- b. Dr. Stanley C. Robinson, Associate Professor in Business Education, to accept a visiting faculty appointment at the University of Illinois, at a salary of \$1,333.1/3. Dr. Robinson was contracted to receive \$800 for a similar amount of work at Eastern.
- c. Maynard O'Brien, Instructor in Physical Education for Men, for six weeks, June 15 - July 30, in order to study.

2. Additions to faculty list of January 19, 1948:

- a. Virginia Wheeler, Assistant Professor of Art, at a salary of \$350 for June and \$350 for July.
- b. Calvin Countryman, Instructor in Art, at a salary of \$340 for June and \$340 for July, vice Inez Parker on leave for study.
- c. Ralph D. Wilson, substitute Instructor in Business Education, at a salary of \$350 for June and \$350 for July, vice Stanley C. Robinson on leave.
- d. William E. Fennel, substitute Instructor in Zoology, at a salary of \$350 for June and \$350 for July, vice Charles S. Spooner on disability leave.
- e. Henry Miller, substitute Instructor in Physical Education for Men, at a salary of \$350 for June and \$350 for July, vice Maynard O'Brien on leave for study.

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- f. Robert E. Harris, substitute Assistant Professor of Foreign Languages, for courses in Spanish, at a salary of \$400 for June and \$400 for July.
- g. Mrs. Glenna S. Albers as Instructor in the Rural Demonstration Room at a salary of \$300 for June and \$300 for July.
- h. Inadvertently the Library Staff for the summer of 1948 was omitted from the Report of January 19, 1948, and is hereby submitted:

	<u>June</u>	<u>July</u>	<u>August</u>
Roscoe F. Schaupp	\$490	\$490	\$245
LeeAnna J. Smock	325	325	
Thorkel H. Jensen	325	325	
Mary Elizabeth Scott	340	340	
Ila May Taylor	325	325	

B. Disability leave of absence:

- 1. Harriet Love, Assistant Professor and Librarian of the Elementary School, reported for duty on March 15, and asked leave due to illness until August 31, 1948. Miss Love is in a hospital in Colorado.
- 2. Dr. Charles S. Spooner, Professor and Head of the Department of Zoology, suffered a paralytic stroke on March 18, and requests leave due to illness until August 31, 1948. Dr. Spooner is recovering slowly.
- 3. Lack of expected correspondence from Gilbert T. Carson, Assistant Professor of Physical Education for Men, on military leave July 11, 1942-August 31, 1947, and on sabbatical leave since September 1, 1947, since a conference in Charleston in late January 1948, caused inquiry by mail to his current residence address in Manchester, Iowa. Mr. Carson was too ill to register in the State University of Iowa graduate school in September 1947, and has drawn no sabbatical salary. Mr. Carson had informed me that he expected to terminate his services with the college as of March 1, 1948, but no such written request was made. Under date of April 12, 1948, a letter from Thomas H. Tracey, Ass't Post Service Officer, Manchester Post #45, The American Legion, states "Mr. Carson is now a patient in the Veterans Administration Hospital in Knoxville, Iowa, and is not able to sign any papers of any kind." We have filed a disability report for Mr. Carson with the University Retirement System of Illinois.

C. Resignations:

- 1. Dr. Martha Lois Smith, Associate Professor of English, to join the faculty of the State Teachers College at Kutztown, Pennsylvania, at a salary of \$4700 for ten and one-half months, effective at the close of the current college year. Dr. Smith's salary at Eastern for eleven months would total \$4125.
- 2. Fred Holzhauser, B.C., Instructor in Physics, to begin graduate

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study in Physics at Northwestern University.

3. Dr. Elton M. Scott, Associate Professor and Head of the Department of Geography, in conference on April 23, 1948, decided he should seek another position for 1948-49, hence we recommend acceptance of his resignation effective September 1, 1948.
4. W. LeRoy Gruenewald, A.M., Instructor in Social Science, Eastern State High School, to begin graduate study at Syracuse University leading to the Doctor of Social Science degree, effective June 4, 1948.

D. New appointments:

1. Charles L. Maxwell, M.D., Ohio State University, 1916, as College Physician and Director of the College Health Service, effective April 1, 1948, at a salary of \$450 per month until July 1, and \$500 per month for the fiscal year 1948-49. Dr. Maxwell is a retired U. S. Army Colonel, and a graduate of the Army Medical School (1918), the Army Field Service School (1930) and the School of Aviation Medicine (1936). He served in both World War I and World War II, and is fifty-five years of age.
2. Mary Elizabeth Scott, A.B. in L.S., University of Oklahoma, 1935; A.B., University of Oklahoma, 1936; A.M. in L.S., Columbia University, 1944, as Assistant Professor and Library Cataloger, vice Alma DeJordy resigned in August 1947, at a salary of \$340 per month, effective April 19, 1948.
3. Williams E. Fennel, B.S., 1946; A.M., University of Missouri, 1948, as Substitute Instructor in Zoology, vice Dr. Charles S. Spooner on disability leave, for the Spring Quarter, effective April 5, 1948, at a salary of \$350 per month.
4. Mrs. Luella Day Cooley, B.S., Eastern, 1946, as Substitute Instructor and Children's Librarian, vice Harriet Love on disability leave, for the Spring Quarter, effective April 5, 1948, at a salary of \$150 per month, for nine weeks.
5. Mrs. Correne E. Bailey, R.N., as a Faculty Assistant in the College Health Service, for the Spring Quarter, effective March 15, 1948, at a salary of \$160 per month.
6. Robert Waddell, B.S. in Education, Eastern, 1947, M.S., University of Illinois, 1948, as Instructor in Physics, vice Fred Holzhauser resigned, as of September, 1948, at a salary of \$3150 for nine months.

E. Nine months faculty:

The following faculty for the nine months of the regular college year 1948-49 is submitted in the ranks, departments and at the salaries listed below:

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PROFESSORS (* Head of Department)
(E Emeritus, old plan)
(Numeral shows year of probation)

	Degree	Salary '47-48	Proposed salary '48-49	Below new min.
1. Widger, Howard DeF. (English)*	Ph.D.	4860	5085	0
2. Spooner, Charles S. (Zoology)*	Ph.D.	4680	4905	45
3. Stover, Ernest L. (Botany)*	Ph.D.	4680	4905	45
4. Railsback (Physics)*	Ph.D.	4680	4905	45
5. Coleman, Charles H. (Social Science)*	Ph.D.	4590	4815	135
6. Reinhardt, Emma (Education)*	Ph.D.	4590	4815	135
7. Lantz, Charles P. (P.E. - Men)*	Ph.D.	4500	4725	225
8. McAfee, Florence (P.E. - Women)*	Ed.D.	4500	4725	225
9. Phipps, Harris E (Chemistry)*	Ph.D.	4500	4725	225
10. Guinagh, Kevin (Foreign Languages)*	Ph.D.	leave	4725	225
11. Ross, J. Glenn (Speech)*	Ph.D.	4500	4725	225
12. Thompson, James M. (Business Education)*	Ed.D.	4500	4725	225
13. Klehm, Walter A. (Industrial Arts)*	Ed.D.	4500	4725	225
14. Schaupp, Roscoe F. (Library)*	Ph.D.	4410	4635	315
15. Morris, Sadie O. (Home Economics)*	Ph.D.	4410	4635	315
16. Whiting, Mildred R. (Art)*	Ph.D.	4410	4635	315
17. Dvorak, Leo J. (Music)*	Ph.D.	4185	4410	540
18. Ringenberg, Lawrence A.(2) (Mathematics)*	Ph.D.	4185	4410	540
19. (vacant) (Geography)*	Ph.D.	4185	4410	540
20. Cavins, Harold M. (Health Education)*	Ed.D.	4185	4410	540
21. Waffle, Eugene M. (English)	Ph.D.	4185	4410	540
22. Seymour, Glenn H. (Social Science)	Ph.D.	4185	4410	540
23. Dickerson, Earl S. (Business Education)	Ed.D.	4185	4410	540
24. Landis, Russell H. (Industrial Arts)	Ed.D.	4095	4320	630

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25. Scruggs, Walter M.	Ph.D.	4095	4320	630
(Zoology) Acting*				
26. Thut, Hiram F.	Ph.D.	4095	4320	630
(Botany)				
27. Zeller, Rose	Ph.D.	3825	4320	630
(Geography)				
28. Ford, Ellen A. (E)	A.M.	1800	1800	---
(Dean)				
29. Weller, Annie L. (E)	S.B.	1800	1800	---
(Geography)*				
				128160

ASSOCIATE PROFESSORS

1. Rothschild, Donald A.	Ph.D.	4185	4410	0
(Psychology)				
2. Olsen, Hans C.	Ph.D.	4185	4410	0
(Education)				
3. Alter, Donald R.	Ph.D.	4095	4320	0
(Social Science)				
4. Edwards, Arthur U.	Ph.D.	4095	4320	0
(Elementary Schools)*				
5. Lefler, Glenn Q.	Ph.D.	4095	4320	0
(Physics)				
6. Moses, Elbert R., Jr. (3)	Ph.D.	4005	4320	0
(Speech-Radio)				
7. Ayers, Archie R.	Ph.D.	4005	4320	0
(High School)*				
8. Marcy, Lawson F.	Ph.D.	3825	4095	180
(Chemistry)				
9. Wood, William G.	Ph.D.	3825	4095	180
(Social Science)				
10. Schmalhausen, Ruth	Ed.D.	3825	4095	180
(Home Economics)				
11. Hartley, Richard T.	Ph.D.	3825	4095	180
(Zoology)				
12. Foreman, Melvin O. (3)	Ph.D.	3735	4095	180
(Chemistry)				
13. Palmer, Francis W.	Ph.D.	3735	4095	180
(English)				
14. Harris, Ruby M.	S.M.	3825	4005	270
(Geography)				
15. Haight, Edith C.	Ph.D.	leave	4005	270
(P.E.-Women)				
16. Michael, Elizabeth	Ph.D.	leave	4005	270
(Foreign Languages)				
17. Plath, Raymond A. (3)	Ph.D.	3645	3915	360
(Social Science)				
18. Blair, Robert L. (3)	Ph.D.	3645	3915	360
(English)				
19. Gallington, Ralph O. (2)	Ed.D.	3600	3915	360
(Industrial Arts)				
20. Damann, Kenneth E. (2)	Ph.D.	3600	3915	360
(Botany)				

TEACHERS COLLEGE BOARD

21. Robinson, Stanley Co.	Ed.D.	3600	3915	360
(Business Education)				
22. Peterka, Harry E.	(2) Ph.D.	3600	3925	360
(Zoology)				
23. Sharp, Morrison	(2) Ph.D.	3465	3915	360
(Social Science)				
24. Ekeberg, Gladys W.	Ph.D.	3645	3870	405
(English)				
25. Steele, Sidney R.	(2) Ph.D.	3465	3870	405
(Chemistry)				
26. Bryant, Pearl	(2) Ph.D.	3420	3870	405
(Speech-Correction)				
27. White, Clifton W.	(2) Ed.D.	3465	3870	405
(P.E.-Men)				
28. Cline, Ruth H.	(2) Ph.D.	3375	3870	405
(English)				
29. Crowe, Albert B.	(E) A.M.	1800	1800	---
(Chemistry)				
				11560

ASSISTANT PROFESSORS (*Head of Dept.)

1. Fowler, Ewell W.	A.M.	3600	3870	0
(Industrial Arts)				
2. Warner, Robert A.	Ed.D.	leave	leave	---
(Music)				
3. Britton, Allen P.	Ed.D.	leave	leave	---
(Music)				
4. <u>(new)</u>	(1) Ph.D.	new	3600	0
(Education)				
5. <u>(new)</u>	(1) Ph.D.	new	3600	0
(Reading)				
6. <u>(vacant)</u>	(1) Ph.D.	3465	3600	0
(Zoology)				
7. <u>(vacant)</u>	(1) Ph.D.	3375	3600	0
(English)				
8. Van Horn, Paris J.	Ed.D.	3240	3600	0
(HS P.E.-Boys)				
9. Hoffman, Arnold J.	M.S.	3240	3510	90
(HS Science)				
10. Gabbard, Earnest G. (2)	A.M.	3150	3510	90
(Speech-Dramatics)				
11. Boyd, Earl W. (2)	A.M.	3240	3510	90
(HS Music)				
12. Hendrix, Gertrude	A.M.	3240	3420	180
(HS Mathematics)				
13. Carman, Ruth	A.M.	3240	3420	180
(Foreign Languages)				
14. Wheeler, Virginia O.	A.M.	3150	3420	180
(ES-HS Art)				
15. Ellington, Lena B.	A.M.	3240	3420	180
(HS Social Science)				
16. Levake, Edith P.	A.M.	3240	3420	180
(ES 8th Grade)				

PROCEEDINGS

17. Stevens, Leah I. (ES 7th Grade)	S.M.	3240	3420	180
18. Hostetler, Ruth (Mathematics)	A.M.	3240	3420	180
19. Saunders, Nannilee (ES 3rd Grade)	A.M.	study	3420	180
20. Arnold, Myrtle (ES 4th Grade)	A.M.	3240	3420	180
21. Carson, Gilbert T. (P.E.-Men)	A.M.	leave	3240	360
22. Hanson, Ethel I. (ES Music)	A.M.	3060	3240	360
23. Neely, Winnie D. (English)	A.M.	3060	3240	360
24. Hunter, Jessie M. (ES-Business Education)	A.M.	3060	3240	360
25. Reid, Florence E. (ES 5th Grade)	A.M.	3060	3240	360
26. Love, Harriet (ES Library)	A.M. in L.S.	3060	3240	360
27. Taylor, Ila M. (HS Library)	A.M. in L.S.	2925	3150	450
28. Ekstrand, Margaret L. (Library)	A.M. in L.S.	study	3150	450
29. Scott, Mary E. (Library)	(1) A.M. in L.S.	3060	3150	450
30. Ragan, Edith (ES)	(E) ---	1200	1200	---
			93270	

INSTRUCTORS

1. O'Brien, Maynard (P.E.-Men)	(3)	M.S.	3150	3600	0
2. Healey, William A. (P.E.-Men)	(3)	M.A.	3150	3600	0
Crook, Lee C. (Music (s))		M.M.	3150	3600	0
3. Van Deventer, Lester (Mathematics)	(3)	A.M.	3060	3510	0
4. Elliott, Charles A. (Industrial Arts)	(2)	A.M.	3060	3510	0
5. Quick, Otho J. (HS Industrial Arts)	(2)	A.M.	3060	3510	0
6. Countryman, Calvin (Art)		A.M.	3060	3510	0
Richardson, Thomas S. (Music (s))		M.S.	3060	3510	0
7. Holley, Bertrand P. (Business Education)	(3)	A.M.	3060	3510	0
8. (vacant) (HS Social Science)		A.M.	3060	3510	0
9. Poos, Roberta L. (HS English-Speech)		A.M.	3060	3420	0
10. Devinney, Helen L. (Home Economics)		A.M.	3060	3420	0

TEACHERS COLLEGE BOARD

11. Strader, Norman A.	(3)	M.S.	3060	3420	0
(Physics)					
12. Parker, Inez		A.M.	3060	3420	0
(Art)					
13. Darling, Rex V.	(2)	A.M.	3015	3420	0
(P.E.-Men)					
14. Shull, Carl E.	(2)	A.M.	3015	3420	0
(Art)					
15. Giffin, James F.	(2)	A.M.	3060	3330	0
(Business Education)					
Kallenbach, Harold W.		A.M.	3060	3420	0
(P.E.-Men (s))					
16. Johnson, Lela L.	(2)	M.C.S.	3150	3330	0
(HS Business Education)					
17. Bally, Winifred H.		A.M.	2970	3330	0
(HS P.E.-Girls)					
18. Elliott, Aline R.		A.M.	2970	3330	0
(P.E.-Women)					
19. Creager, Mary D.	(2)	M.S.	3015	3330	0
(HS Biology)					
20. Balloon, Mary J.	(3)	M.M.	2970	3330	0
(Music)					
21. Groom, Irene D.	(3)	A.M.	2970	3330	0
(ES 1st Grade)					
22. Lee, Dorothy M.		A.M.	2970	3330	0
(HS English)					
23. Morgan, Mildred D.	(3)	A.M.	2970	3330	0
(HS English)					
24. Sigafos, Mary E.	(2)	M.A.	2925	3240	0
(ES 2nd Grade)					
25. Ziegler, Lorene E.	(3)	M.A.	2925	3240	0
(ES 6th Grade)					
26. Kelly, Chenault	(3)	M.A.	2925	3240	0
(English)					
27. Farians, Betty J.	(3)	A.M.	2925	3240	0
(P.E.-Women)					
28. Beuttel, Ruth A.	(2)	M.M.	2925	3240	0
(Music)					
29. Priest, Margaret	(2)	A.M.	2925	3240	0
(HS Home Economics)					
30. Smock, LeeAnna J.	B.S. in L.S.		2925	3150	0
(Library)					
31. Waddell, Robert	(1)	M.S.	3060	3150	0
(Physics)(for Holzhauser					
Thrall, Robert B.	(1/2)	M.S.	1462 1/2	1575	0
(ES Industrial Arts)					
32. Van Deventer, Helen	(1/2)	B.Ed.	1462 1/2	1575	0
(HS Latin)					
Bennett, Dora J.	(1/2)	A.B.	1462 1/2	1575	0
(HS Spanish)					
33. Coffman, Gilberta	(E)	---	1100	1100	---
(ES)					

120845

F. Administrative staff for twelve months, 1948-49:

PROCEEDINGS

The following persons are recommended for the twelve months administrative staff in the position, payroll title, service title, and salary indicated:

	Degree	(p) Payroll & (s) service title	Salary '47-48	Salary '48-49
1. Buzzard, Robert G.	Ph.D.	(p) President (s) President	10000	10000
2. Heller, Hobart F.	Ph.D.	(p) Professor (s) Dean of College	6720	7080
3. Metter, Harry L.	Ph.D.	(p) Professor (s) Dir. Tchr. Trng. & Placement	6720	7080
4. Heise, Bryan	Ph.D.	(p) Assoc. Prof. (s) Dir. Extension & Summer Term	5700	6300
5. Maxwell, Charles L.	M.S.	(p) Assoc. Prof. (s) College Physician	5400	6000
6. Anfinson, Rudolph D.	Ph.D.	(p) Assoc. Prof. (s) Dean of Men & Dir. Vets. Activ.	5460	5760
7. Lawson, Elizabeth K.	Ph.D.	(p) Assoc. Prof. (s) Dean of Women	5460	5760
8. Zeigel, William H.	Ph.D.	(p) Assoc. Prof. (s) Dir. Admissions	5340	5760
9. Elam, Stanley M.	A.M.	(p) Instructor (s) Dir. Public Rela & Alumni Activ.	4200	4800
10. Gregg, Raymond R.	A.M.	(p) EA in E & A (s) Business Mgr.	5400	5820
11. Taylor, Violet B.	A.B.	(p) EA in E & A (s) Financial Clerk	3300	3600
12. Thomas, Blanche C.	---	(p) EA in E & A (s) College Registrar	3660	3900
13. Thompson, Mary E.	R.N.	(p) EA in E & A (s) College Nurse	3060	3300
14. Benell, Florence B. (1/2)	M.S.	(p) Assoc. Prof. (s) Health Co-ordinator	2400	2400
15. Gaertner, Ruth H.	B.S.	(p) Instructor (s) Cafeteria Mgr.	3600	4200
16. Arnold, Henry J.	A.M.	(p) EA in E & A (s) Mgr. T-Bk. Libr.	2960	3300
17. Bailey, Correne E.	R.N.	(p) Faculty Asst. (s) Asst. Nurse	1800	2160

87220

III. OTHER EMPLOYEES

All positions listed below and changes in assignment of duty have been approved through the Department of Registration and Education.

A. Resignations:

1. Eleanor Graves, Domestic, as of February 7, 1948, from service in the cafeteria.

TEACHERS COLLEGE BOARD

2. Rosalie Fogleman, Clerk Stenographer I, as of April 23, 1948, from service in the Placement Bureau.

B. New Employees:

1. Elizabeth Reami, Domestic, as of February 9, 1948, replacing Eleanor Graves in the cafeteria, at \$115 per month.
2. Robert C. Moody, Cook II, in cafeteria, effective February 1, 1948, at \$200 per month.
3. Ralph O. Foote, Maintenance Laborer, replacing Rex M. Sims transferred, with duty on Grounds Service, effective March 1, 1948, at \$140 per month.
4. William O. Level, Maintenance Carpenter, February 1-March 31, 1948, at prevailing rate of \$1.50 per hour.
5. Ruth McGahey, Domestic, in cafeteria, effective February 1, 1948, at \$115 per month.

C. Transfer of duty:

1. Lloyd W. Smith, Janitor I, to Cook I, in cafeteria, effective February 16, 1948, at \$185 per month.
2. Rex M. Sims, Maintenance Laborer on Grounds, to Janitor I, effective February 16, 1948, at \$165 per month.

D. Classified Employees for the Fiscal Year 1948-49 are recommended as follows:

<u>Office Service:</u>		(*Maximum salary for position)	
	<u>Position</u>	<u>Salary</u> 1947-48	<u>Salary</u> 1948-49
1. Cherry, Dorothy R.	Clerk Stenographer I	1920	1980
2. Croy, Muriel	Clerk Stenographer I	1680	1860
3. Davis, Dorothy V.	Clerk Stenographer I	1980	2220*
4. Elston, Alberta	Clerk Stenographer I	1680	1860
5. Fair, Florence L.	Clerk Stenographer I	2040	2220*
6. Fogleman, Rosalie (r)	Clerk Stenographer I	1680	1800
7. Gire, Georgiana	Clerk Stenographer I	1680	1800
8. Harding, June A.	Clerk Stenographer I	1680	1860
9. Lionberger, Jane	Clerk Stenographer I	1980	2220*
10. Sayler, Loretta	Clerk Stenographer I	1740	1920
11. Walls, Cleo B.	Book. Mach. Oper. I	1740	1920
12. Whalen, Helen J.	Clerk Stenographer I	1980	2220*
13. (new) (Pub. Rela.)	Clerk Stenographer I	----	1800
14. (new) (Library)	Clerk Stenographer I	----	1800
15. (new) (Textbk. Lib.)	Clerk Stenographer I	----	1800

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PROCEEDINGS

<u>Janitorial Service</u>	<u>Position</u>	<u>Salary 1947-48</u>	<u>Salary 1948-49</u>
1. Rennels, Edgar B.	Janitor II	2220	2400*
2. Baird, Charles N.	Janitor II	2125	2280
3. Gwin, Frank	Janitor II	2125	2280
4. Nixon, Eugene	Janitor II	2125	2280
5. Wrenn, John	Janitor II	2125	2280
6. Bishop, Bennie A.	Janitor I	1680	1920
7. Moody, Thelma	Janitor I	1920	2100*
8. Myers, Charles	Janitor I	1920	2100*
9. Myers, Theodore	Janitor I	1680	1920
10. Shafer, Curtis D.	Janitor I	1680	1920
11. Sims, Rex M.	Janitor I	1980	2100*
12. York, Charles A.	Janitor I	1920	2100*
13. Hallowell, Blanche	Domestic	1860	1920*
14. Moffett, Mitchell C.	Janitor I	1920	2100*
15. (new)	Watchman I	----	1920
			31620

Heating Service

1. Livingston, John	Stationary Engineer	3060	3180
2. Brooks, Robert O.	Stationary Fireman	2400	2520
3. McKee, Charles	Stationary Fireman	2460	2580
4. Metcalf, C. Donald	Stationary Fireman	2580	2760
5. Meyer, Ben F.	Stationary Fireman	2460	2580
6. Stirewalt, Levi	Stationary Fireman	2460	2580
			16200

Grounds Service

1. Monier, Camille F.	Field Investigator II	2940	3060
2. White, Harry L.	Maintenance Eqt. Oper.	2220	2400
3. Rains, Oscar N.	Florist I	2160	2280
4. Foote, Ralph O.	Maintenance Laborer	1680	1920

Maintenance Service

1. Haney, John G.	Plant Maint, Engr. I	3840	3960
2. Foulke, Leslie R.	Maint. Electrician	3120	3120=
3. Edman, Ben H.	Carpenter	3120	3120=
4. Miller, Roscoe	Painter	3120	3120=
			13320

(# Prevailing Union pay scale)

E. Auxiliary Enterprises:

Classified employees on duty with Auxiliary Enterprises, with wages to be paid from Income Fund, Auxiliary Enterprises, are submitted as follows: (m indicates additional maintenance)

TEACHERS COLLEGE BOARD

	Position	Salary 1947-48	Salary 1948-49
1. Cotter Alice	College Dorm. Mgr.	2760	2880*m
2. Eagleton, Alice	Cook I	1680	1740
3. Johns, Ethel	Cook I	1800	1920m
4. McGahey, Ruth	Domestic	1380	1500
5. Moody, Robert C.	Cook II	2400	2400
6. Moore, Lulu L.	Domestic	1200	1380m
7. Phipps, Gertrude	Domestic	1440	1560*m
8. Reami, Elizabeth	Domestic	1380	1500
9. Smith, Lloyd W.	Cook I	2160*	2160*
10. Taylor, Esta E.	Pastry Cook	1320*	1440
11. Warpenburg, Marie	Domestic	1320*	1440m
12. Weber, Frances	Domestic	1200*	1380m
			21000

IV. ORGANIZATION: No report.

V. CURRICULUM: No report.

VI. BUILDINGS and GROUNDS

- A. The three Federal Works Agency building projects on campus, Cafeteria, Recreation and Library Buildings, were completed in February, and are in complete use. Eastern is particularly happy over the library facilities now available in the temporary building 51' x 218' in dimension. For the first time in years, all library facilities are available on immediate call, and both ample and comfortable reading and study facilities are provided.
- B. The major portion of the concrete foundation for the permanent Library Building is now completed. It is hoped that the letting of a contract for the necessary heating and utility tunnel will not delay construction.
- C. Site preparation work under the direction of Mr. Chance S. Hill is progressing, and in some campus areas giving indication of the highly desirable completed construction.

VII. AUXILIARY ENTERPRISES

- A. Eastern agrees with Northern's previous report that a college cafeteria can almost overnight become an indispensable enterprise. We are amazed at the success Eastern's cafeteria has achieved in the ten weeks we have operated. The financial report from February 4 through April 1, 1948, a period of eight weeks, operating for Monday-Friday only, is as follows:

<u>Receipts</u>	
Cash remitted to Income Fund	\$ 11,635.41
Cash held as cafeteria change	100.00
	<u>\$ 11,735.41</u>
Inventory of supplies on hand	2,140.71
Total	<u>\$ 13,876.12</u>

PROCEEDINGS

Expenditures

Receipted bills	\$ 8,893.34	
Unpaid bills in file	4,833.89	
	<u>\$13,727.23</u>	<u>\$13,727.23</u>
Profit*		<u>148.89</u>

*Does not include manager's salary of \$300 per month, since she also teaches Home Economics. Does not also include cost of water and steam.

VIII. STUDENT LIFE

Considerable concern has been indicated as to the probable scholastic success of the veteran in college. Eastern believes that the scholastic achievement of veterans during the Winter Quarter, 1947-48, deserves mention to the Teachers College Board, since the Board has been exceedingly generous in the financial support of the veterans' housing project, the cafeteria, the student lounge and the temporary library building.

High honors scholastically are awarded each quarter to students receiving an "A" grade in three courses and either "A" or "B" in a fourth course. Ninety-four students, or 7 per cent, out of 1328 received high honors. Honors, scholastically, are awarded to students earning an "A" grade in two courses, a "B" grade in a third, and either "B" or "C" as the grade in a fourth course. One hundred twenty-nine students, or 9.75 per cent, were awarded Honors.

High honors were distributed among the men students as follows:

<u>Class</u>	<u>Total men</u>	<u>Vets</u>	
Seniors	22	22	100% vets
Juniors	27	27	100% vets
Sophomores	26	25	96% vets
Freshmen	<u>13</u>	<u>6</u>	46% vets
	88	80	90.5% vets

Not to be outdone by the men, the nine veteran women enrolled in college placed one ex-Marine on the high honors roll, and one ex-WAVE and one ex-WAC on the honors roll. Since present day college is somewhat of a matrimonial laboratory, that of the twelve veterans' wives enrolled, six, or 50 per cent, won membership on the honors roll.

B. Eastern State News (formerly Eastern Teachers News) has successfully maintained its reputation this year as an outstanding college newspaper. Each year it is entered in two nation-wide contests as well as in the Illinois state contest.

For the eleventh consecutive year the News received Medalist rating, the highest award given by the Columbia Scholastic Press Association (Columbia University), scoring 913 out of a possible 1000 achievement points. For eighteen years in the same competition, the News has never

TEACHERS COLLEGE BOARD

fallen below first class. Since 1936, the News has received special All-Columbian honors for excellence in various fields--this year for editorials, last year for features and Advertising.

In the contest among members of the Associated Collegiate Press (University of Minnesota), the News received All-American, the highest honor in that contest, scoring 930 out of a possible 1065 points. It had previously won All-American in 1936, 1945, and 1946. (Only two other weekly papers from Illinois received honors this--the MacMurray College Greetings (All-American) and the Normal Vidette (first class).

Last year, after holding "first place" among members of the Illinois College Press Association for best newspaper in its class for sixteen year, the News received an "honorable mention," though it still held first place for "best makeup" and "best sports story." This year the News staff came back to win second in its class (four-year colleges with more than 1000 students), bowing to The Argus of Illinois Wesleyan. (Third place went to the Bradley Scout.) The News also had the "best makeup," "best editorial page," and "best interview story." It placed second for "best general feature story," for "best original advertisement," and for "best idea for improving the editorial department." Its new stationery received an honorable mention for "best idea for improving the business department." At the ICPA meeting Saturday, Editor Bob Black won the newspaper terminology "spelldown," in the final rounds edging out contestants from Northern and Southern.

IX. MISCELLANEOUS

Eastern is particularly appreciative of the efforts of the Chairman, The Secretary and The Co-ordinator for the Teachers College Board, for their effort to find a feasible plan for financing the college cafeteria by lease. We have co-operated with the Co-ordinator in furnishing statistical information concerning the Educational Operation and Auxiliary Enterprise accounts for Eastern, and have indicated how absolutely necessary expansion of spending power in these accounts happens to be. Data furnished will be a part of a special report.

X. SUMMARY

The consideration of the Teachers College Board is requested on the following items:

1. Acceptance of the changes and additions listed in the Summer Term Faculty as submitted.
2. Leave of absence with disability privileges for Harriet Love and
3. Leave of absence on disability for Gilbert T. Carson until August 31, 1948, and continuance of disability leave from September 1, 1948 to August 31, 1949, if needed for recovery.
4. Acceptance of the resignations of Dr. Martha Lois Smith, Fred Holzhauser, Dr. Elton M. Scott, and W. LeRoy Gruenewald.
5. Employment of Dr. Charles L. Maxwell, Mary Elizabeth Scott, Will-

PROCEEDINGS

iam E. Fennel, Mrs. Luella Day Cooley, Mrs. Corrence E. Bailey and Robert Waddell in the positions and at the salaries listed.

6. Employment of the nine months' faculty in the rank, departments, salaries and probationary periods as indicated.
7. Employment of the twelve months' list of administration personnel for the fiscal year 1948-49.
8. Resignations of Eleanor Graves and Rosalie Fogleman, employees.
9. Employment of Elizabeth Reami, Robert C. Moody, Ralph O. Foote, William O. Level and Ruth McGahey as classified employees.
10. Transfer of Lloyd W. Smith and Rex M. Sims, employees, as indicated.
11. Employment of the classified employees as listed for the fiscal year 1948-49.
12. Permission necessary to secure increased spending power in the Educational Operations and Auxiliary Enterprises accounts of the Income Fund, keeping well within funds deposited by Eastern during the remainder of the biennium.

Respectfully submitted.

Robert G. Buzzard
President

Supplement to the Board Report

Carbondale, May 3, 1948

II. FACULTY

Da. (page 6) Changes in rank, effective September 1, 1948:

1. Rose Zeller, Ph. D., from Associate Professor to Professor of Geography, at no change in salary.
2. Elizabeth Michael, Ph.D., from Assistant Professor to Associate Professor of Foreign Languages upon completion of two years' leave of absence for study and earning the Ph.D. Degree from Laval University, Quebec.
3. Ila M. Taylor, M.S. in L.S., and Margaret L. Ekstand, A.M. in L.S., from Instructor to Assistant Professor rank in recognition of the second year of graduate study in Library School, at no change in salary.

TEACHERS COLLEGE BOARD

IV. ORGANIZATION (page 112)

The following calendar is submitted for the college year 1948-49:

FALL QUARTER, 1948

September 8, Wednesday	Faculty Day
September 9-11, Thursday-Saturday	Freshmen Orientation
September 13, Monday	Registration
September 14, Tuesday	Classes Begin
October 8, Friday	Eastern Division, I.E.A.
October 15-16, Friday-Saturday	Homecoming
November 24, 3:00 P.M., Wednesday	Thanksgiving recess begins
November 29, 8:00 A.M., Monday	Classes Resume
December 3, Friday	Fall Quarter ends
62 work days : 2 holidays	

WINTER QUARTER, 1948-49

December 6, Monday	Registration
December 7, Tuesday	Classes Begin
December 17, 5:00 P.M., Friday	Christman recess begins
January 3, 8:00 A.M., Monday	Classes resume
March 11, Friday	Winter Quarter ends
60 work days : 0 holidays	

SPRING QUARTER, 1949

March 14, Monday	Registration
March 15, Tuesday	Classes Begin
April 14, 5:00 P.M., Thursday	Eastern recess begins
April 19, 8:00 A.M., Tuesday	Classes resume
May 30, holiday, Monday	Memorial Day
June 5, 10:00 A.M., Sunday	Baccalaureate
June 5, 3:00 P.M., Sunday	Commencement
June 7, Tuesday	Spring Quarter ends
60 work days : 1 holiday	

SUMMER TERM, 1949 (eight weeks)

June 13, Monday	Registration
June 14, Tuesday	Classes begin
July 4, Holiday, Monday	Independence Day
August 5, Friday	Summer Term ends
39 work days : 1 holiday	

PROCEEDINGS

V. CURRICULUM (page 112)

Pre-registration of student course programs for next year, 1948-49, now being processed through Eastern's system of student-advisors, brings to light a situation that needs Teachers College Board consideration. Under present authority from the Board, Eastern is privileged to offer, in addition to or as a part of the teacher-training curricula, two years of General College and to grant a Junior College diploma for the completion of an organized pattern of courses. Three hundred twenty-five of the 1382 students enrolled for the Fall Quarter, 1947, were registered in General College; 162 as Freshmen, 150 as Sophomores, and 13 as Special Students. Many of the 163 Sophomore-Special Students entered Eastern a bit reluctantly, because enrollment conditions elsewhere made such registration necessary. Surprisingly many of these sophomores want to remain at Eastern for a third year of General College work. The majority of these students are veterans, some of whom are on study-programs that demand a third year of college work before entering a professional school. These students have their housing and eating arrangements established at Eastern, and are pleading for the privilege of continuing study for a third year. Consequently the Board is asked to consider the use of college courses regularly scheduled for the organization of a third year of General College by students qualified for such a study-program.

X. SUMMARY (page 114)

13. Changes in rank of faculty members as submitted.
14. Calendar for college year 1948-49 as outlined.
15. Organization of present college courses for use as a third year of General College work.

Robert G. Buzzard
President

REPORT OF THE WESTERN ILLINOIS STATE COLLEGE MACOMB, ILLINOIS MEETING IN CARBONDALE, ILLINOIS MAY 3, 1948

To the Members of the State
Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State College:

I. STUDENTS

A. Attendance, Winter Quarter 1947-48

TEACHERS COLLEGE BOARD

	<u>Men & Boys</u>	<u>Women & Girls</u>	<u>Total</u>	<u>Total One Year Ago</u>
1. College Students				
a. On campus				
Graduates	30	4	34	27
Seniors	77	65	142	126
Juniors	124	67	191	125
Sophomores	297	109	406	226
Freshmen	307	163	470	649
Sub-Total	<u>835</u>	<u>408</u>	<u>1243</u>	<u>1153</u>
b. Extension				
Graduates	20	31	51	30
Undergraduates	60	505	565	627
Sub-total	<u>80</u>	<u>536</u>	<u>616</u>	<u>657</u>
Total	915	944	1859	1810

2. Secondary Schools

Western High	69	69	138	128
Bardolph	26	27	53	44
Galva	0	0	0	217
LaHarpe	0	0	0	147
Carthage	150	103	253	0
Payson	56	59	115	0
Total	<u>301</u>	<u>258</u>	<u>559</u>	<u>536</u>

3. Elementary Schools

Western Training School	132	118	250	233
Rural	19	18	37	36
Adair	45	40	85	37
Bardolph	42	47	89	64
Total	<u>238</u>	<u>223</u>	<u>461</u>	<u>370</u>

Grand Total	1454	1425	2879	2716
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B. Normal School Scholarship List of Students

1. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on February 20, 1948, to be submitted to the State Treasurer, attended the Western Illinois State College during the Winter Quarter 1947-48.
2. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on January 7, 1948, to be submitted to the State Treasurer, attended extension classes at the Western Illinois State College during the First Extension Term 1947-48.

PROCEEDINGS

3. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on April 15, 1948, to be submitted to the State Treasurer, attended the Western Illinois State College during the Spring Quarter 1948.

C. List of Military Scholarship Students

1. I hereby certify to the State Teachers College Board that the persons whose names appear on the list of Military Scholarship students, which will be furnished to the Co-ordinator at this meeting, attended the Western Illinois State College during the following terms (as indicated on the list):
 - a. Mid-Spring Term 1947
 - b. First Summer Term 1947
 - c. Second Summer Term 1947
 - d. Fall Quarter 1947
 - e. Winter Quarter 1947-48
 - f. First Extension Term 1947
 - g. Second Extension Term 1948
 - h. Spring Quarter 1948

II. FACULTY

A. Non-re-employment

1. Miss Esther L. Stroup, assistant professor of Home Economics, was notified on October 16, 1947 that she would not be re-employed at the end of her contract as of May 31, 1948.

Miss Stroup had been employed at the Western Illinois State College for four years, and then she had a leave of absence at the end of her fourth year, without pay, for a period of two years. Then she returned and taught two more years including this year, 1947-48. This makes a total of six years.

The probation period according to the faculty salary schedule as of May 1942 is seven years. During my administration at Western during the past six years I have used that seven-year probation period with all my faculty members. Miss Stroup has served only six years. She is not being dismissed but rather is not being re-employed after her current contract.

Miss Stroup's attitude, reactions, and philosophy are such

TEACHERS COLLEGE BOARD

that written evidence indicates insubordination. Detailed evidence to substantiate our reasons for not re-employing her was submitted to the Advisory Committee, the Chairman of the Teachers College Board, and the Secretary of the Board on March 4, 1948.

B. Leave of Absence

1. Mrs. Ruth L. Zimmerman, dean of women, has requested a leave of absence without pay for the months of June and July 1948. She will be replaced by Miss Jennette Terrill during that time.
2. Mr. Richard R. Abbot, health co-ordinator, has requested a leave of absence without pay during the period June 1, to August 15, 1948, inclusive.
3. Mr. Karl Crilly, associate professor of Music, has requested a leave of absence without pay for the summer of 1948 and the 1948-49 college year.

C. New Appointments.

1. Mr. Wilbur R. Trimpe will be employed as instructor in the Department of Education for the first summer term at a salary of \$300 per month or a total of \$450 for the six weeks. Mr. Trimpe has the B.Ed. degree from Western and the M.S. from the University of Illinois, and he is employed as the superintendent of schools in Havana, Illinois.
2. Mr. Alfred Service will be employed as instructor in the Department of Music for the first summer term at a salary of \$350 per month or a total of \$525 for the term. Mr. Service's degrees are ' B.S., Kansas State Teachers College, and M.-M., University of Southern California. He has also studied two summers at the University of Southern California toward the doctor's degree. He is coming to Western from Baker University, Baldwin, Kansas, and he has also had public school teaching experience. He will replace Mr. Karl Crilly who will be on leave without pay.
3. Mr. Alvin B. Roberts will become a member of the regular staff of the Department of Visual Education effective September 1948. He will have the rank of assistant professor and will receive a salary of \$350 per month, or a total of \$3,150 for the thirty-six weeks. Mr. Roberts at the present time is principal of the Haw Creek Township High School, Gilson, Illinois, and he has been employed at Western for the summer sessions during the past several years.

D. Faculty list with salary schedule for the first and second summer terms 1948, to be paid from Personal Service appropriation:

PROCEEDINGS

<u>Name</u>	<u>Degree</u>	<u>Department</u>	<u>June</u>	<u>July</u>	<u>August</u>
<u>Professors</u>					
Beighey, D.Clyde, Ph.D.		Commerce	\$495.00	\$ 247.50	\$ 495.00
Schleier, Louis M., Ph.D.		Education	495.00	495.00	
Tillman, Arthur G., Ph.D.		Geography	495.00	247.50	490.00
Archer, Julian L., Ph.D.		Education	490.00	490.00	450.00
Ayre, H. Glenn, Ph.D.		Math.	450.00	450.00	225.00
Linder, Roscoe G., Ph.D.		Education	450.00	225.00	
<u>Associate Professors</u>					237.50
Bailey, Dwight L., A.M.		Education	475.00	237.50	475.00
Hanson, Raymond W., M.Ed.		Phys. Educa.	475.00	475.00	
Wetzel, Wayne, M.S.		Ind. Arts	475.00	237.50	445.00
Schreiber, Edwin W., A.M.		Math.	445.00	445.00	440.00
Bennett, Mary A., Ph.D.		Biology	440.00	440.00	440.00
Bodine, M.G., Ph.D.		Soc. Sci.	440.00	440.00	440.00
Shiley, Robert A., Ph.D.		English	440.00	440.00	435.00
Eller, Walter H., M.S.		Physics	435.00	435.00	
Schory, Harold F., A.M.		English	425.00	212.50	415.00
Pottle, Theodora, A.M.		Art	415.00	415.00	
Wild, Theresa, A.M.		Music	415.00	207.50	400.00
Bennett, Chester W., Ph.D.		Chemistry	400.00	400.00	
<u>Assistant Professors</u>					400.00
Myers, R. Maurice, Ph.D.		Biology	400.00	400.00	
Pease, Kent, Ed. D.		English	400.00	200.00	
Stull, Harriet C., Ph.D.		Soc. Sci.	400.00	200.00	
Whitehead, Frances, Ph.D.		Commerce	400.00	200.00	
Goode, Kenneth H., Ph.D.		Chemistry	380.00	190.00	
Ave, Harold C., A.M.		Phys. Educa.	370.00	185.00	185.00
Bent, Leo G., Ph.M.		Education	370.00	370.00	370.00
Bonham, Tressie, A.M.		Home Econ.	370.00	370.00	370.00
Brophy, Kathleen J., M.S.		Phys. Educa.	370.00	370.00	370.00
Donley, Margaret, A.M.		Train. School	370.00	185.00	
Evans, Cecile, A.M.		Library	370.00	370.00	370.00
Garner, C. Wix, A.M.		Phys. Educa.	370.00	185.00	185.00
Hoover, Isabel, A.M.		English	370.00	185.00	
Horrabin, H.Waldo., M.S.		Chemistry	370.00	185.00	
Miller, Rayman, M.S.		Ind. Arts	370.00	370.00	
Miner, Sarah, M.S.		Home Econ.	370.00	185.00	370.00
Mitchell, Beulah, A.M.		Train. School	370.00	185.00	
Morrison, R. Felix., Ph.D.		English	370.00	370.00	
Pence, Helen, A.M.		Train. School	370.00	185.00	370.00
Potter, Olive, A.M.		Phys. Educa.	370.00	370.00	
Ray, Ethel, A.M.		Education	370.00	185.00	370.00
Sallee, Roy M. M.S.		Biology	370.00	185.00	
Schannenck, Margaret, A.M.		Train. School	370.00	185.00	
Scott, Elna, A.M.		Train. School	370.00	185.00	
Swofford, Lyndal, M.S.		Library	370.00	370.00	
Turner, C. Adam, A.M.		Education		185.00	370.00
Voss, Hertha, A.M.		Commerce	370.00	277.50	370.00
Burke, Marjorie, A.M.		Train. School	365.00	182.50	185.00

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Terrill, Jennette, Ph.M.	Train. School	365.00	365.00	365.00
Fritschel, Arthur L., A.M.	Music		180.00	360.00
Reynolds, Juna, A.M.	English		180.00	360.00
Swain, Paul B., A.M.	Art	360.00	180.00	
Young, Bernard J., M.S.	Train. School	360.00	180.00	
Robinson, Lauretta, A.M.	Train. School	355.00	177.50	
Conn, Kenneth E., M.S.	Chemistry	350.00	350.00	350.00
Olsen, Arthur R., Ed.D.	Social Sci.	350.00	350.00	350.00
Robinson, Clarice M., A.M.	Commerce	350.00	350.00	350.00
Wardell, Margaret, A.M.	Library	350.00	175.00	
Langemo, Amanda, A.M.	English	345.00	172.50	
Sollars, Velna, M.S.	Commerce		172.50	345.00
Harley, R. Bruce, Ph.D.	Social Sci.	340.00	340.00	340.00
Lowell, Virginia, Ph.D.	English	340.00	340.00	340.00
Neeley, Nancy D., M.S.	Home Econ.	335.00	335.00	335.00
Lipsey, William E., A.M.	Train. School	335.00	167.50	
Fite, Olive, A.M.	English	300.00	150.00	

Instructors

Service, Alfred, M.M.	Music		175.00	
Urquhart, Norman R., M.S.	Agriculture	350.00	175.00	
Jones, Reece A., M.S.	Geography	350.00	340.00	340.00
Baker, Betty Mary, A.M.	Phys.Educa.	340.00	160.00	
Clow, Robert J., A.B.	Phys.Educa.	320.00	160.00	
Glasow, Ogden L., Ph.D.	Education	320.00	320.00	320.00
Hulett, Florence M., M.S.	Phys.Educa.	320.00	160.00	
Morley, Leroy, A.M.	Phys.Educa.	320.00	320.00	320.00
Reid, Dempsey E., M.S.	Ind. Arts	320.00	320.00	320.00
Shake, Kimbrough, M.S.	Visual Educa.	320.00	320.00	320.00
Taylor, Loren E., A.M.	Math	320.00	160.00	
Wanninger, Forrest, M.M.	Music	320.00	320.00	320.00
Morrow, Roger, Ph.D.	Physics	320.00	317.00	317.00
Neu, Lucille, A.M.	Library	317.00	157.50	
Ferguson, Robert, B.Ed.	Commerce	315.00	225.00	150.00
Matthews, Eleanor, M.S.	Library	300.00	150.00	
Roberts, Alvin, M.S.	Visual Educa.	300.00	300.00	75.00
Robinson, Loren, B.S.	Agriculture	300.00	300.00	300.00
Trimpe, Wilbur, M.S.	Education	300.00	150.00	
Zealberg, Catherine, A.M.	Library	295.00	147.50	
Kipling, Cecil, B.S.	Train. School	290.00	145.00	
Kerker, Larry, A.M.	Phys. Educa.		142.50	285.00
Thompson, Edithe, R.N.	Health	200.00	100.00	
	Geography		175.00	350.00

Nurse I

Herndon, Helen, R.N.	Health	180.00	180.00	180.00
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Faculty Assistants

Cousins, George, B.Ed.	Education	200.00	200.00	200.00
Gurr, Muriel, A.B.	Education	100.00	100.00	100.00
Higgins, Katherine, B.Ed.	Library		50.00	100.00
Wildemuth, Dorothy, B.S.	Home Econ.	150.00	150.00	150.00

Total		30,272.00	17,314.50	
			23,639.50	

PROCEEDINGS

E. Changes in Rank

1. Dr. Ogden L. Glasow will be promoted to the rank of assistant professor effective September 1, 1948.

F. Faculty list with salary schedule for regular college year of thirty-six weeks, beginning September 1, 1948, to be paid from Personal Services appropriation:

<u>Name</u>	<u>Degree</u>	<u>Department</u>	Salary 9 months 1947-48	Salary per mo. 1948-49	Salary 9 months 1948-49
Professors					
Beighey, D. Clyde, Ph.D.		Commerce	\$4,455.00	\$ 525.00	\$4,725.00
Schleier, Louis M., Ph.D.		Education	4,455.00	525.00	4,725.00
Tillman, Arthur G., Ph.D.		Geography	4,455.00	525.00	4,725.00
Archer, Julian L., Ph.D.		Education	4,410.00	520.00	4,680.00
Ayre, H. Glenn, Ph.D.		Math.	4,050.00	480.00	4,320.00
Carson, Ruth, Ph.D.		For. Lang.	4,050.00	480.00	4,320.00
Linder, R.G., Ph.D.		Education	4,050.00	480.00	4,320.00
Ginnings, R.Meade(E)M.S.		Math.	1,579.95	175.55	1,579.95
Associate Professors					
Bailey, Dwight L., A.M.		Education	4,275.00	495.00	4,455.00
Hanson, Raymond W., M.Ed.		Phys. Educa.	4,275.00	495.00	4,455.00
Wetzel, Wayne, M.S.		Ind. Arts	4,275.00	495.00	4,455.00
McVickar, John S., Ph.D.		Agriculture	4,050.00	480.00	4,320.00
Bennett, Mary A., Ph.D.		Biology	3,960.00	470.00	4,230.00
Bodine, M.G., Ph.D.		Soc. Sci.	3,960.00	470.00	4,230.00
Shiley, Robert A., Ph.D.		English	3,960.00	470.00	4,230.00
Schreiber, Edwin, A.M.		Math	4,005.00	465.00	4,185.00
Eller, Walter H., M.S.		Physics	3,915.00	455.00	4,095.00
Schory, Harold F., A.M.		English	3,825.00	445.00	4,005.00
Pottle, Theodora, A.M.		Art	3,735.00	435.00	3,915.00
Wild, Theresa, A.M.		Music	3,735.00	435.00	3,915.00
Bennett, Chester W., Ph.D.		Chemistry	3,600.00	430.00	3,870.00
Sproull, Grace, Ph.D.		For. Lang.	3,600.00	430.00	3,870.00
Assistant Professors					
Myers, R. Maurice, Ph.D.		Biology	3,600.00	430.00	3,870.00
Pease, Kent, Ed.D.		English	3,600.00	430.00	3,870.00
Stull, Harriet C., Ph.D.		Soc. Sci.	3,600.00	430.00	3,870.00
Whitehead, Frances, Ph.D.		Commerce	3,600.00	430.00	3,870.00
Goode, Kenneth H., Ph.D.		Chemistry	3,420.00	410.00	3,690.00
Ave, Harold C., A.M.		Phys. Educa.	3,330.00	400.00	3,600.00
Bent, Leo G., Ph.M.		Education	3,330.00	400.00	3,600.00
Bonham, Tressie, A.M.		Home Econ.	3,330.00	400.00	3,600.00
Brophy, Kathleen J., M.S.		Phys. Educa.	1,665.00	400.00	3,600.00
Garner, C.Wix A.M.		Phys. Educa.	3,330.00	400.00	3,600.00
Miner, Sarah, M.S.		Home Econ.	3,330.00	400.00	3,600.00
Morrison, R.Felix, Ph.D.		English	3,330.00	400.00	3,600.00
Potter, Olive, A.M.		Phys. Educa.	3,330.00	400.00	3,600.00
Ray, Ethel, A.M.		Education	3,330.00	400.00	3,600.00
Sallee, Roy, M.S.		Biology	3,330.00	400.00	3,600.00

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Scott, Elna, A.M.	Train.School	3,330.00	400.00	3,600.00
Swofford, Lyndal, M.S.	Library	3,330.00	400.00	3,600.00
Turner, C. Adam, A.M.	Education	3,330.00	400.00	3,600.00
Burke, Marjorie, A.M.	Train.School	3,285.00	395.00	3,555.00
Donley, Margaret, A.M.	Train.School	3,330.00	390.00	3,510.00
Evans, Cecil, A.M.	Library	3,330.00	390.00	3,510.00
Hoover, Isabel, A.M.	English	3,330.00	390.00	3,510.00
Horrabin, H. Waldo, M.S.	Chemistry	3,330.00	390.00	3,510.00
Julstrom, Clifford, M.M.	Music	3,240.00	390.00	3,510.00
Miller, Rayman, M.S.	Ind. Arts	3,330.00	390.00	3,510.00
Mitchell, Beulah, A.M.	Train.School	3,330.00	390.00	3,510.00
Pence, Helen, A.M.	Train.School	3,330.00	390.00	3,510.00
Reynolds, Juna, A.M.	English	3,240.00	390.00	3,510.00
Schannenck, Margaret, A.M.	Train.School	3,330.00	390.00	3,510.00
Vawter, Gladys, A.M.	English	3,330.00	390.00	3,510.00
Voss, Hertha, A.M.	Commerce	3,330.00	390.00	3,510.00
Terrill, Jennette, Ph.M.	Train.School	3,285.00	390.00	3,510.00
Robinson, Lauretta, A.M.	Train.School	3,195.00	385.00	3,465.00
Fritschel, Arthur L., A.M.	Music	3,240.00	380.00	3,420.00
Olsen, Arthur R., Ed.D.	Soc. Sci.	3,150.00	380.00	3,420.00
Sollars, Velna, M.S.	Commerce	3,105.00	380.00	3,420.00
Swain, Paul B., A.M.	Art	3,240.00	380.00	3,420.00
Young, Bernard J., M.S.	Train.School	3,240.00	380.00	3,420.00
Langemo, Amanda, A.M.	English	3,105.00	375.00	3,375.00
Conn, Kenneth E., M.S.	Chemistry	3,150.00	370.00	3,330.00
Crall, H. William, M.S.	Biology	3,150.00	370.00	3,330.00
Glasow, Ogden L., Ph.D.	Education	2,880.00	370.00	3,330.00
Harley, R. Bruce, Ph.D.	Soc. Sci.	3,060.00	370.00	3,330.00
Lowell, Virginia, Ph.D.	English	3,060.00	370.00	3,330.00
Robinson, Clarice, A.M.	Commerce	3,150.00	370.00	3,330.00
Wardell, Margaret, A.M.	Library	3,150.00	370.00	3,330.00
Lipsey, William, E., A.M.	Train.School	3,015.00	350.00	3,150.00
Neeley, Nancy D., M.S.	Home Econ.	3,015.00	350.00	3,150.00
Roberts, Alvin B., A.M.	Visual Educa.		350.00	3,150.00
Fite, Olive, A.M.	English	2,700.00	330.00	2,970.00
Gayler, Geo.W. (E), A.B.	Extension	1,236.96	137.44	1,236.96
Corbin. Mabel (E), M.S.	English	1,170.00	130.00	1,170.00
	Music		380.00	3,420.00
	Agriculture		370.00	3,330.00
	Home Econ.		350.00	3,150.00
	Train.School		350.00	3,150.00

Instructors

Davis, W. R., Ph.D.	Education	3,150.00	375.00	3,375.00
Hicken, Victor, A.M.	Soc. Sci.	2,880.00	350.00	3,150.00
Jones, Reece, A., M.S.	Geography	3,060.00	350.00	3,150.00
Morley, Leroy, A.M.	Phys.Educa.	2,880.00	350.00	3,150.00
Reid, Dempsey, E., M.S.	Ind. Arts	2,880.00	350.00	3,150.00
Service, Alfred, M.M.	Music		350.00	3,150.00
Shake, Kimbrough, M.S.	Visual Educa.	2,880.00	350.00	3,150.00
Stipanowich, J.J., M.S.	Mathematics	2,880.00	350.00	3,150.00
Taylor, Loren E., A.M.	Mathematics	2,880.00	350.00	3,150.00
Wanninger, F.I., M.M.	Music	2,880.00	350.00	3,150.00
Neu, Lucile, A.M.	Library	2,835.00	345.00	3,105.00

PROCEEDINGS

Baker, Betty M., A.M.	Phys. Educa.	2,880.00	340.00	3,060.00
Hulett, Florence M., M.S.	Phys. Educa.	2,880.00	340.00	3,060.00
Ferguson, Robert, M.S.	Commerce	2,700.00	330.00	2,970.00
Matthews, Eleanor, M.S.	Library	2,700.00	330.00	2,970.00
Sebree, June, M.S.	Phys. Educa.	2,790.00	330.00	2,970.00
Clow, Robert J., A.B.	Phys. Educa.	2,880.00	320.00	2,880.00
Kerker, Larry, A.M.	Phys. Educa.	2,565.00	320.00	2,880.00
Robinson, Loren K., B.S.	Agriculture	2,700.00	320.00	2,880.00
Zealberg, Catherine, A.M.	Library	2,655.00	315.00	2,835.00
Thompson, Edithe N., R.N.	Health	1,800.00	210.00	1,890.00
Linder, Lila S., A.M.	English	1,125.00	150.00	1,350.00
Crall, Erna J., B.S.	Education	900.00	100.00	900.00

Nurse I

Herndon, Helen, R.N.	Health	1,620.00	190.00	1,710.00
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Faculty Assistants

Wildemuth, Dorothy, B.S.	Home Econ.	1,350.00	160.00	1,440.00
	Ind. Arts		100.00	900.00
	Education		100.00	900.00
	Education		100.00	900.00
	Library		100.00	900.00
				354,131.91

Total

III. Other School Employees

A. New Appointments

1. Mr. Walter Parkins was employed as a laborer (maintenance) beginning March 16, 1948 at a salary of \$145.00 per month.
2. Mr. Oscar L. Champion, business manager, will be sixty-eight years of age on January 11, 1949, and thus will be automatically retired on September 1, 1949. Request is hereby made to have a new business manager to replace him assigned to the Western Illinois State College as of March 1, 1949 in order that the new business manager may be at Western to work with Mr. Champion for a period of six months before Mr. Champion retires.

B. Adjustment in Salary

1. Mrs. Jeull Duren, instructor in an affiliated school, was assigned the supervision of five student teachers for the Spring Quarter; therefore, her salary was increased to \$50 per month for the months of March, April, and May 1948.

C. Administrative personnel for 1948-49 for twelve months beginning July 1, 1948 to be paid from Personal Services appropriation:

Name	Degree	12 mo. 1947-48	per mo. 1948-49	12. mo 1948-49
Beu, Frank A., Ph.D.	President	\$10,000.00	\$833.33	\$10,000.00
Currens, F. H., Ph.D. (Dean of College)	Ex. Asst. in Ed. & Adm.	6,720.00	590.00	7,080.00

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Thisted, M. N., Ph.D. (Dean of Men)	Professor	5,520.00	490.00	5,880.00
Champion, O. L. (Business Manager)	Ex. Asst. in Ed. & Adm.	5,400.00	475.00	5,700.00
Roberts, John C., A.M. (Director of Training and Placement)	Asst. Prof.	4,800.00	430.00	5,160.00
Covert, Warren O., Ph.D. (Principal of Laboratory School)	Asst. Prof.	4,800.00	430.00	5,160.00
Lafin, G. Allan, A.M. (Director of Public Relations)	Asst. Prof.	4,440.00	400.00	4,800.00
Zimmerman, Ruth L., A.M. (Dean of Women)	Asst. Prof.	4,440.00	400.00	4,800.00
(Beg. 3-1-49)	Ex. Asst. in Ed. & Adm.		400.00	1,600.00
(Asst. Business Manager)	Professor	3,000.00	260.00	3,120.00
McClellan, D. S., M.D. (College Physician)				
Abbot, Richard R., M.S. (Health Co-ordinator)	Instructor	1,860.00	165.00	1,980.00
Crum, Mary E. (Secretary to President)	Ex. Asst. in Ed. & Adm.	2,640.00	230.00	2,760.00
Student Help and Lectures				9,000.00
Total				67,040.00

D. Employees for 1948-49 for twelve months beginning July 1, 1948 to be paid from Personal Services appropriation:

Name	Pay Roll Title		Salary per mo. 1948-49	Salary 12 mo. 1948-49
<u>Office</u>				
Burress, Edna	Account Clerk	\$ 2,580.00	\$ 225.00	\$ 2,700.00
Bishop, Lucile	Clerk Stenographer II	2,580.00	220.00	2,640.00
Weaver, Betty	Clerk Stenographer II	2,580.00	220.00	2,640.00
	Account Clerk		190.00	2,280.00
Banks, Marjorie J. (beg. 9-1-48)	Clerk Stenographer I	1,920.00	170.00	2,040.00
	Clerk Stenographer I		150.00	1,500.00
<u>Janitorial</u>				
Allen, Harold	Janitor III	2,556.00	223.00	2,676.00
Hodges, Kenneth	Janitor I	1,992.00	175.00	2,100.00
Leighty, Elbert	Janitor I	1,991.00	175.00	2,100.00
Elam, William	Janitor I	1,908.00	169.00	2,028.00
Inman, Garnet	Janitor I	1,908.00	169.00	2,028.00
Nunn, George	Janitor I	1,908.00	169.00	2,028.00
Purdum, Harold K.	Janitor I	1,908.00	169.00	2,028.00
Purdum, Roma F.	Janitor I	1,908.00	169.00	2,028.00
Shifley, Howard	Janitor I	1,908.00	169.00	2,028.00
Stewart, Earl	Janitor I	1,908.00	169.00	2,028.00
Thompson, Dean	Janitor I	1,908.00	169.00	2,028.00
Butterfield, Cyril	Laborer (maintenance)	1,800.00	160.00	1,920.00
Mason, Mary	Domestic	1,452.00	131.00	1,572.00
VeNard, Mary	Domestic	1,452.00	131.00	1,572.00

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Heating

Monninger, Carl B.	Stationary Engineer	3,180.00	275.00	3,300.00
Carson, Roy	Stationary Fireman	2,556.00	223.00	2,676.00
Locke, Ellis	Stationary Fireman	2,556.00	223.00	2,676.00
Waller, Walter	Laborer (maintenance)	1,932.00	171.00	2,052.00
Wells, Glen W.	Laborer (maintenacne)	1,932.00	171.00	2,052.00

Maintenance

Stookey, Ray	Trades Helper	2,340.00	195.00	2,340.00
Moore, Guy	Maintenance Carpenter	2,100.00	200.00	2,400.00

Grounds

Horrell, Fred R.	Grounds Foreman	2,520.00	220.00	2,640.00
Cromer, Thomas	Laborer (maintenance)	1,908.00	169.00	2,028.00
Grim, Robert	Laborer (maintenance)	1,908.00	169.00	2,028.00
Melton, Chas. W.	Laborer (maintenance)	1,800.00	160.00	1,920.00
Lowderman, R. L.	Laborer (maintenance)	1,800.00	160.00	1,920.00
Parkins, Walter	Laborer (maintenance)	1,740.00	150.00	1,800.00

Watchmen

Graves, Earl	Watchman I	1,992.00	175.00	2,100.00
Mason, Thos. B.	Watchman I	1,908.00	169.00	2,028.00

Total

75,924.00

E. Employees for 1948-49 for twelve months beginning July 1, 1948 to be paid from the Teachers College Income Fund:

1. Auxiliary

Name	Pay Roll Title	Salary 12 mo. 1947-48	Salary per mo. 1948-49	Salary 12 mo. 1948-49
<u>Food Service</u>				
**Crain, Bessie	Cook I	\$1,728.00	\$154.00	\$1,848.00
*Burton, Edna	Cook I	1,452.00	131.00	1,572.00
**Hainline, Ruth	Cook I (5/6 time)	1,380.00	125.00	1,500.00
*Stockwell, Altie	Pastry Cook	1,320.00	120.00	1,440.00
<u>Dormitory Director</u>				
***Crabill, Alice	Instructor	2,628.00	229.00	2,748.00
<u>Janitorial</u>				
Nelson, Charles	Janitor I	1,932.00	171.00	2,052.00
**Hubbard, Lula	Domestic	1,320.00	120.00	1,440.00
*Joplin, Myrtle	Domestic	1,200.00	110.00	1,320.00
<u>Maintenance</u>				
**Wear, Irene J.	Laundry Worker	1,320.00	120.00	1,440.00
*Carruthers, Emma	Laundry Worker	1,104.00	102.00	1,224.00

*\$30 Maintenance

**\$10 Maintenance

***\$40 Maintenance

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Student Help and Lectures	4,000.00
Total	20,584.00

2. Educational

Student Help and Lectures	\$25,000.00
Total	\$25,000.00

F. Affiliated schools faculty list for the regular term of thirty-six weeks beginning September 1, 1948 to be paid from Personal Services Appropriation:

<u>Name</u>	<u>Degree</u>	<u>Pay Roll Title and School</u>	Salary 9 months 1947-48	Salary per mo. 1948-49	Salary 9 months 1948-49
Young, Chellis, M.S.		Instruct.-Bardolph	\$540.00	\$65.00	\$585.00
Chidester, Elizabeth, M.S.		Instruct.-Pilot Knob	540.00	65.00	585.00
Monson, Sander C., A.M.		Instruct.-Bardolph	495.00	55.00	495.00
Duren, Mrs. Juell, M.A.		Instruct.-Bardolph	360.00	50.00	450.00
Howell, Maryon C., B.S.		Instruct.-Bardolph	450.00	50.00	450.00
Kipling, Cecil, B.S.		Instruct.-Scotland Twp. Comm. Cons.	450.00	50.00	450.00
Platt, Mabel, B.S.		Instruct.-Bardolph	315.00	50.00	450.00
Stone, Mrs. Opal, B.S.		Instruct.-Prairie Hill	450.00	50.00	450.00
Thornton, William, B.D.		Instruct.-Bardolph	240.00	40.00	360.00
Hinman, Hazel, M.S.		Instruct.-Adair	225.00	25.00	225.00
Hoing, Helen, M.S.		Instruct.-Adair	225.00	25.00	225.00
Lindsay, Erma P., B.Ed.		Instruct.-Adair	225.00	25.00	225.00
Sowers, Marvin, B.S.		Instruct.-Adair	225.00	25.00	225.00
Hickman, Mrs. Helen, B.S.		Instruct.-Bardolph	180.00	20.00	180.00
Tingley, Mrs. Estelle, A.B.		Instruct.-Bardolph	180.00	20.00	180.00
*Hudson, Gladys, M.S.		Instruct.-Payson	100.00	75.00	75.00
*Whitcomb, Jean, M.S.		Instruct.-Carthage	100.00	75.00	75.00
* (Home Econ.)		Instruct.-		75.00	75.00
Total					5,760.00

G. List of substitute teachers to be employed when needed at the rate of \$7.50 per day:

<u>Name</u>	<u>Training</u>
Mrs. Simon Gingerich	B.Ed.
Mrs. Chester Kowal	B.Ed.
Mrs. Rayman Miller	Equivalent to B. Ed.
Mrs. LeRoy Morley	B.E.
Mrs. Darwin McClure	B.S.
Mrs. Albert Nail	B.Ed.
Mrs. Robert V. Nelson	B.Ed.
Mrs. John Roberts	A.B.

*To be employed one month only.

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Mrs. Joseph Stipanowich	B.Ed.
Mrs. Wallace Walker	A.B.
Mrs. Glenn Watson	B.Ed.
Mrs. T. J. Young	B.Ed.

H. Following is a list of faculty members and employees who will be on the retired list as of September 1, 1948:

Colby, Eva	Schuppert, W.L.
Cooper, Bessie	Seal, Harvey
DeCamp, W.E.	Shifley, Charles
Henry, Margaret J.	Simpkins, Rupert R.
Jackson, Fanny R.	Straight, M.K.
Kirkbride, Chester	Strome, Alberta
Lemmer, Guy	Thompson, Katherine
Moon, Marion	Waggoner, H.D.
Morgan, W. P.	Wear, Roscoe

IV. Organization

- A. The faculty members of the training school are revising the elementary and high school curricula in order to conform with the needs to prepare teachers for the new unit districts in Illinois.

V. Curriculum

- A. The Agriculture Department is working and cooperating with the Department of Agriculture at the University of Illinois in working out both a two-year and a three-year agriculture program. These curricula are worked out in conjunction with the University in order that students may transfer to the University and obtain a Smith-Hughes rating without loss of credit.

VI. Buildings and Grounds

- A. The three projects at Western, namely--the athletic field, the women's dormitory addition, and the training school gymnasium addition--are all progressing very well. Work on these projects has been continuous practically all winter.
- B. We are herewith submitting the application of Alpha Pi chapter of Pi Kappa Sigma sorority to purchase, remodel, and partially equip the following described real estate under the provisions of Senate Bill #93:

Lot Nine (9) of Lawrence's Subdivision of a part of Blocks Forty-five (45) and Forty-six (46) Western Addition to the City of Macomb, McDonough County, Illinois. The property is located at 611 West Adams Street, Macomb, and is the property of Mrs. Ida Burkholder.

The option held by Pi Kappa Sigma on the property expires April 30, 1948. There should be some action taken before the close of this school year. Fourteen girls would live in the house, and the net income from these girls during the regular school year would be \$4,320 at \$10 per week per person for complete room and board. These are the average dormitory prices. If the property is not secured, ten girls will have

TEACHERS COLLEGE BOARD

no rooming facilities for the coming year.

Estimated expenses involved:

Purchase price	\$15,700.00
(including the price of painting the exterior and papering several rooms)	
Remodeling the third floor	1,379.10
(in order that more girls may be accommodated than is now possible)	
Oil burner and two tanks	1,070.90
Automatic gas water heater	200.00
Architect's fees	250.00
Refrigerator	400.00
Total	<u>19,000.00</u>

Amount due monthly and annually for interest on the principal payment:

	Monthly	Monthly Replacement	Monthly Total	Annually
2 1/2%-20 yrs.	\$100.70	\$32.00	\$132.70	\$1,592.40
3%-20 yrs.	105.45	32.00	137.45	1,649.40
3 1/2%-20 yrs.	110.20	32.00	142.20	1,706.40
4%-20 yrs.	115.14	32.00	147.14	1,765.68
2 1/2%-25 yrs.	85.31	32.00	117.31	1,407.72
3%-25 yrs.	90.25	32.00	122.25	1,467.00
3 1/2%-25 yrs.	95.19	32.00	127.19	1,526.28
4%-25 yrs.	100.32	32.00	132.32	1,587.84

- C. Lumber to construct a tool shed, 30 ft. by 70 ft., a poultry house, 20 ft. by 80 ft., and several hog sheds, 14 ft. by 16 ft. each, was obtained in March 1948 from the Bureau of Community Facilities, Federal Works Agency, gratis. These buildings will be constructed on the college farm sometime within the next six months.

VII. Auxiliary Enterprises

No report

VIII. Student Life

- A. Guest Day for the high school seniors in Western's territory was held March 24, 1948. President John C. Emens of Ball State Teachers College, Muncie, Indiana, was the guest speaker. It was the largest turnout for Guest Day we have had at Western for many years; 1,076 seniors from the surrounding high schools registered for the various activities held on campus that day.
- B. The Western concert band under the direction of Mr. Arthur L. Fritschel made a three-day tour March 15-17 during which time they gave concerts at eight high schools. On April 7, 8, and 9 the college choir gave programs at nine high schools in western Illinois. This organization is directed by Mr. Forrest Wanninger.

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IX. Miscellaneous

A. College calendar for 1948-1949:

Fall Quarter opens.....	September 7, 1948
Fall Quarter closes..	November 24, 1948
Winter Quarter opens.....	November 29, 1948
Winter Quarter closes.....	March 4, 1949
Spring Quarter opens.....	March 7, 1949
Spring Quarter closes.....	June 2, 1949
First Summer Term opens.....	June 6, 1949
First Summer Term closes.....	July 15, 1949
Second Summer Term opens.....	July 15, 1949
Second Summer Term closes.....	August 19, 1949
Forty-seventh Annual Commencement...	June 2, 1949
Homecoming.....	October 21-23, 1948
Thanksgiving Recess.....	November 25-28, 1948
Christmas Holidays.....	December 18, 1948 to January 2, 1949
Spring Recess.....	April 16-24, 1949

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of Normal School Scholarship students for the Winter Quarter 1947-48.
- B. The list of Normal School Scholarship students for the First Extension Term 1947-48.
- C. The list of Normal School Scholarship students for the Spring Quarter 1948.
- D. The list of Military Scholarship students for the Mid-Spring Term 1947, First Summer Term 1947, Second Summer Term 1947, Fall Quarter 1947, Winter Quarter 1947-48, First Extension Term 1947, Second Extension Term 1948, Spring Quarter 1948.
- E. The non-re-employment of Miss Esther L. Stroup after the expiration of her current contract on May 31, 1948.
- F. The leave of absence without pay for Mrs. Ruth L. Zimmerman for the months of June and July 1948.
- G. The leave of absence without pay for Mr. Richard R. Abbot from June 1, to August 15, 1948, inclusive.
- H. The leave of absence without pay for Mr. Karl Crilly for the summer terms of 1948 and the 1948-49 college year.
- I. The employment of Mr. Wilbur R. Trimpe as instructor in the Department of Education for The first summer term at a salary of \$300 per month.

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- J. The employment of Mr. Alfred Service as instructor in the Department of Music for the first summer term at a salary of \$350 per month.
- K. The appointment of Mr. Alvin B. Roberts as assistant professor in the Department of Visual Education, effective September 1, 1948, at \$350 per month.
- L. The faculty list with salary schedule for the first and second summer terms 1948 to be paid from Personal Services appropriation.
- M. The promotion of Dr. Ogden L. Glasow to the rank of assistant professor effective September 1, 1948.
- N. Faculty list with salary schedule for the regular college year of thirty-six weeks beginning September 1, 1948 to be paid from Personal Services appropriation.
- O. The employment of Mr. Walter Parkins as a laborer (maintenance) effective March 15, 1948 at \$145 per month.
- P. The appointment of an assistant business manager beginning March 1, 1949.
- Q. The adjustment in salary for Mrs. Juell Duren to \$50 per month for March, April, and May.
- R. Administrative personnel for 1948-49 for twelve months beginning July 1, 1948 to be paid from Personal Services appropriation.
- S. Employees for 1948-49 for twelve months beginning July 1, 1948 to be paid from Personal Services appropriation.
- T. Employees for 1948-49 for twelve months beginning July 1, 1948 to be paid from the Teachers College Income Fund.
- U. Affiliated schools faculty list for the regular term of thirty-six weeks beginning September 1, 1948 to be paid from Personal Service appropriation.
- V. List of substitute teachers to be employed when needed at rate of \$7.50 per day.
- W. The application of Alpha Pi chapter of Pi Kappa Sigma sorority to purchase, remodel, and partially equip, under the provisions of Senate Bill #93, the following described real estate: Lot Nine (9) of Lawrence's Subdivision of a part of Blocks Forty-five (45) and Forty-six (46) Western Addition to the City of Macomb, Illinois.
- X. The College calendar for 1948-49.

Respectfully submitted,

F. A. BEU, President

PROCEEDINGS
REPORT OF THE
NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at Carbondale

May 3, 1948

To the Chairman and Members of the Teachers College Board
Ladies and Gentlemen: I have the honor to submit the following report.

I. STUDENTS

1. Attendance, Winter Quarter, 1947-1948

	Men and Boys	Women and Girls	Total	Total one year ago
a. College				
Post Graduates	1	-	1	4
Seniors	104	111	215	164
Juniors	181	104	285	180
Sophomores	288	149	437	323
Freshmen	<u>347</u>	<u>237</u>	<u>584</u>	<u>739</u>
TOTAL COLLEGE	921	601	1522	1410
b. DeKalb High School	306	301	607	588
c. Elementary Schools				
McMurry Training School	123	127	250	251
Glidden Training School	160	143	303	264
Affiliated Rural Schools	<u>14</u>	<u>9</u>	<u>23</u>	<u>30</u>
TOTAL ELEMENTARY	297	279	576	545

2. Registration for the spring quarter closed at the end of the second week - March 19. We have a total of 1485 students of whom 909 are men (598 veterans) and 576 are women (7 veterans.) The total registration for the spring quarter, 1947 was 1393.

3. Teachers College Scholarships

- a. I hereby certify to the State Teachers College Board that the students with the addresses given in each case, as appearing on lists sent to the Coordinator on November 14, 1947 to be submitted to the treasurer, were enrolled in the Northern Illinois State Teachers College during the fall quarter, 1947.
- b. I hereby certify to the State Teachers College Board that the students with the addresses given in each case, as appearing on lists sent to the Coordinator on January 20, 1948 to be submitted to the treasurer, were enrolled in the Northern Illinois State Teachers College during the winter quarter, 1947-1948.

TEACHERS COLLEGE BOARD

- c. I hereby certify to the State Teachers College Board that the students with the addresses given in each case, as appearing on lists sent to the Coordinator on May 3, 1948 to be submitted to the treasurer, were enrolled in the Northern Illinois State Teachers College during the spring quarter, 1948.

4. Military Scholarship Students

I hereby certify to the State Teachers College Board that the students whose names appear on the list of State Military Scholarships holders, which list will be submitted to the Coordinator at the May 3, 1948 board meeting, were enrolled in the Northern Illinois State Teachers College during the periods as indicated on the lists, as follows:

- a. Summer School Quarter, 1947
- b. Fall Quarter, 1947
- c. Winter Quarter, 1947-1948
- d. Spring Quarter, 1948

II. FACULTY

1. Leave of Absence

Miss Isabel Stoores, director of Williston Hall, has requested a leave of absence for the college year 1948-1949 for advanced study in the field of personnel and administration. I should like to recommend that this leave be granted at one-half pay.

2. Resignations

- a. I wish to report the resignation of Dr. Robert R. Buell, Department of Education, to take effect at the close of the spring quarter, 1948. Dr. Buell is at present uncertain as to what type of work he wants to do during the next year.
- b. I wish to report the resignation of Miss M. Helen Eshbaugh, Department of Home Economics, to take effect at the close of the spring quarter, 1948. Miss Eshbaugh has resigned in order to be married.
- c. I wish to report the resignation of Miss Lenore Gordon, Librarian at the McMurry Training School, to take effect at the close of the summer session, 1948. Miss Gordon has served in this capacity since 1938 and now desires a change in location.
- d. I wish to report the resignation of Miss Helen Jantunen, director of admissions, which took effect April 1. Miss Jantunen desired to be located in New York City, her home.
- e. I wish to report the resignation of Miss Clara Lloyd, assistant in the kindergarten at the McMurry Training School, to take effect at the close of the spring quarter, 1948. Miss Lloyd has resigned in order to move to a more desirable location.
- f. I wish to report the resignation of Miss Margaret Moran, assist-

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ant librarian, to take effect at the close of the spring quarter, 1948. Miss Moran has resigned because of home duties:

3. Change of Status

- a. It seems advisable because of the heavy load connected with the work in the machine shop and the print shop in the Industrial Arts Department, that we place three faculty members on the twelve months payroll for a period of one year beginning July 1, 1948. This will give the staff an opportunity to operate the shop efficiently, keep equipment in good order and repair, and give more adequate service to the institution. I should like to recommend to the Board that Mr. Milo Oakland, head of the department, Mr. Paul Harrison, and Mr. Lawrence Secrest be placed on the twelve months payroll at their regular salary rate, this to be subject to annual review and renewal if the arrangement proves to work out to the best interests of the college. Should summer school enrollment drop, a readjustment will be necessary.
- b. Upon the recommendation of the Faculty Council, I should like to report for approval the change of status from associate professor to full professor for the following faculty members:

Dr. Durward Eaton, Dept. of Physical Sciences
Dr. William V. O'Connell, head of Dept. of Speech
Dr. Maude Uhland, Dept. of English
Dr. E. Ruth Taylor, Dept. of English
Dr. Esther Williams, McMurry Training School

In the case of Dr. Eaton, there will be an increase of \$45 in the salary in order to bring it up to the minimum in this classification. The other salaries will remain unchanged.

- c. I wish to report for approval a change in appointment for Miss Ruth Harnack who was selected in September, 1947 and was approved at the October board meeting as psychometrist to work with the Veterans Guidance Center and to assist with the testing program at the college. I am recommending at this time that Miss Harnack be offered the position as assistant registrar and director of admissions which was vacated by Miss Helen Jantunen. In this new work Miss Harnack will receive \$3600 on the twelve months basis. She will begin her new work when the veterans program is closed at this college.

4. Retirement

Miss Ethel Woolhiser who has served in the Department of Education since 1930, has requested retirement at the close of the spring quarter, 1948 in order to be married. Miss Woolhiser has passed her fifty-eighth birthday but according to the rules of the retirement system, it is necessary that retirement before the age of sixty be approved by both the Teachers College Board and the retirement system. I should like to recommend that Miss Woolhiser's retirement be approved as requested at the close of the college year.

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5. New Appointments

I wish to report for approval the appointment of Mrs. Loretta Ten Brinke to serve as part-time nurse in the McMurry Training School. Mrs. Ten Brinke is a trained nurse and will work approximately fifteen hours per week at a salary at the rate of \$95 per month. She began work on April 19.

- a. I wish to report for approval the appointment of Dr. Otto J. Keller of Wild Rose, Wisconsin, to serve as college physician and director of the health clinic. Dr. Keller received his medical training at the University of Vienna, completing his work in 1935. He came to the United States in 1939, served another internship at the Oak Park Hospital and was granted an Illinois license to practice in 1941. He has had four years of general medicine and surgery practice in Vienna and was assistant school physician at the Proviso Township High School in Maywood, Illinois. He has been resident physician and assistant to Dr. Haddon at Wild Rose, Wisconsin for the past five years where he also did school and camp testing for that area of Wisconsin. He will have no private practice at the college. Dr. Keller reported for work on March 1 at a salary of \$500 per month.
- b. I wish to report for approval the appointment of Mrs. Anna M. Bradford to serve as assistant librarian, replacing Miss Margaret Moran. Mrs. Bradford earned her bachelor's degree at Monmouth College and is now working toward her bachelor of library science degree at the University of Illinois which she expects to earn in June, 1948. She has served as librarian at the Monmouth High School and as assistant librarian at Monmouth College, Monmouth, Illinois. She will begin work at the college in September at the rate of \$3,850 for eleven months.
- c. I wish to report for approval the appointment of Mr. Charles Canon to serve in the Department of Fine Arts during the leave of absence granted to Miss Alma Anderson. Mr. Canon earned his bachelor's degree at Wayne University, Detroit, Michigan, and his master's degree at Teachers College, Columbia University. He has had experience in the elementary schools at Liberal, Kansas and the Collegiate School for Boys, New York City. He spent three years with the Army. Mr. Canon will begin work in September at a salary of \$3,150 for nine months.
- d. I wish to report for approval the appointment of Miss Ruth A. Eismann to serve as librarian at the McMurry Training School, replacing Miss Lenore Gordon. Miss Eismann earned her bachelor's degree in library science at Western Reserve University and her master's degree from the University of Michigan. She has served as librarian at the State Teachers College, Bloomsburg, Pennsylvania, as librarian at Mt. Pleasant, Michigan High School, and comes to DeKalb from the Oakton School, Evanston, Illinois. She will begin her work in September at a salary of \$3,850 for eleven months.
- e. I wish to report the following appointments to handle the work in connection with the summer workshop to be held on the campus

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June 21 - July 30.

Miss Grace Gutzler, Department of Education at Michigan State College and director of student teaching in the training school, will serve as supervisor of the workshop. Miss Gutzler has worked in workshops at Northwestern University and at Michigan State College and comes highly recommended by those colleges. She will receive a salary of \$700 plus maintenance at Williston Hall for the period of the workshop.

Miss Leola Barnes, rural teacher at Reynolds, Illinois, will serve as rural demonstration teacher. Miss Barnes is familiar with our procedure, having spent time at the workshop at Woodstock and has served as demonstration teacher in Rock Island County. She will receive a salary of \$375 plus maintenance at Williston Hall for the period of the workshop.

I wish to submit for approval the faculty payrolls for 1948 - 1949.

Faculty Payrolls for 1948 - 1949 - Nine Months

Personal Services

Professors	Academic Degree	Department	Salary Rate 1947-1948	Salary Rate 1948-1949
Montgomery, C.E.	Ph.D.	Bio. Sci.	4950	5220
Jameson, Hugh	Ph.D.	Soc. Sci.	4725	5175
Gabel, O.J.	Ph.D.	Education	4635	5085
Gould, H.W.	Ph.D.	Physical Sci.	4725	4995
Hellmich, Eugene	Ph.D.	Math.	4500	4950
Beatty, E.C.O.	Ph.D.	Soc. Sci.	4635	4905
Bellis, Bertha	Ph.D.	Training Teacher	4635	4905
Connor, J. Hal	M.A.*	English	4635	4905
Messenger, Helen	Ph.D.	Education	4635	4905
Howell, C.E.	Ph.D.	Soc. Sci.	4500	4860
Christeson, Wayne	Ph.D.	Music	4400	4805
Cobb, Lillian	Ph.D.	For. Lang.	4500	4770
Hains, John R.	Ph.D.	English	4635	4725
O'Connell, W.V.	Ph.D.	Speech	4275	4700
Hayter, Earl W.	Ph.D.	Soc. Sci.	4275	4635
Uhland, Maude	Ph.D.	English	4185	4455
Williams, Esther	Ph.D.	Training Teacher	3700	4200
Taylor, E. Ruth	Ph.D.	English	3870	4140
Eaton, Durward L.	Ph.D.	Physical Sci.	3735	4050
Parson, S.F.	Emeritus	Math	1800	1800
Simonson, Ida	Emeritus	English	1770	1770

*Has been classified as professor for many years.

Associate Professors

Oakland, Milo	M.A.	Ind. Arts.	4275	4700*
Williams, Mary	M.A.	Education	4275	4700

TEACHERS COLLEGE BOARD

Annas, A. Neil	Mus.D.	Music	4275	4545
Evans, George	M.A.	Phy.Ed.	4275	4545
Hayes, M. C.	Ph.D.	Education	4275	4545
Storm, W.B.	M.A.	Math.	4275	4545
Lloyd, John W.	Ph.D.	Soc.Sci.	4095	4500
Terwilliger, Geo.	M.A.	Bio.Sci.	4055	4500
Caldwell, Loren	M.S.	Phy.Sci.	4095	4455
Harrison, Paul	M.A.	Ind.Arts	4185	4455*
Appell, Carl H.	M.A.	Phy.Ed.	4055	4325
Anderson, Alma	M.A.	Fine Arts	4005	4275
Anderson, Miriam	M.A.	Phy.Ed.	4005	4275
Coar, Birchard	Mus.D.	Music	4005	4275
Hart, Jean I.	M.A.	Home Ec.	3870	4275
Crowell, Laura	M.A.	Speech	3600	3960
Rolf, Frederick	Ph.D.	Phy.Sci	3600	3960
Wick, Lawrence	M.S.	Phy.Sci.	3600	3870

* On twelve months basis extended at the regular monthly rate.

Assistant Professor

Burrell, Blanche	M.A.	Training Teacher	3600	4015
Crawford, Paul	Ph.M.	Speech	3600	3960
O'Brien, Marguerite	M.S.	Training Teacher	3600	3960
Ranous, Charles	M.A.	English	3600	3960
Rohde, Charles	M.S.	Bio.Sci.	3600	3960
Edel, E.F.	M.A.	Ind.Arts	3600	3870
Hall, Homer	M.A.	Education	3600	3870
King, Annie	M.A.	Training Teacher	3600	3870
McKinzie, Ralph	M.A.	Phy.Ed.	3600	3870
Secrest, Lawrence	B.S.*	Ind. Arts	3600	3870**
Stelford, Norma	M.A.	Math.	3600	3870
Stensland, Minnie	M.A.	Music	3600	3870
Wiggert, Elsie	M.A.	Fine Arts	3600	3870
Burton, Emily	M.A.	Training Teacher	3510	3870
Hill, Wilma	M.A.	Fine Arts	3510	3870
Baumgarten, M.	M.A.	Speech	3400	3800
Pepinsky, Minerva	M.A.	Music	3420	3800
Schreiner, Martha	M.A.	For.Lang.	3300	3800
Wesley, Wallace	M.S.	Phy.Ed.	3300	3800
Seed, Mary Jane	M.A.	Home Ec.	3510	3780
Small, B.Mae	M.A.	English	3510	3780
Trager, Lela	M.A.	Phy.Ed.	3510	3780
Bloomster, A. M.	M.A.	Training Teacher	3420	3780
Wiswall, Vera	Mus.B.*	Music	3465	3735
Peterson, Bena	M.A.	Training Teacher	3420	3690
Carper, Virginia	M.A.	Training Teacher	3285	3555
To be supplied		Education	---	4000

*Equivalence **On 12 months basis extended at the regular monthly rate

Instructors

Baker, Charles	M.M.	Music	3150	3600
Roth, Bernice	M.S.	Education	3150	3600

PROCEEDINGS

Twombly, John	M.A.	Soc.Sci.	3150	3600
Lucke, Dorothy	M.A.	Home Ec.	3150	3510
Pace, John W.	M.A.	Phy.Ed.	3150	3510
Reilly, Velma J.	M.A.	Phy.Ed.	3150	3510
Roos, Donald	M.A.	Soc.Sci.	3150	3510
Swynehardt, M.B.	M.A.	Training Teacher	3150	3510
Wolfson, Bernice	M.A.	Phy.Ed.	3150	3510
Anderson, Rodney	M.A.	Math.	3150	3420
Janeway, Thomas	M.A.	Bio.Sci.	3150	3420
Kohler, Roderick	M.A.	Ind.Arts	3150	3420
Larson, Eleanore	M.A.	Training Teacher	3150	3420
Persons, Helen	M.A.	English	3150	3420
Reinemann, Martin	M.A.	Physical Sci.	3150	3420
Canon, Charles	M.A.	Fine Arts	--	3150
Wilkening, Catherine	B.S.in E.	Phy.Ed.	--	3150
Vincent, Grace	B.E.	Part time rural training teacher	1000	1000
To be supplied		Bio.Sci.	--	3600
	Replacement	Home Ec.	--	3600
	"	Home Ec.	--	3400
	"	Music	--	3150
	"	Music	--	3150
	"	Kindergarten	--	3150
		Phy.Ed,for Men		3600
		Phy.Sci.	--	3600

President and Administrative Officers - 1948-1949 - Twelve Months

Name	Academic Degree	Payroll Title	Salary Rate 1947-48	Salary Rate 1948-1949
Adams, K.L., M.A.		President	10,000	10,000
Zulauf, R.M. (Dean of the Faculty)		Ex.Ass't.in Ed. & Adm.	7000	7500
Peterson,O.E.,Ph.M. (Director of Placement		Ex.Ass't in Ed. & Adm.	6650	7010
Blair, A. W., Ph.D. (Director of Stu.Teaching)		Ex.Ass't in Ed. & Adm.	5600	6680
Keller, Otto J., M.D. (Director of Health)		Ex.Ass't in Ed. & Adm.	2000***	6000
Anderson,Emil A. (Business Manager)		Ex.Ass't in Ed. & Adm.	5200	5560
Fink,Stuart D. (Principal,McMurry,Ph.D. Training School)		Ex.Ass't in Ed. & Adm.	5200	5560
Hanson,Ernest E.,M.A. (Dean of Men)		Ex.Ass't in Ed. & Adm.	5200	5560
Moor,Helen S.,M.A. (Dean of Women)		Ex.Ass't in Ed. & Adm.	5200	5560
Street, Paul,Ph.D. (Exec.AlumniSect., Dir.Public Relations		Ex.Ass't in Ed. & Adm.	5200	5560
Huebner,Max S.,Ph.D. (Ass't Director of Student Teaching)		Ex.Ass't in Ed. & Adm.	4800	5520

TEACHERS COLLEGE BOARD

Hanby, Bernadine, M.L.S. (Head Librarian)	Ex. Ass't in Ed. & Adm.	4400	4800*
Blee, Myron R., M.A. (Coordinator of Vet. Affairs)	Ex. Ass't in Ed. & Adm.	4200	4560
Froom, William P., M.A. (Ass't Dir. Pub. Relations)	Ex. Ass't in Ed. & Adm.	4200	4560
Meldrum, James, M.A. (Assoc. Dean of Men)	Ex. Ass't in Ed. & Adm.	4200	4560
Leifheit, Edith, B.E. (Registrar)	Ex. Ass't in Ed. & Adm.	4100	4460
Fish, Marguerite, M.A. (Health Coordinator)	Ex. Ass't in Ed. & Adm.	4200#	4360#
Sperling, Clara, B.S. (Secretary to President)	Ex. Ass't in Ed. & Adm.	3800	4160
Walker, Katherine, B.L.S. (Acting Head Librarian)	Ex. Ass't in Ed. & Adm.	3685	4125*
Johnson, Alice, B.L.S. (Librarian)	Ex. Ass't in Ed. & Adm.	2700****	3975*
Montgomery, Lisbeth, B.S. (Dietitian and Director of Food Services)	Ex. Ass't in Ed. & Adm.	3500	3860***
Stoops, Isabel, M.A. (Director of Williston Hall)	Ex. Ass't in Ed. & Adm.	3500	3860**
Post, Charlotte, B.L.S. (Librarian)	Ex. Ass't in Ed. & Adm.	2600†	3875*
Bradford, Anna M., B.L.S. (Librarian)	Ex. Ass't in Ed. & Adm.	--	3850*
Eismann, Ruth A., B.L.S. (Librarian)	Ex. Ass't in Ed. & Adm.	--	3850*
Jackson, Rachel, R.N. (College Nurse)	Ex. Ass't in Ed. & Adm.	3300	3630†
Harnack, Ruth, B.S. (Asst. Registrar & Dir. of Admissions)	Ex. Ass't in Ed. & Adm.	3000	3600
Brolund, Mildred B.S. in Educ. (Ass't to Dir. of Food Services in Charge of cafeteria)	Ex. Ass't in Ed. & Adm.	2400	2760
Sullivan, Sam, M.A. (Part-time high school supervisor)	Ex. Ass't in Ed. & Adm.	1500	1500
Mohramann, B.C., M.A. (Part-time elementary supervisor)	Ex. Ass't in Ed. & Adm.	1000	1000
Harold J. Blum, M.A. (Dir., Band & Orchestra, McMurry Training School)	Ex. Ass't in Ed. & Adm.	660	720

* on 11 months basis

** plus maintenance

***4 months @\$500

1/2 salary paid by Kellogg Foundation **** on 9 months basis

†

on 9 months basis

PROCEEDINGS

	<u>Salary Rate</u> <u>1947-1948</u>	<u>Salary Rate</u> <u>1948-1949</u>
Pro rata training teachers, elementary and secondary	30,000	30,000
Student help	16,000	16,000

To be supplied	Librarian (leave of absence)	3150
	Assistant director of student teaching --	4800
	Director of Williston Hall (leave of absence position)	3200**

NON - ACADEMIC CLASSIFIED EMPLOYEES - 1948-1949 TWELVE MONTHS

Office Clerical Staff	Classification	<u>Salary Rate</u> <u>1947-1948</u>	<u>Salary Rate</u> <u>1948-1949</u>
Johnson, Olive S.	Account Clerk	2868	2940
Concidine, Carrie	Clerk Steno II	2100	2340
Friestead, Betty Jean	Clerk Steno II	2100	2340
Harold, Pauline	Clerk Steno II	2100	2340
Hill, Margaret	Clerk Steno II	1980	2220
Anderson, Dora	Clerk Steno I	1980	2220
Halverson, Mary Lou	Clerk Steno I	1980	2220
Groves, Leta	Clerk Steno I	1920	2160
Staffeldt, Betty	Clerk Steno I	1920	2160
Hale, Joyce	Clerk Steno I	1872	2112
Pierson, Jeanette	Clerk Steno I	1860	2100
Baxter, Betty	Clerk Steno I	1800	2040
Hayes, Jean	Clerk Steno I	1800	2040
Amos, Erma Mae	Clerk Steno I	1740	1980
Johnson, Genevieve	Clerk Steno I	1680	1920
Mattox, Margaret M.	Clerk Steno I	1680	1920
To be supplied	Clerk Steno I	--	1920
To be supplied	Clerk Steno I	--	1920
Carstedt, Adele	Clerk Typist I	1824	2064
Emery, Donna Mae	Clerk Typist I	1800	2040
Erickson, Catherine	Clerk Typist I	1800	2040
Hietikko, Anja	Clerk Typist I	1800	2040
Wagley, June	Clerk Typist I	1800	2040
Carlson, Marcella	Clerk Typist I	1740	1980
Johnson, Marilyn E.	Clerk Typist I	1740	1980
Ramme, Mary	Clerk Typist I	1680	1920
Fransen, Doris	Clerk Typist I	1620	1860
Male, Marjorie A.	Clerk Typist I	1620	1860

**plus maintenance

TEACHERS COLLEGE BOARD

	Classification	1620	1860
Smith, Gladys	Clerk Typist I	1500	1740
Oberg, Carolyn	Clerk Typist I	1740	1980
Leonhart, Virginia	Bkkg. Mach. Opr. I	1740	1980
Sciacca, Patricia	Bkkg. Mach. Opr. I	1524	1764
Harris, Margaret	Switchboard Opr. I		

Maintenance (General)

Johnson, Arthur F.	Plant Main, Eng. I	4032	4272
Cook, Howard	Electrician (P.R.)	3654	3654
Jacox, Clarence	Carpenter (P.R.)	3654	3654
To be supplied	Carpenter (P.R.)	3654	3654
Nash, Charles L.	Stores Clerk	2100	2100
Eastwood, Fred	Watchman I	2100	2100
Granger, Arthur	Watchman I	1920	2100
To be supplied	Trades Helper	--	2100
To be supplied	Trades Helper	--	2100

Maintenance (Janitorial)

Bjelk, Nels	Janitor III	2520	2760
Baird, Alexander	Janitor II	2220	2460
Bernardin, John	Janitor II	2220	2460
Blake, Harold	Janitor II	2340	2460
Holbo, Elmer	Janitor II	2340	2460
Mattson, Martin	Janitor II	2340	2460
Andrew, Ferrell	Janitor I	2100	2100
Lundgren, Donald	Janitor I	1980	2100
Panttila, Edwin	Janitor I	2100	2100
Vanucci, James	Janitor I	2100	2100
Wallberg, Walfrid	Janitor I	2100	2100
Williams, Herbert	Janitor I	1980	2100
*Jarvi, Frank	Janitor I	1650	1870**
To be supplied	Janitor I	--	1980
Ackman, Vina	Domestic	1920	1920
Hayes, Agnes	Domestic	1265	1485**

Power Plant (Heating)

Homan, Fred	Stationary Eng.	3840	3660
Jacox, George	Stationary Eng.	3312	3552
Latimer, Ray	Stationary Eng.	3312	3552
Hardin, Halstead	Stationary Fireman	2664	2904
Carlson, Arthur G.	Stationary Fireman	2520	2760
Carlson, Donald	Stationary Fireman	2520	2760
Hayes, Arnold	Stationary Fireman	2520	2760
Crofoot, Wendell	Stationary Fireman	2448	2688
Snyder, Ben	Maintenance Worker	2340	2340

* Payable from Income Fund, Auxiliary Enterprises

** On 11 months schedule

PROCEEDINGS

Grounds

Kivell, Robert J.	Main.Equipment Opr.	2664	2880
Cheatham,Claude	Laborer (Main.)	2100	2100
Huttunen,Arvo	Laborer (Main.)	2100	2100
Kientz,Joseph	Laborer (Main.)	2100	2100
Plucker,Manno	Laborer (Main.)	2100	2100

Food Service

Stringham,Horace	Cook II	2640	2640
*Ward,Charlotte	Cook I	1980	2035**
*Lee,Bertha Morton	Cook I	1716	1936**
Kivell,Erie	Cook I	1595	1815**
Collin,Bessie	Cook I	1540	1760**
*Anderson,Maude	Domestic	1650	1760**
*Biers,Emma	Domestic	1650	1760**
*Campbell,Theresa	Domestic	1760	1760**
*Nelson,Ida	Domestic	1595	1760**
*Ravatt,May	Domestic	1650	1760**

*Payable from Income Fund, Auxiliary Enterprises

**On 11 months schedule

In no case do any of the Civil Service Salaries fail to fall within the classifications setup by the schedule. No classifications were changed for the purpose of making salary increases available.

I wish to present for approval the list of the summer session faculty for 1948.

Name and Title	New Rate			Total 8 Weeks
	June 1/2 Month	July 1 Month	August 1/2 Month	
Anderson, Alma, Assoc.Prof.,Dept. Head	222.50	475.00	237.50	935.00
Anderson, Rodney Instr., Teacher	175.00	380.00	190.00	745.00
Annas,A.Neil,Assoc.Prof.	237.50	505.00	252.50	995.00
Appell, Carl,Assoc.Prof.	225.28	480.55	240.28	946.11
Baker,Chas., Instructor	175.00	400.00	200.00	775.00
Barnes,Leola,Instructor	162.50	325.00	--	487.50
Beatty,E.C.O.,Professor	257.50	545.00	272.50	1,075.00
Bellis,Bertha,Professor	257.50	545.00	272.50	1,075.00
Bloomster,A.Maurine, Ass't Prof.	190.00	420.00	210.00	820.00
To be supplied-Education	227.50	485.00	242.50	955.00
Burgess,Lira,Instructor	175.00	350.00	175.00	700.00
Burrell,Blanche,Ass't Prof.	200.00	446.11	223.06	869.17
Burton,Emily,Ass't Prof.	195.00	430.00	215.00	840.00
Caldwell,Loren,Assoc.Prof.	227.50	495.00	247.50	970.00
Christeson,Wayne Prof., Dept. Head	244.44	533.89	266.94	1,045.27

TEACHERS COLLEGE BOARD

Connor, J. Hal, Prof., Dept. Head	257.50	545.00	272.50	1,075.00
Crawford, Paul, Ass't Prof.	200.00	440.00	220.00	860.00
Eaton, Durward L., Prof.	207.50	445.00	222.50	875.00
Edel, Edward F., Ass't Prof.	200.00	430.00	215.00	845.00
Evans, Geo. G., Assoc. Prof. Dept. Head	237.50	505.00	252.50	995.00
Gabel, Otto J., Prof.	257.50	565.00	282.50	1,105.00
Gould, Howard W., Prof., Dept. Head	262.50	555.00	277.50	1,095.00
Gutzler, Grace, Instructor	233.33	466.67	--	700.00
Hains, J. R., Professor	242.50	525.00	262.50	1,030.00
Hall, Homer, Ass't Prof.	200.00	430.00	215.00	845.00
Harrison, Paul, Assoc. Prof.	232.50	495.00	247.50	975.00
Hayes, M. C., Assoc. Prof.	237.50	505.00	252.50	995.00
Hayter, Earl W., Prof.	237.50	515.00	257.50	1,010.00
Hjertstedt, E., Instructor	175.00	350.00	175.00	700.00
Jameson, Hugh, Prof., Dept. Head	262.50	575.00	287.50	1,125.00
Janeway, Thomas, Instructor	175.00	380.00	190.00	745.00
Larson, Eleanore, Instructor	175.00	380.00	190.00	745.00
Lloyd, John, Assoc. Prof.	227.50	500.00	250.00	977.50
Lucke, Dorothy, Instructor	175.00	390.00	195.00	760.00
Lundstrom, Doris, Instructor	175.00	350.00	175.00	700.00
McKinzie, Ralph, Ass't Prof	200.00	430.00	215.00	845.00
Messenger, Helen R., Prof	257.50	545.00	272.50	1,075.00
Montgomery, C. E., Professor, Dept. Head	275.00	580.00	290.00	1,145.00
Moran, Margaret, Ex. Ass't	155.56	366.67	183.33	705.56
Oakland, Milo, Assoc. Prof. Dept. Head	237.50	522.22	261.11	1,020.83
O'Brien, Marguerite , Ass't Prof.	200.00	440.00	220.00	860.00
O'Connell, W., Prof. Dept. Head	237.50	522.22	261.11	1,020.83
Pace, Kenneth, Instructor	175.00	380.00	190.00	745.00
Pepinsky, M., Ass't Prof.	190.00	422.22	211.11	823.33
Peterson, Bena, Ass't Prof.	190.00	410.00	205.00	805.00
Post, Charlotte, Ex. Ass't	144.44	352.27	176.14	672.85
Ranous, Charles, Ass't Prof	200.00	440.00	220.00	860.00
Reilly, Velma, Instructor	175.00	390.00	195.00	760.00
Reinemann, Martin, Instructor	175.00	380.00	190.00	745.00
Rolf, Frederick, Assoc. Prof.	200.00	440.00	220.00	860.00
Rohde, Chas., Ass't Prof.	177.78	440.00	220.00	837.78
Secrest, Lawrence, Ass't Prof.	200.00	430.00	215.00	845.00
Stelford, Norma, Ass't Prof.	200.00	430.00	215.00	845.00
Stensland, M., Ass't Prof.	200.00	430.00	215.00	845.00
Swynehardt, M. B., Instructor	175.00	390.00	195.00	760.00
Taylor, E. Ruth, Prof.	215.00	460.00	230.00	905.00
Terwilliger, Geo., Assoc. Prof.	225.28	500.00	250.00	975.28
Trager, Lela, Ass't Prof	195.00	420.00	210.00	825.00
Twombly, John, Instructor	175.00	400.00	200.00	775.00
Uhland, Maude, Prof	232.50	495.00	247.50	975.00
Wesley, Wallace, Ass't Prof	183.33	422.22	211.11	816.66
Wick, Lawrence, Assoc. Prof	200.00	430.00	215.00	845.00
Wiggert, Elsie, Ass't Prof	200.00	430.00	215.00	845.00
Williams, Esther, Prof	205.56	466.66	233.33	905.55
Williams, May	237.50	522.22	261.11	1,020.83
TOTAL --	\$13,577.50	29,431.70	14,320.02	57,295.81

PROCEEDINGS

III. OTHER SCHOOL EMPLOYEES

1. Resignations

Horace Hunt, Stationary Fireman, as of March 31, 1948.
 John McMenamin, Cook I, as of February 14, 1948.
 Laura S. Hartwell, Clerk Steno. I, as of March 13, 1948.
 Muriel Magill, Clerk Typist I, as of Jan. 31, 1948.
 Lina Street, Clerk Steno. I as of December 31, 1947.
 Selma Ellmaker, Clerk Typist I as of Jan. 31, 1948.

2. New Appointments

Doris B. Fransen, Clerk Typist I @ \$135 as of Dec. 26, 1947.
 Jean H. Hayes, Clerk Steno. I @ \$150 as of Dec. 29, 1947.
 Marjorie A. Male, Clerk Typist I @ \$135 as of Jan. 1, 1948.
 Mary Ramme, Clerk Typist I @ \$140 as of Feb. 1, 1948.
 Dora C. Anderson, Clerk Steno. I @ \$165 as of Feb. 16, 1948.
 Bessie Collin, Cook I @ \$140 as of March 18, 1948
 Frances J. Pierson, Clerk Steno. I @ \$145 as of March 22, 1948

3. Change of Status

Marcella Carlson, Clerk Typist I from \$140 to \$145 as of Jan. 1.
 Donna M. Emery, Clerk Typist I from \$140 to \$150 as of Jan. 1.
 Pauline Harold, Clerk Steno. II from \$165 to \$175 as of Jan. 1.
 Virginia Leonhart, Bookkeeping Mach Op I from \$140 to \$145 as of Jan 1.
 Patricia Sciacca, Bookkeeping Mach Op I from \$140 to \$145 as of Jan 1.
 Betty Baxter, Clerk Typist I from \$140 to \$150 as of Feb. 1, 1948.
 Betty Staffledt, Clerk Steno. I from \$145 to \$160 as of Feb. 1, 1948.
 Alexander Baird, Janitor II from \$177 to \$185 as of April 1.
 Andrew Ferrell, Janitor I from \$165 to \$175 as of April 1.
 Joseph Kientz, Laborer Maint. from \$165 to \$175 as of April 1.
 Manno Plucker, Laborer, Maint. from \$165 to \$175 as of April 1.
 Bertha Morton, Cook I to Bertha Morton Lee as of April 1.

IV. THE ORGANIZATION

I wish to present for approval the college calendar for 1948-1949.

Fall Quarter, 1948

Mon., Sept. 13	Faculty Meeting	8:00 P.M.
Tues., Sept 14	Freshman Week Begins	8:00 A.M.
Sat., Sept 18	Registration for other students	8:00 A.M.
Mon., Sept. 20	Class work begins	8:00 A.M.
Fri., Sat., Oct 8-9	Homecoming	
Fri., Oct. 15	Meeting of State Teachers Assn.	
Wed., Nov. 24	Thanksgiving recess begins	12:00 A. M.
Mon. Nov. 29	Class work resumes	8:00 A.M.
Tues., Wed., Thur., Dec. 7-9	Examinations	
Fri., Dec. 10	Close of Fall Quarter	4:00 P.M.

TEACHERS COLLEGE BOARD

Winter Quarter, 1948-1949

Mon., Tues., Dec., 13-14	Registration for all	8:00 A.M.
Wed., Dec., 15	Class work begins	8:00 A.M.
Wed., Dec., 22	Christman recess begins	4:00 P.M.
Wed., Jan., 5	Class work resumes	8:00 A.M.
Mon., Tues., Feb., 21-22	Holiday	
Tues., to Thur., March 15-17	Examinations	
Fri., March 18	Close of Winter Quarter	4:00 P.M.

Spring Quarter, 1949

Mon., Tues., March 21-22	Registration for all	8:00 A.M.
Wed., March 23	Class work begins	8:00 A.M.
Thur., April 14	Easter Recess begins	4:00 P.M.
Tues., April 19	Class work resumes	8:00 A.M.
Mon., May 30	Holiday	
Sun., June 5	Baccalaureate	3:00 P.M.
Mon., to Wed., June 6-8	Examinations	
Thur., June 9	Commencement	10:00 A.M.
Thur., June 9	Close of Spring Quarter	4:00 P.M.

Summer Session, 1949

Mon., June 13	Registration	8:00 A.M.
Tues., June 14	Class work begins	8:00 A.M.
Mon., June 4	Holiday	
Fri., Aug. 5	Close of Summer Session	4:00 P.M.

Fall Quarter, 1949

Mon., Sept., 12	Faculty Meeting	8:00 P.M.
Tues., Sept., 13	Freshmen Week begins	8:00 A.M.
Sat., Sept., 17	Registration for other students	

V. THE CURRICULUM

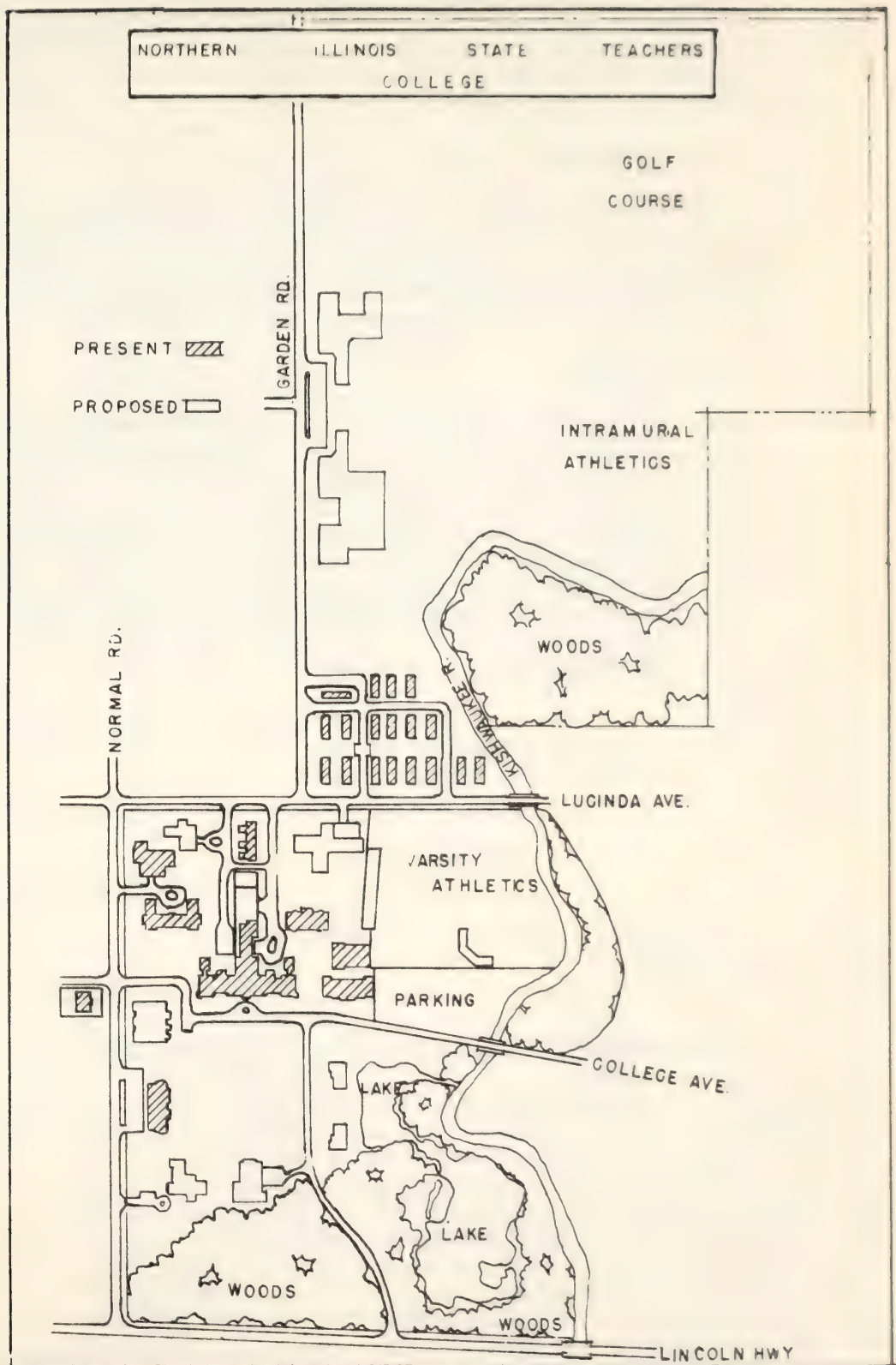
VI. BUILDING AND GROUNDS

I should like to bring the Board up to date on our buildings and grounds situation.

a. Self Liquidating Projects

The action of the Teachers College Board at the last meeting gave direction and impetus to the \$60,000 bond issue so that it has been possible for us to get all the routine out of the way and we are presenting today the resolution for the sale of these bonds. We will have copies of this resolution at the meeting for members of the Board. This resolution should, in my opinion, be adopted and a directive issued for the sale of these bonds. A representative of the company preparing the bond resolution will be at the meeting and

PROCEEDINGS



TEACHERS COLLEGE BOARD

will be prepared to suggest the procedure for this action. All titles and regular procedures have been checked with respect to the property and with respect to the maintenance of funds in the state treasury. In my summary I am asking for this approval and directive even though the Board may want to handle the matter as a separate procedure from my board report.

b. Women's Dormitory

I wish to report that the structure of the new women's dormitory is now at the third floor level. The stone work has been started and certain of the wall areas have been begun. This construction should be far enough along when the board meets in DeKalb in July for members to see the fine appearance this building will make.

c. Land Acquisition

I wish to report the additional acreage approved by the Board has been purchased, titles examined and completed, and the entire transaction carried out. The property is now owned by the State of Illinois as a part of the campus. I am including with this board report an outline map showing the entire campus holdings of this college, including also some suggested additions to the present buildings as we attempt to better serve the public schools of this area. I am sure the members of the Board will find this interesting.

VII. AUXILIARY ENTERPRISES

Teachers College Income Fund January 1 to March 31, 1948

RECEIPTS

Board and Room, Williston Hall	\$ 25,733.76	
Meals, Williston Hall	143.55	
Miscellaneous, Williston Hall	148.63	
Cafeteria	29,247.06	
Total - Auxiliary Enterprises		\$ 55,273.00
Registration fees - college	5,707.00	
Registration fees - extension	1,792.75	
Library fines	61.50	
Transcript fees	195.00	
Veterans Guidance Center	2,628.00	
Miscellaneous - college	375.69	
Transfer of funds from General Revenue	2,070.00	
Total - Educational		12,829.94
Total receipts for third quarter		68,102.94
Previously reported - 7/1/47--12/31/47		110,263.10
Surplus - 64th biennium - 9/30/47		4,620.92
Total available March 31, 1948		\$ 182,986.96

PROCEEDINGS

EXPENDITURES

Personal Services		
120 - Salaries	3,723.00	
Office Expense		
275 - Subscriptions, etc.	113.35	
Contractual Services		
224 - Repairs & Maint. of mach.& mech	136.00	
229 - Repairs not otherwise classified	31.11	
248 - Waste removal, cleaning, etc.	2,444.71	
Commodities		
310 - Mechanical supplies & small tools.	271.23	
322 - Parts & fittings for motor vehicles.	13.50	
329 - Parts & fittings not otherwise class.	47.98	
331 - Structural & Maint. mat. & fixtures	2,118.83	
332 - Industrial & shop materials	374.09	
350 - Medical, scientific & lab. supplies	61.24	
360 - Food	37,836.13	
370 - Wearing Apparel	836.04	
391 - Household, laundry, & cleaning	2,564.08	
Equipment		
510 - Office furniture & equipment	703.78	
530 - Household equipment	311.99	
540 - Machinery, Implements & major tools	1,208.55	
550 - Scientific instruments & apparatus	3,628.44	
560 - Library books, maps, etc.	27.52	
599 - Equipment not otherwise classified	128.27	
	<u>56,579.84</u>	
Previously reported - 7/1/47 -- 12/31/47	<u>46,106.22</u>	
Total expenditures		<u>102,686.06</u>
Balance - excess of receipts over expenditures		\$ 80,300.90

VIII. STUDENT LIFE

No report

IX. MISCELLANEOUS

a. Reallocation of Income Fund Auxiliary Enterprises

It has been customary over a period of years as a matter of book-keeping for the State Teachers College Board, through the office in the department, to allocate the appropriation made by the General Assembly of that income fund to the individual institutions according to the way they have presented these figures in their budget estimates. According to the account of these appropriations in the State treasury, there is no allocation. The appropriation is carried as a single account for the five colleges. At the college in DeKalb, because of conditions I have explained to this board before, we have found it necessary to install additional eating facilities for our students. This addition was made after the budget estimates had been prepared, hence income from this facility was not included in the appropriate amounts requested under auxiliary enterprises. The

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president of the board, the president of the college, the state treasurer, representatives from the auditor's office, and the Department of Finance have all tried to find some legal way to make this money available for the purpose for which it was intended-namely, the service of this particular auxiliary enterprise, the college cafeteria. Including the college cafeteria as a part of our self liquidating projects seemed the best way out, but the delays incident to the development of this new law have made that practically impossible in solving our financial problems relative to the cafeteria.

We are asking at this time that this Board permit the college at DeKalb to draw on the surplus spending power available in this fund to the extent of \$35,000 for the second year of this biennium. The college has already put into this fund more than that amount in excess of items included in our budget estimates. The college at DeKalb makes this request after our conference group decided it was the best way and the only legal way for us to solve our difficulties. We would like to have the approval of the Board to this procedure and we want it to be made with the full understanding of the other colleges.

b. Transfer of Fund to Bond Income Fund

I am asking permission of the Board to transfer \$2.00 per student per term from the registration fee to the Bond Income Fund which is kept as a separate account in the state treasury to protect the self liquidating facilities which are made available to students. This registration fee would normally go into the income fund, educational operation. The \$2.00 is a part of the increase that was approved at the last meeting of the Board.

c. Illinois Education Council

On Friday, March 19, I was asked to attend a conference at the Congress Hotel in Chicago. This conference was called jointly by the Illinois Association of School Boards, State Teachers Association, and the Illinois Congress of Parents and Teachers. It was called in an attempt to bring together representatives from each of the organized groups supporting public education in Illinois. I was asked at this meeting to represent the state teachers colleges. Present at this conference were official representatives of the above mentioned organizations, of the University of Illinois. League of Women Voters, Chicago School Board, various tax payers groups, Manufacturers Association, various veterans organizations, representatives of classroom teachers, business and professional women, principals and superintendents.

The group met for the purpose of trying to determine whether a council on education could be devised that would help to expedite the state's program for the support of education. Just how far such an organization would pledge its membership was not clear. After discussion lasting several hours, with very frank statements on the part of every group present, a special committee was appointed to present a suggested program, purpose, and agenda to the same group on Friday, May 14.

PROCEEDINGS

I wish to state for the information of the Board and the other presidents that I am tremendously interested in such an organization, yet I recognize how essential it is that any actions taken by this group should clearly state its authority. I am not asking that I be given any authority to speak for this group other than the interest which I have as a representative of the college at DeKalb and a tremendous interest in the whole cause of teacher education. My statement about these meetings is for the information of the Board.

d. July Board Meeting

The next meeting of the Teachers College Board is planned for DeKalb on July 12. This will be the last meeting of the Board before our Golden Jubilee year begins. At the present time, our plans include special exercise at Homecoming in October, continuous publicity during the entire year, conferences (one or two on general educational matters, one of which will probably be in the nature of a pageant depicting fifty years of service of this college to the cause of public education in northern Illinois) and our final flare of the year at commencement when the fiftieth graduating class receives its degrees. We hope the members of the Board, officers of administration in the state will participate with us in some or all of these activities. We hope to dedicate our new dormitory and to show our developed campus with our new power plant and electrical conversion during that year. Next year will be a great year at N.I.

X. SUMMARY. Action is requested on the following.

1. Acceptance of the teachers college and military scholarship lists.
2. Approval of the granting of the leave of absence at half pay to Miss Isabel Stoops for the college year 1948-1949.
3. Acceptance of the resignations of the following faculty members: Dr. Robert Buell, Miss Helen Eshbaugh, Miss Lenore Gordon, Miss Helen Jantunen, Miss Clara Lloyd, and Miss Margaret Moran.
4. Approval of the change of status from the nine to the twelve months payroll for a period of one year for Mr. Milo Oakland, Mr. Paul Harrison, and Mr. Lawrence Secrest.
5. Approval of change of status from associate to full professor for the following; Dr. Durward Eaton, Dr. William O'Connell, Dr. E. Ruth Taylor, Dr. Maude Uhland, and Dr. Esther Williams.
6. Approval of change of status from psychometrist to assistant registrar and director of admissions for Miss Ruth Harnack at the salary indicated.
7. Approval of the retirement of Miss Ethel Woolhiser as requested.
8. Approval of the appointments of Mrs. Ten Brinke, Dr. Otto J. Keller, Mrs. Anna M. Bradford, Mr. Charles Canon, Miss Ruth A. Eismann, Miss Grace Gutzler, and Miss Leola Barnes, at the salaries indicated.

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9. Approval of the faculty and administrative staff salaries for 1948-1949.
10. Approval of the employee salary list for 1948-1949.
11. Approval of the summer session payroll for 1948.
12. Acceptance of the resignations of the following employees: Horace Hunt, John McMenamin, Laura S. Hartwell, Muriel Magill, Lina Street, and Selma Ellmaker.
13. Approval of the appointments of the following employees at the salaries indicated: Doris B. Fransen, Jean H. Hayes, Marjorie A. Male, Mary Ramme, Dora C. Anderson, Bessie Collin, and Frances J. Pierson.
14. Approval of the change of status for the following employees as indicated: Marcella Carlson, Donna M. Emery, Pauline Harold, Virginia Leonhart, Patricia Sciacca, Betty Baxter, Betty Staffeldt, Alexander Baird, Andrew Ferrell, Joseph Kientz, Manno Plucker, and Bertha Morton.
15. Approval of the college calendar for 1948-1949.
16. Approval of the bond resolution and directive that the bonds be sold.
17. Approval of the transfer of \$35,000 additional spending authority under the Income Fund Auxiliary Enterprises at the Northern Illinois State Teachers College.
18. Approval of the transfer of \$2.00 per student per term for the registration fee to the special fund set up in the state treasury to protect the income bonds.

Respectfully submitted,

Karl L. Adams, President

REPORT OF SOUTHERN ILLINOIS UNIVERSITY

Meeting of the Teachers College Board
Carbondale, Illinois, May 3, 1948

To the Chairman and Members of the State Teachers College Board:

The following report is submitted for Southern Illinois University:

I. STUDENTS

A. Enrollment for Winter Quarters, 1946-47 and 1947-48

PROCEEDINGS

1. University	Winter Quarter 1946-47		Winter Quarter 1947-48	
	Total	Men	Women	Total
Master's degree				
Candidates	43	58	40	98
Postgraduates	<u>16</u>	<u>9</u>	<u>4</u>	<u>13</u>
Total, College				
Graduates	59	67	44	111
Seniors	289	193	112	305
Juniors	326	395	114	509
Sophomores	616	608	223	831
Freshmen	1282	666	283	949
Unclassified	<u>21</u>	<u>7</u>	<u>9</u>	<u>16</u>
Total University				
Students in Residence	2593	1936	785	2721
Veterans (included in above totals)	(1490)	(1332)	(13)	(1345)
2. University Extension (Duplicates excluded)	952	225	679	904
Total University Level Students	<u>3545</u>	<u>2161</u>	<u>1464</u>	<u>3625</u>
3. Training Schools				
a. University High School	178	96	106	202
b. Allyn Training School	<u>167</u>	<u>84</u>	<u>82</u>	<u>166</u>
Total Training School Students	345	180	188	368
Total Southern Illinois University Students	3890	2341	1652	3993
4. Affiliated Schools				
a. Rural Training Schools	81	56	32	88
b. Brush Training School	<u>164</u>	<u>85</u>	<u>83</u>	<u>168</u>
Total Affiliated School Students	245	141	115	256
Grand Total Given Instruction	4135	2482	1767	4249

B. Enrollment for Spring Quarters, 1946-47 and 1947-48

1. University	Spring Quarter 1946-47		Spring Quarter 1947-48	
	Total	Men	Women	Total

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Master's degree				
Candidates	67	73	42	115
Postgraduates	<u>15</u>	<u>4</u>	<u>5</u>	<u>9</u>
Total, College				
Graduates	82	77	47	124
Seniors	340	236	136	372
Juniors	359	473	128	601
Sophomores	725	485	200	685
Freshmen	952	517	246	763
Unclassified	<u>19</u>	<u>4</u>	<u>2</u>	<u>6</u>
Total University				
Students in Residence	2477	1792	759	2551*
Veterans (included in above totals)	(1409)	(1224)	(10)	(1234)

*As of April 2, 1948

The current spring quarter began on March 22, 1948. The registration figure of 2551 (1792 men, 759 women) represents an increase of 2.98 per cent over the final enrollment of 2477 for the spring Quarter of the 1947 session.

C. Teachers College Scholarships

A summary of state scholarships for the winter quarter, 1947-48, shows the following:

<u>Normal School Scholarships</u>			<u>Military Scholarships</u>		
Men	Women	Total	Men	Women	Total
61	159	220	80	0	80

II. FACULTY

A. Resignations

1. Mr. Arthur Halfar, Faculty Assistant and Recorder in the Office of the Registrar, resigned effective July 1, 1948. Mr. Halfar plans to devote his time to finishing his Master's degree so that he can establish himself in public school work.
2. Mr. Harlan Hodges, Instructor in Physical Education for Men, resigned effective June 12, 1948. Mr. Hodges accepted a position in the Murray State Teachers College in Kentucky.
3. Mrs. Direnda Woods Taylor, part-time Faculty Assistant supervising student teachers in Social Studies at the Attucks High School in Carbondale, resigned effective February 1, 1948. Mrs. Taylor resigned her position at the Attucks High School because of illness.
4. Mrs. Esther Witcher, Assistant Professor in Wheeler Library, resigned effective February 1, 1948. Mrs. Witcher has accepted a position in her home town, Norman, Oklahoma, as Head of the Periodical Department of the University of Oklahoma Library.

PROCEEDINGS

B. New Appointments

1. Mrs. Elizabeth Abram was appointed part-time Faculty Assistant Supervising student teachers in Home Economics at the Metropolis Community High School for the three months of the spring quarter extending from March 22, 1948 through June 11, 1948 at a monthly salary of \$25.00. Mrs. Abram, who has her Bachelor of Science degree from the University of Illinois, has previously served us in this capacity for several quarters.
2. Mr. Ledford J. Bischof was appointed Instructor and Assistant to the Dean of Men, effective January 26, 1948, at a monthly salary of \$300.00 on a twelve-months basis. Mr. Bischof received his Bachelor's degree from Northern Illinois State Teachers College and his Master's degree from Southern. He has served us previously as a Faculty Assistant assigned to the Veterans Guidance Center as a counsellor and tester. During the present school year he has been at Syracuse University taking work toward his doctorate.
3. Miss Mabel Carney has been appointed Professor of Education at a monthly salary of \$500.00 for the two months of the summer session, extending from June 14, 1948 to August 6, 1948 inclusive. Miss Carney, who has had a distinguished career in the field of Rural Education, will direct summer workshops for us. She received her Bachelor's and Master's degrees from Columbia University, and taught both at Macomb and Normal before going to Columbia University where she was Professor of Education until her retirement.
4. Mr. John Q. Clark was appointed part-time Faculty Assistant supervising student teachers in Mathematics at the Attucks Community High School in Carbondale at a monthly salary of \$25.00 for the three months of the spring quarter extending from March 22, 1948 to June 11, 1948 inclusive. Mr. Clark, who is Principal of the Attucks High School, has his Bachelor's degree from Wilberforce University and his Master's degree from the University of Illinois.
5. Mrs. Marshall G. Clark was appointed three-fourths time Faculty Assistant in the Department of English for the period from March 24, 1948 to June 11, 1948 inclusive, at a monthly salary of \$187.50. Mrs. Clark has her Bachelor's degree from the University of Illinois and has done additional work in the Graduate School of that institution. She has taught in Illinois high schools and at the University of Illinois.
6. Mr. Earl Dawes has been appointed as Instructor in Education at a monthly salary of \$425.00 for the summer session extending from June 14, 1948 to August 6, 1948 inclusive. Mr. Dawes received his Bachelor's degree from Southern and his Master's degree from Washington University. He is at present Assistant County Superintendent at Belleville, Illinois, and has taught not only in the public schools but also at McKendree College.
7. Dr. Eileen Elliott has been appointed Professor of Home Economics

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at a monthly salary of \$490.00 effective September 13, 1948. Dr. Elliott received her Bachelor's degree from Northwest Missouri State Teachers College, her Master's degree from Teachers College, Columbia University, and her Doctor of Education degree from the University of Missouri. She has taught at the Northwest Missouri State Teachers College, Oklahoma Agricultural and Mechanical College, Stevens College, Santa Barbara (California) College, and Stout Institute, where she is now Chairman of the Department of Foods and Nutrition

8. Mr. Woodrow Fildes has been appointed two-fifths time Faculty Assistant in Mathematics at a monthly salary of \$80.00 for the two months of the summer session extending from June 14, 1948 to August 6, 1948 inclusive. Mr. Fildes received his Bachelor's degree from Southern and will receive his Master's degree this June. He has been teaching part-time in the Mathematics Department during the current year as a graduate assistant.
9. Mrs. Jean Harlan was appointed part-time Faculty Assistant in Home Economics, effective April 1, 1948 and extending to June 13, 1948 at a total salary of \$110.00 for the entire period. Mrs. Harlan is serving as a substitute in charge of the Home Management House during the days in the spring quarter when Miss Pauline DeHass, Assistant Professor of Home Economics, is absent from town supervising practice teachers in Southern Illinois high schools.
10. Mr. Harry F. Jackson has been appointed Associate Professor of History at a salary of \$460.00 per month for the two months extending from June 14, 1948 to August 6, 1948 inclusive. Mr. Jackson received his Bachelor's degree from Marshall College and his Master's degree from West Virginia University. He is completing his work on the doctorate at the University of Chicago. He has taught in the University of Chicago and comes to us from the staff of Stephens College in Missouri.
11. Miss Bessie Kawachi was appointed Faculty Assistant in Biological Science and Research on a twelve-months basis at a salary of \$220.00 per month, effective January 1, 1948. Miss Kawachi will be Dr. Carl C. Lindegren's personal research assistant. She has had two years of University training in Chemistry and three years of laboratory experience and has shown unusual ability as an independent laboratory worker. She will not be paid from our personal services appropriation but from funds granted by outside agencies for Dr. Lindegren's researches.
12. Miss Ruby Kerley was appointed Assistant Professor assigned to Wheeler Library at a monthly salary of \$340.00 on a twelve-months basis, effective April 5, 1948. Miss Kerley received her Bachelor's degree from Southern, her Bachelor of Science in Library Science degree from the University of Illinois, her Master of Arts in Library Science degree from the University of Michigan, and has had additional graduate work at New York University. She served previously in our Library from 1935 to 1942 and also worked in the Carbondale and the Newark, New Jersey, public libraries.

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13. Mrs. Gertrude Lindegren was appointed Faculty Assistant in Biological Science and Research on a twelve-months basis at a monthly salary of \$250.00 effective January 1, 1948. Mrs. Lindegren, who is the wife of Dr. Carl C. Lindegren, has had twenty-four years of experience in research on genetics of micro-organisms and is co-author with her husband of thirty scientific papers on this subject.
14. Mr. William R. Matthies has been appointed Assistant Professor of Business Administration at a monthly salary of \$450.00, effective September 13, 1948. Mr. Matthies received his Bachelor of Science degree from Northwestern University and his Master of Science degree from the University of Colorado. He is a Certified Public Accountant in Illinois and Wisconsin, and has had considerable practical experience in accounting. He has taught at Oklahoma Agricultural and Mechanical College, Miami (Ohio) University, University of Idaho, DePaul University, University of Indiana, and Madison College.
15. Mr. Arthur Newbern was appointed part-time Faculty Assistant supervising student teachers in Social Studies at the Attucks High School in Carbondale for the six weeks from February 2, 1948 to March 13, 1948, at a total salary of \$37.50. Mr. Newbern, who recently received his Bachelor's degree from Southern, served as a substitute for Mrs. Direnda Woods Taylor, resigned.
16. Mrs. Ruby Webb Phillips has been appointed part-time Faculty Assistant supervising student teachers in Art at the Carbondale Community High School at a monthly salary of \$25.00 for the three months of the spring quarter extending from March 22, 1948 to June 11, 1948 inclusive. Mrs. Phillips has her Bachelor's degree from Southern and is on the faculty of the Carbondale Community High School.
17. Mrs. Joseph S. Rafalko was appointed Faculty Assistant in Biological Science and Research on a twelve-months basis at a monthly salary of \$200.00 effective January 1, 1948. Mrs. Rafalko received her Bachelor's degree from Southern, has done graduate study at Washington University and the University of Pennsylvania, and has had two years of laboratory experience. Mrs. Rafalko will be paid from funds granted for Dr. Lindegren's researches by outside agencies.
18. Miss Mamie Nell Story has been appointed part-time Faculty Assistant supervising student teachers in Commerce at the Carbondale Community High School at a monthly salary of \$25.00 for the three months of the spring quarter extending from March 22, 1948 to June 11, 1948, inclusive. Miss Story has her Bachelor's degree from Southern and is a member of the faculty of the Carbondale Community High School.
19. Dr. W. J. Tudor has been appointed Associate Professor of Sociology at a monthly salary of \$510.00, effective September 13, 1948. Dr. Tudor received his Bachelor's and Master's degrees from Ohio State University and his Doctor's degree from Iowa State College. He has had practical experience in business and farm bureaus and

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has taught at Rhode Island State College and Iowa State College. He will not only teach rural Sociology but also serve as a field research worker in Southern Illinois rural communities from time to time.

20. Miss Amy Turnell has been appointed Instructor in Physical Education for Women at a monthly salary of \$350.00 for the two months of the summer session extending from June 14, 1948 to August 6, 1948 inclusive. Miss Turnell received her Bachelor's degree from the University of Illinois and her Master's degree from the State University of Iowa. She has taught in various public schools in Missouri and Illinois, and is now on the staff of Denison University.
21. Dr. Kenneth W. Wegner has been appointed Associate Professor of Mathematics at a monthly salary of \$450.00 for the two months of the summer session from June 14, 1948 to August 6, 1948 inclusive. Dr. Wegner has his Bachelor's, Master's and Doctor's degrees from the University of Wisconsin. He has taught at the University of Wisconsin, Whitworth College, the University of Minnesota, and Carleton College.
22. Mr. Arnold Wendt has been appointed two-fifths time Faculty Assistant in Mathematics at a monthly salary of \$80.00 for the two months of the summer session extending from June 14, 1948 to August 6, 1948 inclusive. Mr. Wendt received his Bachelor's degree from Southern and will receive his Master's degree this June. He has been teaching part-time in the Mathematics Department during the current year as a graduate assistant.
23. Mr. D. C. Wilson was appointed two-fifths time Faculty Assistant for the period from March 4, 1948 to July 1, 1948 inclusive, at a monthly salary of \$100.00. Mr. Wilson is a member of the Mt. Vernon firm of McCoy and Wilson Architects. He is working as an assistant to Dr. Howard E. Bosley who is chairman of our consultative service on school reorganization pursuant to the recently enacted law.

C. Special Short Term Appointments

1. Dr. Floyd F. Cunningham, Associate Professor of Geography, has been given an additional appointment for the three weeks extending from August 9 to August 27, 1948 inclusive, at a total salary of \$337.50. Dr. Cunningham will teach extension courses in Conservation at workshops being scheduled during this period.
2. Mr. Dalias A. Price, Assistant Professor of Geography, has been given an additional appointment for the three weeks extending from August 9, to August 27, 1948 inclusive, at a total salary of \$292.50. Mr. Price will teach extension courses in Conservation at workshops being scheduled during this period.

D. Reappointments

1. Miss May Dorsey was reappointed Faculty Assistant in Music on a

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temporary appointment effective January 19, 1948 at a monthly salary of \$225.00. Miss Dorsey will serve as a substitute for Mrs. Helen Matthes, Instructor in Music, who is absent on sick leave. She has the degrees of Bachelor and Master of Music degrees from Butler University and has previously served as a substitute.

2. Reappointments for the spring quarter only, from March 22, 1948 to June 11, 1948, inclusive:
 - a. Mr. Walter K. Correll, part-time Faculty Assistant supervising student teachers in Physical Education for Men at the Carbondale Community High School at a monthly salary of \$25.00.
 - b. Miss Misanna Ikard, part-time Faculty Assistant supervising student teachers in English at the Attucks Community High School in Carbondale at a monthly salary of \$25.00.
 - c. Miss Kathleen Isom, part-time Faculty Assistant supervising student teachers in Physical Education for Women at the Carbondale Community High School at a monthly salary of \$25.00.
 - d. Miss Irene Liebig, part-time Faculty Assistant supervising student teacher in Home Economics at the Dupo Community High School for the last six weeks of the spring quarter extending from May 1, 1948 through June 11, 1948 at a total salary of \$37.50.
 - e. Mrs. Lois Nelson, part-time Faculty Assistant supervising student teachers in Commerce at a monthly salary of \$45.00.
 - f. Mr. Arthur Newbern, part-time Faculty Assistant supervising student teachers in Social Studies at the Attucks High School in Carbondale, for the period from April 1, 1948 to June 11, 1948 inclusive, at a total salary of \$75.00.
3. Reappointments for the two months of the summer session only, from June 14, 1948 to August 6, 1948, inclusive:
 - a. Mr. Henry M. Borella, Faculty Assistant in Physics, at a monthly salary of \$240.00.
 - b. Miss Orpha Jane Borgsmiller, Faculty Assistant in Physiology and Health Education at a monthly salary of \$160.00,
 - c. Mrs. Chalmer A. Gross, three-fourths time Faculty Assistant in English at a monthly salary of \$187.50.
 - d. Dr. Earl R. Hall, Assistant Professor of Education, at a monthly salary of \$385.00.
 - e. Dr. Laird T. Hites, Associate Professor, for the last five and two-fifths weeks of the summer session only, extending from July 1, 1948 to August 6, 1948 inclusive at a total salary of \$540. Dr. Hites is at present serving on a twelve-months appointment

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which ends June 30, 1948. He has recently been transferred from the Veterans Guidance Center to the College of Education, This short term extension of his appointment will enable him to teach to the end of the present summer session.

- f. Mr. Herbert E. Johnson, Instructor in Economics, at a monthly salary of \$280.00.
- g. Mrs. Irma Tate Ward, Faculty Assistant in Botany, at a monthly salary of \$250.00.
- 4. Reappointments for the twelve months from July 1, 1948 to June 30, 1949 inclusive:
 - a. Mr. Ralph H. Boatman, Instructor in Physiology and Health Education and Health Coordinator, at a monthly salary of \$360.00. Mr. Boatman has been serving us under a grant from the Kellogg Foundation which pays half of his salary. He will continue to teach part-time in the Department of Physiology and Health Education and will spend the remainder of his time setting up workshops in Health and engaging in extension activities.
 - b. Dr. Lawrence E. Clark, Associate Professor, at a monthly salary of \$395.00. Dr. Clark will continue to serve as Counselor and Tester at the Veterans Administration Guidance Center.
 - c. Mr. William Randle, Instructor, at a monthly salary of \$320.00. Mr. Randle will continue to serve as an appraiser and tester at the Veterans Administration Guidance Center.
 - d. Mrs. Alice P. Rector, Instructor, at a monthly salary of \$270.00. Mrs. Rector will continue her work in guidance and testing under our student life Deans.

E. Leaves of Absence

1. Sabbatical Leaves of Absence

In conformity with established regulations, sabbatical leaves for the school year extending from September 13, 1948 to June 11, 1949, inclusive, are recommended for the following who plan to continue advanced studies:

- a. Miss E. Louise Bach, Assistant Professor in University High School, who joined our faculty in 1934 has the Master of Arts degree from the University of Illinois.
- b. Miss Winifred Burns, Assistant Professor of English, who joined our faculty in 1939 has the Master of Arts degree from the University of Illinois.
- c. Mr. Robert W. English, Assistant Professor of Industrial Education, who joined our faculty in 1940 has the Master of Arts degree from the University of Illinois.

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- d. Mr. Willis E. Malone, Assistant Professor of Education, who joined our faculty in 1939 has the Master of Arts degree from Northwestern University.
- e. Miss Susie Ogden, Assistant Professor of Business Administration, who joined our faculty in 1931 has the Master of Arts degree from the University of Illinois.

2. Leaves of Absence without Pay

- a. Mrs. Edith S. Krappe, Assistant Professor of English, has been granted an additional year's leave of absence without pay for the nine months extending from September 13, 1948 to June 12, 1949 inclusive. Mrs. Krappe has received a sabbatical year's leave with half-pay for the current school year extending from September 15, 1947 to June 12, 1948 inclusive. However, she wishes to continue her work toward a doctorate and has received a graduate fellowship at the University of Pennsylvania for next year.

F. Change in Duties

1. Dr. Laird T. Hites, Associate Professor, who was assigned to half-time work in the College of Education for the winter quarter following a sick leave, was assigned to full-time work in the College of Education for the spring quarter only extending from March 22 to June 11, 1948 inclusive, at his former salary of \$400.00 per month.
2. In the addendum to Section II, FACULTY, of the Report to the Teachers College Board of January 19, 1948, the designation of Dr. Douglas E. Lawson as Dean of the College of Education and Executive Assistant in Education and Administration should have made clear Dr. Lawson's retention of the instructional title, Professor of Education, which he now holds.

G. Change in Payroll Title

1. For payroll purposes, Mr. Glenn Martin is to be listed as an Executive Assistant in Education and Administration. He will retain his present title of Associate Professor of Physical Education for Men and Director of Athletics.

H.

1. Dr. Dorothy R. Davies, rank of Associate Professor to the rank of Professor at a monthly salary of \$485.00, effective September 13, 1948. Dr. Davies has served us in the Department of Physical Education for Women since 1939 and has done excellent work as Chairman of the Department for the last few years.

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2. Mr. Chalmer A. Gross, of the College of Education, from the rank of Instructor to the rank of Assistant Professor at a monthly salary of \$350.00, effective September 13, 1948. Mr. Gross has given excellent service as a teacher in University High School and as a supervisor of practice teachers in the field of the Sciences since 1946.
3. Mrs. Minnie Mae Pitkin, of the President's Office, from the rank of Faculty Assistant to the rank of Instructor at a monthly salary of \$300.00, effective July 1, 1948. Mrs. Pitkin was appointed to our staff in 1945 and has worked hard and well as Assistant in Personnel.
4. Mr. John S. Wharton, of the College of Vocations and Professions, from the rank of Instructor to the rank of Assistant Professor at a monthly salary of \$350.00, effective September 13, 1948. Mr. Wharton was appointed to our staff in 1945 and has served well in the Department of Music. His advanced studies in music constitute an equivalency of more than one year's work beyond the Master's degree.

I. Faculty Payroll Recommendations

The uncertainties concerning universal military training and our prospective enrollment for the year just ahead have led us to be cautious in submitting payroll recommendations for 1948-49. The payrolls herewith submitted entail recommendations for only a few salary increases beyond the normal increment. During the coming year, however, we expect to recommend to our Advisory Committee some additional merit increases and additional positions, when the occasion warrants and when enough time has gone by to eliminate the uncertainties.

1. List of Faculty, with Salaries for the 1948 Summer Session
(See Supplement A)
2. List of Faculty, with nine-months Salaries for 1948-49
(See Supplement B)
3. List of Faculty - Administrative Personnel with twelve-months Salaries for 1948-49 (See Supplement C)

III. OTHER SCHOOL EMPLOYEES

A. New Appointments

1. Mr. Jack E. Anderson was appointed Stationary Fireman, effective February 1, 1948, at a monthly salary of \$225.00.
2. Mrs. Elsie Beggs was appointed to the position of Domestic at a salary of \$150.00 per month, effective February 17, 1948.
3. Mr. Al DiGregorio was appointed as a Plasterer (temporary) at the prevailing rate of \$2.00 per hour. The appointment became effective February 9, 1948.

PROCEEDINGS

4. Mr. Frank Feuquay was appointed as temporary Watchman I, effective February 17, 1948, at a monthly salary of \$150.00. This appointment is to be continued until the termination of the Illinois Ordnance Plant Veterans Housing Project.
5. Mr. Charles C. Hammock was employed as Watchman I on Temporary appointment at the Illinois Ordnance Plant Housing Project, effective February 17, 1948 at a monthly salary of \$150.00
6. Mr. William E. Holder was appointed Trades Helper (temporary) at the rate of \$1.25 per hour, effective February 9, 1948.
7. Mr. Ova S. Russell was employed as a Lather on a temporary basis at the prevailing rate of \$2.00 per hour, effective March 29, 1948.
8. Miss Mary Evelyn Smith was appointed to the position of Tabulating Machine Operator 1 in the Registrar's Office on February 9, 1948 at a monthly salary of \$175.00.
9. Mr. Wesley Walters was appointed to the position of Laborer Maintenance at a salary of \$150.00 per month, effective January 20, 1948.

B. Replacements

1. Mrs. Virginia Karnes was employed as Clerk Stenographer I in the Registrar's Office at a monthly salary of \$175.00, effective February 16, 1948. Mrs. Karnes replaced Mrs. Margaret Faulbaum, who resigned.
2. Mr. William McCallister was appointed Laborer Maintenance in the position vacated by Mr. A. C. Hamilton. Mr. McCallister was appointed, effective March 11, 1948, at a monthly salary of \$150.00.
3. Mr. Arthur Ross was appointed on February 1, 1948 to the position of Carpenter to replace Mr. Charles M. Hagler, who is on leave of absence. Mr. Ross is paid at the prevailing rate of \$1.625 per hour.
4. Mr. Wesley Walters was transferred from his position of Laborer Maintenance to that of Stationary Fireman, replacing Mr. Jack E. Anderson, who resigned. Mr. Walters' appointment became effective March 12, 1948. His monthly salary is \$225.00.
5. Mr. George Westley was appointed to the position of Laborer (Maintenance) replacing Mr. Joe Thomas. Mr. Westley's appointment became effective March 22, 1948, at a monthly salary of \$150.00.

C. Resignations

1. Mr. Jack E. Anderson, Stationary Fireman, resigned from his position on February 3, 1948.

TEACHERS COLLEGE BOARD

2. Mr. Albert Blythe, Laborer Maintenance, resigned from his position, effective February 23, 1948.
3. Mr. Frank Feuquay, Watchman I, resigned from his position on March 5, 1948.

D. Suspensions

1. Mr. Albert Blythe, Laborer Maintenance, was suspended from his position for thirty days beginning January 24, 1948. Mr. Blythe was charged with assault with a deadly weapon in a tavern in Carbondale.
2. Mr. William Claunch, Jr., was suspended from work for a period of thirty days, March 2, 1948 through March 31, 1948 on charge of insubordination.

E. Changes in Classification

1. Classification of Mr. Fred E. Clemens was changed from Maintenance Painter to that of Painter at the prevailing rate of \$1.75 per hour, effective March 1, 1948.
2. Mr. A. C. Hamilton was transferred from the position of Janitor I to that of Stationary Fireman. This change in classification became effective February 1, 1948 at a monthly rate of \$225.00
3. Mr. Harrison Wilson was transferred from the position of Stationary Fireman to that of Janitor I. This transfer became effective February 1, 1948 at a monthly rate of \$150.00.

F. Retirements

1. Mr. Charles M. Hagler, in conformity with the regulations of the Retirement System, will retire effective September 1, 1948. Mr. Hagler was born September 9, 1879, and has served the University many years as a Carpenter.
2. Mr. John W. Thornton, Watchman I, in conformity with the regulations of the Retirement System, has requested to remain in service for an additional year beyond his regular retirement date, September 1, 1948. I recommend that he be retained for the year 1948-49.
3. Mr. Gus Trobaugh, Storekeeper I, in conformity with the regulations of the Retirement System, has requested to remain in service for a second year beyond his regular retirement date, September 1, 1947. I recommend that he be retained on a month-to-month basis during the year 1948-49, subject to release as soon as a suitable replacement can be found.
4. Mrs. Lyda Windate, Food Service Supervisor, in conformity with the regulations of the Retirement System, has requested to remain in service for a second year beyond her regular retirement date, September 1, 1947. Because of her continuing fine work and the unlikelihood of finding anyone who could do as well, I recommend

PROCEEDINGS

that she be retained for the year 1948-49.

Mr. F. H. Fraser, Watchman I, and Mr. James Reid Watson, temporary Watchman I, have reached retirement age, but are not participants in the Retirement System. We should be pleased to learn the wishes of the Board concerning retirement of individuals not subject to the regulations of the Retirement System.

G. List of Regular Employees with twelve months Salaries for 1948-49 (See Appendix D)

Bearing in mind the policy of the preceding biennium, under which no increases were granted to Regular Employees until action was taken by the State government, we have requested advice from the Chairman of the Board and he in turn is seeking information concerning the policy with regard to Employees' increases this biennium. For the time being, therefore, we have left blank the 1948-49 column for Employees, salaries. We desire to know the pleasure of the Board concerning further procedure in this matter.

IV; ORGANIZATION

A. The following calendar is presented for the year, 1948-49, and the summer session of 1949:

C A L E N D A R

1948-49

FALL QUARTER, 1948

1948

Sept. 8-11	Wednesday-Sunday	Freshman Week
Sept. 13-14	Monday-Tuesday	Registration
Oct. 15-16	Friday-Saturday	Homecoming
Nov. 25-26	Thursday-Friday	Thanksgiving Recess
Nov. 30-Dec. 4	Tuesday-Saturday	Final Examinations

WINTER QUARTER, 1948-49

Dec. 6	Monday	Registration
Dec. 18	Saturday	Christmas Recess Begins

1949

Jan. 3	Monday	Instruction Resumed
Feb. 12	Saturday	Lincoln's Birthday Holiday
March 8-12	Tuesday-Saturday	Final Examinations

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SPRING QUARTER, 1949

March 21	Monday	Registration
May 30	Monday	Memorial Day Holiday
June 6-9	Monday-Thursday	Final Examinations
June 10	Friday	Seventy-Fourth Annual Commencement

SUMMER SESSION, 1949

June 13	Monday	Registration
July 4	Monday	Independence Day Holiday
August 4-5	Thursday-Friday	Final Examinations

B. In accordance with our policy of rotating chairmanships, the following faculty members are to begin service as departmental chairmen:

1. Dr. Floyd F. Cunningham, Associate Professor of Geography, has been designated Chairman of the Department of Geography, effective June 14, 1948. He has been Acting Chairman for the school year 1947-48.
2. Dr. Eileen Elliott, Professor of Home Economics, has been designated Chairman of the Department of Home Economics, effective September 13, 1948, replacing Miss Lucy K. Woody. Miss Woody has given long and effective service as chairman of this department, but is nearing retirement and will confine her duties to teaching next year.

Mr. Troy Edwards, Instructor in University High School, has been named Acting Dean of Boys at University High School, replacing in this capacity Mr. R. Jean Fligor.

V. CURRICULUM

A. Graduate School

The new courses for graduates only for the spring quarter, 1947-48, as approved by the Board's Graduate Studies Committee, are as follows:

Bio. Sci. 501	Genetics of Microorganisms, 3 hrs.
English 505	Individual American Writers, 4 hrs.
History 510	Readings in English and European History, 3 hrs.
History 517	Constitutional History of the U.S. and Problems, 5 hrs.
Math. 521	Modern Algebra II, 4 hrs.
Physics 520	Special Projects, two-5 hrs.
Sociology 510	Research Project in Sociology, 4 hrs.

Strong and increasing evidence is accumulating that there is a real and insistent demand from our graduate students for the granting of the Master's degree in forms additional to that now given as the Master of Science in Education. Upon the unanimous recommendation of the Graduate Studies Committee of the University and after discussion with the Board's Advisory Committee for Southern, I wish to recommend that the Board authorize its Graduate Studies Committee to consider with us at its earliest convenience our desire to award additional Master's degrees,

PROCEEDINGS

namely the Master of Arts and the Master of Science. Of course, it is our desire that all aspects of the matter be explored fully with and at the pleasure of the Board's Committee.

B. College of Education

The following new undergraduate courses are being offered during the spring quarter, 1947-48:

Education 317	Audio-Visual Methods in Education, four hours.
Physical Education 370	Tests and Measurements, four hours.
Physical Education 365	The Organization and Administration of Community Recreation, four hours.

Some major changes have been made in the over-all student teaching program this year. Student teachers are assigned to the twelve hours of student teaching during one quarter now rather than on a piecemeal basis over an entire year. This change represents a big step forward in our student teaching program. Student teachers are encouraged to participate in out-of class activities as well as activities more closely related to classroom teaching.

C. College of Liberal Arts and Sciences

The following new undergraduate courses are being offered during the spring quarter, 1947-48:

English 464	Modern Continental Drama, four hours.
Foreign Language 101c	French Conversation, one hour.
Foreign Language 101c	Spanish Conversation, one hour.
Physics 414	Recent Development, five hours.
Sociology 460	Current Sociological Journals, two hours.

D. College of Vocations and Professions

The following new undergraduate courses are being offered in the spring quarter, 1947-48:

Economic History 418	Economic History from 1890 to the Present, four hours.
Journalism 361	News Photography, four hours.

Our music curriculum leading to the highly professionalized Bachelor of Music degree has now been approved by the American Association of Schools of Music and the American Association of University Women. As a result of an inspection by the Association last fall, our music department was officially received as an associate member of the American Association of Schools of Music at the meeting of the National Association of Schools of Music on December 29, 1947. After two years there will be another inspection on the basis of which we hope we will be advanced to regular membership. This is the usual procedure for admission to this association.

At the annual session of the Southern Illinois Horticultural Society on January 19-20, 1948 the following resolution which was adopted is

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presented as a matter of record:

Be it resolved that this organization, the Southern Illinois Horticultural Society, go on record as recognizing the following facts and making the following requests:

First, the fact that horticulture in the State of Illinois is centered in the south third of the area of this State: secondly, that there have been changes in the status of the institution now known as Southern Illinois University, from that of a Teachers College to that of a University.

Therefore, we recognize that the lack of personnel and facilities at Southern Illinois University make impossible the adequate teaching of students in horticulture and extension services to the horticultural interests of Southern Illinois.

Therefore, we, the members of this Society request of Governor Green, President Lay, and the Teachers College Board that additional personnel, facilities, and funds be allotted to Southern Illinois University for further expansion of this university's Horticultural Department. This expansion will make possible better teaching of horticulture to many young people living in this area of horticulture, but unable to attend school elsewhere, but desiring a horticultural education, and making possible better and more extensive services to the Horticultural interests of this fruit and vegetable producing area.

Therefore, this expansion will also make possible ideal circumstances for the fuller expansion and cooperation of the horticulture departments of the University of Illinois and Southern Illinois University, and the Natural History Survey which will result in even greater benefits to both the horticultural student and the fruit industry.

Be it further resolved that copies of this resolution be sent to Governor Green, President Lay, and the members of the Teachers College Board.

Signed by Resolutions Committee

W. B. Valentine
D. P. Dell
Olson A. Myers
C. J. Thomas
Harvey B. Hartline, Secretary-Treasurer

E. Extension Division

Twenty-two different courses with a total enrollment of 959 are being offered during the spring quarter, 1947-48. With the exception of one course which is scheduled again this quarter because of popular demand, "Business, Professional and Technical Speaking", all these courses are designed chiefly for in-service teachers. The total enrollment for the 1947-48 session is 2322 in the 47 courses offered through the Extension Division.

PROCEEDINGS

VI. BUILDINGS AND GROUNDS

We have submitted to the Chairman of the Board, to the Chairman of the Board's Housing Committee, and to our Advisory Committee the following proposals for self-liquidating projects:

1. Dormitories for 600 men and 400 women. Our present residence hall is for women and there are now twice as many men as women enrolled.
2. Faculty housing, consisting of 25 family type residences and 20 efficiency apartments for single faculty members.
3. Union building. Such a building could serve not only as a student center but also as a meeting place for alumni and faculty members. Income might be produced by transferring to the building the present cafeteria and the bookstore, enlarging the store to include additional items for sale, renting office space to campus organizations, and collecting dues from those who make use of the facilities of the building.

The members of our Advisory Committee have stated that in their opinion these self-liquidating projects are much needed, but that at present costs for building they do not believe it is feasible to operate the projects on a self-liquidating basis.

I therefore recommend, with the concurrence of the members of our Advisory Committee, that we try to obtain funds for the construction of these buildings through State appropriations.

VII. AUXILIARY ENTERPRISES

A. Bookstore

Although the space occupied by the University Bookstore is limited, this Auxiliary Enterprise is doing a volume of work in the most satisfactory manner possible. During the period from July 1, 1947 to April 1, 1948, 56,561 copies were handled. The July 1, 1947 inventory shows 41,483 copies. Additional copies purchased during the period from July 1, 1947 to April 1, 1948 amount to 14,968. During this period 2,423 copies have been sold to students and 2,995 have been sold to second hand dealers. As of April 1, 1948 the bookstore inventory shows 51,143 copies.

Certain criticisms of our bookstore have come from veterans who do not understand why they cannot receive free copies of each of their text books. The Veterans Administration, however, has ruled that under our contracts with them only books and supplies which all students are required to purchase can be supplied free of cost to veterans. Since we have for many years rented and not sold our books, they must be rented to veterans as well as to non-veterans. The veterans are allowed their rental fee by the Veterans Administration, but are not allowed to keep their books at the end of the rental period.

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B. Cafeteria

During the months of January, February and March the number of people served at the cafeteria is as follows:

January	14,836	
February	14,836	
March	<u>12,663</u>	(with a nine day vacation period)
Total	<u><u>42,335</u></u>	

Included in this number were 1,879 special guests who attended banquets, luncheons and various group meetings.

The cafeteria staff consists of eight regular and two substitute Civil Service employees. On the student payroll are sixteen women and six men. Many of our students are paying their entire expenses through the University from their earnings in the cafeteria. The minimum wage is forty cents per hour; the maximum is sixty cents per hour. Their average monthly check is from \$35.00 to \$65.00. The number of hours they work is governed by their class schedules, and they must make a passing grade before they are permitted to work. Several students were on the academic honors list during the past year. Seven of last year's graduates had worked in the cafeteria from two to four years each.

During the acute food shortage the cafeteria was forced to curtail services to the public and serve only students, faculty and some service clubs composed of townspeople and faculty. Since the cafeteria brings much in return in public relations for the University, it could serve in greater capacity if our equipment were modern and the space were larger.

C. Residence Hall

Anthony Hall, the women's residence hall for women planned for 80 students, now houses 120 students. The staff at present consists of five Civil Service employees: one janitor, one housekeeper and three cooks. A student dietician is employed part-time and part-time student help is used in the Office of the Director. In addition, thirty students work in the kitchen and dining room for half their board and room. Anthony Hall is in need of some major repairs and much equipment needs replacing. Steps are being taken to remedy the situation. Extensive replastering is being done on the first and second floors. All worn out and obsolete kitchen equipment is gradually being replaced. Plans are being made for a limited redecoration of the living room units. We wish to request approval of the present rate for room and board, \$10.00 per week, which will be maintained if at all possible in view of the rising food costs.

D. Statements of Profit and Loss of Auxiliary Enterprises from July 1, 1947 to December 31, 1947 inclusive:

PROCEEDINGS

BOOKSTORE

RECEIPTS:

Sales:			
Supplies	\$ 9,335.73		
Books	<u>1,935.74</u>	\$ 11,071.47	
Penalties		116.85	
Rental Fees		14,776.65	
Transfers to Departments(non-cash)		<u>1,610.42</u>	
Total Receipts			\$ 27,575.39

EXPENDITURES:

Personal Services:			
Regular	\$ 1,470.00		
Student	<u>1,543.80</u>	\$ 3,013.80	
Commodities:			
Stationery, Printing and Office Supplies	11,612.94		
Wearing Apparel	2,150.46		
Household, Laundry and Cleaning Supplies	3.75		
Commodities Not Otherwise Classified	<u>26,594.25</u>	<u>40,361.40</u>	
Total Expenditures			\$ 43,375.20 ⁽¹⁾

Excess of Expenditures Over Receipts 15,799.81

ADJUSTMENTS

ADDITIONS:

Bills Holding:			
Bills Holding, 12/31/47	8,427.77		
Bills Holding, 7/1/47	<u>2,181.80</u>	6,245.97	
Accounts Receivable			
Accounts Receivable, 7/1/47	11,600.63		
Accounts Receivable, 12/31/47	<u>8,740.45</u>	<u>2,860.18</u>	<u>9,106.15</u>
			24,905.96

DEDUCTIONS:

Inventory:			
Inventory, 12/31/47	117,028.99		
Inventory, 7/1/47	<u>86,751.73</u>	<u>30,277.26</u>	

NET PROFIT

\$ 5,371.30

(1) Does not include allocation of expenditures for water, electricity and heat charged to Physical Plant.

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CAFETERIA

RECEIPTS:

Sales - Regular	\$ 28,712.03	
Sales - Banquets	862.39	
Transfers - (non-cash)	<u>164.76</u>	
Total Receipts (Schedule A-1)		\$ 29,739.18

EXPENDITURES:

Personal Services:			
Regular	\$ 6,461.58		
Student	<u>4,695.55</u>	11,157.13	
Contractual Services:			
Repair and Maintenance of Furniture and Equipment	25.00		
Waste Removal, Cleaning and Exterminating Services	<u>526.86</u>	551.86	
Commodities:			
Stationery, Printing and Office Supplies	7.35		
Food Supplies	17,563.79		
Household, Laundry and Cleaning Supplies	<u>672.57</u>	<u>18,243.71</u>	<u>29,952.70</u> ⁽¹⁾
Excess of Expenditures Over Receipts			213.52

ADJUSTMENTS

DEDUCTIONS:

Inventory:			
Inventory, 12/31/47	6,406.50		
Inventory, 7/1/47	<u>5,061.24</u>	1,345.26	
Bills Holding:			
Bills Holding, 7/1/47	3,862.38		
Bills Holding, 12/31/47	<u>3,641.13</u>	<u>221.25</u>	<u>1,566.51</u>
NET PROFIT			<u>\$ 1,352.99</u>

(1) Does not include allocation of expenditures for water, electricity and heat charged to Physical Plant.

Statement of Receipts July 1, 1947 to December 31, 1947

<u>Month</u>	<u>Sales - Regular</u>	<u>Sales - Banquets</u>	<u>Transfers (Non-Cash)</u>	<u>Total</u>
July, 1947	\$ 6,230.55	\$ 23.36	\$ 4.80	\$ 6,258.71
August, 1947	2,111.83	14.76	13.94	2,140.53

PROCEEDINGS

September, 1947	4,225.33	2.30	- - -	4,227.63
October, 1947	6,572.36	157.95	20.69	6,751.00
November, 1947	5,868.20	208.50	125.33	6,202.03
December, 1947	<u>3,703.76</u>	<u>455.52</u>	<u>- - -</u>	<u>4,159.28</u>
	<u>\$ 28,712.03</u>	<u>\$ 862.39</u>	<u>\$ 164.76</u>	<u>\$ 29,739.18</u>

RESIDENCE HALL

RECEIPTS:

Room and Board	\$ 17,132.00
Extra Meals and Lodging	<u>131.80</u>
Total Receipts	\$ 17,263.80

EXPENDITURES:

Personal Services:		
Regular	\$ 6,477.27	
Student	<u>580.82</u>	7,058.09
Contractual Services:		
Repair and Maintenance of		
Furniture and Equipment	100.25	
Rents Not Otherwise Classified	22.00	
Waste Removal, Cleaning and		
Exterminating Services	<u>724.48</u>	846.73
Commodities:		
Stationery, Printing and		
Office Supplies	14.18	
Medical, Scientific and		
Laboratory Supplies	1.85	
Food Supplies	4,728.51	
Household, Laundry and		
Cleaning Supplies	<u>683.79</u>	5,428.33
Equipment:		
Household Equipment and		
Furnishings	<u>1,415.10</u>	
Total Expenditures		<u>\$ 14,748.25⁽¹⁾</u>

Excess of Receipts over Expenditures	2,515.55
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ADJUSTMENTS

ADDITIONS:

Capital Expenditures:		
Household Equipment and Furnishings	1,415.10	
Inventory:		
Inventory, 12/31/47	2,977.71	
Inventory, 7/1/47	<u>2,000.11</u>	<u>977.60</u>
		<u>2,392.70</u>
		4,908.25

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DEDUCTIONS:

Accounts Receivable:

Accounts Receivable, 7/1/47	4,734.00	
Accounts Receivable, 12/31/47	<u>2,060.00</u>	2,794.00

Bills Holding:

Bills Holding, 12/31/47	3,394.49	
Bills Holding, 7/1/47	<u>1,335.12</u>	<u>2,059.37</u> <u>4,853.37</u>

NET PROFIT

\$ 54.88

- (1) Does not include allocation of expenditures for water, electricity and heat charged to Physical Plant.

VIII. STUDENT LIFE

A. Athletics and Recreation

1. Athletics

In football, honors earned by Southern were the winning of the Illinois Intercollegiate Athletic Conference championship, the winning of the first annual Corn Bowl game, and the naming by the coaches of the conference of five men to the first All-State team, two men to the second team, and five men on the list of honorable mentions.

For the third consecutive year, Southern won the Illinois Intercollegiate Athletic Conference basketball championship. This automatically made the team eligible for the Illinois Intercollegiate Tournament, which was here at Carbondale. By virtue of its triumph in this tournament, Southern represented the State of Illinois in the National Association of Intercollegiate Basketball Meet at Kansas City. This was the fourth consecutive time Southern made the trip for the State of Illinois. This year, Southern defeated Oregon Southern College of Education but lost to Manhattan College of New York City. The conference coaches named to the first All State team two of our basketball players. Two men were also named to the second team, and one man received honorable mention.

Three Southern boxers won the finals in their divisions of the Centraillia Golden Gloves Tournament, February 16, and two of them thus became eligible for the Chicago Golden Gloves Tournament, the third being a novice and not eligible.

2. Sports Day

Women students from six colleges and universities of Illinois and Missouri visited Southern's campus February 7 for Sports Day, which was sponsored by the Women's Athletic Association.

3. Gym Recreation

During the month of February, the plan of opening the gymnasium for recreation on Saturday and Sunday afternoons was initiated.

PROCEEDINGS

All recreational activities are planned and directed by students.

B. New Clubs

The following new student clubs have been recently organized: the Industrial Education Club for majors and minors in Industrial Education, "Club 88" for music students who are studying piano or organ, and the Physics Club. The reorganization of the Southern Illinois Art Association under the leadership of Southern is being attempted.

C. New Co-op Houses

A new co-operative house for men and a new co-operative house for women students have been organized within the last three months.

D. Student Forums and Radio Presentations

Three students of the Government Department took part in a mock United Nations Forum at the University of Chicago on March 22, 1948. Southern's students acted as representatives of Bolivia in the Student United Nations General Assembly.

During January and February, the Independent Student Union and the Student Christian Foundation sponsored the following series of student forums which were presented by various members of Southern's faculty:

Jan. 15 - "The Jewish-Arab Partition of Palestine"

Feb. 5 - "The Marshall Plan for Europe"

Feb. 10 - "Peace for Japan"

Feb. 19 - "The Communist Threat"

Feb. 26 - "Universal Military Training"

A series of weekly classical radio dramas was given during January and February by students in the Speech Department.

E. Recognition of Student Service

At the all school variety show sponsored by the Kappa Delta Alpha Fraternity on February 23 President Lay presented to the most outstanding man and woman student the "Service to Southern Award."

Twenty-two students at Southern were selected to appear in the 1947-1948 edition of "Who's Who Among American Universities and Colleges."

F. Musical Activities

Among the musical presentations by students during the spring quarter were the following:

The University Symphony Orchestra presented a concert February 20 in Vienna, Illinois.

The Madrigal Singers and eleven members of the band appeared in Bloomington on February 21 for the Clinic Conference of the Illinois Music Education Association.

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A joint concert by Southern's Madrigal Singers and a Madrigal Group from Benton Township High School was presented February 29 at Anthony Hall, the Residence Hall.

The A Capella Choir, the Madrigal Singers and the University Band appeared on the program of the District Rotary Conference in Pinckneyville on April 7-8, 1948.

Southern's A Capella Choir and Madrigal Singers on their 1948 spring tour performed at Homer, Westville, Hoopeston, Momence, Kelly High in Chicago, and at Pontiac. They have also appeared at Lexington, Illinois State Normal University, and Pana Township High School.

IX. MISCELLANEOUS

A. Student Fees

At the January, 1948 Board Meeting all of our sister colleges and universities presented recommendations for increasing student tuition and fees which were approved by the Board. No such recommendations were made by Southern Illinois University. Since then the Student Council at Southern has recommended to me that the present student activity fee of \$5.00 per quarter be increased to \$8.00 per quarter. I recommend that this fee be set for the year 1948-49 at \$7.50 per quarter.

I wish to suggest that the Teachers College Board be equally willing to receive recommendations from presidents for reductions of fees as well as increases if and when the welfare of the institutions seems to require such recommendations.

Our faculty committee, advisory to the President, has recommended to me that at Southern we should conform to the out-of-state fee of \$10.00 per quarter which was approved for our sister institutions at the January, 1948 Board Meeting. I recommend that this fee be made applicable to Southern.

For the information of the Board, our Student Council has not considered the matter of increasing our graduation fee and the regular tuition. Also for the information of the Board, the faculty committee, advisory to the President, has considered all of the fees and has recommended to me that we request an increase in the graduation fee and the regular tuition to the extent of one half the increase approved by the Board at the January, 1948 meeting for sister institutions. I am uncertain as to whether or not the Board desires uniform fees for all of the colleges and universities; and pending such information, I have no recommendation to present concerning the changing of the graduation fee and the regular tuition fee.

B. Veterans Services

1. Chautauqua Street Veterans Housing Project--
Contract No. Ill-V-11330

PROCEEDINGS

Statement of Income and Expense

July 1, 1947 to December 31, 1947

Income:

Dwelling Rent Income	\$ 18,708.37	
Furniture Rental	3,727.25	
Sales and Services	71.18	
Miscellaneous Income	71.03	
Gross Income		22,577.83

Expenditures: (Re: Schedule A -1)

Management	1,193.15	
Operating Services	283.92	
Dwelling & Commercial Utilities	6,164.60	
Repairs, Maintenance, Replacements	596.10	
Grounds Equipment	219.78	
Furniture	14.52	
Settlement of P.H.A.	4,628.42	
Contract 1-1-47 to 6-30-47		
Total Expenditures		13,100.49

Excess of Income over Expenditures 9,477.34

Adjustments

Add:

Expenditures Applicable to 1946-47	6,251.12	
Grounds Equipment	219.78	
Furniture	14.52	
Total Additions		6,485.42

Excess of Income over Expenditures Plus Additions 15,962.76

Deduct:

Accounts Payable		2,917.68
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Net Profit from Operations

13,045.08

Schedule of Expenditures

1. Chautauqua Str	Expenditures from Agency Fund	Expenditures from Departmental Appropriation	Total Expenditures

Management:

Personal Services	\$ 588.80	\$ 600.00	\$ 1,188.80
Office Supplies	4.35	---	4.35
	<u>593.15</u>	<u>600.00</u>	<u>1,193.15</u>

Operating Services:

Garbage Collection	<u>283.92</u>	<u>----</u>	<u>283.92</u>
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TEACHERS COLLEGE BOARD

Dwelling and Commercial Utilities:

Electricity	968.45	-----	968.45
Water	415.75	----	415.75
Gas	4,780.40	-----	4,780.40
	<u>6,164.60</u>	-----	<u>6,164.60</u>

Repairs, Maintenance, Replacements:

	213.00	285.87	498.87
Personal Services	97.23	-----	97.23
Other	<u>310.23</u>	<u>285.87</u>	<u>596.10</u>

Grounds Equipment:

	<u>219.78</u>	<u>219.78</u>
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Furniture:

	<u>14.52</u>	<u>14.52</u>
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Settlement of P.H.A. Contract for Period 1-1-47 to 6-30-47

	<u>4,628.42</u>	-----	<u>4,628.42</u>
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Total Expenditures

	<u>11,980.32</u>	<u>1,120.17</u>	<u>13,100.49</u>
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Statement of Receipts and Disbursements - Agency Fund

July 1, 1947 to December 31, 1947

BALANCE: July 1, 1947

\$9,828.39

RECEIPTS:

Security Deposits	\$360.00		
Less: Refunds	<u>230.00</u>	\$130.00	
Rent:			
Dwelling	\$18,221.84		
Less: Refunds	<u>10.50</u>	18,211.34	
Furniture	3,626.47		
Less: Refunds	<u>3.35</u>	<u>3,623.12</u>	21,834.46
Service			71.18
Miscellaneous			<u>71.03</u>
			<u>22,106.67</u>
			31,935.06

DISBURSEMENTS:

Operation and Management:			
Management	593.15		
Operation:			
Public Services	283.92		
Dwelling and Commercial Utilities	6,164.60		
Repairs, Maintenance and Replacements	<u>310.23</u>	<u>6,758.75</u>	<u>7,351.90</u>

PROCEEDINGS

Settlement of F.P.H.A.
Contract for period
1-1-47 to 6-30-47

4,628.42 11,980.32

BALANCE: December 31, 1947

\$19,954.74

Schedules - Agency Fund

July 1, 1947 to December 31, 1947

Schedule B-1

Personal Services:

Regular:

None

\$ -----

Student:

Bookkeeper

July - December, 1947

588.80

588.80

Office Supplies:

V 36 Petty Cash

4.35

593.15

Schedule B-2

Public Services

283.92

Schedule B-3

Dwelling and Commercial Utilities:

Electricity

968.45

Water

415.75

Gas

4,780.40

6,164.60

Schedule B-4

Repairs, Maintenance,

and Replacements:

Personal Services;

Regular:

None

Student

213.00

213.00

Other

97.23

310.23

TEACHERS COLLEGE BOARD

Statement of Expenditures - Departmental Appropriation

July 1, 1947 to December 31, 1947

Expenditures for Conversion:

Construction	\$ 10,737.10
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Expenditures for Operation and Management:

Management:

Personal Services

Manager (July - December, 1947)	\$ 600.00
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Repairs, Maintenance and Replacements:

Personal Services	\$ 285.87
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Garden Hose, Etc.	159.78	445.65
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Equipment

1,120.17
<u>\$ 11,857.27</u>

2. Ordnance Plant Veterans Housing Project -- Contract No. Ill-V-11329

Statement of Income and Expense

July 1, 1947 to December 31, 1947

Income:

Dwelling Rent Income	892.37
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Sales and Services to	
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Tenants	1.81
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Gross Income	894.18
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Expenditures: Re-Schedule A-1

Management	89.90
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Dwelling and Commercial	714.42	804.32
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Utilities	
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Excess of Income over Expenditures	89.86
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Adjustments

Deduct:

Accounts Payable	1,792.18
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Net Loss from Operations	<u>(\$ 1,702.32)</u>
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PROCEEDINGS

Management:

Office Supplies	\$ 89.90	\$ 89.90
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Dwelling and Commercial Utilities:

Coal	714.42	714.42
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Total Expenditures for Operation:	804.32	804.32
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Statement of Receipts and Disbursements - Agency Fund

July 1, 1947 to December 31, 1947

BALANCE: July 1, 1947	\$ 600.00
-----------------------	-----------

RECEIPTS:

Security Deposits	510.00		
Less: Refunds	70.00	440.00	
Rent - Dwelling		870.57	
Service		1.81	1,312.38
			1,912.38

DISBURSEMENTS:

Activation: (Schedule B-1)			
Advertising	134.50		
Repairs	64.98	199.48	
Operation and Management:			
Management: (Schedule B 2)	89.90		
Operation:			
Utilities (Schedule B-3)	714.42	804.32	1,003.80

BALANCE: December 31, 1947	\$ 908.58
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(1) Loan from University Cannery Fund

Schedules - Agency Fund

July 1, 1947 to December 31, 1947

Schedule B-1

Activation:			
Advertising	\$ 134.50		
Repairs	64.98	\$ 199.48	

Operation: and Management:
Management:

Schedule B-2

Office Supplies	89.90
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TEACHERS COLLEGE BOARD .

Schedule B-3

Utilities

\$ 714.42

Statement of Expenditures - Departmental Appropriation

July 1, 1947 to December 31, 1947

Expenditures for Conversion:

Personal Services:

Management:

Manager	\$ 600.00	
Repairs, Maintenance and Replacements	<u>2,539.26</u>	3,139.26

Contractual Services:

Electricity		4.46
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Office Expenses:

Miscellaneous		2.00
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Travel

74.10

Commodities:

Motor Vehicle and Mechanical Supplies, including Small Tools		28.76
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Equipment:

Machinery, Implements and Major Tools		<u>52.00</u>
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Total

\$ 3,300.58

Statement of Income and Expense

July 1, 1947 to December 31, 1947

Income;

Testing (Schedule A-1)	\$ 6,822.00
Meals and Lodging (Schedule A-2)	<u>10.10</u>

Total Income

\$ 6,832.10

Expense:

Personal Services (Schedule A-3)	4,893.25
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Other Expense:

Commodities:

Stationery, Printing and

Office Supplies	\$ 59.89	
Awards and Grants	<u>4.72</u>	<u>64.41</u>

Total Expense

4,957.86⁽¹⁾

Excess of Income Over Expense

\$ 1,874.24

PROCEEDINGS

Unit Cost

Total Cost \$4,957.86 - number tested 379 \$13.08

Statement of Charges for Testing

July 1, 1947 to December 31, 1947

<u>Month</u>	<u>Number Tested</u>	<u>Amount Billed</u>
July, 1947	47	\$ 846.00
August	44	792.00
September	69	1,242.00
October	83	1,494.00
November	72	1,296.00
December	64	1,152.00
	<u>379</u>	<u>\$6,822.00</u>

- (1) Does not include allocation of expenditures for water, electricity, heat and rent.

Statement of Charges for Meals and Lodging (Excluding Cafeteria)

July 1, 1947 to December 31, 1947

<u>Month</u>	<u>Amount</u>
July	\$ 4.05
August	--
September	1.65
October	.80
November	-
December	3.60
	<u>\$10.10</u>

Statement of Salaries Paid

July 1, 1947 to December 31, 1947

July, 1947		
Regular	\$ 695.00	
Student	<u>140.00</u>	\$ 835.00
August, 1947		
Regular	695.00	
Student	<u>70.00</u>	765.00
September, 1947		
Regular	695.00	
Student	<u>135.75</u>	830.75
October, 1947		
Regular	695.00	
Student	<u>151.60</u>	846.60

TEACHERS COLLEGE BOARD

November, 1947

Regular	\$ 695.00	
Student	<u>74.20</u>	769.20

December, 1947

Regular	695.00	
Student	<u>151.70</u>	846.70
		<u>\$4,893.25</u>

X SUMMARY

It is respectfully requested that the following action be taken by the State Teachers College Board:

- A. Acceptance of the resignations of the following: Mr. Arthur Halfar, Mr. Harlan Hodges, Mrs. Direna Woods Taylor, Mrs. Ester Witcher.
- B. Approval of the following appointments at salaries indicated in the report: Mrs. Elizabeth Abram, Mr. Ledford J. Bischof, Miss Mabel Carney, Mr. John Q. Clark, Mrs. Marshall G. Clark, Mr. Earl Dawes, Dr. Eileen Elliott, Mr. Woodrow Fildes, Mrs. Jean Harlan, Mr. Harry F. Jackson, Miss Bessie Kawachi, Miss Ruby Kerley, Mrs. Gertrude Lindegren, Mr. William R. Matthies, Mr. Arthur Newbern, Mrs. Ruby Webb Phillips, Mrs. Joseph S. Rafalko, Miss Mamie Nell Story, Dr. W. J. Tudor, Miss Amy Turnell, Dr. Kenneth W. Wegner, Mr. Arnold Wendt, Mr. D. C. Wilson.
- C. Approval of the following special short term appointments: Dr. Floyd F. Cunningham, Mr. Dalias A. Price.
- D. Approval of the reappointment of Miss May Dorsey.
- E. Approval of the following reappointments for the spring quarter of the 1947-48 session: Mr. Walter K. Correll, Miss Misanna Ikard, Miss Kathleen Isom, Miss Irene Liebig, Mrs. Lois Nelson, Mr. Arthur Newbern.
- F. Approval of the following reappointments for the spring quarter of session only: Mr. Henry M. Borella, Miss Orpha Jane Borgsmiller, Mrs. Chalmer A. Gross, Dr. Earl R. Hall, Dr. Laird T. Hites, Mr. Herbert E. Johnson, Mrs. Irma Tate Ward.
- G. Approval of the following reappointments for the 1947 - 48 summer July 1, 1948 to June 30, 1949 inclusive: Mr. Ralph H. Boatman, Dr. Lawrence E. Clark, Mr. William Randle, Mrs. Alice P. Rector.
- H. Approval of sabbatical leaves of absence for the following: Miss E. Louise Bach, Miss Winifred Burns, Mr. Robert W. English, Mr. Willis E. Malone, Miss Susie Ogden.
- I. Approval of a leave of absence without pay for Mrs. Edith S. Krappe.
- J. Approval of change of duties for Dr. Laird T. Hites and Dr. Douglas E. Lawson.

PROCEEDINGS

- K. Approval of change in payroll title of Mr. Glenn Martin.
- L. Approval of change in rank for the following: Dr. Dorothy R. Davies, Mr. Chalmer A. Gross, Mrs. Minnie Mae Pitkin, Mr. John S. Wharton.
- M. Approval of the list of faculty, with salaries for the 1948 summer session, as found in Supplement A of this report.
- N. Approval of the list of faculty, with nine months salaries for 1948-49, as found in Supplement B of this report.
- O. Approval of the list of faculty-administrative personnel with twelve-months salaries for 1948-49, as found in Supplement C of this report.
- P. Approval of the employment of the following employees at salaries indicated in the report: Mr. Jack E. Anderson, Mrs. Elsie Beggs, Mr. Al DiGregorio, Mr. Frank Feuquay, Mr. Charles C. Hammock, Mr. William E. Holder, Mr. Ova S. Russell, Miss Mary Evelyn Smith, Mr. Wesley Walters.
- Q. Approval of the following replacements with salaries indicated in the report: Mrs. Virginia Karnes, Mr. William McCallister, Mr. Arthur Ross, Mr. Wesley Walters, Mr. George Westley.
- R. Approval of the following resignations: Mr. Jack E. Anderson, Mr. Albert Blythe, Mr. Frank Feuquay.
- S. Approval of the following suspensions: Mr. Albert Blythe and Mr. William Claunch, Jr.
- T. Approval of the following changes in classification: Mr. Fred E. Clemens, Mr. A. C. Hamilton, Mr. Harrison Wilson.
- U. Approval of the retirement of Mr. Charles M. Hagler, effective September 1, 1948.
- V. Approval of the retention of Mr. John W. Thornton and Mrs. Lyda Windate for the year 1948-49.
- W. Approval of the retention of Mr. Gus Trobaugh on a month to-month basis during the year 1948-49, subject to release as soon as a suitable replacement can be found.
- X. A statement of policy be given by the Board concerning retirement of individuals not subject to the regulations of the Retirement System.
- Y. Approval of the list of regular employees with twelve-months salaries for 1948-49, as found in Appendix D of this report.
- Z. Authorization by the Board for its Graduate Studies Committee to consider our awarding of the Master of Arts degree and the Master of Science degree.

TEACHERS COLLEGE BOARD

- AA. Approval of the effort of Southern Illinois University to obtain funds through State appropriations for the construction of dormitories, faculty housing, and a union building, described in this report as buildings no longer considered feasible as self-liquidating projects.
- BB. Approval of our maintaining the present rate for room and board at Anthony Hall, \$10.00 per week, if at all possible in view of the rising food costs.
- CC. Approval of increasing the student activity fee to \$7.50 per quarter.
- DD. Approval of out-of-state fee of \$10.00 per quarter.

Respectfully submitted,

Chester F. Lay
President

SUPPLEMENT A

List of Faculty, with Salaries for the 1948 Summer Session

Name	Classification	Number of Wks Employed			
			June	July	August
Babcock, Gladys W.	Asst. Prof.	8	\$195.00	\$390.00	\$195.00
Bach, E. Louise	Asst. Prof.	8	192.50	385.00	192.50
Barbour, Frances	Assoc. Prof.	8	68.33 ^(a)	136.68 ^(a)	68.33 ^(a)
Barnes, Mary Louise	Asst. Prof.	8	180.00	360.00	180.00
Barry, M. Eileen	Assoc. Prof.	8	205.00	410.00	205.00
Bicknell, W. C.	Professor	8	260.00	520.00	260.00
Bolton, Cecil M.	Asst. Prof.	8	185.00	370.00	185.00
Borella, Henry M.	Faculty Asst.	8	120.00	240.00	120.00
Borgsmiller, Orpha J.	Faculty Asst.	8	80.00	160.00	80.00
Bosley, Howard E.	Assoc. Prof.	8	237.50	475.00	237.50
Bracewell, George	Assoc. Prof.	8	210.00	420.00	210.00
Bridges, A. Frank	Instructor	8	175.00	350.00	175.00
Briggs, Harold E.	Professor	8	275.00	550.00	275.00
Burns, Winifred	Asst. Prof.	8	190.00	380.00	190.00
Caldwell, Norman	Assoc. Prof.	8	200.00	400.00	200.00
Camp, George C.	Assoc. Prof.	8	212.50	425.00	212.50
Carney, Mabel	Professor	8	250.00	500.00	250.00
Coleman, Ernest C.	Assoc. Prof.	8	235.00	470.00	235.00
Cunningham, Floyd F.	Assoc. Prof.	8	225.00	450.00	225.00
Davies, Dorothy R.	Assoc. Prof.	8	237.50	475.00	237.50
Davis, J. Cary	Assoc. Prof.	8	230.00	460.00	230.00
Dawes, Earl	Instructor	8	212.50	425.00	212.50
Denny, Florence E.	Asst. Prof.	8	187.50	375.00	187.50
DuFrain, Viola M.	Assoc. Prof.	8	225.00	450.00	225.00
Dykhouse, Claude J.	Assoc. Prof.	8	225.00	450.00	225.00
Entsminger, Mary E.	Assoc. Prof.	8	200.00	400.00	200.00
Ervin, Kenneth A.	Instructor	8	150.00	300.00	150.00
Faner, Robert D.	Assoc. Prof.	8	237.50	475.00	237.50
Farnham, Emily E.	Asst. Prof.	8	175.00	350.00	175.00
Fildes, Woodrow	Faculty Asst.	8	40.00 ^(b)	80.00 ^(b)	40.00 ^(b)

PROCEEDINGS

Fligor, R. Jean	Instructor	8	\$ 170.00	\$ 340.00	\$ 170.00
Foote, Charles L.	Associate Professor	8	200.00	400.00	200.00
Freeberg, William	Instructor	8	175.00	350.00	175.00
Fulkerson, Elbert	Assistant Professor	8	185.00	370.00	185.00
Garbutt, Cameron W.	Assistant Professor	8	97.50 ^(c)	195.00 ^(c)	97.50 ^(c)
Gersbacher, Willard M.	Professor	8	125.00 ^(c)	250.00 ^(c)	125.00 ^(c)
Goetz, Helen	Faculty Assistant	8	50.00 ^(c)	100.00 ^(c)	50.00 ^(c)
Goodwin, Tina	Assistant Professor	8	175.00	350.00	175.00

(a) Teaching one third time.

(b) Teaching two fifths time.

(c) Teaching one half time

Gross, Chalmer A.	Instructor	8	170.00	340.00	170.00
Gross, Juanita A.	Faculty Assistant	8	93.75 ^(a)	187.50 ^(a)	93.75 ^(a)
Hadley, Elbert E.	Associate Professor	8	225.00	450.00	225.00
Hall, Dilla	Assistant Professor	8	200.00	400.00	200.00
Hall, Earl R.	Assistant Professor	8	192.50	385.00	192.50
Hankla, Golda A.	Instructor	8	130.00	260.00	130.00
Harlan, William H.	Assistant Professor	8	187.50	375.00	187.50
Harris, Jesse W.	Associate Professor	8	235.00	470.00	235.00
Hines, Harold C.	Instructor	8	175.00	350.00	175.00
Hites, Laird T.	Associate Professor	5-2/5		400.00	140.00
Holder, Lynn C.	Assistant Professor	8	180.00	360.00	180.00
Jackson, Harry F.	Associate Professor	8	230.00	460.00	230.00
Johnson, Herbert E.	Instructor	8	140.00	280.00	140.00
Johnson, Joseph K.	Professor	8	255.00	510.00	255.00
Kaeiser, Margaret	Assistant Professor	8	175.00	350.00	175.00
Kesnar, Maurits	Professor	8	260.00	520.00	260.00
Kite, Grace E.	Assistant Professor	8	150.00	300.00	150.00
Klingberg, Frank L.	Associate Professor	8	237.50	475.00	237.50
Lane, Mabel S.	Instructor	8	150.00	300.00	150.00
Larson, P. Merville	Associate Professor	8	237.50	475.00	237.50
Lingle, Leland P.	Associate Professor	8	220.00	440.00	220.00
Luney, Kenneth D.	Associate Professor	8	237.50	475.00	237.50
Malone, Willis E.	Assistant Professor	8	190.00	380.00	190.00
Marberry, William M.	Assistant Professor	8	185.00	370.00	185.00
McDaniel, W. C.	Associate Professor	8	230.00	460.00	230.00
McIntosh, David S.	Associate Professor	8	187.50	375.00	187.50
McLeod, Archibald	Associate Professor	8	212.50	425.00	212.50
Meehan, Elizabeth	Instructor	8	170.00	340.00	170.00
Meeks, Wilkison W.	Associate Professor	8	230.00	460.00	230.00
Mees, John D.	Assistant Professor	2	200.00	- - -	- - -
Melvin, Mary Belle	Instructor	5 2/5	-	250.00	84.00
Merwin, Bruce W.	Professor	8	250.00	500.00	250.00
Moe, Kate E.	Assistant Professor	8	200.00	400.00	200.00
Mott, Sina M.	Associate Professor	8	215.00	430.00	215.00
Neckers, J. W.	Professor	8	275.00	550.00	275.00
Neely, Julia	Associate Professor	8	136.67 ^(b)	273.33 ^(b)	136.67 ^(b)
Neufeld, Anna K.	Assistant Professor	8	187.50	375.00	187.50
Ogden, Susie	Assistant Professor	8	200.00	400.00	200.00
Pardee, Charles J.	Assistant Professor	8	170.00	340.00	170.00
Paterson, Charles	Assistant Professor	8	165.00	330.00	165.00
Peacock, Vera L.	Professor	8	265.00	530.00	265.00

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Petroff, Louis	Assistant Professor	8	\$ 185.00	\$ 370.00	\$ 185.00
Phillips, Frances	Instructor	8	160.00	320.00	160.00
Pitkin, William A.	Associate Professor	8	235.00	470.00	235.00

(a) Teaching three-fourths time.

(b) Teaching two-thirds time.

Price, Dalias A.	Assistant Professor	8	195.00	390.00	195.00
Rafalko, Joseph S.	Associate Professor	8	225.00	450.00	225.00
Ragsdale, Ted R.	Professor	8	260.00	520.00	260.00
Randolph, Victor	Associate Professor	8	225.00	450.00	225.00
Rieke, Evelyn D.	Assistant Professor	8	175.00	350.00	175.00
Roach, Lulu D.	Assistant Professor	8	180.00	360.00	180.00
Rodabaugh, Louis D.	Associate Professor	8	225.00	450.00	225.00
Rogers, Ora D.	Assistant Professor	8	170.00	340.00	170.00
Schneider, William B.	Professor	8	260.00	520.00	260.00
Schroeder, J. Henry	Professor	8	245.00	490.00	245.00
Scott, J. W.	Professor	8	275.00	550.00	275.00
Scott, Robert A.	Professor	8	255.00	510.00	255.00
Shake, Shelby S.	Assistant Professor	8	190.00	380.00	190.00
Smith, Gladys L.	Assistant Professor	8	170.00	340.00	170.00
Smith, Mae T.	Instructor	8	175.00	350.00	175.00
Spradling, Zita	Instructor	8	150.00	300.00	150.00
Starck, Helen	Instructor	8	155.00	310.00	155.00
Steffes, Robert A.	Instructor	8	175.00	350.00	175.00
Stein, Hilda A.	Associate Professor	8	205.00	410.00	205.00
Stone, Hal	Instructor	8	175.00	350.00	175.00
Stull, Marjorie	Instructor	8	137.50	275.00	137.50
Swartz, Willis G.	Professor	8	275.00	550.00	275.00
Teel, Harley R.	Assistant Professor	8	175.00	350.00	175.00
Thalman, W. A.	Professor	8	260.00	520.00	260.00
Treece, Madelyn S.	Instructor	8	160.00	320.00	160.00
Turnell, Amy	Instructor	8	175.00	350.00	175.00
Turner, Max W.	Associate Professor	8	200.00	400.00	200.00
Turner, Robert C.	Associate Professor	8	220.00	440.00	220.00
Van Lente, K. A.	Professor	8	255.00	510.00	255.00
Van Trump, Ruby	Assistant Professor	8	175.00	350.00	175.00
Wakeland, Floyd V.	Associate Professor	8	212.50	425.00	212.50
Ward, Irma Tate	Faculty Assistant	8	125.00	250.00	125.00
Warren, Fount G.	Professor	8	250.00	500.00	250.00
Watkins, Ben P.	Assistant Professor	8	190.00	380.00	190.00
Wegner, Kenneth W.	Associate Professor	8	225.00	450.00	225.00
Welch, Walter B.	Associate Professor	8	237.50	475.00	237.50
Wendt, Arnold	Faculty Assistant	8	40.00(a)	80.00(a)	40.00(a)
Wharton, John S.	Instructor	8	165.00	330.00	165.00
Woody, Lucy K.	Professor	8	250.00	500.00	250.00
Wright, Alice K.	Assistant Professor	8	185.00	370.00	185.00
Wright, John I.	Associate Professor	8	200.00	400.00	200.00
Young, Otis B.	Professor	8	250.00	500.00	250.00
Zimmerschied, Charlotte	Assistant Professor	8	200.00	400.00	200.00

(a) Teaching two-fifths time.

PROCEEDINGS

SUPPLEMENT B

List of Faculty, with nine-months Salaries for 1948-49

Professors

<u>Name</u>	<u>Degree</u>	<u>Department</u>	<u>Salary Rate</u> 1947-48	<u>Salary</u> 1948-49
Harold E. Briggs, Ph.D.		History	\$4950.00	\$ 5040.00
Lewis A. Maverick, Ph.D.		Economics	4950.00	5040.00
John R. Mayor, Ph.D.		Mathematics	4950.00	5040.00
James W. Neckers, Ph.D.		Chemistry	4950.00	5040.00
John Winfield Scott, Ph.D.		Business Administration	4950.00	5040.00
Willis G. Swartz, Ph.D.		Government	4950.00	5040.00
Vera L. Peacock, Ph.D.		Foreign Languages	4770.00	4860.00
W.C. Bicknell, Ph.D.		Industrial Education	4680.00	4770.00
Maurits Kesnar, Ph.D.		Music	4680.00	4770.00
Ted R. Ragsdale, Ph.D.		Education	4680.00	4770.00
William B. Schneider, Ph.D.		English	4680.00	4770.00
W. A. Thalman, Ph.D.		Education	4680.00	4770.00
Joseph K. Johnson, Ph.D.		Sociology	4590.00	4680.00
Robert A. Scott, Ph.D.		Chemistry	4590.00	4680.00
Kenneth A. Van Lente, Ph.D.		Chemistry	4590.00	4680.00
Willard M. Gersbacher, Ph.D.		Zoology	4500.00	4590.00
Bruce W. Merwin, Ph.D.		Education	4500.00	4590.00
Fount G. Warren, M.A.		Education	4500.00	4590.00
Lucy K. Woody, M.A.		Home Economics	4500.00	4590.00
Otis B. Young, Ph.D.		Physics	4500.00	4590.00
J. Henry Schroeder, M.S.		Industrial Education	4410.00	4500.00
E. Eileen Elliott, Ed.D.		Home Economics	-	4410.00
Dorothy R. Davies, Ed.D.		Physical Education for Women	4275.00	4365.00

Associate Professors

W. J. Tudor, Ph.D.	Sociology	- - - -	4590.00
Howard E. Bosley, D.Ed.	Education	4275.00	4365.00
Robert D. Faner, Ph.D.	English	4275.00	4365.00
Frank L. Klingberg, Ph.D.	Government	4275.00	4365.00
P. Merville Larson, Ph.D.	Speech	4275.00	4365.00
Kenneth D. Luney, Ph.D.	Economics	4275.00	4365.00
Walter B. Welch, Ph.D.	Botany	4275.00	4365.00
Ernest C. Coleman, Ph.D.	English	4230.00	4320.00
Jesse W. Harris, Ph.D.	English	4230.00	4320.00
William A. Pitkin, Ph.D.	Social Studies	4230.00	4320.00
J. Cary Davis, Ph.D.	Foreign Languages	4140.00	4230.00
W. C. McDaniel, Ph.D.	Mathematics	4140.00	4230.00
Wilkison W. Meeks, Ph.D.	Physics	4140.00	4230.00
Floyd F. Cunningham, Ph.D.	Geography	4050.00	4140.00
Viola M. DuFrain, Ph.D.	Business Administration	4050.00	4140.00
Claude J. Dykhous, Ph.D.	Education	4050.00	4140.00
Elbert H. Hadley, Ph.D.	Chemistry	4050.00	4140.00
Joseph S. Rafalko, Ph.D.	Zoology	4050.00	4140.00
Victor Randolph, Ph.D.	Education	4050.00	4140.00

TEACHERS COLLEGE BOARD

Louis D. Rodabaugh, Ph.D.	Mathematics	\$4050.00	\$4140.00
Leland P. Lingle, M.A.	Physical Education for Men	3960.00	4050.00
Robert C. Turner, Ph.D.	English	3960.00	4050.00
Sina M. Mott, Ph.D.	Education	3870.00	3960.00
Georgia G. Winn, Ph.D.	English	3870.00	3960.00
Archibald McLeod, Ph.D.	Speech	3825.00	3915.00
Floyd V. Wakeland, M.Mus.	Music	3825.00	3915.00
George Bracewell, A.M.	Education	3780.00	3870.00
*George C. Camp., M.A.	English	3825.00	3825.00
Frances Barbour, A.M.	English	3690.00	3780.00
M. Eileen Barry, Ph.D.	Foreign Language:	3690.00	3780.00
Julia Neely, A.M.	English	3690.00	3780.00
Hilda A. Stein, M.S.	Zoology	3690.00	3780.00
Norman Caldwell, Ph.D.	History	3600.00	3690.00
Mary E. Entsminger, M.A.	Education	3600.00	3690.00
Charles L. Foote, Ph.D.	Zoology	3600.00	3690.00
Max W. Turner, Ph.D.	Government	3600.00	3690.00
John I. Wright, A.M.	History	3600.00	3690.00
David S. McIntosh, M.A.	Music	3375.00	3465.00
John M. Pierce, A.M.	Emeritus	1700.00	1700.00

Assistant Professors

William R. Matthies, M.S.	Business Administration	- - -	4050.00
George L. Cherry, Ph.D.	History	3600.00	3690.00
Robert W. English, M.A.	Industrial Education	3600.00	**1845.00
Dilla Hall, M.S.	University High School	3600.00	3690.00
Kate E. Moe, M.S.	Music	3600.00	3690.00
Vernon G. Morrison, M.A.	Economics	3600.00	3690.00
Susie Ogden, M.A.	Business Administration	3600.00	*1845.00
Henry L. Wilson, Ph.D.	English	3600.00	3690.00
Charlotte Zimmerschied, A.M.	Physics	3600.00	3690.00

* Rank of Associate Professor contingent upon completing work for Doctor's degree before September 13, 1948.

**Sabbatical Leave - nine months at half pay.

Gladys W. Babcock, M.S.	Home Economics	3510.00	3600.00
Cameron W. Garbutt, M.A.	Speech	3510.00	3600.00
Dalias A. Price, A.M.	Geography	3510.00	3600.00
E. Louise Bach, A.M.	University High School	3465.00	*1777.50
Winifred Burns, M.A.	English	3420.00	*1755.00
Willis E. Malone, M.A.	Education	3420.00	*1755.00
Shelby S. Shake, M.S.	University High School	3420.00	3510.00
Ben P. Watkins, M.A.	Art	3420.00	3510.00
Joseph R. Baxter, M.A.	History and Foreign Languages	3375.00	3465.00
Elizabeth Cox, A.M.	English	3375.00	3465.00
Florence E. Denny, M.A.	Physiology and Health Education	3375.00	3465.00
William H. Harlan, A.M.	Sociology	3375.00	3465.00
Anna K. Neufeld, M.A.	Foreign Languages	3375.00	3465.00
Cecil M. Bolton, M.Mus.	Music	3330.00	3420.00
Elbert Fulkerson, M.A.	University High School	3330.00	3420.00

*Sabbatical Leave - nine months at half pay.

PROCEEDINGS

Salary Rate
47-48

Annemarie E. Krause, M.S.	Geography	3330.00	\$ 3420.00
William M. Marberry, M.A.	Botany	3330.00	3420.00
Louis Petroff, Ph.D.	Sociology	3330.00	3420.00
Alice K. Wright, A.M.	Mathematics	3330.00	3420.00
Mary Louise Barnes, M.S.	Home Economics	3240.00	3330.00
Lynn C. Holder, M.S. in Ed.	Physical Education for Men	3240.00	3330.00
Dorothy Muzzey, A.M.	Physical Education for Women	3240.00	3330.00
Lulu D. Roach, Ph.B.	Art	3240.00	3330.00
Emily E. Farnham, M.A.	Art	3150.00	3240.00
Tina Goodwin, M.A.	Allyn Training School	3150.00	3240.00
Margaret Kaeiser, Ph.D.	Botany	3150.00	3240.00
Evelyn D. Rieke, A.M.	University High School	3150.00	3240.00
Harley R. Teel, A.M.	Education	3150.00	3240.00
Ruby Van Trump, A.M.	Allyn Training School	3150.00	3240.00
M. Alberta Gibbons, A.M.	University High School	3060.00	3150.00
Chalmer A. Gross, M.S.	University High School	3060.00	3150.00
Charles J. Pardee, A.M.	History	3060.00	3150.00
Ora D. Rogers, A.M.	Allyn Training School	3060.00	3150.00
Gladys L. Smith, M.A.	University High School	3060.00	3150.00
John S. Wharton, M.Mus.	Music	2970.00	3150.00
Charles Paterson, B.E.	University High School	2970.00	3060.00
Madge T. Sanders, A.M.	University High School	2970.00	3060.00
Grace E. Kite, B.S. in L.S.	Library	2700.00	2790.00
Lulu R. Clark	Emerita	1240.00	1240.00

Instructors

A. Frank Bridges, M.A.	Physiology and Health Education	3150.00	3240.00
William Freeberg, M.S.	Physical Education for Men	3150.00	3240.00
Harold C. Hines, M.S.	Music	3150.00	3240.00
Mae T. Smith, A.M.	English	3150.00	3240.00
Robert A. Steffes, M.S.	Journalism	3150.00	3240.00
Jean Stehr, M.A.	Physical Education for Women	3150.00	3240.00
Hal Stone, M.S.	Chemistry	3150.00	3240.00
R. Jean Fligor, M.A.	University High School	3060.00	3150.00
Elizabeth Meehan, M.A.	Allyn Training School	3060.00	3150.00
Helen Matthes, - - -	Music	2970.00	3060.00
Richard C. Kohler, A.M.	University High School	2925.00	3015.00
Frances Phillips, M.A.	Physiology and Health Education	2880.00	2970.00
Madelyn S. Treece, M.A.	Allyn Training School	2880.00	2970.00
Helen Starck, B.S.	University High School	2790.00	2880.00
Troy W. Edwards, M.S. in Ed.	University High School	2700.00	2790.00
Kenneth A. Ervin, M.A.	Art	2700.00	2790.00
Mabel S. Lane, M.S. in Ed.	University High School	2700.00	2790.00
Zita Spradling, M.S.	University High School	2700.00	2790.00

*Sabbatical Leave-nine months at half pay.

†Part-time

TEACHERS COLLEGE BOARD

47-48

48-49

Bonnie L. Lockwood, M.S.in Ed.	University High School	2520.00	2610.00
Marjorie W. Stull, B.S.in Ed.	Library	2475.00	2565.00
Golda D. Hankla, A. M.	Library	2340.00	2430.00
Mary Belle Melvin, B.S.in L.S.	Library	2250.00	2340.00
Loraine Waters, M.S.in Ed.	Museum	2250.00	2340.00
Florence R. King ---	Emerita	1200.00	1200.00
Mae L. Fox, M.A.	Brush Training School	†630.00	†630.00
Maude Mayhew, M.A.	Brush Training School	†630.00	†630.00
Jewell Trulove, M.A.	Brush Training School	†630.00	†630.00
Grace Wilehlrm, M.A.	Brush Training School	†630.00	†630.00
		†Part-time	

Faculty Assistants

Helen Goetz, R. N.	Physiology and Health Education	†900.00
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SUPPLEMENT C

List of Faculty-Administrative Personnel with twelve months Salaries
for 1948-49

Name	Academic Degree	Payroll Title	Salary Rate 1947-48	Salary 1948-49
Chester F. Lay (President; Professor of Educational and Personnel Administration)	Ph.D.	President	\$ 10000.	\$ 10000.
Henry J. Rehn (Dean, College of Vocations & Professions; Professor)	Ph.D.	Ex. Ass't in Ed. & Adm.	7320.	7440.
T. W. Abbott (Dean, College of Liberal Art & Sciences; Professor of Chemistry)	Ph.D.	Ex. Ass't in Ed. & Adm.	7020.	7140.
Charles D. Tenney (Administrative Assistant to the President; Professor of English & Philosophy)	Ph.D.	Ex. Ass't in Ed. & Adm.	7020.	7140.
Douglas E. Lawson (Dean, College of Education; M.D. Professor of Education)	Ph. D., M. D.	Ex. Ass't in Ed. & Adm.	----	7020.
Marie A. Hinrichs (Director, Health Services; University Physician; Professor of Physiology & Health Education)	Ph.D.,	Professor	6600.	6720.
Carl C. Lindegren (Director of Biological Science & Research)	Ph.D.	Professor	6600.	6720.
Edward V. Miles, Jr. (Business Manager; Associate Professor of Economics)	M.A.	Ex. Ass't. in Ed. & Adm.	6600.	6720.
Marshall S. Hiskey (Dean of Men; Acting Director of Testing Services; Professor)	Ph.D.	Ex. Ass't in Ed. & Adm.	6000.	6600.

PROCEEDINGS

Orville Alexander	Ph.D.	Ex. Ass't. in	\$ 6120.	\$ 6240.
(Director of Alumni Services; Professor of Government)		Ed. & Adm.		
E. G. Lentz	A.M.	Professor	6000.	6120.
(Curator of Clint Clay Tilton Library; Professor of History)				
Raymond H. Dey	M.A.	Ex. Ass't. in	5880.	6000.
(Director of Extension & Placement Services)		Ed. & Adm.		
Glenn Martin	M.A.	Ex. Ass't. in	5700.	5820.
(Director of Athletics; Associate Professor of Physical Education for Men)		Ed. & Adm.		
William Neal Phelps	Ed.D.	Associate	5700.	5820.
(Acting Director, Physical Plant)		Professor		
Lowell R. Tucker	Ph.D.	Associate	5400.	5520.
(Acting Chairman, Department of Agriculture)		Professor		
Julia Minnette Barber	M.A.	Ex. Ass't. in	5280.	5280.
(Advisor, Dean of Women's Office; Assistant Professor of English)				
Helen A. Shuman	M.A.	Ex. Ass't. in	5160.	5280.
(Dean of Women; Associate Professor)		Ed. & Adm.		
Mary Anna Robertson	M.A.	Ex. Ass't. in	5100.	5220.
(Secretary to the President)		Ed. & Adm.		
Marjorie Shank	A.M.	Ex. Ass't. in	5040.	5160.
(Registrar' Associate Professor of Geography)		Ed. & Adm.		
Lorena Drummond	B.A.	Ex. Ass't. in	4920.	5040.
(Director, Information Service)		Ed. & Adm.		
Van A. Buboltz	M.A.	Assistant Professor		
(Supervisor, Veterans Housing Projects)		4800.	4920.	
Marshall G. Clark	M.S.	Assistant Professor		
(Agriculture)		4800.	4920.	
John D. Mees	M.S.	Assistant Professor		
(Principal, University High School)		4800.	4920.	
Donald A. Ingli	M.A.	Assistant Professor		
(Director, Audio-Visual Aids Service)		4800.	4920.	
Lawrence E. Clark	Ph.D.	Associate Professor		
(Veterans Counselor)		4620.	4740.	
Alex Reed	M.S.	Assistant Professor		
(Vocational Agriculture)		4500.	4620.	
E. Opal Stone	M.S.	Assistant Professor		
(Acting Director, Wheeler Library)	in L.S.	4380.	4500.	
Ralph H. Boatman	M.of P.H.	Instructor	4000.	4320.
(Health Coordinator)				
Robert L. Gallegly	A.M.	Ex. Ass't. in	4140.	4260.
(Chief Accountant)		Ed. & Adm.		

TEACHERS COLLEGE BOARD

John W. Allen (Acting Director, Museum)	----	Instructor	\$ 4080.	\$ 4200.
Thelma Lynn (Librarian)	B.S. in L.S.	Instructor	4080.	4200.
Ruby Kerley (Librarian)	A.M. in L.S.	Assistant Professor	4080.	4200.
M. Esther Shubert (Librarian)	M.S.	Assistant Professor	4080.	4200.
Cornelia L. Beach (Purchasing Agent)	B.Ed.	Ex. Ass't. in Ed. & Adm.	3900.	4020.
Dorothy E. Heicke (Librarian)	A.M. in L.S.	Assistant Professor	3840.	3960.
Mabel Pulliam (Director, Housing Service)	----	Ex. Ass't. in Ed. & Adm.	3840.	3960.
William Randle (Veterans Counselor)	M.S. in Ed.	Ex. Ass't in Ed. & Adm. Instructor	3720.	3840.
Maxine Vogely (Director, Anthony Hall)	M.A.	Instructor	*3720.	*3840.
Ledford J. Bischof (Assistant to the Dean of Men in Ed.)	M.S.	Instructor	3600.	3720.
Zella Cundall (Librarian)	A.B.	Instructor	3600.	3720.
Minnie Mae Pitkin (Assistant in Personnel)	M.S.	Instructor	3000.	3600.
Thera Cavender (Librarian)	A.B. in L.S.	Instructor	3120.	3240.
Alice P. Rector (Assistant in Testing)	M.S. in Ed.	Instructor	3120.	3240.
Gertrude Lindegren (Assistant in Biological Science & Research)	----	Faculty Assistant	3000.	3000.
Mary Lou McNeill (Assistnat Registrar)	B.S.	Faculty Assistant	3000.	3000.
Naomi Manering (Nurse)	R.N.	Faculty Assistant	2880.	3000.
Ruby Straker (Assistant, Director of Extension and Placement Services)	B.S. in Ed.	Faculty Assistant	2820.	2940.
Bessie Kawachi (Assistant in Biological Science & Research)	----	Faculty Assistant	----	----
Margaret M. Rafolko (Assistant in Biological Science & Research)	B.Ed.	Faculty Assistant	----	----
Edna Bradley (Nurse)	R.N.	Faculty Assistant	2400.	2520.
Walter Mazurek (Assistant, Physical Education)	B.A.	Faculty Assistant	2400.	2520.

*Does not include maintenance allowance of \$30.00 per month.

**Salaries paid from restricted funds.

PROCEEDINGS

SUPPLEMENT D

List of Regular Employees with twelve months Salaries for 1948 49

<u>Name</u>	<u>Classification</u>	<u>Salary Rate</u> <u>1947-48</u>	<u>Salary Rate</u> <u>1948 49</u>
<u>Office</u>			
Jane Crichton	Clerk IV	\$ 3000.00	
Lucile Etherton	Clerk III	2940.00	
Francis Adams	Duplicating Mach. Supervisor	2880.00	
Gus Trobaugh	Storekeeper I	2292.00	
Fidella M. Doolin	Account Clerk	2280.00	
Mabel Austin	Clerk Steno. I	2184.00	
Margaret McGregor	Clerk Steno I	2184.00	
Ruth Brummet	Clerk Typist II	2100.00	
Juanita Cooper	Clerk Steno. I	2100.00	
Virginia Karnes	Clerk Steno. I	2100.00	
D.Killingsworth	Clerk Typist I	2100.00	
Victoria E. Ludwig	Bkkg.Mach.Opr.I	2100.00	
F.E.Mitchell	Clerk Typist I	2100.00	
Wilma N. Perry	Clerk Steno. I	2100.00	
Myrna Ragsdale	Clerk Steno. I	2100.00	
Mary E. Smith	Tab.Mach.Opr.I	2100.00	
Hazel M. Jarrett	Clerk I	2052.00	
M. Allen	Clerk Typist II	1980.00	
Allynn W. Carter	Clerk Steno. I	1980.00	
Dorothy Hunter	Clerk I	1980.00	
Dolores Marco	Clerk Steno. I	1980.00	
Earlene Ashby	Clerk Steno. I	1860.00	
Lucille Hart	Clerk Typist II	1820.00	
Rosemary Keough	Clerk Typist II	1820.00	
Betty Hamilton	Clerk Steno. I	1800.00	
Marjory Enrietto	Clerk Steno. I	1680.00	
Lois C. Mescher	Clerk Steno. I	1680.00	
Myrtle White	Clerk Steno. I	1680.00	
Marilyn H. Taylor	Clerk Typist I	1500.00	
<u>Janitorial</u>			
Joe Widdows	Bldg. & Grounds Supervisor	3660.00	
Howard Wiggins	Janitor III	2400.00	
Jesse Allen	Janitor I	2100.00 (1)	
Ira Dennie Knight	Janitor I	2100.00	
Guy Loveall	Janitor I	2100.00	
William J. Anderson	Janitor I	1800.00	
Elsie Beggs	Domestic	1800.00	
George O. Biggs	Janitor I	1800.00	
William Claunch	Janitor I	1800.00	
Dennis Clutts	Janitor I	1800.00	
Charles Evans	Janitor I	1800.00	
Tom Higgins	Janitor I	1800.00	
James Jamison	Janitor I	1800.00	

(1) Payable from Income Fund - Auxiliary Enterprise.

TEACHERS COLLEGE BOARD

Janitorial (continued)

Calvin Pollard	Janitor I	\$ 1800.00
Oscar Rawson	Janitor I	1800.00
Columbus Valentine	Janitor I	1800.00
Harrison Wilson	Janitor I	1800.00
Ima M. Valentine	Domestic	1680.00
George Donaby	Janitor I	1560.00 (1)(2)

Heating

Reid Troutman	Plant Main. Eng. I	4080.00
Benjamin Bradford	Sty. Fireman	2700.00(3)
A. C. Hamilton	Sty. Fireman	2700.00
Fred Miller	Sty. Fireman	2700.00
T. H. North	Sty. Fireman	2700.00
Joe Thomas	Sty. Fireman	2700.00
Wesley Walters	Sty. Fireman	2700.00
Herman Entsminger	Sty. Fireman	2400.00
Lee C. Harris	Sty. Fireman	2400.00
Hiram Lewis	Sty. Fireman	2400.00
V. H. Rogers	Sty. Fireman	2400.00
Cliff Freeman	Laborer Maint.	1800.00
Charles Merkel	Laborer Maint.	1800.00
Statsie Mosley	Laborer Maint.	1800.00
James Williams	Laborer Maint.	1800.00

Maintenance

Virgil Schwegman	Carpenter Foreman	4698.00
Al DiGregorio	Plasterer	4176.00
Charles M. Hagler	Carpenter	4176.00
Ned J. Hagler	Carpenter	4176.00
Carl B. Kinsey	Carpenter	4176.00
Otis B. Miller	Carpenter	4176.00
Arthur Ross	Carpenter	4176.00
Robert E. Smith	Carpenter	4176.00
Charles E. Loy	Plumber	3915.00
Wayne Marten	Plumber	3915.00
Harry Michael	Plumber	3915.00
Clyde McCormick	Electrician	3758.00
Rudolph Weber	Electrician	3758.00
Fred E. Clemens	Painter	3654.00
Lee Cogdill	Painter	3654.00
Guy R. Harris	Painter	3654.00
William Holder	Trades Helper	2610.00

Grounds

Ralph Carter	Florist I	2340.00
Lee McNeill	Grounds Foreman	2280.00
Edward McCutcheon	Laborer Maint.	1980.00
Leroy Nelson	Laborer Maint.	1920.00

(1) Payable from Income Fund - Auxiliary Enterprise.

(2) Does not include Maintenance Allowance of \$ 20.00 per month.

(3) On Disability Leave until July 5, 1948.

PROCEEDINGS

Grounds (continued)

Raymond Alexander	Laborer Maint.	\$ 1800.00
Lenvill Cundiff	Laborer Maint.	1800.00
Ogle Etherton	Laborer Maint.	1800.00
Vernor L. Green	Laborer Maint.	1800.00
Carl I. Hagler	Laborer Maint.	1800.00
James Roy Hale	Laborer Maint.	1800.00
Villa Hall	Laborer Maint.	1800.00
W. McCallister	Laborer Maint.	1800.00
Jettie Taylor	Laborer Maint.	1800.00
George Westley	Laborer Maint.	1800.00

Food Service (1)

Lyda Windate	Food Service Supervisor	2760.00(4)
Frances Bowers	Cook I	1920.00 (2)
Bertha Rentfro	Cook I	1920.00 (2)
Pearl Allmon	Cook I	1800.00(2)
Edith Baggett	Cook I	1800.00 (2)
Mamie Bain	Cook I	1680.00(2)
Verla Foster	Cook I	1680.00(2)
Zella Morray	Domestic	1680.00(2)
Ressie Richardson	Domestic	1680.00(2)
Cora Fulgham	Domestic	1560.00(5)
Grace Throgmorton	Domestic	1560.00(2)

Police

John W. Thornton	Watchman I	2277.00(6)
Herman Bain	Watchman I	2100.00
Oscar E. Cochran	Watchman I	2100.00
Raymond E. Cox	Watchman I	1800.00
F. H. Fraser	Watchman I	1800.00
Charlie Hammock	Watchman I	1800.00
Lenard Turner	Watchman I	1800.00
J. R. Watson	Watchman I	1800.00

Farm

Irvin Peithman	Head Farmer	3300.00(2)
Homer Benz	Dairy Farmer	2220.00
Delbert Hamilton	Garden Farmer	2220.00

Bookstore (1)

Carl Trobaugh	Faculty Assistant	2940.00(1)
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(1) Payable from Income Fund - Auxiliary Enterprise.

(2) Does not include Maintenance Allowance of \$20.00 per month.

(4) Does not include Maintenance Allowance of \$10.00 per month.

(6) Represents 10% increase over 1946 salary.

(5) Does not include Maintenance Allowance of \$30.00 per month.

TEACHERS COLLEGE BOARD

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois
MAY 3, 1948

The regular meeting of the Teachers College Board and the College Presidents was held at 9:30 A.M. on Monday, May 3, 1948, at the Southern Illinois University, Carbondale, Illinois. Frank G. Thompson, Director of the Department of Registration and Education, and Chairman of the Board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Verson L. Nickell, Secretary
Mr. Robert W. Davis
Mr. Ira M. Means
Mr. Richard F. Dunn
Mr. Lindell W. Sturgis
Mrs. Helen R. Pegelow
Mrs. Peter Miller

The following members were absent:

Dr. Preston Bardley
Mr. Russell L. Guin
Mr. Lewis M. Walker

Also present were:

Dr. Karl L. Adams, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State Teachers College

Dr. R. W. Fairchild, President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. Frank A. Beu, President
Western Illinois State College

Dr. Chester F. Lay, President
Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois University

Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Chairman Thompson called the meeting to order and roll call was taken.

PROCEEDINGS

Mr. Means moved that the Minutes of the regular meeting of January 19, 1948, be approved. The motion was seconded by Mr. Davis, carried unanimously, and the Minutes stood approved.

REPORT OF COMMITTEE ON TUITION CHARGES

The committee of the Teachers' College Board on Tuition Charges for training schools in Northern Illinois State Teachers College, Eastern Illinois State College, Illinois State Normal University, Western Illinois State College and Southern Illinois University met in the office of Superintendent of Public Instruction, Vernon L. Nickell, Room 100, Centennial Building, Springfield, Illinois on Tuesday morning, April 20, 1948, at 10:00 A.M.

The Committee called in Mr. Walter Lindgren of the Attorney General's office to confer on the legal aspects surrounding the problem. After thorough discussion of the various problems involved, the Committee arrived at the following conclusions:

1. That there is no provision in the law which gives the Teachers' College Board the right to charge tuition for pupils of the common school grades who attend training schools in the above named State institutions. These institutions are State supported institutions and any tuition made would fall into the category of double taxation and, therefore, would be unconstitutional.
2. As a result of the above set forth conditions and conclusion, the Committee recommends to the Board that in the above named institutions no tuition is to be charged those students and pupils attending the training schools for the purpose of training teachers. This regulation to become effective at the beginning of the 1948 summer terms in the respective institutions.
3. The Committee recommends to the Board that the Presidents of the Northern Illinois State Teachers' College, Eastern, Illinois State College, Illinois State Normal University, Western Illinois State College, and Southern Illinois University be appointed a committee of five to determine the methods to be used in selecting or rejecting applications by pupils desiring to enroll in the training schools, these regulations and methods of selection to be uniform throughout the five institutions after being approved by the Teachers' College Board.
4. The Committee further recommends that this committee of five have their report as above stated ready to present at the July meeting of the Teachers' College Board.

There being no further business the Committee adjourned at 12:00 M.

Helen Rose Pegelow
I. M. Means
Vernon L. Nickell

TEACHERS COLLEGE BOARD

Mr. Dunn made the motion that the Board adopt the findings of the Committee on Tuition Charges. Mr. Davis seconded the motion and it was carried unanimously.

PROCEDURE NECESSARY FOR CERTIFICATION WITH THE UNIVERSITY RETIREMENT SYSTEM

This procedure has the approval of Miss Kunkel of the University Retirement System and reads as follows:

1. Physical examination of all new employees is compulsory.
2. The health officer or examiner will classify all persons examined in accordance with the following classifications:
 - (a) Persons who would be rated as a standard risk according to insurance practice will be classified as "standard."
 - (b) Persons who would be granted insurance on a limited basis only, or at a higher rate, will be classified as "sub-standard."
 - (c) Persons who would not be acceptable for either death or disability coverage will be classified as "risk not acceptable."
 - (d) Persons physically unfit for employment will be designated as "unemployable."

There will be no question about the acceptance of anyone classified under (a) and the President or certifying person of the respective institution by a letter to the Retirement System may insist on the certification of anyone whose physical examination qualifies them in either group (b) or group (c), but under no condition is a person qualified in group (d) to be employed except on a temporary basis and that to be avoided as much as possible.

3. A report on the physical examination submitted to the Retirement System will be acted on within ten (10) days.
4. No one is a member of the University Retirement System until they have been certified by the officials of the System and no deduction is to be made in pay until certification is received.
5. In some cases, it may be necessary to employ a person or persons classified in (c) or (d), but this should only be done on a temporary basis and avoided just as much as possible.

It is also strongly recommended that each school have their own resident full-time doctor.

Mr. Nickell recommended that the Procedure Necessary for Certif-

PROCEEDINGS

cation with the University Retirement System be adopted by this Board with the exception that we are not recommending that each school have their full-time physician inasmuch as all schools now have their own full-time physician. Mrs. Pegelow seconded the motion and it was unanimously carried.

TEACHERS COLLEGE INCOME FUND - AUXILIARY ENTERPRISES

There was quite a discussion on this subject and tables showing the reallocation of this fund were given to all members present for study and consideration. However, before the Board would even consider this reallocation of funds, it was imperative that the School that had the abundance of funds, which in this case is Southern, be willing to relinquish the money to the schools who are in need of it. Dr. Lay and Mr. Miles had a conference with their Advisory Committee and they were in agreement with this reallocation.

Mr. Nickell made the motion that the Board approve the reallocation of allotments in the Auxiliary Enterprises as follows:

Raise Normal's allotment from \$287,394.00 to \$325,000.00; raise Eastern's allotment from \$172,000.00 to \$240,000.00; raise Western's allotment from \$151,320.00 to \$170,000.00; raise Northern's allotment from \$186,736.00 to \$250,000.00 and lower Southern's allotment from \$630,000.00 to \$442,450.00. Mr. Dunn Seconded the motion and it was carried unanimously.

DISCUSSION OF LETTER FROM F. H. WANG

Mr. Nickell read a letter that he had received from Mr. F. H. Wang, Executive Secretary, Panama Canal Zone, Executive Department, Balboa Heights, C.Z., concerning the educational opportunities of children born in the Panama Canal Zone of parents whose last legal residence in the states was the State of Illinois.

THE PANAMA CANAL

Canal Zone
Executive Department

Cable Address
"Pan canal, Panama"

Balboa Heights, C.Z.,
January 12, 1948.

Mr. Vernon L. Nickell,
Superintendent of Public Instruction,
Springfield, Illinois.

Dear Sir:

You know, I am sure, that for the past two years practically all state controlled colleges and universities in the United States have given pre -

TEACHERS COLLEGE BOARD

ference to residents of their own states in admitting students. As a result of this policy large numbers of out-of-state applicants have been excluded.

Prior to 1945, American graduates of the Canal Zone high Schools and the Canal Zone Junior College had little difficulty in gaining admission to the colleges of their choice in the United States, provided that they were adequately prepared for the work they wished to pursue. This situation changed abruptly two years ago because Canal Zone American residents, few of whom can claim legal residence in any state, were regarded as out-of-state applicants in all states. They were in consequence placed at the bottom of all priority lists. Frequently they were advised that their applications could not be considered at all - merely because they were not residents of any state. This policy obviously works a great hardship upon this group of American citizens, for whom only two years of college work are available locally.

I am writing this letter to ascertain if it would not be possible for the publicly controlled colleges and universities in your state to treat Canal Zone applicants, for admission only, as if they were residents of your state. If this were done the regular out-of-state tuition fee could still be charged. If your state is not willing to adopt this as a general policy, perhaps it would be willing to apply the suggested policy to the applicants from the Canal Zone who were born in your state. While this would not solve our problem completely, even if adopted by all states, because we have a large number of students who were born in the Canal Zone or in Panama, it would help many of our students continue their education.

The two Canal Zone high schools graduate from 200 to 250 students each year, the Canal Zone Junior College from 25 to 35. Normally about one third of the high school graduates and one half the graduates of the college continue their education in the United States. However, because they attend many different institutions located all over the country, on one state gets a very large number of them.

Your consideration of the request made in this letter will be greatly appreciated.

For the Governor

Yours very truly,

(signed) F. H. Wang

F. H. WANG
Executive Secretary

He also read a letter that he had received from the University of Illinois in reply to his concerning the above subject. The University replied that application of this sort are treated as any other resident of Illinois.

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March 4, 1948

Honorable Vernon L. Nickell,
Superintendent of Public Instruction,
Centennial Building,
Springfield, Illinois

Dear Mr. Nickell:

In re: Letter from Mr. F. H. Wang, Executive
Secretary, The Panama Canal Zone,
Executive Department, Balboa Heights, C.Z.

Director Thompson asked that I acknowledge receipt of your letter of January 28, 1948. He has requested that Mr. Lanphier put the subject of this letter on the agenda for the next meeting of the Teachers College Board.

Sincerely yours,

Jean Cole, Secretary

JC:er

Mr. Nickell made the motion that the Teachers College Board write Mr. F. H. Wang to the effect that the children of Americans working in the Canal Zone, whose parents' last legal residence in the states was the State of Illinois, that those children be considered as residents of Illinois and that their applications to the respective schools be treated as such providing they meet the entrance requirements of the respective college to which they apply. Mr. Sturgis seconded the motion and it was carried unanimously.

BOND ISSUE FOR NORTHERN ILLINOIS STATE TEACHING COLLEGE

There was quite a discussion on this subject. Mr. Shields and Mr. Swartz, representing the Bonding Company, were present and assisted in trying to clarify some points concerning the issuance of these bonds.

On page 3, of the Resolution marked Exhibit "D" there is a mistake. On line 6 the dates should be 1949 to 1958 instead of 1960.

On page 3, Section 3, lines 3 and 4, should be inserted the name of the Continental Illinois National Bank and Trust Company, in the City of Chicago, Illinois.

Section 15 on page 13, should read corrected as follows:

That the bonds authorized to be issued hereunder and from time to time outstanding shall not be entitled to priority in any given maturity one over the other in the application of the income and revenue derived from the collection of fees and charges for the use of the aforesaid buildings and facilities connected therewith, or with respect to the pledge of

TEACHERS COLLEGE BOARD

the revenue to be derived from the operation of said buildings or facilities, but any bond maturity once paid shall not be required to pro-rate with any subsequent sales of said bonds to maturity.

Mr. Dunn made the motion that Dr. Adams be instructed to advertise for bids on the improvement of the Cafeteria and Tea Room at Northern Illinois.

RESOLUTION authorizing the acquisition of additional property for use as a Student Dining Hall and Union Building and the improvement of such property upon its acquisition, and improvements to the existing Student Dining Hall of the Northern Illinois State Teachers College at DeKalb, Illinois, directing the issuance of revenue bonds of said College in the principal amount of \$62,000 for the purpose of providing funds necessary therefor, fixing the date of maturities, form and other details of said bonds, and making covenants and provisions for the payment of said bonds and the interest thereon.

WHEREAS The Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at DeKalb, upon due consideration and investigation, does now find and determine that it is both advisable and necessary to acquire the following described property, to wit:

Lot 6 in Block 1 of I.L. Ellwoods's Addition to the City of De Kalb, in the County of De Kalb and State of Illinois.

together with the buildings on said property and to remodel the same, including the construction of an addition to the existing building located on said property for use as a student union and dining hall for the Northern Illinois State Teachers College at DeKalb, and in addition thereto to improve the existing dining room facilities of said college now located on the campus and commonly known as the "Cafeteria Building"; and

WHEREAS this The Teachers College Board has heretofore acquired an option for the purchase of said above described tract and has heretofore caused to be drawn plans and specifications for the construction of the improvements hereinabove described, and has heretofore adopted said plans and specifications which now appear and remain on file in the office of the Secretary of The Teachers College Board.; and

WHEREAS this Board does now further find and determine that the cost of acquiring said above described tract, including the cost of improving said property as hereinabove described and making the improvements to the existing dining hall of said college will be as follows:

1. Purchase of the tract of property above described.....\$ 35,000
2. Improvement to the building located on the above described property, including the construction of an addition thereto..... 15,000
3. Improvement to the existing dining hall of said college 10,000

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4. Legal Expenses and Contingencies.....\$ 2,000

Total.....\$ 62,000

and

WHEREAS under the provisions of "An Act to authorize The Teachers College Board to acquire, build, purchase, or otherwise construct, equip, complete, remodel, operate, control, and manage student residence halls, dormitories, dining halls, student union buildings, field houses, stadiums and other revenue-producing buildings, including sites therefor, for the State Teachers Colleges and State Normal Universities, defining the duties of said The Teachers College Board with respect to operation and maintenance thereof, charging rates or fees for the use thereof, and providing for and authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition or equipment of any such building or buildings payable solely from the revenues derived from the operation thereof and for the refunding of any such bonds, "approved May 8, 1947, the General Assembly of the State of Illinois has authorized this The Teachers College Board to issue revenue bonds for and on behalf of the Northern Illinois State Teachers College at DeKalb for the purpose of paying the cost of acquiring such property and constructing such improvements and to pledge the revenues derived from the use of said facilities;

NOW, THEREFORE, Be It Resolved by The Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at De Kalb, as follows:

Section 1. That there shall be acquired by purchase the following described tract of real estate, to wit:

Lot 6 in Block 1 of I.L. Ellwood's Addition to the City of De Kalb, in the County of De Kalb and State of Illinois

and that the building located thereon shall be remodeled and an addition constructed thereto for the purpose of using said building as a dining hall and student union for the said November Illinois State Teachers College at DeKalb, and also that the existing dining hall of said college located on the campus and commonly known as the "Cafeteria Building" be improved, all in accordance with the plans and specifications therfor heretofore approved by this The Teachers College Board for said college and now on file in the office of the Secretary of this Board.

Section 2. That for the purpose of providing funds in the amount of \$62,000 to pay the cost of acquisition of such property and the improvements thereof, there shall be and there is hereby authorized and directed to be issued revenue bonds of said college in the principal amount of \$62,000. The said revenue bonds shall bear date of May 1, 1948, shall be numbered from 1 to 62, inclusive, shall be of the denomination of \$1,000 each, shall bear interest at the rate of _____ per cent (_____%) per annum, payable May 1, 1949, and semi-annually thereafter on the first days of May and November of each year and until the principal thereof shall have been fully paid, and said bonds shall mature \$5,000 on May 1 of each of the years 1949 to 1960, inclusive; and \$6,000 on May 1 of each of the years 1959 and 1960; provided, however, the right shall be and is hereby reversed unto The Teachers College Board for the Northern Illinois State Teachers College at DeKalb to call in, pay and redeem bonds numbered 51 to 62, inclusive, in the inverse order in which they are numbered on May 1, 1958, or on any interest payment date thereafter, prior to maturity, upon

TEACHERS COLLEGE BOARD

giving notice not less than thirty days prior to the date fixed for the redemption of said bonds by publication of notice of such redemption at least once in a newspaper published and of general circulation in the City of Chicago, Illinois, and when any of said bonds shall have been called for redemption interest thereon shall cease from and after the specified redemption date.

Section 3. Both principal of and interest on such revenue bonds shall be payable in lawful money of the United States of America at _____, in the City of _____, Illinois.

Section 4. That said bonds shall be executed for and on behalf of The Teachers College Board for the Northern Illinois State Teachers College at DeKalb by the President of The Teachers College Board and attested by the Secretary thereof under the seal of said Board, and shall be registered and countersigned by the Treasurer of the State of Illinois, and the interest coupons attached to said bonds shall be executed by the facsimile signatures of said officials, who by the execution of said bonds shall adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons. That said revenue bonds shall be designated "Student Union Building and Dining Hall Revenue Bonds, Series of 1948" of the Northern Illinois State Teachers College at DeKalb and shall be in substantially the following form:

(Form of Bond)

UNITED STATES OF AMERICA

STATE OF ILLINOIS

TEACHERS COLLEGE BOARD FOR THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE AT DE KALB

_____ % STUDENT UNION BUILDING AND

DINING HALL REVENUE BONDS,

SERIES OF 1948

NUMBER _____ \$ _____

The Teachers College Board for the Northern Illinois State Teachers College at DeKalb, created and established under the laws of the State of Illinois, hereby acknowledges itself to owe and for value received promises to pay to bearer, but only out of the Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bond Interest and Sinking Fund, as hereinafter provided for, and not otherwise, the sum of _____ Dollars (\$ _____) on the _____ day of _____, 19____, and to pay interest on said sum from the date hereof at the rate of _____ per cent (_____ %) per annum, payable May 1, 1949, and semi-annually thereafter on the first days of May and November in each year until the principal hereof shall be paid. Interest accruing on this bond on and prior to the maturity date hereof shall be payable upon

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presentation and surrender of the interest coupons hereto attached as they subsequently become due, but no interest shall accrue on this bond after the maturity hereof unless this bond be presented for payment at maturity and be not then paid.

This bond is one of an authorized issue aggregating the principal amount of \$62,000, numbered from 1 to 62, inclusive, of the denomination of \$1,000 each, and bonds numbered 51 to 62, inclusive, maturing on May 1 of each of the years 1959 and 1960 are redeemable, prior to maturity, in the inverse order in which they are numbered, on May 1, 1958, or on any interest payment date thereafter, at par and accrued interest. Notice of such redemption shall be published at least once in a newspaper published and of general circulation in the City of Chicago, Illinois, not less than thirty days prior to any redemption date thereof, and when any of said bonds shall have been called for redemption interest thereon shall cease from and after the specified redemption date.

This bond and the series of which it forms a part are all of like date, tenor and effect, except as to date of maturity and provision for redemption, prior to maturity, authorized by the Teachers College Board for the Northern Illinois State Teachers College at DeKalb and issued to provide funds for the acquisition of real estate and the improvement thereof for use as a student union and dining hall and for the improvement of the existing dining hall known as the Cafeteria Building, and is issued under the pursuant to the provisions of "An Act to authorize The Teachers College Board to acquire, build, purchase, or otherwise construct, equip, complete, remodel, operate, control and manage student residence halls, dormitories, dining halls, student union buildings, field houses, stadiums and other revenue-producing buildings, including sites therefor, for the State Teachers Colleges and State Normal Universities, defining the duties of said The Teachers College Board with respect to operation and maintenance thereof, charging rates of fees for the use thereof, and providing for and authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition or equipment of any such building or buildings payable solely from the revenues derived from the operation thereof and for the refunding of any such bonds," approved May 8, 1947.

This bond is payable solely, both as to principal and interest, from the revenues derived from the operation of the dining room facilities and buildings acquired, improved and constructed with the proceeds of this bond issue and the income and revenue derived from the operation of said buildings and facilities shall be paid over from time to time to the Treasurer of the State of Illinois, and be held by him as a special fund known as "The Teachers College Board Revenue Bond Fund of 1948 for the Northern Illinois State Teachers College at DeKalb."

This bond shall not be deemed to be an indebtedness of the State of Illinois or of the Northern Illinois State Teachers College at DeKalb or of The Teachers College Board. However, The Teachers College Board covenants and agree with each and every holder of said bonds that it will apply the proceeds thereof to the purpose for which said bonds are authorized to be issued; that it will continuously operate the said buildings and facilities acquired and improved with the proceeds derived from the sale of said bonds at all times when the said college is in session; that it will adopt

TEACHERS COLLEGE BOARD

such rules and regulations for the use of such buildings and facilities and will fix and maintain such rates, fees, and charges for the use of such facilities as will provide revenues sufficient to pay the reasonable cost of operating and maintaining said properties and facilities, and to pay the principal of the interest on this bond and the issue of which it forms a part as the same become due, all in accordance with and as provided for in the resolution pursuant to which this bond is issued and as adopted by The Teachers College Board for the Northern Illinois State Teachers College at DeKalb on the _____ day of _____ 1948.

It is hereby certified and recited and declared that all acts, conditions and things required to exist, to happen and to be performed, precedent to and in the issuance of this bond, have existed, have happened and have been performed in due form time and manner, as required by law, and that the amount of this bond, together with all other bonds of this issue of which this is one, does not exceed any limit prescribed by the Constitution or the statutes of the State of Illinois.

IN WITNESS WHEREOF The Teachers College Board for the Northern Illinois State Teachers College at DeKalb has caused this bond to be signed by the President of The Teachers College Board, attested by the Secretary of said Board, under the seal of said Board, and registered and countersigned by the Treasurer of the State of Illinois, and has caused the interest coupons hereto attached to be executed by the facsimile signatures of said officials, which said officials by the execution of this bond do adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons, and this bond to be dated as of the first day of May, 1948.

THE TEACHERS COLLEGE BOARD
FOR THE NORTHERN ILLINOIS
STATE TEACHERS COLLEGE
AT DE KALB

By _____
President

Attest:

Secretary

Registered and Countersigned:

Treasurer, State of Illinois

(Form of Interest Coupon)

Number _____ \$ _____

On the first day of _____, 19____ *(unless the bond to which

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this coupon is attached has theretofore been called for payment and payment made or provided for), The Teachers College Board for the Northern Illinois State Teachers College at DeKalb will pay to bearer solely out of the funds specified in the bond to which this coupon is attached, the sum of _____ Dollars (\$ _____) in lawful money of the United States of America at _____, in the city of _____, Illinois, for interest due that day on its _____% Student Union Building and Dining Hall Revenue Bond, Series of 1948, dated May 1, 1948, Numbered _____.

THE TEACHERS COLLEGE BOARD
FOR THE NORTHERN ILLINOIS
STATE TEACHERS COLLEGE
AT DE KALB

By _____
President

Attest:

Secretary

Registered and Countersigned:

Treasurer, State of Illinois

*(The clause within the parentheses shall be inserted in all coupons attached to bonds numbered 55 to 65, inclusive, maturing after the callable dates of the bonds to which they are attached.)

Section 5. That from and after the issuance of the bonds herein provided for, and upon the acquisition of the property to be acquired with the proceeds of this bond issue, the properties so acquired and the facilities to be constructed and improved with the proceeds derived from the sale of these bonds shall be operated on a fiscal year basis beginning on the first day of July and ending on the 30th day of June in each succeeding year, and from and after the issuance of said revenue bonds the gross income and revenue derived from fees and charges collected for the use of all of said facilities and all other revenue earned by said properties and facilities of every kind and character shall within three days after receipt thereof be paid to the Treasurer of the State of Illinois and shall be set aside by him in a special fund to be known as "The Teachers College Board Revenue Bond Fund of 1948 for the Northern Illinois State Teachers College at De Kalb," and said funds shall be used only for the following purposes:

1. To pay the reasonable cost of operating and maintaining such properties and facilities;
2. To provide and maintain an interest and sinking fund in an amount adequate promptly to pay the principal of and interest on the bonds herein directed to be issued;

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3. To provide a reasonable reserve fund; and

4. To provide a reasonable fund for depreciation, all as hereinafter more particularly set forth.

Section 6. The Teachers College Board for the Northern Illinois State Teachers College at DeKalb hereby covenants and agrees that while any of said bonds are outstanding it will establish charges or fees for the use of said properties, facilities and buildings sufficient at all times to pay maintenance and operation costs, principal of and interest on the bonds hereby authorized, and to maintain a reasonable reserve fund and a reasonable fund for depreciation all as hereinafter provided for, and that fees and charges and other revenue received from the operation of said properties, buildings and facilities shall be collected by The Teachers College Board for the Northern Illinois State Teachers College at DeKalb through agents or employees thereunto duly authorized and all such revenues shall be deposited with the Treasurer of the State of Illinois when and as received as hereinabove provided, and shall be credited to the special fund as hereinabove provided, and such Treasurer be and he is hereby authorized and directed to pay out and disburse said funds so deposited to the credit of said special fund in the following manner:

1. On the first day of each calendar month the said Treasurer shall transfer on his books from The Teachers College Board for the Northern Illinois State Teachers College at DeKalb Revenue Bond Fund of 1948 to a separate and special account designated as "Student Union Building and Dining Hall Operation and Maintenance Fund" such a sum of money as may be directed to be transferred by order of The Teachers College Board sufficient to pay the reasonable cost of operating and maintaining the aforesaid facilities, buildings and structures for such calendar month, including adequate provision for insurance, and the funds so transferred shall be used for such purposes and no other. If in any month for any reason there shall not be available an amount equal to the amount required for the payment of the expenses hereinabove referred to, then an amount of revenue equal to any such deficiency shall be added to the amount of revenue otherwise required to be paid into the said operation and maintenance fund in the next succeeding calendar month or months.

2. On the first day of the first month following the delivery of the bonds herein directed to be issued and on the first day of each succeeding month through April 1, 1949 the State Treasurer shall, after making the transfer provided for in paragraph 1 first above transfer on his books from the balance in the said "The Teachers College Revenue Bond Fund of 1948 for the Northern Illinois State Teachers College at De Kalb" to a special account "Northern Illinois State Teachers College at De Kalb Revenue Bonds, Series of 1948, Interest and Sinking Fund" equal monthly installments of the principal and interest due May 1, 1949, and on the first of each month thereafter, until there has been transferred to the said "Northern Illinois State Teachers College at DeKalb Revenue Bonds, Series of 1948, Interest and Sinking Fund" a sufficient amount to pay all of the bonds then outstanding bonds may then have been called for redemption, transfer to such fund shall be made in an amount equal to 1/6th of the interest then next due and 1/12th of the principal then next due on the bonds herein directed to be issued.

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and the said Treasurer shall be and is hereby authorized and directed without any further subsequent order of The Teachers College Board, immediately upon making such transfer, to remit all funds so credited to the _____, in the City of _____, State of Illinois, the place of payment designated in said bonds and the interest coupons appertaining thereto. Funds credited to the said interest and sinking fund above referred to shall be used solely and only for the payment of said bonds and the interest thereon as the same become due, or are called for redemption as in this resolution provided. Said Treasurer shall make no further remittances to the said bank after there shall have been so remitted a sufficient amount to pay all of the bonds then outstanding and all of the interest thereon to maturity, or to the date upon which such outstanding bonds may then have been called for redemption.

3. On or before the 10th day of May and the 10th day of November in each year, after making the transfer provided for in paragraphs 1 and 2 hereinabove, the Treasurer shall transfer on his books from the balance in said "The Teachers College Board Revenue Bond Fund of 1948 for the Northern Illinois State Teachers College at DeKalb" to a separate and special account to be designated as the "Northern Illinois State Teachers College at DeKalb Student Union and Dining Hall Revenue Bond, Series of 1948, Depreciation Fund" the sum of \$500 until there shall have been accumulated in said depreciation fund the sum of \$6,000, at which figure the Depreciation Fund shall thereafter be maintained by subsequent transfers from the "The Teachers College Board Revenue Bond Fund of 1948 for the Northern Illinois State Teachers College at DeKalb", as hereinabove provided. Funds credited to the said Depreciation Fund shall be used solely and only for the purpose of paying the cost of any extraordinary repairs, upkeep and replacements in or on the aforesaid buildings and facilities.

4. On or before the 10th day of May and the 10th day of November in each year, after making the transfers provided for in paragraphs 1, 2 and 3 above, including any deficits which may theretofore have been incurred in the aforesaid special accounts the said Treasurer shall transfer on his books to a separate and special account designated as the "Northern Illinois State Teachers College at DeKalb Student Union and Dining Hall Revenue Bond, Series of 1948, Reserve Fund" the entire balance remaining in said "The Teachers College Board Fund: until such time as there has been accumulated in said Reserve Fund a sum equal to the aggregate principal and interest payments due on said bonds during the next ensuing period of two years, at which figure the said Reserve Fund shall thereafter be maintained and which shall be used by said Treasurer from time to time in the payment of interest or principal of the said revenue bonds hereby authorized, whenever there exists a deficiency in the Interest and Sinking Fund Account.

Section 13. That The Teachers College Board for the Northern Illinois State Teachers College at DeKalb, acting under and by authority of the aforesaid Act, hereby expressly covenants and agrees with the holders of the bonds herein directed to be issued as follows:

1. That as long as the bonds herein authorized to be issued shall remain outstanding and unpaid, it will continuously operate the said buildings ac-

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quired and improved with the proceeds derived from the issue of said bonds at all times when the said college is in session to their full physical capacity before using any other facilities for Dining Halls or Student Union Activities; that it will adopt such regulations and fix and maintain such rates, fees, and charges for the use of said buildings and facilities as will provide revenues sufficient to pay the reasonable cost of operating and maintaining said facilities; to provide and maintain the aforesaid Northern Illinois State Teachers College at DeKalb Revenue Bond, Series of 1948, Interest and Sinking Fund in an amount adequate promptly to pay the principal of and the interest on said bonds as the same matures; to provide the aforesaid Depreciation Fund, and the aforesaid Reserve Fund; and that it will collect, account for and apply the aforesaid revenues in accordance with and as provided for in this resolution.

2. That, except as hereinafter in paragraph 7 of this Section 13 provided, it will not create or cause to be created any debt, lien, charge or encumbrance having priority to or parity with the pledge of the bonds issued under this resolution upon any of the revenues, and that it will not sell mortgage, lease or otherwise dispose of or encumber said buildings and facilities or any part thereof, during the time when the bonds issued hereunder shall remain outstanding and unpaid.

3. That as long as any of the bonds issued hereunder remain outstanding and unpaid, either as to principal or interest or both, it will at all times exercise all of its lawful powers to preserve and protect the security of the bonds and the rights of the bondholders under this resolution.

4. That as long as any of said bonds authorized to be issued hereunder shall remain outstanding and unpaid, either as to principal or interest or both, The Teachers College Board for the Northern Illinois State Teachers College at DeKalb shall maintain insurance on said buildings and facilities and all parts thereof, including all furniture and equipment therein against loss or damage by fire or windstorm in an amount not less than the full insurable value of said properties. Such insurance policy or policies shall be payable to The Teachers College Board for the Northern Illinois State College at DeKalb and all money collected on account of loss or damage covered by any such policy or policies of insurance shall be held in trust and shall be used only for (a) reconstruction, replacements or repairs, or (b) payment into the Northern Illinois State Teachers College at DeKalb Revenue Bond, Series of 1948, Interest and Sinking Fund. The said The Teachers College Board shall also carry adequate insurance against the loss of use and occupancy of said buildings and facilities from any or all risks or from any cause whatsoever. Any sum received from any such use and occupancy insurance, after deducting necessary operation and maintenance charges under economical management during the period of such loss of use and occupancy, shall be paid into the aforesaid Interest and Sinking Fund. All of the said insurance shall be carried in a responsible insurance company or companies authorized to do business in the State of Illinois, and the cost thereof shall be deemed to be a maintenance and operation cost.

5. That The Teachers College Board for the Northern Illinois State Teachers College at DeKalb shall cause to be kept proper books of records and accounts in which complete and correct entries shall be made of all transactions relating to the cost of constructing, equipping and furnishing

PROCEEDINGS

the aforesaid buildings and facilities, the expenditures for maintaining, operating and repairing the said buildings and facilities, and all revenues collected therefrom, which said records shall be kept and shall be available for the information of all persons interested; and that there shall be furnished to the original purchaser of said bonds and to any holder of any of said bonds, on the written request therefor, not more than thirty days after the close of each calendar month, complete operating and income statements of said buildings and facilities connected therewith, in reasonable detail, covering such monthly period; and that there shall also be furnished to the original purchaser of said bonds and to any holder of any of said bonds, on the written request therefor, not more than sixty days after the close of each fiscal year, a complete financial statement of the undertaking, in reasonable detail, covering such fiscal year, signed by the Secretary and certified by independent auditors, who shall be certified public accountants.

6. That at all times while any of the said bonds remain outstanding and unpaid, either as to principal or interest or both, the aforesaid The Teachers College Board shall employ or make provision for the employment of some suitable person or persons to supervise the operation and maintenance of said buildings and facilities connected therewith, and such other persons as may be necessary for the proper and efficient operation, management and maintenance of said properties. The cost of such services shall be included as other costs of operating and maintaining said properties and shall be payable in like manner.

7. That while any of the said bonds shall remain outstanding and unpaid, either as to principal or interest or both, the aforesaid The Teachers College Board will not issue any additional bonds or incur any other indebtedness payable from the revenues of said buildings and facilities, unless the pledge of such additional bonds on the said revenues shall be made junior and subordinate in all respects to the pledge of the bonds authorized to be issued hereunder including the Revenue Bond Reserve Fund of 1948 as provided by subsection 4 of section 6 of the ordinance, and unless such additional bonds be issued for the purpose of improving or enlarging the aforesaid buildings, and none other; provided, however, that in the event said buildings or facilities or any thereof, should be destroyed in any manner and it should become necessary to rebuild or restore the same, and in the event that the proceeds of any insurance on said properties, or any other available funds, should be inadequate fully to cover the cost of such rebuilding or restoration, then and in that event the said The Teachers College Board may issue such an amount of additional revenue bonds as may be necessary for that purpose, and such additional bonds shall be entitled to payment in like manner as and without preference or priority of the bonds herein directed to be issued, except that such additional bonds shall not mature prior to May 2, 1960. Provided, further that in the event an addition or enlargement should hereafter be constructed to any of the buildings or facilities, herein provided for, the revenues arising from the operation of such addition or enlargement may be segregated and pledged to the payment of bonds issued for the construction of such addition or enlargement, and such revenues shall not be deemed to be pledged in whole or in part to the payment of the bonds dated May 1, 1948, and authorized to be issued under the provisions of this resolution.

8. That The Teachers College Board for the Northern Illinois State Teachers College at DeKalb will faithfully and punctually perform or cause

TEACHERS COLLEGE BOARD

to be performed all of the duties and obligations with reference to the said buildings and facilities as are required by the provisions of this resolution and the statutes under which the said bonds are issued, including the construction, equipment and furnishing of the aforesaid buildings and facilities and the operation and maintenance of said buildings and facilities, as herein provided, the making and collecting of reasonable and sufficient fees and charges for the use thereof, the segregation of the income and revenues therefrom to the respective funds created under the provisions of this resolution, and the proper application of said funds.

Section 14. Any holder of any bond or bonds issued hereunder, or any coupons representing interest accrued thereon, may either by proper court action or in law or in equity compel The Teachers College Board to perform all duties imposed upon it under the provisions of this resolution and under the provisions of the statute hereinabove referred to authorizing the issuance of the bonds as herein provided, including the making and collecting of sufficient rates and charges for the use of such buildings and facilities connected therewith, and also to enforce the performance of any and all covenants made by the said The Teachers College Board in and by this resolution.

Section 15. That the bonds authorized to be issued hereunder and from time to time outstanding shall not be entitled to priority one over the other in the application of the income and revenue derived from the collection of fees and charges for the use of the aforesaid buildings and facilities connected therewith or with respect to the pledge of the revenue to be derived from the operation of said buildings or facilities.

Section 16. That the proceeds derived from the issuance and sale of said bonds hereby provided for shall be applied as follows:

1. The entire proceeds derived from the sale of said bonds to a purchaser shall be deposited immediately with the Treasurer of the State of Illinois pursuant to the terms of the Act hereinabove referred to authorizing the issuance of said bonds.

2. It shall be the duty of the Treasurer of the State of Illinois to set aside the amount of accrued interest received upon the sale and delivery of said bonds to a purchaser in the Northern Illinois State Teachers College at DeKalb Revenue Bond, Series of 1948, Interest and Sinking Fund, hereinabove provided for, and the remainder of the proceeds of said bonds shall be set aside in a separate special account by said Treasurer to be designated "Student Union Building and Dining Hall Construction Account of 1948 for the Northern Illinois State Teachers College at DeKalb" and shall be applied to the cost of acquiring, construction, equipping and furnishing the said property to be acquired through the issuance of the bonds hereby authorized and the improvement thereof and the improvement of the existing "Cafeteria Building" all as hereinbefore provided; provided, however, that any surplus remaining in such account upon completion of the construction, equipment, furnishing and improving of said buildings and facilities shall be transferred and credited to the Northern Illinois State Teachers College at DeKalb Revenue Bond, Series of 1948, Interest and Sinking Fund, as hereinabove provided for.

Section 17. That the provisions of this resolution shall constitute a

PROCEEDINGS

contract between The Teachers College Board for the Northern Illinois State Teachers College at DeKalb and the holders of the bonds herein authorized to be issued, and each of them, and the said The Teachers College Board hereby pledges its good faith to the performance of each and every covenant hereof.

Section 18. If any section, subsection, paragraph, sentence, clause or phrase of this resolution or of the bonds or interest coupons herein prescribed shall either be held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision shall not have been contained therein.

Section 19. That the President and Secretary of The Teachers College Board and the Treasurer of the State of Illinois shall be and they are hereby fully authorized and directed to do all things which may be necessary to effect the preparation, execution and delivery of the bonds herein authorized to be issued when sold to a purchaser in manner and form as provided by law.

Section 20. That this resolution shall be in full force and effect immediately upon its passage.

RESOLUTION ESTABLISHING CHARGES AND FEES FOR THE USE OF THE STUDENT DINING HALL AND UNION BUILDING AND THE EXISTING STUDENT DINING HALL OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE AT DE KALB, ILLINOIS

WHEREAS the Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at DeKalb has heretofore by resolution duly adopted provided for the acquisition and improvement of property for use as a Student Dining Hall and Union Building and for the improvement of the existing Student Dining Hall known as the "Cafeteria Building" and the issuance of Revenue Bonds to defray the cost of such acquisition and improvement pursuant to and in compliance with the provisions of "An Act to authorize the Teachers College Board to acquire, build, purchase or otherwise construct, equip, complete, remodel, operate, control and manage students' residences, halls, dormitories, dining halls, student union buildings, field houses, stadiums and other revenue producing buildings, including sites therefore for the State Teachers Colleges and State Normal Universities defining the duties of said "The Teachers College Board with respect to operation and maintenance thereof, charging rates or fees for the use thereof, and providing for and authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition and equipment of any such building or buildings payable solely from the revenues derived from the operation thereof and for the refunding of any such bonds", approved May 8, 1947; and

WHEREAS pursuant to the terms of the act above referred to and the

TEACHERS COLLEGE BOARD

resolution heretofore passed authorizing such acquisition and improvements and the issuance of said bonds it is necessary that the Teachers College Board establish charges or fees for the use of such buildings.

NOW, THEREFORE, Be It Resolved by the Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at De Kalb as follows:

Section 1. That there shall be and there are hereby established fees and charges for the use of and for the service supplied by the Student Union Building and the Student Dining Hall known as the "Cafeteria Building" of the Northern Illinois State Teachers College at DeKalb as follows:

FOR USE OF STUDENT UNION BUILDING

\$ 2.00 per student per quarter

\$ 2.00 per student per summer session

FOR FOOD SERVICE

The charges for food served shall be set from time to time by the Business Manager of the Northern Illinois State Teachers College at DeKalb and shall be sufficient at all times to produce gross revenues not less than 110% of the operating expenses of the buildings.

Section 2. Said fees for the use of the Student Union Building shall be payable in advance at the time the student registers at the college. Said charges for meals and special food services shall be payable at the time such meals or food is served.

Section 3. It is hereby made a duty of the Business Manager of the Northern Illinois State Teachers College at DeKalb to collect all monies due under the provisions hereof.

Section 4. All revenues and monies derived from the operation of the Student Union Building and the Student Dining Hall known as the "Cafeteria Building" shall be held by the Business Manager separately and apart from all other funds of the college and all of said sums without any deductions whatsoever shall be delivered to the Treasurer of the State of Illinois not more than three days after receipt of the same.

State Teachers College, DeKalb, Illinois, and that for this purpose be authorized to have plans and specifications prepared sufficient to enable a bidder to make a bid on the work and that each bidder be required to deposit 5% of his bid in good faith, in the form of a certified check or a guarantee bond, payable to the Teachers College Board, and that the award be made to the lowest responsible bidder and that the successful bidder be required to furnish a completion bond. Mr. Davis seconded the motion and it was carried unanimously.

Mr. Dunn suggested that President Adams and Mr. Anderson have prepared, necessary plans and specifications to enable bidders to submit proper bids and have this information for the Teachers College Board Meeting on Monday, May 10, 1948.

PROCEEDINGS

Mr. Means made the motion, seconded by Mr. Dunn, that the report on the above mentioned plans and specifications be made at the meeting to be held in Director Thompson's office, Capitol Building, Springfield, Illinois, May 10th, 4:00 P.M. daylight savings time.

A motion was made by Mr. Dunn, seconded by Mr. Davis, to accept the resolution marked Exhibit "E" establishing charges and fees for the use of the Student Dining Hall and Union Building and the Existing Student Dining Hall of the Northern Illinois State Teachers College at DeKalb, Illinois, a copy of which is hereto attached and made a part of these minutes. The motion was unanimously carried.

Mr. Dunn made the motion that the Board enter into a contract for this construction with the lowest responsible bidder; the contract to be signed by the Chairman and the Secretary, ex-officio of this Board. Mr. Sturgis seconded the motion and it was unanimously carried.

Mr. Dunn made the motion that the Board see to it that proper publication for bids on the \$62,000.00 Self-Liquidating Bonds be made for the Northern Illinois State Teachers College, and that the bids be sold to the highest responsible bidder. Mr. Davis seconded the motion it was carried unanimously.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Mr. Adams presented the report for Northern Illinois State Teachers College with the following corrections: On page 1, under heading #3, Teachers College Scholarships, item c, line 3, the date should read May 3, 1948 instead of April 20, 1948.

On page 4, under heading #5, New Appointments, item 3, the name of Miss Helen Hoing should be added following the name of Miss Grace Gutzler, as a teacher in the health workshop for the Summer Session only, and at the same salary as the one preceding her on page 4.

Dr. Adams made mention of the fact that Dr. A. W. Blair's salary had been increased outstandingly due to the fact that Dr. Blair had had offers from other places and if Northern were to keep him, it was necessary that his salary be thus changed.

The same holds true for Dr. Max S. Huebner, who is Assistant Director of the same department that Dr. Blair is the Director, that is, Student Teaching.

On page 12, under the heading FACULTY, the name of Mary Williams should be substituted for the name of Ethel Woolhiser, who retired.

On page 18, under the heading SUMMARY, item #8, the name of Helen Hoing should be added for the Summer Session only as an additional teacher in the health workshop.

Mr. Means made the motion that the report for Northern Illinois State Teachers College be accepted as amended. Mr. Davis seconded the motion and it was carried unanimously.

TEACHERS COLLEGE BOARD

REPORT FOR EASTERN ILLINOIS STATE COLLEGE

Dr. Buzzard presented the report for Eastern Illinois State College. He spoke at some length about a Dr. Ernest L. Stover, who is causing some trouble at the school. Dr. Stover is Head of the Botany Department. The Board recommended that Director Thompson call Dr. Stover to Springfield to discuss the matter.

Mr. Sturgis made the motion that the report for Eastern be accepted with the exception of the salary schedule. Mr. Davis seconded the motion and it was unanimously carried.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairchild presented the report for Illinois State Normal University. There was quite a discussion about the 1947 INDEX and about the sponsor of the book, Dr. Robert I. Brigham. It was decided that Dr. Brigham be employed for the summer session, but he will not be re-employed thereafter.

On page 13, under heading #11 Faculty for the Academic Year 1948-49, the name of Dr. Robert I. Brigham should be stricken from this report.

Mr. Thompson suggested that a survey immediately be made of the Teachers Colleges, in such a manner as the Board might determine, and one that might determine the type of textbooks being used with regard to government, ideology and "isms" and the personnel employed. The Board and the Presidents were not in agreement as to the method that should be used for this survey. Mr. Thompson wanted it understood that he has suggested that immediate action be taken and in the event that something unforeseen occurs he does not want the Chairman held responsible, but the entire Board.

The question was raised by Dr. Fairchild with reference to what attitude was to be taken toward the students in the Teachers Colleges who were members of the National Guard where the required two weeks' encampment of the Guard interfered or overlapped with the school session. A discussion ensued wherein remarks were contributed by Dr. Adams, General Davis and others. It was finally concluded that the members of the National Guard were to be excused for the purpose of attending the camp and were to be given an opportunity to make up their work either before leaving for camp or after returning.

Mr. Dunn made the motion, seconded by Mr. Davis that the report for Illinois State Normal University be approved as amended. The motion was carried.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE

Dr. Beu presented the report for Western Illinois State College. He made mention of the fact that Mr. O. L. Champion, Business Manager at Western, is nearing the retirement age and he has requested that a new business manager be assigned to Western as of March 1, 1949, in

PROCEEDINGS

in order that he may work with Mr. Champion for a period of six months before Mr. Champion retires.

Mr. Davis made the motion, seconded by Mrs. Miller, that the report for Western be approved with the exception of item B on page 15 and continuing on page 16, under the heading VI, Buildings and Grounds. The motion was unanimously carried.

REPORT FOR SOUTHERN ILLINOIS UNIVERSITY

Dr. Lay presented the report for Southern Illinois University. It was agreed that a committee report to the July meeting on item A, under heading V, Curriculum, on page 16.

On page 19 Mr. Dunn recommended that the following be added to the last paragraph: -- provided the survey made by the Bonding Company shows that buildings could not be arranged under the self-liquidating plan.

At the last meeting of the Teachers College Board the Board approved the change in registration fees and graduation fees for all of the schools with the exception of Southern. It is now requested that the Board approve a change in fees for Southern as follows: Student Activity fee changed from \$5.00 to \$7.50 per quarter plus federal tax; Registration fee changed from \$10.00 to \$15.00; Graduation fee \$10.00; and out-of-state fee \$10.00.

Under heading X, Summary, should be added an additional section, marked Z-1 and should read as follows: Approval of Calendar as Shown on Page 15.

On page 38, under heading X, Summary, item J, Dr. Chas. Tenney's name should be added as Director of Summer Session.

Under heading X, Summary, should be added another section marked EE and should read as follows: Approval of Registration fee from \$10.00 to \$15.00.

Mr. Davis made the motion, seconded by Mr. Sturgis, that Southern's report be accepted with the addition of the change in fees as above shown. The motion was carried unanimously.

DISCUSSION OF LETTER FROM SEDITIOUS ACTIVITIES INVESTIGATING COMMISSION

Mr. Nickell read a letter that he had received from the above mentioned Commission requesting that he appear before them, completely voluntary, and discuss some matters with them. They, the Commission, would also like to have the Presidents of the five state teachers college appear before them. It was agreed by all the Presidents that they would each write a letter to Senator Broyles, head of the commission, stating that they would be willing to appear before the commission whenever the commission so desires.

Mr. Nickell made the motion, seconded by Mrs. Pegelow, that the

TEACHERS COLLEGE BOARD

Teachers College Board and the institutions which it administers offers their cooperation in advising with and assisting the Seditious Activities Commission created by the 65th General Assembly.

REPORT OF COMMITTEE ON GRADUATE WORK

The Committee recommends that the Illinois State Normal University be given the right to give graduate work in the Department of Music, and that the following course be approved in this program:

No. 324 - Current practice in Music Education
1 & 2 - 3 hrs. each

No. 410 - Experimental studies in Music Education
1 & 2 - 3 hrs. each

No. 400 - Seminar in Music Education
1 & 2 - 2 hrs. each

No. 499 - Thesis or Research Project
2 - 2 to 4 hrs. each

No. 313 - Choral Techniques
1 - 2 hrs. each

No. 336 - Conducting
2 - 2 hrs. each

No. 356 - Instrumental Technique
1 & 2 - 3 hrs. each

No. 405 - Special Projects
1 & 2 - 2 to 4 hrs. each

No. 360 - Psychology of Music Education
1 & 2 - 3 hrs. each

No. 361 - Tests & Measurements in Music
2 - 3 hrs. each

No. 465 - Audio Visual aids in Music Education
1 - 2 hrs. each

No. 301 - Form and Analysis in Music
1 - 2 hrs. each

No. 302 - Form and Analysis in Music
2 - 2 hrs. each

No. 351 - The Opera
1 - 2 hrs. each

No. 326 - Applied Music
1 & 2 - 2 to 4 hrs. each

PROCEEDINGS

Mr. Dunn made the motion, seconded by Mr. Means, that the report of the Committee on Graduate Work be approved and the motion was carried unanimously.

The Committee recommends to the Board for approval that in the future all requests for approval of courses or departments in the field of graduate work be in the hands of the Committee members not less than 60 days before the Board Meeting at which time the approval of the Board is asked.

Mr. Sturgis made the motion, seconded by Mrs. Miller, that the recommendation made by the Committee on graduate work for all requests for approval of courses or departments in the field of graduate work be in the hands of the Committee members not less than 60 days before the Board Meeting be approved and the motion was carried unanimously.

On motion made by Mr. Davis, seconded by Mr. Means, and carried unanimously, the next meeting of the Teachers College Board will be held on Monday, July 12th, 1948, at the Northern Illinois State Teachers College, DeKalb, Illinois.

Mrs. Miller moved that the meeting be adjourned. The motion was seconded by Mr. Davis and was unanimously carried.

Frank G. Thompson
C h a i r m a n

Vernon L. Nickell
S e c r e t a r y

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD CAPITOL BUILDING, SPRINGFIELD, ILLINOIS MAY 10, 1948

The regular meeting of the Teachers College Board and the College Presidents was held at 4:00 P.M. (D.S.T.), on Monday, May 10, 1948, at the Capitol Building, Springfield, Illinois. Frank G. Thompson, Director of the Department of Registration and Education, and Chairman of the Board, presided.

The following members were present

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Ira M. Means
Mr. Lindell W. Sturgis
Mrs. Helen R. Pegelow
Mrs. Peter Miller

TEACHERS COLLEGE BOARD

The following members were absent:

Dr. Preston Bradley
Mr. Robert W. Davis
Mr. Russell L. Guin
Mr. Lewis M. Walker
Mr. Richard F. Dunn

Also present were:

Dr. Karl L. Adams, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Chairman Thompson called the meeting to order and roll call was taken. The minutes of the meeting of May 3rd, were postponed until the July meeting.

DISCUSSION OF LETTER FROM CHICAGO BOARD OF EDUCATION

Mr. Nickell read a letter that he had received from the Chicago Board of Education with reference to the Chicago Teachers College, which they, the Chicago Board of Education, proposed that one of the following three things be done with it. 1. That it be made a branch of the University of Illinois. 2. That it be made to be the sixth State Teachers College. 3. That it be given state appropriation for support. No definite action was taken by the Board except that Mr. Nickell made the motion, seconded by Mr. Sturgis, that a committee be appointed by the Chairman to investigate the Chicago Teachers College with reference to its assets, equipment, facilities, probable cost of operation and necessity for the State acquiring an additional State Teachers College. Motion was unanimously carried.

DISCUSSION OF BOND ISSUE FOR N.I.S.T.C.

Mr. Sturgis made the motion, seconded by Mr. Means, that we accept the bid of Barcus-Kindred and Company, May 10, 1948, to purchase bonds in the amount of \$62,000.00 as specified in the original bid marked Exhibit "A", a copy of which is hereto attached, and be made a part of this motion by reference. Motion was unanimously carried.

President Adams presented Exhibit "B", which is a breakdown of the distribution of the \$62,000.00, Northern Illinois State Teachers College Bond Issue, a copy of which is hereto attached and the same is made a part of record.

President Adams presented a map or plat marked Exhibit "C", same being a floor plan of the proposed Student Union Building and Dining Hall, a copy of which is hereto attached and the same is made a part of record, showing the location of the additions to be erected in connection with this said building.

PROCEEDINGS

Mrs. Pegelow made the motion, seconded by Mrs. Miller, that plans and specifications as substantiated by Exhibits "B" and "C", Exhibit "B" being a breakdown, Exhibit "C" being the floor plan; charges and amendments to specifications be approved by the Board. Motion was unanimously carried.

Mr. Sturgis made the motion, seconded by Mr. Means, that the resolution marked Exhibit "D" be adopted as amended, subject to the approval of Mr. Richard F. Dunn, Attorney for the Board, and reads as follows, a copy of which is hereto attached.

RESOLUTION authorizing the acquisition of additional property for use as a Student Dining Hall and Union Building and the improvement of such property upon its acquisition, and improvements to the existing Student Dining Hall of the Northern Illinois State Teachers College at De Kalb, Illinois, directing the issuance of revenue bonds of said College in the principal amount of \$62,000 for the purpose of providing funds necessary therefore, fixing the date of maturities, form and other details of said bonds, and making covenants and provisions for the payment of said bonds and the interest thereon.

WHEREAS The Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at De Kalb, upon due consideration and investigation, does now find and determine that it is both advisable and necessary to acquire the following described property to wit:

Lot 6 in Block 1 of I.L. Ellwood's Addition to the City of De Kalb, the County of De Kalb and the State of Illinois.

together with the buildings and said property and to remodel the same, including the construction of an addition to the existing building located on said property for use as a student union and dining hall for the Northern Illinois State Teachers College at De Kalb, and in addition thereto to improve the existing dining room facilities of said college now located on the campus and commonly known as the "Cafeteria Building", and

WHEREAS this The Teachers College Board has heretofore acquired an option for the purchase of said above described tract and has heretofore caused to be drawn plans and specifications for the construction of the improvements hereinabove described, and has heretofore adopted said plans and specifications which now appear and remain on file in the office of the Secretary of the Teachers College Board; and

WHEREAS this Board does now further find and determine that the cost of acquiring said above described tract, including the cost of improving said property as hereinabove described and making the improvements to the existing dining hall of said college will be as follows:

1. Purchase of the tract of property above described\$ 35,000
2. Improvement to the building located on the above described property, including the construction of an addition thereto..... 18,000

BARCUS, KINDRED & COMPANY

(Not Incorporated)

231 South La Salle Street

CHICAGO 4

No 2271

Date May 8, 1948

Pay to the
Order of

--TREASURER OF THE STATE OF ILLINOIS--

ONE THOUSAND TWO HUNDRED FORTY TWO 00/100--

DOLLARS \$ 1,240.00

BARCUS, KINDRED & COMPANY
(Not Incorporated)

TO THE

City National Bank & Trust Co., of Chicago

2-11 CHICAGO, ILLINOIS 2-11

BY *M. Kindred*
BY *K. Kindred*

BARCUS, KINDRED & COMPANY
(Not Incorporated)

MUNICIPAL BONDS

CHICAGO 4, ILLINOIS

AMOUNT PAID BY BANK REPORTING

RESISTANCE ADVISE

NO OTHER RECEIPT NECESSARY

Good Faith Deposit in connection with sale of \$62,000
Northern Illinois State Teachers College Student Union
and Dining Hall Revenue Bonds.

No 2271

PROCEEDINGS

BARCUS, KINDRED & CO. MUNICIPAL BONDS

Telephones
Rusholph 1420
351 S. LA SALLE ST.
CHICAGO 4
Telephones
CG 1446
CG 1739

May 10, 1948

Teachers' College Board of the State of Illinois
Springfield, Illinois

Gentlemen:

For your \$62,000 legally issued Student Union Building and Dining Hall Revenue Bonds, Series of 1948, of the Northern Illinois State Teachers College at De Kalb, which are payable from revenues of the Union Building and Dining Hall including a student fee of \$2 per quarter and per summer session, are dated May 1, 1948, and mature as follows: \$5,000 due May 1 of each of the years 1949 through 1958, inclusive, and \$6,000 due May 1 of each of the years 1959 and 1960 with those bonds due in 1959 and 1960 callable in inverse numerical order at par and accrued interest on May 1, 1958, or any interest payment date thereafter; said bonds to be in the denomination of \$1,000 each, bearing 3 1/2 % interest per annum, payable May 1, 1949 and semi-annually thereafter on November 1 and May 1 of each year, we will pay, upon delivery of said bonds to us in Chicago, Illinois, a price of par and accrued interest plus a premium of \$326.

This offer is made for immediate acceptance or rejection and is subject to the unqualified approval of the legality of the bonds by Chapman and Cutler, Attorneys, Chicago, Illinois. In case the bonds are not delivered to us, through no fault of ours, by July 15, 1948, we have the option, by communicating with you in writing, of withdrawing from this proposal.

We enclose check for \$ 1,240 to be held by you as evidence of our good faith, same to be returned if the bonds are not delivered to us in accordance with the foregoing proposal, or to be forfeited as full and complete liquidated damages if we fail to fulfill the terms of this bid. This check is to be immediately returned if this bid is not accepted.

Respectfully submitted,

BARCUS, KINDRED & COMPANY

By John Shields

ACCEPTED THIS 10th day of May, 1948

SEAL

Kenneth L. Meade George H. Thompson
Secretary Teachers' Chairman
Official Title Official Title
College Board.

TEACHERS COLLEGE BOARD

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

MAY 10, 1948

Distribution of \$62,000.00 Northern Illinois State Teachers College Bond Issue.

Student Union and Dining Hall

1. Building, grounds and fixed equipment	\$35,000.00
2. Construction of addition (estimate)	12,000.00
3. Inventory (estimate)	4,000.00
4. Architect's fees	300.00
5. Additional Equipment	
a. Dishwasher, etc.	2,256.90
b. Walk-in refrigerator	<u>1,020.00</u>

Total - Student Union and Dining Hall \$54,576.90

Cafeteria Building

1. Equipment

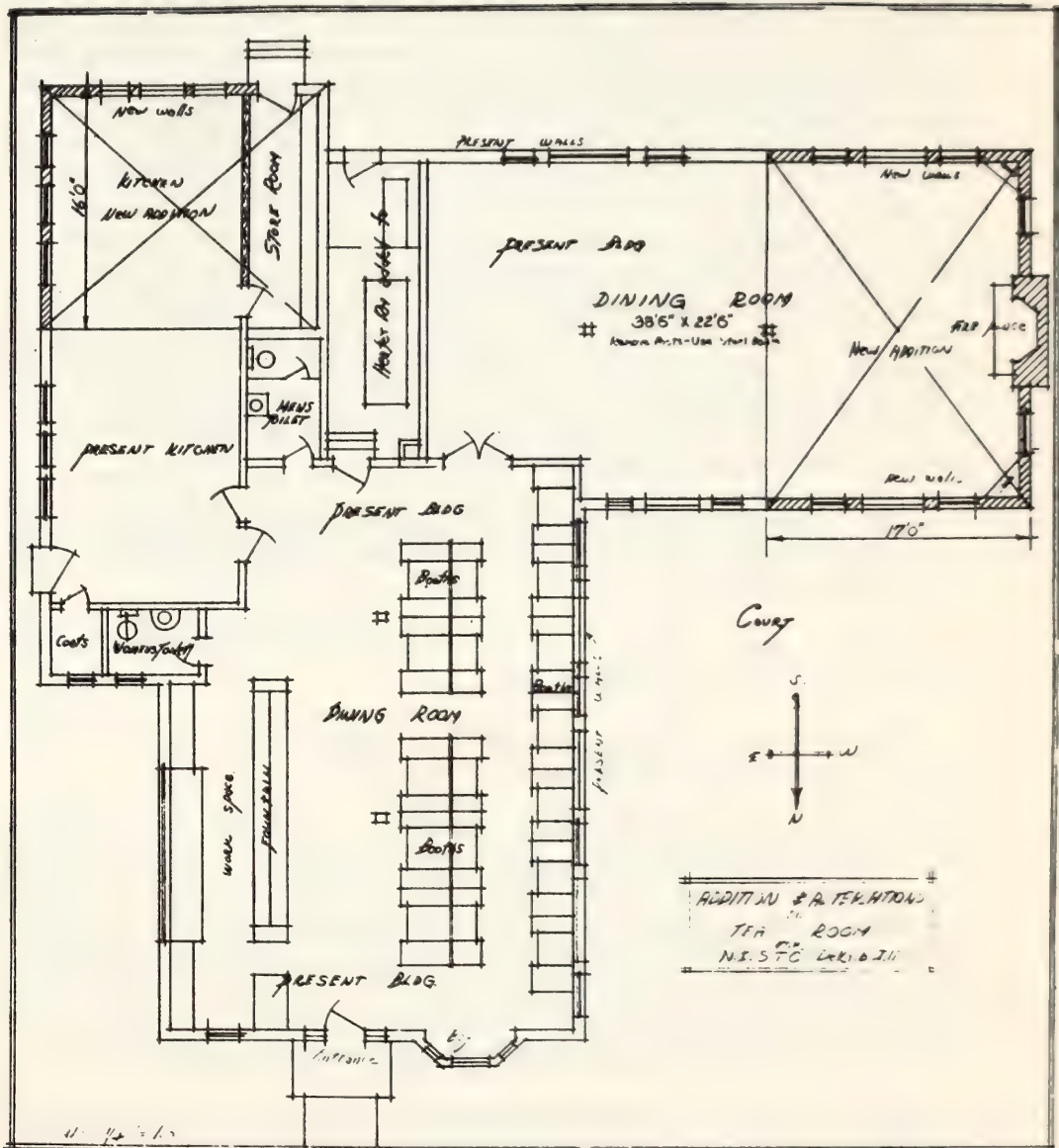
a. Chairs (175)	\$ 2,808.75
b. Tables (42)	1,436.40
c. Glass Washer	650.00
d. Safe	103.00
e. Exhaust fan	140.00
f. Time clock, rack, etc.	<u>185.00</u>

Total - Cafeteria \$ 5,323.15

Legal Expenses and Contingencies 2,099.95

Grand Total \$62,000.00

PROCEEDINGS



TEACHERS COLLEGE BOARD

3. Improvement to the existing dining hall of said college	\$ 3,200
4. Legal expenses and Contingencies	5,800
Total	<u>\$ 62,000</u>

and

WHEREAS under the provisions of "An Act to authorize The Teachers College Board to acquire, build, purchase, or otherwise construct, equip, complete, remodel, operate, control, and manage student residence halls, dormitories, dining halls, student union buildings, field houses, stadiums and other revenue-producing buildings, including sites therefor, for the State Teachers Colleges and State Normal Universities, defining the duties of said The Teachers College Board with respect to operation and maintenance thereof, charging rates or fees for the use thereof, and providing for and authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition or equipment of any such building or buildings payable solely from the revenue derived from the operation thereof and for the refunding of any such bonds," approved May 8, 1947, the General Assembly of the State of Illinois has authorized this The Teachers College Board to issue revenue bonds for and on behalf of the Northern Illinois State Teachers College at De Kalb for the purpose of paying the cost of acquiring such property and constructing such improvements and to pledge the revenue derived from the use of said facilities;

NOW, THEREFORE, Be it resolved by the Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at De Kalb, as follows:

Section 1. That there shall be acquired by purchase the following described tract of real estate, to wit:

Lot 6 in Block 1 of I. L. Ellwood's Addition to the City of De Kalb, in the County of De Kalb and State of Illinois

and that the building located thereon shall be remodeled and an addition constructed thereto for the purpose of using said building as a dining hall and student union for the said Northern Illinois State Teachers College at De Kalb, and also that the existing dining hall of said college located on the campus and commonly known as the "Cafeteria Building" be improved, all in accordance with the plans and specifications therefor heretofore approved by this The Teachers College Board for said College and now on file in the office of the Secretary of this Board.

Section 2. That for the purpose of providing funds in the amount of \$62,000 to pay the cost of acquisition of such property and the improvements thereof, there shall be and there is hereby authorized and directed to be issued revenue bonds of said college in the principal amount of \$62,000. The said revenue bonds shall bear date of May 1, 1948, shall be numbered from 1 to 62, inclusive, shall be of the denomination of \$1,000 each, shall bear interest at the rate of three and one-half per cent (3 1/2%) per annum payable May 1, 1948, and semi-annually thereafter on the first days of May and November of each year and until the principal thereof shall have been fully paid, and said bonds shall mature \$5,000 on May 1 of each of the years 1949 to 1958, inclusive and \$6,000

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on May 1 of each of the years 1959 and 1960; provided, however, the right shall be and is hereby reserved unto The Teachers College Board for the Northern Illinois State Teachers College at DeKalb, to call in, pay and redeem bonds numbered 51 to 62 inclusive, in the inverse order in which they are numbered on May 1, 1958, or on any interest payment date thereafter, prior to maturity, upon giving notice not less than thirty days prior to the date fixed for the redemption of said bonds by publication of notice of such redemption at least once in a newspaper published and of general circulation in the City of Chicago, Illinois, and when any of said bonds shall have been called for redemption interest thereon shall cease from and after the specified redemption date.

Section 3. Both principal of the interest on such revenue bonds shall be payable in lawful money of the United States of America at Continental Illinois National Bank and Trust Company of Chicago, in the City of Chicago, Illinois.

Section 4. That said bonds shall be executed for and on behalf of The Teachers College Board for the Northern Illinois State Teachers College at DeKalb by the Chairman of the Teachers College Board and attested by the Secretary thereof, and shall be registered and countersigned by the Treasurer of the State of Illinois, and the interest coupons attached to said bonds shall be executed by the facsimile signatures of said officials, who by the execution of said bonds shall adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons. That said revenue bonds shall be designated "Student Union Building and Dining Hall Revenue Bonds, Series of 1948" of the Northern Illinois State Teachers College at DeKalb and shall be in substantially the following form:

(Form of Bond)

UNITED STATES OF AMERICA

STATE OF ILLINOIS

TEACHERS COLLEGE BOARD FOR THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE AT DE KALB

_____ % STUDENT UNION BUILDING AND

DINING HALL REVENUE BONDS:

SERIES 1948

Number _____ \$ _____

The Teachers College Board for the Northern Illinois State Teachers College at De Kalb, created and established under the laws of the State of Illinois, hereby acknowledges itself to owe and for value receive promises to pay to bearer, but only out of the Interest and Sink-

TEACHERS COLLEGE BOARD

ing Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948 as hereinafter provided for, and not otherwise, the sum of _____ Dollars (\$ _____) on the _____ of _____, 19____, and to pay interest on said sum from the date hereof at the rate of three and one-half per cent (3 1/2%) per annum, payable May 1, 1949, and semi-annually thereafter on the first days of May and November in each year until the principal hereof shall be paid. Interest accruing on this bond on and prior to the maturity date hereof shall be payable upon presentation and surrender of the interest coupons hereto attached as they subsequently become due, but no interest shall accrue on this bond on and prior to the maturity date unless this bond be presented for payment at maturity and be not then paid. Both principal hereof and interest hereon are hereby made payable at the Continental Illinois National Bank and Trust Company of Chicago in the City of Chicago, Illinois.

This bond is one of an authorized issue aggregating the principal amount of \$62,000, numbered from 1 to 62, inclusive, of the denomination of \$1,000 each, and bonds numbered 51 to 62, inclusive, maturing on May 1 of each of the years 1959 and 1960 are redeemable, prior to maturity, in the inverse order in which they are numbered, on May 1, 1958, or on any interest payment date thereafter, at par and accrued interest. Notice of such redemption shall be published at least once in a newspaper published and of general circulation in the City of Chicago, Illinois, not less than thirty days prior to any redemption date thereof and when any of said bonds shall have been called for redemption interest thereon shall cease from and after the specified redemption date.

This bond and the series of which it forms a part are all of like date, tenor and effect, except as to date of maturity and provision for redemption, prior to maturity, authorized by The Teachers College Board for the Northern Illinois State Teachers College at DeKalb and issued to provide funds for the acquisition of real estate and the improvement thereof for use as a student union and dining hall and for the improvement of the existing dining hall known as the "Cafeteria Building" and is issued under and pursuant to the provisions of "An Act to authorize The Teachers College Board to acquire, build, purchase, or otherwise construct, equip, complete, remodel, operate, control and manage student residence halls, dormitories, dining halls, student union buildings, field houses, stadiums and other revenue-producing buildings, including sites therefor, for the State Teachers Colleges and State Normal Universities, defining the duties of said The Teachers College Board with respect to operation and maintenance thereof, charging rates or fees for the use thereof, and providing for and authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition or equipment of any such building or buildings payable solely from the revenues derived from the operation thereof and for the refunding of any such bonds," approved May 8, 1947.

This bond is payable solely, both as to principal and interest, from the revenues derived from the operation of the dining room facilities and buildings acquired, improved and constructed with the proceeds of this bond issue and the income and revenue derived from the opera-

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tion of said buildings and facilities shall be paid over from time to time to the Treasurer of the State of Illinois, and be held by him in a special account known as "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", a special account within the special fund known as "The Teachers College Board Revenue Fund".

This bond shall not be deemed to be an indebtedness of the State of Illinois or of the Northern Illinois State Teachers College at DeKalb or of The Teachers College Board. However, The Teachers College Board covenants and agrees with each and every holder of said bonds that it will apply the proceeds thereof to the purpose for which said bonds are authorized to be issued; that it will continuously operate the said buildings and facilities acquired and improved with the proceeds derived from the sale of said bonds at all times when the said college is in session; that it will adopt such rules and regulations for the use of such buildings and facilities and will fix and maintain such rates, fees and charges for the use of such facilities as will provide revenues sufficient to pay the reasonable cost of operating and maintaining said properties and facilities, and to pay the principal of and interest on this bond and the issue of which it forms a part as the same become due, all in accordance with and as provided for in the resolution pursuant to which this bond is issued and as adopted by The Teachers College Board for the Northern Illinois State Teachers College at DeKalb on the eight day of June, 1948.

It is hereby certified and recited and declared that all acts, conditions and things required to exist, to happen and to be performed, precedent to and in the issuance of this bond, have existed, have happened and have been performed in due form time and manner, as required by law, and that the amount of this bond, together with all other bonds of this issue of which this is one, does not exceed any limit prescribed by the Constitution or the statutes of the State of Illinois.

IN WITNESS WHEREOF The Teachers College Board for the Northern Illinois State Teachers College at DeKalb has caused this bond to be signed by the Chairman of The Teachers College Board, attested by the Secretary of said Board, and registered and countersigned by the Treasurer of the State of Illinois, and has caused the interest coupons hereto attached to be executed by the facsimile signatures of said officials, which said officials by the execution of this bond do adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons, and this bond to be dated as of the first day of May, 1948.

THE TEACHERS COLLEGE BOARD FOR THE
NORTHERN ILLINOIS STATE TEACHERS
COLLEGE AT DE KALB

By _____
Chairman

Attest:

Secretary

TEACHERS COLLEGE BOARD

Registered and Countersigned

Treasurer, State of Illinois

(Form of Interest Coupon)

Number _____ \$ _____

On the first day of _____, 19__ *(unless the bond to which this coupon is attached has theretofore been called for payment and payment made or provided for), The Teachers College Board for the Northern Illinois State Teachers College at De Kalb will pay to bearer solely out of the funds specified in the bond to which this coupon is attached, the sum of _____ Dollars (\$ _____) in lawful money of the United States of America at Continental Illinois National Bank and Trust Company of Chicago, in the City of Chicago, Illinois, for interest due that day on its 3 1/2% Student Union Building And Dining Hall Revenue Bonds, Series of 1948, dated May 1, 1948. Numbered _____.

THE TEACHERS COLLEGE BOARD FOR THE
NORTHERN ILLINOIS STATE TEACHERS
COLLEGE AT DE KALB

By _____
Chairman

Attest:

Secretary

Registered and Countersigned

Treasurer, State of Illinois

*(The clause within the parentheses shall be inserted in all coupons attached to bonds numbered 51 to 62, inclusive, maturing after the callable dates of the bonds to which they are attached.)

Section 5. That from and after the issuance of the bonds herein provided for, and upon the acquisition of the property to be acquired with the proceeds of this bond issue, the properties so acquired and the facilities to be constructed and improved with the proceeds derived from the sale of these bonds shall be operated on a fiscal year basis beginning on the first day of July and ending on the 30th day of June in each succeeding year, and from and after the issuance of said revenue bonds the gross income and revenue derived from fees and charges collected for the use of all of said facilities and all other revenue earned by said properties and facilities of every kind and character shall within three days after receipt thereof be paid to the Treasurer of the State of Illinois and shall be set aside by him in a special account known as "Revenue Bond Fund Account, Northern Illinois State Teachers College

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at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", a special account within the special fund known as "The Teachers College Board Revenue Fund", and said moneys shall be used only for the following purposes:

1. To pay the reasonable cost of operating and maintaining such properties and facilities;
2. To provide and maintain an interest and sinking fund in an amount adequate promptly to pay the principal of and interest on the bonds herein directed to be issued;
3. To provide a reasonable reserve fund; and
4. To provide a reasonable fund for depreciation, all as hereinafter more particularly set forth.

Section 6. The Teachers College Board for the Northern Illinois State Teachers College at De Kalb hereby covenants and agrees that while any of said bonds are outstanding it will establish charges or fees for the use of said properties, facilities and buildings sufficient at all times to pay maintenance and operation costs, principal of and interest on the bonds hereby authorized, and to maintain a reasonable reserve fund and a reasonable fund for depreciation all as hereinafter provided for, and that fees and charges and other revenue received from the operation of said properties, buildings and facilities shall be collected by The Teachers College Board for the Northern Illinois State Teachers College at De Kalb through agents or employees thereupon duly authorized and all such revenues shall be deposited with the Treasurer of the State of Illinois when and as received as hereinabove provided. The Treasurer of the State of Illinois shall set up on his books in the Teachers College Board Revenue Fund the following subsidiary accounts:

(a) Revenue Bond Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948;

(b) Operation and Maintenance Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948;

(c) Interest and Sinking Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building And Dining Hall Revenue Bonds, Series of 1948;

(d) Depreciation Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948;

(e) Reserve Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948;

(f) Construction Account, Northern Illinois State Teachers Col-

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lege at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948.

As hereinabove provided, the Treasurer of the State of Illinois shall, when and as deposited with him credit all such revenues to the special account known as the "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", and such Treasurer be and he is hereby authorized and directed to pay out and disburse said funds so deposited to the credit of said special account in the following manner:

1. On the first day of each calendar month the said Treasurer shall allocate on his books from "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", to a separate and special account designated as "Operation and Maintenance Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" such a sum of money as may be directed to be allocated by other of The Teachers College Board sufficient to pay the reasonable cost of operating and maintaining the aforesaid facilities, buildings and structures for such calendar month, including adequate provision for insurance and any fees due Continental Illinois National Bank and Trust Company of Chicago as paying agent on the bonds herein directed to be issued, and the funds so allocated shall be used for such purposes and no other. If in any month for any reason there shall not be available an amount equal to the amount required for the payment of the expenses herein above referred to, then an amount of revenue equal to any such deficiency shall be added to the amount of revenue otherwise required to be paid into the said operation and maintenance account in the next succeeding calendar month or months.

2. On the first day of the first month following the delivery of the bonds herein directed to be issued and on the first day of each succeeding month through April 1, 1949 the State Treasurer shall, after making the allocations provided for in paragraph 1 first above, allocate on his books from the balance in the said "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" to a special account "Interest and Sinking Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" equal monthly installments of the principal and interest on May 1, 1949, and on the first of each month thereafter, until there has been allocated to the said interest and sinking fund account a sufficient amount to pay all of the bonds then outstanding and all of the interest thereon to maturity, or to the date upon which such outstanding bonds may then have been called for redemption, allocations to such account shall be made in an amount equal to $\frac{1}{6}$ th of the interest then next due and $\frac{1}{12}$ th of the principal then next due on the bonds herein directed to be issued, and the said Treasurer shall be and is hereby authorized and directed without any further subsequent order of The Teachers College Board, to make such monthly allocations and to make arrangements to have funds in an amount sufficient to pay maturing principal and accrued interest available prior to due date at

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Continental Illinois National Bank and Trust Company of Chicago in Chicago, Illinois, the place of payment designated in said bonds and the interest coupons appertaining thereto. Funds credited to the said interest and sinking fund account above referred to shall be used solely and only for the payment of said bonds and the interest thereon as the same become due, or are called for redemption as in this resolution provided.

3. On or before the 10th day of May and the 10th day of November in each year, after making the allocations provided for in paragraphs 1 and 2 hereinabove, the Treasurer shall, without any further subsequent order of The Teachers College Board, allocated on his books from the balance in said "Revenue Bond Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" to a separate and special account to be designated as the "Depreciation Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" the sum of \$500 until there shall have been accumulated in said depreciation fund account the sum of \$6,000, at which figure the depreciation fund account fund shall thereafter be maintained by subsequent allocations from the "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", as hereinabove provided. Funds credited to the said depreciation fund account shall be used solely and only for the purpose of paying the cost of any extraordinary repairs, upkeep and replacements in or on the aforesaid buildings and facilities.

4. On or before the 10th day of May and the 10th day of November in each year, after making the allocations provided for in paragraphs 1, 2 and 3 above, including any deficits which may theretofore have been incurred in the aforesaid special accounts the said Treasurer shall, without any further subsequent order of The Teachers College Board, allocated on his books to a separate and special account designated as the "Reserve Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" the entire balance remaining in said "Revenue Bond Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" until such time as there has been accumulated in said Reserve Fund a sum equal to the aggregate principal and interest payments due on said bonds during the next ensuing period of two years, at which figure the said reserve fund account shall thereafter be maintained and which shall be used by said Treasurer from time to time in the payment of interest or principal of the said revenue bonds hereby authorized, whenever there exists a deficiency in the Interest and Sinking Fund Account.

Section 13. That The Teachers College Board for the Northern Illinois State Teachers College at De Kalb, acting under and by authority of the aforesaid Act, hereby expressly covenants and agrees with the holders of the bonds herein directed to be issued as follows:

1. That as long as the bonds herein authorized to be issued shall

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remain outstanding and unpaid, it will continuously operate the said buildings acquired and improved with the proceeds derived from the issue of said bonds at all times when the said college is in session to their full physical capacity before using any other facilities for Dining Halls or Student Union Activities' that it will adopt such regulations and fix and maintain such rates, fees, and charges for the use of said buildings and facilities as will provide revenues sufficient to pay the reasonable cost of operating and maintaining said facilities; to provide and maintain the aforesaid "Interest and Sinking Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" in an amount adequate promptly to pay the principal of and the interest on said bonds as the same mature, to provide the aforesaid depreciation fund account, and the aforesaid reserve fund account, and that it will collect, account for and apply the aforesaid revenues in accordance with and as provided for in this resolution.

2. That, except as hereinafter in paragraph 7 of this Section 13 provided, it will not create or cause to be created any debt, lien, charge or encumbrance having priority to or parity with the pledge of the bonds issued under this resolution upon any of the revenues, and that it will not sell, mortgage, lease or otherwise dispose of or encumber said buildings and facilities or any part thereof, during the time when the bonds issued hereunder shall remain outstanding and unpaid.

3. That as long as any of the bonds issued hereunder remain outstanding and unpaid, either as to principal or interest or both, it will at all times exercise all of its lawful powers to preserve and protect the security of the bonds and the rights of the bondholders under this resolution.

4. That as long as any of said bonds authorized to be issued hereunder shall remain outstanding and unpaid, either as to principal or interest or both, The Teachers College Board for the Northern Illinois State Teachers College at DeKalb shall maintain insurance on said buildings and facilities and all parts thereof, including all furniture and equipment therein against loss or damage by fire or windstorm in an amount not less than the full insurable value of said properties. Such insurance policy or policies shall be payable to The Teachers College Board for the Northern Illinois State Teachers College at DeKalb and all money collected on account of loss or damage covered by any such policy or policies of insurance shall be held in trust and shall be used only for (a) reconstruction, replacements or repairs, or (b) payment into the "Interest and Sinking Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948." The said The Teachers College Board shall also carry adequate insurance against the loss of use and occupancy of said buildings and facilities from any or all risks or from any cause whatsoever. Any sum received from any such use and occupancy insurance, after deducting necessary operation and maintenance charges under economical management during the period of such loss of use and occupancy, shall be paid into the aforesaid Interest and Sinking Fund account. All of the said insurance shall be carried in a responsible insurance company or companies authorized

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to do business in the State of Illinois, and the cost thereof shall be deemed to be a maintenance and operation cost.

5. That The Teachers College Board for the Northern Illinois State Teachers College at DeKalb shall cause to be kept proper books of records and accounts in which complete and correct entries shall be made of all transactions relating to the cost of constructing, equipping and furnishing the aforesaid buildings and facilities, the expenditures for maintaining, operating and repairing the said buildings and facilities, and all revenues collected therefrom, which said records shall be kept and shall be available for the information of all person interested; and that there shall be furnished to the original purchaser of said bonds and to any holder of any of said bonds, on the written request therefor, not more than thirty days after the close of each calendar month, complete operating and income statements of said buildings and facilities connected therewith, in reasonable detail, covering such monthly period; and that there shall also be furnished to the original purchaser of said bonds and to any holder of any of said bonds, on the written request therefor, not more than sixty days after the close of each fiscal year, a complete financial statement of the undertaking, in reasonable detail, covering such fiscal year, signed by the Secretary and certified by independent auditors, who shall not be certified public accountants.

6. That at all times while any of the said bonds remain outstanding and unpaid, either as to principal or interest or both, the aforesaid The Teachers College Board shall employ or make provision for the employment of some suitable person or persons to supervise the operation and maintenance of said buildings and facilities connected therewith, and such other persons as may be necessary for the proper and efficient operation, management and maintenance of said properties. The cost of such services shall be included as other costs of operating and maintaining said properties and shall be payable in like manner.

7. That while any of the said bonds shall remain outstanding and unpaid, either as to principal or interest or both, the aforesaid The Teachers College Board will not issue any additional bonds or incur any other indebtedness, payable from the revenues of said buildings and facilities, unless the pledge of such additional bonds on the said revenues shall be made junior and subordinate in all respects to the pledge of the bonds authorized to be issued hereunder including the Reserve Fund account as provided by subsection 4 of section 6 of the ordinance, and unless such additional bonds be issued for the purpose of improving or enlarging the aforesaid buildings, and none other; provided, however, that in the event said buildings or facilities, or any thereof, should be destroyed in any manner and it should become necessary to rebuild or restore the same, and in the event that the proceeds of any insurance on said properties, or any other available funds, should be inadequate fully to cover the cost of such rebuilding or restoration, then and in that event the said The Teachers College Board may issue such an amount of additional revenue bonds as may be necessary for that purpose, and such additional bonds shall be entitled to payment in like manner as and without preference or priority of the bonds herein directed to be issued, except that such additional bonds shall not mature prior to May 2, 1960. Provided, further, that

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in the event an addition or enlargement should hereafter be constructed to any of the buildings or facilities, herein provided for, the revenues arising from the operation of such addition or enlargement may be segregated and pledged to the payment of bonds issued for the construction of such addition or enlargement and such revenues shall not be deemed to be pledged in whole or in part to the payment of the bonds dated May 1, 1948, and authorized to be issued under the provisions of this resolution.

8. That The Teachers College Board for the Northern Illinois State Teachers College at De Kalb will faithfully and punctually perform or cause to be performed all of the duties and obligations with reference to the said buildings and facilities as are required by the provisions of this resolution and the statutes under which the said bonds are issued, including the construction, equipment and furnishing of the aforesaid buildings and facilities and the operation and maintenance of said buildings and facilities, as herein provided, the making and collecting of reasonable and sufficient fees and charges for the use thereof, the segregation of the income and revenues therefrom to the respective accounts created under the provisions of this resolution, and the proper application of said funds.

Section 14. Any holder of any bond or bonds issued hereunder, or of any coupons representing interest accrued thereon, may either by proper court action or in law or in equity compel The Teachers College Board to perform all duties imposed upon it under the provisions of this resolution and under the provisions of the statute hereinabove referred to authorizing the issuance of the bonds as herein provided, including the making and collecting of sufficient rates and charges for the use of such buildings and facilities connected therewith, and also to enforce the performance of any and all covenants made by the said The Teachers College Board in and by this resolution.

Section 15. That those bonds authorized to be issued hereunder and from time to time outstanding shall not be entitled to priority in any given maturity one over the other in the application of the income and revenue derived from the collection of fees and charges for the use of the aforesaid buildings and facilities connected therewith, or with respect to the pledge of the revenue to be derived from the operation of said buildings or facilities, but any bond maturity once paid shall not be required to pro-rate with any subsequent sales of said bonds to maturity.

Section 16. That the proceeds derived from the issuance and sale of said bonds hereby provided for shall be applied as follows:

1. The entire proceeds derived from the sale of said bonds to a purchaser shall be deposited immediately (not less than three days after receipt thereof) with the Treasurer of the State of Illinois pursuant to the terms of the Act hereinabove referred to authorizing the issuance of said bonds.

2. It shall be the duty of the Treasurer of the State of Illinois to set aside the amount of accrued interest received upon the sale and delivery of said bonds to a purchaser in the "Interest and Sinking Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948," hereinabove

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provided for, and the remainder of the proceeds of said bonds shall be set aside in a separate special accounts by said Treasurer to be designated "Construction Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" and shall be applied to the cost of acquiring, constructing equipping and furnishing the said property to be acquired through the issuance of the bonds hereby authorized and the improvement thereof and the improvement of the existing "Cafeteria Building" all is heretofore provided; provided, however, that any surplus remaining in such account upon completion of the construction, equipment, furnishing and improving of said buildings and facilities shall be allocated and credited to the "Interest and Sinking Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948," as hereinabove provided for.

Section 17. That the provisions of this resolution shall constitute a contract between the Teachers College Board for the Northern Illinois State Teachers College at De Kalb and the holders of the bonds herein authorized to be issued, and each of them, and the said The Teachers College Board hereby pledges its good faith to the performance of each and every covenant hereof.

Section 18. If any section, subsection, paragraph, sentence, clause or phrase of this resolution or of the bonds or interest coupons herein prescribed shall either be held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such decision shall not effect the validity of the remaining portions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision shall not have been contained therein.

Section 19. That the Chairman and Secretary of the Teachers College Board and the Treasurer of the State of Illinois shall be and they are hereby fully authorized and directed to do all things which may be necessary to effect the preparation, execution and delivery of the bonds herein authorized to be issued when sold to a purchaser in manner and form as provided by law.

Section 20. That this resolution shall be in full force and effect immediately upon its passage.

Mrs. Miller moved the adoption of the resolution marked Exhibit "E", establishing charges, with the correction that the 110% be eliminated. This resolution reads as follows:

RESOLUTION ESTABLISHED CHARGES AND FEES FOR THE USE OF THE STUDENT DINING HALL AND UNION BUILDING AND THE EXISTING STUDENT DINING HALL OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE AT DE KALB, ILLINOIS

WHEREAS, the Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at DeKalb has heretofore by resolution duly adopted provided for the acquisition and improvement of property for use as a Student Dining Hall and Union Building and for the improvement of the existing Student Dining Hall known as the "Cafeteria Building" and the issuance of Revenue Bonds to defray the cost of such

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acquisition and improvements pursuant to and in compliance with the provisions of "An Act to authorize the Teachers College Board to acquire, build, purchase or otherwise construct, equip, complete, remodel, operate, control and manage students' residences, halls, dormitories, dining halls, student union buildings, field houses, stadiums and other revenue producing buildings, including sites therefore for the State Teachers Colleges and State Normal Universities defining the duties of said "The Teachers College Board with respect to operation and maintenance thereof, charging rates or fees for the use thereof, and providing for and authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition and equipment of any such building or buildings payable solely from the revenues derived from the operation thereof and for the refunding of any such bonds", approved May 8, 1947; and

WHEREAS pursuant to the terms of the act above referred to and the resolution heretofore passed authorizing such acquisition and improvements and the issuance of said bonds it is necessary that the Teachers College Board establish charges or fees for the use of such buildings.

NOW, THEREFORE, Be It Resolved by the Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at De Kalb as follows:

Section 1. That here shall be and there are hereby established fees and charges for the use of and for the service supplied by the Student Union Building and the Student Dining Hall known as the "Cafeteria Building" of the Northern Illinois State Teachers College at De Kalb as follows:

FOR USE OF STUDENT UNION BUILDING

\$ 2.00 per student per quarter

\$ 2.00 per student per summer session

FOR FOOD SERVICE

The charges for food served shall be set from time to time by the Business Manager of the Northern Illinois State Teachers College at DeKalb and shall be sufficient at all times to produce gross revenues not less than 110% of the operating expenses of the buildings.

Section 2. Said fees for the use of the Student Union Building shall be payable in advance at the time the student registers at the college. Said charges for meals and special food services shall be payable at the time such meals or food is served.

Section 3. It is hereby made a duty of the Business Manager of the Northern Illinois State Teachers College at DeKalb to collect all monies due under the provisions hereof.

Section 4. All revenues and monies derived from the operation of the Student Union Building and the Student Dining Hall known as the "Cafeteria Building" shall be held by the Business Manager separately and apart from all other funds of the college and all of said sums without any deductions whatsoever shall be delivered to the Treasurer of the State of Illinois not more than three days after receipt of the same.

Motion was seconded by Mr. Means and was unanimously carried.

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Mr. Nickell made the motion, seconded by Mrs. Pegelow, that the Business Manager of the Northern Illinois State Teachers College at DeKalb be and hereby is directed to notify the State Treasurer in writing of allocations among the various accounts within the Teachers College Board Revenue Fund not less than five days before each allocation required by Sub-Sections 1,2,3, and 4 of Section 6 of the Teachers College Board resolution marked Exhibit "D" passed May 10, 1948, is to be made. The motion was unanimously carried.

Mr. Sturgis made the motion, seconded by Mr. Means, as follows:

WHEREAS The Teachers College Board on May 10, 1948, passed a resolution, Exhibit "D"; and

WHEREAS the law under which these bonds are to be issued requires that a Corporate Surety Bond be executed by the State Treasurer to protect the Teachers College Board Revenue Fund the premium for said bond to be paid from said fund:

NOW THEREFORE BE IT RESOLVED that the Treasurer of the State of Illinois be and hereby is authorized and directed to execute said Corporate Surety Bond in the amount of \$5,000.00 and pay the premium therefore out of the first monies available in the Operation and Maintenance Account, Northern Illinois State Teachers College at DeKalb, Student Union Building and Dining Hall Revenue Bonds, Series of 1948 provided for in the aforesaid resolution, Exhibit "D". The motion was unanimously carried.

Mrs. Pegelow made the motion, seconded by Mrs. Miller, that the Housing Committee which consists of Mr. Dunn, Chairman, Mr. Sturgis and Mrs. Miller, or a majority of said committee, and authorized to set a date for receipt of bids for construction and so forth with regard to Student Union Building and Dining Hall, Northern Illinois State Teachers College at DeKalb, and to accept and approve or disapprove any of said bids and to so certify to the Chairman of the Board that the Chairman and Secretary of the Board are then authorized to execute a contract or contracts according to the terms and conditions of plans, specifications, notice and bids. The motion was unanimously carried.

DISCUSSION OF CONDITION OF TEACHERS COLLEGE INCOME FUND-

EDUCATIONAL OPERATIONS

Mr. Sturgis made the motion, seconded by Mr. Means, that the re-allotment in Educational Operations be accepted with the approval of all five presidents and not to be referred to at any future time as establishing a precedent as follows: Normal's allotment reduced from \$548,857.00 to \$492,857.00; Eastern's allotment increased from \$206,000.00 to \$426,000.00; Western's allotment increased from \$249,000.00 to \$275,000. Northern's allotment reduced from \$541,335.00 to \$501,335.00; and Southern's allotment reduced from \$1,220,000.00 to \$1,070,000.00. The motion was unanimously carried.

With the approval of the above mentioned reallocation of allotment Mrs. Pegelow made the motion, seconded by Mrs. Miller, that the salary

TEACHERS COLLEGE BOARD

schedule shown in Dr. Buzzard's President's Report for the Board Meeting of May 3, 1948, now be approved. The motion was unanimously carried.

Mr. Sturgis made the motion that the meeting be adjourned until the next regular meeting which is to be held at Northern Illinois State Teachers College, De Kalb, Illinois, on July 12th. Motion was seconded by Mr. Means and carried unanimously.

Frank G. Thompson
Chairman

Vernon L. Nickell
Secretary

ALTERATIONS & ADDITIONS

to

Dining Room

for

Northern Illinois

State Teachers College

De Kalb, Illinois

Hubert B. Smith, Designer

May 24, 1948

Harry D. Brown, Lic. Struct. Engineer

GENERAL CONDITIONS

Unless otherwise specified, the Contractor shall furnish all labor and materials and equipment for a complete job, according to these plans and specifications.

The Contractor shall verify all work at the building, and carefully check all new and old work.

All old doors, windows, etc. are to be reused where they are in good usable condition. All new work and materials shall match those now in present building and great care will be used to have new and old work match and fit perfectly in every respect.

Present walls that are to be taken down and other work removed shall be done so as not to stop the operation of the kitchen and dining room.

PROCEEDINGS

The Contractor shall carry full liability insurance, holding the Owner free from all liability for personal injury or death, and property damage, loss or damage from fire excepted. This is to include public liability and working men's compensation insurance.

Scope of Work

This job includes two new additions, one to the present dining room and the other to the present kitchen.

Kitchen equipment is not included in this contract, unless specially specified, but the contract does cover new partitions, flooring, painting, wiring, etc.

Contractor shall give a separate figure on all case work in the kitchen or on kitchen equipment, as Owner might want all such work handled by kitchen equipment contractor.

The Mason shall do all excavating, filling and rough grading required by this work.

All footings are to be carried down to good bearing soil, and if any soft pockets of earth are encountered, the same shall be reenforced with steel to carry over. Care will be used to secure a good, even, solid foundation and footing, cut true to dimensions given.

All dirt will be kept on lot until rough grading is completed. After foundations, footings, etc., are completed to grade, the Contractor will fill in back of the walls where necessary and wet and tamp the dirt thoroughly to make a solid, compact earth around the building. The soil from the excavation shall then be spread on the lot around the building to bring level up to established grade. Planting by Owner.

Concrete used will be standard, 1 - 3 - 5 mix; cement used to be standard brand, Marquette, Atlas, or equal.

All cement walls above grade to be rubbed to imitate stone.

There will be no basement in this new work, but there will be an open space under the new first floor with ventilation for the same.

All new steps to be of concrete.

Build new sidewalk from point where walk now enters building at main entrance around to side to new doorway to the new dining room. This sidewalk to be 3.6 wide.

Fireplace: Build fireplace in dining room as shown on plans, complete with Chimney, Chimney foundation, 13 x 13 flue with flue lining, chimney cap, fire brick lining, colonial damper and ash dump and clean-out door to the west just above grade. Fireplace to have Bedford stone facing and hearth.

Brick Work: All new brick work to be of brick to match old brick. New brick walls to be carefully bonded to old walls.

Steel: Mason shall furnish and set all structural steel in connection with this work. See plans and roof specifications.

Plastering: All "nu-wood" walls and ceiling in present dining room to be removed. Walls and ceiling of entire dining room to be plastered, a two coat job, of patent plaster with a fine sand float finish.

TEACHERS COLLEGE BOARD

New work in kitchen, store room and preparation room to be Keene's cement.

Ceiling of dining room to have wire lath; all other new lath to be rock lath.

CARPENTER WORK

The Carpenter will do all necessary work to prepare the building for plastering, and will furnish and place all millwork, finishing and leaving the premises clean and in complete condition for the Painter and other mechanics. He will have a man on the job to direct the Mason in placing blocks, grounds, anchors, etc. required for the fastening of his work.

This is to be a brick veneer job with outside walls of 4" brick, 1" air space, insulation sheathing, 2 x 4 studs, 16" O C, rock lath and plaster, 1-1/2" balsam wool insulation between studs in outside walls.

Framing Lumber: All framing lumber used to be # 1 fir or better.

Floor joists to be 2 x 10s -- 16" O C

Ceiling joists to be 2 x 6 -- 16" O C

For roof construction see plans.

All joists to be set as indicated and be free from loose and unsound knots.

All joists to be bridged with at least one row of bridging of 2 x 2 stuff in all spaces over 10 feet.

All joists to be kept clear of the chimney by at least 2 inches.

Frame for the hearth and other framed openings with tuck and tennon joints, thoroughly strapped and spiked.

Studs: Unless otherwise noted, studs will be 2 x 4s, set 16" O C.

Studs will be doubled at door openings and will have doubled 2 x 6 heads over wide openings.

Roof: See plans for details of construction. New roof will be either spanned by steel beam, 15" I - beam, 42.9 #, with 3 1/2" lally columns, or trussed roof rafters as shown on section. Rafters 4.0 -- O C

New roofing to be the same as the old roof, all carefully patched where necessary.

Rough Floors will be M & D, Y P # 2, closed sheathing.

Plywood will be put on rough floors as base for asphalt tile in dining room and composition floor in kitchen.

Exterior Millwork: All exterior millwork to be of first quality white pine for painting. Form cornices, facias, soffit strips, etc. Cornice will be built as detailed.

Windows: All double hung windows to match present double hung windows. Where glass block are shown the same shall match present glass block.

Front Entrance: Provide new front entrance to dining room to match old main entrance. See plans.

Lath & Insulation: Dining room ceiling to have metal lath. All other lath to be rock lath.

PROCEEDINGS

Outside walls in new work to have 1-1/2" inches of balsam wool between studs.

Ceiling to have 4 inches of rock wool.

Sheet Metal: Provide copper canopy for entrance as shown.

Provide molded gutter and down spouts for new work. Same to be of 24" galv, iron, equal to Milcor.

Build sheet metal hood over kitchen range and connect to fan exhausting on outside.

INTERIOR FINISH

Finish Flooring: Asphalt tile in dining room to match present floor.

New composition floor in kitchen, etc.

Interior Trim: All new interior trim will match that in present rooms. Use old doors, etc., where possible.

Molds: There will be a ceiling mold in the dining room, see plans.

Provide a dado mold in dining room like present mold.

Trophy Cases: Build trophy cases in dining room as shown, complete with sliding glass doors and cupboards below.

Mantel: Mantel and mantel shelf to be of stone

Doors: Use old interior doors where possible. New doors to match old doors.

Front entrance door to match present main entrance door.

Thresholds will occur at outside doors, only. Same to be of 1/2" oak, neatly chamfered off and cut out between jambs.

Shelves: Build shelves in store room 12" O C.

Kitchen Equipment: This may be under another contract; submit separate figures for the same.

Walk-in refrigerator under separate contract.

Reset present refrigerator and present deep-freeze in new locations.

Build new counters as detailed.

Reset present cook's counter in new location and add to as necessary.

Reset present sink in kitchen counter.

Provide deep pan sink in counter in preparation room.

Reset present range hood.

Priming: All wood, of every description, upon which a finish is to be placed will be primed by the Painter. All work to be primed upon receipt at the job.

Hardware: Contractor to furnish and apply all hardware. The finishing hardware shall match that in old work.

WIRING

All work done under this contract shall conform in every respect to all

TEACHERS COLLEGE BOARD

city and state codes having jurisdiction.

It is the intention of this specification to provide for all labor and materials for a complete and satisfactory installation of all electrical wiring conduits, distribution panels, cabinets, plug receptacles, switches and safety switches, special outlet equipment and lighting fixtures, and all miscellaneous materials required to provide a complete operating light and power system. It will cover everything needed in the new work except bulbs and special kitchen equipment.

The electrician shall secure and pay for all necessary permits, licenses and inspection certificates required in connection with any work included in this contract from any and all authorities having jurisdiction. At the conclusion of this work all such certificates shall be handed to the Owner.

Conduit Work: All wiring for light and power shall be run thru B X cable to outlets shown on plans unless code or conditions require use of rigid conduit.

All new outlets to be verified with Owner before installation.

Wiring: Provide 220 wiring where needed for special equipment; All other wiring to be 110-220 volt, rubber covered, standard, Natl. Elec. Code.

Wall Plugs to be Bryant duplex, #4822, or equal.

Fixtures: New fixtures in dining room like present one.

Provide simple fluorescent lighting for kitchen and preparation room.

Extraction Fans: Install fan over stove under hood with outside exhaust.

Put fan in inside toilet, with outside exhaust.

Special Equipment: Connect new compressor for new walk-in refrigerator.

Reconnect present refrigerator and deep-freeze in their new locations.

PAINTING

Materials: Paint to be Devoe & Reynolds, or equal.

Where thinning of paint is necessary, pure linseed oil, only, shall be used in exterior paint. Inside thinning with turpentine or Japan dryer.

All interior work to be puttied after priming.

All paint to be carefully and thoroly mixed, and shall be kept properly stirred at all times. Adulteration of paint, other than specified, will not be permitted.

Exterior Painting: No painting to be done in damp, rainy or severely cold weather.

All lumber to be thoroly seasoned and perfectly dry at time of painting. All surfaces to be clean, free from dust, and dry at time of painting. All sappy boards and knots must have two coats of alcohol shellaced varnish.

All old exterior wood and metal work to have two coats of lead and oil paint. All new exterior wood and metal work to have three coats of lead and oil paint.

Interior Painting & Decorating:

The kitchen will be painted as follows: old work two coats of paint; new work three coats of paint. This applies to all wood and plaster surfaces and

PROCEEDINGS

includes new preparation room and store room, etc. All walls, ceilings, trim, etc. to have finish coat of full enamel, gloss finish.

The dining room will be entirely plastered new. Dining room woodwork, ceiling and walls up to and including the dado mold will be painted as follows: one coat primer, one coat undercoat, one coat flat enamel.

Dining room walls above dado to be papered with paper as selected, figured at \$1 per roll.

Repaint the inside of the toilets, and any other portions of building where new and old work join, to make a complete finished job and uniform appearance.

PLUMBING

All work under this contract shall conform to all state and city laws, ordinances and regulations, and the same are hereby incorporated as a part of this specification. The Plumber assumes all liability for the observance of the same. He shall buy and pay for all permits, inspection certificates, etc. and at the conclusion of the work give the same to the Owner.

Materials shall be new, unless otherwise provided, and shall be the best of their respective kinds, as specified. Same to be used in their most workmanlike manner, according to the best standard practices for the same. They are to include everything to make a complete and workmanlike job to the true intent and meaning of these specifications.

All present plumbing to be gone over and put in first class condition.

Use present sink in kitchen in counter in location noted, and install new deep pan sink in preparation room.

Put two deep seal floor drains in kitchen floor, as shown.

Run hot and cold water to all fixtures including sinks, steam tables, coffee urns, dishwasher, etc. Urns, steam table, etc. under separate contract but Plumber will make plumbing connections.

Owner to see new fixtures before they are bought.

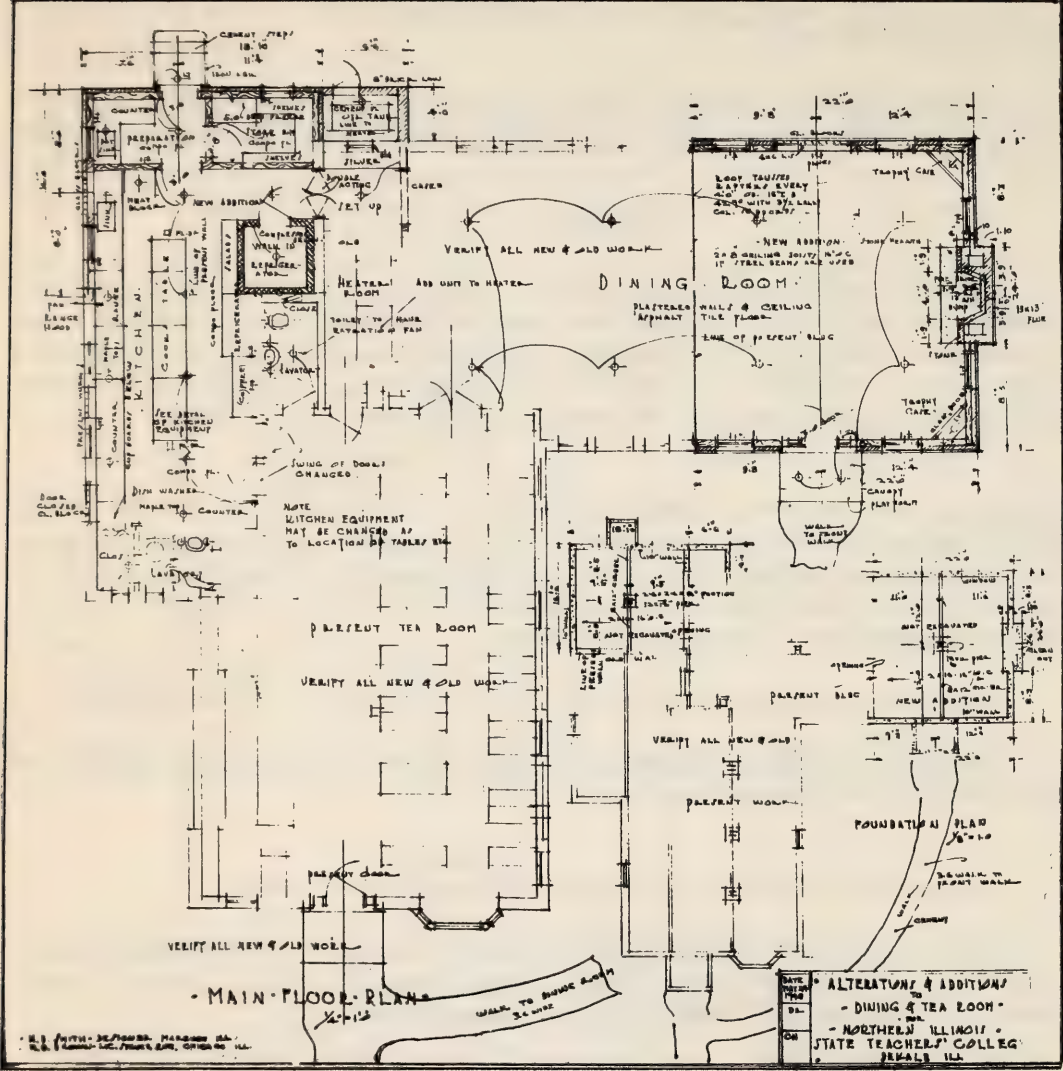
HEATING

Go over entire heating unit, make it large enough to take care of additional space. Install necessary new duct work for both kitchen and dining room.

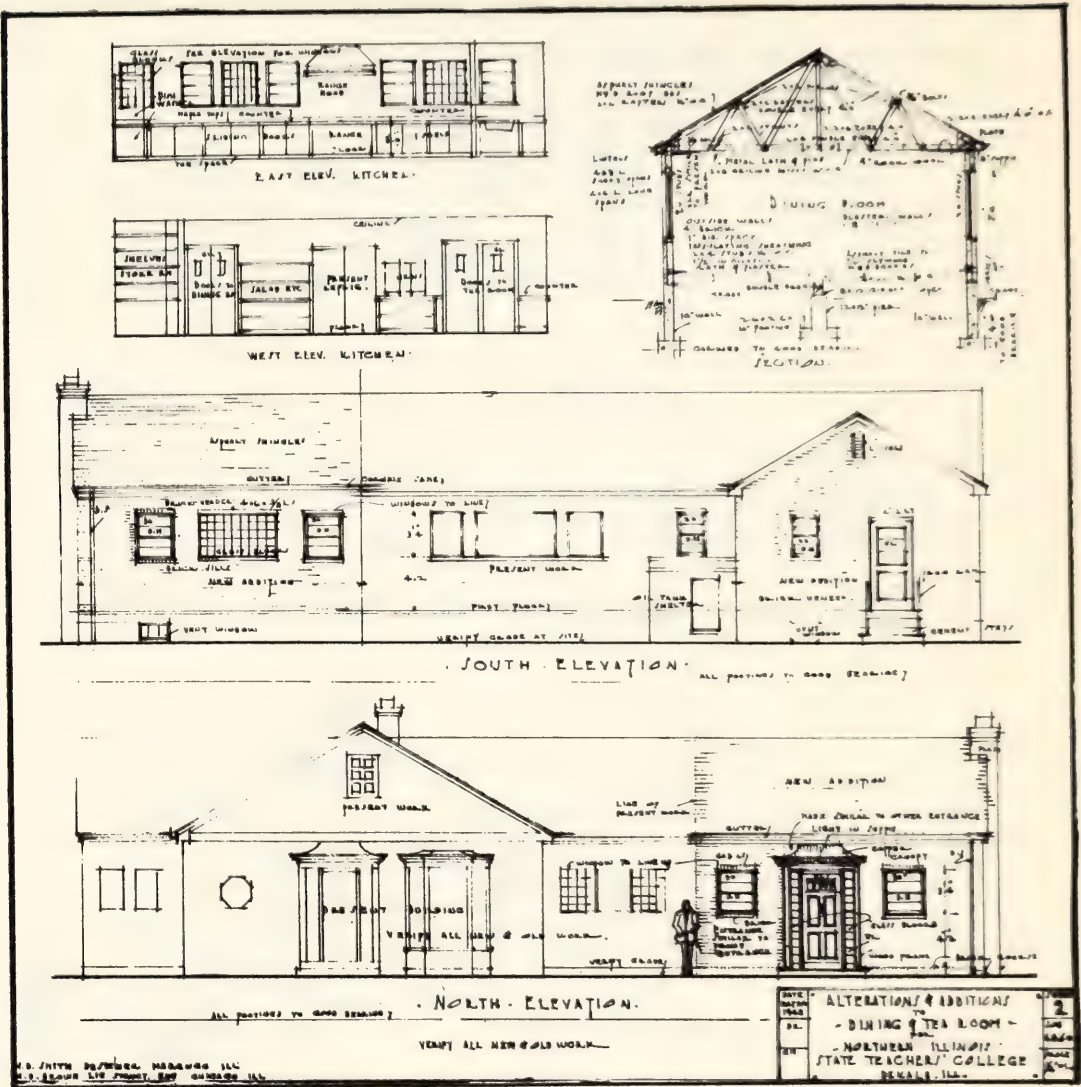
Oil tank to be put in new location in outside enclosure and an oil lead run to heating plant.

Materials and workmanship in new work to be guaranteed for one year from date of completion.

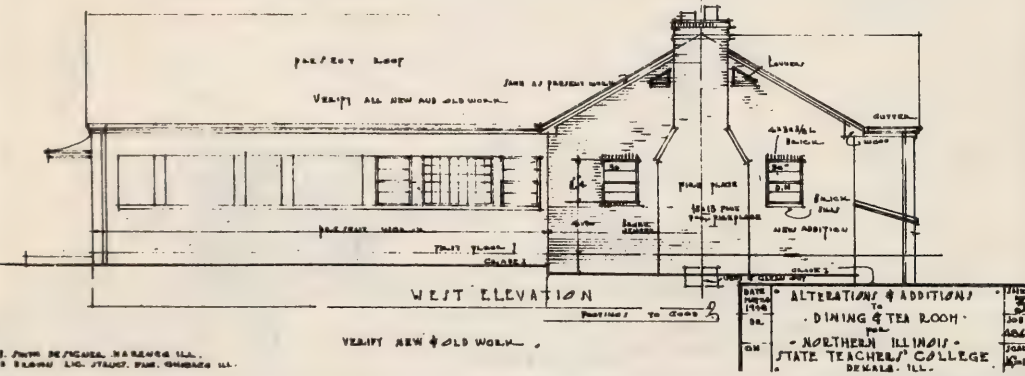
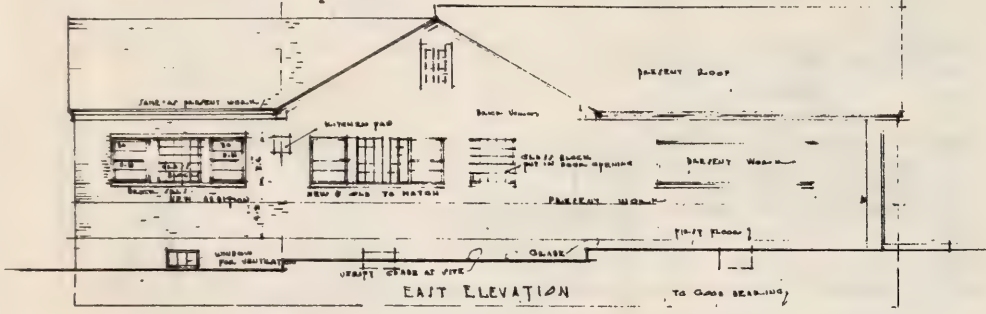
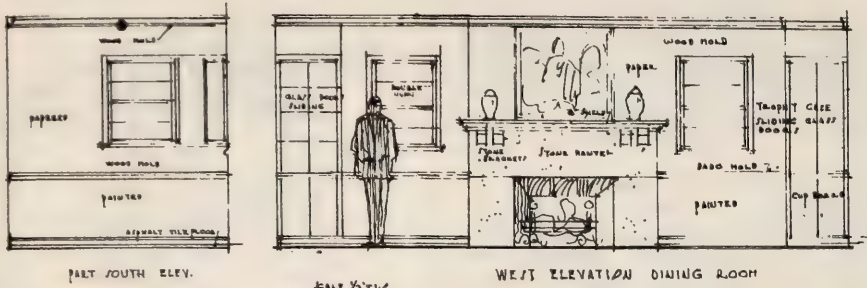
TEACHERS COLLEGE BOARD



PROCEEDINGS



TEACHERS COLLEGE BOARD



PROCEEDINGS

TEACHERS COLLEGE BOARD

PROCEEDINGS

ADDENDA TO THE SPECIFICATIONS COVERING ALTERATIONS AND ADDITIONS TO THE DINING ROOM FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE DEKALB, ILLINOIS

The following is to be considered a part of the specifications covering the Construction of additions to the dining room for the Northern Illinois State Teachers College.

1. Bidders must submit their bids not later than three p.m., Monday, June 7, 1948, in the office of the Business Manager, Northern Illinois State Teachers College, DeKalb, Illinois.
2. Each bid must be accompanied by a certified check payable to the Teachers College Board, representing five per cent of the bid bond. Each bidder must also list the name and address of a bonding company which will supply completion bond if contract is awarded.
3. Contract must be completed within 90 working days from the date of the contract.
4. In addition to the specifications under WIRING, the electrical contracts must also connect the dishwashing equipment to be installed in the kitchen.
5. The floor in the new portion of the kitchen is to be of the same material as the floor in the present kitchen.

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

June 7, 1948

Distribution of \$62,000.00 Northern Illinois State Teachers College Bond Issue.

Student Union and Dining Hall

1. Building, grounds and fixed equipment	\$ 35,000.00
2. Construction of addition	13,700.00
3. Architect's fees	411.00
4. Additional equipment	
a. Dishwasher & tables	1,986.00
b. Walk-in refrigerator	1,040.40
c. Safe	105.06
d. Birch tables (10)	346.80
e. Birch chairs (60)	<u>321.30</u>

TOTAL - Student Union and Dining Hall \$ 52,910.56

TEACHERS COLLEGE BOARD

Cafeteria Building

1. Equipment

a. Chairs (148 @ \$16.05)	\$ 2,357.40
b. Tables (24 @ \$28.50)	684.00
c. Safe	<u>105.06</u>
TOTAL - Cafeteria	\$ 3,164.46
Legal expense and Contingencies	\$ 5,924.98
GRAND TOTAL	\$62,000.00

CERTIFICATE OF PUBLICATION DE KALB CHRONICLE PUBLISHING CO.

A Corporation organized and existing under and by virtue of the laws of the State of Illinois, does hereby certify that it is the publisher of

THE DE KALB DAILY CHRONICLE

COUNTY OF DE KALB } SS.
STATE OF ILLINOIS }

DeKalb, Illinois.....June 7, 1948.....

I, Eileen Tedford being duly sworn, says she is the authorized agent of the DeKalb Chronicle Publishing Company, an Illinois Corporation, and does hereby certify that said corporation is publisher of the DeKalb Daily Chronicle, and that she is duly authorized to make this certificate for said corporation and that the notice of Teachers College Board of which the annexed is a true copy, was printed and published.....2.....times in the regular edition of The DeKalb Daily Chronicle, a secular newspaper of general circulation, published in the city of DeKalb, in said county and state and that the first publication was made on the.....26.....day of.....May.....1948....., and the last in the paper published on the.....27.....day of.....May.....1948.....and that said newspaper was regularly published for six months prior to the first publication of said notice.

Eileen Tedford
As agent of DeKalb Chronicle Publishing Co.

Publication Fee, \$ 5.20

CALF. FOR BIDS ON CONSTRUCTION OF ADDITIONS TO COLLEGE TEA ROOM, NORTHERN ILLINOIS STATE TEACHERS COLLEGE.

The Teachers College Board will accept bids covering the construction of two additions to the property known as the College Tea Room, DeKalb, Illinois, at 3:00 p. m., Monday, June 7, 1948, in the office of the Business Manager, Northern Illinois State Teachers College. Bidders may obtain plans and specifications at the office of the Business Manager, Northern Illinois State Teachers College.

Each bid must be accompanied by a certified check, payable to the Teachers College Board, representing 5 per cent of the proposal, or a bid bond. Each bidder must also list the name and address of a bonding company which will supply completion bond if a contract is awarded.

May 26, 27, 1948, Wed., Thur. 204

PROCEEDINGS

John Johnson
415 Normal Road
Phone 1526

Adrian Jacobson
248 Augusta Ave
Phone 2007

JOHNSON AND JACOBSON

General Contractors and Builders

DEKALB, ILLINOIS

June 7, 1948

To: Mr. Emil Anderson, Business Manager,
Northern Illinois State Teachers' College,
De Kalb, Illinois

From: Johnson and Jacobson, General Contractors,
De Kalb, Illinois

Re: Additions and Alterations to Building
known as "College Tea Room",
De Kalb, Illinois

We propose to furnish all necessary labor and material to complete the additions and alterations to the building known as the "College Tea Room" located on the street known as College Avenue in De Kalb, Illinois, according to the plan and specifications submitted, including the addenda for the sum of thirteen thousand, six hundred forty dollars and ninety seven cents (\$13,640.97).

Respectfully submitted,

Johnson and Jacobson

by 
Partner

P.S. Name of Bonding Company for completion bond is: "Employers' Liability Assurance Corp., Ltd.", Boston, Mass.

J. and J.

TEACHERS COLLEGE BOARD

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD ABRAHAM LINCOLN HOTEL, SPRINGFIELD, ILLINOIS JUNE 8, 1948

A special meeting of the Teachers College Board and President Adams was held at 1:00 P.M. (D.S.T.) on Tuesday, June 8, 1948, at the Abraham Lincoln Hotel, Springfield, Illinois, for which due notice had been given to all members. Frank G. Thompson, Director of the Department of Registration and Education, and Chairman of the Board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Ira M. Means
Mr. Richard F. Dunn
Mr. Robert W. Davis
Mr. Lindell W. Sturgis
Mrs. Helen Rose Pegelow

The following members were absent:

Dr. Preston Bradley
Mr. Russell L. Guin
Mr. Lewis M. Walker
Mrs. Peter Miller

Also present were:

Dr. Karl L. Adams, President
Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Chairman Thompson called the meeting to order and roll call was taken.

DISCUSSION OF BOND ISSUE FOR N.I.S.T.C.

Mr. Dunn moved the adoption of the following resolution:

WHEREAS, it is desirable that certain resolutions incident to the issuance of \$62,000.00 Student Union Building and Dining Hall Revenue Bonds for the Northern Illinois State Teachers College at DeKalb be passed in a particular chronological sequence: and

WHEREAS, certain resolutions were passed by the Board at a special meeting held on May 10, 1948:

PROCEEDINGS

NOW THEREFORE BE IT RESOLVED, that all actions of the Board incident to the aforementioned bonds taken at the special meeting of May 10, 1948, be declared null and void except the acceptance of the bid for the aforementioned bonds, submitted by Barcus, Kindred & Company of Chicago, Illinois. Motion was seconded by Mr. Nickell, the roll was called and the following Board Members voted yea: Mr. Nickell, Mr. Means, Mr. Davis, Mr. Sturgis, Mrs. Pegelow, and Mr. Dunn. Motion was unanimously carried.

Mr. Dunn moved that Exhibit A, the plans, Exhibit B, the Specifications, and Exhibit C., the detailed break-down of the distribution of the bond proceeds, be accepted and approved as presented, all relating to the Student Dining Hall and Union Building at Northern Illinois State Teachers College, DeKalb, Illinois. Motion was seconded by Mr. Means, the roll was called and the following Board Members voted yea: Mr. Nickell, Mr. Dunn, Mrs. Pegelow, Mr. Davis, Mr. Sturgis, and Mr. Means. Motion was unanimously carried. Exhibits "A", "B", and "C" are hereto attached.

Mr. Dunn moved the adoption of the resolution marked Exhibit D, attached hereto and made a part of these minutes. Motion was seconded by Mr. Davis, the roll was called and the following Board Members voted yea: Mr. Nickell, Mr. Dunn, Mr. Sturgis, Mrs. Pegelow, Mr. Davis and Mr. Means. Motion was carried unanimously.

RESOLUTION authorizing the acquisition of additional property for use as a Student Dining Hall and Union Building and the improvement of such property upon its acquisition, and improvements to the existing Student Dining Hall of the Northern Illinois State Teachers College at DeKalb, Illinois, directing the issuance of revenue bonds of said College in the principal amount of \$62,000 for the purpose of providing funds necessary therefore, fixing the date of maturities, form and other details of said bonds, and making covenants and provisions for the payment of said bonds and the interest thereon.

WHEREAS The Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at De Kalb, upon due consideration and investigation, does now find and determine that it is both advisable and necessary to acquire the following described property, to wit:

Lot 6 in Block 1 of I.L. Ellwood's Addition to the City of De Kalb, in the County of De Kalb and the State of Illinois.

together with the buildings and said property and to remodel the same, including the construction of an addition to the existing building located on said property for use as a student union and dining hall for the Northern Illinois State Teachers College at De Kalb, and in addition thereto to improve the existing dining room facilities of said college, now located on the campus and commonly known as the "Cafeteria Building", and

TEACHERS COLLEGE BOARD

WHEREAS this The Teachers College Board has heretofore acquired an option for the purchase of said above described tract and has heretofore caused to be drawn plans and specifications for the construction of the improvements hereinabove described, and has heretofore adopted said plans and specifications which now appear and remain on file in the office of the Secretary of the Teachers College Board; and

WHEREAS this Board does now further fund and determine that the cost of acquiring said above described tract, including the cost of improving said property as hereinabove described and making the improvements to the existing dining hall of said college will be as follows:

1. Purchase of the tract of property above	
described	\$ 35,000
2. Improvement to the building located on	
the above described property, including	
the construction of an addition thereto	18,000
3. Improvement to the existing dining hall of	
3. said college	\$ 3,200
4. Legal expenses and Contingencies	5,800
Total	\$ 62,000

and

WHEREAS under the provisions of "An Act to authorize The Teachers College Board to acquire, build, purchase, or otherwise construct, equip, complete, remodel, operate, control, and manage student residence halls, dormitories, dining halls, student union buildings, field houses, stadiums and other revenue-producing buildings, including sites therefor, for the State Teachers Colleges and State Normal Universities, defining the duties of said The Teachers College Board with respect to operation and maintenance thereof, charging rates or fees for the use thereof, and providing for the authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition or equipment of any such building or buildings payable solely from the revenue derived from the operation thereof and for the refunding of any such bonds," approved May 8, 1947, the General Assembly of the State of Illinois has authorized this The Teachers College Board to issue revenue bonds for and on behalf of the Northern Illinois State Teachers College at De Kalb for the purpose of paying the cost of acquiring such property and constructing such improvements and to pledge the revenue derived from the use of said facilities;

NOW, THEREFORE, Be it resolved by the Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at De Kalb, as follows:

Section 1. That there shall be acquired by purchase the following described tract of real estate, to wit:

PROCEEDINGS

Lot 6 in Block 1 of I. L. Ellwood's Addition to the City of De Kalb, in the County of De Kalb and State of Illinois

and that the building located thereon shall be remodeled and an addition constructed thereto for the purpose of using said building as a dining hall and student union for the said Northern Illinois State Teachers College at De Kalb, and also that the existing dining hall of said college, located on the campus and commonly known as the "Cafeteria Building" be improved, all in accordance with the plans and specifications therefor heretofore approved by this The Teachers College Board for said College and now on file in the office of the Secretary of this Board

Section 2. That for the purpose of providing funds in the amount of \$62,000 to pay the cost of acquisition of such property and the improvements thereof, there shall be and there is hereby authorized and directed to be issued revenue bonds of said college in the principal amount of \$62,000. The said revenue bonds shall bear date of May 1, 1948, shall be numbered from 1 to 62, inclusive, shall be of the denomination of \$1,000 each, shall bear interest at the rate of three and one half per cent (3 1/2%) per annum payable May 1, 1949, and semi-annually thereafter on the first days of May and November of each year and until the principal thereof shall have been fully paid, and said bonds shall mature \$5,000 on May 1 of each of the years 1949 to 1958, inclusive and \$6,000 on May 1 of each of the years 1959 and 1960; provided, however, the right shall be and is hereby reserved unto The Teachers College Board for the Northern Illinois State Teachers College at DeKalb, to call in, pay and redeem bonds numbered 51 to 62 inclusive, in the inverse order in which they are numbered on May 1, 1958, or on any interest payment date thereafter, prior to maturity, upon giving notice not less than thirty days prior to the date fixed for the redemption of said bonds by publication of notice of such redemption at least once in a newspaper published and of general circulation in the City of Chicago, Illinois, and when any of said bonds shall have been called for redemption interest thereon shall cease from and after the specified redemption date.

Section 3. Both principal of and interest on such revenue bonds shall be payable in lawful money of the United States of America at Continental Illinois National Bank and Trust Company of Chicago, in the City of Chicago, Illinois.

Section 4. That said bonds shall be executed for and on behalf of The Teachers College Board for the Northern Illinois State Teachers College at DeKalb by the Chairman of the Teachers College Board and attested by the Secretary thereof, and shall be registered and countersigned by the Treasurer of the State of Illinois, and the interest coupons attached to said bonds shall be executed by the facsimile signatures of said officials, who by the execution of said bonds shall adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons. That said revenue bonds shall be designated "Student Union Building and Dining Hall Revenue Bonds, Series of 1948" of the Northern Illinois State Teachers College at DeKalb and shall be in substantially the following form:

TEACHERS COLLEGE BOARD

(Form of Bond)

UNITED STATES OF AMERICA

STATE OF ILLINOIS

TEACHERS COLLEGE BOARD FOR THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE AT DE KALB

_____ % STUDENT UNION BUILDING AND

DINING HALL REVENUE BONDS:

SERIES 1948

Number _____ \$ _____

The Teachers College Board for the Northern Illinois State Teachers College at De Kalb, created and established under the laws of the State of Illinois, hereby acknowledges itself to owe and for value receive promises to pay to bearer, but only out of the Interest and Sinking Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948 as hereinafter provided for, and not otherwise, the sum of _____ Dollars (\$ _____) on the _____ of _____, 19____, and to pay interest on said sum from the date hereof at the rate of three and one-half per cent (3 1/2%) per annum, payable May 1, 1949, and semi-annually thereafter on the first days of May and November in each year until the principal hereof shall be paid. Interest accruing on this bond on and prior to the maturity date hereof shall be payable upon presentation and surrender of the interest coupons hereto attached as they subsequently become due, but no interest shall accrue on this bond after the maturity hereof unless this bond be presented for payment at maturity and be not then paid. Both principal hereof and interest hereon are hereby made payable at the Continental Illinois National Bank and Trust Company of Chicago in the City of Chicago, Illinois.

This bond is one of an authorized issue aggregating the principal amount of \$62,000, numbered from 1 to 62, inclusive, of the denomination of \$1,000 each, and bonds numbered 51 to 62, inclusive, maturing on May 1 of each of the years 1959 and 1960 are redeemable, prior to maturity, in the inverse order in which they are numbered, on May 1, 1958, or on any interest payment date thereafter, at par and accrued interest. Notice of such redemption shall be published at least once in a newspaper published and of general circulation in the City of Chicago, Illinois, not less than thirty days prior to any redemption date thereof and when any of said bonds shall have been called for redemption interest thereon shall cease from and after the specified redemption date.

This bond and the series of which it forms a part are all of like date, tenor and effect, except as to date of maturity and provision for redemption, prior to maturity, authorized by The Teachers College

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Board for the Northern Illinois State Teachers College at DeKalb and issued to provide funds for the acquisition of real estate and the improvement thereof for use as a student union and dining hall and for the improvement of the existing dining hall known as the "Cafeteria Building" and is issued under and pursuant to the provisions of "An Act to authorize The Teachers College Board to acquire, build, purchase, or otherwise construct, equip, complete, remodel, operate, control and manage student residence halls, dormitories, dining halls, student union buildings, field houses, stadiums and other revenue producing buildings, including sites therefor, for the State Teachers Colleges and State Normal Universities, defining the duties of said The Teachers College Board with respect to operation and maintenance thereof, charging rates or fees for the use thereof, and providing for and authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition or equipment of any such building or buildings payable solely from the revenues derived from the operation thereof and for the refunding of any such bonds," approved May 8, 1947.

This bond is payable solely, both as to principal and interest, from the revenues derived from the operation of the dining room facilities and buildings acquired, improved and constructed with the proceeds of this bond issue and the income and revenue derived from the operation of said buildings and facilities shall be paid over from time to time to the Treasurer of the State of Illinois, and be held by him in a special account known as "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", a special account within the special fund known as "The Teachers College Board Revenue Fund".

This bond shall not be deemed to be an indebtedness of the State of Illinois or of the Northern Illinois State Teachers College at DeKalb or of the Teachers College Board. However, The Teachers College Board covenants and agrees with each and every holder of said bonds that it will apply the proceeds thereof to the purpose for which said bonds are authorized to be issued; that it will continuously operate the said buildings and facilities acquired and improved with the proceeds derived from the sale of said bonds at all times when the said college is in session; that it will adopt such rules and regulations for the use of such buildings and facilities and will fix and maintain such rates, fees and charges for the use of such facilities as will provide revenues sufficient to pay the reasonable cost of operating and maintaining said properties and facilities, and to pay the principal of and interest on this bond and the issue of which it forms a part as the same become due, all in accordance with and as provided for in the resolution pursuant to which this bond is issued and as adopted by The Teachers College Board for the Northern Illinois State Teachers College at DeKalb on the eight day of June, 1948.

It is hereby certified and recited and declared that all acts, conditions and things required to exist, to happen and to be performed, precedent to and in the issuance of this bond, have existed, have happened and have been performed in due form time and manner, as required by law, and that the amount of this bond, together with all other

TEACHERS COLLEGE BOARD

bonds of this issue of which this is one, does not exceed any limit prescribed by the Constitution or the statutes of the State of Illinois.

IN WITNESS WHEREOF The Teachers College Board for the Northern Illinois State Teachers College at DeKalb has caused this bond to be signed by the Chairman of The Teachers College Board, attested by the Secretary of said Board,

and registered and countersigned by the Treasurer of the State of Illinois, and has caused the interest coupons hereto attached to be executed by the facsimile signatures of said officials, which said officials by the execution of this bond do adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons, and this bond to be dated as of the first day of May, 1948.

THE TEACHERS COLLEGE BOARD FOR THE
NORTHERN ILLINOIS STATE TEACHERS
COLLEGE AT DE KALB

By _____
Chairman

Attest:

Secretary

Registered and Countersigned

Treasurer, State of Illinois

(Form of Interest Coupon)

Numbered _____ \$ _____

On the first day of _____, 19__ *(unless the bond to which this coupon is attached has theretofore been called for payment and payment made or provided for), The Teachers College Board for the Northern Illinois State Teachers College at De Kalb will pay to bearer solely out of the funds specified in the bond to which this coupon is attached, the sum of _____ Dollars (\$ _____) in lawful money of the United States of America at Continental Illinois National Bank and Trust Company of Chicago, in the City of Chicago, Illinois, for interest due that day on its 3 1/2% Student Union Building And Dining Hall Revenue Bonds, Series of 1948, dated May 1, 1948, Numbered _____.

THE TEACHERS COLLEGE BOARD FOR THE
NORTHERN ILLINOIS STATE TEACHERS
COLLEGE AT DE KALB

BY _____
Chairman

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Attest:

Secretary

Registered and Countersigned

Treasurer, State of Illinois

*(The clause within the parentheses shall be inserted in all coupons attached to bonds numbered 51 to 62, inclusive, maturing after the callable dates of the bonds to which they are attached.)

Section 5. That from and after the issuance of the bonds herein provided for, and upon the acquisition of the property to be acquired with the proceeds of this bond issue, the properties so acquired and the facilities to be constructed and improved with the proceeds derived from the sale of these bonds shall be operated on a fiscal year basis beginning on the first day of July and ending on the 30th day of June in each succeeding year, and from and after the issuance of said revenue bonds the gross income and revenue derived from fees and charges collected for the use of all of said facilities and all other revenue earned by said properties and facilities of every kind and character shall within three days after receipt thereof be paid to the Treasurer of the State of Illinois and shall be set aside by him in a special account known as "Revenue Bond Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", a special account within the special fund known as "The Teachers College Board Revenue Fund", and said moneys shall be used only for the following purposes:

1. To pay the reasonable cost of operating and maintaining such properties and facilities;
2. To provide and maintain an interest and sinking fund in an amount adequate promptly to pay the principal of and interest on the bonds herein directed to be issued;
3. To provide a reasonable reserve fund; and
4. To provide a reasonable fund for depreciation, all as herein after more particularly set forth.

Section 6. The Teachers College Board for the Northern Illinois State Teachers College at De Kalb hereby covenants and agrees that while any of said bonds are outstanding it will establish charges or fees for the use of said properties, facilities and buildings sufficient at all times to pay maintenance and operation costs, principal of and interest on the bonds hereby authorized, and to maintain a reasonable reserve fund and a reasonable fund for depreciation all as hereinafter provided for, and that fees and charges and other revenue received from the operation of said properties, buildings and facilities shall be collected by The Teachers College Board for the Northern Illinois

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State Teachers College at De Kalb through agents or employees thereunto duly authorized and all such revenues shall be deposited with the Treasurer of the State of Illinois when and as received as hereinabove provided. The Treasurer of the State of Illinois shall set up on his books in the Teachers College Board Revenue Fund the following subsidiary accounts:

(a) Revenue Bond Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948;

(b) Operation and Maintenance Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948;

(c) Interest and Sinking Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building And Dining Hall Revenue Bonds, Series of 1948;

(d). Depreciation Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948;

(e) Reserve Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948;

(f) Construction Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948.

As hereinabove provided, the Treasurer of the State of Illinois shall, when and as deposited with him credit all such revenues to the special account known as the "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", and such Treasurer be and he is hereby authorized and directed to pay out and disburse said funds so deposited to the credit of said special account in the following manner:

1. On the first day of each calendar month the said Treasurer shall allocate on his books from "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", to a separate and special account designated as "Operation and Maintenance Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" such a sum of money as may be directed to be allocated by other of The Teachers College Board sufficient to pay the reasonable cost of operating and maintaining the aforesaid facilities, buildings and structures for such calendar month, including adequate provision for insurance and any fees due Continental Illinois National Bank and Trust Company of Chicago as paying agent on the bonds herein directed to be issued, and the funds so allocated shall be used for such purposes and no other. If in any month for any reason there shall not be available an amount

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equal to the amount required for the payment of the expenses herein above referred to, then an amount of revenue equal to any such deficiency shall be added to the amount of revenue otherwise required to be paid into the said operation and maintenance account in the next succeeding calendar month or months

2. On the first day of the first month following the delivery of the bonds herein directed to be issued and on the first day of each succeeding month through April 1, 1949 the State Treasurer shall, after making the allocations provided for in paragraph 1 first above, allocated on his books from the balance in the said "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" to a special account "Interest and Sinking Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" equal monthly installments of the principal and interest on May 1, 1949, and on the first of each month thereafter, until there has been allocated to the said interest and sinking fund account a sufficient amount to pay all of the bonds then outstanding and all of the interest thereon to maturity, or to the date upon which such outstanding bonds may then have been called for redemption, allocations to such account shall be made in an amount equal to 1/6th of the interest then next due and 1/12th of the principal then next due on the bonds herein directed to be issued, and the said Treasurer shall be and is hereby authorized and directed without any further subsequent order of The Teachers College Board, to make such monthly allocations and to make arrangements to have funds in an amount sufficient to pay maturing principal and accrued interest available prior to due date at Continental Illinois National Bank and Trust Company of Chicago in Chicago, Illinois, the place of payment designated in said bonds and the interest coupons appertaining thereto. Funds credited to the said interest and sinking fund account above referred to shall be used solely and only for the payment of said bonds and the interest thereon as the same become due, or are called for redemption as in this resolution provided.

3. On or before the 10th day of May and the 10th day of November in each year, after making the allocations provided for in paragraphs 1 and 2 hereinabove, the Treasurer shall, without any further subsequent order of The Teachers College Board, allocated on his books from the balance in said "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" to a separate and special account to be designated as the "Depreciation Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" the sum of \$500 until there shall have been accumulated in said depreciation fund account the sum of \$6,000, at which figure the depreciation fund account fund shall thereafter be maintained by subsequent allocations from the "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", as hereinabove provided. Funds credited to the said depreciation fund account shall be used solely and only for the purpose of paying the cost of any extraordinary repairs, upkeep and replacements in or on the aforesaid buildings and facilities.

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4. On or before the 10th day of May and the 10th day of November in each year, after making the allocations provided for in paragraphs 1, 2 and 3 above, including any deficits which may theretofore have been incurred in the aforesaid special accounts the said Treasurer shall, without any further subsequent order of The Teachers College Board, allocate on his books to a separate and special account designated as the "Reserve Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" the entire balance remaining in said "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" until such time as there has been accumulated in said Reserve Fund a sum equal to the aggregate principal and interest payments due on said bonds during the next ensuing period of two years, at which figure the said reserve fund account shall thereafter be maintained and which shall be used by said Treasurer from time to time in the payment of interest or principal of the said revenue bonds hereby authorized, whenever there exists a deficiency in the Interest and Sinking Fund Account.

Section 13. That The Teachers College Board for the Northern Illinois State Teachers College at DeKalb, acting under and by authority of the aforesaid Act, hereby expressly covenants and agrees with the holders of the bonds herein directed to be issued as follows:

1. That as long as the bonds herein authorized to be issued shall remain outstanding and unpaid, it will continuously operate the said buildings acquired and improved with the proceeds derived from the issue of said bonds at all times when the said college is in session to their full physical capacity before using any other facilities for Dining Halls or Student Union Activities; that it will adopt such regulations and fix and maintain such rates, fees, and charges for the use of said buildings and facilities as will provide revenues sufficient to pay the reasonable cost of operating and maintaining said facilities; to provide and maintain the aforesaid "Interest and Sinking Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" in an amount adequate promptly to pay the principal of and the interest on said bonds as the same mature; to provide the aforesaid depreciation fund account, and the aforesaid reserve fund account; and that it will collect, account for and apply the aforesaid revenues in accordance with and as provided for in this resolution.

2. That, except as hereinafter in paragraph 7 of this Section 13 provided, it will not create or cause to be created any debt, lien, charge or encumbrance having priority to or parity with the pledge of the bonds issued under this resolution upon any of the revenues, and that it will not sell, mortgage, lease or otherwise dispose of or encumber said buildings and facilities or any part thereof, during the time when the bonds issued hereunder shall remain outstanding and unpaid.

3. That as long as any of the bonds issued hereunder remain outstanding and unpaid, either as to principal or interest or both, it will at all times exercise all of its lawful powers to preserve and protect

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the security of the bonds and the rights of the bondholders under this resolution.

4. That as long as any of said bonds authorized to be issued hereunder shall remain outstanding and unpaid, either as to principal or interest or both, The Teachers College Board for the Northern Illinois State Teachers College at DeKalb shall maintain insurance on said buildings and facilities and all parts thereof, including all furniture and equipment therein against loss or damage by fire or windstorm in an amount not less than the full insurable value of said properties. Such insurance policy or policies shall be payable to The Teachers College Board for the Northern Illinois State Teachers College at DeKalb and all money collected on account of loss or damage covered by any such policy or policies of insurance shall be held in trust and shall be used only for (a) reconstruction, replacements or repairs, or (b) payment into the "Interest and Sinking Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948." The said The Teachers College Board shall also carry adequate insurance against the loss of use and occupancy of said buildings and facilities from any or all risks or from any cause whatsoever. Any sum received from any such use and occupancy insurance, after deducting necessary operation and maintenance charges under economical management during the period of such loss of use and occupancy, shall be paid into the aforesaid Interest and Sinking Fund account. All of the said insurance shall be carried in a responsible insurance company or companies authorized to do business in the State of Illinois, and the cost thereof shall be deemed to be a maintenance and operation cost.

5. That The Teachers College Board for the Northern Illinois State Teachers College at DeKalb shall cause to be kept proper books of records and accounts in which complete and correct entries shall be made of all transactions relating to the cost of constructing, equipping and furnishing the aforesaid buildings and facilities, the expenditures for maintaining, operating and repairing the said buildings and facilities, and all revenues collected therefrom, which said records shall be kept and shall be available for the information of all person interested, and that there shall be furnished to the Original purchaser of said bonds and to any holder of any of said bonds, on the written request therefor, not more than thirty days after the close of each calendar month, complete operating and income statements of said buildings and facilities connected therewith, in reasonable detail, covering such monthly period; and that there shall also be furnished to the original purchaser of said bonds and to any holder of any of said bonds, on the written request therefor, not more than sixty days after the close of each fiscal year, a complete financial statement of the undertaking, in reasonable detail, covering such fiscal year, signed by the Secretary and certified by independent auditors, who shall not be certified public accountants.

6. That at all times while any of the said bonds remain outstanding and unpaid, either as to principal or interest or both, the aforesaid The Teachers College Board shall employ or make provision for the em-

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ployment of some suitable person or persons to supervise the operation and maintenance of said buildings and facilities connected therewith, and such other persons as may be necessary for the proper and efficient operation, management and maintenance of said properties. The cost of such services shall be included as other costs of operating and maintaining said properties and shall be payable in like manner.

7. That while any of the said bonds shall remain outstanding and unpaid, either as to principal or interest or both, the aforesaid The Teachers College Board will not issue any additional bonds or incur any other indebtedness, payable from the revenues of said buildings and facilities, unless the pledge of such additional bonds on the said revenues shall be made junior and subordinate in all respects to the pledge of the bonds authorized to be issued hereunder including the Reserve Fund account as provided by subsection 4 of section 6 of the ordinance, and unless such additional bonds be issued for the purpose of improving or enlarging the aforesaid buildings, and none other; provided, however, that in the event said buildings or facilities, or any thereof, should be destroyed in any manner and it should become necessary to rebuild or restore the same, and in the event that the proceeds of any insurance on said properties, or any other available funds, should be inadequate fully to cover the cost of such rebuilding or restoration, then and in that event the said The Teachers College Board may issue such an amount of additional revenue bonds as may be necessary for that purpose, and such additional bonds shall be entitled to payment in like manner as and without preference or priority of the bonds herein directed to be issued, except that such additional bonds shall not mature prior to May 2, 1960. Provided, further, that in the event an addition or enlargement should hereafter be constructed to any of the buildings or facilities, herein provided for, the revenues arising from the operation of such addition or enlargement may be segregated and pledged to the payment of bonds issued for the construction of such addition or enlargement and such revenues shall not be deemed to be pledged in whole or in part to the payment of the bonds dated May 1, 1948, and authorized to be issued under the provisions of this resolution.

8. That The Teachers College Board for the Northern Illinois State Teachers College at De Kalb will faithfully and punctually perform or cause to be performed all of the duties and obligations with reference to the said buildings and facilities as are required by the provisions of this resolution and the statutes under which the said bonds are issued, including the construction, equipment and furnishing of the aforesaid buildings and facilities and the operation and maintenance of said buildings and facilities, as herein provided, the making and collecting of reasonable and sufficient fees and charges for the use thereof, the segregation of the income and revenues therefrom to the respective accounts created under the provisions of this resolution, and the proper application of said funds.

Section 14. Any holder of any bond or bonds issued hereunder, or of any coupons representing interest accrued thereon, may either by proper court action or in law or in equity compel The Teachers College Board to perform all duties imposed upon it under the provisions of this resolution and under the provisions of the statute hereinabove referred to authorizing the issuance of the bonds as herein provided,

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including the making and collecting of sufficient rates and charges for the use of such buildings and facilities connected therewith, and also to enforce the performance of any and all covenants made by the said The Teachers College Board in and by this Resolution.

Section 15. That those bonds authorized to be issued hereunder which are from time to time outstanding shall not be entitled to priority one over the other in the application of the income and revenue derived from the collection of fees and charges for the use of the aforesaid buildings and facilities connected therewith, or with respect to the pledge of the revenue to be derived from the operation of said buildings or facilities.

Section 16. That the proceeds derived from the issuance and sale of said bonds hereby provided for shall be applied as follows;

1. The entire proceeds derived from the sale of said bonds to a purchaser shall be deposited immediately (not less than three days after receipt thereof) with the Treasurer of the State of Illinois pursuant to the terms of the Act hereinabove referred to authorizing the issuance of said bonds.

2. It shall be the duty of the Treasurer of the State of Illinois to set aside the amount of accrued interest received upon the sale and delivery of said bonds to a purchaser in the "Interest and Sinking Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948," hereinabove provided for, and the remainder of the proceeds of said bonds shall be set aside in a separate special accounts by said Treasurer to be designated "Construction Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" and shall be applied to the cost of acquiring, constructing equipping and furnishing the said property to be acquired through the issuance of the bonds hereby authorized and the improvement thereof and the improvement of the existing "Cafeteria Building" all as hereinbefore provided; provided, however, that any surplus remaining in such account upon completion of the construction, equipment, furnishing and improving of said buildings and facilities shall be allocated and credited to the "Interest and Sinking Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948," as hereinabove provided for.

Section 17. That the provisions of this resolution shall constitute a contract between the Teachers College Board for the Northern Illinois State Teachers College at De Kalb and the holders of the bonds herein authorized to be issued, and each of them, and the said The Teachers College Board hereby pledges its good faith to the performance of each and every covenant hereof.

Section 18. If any section, subsection, paragraph, sentence, clause or phrase of this resolution or of the bonds or interest coupons herein prescribed shall either be held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such decision shall not effect the validity of the remaining portions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid

TEACHERS COLLEGE BOARD

provision shall not have been contained therein.

Section 19. That the Chairman and Secretary of the Teachers College Board and the Treasurer of the State of Illinois shall be and they are hereby fully authorized and directed to do all things which may be necessary to effect the preparation, execution and delivery of the bonds herein authorized to be issued when sold to a purchaser in manner and form as provided by law.

Section 20 That this resolution shall be in full force and effect immediately upon its passage.

Mr. Dunn moved the adoption of the following resolution:

WHEREAS, the Board has on this date passed a Resolution for the issuance of \$ 62,000.00 Student Union Building and Dining Hall Revenue Bonds:

WHEREAS, the Board did on May 10, 1948, enter into a contract with Barcus, Kindred & Company to sell these bonds:

NOW THEREFORE BE IT RESOLVED, that the Chairman and Secretary of the Board be and hereby are authorized and directed to execute said Bonds and deliver them to Barcus, Kindred & Company in accordance with the provisions of the aforementioned bond resolution and contract at the earliest possible date.

BE IT FURTHER RESOLVED, that the Treasurer of the State of Illinois be and hereby is authorized and directed to register and countersign said bonds in accordance with the provisions of the aforesaid bond resolution. Motion was seconded by Mr. Davis, the roll was called and the following Board Members voted yea: Mr. Nickell, Mr. Dunn, Mr. Means, Mrs. Pegelow, Mr. Sturgis, and Mr. Davis. Motion was carried unanimously.

Mr. Nickell moved that the following resolution be adopted.

WHEREAS, bids have been solicited for construction of an addition to the Student Union Building at DeKalb, more specifically described in the plans and specifications on file with the Secretary of this Board; and

WHEREAS, the following bid, accompanied by a certified check in the amount of \$ 682.00, was the only one received: Johnson and Jacobson, De Kalb, Illinois, \$ 13,640.97, a copy of which is attached.

NOW THEREFORE BE IT RESOLVED, that the aforesaid bid is found to be within the estimated cost of the work; and

BE IT FURTHER RESOLVED, that the aforesaid bid be accepted by the Board and a contract be awarded to the bidder in accordance with the terms of his bid.

The Chairman and Secretary of the Teachers College Board are hereby authorized and directed to execute such contract after receipt of a completion bond from Employers' Liability Assurance Corp., Ltd., Boston, Mass.,

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in the amount of \$13,640.97, form of such completion bond to be approved by the Chairman and Secretary of said Board. Motion was seconded by Mr. Means, the roll was called, and the following Board Members voted yea: Mr. Nickell, Mrs. Pegelow, Mr. Sturgis, Mr. Davis, Mr. Dunn and Mr. Means. Motion was unanimously carried.

Mr. Nickell moved the adoption of the following resolution:

RESOLUTION ESTABLISHING CHARGES AND FEES FOR THE USE OF THE STUDENT DINING HALL AND UNION BUILDING AND THE EXISTING STUDENT DINING HALL OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE AT DE KALB, ILLINOIS

WHEREAS, the Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at DeKalb has heretofore by resolution duly adopted provided for the acquisition and improvement of property for use as a Student Dining Hall and Union Building and for the improvement of the existing Student Dining Hall known as the "Cafeteria Building" and the issuance of Revenue Bonds to defray the cost of such acquisition and improvement pursuant to and in compliance with the provisions of "An Act to authorize the Teachers College Board to acquire, build, purchase or otherwise construct, equip, complete, remodel, operate, control and manage students' residences, hall, dormitories, dining halls, student union buildings, field houses, stadiums and other revenue producing buildings, including sites therefore for the State Teachers Colleges and State Normal Universities defining the duties of said "The Teachers College Board with respect to operation and maintenance thereof, charging rates or fees for the use thereof, and providing for the authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition and equipment of any such building or buildings payable solely from the revenue derived from the operation thereof and for the refunding of any such bonds", approved May 8, 1947; and

WHEREAS, pursuant to the terms of the act above referred to and the resolution heretofore passed authorizing such acquisition and improvements and the issuance of said bonds it is necessary that the Teachers College Board establish charges or fees for the use of such buildings.

NOW, THEREFORE, Be It Resolved by the Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at De Kalb as follows:

Section 1. That there shall be and there are hereby established fees and charges for the use of and for the service supplied by the Student Union Building and the Student Dining Hall known as the "Cafeteria Building" of the Northern Illinois State Teachers College at DeKalb as follows:

FOR USE OF STUDENT UNION BUILDING

\$ 2.00 per student per quarter

\$ 2.00 per student per summer session

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FOR FOOD SERVICE

The charges for food served shall be set from time to time by the Business Manager of the Northern Illinois State Teachers College at DeKalb and shall be sufficient at all times to produce gross revenues not less than the operating expenses of the buildings.

Section 2. Said fees for the use of the Student Union Building shall be payable in advance at the time the student registers at the college. Said charges for meals and special food services shall be payable at the time such meals or food is served.

Section 3. It is hereby made a duty of the Business Manager of the Northern Illinois State Teachers College at DeKalb to collect all monies due under the provisions hereof.

Section 4 All revenues and monies derived from the operation of the Student Union Building and the Student Dining Hall known as the "Cafeteria Building" shall be held by the Business Manager separately and apart from all other funds of the college and all of said sums without any deductions whatsoever shall be delivered to the Treasurer of the State of Illinois not more than three days after receipt of the same.

Motion was seconded by Mr. Dunn, the roll was called and the following Board Members voted yea: Mr. Nickell, Mr. Dunn, Mr. Davis, Mr. Means, Mr. Sturgis and Mrs. Pegelow. Motion was carried unanimously.

Mr. Means moved that the Business Manager of the Northern Illinois State Teachers College at DeKalb be and hereby is directed to notify the State Treasurer in writing of allocations among the various accounts within the Teachers College Board Revenue Fund not less than five days before each allocation required by Sub-Sections 1, 2, 3, and 4 of Section 6 of the Teachers College Board resolution marked Exhibit D passed June 8, 1948, is to be made. Motion was seconded by Mr. Davis, the roll was called and the following Board Members voted yea: Mr. Nickell, Mr. Dunn, Mr. Davis, Mrs. Pegelow, Mr. Means, and Mr. Sturgis, Motion was unanimously carried.

Mr. Davis moved that the following resolution be adopted.

WHEREAS, the Teachers College Board on June 8, 1948, passed a resolution, Exhibit D; and

WHEREAS, the law under which these bonds are to be issued requires that a Corporate Surety Bond be executed by the State Treasurer to protect the Teachers College Board Revenue Fund the premium for said bond to be paid from said fund;

NOW THEREFORE BE IT RESOLVED, that the Treasurer of the State of Illinois be and hereby is authorized and directed to execute said Corporate Surety Bond in the amount of \$5,000.00 and pay the premium therefor out of the first monies available in the Operation and Maintenance Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948 provided for in the aforesaid resolution Exhibit D Motion was seconded by Mr. Nickell, the

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roll was called and the following Board Members voted yea: Mr. Nickell, Mr. Dunn, Mr. Davis, Mr. Means, Mrs. Pegelow and Mr. Sturgis. Motion was unanimously carried.

Mr. Dunn moved the adoption of the following resolution:

BE IT RESOLVED, that the State Teachers College Board accept the following firm quotations on equipment in connection with the Student Union Building and Dining Hall Project at Northern Illinois State Teachers College at DeKalb:

1. Dishwasher and tables, Paeco Supply Company, \$1,986 00, said bid covering a Champion Dishwasher.
2. Two safes, one to be located in the Cafeteria and the other in the Union Building, Remington Rand, Inc., \$210.12.
3. Ten birch tables and 60 birch chairs, Wirtz and Wirtz, DeKalb, Illinois. The tables to cost \$321.30 and the chairs \$346.80.
4. 148 aluminum chairs, \$2,375.40 and 24 tables, \$684.00, Paeco Supply Company. These tables are 36 inches by 36 inches and will have a top of formica which is cigarette burn proof. The tables and chairs are to be located in the Cafeteria Building.
5. Walk-in refrigerator, Stearn and Company, Chicago, Illinois \$1,040.40.

BE IT FURTHER RESOLVED, that orders be placed for all of said items by the Business Manager of Northern Illinois State Teachers College at DeKalb. Motion was seconded by Mr. Davis, the roll was called and the following Board Members voted yea: Mr. Nickell, Mr. Dunn, Mr. Davis, Mr. Means, Mrs. Pegelow, and Mr. Sturgis. Motion was unanimously carried.

DISCUSSION OF LETTER FROM MR. HEROLD C. HUNT

Mr. Nickell read a letter from Mr. Herold C. Hunt, General Superintendent of Schools, Chicago, Illinois, relative to the Chicago Teachers College becoming a sixth State Teachers College.

Mr. Means made the motion that the Chairman appoint a Committee, which may be expanded or changed from time to time, to make a survey of the situation with regard to Chicago Teachers College and in cooperation, so far as possible, with General Superintendent Herold C. Hunt of Chicago, and with the suggestion that the Committee report progress at the next meeting of the Board. The Committee appointed to make this survey consists of: Mr. Nickell, Mr. Guin, and President Adams. Motion was seconded by Mr. Davis and carried unanimously.

Mr. Nickell made the motion that the meeting adjourn until the next regular meeting to be held at the Northern Illinois State Teachers College.

TEACHERS COLLEGE BOARD

DeKalb, Illinois, on July 12, 1948. Motion was seconded by Mr. Dunn and carried unanimously.

Frank G. Thompson
C h a i r m a n

Vernon L. Nickell
S e c r e t a r y

I, Vernon L. Nickell, due hereby certify that I am the duly qualified and acting Secretary of the Teachers College Board of the State of Illinois.

I further certify that the above and foregoing constitutes a true and correct copy of the minutes of a meeting of the Teachers College Board of the State of Illinois held on June 8, 1948, and of certain resolutions adopted by said board at said meeting, as said minutes and resolutions are officially of record in my possession.

In witness whereof, I have hereunto subscribed my official signature this day of June, 1948.

Vernon L. Nickell, Secretary
Teachers College Board of the
State of Illinois.

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
NORTHERN ILLINOIS STATE TEACHERS COLLEGE
DeKalb, Illinois
July 12, 1948

The regular meeting of the Teachers College Board and the College Presidents was held at 9:30 A.M. on Monday, July 12, 1948, at the Northern Illinois state Teachers College, DeKalb, Illinois. Frank G. Thompson, Director of the Department of Registration and Education, and Chairman of the Board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Russell L. Guin
Mrs. Peter Miller
Mrs. Helen Rose Pegelow
Mr. Lewis M. Walker

PROCEEDINGS

The following members were absent:

Dr. Preston Bradley
Mr. Ira M. Means
Mr. Lindell W. Sturgis

Also present were:

Dr. Karl L. Adams, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State College

Dr. R. W. Fairchild, President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. Frank A. Beu, President
Western Illinois State College

Dr. Chester F. Lay, President
Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois University

Chairman Thompson called the meeting to order and roll call was taken.

Mr. Davis moved that the Minutes of the regular meeting of May 3 1948, be approved with the following corrections:

On Page 4, under heading TEACHERS COLLEGE INCOME FUND AUXILIARY ENTERPRISES, the first paragraph should read as follows:

“There was quite a discussion on this subject and tables showing the reallocation of this fund were given to all members present for study and consideration. However, before the Board would even consider this reallocation of funds, it was imperative that the School that had an excess of spending power, which in this case is Southern, be willing to relinquish the allotment to the schools who are in need of it. Dr. Lay and Mr. Miles had a conference with their Advisory Committee and they were in agreement with this reallocation.”

On Page 9, under heading REPORT FOR SOUTHERN ILLINOIS UNIVERSITY, the third paragraph should read as follows:

“At the last meeting of the Teachers College Board, the Board approved the change in registration fees and graduation fees for all of the schools with the exception of Southern. It is now requested in the report that the Board approve a change in fees for Southern as follows: Student Activity fee changed from \$5.00 to \$7.50 per quarter plus federal tax; Out of State fee of \$10.00 added; and recommended by the Advisory Committee that the Registration fee be changed from \$10.00 to \$15.00; and Graduation fee

TEACHERS COLLEGE BOARD

changed from \$5.00 to \$10.00.”

On Page 9, under heading REPORT FOR SOUTHERN ILLINOIS UNIVERSITY, the seventh paragraph should read as follows:

“Mr. Davis made the motion, seconded by Mr. Sturgis, that Southern’s report be accepted with the addition of the changes in fees recommended by the Advisory Committee as above shown. The motion was carried unanimously.”

Mr. Dunn moved that the Minutes of the Special Meeting of May 10, 1948, be approved as read. The motion was seconded by Mr. Walker, carried unanimously, and the minutes stood approved.

Mr. Davis moved that the Minutes of the Special Meeting of June 8, 1948, be approved as read. The motion was seconded by Mrs. Pegelow, carried unanimously, and the minutes stood approved.

EDUCATION IN AMERICANISM

The following statement was composed by members of the faculty of the Northern Illinois State Teachers College and submitted by Dr. Adams. This statement was thoroughly reviewed by the Presidents of the various teachers colleges, who are in complete accord with the contents thereof:

“As members of the teaching profession we are keenly aware that tremendous changes have taken place in our physical world during the past few decades. The transition from an agricultural, rural and largely self-sufficient society to a highly industrialized, urban and interdependent society has changed our entire physical and material basis of living within something less than century.

“As students with some regard for the lessons of history we are also aware that human institutions change more slowly than the material conditions under which they operate. If our American institutions are to continue to fulfill their avowed purpose of safeguarding and promoting the dignity and worth of men in a free society, these institutions must continually undergo critical scrutiny in the light of changing conditions, and occasionally they must be improved in order to fulfill that function in a more effective manner. The American people have never hesitated to make such changes whenever they have been in the public interest. We have, for example, added twenty-one amendments to our Constitution since its adoption in 1789.

“We believe that such changes, however advisable and necessary, should be made only after full and free discussion and always according to the fundamental principles of democracy and within the framework of our constitutional system.

“At the present time our democratic institutions and way of life are being threatened. We are aware of these threats and of the sources from whence they spring. We believe, as teachers and scholars, that one of the greatest allies of communism and fascism is ignorance. As long as the communist and fascist remain unidentified, as long as there is confusion as to their programs and lack of understanding as to their

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ultimate aims and purposes, they are dangerous. If some of us, therefore, discuss these and any other hostile ideologies in our classrooms, if some of us ask our students to investigate fascism and communism, and familiarize themselves with their programs, it is not for the purpose of advocating either the doctrines or the systems. Our purpose is to equip our students with the necessary knowledge which will enable them to detect the danger and make intelligent discrimination between those who seek only to improve our own institutions and those who seek to destroy them. If we did not do this, we would be avoiding our duty to our profession and would be derelict in our duty to the democratic society whose servants we are. The basic principle upon which all of our study and teaching is predicated is our abiding conviction that public education as an institution can exist and achieve its ultimate purpose only in a democratic society of free men. We neither advocate nor desire any other form of society."

Mr. Thompson then read a letter from Senator Broyles, head of the Seditious Activities Investigating Commission, stating that he would like to have five teachers, one from each of the five State Teachers Colleges, to serve on a Committee investigating textbooks being used in the State of Illinois. It was Senator Broyles' suggestion that the teachers appointed to work on this committee be veterans. The Presidents of each of the State Teachers Colleges submitted to the Chairman the name of a teacher at his respective college to act on a committee investigating textbooks.

REPORT OF COMMITTEE INVESTIGATING THE CHICAGO TEACHERS COLLEGE

Mr. Nickell reported that the Committee appointed to investigate the Chicago Teachers College are to meet in the office of Mr. Herold C. Hunt, General Superintendent of Schools, Chicago, Illinois, on Wednesday, July 14, 1948. They will report progress at the next regular meeting.

FINAL DETAILS OF BOND ISSUE FOR N.I.S.T.C.

Mr. Dunn moved the adoption of the following resolution:

WHEREAS, The Teacher's College Board of the State of Illinois has found and determined that it is both advisable and necessary to acquire the following described property to wit:

Lot 6 in Section 1 of I. L. Ellwood's
addition to the City of De Kalb, in the
County of De Kalb, in the State of Illinois

together with a building on said property;

Now therefore be it resolved by the Teacher's College Board of the State of Illinois, that _____ be and hereby is authorized and directed to execute a contract in behalf of the Teacher's College Board of the State of Illinois with the present owners providing for the purchase by said Board of said property for THIRTY-FIVE THOUSAND DOLLARS (\$35,000).

Mr. Davis seconded the motion, the roll was called and the following

TEACHERS COLLEGE BOARD

Board Members voted yea: Mr. Nickell, Mr. Dunn, Mr. Walker, Mr. Davis, Mr. Guin, Mrs. Pegelow, and Mrs. Miller. Motion was unanimously carried.

Mr. Dunn moved the adoption of the following resolution:

RESOLUTION providing for registration of \$62,000 Teachers College Board for the Northern Illinois State Teachers College at DeKalb 3 1/2% Student Union Building and Dining Hall Revenue Bonds, Series of 1948.

WHEREAS this Teachers College Board did on June 8, 1948, at its legally convened meeting, adopt a resolution providing for the issuance of \$62,000 Teachers College Board for the Northern Illinois State Teachers College at DeKalb 3 1/2% Student Union Building and Dining Hall Revenue Bonds, Series of 1948; and

WHEREAS said bonds have been sold to a purchaser and this Board is about to deliver said bonds to the said purchaser and the said purchaser has requested this Board to provide for registration as to principal of such bonds in the office of the State Treasurer; and

WHEREAS it is deemed advisable and in the interests of this Board that said bonds be made registerable as to principal;

NOW, THEREFORE, Be It Resolved by the Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at DeKalb, Illinois, as follows:

Section 1. That the \$62,000 Teachers College Board for the Northern Illinois State Teachers College at DeKalb 3 1/2% Student Union Building and Dining Hall Revenue Bonds, Series of 1948, authorized to be issued by this Board at its legally convened meeting June 8, 1948, be registerable as to principal at any time prior to maturity in the name of the holder thereof on the books of the State Treasurer of the State of Illinois as Registrar of said bonds for the said Teachers College Board, such registration to be noted on the reverse side of the bonds by the said State Treasurer and thereafter the principal of such bonds shall be payable only to the registered holder, his legal representative or assign. Such registered bonds shall be transferred to another registered holder or back to bearer only upon presentation to the State Treasurer of the State of Illinois with a legal assignment duly acknowledged or approved. Registration of any such bonds shall not affect the negotiability of the coupons thereto attached, but such coupons shall be transferable by delivery merely.

Section 2. That there shall be printed on the back of each of the bonds the following:

“This bond may be registered as to principal in the name of the holder on the books of the Teachers College Board in the office of the State Treasurer of the State of Illinois as Registrar for said Board, such registration to be evidenced by notation of said Treasurer on the back hereof, after which no transfer hereof shall be valid unless made on said books and similarly noted hereon, but it may be discharged from

PROCEEDINGS

such registration by being transferred to bearer, after which it shall be transferred by delivery, but it may be again registered as before. The registration of this bond shall not restrict the negotiability of the coupons by delivery merely.

(FORM OF REGISTRATION)

<u>Date of Registration</u>	<u>In Whose Name Registered</u>	<u>Signature of State Treasurer, State of Illinois</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Section 3. That this resolution shall be in full force and effect immediately upon its passage.

Mr. Nickell seconded the motion, the roll was called and the following Board Members voted yea: Mr. Nickell, Mr. Dunn, Mr. Walker, Mr. Guin, Mr. Davis, Mrs. Miller and Mrs. Pegelow. Motion was unanimously carried.

Mr. John Sheidls of Barcus-Kindred and Company presented a list of improvement projects for each of the five State Teachers Colleges and Universities, which would be eligible for financing by self liquidating revenue bonds. It is the sense of the Board that the Chairman and others see what may be worked out as to plans and estimates for proposed self liquidating projects as listed by Barcus-Kindred and Company under date of July 12, 1948.

DWELLING AND DORMITORY UNITS AT NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Mrs. Miller moved the adoption of the following resolution concerning dwelling and dormitory units at Northern Illinois State Teachers College:

WHEREAS the McGregor Act, Public Law 796, 80th Congress, approved by the President on June 28, 1948, makes it possible for the Northern Illinois State Teachers College to request the transfer and relinquishing of the Federal Government's contractual and property rights in Title V projects on its campus; said project is #Ill-V-11358 consisting of forty-eight (48) dwelling units and four (4) dormitory units; and

WHEREAS the said dwelling units and dormitory units are needed for the housing of World War II veterans, it is requested that the removal requirement of Section 313 of the Lanham Act be waived; furthermore, it is requested that all rights to revenues and other proceeds and property rights, title, and interest of the United States in and with respect to the foregoing temporary housing units at the Northern Illinois State Teachers College be transferred to the Northern Illinois State Teachers College.

NOW, THEREFORE, Be It Resolved by the Teachers College Board of the State of Illinois that the Northern Illinois State Teachers College be permitted to receive the transfer of the forty-eight (48) dwelling units and the

TEACHERS COLLEGE BOARD

four (4) dormitory units as state property for housing veterans, the college to operate and maintain the same as state expense.

BE IT FURTHER RESOLVED, that the Attorney General of the State of Illinois, as chief law officer and legal counsel of both the Teachers College Board of the State of Illinois and Northern Illinois State Teachers College, be requested to support this request with his opinion to the effect that the above institution has legal authority to make the request hereinafter before authorized.

her

Chairman, Teachers College Board

Secretary, Teachers College Board

The motion was seconded by Mr. Walker and carried unanimously

DWELLING AND DORMITORY UNITS AT EASTERN ILLINOIS STATE COLLEGE

Mrs. Pegelow moved the adoption of the following resolution:

WHEREAS the McGregor Act, Public Law 796, 80th Congress, approved by the President on June 28, 1948, makes it possible for the Eastern Illinois State College to request the transfer and relinquishing of the Federal Government's contractual and property rights in Title V and Title VN projects on its campus; said projects are:

Project V-11260 consisting of nineteen (19) standard trailers,
Project V 11309 consisting of seventy two (72) two bedrooms
apartments and ninety six (96) dormitory units, and
Project VN 11361 consisting of seventeen (17) standard
trailers and twenty three (23) expansible trailers; and

WHEREAS the said dwelling units and dormitory units are needed for the housing of World War II veterans, it is requested that the removal requirement of Section 313 of the Lanham Act be waived; furthermore, it is requested that all rights to revenues and other proceeds and all property rights, title, and interest of the United States in and with respect to the foregoing temporary housing units at the Eastern Illinois State College be transferred to the Eastern Illinois State College.

NOW, THEREFORE, Be It Resolved by the Teachers College Board of the State of Illinois, in regular session at DeKalb, Illinois, on July 12, 1948, that the Eastern Illinois State College be permitted to receive the transfer of the seventy-two (72) dwelling units, fifty-nine (59) trailers, and ninety-six (96) dormitory units as State property for housing veterans, the college to operate and maintain same at State expense.

Be It Further Resolved that the Attorney General of the State of Illinois, as chief law officer and legal counsel of both the Teachers College Board of the State of Illinois and the Eastern Illinois State College, be requested to

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support this request with his opinion to the effect that the above institution has legal authority to make the request hereinafter before authorized

Chairman, Teachers College Board

Secretary, Teachers College Board

The motion was seconded by General Davis and carried unanimously.

DWELLING AND DORMITORY UNITS AT ILLINOIS STATE NORMAL UNIVERSITY

Mr. Walker moved the adoption of the following resolution:

WHEREAS the McGregor Act, Public Law 796, 80th Congress, approved by the President on June 28, 1948, makes it possible for the Illinois State Normal University to request the transfer and relinquishing of the Federal Government's contractual and property rights in Title V projects on its campus; said project is #Ill-V-11356 consisting of eighty-five (85) dwelling units and ninety-six (96) dormitory units; and

WHEREAS the said dwelling units and dormitory units are needed for the housing of World War II veterans, it is requested that the removal requirement of Section 313 of the Lanham Act be waived; furthermore, it is requested that all rights to revenues and other proceeds and all property rights, title, and interest of the United States in and with respect to the foregoing temporary housing units at the Illinois State Normal University be transferred to the Illinois State Normal University.

NOW, THEREFORE, Be It resolved by the Teachers College Board of the State of Illinois that the Illinois State Normal University be permitted to receive the transfer of the eighty-five (85) dwelling units and the ninety-six (96) dormitory units as state property for housing veterans, the college to operate and maintain the same as state expense.

Be It Further Resolved that the Attorney General of the State of Illinois, as chief law officer and legal counsel of both the Teachers College Board of the State of Illinois and the Illinois State Normal University, be requested to support this request with his opinion to the effect that the above institution has legal authority to make the request hereinafter before authorized.

Chairman, Teachers College Board

Secretary, Teachers College Board

The motion was seconded by General Davis and carried unanimously.

TEACHERS COLLEGE BOARD

DWELLING AND DORMITORY UNITS AT WESTERN ILLINOIS STATE COLLEGE

Mr. Dunn moved the passage of the following resolution:

WHEREAS the McGregor Act, Public Law 796, 80th Congress, approved by the President on June 28, 1948, makes it possible for the Western Illinois State College to request the transfer and relinquishing of the Federal Government's contractual and property rights in Title V projects on its campus; said project is #Ill-V-11353 consisting of twenty-seven (27) dwelling units and eight (8) dormitory units; and

WHEREAS the said dwelling units and dormitory units are needed for the housing of World War II veterans, it is requested that the removal requirement of Section 313 of the Lanham Act be waived; furthermore, it is requested that all rights to revenues and other proceeds and all property rights, title, and interest of the United States in and with respect to the foregoing temporary housing units at the Western Illinois State College be transferred to the Western Illinois State College.

NOW, THEREFORE, Be It Resolved by the Teachers College Board of the State of Illinois that the Western Illinois State College be permitted to receive the transfer of the twenty-seven (27) dwelling units and the eight (8) dormitory units as state property for housing veterans, the college to operate and maintain the same as state expense.

BE IT FURTHER RESOLVED, that the Attorney General of the State of Illinois, as chief law officer and legal counsel of both the Teachers College Board of the State of Illinois and Western Illinois State College, be requested to support this request with his opinion to the effect that the above institution has legal authority to make the request hereinafter before authorized.

Chairman, Teachers College Board

Secretary, Teachers College Board

The motion was seconded by Mr. Walker and carried unanimously.

DWELLING AND DORMITORY UNITS AT SOUTHERN ILLINOIS UNIVERSITY

Mr. Davis moved the adoption of the following resolution:

WHEREAS the McGregor Act, Public Law 796, 80th Congress, approved by the President on June 28, 1948, makes it possible for the Southern Illinois University to request the transfer and relinquishing of the Federal Government's contractual and property rights in Title V projects on its campus; said project is #Ill-V-11330 consisting of one hundred five (105) dwelling units, and

WHEREAS the said dwelling units are needed for the housing of World War II veterans, it is requested that the removal requirement of Section

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313 of the Lanham Act be waived; furthermore, it is requested that all rights to revenues and other proceeds and all property rights, title, and interest of the United States in and with respect to the foregoing temporary housing units at the Southern Illinois University be transferred to the Southern Illinois University.

NOW, THEREFORE, Be It Resolved by the Teachers College Board of the State of Illinois that the Southern Illinois University be permitted to receive the transfer of the one hundred five (105) dwelling units as state property for housing veterans, the University to operate and maintain the same at state expense.

BE IT FURTHER RESOLVED that the Attorney General of the State of Illinois, as chief law officer and legal counsel of both the Teachers College Board of the State of Illinois and Southern Illinois University, be requested to support this request with his opinion to the effect that the above institution has legal authority to make the request hereinafter before authorized.

Chairman, Teachers College Board

Secretary, Teachers College Board

The motion was seconded by Mr. Dunn and carried unanimously.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

President Adams presented the report for the Northern Illinois State Teachers College.

Mr. Dunn moved the report for Northern Illinois State Teachers College be approved as read. Mr. Davis seconded the motion and it was unanimously carried.

REPORT FOR EASTERN ILLINOIS STATE COLLEGE

President Buzzard presented the report for Eastern Illinois State College.

Mrs. Pegelow moved the report for Eastern Illinois State College be approved as read. Mrs. Miller seconded the motion and it was unanimously carried.

Mrs. Pegelow suggested that the library now under construction at the Eastern Illinois State College be given the name of "Mary J. Booth Library" or just "Booth Library" in honor of Miss Mary J. Booth, who is now Emeritus, who for 42 years was the librarian at Eastern. It is the sense of the Board that the matter be given consideration.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

President Fairchild presented the report for Illinois State Normal University.

TEACHERS COLLEGE BOARD

Mr. Walker moved the report for the Illinois State Normal University be approved as read. Mr. Nickell seconded the motion and it was unanimously carried.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE

President Beu presented the report for Western Illinois State College.

On motion made by Mr. Davis, seconded by Mrs. Miller, and carried unanimously, the report for Western Illinois State College was approved as read.

REPORT FOR SOUTHERN ILLINOIS UNIVERSITY

President Lay presented the report for Southern Illinois University. On Page 2-A under heading APPENDIX A, under sub-heading Heating, Reid Troutman, the amount of \$4380.00 should be inserted under Salary Rate 1948-49.

On Page 2-A, under heading APPENDIX A, under sub-heading Maintenance, the name of Charles M. Hagler should have been omitted.

On Page 2-A, under heading APPENDIX A, under sub-heading Maintenance, Clyde McCormick, the amount of \$3758.40 should be inserted in place of the amount of \$3758.00 under Salary Rate, 1948-49.

On Page 3-A, under heading APPENDIX A, under sub-heading Maintenance, Rudolph Weber, the amount should read \$3758.40 in place of \$3758.00 under Salary Rate, 1948-49.

On Page 3-A, under heading APPENDIX A, under sub-heading Food Service, Grace Throgmorton, the amount should read \$1680.00 in place of \$1920.00 under Salary Rate, 1948-49.

Mr. Davis moved that the report for Southern Illinois University be approved as amended. Mr. Guin seconded the motion and it was unanimously carried.

REPORT OF COMMITTEE ON M.A. AND M.S. DEGREES AT SOUTHERN ILLINOIS UNIVERSITY

GEORGE F. BARRETT
Attorney General

STATE OF ILLINOIS
Springfield

June 3, 1948

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SCHOOLS AND SCHOOL
DISTRICTS:
Southern Illinois University
Degrees.

Honorable Vernon L. Nickell,
Superintendent of Public Instruction,
Springfield, Illinois.

Dear Mr. Nickell:

I have your letter of May 28, 1948, wherein you request my opinion as to whether the Teachers' College Board has the power to grant the degrees of Master of Science and Master of Arts at the Southern Illinois University.

The statutory provisions applicable to your question are found at Pars. 421 and 431, Chap. 122, Illinois Rev. Stats. 1947, which are as follows:

(421) "The objects of the Southern Illinois University shall be to qualify teachers for the schools of the state in all branches of study which pertain to a common school education; to offer such courses of instruction as shall best serve to provide liberal and vocational education customarily offered at the college level; and to offer such other courses of instruction as the college determines; provided no professional courses culminating in degrees in law, medicine, dentistry, pharmacy, engineering, or agriculture may be offered by such university."

(431) "The Teachers College Board shall appoint instructors, and such officers as may be required, fix their respective salaries and prescribe their duties. The board may remove any instructor or officer for proper cause after giving ten days' notice of any charge presented, and reasonable opportunity of defense. The board shall prescribe and provide the text-books, apparatus and furniture to be used in the university and make all regulations necessary for its management. The board may, on recommendation of the faculty of the university, issue diplomas to persons who have satisfactorily completed the required studies and confer such degrees as are suitable for the courses of study authorized Section 2."

You will observe that the Teachers' College Board has the power to confer such degrees as are suitable for the courses of study authorized by Pars. 421.

The Teachers' College Board is also empowered to "prescribe the course of study to be followed" in the State Normal University (Ill. Rev. Stats. 1947, Chap. 122, Par. 49 (4).)

Par. 421 supra, you will note, provides in part, that the Southern Illinois University shall provide liberal and vocational education, customarily authorized at the college level. Par. 421 contains a proviso that no professional courses culminating in degrees in law, medicine, dentistry, pharmacy, engineering or agriculture may be offered by the university.

TEACHERS COLLEGE BOARD

A university is a collection of colleges in which the education imparted is universal, embracing many branches, such as the arts, sciences, and all manner of higher learning and which possesses the power to confer degrees, indicating proficiency in the branches taught. 55 American Jurisprudence, Par. 2; also, 44 L.R.A. 364.

It seems clear that the statutory authority to offer "liberal and vocational education, customarily offered at the college level" as contained in Par. 421, supra, would include courses of study in all college subjects, except those courses expressly prohibited by the proviso. Courses in arts and sciences are not within the courses prohibited by the proviso.

I am, therefore, of the opinion that the Teachers' College Board has the power to grant the degrees of Master of Science and Master of Arts at the Southern Illinois University.

Very truly yours,

(signed) GEORGE F. BARRETT

Attorney General.

GFB:EW:WEL:AB

Chairman Thompson read a letter that he had received from Professor Ernest Stover and another letter from Mrs. Stover apologizing for their conduct in the past and stating that they will endeavor not to do anything out of line in the future.

On motion made by Mrs. Pegelow, seconded by Mrs. Miller and carried unanimously, the next meeting of the Teachers College Board will be held at Eastern Illinois State College, Charleston, Illinois on October 25, 1948.

Mr. Nickell moved that the meeting be adjourned. Mr. Walker seconded the motion and it was unanimously carried.

Frank G. Thompson
C h a i r m a n

Vernon L. Nickell
S e c r e t a r y

ILLINOIS STATE NORMAL UNIVERSITY
Normal, Illinois
Meeting at De Kalb, July 12, 1948

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University.

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I. STUDENTS

1. Attendance

- a. Regular Year Since Illinois State Normal University is on a semester basis and the attendance for the second semester of the 1947-1948 school year was reported at the May 3, 1948 meeting of the Teachers College Board, no further report is due or necessary at this time. The official report of the summer session will be made at the October meeting of the Board but at this time it may be interesting to note the present attendance, although part of it is incomplete for the various phases of the summer program.
- b. Off-Campus Workshops and Clinics A Conservation Clinic was held in McLean County for the one week June 7 - 11, with an enrollment of 43. Other clinics were held in Macon County June 14 - 18 with 24 students in attendance, and in Ford County June 21 - 25 with an enrollment of 22. Workshops were held June 14 - July 2 at the following centers: Ottawa, with an attendance of 43, Mason City, with 58 enrolled, Hoopeson, with 38 students. In addition two sections of an extension course in Contemporary Civilization were offered at Gillespie, with a combined enrollment of 63. The total service rendered for these off campus clinics and workshops reached 291 regularly enrolled students.
- c. Intersession. The growth and development of the intersession has been very interesting. Starting as a service in the summer of 1944 when a number of courses were offered for a period of three weeks prior to the opening of the regular summer session, there were 254 persons registered. In following summers the figures have been as follows: 1945 - 404, 1946 - 801, 1947 - 911, 1948 - 1006. This work was offered to meet the needs of veterans desiring to speed up their complete programs and for teachers qualifying for or renewing emergency certificates. Despite the remarkable growth of this phase of the summer session program, it has been decided to eliminate the intersession after this summer, due to complications of calendar that force the regular summer session into the opening week of public schools in many communities. There is also a belief that constant teaching on the part of so many of our faculty does not leave them in good physical and mental condition for the beginning of the regular work in the fall.
- d. Summer Session. Although the registration for summer session is not complete as this report is made, there are at the present time 1250 students with 559 men and 691 women. There are 381 veterans of whom 12 are women. In addition to these veterans Under G. I. Bills there are 40 veterans on Military Scholarships making a total of 421 veterans. With later one week clinics and workshops the total enrollment in the regular summer session will undoubtedly equal or surpass that of 1536 of last year.

The number of students in the Graduate School has increased with an enrollment figure to date of 161. Up to the present time there have been 414 persons registered in the Graduate School. This is

TEACHERS COLLEGE BOARD

considered a satisfactory number since a "mushroom" growth has been avoided and there is strict adherence to doing work on the campus rather than through extension classes. It has been a pleasure to note the numerous favorable comments of students and those who have employed persons having completed work for their master's degrees, all of these comments having to do with the high quality of work and adherence to standards that are the equivalent or superior to those of some of the best graduate schools in the United States. It will be of special interest to know that the last department approved by the Teachers College Board on May 3, 1948, that of Music Education, has full time persons doing graduate work this summer, which indicates the desire to take such work at Illinois State Normal University.

2. Scholarship Lists

a. Teachers College Scholarships

As a matter of record, certification is here made to the Teachers College Board that a list of persons, with addresses given in each case and the amount of money from which they have been exempted under the state scholarship law, has been submitted for the 1948 intersession to the Chairman of the Teachers College Board through the Coordinator of the State Teachers Colleges. This list has been approved by the Chairman and Secretary of the Teachers College Board and the transfer of funds has been made.

b. Military Scholarships

In the Board Report of May 3, 1948, mention was made of the proposed certification of the list of persons entitled to Military Scholarships covering the entire year from July 1, 1947 to June 30, 1948. This certification has been made and the transfer of fund has been cared for. This is here reported as a matter of record.

3. Prospects for Fall Semester 1948

It now appears that Illinois State Normal University will admit another freshman class of 800 in September, all of whom will be definitely planning to teach. This number, with returning students, will probably give a total enrollment of 2300, which will be 250 more than enrolled a year ago and may represent about the maximum that classroom space on the campus and housing facilities in the community will permit. It had been hoped that it might be possible another year to take another 800 students, which would give a final maximum enrollment of 2500. Even though some classes will be held from 7:00 to 8:00 a.m. and a number of classes during the noon hour, 12:00 to 1:00 p.m., and more late afternoon, evening, and Saturday classes will be held, and although all available facilities near the campus will be rented, we cannot meet the enrollment demands in this professional school. The answer to this question will be more classrooms and more dormitory housing to be provided from some source.

PROCEEDINGS

4. Graduates (June Commencement)

Illinois State Normal University for another year is operating with two complete and distinct commencements, -- June and August, with relatively little difference in the sizes of the graduating classes. The second commencement this year will be held on August 27.

- a. The students whose names are listed below completed the requirements for graduation from their respective schools (undergraduate and graduate) and curricula at the close of the second semester, June 7, 1948. It is recommended by the University faculty that these students be approved as graduates.

GRADUATE SCHOOL

MASTER OF SCIENCE IN EDUCATION DEGREE

- Williams George Chase Gardner
B. S. in Ed., Illinois State Normal University, 1946
Social Science (Secondary Education)
Title of Thesis: Legislative Requirements for the Teaching of the
Social Studies in the Public Schools
- James Fredrick Goff Normal
B. Ed., Illinois State Normal University, 1935
Education - Administration (Secondary)
Title of Thesis: A Baseball Guide for Youth and Youth Leaders
- Frank Charles Hackman Leland
B. Ed., Illinois State Normal University, 1942
Mathematics (Secondary Education)
Title of Thesis: Development of a Test to Measure Critical Judgment
- Marion Davis Holloway St. Joseph, Missouri
B. S. in Ed., University of Nebraska, Lincoln, Nebraska, 1934
Health and Physical Education for Women (Secondary Education)
Title of Thesis: A Study of Performance of First Grade Children in
Three Selected Motor Skills
- Fredric Kingsley Johnson Normal
B. S. in Ed., Illinois State Normal University, 1946
Social Science (Secondary Education)
Title of Thesis: The Use of Certain Illinois Newspapers in the
Teaching of American History, 1857-1860
- John Otto Scanavino Towanda
B. Ed., Eastern Illinois State Teachers College, Charleston, Illinois, 1943
Education - Administration (Secondary)
Title of Thesis: Practices of Illinois High Schools in Reporting to the
Parents
- James Russell Steele Rossville
B. S. in Ed., Illinois State Normal University, 1946
Education - Administration (Secondary)
Title of Thesis: School Interpretation Practices in the Daily Newspapers
of Illinois

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Saralea Storts

Clinton

B. S. in Ed., Illinois State Normal University, 1945

Health and Physical Education for Women (Secondary)

Title of Thesis: A Study of Relationships Between Three

Measures of Achievement in Volley Ball for High School Girls

UNDERGRADUATE SCHOOL

BACHELOR OF SCIENCE IN EDUCATION

Special Education

Sylvia Elaine Herzog

Chicago

Art Education

Edward Arthur Anderson

Elgin

Mildred Frances Fry

Bloomington

Lydia Anderson Peterson

Galesburg

Thremaine Eliphaz Spencer

Kissimme, Florida

Speech Education

Eleanor Lucille Larson

Earlville

Iris May Shreve

Moline

Doris Mae Tinette

Mt. Olive

Dorothy Joan Webber

Chicago

Industrial Arts Education

Arthur George Frieze

O'Fallon

Duncan Lowry Galloway

Alton

Russell Ernest Hewitt

Danville

Charles Baddeley Porter

Normal

Calvin Reed Teel

Frithian

William Lee Williams

Bloomington

Music Education

Dean Oris Arbogast

Bloomington

Charlotte Ann Bennett

Canton

Raegene Garner

Leaf River

John Martin George

Sullivan

Marjorie Ellen Hodel

Metamora

Alan Ernest Kirchner

Havana

Murray Junior Osborn

Chenoa

Mildred Lena Stueber

Highland

Home Economics Education

Virginia Mae Bates

Neponset

Betty Jo Blake

Pontiac

Barbara Jean Chase

Laura

Elizabeth Arlene Clark

Decatur

Mary Jean Code

Bradford

Barbara June Douglass

LeRoy

PROCEEDINGS

Home Economics Education

Irene Martha Guither	Walnut
Marian Elizabeth Healy	Kankakee
Erma May Helton	Ogden
Mary Ellen Thomas Herget	Pekin
Barbara Ruth Jones	Centralia
Dorothy Rosetta Jury	Minonk
Mildred Marie Kirkpatrick	Bloomington
Madalynne Kitchell	Pekin
Marian Dorothy Kruse	Herscher
Janice Armstrong McNeil	Bloomington
Marna Ruth Mills	Long Point
Donna Veloy Racobs	Lincoln
Yvonne Ruth Wilson	Pontiac
Frances Joyce Withers	Colfax

Elementary Education

Martha Lou Alverson	Bloomington
Blanche Darlene Baker	Dana
Helen Frances Bergschneider	Springfield
Irene Hope Norton Button	Lockport
Georgia Ann Dillon	Hinsdale
Roberta Wilma Ecklund	LaMoille
Dorothy Jane Gillis	Bloomington
Constance Jean Goudreau	Kankakee
Georgia Jean Grossart	Belleville
Charlotte Irene Hauge	Newark
Evelyn Edith Heilman	Saybrook
Alice Louise Henry	Springfield
Thelma Marie Holland	Gibson City
Mary Elizabeth Howe	Mendota
Jane Etta Jenne	Carlyle
Margaret Aloysia Mallach	Taylorville
Kathryn Marie Masten	Tallula
Bernice Marie Montgomery	Springfield
Lorraine Frances Muffley	Shirley
Thelma Lucile Pitzer	Bloomington
Norma Lee Reeser	Mendota
Lois Mildred White	Newman
Joan Elizabeth Woosley	Decatur

Health and Physical Education

Joan Theresa Barry	Kewanee
Juanita Elizabeth Blake	Morris
Howard Earl Brown	Springfield
Dorothy Mae Cairns	Alton
Raymond Burtis Clark	E. Alton
Rosemary Davis	Emington
Richard James Dorsey	Elgin
Anthony Joseph Fedanzo	Chicago
Harry Eugene Hagerman	Indianola
Glen Fred Harjes	Mendota
George Gregory Hrehovcsik	Whiting, Indiana
Henry Richard Kaiser	Greenvew

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Health and Physical Education

Leonard Adam Kisellus	Braceville
Walter Laitas	Westville
William G. Moyer	Shelbyville
Eleanor Louise Olsen	Lincoln
Robert Samuel Rainey	Maroa
James John Schock	Saugatuck, Michigan
John Louis Schoof	Homewood
Christine Mary Schumacher	Yorkville
Charles Willis Smith	Crawfordsville, Indiana
Russell Marvin Wessels	Urbana
Della Elizabeth Wilson	Farmersville

Business Education

Betty Jean Anthony	Roodhouse
Phillip Stanley Atkinson	Cambridge
Dora Josephine Beattie	Rosamond
Joyce Maxine Brais	Kankakee
Ruth Watson Brown	Stonington
George Eugene Burkey	Bloomington
Imogene Cowles	Clinton
Dorothy Weppeler Cusac	Rutland
Nita Leann Dawson	Lovington
Howard Paul Ernst	Carlock
Kathleen Fields	Antioch
Blaine Benjamin Gemeny, Jr.	Chicago
Elmo Frederick Gentes	Chenoa
Joan Katherine Hemken	Pontiac
Roy Adolf Kiiskila	National Mine, Mich.
Earl LeRoy Kime	Dwight
Phyllis Ann Lockenvitz	Bloomington
Paloma Lucero	Green Valley
Virginia Hope Mallory	Villa Park
Shirley Anne Miller	Magnolia
Albina Monti	Pana
James Harlowe Morgan	Bloomington
Janice Minnie Munson	Prophetstown
Joyce Freed Osborn	Pontiac
Alfred Robert Schilling	Chicago
James Edward Staker	Normal
Patricia Amelia Stevens	Bloomington
Vivian Jewel Teer	E. St. Louis
Mildred Luster Wahl	Springfield
Rosemary Wise	Williamsville

Secondary Education

Donald LaVerne Adkins	Elgin
Maurice Quay Bahan	Minier
Myra Lillian Barz	Roberts
Evelyn Lorraine Bell	Normal
Charlotte Louise Broaderick	Tovey

PROCEEDINGS

Secondary Education

Charles Clair Carter	Mt. Pulaski
Joseph Donald Carter	Bloomington
Harry Willard Cooper	Waterford, Ohio
Helen Lucille Copple	Centralia
Kathryn Patricia Cross	Normal
Lois Bielsker Crowell	Chicago
Marian Louise Dean	Hammond, Indiana
Richard George Diener	Chicago
Betty Pearl Droste	Chebanse
George Robert Edwards	Ashland
Mary Etta Edwards	Laura
Andrew Francis Fallon	Rutland
Harry Junior Ferris	Fairview
Melba Jean Zehr Frink	Normal
Violet Etta Garner	Rossville
Tilio Giacobassi	Kincaid
Spencer LaTeer Gilmore	Bloomington
Marjorie Irene Goetz	Metamora
Esther Ruth Heiniger	Deer Creek
Phyllis Kathryn Hildebrand	Chicago
Margaret Mary Kapraun	Benson
William Joseph Keefe	Normal
Betty Rose Kerz	Bloomington
Elzine Marie Lundberg	McNabb
Charles Allan McCoy	Oak Park
Edward Joseph McManus	Downs
John Leon McNeil	Gray, Kentucky
Julia Lea Martin	Bloomington
Helen Elizabeth Matone	Wilmington
George Vernelle Moberly	Bellflower
William Angelo Norini	Chicago
Reeve Wiswall Norton	Normal
Harold William Paine	Tremont
Verna Jean Pahlman	Springfield
Raymond Arnold Peterson	Galesburg
Margaret Louise Proctor	Collinsville
Eileen Rose Roberts	Godfrey
Barbara Joan Sevier	Waverly
Jessie Louise Simpson	Pana
Arthur Edward Smith	Rock Rapids, Iowa
Lyman John Smith	Gilman
Juanita Rose Streid	Chenoa
Connie Thomassen	Bloomington
Ray Ulbrich Tyler	Braceville
Milton Monroe Underkoffler	Girard
Betty Lorraine Wade	Breese
Harold Lee Ward	Bloomington
Kenneth Ralph Wepprecht	Herscher
Velma Getz Wessels	Tremont
Maxine Willis	Springfield

Summary of Undergraduate Division Groups

Special Education	1
Art Education	4

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Summary of Undergraduate Division Groups

Speech Education	4
Industrial Arts Education	6
Music Education	8
Home Economics Education	20
Elementary Education	23
Health & Physical Education	23
Business Education	30
Secondary Education	55
 Total June Bachelors Graduates	 174
Total June Masters Graduates	8
Total June Graduates	<u>182</u>

II. FACULTY AND ADMINISTRATION

1. Deaths

a. Dr. Stella V. Henderson, Associate Professor of Education and a member of the faculty since September 1933, passed away on May 31, 1948. Dr. Henderson was very outstanding in her contribution to the educational program of the University and to the field of philosophy of education throughout the country. She had only recently had the satisfaction of seeing her excellent book, Introduction to the Philosophy of Education, come from the press. Her varied interests and professional activities in the University will be very decidedly missed.

b. We have had the very unusual situation during the last eight weeks of having nine members of the faculty who have lost either their father or mother. This has been a decided strain not only upon the persons involved but upon the faculty in general that has very graciously absorbed the work of these persons who have found it necessary to miss classes. There has been more prolonged illness of staff members this year than we have had in the past number of years.

2. Resignations

a. Dr. William J. Griffin, Associate Professor of English, in order

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to accept a position on the faculty of George Peabody College for Teachers, this resignation effective at the close of the summer session, August 27, 1948.

- b. Dr. Gladys Tipton, Associate Professor of Music Education since 1936, in order to accept a position as Associate Professor of Music on the staff of the University of Tennessee and to work in connection with the State Department of Public Instruction in Tennessee. This resignation is effective immediately since Miss Tipton is not teaching in our summer session but is on the summer faculty of the University of Southern California at the present time.
- c. Dr. Robert I. Brigham, Associate Professor of English, effective at the close of the summer session August 27, 1948, in order to accept a position as Head of the Department of English at the State Teachers College at Eau Claire, Wisconsin.
- d. Mrs. Ruth Blish Barford, Faculty Assistant and Part-Time Nurse in the Elementary and University High Schools, effective April 30, 1948, for health reasons.

3. Changes in Salary and/or Rank, or Status of Employment

- a. Since a doctor's degree was recently awarded to Mr. Neal Glenn, Assistant Professor of Music Education, at the same time as some other members of the staff received their doctor's degree and were granted increases in salary and changes in rank, it is recommended that the salary of Dr. Glenn be set at \$3735.00 for the nine months period of the regular school year and that his rank be changed from that of Assistant Professor to Associate Professor of Music Education.
- b. Mr. Nelson Smith has been serving as a faculty assistant in connection with audio-visual education and in connection with the direction to photographic work in the Department of Publicity. Now that he has completed work for his master's degree, it is recommended that he be changed from faculty assistant to the rank of instructor and given a salary of \$3600.00 for twelve months, this change to be effective September 1, 1948. It is further recommended that for the months of July and August his salary as faculty (graduate) assistant be changed from \$110.00 to \$150.00, this change being possible now because of the removal of the previous low ceiling of total income of persons operating under the G. I. Bill of Rights.
- c. Mrs. Margaret McAdams, who has been serving as half-time school nurse and will continue on that basis, but a change in her salary is recommended from that of \$100.00 to \$120.00 per month.
- d. Mrs. Mary Cretcher, Instructor in English during the past year was reelected at the last meeting of the Teachers College Board and given a salary of \$2880.00. Since she is well-qualified for this work as to training and experience, and since she is the only

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instructor receiving a nine months salary of less than the minimum of \$3150.00 under the new schedule, it is recommended that her salary be placed at \$3150.00, effective from September 1948.

- e. Mrs. Venora Decker, who has been serving as part-time assistant in Milner Library, was not listed and approved for appointment after July 1, 1948, according to the May 3, 1948, Board Report. This is due to the authorization of a full-time assistant librarian position which would absorb the work of Mrs. Decker. However, since this new position has not been filled, it is recommended that Mrs. Decker be continued on the part-time basis of \$75.00 per month for the months of July and August, and until the regular assistant librarian has been employed.
- f. Mr. Lowell Kuntz, who has served as a faculty (graduate) assistant during the past school year at a salary of \$150.00 per month is recommended for continuation in this capacity for the months of July and August. His name will appear also with the graduate assistants listed elsewhere in this report who are recommended for such positions for the next school year.
- g. Miss Violet Simpson, Director of Food Services, was not listed in the last Board Report for any period after July 1, 1948. Since Miss Simpson's successor has not been selected, it is recommended that she be continued in her present position and at present salary of \$350.00 per month for the months of July and August, 1948.
- h. At the May 3, 1948, meeting of the Teachers College Board, William De Clark was among those approved for a leave of absence without pay for the 1948-1949 school year. Matters have developed since the last Board Meeting and at the close of the school year and later dates, which make it inadvisable to continue Mr. De Clark as a member of the faculty of Illinois State Normal University even on a leave of absence basis. It is therefore recommended that the action taken on May 3 granting a leave of absence to Mr. De Clark be rescinded and he not be considered for employment for the 1949-1950 school year.

4. Leaves of Absence

- a. Mr. Donald Weismann, Assistant Professor of Art who has been on sabbatical leave for the past (1947-1948) school year, has requested that his leave be continued for another year in order that he may complete his work for his doctor's degree at Ohio State University. The leave for this next year is to be without pay and it is recommended that Mr. Weismann be given this opportunity which he requests.
- b. Mr. Burton L. O'Connor, Assistant Professor of Health and Physical Education and Athletic Director and Coach in the University High School, has requested a sabbatical leave of absence for the 1948-1949 school year. Since there are two additional sabbatical leaves of absence available at Illinois State Normal University, based on one such leave for each twenty-five members of the faculty or

PROCEEDINGS

major fraction thereof, and since Mr. O'Connor can virtually complete work for his doctor's degree in that period of time, it is recommended that his request be granted effective September 1948, in order to attend Penn State College.

5. New Position

- a. The creation of the position of Assistant to the Business Manager is requested in order to provide help for Mr. Ensign, who is at present overloaded with work as Business Manager. It is recommended that this position be created effective June 1, 1948, on the basis of discussion of the Advisory Committee and through other proper channels covering such positions.

6. Appointments and Changes Recommended

a. Intersession 1948

- (1) Eliminations. The Following persons were listed to teach in the Intersession but for reasons indicated should be eliminated from the list submitted at the May 3 Teachers College Board meeting:

Bradford Barber (class did not materialize)	\$296.25
Stella V. Henderson (death)	345.00
Harlan W. Peithman (class did not materialize)	318.75
Elizabeth Russell (change in plans)	292.50
Nell B. Waldron (illness)	360.00

The work of the foregoing people was absorbed or otherwise cared for and it was not necessary to employ any persons in their places.

- (2) Changes in Salary. The following changes in salary are necessary for reasons given:

Byron K. Barton, from \$300.00 to \$200.00 since only two rather than three weeks work was involved.

Arley Gillett from \$175.00 to \$262.50 since three weeks rather than two weeks work was involved in his assignment.

- (3) Additions. The addition of the following staff members is necessary for the reasons indicated:

Huberta Clemans to assist in one week of work in connection with the development of some special work at the Childrens School \$102.50

Charles E. Decker, three weeks, to take a class in education that needed to be divided because of large enrollment 408.75

Harold Frye, one week, to assist with Coaching School 98.75

C. E. Horton, three weeks, to take one sec -

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tion of a class in health and physical education that was much too large for one person	\$408.75
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Mrs. Rupert Kilgore, three weeks, to take one section in art of a class that was twice ordinary size and needed to be divided	187.50
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Harold A. Moore, three weeks, to take one section in education of a class that was twice ordinary size and needed to be divided	262.50
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Edwin G. Struck, one week, to assist with Coaching School	98.75
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William Hodge, three weeks part time, to assist in the heavy work of the Industrial Arts Department	75.00
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- (4) Substitute Teachers. The following additional substitute teachers are recommended to be added to the past list approved:

Nelle Steele
Janet Hougham

b. Regular Summer Session

- (1) Eliminations. The following persons were listed to teach in the summer session but for reasons indicated should be eliminated from the list submitted at the May 3 Teachers College Board meeting:

Stella V. Henderson (death)	\$920.00
Marcella Ogurek (illness)	700.00
Dick Richards (insufficient time)	100.00
Nell B. Waldron (illness)	960.00

- (2) Additions. The addition of the following staff members is necessary for the reasons indicated:

(a) Dr. Francis B. Belshe, who was approved to start work in September, consented to begin his work on July 5 in order to take the place of Dr. Stella V. Henderson, deceased. His salary was set at the rate of \$460.00 per month. Information concerning Dr. Belshe appears in detail on page 12 of the May 3, 1948, Board Report.

(b) Miss Nita L. Benedict, teacher in Warren Township High School at Gurnee, Illinois, at a salary of \$265.00 per month for each of the two months of the summer session or \$530.00 for the entire session to serve as Instructor in History in connection with our Geography-History Field Course. Miss Benedict has a bachelor's degree from Carroll College and a master's degree from the University of Wisconsin.

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- (c) Miss Agnes Johnson of Evanston, Illinois, to take the place of Miss Marcella Ogurek at a salary of \$350.00 per month or \$700.00 for the entire summer session, to handle work with mentally retarded children in the Division of Special Education. Miss Johnson has her bachelor's degree from Drake University and her master's degree from Teachers College Columbia University, with additional work at Northwestern University. She has had teaching experience in Iowa and Illinois high schools, as well as at Southern Illinois University.
- (d) Miss Eloise Kennedy of the Illinois School for the Deaf at Jacksonville, who served on our staff during the 1947 summer session, will again work in the same capacity as teacher of the deaf and hard-of-hearing children for the eight weeks summer session. Her salary will be \$350.00 for each of the two months or \$700.00 for the entire summer session.
- (e) Due to the heavy enrollment that is already evident for the regular summer session in the course known as Driver Education and Traffic Safety, it becomes necessary to have some assistance for Dr. Ashbrook, especially with instruction in the driver training car. Mr. Ronald Lemme, an instructor of driver training in Bloomington High School and a person who has taken the necessary courses to qualify in this type of instruction, is available on a part-time basis and would take one class (one of two sections necessary to make from the large enrollment) at one-third salary rate. It is recommended that Mr. Lemme be employed for the summer session at \$120.00 per month for each of the two months, or \$240.00 for the eight weeks.
- (f) Mr. Milton M. Underkoffler, as Graduate Assistant in the Department of Physical Science to take the place of Mr. Charles Thomas who has completed work for his master's degree. Mr. Underkoffler is a graduate of Illinois State Normal University and is a graduate student whose work will be to handle laboratory work and the supply room in the Department of Chemistry, at a salary rate of \$150.00 per month for July and August. His name will appear again in the list of graduate assistants recommended for the next school year.
- (g) Mr. William Hodge, as faculty assistant on a part-time basis to handle the seventh and eighth grade industrial arts work one period per day at a salary of \$50.00 for each of the two months of the summer session, or \$100.00 for the entire

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session. His name also will appear in the list of graduate assistants recommended for the next school year.

c. Regular School Year Beginning September 1948

- (1) Miss Helen Chiles of Staunton, Illinois, to take the place of Dr. Lenore Geweke, resigned, as Instructor in Latin, at a salary rate of \$3600.00 for nine months. Miss Chiles has the A. B. degree from MacMurray College and the M. A. degree from the University of Illinois, with additional graduate work at the Universities of Michigan, Colorado, and Missouri, and the College of William and Mary, and this summer is taking further work at Teachers College, Columbia University. She has taught in three Illinois high schools, the last of these being Wheaton Community High School where she has served for the past twelve years as instructor in Latin and student counselor.
- (2) Miss Frances Damm of Lancaster, Wisconsin, as Instructor in Education and Supervising Teacher in the Fourth Grade of the Metcalf Elementary School, to take the place of Miss Faye Mansfield who is being transferred to the second grade during the time that Miss Ruth Cole is on leave of absence. Miss Damm's salary would be at the rate of \$3150.00 for nine months. She has a bachelor's degree from the State Teachers College at Platteville, Wisconsin, and this (1948) summer session is completing work for her master's degree at the University of Wisconsin. She has had teaching experience in Wisconsin, Michigan, Oregon, and Illinois high schools, having been an instructor in the Junior High School at Lake Forest, Illinois, for the past three years.
- (3) Miss Margaret Duncan of Custer, Washington, as Assistant Professor of Health and Physical Education for Women, at an annual salary rate of \$3600.00 to take the place of Dr. Frances Hoffman, resigned. Miss Duncan has bachelor's and master's degrees from the University of Washington with additional work at the University of Oregon, University of California, and Teachers College, Columbia University. She has been on leave from regular teaching duties from the health and physical education staff at the University of Missouri to do work on her doctor's degree at Teachers College, Columbia University, and has almost finished work for that degree. Her teaching experience, in addition to the University of Missouri, has been in the states of Washington and Oregon.
- (4) Miss Barbara Kraft of Towanda, Illinois, as Instructor in Art, at an annual nine months salary rate of \$3150.00 to take the place of Mr. Donald L. Weismann, who has requested an additional year's leave of absence. Miss Kraft has the degree of B. S. in Ed. from Illinois State Normal University and M. A. from Teachers College, Columbia University. Her teaching experience has been in New York and Illinois high schools, being on the staff of the Decatur High School during the past year. This appointment is for one year only to take the work of Mr.

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- (5) Dr. Stanley K. Norton of Naperville, Illinois as Assistant Dean of Men and Associate Professor of Education, to fill an existing vacancy that resulted last February when Mr. John Allison resigned. Dr. Norton will be on a twelve months basis at a salary of \$5400.00. He has his bachelor's degree from Lawrence College at Appleton, Wisconsin, and his master's and doctor's degrees from the University of Michigan. He has had additional work at the University of Wisconsin. His teaching experience has been in the high schools of Wisconsin and the State Teachers College at Eau Claire, as well as at North Central College where he is at the present time Professor of Education and Director of Student Teaching.
- (6) Mrs. Elizabeth Holder Benschneider, of Bloomington, Illinois, as Faculty Assistant serving as Alumni Secretary, to take the place of Miss Edna McCoppin, resigned, this appointment being effective as of July 1, 1948. This appointment is for a twelve months period beginning July 1, 1948, at an annual salary of \$2880.00. Mrs. Benschneider has her bachelor's degree from Illinois State Normal University and is qualified to take over the important duties of this position.
- (7) Mr. Lloyd Eyer of Bloomington, Illinois, as Assistant to the Business Manager to fill a newly created position at a salary of \$275.00 per month, or \$3300.00 on a twelve months basis, effective June 1, 1948. Mr. Eyer has had business experience in Bloomington in various capacities and should be of real service in the business office and in assisting with the increasing details of the University activities as a whole. This appointment has been cleared through the proper channels in Springfield,
- (8) Miss Edith L. Maas, as Instructor in Home Economics in the affiliated Illinois Soldiers and Sailors Childrens School, for a twelve months period beginning July 1, 1948, at a salary of \$310.00 per month, or \$3720.00 for the twelve months period. Miss Maas has her bachelor's degree from North Central College at Naperville and her master's degree from the University of Colorado at Boulder. She has had teaching experience in Michigan and Illinois high schools, coming to Normal from the Junior High School at Skokie, Illinois. This position is paid for by the Department of Public Welfare and is here reported only as a matter of record.

7. Graduate Assistants

- a. Approval of the following persons as graduate assistants rendering teaching and other educational service while completing their work for a master's degree is recommended effective September 1948 for a nine months period. In each instance the compensation is to be \$150.00 per month for a nine months period, or a total of \$1350.00.

Esther Heiniger (Social Science Department)
William Lee Hodge (Industrial Arts Department)

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Voris V. King (Geography and Geology Department)

Lowell Kuntz (Music Department)

Rosemary McGee (Department of Health and Physical Education for Women)

Arthur E. Smith (Department of Education and Psychology; Research Committee)

Milton M. Underkoffler (Physical Science Department, chemistry)

Wayne W. Wigell (Department of Education and Psychology)

III. OTHER SCHOOL EMPLOYEES

1. Deaths

- a. Mr. Harve E. Dawson, Utility Carpenter on the maintenance staff, who died June 1, 1948. Mr. Dawson had been in the employ of the University for the past several years and had rendered very conscientious service.

2. Resignations

- a. Mrs. Mary Alice Thomas, Clerk Stenographer I in the Business Office, effective June 30, 1948, for health reasons.
- b. Mrs. Mildred Richards, Clerk Stenographer I in the Business Office, effective June 30, 1948, in order to accompany her husband who completed work for his master's degree and has accepted a position in Ball State Teachers College in Indiana.

3. Change of Status

- a. Miss Elizabeth Reilly, who has been serving as a part-time student worker, at a salary of \$125.00 per month, now plans to carry more class work and therefore her salary beginning July 1, 1948, is to be \$60.00 per month.

4. New Appointments

- a. Miss Phyllis Lockenvitz, part-time student worker, formerly in the Office of the Dean of the University, to resume work beginning June 8, 1948, at the rate of \$125.00 per month.
- b. Miss Lois Hargis, as Secretary in the Office of the Registrar under the classification of Clerk Stenographer I at a monthly salary of \$140.00, effective July 1, 1948. Miss Hargis fills an existing vacancy in this classification and this position and appointment have been cleared through the proper channels in Springfield.
- c. Miss Marilyn Stoops, as a part-time student worker in the Psychological and Speech Clinic at a salary of \$125.00 per month, for the months of July and August, 1948.
- d. Mrs. Iva Jean Krug, as a part-time student worker to assist with work in special education effective July 8, 1948, at a salary

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of \$ 65.00 per month on a twelve months basis.

- e. Mrs. Fletta C. Brennen as Domestic at Fell Hall (women's residence) beginning May 14, 1948, at a salary rate of \$135.00 per month on a twelve months basis. This position is under Civil Service and has been cleared through proper channels in Springfield.
- f. Mr. James F. Schapmire, Laborer (Maintenance) with the grounds crew, effective June 21, 1948, at a salary rate of \$1800.00 for twelve months or \$150.00 per month.

IV. THE ORGANIZATION

1. Hospital Affiliation

It will be recalled that some time ago approval was given to an affiliation between Illinois State Normal University and the Mennonite Hospital in Bloomington, to the extent that we offer their student nurses certain courses in Anatomy, Chemistry, Bacteriology, Nutrition, Psychology, and Sociology. At the time that approval was given it was the understanding that we would have to be in position to give consideration to requests of other local hospitals for similar affiliation. Such a request has now come from St. Joseph's Hospital in Bloomington and it is therefore recommended that this affiliation, on the same basis as that of Mennonite Hospital, be approved, effective September 1948.

2. Off-Campus Teaching

A very definite effort is being made to start off-campus student teaching on the basis of persons ready for such work leaving the campus and working in various communities for a period of nine weeks and then returning to the campus for the remainder of the semester to do further academic work. Some student-teachers will do either academic work first and then complete the semester out in the field. It is believed that this practical experience in the various areas of student teaching will be just as valuable and as effective as it has been in the seven off-campus student teaching centers used for the last two years in home economics.

3. Vocational Agriculture

For some time it has been hoped that the final steps were being reached in the clearance of all barriers affecting the approval of Illinois State Normal University to educate teachers of vocational agriculture. At the present time two amendments approved by the Illinois Board for Vocational Education and affection teacher education are in the hands of the proper authorities in the Office of Education in Washington and if their reaction is favorable, it appears that Illinois State Normal University will be qualified to meet all of the standards established for this type of work. It is hoped that this situation will be cleared before the end of the summer so that graduates meeting these standards may be available for teaching positions in a type of work for which there is a decided teacher

TEACHERS COLLEGE BOARD

shortage at the present time. The interest and active support given by Director Thompson as Chairman of the Illinois Board for Vocational Education and Mr. Nickell as Executive Secretary of the Board, have been very instrumental in our receiving consideration for education teachers in this type of work.

V. THE CURRICULUM

No report.

VI. BUILDING AND GROUNDS

1. New Buildings

- a. Bids are being opened on Tuesday, July 13 (the day after this Board meeting) at Springfield for the Special Education Building, estimated to cost approximately \$2,000,000.00 with fixed equipment but without special equipment. Bids will also be opened at the same time on the Administration Building which will cost approximately \$600,000.00 without other than fixed equipment. It is hoped that the bids on these buildings will be such that contracts can be awarded and work started at an early date with the hope that it will be possible to get into the Administration Building in September 1949 and thus make room for a number of additional classrooms on the first floor of Old Main, which now houses on this particular floor chiefly offices. It is expected that contracts will be let in the near future for work to the extent of \$205,000.00 in connection with the distribution of mechanical services over the campus to care for these new buildings.

2. Repairs and New Work

- a. The chief structure now being erected on the campus is the much discussed bleacher house on the athletic field to hold bleachers, hurdles, and much similar equipment, for which there has not been space for storage except in the gymnasium or in the very crowded barn at Smith Hall. Another structure that is ready to be erected is an additional agriculture building at the University Farm to house farm machinery. The materials for this structure were obtained through surplus war commodities from the Ordnance Plant at Illiopolis and Camp Ellis. Other activities involve an addition to a structure at Cardinal Court (veterans housing center) that will enable us to open a kindergarten for children of veterans in September 1948. This structure will also be used in connection with health service in nurse's examination of children as a service to be rendered to veterans and their wives. Other work done largely be our own maintenance staff consists of such work as dividing rooms, cutting doors, and kindred activities.

3. Future Needs

- a. Recently the Division of Architecture and Engineering was asked to supply figures as accurately as possible that would provide a basis for placing capital expenditure needs for the next biennium before the Advisory Committee, Budget Committee, Teachers College Board, and Budgetary Commission. Illinois State Normal University in its concentration upon teacher education is finding

PROCEEDINGS

a very severe handicap in the lack of buildings and other facilities as listed below.

Without reference to the order of completion or importance to the University the following projects are listed for which funds should certainly be requested.

- (1) Completion of the Special Education Building (restoration of that portion of north center wing now eliminated or taken as an alternate) and the finishing of the rooms on the third floor of the Health Service unit to use for an infirmary.
- (2) The provision of furniture and furnishings for the Special Education Building.
- (3) Completion of the Administration Building by adding the top floor, this being the fourth floor, based on considering the English basement a first floor, which of necessity has been eliminated from the present plans and specifications.
- (4) Provision of furniture and furnishings for the Administration Building.
- (5) Addition to the south end of Fell Hall to match in size and structure the dining room and kitchen addition to the north. Also the completion of the fourth floor of the present structure, as well as including in the cost of the south wing such rooms on the top floor by construction of dormer windows.
- (6) Building of the auditorium for which plans have been partially drawn.
- (7) The construction of the proposed Music Building for which funds were inadequate.
- (8) The construction of the Speech Building for which likewise funds were not available in the present biennium.
- (9) The construction of classrooms from offices in Old Main to be vacated when the Administration Building is completed.
- (10) The construction of an addition to McCormick Gymnasium such as was proposed, planned, and blueprints and specifications prepared for in December 1941.
- (11) The construction of the proposed wings to the present greenhouse.
- (12) The completion, as originally planned, of the two wings to the beef cattle barn at the University Farm.

TEACHERS COLLEGE BOARD

- (13) The provision of mechanical services over the campus to meet present and proposed structures.
- (14) Site development of walks from the east side of the campus to the west side in front of Metcalf Building, Old Main, and Industrial Arts Building.
- (15) Site development for the athletic field on the south end of the University Farm.
- (16) Site development for a laboratory school area west of the campus between University and Main Streets.
- (17) Acquisition of additional land both east and west of the campus and beyond the northwest limits of the University Farm.
- (18) Preparation of plans for elementary and high school buildings including remaining features of the Special Education Building, such as auditorium, gymnasium, swimming pool, etc.
- (19) The cost of providing the air conditioning unit (compressor) for Milner Library in order to take advantage of the cooling system ducts already provided in the building.

4. Self-Liquidating Projects.

- a. A list of self-liquidating projects has been provided Mr. J. T. Swartz including a student activity center (Student Union), campus residences for housing 1000 men and women, these dormitory units to be small enough to make possible their effective administration, a stadium and a field house. These projects will be reported upon by representatives of a bonding company along with similar projects from the other teachers colleges.

VII. AUXILIARY ENTERPRISES

No report.

VIII. STUDENT LIFE

No report.

IX. MISCELLANEOUS

1. Teacher Placement

At this time of the year there is considerable interest in teacher placement and especially now in the relationship of supply to demand. There is still the very marked shortage of elementary teachers and Illinois State Normal University does not have any elementary graduates available despite the rather large number who are graduating from the elementary field. These persons have been placed or represent teachers completing their work during the summer who already have good positions. The following statistics may be of interest.

PROCEEDINGS

Total number of June graduates	182
Master of Science in Education	8
Bachelor of Science in Education	174
	<u>182</u>

Number of <u>June</u> graduates who have accepted teaching positions for school year 1948-1949	105
------------------------------------------------------------------------------------------------	-----

Number of June graduates still available (Several of the 43 mentioned above have had offers but are still considering positions)	43
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Number of June graduates unavailable (married, etc.) (These may not teach. However, some may after they get located in their communities this fall and find the demand too great to resist.)	15
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Number of June graduates who expect to do graduate work next year	13
-------------------------------------------------------------------	----

Number who did not register with the Bureau of Appointments and on whom we have no report.	6
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The above figures cover only the June graduates. A goodly number of the approximately 150-160 prospective graduates in August have positions and it is presumed all will have an opportunity to teach. At present there does not appear to be an oversupply of graduates for any of the teaching fields.

2. Geography Field Course

The 1948 Geography Field Course is at present operating through the southwestern, western, and northern part of the United States. The demand for this course was greater than available opening, since we now limit the group to 27 regular full-time students and five part-time students who work in connection with the camping facilities. The course this summer will cover approximately 8500 miles and the work is regular University work for which a summer of credit (nine semester hours) is given.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested and will be appreciated on the following recommendations.

1. Approval of the persons graduating June 7, 1948 as listed.
2. Acceptance of the resignations of Dr. William J. Griffin, Dr. Gladys Tipton, Dr. Robert I. Brigham, Mrs. Ruth Blish Barford.
3. Change in rank and salary of Dr. Neal Glenn.
4. Alteration in salary for the months of July and August for Mr. Nelson Smith, and his appointment as Instructor in Education on a Twelve

TEACHERS COLLEGE BOARD

5. Change in salary rate of Mrs. Margaret McAdams.
6. Change in salary of Mrs. Mary Cretcher, Instructor in English, to conform with other instructors on the minimum salary basis.
7. Provision for continuation of Mrs. Venora Decker for the months of July and August and until a regular assistant librarian has been employed.
8. Employment of Mr. Lowell Kuntz as faculty assistant in the Music Department for July and August.
9. Provision of salary for Miss Violet Simpson, Director of Foods Services, for the months of July and August, since her resignation is effective September 1, 1948.
10. Rescinding of action of May 3, 1948, granting leave of absence to Mr. William De Clark.
11. Continuation of leave of absence of Mr. Donald L. Weismann for the 1948-1949 school year.
12. Granting of sabbatical leave to Mr. Burton L. O'Connor for the 1948-1949 school year.
13. Creation of new position of Assistant to the Business Manager.
14. Elimination, changes in salary, and additions to staff for the 1949 intersession.
15. Eliminations, and additions of staff for the 1948 regular summer session.
16. The employment of the following persons for the regular school year beginning in September 1948: Miss Helen Chiles, Miss Frances Damm, Miss Margaret Duncan, Miss Barbara Kraft, Dr. Stanley K. Norton, Mrs. Elizabeth Holder Benschneider, Mr. Lloyd Eyer, Miss Edith L. Maas.
17. Appointment of the eight graduate assistants for the 1948-1949 school year as listed.
18. Acceptance of the resignations of Mrs. Mary Alice Thomas and Mrs. Mildred Richards from their work in the Business Office.
19. Change in status of Miss Elizabeth Reilly, part-time student worker.
20. Appointment of Miss Phyllis Lockenvitz, Miss Marilyn Stoops, and Mrs. Iva Jean Krug as part-time student workers for the months of July and August.
21. Appointment of Miss Lois Hargis as Clerk Stenographer I.
22. Employment of Mrs. Fletta C. Brennen as Domestic at Fell Hall.
23. Employment of Mr. James F. Schapmire under the classification of

PROCEEDINGS

Laborer working with the grounds crew.

24. Approval of the proposed affiliation between St. Joseph's Hospital and Illinois State Normal University.

Respectfully submitted,

R. W. Fairchild

ILLINOIS STATE NORMAL UNIVERSITY

SUPPLEMENT

TO

PRESIDENT'S REPORT TO THE STATE TEACHERS COLLEGE BOARD

AT DE KALB

July 12, 1948

II. FACULTY AND ADMINISTRATION

1. Deaths

- c. Mr. Ralph W. Pringle, Professor of Education Emeritus and former Principal of the University High School, died on Friday, July 9, 1948. Mr. Pringle came to Illinois State Normal University in 1913 and served as Principal of the University High School until his retirement in the summer of 1935. As an administrator, writer and teacher, Mr. Pringle had earned an outstanding reputation among educators throughout the country. His funeral is being held this afternoon of this Board meeting.

2. Resignations

- e. Mrs. May Clark Warren, Dean of Girls in University High School and Assistant Professor of Home Economics, effective August 27, 1947, in order to be married. Mrs. Warren has served as Director of Fell Hall and in the Home Economics Department of the University prior to being assigned to her present type of work.

6. Appointments and Changes Recommended

c. Regular School Year Beginning September 1948

- (9) Miss Charlotte E. Wilcox, as Assistant Professor of Biological Science (health education) effective September 1948, at an annual (nine months) salary of \$3600.00. Miss Wilcox has Bachelor of Education and Master of Science in Education degrees from Illinois State Normal University and the degree of Master of Public Health from the University of North Carolina. She has had teaching experience in Blandinsville and Galesburg high schools in Illinois and for the past two years has worked with the Illinois Department of Public Health, being assigned to the McLean County Health Unit. Miss Wilcox takes the place of Miss

TEACHERS COLLEGE BOARD

Elizabeth Dean who resigned a year ago and whose position was filled by a substitute teacher this past year.

- (10) Mr. Milford C. Jochums of Champaign, Illinois, as Assistant Professor of English effective September 1948, at an annual (nine months) salary of \$3690.00. Mr. Jochums has his A. B. and A. M. degrees from the University of Illinois and by fall will complete his dissertation as the final requirement for his Ph.D. degree. He has had teaching experience in Benson Community High School, Illinois Wesleyan University, Wheaton College, and the University of Illinois. He will take the place of Dr. Robert I. Brigham, resigned.
- (11) Miss Edna Nyquist of Bloomington, Indiana, as Assistant Professor of English effective September 1948, at an annual salary of \$3690.00. Miss Nyquist has an A. B. degree from McPherson College in Kansas, A. M. from the University of Kansas, with further graduate work at Harvard, Columbia, and Indiana Universities. Her teaching experience has been in rural, town elementary, and high schools in Kansas, and in high school in Massachusetts, junior college in Vermont, and at Indiana University. She is completing work for her doctor's degree in English. She will take the place of Dr. Howard Fielding, on leave of absence from the University for the 1948-1949 school year.

VI. BUILDINGS AND GROUNDS

4. Self-Liquidating Projects

- b. Since the regular Board Report was completed, it has been thought desirable to list the projects given to Mr. Swartz. They are as follows:

Stadium to seat 7500	\$ 400,000.00
(Including preparation of athletic field)	
Field House	700,000.00
Student Union	1,750,000.00
Dormitories (women)	2,225,000.00
(Four units 120 each)	
Dormitories (men)	2,000,000.00
(Four units 100 each)	<u>\$ 7,075,000.00</u>

This self - liquidating program in the amount of approximately \$7,000,000.00 is in addition to immediate needs to the extent of approximately \$9,000,000.00 as listed above under Future Needs, which should be provided from regular State Appropriations.

X. SUMMARY

Further approval beyond the regular Board Report is requested for certain items in this Supplemental Report as follows.

- 2a. Acceptance of the resignation of Mrs. Mae Clark Warren.

PROCEEDINGS

16a. Employment of the following persons for the regular school year beginning in September 1948: Miss Charlotte E. Wilcox, Mr. Milford C. Jochums, Miss Edna Nyquist.

Respectfully submitted,

R. W. Fairchild

FOR THE MEETING IN DE KALB

July 12, 1948

To the Chairman, Secretary and Members
of the Teachers College Board,

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College is presented for your consideration:

I. STUDENTS

A. Enrollment, Spring Quarter, 1948

1. COLLEGE

<u>Class</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year ago</u>	<u>Per cent change</u>
Postgraduates	1	0	1	6	83.3% loss
Special Students	4	3	7	3	57.1% gain
Seniors	88	51	139	99	40.4% gain
Juniors	169	65	234	134	74.6% gain
Sophomores	355	107	462	199	132.2% gain
Freshmen	275	161	436	705	38.2% loss
	892	387	1279	1146	11.6% gain

2. EASTERN STATE HIGH SCHOOL

<u>Boys</u>	<u>Girls</u>	<u>Total</u>	<u>Total one year ago</u>
68	95	163	180

3. EASTERN STATE ELEMENTARY SCHOOL

121	125	246	241
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4. EXTENSION, Second Half-year 1947-48

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Students</u>
Decatur	Biology 129E	Dr. Scruggs	31
Mattoon	English 343E	Dr. Widger	39

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Mt. Carmel	Speech 433E	Dr. Ross	23
Robinson	Geography 340E	Miss Harris	33
Toledo	Geography 340E	Miss Harris	30
Campus	Business Education 447	Dr. Dickerson	1
Campus	Business Education 121	Mr. Giffin	1
Campus	Home Economics 203	Dr. Morris	1
Campus	Home Economics 232	Dr. Schmalhausen	1
			<u>160</u>

Extension enrollment, first half-year 1947-48	441
Extension enrollment, second half-year 1947-48	<u>160</u>
	601

Extension enrollment 1946-47	640
Extension enrollment 1947-48	<u>601</u>
	39 loss
	6.9% loss

5. Veterans enrollment:

The total college student body of 1279 enumerated 661 veterans (51.8%), divided between 652 men and 9 women.

B. June graduation list

1. The following student completed the requirements for the degree of Bachelor of Science in Education, and were graduated as of June 4, 1948:

Abraham, Quentin Wilson	Yale
Elementary Education: Social Science	
Ankenbrandt, Robert Lee	Mt. Carmel
Geography : Social Science	
Arzeni, Jr., Charles Basel	Witt
Botany : Zoology, German	
Bailey, James Othel	Claremont
Social Science : Geography	
Barth, Charles Royal	Cisne
Industrial Arts : Geography	
Baughman, Elizabeth Ruth	Edwardsville
Social Science : Spanish	
Beerli, Burk Emil	Charleston
Industrial Arts : Physics	
Bell, Kathleen Rachel	St. Francisville
Home Economics : Chemistry	
Boley, Roy Edward	Olney
Art : Social Science, Geography	

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Bond, Robert Daniel Chemistry : Mathematics, Physics	Albion
Breen, James Lowell Physical Education : Social Science, Zoology	Charleston
Brehm, Robert Frank Business Education : Social Science, Physical Education	Decatur
Brian, John Richard Chemistry : Mathematics	St. Francisville
Bryant, Leo Edward Social Science : Business Education	Assumption
Bubeck, June Eloise Business Education : Social Science	West Union
Buchanan, Thomas Leroy Physical Education : Geography, Social Science	Bridgeport
Cacherat, Albert August Social Science : Geography	Pana
Carter, William Lee Mathematics : Physical Education	Flora
Catey, Harold Carson Physical Education : Social Science	Greenup
Chapman, Mary Ellen Home Economics : Art, Chemistry	Greenup
Coleman, Joseph Logan Music : Physics	Willow Hill
Coleman, Victor Warren Botany : Zoology	Willow Hill
Collins, Eugene Patrick Music : Social Science	Mt. Carmel
Conley, John Earl Mathematics : Physics	Charleston
Cook, Allyn Austin Botany : Zoology	Dudley
Corzine, Dorothy Ann Home Economics : Chemistry	Chicago
Crawford, George Harman Social Science : Physical Education	Rosemond

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Day, Bernadine Marie Elementary Education : Art, Social Science	Lerna
Decker, Robert Marvin Social Science : Geography	Flora
Doerr, Janette Wilma Ellen Home Economics : Chemistry, Art	Albion
Doyle, Marianne Bower Botany : Mathematics, Zoology	Bushton
Drake, Helen Mae Neese Zoology : Botany	Charleston
Dressback, Doyle Keith Business Education : Social Science	Robinson
Eckert, Albert Henry Mathematics : Physics	Yorkville
Engel, Imogene Edna Business Education : Social Science	Strasburg
English, Emma Jane Music : Social Science	Paris
Freebairn, Thomas Montooth Physical Education : Social Science	Pittsburgh, Pa.
Fuson, Merritt J. Social Science : English, Geography	Charleston
Gifford, Emery Vance Social Science : English	Hunt
Green, Normal Jean Clark Physical Education : Music	Charleston
Gunn, Elizabeth Pearl Elementary Education : English	Arcola
Guthrie, Wilma Irene Home Economics : Chemistry	Sidell
Handwerk, James Richard Business Education : Geography, Social Science	Charleston
Harper, Harry Thomas Social Science : Business Education	Oakland
Hill, Donald Freeman Social Science : Geography	Charleston
Howell, Keith Holman Botany : Business Education, Zoology	Beecher City

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Hoy, Dorothy Rowena Music : English	Sullivan
Hutton, Donald Wayne Social Science : Mathematics	Sullivan
Hutton, Marjorie Tefft Speech : English, Social Science	Charleston
Jackson, Warren Keith Industrial Arts : Social Science	Shelbyville
Jarboe, Rose Edna Business Education : Social Science	Grayville
Jenkins, Elva Dean Social Science : Geography, French	Newton
Johnson, Marilyn Bertha Business Education : Social Science	Edgewood
Jones, Earl William Zoology : Botany	Flat Rock
Keith, Clyde Jerome Business Education : Social Science	Charleston
Kirchhofer, Don William Mathematics : Physics, Chemistry	Shumway
Knott, Barbara Jane Ringo Music : Social Science	Oakland
Krask, Eleanor Curtin Art : Social Science	Decatur
Lance, Bernard Jean Industrial Arts : Physical Education	Mt. Carmel
Lathrop, Norma June Mathematics : English, Social Science	Sumner
Lockyer, Merle Allen Social Science : Mathematics	Litchfield
Longbons, Wanda Ruth Music : English	Albion
Lowry, Mary Evadene Music : Geography	Effingham
Manuell, Jean Highley Physical Education : Social Science, Zoology	Neoga
McCarty, Robert Bertis Mathematics, Physics	Paris

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McClure, Albert Buren Physical Education : Social Science	Rardin
McGee, Marjorie Louise Mathematics : Social Science, Physics	Newman
McQueen, Emma Catherine Elementary Education : Social Science	Robinson
Middlesworth, Shirley Jean English : Spanish, Social Science	Charleston
Miller, Harold Alva Industrial Arts : Physical Education	Newman
Miller, Raymond Edward Physical Education : Geography, Social Science	Mt. Carnel
Miller, Roy Malcolm Physics : Mathematics, Chemistry	Bushton
Miller, William Checkley Mathematics : Physics	Mattoon
Mills, Marian Pearce Mathematics : Social Science	Palestine
Monier, Betty Ruth Carmichael Physical Education : Business Education, Geography	Charleston
Montgomery, Randall A. Physical Education : Social Science, Geography	Flat Rock
Monts, Allen Snider Industrial Arts : Social Science	Charleston
Moore, Charles Emmett Business Education : Social Science	Decatur
Murphy, Martha Katherine Home Economics : Chemistry	Sullivan
Muthersbough, John Hervey Social Science, Geography : Journalism	Mattoon
Norman, Eugene Farrell Art : English	Charleston
O'Donnell, Maurice Emmett Social Science : English	Effingham
Ousley, Jacob Wendel Physics : Mathematics	Newman
Perfetti, Alpha Comenico Geography : Social Science, Spanish	Panama

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Pourchot, Leonard Laverne Social Science : Speech, English	Bulpitt
Rennels, Marthel Nicholson Art : English	Charleston
Roberts, John Lincoln Business Education : Social Science, Speech	Charleston
Rothchild, Thomas Harlan Social Science : Speech	La Grange
Rutger, Frank Gerald Mathematics : Physics	Mattoon
Schouten, Mary Kathryn Music : Physical Education	Charleston
Sheffield, Earl Thompson Mathematics : Physics, Social Science, Chemistry	Hoopeston
Sheppard, Roy Eugene Chemistry : Mathematics, Physics	Indianaola
Shields, Maxine Rhoads Music : Social Science	Charleston
Shields, Robert Dale Social Science : Geography	Charleston
Sperry, Evelyn Ramona Social Science : Geography	Altamont
Swearingen, Arlene Elementary Education : Social Science	Mattoon
Swinford, Vivian Nadine Home Economics : Chemistry	Windsor
Taylor, Kenneth Lloyd Physical Education : Social Science	Nokomis
Thread, Lawrence Vincent Geography : Physical Education, Physics, Social Science	Bone Gap
Tipsword, Robert Dean Physical Education : Social Science	Charleston
Ulery, Jack Woodrow Chemistry : Physical Education	Mishawaka, Ind.
Walker, Johanne Home Economics : Chemistry	Charleston
Walton, Joseph Aarron Physical Education : Industrial Arts, Zoology	Charleston

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Waren, Bernard Leroy Mathematics : Physical Education	Hume
Warner, Morris Dean Industrial Arts : Botany	Sigel
Weber, Willis Henry Mathematics : Chemistry, Physics	Roann, Ind.
Weger, Norma Jean Business Education : Social Science	Flat Rock
Wellman, Betty Faye Geography : Social Science	Chrisman
White, Ralph Robert Industrial Arts : Social Science	Rose Hill
Widener, Ralph William Speech : English, Social Science	Mattoon
Winkler, Dorothy Jeanne Willingham Social Science : Geography	Charleston
Winters, Wilma Ethel Social Science : English, Physical Education	West York
Woolford, Mary, Elizabeth English : Social Science	Charleston
York, Mary Ethel Chemistry : Zoology	Charleston

Total men	71
Total women	43
Total	114

2. The following students completed the requirements of the Two-year General College curriculum, and were graduated with Junior College diploma as of June 4, 1948:

Benham, Clifford Thomas	Westfield
Buzzard, Charles Eugene	Charleston
Floski, Jr., Frank	Moweaqua
Foerster, Robert Carl	Newman
Goetz, Gerald Francis	Mattoon
Hammond, Jr., John Raymond	Greencastle, Ind.
Jacobs, Carl Millard	Albion

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Koesterer, Stanley Frederick

Paris

Rominger, Jr., William Martin

Greenup

Total Men 9

C. Scholarship reports:

1. A list of students holding Teachers College Scholarships for the Spring Quarter, 1948, in triplicate, has been mailed to the Department of Registration and Education for processing under the provisions of Section 30-4 of "The School Code."

2. Illinois Military Scholarships for the summer of 1947 and the college year 1947-48 were similarly submitted to the Department of registration and Education under date of June 15, 1948, totalling \$2,851.25, with request for transfer of fees to the college fund.

D. Summer Term enrollment is quite satisfactory. First day registration totalled 807 and was a duplicate of first day registration in 1947. Total enrollment now stands at 823 as compared with the 856 in 1947. Of the 452 men, 364 are veterans, and of the 371 women, 5 are veterans.

II. FACULTY

A. Continued for summer duty:

1. Correne E. Bailey, R. N., as Faculty Assistant in the College Health Service, at \$160 per month for June and July.
2. Luella Day Cooley, B. S. in Ed., as Substitute Instructor and Children's Librarian, for six weeks' duty, at a salary of \$150 for June and \$75 for July.
3. Harold W. Kallenbach, A. M., as Instructor in Physical Education for Men, at a salary of \$340 for June and \$340 for July.

B. Release from summer duty:

1. Leah Stevens, S. M., because of illness in the family.

C. New faculty for summer duty:

1. Gussie Mae Braithwaite, A. M. (Colorado), as Instructor and Seventh Grade Critic, vice Leah Stevens, for six weeks' duty at a salary of \$350 for June and \$175 for July.
2. Eugene M. Boyce, Ph. D. (Peabody), as added Associate Professor of Education, for seven weeks' duty, at \$300 for June and \$400 for July.

D. Faculty Assistants for summer duty only:

1. Norma Clark Green, part-time in Physical Education for Women, salary \$75 for June and \$75 for July.

TEACHERS COLLEGE BOARD

2. Patricia Howey, in the Office of the Registrar, salary \$150 per month for June, July and August.
3. Vera Mildred Mayer, in the Office of the Director of Teacher Placement, salary \$140 per month for June, July and August.

E. Faculty for 1948-49:

1. Resignations:

- a. Dr. John D. Black, Associate Professor of Zoology, effective June 4, 1948, to accept a position in the State Teachers College, Kirksville, Missouri.
 - b. Betty Jane Farians, Instructor in Physical Education for Women, effective June 4, 1948.
 - c. Inez Parker, Instructor in Art, effective at the close of the August Workshop, August 31, 1948.
 - d. Florence Benell, S. M., Health Co-ordinator under the Kellogg Foundation, effective July 31, 1948.
2. Leave of absence on disability under the University Retirement System, from September 1, 1948 to August 31, 1949:
 - a. Alice McKinney, Instructor in Art.
 - b. Ica Marks, Assistant Professor in High School Science.
 - c. Charles S. Spooner, Professor of Zoology.

3. New Faculty:

- a. Garland T. Riegel, B. S., 1938; M. S., 1940; Ph. D., University of Illinois, 1947, as Assistant Professor of Zoology, vice John D. Black resigned, at a salary of \$3960 for nine months.
- b. Carolyn Gilbert, B. Ed., Eastern, 1940; M. N., Western Reserve University, 1946, as Instructor and Health Co-ordinator under the Kellogg Foundation, at a salary of \$350 per month, beginning July 1, 1948. Half of Miss Gilbert's salary is paid by the Kellogg Foundation, and she will fill the position left vacant by Miss Florence Benell.
- c. Thomas A. Phillips, B. Ed., Southern Illinois Normal University, 1938; M. S., 1941; M. Ed., 1947; Ed. D., University of Illinois (expected) 1948, as Assistant Professor of Education at a salary of \$3960 for nine months. This appointment is in the added position in Education authorized on May 3, 1948.
- d. Dorothy Mae Hart, B. S., Southern Illinois University, 1946; M.S., University of Illinois, 1947, Substitute Instructor in Physical Education for Women during 1947-48, is needed as an additional Instructor for 1948-49, at a salary of \$3150 for nine months.

PROCEEDINGS

4. Emeritus faculty, Old Plan:

The college announces the death of Miss Ellen A. Ford, Dean Emeritus, on June 13, 1948, at her home in Syracuse, New York. Miss Ford joined the Eastern faculty in January, 1900, coming from the State Normal School at Moorhead, Minnesota. Her teaching field was Latin. Miss Ford was most influential in curriculum building in the change from a Normal School to a Teachers College in 1920. She retired from active duty at the close of summer school in 1934.

5. Leave of absence for study:

Nannilee Saunders, A. M., Assistant Professor and Third Grade Critic, requests continuation of leave for the first half-year, 1948-49, to complete residence requirements for the doctorate at Peabody College for Teachers.

6. Off-Campus Student Teaching Supervisors:

The following persons are serving as Supervisors of young men doing practice teaching in Physical Education, and are recommended for the July payroll as Faculty Assistants as follows:

a. William H. Millspaugh	\$ 180.00
Olney - 4 students, 3 credits each	
b. William D. Black	75.00
Charleston - 5 students, 1 credit each	
c. Neva Sloan	15.00
Charleston - 1 student, 1 credit	
d. Clark E. Youmans	45.00
Cerro Gordo - 1 student, 3 credits	
e. Marvin Rice	45.00
Altamont - 1 student, 3 credits	
f. Harry E. Gaines	90.00
Mattoon - 6 students, 1 credit each	

III. OTHER EMPLOYEES

A. Resignation:

1. Dorothy R. Cherry, Clerk Stenographer I, secretary to the Dean of Women, as of June 19, 1948, in order to marry.
2. Mrs. Georgiana Gire, Clerk Stenographer I, secretary in the Office of the Registrar, as of April 30, 1948, due to pregnancy.
3. Mrs. Alice W. Cotter, A. B., Director of the Women's Dormitory (College Dormitory Manager), resigns effective August 31, 1948, in order to find employment with less responsibility. We have been particularly pleased with Mrs. Cotter's ability in handling the food

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and housekeeping duties of the dormitory. The situation is such that the classified employee designation of College Dormitory Manager will be left vacant after August 31, 1948, and the dormitory duties divided among two persons with teaching duties: (a) Instructor (part-time) in Foods, with the added duty of supervision of the dining room and kitchen of the dormitory, and (b) Instructor in English, with the added duty of Social Director and Housekeeping Supervisor of the Dormitory.

B. New Employees:

1. Mrs. Berniece G. Reynolds, Provisional Clerk Stenographer I, replacing Rosalie Fogleman resigned, with duty in the Office of Teacher Placement, at a salary of \$140 per month, effective May 1, 1948.
2. Kathryn A. Weber, Provisional Clerk Stenographer I, replacing Georgiana Gire resigned, at a salary of \$150 per month, beginning June 9, 1948.
3. Virginia Reid, Provisional Clerk Stenographer I, salary \$150 per month, beginning July 1, 1948, and assigned to the Library for duty. This is a new position authorized May 3, 1948.
4. Ruth Blume, Provisional Clerk Stenographer I, salary \$150 per month, beginning July 1, 1948, and assigned to the Textbook Library for duty. This is a new position authorized May 3, 1948.
5. Clarence Baldwin, Provisional Watchman I, salary \$150 per month, effective July 1, 1948. This is the position of Day Watchman (Saturday-Sunday duty) authorized at the May 3, 1948 meeting.

IV. ORGANIZATION: No report.

V. CURRICULUM: No report.

VI. BUILDINGS and GROUNDS

- A. Construction on the Library Building is a bit ahead of schedule, according to the supervising foreman. Exterior walls on the south half of the building are erected almost to the ceiling of the first floor. The completed concrete foundation must wait until certain interior work is done, but by the first of September all walls should be well under way.
- B. Construction on the Athletic fields and the site preparation of the campus is also progressing, and we are experiencing the usual difficulties expected with the tearing out of the drives and sidewalks of the main campus preparatory to filling, grading and the construction of new walks. Most of this construction should be completed by the time college opens for next year on September 8.
- C. Construction has been started on the heating tunnel, and from the amount of progress made, it is expected that this project will be completed so that steam can be laid to the library building by the opening of the winter season. Interior construction can thus be facilitated during the cold months ahead.

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VII. AUXILIARY ENTERPRISES

- A. The cafeteria continues to function with an even greater appreciation from our summer school students than from the regular year students, if such is possible. Due to the number of students commuting and going home week-ends, the cafeteria closes with the noon meal on Friday and opens with breakfast on Monday.

VIII. STUDENT LIFE

It is hoped that the president and the members of the Teachers College Board have found time to examine the copy of "The 1948 Warbler" sent you a few days ago. We believe that this yearbook is rather well done and does present a pictorial record of a successful college year.

IX. MICELLANEOUS

As a supplement to this report we are submitting to the Board a proposed constitution and by-laws for the Eastern Illinois State College Foundation. This constitution and by-laws is taken almost verbatim from the one in use by the Foundation at Normal, and therefore we feel meets all the requirements set up by the Board. We are particularly desirous of having permission for through the provision of wills can be arranged for.

Eastern joins with the other four institutions in calling attention of the Board to the particular difficulty we are having in the filling of faculty positions for 1948-49. The shortage of qualified teachers for the public schools is certainly duplicated by the shortage of persons qualified for positions on the faculties of the teacher-training institutions. We had hoped that the type of substitute person made necessary during the war period could disappear from our faculties, but there is good reason to believe that in August we shall almost have to take whatever is available and be content.

X. SUMMARY

Consideration of the Teachers College Board is requested on the following items:

1. Graduation of the students listed as having completed the requirements for the degree of Bachelor of Science in Education or for the Junior College Diploma, as of June 4, 1948.
2. Addition of Correne E. Bailey, Luella Day Cooley, Harold W. Kallenbach, Gussie Mae Braithwaite and Eugene M. Boyce to the summer school faculty.
3. Release from summer school duty for Leah Stevens.
4. Employment of Norma Clark Green, Patricia Howey and Vera Mildred Mayer as Faculty Assistants for the summer only.
5. Resignations of Dr. John D. Black, Betty Jane Farians, Inez Parker and Florence Benell.

TEACHERS COLLEGE BOARD

6. Leave of absence for disability under provisions of the University Retirement System of Illinois, from September 1, 1948 to August 3, 1949, for Alice McKinney, Ica Marks and Charles S. Spooner of the faculty, and Mrs. Rilla J. Lanman of the classified employee group.
7. Employment of Garland T. Riegel, Carolyn Gilbert, Thomas A. Phillips and Dorothy Mae Hart as new faculty for 1948-49, as indicated in the report.
8. Leave of absence for study without salary for Mannilee Saunders, Third Grade Critic, for the first half of the college year 1948-49.
9. Employment of William H. Millspaugh, William D. Black, Neva Sloan, Clark E. Youmans, Marvin Rice and Harry E. Gaines as Faculty Assistants serving as supervisors of off-campus physical education for men, as listed in the report.
10. Resignations of Dorothy R. Cherry, Georgiana Gire and Alice W. Cotter.
11. Employment of Bernice G. Reynolds, Kathryn Weber, Virginia Reed and Clarence Baldwin as classified employees, as itemized in this report.
12. Separation of the duties of the former College Dormitory Manager, and combination of these duties with a teaching position in home economics and a teaching position in English, effective September 1, 1948.
13. Special consideration of the proposed constitution and by-laws for the Eastern Illinois State College Foundation, submitted as a supplement to this report.

Respectfully submitted,

Robert G. Buzzard
President

REPORT OF THE WESTERN ILLINOIS STATE COLLEGE MACOMB, ILLINOIS MEETING AT DE KALB, ILLINOIS JULY 12, 1948

To the Members of the
State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State College:

PROCEEDINGS

I. Students

A. Attendance, Spring Quarter, 1948

	<u>Men & Boys</u>	<u>Women & Girls</u>	<u>Total</u>	<u>Total One Year Ago</u>
1. College Students				
a. On campus				
Graduates	66	21	87	58
Seniors	89	60	149	145
Juniors	146	66	212	141
Sophomores	253	108	361	200
Freshmen	257	146	403	605
Sub-total	811	401	1,212	1,149
b. Extension				
Graduates	17	38	55	33
Undergraduates	9	132	141	47
Sub-total	26	170	196	80
-Total	837	571	1,408	1,229
2. Secondary Schools				
Western High	69	69	138	128
Bardolph	26	27	53	44
Galva	0	0	0	217
LaHarpe	0	0	0	147
Carthage	150	103	253	0
Payson	56	59	115	0
Total	301	258	559	536
3. Elementary Schools				
Western Training School	132	118	250	233
Rural	19	18	37	36
Adair	45	40	85	37
Bardolph	42	47	89	64
Total	238	223	461	370
Grand Total	1,376	1,052	2,428	2,135

B. Normal School Scholarship List of Students

1. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on June 23, 1948, to be submitted to the State Treasurer, are attending the Western Illinois State Teachers College during the first summer term, 1948.

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II. Faculty

A. Resignations

1. Mrs. Muriel Gurr, faculty assistant in the Department of Education, who was approved May 3, for employment during the first and second summer terms 1948, submitted her resignation effective May 31, 1948 in order that she might devote full time to graduate studies.
2. Mrs. Erna J. Crall, instructor and assistant to the dean of women, submitted her resignation effective May 31, 1948.
3. Mr. Leo G. Bent, assistant professor in the Education Department, submitted his resignation to become effective August 21, 1948.

B. Leave of Absence

1. Miss Amanda Langemo, assistant professor in the Department of English, requested a leave of absence without pay for the first summer term.
2. Miss Olive E. Potter, assistant professor in the Department of Physical Education, requested a leave of absence without pay for the first summer term. She was not replaced.
3. Miss Sarah Miner, assistant professor in the Department of Home Economics, requested a leave of absence without pay for the first summer term in order to do further graduate study. She was not replaced.
4. Miss Kathleen J. Brophy, assistant professor in the Department of Physical Education, requests a leave of absence without pay for the second summer term.

C. Appointments

1. Mr. George F. Jenks will be employed as an instructor in the Department of Geography and Geology for the second summer term, 1948, at a salary of \$320 per month, or a total of \$480 for the term. Mr. Jenks has the B.S. degree from Albany, New York, State Teachers College, the M. A. from Syracuse University, and at the present time is working toward the Doctor's degree at Syracuse University.
2. Mrs. Lila S. Linder was employed as an instructor to replace Miss Amanda Langemo, who is on leave of absence, during the first summer term at a salary of \$250 per month, or a total of \$375 for the six weeks. Mrs. Linder was a part-time member of the English staff during the 1947-48 academic year.
3. Mr. Milton J. Edie was employed as faculty assistant in the Department of Education for the first and second summer terms to replace Mrs. Muriel Gurr, who resigned. Mr. Edie has the B.S.

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and M. S. degrees from Western. His salary is \$100 per month, or a total of \$300 for the two terms, for one-half time work.

4. Mr. R. S. Hampleman will be employed as fifth grade critic beginning September 1948. He will have the rank of instructor, and his salary will be \$350 per month, or a total of \$3,150 for the 1948-49 college year. Mr. Hampleman's degrees are: B.Ed., Southern Illinois University; M.S., University of Iowa. In addition he has had one summer's work at the University of Colorado, and at the present time he is enrolled at the University of Chicago doing work toward the doctorate. Mr. Hampleman has had teaching experience at the Signal Hill, Illinois, Elementary School, and for the past two years has been principal of the Freeburg, Illinois, Elementary School.
5. Mr. Leslie J. Van Etten will be employed as an instructor in the Department of Agriculture, effective September 1948, at a salary of \$350 per month. During the 1946-47 college year Mr. VanEtten was employed one-half time at Western and one-half time at the Colchester High School; during the past year he was employed at the latter school full time. He has the B.Ed. degree from Western and the M.S. from the University of Illinois, and by the end of the 1948 summer term he will have completed ten semesters hours toward the doctorate of the University of Illinois.
6. Mrs. Miriam Day Anderson will be employed as instructor and assistant to the dean of women beginning September 1, 1948 at a salary of \$170 per month. Mrs. Anderson received her B.S. degree from Western in June. She has had part-time employment in several departments of the college while a student.
7. Mr. Dale Holmes will be employed as a faculty assistant in the Department of Industrial Arts during the 1948-49 college year at \$50 per month. Mr. Holmes will receive the B.S. degree from Western in August and will be enrolled as a graduate student next year.
8. Miss Wilma Warner will be employed as an instructor in the Department of Home Economics effective September 1948. Her salary will be \$310 per month, or a total of \$2,790 for the 1948-49 college year, plus maintenance (\$40 per month) as she will be the director of the home management house. Miss Warner has the B.Ed. degree from Western and the M.S. from Iowa State College. She has had teaching experience in Illinois and Iowa high schools, and for the past several years has served as a supervisor in Home-making Education for the Illinois Board for Vocational Education.
9. Mrs. Dorothe McAllister will be employed one-half time the second summer term to assume part of the classes originally assigned to Miss Kathleen Brophy. Her salary will be \$150 per month, or a total of \$225 for the term. Mrs. McAllister was a member of the Physical Education Department staff during the 1947-48 year.
10. Mrs. Luellen Bowles Hewitt will be employed the second summer

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term as an instructor in the Department of Physical Education to teach the remainder of the work scheduled for Miss Brophy. She will receive \$150 per month for one-half time work, or a total of \$225 for the term. Mrs. Hewitt's training is: B.Ed., Western Illinois State College; A.M., University of Iowa; graduate work at New York University and Columbia University. She has had teaching experience at Burlington, Iowa, and Streator, Illinois, and has done Red Cross and Y.W.C.A. recreational work.

D. Adjustment in Salary

1. Miss Clarice Robinson, assistant professor in the Department of Commercial Education, requested that she be permitted to teach only one-half time during the second summer term, rather than full time as her contract designated, in order that she might have time to complete her thesis for the doctorate. Her salary, therefore, will be \$175 per month or a total of \$262.50 for the term.

III. Other School Employees

A. Adjustment in Salary

1. Mr. William Thornton, instructor in an affiliated school was assigned the supervision of three student teachers during the winter and spring quarters of the 1947-48 school year for which he should have been paid \$30 per month from December to May, inclusive. He was paid only \$20 in December; therefore, his name was placed on the June pay roll for \$10 to pay him the additional amount due him.

B. Appointments

1. Miss Doris Ray of the Galva, Illinois, High School will act as off-campus supervisor in home economics in 1948-49. She will have supervision of two student teachers for six weeks for which she will be paid \$75. Miss Ray has the B.S. degree from the University of Illinois and will complete work at the same institution this summer for the M.S. Degree.
2. Mrs. Eunice Fentem Kipling was employed, beginning July 1, 1948, as a laundry worker, at a salary of \$115 per month plus \$10 maintenance.

IV. Organization

No report.

V. Curriculum

No report.

VI. Buildings and Grounds

- A. The athletic field project is practically completed.
- B. The women's dormitory addition is about one-third completed. The contractor is now laying the stone and brick.

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- C. The addition to the training school is well under way. All of the foundation and cement work has been completed, and they are now starting on the brick work.

VII. Auxiliary Enterprises No report.

VIII. Student Life

- A. Application for entrance at the present time are considerable greater than in the summer of 1947, and again our chief problem seems to be lack of housing for the students. We will have applications from many more students than we can house on campus or in Macomb.
- B. Western was exceptionally fortunate in athletics this spring, winning championships in tennis, golf, and baseball. During the year Western had the most valuable players in the conference in three sports:

Football	Robert Miller
Basketball.	Ray McClure
Baseball.	Dale Mixer

IX. Miscellaneous

- A. We are sorry to report that Professor Emeritus Robert Meade Ginnings, who was head of Western's Mathematics Department for thirty-one years, died suddenly on June 19, 1948. The funeral services were held in the social room of the Fine Arts Building on Western's campus on Tuesday, June 22.

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of Normal School Scholarship students for the first summer term, 1948.
- B. The resignation of Mrs. Muriel Gurr effective May 31, 1948.
- C. The resignation of Mrs. Erna J. Crall effective May 31, 1948.
- D. The resignation of Mr. Leo J. Bent effective August 21, 1948.
- E. The leave of absence without pay for Miss Amanda Langemo for the first summer term, 1948.
- F. The leave of absence without pay for Miss Olive E. Potter for the first summer term, 1948.
- G. The leave of absence without pay for Miss Sarah Miner for the first summer term, 1948.
- H. The leave of absence without pay for Miss Kathleen J. Brophy for the second summer term, 1948.
- I. The employment of Mr. George F. Jenks as instructor in the Depart-

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ment of Geography for the second summer term, 1948, at \$320 per month, or a total of \$480 for the term.

- J. The employment of Mrs. Lila S. Linder as instructor in the Department of English for the first summer term at \$250 per month, or a total of \$375 for the term.
- K. The employment of Mr. Milton J. Edie as faculty assistant in the Department of Education for the first and second summer terms, 1948, at \$100 per month, or a total of \$300 for the two terms.
- L. The employment of Mr. R. S. Hampleman as instructor in the Training School, effective September 1948, at \$350 per month, or a total of \$3,150 for the 1948-49 college year.
- M. The employment of Mr. Leslie J. Van Etten as instructor in the Department of Agriculture, effective September 1948, at \$350 per month, or a total of \$3,150 for the 1948-49 college year.
- N. The employment of Mrs. Miriam Day Anderson as instructor and assistant to the dean of women, effective September 1, 1948, at \$170 per month, or a total of \$1,530 for the 1948-49 college year.
- O. The employment of Mr. Dale Holmes as faculty assistant in the Department of Industrial Arts, effective September 1948, at \$50 per month, or a total of \$450 for the 1948-49 college year.
- P. The employment of Miss Wilma Warner as instructor in the Department of Home Economics, effective September 1948, at \$310 per month or a total of \$2,790 for the 1948-49 college year, plus maintenance (\$40 per month).
- Q. The employment of Mrs. Dorothe McAllister as instructor in the Department of Physical Education for the second summer term at \$150 per month, or a total of \$225 for the term.
- R. The employment of Mrs. Luellen Bowles Hewitt as instructor in the Department of Physical Education for the second summer term, 1948, at \$150 per month, or a total of \$225 for the term.
- S. The employment of Miss Clarice Robinson, assistant professor in the Department of Commercial Education, on one-half time basis during the second summer term at the rate of \$175 per month, or a total of \$262.50 for the term.
- T. The payment of \$10 on the June, 1948, pay roll to William Thornton to cover balance due him for services rendered in December 1947.
- U. The employment of Miss Doris Ray as supervisor of off-campus student teachers at a total salary of \$75.
- V. The employment of Mrs. Eunice Fentem Kipling as a laundry worker, effective July 1, 1948, at \$115 per month plus \$10 maintenance.

Respectfully submitted,
F.A. BEU, President

PROCEEDINGS
REPORT OF THE
NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at De Kalb

July 12, 1948

To the Chairman and Members of the Teachers College Board
Ladies and Gentlemen: I have the honor to submit the following report.

I. STUDENTS

1. Attendance, Spring Quarter, 1948

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Post Graduates	-	-	-	1
Seniors	132	124	256	202
Juniors	196	90	286	210
Sophomores	303	131	434	376
Freshmen	280	231	511	605
TOTAL COLLEGE	911	576	1487	1394
b. DeKalb High School	306	301	607	588
c. Elementary Schools				
McMurry Training School	123	127	250	251
Glidden Training School	160	143	303	264
Affiliated Rural School	14	9	23	30
TOTAL ELEMENTARY	297	279	576	545

2. Attendance, Summer Session -- On Campus

	1948	1947
Men	392 (314 veterans)	351 (300 veterans)
Women	310 (7 veterans)	339 (7 veterans)
TOTAL	702	690

On-Campus Workshop

A six weeks' workshop in rural education is being offered on the campus to 35 students. This is a full time program for full colleges credit and is open only to experienced teachers.

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Off Campus Enrollment

As a part of the program of service to the teachers in the schools of our area the college is offering a major workshop in health education at Oregon in which 44 are now enrolled. Another workshop will be offered at Woodstock beginning July 12 and a conservation course will be offered also in Woodstock beginning August 9. Extension classes are also being offered in English in Freeport with an enrollment of 53, in music at Kewanee with 38 students, and in music at Morris with an enrollment of 44. This makes a total of 179 off campus students with two centers still to be opened. The college faculty will probably handle over 1,000 students this summer. This extension service represents an important need with the large number of emergency teachers still teaching in our schools.

3. The students whose names are listed below completed the requirements for graduation at the close of the spring Quarter, June 9, 1948.

Degree of Bachelor of Science in Education

Name	Curriculum	Address
Marvella Ahlers	Later Elementary	Chicago
Deanneann Allison	Social Science	Oak Park
Bernice Aves	General Science	Genoa
Lillian Babcox	Speech	Gurnee
Carl S. Barber	Industrial Arts	Rockford
Donald Barnickle	Chemistry	Shabbona
Arthur R. Baumann	Physical Education	Marengo
Milton Beitel	Zoology	Shabbona
Kenneth Belza	Physical Education	Chicago
Jeanne E. Bernhardt	Home Economics	Maywood
Billie Berstonas	Early Elementary	Chicago
Carol Bianchi	Early Elementary	DeKalb
Regina Biro	Later Elementary	Chicago
Elizabeth Black	Later Elementary	Oak Park
Russell Bodeen	Later Elementary	Sycamore
Dorothy Bradish	English	Ottawa
Shirley Brant	Physical Education	Chicago
Maralyn Brennan	Music	Rochelle
Evelyn Bridgeford	Early Elementary	Chicago
Lawrence Brink	Physical Education	Monticello, Minn.
Barbara Byers	Home Economics	Oak Park
Shirley Mae Carlson	Social Science	Rockford
Dolores M. Clair	Early Elementary	Chicago
Mary Ellen Clausen	English	Cortland
Frank Concialdi	Industrial Arts	Chicago Hgts.
Elizabeht A. Cook	Social Science	Sikeston, Mo.
Mary Booth Davies	Early Elementary	Wheaton
Antoinette DeBartolo	Zoology	Chicago
Carson D. DeJarnatt	Physical Education	Belvidere
Robert DeKay	Physical Education	Waukegan
Elaine Denz	Social Science	Chicago
Ray Dimond	Social Science	Rockford

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Merle R. Draper	English	Chicago
Earl K. Dryden	Physical Education	Wheaton
Walter A. Drynan	Physical Education	Chicago
M. Phyllis Dygert	General Science	Woodstock
Evelyn Lucille Eames	Home Economics	DeKalb
Edwin Eide	Social Science	Los Angeles, Calif.
Mary E. Elmendorf	Speech	Tampico
Rosella M. Erickson	Early Elementary	Chicago
Gertrude Fish	Physical Education	Western Springs
Harry Garrett	Physical Education	DeKalb
Winifred W. Giles	Music	DeKalb
Alice Giltner	Social Science	Sycamore
Anna Goesel	Spanish	Homewood
Robert Goldberg	Social Science	Chicago
George C. Green	General Science	Freeport
Quentin Guerin	Social Science	Waukegan
Virginia Hall	Music	DeKalb
Alta Jean Hansen	Social Science	Sycamore
Judith Hansen	Early Elementary	Chicago
Bernard Harris	Social Science	Chicago Hgts.
Frank C. Hartwell	Industrial Arts	DeKalb
Claude Haselton	Later Elementary	Rochelle
Leonard Haupt	Industrial Arts	Glenview
James A. Hayashi	Chemistry	Berkeley, Calif.
Kathryn Herrmann	Later Elementary	Rochelle
Marion Highland	Later Elementary	Ottawa
Joyce D. Holmberg	Mathematics	Hampshire
Doris Lee Immel	Industrial Arts	Lyndon
Dorothy V. Johnson	Early Elementary	Durand
Marilyn Johnson	English	Chicago
William L. Johnson	Chemistry	DeKalb
Frederick David Kagy	Industrial Arts	Chicago
Leo L. Kant	Social Science	Warren
Anthony Karas	Physical Education	Chicago
Dora H. Kastrinos	Music	Westmont
Paul Kavadas	Social Science	DeKalb
Elaine Dwight Kelley	English	Deerfield
Robert A. Kellman	Later Elementary	Sycamore
William C. Kilgore	Social Science	Elgin
Dorothy Krause	Home Economics	Chicago
Mary Lou Kregel	Later Elementary	Crete
Marie Kreutzer	Mathematics	Huntley
Gladys Krupke	Early Elementary	Clinton, Wisc.
Irene J. Kulpa	Physical Education	Chicago
Byford Kyler	Physics	DeKalb
Gladys A. Lamberton	Early Elementary	Mendota
Ruth M. Laney	Fine Arts	Chicago Hgts.
Mortimer A. Lawrence	English	Chicago
Keith A. LeBaron	English	Palatine
Jean B. Lehman	Home Economics	Downers Grove
Barbara Lewanski	English	Chicago
Shirley Linton	Home Economics	Chicago
Leonard MacKain	Mathematics	Sycamore
Muriel Mapes	Early Elementary	Joliet

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Lillian L. Marcum	Speech	Freeport
Jerry M. Morgan	Physical Education	Chicago
Virginia Marshall	Speech	Aurora
Alice Matteson	Fine Arts	Sycamore
Yvonne Meyer	French	Elgin
Marjorie Michels	Music	Franklin Park
Donald L. Moore	English	Oak Park
James D. Morrison	English	DeKalb
Mary P. Mott	Home Economics	Chicago
Jean Murrie	Early Elementary	Libertyville
Jane Musser	Zoology	Batavia
Paul B. Myers	Chemistry	Schenectady, N.Y.
Alyce Mae Nagel	English	Chicago
Beatrice M. Nelson	English	Chicago
Elmer E. Nelson	Zoology	DeKalb
Edith A. Olsen	Home Economics	Chicago
Peggy Jo A. Olson	Later Elementary	DeKalb
Leon L. Palles	Social Science	Chicago
William R. Phelps	Zoology	Batavia
Reta J. Penrod	Social Science	Sycamore
Tarver Perkins	Physical Education	DeKalb
Betty Perry	Music	Waterman
Joan H. Perry	Physical Education	Western Springs
Melvin Peters	Later Elementary	Capron
Charles LeRoy Peterson	Mathematics	Sycamore
Lorraine E. Petrie	Mathematics	Ashton
Marie Petrone	Physical Education	Chicago
Marian C. Pretzman	Home Economics	Richmond
Barbara B. Rasmussen	Later Elementary	Sycamore
Stuart Rasmussen	Later Elementary	Sycamore
Elizabeth Ringberg	Zoology	Warrenville
Kent Robinson	Physical Education	Rock Falls
Virginia Ross	Physical Education	Chicago
Mildred Rowe	Later Elementary	Harvey
Robert Rusk	Physical Education	Chicago
Shirley Samuelson	Mathematics	Millbrook
M. Jane Sanders	Home Economics	Maple Park
Mary Sandstrom	Chemistry	Chicago
Harold Schoole	Physics	Chicago
Ardie Schueneman	Early Elementary	Kewanee
Maurine M. Schuett	Music	Algonquin
Edith Sherman	Chemistry	West McHenry
Albert J. Sirotnak	Social Science	Streator
Sam Smith	Industrial Arts	DeKalb
Doris Soper	Fine Arts	Winnebago
Edward Spacapan	Mathematics	North Chicago
LeNelle Spalding	Early Elementary	Highland Park
Tessie Spasari	Speech	Chicago
Howard Stapleton	Industrial Arts	Lakewood, Wisc.
Mary B. Steele	Later Elementary	Chicago
Robert G. Steffens	Industrial Arts	Wilmette
Herbert Steinke	Later Elementary	Chicago
Shirley N. Thompson	Home Economics	Arlington Hgts.
Norma Townsend	Later Elementary	Oak Park

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Earl Vandling	Physical Education	Kirkland
Arnold Verbic	Physical Education	Aurora
Donna Vlasisavich	Social Science	Chicago
Robert G. Vogel	Mathematics	Fulton
Beverly Vose	Home Economics	Joliet
Marilyn Vose	Early Elementary	Joliet
Merle Weiherman	Fine Arts	DeKalb
Betty Weisenhutter	Physical Education	DeKalb
Carolyn White	English	Aurora
Robert Wilking	Physics	Rockford
Ruth Winter	Home Economics	Kewanee
Marjorie Wright	English	Algonquin
Ruth Youngren	Zoology	Chicago
Audrey L. Zetterberg	Englsih	Chicago
Mary Jane Zurick	Social Science	Chicago

4. The Class of 1948

The forty-ninth class to graduate from this college was one of the most interesting classes we have ever had. The class numbered 156. At the close of the summer session, sixty-four additional persons will receive degrees. This represents the largest number of degrees graduated in the history of the college.

More interesting than its numbers is the make up and scholarship record of this group. The average scholarship ratio for this year's senior class, represented in honor point ratio is 1.848. This places the entire class in the upper quartile of students in this college. Comparatively, this year's senior class rated an honor point ratio of 1.848 as compared with last year's senior class ratio of 1.597. At the June commencement, seven students (three men and four women) were awarded high scholastic honors. This is more than double the number to receive such honor in previous years. The highest scholarship record was won by a man who had been in the college only during his senior year. The second highest record was won by a woman who had been in the college for her entire four years. There were twenty-two students who received scholastic honors. In this June graduating class, 105 had spent their entire four years in this college. The veterans who were members of this class made an excellent record. Of the 156 graduates, 50 were veterans. The administration and the faculty are very proud of the Class of 1948.

II. FACULTY

a. Resignations

1. I wish to report the resignation of Miss Mildred Brolund who has been in charge of the college cafeteria, effective at the close of the summer session, 1948. Miss Brolund has decided to teach during the next school year and to live in her home community.
2. I wish to report the resignation of Mr. John W. Pace, instructor in the Department of Physical Education for Men, effective at the close of the spring quarter, 1948. Mr. Pace has accepted a similar

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position with the athletic department of the University of Illinois where he will be assured of eleven months' employment every year.

3. I wish to report the resignation of Miss Helen Persons, instructor, Department of English, effective at the close of the spring quarter, 1948. Miss Persons plans to continue her graduate work near her home in New York state.

b. New Appointments -- Summer Session, Only

1. I wish to report for approval the appointment of Miss Lella Kelly to serve in the college library for the summer session at a salary of \$350 per month for two months. Miss Kelly earned her bachelor's degree at Franklin College, Franklin, Indiana and her bachelor of library science at the University of Illinois. She has done further graduate work at the Universities of Chicago and Minnesota. She has had experience as librarian at the North Vernon, Indiana, High School and at the high school at Franklin, Indiana.
2. I wish to report for approval the appointment of Mrs. Jane Buell to assist half-time with the rural workshop held on the campus during the summer. Mrs. Buell handles the work in art for the six weeks' period from June 21 to July 30 at a salary of \$270 for the entire period. Mrs. Buell earned her bachelor's and master's degrees at the University of Iowa and has had varied teaching experience.
3. I wish to report for approval the appointment of Dr. Robert F. Creegan to serve as assistant professor in the Department of Education for the summer session at a salary of \$400 per month for two months. Dr. Creegan earned his bachelor's degree at Marietta College, Ohio, and his master's and doctor's degrees at Duke University. He has had teaching experience at Cumberland University, Lebanon, Tennessee, Bucknell University, Lewisburg, Pennsylvania, and is regularly employed at Carleton College, Northfield, Minnesota.

c. New Appointments -- regular college year

1. I wish to report for approval the appointment of Miss Florence A. Adolph to teach courses in home economics, replacing Miss Helen Eshbaugh. Miss Adolph will be classified as assistant professor at a salary of \$3800 for nine months. She earned her bachelor's degree at Rockford (Illinois) College, and her master's degree at Teachers College, Columbia University. She has taught at the Boone-McHenry Township High School, Capron, Illinois, at Pennsylvania State College, at Teachers College, Columbia, and comes to De Kalb from Iowa State College at Ames. She will begin her duties in September.
2. I wish to report for approval the appointment of Mr. Donald W. Berger to teach courses in the Department of Education, replacing Dr. Robert R. Buell who resigned. Mr. Berger will be classified

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as assistant professor at a salary of \$3950 for nine months. He earned his bachelor's degree at the Milwaukee, Wisconsin State Teachers College, his master's degree at the University of Michigan, and has done further graduate work at Teachers College, Columbia University. Mr. Berger has taught in the schools of Wisconsin, Louisiana, Michigan, and comes to DeKalb from the Horace Mann-Lincoln School associated with Teachers College, Columbia University. He will begin his duties in September.

3. I wish to report for approval the appointment of Miss Patricia Brauel to serve as director of Williston Hall during the leave of absence granted to Miss Isabel Stoores. Miss Brauel will begin her work on September 1 at a salary of \$275 plus maintenance. She earned her bachelor's degree at Momona College, Claremont, California, and her master's degree at Stanford University. Miss Brauel has served as counselor and resident assistant at Stanford University and comes to DeKalb from Indiana University at Bloomington where she served as faculty associate and residence counselor.
4. I wish to report for approval the appointment of Mr. Eugene James to teach courses in the Department of English, replacing Miss Helen Persons who resigned. Mr. James will be classified as instructor at a salary of \$3150 for nine months. He earned his bachelor's and master's degrees at the University of Chicago and has had teaching experience in the schools of Chicago. He comes to DeKalb from a similar teaching position at Purdue University, LaFayette, Indiana. Mr. James will begin his duties in September.
5. I wish to report for approval the appointment of Mr. Richard A. Keefer to teach courses jointly in the Departments of English and Foreign Language. Mr. Keefer will be classified as instructor at a salary of \$3150. He earned his bachelor's degree at the Illinois Institute of Technology and his master's degree at Northwestern University. He has had experience as teacher of English at the Howe Military School, Howe, Indiana, and was assistant in the Department of German at Northwestern University. Mr. Keefer will begin his duties in September.
6. I wish to report for approval the appointment of Mr. James W. Merritt to serve as assistant director of student teaching in charge of the elementary curriculum. Mr. Merritt will begin his duties in September at a salary of \$4800 for twelve months. He earned his bachelor's degree at Johns Hopkins University and his master's degree at Harvard University. He has had teaching and administrative experience in the Baltimore, Maryland schools, has served in the Navy, and has recently completed an assignment as director of an elementary workshop at Idaho State College, Pocatello. This is a new position, necessitated by the tremendous load in the student teaching program.
7. I wish to report for approval the appointment of Mr. W. B. Miner to teach courses in the Department of Physical Sciences, particularly in physics. Mr. Miner will be classified as associate professor at a salary of \$4000 for nine months. He earned his bachelor's degree at the Indiana Central College at Indianapolis, his mas-

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ter's degree at the University of Indiana, and has done further graduate work at Indiana University where he has also taught. Mr. Miner comes to DeKalb from a similar position at Bradley University, Peoria, Illinois. He will begin his duties in September. This is a new position intended to substitute for Dr. D. L. Eaton in the department who plans to retire next year.

8. I wish to report for approval the appointment of Miss Esther A. Park to serve as librarian during the leave of absence granted to Miss Bernadine C. Hanby. Miss Park will receive a salary of \$3150 for nine months beginning in September. She earned her bachelor's degree at the State Teachers College, Pittsburg, Kansas, and her bachelor and master of library science degrees at the University of Illinois. She has served as reference librarian at the Kansas State Teachers College for the past sixteen years.
9. I wish to report for approval the appointment of Dr. Margaret Rouse to handle the work in the early elementary field in the Department of Education, replacing Miss Ethel Woolhiser who retired. Dr. Rouse will be classified as associate professor at a salary of \$4000 for nine months. She earned her bachelor's degree at Baylor University, Waco, Texas, her master's degree at Columbia University, and her doctor's degree at the University of Texas, Austin, Texas. She has had experience at Buckner Home Academy at Dallas, Texas, as associate professor at Mary Hardin Baylor College, Belton, Texas, and comes to DeKalb from the University of Texas. She will begin her duties in September.
10. I wish to report for approval the appointment of Mr. Paul V. Prior to teach courses in botany in the Department of Biological Sciences. Mr. Prior will be classified as instructor at a salary of \$3150 for nine months. He earned his bachelor and master's degrees at the University of Iowa and has had teaching experience at Bethany College, Lindsborg, Kansas. Mr. Prior will begin his duties in September. This is a new position necessitated by the increased enrollment in this department.
11. I wish to report for approval the appointment of Mrs. May Westbrook to teach courses in the Department of Home Economics, particularly in family living. Mrs. Westbrook will be classified as assistant professor at a salary of \$3800 for nine months. She earned her bachelor's and master's degrees at the University of Nebraska and Iowa State College at Ames, respectively. Mrs. Westbrook has taught in the schools of Nebraska and Wisconsin and comes to DeKalb from the Holdrege, Nebraska High School. She will begin her duties in September. This position is not new but replaces Miss Marquerite Robinson who left the college in January, 1948.
12. I wish to report for approval the appointment of Mr. Reynolds Whitney to teach courses in the Department of Music, replacing Miss Madeline Ardner. Mr. Whitney will be classified as instructor at a salary of \$3420 for nine months. He earned his bachelor's

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degree at Hamilton College, Clinton, New York, and his master's degree at Teachers College, Columbia University. He has been instructor in music at St. Louis Music University, Missouri. Mr. Whitney will begin his duties in September.

13. I wish to report for approval the appointment of Miss Lucille Williams to serve as assistant in the kindergarten at the McMurry Training School, replacing Miss Clara Lloyd, resigned. Miss Williams will be classified as instructor at a salary of \$3,000 for nine months beginning in September. She earned her bachelor's degree at the University of Nebraska and has served as kindergarten and first grade teacher at Ogallala, Nebraska and at Plattsmouth, Nebraska.

III. OTHER SCHOOL EMPLOYEES

1. Resignations

Lina Street, Clerk Stenographer I, as of June 30, 1948.

Erma Mae Amos, Clerk Stenographer I, as of May 31, 1948.

2. New Appointments

Thomas W. McDowell, Maintenance Laborer @\$175 as of June 1, 1948.

Mary Renwidk, domestic, @\$150 as of June 1, 1948.

Mildred Kirschbaum, Clerk Stenographer I @\$165 as of May 1, 1948.

Donald Snyder, Trades Helper @\$175 as of May 1, 1948.

3. Change of Status

Frances J. Pierson, Clerk Stenographer I from \$145 to \$165 a month as of May 1, 1948.

4. Leave of Absence

Ida Nelson, domestic, as of May 22, 1948, due to illness in family.

IV. THE ORGANIZATION

No Report.

V. THE CURRICULUM

No Report.

VI. BUILDING AND GROUNDS

I wish to express to the members of the Board my personal appreciation for the time and effort they have devoted to implementing the self liquidating projects requested for this college.

I hope at this board meeting to give you an oral report of the complete details of the \$62,000 bond issue. I should like the members of the board to see the College Tea Room. Construction on the addition will probably be under way at the time. You should also visit the cafeteria and see the most effective agent for student morale on the college campus.

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On June 15 the plans and specifications were completed for the electrical reconversion program. I have no record of a contract having been let as yet. We have information from the office of the Department of Architecture and Engineering directly from Mr. Hammond that the power plant addition will be ready for bids on July 15. I hope to have here for the observation of the board a new plan showing the most recent thinking in connection with our total college plant. This will be in preparation for the landscaping and development of our recent acquisition. The board will recall that I had a chart included in the last report. Several changes will need to be made in that picture.

VII. AUXILIARY ENTERPRISES

Teachers College Income Fund April 1, 1948 - June 30, 1948

RECEIPTS

Board and room - Williston Hall	\$ 26,921.00	
Meals, Williston Hall.	127.00	
Miscellaneous, Williston Hall	63.55	
Cafeteria	8,569.51	
Total - Auxiliary Enterprises		\$ 35,681.06
Registration fees - college	4,346.00	
Registration fees - extension & workshop	2,925.00	
Library fines	35.00	
Transcript fees	295.00	
Veterans Guidance Center.	2,340.35	
Veterans - instructional charge	21,367.47	
Sales and service	5.15	
Miscellaneous - college.	494.56	
Transfer of funds from general revenue for scholarships	4,585.50	
Total - Educational		36,394.03
Total receipts, fourth quarter		72,075.09
Previously reported		178,366.04
Surplus, 64th biennium - 9/30/1947		4,620.92
Total available June 30, 1948.		255,062.05

EXPENDITURES

Personal Services	
120-Salaries	3,685.90
Travel	
291-Travel	4,531.19
Contractual Services	
223-Repair & Maint. of Real Property	972.60
224-Repair & Maint. of Mech. Property.	102.00
229-Repairs not otherwise classified	87.74
245-Professional & technical services	20.00
248-Waste removal, cleaning, etc.	332.50
Commodities	
310-Mechanical supplies & small tools.	219.67
302-Stationery, printing, office supplies	2,262.03

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329-Parts & fittings not otherwise classified \$	287.36	
331-Structural & Maint. Materials	370.88	
332-Industrial & shop materials.	534.30	
350-Medical, scientific, & lab. supplies . . .	662.61	
360-Food	18,547.74	
370-Wearing apparel.	1,803.60	
391-Household laundry & cleaning supplies .	981.98	
392-Farm and garden supplies.	142.34	
399-Commodities not otherwise classified .	1,332.82	
Equipment		
510-Office furniture & equipment	92.60	
530-Household equipment.	559.84	
540-Mach. implements & major tools. . . .	197.94	
599-Equipment not otherwise classified . .	25.00	
Refunds		
810-Refunds.	1,409.25	
	<u>39,161.89</u>	
Previously reported, July 1, 1947 to March		
31, 1948.	<u>102,686.06</u>	
Total expenditures to June 30, 1948.		\$ 141,847.95
Balance-excess of receipts over expenditures-		
June 30, 1948 - first year of biennium		\$ 113,214.10

VIII. STUDENT LIFE

1. I feel it would be interesting for the board to have a picture of the way in which our graduates serve the public school program and something of the salaries being paid for this service at the present time:

Total number of graduates - June and August, 1948 -- 201
84 of this number have teaching positions
11 are going to graduate school
25 are undecided as to the future
80 are interested in teaching and are still not placed.
Many of these have not notified the placement office and others have jobs pending.

Of this group of 80, most are interested in junior or senior high school. We have no elementary teachers to place. Salaries range from \$2400 to \$3200 and the average is approximately \$2650.

There is an unusual demand for elementary teachers. We have also found a very strong demand for teachers of speech correction, art, home economics, music, girls' physical education, and commerce. The supply of teachers in the fields of coaching and men's physical education and in the area of social studies is now greater than the demand.

2. I should like to call the attention of the board to the fact in our program for enriching our students teaching, we have organized a work conference at the college during the first week of each summer session at which time we bring to the campus cooperating teachers, prin-

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cipals, and superintendents who are going to handle our students teaching program during the next year. In that way, they become conscious of the need and the type of service this relationship should give. We have been tremendously impressed with the response to this service. I believe we now have the best functional relationship with our off campus student teaching that the college has ever had. We are sure that it can be further improved.

IX. MISCELLANEOUS

The Golden Jubilee Year

The college year opening in September, represents the fiftieth year in which this college has been educating teachers for the public schools of Northern Illinois.

As I stated at the last board meeting, we are planning to keep this idea before the public during the entire college year from September to June. We have on the table today, the first formal indication of this Golden Jubilee Year -- a copy of the college catalog. In October we will have our Homecoming at which time there will be extra celebrations incident to our participation with our alumni in this program. Later in the year we plan to have an educational conference on the campus when we will invite leaders in the field of teacher education to the schools of this area. Immediately preceeding commencement, we plan to depict the life and development of this college from its inception to the present in a great historical pageant. This pageant is being planned by experts who will participate with the college groups in carrying it out. We will substitute this pageant for our regular May Fete program. Included in our celebration will be the dedication of our new college dormitory and will close with the fiftieth graduation program at commencement time.

The college is planning to use income funds for carrying out these activities. We believe they are highly desirable, they are educational in nature, and they should be a permanent record in the state. We should like to have the board express its approval of this program. I am prepared to expand this information if the board so desires.

X. SUMMARY. Action is requested on the following:

1. Acceptance of the list of the June graduates and the awarding of bachelor of science in education degrees.
2. Acceptance of the resignations of the faculty members as listed.
3. Approval of the appointments of Miss Lella Kelly, Mrs. Jane Buell, and Dr. Robert Creegan for the summer session at the salaries indicated.
4. Approval of the appointments of Miss Florence Adolph, Mr. Donald Berger, Miss Patricia Brauel, Mr. Eugene James, Mr. Richard Keefer, Mr. James Merritt, Mr. W. B. Miner, Miss Esther Park, Dr. Margaret Rouse, Mr. Paul Prior, Mrs. May Westbrook, and Mr. Reynolds Whitney for the college year 1948-1949 at the salaries indicated.

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5. Acceptance of the resignation of the school employee as listed.
6. Approval of the appointments of Thomas W. McDowell, Mary Renwick, Mildred Kirshbaum, and Donald Snyder at the salaries indicated.
7. Approval of the change of status of Frances J. Pierson as indicated.
8. Approval of the leave of absence granted to Ida Nelson, domestic.
9. Approval of the fiftieth Golden Jubilee Year program as outlined.

Respectfully submitted,

Karl L. Adams, President

REPORT OF SOUTHERN ILLINOIS UNIVERSITY

Meeting of the Teachers College Board
DeKalb, Illinois, July 12, 1948

To the Chairman and Members of the State Teachers College Board:

The following report is submitted for Southern Illinois University:

I. STUDENTS

A. Enrollment for Spring Quarters, 1946-47 and 1947-48

	Spring Quarter 1946-47		Spring Quarter 1947-48	
	Total	Men	Women	Total
1. University				
Master's degree				
Candidates	67	74	45	119
Postgraduates	<u>15</u>	<u>4</u>	<u>6</u>	<u>10</u>
Total, College				
Graduates	82	78	51	129
Seniors	340	236	136	372
Juniors	359	473	129	602
Sophomores	725	485	200	685
Freshmen	952	517	246	763
Unclassified	<u>19</u>	<u>4</u>	<u>2</u>	<u>6</u>
Total University				
Students in Residence	<u>2477</u>	<u>1793</u>	<u>764</u>	<u>2557</u>
Veterans (included in above totals)	(1409)	(1279)	(10)	(1289)

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2. University Extension (Duplicates excluded)	952	225	679	904
Total University Level Students	3429	2018	1443	3461
3. Training Schools				
a. University High School	178	93	99	192
b. Allyn Training School	<u>167</u>	<u>83</u>	<u>81</u>	<u>164</u>
Total Training School Students	345	176	180	356
Total Southern Illinois University Students	<u>3774</u>	<u>2194</u>	<u>1623</u>	<u>3817</u>
4. Affiliated Schools				
a. Rural Training Schools	75	56	42	98
b. Brush Training School	<u>155</u>	<u>85</u>	<u>83</u>	<u>168</u>
Total Affiliated School Students	230	141	125	266
Grand Total Given Instruction	<u>4004</u>	<u>2335</u>	<u>2746</u>	<u>5081</u>

B. Enrollment for Summer Sessions, 1946-47 and 1947-48

	Summer Session 1946-47		Summer Session 1947-48	
	Total	Men	Women	Total
1. University				
Master's degree Candidates	141	128	64	192
Postgraduates	<u>37</u>	<u>33</u>	<u>32</u>	<u>65</u>
Total, College Graduates	178	161	96	257
Seniors	393	275	192	467
Juniors	412	357	168	525
Sophomores	529	198	141	339
Freshmen	350	147	156	303
Unclassified	<u>26</u>	<u>7</u>	<u>19</u>	<u>26</u>
Total University Students in Residence	<u>1888</u>	<u>1145</u>	<u>772</u>	<u>1917</u>
Veterans (included in above totals)	(932)	(907)	(9)	(916)

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The current summer session began on June 14, 1948. The registration figure of 1917 (1145 men, 772 women) represents an increase of 1.53 per cent over the final enrollment of 1888 for the 1946-47 summer session.

C. Teachers College Scholarships

1. Normal School Scholarships

As a matter of record, certification is here made to the Teachers College Board that a list of students, with addresses given in each case and the amount of money from which they have been exempted under the State Scholarship Law, has been submitted for the spring quarter of the 1947-48 session to the Chairman of the Teachers College Board, through the Coordinator of the State Teachers Colleges. This list has been approved by the Chairman and Secretary of the Teachers College Board and transfer of funds by the State Treasurer from General Revenue Account to the Income Fund of Southern Illinois University has been made.

2. Military Scholarships

As a matter of record, certification is made that a list of students who are entitled to Military Scholarships has been furnished to the Coordinator of the State Teachers Colleges for submission to the Chairman and Secretary of the Board in order that proper transfer of funds may be made covering such scholarships for the entire calendar year, July 1, 1947 to June 30, 1948.

II. FACULTY

A. Resignations

1. Miss Bessie Kawachi, Faculty Assistant in Biological Science and Research, resigned effective June 15, 1948. Miss Kawachi is leaving her laboratory work in the Department of Biological Science and Research to be married. She has been paid, not from our personal services appropriation, but from the funds granted by outside agencies for Dr. Lindegren's research in the Department of Biological Science and Research.
2. Dr. Kenneth D. Luney, Associate Professor of Economics, resigned effective April 26, 1948. Dr. Luney, who has been on leave of absence without pay during the present school year, is going into business.
3. Dr. John R. Mayor, Professor of Mathematics, resigned effective May 15, 1948. Dr. Mayor taught at the University of Wisconsin during his leave of absence without pay for the 1947-48 session. He has decided to remain at the University of Wisconsin.

B. New Appointments

1. Dr. Amos Black has been appointed Associate Professor of Mathe-

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matics at a monthly salary of \$400.00, effective September 13, 1948. Dr. Black received his Bachelor's degree from Marietta College, his Master's degree from West Virginia University and his Doctor's degree from Cornell University. He has taught at Marietta College, West Virginia University, Cornell University, and Lebanon Valley College, where he served as head of the Department of Mathematics.

- 1.^a Mrs. Maxine H. Blackman was appointed three-fourths time Faculty Assistant at a monthly salary of \$135.00 for the period extending from July 1, 1948 through August 6, 1948. Mrs. Blackman has her Bachelor's degree from Southern and is now doing part-time work toward the Master's degree. During the past year she worked as a student assistant in the Information Service. She has been assigned to the Information Service as a graduate assistant and will do other work as assigned by the President.
2. Miss Justean Bleeks was appointed Instructor in Education at a monthly salary of \$350.00 for the period extending from June 17, 1948 through July 10, 1948. Miss Bleeks has her Bachelor's degree from the University of Illinois and her Master's degree from Columbia University. She has taught at various high schools in Illinois and is now on the staff of the high school at University City, Missouri.
3. Mrs. Dorothy Bleyer has been appointed half-time Faculty Assistant in Mathematics at a monthly salary of \$90.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mrs. Bleyer has her Bachelor's degree from Southern.
4. Dr. Robert M. Bolton has been appointed Associate Professor of Physiology and Health Education and Associate University Physician on a twelve-months basis at a monthly salary of \$500.00, effective August 1, 1948 or earlier if Dr. Bolton can report beforehand. Dr. Bolton has the M. D. degree from George Washington University and served his internship in the Garfield Memorial Hospital in Washington, D. C. During World War II he was a medical officer in the United States Navy for five and one-half years. Dr. Bolton has taken graduate work in Biology and Physiology at San Jose State College and Stanford University.
5. Mr. Royce R. Bryant was appointed Executive Assistant in Education and Administration at a monthly salary of \$420.00 on a twelve-months basis, effective July 1, 1948. Mr. Bryant, who comes to Southern from the Principalship of the Metropolis Community High School, received his Bachelor's degree from Southern and his Master's degree from the University of Illinois. He is serving as liaison man for the public schools and will report on his contacts to the President's Office, the Director of Extension, and the Dean of the College of Education.
6. Mrs. George C. Camp was appointed Faculty Assistant in the Allyn Training School at a monthly salary of \$200.00 for two weeks or more if needed, effective May 10, 1948. Mrs. Camp, who has her

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Bachelor's degree from Ohio State University, is substituting for Miss Mary E. Entsminger who is now on sick leave.

7. Miss Doris Crader was appointed three-fourths time Faculty Assistant in Foreign Languages at a monthly salary of \$187.50 for the two months of the summer session extending from June 14, 1948 through August 6, 1948. Miss Crader, who is a teacher in the Decatur High School, is a graduate of Southern and formerly served as a student assistant in the Foreign Languages Department.
8. Mr. Kenneth E. Cross was appointed Instructor in the University High School for the two months of the summer session extending from June 14, 1948 through August 6, 1948 at a monthly salary of \$325.00. Mr. Cross, who is a science teacher in the Mt. Vernon Township High School, has his Bachelor's degree from Southern and his Master's degree from the University of Michigan.
9. Mr. Robert Curtis was appointed Faculty Assistant at a monthly salary of \$225.00 for the period extending from July 1, 1948 through September 20, 1948. Mr. Curtis, who has his Bachelor's degree from Southern, will be in charge of exhibits at some fifteen county fairs this summer.
10. Mr. Woodrow Fildes was appointed two-fifths time Faculty Assistant in Mathematics for the period from June 1, 1948 through June 11, 1948 at a total salary of \$36.00.
11. Dr. Woodson W. Fishback was appointed Associate Professor of Education at a monthly salary of \$450.00 for the two months of the summer session extending from June 14, 1948 through August 6, 1948. Dr. Fishback received his Bachelor's and Master's degrees from the University of Missouri and his Doctor's degree from the University of Chicago. He has taught in various Missouri public schools and was an education officer in the U. S. Army for two years. He comes to us from a research assistantship at the University of Chicago.
12. Mr. Cecil Franklin has been appointed Assistant Professor of Physical Education for Men at a monthly salary of \$400.00, effective September 13, 1948. Mr. Franklin received his Bachelor's degree, Master's degree and a diploma as Director of Physical Education from Indiana University. He will receive his Doctor's degree at Indiana University this summer. Mr. Franklin has taught in elementary and junior high schools and at Indiana University. He has been assigned to begin a period as Chairman of the Department of Physical Education for Men, effective September 13, 1948.
13. Mr. Marvin O. Garlich was appointed two-fifths time Faculty Assistant at a monthly salary of \$77.00 for the period extending from July 1, 1948 through August 6, 1948. Mr. Garlich, who has his Bachelor's degree from Southern, will teach a class in the Department of Government while continuing his work for the Master's degree.

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14. Mr. Lemuel Harry was appointed half-time Faculty Assistant at a monthly salary of \$92.00 for the period extending from July 1, 1948 through August 6, 1948. Mr. Harry, who is a graduate of Southern, has been working in the Office of the Dean of Men on a graduate assistantship during the past year. He is continuing his work for the Master's degree.
15. Dr. Hellmut Hartwig has been appointed Associate Professor of Foreign Languages at a monthly salary of \$450.00, effective September 13, 1948. Dr. Hartwig has his Bachelor's degree from the University of Illinois, his Master's degree from Louisiana State University and his Doctor's degree from the University of Illinois. During World War II he served for two and one-half years in the United States Army and held the rank of Captain at the time of his discharge. He has taught at Louisiana State University, Indiana University, Lindenwood College, the University of Kansas City and Union College.
16. Mr. William D. Hatley was appointed half-time Faculty Assistant at a monthly salary of \$92.00 for the period extending from July 1, 1948 through August 6, 1948. Mr. Hatley, has his Bachelor's degree from Southern and is completing his work for the Master's degree. He will serve in Wheeler Library as assistant in charge of the Curriculum Library.
17. Mr. R. F. Hibbs was appointed three-fourths time Instructor in Speech at a monthly salary of \$262.50, effective June 14, 1948 through August 6, 1948. He received his Bachelor's degree from Baker University and his Master's degree from the University of Wisconsin. Mr. Hibbs, who was a member of our Speech Department staff last summer, comes to us from the Principalship of the DuQuoin Township High School.
18. Mr. William T. Holder was appointed one-fourth time Faculty Assistant in Government at a monthly salary of \$58.25 for the period extending from July 1, 1948 through August 6, 1948. Mr. Holder, who has his Bachelor's degree from Southern, will serve as a graduate assistant while continuing his work for the Master's degree.
19. Mr. Billy Hoyle was appointed two-fifths time Faculty Assistant in Mathematics at a monthly salary of \$77.00 for the period extending from July 1, 1948 through August 6, 1948. Mr. Hoyle has his Bachelor's degree from Southern and is now working toward the Master's degree. For the past year he has served as a student assistant in the Department of Mathematics.
20. Mr. F. Morris Johnson was appointed Instructor in Industrial Education at a monthly salary of \$400.00 for the two months of the summer session extending from June 14, 1948 through August 6, 1948. Mr. Johnson received his Bachelor's and Master's degrees from the Colorado State College of Education and has taken additional graduate work at the University of Kansas City. He has taught in the Colorado State College of Education and the Iowa State College of Education and the Iowa State Teachers College as well as in various high schools.

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21. Mr. Marvin E. Johnson was appointed Instructor in Industrial Education at a monthly salary of \$335.00 for the two months of the summer session extending from June 14, 1948 through August 6, 1948 and for the nine months of the 1948-49 session extending from September 13, 1948 through June 10, 1949. Mr. Johnson received his Bachelor's degree from Eastern Illinois State College and his Master's degree from the University of Illinois. He served three years in the Army Air Corps as an aircraft metal-worker. He will replace Mr. Robert W. English who is absent on a sabbatical leave.
22. Mr. David T. Kenney was appointed half-time Faculty Assistant in Government at a monthly salary of \$95.75 for the period extending from July 1, 1948 through August 6, 1948. Mr. Kenney has his Bachelor's degree from Southern and is completing his work for the Master's degree.
23. Miss Loretta Keough was appointed Faculty Assistant assigned to the Office of the Dean of Women at a monthly salary of \$210.00, effective July 1, 1948 on a twelve-months basis. Miss Keough, who received her Bachelor's degree from Southern in June 1948, has served for three years as a student assistant in the Office of the Dean of Women.
24. Mr. Fred K. Lingle has been appointed Assistant Professor in the University High School at a monthly salary of \$350.00 effective September 13, 1948. Mr. Lingle received his Bachelor's degree from Southern, his Master's degree from the University of Illinois, and has done additional graduate work at the University of Southern California, University of Wisconsin, and New York University. He has taught in high schools at Goreville, Carterville, and Herrin, and has also taught in our English Department during five summer sessions.
25. Mrs. Marjory D. Lyons was appointed Instructor in the Department of Physical Education for Women at a monthly salary of \$350.00 for the two months extending from June 14, 1948 through August 6, 1948. Mrs. Lyons, who has her Bachelor's degree from Oberlin College and her Master's degree from the University of Wisconsin, is Director of the Department of Physical Education for Women at Ripon College in Wisconsin.
26. Mr. William McBride has been appointed half-time Faculty Assistant at a monthly salary of \$85.00 for the 1948-49 session extending from September 13, 1948 through June 10, 1949. Mr. McBride has his Bachelor's degree from Southern and will continue his work for the Master's degree. He will teach one class in the Department of Physiology and Health Education and will also serve under the immediate direction of our Health Coordinator in promoting health work in Southern Illinois.
27. Dr. Eugene J. McFarland was appointed Professor of Art at a monthly salary of \$500.00 for the summer session extending from June 14, 1948 through August 6, 1948. Dr. McFarland is head of the Department of Fine Arts at Ohio Wesleyan University. He re-

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ceived his Bachelor of Fine Arts degree from the University of Kansas, his Master of Fine Arts degree from the Escuela University de Bellas Artes (Mexico), and his Doctor's degree from Ohio State University. He has had experience as a commercial artist and has taught at Phillips University, Ohio Wesleyan University, and the Columbus School of Art.

28. Mr. Frank B. Moake has been appointed half-time Faculty Assistant in English at a monthly salary of \$90.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Moake has his Bachelor's degree from Southern.
29. Dr. Irene A. Moke was appointed Assistant Professor of Geography at a monthly salary of \$400.00 for the two months of the summer session extending from June 14, 1948 through August 6, 1948. Dr. Moke received her Bachelor's degree from Ohio University and her Master's and Doctor's degrees from the University of Nebraska. She has taught at the University of Nebraska and is now a member of the Geography Department at Oberlin College.
30. Mr. Balaji D. Mundkur was appointed part-time Faculty Assistant in Biological Science and Research, effective July 1, 1948. Mr. Mundkur has his Bachelor's degree from the University of Bombay, India, and has completed a year of graduate work at Washington University, in St. Louis. He has also had practical experience in agricultural research. He will be paid from restricted funds made available for Dr. Lindegren's research.
31. Mrs. Olga Nagle was appointed Faculty Assistant in Biological Science and Research on a twelve-months basis at a monthly salary of \$250.00, effective July 1, 1948. Mrs. Nagle has studied at Michigan State Normal, the University of Michigan, Washington University in St. Louis and Southern Illinois University. She has had laboratory experience in several hospitals and clinics in Chicago and St. Louis.
32. Mr. Charles D. Neal has been appointed Associate Professor of Education at a monthly salary of \$450.00, effective September 13, 1948. Mr. Neal has his Bachelor's degree from Indiana University and Master's degrees from both Indiana University and the University of Illinois. He is scheduled to receive his Doctor of Education degree at Indiana University this summer. He has taught in Illinois and Indiana public schools and is now Principal of the Sadorus (Illinois) Community High School.
33. Miss Thelma Phillips was appointed Instructor in the University High School at a monthly salary of \$325.00 for the two months extending from June 14, 1948 through August 6, 1948. Miss Phillips, who is a Commerce Teacher at the Centralia Township High School, has her Bachelor's degree from Southern and her Master's degree from the University of Illinois.
34. Miss Pauline Potts was appointed half-time Faculty Assistant in Physiology and Health Education at a monthly salary of \$92.00 for

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the period extending from July 1, 1948 through August 6, 1948. Miss Potts has her Bachelor's degree from Southern and will teach Health Education courses part time while working toward the Master's degree.

35. Mrs. Margaret M. Rafalko has been appointed Faculty Assistant in Biological Science and Research at a salary of \$200.00 per month, effective July 1, 1948. Mrs. Rafalko, who has been serving as assistant in the Department of Biological Science and Research since January 1, 1948, has her Bachelor's degree from Southern and has done graduate work at the University of Pennsylvania and Washington University in St. Louis.
36. Miss Caroline Raut has been appointed Assistant Professor in Biological Science and Research at a monthly salary of \$400.00 on a twelve-months basis, effective September 13, 1948. Miss Raut received her Bachelor's degree from the University of Illinois and has done graduate work at George Washington University, Cornell University, and Washington University in St. Louis where she received her Doctor's degree this spring. She has been an assistant in research at Cornell and Washington Universities and has published a number of research papers in her field.
37. Mr. Willard E. Rodd was appointed half-time Faculty Assistant in Sociology at a monthly salary of \$95.75 for the period extending from July 1, 1948 through August 6, 1948. Mr. Rodd has his Bachelor's degree from Southern and is at present continuing work for the Master's degree.
38. Mr. Albert Jene Shafter was appointed half-time Faculty Assistant in Sociology at a monthly salary of \$95.75 for the period extending from July 1, 1948 through August 6, 1948. Mr. Shafter, who received his Bachelor's degree from Southern in June, 1948, will also be working toward the Master's degree.
39. Mrs. Bernice L. Sickman was appointed half-time Faculty Assistant in Education at a monthly salary of \$125.00 for the two months of the summer session extending from June 14, 1948 through August 6, 1948. Mrs. Sickman, who has served us as a rural critic for the past two years, has her Bachelor's degree from Southern and has completed additional work at Southern. She will assist in our elementary education workshops.
40. Mr. David M. Stroup was appointed Instructor in the University High School at a monthly salary of \$325.00 for the two months of the summer session extending from June 14, 1948 through August 6, 1948. Mr. Stroup, who is a teacher of Social Studies at the Anna-Jonesboro Community High School, has his Bachelor's degree from Southern and his Master's degree from the University of Illinois.
41. Mr. Julius R. Swayne was appointed half-time Faculty Assistant at a monthly salary of \$92.00 for the period extending from July 1, 1948 through August 6, 1948. Mr. Swayne, who has his Bachelor's

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degree from Southern will continue part-time work for the Master's degree during this summer. He will also continue his work collecting plants for our herbarium.

42. Mr. Ramon S. Swisher has been appointed half-time Faculty Assistant in Biological Science and Research at a monthly salary of \$100.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Swisher has his Bachelor's degree from Northern Illinois State Teachers College and has taught in the Biology Department at Cornell College in Iowa. He will work toward the Master's degree at Southern.
43. Mrs. Ernestine Cox Taylor was appointed Faculty Assistant in Music at a monthly salary of \$200.00 for the period extending from May 3, 1948 through June 11, 1948. Mrs. Taylor served as a substitute for Mrs. Helen Matthes who was on leave because of illness. She also replaced Miss May Dorsey who had previously served as a substitute for Mrs. Matthes.
44. Mrs. June Fulkerson Todd was appointed two-fifths time Faculty Assistant in English at a monthly salary of \$77.00 for the period extending from July 1, 1948 through August 6, 1948. Mrs. Todd has her Bachelor's degree from Southern and will teach part time while working for the Master's degree.
45. Miss Norma Trotter was appointed Faculty Assistant assigned to the Office of the Registrar, at a monthly salary of \$225.00 effective June 14, 1948, on a twelve-months basis. She will serve as Acting University Recorder. Miss Trotter, who received her Bachelor's degree from Southern, June, 1948, has worked for three years as a student assistant in the Registrar's Office.
46. Dr. W. J. Tudor was appointed Associate Professor of Sociology at a monthly salary of \$475.00 effective for the two months of the summer session extending from June 14, 1948 through August 6, 1948.
47. Mr. Arnold Wendt was appointed two-fifths time Faculty Assistant in Mathematics for the period from June 1, 1948 through June 11, 1948 at a total salary of \$36.00.
48. Mr. James J. Wilkinson was appointed Instructor in Physical Education for Men at a monthly salary of \$310.00, effective for the two months of the summer session extending from June 14, 1948 through August 6, 1948 and for the nine months of the 1948-49 session extending from September 13, 1948 through June 10, 1949. Mr. Wilkinson who will serve as a substitute for Mr. William H. Freeberg who will be on leave during this period has his Bachelor's and Master's degrees from Indiana University. He has also served as assistant wrestling coach at Indiana University.
49. Mr. Carl Wimberly has been appointed one-third time Faculty Assistant in Government at a monthly salary of \$65.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Wimberly has his Bachelor's degree from Southern and

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will study for the Master's degree while serving as part-time assistant.

50. Mr. Ernest R. Wolfe was appointed Executive Assistant in Education and Administration at a monthly salary of \$400.00, effective May 17, 1948, on a twelve-months basis. Mr. Wolfe, who was formerly head of the Veterans Administration Guidance Center in Carbondale, has studied at Blackburn College, Illinois State Normal University, St. Louis University, and has had a great deal of experience in personnel work in both state and federal agencies. He is serving as supervisor of veterans' housing and part-time assistant to the Director of Placements to handle positions in fields other than public school education.
51. Mr. Hayward Wood has been appointed one-third time Faculty Assistant in Government at a monthly salary of \$62.50 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Wood has his Bachelor's degree from Southern.

C. Special Short Term Appointments

1. Mr. Willis E. Malone, Assistant Professor of Education, has been appointed for the period from August 18, 1948 through September 10, 1948 at a total salary of \$342.00. Mr. Malone, who has been serving as Assistant to the Acting Dean of the College of Education, will assist Dr. Lawson, the new Dean of the College of Education, during the period when he is acquainting himself with his work.
2. Dr. Bruce W. Merwin, Professor of Education, has been appointed for the three weeks extending from August 9, 1948 through August 27, 1948 at a total salary of \$375.00. Dr. Merwin will conduct workshops for school custodians and engineers for the Extension Division during this period.

D. Reappointments

1. Miss Orpha Jane Borgsmiller has been reappointed Faculty Assistant in Physiology and Health Education at a monthly salary of \$170.00, effective September 13, 1948.
2. Mrs. George C. Camp was reappointed Faculty Assistant in the Allyn Training School at a monthly salary of \$200.00 for the two months extending from June 14, 1948 through August 6, 1948. Mrs. Camp, who has her Bachelor's degree from Ohio State University, will continue to substitute for Miss Mary E. Entsminger who is on sick leave until the opening of the fall quarter.
3. Mr. Walter K. Correll was reappointed half-time Faculty Assistant at a monthly salary of \$125.00 for the two months of the summer session extending from June 14, 1948 through August 6, 1948. Mr. Correll, who has his Bachelor's degree from the University of Illinois, will have charge of Physical Education for Boys at the University High School this summer.

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4. Miss Pauline DeHass, Assistant Professor of Home Economics, was reappointed at a monthly salary of \$400.00 for the two months of the summer session extending from June 14, 1948 through August 6, 1948. Miss DeHass has her Bachelor's degree from James Millikin University and two Master's degrees from Presbyterian College and Columbia University respectively.
5. Dr. Florence Foote has been appointed three-fourths time Assistant Professor of Zoology at a monthly salary of \$292.00 for the nine months extending from September 13, 1948 through June 10, 1949. Dr. Foote has her Bachelor's and Master's degrees from Mt. Holyoke College and her Doctor's degree from the University of Iowa. She has taught at Mt. Holyoke College, the University of Delaware, Wagner College and Southern Illinois University.
6. Miss Theresa Ivanuck has been reappointed Faculty Assistant in Physical Education for Women at a monthly salary of \$250.00 for the nine months extending from September 13, 1948 through June 10, 1949. Miss Ivanuck has her Bachelor's degree from Southern.
7. Miss Doris Sewell was reappointed Faculty Assistant from July 1, 1948 through August 7, 1948 at a monthly salary of \$195.00 plus maintenance at Anthony Hall.

E. Leaves of Absence

1. Dr. T. W. Abbott, Dean of the College of Liberal Arts and Sciences, has been granted a leave of absence without pay for the period extending from August 8, 1948 through August 21, 1948.
2. Miss Gladys W. Babcock, Assistant Professor of Home Economics, has been granted a leave of absence without pay for the period extending from June 14, 1948 through August 6, 1948. She has been on sabbatical leave during the present school year and wished to continue her graduate studies during the summer before returning to her position here in September, 1948.
3. Mr. Van A. Buboltz, Assistant Professor of Business Administration, has been granted a leave of absence without pay for the period extending from August 21, 1948 through September 12, 1948. Mr. Buboltz, who is at present on the twelve-months pay roll, will be transferred to the nine-months pay roll September 13, 1948.
4. Mr. William H. Freeberg, Instructor in Physical Education for Men, has been granted a leave of absence without pay for the period extending from June 2, 1948 until September 1, 1949. Mr. Freeberg plans to work for the Doctor's degree at Indiana University.
5. Mr. Chalmer A. Gross, Instructor in University High School, has been granted a leave of absence without pay for the summer session extending from June 14, 1948 through August 6, 1948. Mr. Gross is attending the University of Chicago to work toward the Doctor's degree.

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6. Mr. William H. Harlan, Assistant Professor of Sociology, was granted a leave of absence without pay for the period extending from June 14, 1948 through August 6, 1948. He is completing work toward the Doctor's degree at the University of Chicago.
7. Dr. Carl C. Lindegren, Professor of Biological Science and Research, has been granted a leave of absence without pay for the period extending from June 17, 1948 through August 1, 1948. Dr. Lindegren will attend scientific meetings in Stockholm and Paris during this period. His salary during his absence will be paid from grants which have been made available for his research.
8. Mrs. Gertrude Lindegren, Faculty Assistant in Biological Science and Research, was granted a leave of absence without pay for a period extending from June 17, 1948 through August 1, 1948. Mrs. Lindegren will attend scientific meetings in Stockholm and Paris during this period. Mrs. Lindegren's salary during her absence will be paid from grants which have been made available for Dr. Lindegren's research.
9. Miss Thelma Lynn, Instructor and Librarian, has been granted a leave of absence without pay for the period from July 1, 1948 through August 31, 1948. Miss Lynn, who has been on leave for the past year studying for the Master's degree at Columbia University, will need this additional time to complete her studies.
10. Mrs. Naomi Manering, Faculty Assistant in Physiology and Health Education, has been granted a leave of absence without pay for the period from July 1, 1948 through August 22, 1948.
11. Dr. Wilkinson W. Meeks, Associate Professor of Physics, was granted a leave of absence without pay for the period extending from June 14, 1948 through August 6, 1948. He wishes to take a summer position in industry which will give him additional technical experience.
12. Mrs. Alice P. Rector, Instructor, has been granted a leave of absence without pay for the period extending from August 8, 1948 through August 27, 1948. Mrs. Rector, who is Assistant to the Dean of Men and Dean of Women, plans to take additional graduate work at Denver University during this period.

F. Adjustments in Salary

1. An adjustment in salary for the period from May 14, 1948 through May 19, 1948 in the amount of \$26.25 has been made for Mrs. Lucy Fligor, Faculty Assistant. Last fall Mrs. Fligor was appointed Faculty Assistant assigned to the Buncombe Rural School at a monthly salary of \$105.00 for the eight months from September 15, 1947 through May 14, 1948. The school was actually in session, however, until May 19, 1948.
2. An adjustment in salary for the period from September 3, 1947 through September 13, 1947 in the amount of \$140.00 has been made for Mr. William H. Freeberg, Instructor in Physical Education for Men, in return for services rendered in preparation for the football season.

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G. Change in Rank

It is recommended that the following change in rank be approved:

1. Dr. George L. Cherry, of the College of Liberal Arts and Sciences, from the rank of Assistant Professor to the rank of Associate Professor at a monthly salary of \$450.00.

H. Administrative and Faculty Payroll Recommendations

Conforming to our report as approved at the May meeting, stating that merit increases and additional positions would be recommended later, the following revised lists of faculty for 1948-49 are submitted, as approved by Southern's Advisory Committee:

1. List of Faculty with nine-months Salaries for 1948-49

Professors

Name	Academic		Salary Rate 1947-48	Salary Rate 1948-49
	Degree	Department		
Willis G. Swartz	Ph.D.	Gov't.	\$4950.00	\$5400.00
H. E. Briggs	Ph.D.	History	4950.00	5310.00
L. A. Maverick	Ph.D.	Economics	4950.00	5310.00
J. W. Neckers	Ph.D.	Chem.	4950.00	5310.00
J. W. Scott	Ph.D.	Bus. Adm.	4950.00	5310.00
W. C. Bicknell	Ph.D.	Ind. Ed.	4680.00	5040.00
M. Kesnar	Ph.D.	Music	4680.00	5040.00
V. L. Peacock	Ph.D.	For.Lang.	4770.00	5040.00
T. R. Ragsdale	Ph.D.	Education	4680.00	4950.00
W. B. Schneider	Ph.D.	English	4680.00	4950.00
W. A. Thalman	Ph.D.	Education	4680.00	4950.00
J. K. Johnson	Ph.D.	Sociology	4590.00	4860.00
W. M. Gersbacher	Ph.D.	Zoology	4500.00	4815.00
R. A. Scott	Ph.D.	Chem.	4590.00	4815.00
K. A. Van Lente	Ph.D.	Chem.	4590.00	4815.00
B. W. Merwin	Ph.D.	Education	4500.00	4725.00
F. G. Warren	M.A.	Education	4500.00	4725.00
L. K. Woody	M.A.	Home Ec.	4500.00	4725.00
O. B. Young	Ph.D.	Physics	4500.00	4725.00
D. R. Davies	Ed.D.	Phy. Ed.	4275.00	4590.00
J. H. Schroeder	M.S.	Ind. Ed.	4410.00	4590.00
E. E. Elliott	Ed.D.	Home Ec.	- - - -	4410.00

Associate Professors

P. M. Larson	Ph.D.	Speech	4275.00	4725.00
F. L. Klingberg	Ph.D.	Gov't.	4275.00	4680.00
E. C. Coleman	Ph.D.	English	4230.00	4590.00
R. D. Faner	Ph.D.	English	4275.00	4590.00
J. W. Harris	Ph.D.	English	4230.00	4590.00
W. J. Tudor	Ph.D.	Sociology	- - - -	4590.00
W. Welch	Ph.D.	Botany	4275.00	4590.00

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F. F. Cunningham	Ph.D.	Geography	4050.00	4500.00
W. C. McDaniel	Ph.D.	Math.	4140.00	4500.00
W. A. Pitkin	Ph.D.	Soc. Studies	4230.00	4500.00
J. S. Rafalko	Ph.D.	Zoology	4050.00	4500.00
J. Cary Davis	Ph.D.	For. Lang.	4140.00	4455.00
H. E. Bosley	D. Ed.	Education	4275.00	4410.00
C. J. Dykhouse	Ph.D.	Education	4050.00	4410.00
V. Randolph	Ph.D.	Education	4050.00	4410.00
L. D. Rodabaugh	Ph.D.	Math.	4050.00	4410.00
V. M. DuFrain	Ph.D.	Bus. Adm.	4050.00	4365.00
W. W. Meeks	Ph.D.	Physics	4140.00	4365.00
E. H. Hadley	Ph.D.	Chemistry	4050.00	4275.00
L. P. Lingle	M.A.	Phy. Ed. for Men	3960.00	4275.00
G. G. Winn	Ph.D.	English	3870.00	4275.00
R. C. Turner	Ph.D.	English	3960.00	4230.00
S. M. Mott	Ph.D.	Education	3870.00	4185.00
A. McLeod	Ph.D.	Speech	3825.00	4140.00
M. E. Barry	Ph.D.	For. Lang.	3690.00	4095.00
G. L. Cherry	Ph.D.	History	3600.00	4050.00
C. L. Foote	Ph.D.	Zoology	3600.00	4050.00
H. Hartwig	Ph.D.	For. Lang.	- - - -	4050.00
C. D. Neal	Ph.D.	Education	- - - -	4050.00
J. Neely	A.M.	English	3690.00	4050.00
H. A. Stein	M.S.	Zoology	3690.00	4050.00
M. W. Turner	Ph.D.	Gov't.	3600.00	4050.00
F. V. Wakeland	M.Mus.	Music	3825.00	4050.00
J. I. Wright	A.M.	History	3600.00	4005.00
A. Black	Ph.D.	Math.	- - - -	3960.00
G. Bracewell	A.M.	Education	3780.00	3960.00
N. Caldwell	Ph.D.	History	3600.00	3960.00
M. E. Entsminger	M.A.	Education	3600.00	3915.00
F. Barbour	A.M.	English	3690.00	3870.00
*G. C. Camp	M.A.	English	3825.00	3825.00
D. S. McIntosh	M.A.	Music	3375.00	3825.00
J. M. Pierce	A.M.	Emeritus	1700.00	1700.00

Assistant Professors

J. M. Barber	M. A.	English	5280.00	**4050.00
W. R. Matthies	M.S.	Bus. Adm.	- - - -	4050.00
C. Zimmerschied	A.M.	Physics	3600.00	4050.00
S. Ogden	M.A.	Bus. Adm.	3600.00	***2002.50
G. W. Babcock	M.S.	Home Ec.	3510.00	3960.00

* Rank of Associate Professor contingent upon completing work for Doctor's degree before September 13, 1948.

** Transferred from twelve-months to nine-months pay roll.

*** Sabbatical Leave - nine months at half pay.

R. W. English	M.A.	Ind. Ed.	3600.00	*1980.00
D. Hall	M.S.	Univ. H.S.	3600.00	3960.00
V. G. Morrison	M.A.	Economics	3600.00	3915.00
L. C. Holder	M.S. in Ed.	Phy. Ed. for Men	3240.00	3870.00
E. L. Bach	A.M.	Univ. H. S.	3465.00	*1912.50

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V. A. Buboltz	M.A.	Bus. Adm.	4800.00	**3825.00
W. Burns	M.A.	English	3420.00	*1912.50
C. W. Garbutt	M.A.	Speech	3510.00	3780.00
W. M. Marberry	M.A.	Botany	3330.00	3780.00
K. E. Moe	M.S.	Music	3600.00	3780.00
D. A. Price	A.M.	Geography	3510.00	3780.00
S. S. Shake	M.S.	Univ. H. S.	3420.00	3780.00
B. P. Watkins	M.A.	Art	3420.00	3780.00
E. Cox	A.M.	English	3375.00	3690.00
F. E. Denny	M.A.	Phy. & Health Education	3375.00	3690.00
A. K. Neufeld	M.A.	For. Lang.	3375.00	3690.00
L. Petroff	Ph.D.	Sociology	3330.00	3690.00
H. L. Wilson	Ph.D.	English	3600.00	3690.00
W. H. Harlan	A.M.	Sociology	3375.00	3465.00
W. E. Malone	M.A.	Education	3420.00	*1822.50
Joseph R. Baxter	M.A.	Hist. & For. Lang.	3375.00	3600.00
C. M. Bolton	M.Mus.	Music	3330.00	3600.00
C. Franklin	Ph.D.	Phy. Ed. for Men	- - - -	3600.00
M. Kaeiser	Ph.D.	Botany	3150.00	3600.00
A. K. Wright	A.M.	Math.	3330.00	3600.00
E. Fulkerson	M.A.	Univ. H. S.	3330.00	3555.00
Mary L. Barnes	M.S.	Home Ec.	3240.00	3510.00
A. E. Krause	M.S.	Geography	3330.00	3510.00
D. Muzzey	A.M.	Phy. Ed. for Women	3240.00	3510.00
L. D. Roach	Ph.D.	Art	3240.00	3510.00
F. Foote	Ph.D.	Zoology	- - - -	***2628.00
M. A. Gibbons	A.M.	Univ. H. S.	3060.00	3465.00
R. Van Trump	A.M.	Allyn Trng. School	3150.00	3465.00
J. S. Wharton	M.Mus.	Music	2970.00	3465.00
T. Goodwin	M.A.	Allyn Trng. School	3150.00	3420.00
E. D. Rieke	A.M.	Univ. H. S.	3150.00	3420.00
C. A. Gross	M.S.	Univ. H. S.	3060.00	3375.00
E. E. Farnham	M.A.	Art	3150.00	3330.00
O. D. Rogers	A.M.	Allyn Trng. School	3060.00	3330.00
C. J. Pardee	A.M.	History	3060.00	3285.00
C. Paterson	B.Ed.	Univ. H. S.	2970.00	3285.00
G. L. Smith	M.A.	Univ. H. S.	3060.00	3285.00
H. R. Teel	A.M.	Education	3150.00	3285.00
M. T. Sanders	A.M.	Univ. H. S.	2970.00	3240.00
G. E. Kite	B.S.in L.S.	Library	2700.00	3150.00
F. K. Lingle	A.M.	Univ. H. S.	- - - -	3150.00
L. R. Clark	- - -	Emerita	1240.00	1240.00

* Sabbatical Leave - nine months at half pay.

** Transferred from twelve-months to nine-months pay roll.

*** Three-fourths time.

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Instructors

A. F. Bridges	M.A.	Phy. & Health Education	3150.00	3465.00
H. C. Hines	M.S.	Music	3150.00	3465.00
M. T. Smith	A.M.	English	3150.00	3465.00
R. A. Steffes	M.S.	Journalism	3150.00	3465.00
J. Stehr	M.A.	Phy. Ed. for Women	3150.00	3465.00
H. Stone	M.S.	Chemistry	3150.00	3465.00
R. J. Fligor	M.A.	Univ. H. S.	3060.00	3420.00
E. Meehan	M.A.	Allyn Trng. School	3060.00	3330.00
R. C. Kohler	A.M.	Univ. H. S.	2925.00	3240.00
F. Phillips	M.A.	Phy. & Health Education	2880.00	3240.00
M. S. Treece	M.A.	Allyn Trng. School	2880.00	3240.00
H. Matthes	- - -	Music	2970.00	3060.00
H. Starck	B.S.	Univ. H. S.	2790.00	3060.00
T. W. Edwards	M.S. in Ed.	Univ. H. S.	2700.00	3015.00
K. A. Ervin	M.A.	Art	2700.00	3015.00
M. E. Johnson	M.S.	Ind. Ed.	- - -	3015.00
M. S. Lane	M.S. in Ed.	Univ. H. S.	2700.00	3015.00
Z. Spradling	M.S.	Univ. H. S.	2700.00	2970.00
B. L. Lockwood	M.S. in Ed.	Univ. H. S.	2520.00	2880.00
J. J. Wilkinson	M.S.	Phy. Ed. for Men	- - - -	2790.00
M. W. Stull	B.S. in L.S.	Library	2475.00	2790.00
G. D. Hankla	A.M.	Library	2340.00	2700.00
M. B. Melvin	B.S. in L.S.	Library	2250.00	2700.00
L. Waters	M.S. in Ed.	Museum	2250.00	2565.00
F. R. King	- - -	Emerita	1200.00	1200.00
M. L. Fox	M.A.	Brush Trng. School	*630.00	*630.00
M. Mayhew	M.A.	Brush Trng. School	*630.00	*630.00
J. Trulove	M.A.	Brush Trng. School	*630.00	*630.00
G. Wilhelm	M.A.	Brush Trng. School	*630.00	*630.00

* Part-time.

Faculty Assistants

Theresa Ivanuck	B.S. in Ed.	Phy. Ed. for Women	2250.00	2250.00
O. J. Borgsmiller	R.N.	Phy. & Health Education	1440.00	1530.00
H. Goetz	R.N.	Phy. & Health Education	*900.00	*1125.00
R. Swisher	B.S.	Biol. Science & Research	- - - -	*900.00

* Part-time.

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D. R. Bleyer	B.S. in Ed. Math	- - - -	*810.00
F. B. Moake	B.S. in Ed. English	- - - -	*810.00
W. McBride	B.S. in Ed. Gov't.	- - - -	*765.00
C. Wimberly	B.S. in Ed. Gov't.	- - - -	*585.00
H. Wood	B.Ed. Gov't.	- - - -	*562.50
B. D. Mundkur	B.S. Biol. Science & Research	- - - -	** - - - -

* Part-time.

** Salary paid from restricted funds.

2. List of Faculty-Administrative Personnel with twelve-months Salaries for 1948-49

<u>Name-Academic Degree</u>	<u>Pay Roll Title</u>	<u>Salary Rate 1947-48</u>	<u>Salary 1948-49</u>
Chester F. Lay, Ph.D. (President; Professor of Educational and Personnel Administration)	President	\$10000.00	\$10000.00
Henry J. Rehn, Ph. D. (Dean, College of Vocations & Professions; Professor)	Ex. Ass't in Ed. & Adm.	7320.00	7500.00
T. W. Abbott, Ph.D. (Dean, College of Liberal Arts & Sciences; Professor of Chemistry)	Ex. Ass't in Ed. & Adm.	7020.00	7320.00
Charles D. Tenney, Ph. D. (Administrative Assistant to the President; Professor of English & Philosophy)	Ex. Ass't in Ed. & Adm.	7020.00	7320.00
Carl C. Lindegren, Ph.D. (Director of Biological Science & Research)	Professor	6600.00	7200.00
Douglas E. Lawson, Ph.D. (Dean, College of Education; Professor of Education)	Ex. Ass't in Ed. & Adm.	- - - -	*7140.00

* As revised

Marie A. Hinrichs, Ph. D., M.D. (Director, Health Service; University Physician; Professor of Physiology & Health Education)	Professor	6600.00	7080.00
Edward V. Miles, Jr., M. A. (Business Manager; Associate Professor of Economics)	Ex. Ass't in Ed. & Adm.	6600.00	6900.00
Marshall S. Hiskey, Ph.D. (Dean of Men; Acting Director of Testing Services; Professor)	Ex. Ass't in Ed. & Adm.	6000.00	6600.00
Glenn Martin, M. A. (Director of Athletics; Associate Professor of Physical Education for Men)	Ex. Ass't in Ed. & Adm.	5700.00	6600.00

PROCEEDINGS

Orville Alexander, Ph.D. (Director of Alumni Services; Professor of Government)	Ex. Ass't in Ed. & Adm.	6120.00	6420.00
E. G. Lentz, A.M. (Curator of Clint Clay Tilton Library; Professor of History)	Professor	6000.00	6300.00
Raymond H. Dey, M. A. (Director of Extension and Adult Education & Placement Services)	Ex. Ass't in Ed. & Adm.	5880.00	6180.00
William Neal Phelps, Ed. D. (Acting Director, Physical Plant)	Assoc. Prof.	5700.00	6120.00
John D. Mees, M. S. (Principal, University High School)	Ass't. Prof.	4800.00	6000.00
Robert M. Bolton, M. D. (Associate University Physician)	Assoc. Prof.	- - - -	6000.00
Lowell R. Tucker, Ph.D. (Acting Chairman, Department of Agriculture)	Assoc. Prof.	5400.00	5820.00
Helen A. Shuman, M. A. (Dean of Women; Assoc. Prof.)	Ex. Ass't in Ed. & Adm.	5160.00	5760.00
Mary Anna Robertson, M. A. (Secretary to the President)	Ex. Ass't in Ed. & Adm.	5100.00	5400.00
Marjorie Shank, A. M. (Registrar; Associate Prof. of Geography)	Ex. Ass't in Ed. & Adm.	5040.00	5340.00
Lorena Drummond, B. A. (Director, Information Service)	Ex. Ass't in Ed. & Adm.	4920.00	5220.00
Donald A. Ingli, M.A. (Director, Audio-Visual Aids Service)	Ass't. Prof.	4800.00	5160.00
Marshall G. Clark, M. S. (Agriculture)	Ass't. Prof.	4800.00	5100.00
E. Opal Stone, M. S. in L. S. (Acting Director, Library)	Ass't. Prof.	4380.00	5100.00
Roye R. Bryant, M. A. (Administrative Assistant to the President and to the Director of Adult Education)	Ex. Ass't in Ed. & Adm.	- - - -	5040.00
Alex Reed, M. S. (Vocational Agriculture)	Ass't. Prof.	4500.00	4920.00
Lawrence E. Clark, Ph. D. (Veterans Counselor)	Assoc. Prof.	4620.00	**4890.00
Ernest R. Wolfe, - - - (Supervisor, Veterans Housing Projects)	Ex. Ass't in Ed. & Adm.	- - - -	4800.00
Thelma Lynn, B. S. in L. S. (Librarian)	Instructor	4080.00	***3850.00
Ruby Kerley, A. M. in L. S. (Librarian)	Ass't. Prof.	4080.00	4560.00

* Does not include maintenance allowance of \$30.00 per month.

** As revised.

*** For ten months beginning
September 1, 1948.

TEACHERS COLLEGE BOARD

John W. Allen, - - - (Acting Director, Museum)	Instructor	4080.00	4500.00
M. Esther Shubert, M. S. (Librarian)	Ass't. Prof.	4080.00	4500.00
Robert L. Gallegly, A. M. (Chief Accountant)	Ex. Ass't in Ed. & Adm.	4140.00	4440.00
Maxine Vogely, M. A. (Director, Anthony Hall)	Ex. Ass't in Ed. & Adm.	*3720.00	*3990.00
Ralph H. Boatman, M. of P. H. (Health Coordinator)	Instructor	4000.00	4320.00
William Randle, M. S. in Ed. (Veterans Counselor)	Instructor	3720.00	**4320.00
Cornelia L. Beach, B. Ed. (Purchasing Agent)	Ex. Ass't in Ed. & Adm.	3900.00	4200.00
Dorothy E. Heicke, A. M. in L. S. (Librarian)	Ass't. Prof.	3840.00	4200.00
Mabel Pulliam, - - - (Director, Housing Service)	Ex. Ass't in Ed. & Adm.	3840.00	4140.00
Zella Cundall, A. B. in L. S. (Librarian)	Instructor	3600.00	3960.00
Ledford J. Bischof, M. S. in Ed. (Assistant to the Dean of Men)	Instructor	3600.00	3900.00
Thera Cavender, A. B. in L. S. (Librarian)	Instructor	3120.00	3720.00
Minnie Mae Pitkin, M. S. (Assistant in Personnel)	Instructor	3000.00	3600.00
Alice P. Rector, M. S. in Ed. (Assistant in Testing)	Instructor	3120.00	3600.00
Gertrude Lindgren, - - - (Assistant in Biological Science & Research)	Faculty Ass't.	3000.00	3000.00
Mary Lou McNeill, B. S. in Ed. (Assistant Registrar)	Faculty Ass't.	3000.00	3000.00
Naomi Manering, R. N. (Nurse)	Faculty Ass't.	2880.00	3000.00
Walter Mazurek, B. A. (Assistant, Physical Education)	Faculty Ass't.	2400.00	3000.00
Ruby Straker, B. S. in Ed. (Assistant, Director of Extension and Placement Services)	Faculty Ass't.	2820.00	3000.00
Olga Nagle, - - - (Assistant in Biological Science & Research)	Faculty Ass't.	- - - -	3000.00
Edna Bradley, R. N. (Nurse)	Faculty Ass't.	2400.00	2700.00
Norma Trotter, B. S. in Ed. (Acting Recorder)	Faculty Ass't.	- - - -	2700.00
Loretta Keough, B. S. in Ed. (Assistant to the Dean of Women)	Faculty Ass't.	- - - -	2520.00
Margaret M. Rafalko, B. Ed. (Assistant in Biological Science & Research)	Faculty Ass't.	- - - -	2400.00

* Does not include maintenance allowance of \$30.00 per month.

** As revised.

PROCEEDINGS

III. OTHER SCHOOL EMPLOYEES

A. New Appointments

1. Mr. Charles L. Betts was appointed to the position of Plumber at the prevailing rate of \$2.00 per hour, effective May 24, 1948.
2. Mr. Ova Russell was appointed temporary plasterer, effective March 29, 1948, at the prevailing rate of \$2.00 per hour. Mr. Russell's appointment will continue only until all necessary plastering work has been completed on campus buildings.

B. Replacements

1. Mrs. Martha Dycus was appointed to the position of Clerk Typist in the Bursar's Office at a salary of \$150.00, effective May 11, 1948. Mrs. Dycus replaced Mrs. Florence Mitchell.
2. Mr. Charles L. Keesee was employed effective May 13, 1948 as Janitor I at a monthly salary of \$150.00. Mr. Keesee replaced Mr. Harrison Wilson.
3. Mrs. Marie Mendenall, who has been substituting as a Domestic in the Cafeteria, was appointed on a permanent basis effective May 1, 1948, at a salary of \$140.00, which does not include a maintenance allowance of \$20.00 per month. Mrs. Mendenall replaces Mrs. Zella Morray.
4. Mr. Maurice Metcalf was appointed to the position of Watchman I at a salary of \$150.00 replacing Mr. Frank Feuquay, who resigned March 5, 1948.
5. Mr. John Edward Stubberfield was appointed to the position of Laborer Maintenance, effective May 5, 1948, at a salary of \$150.00 per month. Mr. Stubberfield replaced Mr. Albert Blythe.

C. Resignations

1. Mr. William Claunch, Jr., resigned from his position of Janitor I, effective May 31, 1948.
2. Mr. Ogle Etherton resigned from his position of Laborer (Maintenance), effective May 31, 1948.
3. Mr. Thomas J. Higgins resigned from his position of Janitor I, effective May 27, 1948. Mr. Higgins has been on leave of absence because of illness since July 1, 1947.
4. Mrs. Zella Morray resigned from her position of Domestic, effective March 29, 1948. Mrs. Morray has been on leave of absence since January 16, 1947.
5. Mrs. Florence E. Mitchell resigned from her position as Clerk Typist I, effective April 20, 1948.

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6. Miss Mary Evelyn Smith resigned from her position as Tabulating Machine Operator I in the Registrar's Office, effective June 5, 1948.
7. Mr. Harrison Wilson resigned from his position as Janitor I, effective April 7, 1948.

D. Change of Status

1. Mr. Cliff Freeman who was appointed to the position of Laborer Maintenance on a temporary appointment, effective December 1, 1947, has been employed on a permanent basis, effective May 13, 1947.

E. List of Regular Employees with twelve-months Salaries for 1948-49
(See Appendix A)

IV. ORGANIZATION

In accordance with our policy of rotating chairmanships, Mr. Cecil Franklin, Assistant Professor of Physical Education for Men, has been designated Chairman of the Department of Physical Education for Men, effective September 13, 1948. The chairmanship of this department has been vacant since the death of Mr. William McAndrew.

Since Mr. Franklin will receive the Doctor's degree during the summer and since Dr. Eileen Elliott will begin a term as Chairman of the Department of Home Economics, effective September 13, 1948, as reported May 3, 1948, we shall this coming fall have two new chairmen with Doctor's degrees in departments which heretofore have never been so headed.

In addition, Dr. Carl C. Lindegren, whose appointment as Research Professor of Biological Sciences was recommended January 19, 1948, is serving a term as Chairman of the new Department of Biological Science and Research.

Because of the increased activity of the Division of Extension in reaching adults through special radio programs and special non-credit courses, we shall hereafter list the division as the Division of Extension and Adult Education, with Mr. Raymond H. Dey continuing as its director.

V. CURRICULUM

A. College of Education

Responding to a request from a number of school principals in this area, the College of Education has added a new course, Education 350, School Library Service. This course will assist teachers to fulfill state requirements covering preparation in library science.

B. Graduate School

The new courses for graduates only for the summer session, 1948, as approved by the Board's Graduate Studies Committee, are as follows:

PROCEEDINGS

English 505	Emerson & American Transcendentalism, four hours
Geography 521	Seminar in Industrial Geography, three hours
Government 511	Seminar in Local Government, three hours
Sociology 515	Seminar on the Family, four hours
Mathematics 530	Topology, four hours

VI. BUILDINGS AND GROUNDS

We rejoice that after years of hoping, bids on our training school project assure that contracts will be let for this two and one-quarter million dollar project at an early date.

VII. AUXILIARY ENTERPRISES

No report

VIII. STUDENT LIFE

A. Hospitality Weekend

Hospitality Weekend for top ranking seniors in high schools of Southern Illinois was held on the campus on April 23. Approximately 125 seniors visited the campus for the weekend and participated in the program planned by the personnel deans.

B. Honors Day Convocation

At the Honors Day Convocation on May 20 special recognition was given to 144 University students who maintained a scholastic average of 4.5 or above. Of these, 34 were freshmen; 32, sophomores; 42, juniors; 36, seniors. Thirteen students received special awards and scholarships from various organizations. The program for the convocation was arranged jointly by the Student Council and the University Committee on Academic Standards and Honors.

C. Spring Carnival

The Spring Carnival, one of Southern's outstanding events of the year, opened on May 20 with the presentation by the Little Theatre group of A. A. Milne's "Mr. Pim Passes By." Twenty-three women students were candidates in the beauty contest for the title, "Miss Southern." The successful candidate was named "Miss Southern" at the masquerade ball which was the final event of the carnival on Saturday evening, May 22.

Other events of the carnival included a downtown parade, a student vaudeville show and a carnival midway where various organizations operated concessions.

D. New Clubs Organized

A chapter of Alpha Phi Omega, National Men's Service fraternity, was installed at Southern Illinois University on May 23.

Sixteen persons from Southern were recently initiated as charter members of the Southern Illinois chapter of the National Collegiate Players.

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There are only 50 such chapters in the United States.

E. Athletics

Southern's tennis team won third place in the Illinois Intercollegiate Athletic Conference Tennis meet, and Southern's track team took second place in the track meet.

On June 7, a banquet was given by the Carbondale Businessmen's Association in honor of all the athletes of Southern who have earned awards in sports this year.

IX. MISCELLANEOUS

A. Veterans Services

1. Chautauqua Street Veterans Housing Project - Contract Number Ill-V-11330

Statement of Income and Expense

July 1, 1947 to May 31, 1948

Income:

Dwelling Rent Income	\$36,238.93
Furniture Rental	6,871.15
Sales and Services to Tenants	194.68
Miscellaneous Income	<u>98.43</u>

Gross Income

43,403.19

Expenditures:

Management	2,258.25
Insurance	40.50
Operating Services	533.92
Public Services	8.09
Repairs, Maintenance, Replacements	2,128.28
Utilities	20,215.21
Grounds Equipment	299.18
Furniture	14.52
Settlement F.H.A. Contract for period 1-1-47 to 6-30-47	<u>4,628.42</u>

Total Expenditures

30,126.37

Excess of Income over Expenditures

13,276.82

Adjustments

Deduct:

Accounts Payable:

Carbondale Water & Sewage Works	72.50
J. C. Dillinger	8.00
George Johnson, Garbage Collection	50.00
John J. McCarty, Grounds	50.00

PROCEEDINGS

Donald G. Brasel, Bookkeeper	66.00	
Illinois Utilities Co., Gas	723.88	
Bradley Hardware Co.	<u>2.17</u>	972.55
		<u>12,304.27</u>

Add:

Expenditures Applicable to 1946-47	6,251.12	
Grounds Equipment	299.18	
Furniture	14.52	
Unexpired Insurance	<u>31.05</u>	6,595.87

Net Profit from Operations 18,900.14

2. Ordnance Plant Veterans Housing Project - - Contract Number
Ill-V-11329

Statement of Income and Expense

July 1, 1947 to May 31, 1948*

Income:

Dwelling Rent Income	\$ 9,461.17
Furniture Rental	274.51
Sales and Services to Tenants	<u>43.06</u>

Gross Income 9,778.74

Expenditures:

Management	977.16
Insurance	67.38
Operating Services	121.93
Public Services	2,256.85
Repairs, Maintenance, Replacements	2,364.04
Utilities	10,913.06
Equipment	<u>304.57</u>

Total Expenditures 17,004.99

Excess of Expenditures over Income (7,226.25)

Adjustments

Add:

Accounts Payable:

Central Ill. Public Serv. Co.	249.10	
Venable Oil Co.	8.86	
Kenneth Gray, Grounds	50.00	
Electro-Mart	15.36	
Bradleys Hardware Co.	5.50	
Donald G. Brasel, Bookkeeper	44.00	
T. D. Sager and Son, Garbage	32.50	
Illinois Commercial Telephone Co.	<u>42.59</u>	
Estimated State Payroll to be charged to Departmental Appropriation	447.91	1,797.91
	<u>1,350.00</u>	<u>(9,024.16)</u>

* Operation at Crab Orchard began 12-1-47

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Deduct:

Unexpired Insurance	44.17	
Equipment	<u>304.57</u>	<u>348.74</u>

Net Loss from Operations (8,675.42)

From the foregoing statements of income and expense for our two Veterans Housing Projects it may be noted that the net profit from operations at the Chautauqua Street Veterans Housing Project during the period from July 1, 1947 to May 31, 1948 is \$18,900.14. It should also be noted that the net loss from operations at the Ordnance Plant Veterans Housing Project during the six months from December 1, 1947 to May 31, 1948 is \$8,675.42. We are endeavoring to obtain the Federal Housing Administration's authorization for the merging of the two projects.

The Federal Housing Authority reports that they have expended more than one-half million dollars to provide our two housing projects. The latest to be provided was at the Crab Orchard campus some ten miles east of Carbondale. It includes ninety-five apartments, the last twenty-seven of which are being occupied for the first time during this summer session. In contrast to the experience of the University of Illinois, where veterans would not use apartments provided at Chanute Field, our apartments are all in demand, and are supplying the veterans' needs in a most satisfactory way.

The Crab Orchard facilities, covering some 160 acres and including all administrative buildings of the Illinois Ordnance Plant, were secured on permit from the War Assets Administration about a year and a half ago. Negotiations have continued since that time looking toward making these facilities available to us over a long period, if not permanently. We believe that in the near future a long term lease will be completed on a nominal rental basis.

B. Summer Conferences

A number of conferences have been scheduled for the summer session. Chief among these was the Conference on School Reorganization. Mr. Olin C. Nutter, Superintendent of the Huntington and Cabell County Public Schools, West Virginia, acted as chief consultant. Over 500 school administrators and teachers attended this conference.

On July 7 and 8, the annual Educational Materials Exhibit was held. Also held on these dates were the Transportation Conference, headed by national and state specialists, and the Illinois Congress of Parents and Teachers Conference under the direction of Mrs. J. W. Heylmun, Chairman of the Committee on College Cooperation.

C. Workshops and Extension Work

A four weeks workshop in elementary education at Centralia, Illinois, June 14-July 9, was attended by more than 100 teachers from that area. A similar workshop is scheduled for Cairo from July 12 until August 6. Custodian Schools have been scheduled during the summer for the Belleville and East St. Louis areas.

PROCEEDINGS

During the 1947 summer session only three workshops in conservation were scheduled. This summer the number has been increased several fold.

The communities in which our 1948 conservation workshops are scheduled are as follows:

Anna	Mt. Vernon
Carmi	Murphysboro
Elizabethtown	Nashville
McLeansboro	Pinckneyville
Metropolis	Salem
	Waterloo

D. Student Practice Teaching

That Southern continues as a leading teacher training institution is indicated by a survey just completed which reveals that more than 300 students will be taking their student teaching work next year. This will necessitate adding several more cooperating schools in this area.

The Allyn Training School and the University High School have long been inadequate to provide all needed practice teaching facilities. Consequently, we have followed the practice of other colleges of education by arranging to provide this supervised training in public schools of our area having facilities and staff of such excellence as to serve as examples worthy of imitation, and at the same time representative of actual public school systems and situations for which the new teacher is being prepared. Schools previously used, some for many years, are Brush and Attucks (colored) elementary schools in Carbondale, Buckles and Buncombe rural schools, the Community High School and Attucks High School (colored) of Carbondale, Carterville Community High School, Metropolis High School, and Dupo (East St. Louis) High School. During the summer session, the Brookport Elementary School (colored) has been added to our growing list.

Contacts have been made with the DuQuoin High School, the Murphysboro High School, the Johnston City High School, the Anna-Jonesboro High School, and the Marion High School for the coming year. Of special significance, also, is our plan to affiliate the Ewing Consolidated School, which uses the facilities of the former Ewing College. Most of these schools have expressed a willingness and an eagerness to work with us. It is anticipated that several of the above will be added, prior to the opening of the fall quarter.

Since practice teaching serves to make the transition between pre-service training and actual service as a public school teacher, we have, of course, endeavored to place students for such practice teaching where they find the conditions most closely approximating those in which they will work when actually employed; consequently, students are assigned according to the type of school, elementary, rural or high school; according to subject matter such as Home Economics or Commerce; and colored students are assigned to colored schools. In the area served by Southern, and so far as we know throughout Illinois, prospective colored teachers find employment only in colored schools. So far as is

TEACHERS COLLEGE BOARD

known, none of our white students are in preparation for teaching in colored schools. Some of them will be employed in schools which both races attend, and some in schools where only white students attend. Cooperating public schools provide opportunity for practice teaching of mixed students. Our limited facilities in our laboratory schools have been used, since before I came to Southern, for practice teacher training with white pupils only. In this way we are able to provide teaching in all three typical situations found in our area.

Following the practice in effect when I arrived, colored teachers in training have not been used to teach in campus laboratory schools at all in the case of the elementary schools, and in the case of our University High School, only for a short period due to a mistake of a new Dean of the College of Education. At the beginning of the summer session a protest has been made against the usual practice affecting the colored teachers in training, and the demand has been made that colored students be assigned as teachers of the white children in our laboratory schools. Also, the colored spokesman for the colored teachers who joined in this protest has indicated their determination to add negroes to the faculty at Southern. Those raising the issue were informed that the President of this University is the executive officer of the Board and that the issue is not of a sort for him to determine alone, and accordingly it was suggested that if they so desired, they should present the matter directly to the Board. I trust that our policies, actions, and statements have been discreet and such as to promote the cause of better education for both races in a section where feelings are deep, and foreign motivation is suspected.

E. Rating of Faculty Salaries and per capita Student Expenditure

We have received a report from the North Central Association of Colleges and Secondary Schools which contains ratings of our faculty salaries and expenditure per student. We are compared with other Group IV institutions (the top 41 among 303) accredited as universities by the North Central Association. The ratings for 1947-48 show that 47% have a greater educational expenditure per student than Southern.

With regard to salaries, 59% have a higher average instructional salary; and 73% have a greater average administrative salary than Southern.

Our new salary schedule should go far toward raising Southern in these ratings.

X. SUMMARY

It is respectfully requested that the following action be taken by the State Teachers College Board:

- A. Acceptance of the resignations of the following: Miss Bessie Kawachi, Dr. Kenneth D. Luney, Dr. John R. Mayor.
- B. Approval of the following appointments at salaries indicated in the report: Dr. Amos Black, Mrs. Maxine H. Blackman, Miss Justean Bleeks, Mrs. Dorothy Bleyer, Dr. Robert M. Bolton, Mr. Royce R.

PROCEEDINGS

Bryant, Mrs. George C. Camp, Miss Doris Crader, Mr. Kenneth E. Cross, Mr. Robert Curtis, Mr. Woodrow Fildes, Dr. Woodson W. Fishback, Mr. Cecil Franklin, Mr. Marvin O. Garlich, Mr. Lemuel Harry, Dr. Hellmut Hartwig, Mr. William D. Hatley, Mr. R. P. Hibbs, Mr. William T. Holder, Mr. Billy Hoyle, Mr. F. Morris Johnson, Mr. Marvin E. Johnson, Mr. David T. Kenney, Miss Loretta Keough, Mr. Fred K. Lingle, Mrs. Marjory D. Lyons, Mr. William McBride, Dr. Eugene J. McFarland, Mr. Frank B. Moake, Dr. Irene A. Moke, Mr. Balaji D. Mundkur, Mrs. Olga Nagle, Mr. Charles D. Neal, Miss Thelma Phillips, Miss Pauline Potts, Mrs. Margaret M. Rafalko, Miss Caroline Raut, Mr. Willard E. Rodd, Mr. Albert Jene Shafter, Mrs. Bernice L. Sickman, Mr. David M. Stroup, Mr. Julius R. Swayne, Mr. Ramon S. Swisher, Mrs. Ernestine Cox Taylor, Mrs. June F. Todd, Miss Norma Trotter, Dr. W. J. Tudor, Mr. Arnold Wendt, Mr. James J. Wilkinson, Mr. Carl Wimberly, Mr. Ernest R. Wolfe, Mr. Hayward Wood.

- C. C. Approval of the following special short term appointments: Mr. Willis E. Malone, Dr. Bruce W. Merwin.
- D. Approval of the following reappointments: Miss Orpha Jane Borgsmiller, Mrs. George C. Camp, Mr. Walter K. Correll, Miss Pauline DeHass, Dr. Florence Foote, Miss Theresa Ivanuck, Miss Doris Sewell.
- E. Approval of leaves of absence for the following: Dr. T. W. Abbott, Miss Gladys W. Babcock, Mr. Van A. Buboltz, Mr. William H. Freeberg, Mr. Chalmer A. Gross, Mr. William H. Harlan, Dr. Carl C. Lindegren, Mrs. Gertrude Lindegren, Miss Thelma Lynn, Mrs. Naomi Manering, Dr. Wilkinson W. Meeks, Mrs. Alice P. Rector.
- F. Approval of adjustments in salary for the following: Mrs. Lucy Fligor, Mr. William H. Freeberg.
- G. Approval of change in rank for Dr. George L. Cherry.
- H. Approval of new faculty and changes in rank and salary, all as shown on revised lists of faculty, with nine-months and twelve-months salaries for 1948-49 (Section II, FACULTY).
- I. Approval of the employment of the following employees at salaries indicated in the report: Mr. Charles L. Betts, Mr. Ova Russell.
- J. Approval of the following replacements with salaries indicated in the report: Mrs. Martha Dycus, Mr. Charles L. Keesee, Mrs. Marie Mendenall, Mr. Maurice Metcalf, Mr. John Edward Stubberfield.
- K. Approval of the following resignations: Mr. William Claunch, Jr., Mr. Ogle Etherton, Mr. Thomas J. Higgins, Mrs. Zella Morray, Mrs. Florence E. Mitchell, Miss Mary Evelyn Smith, Mr. Harrison Wilson.
- L. Approval of change of status for Mr. Cliff Freeman.
- M. Approval of the list of regular employees with twelve-months salaries for 1948-49, as found in Appendix A of this report.

Respectfully submitted,

CHESTER F. LAY, President

TEACHERS COLLEGE BOARD

APPENDIX A

List of Regular Employees with twelve-months Salaries for 1948-49

<u>Name</u>	<u>Classification</u>	<u>Salary Rate</u> <u>1947-48</u>	<u>Salary Rate</u> <u>1948-49</u>
<u>Office</u>			
Jane Crichton	Clerk IV	\$3000.00	\$3180.00
Francis Adams	Dup. Mach. Supr.	2880.00	3000.00
Lucile Etherton	Clerk III	2940.00	2940.00
Fidella M. Doolin	Acct. Clerk	2280.00	2460.00
Gus Trobaugh	Storekeeper I	2292.00	2292.00
Mabel Austin	Clerk Steno. I	2184.00	2220.00
Ruth Brummet	Clerk Typist II	2100.00	2220.00
Juanita Cooper	Clerk Steno. I	2100.00	2220.00
Victoria E. Ludwig	Bkkg. Mach. Opr. I	2100.00	2220.00
Margaret McGregor	Clerk Steno. I	2184.00	2220.00
Wilma Nell Perry	Clerk Steno. I	2100.00	2220.00
Myrna Ragsdale	Clerk Steno. I	2100.00	2220.00
Allyn W. Carter	Clerk Steno. I	1980.00	2160.00
Virginia Karnes	Clerk Steno. I	2100.00	2160.00
Earlene Ashby	Clerk Steno. I	1860.00	2100.00
Betty Hamilton	Clerk Steno. I	1800.00	2100.00
Hazel M. Jarrett	Clerk I	2052.00	2100.00
Rosemary Keough	Clerk Typist II	1820.00	2100.00
Delores Killingsworth	Clerk Typist I	2100.00	2100.00
Florence E. Mitchell	Clerk Typist I	2100.00	2100.00
Mary Evelyn Smith	Tab. Mach. Opr. I	2100.00	2100.00
Margaret Allen	Clerk Typist II	1980.00	2040.00
Lucille Hart	Clerk Typist II	1820.00	2040.00
Dorothy Hunter	Clerk I	1980.00	2040.00
Dolores Marco	Clerk Steno. I	1980.00	2040.00
Marjory Enrietto	Clerk Steno. I	1680.00	1920.00
Myrtle White	Clerk Steno. I	1680.00	1860.00
Lois Catherine Mescher	Clerk Steno. I	1680.00	1740.00
Marilyn H. Taylor	Clerk Typist I	1500.00	1620.00
<u>Janitorial</u>			
Joe Widdows	Bldg. & Grounds Supr.	3660.00	3660.00
Howard Wiggins	Janitor III	2400.00	2496.00
Jesse Allen	Janitor I	2100.00(1)	2100.00(1)
Ira Dennie Knight	Janitor I	2100.00	2100.00
Guy Loveall	Janitor I	2100.00	2100.00
Charles Evans	Janitor I	1800.00	2040.00
George O. Biggs	Janitor I	1800.00	1980.00
William J. Anderson	Janitor I	1800.00	1896.00
Dennis Clutts	Janitor I	1800.00	1896.00
James Jamison	Janitor I	1800.00	1896.00
Calvin Pollard	Janitor I	1800.00	1896.00
Oscar Rawson	Janitor I	1800.00	1896.00

(1) Payable from Income Fund - Auxiliary Enterprise.

PROCEEDINGS

Columbus Valentine	Janitor I	\$1800.00	\$1896.00
Elsie Beggs	Domestic	1800.00	1848.00
William Claunch	Janitor I	1800.00	1800.00
Tom Higgins	Janitor I	1800.00	1800.00
Harrison Wilson	Janitor I	1800.00	1800.00
Ima Mae Valentine	Domestic	1680.00	1776.00
George Donaby	Janitor I	1560.00 ⁽¹⁾⁽²⁾	1656.00 ⁽¹⁾⁽²⁾

Heating

Reid Troutman	Plant Maint. Eng. I	4080.00	
T. H. North	Sta. Fireman	2700.00	2880.00
Benjamin Bradford	Sta. Fireman	2700.00 ⁽³⁾	2796.00 ⁽³⁾
A. C. Hamilton	Sta. Fireman	2700.00	2796.00
Fred Miller	Sta. Fireman	2700.00	2796.00
Joe Thomas	Sta. Fireman	2700.00	2796.00
Wesley Walters	Sta. Fireman	2700.00	2796.00
Herman Entsminger	Sta. Fireman	2400.00	2580.00
Lee C. Harris	Sta. Fireman	2400.00	2580.00
Hiram Lewis	Sta. Fireman	2400.00	2496.00
V. H. Rogers	Sta. Fireman	2400.00	2496.00
Cliff Freeman	Laborer Maint.	1800.00	1896.00
Charles Merkel	Laborer Maint.	1800.00	1896.00
Statsie Mosley	Laborer Maint.	1800.00	1896.00
James Williams	Laborer Maint.	1800.00	1896.00

Maintenance

Virgil Schwegman	Carpenter Foreman	4698.00	4698.00
Al DiGregorio	Plasterer	4176.00	4176.00
Charles M. Hagler	Carpenter	4176.00	4176.00
Ned J. Hagler	Carpenter	4176.00	4176.00
Carl B. Kinsey	Carpenter	4176.00	4176.00
Charles E. Loy	Plumber	3915.00	4176.00
Wayne Marten	Plumber	3915.00	4176.00
Harry Michael	Plumber	3915.00	4176.00
Otis B. Miller	Carpenter	4176.00	4176.00
Arthur Ross	Carpenter	4176.00	4176.00
Robert E. Smith	Carpenter	4176.00	4176.00
Clyde McCormick	Electrician	3758.00	3758.00
Rudolph Weber	Electrician	3758.00	3758.00
Fred E. Clemens	Painter	3654.00	3654.00
Lee Cogdill	Painter	3654.00	3654.00
Guy R. Harris	Painter	3654.00	3654.00
William Holder	Trades Helper	2610.00	2610.00

Grounds

Ralph Carter	Florist I	2340.00	2436.00
Lee McNeill	Grounds Foreman	2280.00	2376.00

(1) Payable from Income Fund - Auxiliary Enterprise.

(2) Does not include Maintenance Allowance of \$20.00 per month.

(3) On Disability Leave until July 5, 1948.

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Carl I. Hagler	Laborer Maint.	\$1800.00	\$2100.00
Leroy Nelson	Laborer Maint.	1920.00	2100.00
Edward McCutcheon	Laborer Maint.	1980.00	2028.00
Raymond Alexander	Laborer Maint.	1800.00	1896.00
Lenvill Cundiff	Laborer Maint.	1800.00	1896.00
Vernor L. Green	Laborer Maint.	1800.00	1896.00
James Roy Hale	Laborer Maint.	1800.00	1896.00
Villa Hall	Laborer Maint.	1800.00	1896.00
William McCallister	Laborer Maint.	1800.00	1896.00
Jettie Taylor	Laborer Maint.	1800.00	1896.00
George Westley	Laborer Maint.	1800.00	1896.00
Ogle Etherton	Laborer Maint.	1800.00	1800.00

Food Service(1)

Lyda Windate	Food Service Supr.	2760.00 ⁽⁴⁾	2760.00 ⁽⁴⁾
Frances Bowers	Cook I	1920.00 ⁽²⁾	1980.00 ⁽²⁾
Verla Foster	Cook I	1680.00 ⁽²⁾	1980.00 ⁽²⁾
Bertha Rentfro	Cook I	1920.00 ⁽²⁾	1980.00 ⁽²⁾
Edith Baggett	Cook I	1800.00 ⁽²⁾	1920.00 ⁽²⁾
Grace Throgmorton	Domestic	1560.00 ⁽²⁾	1920.00 ⁽²⁾
Pearl Allmon	Cook I	1800.00 ⁽²⁾	1860.00 ⁽²⁾
Mamie Bain	Cook I	1680.00 ⁽²⁾	1740.00 ⁽²⁾
Zella Morray	Domestic	1680.00 ⁽²⁾	1680.00 ⁽²⁾
Ressie Richardson	Domestic	1680.00 ⁽²⁾	1680.00 ⁽²⁾
Cora Fulgham	Domestic	1560.00 ⁽⁵⁾	1560.00 ⁽⁵⁾

Police

John W. Thornton	Watchman I	2277.00 ⁽⁶⁾	2277.00 ⁽⁶⁾
Herman Bain	Watchman I	2100.00	2100.00
Oscar E. Cochran	Watchman I	2100.00	2100.00
Raymond E. Cox	Watchman I	1800.00	1980.00
F. H. Fraser	Watchman I	1800.00	1896.00
Charlie Hammock	Watchman I	1800.00	1896.00
Lenard Turner	Watchman I	1800.00	1896.00
J. R. Watson	Watchman I	1800.00	1848.00

Farm

Irvin Peithman	Head Farmer	3300.00 ⁽²⁾	3420.00 ⁽²⁾
Homer Benz	Dairy Farmer	2220.00	2400.00
Delbert Hamilton	Garden Farmer	2220.00	2400.00

Bookstore (1)

Carl Trobaugh	Faculty Assistant	2940.00 ⁽¹⁾	2940.00 ⁽¹⁾
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(1) Payable from Income Fund - Auxiliary Enterprise.

(2) Does not include Maintenance Allowance of \$20.00 per month.

(4) Does not include Maintenance Allowance of \$10.00 per month.

(5) Does not include Maintenance Allowance of \$30.00 per month.

(6) Represents 10% increase over 1946 salary.

PROCEEDINGS

ILLINOIS STATE NORMAL UNIVERSITY Normal, Illinois

Meeting in Charleston, October 25, 1948

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the year 1947-1948, including the summer of 1947

	Men and Boys	Women and Girls	Total
a. University	1351	2056	3407
b. Extension	52	738	790
c. High School	255	213	468
d. Elementary Grades	<u>324</u>	<u>249</u>	<u>573</u>
	1982	3256	5238

2. Per Capita Cost for University Year, 1947-1948

- a. Following the plan of computation agreed upon by the presidents and registrars of the five state teachers colleges on February 2, 1941, the per capita cost as computed is here presented on such a basis.

	<u>Semester Hours Earned</u>
Summer session, 1947	10,687
First semester, 1947-1948	29,911.5
First semester, extension	785
Second semester, 1947-1948	28,996.5
Second semester, extension	650
Three weeks session, 1948	2,972
Three weeks session, extension	<u>651</u>
	74,653

74,653 semester hours divided by 32 semester hours (average annual student load) gives 2333 students as the basic figure for computing per capita cost.

- b. Cost of operating the University for the year beginning July 1, 1947, and ending June 30, 1948, including all items except Permanent Improvements and expenditures for Fell Hall, Smith Hall, University Farm, and University Cafeteria

TEACHERS COLLEGE BOARD

Expenditures - July 1, 1947 - June 30, 1948

General Administration and General Expense	\$241,515.92
Instruction	852,012.03
Extension	3,457.22
Libraries and Museum	97,644.88
Physical Plant	<u>197,136.32</u>
Total Expenditures	\$1,391,766.37

c. Computation of Per Capita Cost

Total Expenditures \$1,391,766.37 ÷ 2333 = \$596.56

The per capita cost of \$596.56 for the past fiscal year is only slightly higher than the corresponding figure of \$570.21 for the previous fiscal year and \$122.50 less than the figure of two years ago, even in view of rising costs of necessary expenditures.

3. Attendance for the Summer Session 1948

The flexible program under which Illinois State Normal University has operated during the summer session has proved of great value to an increasingly large number of students, including veterans, and to teachers-in-service who need to qualify for emergency certificates. The intersession proved to be increasingly valuable in meeting needs of such students but, due to calendar difficulties, the summer of 1948 is the last time such a program will be offered. Aside from calendar difficulties the conservation of the energies of faculty members is a factor in operating only one eight-weeks regular summer session. It is hoped that by now most of the needs of veterans and teachers qualifying for emergency certificates will have been met so far as a continuous year-around type of program is concerned. It will be noted from the statistics here presented that there were 1049 students in campus classes, aside from 248 in three off-campus workshops, one off-campus class, and three conservation clinics, or a total of 1297 students obtaining credit for work during the three-weeks period of June 14 to July 2. Another interesting increase that will be noted is in the number of graduate students with 94 in the intersession as compared with 65 a year ago at the corresponding time, and 163 in the regular summer session as compared with 152 in the 1947 summer session. At the August commencement at the close of the summer session, twenty-seven master's degrees were awarded, which exceeds the total number of degrees conferred at any one time since the first graduate work was offered in the summer of 1944.

The figures for the regular summer session, representing only a slight decrease from last year following a record-breaking intersession, probably need no explanation. From the tabulation on the next page the totals of 1948 as compared with those of a year ago may be readily observed.

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Summer Session 1948

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Interession (3 weeks)				
Graduates	63	31	94	65
Seniors	136	132	268	216
Juniors	118	163	281	192
Sophomores	61	88	149	184
Freshmen	22	22	44	77
Unclassified	13	168	181	197
Post Graduates	<u>15</u>	<u>17</u>	<u>32</u>	<u>18</u>
Total College Students on Campus for Interession	428	621	1049	949
Regular Summer Session (8 weeks)				
Graduates	111	52	163	152
Seniors	175	226	401	366
Juniors	146	161	307	268
Sophomores	65	106	171	212
Freshmen	28	30	58	111
Unclassified	22	254	276	351
Post Graduates	<u>23</u>	<u>59</u>	<u>82</u>	<u>76</u>
Total College Students on Campus for Regular Session	<u>570</u>	<u>888</u>	<u>1458</u>	<u>1536</u>
Total College Students on Campus for Interession and Regular Summer Session	998	1509	2507	2485
b. University High School	78	93	171	205
c. University Elementary School	80	62	142	154
d. Auxiliary Training Schools				
Illinois Soldiers and Sailors Childrens School	<u>140</u>	<u>90</u>	<u>230</u>	<u>244</u>
Total Pupils, Elementary and Secondary	<u>298</u>	<u>245</u>	<u>543</u>	<u>603</u>
Total	1296	1754	3050	3088
Extension (Interession)	<u>5</u>	<u>243</u>	<u>248</u>	<u>355</u>
Grand Total	1301	1997	3298	3443

4. Attendance for the First Semester, 1948-1949

Although the official report of attendance for the current semester

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in final and tabulated form is not due at this time, attention is directed to the following figures as of October 12, 1948

	1948	1947 (Final)	Increase	Percent Increase
Men	1103	1025	78	7.6
	<u>1125</u>	<u>1027</u>	<u>98</u>	<u>9.5</u>
	2228	2052	176	8.5

Veterans

			Second Semester February, 1948
Public Law 346	474	568	531
Public Law 16	<u>16</u>	<u>14</u>	<u>20</u>
Total Federal	490	582	551
Military Scholarships	<u>35</u>	<u>32</u>	<u>31</u>
	525(12 women)	614(10 women)	582(14 women)

Graduate School

Women	<u>39</u>
Men	<u>46</u>
Total	87

Teachers College Scholarships

	<u>Freshmen</u>	<u>Upperclassmen</u>	<u>Total</u>
Men	57	71	128
Women	<u>158</u>	<u>302</u>	<u>460</u>
Totals 1948	215	373	588
Total 1947			<u>523</u>
Increase			65

The prediction of 2300 for the current school year was not reached largely due to a much larger number of rejections of applicants due to poor scholarship in their high schools and some slight effect of the program for military service on men students. Despite the latter situation it is interesting to note there are only 22 more women than men enrolled, an unusual situation at Illinois State Normal University. In the second semester of the last school year, for the first time in ninety-one years history of the University, there were 22 more men than women, exactly the reverse of that situation this year.

The enrollment figures are all the more significant since the few holdover special students from the war period have been almost entirely eliminated, there being only ten special students aside from student nurses of Mennonite and St. Josephs Hospitals with which we have direct affiliations.

An enrollment of 2500 may be expected in September 1949 since the largest senior class of considerably over 400, coming from our first large post-war freshman class, will be in attendance. Graduating classes of close to 500, as in pre-war years of the two and four-year courses, may soon be expected since the holding power

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of I. S. N. U. is and has been quite remarkable. The one concern in meeting this large total student enrollment is housing facilities, --places to live in Normal and Bloomington and classroom and other facilities for instruction on or even near the campus.

5. Extension

At the present time there are twelve classes in nine centers with 388 students enrolled, handled by twelve faculty members as a part of their teaching load. This enrollment compares favorably with 317 at the corresponding time last year. A detailed report by classes and centers will be presented at the next meeting of the Teachers College Board.

6. Scholarship Students

It is gratifying to comment upon the number of scholarship students in the University this fall. Out of a total enrollment of 2228 there are at the present time 588 students, or over twenty-six percent, operating on teachers college scholarships. This means that these represent students in the upper quarter of their high school graduating classes and many of them are valedictorians and salutatorians. Out of the 588 scholarships, 215 are in the hands of freshman students, which means that approximately one out of every three beginning students is of excellent scholarship caliber.

Under the Scholarship Law, as amended, such students are granted exemption from fees to the extent of not to exceed \$80.00 in any one calendar year and instead of their advancing the money and then being reimbursed, as in the past two years, they do not pay the University any money but at the end of each semester, summer session or other unit of the school year, a request is made for a transfer of the total amount due the University from the General Revenue Fund.

In addition to the foregoing scholarships, there are 35 students operating on military scholarships. These are aside from students qualifying under Public Laws 16 and 346 and are billed at the end of each fiscal year, including all semesters, summer sessions, or other units of the school year in which they attend and complete their work.

7. Scholarships Certified

As a matter of record it should here be recorded that since the last meeting of the Teachers College Board July 12, 1948, and the report at that time, a list of scholarship students attending the 1948 summer School (regular eight weeks) was cleared through the Coordinator and approved by the Chairman and Secretary of the Teachers College Board and transfer of funds by the State Treasurer from the General Revenue Account to the Income Fund of Illinois State Normal University has been made.

TEACHERS COLLEGE BOARD

8. Enrollment of Veterans

Whereas many colleges and universities have found that the number of veterans this semester is noticeably smaller than the second semester of last year, the number at Illinois State Normal University is very close to that of last spring. February 1, 1948 found 582 veterans in the University and at the present time there are 525, twelve of these being women. It is especially pleasing to note that there are 513 men veterans who are planning to enter the teaching profession, which is in reality a higher number than the total of last year if the special students were subtracted.

9. 1948 Summer Session Graduates

The students whose names are listed below completed the requirements for graduation from their various courses at the close of the summer session August 27, 1948. I recommend that these students be approved as graduates.

GRADUATE SCHOOL MASTER OF SCIENCE IN EDUCATION DEGREE

- Carroll Raymond Anderson Morrisonville
B. Ed., Illinois State Normal University, 1942
English
Title of Thesis: Village Life in Eighteenth-Century Literature as
Related to the Interests of Secondary-School Students
- William Fletcher Anderson Pekin
B. Ed., Illinois State Normal University, 1939
Education-Administration (Secondary)
Title of Thesis: Youth of Danvers, Illinois, Look at Their Problems
- Leroy Francis Brandt Maroa
B. Ed., Illinois State Normal University, 1941
Education-Administration (Secondary)
Title of Thesis: An Evaluation of the Extra-Curricular Activities in
the Rural High Schools of Macon County, Illinois
- Harriet Gale Brown Bloomington
B. S. in Ed., Illinois State Normal University, 1946
Guidance and Personnel
Title of Thesis: The Use of Psychotherapy with Students Having
Difficulty with English Grammar
- Richard Pelham Brown Woodstock
B. Ed., Illinois State Normal University, 1939
Education-Administration (Secondary)
Title of Thesis: Initiating A Curriculum Revision Program
- Don E. Carlock Carlock
B. Ed., Illinois State Normal University, 1940
Biological Science
Title of Thesis: The Development of Health Education in the Secondary
Schools of Illinois

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- Dean Hamblett Davis Hammond
B. Ed., Illinois State Normal University, 1941
Education-Administration (General)
Title of Thesis: Fire Insurance Economics in the Public Schools
of Illinois
- Mary Evelyn Donham Enfield
B.S., Indiana State Teachers College, Terre Haute,
Indiana, 1938 Guidance and Personnel
Title of Thesis: Non-Directive Counseling of Students With Spell-
ing Difficulties
- James George Flood Libertyville
B. Ed., Illinois State Normal University, 1939
Education-Administration (General)
Title of Thesis: The Administration of the Audio Visual Aids in
Illinois Elementary Schools with Enrollments of
One to Six Hundred
- Charles Gerald Garrison Normal
B.S., in Ed., Illinois State Normal University, 1946
Education-Administration (Secondary)
Title of Thesis: An Industrial Arts Program for the Junior High
Schools of Bloomington, Illinois
- Zola Ruth Harvey Chicago
B.S. in Ed., Illinois State Normal University, 1947
Geography
Title of Thesis: The Geography of Peach and Apple Production
in the Unglaciated Section of Southern Illinois
- Esther Mae Hileman Bloomington
B.S. in Ed., Illinois State Normal University, 1944
Health and Physical Education for Women
Title of Thesis: Ancient Polynesian Life and Customs as a Basis
for Modern Dance Composition
- James Blandford Jennings Maplewood, Mo.
B.S. in Ed., Illinois State Normal University, 1947
Social Science
Title of Thesis: "Separatist Movements in Illinois, 1771-1865"
- Stanley Robert Kennedy LaGrange
B.S. in Ed., Illinois State Normal University, 1947
Biological Science
Title of Thesis: Hemoglobin Levels as a Factor in the Measure-
ment of Health and Physical Fitness
- Oran Bernard Leffingwell Bellflower
B. Ed., Illinois State Normal University, 1937
Education-Administration (Secondary)

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Title of Thesis: A Proposed Course in Physical Science for
the Senior High School

Geraldine Anne Martin Normal
B. Ed., Illinois State Normal University, 1941
Guidance and Personnel

Title of Thesis: The Relation of Adjustment Inventory Scores
and Spelling Abilities

John Harrison Morris Springfield
B. Ed., Illinois State Normal University, 1941
Education-Administration (Elementary)

Title of Thesis: Comparison of Maladjusted and Well Adjusted
Siblings

William Kenneth Posorske Oshkosh, Wisc.
B. S. in Ed., Illinois State Normal University, 1947
Mathematics

Title of Thesis: A Course of Study for Second Year General Math.

Edwin Albert Rakow Bloomington
B. Ed., Illinois State Normal University, 1935
English

Title of Thesis: The Teaching of Milton in the High School:
An Annotated Bibliography 1900 to July, 1948

Harriet Haley Reams McMinnville,
Tennessee
B. S., George Peabody College for Teachers, Nashville,
Tennessee, 1933 - Special Education - Area of
Mentally Retarded

Title of Thesis: A Study of Ten Mentally Retarded Boys in a
Segregated Room in an Elementary School

Carl Dick Richards Peoria
B. S. in Ed., Illinois State Normal University, 1947
Guidance and Personnel

Title of Thesis: The Evaluation of Certain Factors for Predicting
First Year Academic Success of Industrial Arts
Students Entering Illinois State Normal University

Nelson R. Smith Maroa
B. S. in Ed., Illinois State Normal University, 1947
Education-Administration (Secondary)

Title of Thesis: Resource Units for a Course in Basic Photography
on the Secondary Level, 1948

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Evelyn Martha Stalter Leland
B. A., Illinois Wesleyan University, Bloomington,
Illinois, 1937 Health and Physical Education
for Women

Title of Thesis: Study of Skill Tests in Badminton for College Women

Barbara Denzer Thompson Normal
B. Ed., Illinois State Normal University, 1933
Education-Supervision (General)

Title of Thesis: The Development of A Supervisory Plan for Fifth
and Sixth Grade Physical Education

John Graham Thomsen Orlando, Fla.
B. S., Illinois Wesleyan University, Bloomington, Illinois,
1939 - Biological Science

Title of Thesis: Federal Aid in Wildlife Restoration in Illinois

Lowell McNees Walter Fairmont
B. S. in Ed., Illinois State Normal University, 1947
Guidance and Personnel

Title of Thesis: The Relation of Age and Sex to Levels of Aspiration

Avis Lorraine Youngberg Kankakee
B. Ed., Illinois State Normal University, 1943
Social Science

Title of Thesis: Swedish Immigration and Settlement in Illinois in the
Nineteenth Century

UNDERGRADUATE SCHOOL

BACHELOR OF SCIENCE IN EDUCATION

Art Education

Joyce Elaine Truckenbrod Mendota

Home Economics Education

Louise Dickey Schultz Weldon

Speech Education

Warren Frederick Craig Fairbury
Ann Allen Litherland Normal

Agriculture Education

Trenouth Arthur Adams Emden
Howard Orville Martin Buckley
James Albert Stroud Armington

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Music Education

James Robert Baker
Edward Anderson Daniel
John William Dempster
Robert Homer Hull
Robert Louis L'Heureux

Dana
Jacksonville
Royal Oak, Mich.
Bloomington
Tremont

Business Education

Ray Edward Ahlrich
Ruth Richardson Barstead
Charlotte Jane Bevan
Florine Oleda Elliott
Wayne Lloyal Gilbertson
Ann Adelaide Junis
Edward Milton Mitchell
Eldon Eugene Naffziger
Jack Frederick Yobski
Edna Mae Zimmerman

Cerro Gordo
Springfield
St. Petersburg, Fla.
Armington
Newark
Neponset
Normal
Bloomington
Decatur
Saybrook

Industrial Arts Education

Erwin Paul Brauer
Orville Oscar Brown
Roy Douglas Cox
Leven Marwood Dowdall
Raymond Frederick Gerfen
Richard John Hegner
William Lee Hodge
Gerald Glenn Jackson
Kenneth Orman Moreland
Guido Charles Paoli
Chester Alford Schultz
Richard Dean Van Scoyoc
Carter Harold Wilkey
Charles Frederick Williams

St. Peter
Stonington
Normal
Carrollton
Belleville
Fox River Grove
Springfield
Girard
Secor
Collinsville
Clinton, Iowa
Saybrook
Maroa
Lincoln

Health and Physical Education

Billie Arrowood Ashcraft
Claude Vincent Bailey
Merlin Olaf Belle
William Audley Campbell
Glen Owen Cooper
Frank Anthony D'Agostino
Marvin Meldoe Johnston
John Fosse Jorstad
Anthony Martin Komlanc
Virginia Olson LaBounty
Rachel Noe Martin
Mildred Lucille Morthland

Bangs, Texas
Normal
Freeport
Bloomington
Chenoa
Chicago
Piper City
Newark
Peru
Galesburg
Bloomington
Decatur

PROCEEDINGS

Mary Virginia Schingel
Aldo Angelo Sebben
Evelyn Marie Smith
Stephen Stanley Stelmack
Robert Jay Volkert

Danville
Gary, Indiana
Normal
Chicago
Columbia

Secondary Education

Howard Raymond Baird
Barbara Joan Bishop
Zella Marie Bratton
Gordon LaVerne Cottrell
Marion McAllister Cowie
James Russell Cretcher, Jr.
Wayne Arnold Denman
William Arthur Einert
Barbara Uhrenholdt Ellison
Russell Earl Fetter
Dorothy Jean Foster
Virgil Thomas Hargis
Lawrence Leon Hoerer
Robert Douglas Hunter
Voris Vaughn King,
Margaret Ethel Kinsella
Rita Ann Kraus
Evelyn Teresa Kuhn
Elizabeth Ann McDaniels
June Dee Die Mitchell
Vivian Beulah Nafziger
Fred John Ogden
Jean Daugherty Rhodus
Russell Wayne Severe
Jean Winifred Sharda
Paul Vincent Vegna
Wilson Wayne Warrner
Florence Scott White
Edward Hugh Whitmore
Marilyn Esther Woltzen
Merle John Wurth
Herbert Lawrence Zobel

Harvard
Berwyn
Knoxville
Mechanicsburg
Springfield
Normal
East Lynn
Bureau
Morris
Rochester
Hoopeston
Bloomington
Chicago
Oglesby
Washington, D.C.
Bloomington
Springfield
Clinton
Alton
Hoopeston
Bloomington
Collinsville
Chicago
Bloomington
Davenport, Iowa
Peoria
Tonica
Decatur
Aurora
Dana
Bloomington
Chicago

Elementary Education

Helma Lucile Anderson
Frances Evelyn Aubry
Marie Velora Baker
Clifford Winfrey Basfield
Beverly Theresa Belcaster
Opal Craig Blinn
Mary Yanchik Bone
Eva Anna Burke
Hannah Burns Campbell
Mary Agnes Campbell
Ada Largent Carrier

Hennepin
Ottawa
Hannibal, Mo.
E. St. Louis
Chicago
Belleville
Peoria
St. Augustine
Loda
Pontiac
Tremont

TEACHERS COLLEGE BOARD

Allie Belle Carter
 Lillian Hazel Carter
 Greta Margaret Caspers
 Marguerite Helen Cooper
 Elizabeth Jane Craggs
 Marjorie Mapes Denhardt
 Rosa Belle Ensign
 Edith Mae Estes
 Eileen Culbertson Gant
 Frances Louise Gaskill
 Clifford St. John
 Elizabeth Helen Sawyer
 Gladys Lenora Souder
 Nelle Hefner Steele
 Wesley Emery Streit
 Leta Bierbower Gathman
 Stella Annabel Guimond
 Betty Jane Hall
 Augusta Louise Hansen
 Luella Pearl Harlan
 Mary Grace Henderson
 Mary Lucile Henneberry
 Lorena Fleisher Hubbell
 Edith Lucille Ireland
 Thelma Cornelia Koblitz
 Gertrude Shadoan Lehmann
 Dorothy May McHenry
 John Leonard McKay
 Stella Adeline Makiney
 Marie Mildred Martin
 Odessa Heagy Meyer
 Eleanor June Miller
 Ethel Lillian Miller
 Irma Obertino
 Mary Haigh Owings
 Laura Belle Sageser
 Bertha Burgener Vann
 Jeanne Martin Williams
 Lillian Ann Wood
 Nelle Elizabeth Wright
 Ruth Eloise Zimmer

Cheneyville
 Jacksonville
 Litchfield
 Dana
 Taylorville
 Ransom
 Long Point
 Decatur
 Danvers
 Collinsville
 Cornell
 Decatur
 Kewanee
 Normal
 Morton
 Normal
 Manteno
 Chicago
 Buda
 Peoria
 Bloomington
 Decatur
 Elmwood
 Onarga
 Caseyville
 Plano
 Cambridge
 Princeton
 Spring Valley
 Lincoln
 Normal
 DeWitt
 Gibson City
 Benld
 Riverside
 Bloomington
 Litchfield
 Normal
 Medora
 McLean
 Emden

Summary of Undergraduate Division Groups

Art Education	1	Business Education	10
Home Ec. Education	1	Ind. Arts Education	14
Speech Education	2	Health & Physical Education	17
Agriculture Education	3	Secondary Education	32
Music Education	5	Elementary Education	52
Total August Bachelors Graduates		137	
Total August Masters Graduates		<u>27</u>	
Total August Graduates		164	

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II. FACULTY

1. Deaths

It is with deep regret that the passing of several members of our staff must be recorded at this time. In the period of over fifteen years of the present administration of Illinois State Normal University the total number of deaths of staff members has not been as great as that since January 1, 1948 to the present date. Aside from losing some well-known and valuable staff members, deaths of parents of fifteen faculty members within the past year have played an important part in the work of the University. The number of deaths of parents in this one year is only slightly less than the total reported over a period of fifteen years.

Aside from the death of Dr. Earl Peterson, Associate Professor of English, on January 15, 1948, Dr. Stella V. Henderson, Professor of Education, on May 31, 1948, and Mr. R. W. Pringle, Professor Emeritus and former Principal of the University High School, on July 9, 1948, mentioned in previous Board Reports, the death of Dr. Nell B. Waldron, Professor of Social Science, on August 20, 1948, is recorded at this time. Dr. Waldron was the first faculty member employed under the present administration, her appointment being made in February 1934. The University has lost a valuable faculty member in her passing.

2. Resignations

- a. Dr. Eleanore Aldworth, Associate Professor of Biological Science, effective July 2, 1948, in order to accept work elsewhere.
- b. Mr. Byron Barton, Assistant Professor of Geography, effective August 27, 1948, in order to accept a position on the staff of Eastern Illinois State College at Charleston, where it is understood increased responsibilities will be placed upon him in the near future.
- c. Mrs. Mary Cretcher, Instructor in English, in order to accept a position in the high school at Tiskilwa, Illinois, effective June 5, 1948.
- d. Mr. Neal Glenn, Associate Professor of Music, effective August 27, 1948, in order to accept a position as Head of the Public School Music Program of the School of Music of Ohio University at Athens, Ohio.
- e. Mrs. Alice L. Carter, Nurse in the University Health Service, in order to accept a position at Metamora, Illinois, effective August 31, 1948.
- f. Miss Violet Simpson, Director of Foods Service, effective August 27, 1948.

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- g. Dr. Ann Freeman, Assistant Director of the University Health Service, effective August 31, 1948, in order to engage in other work.

3. Creation of Positions

- a. In order to handle all of the work in journalism that is involved in the course in the University and University High School, as well as sponsoring the Vidette (school paper) and the Index (yearbook) in the University and the Clarionette (school paper) and the Clarion (yearbook) in the University High School, it becomes necessary to have more help than has been available in the past. It is therefore requested that an English position of the rank of instructor with the possibility of obtaining a person who will be rather an assistant to the person who succeeds Mr. De Clark, be created.
- b. In order to get some additional help from qualified music instructors at the Illinois Soldiers and Sailors Childrens School, it seems desirable for us to take the financial responsibility of setting up a position in agriculture at the Childrens School.
- c. Due to the size of our food service activities and the widespread location, together with a need for more efficiency, I am recommending the creation of a position as Assistant Foods Director, effective as of September 1, 1948.

4. New Appointments

- a. Miss Maxine Anderson, as Director of Food Services, to take the place of Miss Violet Simpson, resigned, effective from September 1, 1948, at a salary of \$350.00 per month, or \$4200.00 for a twelve months period, aside from maintenance including apartment, food and laundry. Miss Anderson has taken all of her work in the Iowa State College at Ames, Iowa, and her experience has been in the Student Union at Indiana University, Bloomington, the Memorial Union at Iowa State College at Ames, and for the past year in charge of Officer's Mess at Ft. de Russy in Honolulu. Her work will be confined to directing the food service, but with the expectation that we will provide necessary assistants for her to organize and develop the kind of food service program needed.
- b. Mrs. Gladys E. Baker, as Supervisor of Student Teaching in the Fourth Grade at the Illinois Soldiers and Sailors Childrens School, at a monthly salary of \$310.00 per month, or \$3720.00 on a twelve months basis, effective September 1, 1948, and taking the place of Miss Thalia Tarrant who is being transferred to the first grade at her own request. Mrs. Baker taught with us in the sixth grade at the Childrens School in the school year 1946-1947, but gave up the work of her own accord. Since she is now available again, we will be glad to have her services. She has a bachelor's degree from Illinois State Normal University and her master's degree from the University of Illinois. This position is paid for by the Department of Public Welfare

PROCEEDINGS

and is here listed only as a matter of record.

- c. Mr. Ralph A. Benton of Lincoln, Nebraska, as Instructor in Agriculture to fill an existing vacancy in agriculture handling classes in the University High School, due to the necessity of withdrawing all of our other agriculture men for use in the vocational agriculture program in the University. Mr. Benton has a B. S. degree in agriculture from the College of Agriculture of the University of Nebraska and a Master of Arts degree from the Graduate College of the same University. He is by training and experience a vocational agriculture teacher with experience of thirteen years in two Nebraska high schools and the last two years teaching in the College of Agriculture of the University of Nebraska. His salary is \$400.00 per month on the basis of nine, ten, eleven, or twelve months, as the demand of the work may indicate, since most agriculture men are employed for eleven or twelve months. This appointment is effective as of October 4, 1948.
- d. Miss Eunice Blackburn, as a part-time instructor in the Geography Department, to take part of the work that comes as a result of the late resignation of Mr. Byron K. Barton. Miss Blackburn will be employed to teach approximately one-half time at a monthly rate of \$190.00 per month, or \$855.00 for the first semester. This appointment is made with the possibility of renewing it for the second semester in case we are unable to get a full-time person to handle this work. Miss Blackburn has her bachelor's degree from Illinois State Normal University and has done her graduate work at the University of Chicago. She has had teaching experience in several Illinois high schools as well as in Mexico.
- e. Miss Viola Boekelheide of Nashville, Tennessee, to fill an existing vacancy caused by the resignation of Dr. Gladys Tipton, who has accepted a position at the University of Tennessee. Miss Boekelheide has the degree of Bachelor of Science in Education from Northern State Teachers College at Aberdeen, South Dakota, and her Master of Music at Northwestern University in Evanston. She has also had additional graduate work. Her teaching experience has been in Aberdeen and Britton, South Dakota, and Nashville, Tennessee, where she was on the staff of George Peabody College for Teachers as supervisor of music education in the demonstration school. Miss Boekelheide began her work September 13, 1948, at an annual (nine months) salary of \$3600.00, with the rank of instructor.
- f. Mrs. Jeanne L. Cotton, as Faculty Assistant to serve as nurse in the University Health Service, at a per month salary of \$230., effective from September 24, 1948. Mrs. Cotton is a graduate of Mennonite Hospital School of Nursing and has her R.N. She has had experience in two doctor's offices, as well as private practice.
- g. Mrs. Mary E. Dalrymple, as substitute Instructor in Home Economics at the present time on the regular \$10.00 per day basis

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of salary, effective October 11, 1948.

- h. Mrs. Mary E. Donisch as Faculty Assistant to serve as nurse in the University Health Service, with special assignment to the University High School and Metcalf Elementary School. Mrs. Donisch is a graduate of Michael Reese Hospital, Chicago, has her R. N., and has held the position of head nurse at Michael Reese. She has also had considerable experience in private duty. Beginning with September 20, 1948, she is serving half time at a salary of \$115.00 per month and on November 1, 1948, she will take a full-time position at a salary rate of \$225.00 per month, taking in addition to the work in the high school and elementary school, the half time position now held by Mrs. McAdams, who will discontinue her services with us at that time.
- i. Miss Ella Mae Elgin, of Bloomington, Illinois, as Instructor in Business Education in the University High School, to take the place of Miss Mary Webb, who will be on leave of absence for the 1948-1949 school year. Miss Elgin has her Bachelor of Education degree from Illinois State Normal University and has an M. A. degree from Northwestern University, with additional work at the University of Minnesota. Her teaching experience has been in two Illinois high schools and during the past two years she has been on the faculty of the Alabama College for Women at Montevallo, Alabama. It is understood that she is employed for one year to take the work of Miss Webb, at an annual (nine months) salary of \$3150.00. This appointment is effective September 13, 1948.
- j. Mrs. Joyce B. Evans, as part-time substitute Instructor in Mathematics, to handle one-third teaching load in the University High School, effective September 20, 1948, at a per month salary rate of \$125.00. Mrs. Evans has her bachelor's degree from Taylor University and her master's degree from the University of Michigan. She has had high school and college teaching experience.
- k. Miss Sara Jane Fernald, of Monmouth, Illinois, as Instructor and Supervising Teacher in the Sixth Grade at the Illinois Soldiers and Sailors Childrens School, at an annual (twelve months) salary of \$3720.00 effective from September 1948. Miss Fernald has her B. A. degree from Monmouth College and her M. A. degree from the University of Maine, with additional work taken at Western Illinois State College at Macomb. Her experience has been in Illinois public schools; but for the last six years she has been teaching in the public schools of Sitka, Alaska, serving as teacher and later as elementary principal. This position is reported as a matter of record since the salary is paid by the Department of Public Welfare.
- l. Miss Beryl Galaway, as Assistant Librarian at a salary of \$2970.00 for nine months, or \$330.00 per month, effective from September 1948. Miss Galaway will fill a newly created and authorized position in the University library. She has her bach-

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elor's degree from Illinois College and her bachelor's degree in library science from the University of Illinois. She is completing work for her master's degree in library science from the University of Michigan. Her experience has been in Illinois and Indiana high schools, her last position being that of head librarian at Evansville College at Evansville, Indiana.

- m. Mr. Victor E. Gimmetstad of Northfield, Minnesota, as Assistant Professor of English, to take the place of Dr. William Griffin who resigned to accept a position at George Peabody College for Teachers, at an annual (nine months) salary of \$3690.00, effective from September 1948. Mr. Gimmetstad has his B. A. degree from St. Olaf College in Minnesota and his M. A. degree from the University of Wisconsin. He has had additional work at the University of Southern California and at the present time is completing work for his doctor's degree at the University of Wisconsin, with all requirements met except the final draft of his doctor's dissertation. He has taught in high schools in Minnesota and Wisconsin, and comes to Illinois State Normal University directly from the faculty of St. Olaf College at Northfield, Minnesota.
- n. Mr. Carl D. Heldt of Evansville, Indiana, as Instructor in Health and Physical Education and coach of football and track and director of athletics in the University High School, taking the place of Mr. Burton O'Connor who was granted a leave of absence for the next school year, at an annual (nine months) salary of \$3600., effective September 1948. Mr. Heldt has his B. S. degree from Purdue University and has a Master of Physical Education degree from the same school. He has had teaching and coaching experience in Peru and LaPorte high schools in Indiana and as a teacher of physical education and line coach at Lehigh University and the University of Oregon. He served in the Navy for four years and was discharged as a Lieutenant Commander. He played one season of professional football with the Brooklyn Dodgers. During his undergraduate years he received letters in football and track at Purdue and was captain of the football team in his senior year and was given the Purdue Big 10 medal for the athlete of that year with highest scholastic attainment. In high school he participated in four branches of athletics, --- football, basketball, track, and baseball.
- o. Mrs. Lucile W. Holmes, as Instructor in Speech Education, on a three-fourths time basis as a substitute for the entire current semester, at a salary rate of \$285.00 per month, effective from the opening of school in September 1948. Mrs. Holmes has taught in the English Department on previous occasions and is an excellent instructor both as to qualifications and teaching ability.
- p. Miss Rose M. Leak, of Williamsport, Indiana, Instructor in Music at the Illinois Soldiers and Sailors Childrens School, with some instructional work on the campus, at an annual (twelve months) salary of \$3720.00. Miss Leak has her B. A. degree from Iowa State Teachers College at Cedar Falls, and her M. A.

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degree from Northwestern University, with additional work at Indiana and DePaul Universities. Her teaching experience has been in Indiana and Iowa public schools where she has served as an instructor in instrumental and vocal music, as well as a supervisor of music in elementary grades. This appointment is reported as a matter of record, since the salary is paid by the Department of Public Welfare, although Miss Leak will be permitted to teach part-time on the campus.

- q. Mr. Leroy E. Mecay of Galesburg, Illinois, as Assistant Professor of Biological Science, teaching Science Survey courses covering a position formerly held by Dr. J. E. Young, who is on sabbatical leave at the University of California. Mr. Mecay has A. B. and B. S. degrees from Lincoln College in Illinois and a Master of Arts degree from the University of Illinois, with additional work at Michigan State College. His teaching experience has been at Anna-Jonesboro Community High School and Decatur High School in Illinois and at the Galesburg Branch of the University of Illinois, where he has been during the past 1947-1948 school year. His salary will be \$3600.00 for nine months, effective as of September 1948.
- r. Mr. Orrin J. Mizer, Instructor in Science and Assistant Principal of the Illinois Soldiers and Sailors Childrens School, on a twelve months basis, effective September 1, 1948, at a salary rate of \$350.00 per month, or \$4200.00 for the twelve months period. Mr. Mizer has his Bachelor of Science in Education degree and the Master of Science degree from Bowling Green State University in Ohio, with additional work at Kent State University. He has had successful teaching experience in high schools in Illinois and last year was on the staff of the Illinois Soldiers and Sailors Childrens School where he will continue as instructor and assistant principal. Last year this position was paid for by the Department of Public Welfare but since half of the time of two music instructors was given to help the I.S.N.U. music program, it was agreed to take over this position because of using Dr. Reusser, Principal of the Childrens School, in connection with some off-campus supervision of student teachers.
- s. Miss Edna M. Norskog of Houston, Minnesota, as Instructor in Mathematics in the University High School, to take the place of Mr. T. E. Rine, whose assignment after a year's leave of absence spent at George Peabody College for Teachers will be largely in the University. Miss Norskog's salary is set at \$3600.00 for the nine months school year, effective from September 13, 1948. She has her B. A. degree from St. Olaf College in Northfield, Minnesota, her M. A. degree from Teachers College, Columbia University, with additional work at the Universities of Minnesota, Chicago, and Wisconsin. Her teaching experience has been in five Minnesota high schools, her last position being head of the department at the Senior High School in Alexandria, Minnesota.
- t. Miss Frances C. Pearce, Faculty Assistant in Education as

PROCEEDINGS

kindergarten instructor in the newly organized kindergarten in Cardinal Court, the Veterans Housing Center, in order to meet increased needs for kindergarten children of veterans and other married students, as well as children of new faculty members. Miss Pearce is a graduate of Illinois State Normal University and in accepting the position on the basis of \$240.00 per month, or \$2160.00 for the school year, is doing so considering the opportunity of furthering her educational work through late afternoon, evening, and Saturday classes at the University. This appointment was effective as of September 1948. Miss Pearce has had teaching experience in the primary grades of the Hutsonville and Marshall, Illinois, elementary schools, but for the past several years has been engaged as case worker with the American Red Cross at St. Louis, Mo.

- u. Mrs. Avis Pokarney, of Normal, as a nurse in the University Health Service, to take the place of Mrs. Alyce L. Carter, resigned, in order to accept a position at Metamora, effective for a twelve months period from September 13, 1948, at a salary of \$225.00 per month. Mrs. Pokarney has her R.N. following her graduation from St. Andrews Hospital Nursing School in Minneapolis and has had additional training at Ancker Hospital in St. Paul. She has had experience in Cook County Hospital in Chicago and in Brokaw Hospital in Normal.
- v. Mrs. Lucilla Randall, Instructor in Biological Science on a temporary basis but probably needed for the present semester and possibly the entire year, at a salary rate of \$380.00 per month, or \$3420.00 if employed for the entire school year. Mrs. Randall has her bachelor's degree from the University of Wichita and her master's from the University of Michigan with additional work at the University of Chicago. She has had successful teaching experience in high schools in Kansas and has done some substitute teaching on the I.S.N.U. faculty. Mrs. Randall lives in Bloomington and is available and qualified to help in the present emergency.
- w. Mr. Irwin Spector, as Assistant Professor of Music, to take the place of Dr. Neal Glenn who recently resigned to accept a position at Ohio University. Mr. Spector has his B. S. degree from the New Jersey State Teachers College at Trenton and M.A. degree from Teachers College, Columbia University, with additional work at Rutgers University and New York University. At New York University he is completing the work for his Ph. D. degree. He has had public school teaching experience at four New Jersey high schools and has participated in many music programs as an accomplished violinist. The salary for this position is \$3690.00 for nine months, or \$410.00 per month, effective September 1948.
- x. Mrs. Christine Stombaugh, Instructor in Home Economics, at a salary rate of \$325.00 per month, or \$2925.00 for the nine months school year, effective from September 1948. Mrs. Stombaugh has her bachelor's degrees from the State Teachers College at Stevens Point, Wisconsin, and Stout Institute at

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Menomonie, Wisconsin, and her master's degree from Teachers College, Columbia University. She has had successful teaching experience in several high schools and during the past several years has substituted on a part-time basis in University and University High School classes. Her services are needed for a University High School position on a substitute and fractional basis for the present school year. She is qualified for this work and can be of real service in the Home Economics Department.

- y. Mr. Raymond W. Tudor, of Des Plaines, Illinois as Assistant Professor of English in charge of the work in journalism, effective from September 1948, at an annual (nine months) salary of \$3690.00, to take the place of Mr. William DeClark, who has left to continue his education in another type of journalism work. Mr. Tudor has the Bachelor of Journalism and Bachelor of Science in Education degrees from the University of Missouri, an M. A. degree in English from the University of Michigan, and a year of further graduate work at the University of Kansas. His teaching experience in English and journalism has been in Independence and Kansas City, Missouri, high schools and in Wright Junior College in Chicago, from which position he comes to Illinois State Normal University.
- z. Mrs. Charlotte Marie Upton, as Faculty Assistant at a salary rate of \$250.00 per month, effective September 1948, to handle home economics work in the University High School on a substitute basis, with the understanding that as soon as we can get a satisfactory regular teacher her services will be no longer needed. Mrs. Upton has her B. S. degree from the University of Illinois in Vocational Home Economics and has had successful teaching experience in McKeesport, Pennsylvania, High School where she taught vocational home economics. Since Mrs. Upton does not have a master's degree, it is planned to replace her as early as possible with a person having a higher degree.
- aa. Mrs. J. Loreena Webb, Instructor in English (Journalism), at a salary rate of \$3150.00 for nine months. Mrs. Webb has B. S. and M. S. degrees from the School of Journalism of the University of Illinois and has been an instructor in English on the staff of the University. She has had considerable experience in journalism work through the Daily Illini and Champaign-Urbana papers. Mrs. Webb fills a newly created position to make possible the handling of all the demands for work in journalism and sponsoring of school papers and annuals in the University and University High School.
- bb. Miss Vermell Wise, of Danville, Kentucky, as Assistant Professor of English, effective from September 1948, at an annual (nine months) salary of \$3690.00, to take the place of Dr. Howard Fielding who has been granted a leave of absence for the 1948-1949 school year. Miss Wise has her A. B. degree from Center College, Danville, Kentucky, her M. A. degree

PROCEEDINGS

from Columbia University, with additional work at the University of Kentucky. Her teaching experience has been in high schools in Georgia, Kentucky, and New Jersey, and in Gulf Park College, at Gulfport, Mississippi, from which position she comes to Illinois State Normal University.

- cc. Dr. Leo J. Yedor, Associate Professor of Social Science, teaching in the field of history, in place of Dr. Nell B. Waldron, who died on August 20. This appointment was effective from September 1948 at an annual (nine months) salary of \$4140.00. Dr. Yedor has his A. B., A. M., and Ph. D. degrees from the University of Chicago and has taught in three Chicago or suburban high schools as well as Wright and Wilson Junior Colleges. He comes to Illinois State Normal University from Morgan Park Junior College.

III. OTHER SCHOOL EMPLOYEES

1. Resignations

- a. Mrs. Joybelle D. Craig, Secretary to the Director of Publicity, in order to be with her husband who has accepted a position at Lincoln, Illinois, effective August 31, 1948.
- b. Mrs. Doyle Rae Green, Secretary to the Dean of Women, effective August 31, 1948, in order to accept a teaching position for the 1948-1949 school year.
- c. Mrs. Mary Ellen Herget, Clerk Stenographer I, effective August 24, 1948, in order to accept a position as instructor in Home Economics in Normal Community High School.
- d. Mrs. Jane Jackson, Secretary to the Director of Veterans Services, effective August 31, 1948, in order to be with her husband who has accepted a teaching position.
- e. Mrs. Josephine Jorstad, Secretary to the Administrative Assistant to the President, effective August 31, 1948, in order to be with her husband who has accepted a teaching position.
- f. Mrs. Joyce Osborn, Secretary to the Director of Admissions, in order to accept a position teaching in the same high school with her husband at Piper City, Illinois, effective June 30, 1948.
- g. Mr. Ernest H. Sanders, Farm Hand, in order to accept other work, effective July 31, 1948.
- h. Mrs. Alicejane Smith, Secretary to the University High School Principal, in order to be with her husband who has accepted a position at Mt. Morris, Illinois effective August 31, 1948.

2. New Appointments

All Civil Service appointments have been approved through the proper channels in Springfield.

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- a. Mrs. Christina Opal Bond, as Janitor I, effective September 7, 1948, at a salary rate of \$145.00 per month, to fill an existing vacancy.
- b. Mr. Earl Beckman, as part-time student worker in the Health and Physical Education Department, at a salary of \$50.00 per month, effective from October 1, 1948.
- c. Mr. Leo R. Bray, as part-time student worker in the Health and Physical Education Department, at a salary of \$50.00 per month, effective from October 1, 1948.
- d. Mr. John H. Butler, as Superintendent of Buildings, at an annual salary of \$3000.00, or \$250.00 per month on a twelve months basis. Mr. Butler was cleared through the regular channels and was therefore able to begin work on October 11, 1948. He fills a position that has been created for some considerable time but has been unfilled.
- e. Miss Patricia Coup, as student worker doing part-time work in the office of the Dean of Men, effective from September 20, 1948, at a salary rate of \$125.00 per month.
- f. Mrs. Etta M. Dawson, under the classification of Domestic, to work in the University Food Service, effective from September 13, 1948, at a salary rate of \$135.00 per month, to fill an existing vacancy.
- g. Mrs. Rita Douglass, as part-time student worker, working in the University Food Service, to have supervision of the cafeteria and student labor. Mrs. Douglass has her bachelor's degree in home economics from Illinois State Normal University and has had additional work on her master's degree, part of which she is doing at the present time at Illinois State Normal University. Her salary rate on a part-time basis would be \$220.00 per month, effective from September 21, 1948.
- h. Mrs. Henrietta Felix, as a student worker in the office of the Director of Special Education, on a part-time basis at a salary of \$65.00 per month, effective from September 20, 1948.
- i. Mr. Albert J. Freese, as Janitor I, effective September 1, 1948, at a salary rate of \$150.00 per month, to fill an existing vacancy.
- j. Mr. Joseph Garner, as part-time student worker in the Health and Physical Education Department, at a salary of \$110.00 per month, effective September 23, 1948.
- k. Mrs. Ruth E. Green, as part-time student worker at the cafeteria at Fell Hall from July 15 to August 15, at a salary of \$150.00. Mrs. Green worked the one month in order to help with a very heavy demand on the cafeteria during that period.

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- l. Miss Helen Hahn, as part-time student worker in the Social Science Department, at a salary of \$115.00 per month, effective from September 13, 1948.
- m. Mrs. Mary Ellen Herget, as Clerk Stenographer I in the Business Office, effective August 1, 1948, at a salary of \$165.00 per month on a twelve months basis, to take the place of Mrs. Mary Alice Thomas, resigned.
- n. Miss Norma Hill, as Clerk Stenographer I in the office of the Director of Publicity and Alumni Relations to fill the position of Mrs. Joybelle D. Craig, resigned, effective from September 20, 1948, at a salary rate of \$155.00 per month.
- o. Mr. Franics Kridner, with the classification of Farm Hand, to take the place of Mr. Ernest Sanders, resigned, effective October 18, 1948, at a salary of \$165.00 per month on a twelve months basis.
- p. Mrs. Marilyn Lockhart, to be transferred from classification of student worker to Clerk Stenographer I, effective August 1, 1948, at a salary of \$150.00 per month. Mrs. Lockhart has been working for the past year on a part-time student basis but is now available and eligible for a regular Civil Service appointment.
- q. Miss Jennie Louise Oldfield, as student worker in the University High School office, effective September 10, 1948, at a salary of \$60.00 per month on a part-time basis.
- r. Mrs. Shirley Riemer, as student worker doing part-time work in the office of the Director of Veterans Services, effective September 15, 1948, at a salary of \$125.00 per month.
- s. Mrs. Jean D. Rhodus, as Clerk Stenographer I, beginning August 1, 1948, at a salary of \$150.00 per month on a twelve months basis, to serve as secretary to Dr. Victor M. Houston, Principal of the University High School, and take the place of Mrs. Alicejane Smith, resigned.
- t. Mrs. Fannie Schroeder, with the classification of Janitor I, to take the place of Mrs. Alma Edith Bean, who has been transferred to the Women's Gymnasium to take the place of Mrs. Carrie M. Wakefield, resigned. Mrs. Schroeder will work in Fell Hall, campus residence for women, at a salary of \$145.00 per month on a twelve months basis, effective from October 1, 1948.
- u. Mrs. Betty Jean Stephenson, student worker in the Office of the Dean of Women, on a part-time basis, effective September 10, 1948, at a salary rate of \$125.00 per month.
- v. Miss Lucille Stewart, as Clerk Stenographer I in the Office of the Administrative Assistant to the President, effective September 20, 1948, at a salary rate of \$150.00 per month,

TEACHERS COLLEGE BOARD

to take the place of Mrs. Josephine Jorstad, resigned.

- w. Mrs. Winifred Louise Taylor, as student worker in the University Press, effective September 20, 1948, at a salary of \$125.00 per month on a part-time basis.
- x. Miss Rose Mary Teipel, as Clerk Stenographer I in the Business Office and serving as secretary to Mr. Preston Ensign, Business Manager, effective from August 1, 1948, at a salary of \$155.00 per month on a twelve months basis, to take the place of Mrs. Mildred Richards, resigned.
- y. Mr. Riley Walsh, as Trades Helper to begin work as of October 18, 1948, at a per month salary of \$165.00 on a twelve months basis. Mr. Walsh fills an existing vacancy caused by the death of Mr. Harve Dawson.
- z. Mr. David Wilson, as part-time student worker in helping with some of the janitorial activities, due to inability to get sufficient full-time persons, at a salary of \$60.00 per month, effective October 1, 1948.
- aa. Mr. G. A. Winker, as Laborer (Maintenance), effective August 1, 1948, at a salary of \$150.00 per month. This is a new position previously authorized.

3. New Salaries and Salary Changes

- a. Since the last meeting of the Teachers College Board on July 12, 1948, it has become necessary to comply with the demands of Union officials covering carpenters. A prevailing wage rate is now required, retroactive to January 5, 1948, which means that it was necessary to take the available money and allocate this to Mr. Carl E. Palmblade and Mr. William Speers, formerly Maintenance Carpenters on a regular salary. This has resulted in our being able to use the services of these two men only part of each week, since until July 1, 1949, we do not have funds to use in altering the total salary that was set when these persons were appointed effective July 1, 1948.
- b. Miss Elizabeth J. Reilly, recently listed as student worker on a part-time basis, to continue in that capacity but making available slightly more time and therefore a change in salary rate from \$60.00 to \$65.00 per month.

IV. THE ORGANIZATION

1. Graduate Work

A few requested alterations in graduate work involving some new courses and elimination of present courses, will be brought to the attention of the Graduate Committee of the Teachers College Board at least sixty days prior to the time of the next Board meeting scheduled for January 1949.

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2. Extension Classes

Again it has not been possible to meet the demand for extension courses due to inability to get sufficient faculty help to go off campus to offer such work. Extension service is a part of the regular teaching load of staff members and is only available when it is possible to get a little time from staff members whose entire program on the campus may not materialize.

V. THE CURRICULUM

No report.

VI. BUILDINGS AND GROUNDS

1. New Construction

It is a pleasure to report that contracts have been awarded and actual work has started on two new buildings,--the Administration Building and the Special Education Building, and that contracts have likewise been awarded for mechanical work in connection with the distribution of utilities over the campus and leading to these new buildings. Contracts have been awarded as follows:

a. Administration Building

(1) General Contract-John Felmley Company,	\$ 364,600.00
Bloomington, Illinois	
(2) Electrical Contract-Anderson Electric Co.	17,857.00
Danville, Illinois	
(3) Heating Contract-Northwestern Heating and	118,967.00
Plumbing Company	
Evanston, Illinois	
(4) Plumbing Contract-Robert E. Murphy and	77,775.00
Associates, Chicago, Ill.	
(5) Pipe Covering Contract	-The Asbestos and Magnesite
	Materials Company,
	Chicago, Illinois
(6) Elevator Contract-Elevator Mfg. Company	21,335.00
of America, Chicago, Ill.	
	<hr/>
	\$ 642,105.00

The foregoing amounts represent only partial contracts since the entire building cannot be completed with funds available during this biennium. It is estimated by the Division of Architecture and Engineering that it will take \$434,639.40 to complete the Administration Building, aside from \$128,750.00 needed for furniture and furnishings.

b. Special Education Building

(1) General Contract-John Felmley Company	\$ 1,254,550.00
Bloomington, Illinois	

TEACHERS COLLEGE BOARD

(2) Electrical Contract-Wilson Electric Co. Rockford, Illinois	58,261.00
(3) Heating Contract-Robert E. Murphy and Associates, Chicago, Ill.	298,171.00
(4) Plumbing Contract-Bellis and Miller, Inc. Champaign, Illinois	231,226.58
(5) Pipe Coverings- The Asbestos and Magnesia Contract Materials Company, Chicago, Illinois	24,988.00
(6) Elevator Contract-Otis Elevator Company Chicago, Illinois	5,800.00
	<hr/>
	\$ 1,872,996.58

Again, as in the case of the Administration Building, the foregoing amounts and contracts awarded will not complete the present portion of the building as planned. It is estimated by the Division of Architecture and Engineering that it will take \$ 740,126.50 to complete this building, aside from furniture and furnishings in the amount of \$ 343,402.00.

c. Distribution of Mechanical Services

In addition to the foregoing contracts for buildings, other contracts are being awarded for the distribution of mechanical services over the campus to these new buildings. These contracts have not all been awarded but for this work an amount of \$ 205,000 is available.

2. Major Repairs and Alterations

a. McCormick Gymnasium (men's portion), new acoustical ceiling and new lighting

(1) General Contract-John Felmley Co. for acoustical ceiling-Bloomington, Ill.	\$ 19,500.00
(2) Electrical Wiring and-Lights Home Electric Co. Bloomington, Ill.	<u>12,275.00</u>
	\$ 31,775.00

The foregoing work should serve to conserve heat in the winter time and to make the gymnasium cooler during the summer, to make it more suitable for extra uses such as social events, lecture course numbers, etc. and should decidedly improve the facilities for physical education work, as well as for basketball and other sports. This work is supposed to be completed by December 1, 1948.

b. Bleacher House

The much-talked-of and needed bleacher house has now been completed and represents a large structure suitable for storing bleachers, hurdles and other athletic equipment, with available space for taking care of some of the other materials now stored in other places around the campus.

PROCEEDINGS

3. Proposed New Buildings

A list of proposed new buildings for consideration of the Teachers College Board, the Post War Planning Commission, and the Legislature for the 1949-1951 biennium has been presented to the Division of Architecture and Engineering and they have estimated the cost of all of these improvements, including the completion of the Special Education Building and the Administration Building, and their figures indicate that it will take \$13,448,955.58 to do this necessary work at the present time. This figure is aside from site developments and landscaping which figures are to be supplied in the immediate future by Mr. Chance Hill.

4. Land Acquisition

It will be necessary to add to the land immediately around the campus in connection with proposed buildings, in order to obtain certain tracts that could not be purchased with the previous appropriation of \$260,000.00, due to increased costs of property. It is believed that \$125,000.00 will be sufficient to acquire necessary land west of the campus to complete the purchase of four properties still remaining but surrounded by property already purchased, three tracts of land east of the campus, one piece of property on the corner of North and School Streets near the entrance to the University, and an additional 120 acres of land to be added to the University Farm.

5. Rental of Property

During the year ending July 1, 1948, a residence across Mulberry Street from the Science Building was rented for the Psychological and Speech Clinic; the Methodist Church, less than a block away, was rented for classes in Speech and Music; the swimming pool at the Soldiers and Sailors Childrens School was rented for swimming activities of the Health and Physical Education Department; and a property in the business district of Normal was leased on a twelve months basis for dormitory purposes, housing sixteen men.

For the current 1948-1949 school year it is necessary to rent quarters for the Psychological and Speech Clinic on a twelve months basis and the Methodist Church on a nine months basis. The Department of Public Welfare has indicated that they would make available the swimming pool for our use if we took care of slight expenses in connection with the swimming pool, which would not be a rental charge. The dormitory facilities are no longer needed in view of the expense and location. It is therefore recommended that the Psychological and Speech Clinic be rented on a twelve months basis with option to renew it an additional fourteen months at \$100.00 per month, and that the Methodist Church be rented on a nine months basis at a cost of \$150.00 per month.

TEACHERS COLLEGE BOARD

VII. AUXILIARY ENTERPRISES

1. Food Services and Student Housing

It was fortunate for the welfare of the student body that Illinois State Normal University was forced into the restaurant business right after the conclusion of World War II and found it necessary to open and operate a cafeteria in addition to dining hall service in Smith and Fell Halls, since such facilities are limited and of somewhat questionable quality in this community. However, there is probably no part of the University program that involves more "headaches" than this work where problems of student help, regular employees, ability to purchase equipment and food, and to meet needs at all times throughout each week are so constantly apparent.

It has been impossible thus far to set up separate financial statements for Fell Hall, Smith Hall, and the cafeteria, since thus far we have operated these through one purchasing agency, largely one storeroom, and in the case of Fell Hall and the cafeteria, out of one kitchen. We are still hoping that it will be possible a little later to get these items separated. Therefore, the following report is one of a composite nature covering these activities for the year ending June 30, 1948.

FELL HALL, SMITH HALL, AND CAFETERIA July 1, 1947 - June 30, 1948

RECEIPTS:

Fell Hall	\$ 66,046.02	
Smith Hall	24,920.15	
	<u>90,966.17</u>	
Less: Refunds	343.54	
	<u>90,622.63</u>	
Cafeteria	48,354.55	\$ 138,977.18

EXPENDITURES:

Salaries and Wages	30,756.45	
Student Help	6,809.28	
Utilities	9,226.96	
Repairs and Maintenance	810.70	
Food and Household Supplies	127,947.72	
Equipment	<u>10,915.66</u>	<u>186,466.77</u>

EXCESS OF EXPENDITURES OVER INCOME \$ 47,489.59

2. University Farm

The University Farm is obviously a large and rather expensive laboratory for the Division of Agriculture Education. In order to maintain a farm that is capable of meeting vocational agriculture standards, it is necessary to have a large number of different breeds of livestock, --beef cattle, dairy cattle,

PROCEEDINGS

sheep, hogs, horses, and poultry. With the acquisition of additional land, we will probably be able to reduce some of the expenditures for food for these animals but it should be clearly understood that the University Farm will never be a self-supporting institution, as long as it is maintained as a demonstration and experimental area.

UNIVERSITY FARM July 1, 1946 - June 30, 1947

RECEIPTS:

Sales - Produce	\$ 7,033.45	
Sales - Livestock	3,432.46	
Miscellaneous	<u>755.05</u>	\$ 11,220.96
Food Furnished to Fell Hall		<u>529.38</u> \$ 11,750.34

EXPENDITURES:

Personal Services		13,118.65	
Contractual Services:			
Water	139.20		
Electricity	267.67		
Telephone	103.30		
Repairs and Improvements	5,067.80		
Veterinarian Services	<u>293.80</u>	5,871.77	
Office Expenses:			
Truck License	2.00		
Membership	<u>15.00</u>	17.00	
Commodities:			
Repair and Maintenance			
Supplies	729.36		
Gasoline and Oil	246.45		
Ice	109.73		
Fruit Trees	154.65		
Coal	140.37		
Stock Food and Supplies	<u>20,275.54</u>	21,656.10	
Equipment:			
Livestock	5,299.60		
Machinery	<u>4,254.32</u>	<u>9,553.92</u>	50,217.44

EXCESS OF EXPENDITURES OVER INCOME	38,467.10
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VIII. STUDENT LIFE

1. The housing made available by the federal government as student living quarters and known on the campus of Illinois State Normal University as Cardinal Court has been turned over to the University to operate following steps taken by the Teachers College Board, the City Council of Normal, state officials in Springfield, and the federal government. These will be operated under the di-

TEACHERS COLLEGE BOARD ·

rection of the University as a housing project under the regulations that were originally established and agreed upon with the federal government.

IX. MISCELLANEOUS

No report.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested and will be appreciated on the following recommendations.

1. Sanction of the granting of degrees and awarding of diplomas to the graduates as listed, including those receiving the degrees of Master of Science in Education and Bachelor of Science in Education, at the August 27, 1948, commencement.
2. Approval of the list of scholarship students in attendance during the 1948 summer session, which list has previously cleared through regular channels.
3. Acceptance of the resignations of Dr. Eleanore Aldworth, Mr. Byron Barton, Mrs. Mary Cretcher, Dr. Neal Glenn, Mrs. Alyce Carter, Miss Violet Simpson, and Dr. Ann Freeman, effective as dates indicated.
4. Creation of necessary positions,--additional English (journalism), agriculture at the Childrens School, and Assistant Director of Food Services.
5. Appointment of the following persons for periods indicated and at salaries designated: Miss Maxine Anderson, Mrs. Gladys E. Baker, Mr. Ralph A. Benton, Miss Eunice Blackburn, Miss Viola Boekelheide, Mrs. Jeanne L. Cotton, Mrs. Mary E. Dalrymple, Mrs. Mary E. Donisch, Miss Ella Mae Elgin, Mrs. Joyce B. Evans, Miss Sara Jane Fernald, Miss Beryl Galaway, Mr. Victor E. Gimmetstad, Mr. Carl D. Heldt, Mrs. Lucile W. Holmes, Miss Rose M. Leak, Mr. Leroy E. Mecay, Mr. Orrin J. Mizer, Miss Edna M. Norskog, Miss Frances C. Pearce, Mrs. Avis Pokarney, Mrs. Lucilla Randall, Mr. Irwin Spector, Mrs. Christine Stombaugh, Mr. Raymond W. Tudor, Mrs. Charlotte Upton, Mrs. J. Loreena Webb, Miss Vermell Wise, Dr. Leo J. Yedor.
6. Acceptance of the resignations of the following members of the office staff: Mrs. Joybelle D. Craig, Mrs. Doyle Rae Green, Mrs. Mary Ellen Herget, Mrs. Jane Jackson, Mrs. Josephine Jorstad, Mrs. Joyce Osborn, Mrs. Alicejane Smith.
7. Acceptance of the resignation of Mr. Ernest H. Sanders, Farm Hand.
8. Approval of the appointment of Mrs. Christina Opal Bond, Mr. Albert J. Freese, and Mrs. Fannie Schroeder, under the classification of Janitor I.
9. Approval of the appointment of Mr. John H. Butler as Superintendent of buildings.

PROCEEDINGS

10. Approval of the appointment of Mr. Earl Beckman, Mr. Leo R. Bray, Miss Patricia Coup, Mrs. Henrietta Felix, Mr. Joseph Garnero, Mrs. Ruth E. Green, Miss Helen Hahn, Miss Jennie Louise Oldfield, Mrs. Shirley Riemer, Mrs. Betty Jean Stephenson, Mrs. Winifred Louise Taylor, and Mr. David Wilson as part-time student workers.
11. Approval of the appointment of Mrs. Mary Elen Hergit, Miss Hill, Mrs. Marilyn Lockhart, Mrs. Jean D. Rhodus, Miss Lucille Stewart, Miss Rose Mary Teipel, under the classification of Clerk Stenographer I.
12. Approval of the appointment of Mr. Francis Kridner under the classification of Farm Hand.
13. Approval of the appointment of Mr. Riley Walsh under the classification of Trades Helper.
14. Approval of the appointment of Mr. G. A. Winker under the classification of Laborer (Maintenance).
15. Approval of the appointment of Mrs. Rita J. Douglass under the classification of Faculty Assistant in Home Economics and Food Services.
16. Approval of the new salary arrangements and changes affecting Mr. Carl E. Palmblade and Mr. William Speers, carpenters under prevailing wage rate.
17. Alteration in the salary of Miss Elizabeth J. Reilly as student worker.
18. Approval of new rental rates for the residence used for the Speech and Psychological Clinic and for the Methodist Church used for Speech and Music classes.

Respectfully submitted,

R. W. Fairchild

REPORT OF THE EASTERN ILLINOIS STATE COLLEGE, CHARLESTON FOR THE MEETING IN CHARLESTON

October 25, 1948

To the Chairman, Secretary and Members
of the State Teachers College Board,

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College is presented for your consideration:

TEACHERS COLLEGE BOARD

I. STUDENTS

A. Enrollment during summer of 1948

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year ago</u>
Summer term, 8 weeks	453	371	824	842
Campus Workshops, 3 weeks	10	55	65	43
Litchfield Workshop, 3 weeks	2	37	39	95 (Flora)
Olney Workshop, 3 weeks	19	43	62	53 (Mt. Carmel)
Total different students			990	1033

B. Graduates

1. The following students completed curriculum requirements on August 6, 1948, and are recommended for graduation:

a. For the Degree of Bachelor of Science in Education,

Barker, Eula Ellen	Fairfield
Elementary Education: Social Science, Geography	
Bartlett, Dorothy Minnietta	E. St. Louis
Elementary Education: Social Science	
Bland, Miriam Joan	Mattoon
Elementary Education: Social Science	
Block, William Joseph	Mattoon
Social Science: Geography	
Boley, Roy Edward	Olney
Art: Soc. Sci., Geography	
Burgner, Jack Watson	Charleston
Art: Geography	
Campbell, Stacy Jack	Danville
Chemistry: Zoology, Physics	
Cramer, Ernest Fremont	Charleston
Industrial Arts: Geography, English	
Dallas, Jean Elizabeth	Lerna
Elementary Education: Social Science	
Davisson, Donald Walter	Bethany
Physical Education: Geography	
Doyle, Madeline Ruth	Pana
Music: Physical Education	
Elliott, Leonal Quentin	Casey
Physical Education: Social Science, Industrial Arts	

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Falley, Richard Wayne Physics: Mathematics	Louisville
Fox, Wilma Lee Home Economics: Botany	Palestine
Fritts, Iola Fay Social Science: Geography	Taylorville
Good, Ruth Irene Elementary Education: Social Science, Geography	Paris
Green, Wilbur Clarence Social Science: Spanish, Geography	Mt. Olive
Grisham, Emma Louisa Elementary Education: English	Waggoner
Higgins, Harry Harrison Industrial Arts: Mathematics	Palestine
Hoecherl, Mildred Cecilia Elementary Education: Social Science	Willow Hill
Laffoon, Veda Lillie Geography: Home Economics, Social Science	Robinson
Lee, Herbert James Music: Zoology	Casey
Lehr, Harry Richard Physical Education: Social Science	Bellmont
Malan, Grover Lee Physical Education: Industrial Arts, Social Science	Patoka
McMorris, Derrill Clifford Physical Education: Social Science	Charleston
Metter, Raymond Earl Mathematics: Physics, Chemistry	Charleston
Michael, Kenneth Edwin Mathematics: Physical Education	Highland
Miller, George Robert Industrial Arts: Mathematics	Charleston
Moore, Emil Kirk Industrial Arts: Physical Education	Charleston
Moore, Florence Rolene Elementary Education: Social Science	Clay City, Ind.
Napoli, Martha Ellen Davis Zoology, Botany: Geography	Charleston

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Osborn, Anna Kathryn English: Social Science	Sumner
Price, Eva Marie Art: Home Economics	Dupo
Richards, Myra Jean Business Education: Social Science	Charleston
Rowland, Mary Lou Elementary Education: Social Science	Robinson
Schaub, Rosa Violet Elementary Education: Social Science	Effingham
Steward, William Paul Physical Education: Mathematics, Physics	Allenville
Sullivan, Donald Edward Physical Education: Social Science, Zoology	Charleston
Suycott, Forrest David Music: Social Science	Villa Grove
Tobias, Omer Morris Social Science: Geography, English	Newton
Wente, Mabel Mathilda Elementary Education: Social Science	Effingham
Wilcoxon, Ellen Mae Hanks Home Economics: English	Brocton
Wilson, Maurice William Elementary Education: Social Science	Mattoon

Recapitulation, Class of 1948

	<u>Men</u>	<u>Women</u>	<u>Total</u>
Bachelor of Science in Education	24	19	43

C. Per Capita Cost, 1947-48:

	<u>Enrollment</u>		
	<u>Students</u>	<u>Courses</u>	<u>Quarter Hours</u>
Summer term, 1947 (8 weeks)	842	2546	10184
Rural Workshop, 1947 (3 weeks)	43	43	172
Flora Workshop, 1947 (3 weeks)	95	95	380
Mt. Carmel Workshop, 1947 (3 weeks)	53	53	212
Fall Quarter, 1947	1382	5548	22192
Winter Quarter, 1947-48	1328	5337	21348
Spring Quarter, 1948	1279	5146	20584
Extension, 1947-48 (1st. half)	441	441	1764
Extension, 1947-48 (2nd. half)	160	160	640
	5623	19369	77476

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Dividing the total quarter hours of instruction, 77476, by 48, the equivalent student-hour load for a 36 week college year, gives a quotient of 1614.08 as a weighted student factor.

The per capita cost for 1947-48 equals the Total Educational Expenditure of \$785,929.45, divided by the weighted student factor of 1614.08, gives a quotient of \$486.92. This per capita cost of \$486.92 for 1947-48 compares favorably with the \$479.96 per capita cost of the previous year, 1946-47.

- D. A list of the Teachers College Scholarships used during the summer of 1948 has been forwarded to the Department of Registration and Education, so that proper disposition of funds, under the provisions of Section 30-4 of "The School Code", may be made to the Eastern Illinois State College.

II. FACULTY

A. Summer changes and additions:

1. Dr. Donald R. Alter, to supervise the Workshop in Conservation of Natural Resources at Olney, during August, with a salary of \$455.00.
2. Dr. James M. Glasgow, Professor of Geography, Michigan State Normal College, Ypsilanti, to assist in the Conservation Workshop, with a salary of \$400.00 for August.
3. Rex V. Darling, Instructor in Physical Education for Men, extra duty during August, with a salary of \$92.50.
4. Walter L. Elmore, Instructor in High School Coaching, with extra duty during August, with a salary of \$370.00.
5. Dr. Archie R. Ayers, Principal of Eastern State High School, extra duty during August, with a salary of \$125.00.
6. Dr. Arthur U. Edwards, Principal of the Eastern State Elementary School, with extra duty during August, at a salary of \$125.00.

B. Resignations:

1. Dr. Ralph O. Gallington, Associate Professor of Industrial Arts, to accept a position as Professor of Vocational Education at Pennsylvania State College, at a salary of \$6200 for nine months, effective August 5, 1948. Dr. Gallington will direct graduate study in Vocational Education.
2. Dr. Stanley C. Robinson, Associate Professor of Business Education, to accept a position as Associate Professor of Management and Assistant Dean of Extension at the University of Illinois, at a salary of \$6000 for nine months, effective August 18, 1948. Dr. Robinson was to have received a salary of \$4140 at Eastern for the current year.

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3. Irene Groom, A. M., Instructor and First Grade Critic, to accept a college position in Reading in the Montana State College at Billings, effective August 5, 1948.
4. Mrs. Nellie Alice Cotter, Director of the Women's Dormitory, to accept a similar position at Ohio University, effective August 31, 1948.

Ba. Corrections in Salary:

1. Dr. Garland T. Riegel \$3690 instead of \$3600.
2. Mr. Thomas A. Phillips \$3825 instead of \$3600.

C. Change in Status and Duty:

1. Dorothy M. Lee, A. M., from Instructor to Assistant Professor in rank, with no change in duty or salary, effective October 1, 1948. Miss Lee is a Critic Teacher in Speech-English in the Eastern State High School. Promotion due to completion of one year of graduate study beyond the master's degree.
2. Dr. Rose Zeller, Professor of Geography, to also serve as Acting Head of the Department of Geography for 1948-49.
3. Dr. Walter M. Scruggs, Professor of Zoology, to also serve as Acting Head of the Department of Zoology for 1948-49.

D. Return to Duty:

1. E. Elizabeth Michael on sabbatical leave for 1946-47 and continued leave for 1947-48, received the Ph. D. degree in French from Laval University, Quebec, in July with Magna Cum Laude honors. Dr. Michael returned to duty as of September 1 as Associate Professor of Foreign Language.

E. New Faculty:

1. Willard G. Adams, A. B., Clark University, 1946; Ed. M., Boston University, 1948, as Instructor in Business Education, vice Stanley C. Robinson, resigned, at a salary of \$3330 for nine months, with three years probation.
2. Mary Kathryn Babcock, B. S., Michigan State College, 1946; A. M., Teachers College, Columbia University, 1948, as Instructor in Physical Education (Dance) vice Betty Farians, resigned, at a salary of \$3240 for nine months with three years probation.
3. Byron K. Barton, B. Ed., Illinois State Normal University, 1940; A. M. University of Nebraska, 1942; with the expectancy of the Ph. D., University of Nebraska, 1949, as Assistant Professor of Geography, vice Elton M. Scott, resigned, at a salary of \$4140 for nine months, with three years probation.

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4. Velma Valera Cox, B.S., 1931; A.M. University of Missouri, 1948; as Substitute Instructor and Third Grade Critic, vice Nannilee Saunders on continued leave, at a salary of \$3240 for nine months.
5. Walter L. Elmore, A.B., Georgetown College, 1942; A.M., University of Kentucky, 1948, as Instructor and Coach of High School athletics, at a salary of \$3330 for nine months, with three years probation.
6. B. Harry Gunderson, M.S., Indiana State Teachers College 1940; B.S., Ohio State University, 1932; with the expectancy of the Ed. D., Indiana University, 1949, as Assistant Professor of Industrial Arts, vice Ralph O. Gallington, resigned, at a salary of \$3825 for nine months, with three years probation.
7. Barbara L. Jones, A.B., Drake University, 1946; A.M., Syracuse University, 1948, as part-time Instructor in Social Science and Social Director of Pemberton Hall, at a salary of \$300 per month plus \$50 maintenance, with three years probation.
8. Judd Kline, B.S. 1935; A.M., 1942; Ph.D., University of Minnesota, 1947; as Assistant Professor of English, vice Martha Lois Smith, resigned, at a salary of \$3870 for nine months, with three years probation.
9. Doris Lemke, B.S., 1947; A.M., Wayne University, 1948, as Instructor in Art (Arts and Crafts), vice Inez Parker, resigned, at a salary of \$3150 for nine months, with three years probation.
10. Marceline Meyer, B.Ed., 1939, Pestalozzi-Froebel Teachers College, as Substitute Instructor and First Grade Critic Teacher for the first half-year 1948-49, at a salary of \$360 per month for five months. Miss Meyer fills temporarily the position left by Irene Groom, resigned.
11. Henry G. Miller, B.S., 1940; M.S., 1945, State University of Iowa, as a Substitute Instructor for Gilbert T. Carson, on disability leave for 1948-49, at a salary of \$3330 for nine months.
12. Marie E. Poole, B.S., Texas State Women's College, 1940; M.S., Louisiana State University, 1943; as part-time Instructor in Home Economics (Foods), Supervisor of the Elementary School Federal Hot Lunch Project, and Dietitian and Supervisor of the Food Service in the Women's Dormitory, at a salary of \$330 and \$20 maintenance per month, with three years probation.
13. Robert C. Ryle, A.B., Eastern Kentucky State Teachers College, 1946; A.M., Ohio State University, 1948, as Instructor and Critic. Teacher in High School Social Science, vice Leroy Gruenewald, resigned to continue graduate study, at a salary of \$3330 for nine months with three years probation.

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14. Thomas A. Stombaugh, B.Ed., Illinois State Normal University, 1941; M.S., University of Illinois, 1946; plus two years additional graduate study, University of Illinois, as Substitute Assistant Professor of Zoology, vice Dr. Charles S. Spooner on disability leave, at a salary of \$3600 for the nine months of 1948-49.
15. Mrs. Mary Allen as Executive Assistant in Education and Administration with duties in the Office of the President with a salary of \$185.00 per month September - December inclusive, and \$200.00 per month January-June inclusive, effective September 1, 1948.
16. Donald Musselman as Executive Assistant in Education and Administration with duties under Dr. Ross, Head of the Department of Speech, in connection with the Golden Jubilee Pageant, at a salary of \$100.00 per month, effective September 1, 1948.
17. Mrs. Amber Cooper as Executive Assistant in Education and Administration under Dr. Anfinson, Director of Veterans Activities, in connection with the testing program for veterans, at a salary of \$150.00 per month, effective September 1, 1948.

F. Affiliated Teachers

The following persons are serving as Affiliated Teachers for the Fall Quarter, 1948, and will appear on the November payroll as Faculty Assistants, with assignments at \$15.00 each, and remuneration as follows:

<u>Faculty Assistant</u>	<u>Subject Field</u>	<u>High School</u>	<u>Salary</u>
1. Ashby, Mary M.	Bus.Ed.	Charleston	2 \$ 30.00
2. Black, William D.	Phy.Ed.	Charleston	8 120.00
3. Bressler, Joe M.	Phy.Ed.	Charleston	6 90.00
4. Coon, Mary J.	Homemaking	Robinson	1 15.00
5. Cox, Gerlad	Bus.Ed.	Decatur	3 1/2 52.50
6. Crouch, Alice C.	Homemaking	Shelbyville	6 90.00
7. Grote, Mary E.	Homemaking	Robinson	3 45.00
8. Kehr, Samuel	Bus.Ed.	Decatur	3/4 11.25
9. Neil, Dawn	Science	Charleston	2 30.00
10. Neuhoff, A. Eleanor	Homemaking	Pana	3 45.00
11. Rockabrand, Carolyn	Homemaking	Noble	6 90.00
12. Walters, Lilly A.	Homemaking	Pana	3 45.00
13. Weaver, Glenadine	Homemaking	Robinson	3 45.00
14. Willard, Martha J.	Bus.Ed.	Robinson	1 15.00
15. Wilson, George	Bus.Ed.	Decatur	2 3/4 41.25

G. Substitute Instructors

The following persons will serve as Substitute Instructors in the Eastern State Elementary School and the Eastern State High School as needed during 1948-49, and will be listed as Faculty Assistants on the pay roll:

PROCEEDINGS

1. Alter, Mrs. Edith	A.M.
2. Ayers, Mrs. Valla	A.M.
3. Cavins, Mrs. Alice	A.B.
4. Cooley, Mrs. Luella Day	B.S.
5. Edwards, Mrs. Linella	A.B.
6. Fowler, Mrs. Marie G.	M.S.
7. Foreman, Mrs. Doris E.	B.S.
8. Landis, Mrs. Margaret	Ph.D.
9. Reat, Mrs. Betty Heise	B.S.
10. Ross, Mrs. Esther	A.B.
11. Sharp, Mrs. Janet McClay	A.M.
12. Van Horn, Mrs. Wildena B.	A.B.

III. OTHER EMPLOYEES

A. Resignations

1. Robert Moody, Cook II, Cafeteria, to accept a position as railway mail clerk, effective July 31, 1948.
2. Alberta Elston, Provisional Clerk Stenographer I, due to failure to pass the qualifying examination, effective September 30, 1948.
3. Lewis E. Drury, Provisional Janitor I, with duties as night watchman, in order to accept a better paying position, effective September 30, 1948.
4. Curtis D. Shafer, Provisional Janitor I and night watchman, in order to accept a position elsewhere, effective August 31, 1948.
5. Jane Lionberger Monts, Clerk Stenographer I, as of August 31, 1948, to join her husband at Penn State College.

B. New Employees

1. Norma J. Winkleblack, Provisional Clerk Stenographer I, to replace Alberta Elston, at a salary of \$150.00 per month, beginning October 1, 1948.
2. Lewis E. Drury, Provisional Janitor I, with duties as night watchman, to replace Curtis D. Shafer, at a salary of \$150.00 per month beginning September 1, 1948.
3. Basil Baldwin, Provisional Janitor I and night watchman, to replace Lewis E. Drury, at a salary of \$150.00 per month, effective October 1, 1948.
4. James B. Swann, Jr., Provisional Stationary Fireman, as successor to Charles McKee, deceased, effective July 19, 1948 at a salary of \$200.00 per month.
5. Eloise Gately, Provisional Clerk Stenographer I, effective July 16, at a salary of \$150.00 per month, with assignment to Public Relations.

TEACHERS COLLEGE BOARD

6. Pauline Anderson, Clerk Typist I, to succeed Georgiana Gire in the Registrar's Office, salary \$150.00 per month, effective September 20, 1948.

C. Death

1. Charles McKee, Stationary Fireman, as of July 18, 1948.

D. Disability Leave

1. Rilla J. Lanman, Domestic, continued on disability leave under the University Retirement System from September 1, 1948, to August 31, 1949, inclusive.

E. Change of Classification

1. Gertrude Phipps, Domestic in the Women's Dormitory, to Housekeeper, because of added work and responsibilities, with a salary of \$2160.00 for twelve months, \$150.00 in cash and \$30.00 maintenance, effective July 1, 1948.
2. Lloyd Smith, Cook I, Cafeteria, to Cook II replacing Robert Moody, with a salary of \$2400.00 for twelve months, \$180.00 in cash and \$20.00 maintenance, effective September 1, 1948.
3. Ruth McGahey, Domestic, Cafeteria, to Pastry Cook I, with a salary of \$140.00 per month in cash and \$20.00 maintenance, for twelve months, effective September 1, 1948.
4. Elizabeth Reami, Domestic and Alice Eagleton, Cook I, with assignments in the Cafeteria, to monthly salaries of \$140.00 in cash and \$20.00 in maintenance, effective September 1, 1948.

IV. ORGANIZATION

Permission is requested from the Teachers College Board to make an investigative study of the area which Eastern serves, to ascertain the degree of vocational need for two years of training beyond the high school. Such a study would consider the feasibility of two-year college level programs in the fields of Industrial Arts (wood-working, metal working, printing, drafting), Home Economics (food, clothing dietetics, management) and Business Education (secretarial, accounting, general business), and would be an expansion of the present two-year General College program.

Since Eastern is the only college level institution in the southeastern quarter of Illinois, and since the cost of training is comparatively low, such service to the area is, in our opinion, worth an investigative study, with consideration by the Board.

V. CURRICULUM

The year 1948-49 is being used by the Eastern faculty as one of self-survey in the course work offered, and in the scrutiny of present organized curriculums from the functioning viewpoint. A report of these surveys will be made late in the year.

PROCEEDINGS

VI. BUILDINGS AND GROUNDS

- A. Site preparation and the construction of Athletic Fields have progressed through the summer, and marked accomplishment will be ready for the inspection of the Board on October 24, 25.
- B. A heating-utility tunnel connecting the Elementary School building with the main heating-utility tunnel was completed during the summer, and the steam pipes connecting the Main Building with the Heating Plant have been replaced. Internal repairs of the pipelines within the Heating Plant are under contract. Much needed replacements and repairs to the heating systems of the Main Building and the Women's Dormitory are made a part of the extraordinary repairs for the next biennium.
- C. Construction of the Library Building is slightly ahead of schedule. The Heating-utility tunnel was completed during the late summer. The building is sufficiently constructed for the Board to visualize rather easily its dimensions, style of architecture and the general arrangement of rooms and facilities. The cornerstone will be laid as a part of the Board Meeting on October 25.
- D. The building program recommended for the next biennium should include:
 1. A Laboratory School housing nursery school, kindergarten, elementary and high schools completely. This building is absolutely necessary to carry on a reputable program of teacher-training.
 2. A Home Management House for the use of the Department of Home Economics. Rental houses during the past several years have proven to be decreasingly desirable, due to the lack of houses for rent in Charleston.
 3. Green house and Insect house, to replace the worn-out Green house now on campus, and permit the removal of the present structure.
 4. A Men's Dormitory for 240 students and a Women's Dormitory for 360 students, so that proper and economical housing and feeding facilities may be maintained. In joint connection with these dormitories, and making the third portion of an integral unit, should be a Student Union, providing the needed dining, recreational and activity facilities now considered an essential part of a college program.
 5. Sufficient bleacher seating at the new football field to

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accommodate 4,000 spectators, with facilities for lavatory, shower rooms and dressing rooms included.

VII. AUXILIARY ENTERPRISES

- A. The Text-book Library continues to meet difficulty in providing the desired offering in text-books on the rental plan, due to (1) the increased cost of books in general, (2) the difficulty in securing books from the publishers when needed, and (3) the insistence of the faculty in changing previously used texts to new editions or to new adoptions. The increase of the Book Rental Fee from \$3.50 to \$5.00 per quarter will aid materially. Even so, providing an entire year of college text-books for a total of \$15.00 may well be considered as almost a bargain counter offering.
- B. The Cafeteria continues to be one of the most appreciated facilities recently added to the college equipment. Approximately nine hundred forty meals are the average daily serving. No meals are provided on Saturday or Sunday, due to the irregular attendance.
- C. All forms needed for the transfer of the three Veterans Housing Projects at Eastern have been completed, and the official request for transfer filed with the Chicago office of the Federal Housing Authority. Taking over this enterprise will necessitate the request of additional spending power from the Income Fund, when the General Assembly begins its session in January, 1949.

VIII. STUDENT LIFE: No report.

IX. MISCELLANEOUS

- A. Facilities for Practice-Teaching on the High School level.

The shift to the larger area unit in public school administration in Illinois, presents a critical situation for the college program of teacher-training. The former non-high school district has been eliminated as a source of campus high students. The former Charleston Community High School, as the new Charleston Unit District High School, through the system of bus transportation serves about 2/5 of the area of Coles County. The current enrollment for Eastern State High School is 160 students, and that of the Unit District High School is 466 students. Attendance at the campus high school is wholly voluntary, but has been slowly decreasing for the past several years. The number and source of these high school students, as related to teacher-training, is of concern for the years immediately ahead.

The need for facilities for practice-teaching on the high school level are now at a peak, with 197 assignments for this required work this Fall Quarter. Probably this demand will increase over former years, but not reach a duplicate of the present

PROCEEDINGS

peak for some time. There is a national tendency to include "off campus" practice teaching as a necessary part of teacher-training. This report lists the six high schools which the college is using during the current year, namely Charleston, Robinson, Decatur, Shelbyville, Pana, and Noble. Similar extension has been used during the past two years and formed a part of the 1948 summer program. Eastern must be immediately concerned about future plans for practice-teaching on the high school level.

The weakest point of Eastern's physical plant is the housing of the Eastern State High School. This school is assigned rooms and library space in the Main Building, and here and there about the campus for science, physical education, home economics, music, art, and industrial art. The weakest point in our professional program of teacher-training is our effort to train high school teachers under this current housing condition. Consequently, it was with the elimination of this physical condition in mind, that caused the college to place the proposed Laboratory School as the second building in the Post-War Building Program. First appropriation for the beginning of this program included a generous allotment for a Laboratory School building. Existing costs of building construction left only sufficient funds for one building, and the Library Building was chosen since it would benefit every student in the institution. Recognition of this imperative need has caused the Division of Architecture and Engineering to authorize the Associate Architects, Harris, Spangler and Associated of Decatur, to continue drawing plans and writing the specifications for this building project. Blueprints showing the scope of these plans will be exhibited at the meeting of the Board on October 25. A Laboratory School building including nursery school, kindergarten, elementary school and high school, as a complete unit, is an imperative need.

The plans for remedying the situation with a new building, however, must be considered in the light of the new reorganization of the local public school unit district. The situation for the years immediately ahead must consider the following item:

1. Since 1899, the college (State of Illinois) has maintained an eight grade Elementary School, similar to a ward school, made up of Charleston district children, at no cost to that district other than their share of expense through the State of Illinois. An out-moded college building houses this Elementary School. There are no facilities for nursery school or kindergarten. The elementary buildings of Charleston need two replacements, one of which is a short distance northwest of the college campus. At present Charleston does not provide kindergarten or nursery school. These are needed in a modern program of teacher-training.
2. Since 1920 the college has provided four years of high school training with students enrolled mainly from Charleston. About thirty-five students came from the non-high

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school district, and added approximately \$2,700.00 to college income through \$75.00 per student tuition. This source of students and revenue is closed. Enrollment in the campus high school has dropped from 206 to 160 students in 1948-49. Use of the bus transportation facilities of the Unit District for pupils attending the campus high school is questioned.

Consequently, the situation for the years immediately ahead is such that the Teachers College Board should resolve itself into a choice of plans for teacher-training on the high school level from among the following:

- Plan 1. Adopt the experiences of Northern and abolish the campus high school, turning the present 160 students over to the Unit District High School, already overcrowded with their 466 enrollment and with no announced plan for a new high school building, and like Northern, "rent" all facilities for high school practice-teaching either locally or in the adjacent area. It would be a difficult problem to absorb all present campus high school faculty into the college faculty, so that employment might be continued.
- Plan 2. Continue with the present plans for a Laboratory School, and hope that the excellent physical facilities of the new building will attract approximately 300 students in spite of local offerings in the Unit District, and turn funds made available by the next session of the General Assembly into the construction of the Laboratory School as a complete educational unit.
- Plan 3. Recognize the need for a large number of high school students for practice-teaching, modify the plans of the Laboratory School high school section to accommodate approximately 650 students (present 160 plus 466 equals 626), and enter into agreement with the Charleston Unit District Board to provide (a) the necessary high school building, (b) the educational program and supervision, with (c) the transportation facility left in the hands of the Unit District since elementary pupils are involved, and have the Unit District Board pay an agreed upon per pupil annual tuition from funds available by taxation for this Board. This plan would be similar to the former non-high district plan. With but one high school in the community much rivalry could be eliminated and a distinctly richer program of studies afforded.

X. SUMMARY

The consideration of the Teachers College Board is requested on the following items:

1. Graduation as of August 6, 1948, of the list of students having completed prescribed curricula.
2. Changes and additions to the summer faculty as submitted.

PROCEEDINGS

3. Acceptance of the resignations of Ralph O. Gallington, Stanley C. Robinson, Irene Groom, and Nellie A. Cotter.
4. Corrections in the salaries of Garland T. Riegel and Thomas A. Phillips.
5. Change of status for Dorothy Lee and of duty for Rose Zeller and Walter M. Scruggs.
6. Employment of Willard G. Adams, Mary Kathryn Babcock, Byron K. Barton, Velma Valera Cox, Walter L. Elmore, B. Harry Gunderson, Barbara Jones, Judd Kline, Doris Lemke, Marceline Meyer, Henry G. Miller, Marie E. Poole, Robert C. Ryle, Thomas A. Stombaugh, Mary Allen, Donald Musselman, and Amber Cooper, in the positions, at the salaries and under the conditions listed.
7. Employment of the list of Affiliated Teachers as Faculty Assistants.
8. Acceptance of list of persons available for Substitute Teachers and to be employed as Faculty Assistants when needed.
9. Resignations of Robert Moody, Alberta Elston, Lewis E. Drury, Curtis D. Shafer, and Jane Lionberger Monts.
10. Employment of Norma J. Winkleblack, Lewis E. Drury, Basil Baldwin, James B. Swann, Jr., Eloise Gately, and Pauline Anderson.
11. Continuance of disability leave for Rilla J. Lanman.
12. Change of classification and salary for Lloyd Smith, Gertrude Phipps, Ruth McGahey, and Elizabeth Reami.
13. Permission to study the needs of eastern Illinois in regard to the need for two-years of vocational education in the fields of Industrial Arts, Home Economics, and Business Education.
14. Permission to confer with the governing board of the Charleston Unit School District and consider expanding the high school unit of the proposed Laboratory School to accommodate 650-700 students, and rental of high school educational facilities to the District on a plan such as discussed in this report.

Respectfully submitted,

Robert G. Buzzard
President

TEACHERS COLLEGE BOARD
REPORT OF THE
WESTERN ILLINOIS STATE COLLEGE
MACOMB, ILLINOIS
MEETING AT CHARLESTON, ILLINOIS
OCTOBER 25, 1948

To the Members of the
State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State College:

I. Students

A. Attendance, First Summer Term, 1948

	<u>Men & Boys</u>	<u>Women & Girls</u>	<u>Total</u>	<u>Total One Year Ago</u>
1. College				
Graduates	102	73	175	145
Seniors	109	115	224	183
Juniors	97	141	238	214
Sophomores	50	72	122	196
Freshmen	20	55	75	160
Total	<u>378</u>	<u>456</u>	<u>834</u>	<u>898</u>
2. Secondary Schools				
Western High School	0	0	0	17
3. Elementary Schools				
Western Training School	101	118	219	233
Rural	<u>12</u>	<u>14</u>	<u>26</u>	<u>26</u>
Total	<u>113</u>	<u>132</u>	<u>245</u>	<u>259</u>
Grand Total	491	588	1,079	1,174

B. Attendance, Second Summer Term, 1948

1. College

Graduates	80	41	121	101
Seniors	86	64	150	137
Juniors	83	72	155	129
Sophomores	27	49	76	139
Freshmen	<u>20</u>	<u>44</u>	<u>64</u>	<u>136</u>
Total	<u>296</u>	<u>270</u>	<u>566</u>	<u>642</u>

PROCEEDINGS

C. Graduates, June 1948

1. Master of Science in Education

Couch, Virgil D.
Cousins, George F.
Cozine, Gerald K.
Cravens, Robert D.
Edie, Milton J.

Flynn, Richard M.
Hanson, Edward F.
Rhodes, Charles
Sims, Homer J.
Wine, Gerald O.

2. Bachelor of Science in Education

Adams, Jean S.
Albright, Carl H.
Aleshire, Norma E.
Anderson, Miriam L.
Badgeley, Charles W., Jr.
Baker, Floren K.
Bauner, Catherine I.
Beal, Matilda C.
Birch, Hazel M.
Block, Lily M.
Blunt, Walter E.
Borgren, Joan Arlene
Bown, Mary L.
Bradford, Virginia M.
Brown, Willodeane M.
Buchner, Jean K.
Chilberg, June L.
Colen, Milton
Conn, Lois Elaine
Coziahr, Wilson N.
Davis, Martha T.
Davis, Mildred M.
Dimmick, John F.
Ebbert, Veryl
Edwards, Delwin C.
Fitzgibbons, Thomas J.
Fowler, Charles L.
Galloway, Marjorie A.
George, Lyllisan
Graham, Carole M.
Gray, Bob M.
Hamm, Zane Delos
Hanlon, Thomas J.
Harland, Donald F.
Heller, Mary E.
Hemphill, Bobb L.
Hemphill, Jane L.
Herbert, Thomas O.
Hickman, Noah C.
Hook, Andrew, Jr.
Hull, Marjorie E.
Hurst, Charles F.

Huston, Wendell L.
Ifner, Elizabeth W.
Johnson, Carol Lee
Johnson, Edward, Jr.
Johnson, F. Jeanne
Juett, Ernest O.
Kellogg, Maurice G.
Kennelly, Mary Jo.
Kiel, Catherine M.
Kleiman, Gordon C.
Larimore, Geneva L.
Lewis, Edward
Lewis, Laura Jo.
Litchfield, Kendall D.
Marshall, Donald W.
Medus, Glen J.
Mickle, George G.
Muelder, Wesley W.
Neff, Arlene L.
Obert, Donneda A.
Opp, Esther LaVonne
Payne, Morris D.
Peterson, Harry A.
Pierceson, Dean S.
Pogue, Betty J.
Pogue, Max R.
Preston, Janice
Priepot, Warren
Pruitt, Opal A.
Purlee, Naomi G.
Reed, Marjorie R.
Reynolds, Earl A.
Ross, Raymond J.
Schnake, Leland Henry
Scranton, Rowena M.
Shaver, Harold R.
Shoopman, Raymond E.
Sims, Homer J.
Smith, Carl L.
Stallman, Robert Anthony
Stark, Paul R.
Stephens, Betty Jean

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Stone, James E.
Swanson, Daniel G.
Taylor, Garth
Tipton, Dorothy M.
Wallace, Louis LaVerne
Wangelin, Veverly J.
Ward, William David
Warmker, Helen M.

Wegehof, Frances I.
Wetzel, Helen Jeanne
White, Robert
Whitlow, Ewin D.
Whittaker, George
Winter, Dallas L.
Wittekiend, Robert W.

In Absentia

Bates, Ruth Helen
Henderson, Marion I.

Melichar, Henry
Will, William T.

D. Graduates, July 1948

1. Master of Science in Education

Boren, Demma
Brooks, Charles
Cameron, Maurice A.
Hackamack, Lawrence
Hinman, Hazel
Hodges, Robert L.

Laughary, Joe B.
Roudebush, Harold E.
Taylor, Lee H.
Thornton, Kenneth W.
Wickline, Eldon A.

2. Bachelor of Science in Education

Allen, Mary M.
Anderson, June H.
Bonser, Vera P.
Burkholder, Mabel M.
Cunningham, Sarah L.
Davis, Harold C.
Davis, Jean Ann
Eberhart, Mary K.
Ekelof, John Dean
Fouts, Shirley E.
French, Gwen W.
Garner, Elizabeth Spurgeon
Hahn, Freida A.
Hampton, William Randolph
Hardisty, Harry, Jr.
Harlow, Albert L.
Lashmet, Miriam Z.

Lindquist, Doris M.
McCaughey, John E.
McKinney, Thomas P.
Minder, Walter E.
Mullen, Virginia Lee
Musick, Lois
Overman, Ivan C.
Plassman, Charlotte A.
Potter, George C.
Reedy, Beverly M.
Robbins, Ruth H.
Sandy, Dale L.
Sharrow, Velma
Six, Russell E.
Sowers, Wilma Page
Swanson, Dena F.
Wallis, Marie L.

E. Graduates, August 1948

1. Master of Science in Education

Albright, Carl H.
Alexander, Nellie L.
Carmichael, Bessie L.
Cordell, Grace
Dunsmore, Margaret M.

Ferguson, Robert L.
Freeman, Gaston G.
Harkcom, Elsie
Henerhoff, Geneva E.
Hill, Martha

PROCEEDINGS

Hubbard, Elbert C.
Lisenby, William E.
Maple, Gilbert R.
Mudd, Kenneth C.
Mullan, Della I.
Shank, Bruce

Shoopman, Raymond E.
Spangler, Wendell
Stange, Frances J.
Thomas, Ogle
Waters, Cyril
Welch, Walter D.

2. Bachelor of Science in Education

Adair, Dorothy F.
Allen, William E.
Barnhart, Dorothy L.
Bloss, Elizabeth
Botts, Frances E.
Cochran, Paul E.
Dotson, John S.
Eckhardt, JoAnn M.
Fields, Gilda I.
Foote, Lester E., Jr.
Foster, Earl J.
Gettemy, John W.
Harpole, Gladys C.
Hegwood, Glenda T.
Hillery, Viletta A.
Holmes, Dale
Hubbard, Blanchie H.
Kraft, Sabino M.
Lashmett, Harold W.

Melvin, Troy R.
Miller, Kenneth
Morrow, Newell W.
Mullen, Dean E.
Narcross, Fred W.
Nelson, Roberta B.
Opoien, Wayne J.
Osborn, Philip S.
Riggins, Harold A.
Scovil, Homer S.
Sheckler, Anna Jane
Soper, Harry E.
Speiser, Ephraim F.
Sutton, June V.
Szidon, Victor H.
Tenpound, Earl P.
Wade, John M.
Westfall, Curtis R.
Williams, Marvin C.

F. Normal School Scholarship List of Students

1. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the Co-ordinator on August 18, 1948 to be submitted to the State Treasurer, attended the Western Illinois State College during the second summer term 1948.

2. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the Co-ordinator on October 22, 1948 to be submitted to the State Treasurer, are attending the Western Illinois State College the fall quarter 1948.

G. Cost of operating the college for the year beginning June 1, 1947 and ending June 30, 1948, not counting permanent improvements or Caroline Grote Hall (women's dormitory):

1. Spent from State Funds	\$ 688,343.58
2. Spent from Income Funds	57,122.52

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2. Per Capita Cost

	Quarter Hour Enrollments	Equivalent in 48 Quarter Hr. Enrollments
First Summer Term, 1947	7,364	154
Second Summer Term, 1947	5,160	108
Fall Quarter, 1947	22,328	465
Winter Quarter, 1947-48	19,524	407
Spring Quarter, 1948	19,388	404
Extension, 1947-48	<u>2,984</u>	<u>62</u>
Total	76,748	1,600
To State	$\$688,343.58 \div 1,600 = \430.214	
To Income Fund	<u>57,122.52</u>	<u>35,702</u>
Total	$745,466.10 \div 1,600 = \465.92	

The foregoing is the plan of figuring the per capita cost agreed upon by the presidents and registrars of the five state teacher-education institutions on February 2, 1941.

II. Faculty

A. Resignations

1. Miss Catherine Zealberg, instructor in Library Science, resigned effective July 16, 1948 to accept a position as head librarian at the State Teachers College at Bloomsburg, Pa.
2. Mrs. Dorothy Wildemuth, faculty assistant in Home Economics, has submitted her resignation to become effective November 30, 1948.

B. Appointments

1. Mr. Oren Gould was employed as an instructor in the Department of Music, effective September 1, 1948, at a salary of \$350 per month. Mr. Gould received the A.B. degree from Carthage College and the M.M. from Northwestern University, and he has done additional graduate work at Columbia University. He came to Western from Vandalia, Illinois, High School where he was director of band and vocal music. He has also had public school teaching experience at Exline, Iowa; Moravia, Iowa; Lake Forest, Illinois; and Highland Park, Illinois. All of Mr. Gould's work at Western will be in the training school.
2. Mr. George W. Mulder was employed, effective September 1, 1948, as instructor in the Department of Music. His salary is \$350 per month. Mr. Mulder received the A.B. degree from the College of Wooster (Ohio) and the A.M. from Columbia University where he has completed sixty-three semester hours of graduate study. He filled the position in piano and organ for which we listed Mr. Alfred Service in our May 3, board report; Mr. Service did not meet the physical requirements for the University Retirement System.

PROCEEDINGS

3. Mr. John F. Dimmick was employed as a faculty assistant in the Department of Biological Sciences, effective September 1, 1948, at a salary of \$50 per month, or a total of \$450 for the 1948-49 college year. Mr. Dimmick received the B.S. degree from Western in June 1948 and is now enrolled as a graduate student.
4. Miss Maria Craig Churchill was employed as an instructor in English and Art in the Western High School, beginning September 1, 1948, at a salary of \$330 per month. Miss Churchill's academic training consists of: B.S., Michigan State Normal College; A.M., University of Michigan; one summer of graduate work, University of Mexico. She has had teaching experience at Oxford, Michigan, High School; Western Kentucky State Teachers College; and Tudor Hall School, Indianapolis, Indiana.
5. Mr. Frank Vorel was employed as a faculty assistant in the Music Department, effective September 1, 1948, at a salary of \$75 per month for one-half time work in the training school. Mr. Vorel received the B.Ed. degree from Northern Illinois State Teachers College and the M.M. from Illinois Wesleyan. He is enrolled at Western as a graduate student in administration. He has had public school teaching experience.
6. Mrs. Katherine Higgins was employed beginning September 1, 1948 as a faculty assistant in the Training School Library. Mrs. Higgins received the B.Ed. degree from Western and served as assistant in the library during the 1947-48 academic year. Her salary is \$100 per month.
7. Mrs. Doris A. Fischer was employed as a faculty assistant to the dean of women and the head of the Department of Commerce. Her salary is \$150 per month, and she began work on September 13. Mrs. Fischer is the wife of a veteran who is enrolled at the college.

C. Adjustment in Salary

1. The salary of Edwin W. Schreiber, associate professor in the Department of Mathematics, was decreased from \$445.00 to \$222.50 for the month of August. This was due to the decrease in his teaching load during the second summer term.

III. Other School Employees

A. Administrative Personnel (twelve months)

1. Appointments

- a. Mr. George E. Wilkinson was employed as Director of Guidance, effective September 1, 1948, to replace Mr. Leo G. Bent who resigned. Mr. Wilkinson has the B.S. degree from Arkansas A. & M. and the M. A. from the University of Minnesota where he has completed eighty-six hours of graduate work. He came to Western from the University of Minnesota

TEACHERS COLLEGE BOARD

where he was a guidance counselor, and he has had high school teaching experience at Banks and Wilmar, Arkansas, and Centerville, Minnesota. His rank will be instructor, and his salary is \$350 per month, or a total of \$3,500 for the remainder of the fiscal year (September 1, 1948 to June 30, 1949).

B. Civil Service Employees (twelve months)

1. Resignations

- a. Mr. Walker Parkins, Laborer (maintenance), resigned effective June 30, 1948.
- b. Miss Marjorie Banks, Clerk Stenographer I, resigned effective August 31, 1948 to be married.
- c. Mr. Kenneth Hodges, Janitor I, resigned effective September 7, 1948 to accept other employment.

2. Appointments

- a. Mr. Damond E. Riden was employed as a Laborer (maintenance) to replace Walter Parkins. His salary is \$150 per month, and he began work on July 22, 1948.
- b. Mr. Harold H. Harwick was employed as a Laborer (maintenance), effective August 1, 1948, at \$150 per month. He will assist the janitors in Morgangymnasium and have charge of the towel and equipment rooms.
- c. Mrs. Beatrice Sutton was employed as a Clerk Stenographer I, effective September 20, 1948, at \$150 per month. She will work in the offices of the training school director and the training school principal.
- d. Miss Dolores F. Kator was employed, beginning October 1, 1948, as a Clerk Stenographer I in the office of the registrar. Her salary is \$160 per month. She replaces Miss Marjorie Banks who resigned.

C. Affiliated Schools

1. Appointments (effective September 1, 1948)

- a. Mr. Gordon A. Cook was employed as principal of the Bardolph High School to replace Mr. Sander C. Monson. Mr. Cook's degrees are: B.Ed., Eastern Illinois State College; A.M., University of Illinois. He receives \$55.00 per month from the college.
- b. Mr. Chester Moss was employed as instructor in commerce at Bardolph High School to replace Mrs. Juell Duren and receives \$50.00 per month from the college. Mr. Moss received the M.A. degree from the University of Illinois.

PROCEEDINGS

- c. Mr. Gerald R. Redman was employed as instructor in agriculture at Bardolph, and he receives \$40.00 per month from the college. He replaces William Thornton. Mr. Redman received the B.S. degree from the University of Illinois.
- d. Mr. Richard Flynn succeeded Mr. Marvin Sowers as principal of the Adair Grade School. He is paid \$25.00 per month by the college. His degrees are: B.S. and M.S. in Education, Western Illinois State College.

IV. Organization

No report.

V. Curriculum

- A. A special in-service course in public school art will be offered for the teachers in the western part of Illinois by the members of Western's Art Department staff during the 1948-49 college year.
- B. Mr. Richard R. Abbot, Western's health co-ordinator, will conduct a special workshop in health education in the summer of 1949 which will be for two and one-half, or five, weeks in length depending upon the needs of the group enrolled.

VI. Buildings and Grounds

- A. Dormitory space is still very limited on Western's campus. The addition to the women's dormitory, at the earliest possible date, will not be completed for use until the spring quarter, 1949. There is also a need for a boy's dormitory.
- B. Application has been made to the Public Housing Administration for the transfer to Western of the twenty-seven units for married veterans and the dormitory for eight single veterans.
- C. Work on Western's athletic field is practically completed.
- D. Two new buildings have been added to the campus through the Bureau of Community Facilities, Federal Works Agency. They are a poultry house, 80 ft. by 20 ft., and a tool and implement shed, 60 ft. by 40 ft., both of which are for the use of the Agriculture Department.

VII. Auxiliary Enterprises

- A. Report of Caroline Grote Hall for the year ending June 30, 1948:

Receipts

Cash Balance on Hand, July 1, 1947		\$ 14,445.85
Receipts for the Year 1947-48	\$ 37,863.47	37,863.47
		<hr/> 59,309.32

TEACHERS COLLEGE BOARD

Expenditures

Groceries, Meats, Fruits and Vegetables	\$ 14,686.42	
Bread and Bakery Goods	2,408.61	
Milk, Cream, Butter and Ice Cream	4,925.76	
Household Supplies	1,851.26	
Telephone	225.54	
Gas	81.16	
Services	11,607.98	
Repairs	44.37	
Equipment	<u>812.70</u>	<u>\$ 36,643.80</u>
Balance on Hand June 30, 1948		15,665.52

Summary

Cash Balance July 1, 1947	14,445.85	
Inventory of Goods, July 1, 1947	<u>2,800.76</u>	
	17,246.61	
Bills Outstanding July 1, 1947	<u>1,437.86</u>	
Unencumbered Balance July 1, 1947		15,808.75
Cash Balance June 30, 1948	15,665.52	
Inventory of Goods, June 30, 1948	<u>2,829.77</u>	
	18,495.29	
Bills Outstanding June 30, 1948	<u>1,757.12</u>	
Unencumbered Balance June 30, 1948		<u>16,738.17</u>
Gain for the Year		929.42

B. Report of the Cafeteria for the year ending June 30, 1948:

Receipts

Cash Balance on Hand July 1, 1947		\$ 3,279.80
Receipts for the Year 1947-48	\$ 33,377.32	<u>33,377.32</u>
		36,675.12

Expenditures

Groceries, Meats, Fruits and Vegetables	16,238.13	
Bread and Bakery Goods	2,558.46	
Milk, Cream, Butter and Ice Cream	9,126.23	
Household Supplies	313.96	
Services	<u>6,627.27</u>	<u>34,864.05</u>
Balance on Hand June 30, 1948		1,811.07

PROCEEDINGS

Summary

Cash Balance July 1, 1947	\$ 3,297.80	
Inventory of Goods, July 1, 1947	<u>824.29</u>	
	4,122.09	
Bills Outstanding, July 1, 1947	<u>528.17</u>	
Unencumbered Balance July 1, 1947		\$ 3,593.92
Cash Balance June 30, 1948	1,811.07	
Inventory of Goods, June 30, 1948	<u>620.63</u>	
	2,431.70	
Bills Outstanding June 30, 1948	<u>1,384.15</u>	
Unencumbered Balance June 30, 1948		<u>1,047.55</u>
Loss for the Year		(2,546.37)

VIII. Student Life

- A. Ninety-three freshmen are attending college on Teachers College Scholarships the fall quarter, 1948.
- B. The enrollment at Western this fall is 1,407 students, 80 of whom are graduate students. The Freshman Class consists of 522 students.
- C. The various student organizations fo their own accord, under their sponsors' direction, organized and built twelve booths, sanded and cleaned the floor, and redecorated the student lounge building, which is 80 ft. by 20 ft., on October 8, when the college was not in session due to the teachers attending the annual I.E.A. division meeting at Galesburg.
- D. Approximately 800 students, or fifty per cent of the entire student body, attended the Western-Carthage College football game at Carthage on October 1. The final score was: Western 20 - Carthage 6.
- E. The Western State seventy piece marching band appeared in its new uniforms for the first time at the Western-Carthage football game.
- F. Western High, which is the laboratory training school for our college, has an excellent football team this year, having won four games to date, defeating Industry 26-0; Avon 19-6; Astoria 31-0; Warsaw 19-0.

IX. Miscellaneous

No report.

TEACHERS COLLEGE BOARD

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of graduates for June 1948.
- B. The list of graduates for July 1948.
- C. The list of graduates for August 1948.
- D. The list of Normal School Scholarship students for the Second Summer Term 1948.
- E. The list of Normal School Scholarship students for the Fall Quarter 1948.
- F. The resignation of Miss Catherine Zealberg effective July 16, 1948.
- G. The resignation of Mrs. Dorothy Wildemuth effective November 30, 1948.
- H. The appointment of Mr. Oren Gould as instructor in the Department of Music, effective September 1, 1948, at \$350 per month.
- I. The appointment of Mr. George W. Mulder as instructor in the Department of Music, effective September 1, 1948, at \$350 per month.
- J. The appointment of Mr. John F. Dimmick as faculty assistant in the Department of Biological Sciences, effective September 1, 1948, at \$50 per month.
- K. The appointment of Miss Maria Craig Churchill as instructor in English and Art in the Training School, effective September 1, 1948, at \$330 per month.
- L. The appointment of Mr. Frank Vorel as faculty assistant in the Department of Music, effective September 1, 1948, at \$75 per month.
- M. The appointment of Mrs. Katherine Higgins as faculty assistant in the Training School Library, effective September 1, 1948, at \$100 per month.
- N. The appointment of Mrs. Doris A. Fischer as faculty assistant to the Dean of Women and the Head of the Commerce Department, effective September 13, 1948, at \$150 per month.
- O. The adjustment in salary from \$445 to \$222.50 for the month of August for Mr. Edwin W. Schreiber.

TEACHERS COLLEGE BOARD

- P. The appointment of Mr. George E. Wilkinson as Director of Guidance, effective September 1, 1948, at \$ 350 per month.
- Q. The resignation of Mr. Walter Parkins, Laborer (maintenance), effective June 30, 1948.
- R. The resignation of Miss Marjorie Banks, Clerk Stenographer I, effective August 31, 1948.
- S. The resignation of Mr. Kenneth Hodges, Janitor I, effective September 7, 1948.
- T. The employment of Mr. Damond E. Riden as Laborer (maintenance), effective July 22, 1948, at \$ 150 per month.
- U. The employment of Mr. Harold H. Harwick as Laborer (maintenance), effective August 1, 1948, at \$ 150 per month.
- V. The employment of Mrs. Beatrice Sutton as Clerk Stenographer I, effective September 20, 1948, at \$ 150 per month.
- W. The employment of Miss Delores F. Kator as Clerk Stenographer I, effective October 1, 1948, at \$ 160 per month.
- X. The employment of Mr. Gordon A. Cook as instructor at Bardolph High School (affiliated school), effective September 1, 1948 at \$ 55.00 per month.
- Y. The employment of Mr. Chester Moss as instructor at the Bardolph High School (affiliated school), effective Sept. 1, 1948, at \$ 50 per month.
- Z. The employment of Mr. Gerald R. Redman as instructor at Bardolph High School (affiliated school), effective Sept. 1, 1948, at \$ 40 per month.
- AA. The employment of Mr. Richard Flynn as instructor at Adair Grade School (affiliated), effective September 1, 1948, at \$ 25 per month.

Respectfully submitted,

F. A. Beu, President

TEACHERS COLLEGE BOARD

REPORT OF THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at Charleston

October 25, 1948

To the Chairman and Members of the Teachers College Board
Ladies and Gentlemen: I have the honor to submit the following report.

I. STUDENTS

1. Enrollment for the year 1947-1948 (36 weeks)
counting no names twice:

	Men	Women	Total	Total one year ago
Post Graduates	1	1	2	5
Seniors	80	104	184	151
Juniors	159	111	270	171
Sophomores	334	148	482	367
Freshmen	582	313	895	1078
TOTAL	1156	677	1833	1772

2. Enrollment, summer session 1948

	Men & Boys	Women & Girls	Total	Total one year ago
College	394	310	704	690
Elementary Grades	96	70	166	115
TOTAL	490	380	870	805

3. Per capita cost of students in the college for the year beginning July 1, 1947 and ending June 30, 1948.

		Equivalent for 36 weeks
Enrollment, summer session, 1947	690	152
Enrollment, fall quarter, 1947	1635	545
Enrollment, winter quarter, 1947-48	1552	517
Enrollment, spring quarter, 1948	1487	491
Enrollment, extension, 1947-48	640	53
		<u>1764</u>

Total expenditures from appropriations made by the General Assembly, not including permanent improvements but including appropriations for repairs and equipment \$ 874,264.60

Expenditures from the Teachers College Income Fund, not including the dormitory (Williston Hall) and not including permanent improvements 26,175.59

PROCEEDINGS

The total cost of operating the college for one year, not including permanent improvements was \$900,440.19

Per capita cost based on 36 weeks- -
\$900,440.19 ÷ 1764 510.45

4. The students whose names are listed below completed the requirements for graduation at the close of the summer session, August 6, 1948.

Degree of Bachelor of Science in Education

Name	Curriculum	Address
Marjorie Arthur	Early Elementary	Capron
Charles D. Bain	Later Elementary	Rochelle
Carolyn Helen Bauer	Later Elementary	McHenry
Gordon J. Beels	Later Elementary	Big Rock
Edith V. Bengston	Early Elementary	Joliet
Wayne Block	Physical Education	Marengo
Beverley Bloom	English	Chicago
Helen M. Bowers	Early Elementary	Marseilles
Richard Boyles	Industrial Arts	DeKalb
Verna L. Brannen	Later Elementary	Belvidere
William Brennan	Zoology	Chicago
William Calacci	Physical Education	Rockford
Elizabeth Anne Condon	Early Elementary	Montgomery
Milton Davis	Later Elementary	North Chicago
Tresa Mae Davis	Early Elementary	Geneva
K. Alice Dolezal	Early Elementary	Chicago
Vera Fink	Mathematics	DeKalb
Virginia Freitag	Early Elementary	Villa Park
Florence H. Frost	Later Elementary	Elburn
Carol Gambrel	Home Economics	Wimereba
John G. Garrett	General Science	Batavia
Jean Gillespie	Mathematics	DeKalb
Vivian Miller Gordon	Social Science	DeKalb
Kenneth G. Grueter	Social Science	Harvey
Harold Gunty	Mathematics	Chicago
Robert W. Haacker	Chemistry	Chicago
Edrie G. Hall	Later Elementary	DeKalb
Eloise Hammer	English	Aurora
Henry J. Hauser	Physical Education	Chicago
Dorothy O'Hare Hobart	Social Science	Missoula, Montana
Warren Hutchison	Physical Education	Stockton
Helen C. Johnson	Later Elementary	Durand
Helen L. Johnson	Early Elementary	Rockford
William Earl Leary	Earth Science	Rockford
John H. Liles	English	DeKalb
Delphine Lipecki	Mathematics	Chicago
Martha Lippold	Early Elementary	Plano
Amy Wooldridge Loomis	Mathematics	Oregon
Curt Lulias	Social Science	Wilmette
Rosemary McClure	Early Elementary	Winnebago

TEACHERS COLLEGE BOARD

Lawrence J. Martin	Social Science	Elburn
Richard E. Martin	Physical Education	Joliet
Mary Matijevich	Later Elementary	North Chicago
William H. Menssen	Social Science	Chicago
Arthur N. Norin	Mathematics	Maywood
Mary Lee Newton	Home Economics	Coleta
Louis Paul	Physical Education	Chicago
Winifred R. Patterson	Early Elementary	Sycamore
Marjorie E. Peterson	Early Elementary	Sycamore
Mildred L. Peterson	Later Elementary	Sycamore
Grace L. Pfeil	Early Elementary	Rockford
Ralph C. Pierson	Social Science	Princeton
Albon F. Famza	Industrial Arts	Streator
Elizabeth Reynolds	Later Elementary	Belvidere
Léon W. Richards	Industrial Arts	Streator
Eileen Agnes Schubel	Home Economics	Chicago
Dorothy A. Shoberg	Early Elementary	Chicago
Albert G. Smith	Social Science	DeKalb
Bette Jeanne Swartz	Early Elementary	Aurora
Mary Elizabeth Tagge	Later Elementary	Arlington Heights
Laura Ruth Tobyne	Early Elementary	Rockford
Jack E. Waterman	Social Science	Savanna
Catherine A. Wilkening	Physical Education	Glen Ellyn
Carol K. Winkley	Later Elementary	Aurora
Vivian Wirkus	Early Elementary	Chicago
Jack P. Zetterberg	Mathematics	DeKalb

SUMMARY

Senior college alumni at close of 1946-47	2,113
Degrees conferred in June, 1948	156
Degrees conferred in August, 1948	66
Senior college alumni to date	<u>2,335</u>

5. Teachers College Scholarships

I hereby certify to the State Teachers College board that the students with the addresses given in each case, as appearing on lists submitted to the coordinator, in turn to be submitted to the treasurer, are enrolled at the Northern Illinois State Teachers College for the fall quarter, 1948.

II. FACULTY

New Appointments

- a. I wish to report for approval the appointment of Mr. Gene Fekete to teach courses in physical education, replacing Mr. John Pace who resigned. Mr. Fekete earned his bachelor and master degrees at Ohio State University and has served as coach in various high schools in Ohio. He began his work on September 1 at a salary of \$3420 for nine months.
- b. I wish to report for approval the appointment of Mr. Homer

PROCEEDINGS

Garretson to teach courses in music, replacing Mr. Kenneth Pace who resigned. Mr. Garretson earned his bachelor's degree at Morningside Conservatory, Sioux City, Iowa and his Master's degree at the Eastman School of Music, Rochester, New York. He has served as concert-master with the Sioux City Symphony and has taught violin at Morningside College. Mr. Garretson began his duties with the opening of college at a salary of \$3420 for nine months.

- c. I wish to report for approval the appointment of Miss Carol Lutey to serve as counsellor and psychometrist, replacing Miss Ruth Harnack whose status was changed to director of admissions. Miss Lutey earned her bachelor's degree at the University of Minnesota where she is now doing further graduate work and where she has had experience in counselling. She began her duties on September 1 at a salary of \$350 per month.
- d. I wish to report for approval the appointment of Mr. John Sohne to teach courses in physical education. Mr. Sohne earned his bachelor's degree at this college and is doing further graduate work at Columbia University. He has served as coach at South Beloit High School, at the Pontiac, Illinois High School, and the Mishawaka, Indiana High School. He began his duties on September 1 at a salary of \$3150 for nine months.
- e. I wish to report for approval the appointment of Mrs. Loretta Ten Brinke to serve as nurse at the McMurry Training School. Mrs. Ten Brinke is a nurse (registered) and has done graduate work at the University of Minnesota. She began her duties in September at a salary of \$2700 for nine months.
- f. I wish to report for approval the appointment of Miss Lucille Williams to serve as assistant in the kindergarten at the McMurry Training School, replacing Miss Clara Lloyd who resigned. Miss Williams earned her bachelor degree at Nebraska State Teachers College. She began her duties in September at a salary of \$3000 for nine months.
- g. I wish to report for approval the appointment of Mr. Jerome E. Winn to teach courses in physical education, particularly at the McMurry Training School. Mr. Winn earned his bachelor's degree at the Milwaukee State Teachers College and his master's degree at the University of Wisconsin. He has had coaching experience at various high schools in Wisconsin and is a Navy veteran. He began his duties in September at a salary of \$3300 for nine months.

III. OTHER SCHOOL EMPLOYEES

New Appointments

- a. Mrs. Lorraine Brett, clerk typist I, at \$150 per month as of October 1.

TEACHERS COLLEGE BOARD

- b. Mrs. Corrine Criscimagna, clerk typist I at \$145 per month as of September 16.
- c. Mrs. Norma Felker, clerk typist I at \$145 per month as of October 6.
- d. Miss Marilyn Lamb, clerk stenographer II at \$175 per month as of October 11.
- e. Mrs. Barbara Mikez, switchboard operator I at \$140 per month as of September 27.
- f. Mrs. Lois Piper, clerk stenographer I, at \$155 per month as of September 20.
- g. Mrs. Senja Seppala, domestic, at \$150 per month as of September 21.
- h. Mr. James Vannucci, Jr., janitor I, at \$175 per month as of October 1.
- i. Miss Joyce List, clerk stenographer I @ \$140 per month as of June 28.
- j. Miss Mae Baxter, clerk typist I, @ \$145 as of July 26.
- k. Miss Mary Parisot, clerk stenographer, @ \$160 as of September 8.
- l. Mr. Clarence Scott, carpenter, @ \$1.75 per hour as of August 30.

Resignations

Adele Carstedt, clerk typist I as of July 31.
Jean Hayes, clerk stenographer I as of June 12.
Marjorie Male, clerk typist I as of June 30.
Frances J. Pierson, clerk stenographer I as of August 7.
Gladys Smith, clerk typist I as of August 22.
Mary Ramme, clerk typist I as of August 31.
Marcella Carlson, clerk typist I as of October 8.
Margaret Hill, clerk stenographer II, as of September 30.
Corinne Criscimagna, clerk typist I as of October 8.

Change of Status

- a. Margaret Harris from Switchboard Operator I @ \$147 per month to Clerk Typist I @ \$147 per month, August 1.
- b. Carolyn Oberg from Clerk Typist I @ \$145 to Clerk Stenographer I @ \$145 per month, August 1.
- c. Howard L. Cook, electrician @ \$1.75 per hour to \$2.00 per hour, August 1.
- d. Nels Bjelk, Janitor III @ \$230 per month to Stores Clerk @ \$150 per month, September 1.
- e. Donald Snyder, Trades Helper @ \$175 per month to Trades Helper at \$195 per month, September 1.
- f. June Wagley, clerk typist I @ \$170 per month to clerk typist I @ \$175 per month, September 1.
- g. Transferred from student payroll to civil service - Jeannine Suchomel, clerk typist I @ \$140 per month, September 8.

IV. THE ORGANIZATION
V. THE CURRICULUM

No report.
No report.

PROCEEDINGS

VI. BUILDINGS AND GROUNDS

a. Self Liquidating Projects

I wish to report for the information of the Board that fifteen months after the law was passed permitting self liquidating projects in the state teachers colleges, we have a combined project at DeKalb in operation. The property was acquired, paid for, and the legal records are in the hands of the state. The changes recommended to make it effective for the purposes for which it was intended, have been completed and are in the process of being paid for. I want to express my appreciation to the Board for the many meetings and the great effort it has expended to make these facilities available for our college students.

b. Women's Dormitory

The new women's dormitory at DeKalb now has the stone work nearly completed. The roof has been erected and the structure ready for the roofing material. Within a month the building should be ready for heat. There is still a tremendous amount of detailed plumbing, heating, and finishing to be done. We are still hoping to dedicate this building on May 30 at the time of our golden anniversary pageant.

c. Site Preparation

We have just received the detailed plans from the landscape architect for our site preparation covering the new land purchased and the entire recreational area north of the present campus. It is planned to let contracts for this project this fall.

VII. AUXILIARY ENTERPRISES

Teachers College Income Fund July 1 to September 30, 1948

RECEIPTS

Board & Room, Williston Hall	\$ 16,427.59	
Miscellaneous - Williston Hall	<u>1,340.65</u>	
Total, Auxiliary Enterprises		\$ 17,768.24
Registration fees - college	19,710.00	
Registration fees - extension	1,434.00	
Registration - late fees	28.00	
Transcript fees	310.00	
Veterans Guidance Center	149.60	
Veterans - Instructional Charge	63,920.49	
Miscellaneous	2,432.19	
Transfer of fund from general revenue for Scholarships	<u>3,579.00</u>	
Total, Educational operations		88,330.28
Total receipts - 5th quarter		\$ 109,331.52
Previously reported		250,441.98
Surplus, 64th biennium		<u>4,620.92</u>
Total available September 30, 1948		\$ 364,394.42

TEACHERS COLLEGE BOARD

EXPENDITURES

Personal Services		
120 - Salaries	\$ 2,599.00	
Travel		
291 - Travel	788.81	
Contractual Services		
224 - Repair & Maintenance of Mech Eqpt.	34.00	
229 - Repairs not otherwise classified	47.00	
245 - Professional & technical services	18.00	
248 - Waste removal, cleaning, etc.	1,609.05	
Commodities		
302 - Stationery, printing, office supplies	2,475.05	
310 - Mechanical supplies & small tools	514.36	
329 - Parts & fittings not otherwise class.	103.73	
331 - Structural & Maintenance Materials	2,360.00	
332 - Industrial & Shop Materials	610.25	
341 - Coal	3,225.63	
350 - Medical, scientific, lab. supplies	1,816.14	
360 - Food	11,987.59	
370 - Wearing apparel	2,380.93	
391 - Household, laundry, cleaning supplies	4,217.75	
392 - Farm and garden supplies	84.24	
399 - Commodities not otherwise classified	4,730.66	
Equipment		
510 - Office furniture & equipment	171.24	
540 - Machinery, implements, major tools	460.84	
Refunds		
810 - Refund	21.00	
	<u>40,255.27</u>	
Previously reported, July, 1947 to June 30, 1948	141,847.95	
Total expenditures to September 30, 1948		<u>\$ 182,103.22</u>
Balance, excess of receipts over expenditures		<u>\$ 182,291.20</u>

VIII. STUDENT LIFE

Jubilee Homecoming

The Golden Jubilee Homecoming was a great success. We had on our campus more returning alumni, a wider distribution from all the forty-nine classes than ever before in the history of the college. We had the finest participation by students, faculty, and townspeople. I should like to call attention of the board to the fact that the DeKalb Chamber of Commerce, at its own expense, decorated the down town DeKalb area, that they contributed by check the entire cost of our Homecoming bulletins, that the local paper, the DeKalb Chronicle, published a 32 page special edition in which merchants reproduced pictures of college buildings and commented on their support of the college program. I believe this type of cooperation is unique and I should like to give the information to the Board. Our faculty alumni reception had over 800 persons present on Sunday afternoon. There was one disconcerting factor connected with our Homecoming -- our football game -- but one can't have everything.

PROCEEDINGS

IX. MISCELLANEOUS

No report.

X. SUMMARY -- Action is requested on the following:

1. Approval of the granting of degrees to the August graduates.
2. Approval of the appointments of the following faculty members at the salaries indicated: Mr. Gene Fekete, Mr. Homer Garretson, Miss Carol Lutey, Mr. John Sohne, Mrs. Loretta Ten Brinke, Miss Lucille Williams, and Mr. Jerome E. Winn.
3. Acceptance of the list of teachers college scholarships for payment.
4. Approval of the appointments of the following employees at the salaries indicated: Mrs. Lorraine Brett, Mrs. Corrine Cirscigmagna, Mrs. Norma Felker, Miss Marilyn Lamb, Mrs. Barbara Mikez, Mrs. Lois Piper, Mrs. Senja Seppala, Mr. James Vannucci, Miss Joyce List, Miss Mae Baxter, Miss Mary Parisot, and Mr. Clarence Scott.
5. Acceptance of the resignations of the employees as listed.
6. Approval of the change of status of the employees as listed.

Respectfully submitted,

Karl L. Adams, President

REPORT OF SOUTHERN ILLINOIS UNIVERSITY

Meeting of the Teachers College Board
Charleston, Illinois, October 25, 1948

To the Chairman and Members of the Teachers College Board:

The following report is submitted for Southern Illinois University:

I. STUDENTS

A. Enrollment for Fall Quarters, 1947-48 and 1948-49

	Fall Quarter 1947-48		Fall Quarter 1948-49	
	Total	Men	Women	Total
1. University				
Master's Degree Candidates	81	89	59	148
Postgraduates	<u>10</u>	<u>6</u>	<u>6</u>	<u>12</u>
Total, College				
Graduates	91	95	65	160
Seniors	263	314	120	434

TEACHERS COLLEGE BOARD

Juniors	422	451	177	628
Sophomores	872	442	205	647
Freshmen	1202	723	406	1129
Unclassified	<u>5</u>	<u>9</u>	<u>2</u>	<u>11</u>

Total University Students in Residence	2855	2034	975	3009
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Veterans (included in above totals)	(1377)	(1197)	(7)	(1204)
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2. University Extension (duplicates excluded)	1266	272	875	1147
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Total University Level Students	4121	2306	1850	4156
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3. Training Schools

a. University High School	202	96	89	185
b. Allyn Training School	<u>166</u>	<u>84</u>	<u>84</u>	<u>168</u>

Total Laboratory School Students	368	180	173	353
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Total Students at Southern Illinois University	4489	2486	2023	4509
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4. Affiliated Schools

a. Rural Training Schools	86	60	35	95
b. Brush Training School	<u>134</u>	<u>67</u>	<u>88</u>	<u>155</u>

Total Affiliated School Students	220	127	123	250
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Grand Total Given Instruction	4709	2613	2146	4759
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Enrollment Summary Fall Quarter, 1948-49

	<u>College of Education</u>			<u>College of Liberal Arts and Sciences</u>			<u>College of Vocations and Professions</u>			<u>Totals</u>		
	M	W	Total	M	W	Total	M	W	Total	M	W	Total
Graduates										89	59	148
Postgraduates	1	4	5	3	2	5	2	0	2	6	6	12
Seniors	195	110	305	62	8	70	57	2	59	314	120	434
Juniors	222	158	380	130	12	142	99	7	106	451	177	628
Sophomores	151	161	312	158	15	173	133	29	162	442	205	647
Freshmen	214	256	470	258	68	326	251	82	333	723	406	1129
M-Men	W-Women											

PROCEEDINGS

Unclassified	<u>3</u>	<u>2</u>	<u>5</u>	<u>4</u>	<u>0</u>	<u>1</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>9</u>	<u>2</u>	<u>11</u>
Total	786	691	1477	615	105	720	544	120	664	2034	975	3009

Veterans (included in above totals)

	Men	Women	Total
Graduates	67	0	67
Postgraduates	4	0	4
Seniors	270	0	270
Juniors	363	0	363
Sophomores	235	0	235
Freshmen	249	7	256
Unclassified	<u>9</u>	<u>0</u>	<u>9</u>
Total	1197	7	1204

B. Graduates

Summary of Degrees, 1947-48

Graduate School	Spring, 1948	Men	Women	Total
M.S. in Ed.	Summer, 1948	13	6	19
		<u>15</u>	<u>2</u>	<u>17</u>
	Total	28	8	36
College of Education				
B.S. in Ed.	Spring, 1948	65	77	142
	Summer, 1948	<u>44</u>	<u>58</u>	<u>102</u>
	Total	109	135	244
College of Liberal Arts and Sciences				
B.A.	Spring, 1948	36	6	42
	Summer, 1948	<u>10</u>	<u>1</u>	<u>11</u>
	Total	46	7	53
B.S.	Spring, 1948	12	1	13
	Summer, 1948	<u>6</u>	<u>—</u>	<u>6</u>
	Total	18	1	19
College of Vocations and Professions				
B.S.	Spring, 1948	15	1	16
	Summer, 1948	<u>6</u>	<u>2</u>	<u>8</u>
	Total	21	3	24
Grand Total		222	154	376

List of Graduates 1947-48

The following students completed their work at the end of the spring

TEACHERS COLLEGE BOARD

and summer sessions, 1948, on the dates indicated, and I recommend that their graduation be approved:

Spring 1948

GRADUATE SCHOOL

MASTER OF SCIENCE IN EDUCATION DEGREE

	<u>Town</u>	<u>County</u>
Helen R. Brown (Biology)	Percy	Randolph
L. G. Businaro (Ed. Adm. & Super.)	Harrisburg	Saline
Phillip Theodore Cain (Soc. Studies)	Eldorado	Saline
R. E. Collard (Ed. Adm. & Super.)	Jonesboro	Union
Mary R. Colombo (Ed. Adm. & Super.)	Herrin	Williamson
Ruth E. Etherton (Ed. Adm. & Super.)	Carbondale	Jackson
Woodrow M. Fildes (Mathematics)	Murphysboro	Jackson
J. W. Gholson (Ed. Adm. & Super.)	Carrier Mills	Saline
Edward C. Goodnight (History)	Herrin	Williamson
W. D. Hatley (Government)	Carrier Mills	Saline
Emma Smith Hough (English)	Murphysboro	Jackson
Amy Mae Jones (Biology)	Poplar Bluff, Mo.	Butler
David T. Kenney (Soc. Studies)	Carbondale	Jackson
Waldo D. McDonald (Ed. Adm. & Super.)	Carbondale	Jackson
J. M. Ruffin-Russell (Elem. Ed.)	Carbondale	Jackson
Virgil L. Seymour (Soc. Studies)	Ellis Grove	Randolph
W. W. Townes (Ed. Adm. & Super.)	Anna	Union
H. C. Walker (Social Studies)	Mound City	Pulaski
Arnold Wendt (Mathematics)	Red Bud	Randolph

COLLEGE OF EDUCATION

BACHELOR OF SCIENCE IN EDUCATION DEGREE

R. J. Altoff (Elem. Ed.)	Valmeyer	Monroe
C. V. Anderson (Sociology-Business)	Carbondale	Jackson
E. M. Brinson Arnette (Sociology-Eng.)	Carbondale	Jackson
H. H. Badgett (Physics - Math.)	Mt. Vernon	Jefferson
Laura B. Baker (Home Ec.-Art)	Raleigh	Saline
Dorris J. Bantel (Phy. Ed.-Home Ec.)	Murphysboro	Jackson
G. H. Baysinger (Phy. Ed.-Phys. & Health)	Carbondale	Jackson
Marilyn L. Becht (Home Ec.-Sociology)	Maywood	Cook
M. L. Bechtloff (Business-English)	Murphysboro	Jackson
W. G. Benninger (Business-English)	Grand Chain	Pulaski
E. E. Bethard (Elem. Ed.)	Raymond	Montgomery
Christina B. Blank (English-History)	Murphysboro	Jackson
D. R. Bleyer (Math. - English)	Carterville	Williamson
Ray D. Brewer (Govt. - Phy. Ed.)	Carbondale	Jackson
Peggy L. Browning (History-English)	DeSoto, Mo.	Jefferson
L. W. Bruns (Social Studies-English)	Cutler	Perry
D. L. Buddenbaum (Home Ec.-English)	Belknap	Massac
Leedio Cabutti (Phy. Ed. - History)	Johnston City	Williamson
Mary E. Caldwell (Elem. Ed.)	Ozark	Johnson

PROCEEDINGS

June Cannon (Elementary Education)	Marion	Williamson
Mariam L. Carrington (Art-Music)	Carbondale	Jackson
Harry W. Carter (Elem. Ed.)	Wolf Lake	Union
Pauline R. Crader (Business-English)	E. St. Louis	St. Clair
Loretta Crider (Soc. Studies-Home Ec.)	DuQuoin	Perry
Charlotta H. Crim (Elem. Ed.)	Metropolis	Massac
Charles E. Crouch (Phy. Ed. - History)	Carbondale	Jackson
R. R. Curtis (History-English)	Carbondale	Jackson
M. E. Davis (Music-History)	Dowell	Jackson
M. C. Deniston (Elem. Ed.)	Carbondale	Jackson
K. K. Dillow (Govt. - Phy. Ed.)	Jonesboro	Union
J. B. Dodd (English-Math.)	Carbondale	Jackson
E. S. Doelling (Elem. Ed.)	Trenton	Clinton
John Ellis Dornbach (Geography-Chem.)	Belleville	St. Clair
Nona G. Eade (Elem. Ed.)	Carbondale	Jackson
E. J. Etherton (English-History)	Murphysboro	Jackson
Bill H. Ferketich (Ind. Ed. -Art)	Zeigler	Franklin
Alda M. Fiore (Business-Geography)	Valier	Franklin
Helen L. Francis (Home Ec. -Eng.)	Nashville	Washington
Juanita June Fulkerson (French-Eng.)	Carbondale	Jackson
Alice J. Newhouse Fults (Music-Eng.)	Carbondale	Jackson
M. E. Galloway (Elem. Ed.)	Pleasant Hill	Pike
C. Harold Goddard (Math. - Chem.)	West Frankfort	Franklin
Howard W. Goin (History-English)	McLeansboro	Hamilton
E. B. Gooch (Phy. Ed. - English)	Hoopeston	Vermilion
L. E. Green (Physical Ed. -Math.)	Patoka	Marion
D. R. Grubb (Geography-History)	Vergennes	Jackson
Marian F. Gruber (Botany-Math.)	Dowell	Jackson
Helen M. Hale (Elem. Ed.)	Raleigh	Saline
W. W. Hall (Geography-Eng.)	Stonefort	Saline
B. G. Hardesty (History-English)	Harrisburg	Saline
Barbara A. Haroldson (Math. -Art)	Carbondale	Jackson
Sarah J. Harper (English-Business)	Anna	Union
J. J. Harris (Home Ec. -Art)	Galatia	Saline
Roy J. Harris (Soc. Studies - English)	Carrier Mills	Saline
Peggy G. Hauner (Bus. -Eng.)	Murphysboro	Jackson
Betty L. Hawkins (Elem. Ed.)	Walnut Hill	Jefferson
Jack Hayse (Phy. Ed. - Geography)	Benton	Franklin
Leo Cravell Higgins (English-History)	E. St. Louis	St. Clair
Margie P. Hinkle (Phy. Ed. -Business)	Dongola	Union
Helen Holmes (History-Business)	Carterville	Williamson
Claire Hudgens (Chemistry-Math.)	Marion	Williamson
Robert R. Hunter (Phy. Ed. -Sociology)	Johnston City	Williamson
Mary A. Ivers (Home Ec. -English)	Fairfield	Wayne
John L. Jacobs (English-Latin)	E. St. Louis	St. Clair
Kermit Joseph Jeffers (History-English)	E. St. Louis	St. Clair
Helen A. Jones (Elem. Ed.)	Johnston City	Williamson
W. T. Joplin (Sociology-English)	Carbondale	Jackson
A. W. Junkins (Elem. Ed.)	West Frankfort	Franklin
Vertus Casper Keith (Elem. Ed.)	Murphysboro	Jackson
Wanda C. Kenney (Elem. Ed.)	Eldorado	Saline
L. Keough (Business-English)	Murphysboro	Jackson
C. Killingsworth (Zoology-Chem.)	Carbondale	Jackson
Margaret Kinsman (Phy. Ed. -Sociology)	Royalton	Franklin

TEACHERS COLLEGE BOARD

Betty J. Kish (Business-Eng.)	Zeigler	Franklin
Naomi A.M. Kuehner (Music-German)	Herrin	Williamson
Edward J. Larson (History-English)	Carbondale	Jackson
Verna L. Legg (Phy. Ed.-Phy. & Health)	Wayne City	Wayne
Bettye J. Lockman (Soc. Studies - Eng.)	West Frankfort	Franklin
Clarence I. Logan (Phy. Ed.-Geo.)	Carbondale	Jackson
Bette J. Logsdon (Phy. Ed.-Sociology)	St. Louis, Mo.	St. Louis
Oleva Lovelace (Phy. Ed.-History)	Buncombe	Johnson
Arley W. Ludwig (Ind. Ed.-Geography)	Waterloo	Monroe
Paul K. Lynn (Ind. Ed. - Govt.)	Carbondale	Jackson
William N. Malinsky (Phy. Ed.-Math.)	Flora	Clay
W. McBride (Phy. Ed.-P. & H.)	Carbondale	Jackson
Florine L. McConachie (Elem. Ed.)	Sparta	Randolph
Elaine McRaven (English-Art)	Chicago	Cook
Evelyn M. Miller (Math. - Sociology)	Wayne City	Wayne
Frank B. Moake (Eng.-Govt.)	Carbondale	Jackson
Harley B. Neal (Math. - English)	Benton	Franklin
C. F. Newby (Business-English)	Mill Shoals	White
R. S. Nolen (Agriculture - English)	Carmi	White
R. E. Owens (Chemistry - Math.)	Zeigler	Franklin
M. J. Person (Sociology-Phy. & Health)	Mt. Vernon	Jefferson
M. C. Peterson (Business - History)	Marion	Williamson
Helen J. Phifer (Elem. Ed.)	Steeleville	Randolph
Emma J. Pinkham (Bus.-Math.)	Benton	Franklin
Mary L. Pinkham (Bus. - Math.)	Benton	Franklin
LeRoy Pittman (Ind. Ed. - Sociology)	Gorham	Jackson
G. J. Pulley (Phy. Ed. - Math.)	Marion	Williamson
L. A. Raymon (Home Ec.-P. & H.)	St. Jacob	Madison
J. E. Reak (Govt. - History)	West Frankfort	Franklin
N. Reames (Social Studies - P. & H.)	Hurst	Williamson
V. M. Robert (Eng. - Phy. & Health)	Jonesboro	Union
H. M. Robertson (Soc. Studies-Eng.)	Vienna	Johnson
M. Robertson (History-Home Ec.)	Creal Springs	Williamson
H. G. Robinson (English-Govt.)	Eldorado	Saline
G. W. Rodman, Jr. (Sociology-Eng.)	Murphysboro	Jackson
C. L. Rody (English - Math.)	Carbondale	Jackson
M. W. Rogers (Latin - English)	Christopher	Franklin
M. J. Bayless Rowe (Soc. Studies-P.&H.)	Dowell	Jackson
M. B. Seymour (Elem. Ed.)	Ellis Grove	Randolph
O. R. Shoaff (Phy. Ed. - Eng.)	Mt. Carmel	Wabash
Paul Smith (Phy. Ed. - Physics)	Carbondale	Jackson
V. R. Smith (Business - History)	Crab Orchard	Williamson
L. J. Snadden (Soc. Studies - Eng.)	Caseyville	St. Clair
R. E. Spear (Phy. Ed. - History)	Murphysboro	Jackson
L. M. Sprinkle (Phy. Ed. - English)	Marion	Williamson
M. P. Stallings (Business-English)	Omaha	Gallatin
M. E. Stephens (Elem. Ed.)	Royalton	Franklin
Quentin P. Stinson (Phy. Ed.-Zoology)	Eldorado	Saline
M. L. Tedrow (Elem. Ed.)	Benton	Franklin
Oral L. Telford (Agriculture-Geography)	Centralia	Jefferson
J. F. Terrell (Spanish - French)	Harvey	Cook
Norma Trotter (Business-Spanish)	Cisne	Wayne
V. Turner (Phy. Ed.-Business)	Monsanto	St. Clair
C. E. Tuthill (Business - Math.)	Vergennes	Jackson

PROCEEDINGS

L. V. (Phy. Ed. - Math.)	Johnston City	Williamson
Alice L. Vravick (Business - Geography)	West Frankfort	Franklin
D. A. Waller (Elem. Ed.)	Eldorado	Saline
R. L. Wells (Social Studies - English)	Hurst	Williamson
C. L. Werner (Music - Business)	Belleville	St. Clair
M. L. Whiteside (Home Ec.-English)	Chester	Randolph
Clem G. Wiedman (English - Math.)	Effingham	Effingham
W. D. Wilkinson (Phy. Ed.-P. & H.)	West Frankfort	Franklin
M. I. Woodward Williams (Elem. Ed.)	Centralia	Marion
W. C. Wimberly (Govt. - Eng.)	Granite City	Madison
R. S. Winegarner (Zoology - Ec.)	Marissa	St. Clair
H. L. Wood (Govt. - P. & H.)	Keenes	Wayne
R. A. Woodward (Business - Home Ec.)	Christopher	Franklin
J. A. Zebio (History - Sociology)	Collinsville	Madison
G. Zebrun (Zoology - Botany)	Benld	Macoupin

Spring 1948

COLLEGE OF LIBERAL ARTS AND SCIENCES

BACHELOR OF ARTS DEGREE

Wallace E. Akin (Geography-Sociology)	Murphysboro	Jackson
Robert C. Ashby (Psychology-Sociology)	Carbondale	Jackson
V. T. Barnett (English - Speech)	Metropolis	Massac
R. P. Baysinger (Zoology-Chemistry)	Carbondale	Jackson
W. Q. Bradley (Zoology - Chemistry)	Carbondale	Jackson
Marlin G. Bunfill (Music - English)	Rushville	Schuyler
John M. Bristow (Government - Math.)	West Frankfort	Franklin
Wayne L. Burkey (English - History)	Murphysboro	Jackson
W. L. Casper (Geography-Economics)	Cobden	Union
Kifton K. Dillow (Govt. - Phy. Ed.)	Jonesboro	Union
John E. Dornbach (Geography - Chem.)	Belleville	St. Clair
W. A. England (History - Geography)	Mounds	Pulaski
R. F. Etheridge (Sociology - English)	Fairfield	Wayne
J. C. Evers (History - Sociology)	Metropolis	Massac
Lloyd R. Evilsizer (Govt. - History)	Centralia	Marion
W. J. Ferguson (English - Home Ec.)	Herrin	Williamson
K. B. Hedges (Chemistry - Math.)	West Frankfort	Franklin
M. J. Henderson (Sociology - Govt.)	Marion	Williamson
Billy D. Hudgens (Govt. - English)	Carbondale	Jackson
W. E. Lunde (Govt. - History)	Carbondale	Jackson
Carl W. Lutes (English - Music)	Christopher	Franklin
W. E. McCray, Jr. (Zoology-Chem.)	West Frankfort	Franklin
J. S. McFeron (Math. - Physics)	Anna	Union
Harry N. McMurray (Zoology-Chem.)	DuQuoin	Perry
J. W. Mulkin (Sociology-Govt.)	Herrin	Williamson
James L. Nettleton (Art-English)	Jonesboro	Union
Mabel C. Paterson (Zoology-Chem.)	Carbondale	Jackson
W. F. Price (Govt. - History)	Carbondale	Jackson
E. L. Propes (Zoology - Chem.)	Irvington	Washington
Robert Pulliam (English-History)	Carbondale	Jackson
Paul W. Reeder (Sociology-History)	Nashville	Washington
David P. Richerson (Zoology-Chem.)	Christopher	Franklin

TEACHERS COLLEGE BOARD

Willard E. Rodd (Soc. - Math.)	Marion	Williamson
M. P. Schroedel (For. Lang. - History)	Pinckneyville	Perry
C. P. Schumaier (Math. - Econ.)	Pinckneyville	Perry
A. J. Shafter (Sociology - Govt.)	Carbondale	Jackson
John A. Stevenson (Latin-English)	Philadelphia, Pa.	
Catherine Sullivan (Govt.-English)	Harrisburg	Saline
R. L. Terrell (English - Math.)	Springfield	Sangamon
Wanda P. Watson (Art- Home Ec.)	Carbondale	Jackson
A. R. Williams (Math. - Physics)	Galatia	Saline
E. Willms (Sociology - Psychology)	Brownstown	Fayette

Spring 1948

COLLEGE OF LIBERAL ARTS AND SCIENCES

BACHELOR OF SCIENCE DEGREE

Gordon E. Eade (Math. - P. & H.)	Carbondale	Jackson
C. B. Ferrell (Zoology - P. & H.)	Eldorado	Saline
John A. Hausser (Zoology - Chem.)	Grand Tower	Jackson
Shirley L. Ludwig (Geography-Botany)	Akron, Ohio	Summit
G. T. Mitchell (Geography - Math.)	Carbondale	Jackson
E. A. Monroe (Zoology - Chem.)	Salem	Marion
U. A. Parkhill (Zoology - Chem.)	Allenhurst, N.J.	Monmouth
K. E. Plumlee (Chem. - Physics)	DuQuoin	Perry
R. D. Rawson (Chem. - Zoology)	West Frankfort	Franklin
C. G. Smith (Zoology - P. & H.)	Eldorado	Saline
C. L. Swinney, Jr. (Zoology - Chem.)	Marion	Williamson
R. D. Triplett (Phy. - Math.)	Carterville	Williamson
R. S. Winegarner (Zoology - Econ.)	Marissa	St. Clair

Spring 1948

COLLEGE OF VOCATIONS AND PROFESSIONS

BACHELOR OF SCIENCE DEGREE

E. F. Adams (Industrial Ed. - Zoology)	Dongola	Union
Edward H. Aikman (Business - Econ.)	Marion	Williamson
Clarence A. Ball (Art-Botany)	Carbondale	Jackson
E. R. Gilley (Business - Econ.)	Harrisburg	Saline
H. C. Gunn (Business - Econ.)	Carbondale	Jackson
K. Jitodai (Art)	Seattle, Wash.	King
Howard F. Ludwig (Business-Math.)	Waterloo	Monroe
M. F. McBride (Business - Econ.)	Murphysboro	Jackson
J. L. McPhail (Business - History)	West Frankfort	Franklin
M. T. Middleton (Ind. Education)	Iuka	Marion
Robert E. Pulliam (Ind. Education)	Harrisburg	Saline
G. A. Russell (Art - History)	Geff	Wayne
D. Gene Sanks (Business)	Equality	Gallatin
S. E. Smith, Jr. (Business - Econ.)	E. St. Louis	St. Clair
J. C. Trobaugh (Business - Agriculture)	Carbondale	Jackson
W. E. Williams (Business)	Galatia	Saline

PROCEEDINGS

Summer 1948

GRADUATE SCHOOL

MASTER OF SCIENCE IN EDUCATION DEGREE

J. W. Buckner (History - Govt.)	Carrier Mills	Saline
Arthur B. Carter (Social Studies)	Anna	Union
Mary L. C. Dixon (English)	Ridgway	Gallatin
J. B. Edmond (Ed. Adm. & Super.)	Carbondale	Jackson
J. B. Hancock (Ed. Adm. & Super.)	Marion	Williamson
Lemuel D. Harry (Ed. Adm. & Super.)	Murphysboro	Jackson
Billy Hoyle (Mathematics)	Carbondale	Jackson
W. N. Huffman (Ed. Adm. & Super.)	Carbondale	Jackson
W. N. Macfarlane (Ed. Adm. & Super.)	Johnston City	Williamson
Alice C. Mann (Social Studies)	Carterville	Williamson
L. W. Martin (Ed. Adm. & Super.)	Carbondale	Jackson
J. A. Moore (Ed. Adm. & Super.)	Harrisburg	Saline
F. R. Paule (Ed. Adm. & Super.)	Belleville	St. Clair
C. R. Phillips (Ed. Adm. & Super.)	Carbondale	Jackson
J. W. Reps (Ed. Adm. & Super.)	Carterville	Williamson
W. H. Walker (Ed. Adm. & Super.)	Carbondale	Jackson
R. C. West, Jr. (Ed. Adm. & Super.)	Thompsonville	Williamson

Summer 1948

COLLEGE OF EDUCATION

BACHELOR OF SCIENCE IN EDUCATION DEGREE

Betty O. Adams (Phy. Ed. - History)	Sparta	Randolph
G. H. Adams (Math. - Physics)	Carterville	Williamson
K. M. Adkins (kindergarten-Primary)	Murphysboro	Jackson
James Burrell Aiken (Zoology - Music)	Benton	Franklin
Nina C. Aikman (Home Ec.-Sociology)	Litchfield	Montgomery
H. M. Andereck (Elem. Ed.)	Sandoval	Marion
H. L. Anderson (Elementary Ed.)	Mt. Vernon	Jefferson
W. B. Anderson (Phy. Ed. - English)	Albion	Edwards
W. Baker (Business - English)	Johnston City	Williamson
Gale R. Ballard (Elementary Ed.)	Mt. Vernon	Jefferson
D. W. Beltz (History - English)	Creal Springs	Williamson
R. A. Best (Industrial Ed.-Art)	Collinsville	Madison
William H. Birch (Zoology-Chem.)	Rosiclare	Hardin
D. E. Bitz (Chemistry-Math.)	Mound City	Pulaski
Evagene Bratten (Elem. Ed.)	Marion	Williamson
L. R. Briesacher (Elem. Ed.)	Belleville	St. Clair
S. W. Brown (Agriculture-English)	Harrisburg	Saline
N. E. Buckner (History - Phy. Ed.)	Carrier Mills	Saline
Gladys B. Carpenter (Elem. Ed.)	Mt. Vernon	Jefferson
Mary R. Carruthers (Elem. Ed.)	Fairfield	Wayne
Wilma J. Chambers (Elem. Ed.)	Westfield	Clark
Mary S. Cotter (Home Ec. - Math.)	Nashville	Washington
Clarence E. Cox (Agriculture-Geography)	Vienna	Johnson
I. B. Crim (Elem. Ed.)	Metropolis	Massac

TEACHERS COLLEGE BOARD

M. J. Crowder (Music - English)	Marion	Williamson
Leona Dickey (Elementary Ed.)	Fairfield	Wayne
E. Duckworth (History - Ind. Ed.)	Belleveille	St. Clair
R. G. Duncan (Elem. Ed.)	Marion	Williamson
Perry D. Eisenhauer (Latin - Spanish)	Royalton	Franklin
Maude M. Eller (Elementary Ed.)	Grand Chain	Massac
H. L. Erickson (Phy. Ed. - Business)	Wyanet	Bureau
R. F. Etheridge (Sociology - English)	Fairfield	Wayne
V. H. Etheridge (Business - Chem.)	Fairfield	Wayne
Betty L. Etherton (English - History)	Murphysboro	Jackson
M. E. Leathers Freeman (Elem. Ed.)	Carmi	White
L. J. Garner (Elem. Ed.)	Carbondale	Jackson
M. L. Garner (English-History)	Broughton	Hamilton
Eva A. Giltner (Elem. Ed.)	Brookport	Massac
Mary R. Goodwin (Social Studies-P.&H.)	Herrin	Williamson
W. Bayless Grey (English-Speech)	Carbondale	Jackson
N. R. Gullic (Elem. Ed.)	Galatia	Saline
R. D. Hahn (Social Studies - English)	DuQuoin	Perry
L. C. Hancock (Math. - Physics)	Harrisburg	Saline
A. M. Harn (Physical Ed.-Sociology)	Murphysboro	Jackson
R. V. Harris (Elem. Ed.)	Chester	Randolph
R. K. Harvey (Physics - Math.)	Tamaroa	Perry
Norma L. Henderson (Art-English)	Carbondale	Jackson
Mamie L. Hertz (Elementary Ed.)	Anna	Union
Helen E. Hicks (Math. - English)	Bonnie	Jefferson
Shirley Jean Horton (Speech - Journalism)	Carbondale	Jackson
Lucy B. Ingram (Elem. Ed.)	Marion	Williamson
Betty J. Keller (Business-Math.)	Cypress	Johnson
C. J. Kirk (Ind. Ed.-Geography)	Fairfield	Wayne
Ernest J. Knowles (Phy. Ed.-History)	Bonnie	Jefferson
Nick V. Kostoff (Government-Math.)	Granite City	Madison
C. Lewis (Kindergarten-Primary)	E. St. Louis	St. Clair
Ernest Kenneth Limpus (Music-English)	Carbondale	Jackson
Kathryn Loomis (Elem. Ed.)	Anna	Union
Charlotte B. Marlow (Eng.-Sociology)	Opdyke	Jefferson
M. K. Mashaney (Elem. Ed.)	Herrin	Williamson
K. V. Mason (Math. - English)	Albion	Edwards
C. C. Mathieu (Phy. Ed. - Math.)	Eldorado	Saline
N. L. McLaughlin (Elem. Ed.)	Sparta	Randolph
E. W. Melvin (Botany - Zoology)	Tamaroa	Perry
W. L. Morse (Music - English)	Cambria	Williamson
R. C. Mueller (Elem. Ed.)	Marion	Williamson
J. R. Murphy (Elem. Ed.)	Eldorado	Saline
Earl W. Murray (Elem. Ed.)	Carbondale	Jackson
L. C. Myers (Elem. Ed.)	Wolf Lake	Union
B. M. E. Nehring (History - Eng.)	Vergennes	Jackson
Hazel Nelms (Elem. Ed.)	Centralia	Marion
Dorothy L. Nicolaidis (Elem. Ed.)	Mounds	Pulaski
F. Owen (Elem. Ed.)	Harrisburg	Saline
Gus E. Paris (History - Govt.)	Rosiclare	Hardin
Ruth M. Patton (Elem. Ed.)	Marissa	Washington
Minnie C. Peddicord (Elem. Ed.)	Vernon	Marion
W. M. Perry (Sociology - Eng.)	Harrisburg	Saline
D. E. Quigley (Math. - Physics)	Elkville	Jackson

PROCEEDINGS

L. E. Rapp (Ind. Ed. - History)	Galatia	Saline
C. J. Raubach (Art - English)	West Frankfort	Franklin
M. E. Schein (Elem. Ed.)	E. St. Louis	St. Clair
Neal J. Schmelzel (History - English)	New Athens	St. Clair
John W. Segraves (Elem. Ed.)	Eldorado	Saline
Cecilia E. Sliva (Elem. Ed.)	Collinsville	Madison
L. J. Smith (Govt. - Math.)	DeSoto	Jackson
Lorraine Smith (Elementary Ed.)	Mt. Vernon	Jefferson
Margery A. Smith (Elem. Ed.)	Carbondale	Jackson
Ora M. Snider (Elem. Ed.)	Steelville	Randolph
Joe Spagnoli (Phy. Ed. - Math.)	Hurst	Williamson
Edwin M. Stanton (French - English)	E. St. Louis	St. Clair
H. E. Street (Elem. Ed.)	Chaffee, Mo.	Scott
Mary A. Summers (Business - English)	Benton	Franklin
Mary H. Tarkington (Elem. Ed.)	Murphysboro	Jackson
Joseph Toms, Jr. (Business-English)	Logan	Franklin
D. M. Trefftz (Math. - Business)	Pinckneyville	Perry
R. V. Vinyard (Elem. Ed.)	E. St. Louis	St. Clair
Lynell Avis Weaver (Elem. Ed.)	Pulaski	Pulaski
L. P. Williams (Elem. Ed.)	LaBelle, Fla.	Hendry
James B. Willmore (Chem. - Math.)	West Frankfort	Franklin
B.A. Winegarner (Kindergarten-Primary)	Iuka	Marion
Nellie E. Wright (Kindergarten-Primary)	Cairo	Alexander
C. L. Zimmerman (Agriculture-Zoology)	Hurst	Williamson

Summer 1948

COLLEGE OF LIBERAL ARTS AND SCIENCES

BACHELOR OF ARTS DEGREE

H. D. Akin (History - English)	Murphysboro	Jackson
Roger N. Davis (Govt. - History)	Harrisburg	Saline
J. C. Deadman (English - Math.)	Carbondale	Jackson
R. A. Gingrich (Sociology - English)	Marion	Williamson
E. W. Melvin (Botany-Zoology)	Tamaroa	Perry/
Nedra A. Midjaas (English-Govt.)	Carbondale	Jackson
B. W. Morris (Govt. - Chem.)	Pulaski	Pulaski
Horton Edward Presley (Eng. - Art)	Danvers	Jackson
Lawrence J. Rossel (Physics - Math.)	Okawville	Washington
Henry Y. Rowe (Govt. - History)	Little Rock, Ark.	
Harold E. Todd (Eng. - Chem.)	Carbondale	Jackson

Summer 1948

COLLEGE OF LIBERAL ARTS AND SCIENCES

BACHELOR OF SCIENCE DEGREE

Charles B. Ablett (Physics-Math.)	Metropolis	Massac
Vern E. Baird (Chemistry-Math.)	Elkville	Jackson
Harrison E. Bullock (Zoology-Chem.)	Christopher	Franklin
G. W. Lewis (Chemistry - Geography)	Murphysboro	Jackson
W. M. Regenhardt, Jr. (Math.-Ind.Ed.)	Mt. Vernon	Jefferson
M. W. Teel (Chem. - Math.)	Mulkeytown	Franklin

TEACHERS COLLEGE BOARD

Summer 1948

COLLEGE OF VOCATIONS AND PROFESSIONS

BACHELOR OF SCIENCE DEGREE

T. Argos (Business-Phy. Ed.)	Murphysboro	Jackson
S. L. Endicott (Business-Econ.)	Carmi	White
John Hickman, Jr. (Ind. Ed.-Art)	Carbondale	Jackson
Mary E. Knight (Home Ec. - Govt.)	Norris City	White
Joe Konya, Jr. (Ind. Ed. - Music)	Valier	Franklin
Carl E. Schluter (Ind. Ed.)	Carbondale	Jackson
Doris M. Sims (Business)	Murphysboro	Jackson
Harry R. Woods (Business - Econ.)	Mount Carmel	Wabash

C. Teachers College Scholarships

1. Normal School Scholarships

- a. A list of students in attendance for the summer session 1947-48 at Southern Illinois University on Teachers College Scholarships were mailed on August 5, 1948 to Mr. Charles G. Lanphier, Co-ordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois. The action requested at this time is the approval of the certification of this list in order that these students may receive reimbursement.
- b. A list of students doing extension work in the summer of 1948 on Normal School Scholarships was mailed on October 8, 1948 to Mr. Charles G. Lanphier, Co-ordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois. The action requested at this time is the approval of the certification of this list in order that these students may receive reimbursement.

II. FACULTY

A. Resignations

1. On August 10, Mrs. Dorothy Bleyer, Faculty Assistant in Mathematics, resigned effective August 19, 1948 to accept a teaching position at Cartersville.
2. On July 29, Mr. Cecil M. Bolton, Assistant Professor of Music, resigned effective August 7, 1948 to accept an appointment as head of the piano department at Southwestern Theological Seminary.
3. On August 21, Dr. Robert M. Bolton, Associate University Physician and Associate Professor of Physiology and Health Education, resigned effective September 1, 1948 to accept a position at the University of New Hampshire.
4. On July 6, Mr. A. Frank Bridges, Instructor in Physiology and

PROCEEDINGS

Health Education, resigned effective August 7, 1948. Mr. Bridges is selling his Carbondale property and is going into business in Springfield, Missouri.

5. On June 10, Mr. William H. Harlan, Assistant Professor of Sociology, resigned effective August 7, 1948. Mr. Harlan is pursuing his advanced studies at the University of Chicago.
6. On August 2, Mrs. Mary Lou McNeill Harris, Faculty Assistant and Assistant Registrar, resigned effective September 1, 1948. Mrs. Harris went with her husband to Springfield, Illinois where he has entered law school.
7. On July 5, Dr. P. Merville Larson, Associate Professor of Speech, resigned effective August 7, 1948 to accept a position at Denver University.
8. On August 1, Dr. Wilkison Meeks, Associate Professor of Physics, resigned effective August 7, 1948 to accept an appointment at Western Reserve University.
9. On September 14, Mrs. Margaret M. Rafalko, Faculty Assistant in Biological Science and Research, resigned effective September 14, 1948 in order to assist her husband in his researches.
10. On August 13, Miss Mary Anna Robertson, Executive Assistant in Education and Administration and Secretary to the President, resigned effective September 1, 1948. Miss Robertson has since married and is living at College Park, Maryland.
11. On June 27, Dr. Henry L. Wilson, Assistant Professor of English, resigned effective June 27, 1948. Dr. Wilson Accepted a position in the Department of English at Drake University.

B. New Appointments

1. On September 21, Mr. Elmer Franklin Adams was appointed one-third time Faculty Assistant in Industrial Education at a monthly salary of \$83.33 for the period extending from September 17, 1948 through June 10, 1949. Mr. Adams has his Bachelor's degree from Southern.
2. On September 25, Mr. Vern Baird was appointed Faculty Assistant in Biological Science and Research at a monthly salary of \$200.00 effective October 1, 1948. Mr. Baird has his Bachelor's degree from Southern.
3. On August 2, Miss Iris Beverly Baker was appointed Instructor in Economics at a monthly salary of \$320.00 effective September 13, 1948. Miss Baker has her Bachelor's and Master's degrees from Kansas State College and has served as Assistant in Economics at that school.
4. On July 22, Miss Mary Noel Barron was appointed Assistant Professor of Business Administration at a monthly salary of \$370.00

TEACHERS COLLEGE BOARD

for the nine months extending from September 13, 1948 through June 10, 1949. Miss Barron has her Bachelor's degree from the University of Kentucky and her Master's degree from the University of Michigan. She has taught at the University of Chattanooga and has had practical experience as a clerk, bookkeeper, and accountant.

5. On September 15, Mrs. Elizabeth Bischof was appointed half-time Faculty Assistant in English at a monthly salary of \$125.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mrs. Bischof has her Bachelor's degree from Lawrence College.
6. On September 14, Dr. Eli L. Borkon was appointed one-fourth time Associate Professor of Physiology and Health Education at a monthly salary of \$140.00 for the three months extending from September 13, 1948 through December 3, 1948. Dr. Borkon has the Bachelor's degree, the Doctor of Philosophy degree, and the Doctor of Medicine degree from the University of Chicago. He previously taught on our staff from 1939 to 1942.
7. On September 29 Mrs. Florence Camp was appointed Faculty Assistant in the Allyn Training School at a monthly salary rate of \$200.00 for the period extending from September 29, 1948 through October 8, 1948. Mrs. Camp, who has her Bachelor's degree from Ohio State University, served as a substitute for Miss Ruby Van Trump, who was absent from her duties because of illness.
8. On September 4, Mr. Harry Wesley Carter was appointed Faculty Assistant in Rural Education at a monthly salary of \$250.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Carter has his Bachelor's degree from Southern and has taught in the rural schools near Wolf Lake, Illinois for two years. He has been named critic at the Buncombe School.
9. On August 19, Mr. Gordon J. Chapman was appointed Instructor in Business Administration at a monthly salary of \$400.00, effective September 13, 1948. Mr. Chapman has his Bachelor's degree and Master's degree from the University of Missouri and has taught at that school. During the war he served four and one-half years in the United States Marine Corps, in which he held the rank of major.
10. On September 14, Mrs. Sue Jackson Eberhart was appointed Faculty Assistant and Assistant Registrar at a monthly salary of \$200.00 effective October 1, 1948 replacing Mrs. Mary Lou McNeill Harris, who served as Assistant Registrar until September 1, 1948. Mrs. Eberhart has worked as a student assistant in the Registrar's Office for four years and will shortly complete her requirements for the Bachelor's degree.
11. On August 31, Mr. Troy W. Edwards, Instructor in University High School and Acting Dean of Boys, was given a special short-term appointment for the period extending from September 1, 1948

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through September 10, 1948 at a total salary of \$134.00. Mr. Edwards' services were needed during that period to assist in preparations for the opening of the University High School.

12. On August 31, Mr. Thomas D. Evans was appointed half-time Faculty Assistant at a monthly salary of \$85.00 for the period extending from September 1, 1948 through June 30, 1949. Mr. Evans, who will complete the requirements for his Bachelor's degree at the end of the fall quarter, is serving as advisor and tester at the Veterans Administration Guidance Center.
13. On August 3, Mr. Woodrow Fildes was appointed Instructor in Mathematics at a monthly salary of \$275.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Fildes, who has both his Bachelor's and Master's degrees from Southern, has served us during the past year as a graduate assistant in Mathematics.
14. On August 24, Dr. Woodson W. Fishback was appointed Assistant Professor of Education at a monthly salary of \$500.00 effective September 13, 1948. Dr. Fishback has his Bachelor's and Master's degrees from the University of Missouri and his Doctor's degree from the University of Chicago. He has taught in various Missouri public schools, served for two years as Educational Officer in the United States Army, assisted in research at the University of Chicago, and taught during the past summer session at Southern.
15. On July 7, Miss Ruth Haddock was appointed Assistant Professor and Assistant to the Dean of Women at a monthly salary of \$375.00 on a twelve-months basis, effective September 1, 1948. Miss Haddock has her Bachelor's degree from the Pennsylvania College for Women and her Master's degree from the University of Pittsburgh. She has studied at the University of Wisconsin, the College of William and Mary, the University of Hawaii, and Syracuse University. She has taught in a number of Pennsylvania high schools and has served as Student Dean at Syracuse University.
16. On August 10, Dr. William F. Holtrop was appointed Associate Professor of Industrial Education at a monthly salary of \$450.00 for the nine months extending from September 13, 1948 through June 10, 1949. Dr. Holtrop has his Bachelor's degree from the Nebraska State Teachers College, his Master's degree from the University of Missouri, and his Doctor's degree from the University of California at Los Angeles. He has taught in various high schools and at Nebraska State Teachers College.
17. On August 2, Mr. Billy Hoyle was appointed Instructor in Mathematics at a monthly salary of \$275.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Hoyle has both his Bachelor's and Master's degrees from Southern. He has served us for the past year as a graduate assistant in Mathematics.
18. On August 13, Mr. Roy Vail Jordan was appointed Assistant

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Professor of Education on a twelve-months basis at a monthly salary of \$475.00 effective September 13, 1948. For pay roll purposes he will have the title of Executive Assistant in Education and Administration. He has a Bachelor of Education degree from Southern, a Bachelor of Arts degree from the University of Illinois, and a Master of Arts and additional work at the University of Wisconsin. He has taught for many years in the public schools and served as superintendent at Centralia for twenty-seven years.

19. On September 25, Mrs. Pauline Willer Lander was appointed Faculty Assistant in Physiology and Health Education at a monthly salary of \$175.00 effective September 27, 1948. Mrs. Lander is a graduate of St. Luke's Hospital in St. Louis and is licensed as a Registered Nurse in Missouri.
20. On August 24, Mr. Leland Lingle, Associate Professor of Physical Education for Men, was given a special short-term appointment for the period extending from September 1, 1948 through September 10, 1949 at a total salary of \$190.00. He assisted in the coaching of football and in the Freshman Orientation program which preceded the opening of school.
21. On July 22, Mr. Richard L. Morse was appointed Assistant Professor of Music at a monthly salary of \$400.00 effective September 13, 1948. Mr. Morse has his Bachelor's degree from the University of Nebraska and his Master of Music degree from Baylor University. He has had private lessons and special study at the University of Michigan and elsewhere. He comes to us from Baylor University where he served as Assistant Professor.
22. On August 10, Mr. Robert E. Mueller was appointed Instructor in Music at a monthly salary of \$390.00 effective September 13, 1948. Mr. Mueller has his Bachelor's degree from Milwaukee State Teachers College and his Master of Music degree from Northwestern University.
23. On July 17, Mr. Earl W. Murray was appointed Faculty Assistant assigned to the Registrar's Office on a twelve-months basis at a monthly salary of \$225.00 effective August 7, 1948. Mr. Murray received his Bachelor's degree from Southern at the close of the summer session. He will help prepare class schedules, organize and supervise registration, and otherwise aid the Registrar in her administrative duties.
24. On August 12, Mr. William O'Brien was appointed Faculty Assistant in Physical Education for Men at a monthly salary of \$250.00 effective September 13, 1948. Mr. O'Brien has his Bachelor's degree from Southern and has taught during the past year at the Carbondale Community High School.
25. On July 6, Mr. John Stotlar was appointed Instructor in the University High School at a monthly salary of \$300.00 effective September 13, 1948. Mr. Stotlar is a graduate of Southern and

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obtained his Master's degree from Indiana University in August. He will serve as head football coach, assistant coach in other sports, and Instructor in Physical Education and Health at the University High School.

26. On August 19, Dr. C. Horton Talley was appointed Professor of Speech at a monthly salary of \$550.00, effective September 13, 1948. Dr. Talley received his Bachelor's degree from Simpson College, his Master's degree from Northwestern University, and his Doctor's degree from the University of Iowa. He has taught at Nebraska Wesleyan University and at Texas State College for Women, where he was Acting Director of the Speech Department. Dr. Talley is beginning a term as Chairman of the Department of Speech.
27. On August 11, Mr. Ben P. Watkins, Assistant Professor of Art, was given a special short-term appointment for the period from August 17, 1948 through September 6, 1948, at a total salary of \$315.00. Mr. Watkins' services were needed to prepare, arrange, and display our exhibits at county fairs.

C. Graduate Assistants

1. The following graduate students have been appointed or reappointed as part-time Faculty Assistants and assigned to teaching, administrative duties, or research. Most of them are teaching additional classes made necessary by our large fall quarter enrollment.
 - a. On September 14, Mr. Charles B. Ablett was appointed half-time Faculty Assistant in Mathematics and Physics at a monthly salary of \$110.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Ablett has his Bachelor's degree from Southern.
 - b. On August 18, Mr. Robert Ashby was appointed half-time Faculty Assistant in the Child Guidance Clinic at a monthly salary of \$85.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Ashby has his Bachelor's degree from Southern.
 - c. On September 21, Mr. Virgil Barnard was appointed one-fourth time Faculty Assistant in English at a monthly salary of \$45.00 for the period extending from September 21, 1948 through December 3, 1948. Mr. Barnard has his Bachelor's degree from Central State College and has had nine years of teaching experience in the public schools.
 - d. On August 17, Mr. Albert T. Craig was appointed half-time Faculty Assistant in the Curriculum Library at a monthly salary of \$90.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Craig has his Bachelor's degree from Southern.
 - e. On July 30, Mr. Robert F. Etheridge was appointed half-time Faculty Assistant in the Dean of Men's Office at a monthly

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salary of \$85.00 for nine and two-fifths months extending from September 1, 1948 through June 10, 1949. Mr. Etheridge graduated from Southern this spring. He will assist the Dean of Men in our guidance and testing program.

- f. On September 14, Mr. William T. Holder was reappointed half-time Faculty Assistant in Government at a monthly salary of \$100.00 for the nine months extending from September 13, 1948 through June 10, 1949.
- g. On September 14, Mr. Arley W. Ludwig was appointed half-time Faculty Assistant in the University High School at a monthly salary of \$90.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Ludwig has his Bachelor's degree from Southern.
- h. On September 14, Mr. Walter McDonald was appointed two-thirds time Faculty Assistant in Geography at a monthly salary of \$125.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. McDonald has his Bachelor's degree from Southern.
- i. On August 18, Miss Nedra Alice Midjaas was appointed half-time Faculty Assistant in English at a monthly salary of \$90.00 for the nine months extending from September 13, 1948 through June 10, 1949. Miss Midjaas is a recent graduate of Southern.
- j. On August 10, Mr. Gus E. Paris was appointed one-third time Faculty Assistant in History at a monthly salary of \$75.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Paris has his Bachelor's degree from Southern.
- k. On September 15, Mr. Horton Presley was appointed half-time Faculty Assistant in English at a monthly salary of \$90.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Presley has his Bachelor's degree from Southern.
- l. On September 15, Mr. Robert Pulliam was appointed half-time Faculty Assistant in English at a monthly salary of \$90.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Pulliam has his Bachelor's degree from Southern.
- m. On August 30, Mr. Albert Jene Shafter was reappointed half-time Faculty Assistant in Sociology at a monthly salary of \$90.00 for the nine months extending from September 13, 1948 through June 10, 1949.
- n. On September 15, Mr. James C. Springs was appointed one-fourth time Faculty Assistant in Mathematics at a monthly salary of \$50.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Springs has his Bachelor's degree from Southern.

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- o. On September 15, Mrs. June Fulkerson Todd was reappointed half-time Faculty Assistant in English at a monthly salary of \$90.00 for the period extending from October 1, 1948 through June 10, 1949. Mrs. Todd was paid a salary of \$180.00 for the month of September, 1948, the amount including an adjustment for work done during the summer vacation.

D. Practice Supervisors

1. At the beginning of the fall quarter, the following public school teachers were appointed part-time Faculty Assistants to serve as supervisors of student teachers in our affiliated schools at monthly salaries of \$25.00 for the three months of the fall quarter extending from September 13, 1948 through December 3, 1948:
 - a. Mr. Edward L. Bencini at the Murphysboro Township High School to supervise student teachers in Physical Education for Men.
 - b. Mr. Jewell Berrier at the Murphysboro Township High School to supervise student teachers in English.
 - c. Mrs. Dorothy Bleyer at the Johnston City Township High School to supervise student teachers in Speech and English.
 - d. Miss Emma Brickey at the Anna-Jonesboro Community High School to supervise student teachers in History and Civics.
 - e. Mr. John Q. Clark at the Attucks High School in Carbondale to supervise student teachers in Sociology.
 - f. Mr. Walter K. Correll at the Carbondale Community High School to supervise student teachers in Physical Education for Men.
 - g. Mr. Stephen B. Dozier at the Murphysboro Township High School to supervise student teachers in English.
 - h. Mr. Clay Hunter at the Johnston City Township High School to supervise student teachers in Social Sciences.
 - i. Miss Misanna Ikard at the Attucks High School, Carbondale, to supervise student teachers in English.
 - j. Mr. Maple M. Joyce at the Murphysboro Township High School to supervise student teachers in Industrial Education.
 - k. Mr. Glenn Morris at the Carbondale Community High School to supervise student teachers in Art.
 - l. Mr. Arthur Newbern at the Attucks High School in Carbondale to supervise student teachers in Social Studies.

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- m. Mr. Lloyd Pepple at the Johnston City Township High School to supervise student teachers in Mathematics.
 - n. Mr. J. D. Russell at the Attucks High School in Carbondale to supervise student teachers in Sociology.
 - o. Mrs. Josie M. Russell at the Attucks School in Carbondale to supervise student teachers in Elementary Education.
 - p. Mrs. Opal R. Stephens at the Anna-Jonesboro Community High School to supervise student teachers in Physical Education for Women.
 - q. Mr. David M. Stroup at the Anna-Jonesboro Community High School to supervise student teachers in Mathematics.
 - r. Mr. William Townes at the Anna-Jonesboro Community High School to supervise student teachers in Physics.
 - s. Mr. John Wathen at the Murphysboro Township High School to supervise student teachers in American History.
2. On September 22, Mrs. Elizabeth Abram was reappointed part-time Faculty Assistant to supervise student teachers in Home Economics at the Metropolis Community High School at a total salary of \$37.50 for the first six weeks of the fall quarter extending from September 13, 1948 through October 22, 1948.

E. Reappointments

- 1. On August 10, Mrs. Maxine Blackman was reappointed three-fourths time Faculty Assistant in the Information Service at a monthly salary of \$135.00 for the nine and three-fourths months extending from August 16, 1948 through June 10, 1949.
- 2. On June 30, Mr. Henry M. Borella was reappointed Faculty Assistant in Physics at a monthly salary of \$250.00 for the nine months extending from September 13, 1948 through June 10, 1949.
- 3. On September 3, Mrs. Lora Bosley was reappointed Faculty Assistant in Education at a monthly salary of \$250.00 for the nine months extending from September 13, 1948 through June 10, 1949. She is serving as Critic and Supervisor at the Buckles Rural School.
- 4. On July 8, Mrs. Mabel G. Bracewell was reappointed half-time Faculty Assistant in the University High School at a monthly salary of \$125.00 for the nine months extending from September 13, 1948 through June 10, 1949.
- 5. On September 15, Mrs. Gladys R. Clark was reappointed Instructor in the Department of Mathematics at a monthly salary of \$300.00 for the nine months extending from September 13, 1948 through June 10, 1949.

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6. On July 17, Mrs. Martha M. Clark was reappointed one-half time Faculty Assistant in English for the period extending from July 19, 1948 through August 6, 1948 at a total salary of \$92.75, and then on September 15 was reappointed as Faculty Assistant in the Department of English at a monthly salary of \$250.00 for the nine months extending from September 13, 1948 through June 10, 1949.
7. On July 1, Mrs. Lucille H. Fligor was reappointed half-time Faculty Assistant at a monthly salary of \$110.00 for the eight and one-fourth months extending from September 13, 1948 through May 20, 1949. She is serving as Assistant Critic at the Buncombe Rural School.
8. On September 15, Mrs. Juanita A. Gross was reappointed Faculty Assistant in the Department of English at a monthly salary of \$250.00 for the nine months extending from September 13, 1948 through June 10, 1949.
9. On July 17, Mrs. Jeanette H. Neckers was reappointed three-fourths time Faculty Assistant in Speech at a monthly salary of \$187.50 for the nine months of the school year extending from September 13, 1948 through June 10, 1949.
10. On September 14, Mr. Jose Luis Reyes was reappointed three-fourths time Faculty Assistant in Foreign Languages at a monthly salary of \$187.50 for the nine months extending from September 13, 1948 through June 10, 1949.
11. On July 6, Miss Patricia Stahlheber was reappointed Instructor in Foreign Languages at a monthly salary of \$300.00 for the nine months extending from September 13, 1948 through June 10, 1949.
12. On September 14, Mr. Julius R. Swayne was reappointed Faculty Assistant assigned to the Museum at a monthly salary of \$250 for the period extending from September 13, 1948 through June 10, 1949.
13. On August 10, Mrs. Ernestine Cox Taylor was reappointed Faculty Assistant in Music at a monthly salary of \$250.00 for the nine months extending from September 13, 1948 through June 10, 1949.
14. On July 22, Mrs. Irma Tate Ward was reappointed Faculty Assistant in Botany at a monthly salary of \$250.00 for the nine months extending from September 13, 1948 through June 10, 1949.
15. On August 10, Mrs. Eleanor Young was reappointed three-fourths time Faculty Assistant in Speech at a monthly salary of \$187.50 for the nine months extending from September 13, 1948 through June 10, 1949.

F. Changes in Duties and Salary

1. On September 24, Miss Mary Noel Barron, Assistant Professor of Business Administration, was named assistant to the Director of Anthony Hall with a monthly allowance of \$30.00 for the maintenance in addition to her cash salary of \$370 per

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month effective September 13, 1948 through June 19, 1949.

2. On July 6, Dr. George L. Cherry was promoted from Assistant Professor of History to Associate Professor with a change in salary from \$400.00 to \$450.00 per month on a nine-months basis, effective September 13, 1948.
3. On September 4, Miss Thelma Lynn of the Library staff was promoted from the rank of Instructor to the rank of Assistant Professor effective September 1, 1948, contingent upon the conferring of her Master of Science in Library Science degree from Columbia University, at no increase in her present salary.
4. On July 17, Mrs. Julia Neely, Associate Professor of English, received an adjustment in salary for the month of August in the amount of \$102.50, which was added to her August check. Mrs. Neeley's services were needed from July 19, 1948 through August 6, 1948 as a one-third time substitute for Miss Winifred Burns, Assistant Professor of English, who was on sick leave.
5. On September 2, Dr. William Neal Phelps, Acting Director of the Physical Plant, was promoted from the rank of Associate Professor to the rank of Professor, with a monthly salary of \$560.00 on a nine-months basis. Since September 11, it has been agreed with Dr. Phelps that he will continue as Acting Director of the Physical Plant until a satisfactory replacement can be found, but that he will then assume full-time academic duties in the College of Education in accordance with his expressed duties to be relieved of his Physical Plant duties.
6. Miss Helen A. Shuman, Dean of Women, returned to work on a three-fourths time basis, effective September 1, 1948. On July 8, her salary was adjusted to \$360.00 per month for as long a time as she is on a three-fourths time basis. From February 29, 1948 to September 1, 1948, Miss Shuman was on sick leave.
7. On July 24, Dr. Willis G. Swartz, Professor of Government and Chairman of the Graduate Studies Committee, was transferred from the nine-months to the twelve-months pay roll, effective August 17, 1948, at no change in his rank or 1948-49 rate of pay. This change was necessitated by the development of our graduate program and Dr. Swartz's increasing duties in connection with our graduate students.

G. Leave of Absence

1. On August 13, Mrs. Margaret M. Rafalko, Faculty Assistant in Biological Science and Research, was granted a leave of absence without pay for the period extending from August 5, 1948 through September 6, 1948.

III. OTHER SCHOOL EMPLOYEES

A. New Appointments

1. Miss Mary Janice Ferrill was appointed to the position of Clerk

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Stenographer I in the President's office, at a monthly rate of \$175.00. Miss Ferrill's appointment was effective August 1, 1948.

2. Mrs. JoAnn Ramsey was appointed to the position of Clerk Typist I in the Cafeteria effective August 9, 1948, at a monthly salary of \$150.00.

B. Replacements

1. Mr. Donald Crowell was appointed to the position of Laborer (Maintenance) at a salary of \$150.00 per month, effective July 2, 1948. Mr. Crowell replaced Mr. Ogle Etherton.
2. Mr. Cloman Lingle was appointed to the position of Janitor I at a salary of \$150.00 per month effective August 5, 1948. Mr. Lingle replaced Mr. William Claunch, who resigned.
3. Mr. Rolland R. Metcalf was appointed to the position of Watchman I at a salary of \$150.00 per month effective September 3, 1948. Mr. Metcalf replaced Mr. Maurice Metcalf who resigned effective August 1, 1948.
4. Mrs. Margaret L. Rutherford was appointed to the position of Clerk Stenographer I at a monthly salary of \$175.00 effective September 20, 1948. Mrs. Rutherford replaced Miss Betty Hamilton who resigned effective August 31, 1948.
5. Mr. Dennis P. Waugh was appointed to the position of Laborer (Maintenance) at a salary of \$150.00 per month, effective June 22, 1948. Mr. Waugh replaced Mr. Wesley Walters, who was transferred to the position of Stationary Fireman.

C. Resignations

1. Mr. Al Digregorio resigned from his position as Plasterer effective September 30, 1948.
2. Mrs. Martha L. Dycus resigned from her position as Clerk Typist I in the Bursar's office effective August 21, 1948.
3. Miss Betty Hamilton, Clerk Stenographer I, resigned from her position in the Physical Plant Department, effective August 31, 1948.
4. Mr. Maurice Metcalf resigned from his position as Watchman I, effective August 1, 1948.

D. Change of Status

1. The classification of Mrs. Ressie Richardson has been changed from Domestic to Cook I effective August 25, 1948 at no charge in salary.
2. The classification of Mrs. Allyn W. Carter has been changed

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from Clerk Stenographer I to Clerk Stenographer II effective September 29, 1948, at no change in salary.

3. The classification of Miss Juanita E. Cooper has been changed from Clerk Stenographer I to Clerk Stenographer II effective September 28, 1948, at no change in salary.

E. Death

1. We regret to report that Mr. James B. Watson, Watchman I at the Illinois Ordnance Plant Housing Project, died of a heart attack on September 6, 1948. Mr. Watson had been employed at Southern Illinois University since March 21, 1947.

IV. ORGANIZATION

Dr. C. Horton Talley, Professor of Speech, has been designated Chairman of the Department of Speech effective September 13, 1948. The chairmanship of this department was made vacant by the resignation of Dr. P. Merville Larson.

V. CURRICULUM

A. Graduate School

1. The Graduate Studies Committee of the Board has approved an expansion of the graduate program at Southern Illinois University to provide for the Master of Arts and Master of Science degrees. Heretofore, the only graduate degree offered has been the Master of Science in Education.

The advantage of the new offerings will be that Southern's graduates in Liberal Arts and Sciences and Vocations and Professions can now continue their advanced studies at this school in fields other than Education and can go on to graduate schools to work toward the Doctor of Philosophy degree without loss of credit.

Only those departments which already have adequate staff, laboratory, and library facilities have been approved for this work. Beginning with the fall quarter of 1948, the following departments will offer curricula leading to the Master of Arts or the Master of Science degrees: English, History, Foreign Language, Government, Mathematics, and Biological Science.

During the present fall quarter, twenty candidates have enrolled for the Master of Arts degree, nine candidates for the Master of Science degree, and one hundred twelve candidates for the Masters of Science in Education degree.

2. To the general list of departments which may offer graduate courses, the Department of Industrial Education has been added with the approval of the Board's Graduate Studies Committee. Staff and other facilities are available to begin this work, and since there are many possibilities for practical research in the

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industrial arts in Southern Illinois, the courses should be useful not only to our students but also to the area.

B. College of Liberal Arts and Sciences

The College of Liberal Arts and Sciences is offering the following new courses:

Botany 390	Readings in Botany; two hours
Botany 403	Advanced Taxonomy; three hours
Chemistry 108	Inorganic Chemistry for Agriculture students; 5 hrs.
Chemistry 431	Quantative Organic Chemistry; three hours
Geography 402	Russia and Southwestern Asia; four hours
History 417	History of the British Empire; four hours

C. College of Vocations and Professions

The College of Vocations and Professions is offering a new course, Agriculture 334, Preservation and Processing of Agricultural Products, four hours. It is hoped that this course will be useful to the fruit growers of this area.

D. Extension

During the summer of 1948 the Division of Extension and Adult Education offered two four-week workshops in Education at Centralia and Cairo, eleven one-week workshops in Conservation at Anna, Carmi, Elizabethtown, McLeansboro, Metropolis, Mt. Vernon, Murphysboro, Nashville, Pinckneyville, Salem, and Waterloo, and five brief Schools for Custodians and Engineers at Anna, Belleville, East St. Louis, Edwardsville, and West Frankfort. A thousand individuals were enrolled in these courses.

During the fall quarter of 1948 twenty-two extension courses are being offered in nineteen off-campus centers with an enrollment of nearly 1,200 students.

The Division of Extension and Adult Education through its Audio-Visual Aids Service is now building up a film library for both campus and area users. This library now includes 700 educational films, and during the past year there were 2,600 separate showings to a campus attendance of over 30,000 students.

VI. BUILDINGS AND GROUNDS

A. Training School

We are happy to report that contracts for the construction of our training school building have been awarded as follows:

Federal Constructors, Inc.-General Work	\$1,618,875.00
L.H. Prentice Company-Heating and Ventilating	262,864.00
Economy Plumbing and Heating Co.-Plumbing Work	180,851.00
Phillips Electric Company-Electrical Work	146,358.00
Standard Asbestos Manufacturing Co.-Pipe Covering	91,106.00
Total	<u>\$2,300,054.00</u>

TEACHERS COLLEGE BOARD

B. Wheeler Library

On September 15, 1948 we received from the Division of Architecture and Engineering a wire stating that there was a serious hazard in Wheeler Library due to present overloading, and recommending that the stack room section of the building be vacated to reduce loading by 75%. A reduced loading of the reading room section was also recommended, and the Supervising Architect stated that in his opinion structural repairs of the building to enable continued use as a library were not economically feasible.

As a result of this message, our Space Committee recommended the removal of books and their placing in other campus spaces. Some of the books, because of lack of suitable space, will have to be stored where they will not be available for student use. The distribution of the books will be as follows:

1. 12,000 to 14,000 books in the Curriculum Library, which is located in the basement of the main library;
2. 25,000 books and legal documents in the basement rooms of Anthony Hall;
3. Approximately 13,000 books in storage in the barracks building at the north end of the practice football field;
4. Approximately 10,000 books in storage in the basement of the Old Science Building.

The removal and redistribution of these books has placed the staff of the library under a severe strain and has made it unusually difficult for our students, particularly the graduate students, to pursue their studies.

C. Main Building

We have also been notified by the Division of Architecture and Engineering that the roof construction of Old Main requires extensive repairs and that recommendations to this effect will follow.

VII. AUXILIARY ENTERPRISES

The statements of profit and loss for the Bookstore, the Cafeteria, and the Residence Hall are given below:

BOOKSTORE

Statement of Profit and Loss

July 1, 1947 to June 30, 1948

RECEIPTS:

Sales:	
Supplies	\$ 17,196.05

PROCEEDINGS

Books	4,600.08	\$ 21,796.13
Penalties		234.60
Rental Fees		26,225.67
Transfers to Departments - (Non-Cash)		<u>6,016.16</u>

Total Receipts	\$ 54,272.56
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EXPENDITURES:

Personal Services:		
Regular	2,940.00	
Student	<u>3,177.20</u>	6,117.20
Commodities:		
Stationery, Printing, and Office Supplies	25,973.50	
Wearing Apparel	2,150.46	
Household, Laundry and Cleaning Supplies	3.75	
Commodities Not Other- wise Classified	<u>41,502.68</u>	<u>69,630.39</u>

Total Expenditures	75,747.59 ⁽¹⁾
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Excess of Expenditures Over Receipts	21,475.03
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ADJUSTMENTS

ADDITIONS:

Bills Holding:		
Bills Holding, 6/30/48	10,119.16	
Bills Holding, 7/1/47	<u>2,181.80</u>	<u>7,937.36</u>
		29,412.39

DEDUCTIONS:

Inventory:		
Inventory, 6/30/48	126,514.53	
Inventory, 7/1/47	<u>86,751.73</u>	39,762.80

Accounts Receivable:

Accts. Receivable, 6/30/48	12,906.34		
Accts. Receivable, 7/1/47	<u>11,600.63</u>	<u>1,305.71</u>	<u>41,068.51</u>

NET PROFIT	<u>\$ 11,656.12</u>
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- (1) Does not include allocation of expenditures for telephone and water, electricity and heat charged to Physical Plant.

TEACHERS COLLEGE BOARD

CAFETERIA

Statement of Profit and Loss

July 1, 1947 to June 30, 1948

RECEIPTS:

Sales:

Regular	\$ 57,692.28	
Banquets	<u>3,163.99</u>	\$ 60,856.27
Transfers - (Non-Cash)		<u>891.16</u>

Total Receipts

\$ 61,747.43

EXPENDITURES:

Personal Services:

Regular	13,605.36	
Student	10,473.70	24,079.06

Contractual Services:

Repair & Maint. of Furniture & Equip.	47.15	
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Waste Removal, Cleaning &

Exterminating Services	1,411.03	
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Other Contractual

Services	<u>12.00</u>	1,470.18
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Commodities:

Stationery, Printing, & Office Supplies	11.35	
Food Supplies	39,955.01	
Household, Laundry & Cleaning Supplies	<u>2,811.25</u>	42,777.61

Equipment:

Household Equip. & Furnishings	<u>2,676.04</u>	
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Total Expenditures

71,002.89⁽¹⁾

Excess of Expenditures Over Receipts

9,255.46

ADJUSTMENTS

ADDITIONS:

Bills Holding:

Bills Holding, 6/30/48	4,404.35	
Bills Holding, 7/1/47	<u>3,862.38</u>	541.97

9,797.43

DEDUCTIONS:

Inventory:

Inventory, 6/30/48	6,609.88	
Inventory, 7/1/47	<u>5,061.24</u>	1,548.64

(1) Does not include allocation of expenditures for telephone and water, electricity and heat charged to Physical Plant.

PROCEEDINGS

Capital Expenditures:

Household Equipment &

Furnishings

\$ 2,676.04

\$ 4,224.68

NET LOSS

\$ 5,572.75

RESIDENCE HALL

Statement of Profit and Loss

July 1, 1947 to June 30, 1948

RECEIPTS:

Room and Board

\$46,057.00

Extra Meals & Lodging

161.80

Total Receipts

\$46,218.80

EXPENDITURES:

Personal Services:

Regular

\$14,107.64

Student

1,387.82

15,495.46

Contractual Services:

Repair & Maint. of

Furniture & Equip. 133.20

Rents Not Otherwise

Classified 22.00

Waste Removal, Cleaning,
and Exterminating

Services 1,458.72

1,613.92

Office Expenses:

Subscriptions,

Information Services

and Association Dues

81.95

Travel

105.27

Commodities:

Stationery, Printing, &

Office Supplies 36.14

Medical, Scientific &

Laboratory Supplies 15.31

Food Supplies 14,576.38

Household, Laundry &

Cleaning Supplies 2,870.97

17,498.80

Equipment:

Office Furniture &

Equipment 123.55

Household Equipment &

Furnishings 2,717.60

Library Books, Maps,

Paintings & Specimens 2.10

Equipment Not Other-

wise Classified 70.70

2,913.95

TEACHERS COLLEGE BOARD

Total Expenditures	\$37,709.35 ⁽¹⁾
Excess of Receipts Over Expenditures	8,509.45

ADJUSTMENTS

ADDITIONS:

Capital Expenditures:			
Office Furniture & Equip.	\$	123.55	
Household Equip & Furnishings.		2,717.60	
Library Books, Maps, Paintings and Specimens		2.10	
Equipment Not Otherwise Classified		70.70	2,913.95
			11,423.40

DEDUCTIONS:

Bills Holding:			
Bills Holding, 6/30/48	\$	5,754.75	
Bills Holding, 7/1/47		1,335.12	4,419.63
Accounts Receivable:			
Accts. Receivable, 7/1/47		4,734.00	
Accts. Receivable, 6/30/48		2,895.00	1,839.00
Inventory:			
Inventory, 7/1/47		2,000.11	
Inventory, 6/30/48		1,921.05	79.06
			6,337.69

NET PROFIT \$ 5,085.71

- (1) Does not include allocation of expenditures for telephone and water, electricity and heat charged to Physical Plant.

VIII. STUDENT LIFE

During the summer session of 1948 there were a number of special events for students, such as a weekly swimming period at Crab Orchard Lake, a Play Night, a program of folk songs, and a student play entitled "The Village Green." For the first time in the history of Southern Illinois University, a regular commencement program was held at the close of the summer session, the address being given by Dr. James F. Price, Chancellor of Denver University.

More than 900 freshmen attended Freshman Week, September 8-14, before the opening of the fall quarter. The events of the week included opening convocation, a picnic lunch for students and parents, freshman tests and examinations, library lectures and demonstrations, campus tours, and discussions of student problems, as well as various social events.

PROCEEDINGS

IX. MISCELLANEOUS

A. Veterans Services

1. Chautauqua Street Veterans Housing Project-Contract No. III-V-11330

Statement of Income and Expenses

July 1, 1947 to June 30, 1948

INCOME:

Dwelling Rent Income	\$ 39,967.29	
Furniture Rental	7,496.75	
Sales and Services to Tenants	225.56	
Miscellaneous Income	<u>102.78</u>	
Gross Income		\$ 47,792.38

EXPENDITURES:

Management	2,489.29	
Insurance	40.50	
Operating Services	583.92	
Public Services	8.09	
Repairs, Maintenance, & Replacements	2,410.53	
Utilities	21,218.09	
Equipment	299.18	
Furniture	14.52	
Settlement F.P.H.A. Contract for period 1/1/47. to 6/30/47	<u>4,628.42</u>	
Total Expenditures		<u>31,692.54⁽¹⁾</u>

Excess of Income Over Expenditures 16,099.84

ADJUSTMENTS

ADD:

Expenditures Applicable to 1946-47	6,251.12	
Grounds Equipment	299.18	
Furniture	14.52	
Unexpired Insurance	<u>27.67</u>	<u>6,592.49</u>
		22,692.33

- (1) Does not include expenditures for conversion amounting to \$11,204.40 of which \$10,537.10 was included in expenditures for conversion as "Bills Holding for Construction" in report dated June 30, 1947.

TEACHERS COLLEGE BOARD

DEDUCT:

Accounts Payable:

George Johnson,		
Garbage Collection	\$	50.00
John J. McCarty, Grounds		60.00
Donald G. Brasel, Bookkeeper		110.00
Walgreens		7.56
Carbondale Water & Sewage Works		104.69
Illinois Utilities Co., Gas		<u>428.31</u>
	\$	<u>760.56</u>

Net Profit from Operations \$ 21,931.77⁽¹⁾

2. Ordnance Plant Veterans Housing Project-Contract No. Ill-V-11329

Statement of Income and Expense

July 1, 1947 to June 30, 1948⁽²⁾

INCOME:

Dwelling Rent Income	\$ 11,519.78
Furniture Rental	338.04
Sales and Services to Tenants	<u>53.06</u>

Gross Income \$ 11,910.88

EXPENDITURES:

Management	1,216.00
Insurance	67.38
Operating Services	154.43
Public Services	2,856.85
Repairs, Maint., & Replacements	2,731.04
Utilities	12,364.17
Equipment	<u>376.57</u>

Total Expenditures 19,766.44⁽³⁾

Excess of Expenditures Over Income 7,855.56

ADJUSTMENTS

DEDUCT:

Unexpired Insurance	38.55	
Equipment	<u>376.57</u>	<u>415.12</u>

7,440.44

(1) Profit of \$22,359.82 payable to F.P.H.A. computed on basis of standard cost as per contract. Difference of \$428.05 between actual cost and standard cost payable from Agency Fund.

(2) Operation began December 1, 1947.

(3) Does not include expenditures for conversion amounting to \$4,260.19.

PROCEEDINGS

ADD:

Accounts Payable:			
T.D.Sager, Garbage	\$	32.50	
Ill. Commercial			
Telephone Co.		44.34	
Bertie Smith, Grounds		12.00	
Victor Smith, Grounds		38.50	
C.I.P.S.Co., Electric		235.10	
Treasurer, U.S., Water		57.39	
William Hastie, Coal		212.89	
Bradley Hdwe. Co.		8.42	\$ 641.14
Estimated State Pay Roll			
for Month of June		<u>1,300.00</u>	\$ 1,941.14
Net Loss From Operations			<u>\$ 9,381.58</u>

3. Veterans Administration Guidance Center Contract

Statement of Income and Expense

July 1, 1947 to June 30, 1948

INCOME:

Testing	\$ 14,076.00	
Meals & Lodging	<u>44.25</u>	
Total Income		\$ 14,120.25

EXPENSE:

Personal Services		9,973.45	
Other Expense:			
Travel	\$ 44.85		
Commodities			
Stationery, Printing, &			
Office Supplies	312.25		
Awards and Grants	21.24		
A. Equipment:			
Office Furniture			
and Equipment	123.56		
Equipment Not			
Otherwise Classified	<u>10.75</u>	<u>134.31</u>	<u>512.65</u>
Total Expense			\$ 10,486.10 ⁽¹⁾
Excess of Income Over Expense			<u>\$ 3,634.15</u>
<u>Unit Cost</u>			

Total Cost \$10,486.10 ÷ number tested 782 = \$13.41

(1) Does not include allocation of expenditures for telephone and water, electricity and heat charged to Physical Plant.

TEACHERS COLLEGE BOARD

- B. On October 1 the Fifth Governor's Conference on Exceptional Children was held on the campus of Southern Illinois University, with a number of prominent authorities in this field as speakers and consultants.
- C. On the afternoon of October 1 a conference on special education for school administrators was held, with Miss Martha M. Black from the Office of the Superintendent of Public Instruction presiding.
- D. The Southern Illinois School Library Conference was held in the Little Theatre October 13, 1948, with a large attendance of school superintendents, principals, teachers, and librarians.

X. SUMMARY

It is respectfully requested that the following action be taken by the Teachers College Board:

- A. Acceptance of the lists of graduates for Spring 1948 and Summer 1948.
- B. Acceptance of the list of Teachers College Scholarships for Summer Session 1948 and Summer Extension 1948.
- C. Acceptance of the resignations of the following: Mrs. Dorothy Bleyer, Mr. Cecil M. Bolton, Dr. Robert M. Bolton, Mr. A. Frank Bridges, Mr. William H. Harlan, Mrs. Mary Lou McNeill Harris, Dr. P. Merville Larson, Dr. Wilkison Meeks, Mrs. Margaret M. Rafalko, Miss Mary Anna Robertson, Dr. Henry L. Wilson.
- D. Approval of the following appointments and special appointments at salaries indicated in the report: Mr. Elmer Franklin Adams, Mr. Vern Baird, Miss Iris Beverly Baker, Miss Mary Noel Barron, Mrs. Elizabeth Bischof, Dr. Eli L. Borkon, Mrs. Florence Camp, Mr. Harry Wesley Carter, Mr. Gordon J. Chapman, Mrs. Sue Jackson Eberhart, Mr. Troy W. Edwards, Mr. Thomas D. Evans, Mr. Woodrow Fildes, Dr. Woodson Fishback, Miss Ruth Haddock, Dr. William F. Holtrop, Mr. Billy Hoyle, Mr. Roy Vail Jordan, Mrs. Pauline Willer Lander, Mr. Leland Lingle, Mr. Richard L. Morse, Mr. Robert E. Mueller, Mr. Earl W. Murray, Mr. William O'Brien, Mr. John Stotlar, Dr. C. Horton Talley, Mr. Ben P. Watkins.
- E. Approval of the following appointments and reappointments of graduate assistants at salaries indicated in the report: Mr. Charles B. Ablett, Mr. Robert Ashby, Mr. Virgil Barnard, Mr. Albert T. Craig, Mr. Robert F. Etheridge, Mr. William T. Holder, Mr. Arley W. Ludwig, Mr. Walter McDonald, Miss Nedra Alice Midjaas, Mr. Gus E. Paris, Mr. Horton Presley, Mr. Robert Pulliam, Mr. Albert Jene Shafter, Mr. James Springs, Mrs. June Fulkerson Todd.
- F. Approval of the following appointments and reappointments of practice supervisors at salaries indicated in the report: Mr. Edward L. Bencini, Mr. Jewell Berrier, Mrs. Dorothy Bleyer,

PROCEEDINGS

Miss Emma Brickey, Mr. John Q. Clark, Mr. Walker K. Correll, Mr. Stephen B. Dozier, Mr. Clay Hunter, Miss Misanna Ikard, Mr. Maple M. Joyce, Mr. Glenn Morris, Mr. Arthur Newbern, Mr. Lloyd Pepple, Mr. J. D. Russell, Mrs. Josie M. Russell, Mrs. Opal R. Stephens, Mr. David M. Stroup, Mr. William Townes, Mr. John Wathen, Mrs. Elizabeth Abram.

- G. Approval of the following reappointments at salaries indicated in the report: Mrs. Maxine Blackman, Mr. Henry M. Borella, Mrs. Lora Bosley, Mrs. Mabel G. Bracewell, Mrs. Gladys R. Clark, Mrs. Martha M. Clark, Mrs. H. Fligor, Mrs. Juanita A. Gross, Mrs. Jeanette H. Neckers, Mr. Jose Luis Reyes, Miss Patricia Stahlheber, Mr. Julius R. Swayne, Mrs. Ernestine Cox Taylor, Mrs. Irma Tate Ward, Mrs. Eleanor Young.
- H. Approval of changes in duties, rank, or salary as indicated in the report for: Miss Mary Noel Barron, Dr. George L. Cherry, Miss Thelma Lynn, Mrs. Julia Neely, Dr. William Neal Phelps, Miss Helen A. Shuman, Dr. Willis G. Swartz.
- I. Approval of leave of absence for: Mrs. Margaret M. Rafalko.
- J. Approval of the employment of the following at salaries indicated in the report: Miss Mary Janice Ferrill, Mrs. Jo Ann Ramsey.
- K. Approval of the following replacements: Mr. Donald Crowell, Mr. Cloman Lingle, Mr. Rolland R. Metcalf, Mrs. Margaret L. Rutherford, Mr. Dennis P. Waugh.
- L. Approval of the following resignations: Mr. Al DiGregorio, Mrs. Martha L. Dycus, Miss Betty Hamilton, Mr. Maurice Metcalf.
- M. Approval of changes in classification for the following: Mrs. Ressie Richardson, Mrs. Allynn W. Carter, Miss Juanita E. Cooper.
- N. Approval of English, History, Foreign Languages, Government Mathematics, and Biological Science as Departments offering curricula leading to the Master of Arts or the Master of Science degree.
- O. Approval of Industrial Education as a Department which may offer graduate courses.

Respectfully submitted,

Delyte W. Morris
President

Supplement to the President's Report to the Teachers College Board for the Meeting at Charleston, October 25, 1948

TEACHERS COLLEGE BOARD

II. FACULTY

F. Changes in Duties and Salary

- 2a. We recommend the promotion of Mr. E. G. Lentz to a University professorship effective November 1, 1948 with an increase in salary to \$650.00 per month and a continuation of his present pay roll title of Professor.

We also recommend that the services of Mr. Lentz be retained one year beyond his regular retirement date, September 1, 1949, so that he may serve as Chairman of our 75th Anniversary Committee during 1949-50.

The rank of University Professor is an honorary rank customary in a University which wishes to emphasize unusual accomplishment in teaching and scholarship. It would carry with it the privilege of teaching in any department desiring his services in his own or any other college of the University. The naming of Mr. Lentz to this honorary rank would help to focus the attention of educators and of the public on Southern's new status as a University.

Mr. Lentz is probably the best loved of Southern's professors and one of the best known citizens of Southern Illinois. He is an able scholar and historian, respected by students, alumni, and faculty members alike. He has won admiration for his handling of the difficult post of Dean of Men and, since giving up that position, for his work as Curator of the Library of Lincolniana and Americana bequeathed to the University by the late Clint Clay Tilton of Danville, Illinois. Furthermore, Mr. Lentz has always found time to do notable work in community and regional affairs. Because of his long and distinguished service to the University as a teacher and administrator, Mr. Lentz has already been asked to write the University's history as a 75th Anniversary publication to be issued next year. Granting him a University professorship and appointing him Chairman of the 75th Anniversary Committee would be an honor to him that would give pleasure to all of his associates and to the citizens of all Southern Illinois.

Respectfully submitted,

Delyte W. Morris
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
EASTERN ILLINOIS STATE COLLEGE
CHARLESTON, ILLINOIS
OCTOBER 25, 1948

The regular meeting of the Teachers College Board and the College Presidents was held at 9:30 A.M. on Monday, October 25, 1948, at the Eastern

PROCEEDINGS

Illinois State College, Charleston, Illinois. Vernon L. Nickell, Superintendent of Public Instruction and Secretary of the Teachers College Board, presided.

The following members were present:

Mr. Vernon L. Nickell, Acting Chairman
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Russell L. Guin
Mrs. Helen Rose Pegelow
Mr. Lindell W. Sturgis
Mr. Lewis M. Walker

The following members were absent:

Mr. Frank G. Thompson, Chairman
Dr. Preston Bradley
Mrs. Peter Miller
Mr. Ira M. Means

Also present were:

Dr. Karl L. Adams, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State College

Dr. R. W. Fairchild, President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. Frank A. Beu, President
Western Illinois State College

Dr. D. W. Morris, President
Dr. Charles F. Tenney, Administrative Assistant to President
Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois University

Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Acting Chairman Nickell called the meeting to order and roll call was taken

Mr. Nickell advised those present that Director Thompson was unable to attend the meeting due to illness which confines him to a hospital. This is the first meeting of the Teachers College Board that Director Thompson has been unable to attend since his appointment as Director of the Department of Registration and Education.

TEACHERS COLLEGE BOARD

A telegram was sent to Director Thompson from the Members of the Board, Presidents, and Business Manager expressing sympathy and wishes for an early and complete recovery.

Mr. Guin moved that the Minutes of the regular meeting of July 12, 1948, be approved. The motion was seconded by Mr. Dunn, carried unanimously, and the Minutes stood approved.

The first matter of business taken up at this meeting was the discussion by Dr. Paul Street, President of the Joint Alumni Council and four members of the Executive Committee, were present and discussed the functions of the Council, which was established three years ago with the approval of Director Frank G. Thompson. They explained to the Teachers College Board what they had done and what they were trying to do. They stated it was their desire to work in cooperation with the Teachers College Board in every way.

BUILDING REQUIREMENTS FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Adams presented the building requirements for the Northern Illinois State Teachers College for the 1949-51 Biennium. These figures have been determined on the basis of recommended educational need and in terms of present market prices and labor costs projected to 1950. They should be accurate within 1-2%, and are as follows:

1. Library Building	\$ 2,500,000.00
2. Women's Dormitory (130)	1,350,000.00
3. Laboratory Schools to house 250 grades 1-6 inclusive and nursery school unit; junior high school, grades 7-9, inclusive, to house 350 (Elementary School	5,300,000.00 \$ 2,000,000.00)
4. Men's Dormitory (250-300)	2,500,000.00
5. Music Building	1,250,000.00
6. Health and Physical Education (men and women)	6,000,000.00
a. Field House	\$ 1,750,000.00
b. Women's Gymnasium	2,500,000.00
c. Men's Gymnasium	1,750,000.00
Site Preparation	430,000.00
Land Acquisition (laboratory school)	<u>60,000.00</u>
	\$ 19,390,000.00

BUILDING REQUIREMENTS FOR EASTERN ILLINOIS STATE COLLEGE

Dr. Buzzard, after a discussion with the Division of Architecture and Engineering on Wednesday, October 20th, submitted the following report covering the building requirements for Eastern Illinois State

PROCEEDINGS

College for the next Biennium:

1. Laboratory School complete, containing nursery school, kindergarten, elementary school, & high school facilities	\$ 5,810,000.00
2. Duplex Home Management House	99,000.00
3. Greenhouse planned for both plant and insect work	87,000.00
4. Stadium seating 5,250 spectators with East Unit seating 3,750 and - \$ 267,750.00 West Unit seating 1,500 - 178,500.00	
5. Additional boiler in Heating Plant	201,300.00
6. Land Acquisition to complete Plant for campus	182,500.00
7. Men's Dormitory for 150 men	1,207,500.00
8. Women's Dormitory for 150 women	1,242,000.00
9. Student Union Building including dining and recreation facilities	1,630,000.00
10. Remodeling and an additonal wing to present Women's Dormitory, containing infirmary, and health service, and apartments for single faculty	800,000.00
11. Architect's Fees	<u>315,000.00</u>
	\$ 12,020,550.00

BUILDING REQUIREMENTS FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairchild presented the following figures, which are based upon estimates from the Division of Architecture and Engineering, for the needed new buildings and equipment, site preparation, preparation of plans for additional buildings, and acquisition of land for the Illinois State Normal University:

1. Cost of completing the Special Education Building, that is, reinstatement of work temporarily deferred	\$ 740,126.50
2. Cost of furniture and furnishings for the Special Education Building	343,402.00
3. Cost of completing the Administration Building; this includes reinstating the work temporarily deferred and adding another floor	434,639.40

TEACHERS COLLEGE BOARD

4. Cost of furniture and furnishings for the Administration Building	\$ 128,750.00
5. Addition to the south end of Fell Hall, also completion of Attic, both present and proposed, for Dormitory use	808,423.31
6. Furnishings for Fell Hall	80,841.61
7. Auditorium to seat 2,500 in accordance with sketches as developed to date, including equipment and furnishings	2,974,125.00
8. Music Building, including furnishings and equipment	2,492,600.00
9. Speech Building, including furnishings and equipment	2,243,340.00
10. Construction of classrooms from offices in Old Main	84,460.00
11. Addition to McCormick Gymnasium	793,100.00
12. Equipment for McCormick Gymnasium Addition	55,620.00
13. Two additional wings to present Greenhouse	63,448.00
14. Additional two wings to Beef Cattle Barn (Drawings completed - no architects fees necessary)	40,865.00
15. Provision of additional necessary mechanical services to provide for the erection of McCormick Gymnasium, addition to Fell Hall and Greenhouse wings	595,340.00
16. Provision of additional necessary mechanical services to provide for the erection of Auditorium, Music and Speech Buildings	887,860.00
17. Architects fee for preparation of plans and specifications only for Elementary and High School Building based on a building to cost approximately \$8,450,000.00 and to handle 1,000 students	253,500.00
18. Cost of providing air conditioning unit for Milner Library	77,250.00
19. Four additional stack levels for Milner Library, complete	287,267.00

PROCEEDINGS

20. Compressor for Administration Building - (no fee necessary)	\$ 64,000.00
21. Women's Residence Hall (125 women)	1,200,000.00
22. Men's Residence Hall (80 men)	1,000,000.00
Total Construction and Equipment	\$ 15,648,957.82

SITE WORK

1. Special Education Building	\$ 35,769.40
2. Administration Building	11,495.95
3. Addition to Hell Hall	7,087.18
4. Auditorium	9,100.70
5. Music Building	5,260.53
6. Speech Building	10,420.50
7. Addition to Gymnasium	5,654.12
8. Greenhouse	7,097.45
9. a. Broadwalk	29,741.74
b. Service Area for Number 1, 2, 3, 4, 5	<u>21,182.20</u>
	\$ 142,809.77

ACQUISITION OF LAND

1. West of Campus	\$ 65,000.00
2. East of Campus	36,000.00
3. Farm Land	<u>24,000.00</u>
	\$ 125,000.00

GRAND TOTAL \$15,916,767.59

BUILDING REQUIREMENTS FOR WESTERN ILLINOIS STATE COLLEGE

Dr. Beu presented the following report of the building requirements for the Western Illinois State College and advised that the following estimates were made by the Division of Architecture and Engineering

1. Science Building	\$ 2,832,500.00
Architect Fees	85,000.00
Equipment for Science Building	515,000.00
Architect Fees	15,500.00

TEACHERS COLLEGE BOARD

2. Library Building	\$ 2,200,000.00
Architect Fees	66,000.00
Equipment for Library	200,000.00
Architect Fees	6,000.00
3. Swimming Pool Superstructure	531,300.00
No Architect Fees	
Furnishings and Equipment	25,000.00
Architect Fees	750.00
4. Stadium	1,432,200.00
Architect Fees	43,000.00
Equipment	91,000.00
Architect Fees	2,730.00
5. Mens' Dormitory	935,000.00
Architect Fees	28,000.00
Equipment	85,000.00
Architect Fees	2,550.00
	\$ 9,096,530.00

Estimates did not include Power Plant Addition. Dr. Beu estimates that it will amount to \$1,000,000.00.

Estimates did not include site work, however, the following are rough estimates submitted by Mr. Chance Hill:

Site work for Athletic Field	\$ 35,000.00
Site work for Science Building	50,000.00
Site work for Training School	25,000.00

BUILDING REQUIREMENTS FOR SOUTHERN ILLINOIS UNIVERSITY

Dr. Morris presented the proposed building program for the 1949-51 Biennium for the Southern Illinois University. These estimates of cost listed below should be regarded as tentative, because they are only in part based upon figures provided by the Division of Architecture and Engineering:

1. Completion of Training School	\$ 141,500.00
Equipment for Training School (10% \$2,441,554.00)	244,155.00
Site Development of Training School Area	275,000.00
2. Service Shops Building	600,000.00
Equipment	60,000.00
3. Library (Unit I)	4,100,000.00
Equipment	246,000.00
4. Replacement of Present Cafeteria	300,000.00
5. Industrial Arts Shop (Training School)	400,000.00
Equipment	42,400.00

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6. Swimming Pool (Training School)	\$ 350,000.00
Equipment	9,275.00
7. Covered Passageway	75,000.00
8. Land Acquisition	772,100.00
9. Site Development	1,040,000.00
10. Commerce Building	2,830,000.00
Equipment	141,500.00
11. Health Unit	790,000.00
Equipment	64,780.00
12. Farm Buildings	100,000.00
Equipment	7,000.00
13. Life Science Building	2,470,000.00
Equipment	261,820.00
Greenhouses (2)	56,000.00
Equipment	2,800.00
Animal Houses (2)	100,000.00
Equipment	5,000.00
14. Women's Dormitories (2)	2,000,000.00
Equipment	140,000.00
15. Education Building	800,000.00
Equipment	40,000.00
16. Industrial Arts Building	2,850,000.00
Equipment	302,100.00
17. Student Union Building	5,000,000.00
Equipment	375,000.00
18. Field House	3,500,000.00
Equipment	131,250.00
19. Special Education Building	2,750,000.00
Equipment	220,000.00
20. Administration Building	1,550,000.00
Equipment	77,500.00
21. Architectural Services	984,990.00
22. Heating Tunnels	750,000.00
	<hr/>
	\$ 36,955,170.00

No definite action was taken by the Board on the building requirements for all of the schools. However, Mr. Nickell made a motion, which was seconded and unanimously carried, that a committee be appointed to work with the Presidents of the schools for the purpose of

TEACHERS COLLEGE BOARD

making a study of the proposed building program submitted by each school for the 1949-1951 Biennium. The following members were appointed to serve on this committee: Mr. Sturgis, Chairman; Mr. Dunn, and Mr. Walker.

DISCUSSION BY MR. NICKELL ON AUDIO-VISUAL EDUCATION

Mr. Nickell wanted to impress upon the minds of the Presidents that not only must courses in methods of audio visual education be taught, but that they make certain that the professors and instructors employ these methods in their own classrooms.

REPORT OF COMMITTEE ON CHICAGO TEACHERS COLLEGE

Mr. Nickell made the report that he and the members of the committee appointed to investigate the possibility of the State acquiring the Chicago Teachers College as the sixth State Teachers College, have come to these conclusions:

1. The Committee feels there is a valid reason for having a teachers training institution for elementary teachers in Chicago;
2. That the State has an obligation on this score;
3. It may be that the University of Illinois may consider acquiring the Chicago Teachers College, all buildings and site, as a branch; and
4. The Committee feels that since the possibilities as to the use the State would make of the Chicago Teachers College cannot be determined until all the possibilities have been thoroughly considered by a group selected in such a way as to have representation, such as to consider each possibility and to make final recommendations to the Legislature as to what the attitude of the State should be on the question of the State taking over the Chicago Teachers College. The Committee recommends that a larger committee be appointed with representation from the Teachers College Board, the Board of Trustees of the University of the University of Illinois, The State Legislature, and from the Chicago Board of Education.

Mr. Dunn moved the approval of the report of the committee investigating the Chicago Teachers College. The motion was seconded by Mr. Guin, carried unanimously, and the report stood approved.

BUDGET COMMITTEE REPORT

The report on the budgets of the five colleges and universities was presented by Mr. Dunn, Chairman of the Budget Committee of the Teachers College Board, and the requests are as follows:

Northern Illinois State Teachers College requests an appropriation of \$2,597,774.00; Eastern Illinois State College requests an appropriation of \$2,509,579.00; Illinois State Normal University request an appropriation of \$4,232,633.00; Western Illinois State College requests an appropriation of \$2,208,700.00; and Southern Illinois University requests an appropriation of \$6,651,533.00. The total appropriations proposed

PROCEEDINGS

for the 1949-1951 Biennium amount to \$22,663,329.00.

It was suggested and approved by the Board and the Presidents that the budget for Southern be submitted separately from the other four schools when presented to the Budgetary Commission.

Mr. Walker made the motion, seconded by Mr. Sturgis, that the report of the Teachers College Board Budget Committee for the five colleges and universities be approved as submitted. The motion was carried unanimously and the report stood approved.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

President Adams presented the report for the Northern Illinois State Teachers College.

Mrs. Pegelow moved that the report for the Northern Illinois State Teachers College be approved as read. The motion was seconded by General Davis and carried unanimously.

REPORT FOR EASTERN ILLINOIS STATE COLLEGE

Dr. Buzzard presented the report for the Eastern Illinois State College.

Mr. Walker moved that the report for the Eastern Illinois State College be approved as read with the exception of Item No. 14, on Page 17, under the heading X-SUMMARY. The motion was seconded by General Davis, carried unanimously, and the report stood approved.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairchild presented the report for the Illinois State Normal University.

Mr. Dunn moved that the report for the Illinois State Normal University be approved as read. The motion was seconded by Mr. Guin, carried unanimously, and the report stood approved.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE

Dr. Beu presented the report for the Western Illinois State College.

Mr. Sturgis moved that the report for the Western Illinois State College be approved as read. The motion was seconded by Mr. Dunn, carried unanimously, and the report stood approved.

REPORT FOR SOUTHERN ILLINOIS UNIVERSITY

Dr. Morris presented the report for the Southern Illinois University.

Mr. Davis moved that the report for the Southern Illinois University be approved as read. The motion was seconded by Mr. Sturgis, carried unanimously, and the report stood approved.

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Dr. Morris also presented a supplement to the President's Report recommending the promotion of Mr. E. G. Lentz to a University Professorship effective November 1, 1948, with an increase in salary and a continuation of his present pay roll title of Professor.

Dr. Morris also recommended that the services of Mr. Lentz be retained one year beyond his regular retirement date, September 1, 1949, so that he may serve as Chairman of Southern's 75th Anniversary Committee during 1949-50.

Mr. Sturgis moved that the supplemental report for the Southern Illinois University be approved as read. The motion was seconded by Mr. Guin, carried unanimously, and the report stood approved.

On motion made by Mr. Walker, seconded by Mr. Guin, and carried unanimously, the next meeting of the Teachers College Board will be held in Chicago, Illinois, on January 17, 1949, unless a special meeting is called before that time, in which case everyone concerned will be so notified.

Mr. Dunn moved that the meeting be adjourned until the next regular or special called meeting. The motion was seconded by Mrs. Pegelow and carried unanimously.

Frank G. Thompson
Chairman

Vernon L. Nickell
Secretary

December 6, 1948

At a special meeting of the Teachers College Board, called by Mr. Vernon L. Nickell, Secretary, in the absence of Mr. Frank G. Thompson, Chairman, it was moved, properly seconded, and unanimously carried that Dean R. N. Zulauf be appointed Acting President of the Northern Illinois State Teachers College, due to the sudden death of President Karl L. Adams, effective immediately and until December 16th, at which time further action will be taken at a regular meeting of the Teachers College Board.

Vernon L. Nickell
Secretary

PROCEEDINGS

ILLINOIS STATE NORMAL UNIVERSITY

Normal, Illinois

Meeting at Chicago, December 16, 1948

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the First Semester, 1948-1949

	Men	Women	Total	Total One Year Ago
a. University				
Graduates	48	39	87	68
Seniors	185	149	334	249
Juniors	226	221	447	298
Sophomores	231	254	485	522
Freshmen	417	434	851	900
Unclassified	1	17	18	10
Post Graduates	<u>1</u>	<u>5</u>	<u>6</u>	<u>5</u>
Total College Students on Campus	1109	1119	2228	2052
b. University High School	176	164	340	351
c. University Elem. School	129	149	278	262
d. Auxiliary Training School				
Ill. Soldiers and Sailors Childrens School	<u>131</u>	<u>84</u>	<u>215</u>	<u>239</u>
Total Pupils, Elem. and Secondary	<u>436</u>	<u>397</u>	<u>833</u>	<u>852</u>
Total	1545	1516	3061	2904
Extension	<u>41</u>	<u>360</u>	<u>401</u>	<u>316</u>
Grand Total	1586	1876	3462	3220

2. Extension

- a. Enrollment in extension courses, the departmental courses offered, the centers, and the instructor, are here presented for the first semester of the 1948-1949 school year.

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<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Enrollment</u>
Auburn	First Aid E115	H.J. Hancock	35
Danville	Physical Ed. for Elem. Schools E231	C.E. Horton	69
Decatur	Am. Govt. E251	Alice Ebel	23
Decatur	Physical Ed. for Elem. Schools E231	Miriam Gray	33
Decatur	Am. Literature E131	Ruth Henline	19
Decatur	Informational Books E216	Dorothy Hinman	23
Mason City	School and Community Relations E204	F.T. Goodier	16
Odell	Ec. Geography E113	A.W. Watterson	24
Pekin	Introduction to Literature E112	Lela Winegarner	25
Rantoul	Mental Hygiene E234	C.M. Dillinger	26
Roberts	Am. Govt. E251	Clarence Orr	72
Springfield	School Health E238	Charlotte Wilcox	36

Total First Semester 1948-1949 401

The number of extension students in ten courses in eight
centers for the corresponding time one year ago was 316

3. Scholarships

As a matter of record it should here be recorded that since the last meeting of the Teachers College Board on October 25, 1948, a list of scholarship students in attendance at Illinois State Normal University for the current first semester of the 1948-1949 school year has cleared through the Coordinator and has been approved by the Chairman and Secretary of the Teachers College Board and the transfer of funds from the State Treasurer has been made.

4. Scholarship Students

According to statistics recently collected and submitted by the Coordinator of the State Teachers Colleges, it is interesting to note, and worthy of comment, that of the 1601 students in the five schools making use of teachers college scholarships, 587, or 36.6 percent, are enrolled in Illinois State Normal University. This is partially responsible for the fact that 70 percent of our present student body comes from the upper half of their high school graduating classes.

II. FACULTY

1. Leaves of Absence

- a. Mr. Wayne F. Sherrard, after January 28, 1949, for the second semester or remainder of the present school year, in order to attend the University of Iowa to do further work on his doctor's degree. This leave is recommended as a sabbatical with Mr. Sherrard receiving one-half of his monthly salary for the months of February, March, April and May, since there is still an opening in the quota of persons entitled to sabbatical leaves from Illinois State Normal University, according to the regulations of the salary schedule.

PROCEEDINGS

- b. Miss Marion C. Allen, Assistant Professor of Art, effective without pay for an indefinite period from February 1, 1949, for health reasons.
- c. Mrs. Margaret McAdams, Nurse in the University Health Service, effective from January 1, 1949, to May 1, 1949, for health reasons.

2. Change in Status

- a. Miss Marion C. Allen, Assistant Professor of Art, who has been operating on a two-thirds salary basis, to be changed to full salary beginning December 1, 1948 and until February 1949.
- b. Mrs. Mary E. Donisch, Part-time Nurse in the University Health Service, who was listed in the Board Report of October 25, 1948, to change from part-time to full-time November 1, 1948, will now assume full responsibilities, taking over the part-time work of Mrs. McAdams as of January 1, 1949.

3. New Appointments

- a. Miss Myrtle M. Imhoff, Instructor and Supervising Teacher in the Fourth Grade at the affiliated Illinois Soldiers and Sailors Childrens School, effective from November 23, 1948, at a salary rate of \$310 per month or \$3720.00 on a twelve months basis. Since Miss Imhoff is on the payroll of the Department of Public Welfare but under the supervision of Illinois State Normal University, this appointment is reported as a matter of record without financial obligation on the part of Illinois State Normal University or the Department of Registration and Education. Miss Imhoff has her bachelor's degree from Harris Teachers College and her master's degree from St. Louis University. Her teaching experience has been in the public schools of St. Louis, in the Chadron, Nebraska, State Teachers College, and in other colleges.
- b. Mr. Clarence W. Sorensen, as Assistant Professor of Geography effective September 1, 1949, at an initial salary of \$4320.00 for the regular school year of nine months. Mr. Sorensen has both bachelor's and master's degrees from the University of Chicago and is there during the current school year completing work for his doctor's degree. He has traveled extensively over the world in a period of five to six years and is one of the authors of the Barrows, Parker, Sorensen series of geographies. He has written extensively in his field and these qualifications, together with his successful experience in teaching in the public schools of Boelus, Nebraska, and also in the University of Minnesota and the University of Chicago, will make him a valuable addition to the Geography Department. Mr. Sorensen will take the place of Mr. Byron K. Barton, who resigned last August in order to accept a position on the staff of Eastern State College at Charleston. This position has been partially absorbed by other members of the department this year and by the use of a substitute teacher.
- c. Dr. Raymond W. Esworthy, as Associate Professor of Business Education, effective from September 1949, at a salary rate of \$4545.00

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for the regular school year of nine months. Dr. Esworthy, who will take the place of Mr. Harry Admire who retires August 31, 1949, has his B. S., M. S., and Ph. D. degrees from the University of Illinois and has had teaching experience in Champaign High School and in the LaSalle-Peru-Oglesby Township High School and Junior College where he is head of the Business Education Department. He has served continuously in his present position since 1939, with the exception of the years 1943-1945, when he was in military service.

4. Teacher Exchange

- a. Dr. Florence E. Teager, Professor of English, has an opportunity to teach in either of two schools in the British Isles, one in England and the other in Wales. This would be on a teacher exchange basis with the head of the English Department in either of those two schools coming to Illinois State Normal University for the time Dr. Teager is away,--the 1949-1950 school year. Under this arrangement, Dr. Teager's salary would be paid as usual and the salary of the person coming from the British Isles would be cared for without obligation from our funds. Investigation indicates that either of the two persons who would take Dr. Teager's place is well qualified and could take over her work to advantage and her absence from the campus would undoubtedly bring back to Illinois State Normal University excellent materials and ideas in the furtherance of her work. Since this will not involve any difference in salary rate or budget planning, it is recommended that this exchange be approved.

5. Substitute Teachers

It is desired to add the following substitute teachers to previous lists that have been approved: Mrs. Martha Elizabeth Kilgore, Miss Pauline Bennett, Mrs. Anna Belle Harper Stout, all of whom are well-qualified in their special fields by training and experience.

III. OTHER SCHOOL EMPLOYEES

1. New Positions

- a. There is great need for a storekeeper to handle all of the store-rooms located in the basement of Fell Hall in connection with the University food service. As a matter of economy in use and ordering and protection of property, it is recommended that the position of Storekeeper I be approved effective from December 1, 1948.
- b. There is need for a person to serve in a relief capacity as checker in the University Cafeteria and also as cashier in order to assist with the work there and to take responsibilities on the off days of the regular checker and cashier. It is recommended that a position of Clerk I be created effective December 15, 1948, to meet this need.

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2. Resignations

- a. Mr. James F. Schapmire, Laborer (Maintenance), effective August 16, 1948.
- b. Mrs. Virginia M. Skidmore, Domestic in Fell Hall serving as Cashier in the University Cafeteria, effective October 6, 1948.
- c. Mr. Carleton P. Hargitt, under the classification of Garden Farmer, at the University Farm, effective October 14, 1948.
- d. Mrs. Lucille Stewart, Clerk Stenographer I, effective November 30, 1948, in order to accept a teaching position. Miss Stewart has a master's degree and the demand for teachers caused her to ask for a release from her secretarial work on the campus.
- e. Mrs. Etta M. Dawson, under the classification of Domestic, effective December 2, 1948, in order to accept another position with better working hours and higher salary. Mrs. Dawson has served as checker in the University Cafeteria.
- f. Miss Eleanor Crone, Faculty Assistant in the Business Office, and in charge of accounting machine work, effective January 15, 1949, in order to be married.

3. New Appointments

- a. Mrs. Lucile Bernadine Knisely, Domestic at Fell Hall serving as Cashier in the University Cafeteria, to take the place of Mrs. Virginia M. Skidmore, resigned, at a salary of \$160.00 per month, effective from October 21, 1948.
- b. Mr. Max Schnabel, Janitor I, effective November 1, 1948, at a salary rate of \$150.00 per month, to fill an existing vacancy.
- c. Mrs. Carolyn Peterson, Clerk Stenographer I in the Business Office, effective November 1, 1948, at a salary rate of \$150.00 per month, to take the place of Mrs. Mary Ellen Herget, resigned.
- d. Mr. Russell Cole under the classification of Garden Farmer at the University Farm, effective November 10, 1948, at a salary rate of \$185.00 per month, to take the place of Mr. Carleton P. Hargitt, resigned.
- e. Miss Bernadine Snodgrass, Faculty Assistant in the Business Office, effective December 1, 1948, at a monthly salary rate of \$175. Miss Snodgrass will take the place of Miss Eleanor Crone, whose resignation becomes effective January 15, 1949. It is necessary to have the period of service for Miss Snodgrass overlap that of Miss Crone since time must be available for learning the complicated accounting machine operations now handled by Miss Crone who will instruct Miss Snodgrass.
- f. Mr. Ben Howard, Farm Hand at the University Farm, at a salary rate of \$185.00 per month effective from December 13, 1948, to

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take the place of Mr. Ernest H. Sanders whose resignation on July 31, 1948, was reported in the October 25 Board Report.

IV. THE ORGANIZATION

1. Graduate Work

a. Changes and Additions in Graduate Departments Already Approved

Requests for changes in graduate courses previously approved and for the approval of new courses have been submitted to the Graduate Committee of the Teachers College Board and these changes have been approved by the committee. It is therefore recommended that these changes now included in this report be approved by the Teachers College Board. The titles of changes and additions are listed without course descriptions, since the committee and members of the Board have available the detailed materials submitted to support these alterations in course offerings.

BIOLOGICAL SCIENCE

New Courses

303. Teaching of Science in the Elementary Schools--I or II (3)

EDUCATION AND PSYCHOLOGY

Changes in Courses Previously Approved

Educational Statistics 403 to be increased from two to three semester hours and Use and Interpretation of Tests 421 to be dropped.

New Courses

452. Instructional Procedures for Maladjusted Pupils--II (3)

360. History of Education--II (3)

491. Internship--I or II (2-4)

LATIN

Changes in Courses Previously Approved

301. History of Latin Literature. Description changed to read as follows:

The development of Latin literature from its beginning to the close of the Republic. Translation of representative selections from the writers of this period.

For both 301 and 401 change Summer only to I or II.

New Courses

302. History of Latin Literature--I or II (2)

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- 406. The Elegiac Poets--I or II (3)
- 410. Advanced Latin Prose Composition--I or II (2)
- 415. Vergil's Georgics and Eclogues--I or II (2)
- 421. History of the Latin Language--I or II (2)
- 424. Problems in the Teaching of Latin--I or II (2)
- 499. Thesis or Research Project--I (1 or 2) or II (1 or 2)

GEOGRAPHY

Changes in Courses Previously Approved

The hours listed for the Thesis 424 to be changed from three or four hours to two to four.

New Courses

- 320. Resources of the Continents--I or II (3)
- 405. Geography in Education--I or II (3)

MUSIC

New Courses

- 325. Music Education in the Elementary School--I or II (3)

SOCIAL SCIENCE

New Courses

- 321. Imperial England--I (2)
- 322. The Middle East in the Twentieth Century--II (2)
- 323. The Balkans--I (2)

b. New Departments Recommended for Graduate Work

There have been submitted to the Graduate Committee of the Teachers College Board detailed materials in support of the request to offer graduate work beginning in the summer session of 1949 in the Division of Art Education, the Division of Business Education, and the Division of Industrial Arts Education. The Graduate Committee has indicated approval of these departments for which detailed materials are available to all members of the Teachers College Board and it is therefore recommended that these well-qualified departments be approved by the Teachers College Board to offer work effective as above indicated.

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V. THE CURRICULUM

1. Study in Progress

A complete study of all curricula at Illinois State Normal University is now being undertaken in a very active manner by the Curriculum Committee which has representation in its membership from all departments of the University. This is being done with the idea of attempting to carry out recommendations made by administrators and teachers in the field who use the product of the University and from the best information available as to successful practices in other similar types of teacher educating institutions. This is not of necessity involving radical changes but a thorough study with necessary alterations to be made in a gradual manner, some of these changes effective next year and other to follow in a long range planning program. Illinois State Normal University is impressed with the need for the education of a different type of teacher than is now going out from teachers colleges if these graduates are to more effectively meet the demands of society in general, specific community life in particular as revealed through satisfactory teaching.

VI. BUILDINGS AND GROUNDS

1. Progress of Building Construction and Alterations

a. Agriculture Building

The federal government made available materials in sufficient amount to erect a much-needed agriculture building at the University Farm. Progress on this building has been delayed because of an attempt to use our own labor. Recently, arrangements were made for much of this work to be done by the John Felmley Company and with the foundation and part of the side walls already completed, it is expected that this will be under roof by December 31, 1948. This will provide much-needed classroom and office space, together with a large area for farm machinery.

b. McCormick Gymnasium

The new sound-proof ceiling and the lighting system in McCormick Gymnasium at a total cost of \$31,775.00 are rapidly nearing completion and will provide satisfactory conditions for classes in health and physical education, athletic events, social functions, and even concerts where we must of necessity use some place with large seating capacity due to the limited size of the present auditorium.

c. Administration Building

Excellent weather and a very efficient contractor have combined in making possible very unusual progress on the Administration Building and it is now expected that by January 15 the general structure and floor slabs will be completed with brick

PROCEEDINGS

work and roof to follow at an early date.

d. Special Education Building

This very large building calls for considerable excavation which is now practically completed and forms will be placed and concrete poured in the very near future.

e. Mechanical Services

The mechanical services over the campus involving these two buildings under construction are progressing through special contracts that have been awarded within the total available funds of \$205,000.00

2. Permanent Improvements at estimated costs furnished by the Division of Architecture and Engineering and requested for the Sixty-Sixth Biennium are:

New Construction and Equipment

(1) Cost of completing the Special Education Building, that is, reinstatement of work temporarily deferred	\$ 740,126.50
(2) Cost of furniture and furnishings for the Special Education Building	343,402.00
(3) Cost of completing the Administration Building. This included reinstating the work temporarily deferred and adding another floor	434,639.40
(4) Cost of furniture and furnishings for the Administration Building	128,750.00
(5) Addition to the South end of Fell Hall, also completion of Attic, both present and proposed, for dormitory use	808,423.31
(6) Furnishings for Fell Hall	80,841.61
(7) Auditorium to seat 2,500 in accordance with sketches as developed to date, including equipment and furnishings	2,974,125.00
(8) Music Building, including furnishings and equipment	2,492,600.00
(9) Speech Building, including furnishings and equipment	2,243,340.00
(10) Construction of classrooms from offices in Old Main	84,460.00
(11) Addition to McCormick Gymnasium	793,100.00
(12) Equipment for McCormick Gymnasium Addition	55,620.00
(13) Two additional wings to present Greenhouse	63,448.00
(14) Additional two wings to Beef Cattle Barn (Drawings completed - no architects fees necessary)	40,865.00

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(15) Provision of additional necessary mechanical services to provide for the erection of McCormick Gymnasium, addition to Fell Hall and Greenhouse wings	\$ 595,340.00
(16) Provision of additional necessary mechanical services to provide for the erection of Auditorium, Music, and Speech buildings	887,860.00
(17) Architects fee for preparation of plans and specifications only for Elementary and High School Building based on a building to cost approximately \$8,450,000.00 and to handle 1,000 students	253,500.00
(18) Cost of providing air conditioning unit for Milner Library	77,250.00
(19) Four additional stack levels for Milner Library, complete	287,267.00
(20) Compressors for Administration Building - (no fee necessary)	64,000.00
* (21) Women's Residence Hall	1,200,000.00
* (22) Men's Residence Hall	<u>1,000,000.00</u>
Total of Buildings and Equipment	\$ 15,648,957.82

*Indicates estimates other than by Division of Architecture and Engineering.

Site Work

(Estimates by Chance Hill, Landscape Architect)

(1) Special Education Building	\$ 35,769.40
(2) Administration Building	11,495.95
(3) Addition to Fell Hall	7,087.18
(4) Auditorium	9,100.70
(5) Music Building	5,260.53
(6) Speech Building	10,420.50
(7) Addition to Gymnasium	5,654.12
(8) Greenhouse	7,097.45
(9) a. Broadwalk	29,741.74
b. Service Area for Numbers 1, 2, 3, 4, 5	<u>21,182.20</u>
	\$ 142,809.77

Acquisition of Land (Local Estimates)

(1) West of Campus	\$ 65,000.00
(2) East of Campus	36,000.00
(3) Farm Land (120 acres adjoining present farm)	<u>24,000.00</u>
	\$ 125,000.00
	\$ 15,916,767.59

VII. AUXILIARY ENTERPRISES

No report.

PROCEEDINGS

VIII. STUDENT LIFE

1. Cooperative Student Relationships

A very active and close working relationship between the Student Councils of Illinois State Normal University and Illinois Wesleyan University has resulted in excellent cooperation rather than destructive activities that have existed at times in past years. It is expected that this program of cooperation will result in many joint enterprises between the students of the two universities. Last year a joint faculty dinner of the two universities was held in the Student Memorial Center at Illinois Wesleyan University. It is hoped that this relationship may also be continued.

2. Agriculture Students Attend International Event

Eighty-five students from the Division of Agriculture Education attended the International Livestock Show in Chicago and received much benefit from this contact as they have from other off-campus relationships.

3. Future Teachers of America

Illinois State Normal University was very proud and happy to have the state meeting of the Future Teachers of America on our campus on October 16. Representatives from a large number of high schools were present and it is believed that this organization will now function in a regular and permanent manner and provide encouragement to high schools to organize clubs and for colleges and universities to establish chapters of Future Teachers of America.

IX. MISCELLANEOUS

No report.

X. SUMMARY

Consideration and favorable action by the Teachers College Board will be appreciated on the following recommendations.

1. Approval of the list of scholarship students in attendance during the first semester of the 1948-1949 school year, which list has previously cleared through regular channels.
2. Granting of sabbatical leave to Mr. Wayne F. Sherrard for the second semester of the 1948-1949 school year.
3. Granting of leaves of absence without pay for Miss Marion C. Allen and Mrs. Margaret McAdams as indicated.
4. Approval of the change in work and salary of Miss Marion C. Allen, effective December 1, 1948.
5. Approval of the change from part-time to full-time status of Mrs. Mary E. Donisch, School Nurse, effective January 1, 1949.

TEACHERS COLLEGE BOARD

6. Approval of the appointments of Miss Myrtle M. Imhoff, Mr. Clarence W. Sorensen, Dr. Raymond W. Esworthy to positions and for periods indicated.
7. Approval of the teacher exchange plan proposed by Dr. Florence E. Teager and the granting of a leave of absence with her regular salary for the 1949-1950 school year.
8. Approval of three additional substitute teachers as listed.
9. Approval of the creation of the positions of Storekeeper I and Clerk I in connection with the University food service.
10. Acceptance of the resignations of Mr. James F. Schapmire, Mrs. Virginia M. Skidmore, Mr. Carelton P. Hargitt, Miss Lucille Stewart, Mrs. Etta M. Dawson, Miss Eleanor Crone.
11. Approval of the appointments of Mrs. Lucile Bernadine Knisely, Mr. Max Schnabel, Mrs. Carolyn Peterson, Mr. Russell Cole, Miss Bernadine Snodgrass, Mr. Ben Howard.
12. Approval of changes and additions in graduate departments previously established and sanctioned.
13. Approval of the offering of graduate work in the Divisions of Art Education, Business Education, and Industrial Arts Education.
14. Approval of the proposed building program as listed.

Respectfully submitted,

R. W. Fairchild

REPORT OF THE EASTERN ILLINOIS STATE COLLEGE FOR THE MEETING IN CHICAGO

December 16, 1948

To the Chairman, Secretary and Members
of the Teachers College Board,

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College is presented for your consideration:

I. STUDENTS

A. Enrollment, Fall Quarter, 1948

PROCEEDINGS

1. COLLEGE

<u>Class</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year ago</u>	<u>Per cent Change</u>
Unclassified	29	8	37	10	270 % gain
Seniors	159	53	212	137	54.8% gain
Juniors	225	88	313	193	62.2% gain
Sophomores	227	127	354	538	34.8% loss
Freshmen	328	179	507	504	.59% gain
Total	968	455	1,423	1,382	2.97% gain

2. EXTENSION (First half-year, 1948-49)

92	383	475	441	7.71% gain
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3. EASTERN STATE ELEMENTARY SCHOOL

<u>Boys</u>	<u>Girls</u>		
119	130	249	251

4. EASTERN STATE HIGH SCHOOL

72	88	160	167
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5. AFFILIATED HIGH SCHOOLS

				<u>Students</u>
<u>Charleston High School</u>				
Biology	1	Critic Teacher		50
Commerce	1	Critic Teacher		46
Football	1	Critic Teacher		45
Men's P. E.	1	Critic Teacher		202
<u>Decatur High School</u>				
Commerce	3	Critic Teachers		408
<u>Noble Community High School</u>				
Home Economics	1	Critic Teacher		60
<u>Pana Community High School</u>				
Home Economics	2	Critic Teachers		111
<u>Robinson High School</u>				
Commerce	3	Critic Teachers		255
Home Economics	2	Critic Teachers		141
<u>Shelbyville High School</u>				
Home Economics	1	Critic Teacher		82
Total Enrollment of Affiliated High Schools				<u>1,400</u>

TEACHERS COLLEGE BOARD

B. Teachers College Scholarship Holders

Students enrolled for the Fall Quarter, 1948, with Teachers College Scholarships numbered 202 which is an appreciable gain of 39 over the total of 163 for the Fall Quarter, 1947.

C. Veterans' Enrollment

Veterans using Illinois Military Scholarships for the Fall Quarter, 1948, numbered 35 as compared with 38 such scholarships used one year ago.

The total enrollment of veterans numbered 566 including five women students. This is a decrease of 128 from the 694 veterans enrolled one year ago, or a decrease of 18.4%. The 561 men veterans in college exceeds by 50 the 511 non-veteran men enrolled, thus indicating that slightly more than half of the men students are veterans.

These 566 veterans are distributed among the classes as follows:

Seniors	148
Juniors	183
Sophomores	111
Freshmen	99
Unclassified	<u>25</u>
Total	566

Such division by classes indicates that the peak of veterans registration in colleges will come either during the summer of 1949 or during the year 1949-50 as far as present enrollment intimates.

- D. One year ago the report from Eastern summarized the enrollment for the Fall Quarter for a ten year period. A similar report is given below and indicates how enrollment has changed within that period:

Class	<u>1939</u>	<u>1940</u>	<u>1941</u>	<u>1942</u>	<u>1943</u>	<u>1944</u>	<u>1945</u>	<u>1946</u>	<u>1947</u>	<u>1948</u>
Unclassified	8	2	3	2	0	0	0	0	0	37
Seniors	132	113	138	80	62	43	49	118	137	212
Juniors	150	198	135	116	42	52	55	138	193	313
Sophomores	389	354	320	174	66	70	98	208	538	354
Freshmen	<u>472</u>	<u>485</u>	<u>321</u>	<u>243</u>	<u>112</u>	<u>162</u>	<u>203</u>	<u>747</u>	<u>514</u>	<u>507</u>
Total	1151	1152	917	615	282	337	405	1218	1382	1423

- E. Comparison of fields of specialization for teaching for the Fall Quarters of the last three years indicates the distribution of student interest and points out pronouncedly the areas in which there is considerable congestion of enrollment at the present time.

PROCEEDINGS

<u>Four-Year Curricula</u>	<u>Fresh.</u>	<u>Soph.</u>	<u>Juniors</u>	<u>Seniors</u>	<u>Total 1948</u>	<u>Total 1947</u>	<u>Total 1946</u>
Art	11	8	14	8	41	42	27
Botany	5	4	13	4	26	20	20
Business Education	78	48	49	28	203	182	166
Chemistry	11	7	19	12	49	45	26
Elementary Education	33	28	24	7	92	71	47
English	23	14	10	16	63	41	38
Foreign Language							
French		1			1		
Latin						2	
Spanish	2	6	2	1	11	15	9
Geography	2	3	9	8	22	24	13
Home Economics	32	15	10	9	66	47	50
Industrial Arts	31	22	28	19	100	88	61
Mathematics	18	6	7	12	43	50	41
Music	21	16	13	7	57	66	47
Physical Educa.(m)	49	45	45	37	176	168	137
Physical Educa.(w)	9	7	9	4	29	27	21
Physics	7	7	7	3	24	19	19
Social Science	15	25	29	17	86	93	88
Speech	11	7	15	11	44	30	21
Zoology	3	1	10	9	23	17	17
	<u>361</u>	<u>270</u>	<u>313</u>	<u>212</u>	<u>1156</u>	<u>1047</u>	<u>848</u>
Unclassified					37	10	12
					<u>1193</u>	<u>1057</u>	<u>860</u>

F. The shift in field of interest in General College is indicated by the tabulation which follows. The enrollment of 230 for the Fall Quarter, 1948, is a surprising drop from that of the previous year and is an indication of an increasing interest in teaching as a professor.

<u>Two-Year Curricula</u>	<u>Freshmen</u>	<u>Sophomores</u>	<u>Total 1948</u>	<u>Total 1947</u>	<u>Total 1946</u>
Two-Year General	60	27	87	104	96
Pre-Agriculture	10	4	14	16	23
Pre-Chem. Engineering		4	4	6	4
Pre-Dental	5	7	12	27	29
Pre-Dietetics	1	1	2		
Pre-Engineering	33	13	46	75	100
Pre-Forestry				6	7
Pre-Journalism	6	7	13	15	18
Pre-Legal	5	8	13	19	22
Pre-Med. Lab. Tech.	1	2	3	3	5
Pre-Medical	16	7	23	27	31
Pre-Nursing	2	2	4	7	4
Pre-Pharmacy	5	2	7	8	13
Pre-Veterinary	<u>2</u>	<u>0</u>	<u>2</u>	<u>12</u>	<u>6</u>
Total	146	84	230	325	358

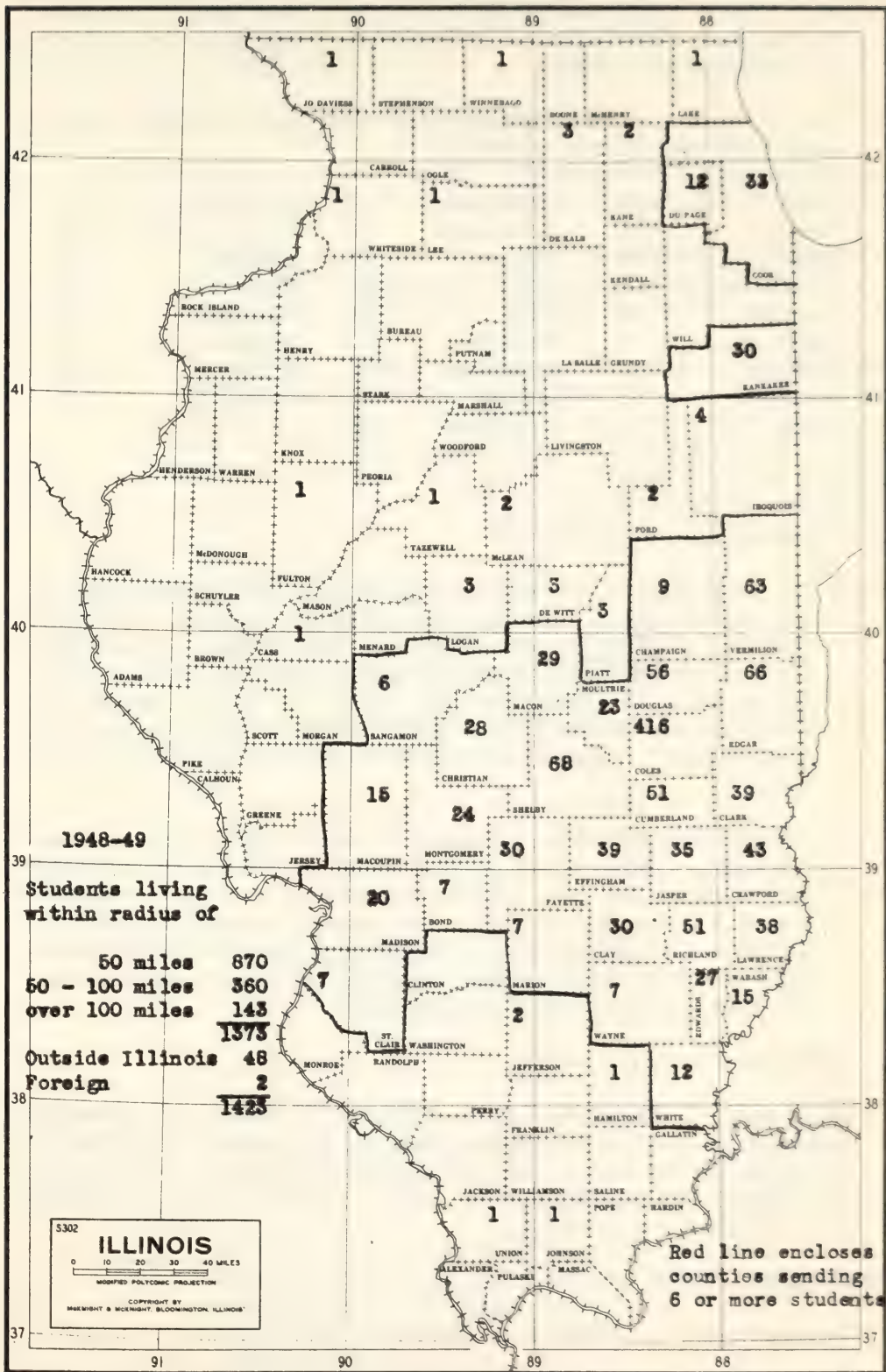
TEACHERS COLLEGE BOARD

G. Extension Courses for the first half-year 1948-49 are being conducted at thirteen off-campus centers with eight students doing this work on campus. Enrollment data are indicated as follows:

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>
Tuscola	Geog. 236 (Geology)	Miss Harris	2	39	41
Flora	Speech 345 (Public Speaking)	Dr. Moses	3	19	22
Effingham	Education 450 (Teacher Problems)	Dr. Olsen	15	45	60
Pana	Hygiene 320 (Health Education)	Miss Gilbert		41	41
Olney	Soc. Science 340 (Soc. Studies, Meth.)	Dr. Alter	20	26	46
Robinson	Education 450 (Teacher Problems)	Dr. Olsen	12	48	60
Vandalia	Art 224 (Art for El. Teacher)	Mr. Countryman	12	37	49
Sullivan	Physical Educa. 345 (P.E. for El. Teacher)	Miss Haight	5	29	34
Paris	Geog. 236 (Geology)	Miss Harris	5	23	28
Lawrenceville	Art 225 (El. Ind. Art)	Mr. Thrall	5	19	24
Hillsboro	Ed. 327 (New Curriculum Guide)	Dr. Heise		23	23
Mt. Zion	Ed. 226 (Curriculum Problems)	Dr. Heise	5	9	14
Vandalia	Ed. 326 (Child Growth and Development)	Dr. Heise	5	20	25
On-campus			3	5	8
Total Students			92	383	475

H. The accompanying map of Illinois shows the origin of the student body at Eastern for the Fall Quarter, 1948, by county distribution. Fifty-two counties of Illinois are represented. Fifty students come from outside Illinois, twenty of these from Indiana. Two foreign students are enrolled, one from Hawaii and one from British Honduras. Our local county, Coles, furnishes 416 students or 29.9% of

PROCEEDINGS



TEACHERS COLLEGE BOARD

the student body. If the students from counties adjacent to Coles were added, 719 students or 50% of the student body is enumerated. If the students from the second tier of counties from Coles are added, a total of 1,000 students or 70% of the student body is accounted for. Such distribution of student body emphasizes the regional functioning of the college.

The twenty-six counties sending twelve or more students to Eastern for the Fall Quarter, 1948, are:

Coles	416	Effingham	39	Edwards	27
Shelby	68	Lawrence	38	Montgomery	24
Edgar	66	Jasper	35	Moultrie	23
Vermilion	63	Cook	33	Madison	20
Douglas	56	Clay	30	Macoupin	15
Cumberland	51	Fayette	30	Wabash	15
Richland	51	Kankakee	30	White	12
Crawford	45	Macon	29	DuPage	12
Clark	39	Christian	28		

II. FACULTY

A. Sabbatical Leave for 1949-50

1. Dr. Rose Zeller, Professor of Geography and Acting Head of the Department of Geography for 1948-49 requests sabbatical leave for 1949-50 on half salary for the privilege of making a study of the Departments of Geography in various teacher training institutions throughout the nation. Dr. Zeller earned the Doctorate with leave of absence privilege for which she received no sabbatical remuneration. She has been on the faculty since 1930.
2. Dr. Ruth Schmalhausen, Associate Professor of Home Economics, requests a similar leave of absence in order to accompany Dr. Zeller during the year 1949-50 and make a study of the Departments of Home Economics in the teacher training institutions throughout the nation. Dr. Schmalhausen also completed the requirements for the Doctorate with leave of absence during which she received no remuneration in salary.

B. Affiliated Teachers

Mr. George C. Richardson of the Robinson Township High School is added to our staff as an affiliated teacher at a salary of \$15.00 for the month of November. Mr. Richardson's work is supervising in the field of Business Education and he will have but one practice teacher under his direction.

III. OTHER EMPLOYEES

A. Resignations

Mr. Ralph O. Foote, Maintenance Laborer, in order to accept a position with the United States Postal Service, effective October 16, 1948.

PROCEEDINGS

- IV. ORGANIZATION (No Report)
- V. CURRICULUM (No Report)
- VI. BUILDINGS AND GROUNDS

A. Estimates for 66th Biennium Projects

Under date of November 23, 1948, the Division of Architecture and Engineering forwards estimates of proposed projects stating:

"These estimates include cost of the buildings, mechanical services, site development, furnishings and equipment, and grading, landscaping and planting for individual buildings.

The item of professional service fees shown as 3% of the estimated cost, it must be understood, does not represent the total fee required, but is a partial fee as originally set forth in Senate Bill No. 662 (June 11, 1947) and will be augmented through an additional appropriation made to the Department of Public Works and Buildings in a manner similar to that under Senate Bill No. 662."

1. Completion of Power Plant \$ 245,300

(On October 20, 1948, the college was notified that \$ 201,300 would be needed for an additional boiler. We have no explanation for the added amount of \$ 44,000.)

2. Site Development, Area No. 1 and No. 1-A \$ 127,656
Professional services 3,828

131,484 131,484

(Area No. 1 covers the southern portion of the Main Campus, from the new Sunken Garden south, including the Library Building, and Outdoor theatre. Area No. 1-A covers the circular drive in front of the Main Building.)

3. Site Development, Area No. 2 31,990
Professional services 960

32,950 32,950

(Area No. 2 covers proposed Laboratory School and the block directly east across Seventh Street as an Elementary School physical education and game area.)

4. Site Development, Area No. 3 5,850
Professional services 175

\$ 6,025 \$ 6,025

TEACHERS COLLEGE BOARD

(Area No. 3 covers site of proposed Home Management House.)

5. Site Development Area No. 4	\$ 14,300	
Professional services	<u>429</u>	
	14,729	\$ 14,729

(Area No. 4 covers the space between the Science and Health Education Buildings, and the location of the proposed Green House.)

6. Site Development Area No. 5	19,567	
Professional services	<u>588</u>	
	20,155	20,155

(Area No. 5 covers the space allotted for the Student Union and Men's Dormitory Buildings, occupying the eastern half of Trailerville and the Men's Barracks.)

7. Site Development Area No. 7	32,740	
Professional Services	<u>982</u>	
	33,722	33,722

(Area No. 7 covers the space allotted for the proposed Women's Dormitory at the southeast corner of Fourth and Garfield streets.)

8. Site Development Area No. 8 and No. 8-A	36,849	
Professional services	<u>1,105</u>	
	37,954	37,954

(Area No. 8 covers the space allotted for the main or eastern section of the bleachers-field house adjacent to the football field. Area No. 8-A covers the space allotted for bleachers on the western side of the football field.)

9. Site Development Area No. 9	5,460	
Professional Services	<u>164</u>	
	5,624	5,624

(Area No. 9 covers the space allotted for an addition to Pemberton Hall, the present Women's Dormitory.)

10. Site Development Area No. 10	33,631	
Professional services	<u>1,009</u>	
	\$ 34,640	\$ 34,640

PROCEEDINGS

(Area No. 10 covers the Garfield and Seventh Street roads given the college by the City of Charleston.

11. Site Development Area No. 11

Water supply	\$ 18,720	
Greens	60,580	
Professional fees	2,379	
	<u>81,679</u>	\$ 81,679

(Area No. 11 covers the area used by the college for a Golf Course.)

RECAPITULATION - Site Development

	<u>Construction</u>	<u>Professional Services</u>	<u>Total</u>
Area 1, 1-A	127,656	3,828	131,484
Area 2	31,990	960	32,950
Area 3	5,850	175	6,025
Area 4	14,300	429	14,729
Area 5	19,567	588	20,155
Area 7	32,740	982	33,722
Area 8, 8-A	36,849	1,105	37,954
Area 9	5,460	164	5,624
Area 10	33,631	1,009	34,640
Area 11	18,720 (Water)	562	19,282
(Golf Course)	60,580 (Greens)	1,817	62,397
GRAND TOTAL	<u>\$ 387,343</u>	<u>\$ 11,619</u>	<u>\$ 398,962</u>

In addition to the above items in Site Development, involving construction work, the report of November 23, 1948, includes:

1. Grading, landscaping, planting, walks, etc., connected with Area 2, (Library & South Campus)	66,966	
Professional service	<u>2,008</u>	
	68,974	68,974
2. Grading, landscaping, planting, walks, etc., Area 5 (Men's Dormitory & Union Building)	29,861	
Professional service	<u>895</u>	
	30,756	30,756
3. Grading, landscaping, planting, walks, etc., Area 8, 8-A (Football stadium & bleachers)	4,907	
Professional services	<u>148</u>	
	5,055	5,055
TOTAL		<u>\$ 104,785</u>

TEACHERS COLLEGE BOARD

The items on Site Development and on Planting Plan tabulated above total as follows:

Total Site Development	\$ 398,962
Total Planting Plan	<u>104,785</u>

GRAND TOTAL \$ 503,747

B. Since this information concerning Site Development and Planting Plan had not been furnished Eastern for presentation to the Board at the October 25th meeting, the items recommended by the college for inclusion in the Budget for the 66th Biennium are as follows:

1. Land acquisition to complete purchase of needed campus additions (same as reported 10-25-48)		\$ 182,500
2. Completion of Heating plant (This is an increase of \$44,000 over amount reported 10-25-48)		245,300
3. Laboratory School Building		5,810,000
Professional services	\$ 174,300	
Mechanical & Electrical services	49,600	
Professional services	1,488	
Furnishings & Equipment	307,930	
Professional services	9,238	
(Added since 10-25-48)	<u>542,556</u>	542,556
4. Home Management House		99,000
(Same as reported 10-25-48)		
Professional fees	2,970	
Mechanical & Electrical services	6,000	
Professional fees	180	
Furnishings & Equipment	5,940	
Professional fees	179	
(Added since 10-25-48)	<u>15,269</u>	15,269
5. Greenhouse		87,000
(Same as reported 10-25-48)		
Professional fee	2,610	
Mechanical & Electrical services	4,000	
Professional fee	120	
(Added since 10-25-48)	<u>6,730</u>	6,730
6. Men's Dormitory (150 men)		1,207,500
(Same as reported 10-25-48)		
7. Student Union Building		1,630,000
(Same as reported 10-25-48)		
Professional fees (6 & 7)	85,125	
Mechanical & Electrical Services	210,100	
Professional fees	6,303	
Furnishings & Equipment (6 & 7)	206,775	
Professional fees	6,204	
(Added since 10-25-48)	<u>\$ 514,507</u>	\$ 514,507

PROCEEDINGS

8. Women's Dormitory (150 women)		\$ 1,242,000
(Same as reported 10-25-48)		
Professional fees	\$ 37,260	
Furnishings & Equipment	86,940	
Professional fees	2,609	
(Added since 10-25-48)	<u>126,809</u>	126,809
9. Field House & Football Stadium		446,250
(Same as reported 10-25-48)		
Professional fees	13,388	
Equipment	17,850	
Professional fees	536	
(Added since 10-25-48)	<u>31,774</u>	31,774
10. Addition to Women's Dormitory		800,000
(Same as reported 10-25-48)		
Professional fees	24,000	
Furnishings & Equipment	56,000	
Professional fees	1,680	
	<u>81,680</u>	<u>81,680</u>
TOTAL		\$ 13,068,875

C. Recapitulation and Classification

a. As reported 10-25-48

1. Total building costs	\$ 11,321,750
2. Land acquisition	182,500
3. Architect's fees	315,000
4. Additional boiler (heating plant)	201,300
	<u>\$ 12,020,550</u>

b. As added 11-23-48

1. Added architect's fees	53,190
2. Added cost of additional boiler	44,000
3. Site Development	398,962
4. Planting plan	104,785
5. Mechanical & Electrical services	269,600
6. Furnishings & Equipment	681,435
	<u>\$ 1,551,972</u>

GRAND TOTAL \$ 13,572,522

VII. AUXILIARY ENTERPRISES

(No Report)

VIII. STUDENT LIFE

Eastern hopes that the Teachers College Board may have noticed in the newspapers that the 1948 Football Championship of the Illinois Inter-collegiate Athletic Conference was unexpectedly won by "The Panthers". We hope the Board did not read too many details concerning the loss of the 1948 Corn Bowl game to the Illinois Wesleyan University by a score of 6 to 0.

TEACHERS COLLEGE BOARD

IX. MISCELLANEOUS

Two conferences have been held concerning the relation between the campus high and campus elementary schools and the educational survey of Charleston Unit District No. 1, Coles County, being conducted by the University of Illinois. The next conference is scheduled for January 5, 1949.

X. SUMMARY

The consideration of the Teachers College Board is requested on the following items:

- A. Sabbatical leave for 1949-50 for Dr. Rose Zeller and Dr. Ruth Schmalhausen.
- B. Employment of George C. Richardson as Faculty Assistant (affiliated teacher) at \$15.00 for the month of November.
- C. Resignation of Ralph O. Foote, Maintenance Worker, as of October 16, 1948.

Respectfully submitted,

ROBERT G. BUZZARD
President

REPORT OF THE
WESTERN ILLINOIS STATE COLLEGE
MACOMB, ILLINOIS
MEETING IN CHICAGO, ILLINOIS
DECEMBER 16, 1948

To the Members of the State
Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State College:

I. Students

A. Attendance Fall Quarter, 1948

	<u>Men & Boys</u>	<u>Women & Girls</u>	<u>Total</u>	<u>Total One Year Ago</u>
1. College Students				
a. On Campus				
Graduates	51	31	82	69
Seniors	113	62	175	120

PROCEEDINGS

Juniors	230	84	314	191
Sophomores	199	110	309	435
Freshmen	320	195	515	554
Sub-total	<u>913</u>	<u>482</u>	<u>1,395</u>	<u>1,369</u>
b. Extension				
Graduates	8	13	21	51
Undergraduates	35	533	568	565
Sub-total	<u>43</u>	<u>546</u>	<u>589</u>	<u>616</u>
Total	956	1,028	1,984	1,985
2. Secondary Schools				
Western High	86	90	176	138
Bardolph	27	24	51	53
Galva	101	129	230	0
Carthage	125	131	256	253
Payson	0	0	0	115
Camp Point	94	105	199	0
Total	<u>433</u>	<u>479</u>	<u>912</u>	<u>559</u>
3. Elementary Schools				
Western Training School	101	98	199	250
Rural	20	19	39	37
Adair	42	40	82	85
Bardolph	41	52	93	89
Total	<u>204</u>	<u>209</u>	<u>413</u>	<u>461</u>
Grand Total	1,593	1,716	3,309	3,005

B. Normal School Scholarship List of Students

1. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on November 5, 1948, to be submitted to the State Treasurer, are attending the Western Illinois State College during the First Extension Term 1948.

II. Faculty

A. Leaves of Absence

1. Miss Amanda Langemo, assistant professor in the Department of English, requests a leave of absence on one-half salary during the 1949-1950 academic year in order to do graduate work toward the doctorate.
2. Dr. R. Maurice Myers, assistant professor in the Department of Biological Sciences, has requested a leave of absence without pay for the 1949-1950 academic year to continue ecological and taxonomic studies on plant life at Southeastern Louisiana College.

TEACHERS COLLEGE BOARD

B. Appointments

1. Mrs. Olive George was employed, effective December 1, 1948, as faculty assistant in the Department of Home Economics. She has charge of food preparation and service in the college cafeteria. Mrs. George will be paid \$175.00 per month. She replaces Mrs. Dorothy Wildemuth whose resignation was approved by the Board on October 25, 1948.

C. Resignation

1. Dr. Don S. McClellan, college physician, resigned effective November 30, 1948.

III. Employees

A. Appointments

1. Mr. Robert C. Monninger was employed as a laborer (maintenance), effective November 1, 1948, at a salary of \$175.00 per month. His work is in the power and heating plant.
2. Mr. Lloyd G. Walley was employed as a laborer (maintenance) beginning December 1, 1948 at \$150.00 per month. He replaces Mr. Kenneth Hodges, who resigned September 7, on the grounds crew.

IV. Organization

No report.

V. Curriculum

No report.

VI. Buildings and Grounds

- A. List of permanent improvements, and estimates costs, to be requested for 66th Biennium:

1. Addition to Power Plant

General work	\$ 245,000
One new boiler, stoker, controls, etc.	175,000
Power piping, F.W.H., pumps, alterations to heating systems in present buildings, etc.	148,000
Plumbing and sewer work	69,000
Pipe covering	48,000
Electric work in power plant	<u>34,600</u>
	719,600
Available funds (approx.)	<u>220,150</u>
Amount to be included in 66th Biennium budget	\$ 499,450

PROCEEDINGS

2. Site Work

a. Athletic field

Area 3 (football field) and	
Area 4 (baseball & softball	\$ 37,156
Professional service fee @3%	<u>1,114</u>
	\$ 38,270

b. Area 1-A (completion of training school, women's dormitory, and Rippetoe tract)

	88,931
Professional service fee @3%	<u>2,668</u>
	91,599

3. Science Building

Science Building	2,832,500
Fee at 3%	85,000
Mechanical and electrical services	148,700
Fee at 3%	4,461
Grading, landscaping, walks, and planting for Science Bldg.-Area 1-C	26,960
Fee at 3%	808
Furnishings and equipment	300,245
Fee at 3%	<u>9,008</u>
	\$ 3,407,682

4. Superstructure for Swimming Pool

Swimming Pool Superstructure (no architect's fee required as plans are completed)	531,300
Furnishings and equipment	14,080
Fee at 3%	<u>423</u>
	545,803

5. Library

Site development of Area 1 (Quadrangle)	70,375
Professional service fee at 3%	2,111
Library building	2,200,000
Fee at 3%	66,000
Mechanical and electrical services	99,800
Fee at 3%	2,994
Grading, landscaping, planting, walks, etc., - Area 1-B	26,703
Fee at 3%	801

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Furnishings and equipment	\$ 132,000	
Fee at 3%	<u>3,960</u>	\$ 2,604,744
6. Men's Dormitory		
Site development of Area No. 2	55,460	
Professional service fee at 3%	1,784	
Men's dormitory building	935,000	
Fee at 3%	28,000	
Equipment	65,000	
Fee at 3%	1,950	
Grading, landscaping, planting, walks, etc.	34,849	
Fee at 3%	<u>1,045</u>	
		1,123,088
7. Stadium		
Stadium construction	500,000	
Fee at 3%	15,000	
Grading, landscaping, planting, etc., Area 3-A	30,612	
Fee at 3%	918	
Equipment	20,000	
Fee at 3%	<u>600</u>	
		567,130
8. Site development of Area No. 5	152,620	
Professional service fee at 3%	<u>4,578</u>	
		<u>157,198</u>
Grand Total		\$ 9,034,964

B. Report on progress of construction work on campus.

1. The addition to Caroline Grote Hall is now approximately 75% completed.
2. The athletic field project is completed with the exception of seeding the football field.
3. The two projects of landscaping and grading the area adjacent to the training school is 50% completed.
4. The golf course project is about 60% completed with all the water mains and grading finished.

VII. Auxiliary Enterprises

No report.

PROCEEDINGS

VIII. Student Life

- A. Western had 418 veterans on campus the fall quarter of 1948 as compared to 520 last year.
- B. Members of the Agriculture Department staff took a number of their students to the International Livestock Show in Chicago during the Thanksgiving recess.
- C. On December 7, 1948 the Western Association of Women Students sponsored lectures by a staff psychiatrist, a psychologist, and psychiatric social workers on the work at the Chicago Institute for Juvenile Research and its Community Clinics throughout Illinois.

IX. Miscellaneous

- A. It is with regret that we report that Miss Eva Colby, former head of the Department of Home Economics at Western, passed away on Saturday, November 6, 1948. Miss Colby retired in September 1945 after serving the college thirty-eight years.

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of Normal School Scholarship students for the First Extension Term 1948.
- B. The leave of absence on one-half salary for Miss Amanda Langemo during the 1949-1950 academic year.
- C. The leave of absence without pay for Dr. R. Maurice Myers for the 1949-1950 academic year.
- D. The employment of Mrs. Olive George as faculty assistant in the Department of Home Economics, effective December 1, 1948, at \$175.00 per month.
- E. The resignation of Dr. Don S. McClellan effective November 30, 1948.
- F. The employment of Mr. Robert C. Monninger as a laborer (maintenance), effective November 1, 1948, at \$175.00 per month.
- G. The employment of Mr. Lloyd G. Walley as a laborer (maintenance), effective December 1, 1948, at \$150.00 per month.
- H. The list of permanent improvements to be requested for the 66th Bien-nium.

Respectfully submitted,

F. A. BEU, President

TEACHERS COLLEGE BOARD

REPORT OF

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at Chicago

December 16, 1948

To the Chairman and Members of the Teachers College Board

Ladies and Gentlemen: I have the honor to submit the following report:

I. STUDENTS

1. Enrollment, Fall Quarter, 1948

	Men & Boys	Women & Girls	Total	Total One Year Ago
a. Post Graduates	-	-	-	1
Seniors	170	86	256	179
Juniors	210	104	314	259
Sophomores	253	170	423	430
Freshmen	386	289	675	766
TOTAL COLLEGE	1019	649	1668	1635
b. DeKalb High School	277	288	565	607
c. Elementary Grades				
McMurry Training School	121	119	240	250
Glidden Training School	175	171	346	303
Affiliated Rural Schools	12	10	22	23
TOTAL ELEM.	308	300	608	576

2. Registration for the winter quarter is in process this week. I shall report to the board orally at the time of the meeting.

3. The Problem of Teacher Shortage

The teacher shortage problem is still acute. In a recent report released by the Placement Bureau at this college, findings indicate that the high school field is slightly improved but the bureau received 706 calls for elementary teachers and had 61 teachers to be placed! We should like to point out two questions that will be of interest to the board--first, the question concerning training of elementary and high school teachers; second, the question concerning comparative salaries. For all who are attending this college, the basic legal requirement is the same. The same statement may be said with certain reservations regarding salaries of elementary and high school teachers. There is a definite trend to equalize the salaries of the two groups. In dual systems, high school teachers still have a slight advantage. In unit systems, it is almost universally true that grade teachers are paid as much as high school teachers.

PROCEEDINGS

This a nation wide problem and of particular interest to our colleges.

II. FACULTY

Death

The loss of our president, Karl L. Adams, has left faculty, students, employees, and alumni shocked and deeply grieved. At the height of his career, without any warning, he was stricken in his sleep early Monday morning, December 6. He was serving his twentieth year as president at DeKalb during which time he became nationally known as a leader in teacher education and the college achieved recognition as one of the outstanding teachers colleges of the country. Tributes to him as a man as well as to his work, have come from far and wide. The State of Illinois has lost an exceptionally able **educator**.

New Appointment

I wish to report for approval the appointment of Mrs. Elizabeth Mason to teach half time in the Department of Physical Education for Women for the remainder of the college year. This appointment is necessary so that the staff load of Miss Bernice Wolfson, dance instructor, may be lightened in order that she may direct the pageant for the semicentennial celebration. Mrs. Mason is a graduate of the University of Wisconsin with a major in the dance. She began her work at the opening of the winter quarter, December 13 at a salary of \$175 per month.

III. OTHER SCHOOL EMPLOYEES

New Appointments

Doris Engelkens, Clerk Stenographer II, @ \$175 per month as of November 29

Beverly Hickey, Clerk Stenographer I @ \$140 per month as of November 22

Virginia Pfefferkorn, Clerk Typist I @ \$145 per month as of November 8

Resignations

Carolyn Oberg, Clerk Stenographer I as of November 3

Change of Status

Theresa Campbell, Domestic @ \$160 a month to Cook I @ \$167 a month as of September 1

Bessie Collin, Cook I, Agnes Hayes, Domestic, Erie Kivell, Cook I, and Horace Stringham, Cook I, removed from Civil Service payroll and placed on special payroll, payable from Teachers College Board Revenue Fund as of October 1

Senja Seppala, Domestic, increased from \$150 to \$160 per month as of November 1

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Change of Status

Mildred Kirshbaum, Clerk Stenographer I, from \$165 to \$175 per month as of November 1
 Virginia Leonhart, Bookkeeping Machine Operator I, from \$165 to \$175 per month as of November 1
 Patricia Sciacca, Bookkeeping Machine Operator I, from \$165 to \$175 per month as of November 1
 Clarence Jacox, Carpenter, from \$1.75 per hour to \$2.00 per hour as of December 1
 Clarence Scott, Carpenter, from \$1.75 per hour to \$2.00 per hour as of December 1

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|-----|-----------------------|-----------|
| IV. | THE ORGANIZATION | No report |
| V. | THE CURRICULUM | No report |
| VI. | BUILDINGS AND GROUNDS | |

We should like to present a report on our 66th biennium building projects which is based on data compiled by the Chicago office of the Division of Architecture and Engineering.

This report lists the needs of the Northern Illinois State Teachers College in a sequence which has been given the approval of the Division of Architecture and Engineering. It is as follows:

NORTHERN ILLINOIS STATE TEACHERS COLLEGE Estimated 66th Biennium Projects

1. To complete rehabilitation of Existing power plant	\$	115,000	
2. To complete preparation of recreational areas and parking areas			187,000
3. Site preparation, Area #1	\$	11,839	
Professional service fee @ 3%		356	
3a. Library		2,500,000	
Fee @ 3%		75,000	
3b. Mechanical and electrical services		97,700	
Fee @ 3%		2,931	
3c. Grading, landscaping, walks, etc. at bldg.		22,245	
Fee @ 3%		668	
		<hr/>	2,710,739
4. Site preparation, Area #2		36,664	
Professional service fee @ 3%		1,100	
4a. Men's dormitory (160 men)		1,350,000	
Fee @ 3%		40,500	
4b. Mechanical and electrical services		89,200	
Fee @ 3%		2,676	
4c. Grading, landscaping, walks, etc. at bldg.		12,616	
Fee @ 3%		378	
		<hr/>	1,533,134
5. Power Plant (new)		1,900,000	
Fee @ 3%		57,000	
		<hr/>	1,957,000

PROCEEDINGS

6. Site preparation, Area #3	\$ 135,300	
Professional service fee @ 3%	4,056	
6a. Laboratory school	5,300,000	
Fee @ 3%	159,000	
6b. Mechanical and electrical services	144,900	
Fee @ 3%	4,347	
6c. Grading, landscaping, walks, etc. at bldg.	72,800	
Fee @ 3%	2,184	\$ 5,822,487
7. Site preparation, Area #5	36,664	
Professional service fee @ 3%	1,100	
7a. Women's dormitory (120 women)	1,350,000	
Fee @ 3%	40,500	
7b. Mechanical and electrical services	89,200	
Fee @ 3%	2,676	
7c. Grading, landscaping, walks, etc. at bldg.	12,616	
Fee @ 3%	378	1,533,134
8. Site preparation, Area #4	14,085	
Professional service fee @ 3%	422	
8a. Music Building	1,250,000	
Fee @ 3%	37,500	1,302,007
9. Site preparation, Area #6	33,800	
Professional service fee @ 3%	1,014	
9a. Health & Physical Education Bldg.	6,000,000	
Fee @ 3%	180,000	6,214,814
GRAND TOTAL		\$ 21,188,315

VII. AUXILIARY ENTERPRISES No report.

VIII. STUDENT LIFE No report.

IX. MISCELLANEOUS

We should like to present our first report on our bond issue projects, as follows:

REPORT ON THE TEACHERS COLLEGE BOARD REVENUE FUND

Proceeds from sale of bonds to Barcus-Kindred Co. \$ 63,103.59

Deposited into Interest and Sinking Fund 777.59

Deposited into Construction Account 62,326.00

Disbursements from Construction Account

Remington Rand, Inc.	\$ 206.00
Paeco Supply Company	6,402.65
C. W. Lundberg (Building)	35,000.00
C. W. Lundberg (Inventory)	2,812.00
Barcus-Kindred Company	1,860.00
H. B. Smith, Architect	409.23
Richard Yates Rowe (Bond Postage)	13.47
Johnson & Jacobson, Contractor	13,640.97
Stearnes Company	1,020.00
Wirtz and Wirtz	668.10

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DeKalb Plumbing and Heating	\$ 63.47
Total Disbursements	<u>\$ 62,096.29</u>
Balance in Construction Account	\$ 229.71
(To be deposited into the Interest & Sinking Fund Account)	

The cafeteria was placed in operation under the bond issue program on September 11 and the tea room was placed in operation on October 4. Following is a report on actual receipts and estimated expenditures for the period from September 14 to November 27, inclusive.

RECEIPTS

Cafeteria (September 14 - November 27)	\$ 16,111.92	
Tea Room (October 4 - November 27)	<u>9,940.26</u>	
Total receipts (September 14 - November 27)		\$ 26,052.18

DISBURSEMENTS

Salaries and Wages	\$ 9,413.15	
Principal and Interest Reserve	2,739.60	
Insurance (Annual Premium)	550.47	
Food and Supplies	12,746.00	
Depreciation Fund Account	<u>500.00</u>	
Total Disbursements		<u>\$ 25,949.22</u>

Estimated Balance in Revenue Fund Account	\$ 102.96
-------------------------------------------	-----------

In the above report on disbursements, an estimate had to be made relative the wages covering student help for November, while an estimate also had to be made relative the November cost for food and supplies as all invoices had not been received at the time of the preparation of the report.

X. SUMMARY

Action is requested on the following:

1. Approval of the appointment of Mrs. Elizabeth Mason at the salary indicated.
2. Approval of the appointments of the employees at the salaries indicated.
3. Acceptance of the resignation of the employee as indicated.
4. Approval of the change of status under the conditions and salaries indicated for the employees listed.
5. Approval of the budget and building program as listed.

Respectfully submitted,

Romeo M. Zulauf
Acting President

PROCEEDINGS

REPORT OF SOUTHERN ILLINOIS UNIVERSITY

Meeting of the Teachers College Board

Chicago, Illinois, December 16, 1948

To the Chairman and Members of the Teachers College Board:

The following report is submitted for Southern Illinois University:

I. STUDENTS

A. The enrollment for the fall quarter of 1948-49 was reported at the meeting of the Board in Charleston on October 25, 1948. Figures are not yet available for the winter quarter, but they will be included in the next Report.

B. Teachers College Scholarships

A list of students in attendance for the fall quarter at Southern Illinois University on Teachers College Scholarships who are to be refunded certain amounts, under the provisions of Section 30-4 of "The School Code", was mailed on November 23, 1948 to Mr. Charles G. Lanphier, Coordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois. The action requested at this time is the certification of this list in order that these students may receive reimbursement.

II. FACULTY

A. Resignations

1. Miss Orpha Jane Borgsmiller, Faculty Assistant in Physiology and Health Education, resigned effective November 12, 1948, to be married.
2. Mr. Horton Presley, part-time Faculty Assistant in English, resigned effective December 4, 1948, since his health did not permit him to continue with his duties.

B. New Appointments

1. Mr. Charles W. Allen was appointed two-thirds time Faculty Assistant in Industrial Education at a monthly salary of \$137.50 for the three months of the fall quarter extending from September 13, 1948 through December 3, 1948, and was reappointed for the six months of the winter and spring terms extending from December 6, 1948, through June 10, 1949, at the same rank and salary.
2. Mr. Norman G. Bitterman was appointed Assistant Professor of Economics on a one-fifth time basis at a monthly salary of \$80.00 for the three months of the winter quarter extending from December 6, 1948, through March 11, 1949. He has his Bachelor's and Master's degrees from the University of Illinois and was Research Associate in the University's School of Commerce.
3. Mrs. Marjorie Enrietto was appointed Alumni Recorder on a twelve-

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months basis at a monthly salary of \$275.00, effective January 1, 1949. For pay roll purposes, Mrs. Enrietto's title will be Executive Assistant in Education and Administration. Mrs. Enrietto has a Bachelor's degree and some additional work at Southern.

4. Mr. Cornelius A. Jongedyk was appointed one-third time Faculty Assistant in Industrial Education at a monthly salary of \$63.75 for the three months of the fall quarter extending from September 13, 1948 through December 3, 1948, and was reappointed for the winter and spring terms extending from December 6, 1948, through June 10, 1949, at the same rank and salary.
5. Mrs. Jane Mezo was appointed Faculty Assistant in Physiology and Health Education at a monthly salary of \$175.00 effective November 22, 1948, to fill the position vacated by Miss Orpha Jane Borgsmiller's recent resignation. She has already completed her studies for a Registered Nurse's certificate at City Hospital in St. Louis.
6. Mrs. Lois Nelson was appointed Secretary to the President at a monthly salary of \$320.00, effective December 1, 1948, with the payroll title of Executive Assistant in Education and Administration. She has her Bachelor of Education degree from Southern and has taken graduate courses at the University of Illinois. She has been Commerce teacher and Dean of Girls at the Carbondale Community High School, and has also been on Southern's staff a number of times as a part-time practice supervisor in the affiliated schools and as an assistant in the President's Office. She will assume the duties formerly performed by Mrs. Charles Walker, who resigned September 1, 1948.
7. Mr. Robert Schwartz was appointed two-thirds time Instructor in Government at a monthly salary of \$200.00 for the winter and spring terms extending from December 6, 1948 through June 10, 1949. Mr. Schwartz has his Bachelor of Arts degree from the University of Illinois and his Bachelor of Laws degree from the University of Alabama. He has taught at the University of Alabama.
8. Mrs. Edna Spires Travis has been appointed Instructor in English for the winter and spring quarters extending from December 6, 1948, through June 10, 1949, at a monthly salary of \$300.00. Mrs. Travis has both her Bachelor's and Master's degrees from Southern and has taught in various Illinois high schools.
9. Mr. Walter M. Troutman was appointed one-third time Faculty Assistant in Industrial Education at a monthly salary of \$83.33 for the winter and spring terms extending from December 6, 1948 through June 10, 1949.

C. Practice Supervisors

1. The following public school teachers were appointed part-time Faculty Assistants to serve as supervisors of student teachers in affiliated schools at monthly salaries of \$25.00 for the three months of the winter quarter extending from December 6, 1948, through March 11, 1949:

PROCEEDINGS

- a. Mr. Willis D. Anderson at the Attucks High School, Carbondale, to supervise student teachers in Music.
 - b. Mr. Edgar Bain at the West Frankfort Community High School to supervise student teachers in Geography.
 - c. Mr. Walter Collins at the West Frankfort Community High School to supervise student teachers in History and Government.
 - d. Mr. Norman Finley at the Carbondale Community High School to supervise student teachers in History and Civics.
 - e. Miss Alice Grant at the West Frankfort Community High School to supervise student teachers in English.
 - f. Mr. James Hastie at the West Frankfort Community High School to supervise student teachers in English.
 - g. Mr. Jack Hedges at the West Frankfort Community High School to supervise student teachers in History.
 - h. Mrs. Alice Hoyer at the West Frankfort Community High School to supervise student teachers in Speech.
 - i. Miss Amanda Murdock at the Attucks School, Carbondale, to supervise student teachers in Music.
 - j. Miss Lucy Parrish at the Carbondale Community High School to supervise student teachers in Commerce.
 - k. Mr. John W. Reps at the Lincoln Junior High School, Carbondale to supervise student teachers in Physical Education for Men.
 - l. Miss Afton Wolfe at the West Frankfort Community High School to supervise student teachers in English.
2. Miss Jane Neeley was appointed part-time Faculty Assistant supervising student teachers in Home Economics at the Chester High School at a total salary of \$37.50 for six weeks during the period extending from December 6, 1948 through January 28, 1949.
- D. Reappointments
1. The following public school teachers were reappointed part-time Faculty Assistants to serve as supervisors of student teachers in affiliated schools at monthly salaries of \$25.00 for the three months of the winter quarter extending from December 6, 1948, through March 11, 1949.
 - a. Mr. Edward L. Bencini at the Murphysboro Township High School to supervise student teachers in Physical Education for Men.

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- b. Mr. Jewell Berrier at the Murphysboro Township High School to supervise student teachers in English.
 - c. Mrs. Dorothy Bleyer at the Johnston City Township High School to supervise student teachers in Speech and English.
 - d. Miss Emma Brickey at the Anna-Jonesboro Community High School to supervise student teachers in History and Civics.
 - e. Mr. Walter K. Correll at the Carbondale Community High School to supervise student teachers in Physical Education for Men.
 - f. Mr. Stephen B. Dozier at the Murphysboro Township High School to supervise student teachers in English.
 - g. Mr. Clay Hunter at the Johnston City Township High School to supervise student teachers in History and Geography.
 - h. Miss Misanna Ikard at the Attucks High School, Carbondale, to supervise student teachers in English.
 - i. Mr. Maple M. Joyce at the Murphysboro Township High School to supervise student teachers in Industrial Education.
 - j. Mr. Glenn Morris at the Carbondale Community High School to supervise student teachers in Art.
 - k. Mr. Lloyd Pepple at the Johnston City Township High School to supervise student teachers in Mathematics.
 - l. Mr. David M. Stroup at the Anna-Jonesboro Community High School to supervise student teachers in Mathematics.
 - m. Mr. William Townes at the Anna-Jonesboro Community High School to supervise student teachers in Physics.
 - n. Mr. John Wathen at the Murphysboro Township High School to supervise student teachers in History.
2. Mrs. Elizabeht Abram was reappointed part-time Faculty Assistant to supervise student teachers in Home Economics at the Metropolis Community High School at a total salary of \$37.50 for the second six weeks of the winter quarter from January 31, 1949, through March 11, 1949.-

E. Changes in Duties and Salary

1. Miss Mary Noel Barron, Assistant Professor of Business Administration, was released from her duties as Assistant at Anthony Hall, effective December 4, 1948. She will continue to receive her cash salary of \$370.00 per month but not the maintenance allowance of \$30.00 per month which had been approved for her by virtue of her additional duties at Anthony Hall during the fall quarter.

PROCEEDINGS

2. Mrs. Minnie Mae Pitkin, Instructor and Assistant in Personnel, received an increase in salary from \$300.00 to \$325.00 per month effective December 1, 1948, because of the increased responsibilities she is now assuming.
3. Dr. Ted R. Ragsdale, Professor of Education, was named Director of Teacher Training, effective December 6, 1948, at no change in his present rank and salary. He has been serving as Acting Principal of the Allyn Training School.
4. Mr. Carl Trobaugh, Manager of the University Bookstore, was given an increase in salary from \$245.00 to \$275.00 a month, effective December 1, 1948, because of additional responsibilities placed upon him, and his pay roll title was changed from Faculty Assistant to Executive Assistant in Education and Administration. Mr. Trobaugh was recently awarded his Bachelor's degree by Southern.

F. Adjustment in Salary

1. Miss Hilda A. Stein, Associate Professor of Zoology, received an adjustment in salary in the amount of \$45.00 which was added to her December pay check. Following a sick leave, she returned to work November 22, 1948, and was therefore entitled to her full salary for the remainder of that teaching month.
2. An adjustment in salary has been made for Mr. Walter M. Troutman, part-time Faculty Assistant in Industrial Education, in the amount of \$250.00, \$125.00 to be added to his January pay check and \$125.00 to his February pay check, in consideration of work done but not paid for as a one-third time Faculty Assistant in Industrial Education during the fall quarter.

G. Leave of Absence

1. The sabbatical leave of absence, approved at the May 3, 1948, meeting of the Teachers College Board for Miss E. Louise Bach, Assistant Professor in the University High School, has been cancelled, and she has returned to work on a half-time basis at the University High School, effective December 6, 1948, at a salary of \$212.50 per month. Because of the condition of her health, Miss Bach has found it necessary to give up her advanced studies at Columbia University and to take up her work here on a part-time basis.

H. Cancellation of Appointment

1. The appointment of Mr. William Townes as part-time Faculty Assistant, supervising student teachers in Physics at the Anna-Jonesboro Community High School during the winter quarter of 1948-49, has been cancelled because a change in personnel at the Anna-Jonesboro High School made it impossible to continue practice supervision there during the winter quarter.

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III. OTHER SCHOOL EMPLOYEES

A. New Appointments

1. Mr. Charles E. Lantrip was appointed to the position of Janitor I on temporary appointment to terminate with the completion of construction of our new power plant. Mr. Lantrip's appointment, effective November 15, 1948, carries a monthly salary of \$165.00.
2. Mr. Henry Renner was appointed to a newly created position of Electrician at the prevailing rate of \$2.05 per hour. Mr. Renner's appointment became effective November 18, 1948.
3. Mr. Oscar Wingo was appointed to the position of Janitor I on temporary appointment to terminate with the completion of construction of our new power plant. Mr. Wingo's appointment became effective November 15, 1948, at a salary of \$165.00 per month.

B. Replacements

1. Mr. Earl Brookshire was appointed to the position of Watchman I effective October 3, 1948, at a monthly salary of \$154.00. Mr. Brookshire replaced Mr. J. R. Watson, whose death was reported in the Report of the Teachers College Board on October 25, 1948.
2. Mrs. Vernice B. Jung was appointed to the position of Clerk Typist I in the Bursar's Office effective October 4, 1948, at a salary of \$150.00 per month. Mrs. Jung replaced Mrs. Martha Dycus, who resigned effective August 21, 1948.

C. Resignations

1. Mrs. Myrna Ragsdale resigned from her position of Clerk Stenographer I in the President's Office effective October 31, 1948.
2. Mrs. Margaret Rutherford, Clerk Stenographer I in the office of the Director of the Physical Plant, resigned from her position effective December 5, 1948.
3. Mr. John E. Stubberfield, Laborer (Maintenance), left the service of this institution without proper notice. The appropriate Civil Service form (Report of Employees Who Have Left the Service Without Proper Notice) was filed under date of September 30, 1948.

D. Retirements

1. Mr. Oscar Cochran, Watchman I, in conformity with regulations of the University Retirement System, has requested that he be retired effective January 1, 1949. Mr. Cochran's age on January 1 will be 64 years, 5 months, and 24 days.

Section 5.1 of the University Retirement System Act provides that any participant may be retired who has attained at least the age of 55 and has been certified by both the Board and the Employer as being entitled to a retirement annuity.

PROCEEDINGS

E. Change of Status

1. The classification of Mrs. Myrtle White was changed from Clerk Stenographer I to Clerk Typist I effective October 19, 1948, at no change in salary.

IV. ORGANIZATION

A. An internal reorganization of the practice supervision department in the College of Education has taken place with a view to obtaining better coordination of our teacher training program:

1. Dr. Ted R. Ragsdale, Professor, has been designated as Director of Teacher Training and charged with the responsibility of coordinating the supervision of practice teachers in the University High School, Allyn Training School, and various affiliated schools. Dr. Ragsdale is qualified for this important position by reason not only of his excellent record as a teacher but also his experience as Acting Principal of the Allyn Training School.
2. Dr. Charles D. Neal, Associate Professor, has been designated Acting Principal of the Allyn Training School, effective December 6, 1948, replacing Dr. Ragsdale.
3. Mr. Troy W. Edwards, Instructor, has been designated Assistant Principal of the University High School, effective December 6, 1948. Mr. John D. Mees, Assistant Professor, will continue as Principal of University High School.
4. Mr. George Bracewell, Associate Professor, has been designated Coordinator of Rural Schools, effective December 6, 1948.

B. The present Department of Physiology and Health Education has been divided into two separate Departments, namely, a Department of Physiology, assigned to the College of Liberal Arts and Sciences, and a Department of Health Education, assigned to the College of Education, effective December 6, 1948. The faculty members now in the Department of Physiology and Health Education have been assigned to the Departments as follows, without any changes in their present ranks or salaries:

Health Education Department

Mr. Ralph H. Boatman, Instructor
Miss Florence E. Denny, Assistant Professor
Miss Frances K. Phillips, Instructor
Mr. William McBride, Faculty Assistant

Physiology Department

Dr. Marie A. Hinrichs, Professor
Mrs. Edna Bradley, Faculty Assistant
Mrs. Helen Goetz, Faculty Assistant
Mrs. Pauline W. Lander, Faculty Assistant
Mrs. Naomi Manering, Faculty Assistant
Mrs. Jane Mezo, Faculty Assistant

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Dr. Marie A. Hinrichs has been designated Chairman of the Department of Physiology, and Mr. Ralph H. Boatman has been designated Acting Chairman of the Department of Health Education.

Dr. Hinrichs, who has been Chairman of the Department of Physiology and Health Education as well as the Director of Health Service, has been overburdened with administrative work. Furthermore, confusion has arisen as to whether certain courses in this Department properly belong in the College of Liberal Arts and Sciences or in the College of Education. The result of setting up independent departments should be to alleviate these difficulties. It is intended to give Dr. Hinrichs further relief by finding another person to take over one or the other of her remaining two administrative assignments.

- C. The name of the present Department of Biological Science and Research has been changed to the Department of Microbiology, a title which more accurately describes its nature and functions; and the Department has been assigned to the College of Liberal Arts and Sciences, effective December 6, 1948.

The title Biological Science and Research has caused considerable misunderstanding and administrative confusion because Botany, Physiology, and Zoology are also departments of biological science and are engaged in some research.

Dr. Carl C. Lindegren, Professor, will continue as Chairman of the Department under its new title and the status of the various members of his staff will not be otherwise affected by the change. Furthermore, the Research Laboratory of which he is Director will for the time being continue to be responsible to the Office of the President.

- D. The work in Philosophy, which has hitherto been handled on a part-time, informal basis, will hereafter be carried on in an independent Department of Philosophy, assigned to the College of Liberal Arts and Sciences effective December 6, 1948. Dr. Charles D. Tenney, Professor of English and Philosophy, is the only present member of the Department, but his administrative duties prevent his doing a great deal of teaching. Establishing an independent Department of Philosophy will make it possible for us gradually to develop the work in this field. Dr. Tenney will serve as Acting Chairman until staff is obtained.

V. CURRICULUM

A. College of Education

The College of Education has reported the addition of the following new courses:

Physical Education for Men 241	Introduction to Physical Education
Physical Education for Men 340	Principles of Physical Education
Physical Education for Men 368	Camping Administration
Physical Education for Men 375	Theory and Practice in the Training and Care of Athletes

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Physical Education for Men 380	Organization and Administration of Inter-scholastic Athletics
Education 351	The School Library and the School Program
Health Education 355	Public Health Administration

B. College of Liberal Arts and Sciences

The College of Liberal Arts and Sciences is also offering new courses as follows:

Chemistry 285	Organic Chemistry for Agricultural Students
Chemistry 492	Senior Research for Chemistry Majors
English 365	Shakespeare: Comedies and Philosophical Plays
English 415	Ideas in 18th Century Literature
English 424	English Renaissance

C. College of Vocations and Professions

The College of Vocations and Professions is offering the following new courses:

Business Administration 311	Filing and Classification
Economics 333	Economic Problems of Southern Illinois
Economics 345	Land Economics
Music 181	Class Brass Instruments

The following courses are being offered for the first time since the war:

Agriculture 350	Farm Management
Business Administration 355	Governmental Accounting
Industrial Education 145	Electrical Construction
Industrial Education 326	Advanced Vocational Machine Shop

D. Graduate School

The new courses for graduates only for the winter quarter 1948-49 as approved by the Board's Graduate Studies Committee are as follows:

Biological Science and Research 503a	The Structure of the Yeast Cell
Biological Science and Research 503b	Research in the Structure of the Yeast Cell
Sociology 575	Seminar in Community Development
English 526	Studies in Victorian Prose

The new courses for graduates only for the spring quarter 1949, as approved by the Board's Graduate Studies Committee are as follows:

TEACHERS COLLEGE BOARD

Geography 512
Sociology 570

Geography of the Caribbean Lands
Social Organization

VI. BUILDINGS AND GROUNDS

- A. Immediately following this page is an insert showing the proposed building program for Southern Illinois University for the 1949-51 Biennium. The costs for land, buildings, site development, mechanical services, furnishings and equipment, and professional services, totaling \$36,955,170.00, were approved under date of November 13, 1948, for recommendation to the Board by the Building Committee of the Board of which Mr. Lindell W. Sturgis is Chairman. We respectfully request that the Board approve the recommendations of this Committee for Southern's Sixty-Sixth Biennium building program.
- B. Because of the severe shortage of educational space and the need to provide additional classrooms and offices for certain expanding departments and agencies of the University, we are asking the tenants of the following University-owned properties to vacate them at the beginning of the spring quarter March 22, 1948:

<u>Tract Number</u>	<u>Address</u>	<u>Tenant</u>
37	910 South University Ave.	Mrs. Julia C. Hale
37b	304 West Grand Ave.	Mr. Edgar Carter
37c	306 West Grand Ave.	Mrs. Pearl Bauman
40	204 West Grand Ave.	Mr. Frank Smith
82	400 West Grand Ave.	Mrs. M. Hathaway
84	312 West Grand Ave.	Mr. Peter Dillow
86	308 West Grand Ave.	Mr. C. Leathers
91	R. F. D. #1	Mr. Wm. Brandon, Jr.
99	903 South Illinois Ave.	Mr. Sam Anderson

During the spring and summer we hope to be able to remodel these properties for educational uses, with the exception of the building on Tract Number 91, a small fruit stand on the University Farm which it seems best to remove.

VII. AUXILIARY ENTERPRISES

No Report.

VIII. STUDENT LIFE

Special Assemblies. On October 6 and 7, special student assemblies were held at which the President was introduced to the students of Southern. Since only about one-half of the student body

PROCEEDINGS

PROPOSED BUILDING PROGRAM

1949--1951

Project No.	Name of Project	Land	Buildings	Site Development	Mechanical Services	Furnishings and Equipment	Prof. Services	Total
1.	Completion of Training School Unit No. '1'	\$ 30,000	\$ 182,000	\$423,000	\$- - -	\$257,524	\$ 12,690	\$ 905,214
2.	Completion of Power Plant & Service Shops	- - -	1,063,200	38,350	24,500	30,000	15,781	1,171,831
3.	Library--Unit No. '1'	- - -	4,400,000	119,445	82,000	276,000	146,323	5,023,768
4.	Completion of Training School--Unit No. '2'	- - -	825,000	- - -	- - -	51,670	26,300	902,970
5.	Commerce Building	41,000	2,830,000	41,678	69,100	150,000	92,823	3,224,601
6.	Health Unit	421,130	790,000	63,615	- - -	63,200	27,504	1,365,449
7.	Farm Buildings	259,000	100,000	29,976	- - -	7,000	4,110	400,086
8.	Life Science Building	15,000	2,626,000	112,201	- - -	272,600	90,324	3,116,125
9.	Women's Dormitories (2)	210,000	2,000,000	25,711	- - -	144,200	60,771	2,440,682
10.	Education Building	- - -	800,000	- - -	- - -	64,000	25,920	889,920
11.	Industrial Arts	- - -	2,850,000	16,380	- - -	302,000	95,051	3,263,431
12.	Student Union Building	- - -	5,000,000	31,889	- - -	375,000	162,206	5,569,095
13.	Field House	- - -	3,500,000	165,725	- - -	131,300	113,910	3,910,935
14.	Special Education Building	5,000	2,750,000	29,746	- - -	220,000	89,992	3,094,738
15.	Administration Building	- - -	1,550,000	- - -	- - -	77,500	48,825	1,676,325
Totals		\$981,130	\$31,266,200	\$1,097,716	\$175,600	\$2,421,994	\$1,012,530	\$36,955,170

TEACHERS COLLEGE BOARD

could be seated in the Auditorium at one time, the sophomores, juniors, and seniors assembled on October 6, and the freshmen assembled on October 7.

On November 24, a special assembly initiated and planned by the students was held in honor of Mr. E. G. Lentz, who was recently promoted to a University Professorship. The student body presented Mr. Lentz with a gold watch; and representatives of the students, the alumni, the administration, and others paid tribute to him for his long years of service.

Student Services. The offices of the Dean of Men, Dean of Women, and the Housing Director were moved during the fall quarter from overcrowded rooms in Old Main to more adequate quarters in a University-owned residence at 305 West Harwood Avenue. An open house for students and faculty members was held in the new offices October 12. These more adequate quarters have made possible not only the enlargement of the testing and student employment services, but also the addition of vocational testing services and courses in remedial reading and study technique.

Alpha Phi Omega, the national service fraternity, has set up a blood donor service, and has also with the cooperation of a Federal Bureau of Investigation expert, fingerprinted all interested students on the campus.

An abbreviated orientation program was held on December 7 for new students entering Southern for the winter quarter. Such matters as library usage, school regulations, campus housing, and so forth, were presented to the new students.

Student Conferences. On October 25, at the time of the meeting of the Southern Division of the Illinois Education Association on our campus, forty advisers of girls in the high schools of the area held a luncheon at Anthony Hall and explored the problem of how the student life offices at Southern can best render services to various communities in Southern Illinois.

During the first week in November the Student Christian Foundation sponsored the third annual Religious Emphasis Week, bringing to the campus prominent speakers for luncheons, meetings, discussions, and visits to the organized houses.

Athletics. The Dunkel Basketball ratings of 1948, which list more than eight hundred universities, rank Southern eightieth in their final evaluation.

Veterans Housing. The veterans housed in the ninety-five apartments at the Illinois Ordnance Plant Housing have named the project "Southern Acres" and have elected a mayor and seven councilmen, who hold weekly meetings. On their own initiative, the veterans have renovated a large building for use as a recreation hall, have established a nursery, and are planning various educational and recreational projects for the future.

PROCEEDINGS

IX. MISCELLANEOUS

- A. The University Entertainment and Lectures Committee sponsored two lectures during the fall quarter. The first of these was "Must We Fight Russia?", by Major George Fielding Eliot. The second was "How To Face A War-Worried World" by Leland Stowe, noted war correspondent. Another project sponsored by this Committee was the motion picture Henry the Fifth, to which students were admitted at a nominal charge on presentation of their activity tickets.
- B. The Egyptian Firefighters School was held on Southern's campus October 19 through October 22. This School was sponsored by the Egyptian Firefighters Association and representatives of the State Fire Marshal's office. Fire departments of Southern Illinois cities provided a practical program on firefighting.
- C. The Illinois Folklore Society held its fall meeting at Southern on December 3, 1948. Dr. Herbert Halpert of Murray Teachers College (Kentucky) was the guest speaker.
- D. Southern's College of Education is cooperating with the Illinois Secondary School Curriculum Revision program under the direction of Dr. C. W. Sanford of the University of Illinois and a meeting was held November 17 on our campus to discuss the research studies, the developmental projects, the education workshops, the local committees, and the publications which this program will probably entail.
- E. We respectfully request approval to change the late registration fee from \$1.00 as now listed in the catalog to \$2.00 for the first day of late registration and \$1.00 for each succeeding day up to a maximum of \$5.00. This fee will apply except in the case of extension courses, for which we request approval of a late registration fee of \$2.00 for students registering after the first meeting of the class. These changes will take effect beginning with the 1949 Summer Session.
- F. We have been requested by the Department of Registration and Education to consider the development of a Nursing Education program at Southern Illinois University. It has also been suggested by an official of the University of Illinois Medical School that we consider offering the first one or two years of work toward the Doctor of Medicine degree. Since these two proposals would constitute related major enterprises, we deem it necessary to obtain expert advice before attempting to activate such a program. We, therefore, respectfully request permission to enter into contracts with expert consultants in this field, the total not to exceed \$10,000, for a survey to reveal what would be needed to develop programs in Nursing Education and in the first one of two years of medical training at Southern Illinois University.
- G. Inserted immediately following this page is the design for a new University Seal which has been made necessary by the recent change in name of the University. We respectfully request approval of

TEACHERS COLLEGE BOARD

this design for use as the official seal of Southern Illinois University.



X. SUMMARY

It is respectfully requested that the following action be taken by the State Teachers College Board:

- A. Acceptance of list of Teachers College Scholarships for the fall quarter 1948.
- B. Acceptance of the resignations of the following: Miss Orpha Jane Borgsmiller, Mr. Horton Presley.
- C. Approval of the following appointments at salaries indicated in the report: Mr. Charles W. Allen, Mr. Norman G. Bitterman, Mrs. Marjorie Enrietto, Mr. Cornelius A. Jongedyk, Mrs. Jane Mezo, Mrs. Lois Nelson, Mr. Robert Schwartz, Mrs. Edna Spires Travis, Mr. Walter M. Troutman.
- D. Approval of the following appointments of practice supervisors at salaries indicated in the report: Mr. Willie D. Anderson, Mr. Edgar Bain, Mr. Walter Collins, Mr. Norman Finley, Miss Alice Grant, Mr. James Hastie, Mr. Jack Hedges, Mrs. Alice Hoyer, Miss Amanda Murdock, Miss Lucy Parrish, Mr. John W. Reps, Miss Afton Wolfe, Miss Jane Neeley.
- E. Approval of the following reappointments of practice supervisors at salaries indicated in the report: Mr. Edward L. Bencini, Mr. Jewell Berrier, Mrs. Bleyer, Miss Emma Brickey,

PROCEEDINGS

Mr. Walter K. Correll, Mr. Stephen B. Dozier, Mr. Clay Hunter, Miss Misanna Ikard, Mr. Maple M. Joyce, Mr. Glenn Morris, Mr. Lloyd Pepple, Mr. David H. Stroup, Mr. William Townes, Mr. John Wathen, Mrs. Elizabeth Abram.

- F. Approval of changes in duties and salary for the following as indicated in the report: Miss Mary Noel Barron, Mrs. Minnie Mae Pitkin, Dr. Ted R. Ragsdale, Mr. Carl Trobaugh.
- G. Approval of adjustments in salary for the following: Miss Hilda A. Stein, Mr. Walter M. Troutman.
- H. Approval of cancellation of sabbatical leave of absence for Miss E. Louise Bach.
- I. Approval of cancellation of appointment of Mr. William Townes.
- J. Approval of the employment of the following employees at salaries indicated in the report: Mr. Charles E. Lantrip, Mr. Henry Renner, Mr. Oscar Wingo.
- K. Approval of the following replacements with salaries indicated in the report: Mr. Earl Brookshire, Mrs. Vernice B. Jung.
- L. Approval of resignations for the following: Mrs. Myrna Ragsdale, Mrs. Margaret Rutherford, Mr. John E. Stubberfield.
- M. Approval of retirement for Mr. Oscar Cochran.
- N. Approval of change of status for Mrs. Myrtle White.
- O. Approval of the establishment of separate Departments of Physiology and of Health Education as indicated in the report.
- P. Approval of changing the name of the present Department of Biological Science and Research to Department of Microbiology as indicated in the report.
- Q. Approval of the establishment of a Department of Philosophy.
- R. Approval of the Proposed Building Program for the 1949-51 Biennium.
- S. Approval of a change in late registration fees as indicated in the report.
- T. Approval of a survey on the possibilities for developing programs in Nursing Education and for the first one or two year of Medical Training at Southern Illinois University.
- U. Approval of new design for the official University seal.

Respectfully submitted,

Delyte W. Morris, President

TEACHERS COLLEGE BOARD

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
MORRISON HOTEL
CHICAGO, ILLINOIS
DECEMBER 16, 1948

The regular meeting of the Teachers College Board and the College Presidents was held at 9:30 A.M. on Thursday, December 16, 1948, at the Morrison Hotel, Chicago, Illinois. Frank G. Thompson, Director of the Department of Registration and Education, and Chairman of the Board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary
Dr. Preston Bradley
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Russell L. Guin
Mr. Ira M. Means
Mrs. Peter Miller
Mrs. Helen Rose Pegelow
Mr. Lewis M. Walker

The following member was absent:

Mr. Lindell W. Sturgis

Also present were:

Dean R. M. Zulauf, Acting President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State College

Dr. R. W. Fairchild, President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. Frank A. Beu, President
Western Illinois State College

Dr. D. W. Morris, President
Dr. C. F. Tenney, Administrative Asst. to President
Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois University

Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

PROCEEDINGS

Chairman Thompson called the meeting to order and roll call was taken.

Mr. Davis moved that the minutes of the meeting of October 25, 1948, be approved. Mr. Dunn seconded the motion and the minutes stood approved as read.

REPORT OF COMMITTEE ON GRADUATE WORK

Mr. Guin reports that the Graduate Committee recommends the Board's approval of graduate work in three new departments at the Illinois State Normal University; namely, the Division of Art Education, the Division of Business Education, and the Division of Industrial Arts Education, beginning in the summer session of 1949, and in addition, certain changes and additions in graduate departments already approved, as shown in President Fairchild's report.

Mr. Dunn moved the approval of Mr. Guin's report. The motion was seconded by Mr. Walker and unanimously carried.

Item 6 on the agenda "Consideration of filling the vacancy caused by the death of President Adams" was placed on the table to be discussed as the last item on the agenda.

No action was taken on Item 7 of the agenda; namely, "Discussion on the matter of employing more than one member of a family, either faculty or non-faculty."

REPORT OF TRANSFER OF GOVERNMENT PROPERTY - McGregor Act.

Mr. Lanphier was asked to give a report on the transfer of government property to the State universities and colleges. He stated that all requests for transfer have been approved for all of the schools with the exception of Eastern; however, he has assurance from the Housing and Home Finance Agency that the same will be approved for Eastern.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Dean Zulauf presented the report for the Northern Illinois State Teachers College.

Dean Zulauf reported that a Memorial Scholarship in the memory of President Adams is being planned and is now well under way. He stated that Mrs. Adams had requested that anyone desiring to send flowers do not do so, but instead contribute the money to the scholarship fund.

Dean Zulauf also reported that the faculty had asked him to report to the Board for consideration the matter of naming the new women's dormitory in honor of President Adams. Mrs. Miller made the motion that the new women's dormitory at the Northern Illinois State Teachers College be named in honor of President Adams. The motion was seconded by Mr. Means and carried unanimously.

TEACHERS COLLEGE BOARD

The Teachers College Board regrets the untimely death of Karl Langdon Adams, President of the Northern Illinois State Teachers College (1929-1948), and in appreciation of his services for nearly twenty years adopts the following resolution and requests the Secretary of the Board to forward copies to the members of the Adams family:

Be It Resolved by the members of the Teachers College Board and concurred in by the Presidents assembled in regular meeting in Chicago on December 16, 1948, that;

In the death of President Adams the State of Illinois has lost, as the administrator of the Northern Illinois State Teachers College, a man of outstanding ability in teacher education; a man whose counsel in this field has been accepted nationally and who has shown a sturdiness and trustworthiness of purpose and principle worthy of the highest commendation.

We, therefore, join with the faculty, students, and alumni of the Northern Illinois State Teachers College in expressing appreciation of the contribution of Karl Langdon Adams to the development of the school; and with the Presidents of the sister universities and colleges in regretting the loss of a sincere friend and a wise counsellor.

Mrs. Miller moved the adoption of the above stated resolution. The motion was seconded by Mr. Means and Dr. Bradley, and carried unanimously.

Mr. Davis moved that the report of the Northern Illinois State Teachers College be approved. The motion was seconded by Mr. Guin and carried unanimously.

REPORT FOR EASTERN ILLINOIS STATE COLLEGE

Dr. Buzzard presented the report for the Eastern Illinois State College.

Mrs. Pegelow made the motion that the report of the Eastern Illinois State College be approved. The motion was seconded by Mr. Walker and carried unanimously.

Mrs. Pegelow moved that the new library building at Eastern be called the "Mary J. Booth Library." The motion was seconded by Dr. Bradley and carried unanimously.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairchild presented the report for the Illinois State Normal University.

Mr. Dunn moved that the report for the Illinois State Normal University be approved as read. The motion was seconded by Mrs. Pegelow and carried unanimously.

Dr. Fairchild requested the Board's permission to retain Mr.

PROCEEDINGS

Floyd T. Goddier's services as may be necessary in order that he may qualify for the fifteen year compensation.

Mr. Dunn made the motion that the Board authorize Dr. Fairchild to take such action as may be necessary in the employment of Mr. Goodier beyond the retirement age of 68 as may be necessary to qualify him for the fifteen year compensation. The motion was seconded by General Davis and carried unanimously.

Dr. Fairchild stated that he had had a request from one Dr. Ullsvik for a leave of absence to teach at another school in another state. Mr. Guin made the motion that the request of Dr. Ullsvik be denied. The motion was seconded by Mr. Means and carried unanimously.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE

Dr. Beu presented the report for the Western Illinois State College.

Mr. Means moved that the report for the Western Illinois State College be approved as read. The motion was seconded by Mr. Dunn and carried unanimously.

REPORT FOR SOUTHERN ILLINOIS UNIVERSITY

Dr. Morris presented the report for the Southern Illinois University.

Mr. Davis made the motion that the report for Southern Illinois University be approved as read. The motion was seconded by Mrs. Pegelow and carried unanimously.

REALLOCATION OF ALLOTMENTS

Mr. Means made the motion that a reallocation of allotments in the Teachers College Income Fund, both Educational Operations and Auxiliary Enterprises, be made; such reallocation to be based on statements to be submitted to the Co-ordinator by the Business Manager of each State university or college; statement to be presented by the Co-ordinator at the next meeting of the State Teachers College Board. The motion was seconded by Mr. Walker and carried unanimously.

REPORT OF COMMITTEE ON BUILDING BUDGET REQUIREMENTS

Mr. Walker, in the absence of Mr. Sturgis, Chairman of the Special Committee appointed to study the building budgets, reports that they have made their study and approve the budgets as shown in each of the Presidents' Reports submitted at this meeting. The Committee recommends the Board's approval of this matter.

Mr. Means made the motion that the Board approve the report of the committee studying the building budgets. The motion was seconded by Mr. Nickell and carried unanimously.

TEACHERS COLLEGE BOARD

The meeting was adjourned at 5:30 P.M. on December 16, 1948, to convene at 9:00 A.M. on Friday, December 17, 1948.

PRESIDENCY AT NORTHERN ILLINOIS STATE TEACHERS COLLEGE

There were four candidates interviewed for the Presidency of the Northern Illinois State Teachers College. Each candidate appears separately before the Teachers College Board and stated their qualifications and experience. All qualifications of applicants were studied to bring the choice to the one man who possesses all attributes necessary for this position.

After two secret votes had been cast and tallied, Dr. Bradley made the motion that the Presidency of the Northern Illinois State Teachers College at DeKalb, Illinois be given to Dr. Leslie A. Holmes, to succeed and late Karl L. Adams, at the same salary as that of the other presidents. The motion was seconded by General Davis; the roll was called and the following Board Members voted yea: Mr. Nickell, Mr. Dunn, Mr. Walker, Mr. Guin, Mr. Davis, Mrs. Miller, Dr. Bradley, Mr. Means and Mrs. Pegelow. The motion was unanimously carried.

Mr. Nickell moved that the Board authorize payment of expenses incurred by the four candidates and their wives in making this trip to Chicago to be interviewed for said position. The motion was seconded by Mrs. Miller and carried unanimously.

Mr. Dunn moved that Dean Zulauf be asked to continue as Acting-President of the Northern Illinois State Teachers College and receive the salary of the President until President-elect Holmes is able to take over the duties on or about February 1, 1949. The motion was seconded by Mr. Means and carried unanimously.

Mr. Guin moved that the next meeting of the Teachers College Board be held at the Western Illinois State College on March 28, 1949, with the provision that the time is subject to change by the Chairman and Secretary. The motion was seconded by Mr. Walker and carried unanimously.

Mr. Dunn moved that the meeting be adjourned. Mr. Guin seconded the motion and it was unanimously carried.

/s/ Frank G. Thompson
Frank G. Thompson
Chairman

/s/ Vernon L. Nickell
Vernon L. Nickell
Secretary



PROCEEDINGS
OF THE
Teachers College Board

(FORMERLY NORMAL SCHOOL BOARD)

OF THE
STATE OF ILLINOIS

ADLAI E. STEVENSON
GOVERNOR



Issued by
NOBLE J. PUFFER
Chairman of Teachers College Board
VERNON L. NICKELL
Secretary of Teachers College Board

1949

[Printed by authority of the State of Illinois]



PROCEEDINGS
OF THE
Teachers College Board
(FORMERLY NORMAL SCHOOL BOARD)

Noble J. Puffer

Director Department of Registration and Education
Chairman of Teachers College Board

Vernon L. Nickell

Superintendent of Public Instruction
Secretary of Teachers College Board



STATE OF ILLINOIS

ADLAI E. STEVENSON
GOVERNOR

1949

CHAS. G. LANPHIER
Coordinator of Teachers College Board

PROCEEDINGS OF THE TEACHERS COLLEGE BOARD

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Presidents' Reports **Submitted at The Teachers College Board Meetings**

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ILLINOIS STATE NORMAL UNIVERSITY

NORMAL, ILLINOIS

Meeting in Carbondale, May 6, 1949

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Departmental Choices:

The range of educational program at Illinois State Normal University, although confined almost entirely to strictly teacher education, attracts persons from eighty-five to ninety counties in the State each year and finds students enrolled in twenty-one different areas or classifications. Indicative of the widespread interests of students, the following figures are submitted as presented from the office of the Director of Admissions and Registrar during the first semester of the current 1948-1949 school year:

Unclassified	18	Health and Physical	
Special Tuition	51	Education	413
Post Graduate	6	Home Economics	131
Graduate	87	Industrial Arts	89
Agriculture	109	Mathematics	87
Art	50	Music	93
Biological Science	49	Physical Science	77
Business Education	248	Social Science	176
Four-Year Elementary	256	Special Education	77
English	116	Speech	39
Foreign Languages	29		
Geography	27		
			2,228

Perhaps the first three groups above may need some explanation. The unclassified students represent teachers in service taking regular work but not working toward graduation. The special tuition group represent mostly nurses from Mennonite and St. Josephs Hospitals, with whom we have an affiliation in connection with the science program. They register through their hospitals but take certain courses on our campus and must be listed as students. Less than half of the total number are a carry-over and closing out of the few remaining special students that we had during the period immediately after the war. The post graduates are persons with degrees but taking undergraduate work and not indicating an interest in qualifying for admission to the Graduate School. All of the others are definitely planning on teaching and are taking their work with that sole purpose.

It is interesting to note not only the range of interest but the heavy concentration at the present time on Health and Physical Education. Although the figure of 413 includes both men

TEACHERS COLLEGE BOARD

and women, the men's department is especially crowded, as is true in other colleges and universities. It is encouraging to see the number of persons in Four-Year Elementary work and if we are able to retain and graduate most of those, it should help in even a small way to solve some of the problems in that area. These figures include only majors or first teaching field persons and do not cover second or possibly third teaching fields or the large number of persons electing work in these various departments.

2. Attendance:

No report is due at this time of the attendance during the current second semester of the 1948-1949 school year, since these figures were presented at the last meeting of the Teachers College Board. A report on summer session enrollment and other such figures will not be due or available until after September 1949.

3. Military Scholarships:

As a matter of record in this report, certification is made that a list of those who are entitled to Military Scholarships is being furnished to the Coordinator of the State Teachers Colleges for submission to the Chairman and Secretary of the Board in order that proper transfer of funds may be made covering such scholarships for the entire calendar year July 1, 1948 to June 30, 1949. Following this presentation of the list of Military Scholarship students and the amounts due, transfer from the General Revenue Fund to the Income Fund of Illinois State Normal University may be expected.

II. THE FACULTY

1. Resignations:

- a. Miss Rose Margaret Leak, Instructor and Supervising Teacher in Music at the affiliated Illinois Soldiers and Sailors Childrens School, effective June 13, 1949, in order to accept a position elsewhere.

2. Deaths:

- a. Mrs. Grace Fuller Anderson, Instructor and Supervising Teacher in the Second Grade at the affiliated Soldiers and Sailors Childrens School, died on April 4, 1949. Mrs. Anderson had been on the faculty of this affiliated school since 1920 and had rendered effective service in her teaching and supervising of teachers over these many years.

3. Leaves of Absence:

- a. Miss Delma E. Harding, Assistant Professor of Biological Science, for the academic year September 1949 to June 1950, without pay, in order to do further graduate work toward her doctor's degree.

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4. New Salaries and Assignments :

Because of the uncertainty of salaries that could be paid to the non-academic employees, the listing of teachers for the next calendar year, or academic year as the case might be, according to nature of assignment, is not presented at this meeting of the Teachers College Board. It is hoped that all of these may be included in a subsequent report for a meeting that will be held in ample time to get approval on all such persons and positions prior to July 1, 1949. The summer session list was submitted at the last meeting of the Teachers College Board on March 28 and the large lists for the 1949-1950 academic year, as they affect both the faculty on a nine-months basis and those on a twelve months basis, will be submitted at the next meeting of the Board.

5. Additional Summer Session Teachers :

Including some omissions and some persons who have been selected for summer session at a period since the last meeting of the Board, the following recommendations are made.

- a. Miss Winifred Farlow should receive two weeks of salary for the month of June, since she operates under the calendar of the Bloomington School System as a teacher there, as well as supervising our student teachers in special education. This salary should be \$180.00 for two weeks in June, a period between the close of our regular year and the opening of the summer session. For each of the months of July and August, she should receive \$360.00, or a total of \$900.00 for the entire summer.
- b. Miss Margaret Yuill, as Instructor in Art, for the three weeks special portion of the summer session, June 27 to July 15, at a total salary of \$330.00. Miss Yuill during a regular school year is an instructor in art at the Michigan State College at Ypsilanti.

The following regular members of the staff will be employed in off-campus workshops for a period beginning June 27 and closing July 15 and during this three-weeks period will be compensated in the amount opposite their names.

R. G. Browne.....	\$412.50
Lorle Dean	262.50
Herbert R. Hiatt	416.25
Verna A. Hoyman	270.00

6. New Appointments (Regular Year) :

With approximately thirty positions yet to fill, there will be a number of recommendations to be presented at the next meeting of the Teachers College Board. At the present time five persons are recommended to fill existing vacancies.

- a. Dr. Christine P. Ingram, as Associate Professor of Education on a half-time working basis, at a salary of \$300.00 per

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month, or \$2700.00 for the nine months school year beginning September 1949. Dr. Ingram would handle some work that has developed in connection with the program in special education and her availability on a part-time basis is fortunate for the present situation where the staff in special education is being built on a gradual basis. Dr. Ingram has her bachelor's and master's degrees from Columbia University, a second master's from the University of California, and her doctor's degree from New York University. For a number of years she has been Director of Special Education in the Public Schools of Rochester, New York.

- b. Miss Cecilia Lauby, as Supervisor of Off-Campus Student Teaching, to fill a position created at the meeting of the Teachers College Board on March 28, 1949, with the rank of Assistant Professor of Education and on a twelve months basis at a salary rate of \$6000.00. Miss Lauby will be unable to begin her work, however, until September 1, 1949, due to the completion of the final portion of work for her doctor's degree at Indiana University, which degree she will receive prior to her coming to I. S. N. U. Miss Lauby has her bachelor's degree from St. Mary-of-the-Woods College in Indiana, with additional work at Indiana State Teachers College, Northwestern University, and Indiana University, from which last named university she received her M. S. degree and will receive the degree of Ed. D. in August. Her teaching experience has been in Vincennes, Indiana, on a departmental (grades seven and eight) teaching basis and as an elementary school principal, at Thornton Township High School at Harvey, Illinois, as a high school teacher. Her special training for this type of work and opportunities to work in connection with such a program at Indiana University commend her very highly for this important new work.
- c. Miss Ruth H. Richards, as Instructor in Health and Physical Education for Women, at a salary rate of \$3735.00 on a nine months basis, effective September 1949, to fill a position as supervisor of off-campus student teachers in health and physical education and to teach courses related to health and physical education on the elementary level. Miss Richards has her B. Ed. degree from Winona State Teachers College in Minnesota, her M. S. in physical education from Wellesley College, with additional work at New York University and at the University of Wisconsin, where she is working toward her doctor's degree. Her teaching experience has been in elementary schools in Minnesota, in a high school in Massachusetts, and at the State Teachers College at Winona, Minnesota, where she has been since 1943.

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- d. Mr. James E. Wheeler, as Assistant Professor of Education, to fill an existing vacancy as instructor of educational philosophy, at a salary rate of \$4455.00 for nine months, effective September 1949. Mr. Wheeler has a B. S. degree from East Texas State Teachers College, an M. S. degree from North Texas State Teachers College, and completes the work and will receive his doctor's degree at Yale University in August 1949. His teaching experience has been in high schools in Texas, where he has served as teacher and principal, and as an instructor in Yale University, aside from two years of Army service.
- e. Mr. John H. Woodburn, as Assistant Professor of Science, at a salary rate of \$4365.00 for nine months, effective September 1949. The employment of Mr. Woodburn would fill an important, newly-created position dealing with the education of teachers of general science, as well as working with our science survey courses. Mr. Woodburn has his A. B. degree from Marietta College in Ohio and his M. A. degree from Ohio State University, with further work at Ohio University at Athens, and at Michigan State College, East Lansing, where he is completing work for his Ph. D. degree. He has had teaching experience in high schools in Ohio and has served as an instructor in education and science in Michigan State College, aside from two years of experience in the Navy during World War II.

III. OTHER SCHOOL EMPLOYEES

1. Resignations:
 - a. Mr. Albert J. Freese, Janitor I, effective April 30, 1949. Recommendation will be made for this position at a later date.
2. Leaves of Absence:
 - a. Mrs. Lorene Meeker, Assistant Director of the Bureau of Appointments, for the period of June 1, 1949 to October 1, 1949, for health reasons. During her absence her work will be absorbed by other members of the staff.

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. Present Program:

According to recent figures submitted from Springfield, the building budget for Illinois State Normal University for the next, 1949-1951, biennium, will be as follows:

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Cost of furniture and furnishings for the Special Education Building	\$ 215,000.00
Acquisition of Land (land adjoining the campus and needed for new building construction, with added acreage at University Farm)	100,000.00
Cost of furniture and furnishings and special equipment for the Administration Building	120,000.00
General Site Work (Broadwalk, Main Hall, Service Areas for Special Education, Administration, Fell Hall, etc.).....	75,000.00
Addition to the south end of Fell Hall, also completion of attic, both present and proposed, including furnishings..	790,000.00
Architects fee for preparation of plans and specifications for joint elementary and high school building.....	170,000.00
To complete Administration Building, fourth floor, including furniture and furnishings.....	400,000.00
Beef Cattle Barn (two wings).....	30,000.00
	<hr/>
	\$1,900,000.00

In addition to the foregoing figures to be included in a general bill with other building construction in the State, there is House Bill 517 appropriating \$165,000.00 to complete the present contracts on the Administration Building now under construction and \$740,000.00 in House Bill 518 to carry out present contracts on the portion of the Special Education Building now under construction. Excellent progress is being made on both of these buildings and it is hoped that the Administration Building will be ready for occupancy on February 1, 1950.

2. Future Program:

Very keen disappointment must be registered to represent our feelings here at Illinois State Normal University as to the building program. This University, devoting itself exclusively to teacher education, finds that the definite block to progress is the matter of housing for instructional purposes. Staff members and equipment have been supplied and can be supplied very readily through State appropriations but as yet those in authority in the State have not recognized fully the need for additions to the physical plant. Although it is true that the Special Education Building under construction will meet a real need, this building will require an expenditure of \$2,750,000.00 in order to comply with the logical and laudable demands of State authorities for the education of teachers of handicapped children, but will have relatively little effect in relieving the general campus demand for housing of other educational areas. The Administration Building, constructed because it was believed to be the only major building that could be built with the money that was apparently left from the reappropriations by the Sixty-fifth General Assembly, will offer some relief in taking care of sixty-three classes in space now occupied by offices in Old Main.

The appropriations listed above for the 1949-1951 biennium do not represent a single entire new building. The nearest approach to a structure of any size is an addition to Fell Hall

that has been planned and talked about ever since 1918. The other items are completion of the Administration Building, necessary additions to the Beef Cattle Barn at the University Farm, provision of furniture and furnishings for the Special Education, and Administration Buildings, acquisition of land, general site work, and the preparation of plans and specifications looking toward some very necessary construction of a campus elementary school and a University High School. All of these items are necessary and must be a part of the building program. It is only fair to state at the present time that it is expected that Illinois State Normal University, looking toward the next General Assembly and the biennium of 1951-1953, must request the construction of the auditorium, the music building, and speech building, for which plans are already drawn, and the Elementary School and University High School, for which it is expected plans will be prepared within the next two years. These are minimum essentials and still leave untouched much-needed living quarters of students in residence halls for both men and women. It also leaves without definite consideration some disposition of the remains of Old Main concerning which nothing can apparently be done until we can vacate the present building used partially for elementary and partially for high school purposes and use that as a classroom structure while constructing from Old Main a much-needed and generally suggested student center. These immediately future plans should be in the thinking of members of the Teachers College Board, members of the State Legislature, and others concerned with State government as well as citizens at large. The time has come when Illinois State Normal University must assert its needs in a much different manner than in the past when we have stated needs but have generally left, without emphasis or follow-up, the disposition of these needs to the reactions of those who have controlled the amount of money available for educational, as well as other State expense. As stated in a previous report, if Illinois wants teachers, they are going to have to make provision for educating them and if they make provision for educating them, they are going to have to realize that there will be considerable cost for that purpose.

3. Rental of Off-Campus Facilities:

- a. *First Methodist Church.* The Methodist Church, located less than a block away from the campus, has been rented for the past three years and will be needed again next year. It is recommended that the lease for this property be renewed on a nine-months basis (September through May) at the present rental figure of \$150.00 per month, effective September 1949.
- b. *Psychological Clinical Residence.* It is recommended that the lease on this residence immediately across Mulberry

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Street adjacent to the campus, be renewed for a twelve months period effective July 1, 1949, at the present rental rate of \$100.00 per month.

- c. *Swimming Pool at the Soldiers and Sailors Childrens School.* Since the University does not have any swimming facilities in connection with the health and physical education program, it is recommended that the arrangements of the past three years with the Department of Public Welfare for the use of the swimming pool be extended for another academic year of nine months beginning September 1949, at a per month rate of not to exceed \$150.00. This pool is used by both the Departments of Health and Physical Education for Men and for Women, and because of increased enrollment will need to be used more extensively next year than in the past three years when this rental arrangement has prevailed.
- d. *First Presbyterian Church.* It is obvious that still more classroom facilities must be had to meet the needs of an increased student body in September 1949. For the fourth year the freshman class will be limited to 800 persons and for the first year since this plan started three years ago, the senior class will be the largest in a number of years as a result of the first of these large freshman classes. Classroom facilities, similar to those at the Methodist Church, can be obtained at the Presbyterian Church less than two blocks from the campus. Since this represents the only possibility we have for expanding classrooms, it is recommended that negotiations be carried out to obtain a lease from the Board of Trustees of the First Presbyterian Church at the same rental figure as for the Methodist Church, at the rate of \$150.00 per month, effective from September 1949.

Even with all of these rented facilities the University will still be crowded and much handicapped in trying to carry out the necessary program for the education of teachers.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

1. Catalogs, Bulletins, and Other Printed Materials:

It is a pleasure to report that before the end of April we have again been able to have our regular catalog printed and distributed. Likewise, the summer session bulletin has been completed and has been mailed out in rather large numbers. In addition, two folders, one for persons who are interested in

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summer session and another for high school graduates who might be interested in teacher education, have been printed and delivered and the summer session folders have been mailed, and the others are being mailed at the present time. In order to make it possible for all of this to be done, we have appreciated the cooperation of the Division of Printing in permitting the general catalog to again be printed by the Pantagraph Printing and Stationery Company of Bloomington, and the folders by the Illinois Printing Company of Danville. The summer session bulletin is printed in our own University Press.

2. Alumni Meetings:

A year ago the great increase in attendance at alumni meetings was brought to the attention of the Board. It was doubted whether there could continue to be still further increase in interest and attendance but the meetings this year have indicated an even further general increase with most of the alumni clubs in Illinois holding meetings. Those that are yet to meet are Decatur, Kankakee, Champaign, Galesburg, Springfield, and Pekin.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested and will be appreciated on the following recommendations:

1. Acceptance of the Military Scholarship list of students.
2. Acceptance of the resignation of Miss Rose Margaret Leak.
3. Approval of the appointment for the 1949 Summer Session at salaries indicated of Miss Winifred Farlow, Miss Margaret Yuill, Dr. R. G. Browne, Miss Lorle Dean, Dr. Herbert R. Hiett, and Miss Verna Hoyman.
4. Appointment of Dr. Christine Ingram, Miss Cecilia Lauby, Miss Ruth H. Richards, Mr. James E. Wheeler, and Mr. John H. Woodburn to positions named for the regular school year beginning September 1949 and at salaries indicated.
5. Acceptance of the resignation of Mr. Albert J. Freese.
6. Granting of leave of absence with pay to Mrs. Lorene Meeker.
7. Approval of rental of two churches, one house and a swimming pool for necessary classroom instruction.

Respectfully submitted,

R. W. FAIRCHILD.

REPORT OF THE EASTERN ILLINOIS STATE COLLEGE

For the Meeting at Carbondale

May 6, 1949

To the Chairman, Secretary and Members of the Teachers College Board:

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College is presented for your consideration:

I. STUDENTS

A. Enrollment, Spring Quarter, 1949

1. COLLEGE

Class	Men	Women	Total	Total one year ago	Per cent change
Seniors	150	57	207	139	49 % Gain
Juniors	264	102	366	234	56.4% Gain
Sophomores	140	95	235	462	49 % Loss
Freshmen	281	175	456	436	4.6% Gain
Unclassified	43	9	52	8	550 % Gain
	878	438	1316	1279	2.9% Gain

2. EASTERN STATE HIGH SCHOOL

Boys	Girls	Total	Total one year ago
68	84	152	163

3. EASTERN STATE ELEMENTARY SCHOOL

129	135	264	246
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B. Scholarship reports:

- Teachers College Scholarship Reports for the college year 1948-49, have been filed with the Department of Registration and Education for processing under the provisions of Section 30-4 of "The School Code," as follows:

- Summer Term, 1948.....October 8, 1948
- Fall Quarter, 1948.....January 25, 1949
- 1st Semester Extension, 1948.....January 28, 1949
- Winter Quarter, 1948-49.....January 28, 1949
- Spring Quarter, 1949.....April 7, 1949
- 2nd Semester Extension, 1949.....April 29, 1949

II. FACULTY

A. Substitute for Spring Quarter:

- William Alex Sprague, A.B., 1942; A.M., Colorado State College of Education, 1946; Ed.D., University of Denver, (March) 1949, as Substitute Director of Teacher Training and Placement, vice Dr. Harry L. Metter on leave in Ger-

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many, at a salary of \$400 per month, effective April 1, and continuing through August 5.

B. Summer Term Faculty :

The following persons are recommended to fill vacancies in the 1949 Summer Term Faculty :

1. Dr. Charles B. Huelsman, University of Chicago, to have charge of a remedial reading program, at a salary of \$400 per month for June and July.
2. Vacancies still exist in positions of first and second grade critic teacher, elementary school principal, college nurse and secondary education. These substitutes will be submitted through the Advisory Committee in the next Board report.

C. Leaves of Absence from summer duty :

1. Mary Thompson, R.N., College Nurse for June 16-July 31, without salary, in order to rest.
2. Ruth Gaertner, B.Ed., Cafeteria Director, for June 16-July 31, without salary, in order to study.

D. Disability Leaves of Absence :

Continued leave of absence on disability under the regulations of the University Retirement System, from September 1, 1949 to August 30, 1950, inclusive, is requested for :

1. Alice McKinney, Instructor, Art.
2. Theodore Carson, Asst. Prof., Phys. Educa.
3. Charles S. Spooner, Professor, Zoology.

E. Return to duty after disability :

1. Ica Marks, Assistant Professor and High School Science teacher, on disability for the last four years, writes that she is so much improved that she desires to return to active duty in September, 1949. The college is pleased with the news of Miss Mark's convalescence, but must insist on physical clearance by the University Retirement System before return to duty.

F. Resignations :

1. Willard G. Adams, Instructor in Business Education, effective August 5, 1949 at the close of the summer term. Mr. Adams is ending the first year of probation.
2. Norman G. Strader, Instructor in Physics, effective June 8, 1949, to return to public school work.
3. Mary Balloon Shull, Instructor in Music (Piano) for the last two years, due to marriage and becoming a faculty wife, effective June 8, 1949.

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G. Completion of Substitute Assignments:

1. Lee Crook, M.M., Substitute Assistant Professor of Music (Violin), completes three years of successful work during the absence of Robert A. Warner.
2. Thomas Richardson, M.S. in Educa., completes two years of markedly successful work as Director of the College Band, during the absence of Allen P. Britton.

H. Promotions in Rank:

Promotions in rank are recommended as follows, effective on the dates indicated.

1. Dr. Hans C. Olsen, to Professor.....9/1/49
2. Dr. Byron K. Barton, to Professor and Head,
Department of Geography.....6/13/49
3. Dr. Allen P. Britton, to Assoc. Professor.....9/1/49
4. Dr. Ewell W. Fowler, to Assoc. Professor.....9/1/49
5. Dr. Judd Kline, to Assoc. Professor.....9/1/49
6. Dr. Garland T. Riegel, to Assoc. Professor.....9/1/49
7. Dr. B. Harry Gunderson, to Assoc. Professor.....9/1/49
8. Maynard O'Brien, to Asst. Prof.....9/1/49
9. William A. Healey, to Asst. Prof.....9/1/49
10. Bertrand P. Holley, to Asst. Prof.....9/1/49
11. Rex V. Darling, to Asst. Prof.....9/1/49
12. Chenault Kelly, to Asst. Prof.....9/1/49

I. Recommend for tenure:

The following persons have acceptably completed a three-year probationary period and are recommended for tenure:

1. Dr. Elbert R. Moses, Jr... Assoc. Prof. ... Speech
2. Dr. Melvin O. Foreman... Assoc. Prof. ... Chemistry
3. Dr. Raymond A. Plath... Assoc. Prof. ... Soc. Science
4. Dr. Robert L. Blair..... Assoc. Prof. ... English
5. Florence Reid Asst. Prof. ES 5th Gr.
6. Maynard O'Brien Asst. Prof. Phys. Ed. (M)
7. William A. Healey Asst. Prof. Phys. Ed. (M)
8. Lester Vandeventer Instructor Mathematics
9. Bertrand P. Holley..... Asst. Prof. Bus. Educa.
10. Mildred D. Morgan..... Instructor HS English
11. Lorene E. Ziegler..... Instructor ES 6th Gr.

J. Extension of probationary period:

1. Chenault Kelly, Assistant Professor of English, extension of probationary period to cover completion of agreed upon program of study leading to the doctorate, to June 15, 1952.
2. Stanley M. Elam, Instructor and Director of Public Relations and Alumni Activities, until June 30, 1950, due to inability to complete study plan.

K. New Faculty for 1949-50 :

1. Clifford L. Fagan, B.S., Northeast Missouri State Teachers College, 1937; A.M., State University of Iowa, 1940; expected Ph.D., State University of Iowa, August 1949, as Assistant Professor in Business Education at a salary of \$4230 for nine months, effective September 1, 1949. Mr. Fagan is a navy veteran, and replaces Willard G. Adams, resigned as of August 5, 1949.
2. Gordon M. Martin, B.S., Purdue, 1938; M.S., University of Idaho, 1939, graduate study, University of Minnesota, 1942-44, federal scientist 1944-46, as Instructor in Physics at a salary of \$3825 for nine months, effective September 1, 1949. Mr. Martin replaces Norman G. Strader, resigned to return to public school work.
3. Catherine Anne Smith, B.M., Indiana University 1947; M.M., 1948, as Instructor in Music (Piano) at a salary of \$3330 for nine months, effective September 1, 1949. Miss Smith replaces Mrs. Mary Balloon Shull, resigned because of marriage to a faculty member.

L. Shift of duty assignment :

1. Earl W. Boyd, A.M., Assistant Professor and Critic Teacher of Music, Eastern State High School, to assignment in Music (wood-wind and piano) in the college.

M. New Faculty Needed :

1. Due to the necessary program of off-campus practice teaching on the high school level, more supervision must be given. Consequently, supervisory teachers in the fields of Industrial Arts, Business Education, and Social Science are needed. No recommendations of persons for these positions can be made at present.
2. Growth of enrollment in Art makes necessary an added instructor in this field.
3. Transfer of Earl W. Boyd to college music, leaves a vacancy in high school music.
4. The two wives teaching high school Latin and Spanish, each half-time for the last two years, ask to be relieved from duty. We are combining this work into a full time high school position, but have no recommendation of a person to do the work involved.

N. Termination of Service :

1. Gertrude Hendrix, Assistant Professor and Critic Teacher in Mathematics, Eastern State High School, at the close of the college year, June 8, 1949, as recommended by the Principal of the Eastern State High School and approved by the Director of Teacher Training and Placement, on the charges that,

- a. Miss Hendrix's conduct at the end of the Fall Quarter, 1948, was non-professional in that she gave an entire class a term grade of "E", signifying "incomplete", with a notation "200 minutes under minimum for one-third-unit," in an endeavor to embarrass the high school principal,
 - b. That for Miss Hendrix's absence from regularly scheduled duty on February 10, 1949, she gave in writing a false excuse for such absence, and
 - c. That continuance of difficulty between Miss Hendrix and the high school administration has caused the North Central Association of Colleges and Secondary Schools, at the recent annual meeting, through the reviewing committee to recommend,
 - (1) "That this high school (Eastern State) should be warned for the violation of Criteria 3A and 4C," and
 - (2) "After careful consideration we (Reviewing Committee) believe that this situation appears serious enough to warrant dismissal of the involved teacher (Gertrude Hendrix) to insure that good staff-administration morale be preserved. The influence of the teacher in question (Gertrude Hendrix) is disruptive, and her continued destructive criticisms of administrative practice is definitely unfounded," and
 - d. The interpretation of the action of the Reviewing Committee, mentioned above, as given by the Illinois State Chairman in his letter of April 5, 1949, "that unless the teacher is dismissed from his high school the Association will be most reluctant to continue membership next year of the Eastern State High School."
2. Citation of the Criteria of the North Central Association of Colleges and Secondary Schools referred to above are:
- a. "Page 16, Criterion 3. *School Staff*
 - (A) *The Instruction Staff*. The staff should be a group of individually competent persons, organized into a cooperative body, having common purposes and motivated by the philosophy and objectives of the school. Diversity of preparation and viewpoints is desirable for a well-rounded staff, but its members should have the ability and the desire to work together, cheerfully, harmoniously, and efficiently for the good of the school and its pupils. Each member of such a staff should give evidence of awareness and understanding of educational problems and of continuous professional growth."

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b. "Page 19, Criterion 4. *Administration and Supervision*

(C) *Cooperative Relationships.* The working relationships between the board of education and the administrative head of the system, between the administrative head of the system and the principal of the secondary school and between principal and staff are such as to insure successful and effective administration. Administrative procedures should be carried on by democratic processes which recognize the abilities and contributions of staff members."

O. Nine months faculty :

The following faculty is recommended for the college year 1949-50, in the departments, rank and salary indicated, with the added notations concerning year of probationary period :

PROFESSORS (*Head of Department) (Numeral indicates year of probation)

NAME	Degree	Department	Salary '48-49	Proposed Salary '49-50	Salary per month
1. Widger, Howard DeF.....	Ph.D.*	English	\$5085	\$5625	\$625
2. Stover, Ernest L.....	Ph.D.*	Botany	4905	5400	600
3. Railsback, Ora L.....	Ph.D.*	Physics	4905	5400	600
4. Coleman, Charles H.....	Ph.D.*	Social Sci.	4815	5400	600
5. Phipps, Harris E.....	Ph.D.*	Chemistry	4725	5400	600
6. Klehm, Walter A.....	Ed.D.	Ind. Art	4725	5400	600
7. Thompson, James M.....	Ed.D.*	Bus. Educa.	4725	5400	600
8. Schaupp, Roscoe F.....	Ph.D.*	Library	4635	5400	600
9. Lantz, Charles P.....	Ph.D.*	Phys. Ed. (M).....	4725	5310	590
10. McAfee, Florence	Ed.D.*	Phys. Ed. (W).....	4725	5310	590
11. Reinhardt, Emma	Ph.D.*	Education	4815	5310	590
12. Guinagh, Kevin	Ph.D.*	Foreign Lang.	4725	5310	590
13. Ross, James G.....	Ph.D.*	Speech	4725	5310	590
14. Scruggs, Walter M.....	Ph.D.*	Zoology	4230	5310	590
15. Dvorak, Leo J.....	Ph.D.*	Music	4410	5310	590
16. Whiting, Mildred R.....	Ph.D.*	Art	4635	5220	580
17. Morris, Sadie O.....	Ph.D.*	Home Ec.	4635	5220	580
18. Waffle, Eugene M.....	Ph.D.	English	4410	5130	570
19. Cavins, Harold M.....	Ed.D.	Health Educa.	4410	5130	570
20. Seymour, Glenn H.....	Ph.D.	Social Sci.	4410	5130	570
21. Landis, Russell H.....	Ed.D.	Ind. Arts	4410	5130	570
22. Dickerson, Earl S.....	Ed.D.	Bus. Educa.	4410	5130	570
23. Zeller, Rose	Ph.D.	Geography	4320	5040	560
24. Thut, Hiram F.....	Ph.D.	Botany	4320	5040	560
25. Olsen, Hans C. (P).....	Ph.D.	Education	4410	5040	560
26. Ringenberg, Lawrence (3).....	Ph.D.*	Mathematics	4320	4950	550
27. Barton, Byron K. (2) (P).....	Ph.D.*	Geography	4140	4950	550
28. Weller, Annie L.....	S.B.	Geography	Emeritus	1800	

Professors....\$143,505

ASSOCIATE PROFESSORS

NAME	Degree	Department	Salary '48-49	Proposed Salary '49-50	Salary per month
1. Rothschild, Donald A.....	Ph.D.	Psychology	\$4410	\$4950	\$550
2. Lefler, Glenn Q.....	Ph.D.	Physics	4320	4950	550
3. Alter, Donald R.....	Ph.D.	Soc. Science	4320	4950	550
4. Edwards, Arthur U.....	Ph.D.*	Prin. El. Sch.....	4320	4950	550
5. Moses, Elbert R.....	Ph.D.	Speech-Radio	4320	4950	550
6. Ayers, Archie R. (3).....	Ph.D.*	Prin. High Sc.....	4320	4950	550
7. Schmalhausen, Ruth	Ed.D.	Home Ec.	4095	4770	530
8. Wood, William G.....	Ph.D.	Soc. Science	4095	4770	530
9. Marey, Lawson F.....	Ph.D.	Chemistry	4095	4770	530
10. Palmer, Francis W.....	Ph.D.	English-Jour.	4095	4770	530
11. Foreman, Melvin O.....	Ph.D.	Chemistry	4095	4770	530
12. Plath, Raymond A.....	Ph.D.	Soc. Science	3915	4770	530
13. Damann, Kenneth E. (3).....	Ph.D.	Botany	3915	4770	530

TEACHERS COLLEGE BOARD

ASSOCIATE PROFESSORS—Continued

NAME	Degree	Department	Salary	Proposed Salary	per month
			'48-49	'49-50	
14. White, Clifton W. (3)....	Ed.D.	Phys. Ed. (M).....	\$3870	\$4770	\$530
15. Peterka, Harry E. (3)....	Ph.D.	Zoology	3915	4770	530
16. Bryant, Pearl (1 yr. C.)..	Ph.D.	Speech-Corr.	3870	4770	530
17. Michael, E. Elizabeth.....	Ph.D.	For. aLng.	4005	4635	515
18. Fowler, Ewell W. (P)....	Ed.D.	Ind. Arts	3870	4635	515
19. Hartley, Richard T.....	Ph.D.	Zoology	4095	4635	515
20. Harris, Ruby M.....	S.M.	Geography	4005	4545	505
21. Haight, Edith C.....	Ph.D.	Phys. Ed. (W).....	4005	4545	505
22. Blair, Robert L.....	Ph.D.	English	3915	4545	505
23. Steele, Sidney R. (3)....	Ph.D.	Chemistry	3870	4545	505
24. Sharp, Morrison (3)....	Ph.D.	Soc. Science	3915	4455	495
25. Gunderson, B. Harry					
(2) (P)	Ed.D.	Ind. Arts	3825	4455	495
26. Riegel, Garland T. (2) (P)	Ph.D.	Zoology	3960	4455	495
27. Kline, Judd (2) (P).....	Ph.D.	English	3870	4455	495
28. Britton, Allen P. (P)....	Ed.D.	Music	study	4365	485
29. Ekeberg, Gladys W.....	Ph.D.	English	3870	4365	485
30. Cline, Ruth H. (3).....	Ph.D.	English	3870	4365	485
31. Crowe, Albert B.....	A.M.	Chemistry	Emeritus	1800	

Associate Professors....\$142,200

ASSISTANT PROFESSORS

NAME	Degree	Department	Salary	Proposed Salary	per month
			'48-49	'49-50	
1. Warner, Robert A.....	M.M.	Music-Strings	study	\$4275	\$475
2. Phillips, Thomas A. (2)...	A.M.	Education	\$3825	4275	475
3. Fagan, Clifford L. (1)....	Ph.D.	Bus. Educa.		4230	470
4. (—new—)	Ph.D.	Visual Educa.		4230	470
5. (—new—)	Ph.D.	Remedial Read.		4230	470
6. (—new—)	Ph.D.	Student Activ.		4230	470
7. (—new—)	Ph.D.	Superv.-Bus. Ed.		4230	470
8. (—new—)	Ph.D.	Superv.-Ind. Art.		4230	470
9. (—new—)	Ph.D.	Super.-Soc. Sci.....		4230	470
10. O'Brien, Maynard (P)....	M.S.	Phys. Ed. (M).....	3600	4140	460
11. Healey, William A. (P)....	A.M.	Phys. Ed. (M).....	3600	4140	460
12. Holley, Bertrand (P)....	A.M.	Bus. Educa.	3510	4140	460
13. Gabbard, Earnest G. (3)...	A.M.	Speech-Dram.	3510	4140	460
14. Van Horn, Paris J.....	Ed.D.	HS Safety Ed.....	3600	4140	460
15. Hoffman, Arnold J.....	M.S.	HS Phys. Sci.....	3510	4140	460
16. Boyd, Earl W. (3).....	A.M.	Music	3510	4140	460
17. Darling, Rex V. (P) (3)...	A.M.	Phys. Ed. (M).....	3420	4140	460
18. Stombaugh, Thomas A....	M.S.	Sub.-Zoology	3600	4140	460
19. Saunders, Nannilee	A.M.	ES—Third Gr.....	study	4140	460
20. Carman, Ruth	A.M.	For. Lang.	3420	3960	440
21. Ellington, Lena B.....	A.M.	HS Soc. Sci.....	3420	3960	440
22. Stevens, Leah I.....	S.M.	ES—Seventh Gr.....	3420	3960	440
23. Levake, Edith P.....	A.M.	ES—Eighth Gr.....	3420	3960	440
24. Hostetler, Ruth	A.M.	Mathematics	3420	3960	440
25. Arnold, Myrtle	A.M.	ES—Fourth Gr.....	3420	3960	440
26. (—vacant—)	A.M.	HS—Mathematics	3420	3960	440
27. Wheeler, Virginia O.....	A.M.	ES—HS Art.....	3420	3960	440
28. Lee, Dorothy M.....	A.M.	HS—English	3330	3870	430
29. Hanson, Ethel I.....	A.M.	ES—Music	3240	3870	430
30. Neely, Winnie D.....	A.M.	English	3240	3870	430
31. Hunter, Jessie M.....	M.S.	Bus. Educa.	3240	3870	430
32. Kelly, Emma C. (P).....	A.M.	English	3240	3870	430
33. Reid, Florence E.....	A.M.	ES—Fifth Gr.....	3240	3870	430
34. Marks, Ica	M.S.	HS Bio. Sci.....	leave	3600	400
35. Love, Harriet	M.S.	ES Library	3150	3600	400
36. Ekstrand, Margaret L....	A.M.	Library-Cir.	3150	3600	400
37. Taylor, Ila M.....	A.M.	HS Librarian	3150	3600	400
38. Scott, Mary E. (2).....	A.M.	Library-Cat.	3150	3600	400
39. Ragan, Edith E.....		ES-HS Eng.	Emeritus	1200	

Assistant Professors....\$153,660

INSTRUCTORS

NAME	Degree	Department	Salary	Proposed Salary	per month
			'48-49	'49-50	
1. Countryman, Calvin.....	A.M.	Art	\$3510	\$3825*	\$425
2. Elliott, Charles A.....	M.Ed.	Ind. Art	3510	3825*	425
3. Quick, Otho J.....	A.M.	HS Ind. Art.....	3510	3825*	425
4. VanDeventer, Lester R....	A.M.	Mathematics	3510	3825*	425

PROCEEDINGS

INSTRUCTORS—Continued

NAME	Degree	Department	Salary '48-49	Proposed Salary '49-50	per month
5. Giffin, James F. (3).....	M.B.A.	Bus. Educa.	\$3420	\$3825*	\$425
6. Shull, Carl E. (3).....	A.M.	Art	3420	3825*	425
7. Martin, Gordon M. (1)....	M.S.	Physics	3825*	425
8. Poos, Roberta L.....	A.M.	HS Speech-Eng.....	3420	3825*	425
9. Devinney, Helen L.....	A.M.	Home Ec.	3420	3825*	425
10. Elmore, Walter L. (2)....	A.M.	HS Phys. Ed. (B)....	3330	3825*	425
11. Miller, Henry G.....	A.M.	Sub-P. E. (M).....	3330	3825*	425
12. Elliott, Aline R.....	A.M.	Phys. Ed. (W).....	3330	1890**	420
13. Bally, Winifred H.....	A.M.	Phys. Ed. (W).....	3330	3780	420
14. Morgan, Mildred D.....	A.M.	HS English	3330	3780	420
15. Ryle, Robert C. (2).....	A.M.	HS Soc. Sci.....	3330	3780	420
16. Johnson, Lela L. (3).....	A.M.	HS Bus. Ed.....	3330	3780	420
17. Sigafoos, Mary E. (3).....	A.M.	ES Second Gr.....	3240	3780	420
18. Zeigler, Lorene E. (3)....	A.M.	ES Sixth Gr.....	3240	3780	420
19. Waddell, Robert C. (2)....	M.S.	Physics	3150	3780	420
20. Babcock, Mary K. (2).....	A.M.	Phys. Ed. (W).....	3240	3780	420
21. Hart Dorothy M. (3).....	A.M.	Phys. Ed. (W).....	3150	3600	400
22. Priest, Clara M. (3).....	A.M.	HS Home Ec.....	3150	3600	400
23. Lemke, Doris G. (2).....	A.M.	Art	3150	3600	400
24. Smock, Lee Anna J.....	A.M.	Library-Ref.	3150	3600	400
25. Smith, Catherine A. (1)....	M.M.	Music-Piano	3330	370
26. (—vacant—)	M.M.	Music—Voice	3330	370
27. (—vacant—)	A.M.	HS For. Lang.....	3330	370
28. (—vacant—)	A.M.	ES First Gr.....	3330	370
29. (—vacant—)	A.M.	ES-HS Ind. Art.....	3330	370
30. (—vacant—)	M.M.	HS Music	3330	370
31. (—new—)	A.M.	Art	3330	370
32. (—new—)	A.M.	Library	3330	370
33. (—substitute—)	A.M.	Phys. Ed. (W).....	3330	370
34. Coffman, Gilberta		Emeritus	1100		

* Indicates maximum salary for Instructors

Instructors....\$119,675

** Half-Salary (Sab. Leave)

P. ADMINISTRATION

The following administrative staff is presented for the fiscal year 1949-50: (12 months)

NAME	Degree	Working Title and Payroll Title	Salary '48-49	Proposed Salary '49-50	per month
1. Buzzard, Robert G.....	Ph.D.	President	\$10,000	\$10,000	\$833 ¹ / ₃
2. Heller, Hobart F.	Ph.D.	President Dean of College.....	7,080	7,500	625
3. Metter, Harry L.....	Ph.D.	Professor Dir. Teacher Trg. and Placement	7,080	7,500	625
4. Heise, Bryan	Ph.D.	Professor Dir. Extension	6,300	6,960	580
5. Maxwell, Charles L.....	M.D.	Professor Physician	6,000	6,600	550
6. Gregg, Raymond R.*.....	A.M.	Assoc. Prof. Business Mgr.	5,820	6,600	550
7. Lawson, Elizabeth K.....	Ph.D.	EA in E & A Dean of Women.....	5,760	6,600	550
8. Anfinson, Rudolph D.....	Ph.D.	Assoc. Prof. Dean of Men	5,760	6,600	550
9. Ziegel, William H.....	Ph.D.	Assoc. Prof. Dir. Admissions	5,760	6,600	550
10. Elam, Stanley M.....	A.M.	Assoc. Prof. Dir. Pub. Rel.....	4,800	5,400	450
11. Thomas, Blanche C.*.....	—	EA in E & A Registrar	3,900	4,200	350
12. Taylor, Violet B.*.....	A.B.	EA in E & A Clerk III	3,600	3,900	325
13. Thompson, Mary E.*.....	R.N.	EA in E & A Nurse	3,300	3,600	300
14. Allen, Mary C.....	—	EA in E & A Secretary	2,400	2,700	225
15. Gilbert, Virginia C.	M.N.	EA in E & A Co-ordinator	1,950**	2,400**	200**
16. Richardson, Nelly	R.N.	Instructor Nurse	2,160	2,400	200
		Faculty Asst.			
TOTAL.....				\$89,560	

*On leave of absence from Civil Service position.

**Equal salary from Kellogg Foundation.

III. OTHER EMPLOYEES

A. Resignations:

1. Mrs. Berniece R. Quinby, Provisional Clerk-Stenographer I, on duty in the Office of Teacher Training and Placement, effective May 31, 1949, to join her husband in Chicago.

B. New Employees:

1. Margaret J. McGurty, Provisional Clerk-Stenographer I with duty in Office of Veterans Services, vice Mrs. Amber Cooper (Faculty Assistant) deceased, at a salary of \$150 per month, beginning March 16, 1949.
2. George R. White, Maintenance Laborer, assigned to the Grounds Services, as a successor to Ralph Foote, resigned December 15, 1948, at a salary of \$140.00 per month, effective April 13, 1949. Mr. White is 58 years of age, and is unable to pass acceptably the physical examination required by the University Retirement System.
3. Marilyn McNutt, Provisional Clerk-Stenographer I, reported for duty on April 22, 1949, at a salary of \$150.00 per month. Mrs. McNutt is a successor to Virginia Reid, resigned, with duty in the college library. Due to illness of Mrs. Dorothy Beck, we are temporarily placing Mrs. McNutt in the Bureau of Teacher Training and Placement.

C. The following list of Classified Employees is presented for the fiscal year 1949-50. The proposed salary includes a contemplated 10% increase, plus an added adjustment. For the carpenter, painter and electrician, local union scale wage is given, as has been the situation for several years. No union scale is indicated for heating plant employees because no item was included in the budget.

OFFICE SERVICES

NAME	POSITION	Salary '48-49	10% incr.	'49-50 Proposed Salary	Salary per Month
1. Davis, Dorothy V.....	Clerk Steno. I.....	\$2220	\$2442	\$2460	\$205
2. Croy, Muriel	" " I.....	1860	2046	2100	175
3. Harding, June	" " I.....	1860	2046	2100	175
4. Walls, Cleo B.....	Book Mach. Op. I..	1920	2112	2280	190
5. (new—Bus. Office)	Clerk Steno. I.....	1800	1980	1980	165
6. Sayler, Loretta	" " I.....	1920	2112	2160	180
7. Whalen, Helen J.....	" " I.....	2220	2442	2460	205
8. Anderson, Pauline	Clerk-Typist I.....	1800	1980	1980	165
9. Quinby, Berniece R.....	Clerk Steno. I.....	1800	1980	1980	165
10. Beck, Dorothy M.....	" " I.....	1800	1980	1980	165
11. Fair, Florence L.....	" " I.....	2220	2442	2460	205
12. Winkleblack, Norma J.....	" " I.....	1800	1980	2100	175
13. McGurty, Margaret J.....	" " I.....	1800	1980	1980	165
14. Stone, Kathryn Weber.....	" " I.....	1800	1980	2040	170
15. Gately, Eloise	" " I.....	1800	1920	2040	170
16. McNutt, Marilyn	" " I.....	1800	1980	1980	165
17. (new—H. S. Office).....	" " I.....	—	1800	1800	150
18. (new—E. S. Office).....	" " I.....	—	1800	1800	150
19. (new—Library Cataloger)	" " I.....	—	1800	1800	150

Office Services.....\$39,480

PROCEEDINGS

JANITORIAL SERVICES

NAME	POSITION	Salary '48-49	10% incr.	'49-50 Proposed Salary	Salary per Month
1. Bishop, Bennie A.....	Janitor I	\$1920	\$2112	\$2160	\$180
2. Moffett, Mitchell C.....	Janitor I	2100	2310	2340	195
3. Myers, Charles	Janitor I	2100	2310	2340	195
4. Myers, Theodore	Janitor I	1920	2112	2160	180
5. Baldwin, Clarence O.....	Watchman I	1800	1980	2040	170
6. Baldwin, Basil	Janitor I	1800	1980	2040	170
7. York, Charles A.....	Janitor I	2100	2310	2340	195
8. Moody, Thelma	Janitor I	2100	2310	2340	195
9. Sims, Rex M.....	Janitor I	2100	2310	2340	195
10. Hallowell, Blanche	Domestic	1920	2112	2160	180
11. Rennels, Edgar B.....	Janitor II	2400	2640	2640	220
12. Baird, Charles N.....	Janitor II	2280	2508	2520	210
13. Gwin, Frank	Janitor II	2280	2508	2520	210
14. Nixon, Eugene	Janitor II	2280	2508	2520	210
15. Wrenn, John	Janitor II	2280	2508	2520	210
16. (new—Library)		—	—	1980	
17. (new—Library)		—	—	1980	
Janitorial Services.....				\$38,940	

HEATING SERVICES—Union Scale

1. Livingston, John	Stationary Eng. ...	\$3180	\$3498	\$3660	\$305
2. Brooks, Robert O.....	" Fireman ...	2520	2772	3180	265
3. Metcalf, C. Donald.....	" " ...	2760	3036	3360	280
4. Meyer, Ben	" " ...	2580	2838	3180	265
5. Stirewalt, Levi	" " ...	2580	2838	3180	265
6. Swann, James B., Jr.....	" " ...	2400	2640	3180	265
Heating Services.....				\$19,740	

GROUNDS SERVICES

1. Monier, Camille F.....	Field Inves. II....	\$2940	\$3234	\$3360	\$280
2. White, Harry L.....	Maint. Eq. Opr....	2400	2640	2700	225
3. Rains, Oscar N.....	Florist I	2280	2508	2580	215
4. White, George R.....	Maint. Lab.	1680	1848	2160	180
5. (new)	Maint. Lab.	—	—	1980	165
Grounds Services.....				\$12,780	

MAINTENANCE SERVICES

1. Haney, John G.....	Plant M. Eng. I....	\$3960	\$4356	\$4380	\$365
2. Foulke, Leslie R.....	Electrician	3120*	3640*	3640*	303 ¹ / ₂
3. Edman, Ben H.....	Carpenter	3120*	3640*	3640*	303 ¹ / ₂
4. Miller, Roscoe F.....	Painter	3120*	3640*	3640*	303 ¹ / ₂
5. (new)	Stores Clerk	—	1980	1980	165
*Union Scale					
Maint. Services.....				\$17,280	

RECAPITULATION

Office Services	\$ 39,480
Janitorial Services	38,940
Heating Services	19,740
Grounds Services	12,780
Maintenance Services	17,280
Classified Employees Total	\$128,220

D. The following Staff and Classified Employees are assigned to duty with the three Auxiliary Enterprises,—dormitory, cafeteria, and text-book library.

TEACHERS COLLEGE BOARD

DORMITORY

NAME	POSITION	Salary '48-49	10% incr.	'49-50 Proposed Salary	Salary per Month
1. Jones, Barbara L. x.....	Instructor	\$3600	\$3960	\$3960	\$330
2. Poole Marie *.....	Instructor	3600	3960	3960	330
3. Phipps, Gertrude *.....	Housekeeper	1800	1980	2040	170
4. Taylor, Esta E. *.....	Pastry Cook	1440	1584	1620	135
5. John, Ethel *.....	Cook I	1860	2046	2160	180
6. Moore, Lulu *.....	Domestic	1320	1452	1620	135
7. Warpenburg, Marie *.....	Domestic	1440	1584	1620	135
8. Weber, Frances *.....	Domestic	1320	1452	1620	135
		Dormitory.....\$18,600			

(* Plus \$30 per month maintenance)
(x Plus \$36 per month maintenance)

CAFETERIA

NAME	POSITION	Salary '48-49	10% incr.	'49-50 Proposed Salary	Salary per Month
1. Gaertner, Ruth H.**.....	Instructor	\$4200	\$4620	\$4800	\$400
2. McGahey, Ruth B.**.....	Pastry Cook	1630	1740	1800	150
3. Smith, Lloyd W.**.....	Cook II	2370	2607	2700	225
4. Eagleton, Alice I.**.....	Cook I	1680	1848	1860	155
5. Reami, Elizabeth**.....	Domestic	1630	1793	1800	150
6. Van Blaricum, Flossie M.**.....	Domestic	1630	1793	1800	150
		(on 30 day permit as Substitute Dom.)			
		Cafeteria....\$14,760			

(** Plus \$20 per month Maintenance)

TEXT-BOOK LIBRARY

1. Arnold, Henry	Exec. Asst. in Ed. & Ad...	\$3600	\$3960	\$4200	\$350
2. Ingram, Joan	Clerk Steno. I.....	1800	1980	2040	170
		\$6240			
		Auxiliary Enterprises Total....\$39,600			

IV. ORGANIZATION

A. Change in Announced Calendar:

1. Permission is requested to change the date of the scheduled Annual Homecoming from October 28-29 to November 4-5, so that the football opponent will be the team from Western.

V. CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

A. Construction of the Library Building is progressing on a highly satisfactory schedule. The roof should be completed in sixty days.

B. Resumption of work on the Site Preparation and Athletic Fields has been under way for two weeks.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE

A. Speech activities of the year have been pleasantly culminated with participation in the Biennial National Competition of

the Pi Kappa Delta Fraternity at Bradley University. The Women's debate team, Norma Metter (freshman) and Jahala Foote (junior) received highest achievement award by winning seven out of eight debates on "Federal Aid to Education." Jahala Foote also won the gold medal in Original Oratory. Both Miss Metter and Miss Foote are from Charleston, and both are graduates of Eastern State High School. Donald Charles Carmichael of Mattoon, won a gold medal rating in Extempore Speaking.

IX. MISCELLANEOUS

- A. The permission to give professional honorary degrees, granted at the Board meeting on March 28, was placed in the hands of a committee consisting of the administrative staff and the faculty holding the rank of professor. The thirty-two persons involved approved this means of recognizing the contribution of the college for the past fifty years, and decided to choose the individuals to be honored by ballot. Twenty-one alumni, graduating before 1934 were listed and their training and professional records examined. Invitations to attend the Golden Jubilee Commencement and receive the honorary degree have been issued to eight persons besides the baccalaureate and the commencement speakers, but we cannot present a complete list of acceptances at this date. The list will be cleared through the Advisory Committee.

The Baccalaureate Address will be given at 10:00 A.M., Sunday, June 5, by Dr. Charles Lee Prather, Diploma 1920 and B.Ed. Eastern, 1922. Dr. Prather is Head of the Department of Economics at the University of Texas. He is one of the three persons in the first degree class at Eastern, the Class of 1922.

The Commencement Address will be given by Dr. Denna Franklin Fleming, Diploma, Eastern, 1912, Head of the Department of Political Science, Vanderbilt University. Dr. Fleming is at present enrolled at the School of Advanced Studies, Princeton University.

X. SUMMARY:

- A. Consideration of the Teachers College Board is requested on the following items:
1. Acceptance of Teachers College Scholarships as reported.
 2. Employment of Dr. William Alex Sprague.
 3. Employment of Dr. Charles B. Huelsman.
 4. Summer leaves of absence for Mary Thompson and Ruth H. Gaertner.
 5. Continuance of disability leave for Alice McKinney, Theodore Carson and Charles S. Spooner.

TEACHERS COLLEGE BOARD

6. Recommended satisfactory examination of Miss Ica Marks by Dr. Beard of the University of Retirement System before return to duty.
7. Resignations of William G. Adams, Norman G. Strader, Mary Balloon Shull and Ruth Ann Beuttel.
8. Completion of substitute assignments of Lee Crook and Thomas Richardson.
9. Promotions in rank of twelve persons as indicated.
10. Recommendations for tenure at end of current year of eleven persons indicated.
11. Extension of probationary periods for Chennault Kelly and Stanley M. Elam as stated.
12. Employment of Clifford L. Fagan, Gordon M. Martin and Catherine Anne Smith.
13. Shift of duty for Earl W. Boyd as listed.
14. Addition of new positions as indicated if conditions approved by Advisory Committee develop.
15. Discontinuance of services of Gertrude Hendrix at close of current college year.
16. Employment of the nine months faculty in the positions, rank and salary indicated.
17. Employment of the administrative staff for the fiscal year 1949-50 as indicated.
18. Employment of Classified Employees for fiscal year 1949-50 as indicated, with permission to shift salaries so as to comply with appropriation bill limitations, with approval of Advisory Committee.
19. Resignation of Mrs. Berniece R. Quinby.
20. Employment of George R. White, Maintenance Laborer.
21. Employment of Marilyn McNutt, Clerk Stenographer I.

Respectfully submitted,

ROBERT G. BUZZARD, *President*

**REPORT OF THE
WESTERN ILLINOIS STATE COLLEGE
MACOMB, ILLINOIS**

**Meeting in Carbondale, Illinois
May 6, 1949**

To the Members of the State

Teachers College Board of Illinois

The following report is submitted for the Western Illinois State College:

PROCEEDINGS

I. STUDENTS

A. Attendance, Spring Quarter 1949

	Men and Boys	Women and Girls	Total	Total One Year Ago
1. College Students				
a. On campus				
Graduates	54	28	82	87
Seniors	151	67	218	149
Juniors	179	79	258	212
Sophomores	181	94	275	361
Freshmen	257	172	429	493
Sub-total	822	440	1,262	1,212
b. Extension				
Graduates	19	13	32	16
Undergraduates	5	142	147	141
Sub-total	24	155	179	157
Total	846	595	1,441	1,369
2. Secondary Schools				
Western High	66	62	128	138
Bardolph	30	22	52	53
Galva	95	109	204	0
Camp Point	42	64	106	0
Carthage	136	129	265	253
Payson	0	0	0	115
	369	386	755	559
3. Elementary Schools				
Western Training School.....	121	126	247	250
Rural	15	15	30	37
Adair	46	35	81	85
Bardolph	50	43	93	89
	232	219	451	461
Grand Total	1,447	1,200	2,647	2,389

B. List of Military Scholarship Students

1. I hereby certify to the State Teachers College Board that the persons whose names appear on the list of Military Scholarship students, which will be furnished to the Co-ordinator at this meeting, attended the Western Illinois State College during the following terms (as indicated on the list):
 - a. First Summer Term 1948
 - b. Second Summer Term 1948
 - c. Fall Quarter 1948
 - d. Winter Quarter 1948-49
 - e. First Extension Term 1948-49
 - f. Second Extension Term 1948-49
 - g. Spring Quarter 1949

II. FACULTY

A. Appointments

1. Mr. Harold Spicer will be employed beginning September 1, 1949 as an instructor in the Department of English at a

TEACHERS COLLEGE BOARD

salary of \$350 per month. Mr. Spicer has the A.B. degree from DePauw University and expects to be granted the A.M. degree in June by the same institution. He has served as a part-time instructor in English at DePauw while doing graduate work, and he was on active duty with the U. S. Naval Reserve from 1942 to 1946. Mr. Spicer will replace Mrs. Lila Linder who has been teaching on a temporary basis.

2. Mr. A. C. Drummond will be employed to teach one class in Education during the first summer term at a salary of \$175.00 per month for one-half time work, or a total of \$262.50 for the term. Mr. Drummond has the B.Ed. degree from Northern Illinois State Teachers College, the M.A. from the University of Illinois, and will complete work for the M.S. degree in Education at Western in June 1949. He is the principal of the Macomb High School.
3. Mr. Robert Plummer will be employed as instructor in the Training School where he will act as critic teacher in art to replace Miss Maria Craig Churchill who does not desire to be reemployed. He has the B.S. degree from the University of Missouri and expects to receive the M.A. from the same college in June 1949. He has had public school teaching experience at Willow Springs and Reeds Springs, Missouri. Mr. Plummer's salary will be \$350 per month, and his employment is to become effective September 1, 1949. He served four years in the U.S. Army.
4. Mr. George Potter will be employed as a part-time instructor beginning September 1, 1949, at a salary of \$220 per month. Mr. Potter will teach in the Department of Commerce and will have charge of the records, vouchering, etc., for veteran students who are attending college under P.L. 16 and P.L. 346. He has the B.S. degree from Western and expects to receive the M.S. degree in August 1949. He has assisted with the Veterans Administration contracts while a student.
5. Mr. Roger M. Morrow will be employed beginning September 1, 1949 as an associate professor to teach physics in the Department of Physical Sciences at a salary of \$550 per month. Mr. Morrow received the A.B. degree from Park College and the M.S. and Ph.D. degrees from the University of Iowa. Dr. Morrow is employed at the present time at Iowa Wesleyan College, and he has taught at Western during the summer sessions for the past several years.

B. Changes in Rank

1. The following persons, who at the present time hold the rank of Associate Professors, are recommended for promotion to the rank of Professor effective September 1, 1949.

PROCEEDINGS

All are department heads, and all possess earned Doctor's degrees.

- a. John S. McVickar, Agriculture
 - b. Mary A. Bennett, Biological Sciences
 - c. M. G. Bodine, Social Sciences
 - d. Robert A. Shiley, English
2. The following persons, who are classified as Assistant Professors at the present time, are recommended for promotion to the rank of Associate Professor effective September 1, 1949. Each person has an earned Doctor's degree.
- a. R. Maurice Myers, Biological Sciences
 - b. Kent Pease, English
 - c. Frances Whitehead, Commerce
 - d. Kathleen J. Brophy, Physical Education
 - e. C. Adam Turner, Education
 - f. Clifford A. Julstrom, Music

C. Change in Status

1. It is recommended that Dr. Clifford A. Julstrom be designated as head of the Music Department effective September 1, 1949. He has been serving as acting head since the death of Miss Theresa Wild. Mr. Julstrom received the Ph.D. degree from the Eastman School of Music in November 1948.
2. It is recommended that Dr. Kathleen J. Brophy be designated as head of the Department of Physical Education for Women. Miss Brophy was granted the Ph.D. degree by the University of Wisconsin in August 1948.

D. Faculty list with salary schedule for regular college year of thirty-six weeks, beginning September 1, 1949, to be paid from the appropriation for Personal Services, General Revenue Fund, if the money requested in this item in the 1949-51 budget is appropriated by the Sixty-sixth General Assembly for such purposes. If the appropriation is reduced, these salaries will be adjusted in proportion to the funds allotted for Personal Services.

Name	Degree	Department	Salary Per Mo.	Salary 9 Months
<i>Professors</i>				
Beighey, Clyde	Ph.D.	Commerce	\$630.00	\$5,670.00
Schleier, Louis M.	Ph.D.	Education	630.00	5,670.00
Tillman, Arthur G.	Ph.D.	Geography	630.00	5,670.00
Archer, Julian L.	Ph.D.	Education	625.00	5,625.00
Ayre, H. Glenn	Ph.D.	Mathematics	585.00	5,265.00
Carson, Ruth	Ph.D.	Foreign Lang.	585.00	5,265.00
Linder, Roscoe G.	Ph.D.	Education	585.00	5,265.00
Bennett, Mary A.	Ph.D.	Biology	575.00	5,175.00
Bodine, Marcy G.	Ph.D.	Soc. Science	575.00	5,175.00
McVickar, John S.	Ph.D.	Agriculture	575.00	5,175.00
Shiley, Robert A.	Ph.D.	English	575.00	5,175.00

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Name	Degree	Department	Salary Per Mo.	Salary 9 Months
<i>Associate Professors</i>				
Bailey, Dwight L.	A.M.	Education	\$575.00	\$5,175.00
Hanson, Raymond W.	M.Ed.	Phys. Ed.	575.00	5,175.00
Wetzel, Wayne	M.S.	Ind. Arts	575.00	5,175.00
Schreiber, Edwin W.	A.M.	Mathematics	560.00	5,040.00
Eller, Walter H.	M.S.	Physics	550.00	4,950.00
Morrow, Roger	Ph.D.	Physics	550.00	4,950.00
Schory, Harold F.	A.M.	English	540.00	4,860.00
Pottle, Theodora	A.M.	Art	530.00	4,770.00
Bennett, Chester W.	Ph.D.	Chemistry	525.00	4,725.00
Sproull, Grace	Ph.D.	Foreign Lang.	525.00	4,725.00
Myers, R. Maurice	Ph.D.	Biology	515.00	4,635.00
Pease, Kent	Ed.D.	English	515.00	4,635.00
Whitehead, Frances	Ph.D.	Commerce	515.00	4,635.00
Brophy, Kathleen J.	Ph.D.	Phys. Ed.	505.00	4,545.00
Turner, C. Adam	Ed.D.	Education	490.00	4,410.00
Julstrom, Clifford	Ph.D.	Music	480.00	4,320.00
<i>Assistant Professors</i>				
Miner, Sarah	M.S.	Home Econ.	500.00	4,500.00
Stull, Harriet C.	A.M.	Soc. Science	500.00	4,500.00
Goode, Kenneth H.	Ph.D.	Chemistry	495.00	4,455.00
Ave, Harold C.	A.M.	Health and Dean of Men	485.00	4,365.00
Bonham, Tressie	A.M.	Home Econ.	485.00	4,365.00
Garner, C. Wix	A.M.	Phys. Educ.	485.00	4,365.00
Morrison, R. Felix	Ph.D.	English	485.00	4,365.00
Potter, Olive	A.M.	Phys. Educ.	485.00	4,365.00
Ray, Ethel	A.M.	Education	485.00	4,365.00
Sallee, Roy M.	M.S.	Biology	485.00	4,365.00
Scott, Elna	A.M.	Lab. School	485.00	4,365.00
Swofford, Lyndal	M.S.	Library	485.00	4,365.00
Burke, Marjorie	A.M.	Lab. School	480.00	4,320.00
Donley, Margaret	A.M.	Lab. School	475.00	4,275.00
Evans, Cecile	A.M.	Library	475.00	4,275.00
Hoover, Isabel	A.M.	English	475.00	4,275.00
Horrabin, H. Waldo	M.S.	Chemistry	475.00	4,275.00
Miller, Rayman	M.S.	Ind. Arts	475.00	4,275.00
Mitchell, Beulah	A.M.	Lab. School	475.00	4,275.00
Pence, Helen	A.M.	Lab. School	475.00	4,275.00
Reynolds, Juna	A.M.	English	475.00	4,275.00
Schannenck, Margaret	A.M.	Lab. School	475.00	4,275.00
Vawter, Gladys	A.M.	English	475.00	4,275.00
Voss, Hertha	A.M.	Commerce	475.00	4,275.00
Terrill, Jennette	Ph.M.	Lab. School	475.00	4,275.00
Robinson, Lauretta	A.M.	Train. School	470.00	4,230.00
Fritschel, Arthur L.	A.M.	Music	465.00	4,185.00
Glasow, Ogden L.	Ph.D.	Education	465.00	4,185.00
Harley, R. Bruce	Ph.D.	Soc. Science	465.00	4,185.00
Lowell, Virginia	Ph.D.	English	465.00	4,185.00
Olsen, Arthur R.	Ed.D.	Soc. Science	465.00	4,185.00
Sollars, Velna	M.S.	Commerce	465.00	4,185.00
Swain, Paul B.	A.M.	Art	465.00	4,185.00
Young, Bernard J.	M.S.	Lab. School	465.00	4,185.00
Langemo, Amanda	A.M.	English (½ Sal.)	230.00	2,070.00
Conn. Kenneth E.	M.S.	Chemistry	455.00	4,095.00
Crall, H. William	M.S.	Biology	455.00	4,095.00
Robinson, Clarice	A.M.	Commerce	455.00	4,095.00
Wardell, Margaret	A.M.	Library	455.00	4,095.00
Lipsey, William E.	A.M.	Lab. School	435.00	3,915.00
Neeley, Nancy D.	M.S.	Home Econ.	435.00	3,915.00
Roberts, Alvin B.	M.S.	Visual Educ.	435.00	3,915.00
Fite, Olive	A.M.	English	415.00	3,735.00
Gayler, Geo. W. (E)	A.B.	Extension	137.44	1,236.96
Corbin, Mabel (E)	M.S.	English	130.00	1,170.00
<i>Instructors</i>				
Davis, W. R.	Ph.D.	Education	425.00	3,825.00
Mulder, George W.	A.M.	Music	425.00	3,825.00
Taylor, Loren E.	A.M.	Mathematics	425.00	3,825.00
Wilkinson, George	A.M.	Education	425.00	3,825.00
Neu, Lucile	A.M.	Library	415.00	3,735.00
Baker, Betty M.	A.M.	Phys. Educ.	415.00	3,735.00
Gould, A. Oren	M.M.	Music	415.00	3,735.00
Hampleman, R. S.	A.M.	Lab. School	415.00	3,735.00
Hicken, Victor	A.M.	Soc. Science	415.00	3,735.00
Hulett, Florence M.	M.S.	Lab. School	415.00	3,735.00
Jones, Reece A.	M.S.	Geography	415.00	3,735.00
Kerker, Larry	A.M.	Phys. Educ.	415.00	3,735.00
Morley, Leroy	A.M.	Phys. Educ.	415.00	3,735.00
Reid, Dempsey E.	M.S.	Ind. Arts	415.00	3,735.00

PROCEEDINGS

Name	Degree	Department	Salary Per Mo.	Salary 9 Months
Shake, W. Kimbrough.....	M.S.	Visual Ed.	\$415.00	\$3,735.00
Stipanowich, Joseph J.....	M.S.	Mathematics	415.00	3,735.00
Van Etten, Leslie J.....	M.S.	Agriculture	415.00	3,735.00
Wanninger, Forrest I.....	M.M.	Music	415.00	3,735.00
Ferguson, Robert.....	M.S.	Commerce	405.00	3,645.00
Matthews, Eleanor	M.S.	Library	405.00	3,645.00
Sebree, June	M.S.	Phys. Educ.	405.00	3,645.00
Clow, Robert J.....	A.B.	Phys. Educ.	385.00	3,465.00
Robinson, Loren K.....	B.S.	Agriculture	385.00	3,465.00
*Warner, Wilma	M.S.	Home Econ.	375.00	3,375.00
DiFrancesca, Vincent	B.S.	Music	375.00	3,375.00
Dufelmeier, Arthur	B.S.	Phys. Educ.	365.00	3,285.00
		Music	365.00	3,285.00
Kershner, Mary Eleanor.....	A.M.	English	350.00	3,150.00
Plummer, Robert	A.M.	Art	350.00	3,150.00
Spicer, Harold	A.M.	English	350.00	3,150.00
		Library	350.00	3,150.00
		Library	350.00	3,150.00
		Library	350.00	3,150.00
Thompson, Edithe N.....	R.N.	Ind. Arts	350.00	3,250.00
Potter, George	M.S.	Health	250.00	2,250.00
		Commerce	220.00	1,980.00
<i>Nurse I</i>				
Herndon, Helen	R.N.	Health	230.00	2,070.00
* Plus \$40 Maintenance				
<i>Faculty Assistants</i>				
Morrow, Juanita		Commerce	215.00	1,935.00
George, Olive		Home Econ.	200.00	1,800.00
Total				\$452,406.96

III. OTHER SCHOOL EMPLOYEES

A. Administrative personnel for 1949-50 for twelve months beginning July 1, 1949 to be paid from the appropriation for Personal Services, General Revenue Fund, if the money requested in this item in the 1949-51 budget is appropriated by the Sixty-sixth General Assembly for such purposes. If the appropriation is reduced, these salaries will be adjusted in proportion to the funds allocated for Personal Services.

Name	Degree	Classification	Salary Per Mo.	Salary 12 Months
Beu, Frank A.....	Ph.D.	President	\$833.33	\$10,000.00
Currens, F. H.....	Ph.D.	Ex. Asst in Ed. and Adm.	625.00	7,500.00
(Dean of College)				
Thisted, M. N.....	Ph.D.	Professor	595.00	7,140.00
(Dean of Men)				
Champion, O. L.				
Business Mgr., July and Aug.*)		Ex. Asst. in Ed. and Adm.	600.00	*1,200.00
.....	M.D.	Asst. Prof.	500.00	6,000.00
(College Physician)				
Roberts, John C.....	A.M.	Asst. Prof.	500.00	6,000.00
(Director of Training and Placement)				
Covert, Warren O.....	Ph.D.	Asst. Prof.	485.00	5,820.00
(Principal of Laboratory School)				
Lafin, G. Allan.....	A.M.	Asst. Prof.	485.00	5,820.00
(Director of Public Relations)				
Zimmerman, Ruth L.....	A.M.	Asst. Prof.	485.00	5,820.00
(Dean of Women)				
Grigsby, James M.....	B.Ed.	Ex. Asst. in Ed. and Adm.	420.00	5,040.00
(Asst. Bus. Mgr., July and Aug.;				
Bus. Mgr., Sept.-June)				
Crum, Mary E.....		Ex. Asst. in Ed. and Adm.	280.00	3,360.00
(Secretary to President)				
Abbot, Richard R.....	M.S.			
(Health Co-ordinator)		Instructor	200.00	2,400.00
				\$66,280.00

TEACHERS COLLEGE BOARD

B. Employees for 1949-50 for twelve months beginning July 1, 1949 to be paid from the appropriation for Personal Services, General Revenue Fund, with increases from 10% to 15% depending upon whether or not they receive an adjustment or merit increase. If an automatic pay increase is directed by state administrative officers exceeding these amounts, we will change the salaries accordingly. If any of these salaries should exceed the limits set by members of the Sixty-sixth General Assembly in the various classifications, said salaries will be reduced to conform to said limits.

Name	Pay Roll Title	Salary Per Mo.	Salary 12 Months
<i>Office</i>			
Weaver, Betty M.	Clerk Stenographer II.	\$247.50	\$2,970.00
Burruss, Edna E.	Faculty Assistant	247.50	2,970.00
Bishop, Lucile	Clerk Stenographer II.	242.00	2,904.00
	Account Clerk	215.00	2,580.00
Kator, Dolores	Clerk Stenographer I.	200.00	2,400.00
Sutton, Beatrice	Clerk Stenographer I.	165.00	1,980.00
	Clerk Stenographer I.	165.00	1,980.00
	Clerk Stenographer I.	150.00	1,800.00
	Clerk Stenographer I.	150.00	1,800.00
	Clerk Stenographer I.	150.00	1,800.00
	Switchboard Operator I.	150.00	1,800.00
<i>Janitorial</i>			
Allen, Harold	Janitor III.	245.00	2,940.00
Leighty, Elbert	Janitor I.	192.50	2,310.00
Elam, William	Janitor I.	186.00	2,232.00
Inman, Garnet	Janitor I.	186.00	2,232.00
Nunn, George	Janitor I.	186.00	2,232.00
Purdum, Roma F.	Janitor I.	186.00	2,232.00
Shifley, Howard	Janitor I.	186.00	2,232.00
Stewart, Earl	Janitor I.	186.00	2,232.00
Thompson, Dean	Janitor I.	186.00	2,232.00
Butterfield, Cyril	Janitor I.	186.00	2,232.00
Harwick, Harold E.	Laborer (maintenance)	165.00	1,980.00
Mason, Mary	Domestic	145.00	1,740.00
VeNard, Mary	Domestic	145.00	1,740.00
<i>Heating</i>			
Monninger, Carl B.	Plant Main. Engineer II.	425.00	5,100.00
Carson, Roy	Stationary Engineer	335.00	4,020.00
Locke, Ellis	Stationary Engineer	335.00	4,020.00
Monninger, Robert C.	Stationary Fireman	285.00	3,420.00
Waller, Walter	Stationary Fireman	285.00	3,420.00
Wells, Glen W.	Stationary Fireman	285.00	3,420.00
<i>Maintenance</i>			
Stookey, Ray	Maintenance Painter		Prev. rate
Moore, Guy	Maintenance Carpenter		Prev. rate
<i>Grounds</i>			
Horrell, Fred R.	Grounds Foreman	242.00	2,904.00
Cromer, Thomas	Laborer (maintenance)	186.00	2,232.00
Grim, Robert	Laborer (maintenance)	186.00	2,232.00
Purdum, Harold K.	Laborer (maintenance)	186.00	2,232.00
Lowderman, R. L.	Laborer (maintenance)	176.00	2,112.00
Riden, Diamond E.	Laborer (maintenance)	165.00	1,980.00
Walley, Lloyd G.	Laborer (maintenance)	165.00	1,980.00
	Laborer (maintenance)	160.00	1,920.00
	Laborer (maintenance)	160.00	1,920.00
	Laborer (maintenance)	160.00	1,920.00
<i>Watchmen</i>			
Graves, Earl	Watchman I.	192.50	2,310.00
Mason, Thos. B.	Watchman I.	186.00	2,232.00
<i>Farm</i>			
Newman, Max	General Farmer	220.00	2,640.00
	General Farmer	200.00	2,400.00
			\$111,744.00

PROCEEDINGS

C. Employees for 1949-50 for twelve months beginning July 1, 1949 to be paid from appropriation for Personal Services, Income Fund-Auxiliary, with increases from 10% to 15% depending upon whether or not they receive an adjustment or merit increase. If an automatic pay increase is directed by state administrative officers exceeding these amounts, we will change the salaries accordingly. If any of these salaries should exceed the limits set by members of the Sixty-sixth General Assembly in the various classifications, said salaries will be reduced to conform to said limits.

Name	Pay Roll Title	Salary Per Mo.	Salary 12 Months
<i>Food Service</i>			
**Crain, Bessie	Cook I.....	\$170.00	\$2,040.00
*Burton, Edna	Cook I.....	150.00	1,800.00
**Hainline, Ruth	Cook I (5/6 time).....	150.00	1,800.00
*Stockwell, Altie	Pastry Cook.....	140.00	1,680.00
	Cook I.....	140.00	1,680.00
	Cook I.....	140.00	1,680.00
<i>Dormitory Directors</i>			
***Crabill, Alice	Instructor	255.00	3,060.00
	(Asst. Dir.).....	225.00	2,700.00
<i>Janitorial</i>			
Nelson, Charles	Janitor I.....	189.00	2,268.00
**Hubbard, Lula	Domestic	135.00	1,620.00
*Joplin, Myrtle	Domestic	130.00	1,560.00
	Domestic	120.00	1,440.00
<i>Maintenance</i>			
**Wear, Irene J.....	Laundry Worker	135.00	1,620.00
**Kipling, Eunice Fentem.....	Laundry Worker	135.00	1,620.00
*Carruthers, Emma	Domestic	115.00	1,380.00
	Washman	150.00	1,800.00
			\$29,748.00
* \$30 Maintenance			
** \$10 Maintenance			
*** \$40 Maintenance			

D. Affiliated schools faculty list for the regular term of thirty-six weeks beginning September 1, 1949 to be paid from the appropriation for Personal Services, General Revenue Fund.

Name	Degree	Pay Roll Title and School	Salary Per Mo.	Salary 9 Months
Young, Chellis	M.S.	Instruct.—Bardolph	\$ 70.00	\$630.00
Chidester, Elizabeth	M.S.	Instruct.—Pilot Knob	70.00	630.00
Cook, Gordon A.....	A.M.	Instruct.—Bardolph	55.00	495.00
Howell, Maryon C.....	B.S.	Instruct.—Bardolph	50.00	450.00
Platt, Mabel	B.S.	Instruct.—Bardolph	50.00	450.00
Stone, Mrs. Opal.....	B.S.	Instruct.—Prairie Hill	50.00	450.00
Flynn, Richard	M.S.	Instruct.—Adair	25.00	225.00
Hinman, Hazel	M.S.	Instruct.—Adair	25.00	225.00
Hoing, Helen	M.S.	Instruct.—Adair	25.00	225.00
Lindsay, Erma P.....	B.Ed.	Instruct.—Adair	25.00	225.00
Moss, Chester	M.S.	Instruct.—Bardolph	25.00	225.00
Hickman, Helen	B.S.	Instruct.—Bardolph	20.00	180.00
Redman, Gerald R.....	B.S.	Instruct.—Bardolph	20.00	180.00
Tingley, Estelle	A.B.	Instruct.—Bardolph	20.00	180.00
*Whitcomb, Jean	M.S.	Instruct.—Carthage	125.00	125.00
*Ray, Doris	M.S.	Instruct.—Galva	125.00	125.00
	(Home Ec.).....	Instruct.—	125.00	125.00
				\$5,145.00

* To be employed one month only.

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E. List of substitute teachers to be employed when needed at the rate of \$12 per day:

Mrs. Glenda Kerker, B.S.
Mrs. Chester Kowal, B.Ed.
Mrs. Rayman Miller, Equivalent to B.Ed.
Mrs. Leroy Morley, B.E.
Mrs. Vivian Ward Myers, B.S.
Mrs. Darwin McClure, B.S.
Mrs. Albert Nail, B.Ed.
Mrs. Robert V. Nelson, B.Ed.
Mrs. Joseph Stipanowich, B.Ed.
Mrs. Wallace Walker, A.B.
Mrs. T. J. Young, B.Ed.

F. As a result of a survey made by Position Classification Service, changes in the classification of employees have been made as follows:

1. Ray Stookey—changed from Trades Helper to Maintenance Carpenter.
2. Harold K. Purdum—changed from Janitor I to Laborer (maintenance).
3. Cyril H. Butterfield—changed from Laborer (maintenance) to Janitor I.
4. Emma Carruthers—changed from Laundry Worker to Domestic.

G. Following is a list of faculty members and employees who will be on the retired list as of September 1, 1949:

Champion, O. L.	Schuppert, W. L.
Cooper, Bessie	Seal, Harvey
DeCamp, W. E.	Simpkins, Rupert R.
Henry, Margaret J.	Straight, M. K.
Jackson, Fanny R.	Strome, Alberta
Kirkbride, Chester	Thompson, Katherine
Lemmer, Guy	Waggoner, H. D.
Moon, Marion	Wear, Roscoe
Morgan, W. P.	

IV. ORGANIZATION

No report.

V. CURRICULUM

No report.

VI. BUILDINGS AND GROUNDS

No report.

VII. AUXILIARY ENTERPRISES

No report.

VIII. STUDENT LIFE

No report.

IX. MISCELLANEOUS

No report.

X. SUMMARY

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of Military Scholarship students for the First Summer Term 1948, the Second Summer Term 1948, the Fall Quarter 1948, the Winter Quarter 1948-49, the First Extension Term 1948-49, the Second Extension Term 1948-49, and the Spring Quarter 1949.
- B. The appointment of Mr. Harold Spicer as instructor in the Department of English, effective September 1, 1949, at \$350 per month.
- C. The appointment of Mr. A. C. Drummond as a half-time instructor in the Department of Education for the first summer term, 1949, at \$175 per month.
- D. The appointment of Mr. Robert Plummer as instructor in the Laboratory School, effective September 1, 1949, at \$350 per month.
- E. The appointment of Mr. George Potter as a part time instructor in the Department of Commerce and Veterans Service Bureau, effective September 1, 1949, at \$220 per month.
- F. The appointment of Dr. Roger M. Morrow as associate professor in the Department of Physical Sciences, effective September 1, 1949, at \$550 per month.
- G. Promotion of Dr. John S. McVickar, Dr. Mary A. Bennett, Dr. M. G. Bodine, and Dr. Robert A. Shiley to the rank of Professor, effective September 1, 1949.
- H. Promotion of Dr. R. Maurice Myers, Dr. Kent Pease, Dr. Frances Whitehead, Dr. Kathleen J. Brophy, Dr. C. Adam Turner, and Dr. Clifford A. Julstrom to the rank of Associate Professor, effective September 1, 1949.
- I. Appointment of Dr. Clifford A. Julstrom as head of the Department of Music, effective September 1, 1949.
- J. Appointment of Dr. Kathleen J. Brophy as head of the Department of Physical Education of Women, effective September 1, 1949.
- K. Faculty list with salary schedule for regular college year of thirty-six weeks, beginning September 1, 1949, to be paid from appropriation for Personal Services, General Revenue Fund, if the money requested in this item in the 1949-51 budget is

TEACHERS COLLEGE BOARD

appropriated by the Sixty-sixth General Assembly for such purposes. If the appropriation is reduced, these salaries will be adjusted in proportion to the funds allotted for Personal Services.

- L. Administrative personnel for 1949-50 for twelve months beginning July 1, 1949 to be paid from appropriation for Personal Services, General Revenue Fund, if the money requested in this item in the 1949-51 budget is appropriated by the Sixty-sixth General Assembly for such purposes. If the appropriation is reduced, these salaries will be adjusted in proportion to the funds allotted for Personal Services.
- M. Employees for 1949-50 for twelve months beginning July 1, 1949 to be paid from appropriation for Personal Services, General Revenue Fund, with increases from 10% to 15% depending upon whether or not they receive an adjustment or merit increase. If an automatic pay increase is directed by state administrative officers exceeding these amounts, we will change the salaries accordingly. If any of these salaries should exceed the limits set by members of the Sixty-sixth General Assembly in the various classifications, said salaries will be reduced to conform to said limits.
- N. Employees for 1949-50 for twelve months beginning July 1, 1949 to be paid from appropriation for Personal Service, Income Fund-Auxiliary, with increases from 10% to 15% depending upon whether or not they receive an adjustment or merit increase. If an automatic pay increase is directed by state administrative officers exceeding these amounts, we will change the salaries accordingly. If any of these salaries should exceed the limits set by members of the Sixty-sixth General Assembly in the various classifications, said salaries will be reduced to conform to said limits.
- O. Affiliated school faculty list for the regular term of thirty-six weeks beginning September 1, 1949 to be paid from appropriation for Personal Services, General Revenue Fund.
- P. The list of substitute teachers to be employed when needed at the rate of \$12.00 per day.
- Q. The change in classification for the following Civil Service employees: Ray Stookey from Trades Helper to Maintenance Painter; Harold K. Purdum from Janitor I to Laborer (maintenance); Cyril H. Butterfield from Laborer (maintenance) to Janitor I; Emma Carruthers from Laundry Worker to Domestic.

Respectfully submitted,

F. A. BEU, *President*

PROCEEDINGS

**Report of the
NORTHERN ILLINOIS STATE TEACHERS COLLEGE**

**To be Presented at the Meeting of the Teachers College Board
at Carbondale**

May 6, 1949

To the Chairman and Members of the Teachers College Board

Ladies and Gentlemen: I have the honor to submit the following report.

I. STUDENTS

a. Military Scholarship Students

I hereby certify to the State Teachers College Board that the students whose names appear on the list of State Military Scholarship holders, which list will be submitted to the Coordinator at the May 6, 1949 board meeting, were enrolled in the Northern Illinois State Teachers College during the periods as indicated on the lists, as follows:

- a. Summer Session, 1948
- b. Fall Quarter, 1948
- c. Winter Quarter, 1948-1949
- d. Spring Quarter, 1949

b. Extension Division—1948-1949

Three extension classes have been organized during the college year, as follows:

- Industrial Arts 300—Paw Paw—18 students
- Industrial Arts 300—Morris—83 students
- Education 405—DeKalb—49 students

Arrangements have been made to offer Physical Science 155, Conservation, in six different centers during the summer, as follows: Amboy, DeKalb, Freeport, Grayslak, Morris, and Rockford.

Two workshops are being planned for the summer by the extension division. A health workshop will be offered in Mt. Carroll which at present has a pre-registration of 60 teachers. A workshop in elementary education will be offered at Elgin which at present has a pre-registration of 45 students.

Tentative plans are being made to offer two courses in extension at Joliet in the field of Social Science. The college plans to offer a course in American History and a course in Social Studies in the Elementary Schools if a qualified person is available.

II. FACULTY

1. Leave of Absence

Miss Wallace Wesley, Department of Physical Education for Women, in order to do further graduate work without pay, for the college year 1949-1950. Miss Wesley is a Navy veteran and plans to use her government aid for the continuation of her education.

2. Resignations

- a. Dr. Arthur Witt Blair, director of student teaching, effective June 15, in order to accept a position at the State Teachers College in Denton, Texas. It is with regret that we lose Dr. Blair's services. His decision is based upon the preference of his family to live in the southwest. He will serve as Acting Dean of the School of Education at Denton.
- b. Miss Jean I. Hart, head of the Home Economics Department, effective June 9, in order to be married. This resignation is accepted with mixed feelings since Miss Hart has done splendid work at the college.
- c. Miss Rachel A. Jackson, college nurse, effective June 9, in order to enter another field of work. Miss Jackson has been classified as executive assistant, serving on the eleven months' basis.
- d. Dr. Margaret Rouse, Department of Education, effective June 9, to accept a position at Texas Christian University, Ft. Worth, Texas. Dr. Rouse's decision to leave is based upon the health of her aged mother.
- e. Miss Lucille Williams, assistant in the kindergarten at the McMurry Laboratory School, effective June 9, who is to be married.

3. Change of Status

Upon the recommendation of the Faculty Council, we should like to report for approval the change of status from assistant professor to associate professor for the following faculty members:

Dr. Donald Berger, Department of Education

Mr. Paul Crawford, Department of Speech

(Mr. Crawford now has the equivalent of a doctor's degree and will receive it by September, 1949.)

4. Change of Appointment

- a. Dr. Max S. Huebner from assistant director of student teaching in charge of the high school area, to director of student teaching, replacing Dr. Arthur W. Blair. Dr. Huebner has done excellent work in this field and is well acquainted with the program at the college. His salary

PROCEEDINGS

for the next year has been recommended as \$6,400 for twelve months.

- b. Mr. James Meldrum from associate dean of men and co-ordinator of veterans affairs to assistant dean of men. Within the near future, the enrollment of veterans will reach the vanishing point. The change in Mr. Meldrum's status is recommended to assure him of a continuation of a position here at Northern at a time when we will have no more veterans.
- c. Dr. Esther Williams, professor and training teacher at the McMurry Laboratory School in charge of the seventh grade, to professor, Department of Education. Dr. Williams is well qualified to fill the need in the department.

5. New Appointments

a. Spring Quarter, Only

Mr. Russell R. Attis as instructor in the Department of Physical Education for Men at the rate of \$350 per month beginning March 21 through June 10, 1949. This was a temporary appointment to replace Mr. Eugene Fekete who resigned at the beginning of the spring quarter. Mr. Attis earned his bachelor's and master's degrees from the University of Illinois and has had teaching experience in all fields of athletics at the University of Illinois and in the Chicago public schools.

b. Summer Session, Only

The following are recommended to handle supervisory work at the workshops sponsored by the college during the summer:

- 1. Miss Elvera Hjertstedt to teach in elementary education at Elgin at the rate of \$570 for six weeks. Miss Hjertstedt will serve as demonstration teacher.
- 2. Miss Helen Hoing to teach at the health workshop at Mt. Carroll at the rate of \$570 for six weeks.
- 3. Miss Mildred B. Mills to teach in elementary education at Elgin at the rate of \$570 for six weeks. Miss Mills will serve as demonstration teacher.

c. Regular Year—1949-1950

- 1. Miss Katherine A. Flynn as assistant in the kindergarten in the McMurry Laboratory School, effective in September, 1949, at a salary of \$3,240 for nine months. Miss Flynn earned her bachelor's degree at Chicago Teachers College and her master's degree at Northwestern University. She has had teaching experience in the early elementary and kindergarten sections of the schools at Evergreen Park, Illinois.
- 2. Miss Madeline Maybauer as instructor in charge of the kindergarten at the McMurry Laboratory School, re-

TEACHERS COLLEGE BOARD

placing Miss Virginia Carper on leave of absence for the college year 1949-1950, at a salary of \$3,500 for nine months beginning in September. Miss Maybauer was formerly in charge of the kindergarten here but resigned in 1943 in order to take care of her father. She earned her bachelor's degree at the University of Chicago and her master's degree at Teachers College, Columbia, and has done further graduate work at the University of Minnesota and at Northwestern University. Miss Maybauer has had successful teaching experience in the schools of Minnesota and Iowa as well as New York.

3. Mr. Leon Richards as instructor in Industrial Arts for nine and one-half months to replace Mr. Lawrence Secrest who will be on leave of absence. Mr. Richards will receive a salary of \$3,150 for nine months plus a half month's salary of \$175 beginning September 1, 1949. He earned his bachelor's degree at this college and his master's degree at Ohio State University.
4. Mr. Gilbert Wilson as assistant professor in the Department of Physical Education for Men at a salary of \$4,200 for nine months plus one-half month beginning September 1, 1949. Mr. Wilson will begin his duties on September 1 in order to assist with the football practice and will receive \$133.33 additional pay for that time. He earned his bachelor's degree at the State Teachers College, Kearney, Nebraska, his master's degree at the State University of Iowa, and has one year of graduate work beyond this. He has had successful coaching experience in the schools of Colorado, Nebraska, Iowa, and comes to this college as head basketball coach from the Iowa City High School.
6. We wish to present for approval the faculty, administrative, and civil service payrolls for 1949-1950 as follows:

PERSONAL SERVICES

Professors	Academic Degree	Department	Salary Rate 1948-1949	Salary Rate 1949-1950
Montgomery, C. E.	Ph.D.	Biological Science	\$5220	\$5670
Jameson, Hugh	Ph.D.	Social Science	5175	5625
Gabel, O. J.	Ph.D.	Education	5085	5535
Gould, H. W.	Ph.D.	Physical Science	4995	5445
Hellmich, Eugene	Ph.D.	Mathematics	4950	5400
Howell, Charles E.	Ph.D.	Social Science	4860	5400
Beatty, E. C. O.	Ph.D.	Social Science	4905	5355
Bellis, Bertha M.	Ph.D.	Training Teacher	4905	5355
Messenger, Helen R.	Ph.D.	Education	4905	5355
Connor, J. Hal.	M.A.*	English	4905	5280
Cobb, Lillian	Ph.D.	Foreign Language	4770	5220
Hains, John R.	Ph.D.	English	4725	5175
Hayter, Earl W.	Ph.D.	Social Science	4635	5175
O'Connell, William V.	Ed.D.	Speech	4700	5150
Christeson, Wayne	Ed.D.	Music	4805	5075
Uhland, Maude	Ph.D.	English	4455	4905
Williams, Esther	Ed.D.	Education	4200	4740
Taylor, E. Ruth	Ph.D.	English	4140	4680

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PERSONAL SERVICES—Continued

Professors	Academic Degree	Department	Salary Rate 1948-1949	Salary Rate 1949-1950
Eaton, Durward L.	Ph.D.	Physical Science	\$4050	\$4590
Parson, S. F.	Emeritus	Mathematics	1809 (12 mo.)	1800
Simonson, Ida	Emeritus	English	1770	1770

*Has been classified as professor for many years. Has 3 years' graduate work.

Associate Professors	Academic Degree	Department	Salary Rate 1948-1949	Salary Rate 1949-1950
Storm, William B.	M.A.	Mathematics	\$4545	\$5085
Oakland, Milo	M.A.	Industrial Arts	4700	5030**
Williams, Mary	M.A.	Education	4700	5030
Annas, A. Neil	M.A.	Music	4545	4950
Lloyd, John W.	Ed.D.	Social Science	4500	4950
Terwilliger, George	M.A.	Biological Science	4500	4905
Evans, George	M.A.	Physical Education	4545	4875**
Berger, Donald	Ed.D.	Education	3950	4860*
Caldwell, Loren	M.S.	Physical Science	4455	4860
Hayes, M. C.	Ph.D.	Education	4545	4860
Harrison, Paul	M.A.	Industrial Arts	4455	4800**
Appell, Carl H.	M.A.	Physical Education	4325	4730
Anderson, Alma	M.A.	Fine Arts	4275	4680
Anderson, Miriam	M.A.	Physical Education	4275	4680
Crawford, Paul	Ph.M.	Speech	3960	4680
Coar, Birchard	Mus.D.	Music	4275	4575
Hart, Jean	M.A.	Home Economics	4275	4575
Crowell, Laura I.	Ph.D.	Speech	3960	4410
Miner, W. B.	M.A.	Physical Science	4000	4365
Rolf, Frederick	Ph.D.	Physical Science	3960	4320
Wick, Lawrence	Ph.D.	Physical Science	3870	4050

*Promoted from Assistant to Associate Professor.

**On 12 months basis, extended at the regular monthly rate.

Assistant Professors	Academic Degree	Department	Salary Rate 1948-1949	Salary Rate 1949-1950
Burrell, Blanche	M.A.	Training Teacher	\$4015	\$4420
McKinzie, Ralph	M.A.	Physical Education	3870	4410
O'Brien, Marguerite	M.S.	Training Teacher	3960	4335
Burton, Emily	M.A.	Training Teacher	3870	4200
Edel, E. F.	M.A.	Industrial Arts	3870	4200
Hall, Homer	M.A.	Education	3870	4200
Hill, Wilma	M.A.	Fine Arts	3870	4200
King, Annie	M.A.	Training Teacher	3870	4200
Secrest, Lawrence	B.S.*	Industrial Arts	3870	4200**
Stelford, Norma	M.A.	Mathematics	3870	4200
Stensland, Minnie D.	M.A.	Music	3870	4200
Wiggert, Elsie	M.A.	Fine Arts	3870	4200
Wilson, Gilbert	M.A.	Physical Education	3870	4200
Adolph, Florence	M.A.	Home Economics	3800	4185
Rohde, Charles	M.S.	Biological Science	3960	4185
Wesley, Wallace	M.S.	Physical Education	3800	4160
Seed, Mary Jane	M.A.	Home Economics	3780	4155
Pepinsky, Minerva	M.A.	Music	3800	4140
Trager, Lela	M.A.	Physical Education	3780	4110
Baumgarten, Marjorie	M.A.	Speech	3800	4070
Ranous, Charles	M.A.	English	3960	4065
Bloomster, A. Maurine	M.A.	Training Teacher	3780	4050
Schreiner, Martha	M.A.	Foreign Language	3800	4050
Small, B. Mae	M.A.	English	3780	4050
Wiswall, Vera	Mus.B.*	Music	3735	4005
Peterson, Bena	M.A.	Training Teacher	3690	3990
Westbrook, May	M.S.	Home Economics	3800	3980
Carper, Virginia	M.A.	Training Teacher	3555	3825
Adams, E. Louise	Emeritus	Training Teacher	1390 (12 mo.)	1390

*Equivalence to master's degree

**On 12 months basis extended at the regular monthly rate.

Instructors	Academic Degree	Department	Salary Rate 1948-1949	Salary Rate 1949-1950
Baker, Charles	M.Mus.	Music	\$3600	\$3780
Lucke, Dorothy	M.A.	Home Economics	3510	3780
Reilly, Velma J.	M.A.	Physical Education	3510	3780
Roth, Bernice	M.S.	Education	3600	3780
Twombly, John	M.A.	Social Science	3600	3780
Anderson, Rodney	B.S.*	Mathematics	3420	3690
Garretson, Homer	M.Mus.	Music	3420	3690
Janeway, Thomas	M.A.	Biological Science	3420	3690
Kohler, Roderick	M.A.	Industrial Arts	3420	3690

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PERSONAL SERVICES—Continued

Instructors	Academic Degree	Department	Salary Rate 1948-1949	Salary Rate 1949-1950
Larson, Eleanore	M.A.	Training Teacher	\$3420	\$3690
Reinemann, Martin	M.S.	Physical Science	3420	3690
Roos, Donald	B.S.*	Social Science	3420	3690
Swynehardt, Mary B.	M.A.	Training Teacher	3510	3690
Whitney, Reynolds	M.A.	Music	3420	3690
Wolfson, Bernice	M.A.	Physical Education	3510	3690
Winn, Jerome	M.S.	Physical Education	3300	3600
Maybauer, Madeline	M.A.	Training Teacher	3500
Canon, Charles	M.A.	Fine Arts	3150	3330
James, Eugene	M.A.	English	3150	3330
Keefer, Richard	M.A.	Foreign Language	3150	3330
Prior, Paul	M.S.	Biological Science	3150	3330
Flynn, Katherine A.	M.A.	Training Teacher	3240
Wilkening, Catherine	B.S.	Physical Education	3150	3150
Richard, Leon	M.S.	Industrial Arts	3150
Vincent, Grace	B.E.	Part time rural training teacher	1000	1000

*Equivalence to master's degree

To be supplied :

Replacement—	Home Economics	\$5175
	Education	4275
	Physical Education—Football**	4500
	Physical Education—Women**	4000

Additional Staff :	Education	4000
	Music-Band	4000
	Physical Science (earth)	4000
	Social Science	4000
	Speech	4000

**To fill leave of absence position

President and Administrative Officers—1949-1950—Twelve Months

Name	Academic Degree	Payroll Title	Salary Rate 1948-49	Salary Rate 1949-1950
Holmes, Leslie	Ph.D.	President	\$	\$10,000
Zulauf, Romeo M.	M.A.	Exec. Ass't in Educ. & Administration	7500	7980†
Dean of Faculty				
Peterson, O. E.	Ph.M.	"	7010	7370
Dir. of Placement				
Huebner, Max S.	Ph.D.	"	5520	6400
Dir., Student Teaching				
Keller, Otto J.	M.D.	"	6000	6360
Dir., Student Teaching				
Street, Paul	Ph.D.	"	5560	6360
Dir., Health Service				
Exec. Alumni Secretary				
Fink, Stuart D.	Ph.D.	"	5560	6240
Prin., McMurry Laboratory School				
Hanson, Ernest E.	M.A.	"	5560	6120
Dean of Men				
Director, Extension				
Anderson, Emil A.		"	5560	6060
Business Manager				
Moor, Helen S.	M.A.	"	5560	5800
Dean of Women				
Hanby, Bernadine	M.L.S.	"	4800	5350*
Head Librarian				
Froom, William	M.A.	"	4560	4920
Ass't Director, Public Relations				
Meldrum, James A.	M.A.	"	4560	4920
Ass't Dean of Men				
Merritt, James	M.A.	"	4800	4920
Ass't Dir., Student Teaching				
Lifheit, Edith	B.E.	"	4460	4820
Registrar				
Fish, Marguerite	M.S.	"	4360	4720\$
Health Coordinator				
Walker, Katherine	B.L.S.	"	4125	4565*
Librarian				
Sperling, Clara	B.S.	"	4160	4280
Secretary to President				
Montgomery, Lisbeth	B.S.	"	3860	4100†
Dir., Food Services				
Stoops, Isabel	M.A.	"	3860	4100†
Director, Adams Hall				
Johnson, Alice	B.L.S.	"	3975	4085*
Librarian				

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Name	Academic Degree	Payroll Title	Salary Rate 1948-1949	Salary Rate 1949-1950
Lutey, Carol	M.A.	Exec. Ass't in Educa. & Administration	\$3150	\$4070*
Counsellor				
Bradford, Anna	B.L.S.	"	3850	4070*
Librarian				
Post, Charlotte K.	B.L.S.	"	3875	3975*
Librarian				
Eismann, Ruth	M.A.	"	3850	3960*
Librarian				
Harnack, Ruth	B.A.	"	3600	3960
Assistant Registrar				
Director, Admissions				
Brauel, Patricia	M.A.	"	3300	3840‡
Dir., Williston Hall				
Park, Esther	M.L.S.	"	3150	3330‡
Librarian				
Ten Brinke, Loretta	R.N.	"	2700	2790‡
Ass't Nurse				
Sullivan, Sam	M.A.	"	1500	1500
Part-time high school Supervisor				
Mohrmann, B. C.	M.A.	"	1000	1000
Part-time elementary Supervisor				
Blum, Harold J.	M.A.	"	720	860
Dir., Band and Orchestra				
McMurry School, Part-time				
Pro rata training teachers, elementary and secondary			30,000	34,760
Student help			16,000	27,500
To be supplied :				
		Replacement—Assistant Director, Student Teaching..		5500
		College Nurse		3500

Additional Staff :

Assistant Director, Adams Hall and Student Counsellor...	3600‡
Assistant Director, Williston Hall	3600‡
Student Counsellor	4000‡
Student Counsellor	4000‡

* on 11 months basis

|| on 9 months basis

‡ plus maintenance

\$ ½ salary paid by Kellogg Foundation

† In case ceiling is not raised high enough to cover the amount of salary designated, the amount is automatically reduced to the ceiling.

We wish to present for approval the list of summer session faculty for 1949.

Name	Title	June ½ Mo.	New Rate July 1 Mo.	August ½ Mo.	Total 8 weeks
Anderson, Alma, Assoc. Prof., Dept. Head...		237.50 \$	520.00 \$	260.00 \$	1,017.50
Anderson, Miriam, Assoc. Prof., Dept. Head		237.50	520.00	260.00	1,017.50
Anna, A. Neil, Assoc. Professor.....		252.50	550.00	275.00	1,077.50
Appell, Carl H., Assoc. Professor.....		240.28	525.56	262.78	1,028.62
Beatty, E. C. O., Professor.....		272.50	595.00	297.50	1,165.00
Bellis, Bertha, Professor.....		272.50	595.00	297.50	1,165.00
Berger, Donald, Assoc. Professor.....		219.44	540.00	270.00	1,029.44
Bloomster, A. Maurine, Ass't Professor...		210.00	450.00	225.00	885.00
Burgess, Lera, Instructor.....		190.00	380.00		570.00
Burrell, Blanche, Ass't Professor.....		223.06	491.12	245.56	959.74
Burton, Emily, Ass't Professor.....		215.00	466.66	233.33	914.99
Caldwell, Loren, Assoc. Professor.....		247.50	540.00	540.00	1,327.50
Christeson, Wayne, Prof., Dept. Head....		266.94	563.88	281.94	1,112.76
Coar, Birchard, Assoc. Prof.....		237.50	508.34	254.17	1,000.01
Connor, J. Hal, Prof., Dept. Head.....		272.50	586.66	293.33	1,152.49
Crawford, Paul, Assoc. Prof.....		220.00	520.00	260.00	1,000.00
Draper, Catherine, Instructor.....		175.00	350.00	175.00	700.00
Eaton, Durward, Professor.....		225.00	510.00	255.00	990.00
Edel, E. F. Ass't Professor.....		215.00	466.66	233.33	914.99
Evans, George, Assoc. Prof., Dept. Head...		252.50	541.66	541.67	1,335.83
Gould, H. W., Professor, Dept. Head.....		277.50	605.00	302.50	1,185.00
Hall, Homer, Ass't Professor.....		215.00	466.66	350.00	1,031.66
Harrison, Paul, Assoc. Professor.....		247.50	533.34	533.33	1,314.17
Hayes, M. C., Assoc. Professor.....		252.50	540.00	270.00	1,062.50
Haynes, Vivien, Instructor.....		266.66	533.34		800.00
Hayter, Earl, Professor.....		257.50	575.00	287.50	1,120.00
Hellmich, Eugene, Professor.....		275.00	600.00	300.00	1,175.00
Hill, Wilma, Ass't Professor.....		215.00	466.66	233.33	914.99

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Name	Title	New Rate			Total 8 Weeks
		June ½ Mo.	July 1 Mo.	August ½ Mo.	
Hjerstedt, Elvera, Instructor.....	\$	190.00	\$ 380.00	\$ 570.00
Hoing, Helen, Instructor		190.00	380.00	570.00
James, Hugh, Profssor, Dept. Head.....		287.50	625.00	\$ 312.50	1,225.00
Janeway, Thomas, Instructor.....		190.00	410.00	410.00	1,010.00
Larson, Eleanore, Instructor.....		190.00	410.00	205.00	805.00
Lloyd, John, Assoc. Professor.....		250.00	550.00	275.00	1,075.00
Lundstrom, Doris, Instructor.....		190.00	380.00	570.00
McKinzie, Ralph, Ass't Professor.....		215.00	490.00	245.00	950.00
Messenger, Helen, Professor.....		272.50	595.00	297.50	1,165.00
Mills, Mildred, Instructor.....		190.00	380.00	570.00
Miner, W. B., Assoc. Prof.....		222.22	485.00	242.50	949.72
Montgomery, C. E., Professor, Dept. Head.		290.00	630.00	315.00	1,235.00
Oakland, Milo T., Assoc. Prof., Dept. Head		256.11	558.88	558.89	1,378.88
O'Brien, Marguerite, Ass't Professor.....		220.00	481.66	240.83	942.49
O'Connell, William, Professor, Dept. Head.		261.11	572.22	286.11	1,119.44
Peterson, Bena, Ass't Profesor.....		205.00	443.34	221.67	870.01
Reinmann, Martin, Instructor.....		190.00	410.00	410.00	1,010.00
Rohde, Charles, Ass't Professor.....		220.00	465.00	232.50	917.50
Rolf, Frederick, Assoc. Professor.....		220.00	480.00	240.00	940.00
Secrest, Lawrence, Ass't Professor.....		215.00	466.66	466.67	1,148.33
Small, B. Mae, Ass't Professor.....		210.00	450.00	225.00	885.00
Storm, William B., Assoc. Prof., Dept. Head		252.50	565.00	282.50	1,100.00
Swynehardt, Mary B., Instructor.....		195.00	410.00	205.00	810.00
Taylor, E. Ruth, Professor.....		230.00	520.00	260.00	1,010.00
Terwilliger, George, Assoc. Professor.....		250.00	545.00	545.00	1,340.00
Trager, Lela, Ass't. Professor.....		210.00	456.66	228.33	894.99
Twombly, John, Instructor.....		200.00	420.00	210.00	830.00
Uhland, Maude, Professor.....		247.50	545.00	272.50	1,065.00
Wesley, Wallace, Ass't Professor.....		211.11	462.22	231.11	904.44
Westbrook, May, Ass't Professor.....		211.11	442.22	221.11	874.44
Wick, Lawrence, Assoc. Professor.....		215.00	450.00	225.00	890.00
Williams, Ester, Professor.....		233.33	526.66	263.33	1,023.32
Total		\$13,823.87	\$29,926.06	\$15,865.82	\$59,615.75

III. OTHER SCHOOL EMPLOYEES

New Appointments

Mildred Mehan, bookkeeping machine operator I as of March 3 at \$165.00 per month.

Resignations

Patricia Sciacca, bookkeeping machine operator I as of March 31.
June Wagley, clerk typist I as of April 12.

Non-Academic Classified Employees—1949-1950

(With the exception of our stationary engineers, our stationary firemen, and our electrician and two carpenters, all salaries for 1949-1950 have been based on a 10% increase. The assumption is that the bill now in the legislature providing for a 10% increase will be enacted and that, as a result of the enactment of this bill, Position Classification will increase the minimum and the maximum rate for various positions.)

Office	Classification	Salary Rate 1948-1949	Salary Rate 1949-1950
Clerical Staff			
Johnson, Olive S., Account Clerk.....		\$2940	\$3234
Engelkens, Doris, Clerk Stenographer II.....		2100	2310
Friestead, Betty Jean, Clerk Stenographer II.....		2340	2574
Harold, Pauline, Clerk Stenographer II.....		2340	2574
Lamb, Marilyn, Clerk Stenographer II.....		2100	2310
Anderson, Dora, Clerk Stenographer I.....		2220	2442
Baxter, Betty, Clerk Stenographer I.....		2040	2244
Groves, Leta, Clerk Stenographer I.....		2160	2376
Hale, Joyce, Clerk Stenographer I.....		2112	2323
Halverson, Mary Lou, Clerk Stenographer I.....		2220	2442
Hickey, Beverly, Clerk Stenographer I.....		1680	1848
Johnson, Genevieve, Clerk Stenographer I.....		1920	2112
Kirshbaum, Mildred, Clerk Stenographer I.....		2100	2310

PROCEEDINGS

Office Clerical Staff	Classification	Salary Rate 1948-1949	Salary Rate 1949-1950
List, Joyce, Clerk Stenographer I.....		\$1680	\$1848
Mattox, Margaret, Clerk Stenographer I.....		1920	2112
Parisot, Mary, Clerk Stenographer I.....		1920	2112
Piper, Lois, Clerk Stenographer I.....		1860	2046
Staffeldt, Betty, Clerk Stenographer I.....		2160	2376
Johnson, Dorothy, Clerk Stenographer I.....		2376
Baxter, Mae, Clerk Typist I.....		1740	1914
Brett, Lorraine, Clerk Typist.....		1800	1980
Emery, Donna Mae, Clerk Typist I.....		2040	2244
Felker, Norma, Clerk Typist I.....		1740	1914
Fransen, Doris, Clerk Typist I.....		1860	2046
Harris, Margaret, Clerk Typist I.....		1764	1940
Hayes, LaVerne, Clerk Typist I.....		1800	1980
Hietikko, Anja, Clerk Typist I.....		2040	2244
Johnson, Marilyn, Clerk Typist I.....		1980	2178
Pfefferkorn, Virginia, Clerk Typist I.....		1740	1914
Suchomel, Jeannine, Clerk Typist I.....		1680	1848
To be supplied (Bus. Off.), Clerk Typist I.....		2100	2100
To be supplied (Dean of Women), Clerk Typist I.....		1920
To be supplied, Clerk Typist I.....		1920
Leonhart, Virginia, Bookkeeping Machine Operator.....		2100	2310
Mehan, Mildred, Bookkeeping Machine Operator.....		1980	2178
Mikez, Barbara, Switchboard Operator I.....		1680	1848
To be supplied, Librarian I (Library).....		2400
To be supplied, Librarian I (Music).....		2100

MAINTENANCE (General)

Johnson, Arthur F., Plant Maintenance Engineer I.....	4272	4699
Sevenson, Andrew, Building and Grounds Superintendent.....	3420
Cook, Howard, Electrician.....	4176	4476
To be supplied, Painter.....	4200
To be supplied, Plumber.....	4200
Jacox, Clarence, Carpenter.....	4176	4476
Scott, Clarence, Carpenter.....	4176	4476
Bjelk, Nels, Stores Clerk.....	900 (1/2)	990
Nash, Charles, Stores Clerk.....	2100	2310
To be supplied, Watchman II.....	2400
Eastwood, Fred, Watchman I.....	2100	2310
Granger, Arthur, Watchman I.....	2100	2310
Snyder, Donald, Trades Helper.....	2340	2574

MAINTENANCE (Janitorial)

Blake, Harold, Janitor III.....	2640	2904
Baird, Alexander, Janitor II.....	2460	2706
Bernardin, John, Janitor II.....	2460	2706
Holbo, Elmer, Janitor II.....	2460	2706
Mattson, Martin, Janitor II.....	2460	2706
Ferrell, Andrew, Janitor I.....	2100	2310
Lundgren, Donald, Janitor I.....	2100	2310
Panttila, Edwin, Janitor I.....	2100	2310
Vannucci, James, Janitor I.....	2100	2310
Vannucci, James, Jr., Janitor I.....	2100	2310
Wallberg, Walfrid, Janitor I.....	2100	2310
Williams, Herbert, Janitor I.....	2100	2310
Jarvis, Frank, Janitor I.....	1870	2057
To be supplied, Janitor I.....	2035
To be supplied, Janitor I.....	2035
Ackman, Vina, Domestic.....	1920	2112

POWER PLANT (Heating)

Homan, Fred, Stationary Engineer.....	3660	43660
Jacox, George, Stationary Engineer.....	3552	43660
Latimer, Ray, Stationary Engineer.....	3552	43660
Carlson, Arthur, Stationary Fireman.....	2760	53120
Carlson, Donald, Stationary Fireman.....	2760	53120
Crofoot, Wendell, Stationary Engineer.....	2688	53120
Hardin, Halstead, Stationary Fireman.....	2904	53120
Hayes, Arnold, Stationary Fireman.....	2760	53120
Snyder, Benjamin, Maintenance Worker.....	2340	2574

GROUNDS

McDowell, Thomas, Maintenance Worker.....	2100	2310
To be supplied, Maintenance Worker.....	2340
To be supplied, Maintenance Worker.....	2340
To be supplied, Maintenance Worker.....	2340
Kivell, Robert, Maintenance Equipment Operator.....	2880	3168
Cheatham, Claude, Laborer-Maintenance.....	2100	2310
Huttunen, Arvo, Laborer-Maintenance.....	2100	2310
Kientz, Joseph, Laborer-Maintenance.....	2100	2310

TEACHERS COLLEGE BOARD

Office Clerical Staff	Classification	Salary Rate 1948-1949	Salary Rate 1949-1950
Plucker, Manno, Laborer-Maintenance.....		\$2100	\$2310
To be supplied, Dormitory Manager.....			11925
Lee, Bertha Morton, Cook I.....		1815	11996
Ward, Charlotte, Cook I.....		2035	12238
Campbell, Theresa, Cook I.....		1837	12020
To be supplied, Cook I.....			11815
To be supplied, Cook I.....			11815
Anderson, Maude, Domestic.....		1760	11936
Biers, Emma, Cook I.....		1760	11936
To be supplied, Domestic.....			11705
To be supplied, Domestic.....			11705
To be supplied, Domestic.....			11705
Smith, Frank, Tea Room Manager.....		4440	64884
Smith, Lucille, Assistant Tea Room Manager.....		2604	62864
Lundberg, James C., Assistant Tea Room Manager.....		3120	63432
Sheridan, Genevieve, Cafeteria Manager.....		3060	63366
Collin, Bessie, Cook.....		1650	61815
Kivell, Erie, Cook.....		1595	61754
Mingus, Carrie, Cook.....		1925	62117
Stringham, Horace, Cook.....		1815	61996
Hayes, Agnes, Domestic.....		1418	61559
GRAND TOTAL—Non-Academic Classified Employees, 1949-1950			\$258,500
Payable from Personal Services, General Revenue.....			\$205,870
Payable from Income Fund, Auxiliary Enterprise.....			28,843
Payable from Bond Revenue Fund.....			23,787

¹ Will be paid from Income Fund, Auxiliary Enterprises, and will work 11 months.

² These three people are union employees and salary listed here is based on prevailing rates. Should there be a change in this rate, their salaries will necessarily have to be changed.

³ Based on present prevailing rates for plumbers and painters.

⁴ Based on prevailing scale of \$305 per month as asked by Union representation. On basis of 10% increase, Mr. Homan would receive \$4,026 and Mr. Latimer and Mr. Jacox would receive \$3,908 annually.

⁵ Based on prevailing scale of \$260 per month as asked by Union representative. On basis of 10% increase, Mr. Donald Carlson, Mr. Arthur Carlson, and Mr. Hayes would receive \$3,036 and Mr. Crofoot, \$2,956, and Mr. Hardin, \$3,194.

⁶ Will be paid from Bond Revenue Fund, Operation and Maintenance Account.

IV. THE ORGANIZATION

A copy of the types of agreements we use with cooperating schools that furnish us with off campus critic teachers has been filed with Mr. Lanphier.

V. THE CURRICULUM

No report

VI. BUILDINGS AND GROUNDS

a. Deficiency Appropriation for Physical Education, Athletics, and Recreation.

It is hoped that a bill will be presented to the Legislature and passed in favor of the Northern Illinois State Teachers College for \$187,000 as a deficiency appropriation. This amount of money is very badly needed to make available physical education, athletic, and recreation facilities which at present either do not exist or are sub-standard. For a college specializing in the preparation of teachers, all the facilities covered by the \$187,000 request are needed, not only to preserve the health and well being of our students, but also because many of these students will teach in the schools of northern Illinois where they will find recreational and physical education facilities

superior to ours, even when our projected improvements are completed.

This deficiency appropriation will cover the following: 12 tennis courts (we now have only 2) 7 badminton, 6 paddle tennis, 6 volley ball, 2 handball, a bowling green, and a temporary baseball diamond and softball diamond. It will also cover the relocation of the football field, the hard surfacing of our parking lot, and the completion of the golf course.

b. Dormitories

With the completion of Adams Hall, Northern will have two dormitories on its campus. The capacity of Adams Hall is 120 women and the present capacity of Williston Hall is 250. (When built, the capacity was considered 142.) There are no dormitories on the campus for men, excluding the temporary federal housing. From the above statement, it can readily be seen that the dormitory situation at Northern remains critical, both for men and for women. In the case of women, we are limited in the town strictly by the number of homeowners who are willing to rent to college girls. Our dean of women and her associates have been doing an excellent piece of work in encouraging local householders to rent facilities to the girls. However, in numbers, these facilities are extremely inadequate. In a college that will probably have over 1,000 men this autumn, the statement that there are no permanent dormitories on the campus, is an indictment against the expressed desire of the state to make it possible for our young men to become teachers. It is true that the townspeople have been more generous in opening their homes to college men than to women. However, it is also true that many of the men (also women) come to Northern with the idea of living in a dormitory. When they find that dormitories are not available, their parents encourage them to go elsewhere. In other words, our lack of dormitories means that in many cases some of the best students are lost to teaching because their parents will not consent to having their sons and daughters live in private rooming houses. As a summary to the above brief statement, the lack of adequate dormitory facilities on the campus means the following for Northern:

1. We lost many prospective teachers because they can find no satisfactory place to live.
2. We lost some of the best prospective teachers because their parents do not want them to live in private homes.
3. High school seniors coming here, unable to find suitable rooming facilities, give a great deal of adverse publicity to the college which in turn raises the question as to how it happens that the State of Illinois can not support an adequate program of teacher education.

Involved in the above statement is the implication that should we be able to house many more students, we should have to

TEACHERS COLLEGE BOARD

increase our classroom and laboratory facilities and the faculty since we are now operating to overcapacity in all areas. From what I know of northern Illinois, the college this autumn could be, provided we had the facilities, a college preparing teachers for the state that would have an enrollment of at least 3,000 rather than a possible 1,700. From the point of view of Northern, one reason there is such a teacher shortage is that we do not have the capacity to educate more students than we are doing at the present time. The present power plant, it is estimated, is able to take care of the new library and one dormitory. Following the erection of the next dormitory, Northern will need a new power plant to be located on the 56 acres that we plan to acquire this summer.

c. Laboratory School

The faculty at Northern is looking forward with great pleasure to the establishment of a laboratory school area on the 56 acres that we plan to purchase immediately following July 1. This area is ideally situated in that it will give us a laboratory unit closely adjacent to the campus but yet not right on the campus. The buildings in this area could be of almost any type of construction and because of the fact that they are not immediately on the campus, the construction would not conflict with the campus type. Details of what will be needed so far as buildings are concerned, will be worked out in the future. However, it is definitely known that at present, the McMurry Laboratory School is greatly out of date and very inadequate for the type of work we are trying to do. In talking with Mr. Chance S. Mill some time ago, he indicated that the 56 acres would be sufficient to build a complete elementary school, a junior high school, and a high school with all necessary recreational areas and athletic fields if we should want to erect that many buildings. He also assured me that there would be sufficient land left for a power plant.

VII. AUXILIARY ENTERPRISES

Teachers College Income Fund January 1-March 31, 1949

RECEIPTS

Board and Room, Williston Hall.....	\$ 34,412.85	
Meals, Williston Hall	86.50	
Miscellaneous, Williston Hall.....	12.50	
Total, Auxiliary Enterprises.....		\$ 34,511.85
Registration Fees, College.....	14,021.10	
Registration Fees, Extension.....	1,865.00	
Registration—Late Fees	40.00	
Library Fines	70.00	
Sales and Service.....	12.00	
Transcript Fees	258.00	
Veterans—Instructional Charge	35,517.49	
Miscellaneous	125.30	
Transfer of funds from General Revenue for Scholarships	3,629.00	
Total, Educational Operations.....		55,537.89
Total Receipts—7th Quarter, March 31, 1949.....		90,049.74
Previously Reported		448,100.97
Surplus, 64th Biennium		4,620.92
Total Available		\$542,771.63

PROCEEDINGS

EXPENDITURES

Personal Services	
120—Salaries, Regular	\$121,261.41
140—Salaries, Student	2,083.20
Travel	
291—Travel	3,293.08
Contractual Services	
221—Repair, Office Furniture.....	189.03
224—Repair & Maint. of Mechanical Equip.	102.00
229—Repairs not otherwise classified.....	90.29
245—Professional & Technical Services...	14.50
248—Waste removal, cleaning, etc.....	1,828.06
Commodities	
302—Stationery, Printing, Office Supplies.	192.50
310—Mech. Supplies & Small Tools.....	350.48
329—Parts & fittings not otherwise classified	12.73
331—Structural & Maintenance Materials.	1,111.34
332—Industrial & Shop Materials.....	176.29
341—Coal	4,107.30
350—Medical, Scientific, & Lab. Supplies..	107.05
360—Food	19,092.47
370—Wearing Apparel	287.30
391—Household, Laundry, Cleaning Supplies	2,229.38
392—Farm and Garden Supplies.....	18.23
399—Commodities not otherwise classified.	1,278.58
Equipment	
530—Household Equipment Furnishings..	4,197.44
Refunds	
810—Refunds	986.14
Total—January, February, March, 1949.	
Previously reported—July 1, 1947 to December 31, 1948.....	
Total Expenditures to March 31, 1949.....	
Balance—Excess of Receipts over Expenditures	

a. Women

The dean of women has estimated that all of the available rooms for women students will be filled by the middle of May, if not before! By that time the applications are just really beginning to come in sizeable numbers. There may be a few rooms available after the middle of May owing to the fact that some of the parents will canvass the town of DeKalb for rooms for their daughters. However, one of the problems of attaining rooms for students who live a long way from the campus is the fact that there is no public transportation available and the women will have to either walk or hire a taxi.

b. Men

Since the residents of the City of DeKalb are more willing to take men students than they are to take women students, the situation for the men is not quite as serious although there is no question but that all the desirable rooms for men will be filled by July 1. The lack of public transportation involves the same problem for the men as for the women—that is, they must either walk or rent a taxi if rooms are located at any distance from the campus.

IX. MISCELLANEOUS

No report

TEACHERS COLLEGE BOARD

X. SUMMARY. Action is requested on the following:

1. Acceptance for reimbursement of the military scholarships as presented for the year 1948-1949.
2. Approval of the appointment of Mr. Russell R. Attis at the salary indicated for the spring quarter, only.
3. Approval of the appointments of Miss Elvera Hjertstedt, Miss Helen Hoing, and Miss Mildred B. Mills for the summer session workshops at the salaries indicated.
4. Approval of the appointments of Miss Katherine A. Flynn, Miss Madeline Maybauer, Mr. Leon Richards, and Mr. Gilbert Wilson for the college year 1949-1950 at the salaries indicated.
5. Approval of the granting of leave of absence without pay for Miss Wallace Wesley for the college year 1949-1950.
6. Acceptance of the resignations of Dr. Blair, Miss Hart, Miss Jackson, Dr. Rouse, and Miss Lucille Williams as indicated.
7. Approval of the change of status for Dr. Donald Berger and Mr. Paul Crawford as indicated.
8. Approval of the change of appointment for Dr. Max S. Huebner, Dr. Esther Williams, and Mrs. James Meldrum as indicated.
9. Approval of the faculty payroll for 1949-1950—nine months or as presented.
10. Approval of the administrative payroll for 1949-1950—twelve months—as presented.
11. Approval of the summer session payroll for 1949 as presented.
12. Approval of the civil service payroll for 1949-1950 as presented.
13. Approval of the appointment of Miss Mildred Mehan as indicated.
14. Acceptance of the resignations of Patricia Sciacca and June Wagley as indicated.

Respectfully submitted,

LESLIE A. HOLMES, *President.*

REPORT OF SOUTHERN ILLINOIS UNIVERSITY

Meeting of the Teachers College Board

Carbondale, Illinois, May 6, 1949

To the Chairman and Members of the State Teachers College Board:

The following report is submitted for Southern Illinois University:

I. STUDENTS

A. Enrollment for Spring Quarters, 1947-48 and 1948-49

PROCEEDINGS

1. University

	Spring Quarter 1947-48	Spring Quarter 1948-49		
	Total	Men	Women	Total
Master's Degree Candidates	119	114	52	166
Postgraduates	10	5	9	14
Total, College				
Graduates	129	119	61	180
Seniors	372	469	154	623
Juniors	602	375	178	553
Sophomores	685	348	195	543
Freshmen	763	525	299	824
Unclassified	6	5	9	14
Total University				
Students in Residence...	2,557	1,841	896	2,737
Veterans (included in above totals)	(1,289)	(1,149)	(7)	(1,156)
Adult Education—Non- credit Registrants		10	8	18
Total Registrants on Campus		1,851	904	2,755

2. University Extension

(Duplicates Excluded)	904	219	757	976
Total University Level Students	3,461	2,060	1,653	3,713

3. Training Schools

a. University High School.	202	94	84	178
b. Allyn Training School..	166	106	98	204
Total Training School Students	368	200	182	382
Total Southern Illinois University Students	3,829	2,260	1,835	4,095

4. Affiliated Schools

a. Rural Training Schools.	88	60	35	95
b. Brush Training School..	168	58	68	126
Total Affiliated School Students	256	118	103	221
Grand Total Given Instruction	4,085	2,378	1,938	4,316

B. Teachers College Scholarships

1. Military Scholarships

As a matter of record, certification is made that a list of students who are entitled to Military Scholarships was mailed on April 19, 1949, to Mr. Charles G. Lanphier, Co-Ordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois, for submission to the Chairman and Secretary of the Board in order that proper transfer of funds may be made covering such scholarships during the fiscal year ended June 30, 1949.

2. Normal School Scholarships

A list of students in attendance for the spring quarter, 1948-49, at Southern Illinois University on Teachers College Scholarships was mailed on April 26, 1949, to Mr. Charles G. Lanphier, Coordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois. The action requested at this time is the approval of the certification

of this list in order that the University may receive reimbursement.

II. FACULTY

A. Resignation

Mr. Harold C. Hines, Instructor in Music, resigned effective June 11, 1949, in order to accept a position at Drake University.

B. New Appointments

1. Mr. Jack Barth was appointed half-time Faculty Assistant assigned to the Curriculum Library at a monthly salary of \$90.00 for the three months extending from March 21, 1949, through June 10, 1949. He has the Bachelor of Arts degree from Southern.
2. Miss Mary Elizabeth Beck has been appointed Instructor in Music at a monthly salary of \$350.00 for the two months of the summer session extending from June 13, 1949, through August 5, 1949. Miss Beck, who has her Bachelor's degree from Illinois Wesleyan University and her Master's from the University of Arizona, has taught in the Springfield College of Music and in public schools in Illinois and Arizona. She served on a similar appointment at Southern during the 1947 summer session.
3. Mr. Oliver W. Beimfohr has been appointed Instructor in Geography and Geology at a monthly salary of \$350.00 for the period from September 1, 1949, through August 31, 1950. Mr. Beimfohr has the Bachelor of Science degree from the University of Illinois and the Master of Science degree from Vanderbilt University, and has had additional graduate study at Ohio State University. He has taught at Vanderbilt University, The University of Illinois, West Texas State College, and Ohio State University; and has had practical research experience in state and federal offices.
4. Mr. George W. Beltz has been appointed half-time Faculty Assistant in Physical Education for Men at a monthly salary of \$100.00 for the two months of the summer session extending from June 13, 1949, through August 5, 1949. He will receive his Bachelor's degree in June, 1949.
5. Mr. Alvar Tyko Berghult has been appointed Instructor in Music at a monthly salary of \$350.00 for the two months of the summer session extending from June 13, 1949, through August 5, 1949. He has the Master of Arts degree from the University of Illinois, and is a member of the staff of Augustana College.
6. Miss Dortha Bosket has been appointed Instructor in Education at a monthly salary of \$400.00 for the period from

PROCEEDINGS

July 18, 1949, through August 19, 1949. She has her Master of Arts degree from the University of Illinois, has previously served on Southern's staff from 1941 to 1944, and for the last several years has taught in California. She will teach in off-campus education workshops.

7. Miss Mabel Carney has been appointed Professor of Education at a monthly salary of \$500.00 for the period from June 13, 1949, through August 19, 1949. Miss Carney, who has had a distinguished career in the field of Rural Education, will direct summer workshops for us. She has her Bachelor's and Master's degrees from Columbia University and served as Professor of Education there for twenty-five years. She previously served us in this capacity during the summer of 1948.
8. Mr. Robert Curtis has been appointed half-time Faculty Assistant assigned to the Tilton-Lincoln Library at a monthly salary of \$90.00 for the two months of the summer session extending from June 13, 1949, through August 5, 1949. Mr. Curtis has his Bachelor's degree from Southern and will study part time toward his Master's degree.
9. Mr. Earl Dawes has been appointed Instructor in Education at a monthly salary of \$425.00 for the period from July 18, 1949, through August 19, 1949. He has his Bachelor's degree from Southern and his Master's degree from Washington University. He is at present Assistant County Superintendent at Belleville, Illinois, and has taught not only in the public schools but also in McKendree College. Mr. Dawes will teach in the off-campus education workshops, having served us similarly last summer.
10. Mr. Benjamin Crawford Fehrman has been appointed Instructor in Agriculture at a monthly salary of \$375.00 on a twelve months a year basis, effective August 1, 1949. Mr. Fehrman has his Bachelor's degree from the University of Arizona. His appointment is contingent upon his receiving the Master of Science degree from Purdue University in June, 1949.
11. Mr. William H. Harlan has been appointed Assistant Professor of Sociology at a monthly salary of \$475.00, effective September 12, 1949. Mr. Harlan, who has his Bachelor's and Master's degree from the University of Nebraska, has been completing the requirements for the Doctor's degree at the University of Chicago this school year. He was a member of Southern's staff from 1946 to 1948.
12. Mrs. Ruby Henderson has been appointed Instructor in Education at a monthly salary of \$400.00 for the period from June 13, 1949, through August 19, 1949. Mrs. Henderson has her Bachelor's degree from Southern and her Master's degree from Northwestern University. She will

teach in the off-campus education workshops. She has previously served on Southern's staff as rural supervisor and as substitute teacher.

13. Mr. W. A. Howe has been appointed Instructor in Industrial Education and Director of the Physical Plant at a monthly salary of \$500.00 on a twelve months a year basis, effective May 1, 1949, or as soon thereafter as he can obtain a release from his present position at Texas Agricultural and Mechanical College. Mr. Howe received his Bachelor's degree from Southern and his Master's degree from the University of Illinois. He is an active member of the Illinois Society of Engineers and has had extensive practical engineering experience. He has been a Registered Professional Engineer in Indiana and Illinois, and comes to Southern from Texas Agricultural and Mechanical College, where he is serving as an industrial extension teacher.
14. Mrs. Margaret M. Rafalko was appointed Faculty Assistant in the Biological Research Laboratory at a monthly salary of \$250.00, effective March 21, 1949, on a twelve months a year basis. Mrs. Rafalko previously served as an assistant to Dr. Lindegren.
15. Mr. Buren Calvin Robbins has been appointed Assistant Professor of Speech at a monthly salary of \$500.00, effective December 5, 1949. He has his Master's degree from the University of Iowa and has done graduate work toward his doctorate at Ohio State University. He has taught at Southwestern Texas Teachers College, Park College, Dakota Wesleyan University, Eastern Illinois State College, and Union College. He has had practical experience in radio at Station WSOY in Decatur, Illinois.
16. Miss Audre Ross has been appointed Instructor in Education at a monthly salary of \$400.00 for the period from June 13, 1949, through August 19, 1949. She has her Master's degree from Northwestern University and has had some twenty-eight years' teaching experience in Illinois public schools. She will teach in the off-campus education workshops.
17. Mr. Orville A. Sullivan has been appointed Instructor in University High School at a monthly salary of \$400.00 for the two months of the summer session extending from June 13, 1949, through August 5, 1949. Mr. Sullivan has his Master's degree from the University of Illinois and has also done additional graduate study there. He has had fifteen years of experience teaching in public schools of Illinois and teaching night classes at Illinois Institute of Technology.
18. Mr. William Vogt was appointed one-half time Faculty Assistant in English at a monthly salary of \$90.00 for the

PROCEEDINGS

spring quarter extending from March 21, 1949, through June 10, 1949. Mr. Vogt has completed work for the Bachelor of Arts degree, and will continue part-time study toward his Master's degree.

C. Reappointments

1. Mr. Gordon J. Chapman was reappointed Instructor in Business Administration at a monthly salary of \$400.00 for the two months of the summer session extending from June 13, 1949, through August 5, 1949.
2. Mr. William F. Price was reappointed half-time Faculty Assistant assigned to Alumni Services at a monthly salary of \$90.00 for the period from April 1, 1949, through June 30, 1949.

D. Leaves of Absence

1. Sabbatical Leaves of Absence

In conformity with established regulations, sabbatical leaves for the school year extending from September 12, 1949, to June 9, 1950, inclusive, are recommended for the following:

- a. Mr. A. Frank Bridges, Instructor in Health Education, who first joined our faculty in 1943, has the Master of Arts degree from the State University of Iowa. He plans advanced study toward the doctor's degree.
- b. Mr. Van A. Buboltz, Assistant Professor of Business Administration, who joined our faculty in 1937, has the Master of Arts degree from Northwestern University. He plans advanced study toward the doctor's degree.
- c. Miss Florence E. Denny, Assistant Professor of Health Education, who joined our faculty in 1929, has the Master of Arts degree from Teachers College, Columbia University. She plans advanced study toward the doctor's degree.
- d. Miss Frances D. Etheridge, Assistant Professor of Physical Education for Women, who joined our faculty in 1925 and has been on military leave since 1942, has her Master of Arts degree from Ohio State University. She plans advanced study toward the doctor's degree.
- e. Mr. R. Jean Fligor, Instructor in University High School, who joined our faculty in 1941, has the Master of Arts degree from Northwestern University. He plans advanced study toward the doctor's degree.
- f. Dr. Jesse W. Harris, Associate Professor of English, who joined our faculty in 1939, has the Bachelor's, Master's and Doctor's degrees from the University of Illinois. He plans to pursue advanced studies and engage in research for publication.

- g. Dr. Sina M. Mott, Associate Professor of Pre-School Education, who joined our faculty in 1936, has the Master's and Doctor's degrees from New York University. She plans advanced study in child welfare.
- h. Dr. Vera L. Peacock, Professor of Foreign Languages, who joined our faculty in 1930, has the Bachelor's Master's and Doctor's degrees from Cornell University. She plans to study and travel in Latin-American countries.

2. Leave of Absence Without Pay

Mrs. Helen Matthes Vogler, Instructor in Music, has been granted a leave of absence without pay for the period extending from February 16, 1949, through June 10, 1949.

- E. The payroll for the Summer Session of 1949 is presented as Supplement A to this report.

III. OTHER SCHOOL EMPLOYEES

A. New Appointments

- 1. Mr. Homer George was appointed to the position of Storekeeper I in the Chemistry Department at a monthly salary of \$180.00 effective April 4, 1949.

B. Replacements

- 1. Mr. Earl Alexander was appointed to the position of Laborer (Maintenance) replacing Mr. John E. Stubberfield. Mr. Alexander's employment began April 1, 1949, at a salary of \$150.00 per month.
- 2. Mr. Thelbert Edward Crossland replaced Mr. Charles L. Keese, Janitor I, on March 21, 1949. Mr. Crossland's monthly salary is \$150.00.
- 3. Miss Helen June Crouch was employed as Clerk Stenographer I in the office of the Director of Alumni Service effective March 21, 1949, at a salary of \$160.00 per month. She replaced Mrs. Marjory Enrietto in this position.
- 4. Mrs. Audrey Jean Davis replaced Mrs. Margaret Rutherford, Clerk Stenographer I in the office of the Director of the Physical Plant. Mrs. Davis' employment began April 1, 1949, at a monthly salary of \$175.00.
- 5. Mr. Roy C. Gamble assumed the duties of Painter effective April 1, 1949, at the prevailing rate of \$1.75 per hour for a 174-hour month. Mr. Gamble replaced Mr. Fred Clemens, deceased.
- 6. Mr. Thomas Jefferson King was appointed to the position of Janitor I at a monthly salary of \$165.00 effective March 15, 1949. Mr. King replaced Mr. Oscar Wingo.

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C. Resignations

1. Mr. Homer Benz, Dairy Farmer, resigned from his position at the close of business on March 9, 1949.

D. Discharges

1. A notice of Discharge During Probationary Period was served on Mr. Raymond Edward McDonald effective March 31, 1949. The reasons for discharge were:
 - a. General inefficiency
 - b. Intoxication while on duty
 - c. Deliberate refusal to answer a call for help while on duty
 - d. General agitation and troublemaking among other employees

E. Retirement

Mrs. Lyda Windate, Food Service Supervisor, in conformity with the regulations of the Retirement System, has requested to remain in service for another year beyond her regular retirement date, September 1, 1947. Because she continues in excellent health, is doing fine work, and would be extremely hard to replace, we recommend that she be retained for the year 1949-50.

IV. ORGANIZATION

- A. A faculty committee for the Study and Recommendation of University Procedures has been reviewing the University's organization with a view to proposing improvements. It is hoped that by coordinating certain activities, eliminating certain others where there is unnecessary duplication of effort, and making better provision for work not now effectively done in any office, the efficiency of the University's program can be largely improved. This committee feels that it would profit by a knowledge of methods in use elsewhere.

On April 15 and 16, 1949, Dr. Harvey H. Davis, Executive Dean and Dean of the Graduate College at the State University of Iowa, Chairman of the Committee on Evaluation Procedures of the North Central Association of Colleges and Secondary Schools, was on our campus to confer with the President and with various faculty groups concerning the organization and procedures of the University. From him we received many valuable suggestions concerning the directions in which we might well proceed at this time.

We desire to invite to the campus under the direction of Dr. Davis, a corps of experts in such fields as overall administrative organization, student personnel, business administration, public relations, instruction, physical plant, and area service. It is intended that this group will carry out a careful study and will provide us with a comprehensive report including suggestions and recommendations. This report should be of

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great value in improving the University's organization, operation and future planning. It is anticipated that the cost of this survey will be borne out of current operating expenses.

- B. Dr. William Neal Phelps, who has served as Acting Director of Physical Plant since December 9, 1946, will return this summer to his teaching duties in the College of Education. The Directorship of the Physical Plant will be taken over in May by Mr. W. A. Howe, who has an unusual combination of practical and academic experience. Mr. Howe has his Bachelor's degree from Southern Illinois University and his Master's degree from the University of Illinois. He has also had considerable engineering training and has held engineer's licenses in the states of Indiana and Illinois. During the war years he was responsible for construction and maintenance at the Illinois Ordnance Plant, and is now teaching industrial extension courses at the Texas Agricultural and Mechanical College. It is our hope that this combination of training and experience will enable him to work closely with the faculty on our program of maintenance, rehabilitation, and construction; and also to reorganize the Physical Plant staff for the most efficient maintenance of our buildings and grounds.

V. CURRICULUM

A. College of Vocations and Professions

The following new undergraduate courses will be offered during the 1949 summer session:

Home Economics 316.....	Food Preservation, 3 hours
Home Economics 354.....	School Lunchroom Management, 3 hours
Home Economics 400.....	Teaching Aids in Home Economics, 3 hours
Home Economics 491.....	Workshop in Home Economics, 2-4 hours
Industrial Education 490.....	Materials and Methods of Teaching Industrial Education in Junior and Senior High Schools, 4 hours
Industrial Education 494.....	Organization and Administration of Industrial Education, 4 hours

Non-credit courses in Economic Possibilities of Southern Illinois and Dairy Production are also being organized and offered.

B. Division of Extension and Adult Education

A number of off-campus workshops are being scheduled for the summer of 1949, with a view to making educational training available for elementary teachers and to pointing out the importance of conservation measures to the teachers and students of Southern Illinois. Among these workshops are the following:

Center	Course Number and Name	Date of First Meeting
Belleville	Education 333W, Workshop in Elementary Education	July 18
Benton	Agriculture 305W, Soil Conservation.....	Aug. 15
Carmi	Education 390W, Workshop in Rural Education	June 13

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Golconda	Health Education 361, Workshop in Health Education	July 18
Nashville	Health Education 361, Workshop in Health Education	June 13
Anna	Geography 324W, Restoration and Conservation of Natural Resources.....	Aug. 15-19
Olive Branch	Agriculture 305W, Soil Conservation.....	July 18-22
Cave-in-Rock	Agriculture 305W, Soil Conservation.....	June 27-July 1
Edwardsville	Geography 324W, Restoration and Conservation of Natural Resources.....	Aug. 15-19
Fairfield	Agriculture 305W, Soil Conservation.....	Aug. 15-19
Harrisburg	Geography 324W, Restoration and Conservation of Natural Resources.....	Aug. 8-12
McLeansboro	Geography 324W, Restoration and Conservation of Natural Resources.....	Aug. 8-12
Marion	Geography 324W, Restoration and Conservation of Natural Resources.....	Aug. 15-19
Mt. Vernon	Agriculture 305W, Soil Conservation.....	Aug. 8-12
Murphysboro	Agriculture 305W, Soil Conservation.....	Aug. 8-12
Pinckneyville	Agriculture 305W, Soil Conservation.....	Aug. 22-26
Ridgway	Geography 324W, Restoration and Conservation of Natural Resources.....	Aug. 8-12
Salem	Agriculture 305W, Soil Conservation.....	Aug. 15-19
Sparta	Agriculture 305W, Soil Conservation.....	Aug. 22-26
Vienna	Agriculture 305W, Soil Conservation.....	July 11-15
Waterloo	Geography 324W, Restoration and Conservation of Natural Resources.....	Aug. 22-26

VI. BUILDINGS AND GROUNDS

- A. In the President's Report to the Board dated March 28, 1949, it was stated that notices of termination of tenancy, effective March 31, 1949, had been served on tenants of the following residence properties owned by the University in order to provide additional classroom and office space:

Tract Number	Tenant	Address
37	Julia Carter Ingersoll Hale.....	910 South University
37-b	Edgar Carter and LaVon Marie Carter.....	304 West Grand
37-c	Mrs. Pearl Bauman.....	306 West Grand
40	Mr. Frank Smith and Ethel Smith.....	204 West Grand
82-c	Mrs. Maude Hathaway.....	400 West Grand
84	Mr. Peter Dillow and Rose Dillow.....	312 West Grand
86	Mr. Clarence Leathers and Viola Leathers.....	308 West Grand
99	Mr. Sam Anderson and Ada Anderson.....	903 South Illinois

All the properties listed above have now been vacated with the exception of the residence occupied by Mrs. Julia Carter Ingersoll Hale. In a conversation with a representative from the Attorney General's Office, Mr. Miles was informed that a request for action on the part of the Attorney General to obtain possession should be initiated by the University through the Director of the Department of Registration and Education. We have submitted this request to Mr. Puffer.

We are also requesting the tenants of the following residence properties to vacate them effective June 30, 1949:

Tract Number	Tenant	Address
27	Mr. Lawrence Linton.....	1303 South Thompson
28	Mr. J. M. Crawshaw.....	1301 South Thompson
30	Mr. R. G. Trobaugh.....	1215 South Thompson
31	Mr. W. W. Trobaugh.....	313 West Harwood

B. Conservation Units

1. Alexander Conservation Unit No. 1

In April, 1940, Mr. Frank M. Alexander and his wife, Alice B. Alexander, of Carbondale, Illinois, executed a warranty deed granting title to the Southern Illinois State Normal University of the following described property:

Block Three (3) in Alexander's First Addition to the City of Carbondale, Illinois.

The deed contains this provision:

"As a part of the consideration of this deed, it is agreed by the grantee that this property shall not be used for any purpose other than that of a Conservation Unit, and that it shall always be known as the Alexander Conservation Unit. The administration of this unit shall be governed by a committee appointed by the President of the school, and the committee shall consist of five members. The chairman of said committee shall be the head of the department under which conservation is a part of the curriculum."

This property consists of the wooded area west of our training school site and contains approximately 1.86 acres. It was purchased by the Senior Class of the University in 1940, perhaps through the influence of some of the members of our science departments. The deed was recorded in 1940 and delivered to President Pulliam, who several years later turned it over to Mr. Miles. Although there had been no abstract prepared for the property at the time of the delivery of the deed to Mr. Miles, an abstract was subsequently obtained, and the county and city records checked to ascertain whether or not there were any delinquent taxes or delinquent special assessments chargeable against the property. According to Mr. Miles, there are no such delinquencies chargeable against this property.

In June, 1944, Mr. Miles wrote the Department of Registration and Education, requesting information as to whether or not the conveyance would be acceptable by the State of Illinois with the restricted provision included in the deed, stating that hitherto a request for acceptance had not been presented to the Board. In reply, a rather lengthy opinion was prepared in August, 1944, by Mr. W. Loren Reid, Technical Adviser in the Department of Registration and Education, which included the following statement:

"There is a question in my mind as to what body should accept a transfer of property to the Southern Illinois Normal University—the Department of Registration and Education or the Teachers College Board. In order to avoid any question, it seems to me the act of

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acceptance should probably be made by both bodies, the Director of the Department of Registration and Education and the Teachers College Board, by the adoption of a resolution of acceptance. It does not seem, however, that this procedure would be required in the case of Alexander Conservation Unit No. 1, since the University accepted the deed, had it recorded, entered into possession of the unit, exercised all rights of ownership, and has been using it for the purpose for which the conveyance was made. I believe that State would be estopped to deny acceptance of the conveyance under such circumstances . . .

"The conditions qualifying the grant amount to a covenant on the part of the grantee in that, by accepting the deed, even though he does not sign it, he submits to all the conditions thereof and agrees to do everything which it stipulates that he shall do. The limitations thus created on the full enjoyment of the estate conveyed are encumbrances. The recitals are sufficient to make the proposed use a condition to the vesting of title or to the continuance of the grantee's use or ownership of the property and fall within the forms of conditions or limitations which are not merely encumbrances upon the estate granted but restrict the extent of the estate.

"With reference to the removal of the restriction in this deed, it appears that the most usual form of satisfaction of this encumbrance is by a recorded release or deed. If the State of Illinois desires to use the tract for any other purpose other than that designated in the deed, to expend large sums of money for improvements, or to make use of it in any way other than that authorized in the deed, and does not desire to abandon it, it is respectfully suggested that the grantors be contacted to determine whether or not they will be willing to release the restriction and leave the state free to exercise whatever rights of ownership it may deem expedient. If it is agreeable to the grantors to release the restriction, a release may then be prepared for their execution which should be accepted according to law, and recorded."

In the meantime, the question of acceptance was referred to the Southern Illinois University Foundation in June, 1944, without any action being taken. Again in June, 1945, the question of acceptance was referred to the Foundation, the Foundation at that time agreeing that there was no point in the Foundation's getting involved with the Alexander Conservation Unit. No. 1.

Mr. Miles states that so far as he has been able to ascertain,

neither the Board nor the Department of Registration and Education has been requested to give consideration regarding acceptance of the property.

Recently Mr. Miles consulted with a representative of the Attorney General's Office regarding what action, if any, should be taken concerning the acceptance of this property, and it was the opinion of the representative that the matter should be referred to the President of the University, the Director of the Department of Registration and Education, as Director, and the Teachers College Board for a recommendation regarding acceptance, and that such recommendation be relayed to the Attorney General through the Department of Registration and Education.

2. Alexander Conservation Unit No. 2

In February, 1941, Mr. Frank M. Alexander and his wife, Alice B. Alexander, of Carbondale, Illinois, executed a quit claim deed granting quit claim title to the Southern Illinois Normal University of the following described property:

Lot Three (3) of Block Two (2) in Alexander's First Addition to the City of Carbondale, Illinois. All of Lot Four (4) of Block Two (2) in Alexander's First Addition to the City of Carbondale, Illinois, except the south twenty-five (25) feet thereof.

This property consists of a wooded area approximately 84 feet by 150 feet, situated immediately west of our training school site, and adjoins the Alexander Conservation Unit No. 1 which consists of approximately 1.86 acres. Mr. Miles believes that the transaction whereby this property was deeded to the Southern Illinois Normal University was arranged by the head of our Geography Department. The deed was delivered to President Pulliam, probably sometime in 1941, who several years later turned it over to Mr. Miles. Although there had been no abstract prepared for the property at the time of the delivery of the deed to Mr. Miles, an abstract was subsequently obtained and the county and city records checked to ascertain whether or not there were any delinquent taxes or delinquent special assessments chargeable against the property. In 1941 delinquencies were reported as totaling \$1,795.32; however, statements recently acquired by Mr. Miles indicate that the delinquencies now total only \$1,081.31. The reduction occurs in the delinquent special assessments inasmuch as certain cost and interest penalties were eliminated upon the retirement of the special assessment bonds.

In June, 1944, the question of obtaining title to this property was referred to the Southern Illinois Normal Univer-

sity Foundation, and Mr. Miles was authorized to discuss with the grantors the possibility of obtaining a quit claim deed made to the Foundation. He was also authorized to obtain information regarding the Foundation's obtaining a tax title.

In August, 1944, Mr. Miles wrote the Department of Registration and Education, requesting information regarding whether or not there had been a delivery of the deed and whether or not there would be any objections to the Foundation's acquiring a tax title. In reply, an opinion was prepared in August, 1944, by Mr. W. Loren Reid, Technical Adviser in the Department of Registration and Education, which included the following statements:

"... If delivery and acceptance of the deed is established, it would not be possible for the Southern Illinois Normal University Foundation to take title in its name from Mr. and Mrs. Alexander for the purpose of clearing up the defects in the title by freeing the property from encumbrances and later transferring it to the State of Illinois. If the defects are corrected and the encumbrances satisfied, there would be no reason afterwards to procure a warranty deed from Mr. and Mrs. Alexander.

"I see no objections to the Southern Illinois Normal University Foundation obtaining a tax deed to this property through a tax sale even though the State has title by quit-claim deed. If such a procedure is followed and the Southern Illinois Normal University Foundation later transfers its interest by quit-claim deed to the state, a good and merchantable title would then rest in the state if such title would be derived from both the owner of the fee and the Foundation who procured its title through a tax sale. This title would be as good as if a warranty deed had been obtained from Mr. and Mrs. Alexander in the first instance, except that it would not cover any defects in the title prior to the ownership of Mr. and Mrs. Alexander which could be ascertained only by obtaining an abstract of title."

The Foundation, not having acquired any funds with which to acquire a tax title, again discussed the question in June, 1945, with the suggestion that Mr. Miles ascertain whether or not state appropriations for land acquisition might not be used to acquire a tax title, but the land purchase policy of the Board at the time did not provide for the acquisition of any land west of Lake Street.

Mr. Miles states that the quit claim deed has not been recorded and that in so far as he has been able to ascertain, neither the Board nor the Department of Registration and

Education has been requested to give consideration regarding acceptance of the property.

Recently Mr. Miles consulted with a representative of the Attorney General's Office regarding what action, if any, should be taken regarding the acceptance of this property, and it was the opinion of the representative that the matter should be referred to the President of the University, the Director of the Department of Registration and Education, as Director, and the Teachers College Board for recommendation regarding acceptance, and that such recommendation be relayed to the Attorney General through the Department of Registration and Education.

We respectfully request approval of our acceptance of Unit No. 1 and of clearing taxes on Unit No. 2, as above indicated:

VII. AUXILIARY ENTERPRISES

No report.

VIII. STUDENT LIFE

- A. On Friday, April 1, the Budgetary Commission of the Legislature visited the campus to study first-hand the building needs of Southern. At a special assembly President Morris introduced the students of Southern to the members of the Commission and the members of the Commission to the students.

On this same date and the following Saturday, approximately 140 high-ranking seniors from the high schools of Southern Illinois sampled Southern's hospitality. The events of Hospitality Week-End included a special assembly, an open house at the home of President Morris, interviews with faculty members, campus tours, and various kinds of entertainment.

On Sunday, April 3, a thousand or more citizens from all parts of Southern Illinois availed themselves of the opportunity to visit the University on the occasion of the University's first Open House. Students and faculty members alike bent every effort to demonstrate the fact that Southern is doing a good educational job in spite of its physical limitation. Each department prepared exhibits, and faculty and office personnel were present to welcome the visitors and answer their questions. Entertainment features were presented at various points on the campus: band concerts in the Auditorium; Madrigal singers and a tea at Anthony Hall; and in the gymnasium exhibitions of the gymnastic arts and of the modern dance. The day's events were concluded by a special program in the Auditorium at five o'clock when Mr. Puffer and Representative Paul Powell, Speaker of the House, spoke to the visitors, many of whom were parents of the students now in attendance at Southern.

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Two black walnut gavels made by a senior student from DeSoto, Illinois, W. L. Woodridge, will call the General Assembly of Illinois to order for its remaining sessions. The first gavel was presented to Senator Thompson by Senator R. G. Crisenberry in Springfield on March 29; the second, to Speaker Powell at the campus assembly held for the Budgetary Commission on Friday, April 1.

- B. Southern's students have profited during the past year by an expansion of the testing program at Southern. Over 5,000 tests were given to students. These included tests given to freshmen to determine their scholastic aptitudes and interests, reading tests, special credit examinations, general education development tests, graduate aptitude tests, and aptitude tests for professional schools. The testing program, directed by the Dean of Men, has furnished data for improved counseling in the offices of both the Dean of Men and Dean of Women.
- C. A picture of the housing situation at Southern is revealed in figures recently compiled by the Housing Office.

	Girls Percentage	Boys Percentage
Unorganized Houses	34.8	42.9
Commuting	15.9	22.9
Apartments for Married Students.....	5.4	16.8
Fraternities-Sororities	6.5	5.8
Living with Parents	8.6	6.3
Doyle (Baptist) Dormitory.....	0.0	2.8
Organized Houses	14.9	1.8
Trailers001	.25
Working for Room.....	1.6	.14
Anthony Hall	12.3	0.0

Doyle Dormitory, operated for the past year by the Southern Baptist Foundation, houses approximately 70 men students. Last month the Foundation broke ground for a women's residence hall in which it expects to house about an equal number of women students.

- D. In the report to the Board under date of March 28, 1949, we requested permission to grant scholarships covering tuition and all necessary fees to a group of foreign students, not to exceed ten in number in any one school year, and pointed as a precedent to the music scholarships which have long been granted here to students of unusual competence who play in the band or orchestra.

At its last meeting, the Board requested its Chairman to take up with the Attorney General the question of the Board's authority to grant Music Scholarships and Foreign Scholarships. Under date of April 13, 1949, the Attorney General ruled that neither the Teachers College Board nor the separate teachers colleges and universities have any authority to grant music scholarships, band scholarships, or foreign scholarships. We respectfully request the Board to approve and support attempts on our part to obtain through the proper channels

legislation which would authorize and legalize the Board's reestablishing of music scholarships and the granting of other scholarships at its discretion. It appears that the following amendment to the Civil Administrative Code would accomplish this purpose:

Sec. 59—Teachers College Board—Powers and Duties

"10. To authorize, upon recommendation of the president of any state normal university, teachers college, state college, or the Southern Illinois University, the issuance of certificates of scholarship."

IX. MISCELLANEOUS

A. Music Festival

Southern Illinois University is planning for the region an event to be called the Southern Illinois Music Festival. It is to be held for the first time June 30, 1949, and possibly annually thereafter. We hope to have entered in this program from nearby cities bands, choruses, folk singers, and other musical groups, and to have flag ceremonies by the American Legion or the National Guard, solos by some outstanding professional musician, and other musical events. The winners in the various contests will be eligible for the Chicagoland Music Festival sponsored later in the summer by the Chicago Tribune Charities, Incorporated. Mr. Floyd V. Wakeland, Associate Professor of Music, whose work as choral director has attracted attention far beyond the bounds of our own campus, has been assigned the task of arranging this program.

B. Horticultural Experimental Farm

As a result of suggestions on the part of the Southern Illinois Horticulture Association and following a conference in March with Dean W. E. Carroll of the University of Illinois' College of Agriculture and Professor B. L. Wade, Head of the Department of Horticulture, a memorandum of understanding has been composed to provide that a Horticulture Experimental Farm is to be located on land provided by Southern Illinois University. The University of Illinois agrees that research which has been in progress at the Agricultural Experiment State Horticultural Farm at Olney, Illinois, shall be transferred to this new farm and that cooperative planning of the projects to be carried on will go on between the University of Illinois and Southern Illinois University. The agreement also provides that the Experimental Farm shall provide a staff superintendent, other personnel, and essential equipment for the new venture and that Southern Illinois University shall provide office and laboratory facilities for the superintendent, rental housing for him, and other such help as resources permit. Funds for the operation of the farm that originate with either institution shall be under the control of and expended

by that institution, but publication of results will be based upon mutual agreement.

Either party can terminate the agreement at the end of any fiscal year upon twelve-months' notice, or upon shorter notice when by Legislative action funds are not available for continued support of the work.

We respectfully request Board approval of our entering into this agreement with the University of Illinois for the locating of this Horticultural Experimental Station in the heart of the fruit area, where it would benefit not only the two educational institutions involved but also the fruit growers and the citizens of the area in general.

C. Conference between Southern Illinois University and the University of Illinois.

On April 6, 1949, at the conference held in the office of Mr. Puffer, a working agreement was established by the representatives of the University of Illinois and Southern Illinois University looking toward the creation of channels of communication so that the University of Illinois and Southern Illinois University could keep each other informed about matters of common concern.

There was a discussion of possible cooperative projects such as: a terminal and preparatory agricultural program in Southern Illinois; a Horticulture Experimental Station on the campus of Southern Illinois University; graduate programs in counseling, guidance, measurements, supervision of curricula, and school administration; regional resources; and terminal courses in industrial education and home economics.

X. SUMMARY

It is respectfully requested that the following action be taken by the Teachers College Board:

- A. Acceptance of the list of Teachers College Scholarships for the spring quarter 1948-1949.
- B. Acceptance of the resignation of Mr. Harold C. Hines.
- C. Approval of the following new appointments at salaries indicated in the report: Mr. Jack Barth, Miss Mary Elizabeth Beck, Mr. Oliver W. Beimfohr, Mr. George W. Beltz, Mr. Alvar Tyko Berghult, Miss Dortha Bosket, Miss Mabel Carney, Mr. Robert Curtis, Mr. Earl Dawes, Mr. Benjamin Crawford Fehrman, Mr. William H. Harlan, Mrs. Ruby Henderson, Mr. W. A. Howe, Mrs. Margaret M. Rafalko, Mr. Buren Calvin Robbins, Miss Audre Ross, Mr. Orville A. Sullivan, Mr. William Vogt.

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- D. Approval of the following reappointments at salaries indicated in the report: Mr. Gordon J. Chapman and Mr. William F. Price.
- E. Approval of sabbatical leaves of absence for the following: Mr. A. Frank Bridges, Mr. Van A. Buboltz, Miss Florence E. Denny, Miss Frances D. Etheridge, Mr. R. Jean Fligor, Dr. Jesse W. Harris, Dr. Sina M. Mott, Dr. Vera L. Peacock.
- F. Approval of a leave of absence without pay for Mrs. Helen Matthes Vogler.
- G. Approval of the list of faculty, with salaries for the 1949 summer session, as found in Supplement A of this report.
- H. Approval of the employment of Mr. Homer George at the salary indicated in the report.
- I. Approval of the following replacements with salaries indicated in the report: Mr. Earl Alexander, Mr. Thelbert Edward Crossland, Miss Helen June Crouch, Mrs. Audrey Jean Davis, Mr. Roy C. Gamble, Mr. Thomas Jefferson King.
- J. Approval of the resignation of Mr. Homer Benz.
- K. Approval of the discharge of Mr. Raymond Edward McDonald.
- L. Approval of the retention of Mrs. Lyda Windate for the year 1949-50.
- M. It is requested that the Board endorse our intention to arrange for a program of study and recommendations concerning the University's organization, operation and future planning as described in Section IV, A.
- N. Approval of the acceptance of Alexander Conservation Unit No. 1 and the approval of the clearing of taxes on and acceptance of Alexander Conservation Unit No. 2.
- O. Support of the amendment to the Civil Administrative Code which would authorize reestablishment of music scholarships and the granting of other scholarships.
- P. Approval of our entering into an agreement with the University of Illinois for the location of a Horticultural Experiment Station at Southern Illinois University.

Respectfully submitted,
DELYTE W. MORRIS, *President*

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SUPPLEMENT A

List of Faculty with Salaries for the 1949 Summer Session

Name and Classification	Number of Weeks Employed	June	July	August
Ablett, Charles B., Faculty Assistant.....	8	\$ 44.00	\$ 88.00	\$ 44.00
Ashby, Robert, Faculty Assistant.....	8	42.50	85.00	42.50
Babcock, Gladys W., Assistant Professor....	8	*220.00	*440.00	*220.00
Bach, E. Louise, Assistant Professor.....	8	212.50	425.00	212.50
Baxter, Joseph R., Assistant Professor.....	8	200.00	400.00	200.00
Beck, Mary Elizabeth, Instructor.....	8	175.00	350.00	175.00
Beltz, George W., Faculty Assistant.....	8	50.00	100.00	50.00
Berghult, Alvar Tyko, Instructor.....	8	175.00	350.00	175.00
Bicknell, W. C., Professor.....	8	280.00	560.00	280.00
Bischof, Elizabeth, Faculty Assistant.....	8	62.50	125.00	62.50
Black, Amos Hale, Associate Professor.....	8	220.00	440.00	220.00
Borella, Henry M., Faculty Assistant.....	8	125.00	250.00	125.00
Bosket, Dortha, Instructor.....	5	200.00	300.00
Bosley, Howard E., Associate Professor.....	8	245.00	490.00	245.00
Bracewell, George, Associate Professor.....	10	220.00	440.00	†440.00
Bridges, A. Frank, Instructor.....	8	192.50	385.00	192.50
Briggs, Harold E., Professor.....	8	295.00	590.00	295.00
Buboltz, Van A., Assistant Professor.....	8	212.50	425.00	212.50
Burton, Roland C., Professor.....	8	250.00	500.00	250.00
Caldwell, Norman, Associate Professor.....	8	220.00	440.00	220.00
Camp, George C., Assistant Professor.....	8	212.50	425.00	212.50
Carney, Mabel, Professor.....	10	250.00	500.00	500.00
Carver, Walter B., Professor.....	8	300.00	600.00	300.00
Chapman, Gordon J., Instructor.....	8	200.00	400.00	200.00
Coleman, Ernest C., Associate Professor.....	8	255.00	510.00	255.00
Cunningham, Floyd F., Associate Professor...	8	250.00	500.00	250.00
Curtis, Robert, Faculty Assistant.....	8	45.00	90.00	45.00
Davies, Dorothy R., Professor.....	8	255.00	510.00	255.00
Davis, J. Cary, Associate Professor.....	8	247.50	495.00	247.50
Dawes, Earl, Instructor.....	5	212.50	318.75
DeLaurenti, John C., Assistant Professor....	8	250.00	500.00	250.00
Denny, Florence E., Assistant Professor.....	8	205.00	410.00	205.00
DuFrain, Viola M., Associate Professor.....	8	242.50	485.00	242.50
Dykhouse, Claude J., Associate Professor.....	8	245.00	490.00	245.00
Elliott, E. Eileen, Professor.....	8	245.00	490.00	245.00
English, Robert W., Assistant Professor.....	8	220.00	440.00	220.00
Entsminger, Mary E., Associate Professor....	8	217.50	435.00	217.50
Etheridge, Robert F., Faculty Assistant.....	8	42.50	85.00	42.50
Faner, Robert D., Associate Professor.....	8	255.00	510.00	255.00
Farnham, Emily E., Assistant Professor.....	8	185.00	370.00	185.00
Fildes, Woodrow, Instructor.....	8	137.50	275.00	137.50
Fishback, Woodson W., Assistant Professor...	8	250.00	500.00	250.00
Fligor, R. Jean, Instructor.....	8	190.00	380.00	190.00
Foote, Charles L., Associate Professor.....	8	225.00	450.00	225.00
Franklin, Cecil C., Assistant Professor.....	8	200.00	400.00	200.00
Fulkerson, Elbert, Assistant Professor.....	8	197.50	395.00	197.50
Garbutt, Cameron W., Assistant Professor...	8	210.00	420.00	210.00
Gersbacher, Willard M., Professor.....	8	267.50	535.00	267.50
Goodwin, Tina, Assistant Professor.....	8	190.00	380.00	190.00
Hadley, Elbert E., Associate Professor.....	8	237.50	475.00	237.50
Hall, Dilla, Assistant Professor.....	8	220.00	440.00	220.00
Hartwig, Hellmut A., Associate Professor....	8	225.00	450.00	225.00
Henderson, Ruby, Instructor.....	10	200.00	400.00	400.00
Holder, Lynn C., Assistant Professor.....	8	215.00	430.00	215.00
Hoyle, Billy, Instructor.....	8	137.50	275.00	137.50
Ivanuck, Theresa, Faculty Assistant.....	8	125.00	250.00	125.00
Johnson, Joseph K., Professor.....	8	270.00	540.00	270.00
Johnson, Marvin E., Instructor.....	8	167.50	335.00	167.50
Kesnar, Maurits, Professor.....	8	280.00	560.00	280.00
Kaiser, Margaret, Assistant Professor.....	8	200.00	400.00	200.00
Kite, Grace E., Assistant Professor.....	8	175.00	350.00	175.00
Klingberg, Frank L., Associate Professor....	8	260.00	520.00	260.00
Krause, Annemarie E., Assistant Professor...	8	185.00	390.00	185.00
Lingle, Fred K., Assistant Professor.....	8	175.00	350.00	175.00
Lingle, Leland P., Associate Professor.....	8	237.50	475.00	237.50
Lockwood, Bonnie, Instructor.....	8	160.00	320.00	160.00
Malone, Willis E., Assistant Professor.....	8	202.50	405.00	202.50
Marberry, William M., Assistant Professor...	8	210.00	420.00	210.00
Matthies, William R., Assistant Professor....	8	225.00	450.00	225.00
Maverick, Lewis A., Professor.....	8	295.00	590.00	295.00
McBride, William, Faculty Assistant.....	8	42.50	85.00	42.50

* Does not include maintenance of \$10.00 per month.

† Will assist in summer workshops.

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Name and Classification	Number of Weeks Employed	June	July	August
McDaniel, W. C., Associate Professor.....	8	\$250.00	\$500.00	\$250.00
McDonald, Walter H., Faculty Assistant.....	8	47.50	95.00	47.50
McIntosh, David S., Associate Professor.....	8	212.50	425.00	212.50
McLeod, Archibald, Associate Professor.....	8	230.00	460.00	230.00
Meehan, Elizabeth, Instructor.....	8	185.00	370.00	185.00
Melvin, Mary Belle, Instructor.....	8	150.00	300.00	150.00
Merwin, Bruce W., Professor.....	8	262.50	525.00	262.50
Mitchell, Betty Lou, Faculty Assistant.....	8	67.50	135.00	67.50
Moake, Frank B., Faculty Assistant.....	8	45.00	90.00	45.00
Morrison, Vernon G., Assistant Professor.....	8	217.50	435.00	217.50
Morse, Richard L., Assistant Professor.....	8	200.00	400.00	200.00
Mott, Sina M., Associate Professor.....	8	232.50	465.00	232.50
Mueller, Robert E., Instructor.....	8	195.00	390.00	195.00
Muller, Robert H., Associate Professor.....	8	272.50	545.00	272.50
Neal, Charles D., Associate Professor.....	8	225.00	450.00	225.00
Neckers, J. W., Professor.....	8	295.00	590.00	295.00
Neely, Julia, Associate Professor.....	8	225.00	450.00	225.00
Neufeld, Anna K., Assistant Professor.....	8	205.00	410.00	205.00
Pardee, Charles J., Assistant Professor.....	8	182.50	365.00	182.50
Paris, Gus E., Faculty Assistant.....	8	45.00	90.00	45.00
Paterson, Charles, Assistant Professor.....	8	182.50	365.00	182.50
Peacock, Vera L., Professor.....	8	280.00	560.00	280.00
Petroff, Louis, Assistant Professor.....	8	205.00	410.00	205.00
Phelps, Wm. Neal, Professor.....	6	560.00	168.00
Phillips, Frances K., Instructor.....	8	180.00	360.00	180.00
Pitkin, Wm. A., Associate Professor.....	8	250.00	500.00	250.00
Price, Dalias A., Assistant Professor.....	8	210.00	420.00	210.00
Price, Wm. F., Faculty Assistant.....	4	90.00
Pulliam, Robert, Faculty Assistant.....	8	45.00	90.00	45.00
Rafalko, Joseph S., Associate Professor.....	8	250.00	500.00	250.00
Ragsdale, Ted R., Professor.....	2	275.00
Randolph, Victor, Associate Professor.....	8	245.00	490.00	245.00
Rendleman, John S., Faculty Assistant.....	8	125.00	250.00	125.00
Rieke, Evelyn D., Assistant Professor.....	8	190.00	380.00	190.00
Roach, Lulu D., Assistant Professor.....	8	195.00	390.00	195.00
Rodabaugh, Louis D., Associate Professor....	8	245.00	490.00	245.00
Rogers, Ora D., Assistant Professor.....	8	185.00	370.00	185.00
Ross, Audre, Instructor.....	10	200.00	400.00	400.00
Schneider, Wm. B., Professor.....	8	275.00	550.00	275.00
Schroeder, J. Henry, Professor.....	8	255.00	510.00	255.00
Scott, J. W., Professor.....	8	295.00	590.00	295.00
Scott, Robert A., Professor.....	8	267.50	535.00	267.50
Seibert, Nedra M., Faculty Assistant.....	8	45.00	90.00	45.00
Shake, Shelby S., Assistant Professor.....	8	210.00	420.00	210.00
Smith, Gladys L., Assistant Professor.....	8	182.50	365.00	182.50
Smith, Mae T., Instructor.....	8	192.50	385.00	192.50
Spradling, Zita, Instructor.....	8	165.00	330.00	165.00
Stahlheber, Patricia, Instructor.....	8	150.00	300.00	150.00
Starck, Helen, Instructor.....	8	170.00	340.00	170.00
Steffes, Robert A., Instructor.....	8	192.50	385.00	192.50
Stehr, Jean, Instructor.....	8	192.50	385.00	192.50
Stein, Hilda A., Associate Professor.....	8	225.00	450.00	225.00
Stone, Hal, Instructor.....	8	192.50	385.00	192.50
Stull, Marjorie W., Instructor.....	8	155.00	310.00	155.00
Sullivan, Orville A., Instructor.....	8	200.00	400.00	200.00
Swisher, Ramon S., Faculty Assistant.....	8	50.00	10.00	50.00
Talley, C. Horton, Professor.....	8	275.00	550.00	275.00
Tebeau, C. W., Professor.....	8	275.00	550.00	275.00
Teel, Harley R., Assistant Professor.....	8	182.50	365.00	182.50
Thalman, W. A., Professor.....	8	275.00	550.00	275.00
Travis, Edna Spires, Instructor.....	8	*160.00	*320.00	*160.00
Treece, Madelyn S., Instructor.....	8	180.00	360.00	180.00
Tudor, W. J., Associate Professor.....	8	255.00	510.00	255.00
Turner, Max W., Associate Professor.....	8	225.00	450.00	225.00
Van Lente, K. A., Professor.....	8	267.50	535.00	267.50
Van Trump, Ruby, Assistant Professor.....	8	192.50	385.00	192.50
Wakeland, Floyd V., Associate Professor.....	8	225.00	450.00	225.00
Ward, Irma Tate, Faculty Assistant.....	8	125.00	250.00	125.00
Warren, Fount G., Professor.....	8	262.50	525.00	262.50
Watkins, Ben P., Assistant Professor.....	8	210.00	420.00	210.00
Welch, Walter B., Associate Professor.....	8	255.00	510.00	255.00
Wharton, John S., Instructor.....	8	192.50	385.00	192.50
Wilkinson, James J., Instructor.....	8	155.00	310.00	155.00
Woody, Lucy K., Professor.....	8	262.50	525.00	262.50
Wright, John I., Associate Professor.....	8	222.50	445.00	222.50
Young, Otis B., Professor.....	8	262.50	525.00	262.50
Zimmerschied, Charlotte, Assistant Professor.	8	225.00	450.00	225.00

* Does not include \$30.00 per month maintenance allowance at Anthony Hall.

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ILLINOIS STATE NORMAL UNIVERSITY NORMAL, ILLINOIS

President's Report to The State Teachers College Board For the Meeting in Macomb, March 28, 1949

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the Second Semester, 1948-1949

	Men	Women	Total	Total One Year Ago
a. University				
Graduates	57	39	96	65
Seniors	223	173	396	318
Juniors	221	196	417	326
Sophomores	237	256	493	502
Freshmen	293	324	617	718
Unclassified	1	17	18	11
Post Graduates	3	7	10	18
Total College Students on Campus...	1035	1012	2047	1958
b. University High School	178	161	339	342
c. University Elementary School	128	149	277	257
d. Auxiliary Training Schools				
Illinois Soldiers and Sailors				
Children's School	139	92	231	239
Total Pupils, Elementary and				
Secondary	445	402	847	838
Total	1480	1414	2894	2796
Extension	13	325	338	260
Grand Total	1493	1739	3232	3056

2. Significance of Present Enrollment and Future Trends

When Illinois State Normal University in September 1946 restricted the entering class to 800 persons definitely expecting to teach, the total enrollment in the University became 1,800. Under similar restrictions in September 1947, the enrollment increased to 2,052 and in September 1948, the enrollment was 2,228. With a fourth entering group of not to exceed 800 in September 1949, the enrollment is expected to reach a figure between 2,400 and 2,500 students preparing for the teaching profession. The percent of increase in enrollment in state-supported schools in Illinois was the largest at I. S. N. U. last year and there will definitely be an increase in September 1949 when the University will have its largest senior class in recent years coming from the first of these large freshmen groups. This large number of senior will demand more extensive student teaching facilities, more advanced courses calling for more instructors and more classrooms, as well as the necessity of locating additional places for students to live. The foregoing figures present some of the problems that the University must meet in housing, staff, equipment, and other

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facilities next fall. The enrollment will very likely remain at about 2,500 and will not be affected by the decrease in the number of veterans since the rather recent program in special education, with a new building available, and the increase in interest in the graduate school, due to extended offerings in new departments, will more than offset the slight decrease that may come over the years in the enrollment of veterans. This picture of the situation at Illinois State Normal University should be kept in mind as the program and needs of the University are set forth in this and future reports to the Teachers College Board.

3. Extension, Second Semester 1948-1949

Again, as in recent years, the great limitation in the offerings in off-campus extension courses is the result of the availability of faculty. Because of the increased enrollment on the campus and without additional faculty available, there are relatively few staff members who can be assigned to meet the *many* requests for classes at centers off-campus. This type of service is valuable, the demands are increasingly insistent, and such cooperation could be enlarged to the advantage of teacher education in Illinois if funds were available to provide a sufficiently large number of faculty members for these courses.

Enrollment in extension courses, the departmental courses offered, the centers, and the instructors are here presented for the second semester of the 1948-1949 school year, with comparisons of total enrollments for the second semester of last year and the first semester of the present year.

Center	Course	Instructor	Enrollment
Chatsworth,	American Literature 131,	V. E. Gimmetstad.....	35
Clinton,	School Health 238,	Charlotte Wilcox.....	24
Decatur,	American Literature 132,	Ruth Henline.....	21
Decatur,	Geography of North America 114,	A. W. Watterson.....	35
Paxton,	Journalism 165,	R. W. Tudor.....	26
Pekin,	American Public Education 211,	E. L. Cole.....	29
Pontiac,	Curriculum Revision Workshop 293,	Waneta Catey.....	29
		Arthur Larsen	
		L. W. Miller	
		Herman Tiedman	
Rantoul,	Physical Education for Elem. Schools 231,	C. E. Horton.....	40
Springfield,	History of Civilization 114,	Leland Hess.....	23
Springfield,	Children's Literature 202,	Thelma Nelson.....	32
Viriden,	Contemporary Civilization 111,	Clarence Orr.....	44
Total Enrollment Second Semester 1948-1949.....			338
Total Enrollment First Semester 1948-1949.....			401
Total for 1949-1949 School Year.....			739
Total for 1947-1948 School Year.....			576

4. Normal School Scholarships

As a matter of record, certification is here made to the Teachers College Board that a list of persons, with addresses given in each case and the amount of money from which they have been exempted under the State Scholarship Law, has been submitted for the second semester of the 1948-1949 school year to the Chairman of the Teachers College Board, through the

Coordinator of the State Teachers Colleges. This list with the approval of the Chairman and Secretary of the Teachers College Board provides the transfer of funds by the State Treasurer from the General Revenue Account to the Income Fund of Illinois State Normal University. Recognition of this transfer should be included in Board action at this time.

II. THE FACULTY

1. Resignations

- a. Dr. Leslie A. Holmes, Administrative Assistant to the President since 1944, effective January 31, 1949, in order to accept the position as President of Northern Illinois State Teachers College at De Kalb, to which position he was elected by the Teachers College Board on December 17, 1948. It is with regret that the services of Dr. Holmes are lost to Illinois State Normal University, but his abilities will still be available to the teachers colleges of Illinois through his new responsibilities at De Kalb.
- b. Dr. J. E. Young, Associate Professor of Biological Science, who was given a sabbatical leave in order to do post-doctoral work in health education at the University of California. Along with the work that Dr. Young has been taking, he has now accepted a teaching position which means that he will continue to live in California and is therefore not expecting to return to Illinois State Normal University in September or at a later date. Dr. Young received seven payments of \$210.00 each or a total of \$1,470.00 up to the time of his decision not to return here next year. Under the agreement on sabbatical leaves, this must be repaid and Dr. Young has indicated that remittance could be made more readily when his deductions for the retirement system have been refunded. It is expected that this matter will be cleared in a satisfactory manner within the next few weeks. This is the first instance of any person on sabbatical leave from I. S. N. U. who has failed to return to resume teaching duties for a period of two years, according to the agreement with those accepting such leaves of absence.
- c. Mr. Donald L. Weismann, Assistant Professor of Art, who has been on leave (non-sabbatical) for the current school year completing work for his doctor's degree. Mr. Weismann does not expect to return to Illinois State Normal University and it will be necessary to fill his position before the opening of school in September.
- d. Miss Wanda Johnson, Assistant Professor of Spanish, effective at the close of the present academic year in June, in order to accept work in a different type of college or uni-

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versity than that of teacher education. A successor to Miss Johnson will be recommended at a later date.

2. Deaths

- a. Miss Bernalillo Williams, Assistant Professor of English, with teaching duties largely in the University High School, died February 2, 1949. Miss Williams had been a member of the faculty of Illinois State Normal University since 1944 and was very active in the school life of the University through serving on committees and working with students. Her loss is keenly felt throughout the University as her sudden death came as a shock to her many friends. Her work for the remainder of the current school year will be absorbed by other members of the Department of English.

3. Retirement

There are two members of the faculty who are scheduled to retire at the end of the summer session and who are entitled to the regular benefits of the University Retirement System.

- a. Mr. Harry F. Admire, Assistant Professor of Business Education, effective August 31, 1949. Mr. Admire came to Illinois State Normal University in 1923 and has therefore rendered twenty-six years of valuable service both as a classroom teacher and as a faculty member assisting with various University activities.
- b. Miss Blaine Boicourt, Assistant Professor of Music, effective August 31, 1949. Miss Boicourt came to the Illinois State Normal University in 1926 and has been a valuable member of the faculty for the past twenty-three years, devoting much time to the extra-curricular musical activities, aside from her classroom teaching.

4. Leaves of Absence

a. Sabbatical Leaves

According to the regulations of the Teachers College Board making it possible for one person for each twenty-five staff members to be away each year with one-half salary paid, there are openings for both this year and next year. During the current 1948-1949 school year all sabbatical leaves were not requested. Hence, as listed below, there is one request recommended for the current school year, and three for the next (1949-1950) school year.

- (1) Mr. Max Honn, Instructor in Industrial Arts, in order to do further graduate work at Pennsylvania State College. This is a sabbatical leave since there is an opening in the quota permitted for the current school year and Mr. Honn has met the requirements of five or more years of service

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on the faculty. Mr. Honn is to receive one-half of his salary or \$170.00 per month, effective February 1 through May 31, 1949.

- (2) Miss Frances Conkey, Associate Professor of Home Economics, in order to do further graduate work, effective for the regular school year, September 1, 1949 to June 1, 1950, at half of her per month salary rate as later established for the 1949-1950 school year.
- (3) Miss Ella C. Leppert, Instructor in Social Science, in order to do further graduate work, effective from September 1, 1949 to June 1, 1950, at half of her per month salary rate as later established for the 1949-1950 school year.
- (4) Mr. Arley F. Gillett, Instructor in Health and Physical Education, in order to do further graduate work, effective from September 1, 1949 to June 1, 1950, at half of his per month salary rate as later established for the 1949-1950 school year.

b. General Leaves (without pay)

- (1) Mr. Linder W. Hacker, Associate Professor of Education, is recommended for a continuation of his leave of absence for an indefinite period, without pay, due to his continued poor health.

5. New Salaries and Assignments

- a. Dr. Bjarne R. Ullsvik, Professor of Mathematics, as Administrative Assistant to the President to succeed Dr. Leslie A. Holmes, resigned. The appointment of Dr. Ullsvik is effective from February 1, 1949, on a twelve months basis at a salary rate of \$550.00 per month, or \$6,600.00 for a twelve months period. One-half of the time of Dr. Ullsvik will be given to classroom teaching and the remainder to administrative duties. Dr. Ullsvik is admirably equipped personally and professionally to succeed Dr. Holmes.
- b. Miss Eunice Blackburn, Instructor in Geography, who has been on a half-time basis and who now is asked to take full-time work effective from February 1, 1949, in order to cover part of the classroom teaching of Dr. Leslie A. Holmes, resigned, since Dr. Holmes' position in the Geography Department will not be filled at the present time. The change in salary for Miss Blackburn is from \$190.00 per month on a supervisor of to \$380.00 per month for the four and one-year. the second semester of the current school year.
- c. Mr. Lowell J. K. ^{Mr. K.} ^{with} ^{for} ^{the} ^{second} ^{semester} ^{of} ^{the} ^{current} ^{school} ^{year} ^{Mr. K.} ^{has} ^{been} ^{serving} ^{as} ^a ^{graduate} ^{assistant} ^{under} ^{the} ^{supervision} ^{of} ^{the} ^{faculty} ^{assistant} ^{while} ^{com-}

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pleting work for his master's degree and who is now needed to take over the work of Mr. Wayne F. Sherrard, Assistant Professor of Music, on leave for the second semester, as approved by the Teachers College Board December 16, 1948. Mr. Kuntz' salary is to be changed from \$150.00 per month as a graduate assistant to \$250.00 per month as a regular faculty assistant, effective January 1, 1949. Mr. Kuntz has just completed his work for his master's degree at Illinois State Normal University and will be an excellent person to take over the work of Mr. Sherrard for the remainder of the present school year.

- d. Mrs. Martha Elizabeth Kilgore, who has been serving as a substitute teacher on a per day basis, to take over the work of Miss Marion Allen, who was granted a leave of absence for the second semester at the Board meeting December 16, 1948. Mrs. Kilgore has been serving on a per day substitute salary but is now to be on a regular monthly salary rate of \$225.00, effective for the second semester of the current school year.
 - e. Following the urgent request of Dean Chris A. De Young to be relieved of his duties as Dean of the University, effective September 1, 1949, in order that he may continue as a Professor of Education and have time to devote to writing, speaking, and consultation service, it is recommended that this request be granted effective from September 1, 1949, at which time he is to continue as Professor of Education, on a nine months basis, at a salary rate of \$635.00 per month, or \$5,715.00 for the nine months period. It is understood that he will be continued on his present per month salary of \$625.00 for two months of the 1949 summer session.
 - f. To take the place of Dean Chris A. De Young, it is recommended that Dr. Arthur H. Larsen, now Assistant Dean of the University, be advanced to the position of Dean of the University, effective September 1, 1949, on a twelve months basis, with his salary to be set prior to July 1, 1949, in terms of the new stipulations for Executive Assistants in Education and Administration as outlined in the forthcoming appropriation bill. Dr. Larsen is to be relieved of his duties as Head of the Department of Education and Psychology, but will continue as Professor of Education. Dr. Larsen is well qualified in every way to assume the duties formerly carried out in very successful manner by Dean De Young, whose request for change in status is granted ^{for the} Teachers College.
6. Additional Substitutes an open
- a. Mrs. Georgia Houghton, Donald Thomsen, Mrs. Zena Foster, Mrs. Florence Lindén, Mrs. Edith Hoyt are recom-

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mended to be added to the list of approved substitutes who are qualified to handle certain types of work on a temporary basis.

7. Authorization of Additional Positions

There are several new positions that will be necessary in the proper functioning of the University during the 1949-1951 biennium and thereafter. The growth of the University, the necessity for rendering greater and more varied specialized services, and the present overload carried by certain members of the faculty make necessary the following positions discussed in greater detail under IV. THE ORGANIZATION, in this report. Some of these positions are not new as to title but will be in addition to those already listed in the University administrative staff.

- a. Registrar of the University, effective from June 1, 1949.
- b. Director of the Bureau of Appointments, effective at a feasible time after July 1, 1949.
- c. Director of Alumni Relations, effective at the most feasible date after July 1, 1949.
- d. Director of Audio-Visual Education, effective from July 1, 1949.
- e. Supervisor of Off-Campus Student Teaching and Assistant to the Director of Student Teaching, effective from July 1, 1949.

8. New Appointments

a. Regular School Year

- (1) Mr. John Thomas Carey, as Assistant Professor of Art, effective June 20, 1949, at a salary rate of \$460.00 per month or \$920.00 for the eight weeks summer session and further effective for the regular 1949-1950 school year, September 1949 to June 1950, at a per month rate of \$460.00, or \$4,140.00 for the nine months period. Mr. Carey takes the place of Miss Marion Allen, who is on indefinite leave. He received his B. S. degree from Milwaukee State Teachers College in Wisconsin and his M. S. degree from the University of Wisconsin, where he has also had an additional year of work toward his doctor's degree. He has had teaching experience in rural and elementary schools in Wisconsin and in the Iowa State Teachers College, the University of Wisconsin Extension Division, and the Janesville, Wisconsin, Public Schools, where he is supervisor of art during the present 1948-1949 school year.
- (2) Mr. Henry Bror Nelson, as Assistant Professor of Music, effective September 1949, at a salary rate of \$500.00 per month, or \$4,500.00 for the nine months

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of the regular school year. Mr. Nelson will fill a previously created position as instructor in piano and related subjects. He has his B. S. and M. A. degrees from Teachers College, Columbia University, with additional training at the Superior, Wisconsin, State Teachers College, the American Conservatory of Music in Chicago, the New England Conservatory of Music in Boston, and the Juilliard School of Music in New York City. He is now doing further work on his doctor's degree at Columbia University. Mr. Nelson has had successful teaching experience in public schools in Pennsylvania, New York, and Wisconsin and is at the present time director of music in the Public School of Superior, Wisconsin. He has also been on the summer session faculty of Teachers College, Columbia University, as teacher of piano. He has an outstanding reputation as a concert pianist.

- (3) Mrs. Florence Ritchie, as Faculty Assistant, effective April 1, 1949, at a salary rate of \$225.00 per month to serve as Assistant to the Director of Admissions. Mrs. Ritchie has had work at Eastern Illinois State College and Illinois State Normal University, together with public school teaching experience. She has served as Assistant to the Dean of Illinois Wesleyan University in Bloomington and is well qualified for the particular duties for which her services are needed.
- (4) Mr. Milton Derr, as Faculty Assistant, to take the work of Mr. Arley F. Gillett in the Metcalf Elementary School while Mr. Gillett is on leave of absence for the 1949-1950 school year. Mr. Derr is completing work for his bachelor's degree and will continue work for his master's degree. This appointment is to be effective from September 1, 1949 for a period of nine months at the rate of \$250.00 per month, or a total of \$2,250.00 for the school year.

b. Exchange Teacher

- (1) Miss Katharine C. Matthew of St. Mary's College, Cheltenham, England, who will take the place of Dr. Florence E. Teager at Illinois State Normal University while Dr. Teager is serving in place of Miss Matthew in England. Miss Matthew has her bachelor's and master's degrees from London University with First Class Honours in Modern Languages (English and French) and a Diploma in Education, with specialization in English from Oxford University. Her teaching of English has been in Girls' Grammar Schools in Bradford and Birmingham, and similar types of schools in the London area. Miss Matthew is Senior English Lecturer (equivalent to head of a

department), in which position she has served for the past several years at St. Mary's College, a two-year Church of England college. It is believed that Miss Matthew's qualifications as to education and experience will fit into the position that Dr. Teager has filled on our campus. This exchange is effective with the opening of the school year in September 1949 and for the entire academic year. Miss Matthew's salary will be paid by her college in England and Dr. Teager will continue on our payroll. Approval for this arrangement was given at the Board Meeting December 16, 1948.

c. Summer Session, 1949

These appointments are persons who are not at present regular members of the faculty of Illinois State Normal University but are brought in from other school organizations. Some of these persons have served one or more summers on the faculty of I. S. N. U.

- (1) Miss Nancy Bringham of Houston, Texas, as Visiting Instructor in Education, with special teaching duties in the orthopedic room of the special education program. Miss Bringham has bachelor's and master's degrees and has had teaching experience in several school systems, including Houston, Texas. Her salary for the eight weeks summer session will be \$800.00. She has been on our staff for the past two summers.
- (2) Miss Florence Donermeyer of Oak Park, Illinois, as Visiting Instructor in Education, with special duties in the sight-saving room of the special education program. Miss Donermeyer has her bachelor's and master's degrees and several years of teaching experience in public schools in Illinois, including special work in sight-saving. Her salary for the eight weeks summer session will be \$800.00. She has been a member of our faculty for the 1947 and 1948 summer sessions.
- (3) Dr. Watson W. Gailey of Bloomington, Illinois, as Visiting Lecturer in Ophthalmology. Dr. Gailey is the Director of the Gailey Eye Clinic in Bloomington and renders service in lecturing before the special education students, as well as directing observations for students in the operating rooms in both his clinic and in Memmonite Hospital. The salary of Dr. Gailey for his services in the entire summer session is set at \$600.00. Dr. Gailey has worked with us for the past two summers.
- (4) Miss Elizabeth McCain of Memphis, Tennessee, as Visiting Instructor in the Reading Clinics. Miss McCain has been with us for several summers for two

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week periods and this year will work in the reading clinics for a one week period. She has B. S. and M. A. degrees and has had teaching and supervisory experience in various types of elementary work. Her salary for the period she will be with us in the summer session will be \$350.00. Miss McCain has worked from one to three weeks with us each summer since 1939.

- (5) Miss Nita L. Benedict, teacher in Warren Township High School at Gurnee, Illinois, at a salary of \$275.00 per month for each of the two months of the summer session or \$550.00 for the entire session, to serve as Instructor in History in connection with our Geography-History Field Course. Miss Benedict has a bachelor's degree from Carroll College and a master's degree from the University of Wisconsin. Miss Benedict served in this same capacity last summer.
- (6) Mr. John C. Chiddix, a teacher of chemistry in Normal Community High School, to serve as Instructor in Chemistry in the three weeks session at a salary rate of \$400.00 per month, or a total of \$300.00 for the three weeks session. Mr. Chiddix has his B. Ed. degree from Illinois State Normal University and his M. A. degree from Teachers College, Columbia University, with additional graduate work at the University of Illinois.
- (7) Mrs. Mabel Barker, of Chicago, Illinois, as Visiting Faculty Assistant in Special Education, working as a physical therapist. Mrs. Barker has the degree of B. S. in Ed. from Northwestern University and has had experience as a physical therapist in the Chicago Public School system. Her salary is to be \$250.00 each month, or \$500.00 for the summer session of eight weeks.
- (8) Miss Helen A. Gilmartin of Detroit, Michigan, as Visiting Instructor in the area of the deaf and hard-of-hearing in the Division of Special Education, at a salary rate of \$375.00 per month or \$750.00 for the eight weeks summer session. Miss Gilmartin has her B. S. degree from Wayne University and her M. A. degree from Teachers College, Columbia University, and for the past six years has taught in the Detroit Day School for the Deaf.
- (9) Miss Cleone O'Brien of Elgin, Illinois, as Visiting Instructor in the Division of Special Education in teaching an advanced group of mentally retarded children and handling University class work in that area. Miss O'Brien has her B. E. degree from Superior State Teachers College in Wisconsin and her Ph. M. degree from the University of Wisconsin. She has

had teaching experience in Wisconsin and Illinois and is at the present time Director of Child Study in the Elgin, Illinois, Public Schools. Miss O'Brien's salary would be \$375.00 per month, or a total of \$750.00 for the two months of the summer session.

9. Summer Session Faculty, 1949

The faculty here listed covers the regular eight weeks summer session from June 20 to August 12 and also an inclusive three weeks session June 25 to July 15, using the current year faculty salary, as usual, as the basis for employment. Aside from relatively few persons, use is made of the faculty of the regular year for summer instruction.

Name	3 Weeks Session	8 Weeks Session July	August	Total Summer Session
Admire, Harry F., Bus. Ed.....		\$410.00	\$410.00	\$820.00
Alexander, Frances M., Soc. Sci.....		350.00	350.00	700.00
Allen, Mabel Clare, Speech.....		410.00	410.00	820.00
Almy, Theodore B., English.....		350.00	350.00	700.00
Arnold, Mary S., Educ.....		400.00	400.00	800.00
Ashbrook, William D., Ind. Arts.....		445.00	445.00	890.00
Barford, George, Art.....		360.00	360.00	720.00
Barker, Mabel, Spec. Educ.....		250.00	250.00	500.00
Belshe, Francis B., Educ.....		460.00	460.00	920.00
Benedict, Nita L., Soc. Sci.....		275.00	275.00	550.00
Blackburn, Eunice, Geog. (2/3 S.S.)..		255.00	255.00	510.00
Boekelheide, Viola, Music.....	\$300.00			300.00
Boicourt, Blaine, Music.....		405.00	405.00	810.00
Bringhurst, Nancy, Spec. Educ.....		400.00	400.00	800.00
Brunk, Dorothy G., Soc. Sci.....		410.00	410.00	820.00
Buehler, Rose B., Educ.....		410.00	410.00	820.00
Buell, Mary E., Home Economics.....	307.50			307.50
Burris, Ethel M., Educ.....		400.00	400.00	800.00
Carey, John T., Art.....		460.00	460.00	920.00
Catey, Waneta S., Educ.....		360.00	360.00	720.00
Cavanagh, Helen M., Soc. Sci.....		455.00	455.00	910.00
Chiddix, John C., Phys. Sci.....	300.00			300.00
Cogdal, Joseph T., H. and P. E.....		470.00	470.00	940.00
Cole, E. L., Educ.....		470.00	470.00	940.00
Cole, Ruth, Educ.....		360.00	360.00	720.00
Connell, M. Regina, For. Lang.....		460.00	460.00	920.00
Cooper, Bernice, H. and P. E.....		460.00	460.00	920.00
Cooper, Margaret, Educ. (2/3 S.S.)..		370.00	370.00	740.00
Crompton, Mabel, Geog.....	303.75			303.75
Cross, C. L., Phys. Sci.....		485.00	485.00	970.00
Damm, Frances, Educ.....		350.00	350.00	700.00
Day, Alta, Bus. Educ.....	303.75			303.75
Decker, Charles E., Educ.....		555.00	555.00	1,110.00
De Wees, W. I., Educ.....		460.00	460.00	920.00
De Young, Chris A., Educ.....		625.00	625.00	1,250.00
Dillinger, Claude M., Psych.....		460.00	460.00	920.00
Dirks, Marie, Home Economics.....		550.00	550.00	1,100.00
Donermeyer, Florence, Spec. Educ.....		400.00	400.00	800.00
Douglass, T. J., Agric.....		405.00	405.00	810.00
Ebel, Alice L., Soc. Sci.....		405.00	405.00	810.00
Eikenberry, Alice M., Soc. Sci.....		375.00	375.00	750.00
Ellis, Margery, For. Lang.....		405.00	405.00	810.00
Evans, G. Harlowe, Phys. Sci.....		460.00	460.00	920.00
Flagg, Elinor B., Math.....		405.00	405.00	810.00
Force, Thelma, Educ.....		410.00	410.00	820.00
French, Esther, H. and P. E.....		555.00	555.00	1,110.00
Frey, Bernice G., H. and P. E.....		415.00	415.00	830.00
Gailey, Watson W., Spec. Lecturer...		600.00		600.00
Gillett, Arley F., H. and P. E.....		360.00	360.00	720.00
Gimmestad, Victor E., English.....	307.50			307.50
Glasener, F. Russell, Soc. Sci.....		470.00	470.00	940.00
Goff, James F., H. and P. E.....		350.00	350.00	700.00
Gooding, R. U., Phys. Sci.....		550.00	550.00	1,100.00
Gray, Miriam, H. and P. E.....		460.00	460.00	920.00
Gray, Nina E., Biol. Sci.....		475.00	475.00	950.00
Green, John W., Agric.....		410.00	410.00	820.00
Gilmartin, Helen A., Spec. Educ.....		375.00	375.00	750.00

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Name	3 Weeks Session	8 Weeks Session July	August	Total Summer Session
Griffith, Esther M., Phys. Sci.....	\$.....	\$425.00	\$425.00	\$850.00
Gueffroy, Edna M., Geog.....	405.00	405.00	810.00
Hammerlund, C. M., Ind. Arts.....	410.00	410.00	820.00
Harper, Bertha, Phys. Sci.....	350.00	350.00	700.00
Henline, Ruth, English.....	420.00	420.00	840.00
Hess, Leland E., Soc. Sci.....	307.50	307.50
Hinman, Dorothy, English.....	405.00	405.00	810.00
Holmes, F. Lincoln D., Speech.....	555.00	555.00	1,110.00
Hoover, F. Louis, Art.....	555.00	555.00	1,110.00
Horton, C. E., H. and P. E.....	555.00	555.00	1,110.00
Hudelson, C. W., Agric.....	485.00	485.00	970.00
Huggins, Ruth, English.....	410.00	410.00	820.00
Isted, Leslie M., Music.....	410.00	410.00	820.00
Jessa, Marie, Bus. Educ.....	360.00	360.00	720.00
Jochums, Milford C., English.....	307.500	307.50
Johnson, Wanda, For. Lang.....	400.00	400.00	800.00
Kinneman, J. A., Soc. Sci.....	500.00	500.00	1,000.00
Knudson, Emma R., Music.....	550.00	550.00	1,100.00
Koepke, H. F., Bus. Educ.....	425.00	425.00	850.00
Kraft, Barbara, Art.....	350.00	350.00	700.00
Lamkey, Ernest M. R., Biol. Sci.....	555.00	555.00	1,110.00
Lancaster, Thomas J., Educ.....	455.00	455.00	910.00
Lathrop, H. O., Geog.....	555.00	555.00	1,110.00
Laubaugh, L. E., Agric.....	405.00	405.00	810.00
Leavitt, Norma M., H. and P. E.....	415.00	415.00	830.00
Leppert, Ella C., Soc. Sci.....	375.00	375.00	750.00
Lovell, Harry D., Psychology.....	400.00	400.00	800.00
Lueck, W. R., Educ.....	315.00	315.00
McAvoy, Blanche, Biol. Sci.....	470.00	470.00	940.00
McCain, Elizabeth, Educ.....	350.00	350.00
McCormick, Clyde T., Math.....	480.00	480.00	960.00
McEwen, Helen W., Bus. Educ.....	360.00	360.00	720.00
Mansfield, Faye, Educ.....	375.00	375.00	750.00
Marshall, Helen E., Soc. Sci.....	470.00	470.00	940.00
Martens, J. Louis, Biol. Sci.....	425.00	425.00	850.00
Marzolf, Stanley S., Psych.....	490.00	490.00	980.00
Miller, L. Wallace, Biol. Sci.....	490.00	490.00	980.00
Mills, C. N., Math.....	555.00	555.00	1,110.00
Moore, C. W., Soc. Sci.....	410.00	410.00	820.00
Moore, Harold A., Biol. Sci.....	360.00	360.00	720.00
Nelson, Thelma, English.....	405.00	405.00	810.00
Norskog, Edna M., Math.....	400.00	400.00	800.00
O'Brien, Cleone, Spec. Educ.....	375.00	375.00	750.00
Ogle, Alice R., Art.....	405.00	405.00	810.00
Okerlund, Gerda, English (2/3 S.S.)	330.00	330.00	660.00
Parker, Mary, Art.....	350.00	350.00	700.00
Parker, Rose E., Spec. Educ.....	555.00	555.00	1,110.00
Parret, Margaret, Speech (6 wks.)	350.00	175.00	525.00
Peithman, Harlan W., Music (2/3 S.S.)	290.00	290.00	580.00
Pricer, Laura H., English.....	470.00	470.00	940.00
Reed, Howard O., Ind. Arts.....	415.00	415.00	830.00
Richards, Ruth, Biol. Sci.....	303.75	303.75
Ries, Donald T., Biol. Sci.....	410.00	410.00	820.00
Ross, Josephine, Home Economics.....	405.00	405.00	810.00
Royce, Bertha, Biol. Sci.....	470.00	470.00	940.00
Russell, Elizabeth, Educ.....	400.00	400.00	800.00
Shea, Grace R., Nurse.....	350.00	350.00	700.00
Smith, L. S., Phys. Sci.....	410.00	410.00	820.00
Sorrenson, Fred S., Speech.....	500.00	500.00	1,000.00
Spector, Irwin, Music.....	410.00	410.00	820.00
Stein, Ethel, Educ.....	360.00	360.00	720.00
Stombaugh, R. M., Ind. Arts.....	555.00	555.00	1,110.00
Stroud, Ruth, English.....	405.00	405.00	810.00
Struck, Edwin G., H. and P. E.....	405.00	405.00	810.00
Tasher, Lucy Lucile, Soc. Sci.....	470.00	470.00	940.00
Teager, Florence, English.....	490.00	490.00	980.00
Thoen, Christine A., Educ.....	400.00	400.00	800.00
Tiedeman, Herman R., Psych.....	460.00	460.00	920.00
Toll, Lewis R., Bus. Educ.....	530.00	530.00	1,060.00
Tudor, Raymond W., English.....	410.00	410.00	820.00
Vetter, Dale B., English.....	425.00	425.00	850.00
Vinson, Esther, English.....	470.00	470.00	940.00
Watterson, Arthur W., Geog.....	410.00	410.00	820.00
Webb, Mary D., Bus. Educ.....	400.00	400.00	800.00
Westhoff, Margaret, Music.....	350.00	350.00	700.00
Whitten, Jennie A., For. Lang.....	555.00	555.00	1,110.00
Winegarner, Lela, English.....	385.00	385.00	770.00
Yates, Ruth, Speech.....	410.00	410.00	820.00
Yedor, Leo J., Soc. Sci.....	460.00	460.00	920.00

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Name	3 Weeks Session	8 Weeks Session July	August	Total Summer Session
Young, O. L., Agric.....	\$	\$415.00	\$415.00	\$830.00
Welch, Eleanor W., Dir. of Libr.....	485.00	485.00	970.00
Crosby, Lucile, Asst. Libr.....	360.00	360.00	720.00
Dooley, Helen A., Asst. Libr.....	335.00	335.00	670.00
Guthrie, Clara, Asst. Libr.....	400.00	400.00	800.00
Kelley, Edna I., Asst. Libr.....	310.00	310.00	620.00
Lawrence, Margaret, Asst. Libr.....	360.00	360.00	720.00
Plotnicky, Gertrude A., Asst. Libr....	320.00	320.00	640.00
Pohle, Genevieve A., Asst. Libr.....	335.00	335.00	670.00
Schlosser, Winifred, Asst. Libr.....	355.00	355.00	710.00
Speer, Eunice H., Asst. Libr.....	405.00	405.00	810.00
Zimmerman, Ruth, Asst. Libr.....	410.00	410.00	820.00
_____, Biol. Sci.	300.00	300.00
_____, Art	300.00	300.00
_____, Mathematics ..	300.00	300.00
_____, Soc. Sci.	300.00	300.00
_____, Home Economics	400.00	400.00	800.00
Mizer, Orrin J., Educ., Childrens' Sch.	350.00	350.00	700.00
Sheveland, Alice, Educ., Childrens' Sch.	350.00	350.00
	\$4,256.25	\$59,630.00	\$58,155.00	\$122,041.25

III. OTHER EMPLOYEES

1. Resignations

- Mrs. Alma N. Carey, part-time student secretary to Dr. A. H. Larsen and Dr. Emma R. Knudson and classified as a part-time student worker, effective January 31, 1949, in order to accompany her husband who has completed his work as a student in the University.
- Mrs. Henrietta Felix, part-time secretary to Dr. Rose Parker under the classification of student worker, effective January 31, 1949, for health reasons.
- Mrs. Marilyn Lockhart, Clerk Stenographer I and secretary to Mrs. Eloise D. Malmberg, effective February 28, 1949, in order to accompany her husband who is finishing his work in the University.
- Mr. William Coulthard, Janitor I, effective December 31, 1948, in order to accept another position.

2. New Position Created

- There is need for someone to assist at McCormick Gymnasium in the towel and supply room and to aid with other activities in connection with the physical education and athletic program of the University. It is essential to have someone there on a full-time basis to handle work that has been taken care of, but in a rather unsatisfactory manner, by students. It is therefore recommended that the position of Stores Clerk be created as an additional position.

3. New Appointments

- Mrs. Mary V. Barnes, under the classification of Domestic, at a salary rate of \$135.00 per month, effective January 5, 1949, to assist in the cafeteria and to fill the place of Mrs. Etta Dawson, resigned.

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- b. Miss Mary Kathryn Garls, as a part-time student worker at a salary rate of \$125.00 per month, effective from February 1, 1949, to take the place of Miss Lucille Stewart, resigned.
 - c. Miss Barbara Hall, as a part-time student worker at a monthly salary rate of \$80.00 per month, effective February 1, 1949, to fill an existing vacancy.
 - d. Mr. Arthur D. Howard, as Stores Clerk, to fill a position authorized in an earlier part of this report. This appointment, as all others, cleared through the regular channel, calls for a salary of \$160.00 per month effective from January 21, 1949.
 - e. Mrs. Iva Jean Krug, as a part-time student worker at a salary rate of \$65.00 per month, effective February 1, 1949, to take the place of Mrs. Henrietta Felix, resigned.
 - f. Miss Louise Leverenz, as a part-time student worker to take the place of Mrs. Marilyn Lockhart, resigned, this appointment to be at the rate of \$125.00 per month and effective from February 1, 1949.
 - g. Mr. Bertram Nafziger, a graduate student, as a part-time student worker to supervise an additional recreational program sponsored by the Department of Health and Physical Education, at a salary rate of \$50.00 per month, effective January 1, 1949 and for each month of the second semester through May 1949.
 - h. Mrs. Beverly W. Smith, as a part-time student worker at the rate of \$125.00 per month, effective from February 1, 1949, to take the place of Mrs. Alma Carey, resigned.
 - i. Mr. William M. Unger, as Trades Helper, at a salary rate of \$165.00 per month, effective from January 10, 1949, to fill an existing vacancy in a previously authorized position that has not been filled during the present fiscal year.
4. Conditions and Needs
- a. *Union Labor.* Many of the non-academic employees of Illinois State Normal University, undoubtedly like those at the other schools, are becoming increasingly conscious of working conditions and salaries as a result of local organized labor groups as a part of state and national organizations. This presents a situation that must be met in terms of the demands of certain trades and other organized groups calling for much higher salaries and in some instances shorter hours, which in turn may make it necessary to employ additional help. A listing of some of the needs for additional funds, based upon whatever increases may be given to employees through new legislation, has been presented to the Budgetary Commission since such funds were not included in the original appropriations requested.

Just what may be the needs for funds to meet unknown changes in rates of pay and other demands is not known at the present time and could place this and the other schools in a very embarrassing situation before the end of the 1949-1951 biennium. It is hoped that this will be a matter of frank and complete discussion at this Board meeting.

- b. *Additional Help.* Aside from any additional help as mentioned directly above, there will be need for persons in various classifications to meet the increased demands upon the University for various services due to increased enrollment and new areas developed. This will be particularly true during the latter part of the first year of the biennium in the case of the Administration Building and certainly during the second year of the biennium with the opening of the very large Special Education Building. These items have been included in the budget already submitted. It is hoped that the attempt to look into the future and anticipate these needs has been complete.

IV. THE ORGANIZATION

1. Division of Responsibilities

Due to the rapid and pronounced increase in enrollment with resultant additional administrative responsibilities, the following changes in the organization of the University are recommended.

- a. The separation of the position of Director of Admissions and that of Registrar into two positions with Miss Elsie Brennan continuing as Director of Admissions, but her work as Registrar to be handled by a newly appointed person to fill this opening, effective from June 1, 1949.
- b. A separation of the work of the Director of Student Teaching and the Director of the Bureau of Appointments, both of which positions have been filled by Dr. J. W. Carrington, effective July 1, 1949, with Dr. Carrington continuing as Director of the Student Teaching activities and a newly appointed person to handle the work as Director of the Bureau of Appointments.
- c. A division of the work of the Director of Publicity and the Director of Alumni Relations, a position covering both activities now held by Mrs. Gertrude M. Hall, effective at the most feasible date after July 1, 1949, with Mrs. Hall continuing as Director of Publicity, and a newly appointed person to take over the work as Director of Alumni Activities.
- d. The creation of a position as Director of Audio-Visual Aids, which type of position is found in most colleges and universities and which at the present time has been han-

- dled in a very incomplete manner by a faculty committee.
- e. The authorization of a position as Supervisor of Off-Campus Student Teaching and Assistant to the Director of Student Teaching is requested in order to have someone properly qualified and devoting full time to student teachers in the increased number of public schools cooperating with the University in the student teaching program. This person would of necessity need to do a great deal of traveling and would work in close relationship between the student teaching facilities in these public schools and the campus organization.

2. Graduate Work

- a. It is a pleasure to report that graduate work at Illinois State Normal University is making steady and satisfactory progress in meeting the needs of persons desiring a professional degree on the Master's level. This progress has been made without departing from the very high standards set by the Teachers College Board and adhered to in every way by I. S. N. U. We have not believed that satisfactory graduate work could be done on the extension basis and therefore all work continues to be done on the campus by students who have been admitted after careful consideration. This is the only way that graduate work in teachers colleges, or anywhere for that matter, can attain and maintain the high degree of respectability that should accompany such work.

3. The Calendar

- a. The University calendar beginning September 1949 and through the summer of 1950 is here submitted for the approval of the Teachers College Board.

Proposed University Calendar 1949-1950

First Semester, 1949

Monday, September 12—All branches of the University, including elementary, high school, and University proper, open.

Monday, October 3—Central Division, Illinois Education Association. Campus and affiliated schools not in session.

Friday and Saturday, November 4 and 5—Annual Homecoming.

Wednesday, November 23—Thanksgiving Vacation begins, 12:00 noon.

Monday, November 28—Thanksgiving Vacation ends, 8:00 a. m.

Wednesday, December 21—Christmas Vacation begins after scheduled classes.

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Thursday, January 5—Christmas Vacation ends, 8:00 a. m.

Friday, January 27—First Semester ends.

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Second Semester, 1950

Monday and Tuesday, January 30 and 31—Registration.

Friday, March 31—Spring Vacation begins after scheduled classes.

Tuesday, April 11—Spring Vacation ends, 8:00 a. m.

Tuesday, May 30—Memorial Day Holiday.

Friday, June 9—Second Semester ends.

Saturday, June 10—University Commencement, 3:30 p. m.

Summer Session, 1950

Monday, June 19—Registration.

Tuesday, July 4—Independence Day Holiday.

Friday, August 11—Summer Session ends. Summer Commencement, 3:00 p. m.

V. THE CURRICULUM

No report.

VI. BUILDINGS AND GROUNDS

1. Progress on Present Construction

a. New Buildings

(1) *Administration Building.* Excellent progress is being made on the construction of the Administration Building, which at the present time is ready for the top or fourth floor, funds for the construction of which are being requested in the listing of buildings submitted to the Budgetary Commission as a part of the building program of Illinois State Normal University. The additional funds needed for the completion of this building, together with furniture and furnishings and site preparation, total \$735,309.40. It is hoped that the building may be ready for occupancy February 1, 1950, and at the present rate of progress, it appears that such occupancy will be possible.

(2) *Special Education Building.* This larger building is moving at a much slower pace than the Administration Building, since it was started later and involved a great deal of special foundation work. The portion of the building now under construction has 1,587,365 cubic feet of space. It is hoped that this building will be ready for occupancy by September 1950 as it is greatly needed in connection with statewide program of education of teachers for handicapped children. For the completion of this building, together with furniture and furnishings and site preparation, a total of \$992,871.50 will be needed.

b. Major Repairs

(1) The work of installing an accoustical ceiling in McCormick Gymnasium has been completed and most of

the new lighting system is ready for operation. However, the building of a new line to McCormick Gymnasium and the installation of panels to control the lighting remain to be done. There is already evidence that the new lighting and the ceiling is making a great improvement in the gymnasium that has to be used not only as a gymnasium but also as a field house, an auditorium, a social center and a banquet hall. The total cost of this project when completed will be very close to \$32,000.00.

- (2) Much of the work, to the extent that money has been available, has been completed in the basement of Milner Library, with the idea of improving the ventilation. There has not been sufficient money to take care of the installation of new drainage in order to relieve much of the moisture difficulties and this will have to be a matter of first consideration in the 1949-1951 biennium.

c. Other Construction

- (1) The bleacher house, long discussed in connection with McCormick Athletic Field, has been completed and is now in use. It serves a real purpose not only in storing athletic field equipment and bleachers that are used both indoors and outdoors but also to care for some other general storage that is needed on the campus.
- (2) The machinery building at the University Farm, constructed from materials provided by the federal government, has been completed as far as the exterior is concerned but must await additional funds for part of the interior work. This structure can now be used for the location and storage of farm machinery and solves one of the problems of providing additional space at the University Farm in order that the Stock Judging Pavilion may be relieved of this type of program. It was fortunate that the federal government made available materials for the construction of a building of this size.

2. Needed New Construction

a. Building Program

A building program covering immediate needs has been prepared and is available for the consideration of any persons or groups concerned with the provision of funds for plant expansion. Ample justification of these needs has been provided in detail to accompany this request for buildings. If Illinois State Normal University is going to be expected to carry the heavy load that it has in the mat-

ter of the education of teachers, additional facilities must be provided. Plenty of high school graduates are eager to enter and it is possible to get staff and equipment, but housing is the obstacle that confronts any desirable furtherance of the local program in teacher education. It is hoped that some way may be found to grant to the teacher educating institutions sufficient funds to permit an adequate program to meet the needs in teacher education.

VII. AUXILIARY ENTERPRISES

No report

VIII. STUDENT LIFE

1. Revision of Rooming Agreements

With a student body of over 2,200 and residence halls that take care of 203 men and women, and with less than 500 who live at home, it is evident that approximately 1,500 students must need housing in the community of Normal and Bloomington. This large system of rooming arrangements must be organized in order to operate successfully on the part of both students and householders. For this reason, among others, it has been desirable and probably necessary to have definite rooming agreements as contracts to be signed by both students and householders. Recently, there has been some question as to whether these agreements have outlived their usefulness and demand new considerations, including new wording of the contracts. A committee composed of five members from the administrative staff of the University, five students appointed by the Student Council, and five householders, met recently to work out a new agreement. This is still in the process of development but when completed should provide a better understanding on the part of all concerned.

The foregoing conditions are indicative of the great lack of housing for students through University residences and it is hoped that in the very near future it may be possible to construct campus residences or dormitories for both men and women to care for an initial group of approximately 500 students beyond the 200 now cared for. This is one of the major concerns in connection with the development of a building program.

IX. MISCELLANEOUS

1. Athletic Reorganization

In order to develop a better program in health and physical education so far as teaching is concerned and a better distribution of coaching duties so that the time of one person is not used to such a heavy extent but what he can handle several classes, the following reorganized program in coaching has been proposed. This organization would provide satisfactory

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and adequate coaching in the various sports in which about 400 men of the University participate. This is aside from a large and well organized intramural program involving most of the other men in school. The program proposed is as follows:

Clifford E. Horton, Director of Health and Physical Education

Howard J. Hancock, Director of Athletics, Golf

Edwin G. Struck, Football, "B" Basketball

Joseph T. Cogdal, Cross Country, Track

Harold E. Frye, Baseball, Assistant in Football

Eugene L. Hill, Wrestling, Tennis, Intramurals

James F. Goff, Basketball, Assistant in Baseball

Carl D. Heldt, Assistant in Football (Line Coach) Assistant in Track

_____, "B" Football, Swimming, Intramurals

Joseph Garner, Graduate Assistant, Assistant in "B" Football and Wrestling

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested on the following recommendations.

1. Acceptance of the Teachers College Scholarship lists as a matter of record.
2. Acceptance of the resignations of Dr. Leslie A. Holmes, Dr. J. E. Young, Mr. Donald L. Weismann, Miss Wanda Johnson, from positions listed and at times indicated.
3. Recognition of the retirement of Mr. Harry F. Admire and Miss Blaine Boicourt.
4. Granting of sabbatical leaves to Mr. Max Honn, Miss Frances Conkey, Miss Ella C. Leppert, Mr. Arley F. Gillett, for periods indicated.
5. Granting of a continuation of leave of absence without pay for Mr. Linder W. Hacker.
6. Appointment of Dr. Bjarne R. Ullsvik as Administrative Assistant to the President at time and salary indicated to succeed Dr. Leslie A. Holmes, resigned.
7. Changes in assignment and salary rate as indicated for Miss Eunice Blackburn, Mr. Lowell J. Kuntz, Mrs. Martha Elizabeth Kilgore.
8. Change in status of Dean Chris A. De Young to that of Professor of Education at his own request at time and salary indicated.
9. The appointment of Dr. A. H. Larsen as Dean of the University effective September 1949 with salary to be set at a later date.

10. Approval of Mrs. Georgia Houghton, Mr. Donald Thomsen, Mrs. Zena Foster, Mrs. Florence Linden, and Mrs. Edith Hoyt as additional substitute teachers.
11. Authorization of change in administrative positions calling for the selection of a Registrar, a Director of the Bureau of Appointments, a Director of Alumni Relations, a Director of Audio Visual Education, and a Supervisor of Off-Campus Student Teaching, effective from dates indicated.
12. Appointment of Mr. John T. Carey, Mr. Henry B. Nelson, Mrs. Florence Ritchie, and Mr. Milton Derr to staff positions of the nature and at times and salaries indicated.
13. Acceptance of Miss Katharine C. Matthew as an exchange teacher in place of Dr. Florence E. Teager.
14. The appointment of special teachers for summer session, including Miss Nancy Bringham, Miss Florence Donermeyer, Dr. Watson W. Gailey, Miss Elizabeth McCain, Miss Nita L. Benedict, Mr. John C. Chiddix, Mrs. Mabel Barker, Miss Helen A. Gilmartin, Miss Cleone O'Brien.
15. Approval of faculty for the 1949 summer session for periods and at salaries indicated.
16. Acceptance of the resignations of the following non-academic employees: Mrs. Alma N. Carey, Mrs. Henrietta Felix, Mrs. Marilyn Lockhart, Mr. William Coulthard.
17. Creation of a new position of Stores Clerk at McCormick Gymnasium.
18. Approval of the appointments of Mrs. Mary V. Barnes, Miss Mary Kathryn Garls, Miss Barbara Hall, Mr. Arthur D. Howard, Mrs. Iva Jean Krug, Miss Louise Leverenz, Mr. Bertram Nafziger, Mrs. Beverly W. Smith, Mr. William M. Unger.
19. Approval of the division of responsibilities of work now carried by Miss Elsie Brenneman, Dr. J. W. Carrington, Mrs. Gertrude M. Hall.
20. Approval of the proposed University Calendar beginning September 1949 and continuing through August 1950.
21. Approval of the alteration in the physical education-athletic organization.

Respectfully submitted,

R. W. FAIRCHILD

REPORT OF THE EASTERN ILLINOIS STATE COLLEGE

For the Meeting in Macomb, March 28, 1949

To the Chairman, Secretary and Members
of the Teachers College Board,

TEACHERS COLLEGE BOARD

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College is presented for your consideration:

I. STUDENTS

A. Enrollment, Winter Quarter, 1948-49

1. College

Class	Men	Women	Total	Total one year ago	Per cent change
Postgraduates	1	100 % loss
Seniors	146	53	199	152	31 % gain
Juniors	222	85	307	230	33 % gain
Sophomores	218	123	341	484	30 % loss
Freshmen	306	179	485	454	7 % gain
Unclassified	26	8	34	7	386 % gain
Totals	918	448	1,366	1,328	2.9% gain

2. Eastern State High School

Boys	Girls	Total	Total one year ago
71	86	157	167

3. Eastern State Elementary School

125	134	259	248
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4. Extension, Second Half-year 1948-49

Center	Course	Instructor	Men	Women	Total
Flora	Speech 433.....	Dr. Moses	5	33	38
	(Speech Correction)				
Olney	Hygiene 320.....	Miss Gilbert	17	30	47
	(Health Education)				
Vandalia	Music	Mr. Richardson ..	8	40	48
	(Music Appreciation)				
Toledo	Phy. Ed. 345.....	Miss Haight	8	26	34
	(P.E. for El. Teacher				
Mt. Carmel ...	Geography 326	Miss Harris	5	14	19
	(Geology)				
Fairfield	Soc. Sc. 137.....	Dr. Alter	11	19	30
	(Greek History)				
Taylorville ...	Soc. Sc. 365.....	Dr. Wood	10	12	22
	(Nat'l. Government)				
On Campus ..			3	7	10
Total					248

Extension enrollment, first half-year 1948-49.....475

Extension enrollment, second half-year 1948-49.....248

Total.....723

Extension enrollment 1947-48.....601

Extension enrollment 1948-49.....723

122 Gain
20.3% Gain

5. Affiliated High Schools

Annexed High Schools		Students
Charleston High School		
Business Education	2 critic teachers.....	76
Physical Education	2 critic teachers.....	202
Biological Science	1 critic teacher	50
Decatur Public Schools		
Industrial Arts	12 critic teachers.....	321
Effingham High School		
Industrial Arts	2 critic teachers.....	86
Kansas Community High School		
Biological Science	1 critic teacher	17
Mattoon Community High School		
Mathematics	2 critic teachers.....	63
Business Education	2 critic teachers.....	207
Robinson Township High School		
Industrial Arts	1 critic teacher	78

Total Enrollment of Affiliated High Schools.....1,100

B. Graduates at end of Fall and Winter Quarters

During the current year, like other institutions of similar nature, Eastern is graduating a surprising number of persons at the end of each regular quarter. Sixteen persons graduated at the end of the Fall Quarter, and twenty at the close of the Winter Quarter. What happens to these young people is of passing interest since each of them has completed a curriculum as a teacher.

Of the 16 graduating at the end of the Fall Quarter, 15 were veterans, all were men. Three of the 16 are now teaching, 7 went immediately into graduate study, one remains on our campus for further undergraduate work, 3 are working in industrial plants, and 2 are not working.

Of the 20 graduating at the end of the Winter Quarter, 17 are men and 3 are women. Of the 17 men, 16 are veterans. Six of the men will go immediately into graduate school for the Spring Quarter. We do not know the plans of the others.

C. Veteran Enrollment

Total veteran enrollment for the Winter Quarter was 552, a drop of 14 from the 566 enrolled for the Fall Quarter. A decrease of 44 veterans occurred during the Winter Quarter, and is accounted for thus:

Dropped out of college.....	14
Graduated, March 11.....	9
Graduated, continuing in college.....	7
Interrupted training, March 11.....	21

Veterans enrolled for Spring Quarter total 537, a drop of 15 veterans in total.

II. FACULTY

A. The following faculty for the Summer School and Workshop Program of 1949 is presented, with rank, department and salary as indicated:

Department and Name	Degree	Salary June	Salary July	Salary August
ART				
Whiting, Mildred, Ph.D.....		\$ 515.00	\$ 515.00	
Lemke, Doris, A.M.....		350.00	350.00	
Wheeling, Virginia, A.M.....		380.00	380.00	
Parker, Inez, A.M.....				\$380.00
BOTANY				
Stover, Ernest L., Ph.D.....		545.00	545.00	
Damann, Kenneth E., Ph.D.....		435.00	435.00	
BUSINESS EDUCATION				
Thompson, James M., Ed.D.....		525.00	525.00	
Dickerson, Earl S., Ed.D.....		490.00	490.00	
Hunter, Jessie M., A.M.....		360.00	360.00	
Adams, Willard G., A.M.....		370.00	370.00	
CHEMISTRY				
Phipps, Harris E., Ph.D.....		525.00	525.00	
Foreman, Melvin O., Ph.D.....		455.00	455.00	
Steele, Sidney R., Ph.D.....		430.00	430.00	

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Department and Name	Degree	Salary June	Salary July	Salary August
EDUCATION				
Rothschild, Donald A., Ph.D.....		\$490.00	\$490.00	
Olsen, Hans C., Ph.D.....		490.00	490.00	\$490.00
Ayers, Archie R., Ph.D.....		480.00	480.00	120.00
Phillips, Thomas A., M.Ed.....		440.00	440.00	
Saunders, Nannilee, A.M.....				380.00
Edwards, Arthur U., Ph.D.....				120.00
ENGLISH				
Widger, Howard DeF., Ph.D.....		565.00	565.00	
Waffle, Eugene M., Ph.D.....		490.00	490.00	
Palmer, Francis W., Ph.D.....		455.00	455.00	
Kline, Judd, Ph.D.....		430.00	430.00	
Blair, Robert Lee, Ph.D.....		435.00	435.00	
FOREIGN LANGUAGE				
Michael, Ellen E., Ph.D.....		445.00	445.00	
GEOGRAPHY				
Barton, Byron K., M.A.....		460.00	460.00	460.00
Zeller, Rose, Ph.D.....		480.00	480.00	
Harris, Ruby M., S.M.....		445.00	445.00	445.00
HOME ECONOMICS				
Schmalhausen, Ruth, Ed.D.....		455.00	455.00	
HYGIENE				
Cavins, Harold M., Ed.M.....		490.00	490.00	
INDUSTRIAL ARTS				
Klehm, Walter A., Ed.D.....		525.00	525.00	
Landis, Russell H., Ed. D....		480.00	480.00	
Fowler, Ewell W., M.S.....		430.00	430.00	
Gunderson, Harry, M.S.inEd.....		425.00	425.00	
LIBRARY				
Schaupp, Roscoe F., Ph.D.....		515.00	515.00	
Ekstrand, Margaret L., A.M.inL.S.		350.00	350.00	
Smock, Lee Anna J., A.M.....		350.00	350.00	
Scott, Mary E., A.M.inL.S.....		350.00	350.00	
Love, Harriet, M.S.inL.S.....		360.00	360.00	
MATHEMATICS				
Ringenberg, Lawrence A., Ph.D..		490.00	490.00	
Hostetler, Ruth, A.M.....		380.00	380.00	
MUSIC				
Dvorak, Leo J., Ph.D.....		490.00	490.00	
Richardson, Thomas S., M.S.inEd.		390.00	195.00	
Crook, Lee C., M.M.....		400.00	400.00	
Hanson, Ethel I., A.M.....		360.00	360.00	
PHYSICS				
Railsback, Ora L., Ph.D.....		545.00	545.00	
Lefler, Glenn Q., Ph.D.....		480.00	480.00	
PHYSICAL EDUCATION—Men				
Lantz, Charles P., Ph.D.....		525.00	525.00	262.50
White, Clifton W., Ed.D.....		430.00	430.00	
Miller, Henry G., A.M.....		370.00	370.00	92.50
O'Brien, Maynard, M.S.....		200.00	200.00
Healey, William A., M.A.....		200.00	200.00
Darling, Rex V., M.S.....		95.00
Van Horn, Paris J., M.S.....		380.00	380.00	
PHYSICAL EDUCATION—Women				
Bally, Winifred H., M.A.....		370.00	370.00	
Elliott, Aline R., M.A.....		370.00	370.00	
Hart, Dorothy M., M.S.....		350.00	350.00	
Haight, Edith C., Ph.D.....		445.00
SOCIAL SCIENCE				
Coleman, Charles H., Ph.D.....		535.00	535.00	
Seymour, Glenn H., Ph.D.....		490.00	490.00	
Alter, Donald R., Ph.D.....		480.00	480.00	480.00
Wood, William G., Ph.D.....		455.00	455.00	
Plath, Raymond A., Ph.D.....		435.00	435.00	
Sharp, Morrison, Ph.D.....		435.00	435.00	

PROCEEDINGS

Department and Name	Degree	Salary June	Salary July	Salary August
SPEECH				
Ross, J. Glenn, Ph.D.....		\$525.00	\$525.00	
Moses, Elbert R., Ph.D.....		480.00	480.00	
Gabbard, Earnest G., M.A.....		390.00	390.00	
Bryant, Pearl, Ph.D.....		430.00	430.00	
ZOOLOGY				
Scruggs, Walter M., Ph.D.....		480.00	480.00	
Riegel, Garland T., Ph.D.....		440.00	440.00	
Peterka, Harry E., Ph.D.....		435.00	435.00	
Hartley, Richard T., Ph.D.....		455.00	455.00	
ELEMENTARY SCHOOL				
Stevens, Leah I., 7thGr.S.M.....		380.00	190.00	
Ziegler, Lorene E., 6thGr.M.A...		360.00	180.00	
Reid, Florence E., 5thGr.M.A...		360.00	180.00	
Arnold, Myrtle, 4thGr.M.A.....		380.00	190.00	
Cox, Velma V., 3rdGr.A.M.....		360.00	180.00	
2nd Gr.		370.00	185.00	
1st Gr.		370.00	185.00	
Dem.		350.00	350.00	
Totals.....		\$32,340.00	\$30,455.00	\$4,170.00

B. Affiliated Teachers, Spring Quarter

The following Affiliated Teachers are recommended for the Spring Quarter, with payroll titles as Faculty Assistants:

Charleston Public Schools

Ashby, Mary Marjorie (Business Education).....	\$120.00
Bressler, Joe Max (Track Coaching).....	75.00
Black, William D. (P.E. and Baseball Coaching).....	195.00
Neal, Dawn M. (Biological Science).....	90.00

Dacula Public Schools

Connell, Mildred (Business Education).....	15.00
Hedrick, Mary B. (Business Education).....	11.25
Nickel, Elmer V. (Business Education).....	26.25
Schneiderer, Mabel E. (Business Education).....	11.25
Shapiro, Ida (Business Education).....	26.25
Wilson, George M. (Business Education).....	15.00

Kansas Public Schools

Ogden, Russell Lee (Business Education).....	60.00
----------------------------------------------	-------

Mattoon Public Schools

Clawson, Herbert (Science and Mathematics).....	75.00
Franklin, Eleanor (Business Education).....	30.00
Green, Everett L. (Mathematics).....	15.00
Lahey, Jane (Business Education).....	90.00

Robinson Public Schools

Richardson, George C. (Business Education).....	30.00
Coon, Mary Joan (Business Education).....	15.00
Willard, Martha Jane (Business Education).....	15.00

C. Leaves of Absence

1. Dr. Harry L. Metter, Director of Teacher Training and Placement, from March 22, 1949, until approximately July 15, 1949, without salary, to serve as an Educational Consultant with the federal government in Germany.
2. Aline Elliott, Instructor in Physical Education for Women, for the college year 1949-50, beginning September 1, 1949, with sabbatical privilege to be used in study toward the doctor's degree, probably at Indiana University.

TEACHERS COLLEGE BOARD

3. Dr. Kevin Guinagh, Professor and Head of the Department of Foreign Languages, from June 8 to August 31, 1949, inclusive, to teach at Ohio State University.
4. Dr. Arthur U. Edwards, Associate Professor and Principal of the Campus Elementary School, from June 8 to August 31, 1949, inclusive, to teach at the University of New Mexico.
5. Dr. William H. Zeigel, Director of Admissions, from June 8 to August 3, 1949, inclusive, to teach at the University of Missouri.

D. Substitute Instructors

1. A resignation before the person reported for duty as substitute for Dr. Harry L. Metter leaves the college unable to give the name of the substitute as a part of this report.

III. OTHER EMPLOYEES

A. Resignations

1. Virginia Reid, Clerk-Stenographer I, as of January 31, 1949, to accept a position in Mattoon, Illinois.
2. Correne Bailey, R.N., Faculty Assistant in the College Health Service, as of March 15, 1949, to accompany her husband to Greeley, Colorado.
3. Amber Cooper, Faculty Assistant to the Director of Veterans Services, ill for several weeks, died March 19, 1949.

B. New Employees

1. Margaret J. McGurty reported on March 16 as provisional Clerk-Stenographer I to succeed Virginia Reid in the Library. She does not fit into this position, hence we have moved her as replacement to Amber Cooper in the Veterans Office, and are asking the creation of a position of Clerk-Stenographer I to replace a Faculty Assistant position at \$150.00 a month.
2. Nelly Richardson, R.N., as Faculty Assistant at \$180.00 per month, as successor to Correne Bailey, R.N., in the College Health Service, effective March 1, 1949.

IV. ORGANIZATION

The following calendar is submitted for the college year, 1949-50:

FALL QUARTER, 1949 (Twelve Weeks)

Wednesday, September 7.....Faculty meeting, 9 a.m.
Thursday, September 8.....Freshmen and other
new students meet 9 a.m.
Friday and Saturday, September 9, 10.....Orientation

PROCEEDINGS

Monday, September 12.....Registration
Tuesday, September 13.....Classes begin, 8 a.m.
Friday, October 14.....Eastern Division Meeting
Saturday, October 29.....Homecoming
Wednesday, Nov. 23...*†‡Thanksgiving recess begins at 12 noon
Monday, November 28.....Classes resume, 8 a.m.
Friday, December 2.....Fall Quarter closes

WINTER QUARTER, 1949-50 (Twelve Weeks)

Monday, December 5.....Registration, 8 a.m.
Tuesday, December 6.....Classes begin, 8 a.m.
Wednesday, December 21.....Christmas recess begins, 12 noon
Wednesday, January 4.....Classes resume, 1 p.m.
Friday, March 10.....Winter Quarter closes

SPRING QUARTER, 1950 (Twelve Weeks)

Monday, March 13.....Registration, 8 a.m.
Tuesday, March 14.....Classes begin, 8 a.m.
Thursday, April 6.....Easter recess begins, 5 p.m.
Tuesday, April 11.....Classes resume, 8 a.m.
Tuesday, May 30.....Memorial Day. Classes do not meet
Sunday, June 4....Baccalaureate 10 a.m., Commencement 3 p.m.
Tuesday, June 6.....Spring Quarter closes

* * * * *

Monday, June 11.....Summer Term begins

V. CURRICULUM

1. General College Curriculum

Telephone conversation with Dr. Nickell, on March 16, verified by a dinner conference in Springfield on March 18, brings announcement of his support for changing the statutory powers of the Teachers College Board, so that authority may be had for granting other than professional degrees, and thereby making possible the offering of a four-year General College Curriculum at Eastern. Dr. Nickell gave authority for Eastern to announce his support of such needed change to the Committees to visit Educational Institutions when these Committees inspected Eastern on March 17. These Committees expressed a favorable attitude towards the corrective legislation needed, and are awaiting the action of the Teachers College Board before sponsoring and introducing the necessary bills into the General Assembly.

* Class adjustment for Thanksgiving recess.

† Classes scheduled for 3:00 and 4:00 p.m. on November 23, meet at 10:00 and 11:00 a.m. that day

‡ Classes scheduled for 1:00 and 2:00 p.m. on November 23, meet at 1:00 and 2:00 p.m., November 22.

The corrective legislation needed is to eliminate the word "professional" from the phrase, "and confer such *professional* degrees as are usually conferred by other institutions of like character for similar or equivalent courses of study."

Complete statute data covering that part of the Civil Administrative Code including the above phrase, is added as a supplement to this report.

VI. BUILDINGS AND GROUNDS

1. Construction on the Mary Josephine Booth Library Building has progressed continuously during the winter months. Occupancy should be available in the Spring of 1950.
2. Work has not yet been resumed on the Athletic Fields and the Site Improvement.

VII. AUXILIARY ENTERPRISES

1. The College Cafeteria

On February 3, 1949, the Cafeteria completed its first calendar year of service to the college, and we are happy to present:

CAFETERIA ACCOUNT—February 4, 1948 through February 3, 1949

Receipts, receivables, inventories\$79,758.62

Expenditures:

Personal Services	\$21,626.21†	
Contractual Services	4,112.10	
Travel	8.96	
Commodities	4,026.32	
Food	47,096.87	
Equipment	1,543.87	
Unpaid bills holding.....	7,313.01	85,727.34
		<hr/>
Excess of expenditures over income		\$ 5,968.72
Less Commodities	\$ 3,673.31*	
Less Equipment	1,543.87‡	5,217.18
		<hr/>
Excess of expenditures over income		\$ <u>751.54</u>

VIII. STUDENT LIFE

1. Eastern is pleased to report an exceedingly successful basketball season. Western gallantly shared the conference cham-

* Items bought from commodities such as scrubbing equipment, dishes, pans and other kitchen utensils.

† Personal Services include one-half of Manager's Salary (Mrs. Gaertner).

‡ Items bought from equipment such as toaster, coffeemaker, vegetable peeler, etc.

pionship with Eastern, with each team winning 5 and losing 3 of the 8 conference games. In addition Eastern won the Illinois College Championship by defeating the Illinois Wesleyan University in a tournament final, and thereby representing the state in the National Association of Inter-collegiate Basketball tournament in Kansas City, Missouri. In this tournament Eastern defeated the University of Miami (Florida) and San Jose (California) State College, and was eliminated by Beloit College.

2. For the twelfth consecutive year, the Eastern State News has been awarded the Medallist rating by the Columbia University Intercollegiate Press Association.

IX. MISCELLANEOUS

1. Golden Jubilee Commencement

The inability of Eastern to present an historical pageant in commemoration of fifty years of service to Illinois, because of the failure to secure the construction of the campus outdoor theatre, has changed plans for closing this current college year.

The Golden Jubilee Commencement marking the close of the fiftieth year, therefore becomes the high-light of our observance. Eastern believes that the past fifty years of service have contributed to the educational welfare of both Illinois and the nation, and to the areas of the school system that stretch from the one-room rural school to advanced graduate work in the great universities: From among the 25,951 students who have enrolled in these fifty years, 2,586 have been granted diplomas and bachelors degrees have been conferred upon 1,839. Out of this mass of alumni have developed many leaders in Education, with here and there an individual who has strived professionally until a position of prominence in higher education has been achieved. The college through the years has pointed with pride towards persons who have served on the faculty, and from that experience gone on to positions of greater responsibility. President Lord was particularly proud of Eastern's having had personal contact with the late Dr. J. Paul Goode, Professor of Geography, University of Chicago and with Professor Henry Johnson, emeritus from Teachers College, Columbia University—both members of the first college faculty. Dr. Lotus D. Coffman, President of the University of Minnesota, was of equal joy to President Lord.

Eastern has in the last fifteen of its fifty years, struggled to achieve academic standing in the personnel of the faculty. The attribute of ability to teach has always been first in choice of personnel. But added to this quality must be the depth of scholarship measured by the professional degree of the earned doctorate. Eastern alumni, here and there, have risen above

the great mass of educators in these fifty years, and have stood as beacon lights for the professional guidance of others, and particularly for the younger alumni of the college.

Eastern believes the occasion of the Golden Jubilee Commencement a fitting time to recognize the educational achievement of a small selected group of the alumni, none of which in any way needs such recognition as an item for personal advancement. We are therefore asking authority from the Teachers College Board to grant the honorary degree of Doctor of Pedagogy (Paed. D.) to nine or ten alumni, each of whom already holds an earned Doctor of Philosophy degree, as recognition of professional endeavor and achievement. Such an action on the part of Eastern is quite in keeping with the observance of an educational achievement fifty years in the making, and the conferring of an honorary professional degree on the institution's alumni is quite within good academic procedure.

X. SUMMARY

The consideration of the Teachers College Board is requested on the following items:

1. Acceptance of the scholarship lists as presented to the Department of Registration and Education, and the recommendation of the transfer of the funds due to the credit of Eastern in the state treasury.
2. Employment of the proposed Summer School and Workshop faculty as listed, with authority to fill vacancies as these occur.
3. Leaves of absence, without salary, for Dr. Harry L. Metter, Dr. Kevin Guinagh, Dr. Arthur U. Edwards and Dr. William H. Zeigel, and sabbatical leave for Aline Elliott.
4. Resignations of Virginia Reid and Correne Bailey.
5. Creation of a position of Clerk-Stenographer I in the Veterans' Service and employment of Margaret McGurty.
6. Employment of Nelly Richardson, R.N. as a Faculty Assistant in the College Health Service.
7. Acceptance of the college calendar for 1949-50.
8. Authorization of proposed change in powers of the Teachers College Board to grant degrees.
9. Permission to select not to exceed ten alumni, already holders of the earned doctor's degree, as recipients of an honorary Doctor of Pedagogy degree at the Golden Jubilee Commencement, commemorating the educational achievement of this fifty years of service by Eastern.

Respectfully submitted,

ROBERT G. BUZZARD, *President*

SUPPLEMENT to the Report of the Eastern Illinois State College
for the Meeting in Macomb, March 28, 1949

CIVIL ADMINISTRATIVE CODE — TEACHERS' COLLEGE
BOARD.

§1. Amends Section 59 of Act of 1917.

§59. Teachers' College Board—Powers and duties.

(House Bill No. 142. Approved August 7, 1947.)

AN ACT to amend Section 59 of the "Civil Administrative Code of Illinois," approved March 7, 1917, as amended.

Be it enacted by the People of the State of Illinois, represented in the General Assembly :

SECTION 1. Section 59 of the "Civil Administrative Code of Illinois," approved March 7, 1917, as amended, is amended to read as follows :

§59. The Teachers' College Board, of which the Director of Registration and Education shall be chairman and ex-officio member and of which the Superintendent of Public Instruction shall ex-officio be a member and shall be secretary, shall have power and it shall be its duty, independently of the supervision, direction or control of the Director or any other officer of the Department of Registration and Education :

1. To make rules, regulations and by-laws, not inconsistent with the law, for the good government and management of the State Teachers' College and State Normal Universities and the various interests therein ;

2. To visit each State Teachers' College and State Normal University at least once during each scholastic year for the purpose of making an inspection of its condition and work and gathering such information as will enable them to perform their duties intelligently and effectively ;

3. To employ, and, for good cause, to remove a president of each State Teachers' College or State Normal University and all necessary professors, associate professors, assistant professors, teachers, instructors, and other educational assistants, and all other necessary employees, and contract with them upon matters relating to tenure, salaries and retirement benefits ;

4. To prescribe the course of study to be followed, and textbooks and apparatus to be used in each State Teachers' College and State Normal University ;

(1) Supplement

5. To issue, upon the recommendation of the faculties of the respective State Teachers' Colleges and State Normal Universities, diplomas to such persons as shall have satisfactorily completed the required studies of the respective State Teachers' Colleges and State

TEACHERS COLLEGE BOARD

Normal Universities, and confer such *professional* degrees as are usually conferred by other institutions of like character for similar or equivalent courses of study;

6. To examine into the conditions, management and administration of the State Teachers' Colleges and State Normal Universities;

7. To succeed to and to administer all trusts, trust property, and gifts now or hereafter belonging or pertaining to any of the State Teachers' Colleges or State Normal Universities.

8. To enter into contracts with the Federal Government for providing courses of instruction and other services at any or all of the state teachers' colleges and state normal universities for persons who served in or with the military and naval forces of the United States during World War II and to provide such courses of instruction and other services.

9. To provide for the receipt and expenditure of funds paid to the teachers' colleges and normal universities for the operation of housing projects for those persons who served in or with the military or naval forces of the United States during World War II as provided by contract made with the Federal Government by such colleges and universities and to provide for audits of such funds.

APPROVED August 7, 1947.

(Ill. Rev. Stat. p. 3167)

(Quoted from pages 1656-57, LAWS OF ILLINOIS,
SIXTY-FIFTH GENERAL ASSEMBLY, 1947)

(2) Supplement

**REPORT OF THE WESTERN ILLINOIS STATE COLLEGE
MACOMB, ILLINOIS**

Meeting in Macomb, Illinois, March 28, 1949

To the Members of the State
Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State College:

PROCEEDINGS

I. Students

A. Attendance, Winter Quarter, 1948-49

	Men and Boys	Women and Girls	Total	Total One Year Ago
1. College Students				
a. On Campus				
Graduates	57	28	85	69
Seniors	131	61	192	142
Juniors	211	79	290	191
Sophomores	199	100	299	406
Freshmen	283	186	469	470
Sub-total	881	454	1,335	1,278
b. Extension				
Graduates	9	12	21	51
Undergraduates	36	506	542	570
Sub-total	45	518	563	621
Total	926	972	1,898	1,899
2. Secondary Schools				
Western High	66	62	128	138
Bardolph	30	22	52	53
Galva	95	109	204	0
Camp Point	42	64	106	0
Carthage	136	129	265	253
Payson	0	0	0	115
Total	369	386	755	559
3. Elementary Schools				
Western Training School....	121	126	247	250
Rural	15	15	30	37
Adair	46	35	81	85
Bardolph	50	43	93	89
Total	232	219	451	461
Grand Total	1,527	1,577	3,104	2,919

B. Normal School Sholarship List of Students

1. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on January 31, 1949, to be submitted to the State Treasurer, attended the Western Illinois State College during the Winter Quarter 1948-49.

II. Faculty

A. Cancellation of Leave of Absence

1. Dr. R. Maurice Myers, whose request for a leave of absence without pay for the 1949-50 academic year was approved by the Board at the December 16, 1948 meeting, has withdrawn his request and desires to teach at Western in 1949-50.

B. Leaves of Absence

1. Dr. Robert A. Shiley, head of the English Department, has received orders from the U. S. Navy to report to Coronado, California, for the first two weeks in April for the annual

TEACHERS COLLEGE BOARD

refresher tour of duty required of reserve officers. No deduction will be made from Dr. Shiley's salary for this period.

2. Miss Olive Fite, assistant professor in the Department of English, has submitted a request to serve as an exchange teacher in England during the 1949-50 academic year. Under this arrangement we will pay Miss Fite her regular salary, and the exchange teacher will be paid by the college where she is regularly employed.
3. Miss Isabel Hoover, assistant professor in the Department of English, has been absent since January 28, 1949 due to illness.

C. New Appointments

1. Mrs. Rosa S. Julstrom was employed, effective February 1, 1949, to teach two classes in the Department of Music which had been assigned to Miss Wild. Mrs. Julstrom has the A.B. degree from the University of Rochester and the M.M. from the Eastman School of Music. Her salary is \$125.00 per month.
2. Mrs. Betty Smith Abbot was employed, beginning February 1, 1949, to teach one class in music which had been taught by Miss Wild. Her salary is \$62.50 per month. Mrs. Abbot received the B.M. degree from Oberlin College and taught three years at Baylor University.
3. Mrs. Rachel Weinberg was employed, effective February 1, 1949, at a salary of \$200 per month to teach three classes in the laboratory school during the absence of Miss Isabel Hoover. Mrs. Weinberg's degrees are: B.S., Lake Forest College; M.S., Western Illinois State College. She resigned March 17, 1949.
4. Mr. Vincent DiFrancesca was employed March 1, 1949 as an instructor in the Department of Physical Education to take over the duties formerly handled by Mr. Ave. Mr. DiFrancesca has the B.S. degree from Northwestern University and is working toward the Master's degree at Purdue University. He was captain of the Northwestern football team in 1947, and he also played football at Purdue, was a member of the 1948 All East football team, was a member of the All Star team that played in Los Angeles in January 1948, and was a member of the College All Stars in 1948. His salary at Western will be \$350 per month. He coached at Coalinga (California) Junior College in the fall of 1948, and he will be head football coach at Western.
5. To assist Mr. DiFrancesca with football we wish to employ Mr. Arthur Dufelmeier, who has the Bachelor's degree from the University of Illinois, beginning September 1,

1949. He is working on the Master's degree at the University of Illinois. Mr. Dufelmeier will also be assistant basketball coach. He will replace three graduate student assistants who were used in 1948-49 due to lack of funds to employ a regular physical education teacher. Mr. Dufelmeier will receive \$350 per month, and his rank will be instructor.

6. Miss Mary Eleanor Kershner will be employed as instructor in the Department of English beginning June 1, 1949 at a salary of \$350 per month. Miss Kershner has the A.B. degree from the University of Tennessee, the A.M. from Butler University, and two years of work toward the doctorate at the University of Wisconsin. She has had teaching experience at Butler and the University of Wisconsin. She will replace Miss Vawter, who has a leave of absence without pay, for the first summer term, and Miss Langemo, who will be on sabbatical leave, for 1949-50.
7. Mr. Ralph Bell, who completed work for the B.S. degree at Western during the 1948-49 winter quarter, was employed beginning March 15, 1949 to teach three classes in the laboratory school during the absence of Miss Hoover. He replaced Mrs. Rachel Weinberg who did this work from February 1, through March 17. His salary is \$200 per month.

D. Death of Faculty Member

1. It is with regret that we report the death of Miss Theresa F. Wild on Monday, March 7, after an illness of two months. Miss Wild had served as head of the Department of Music at Western since 1921.

E. Change in Status

1. Dr. Clifford A. Julstrom will be designated as acting head of the Department of Music due to the death of Miss Theresa F. Wild. This makes no change in Dr. Julstrom's salary.
2. Due to the large number of men students (881 compared to 454 girls whereas Western formerly had twice as many girls as boys) we have changed the duties of Mr. Harold C. Ave from the Department of Physical Education to that of assistant dean of men and a teacher in the Department of Health. He will have charge of obtaining and supervising housing for men, which will require one-half time, and he will teach two Health courses. This does not make any change in Mr. Ave's salary or rank.

F. Change in Salary

1. Mrs. Lila S. Linder has been assigned an additional college class during the absence of Miss Isabel Hoover. Beginning February 1, her salary was increased from \$150 per month,

TEACHERS COLLEGE BOARD

which she had been receiving for a half-time load, to \$225 per month.

G. Faculty list with salary schedule for the first and second summer terms 1949 to be paid from Personal Services appropriation:

Name	Degree	Department	June	July	August
<i>Professors</i>					
Beighey, Clyde, Ph.D., Commerce.....			\$ 525.00	\$ 525.00	\$ 525.00
Schleier, Louis M., Ph.D., Education.....			525.00	525.00	525.00
Tillman, Arthur G., Ph.D., Geography.....			525.00	525.00	525.00
Archer, Julian L., Ph.D., Education.....			520.00	260.00	
Ayre, H. Glenn, Ph.D., Mathematics.....			480.00	480.00	480.00
Linder, Roscoe G., Ph.D., Education.....			480.00	240.00	240.00
<i>Associate Professors</i>					
Bailey, Dwight L., A.M., Education.....			495.00	247.50	247.50
Hanson, Raymond W., M.Ed., Phys. Educa.....			495.00	495.00	495.00
Wetzel, Wayne, M.S., Ind. Arts.....			495.00	495.00	495.00
Bodine, M. G., Ph.D., Soc. Science.....			470.00	470.00	470.00
Shiley, Robert A., Ph.D., English.....			470.00	470.00	470.00
Schreiber, Edwin W., A.M., Mathematics.....			465.00	232.50	
Eller, Walter H., M.S., Physics.....			455.00	455.00	455.00
Schory, Harold F., A.M., English.....			445.00	445.00	445.00
Pottle, Theodora, A.M., Art.....			435.00	217.50	
Bennett, Chester W., Ph.D., Chemistry.....			430.00	430.00	430.00
<i>Assistant Professors</i>					
Myers, R. Maurice, Ph.D., Biology.....			430.00	430.00	430.00
Pease, Kent, Ed.D., English.....			430.00	215.00	
Stull, Harriet C., Ph.D., Soc. Science.....			430.00	215.00	
Whitehead, Frances, Ph.D., Commerce.....			430.00	430.00	430.00
Goode, Kenneth H., Ph.D., Chemistry.....			410.00	205.00	
Ave, Harold C., A.M., Phys. Educa.....			400.00	400.00	400.00
Bonham, Tressie, A.M., Home Econ.....			400.00	200.00	
Brophy, Kathleen J., Ph.D., Phys. Educa.....			400.00	200.00	
Garner, C. Wix, A.M., Phys. Educa.....			400.00	200.00	
Miner, Sarah, M.S., Home Econ.....			400.00	400.00	400.00
Morrison, R. Felix, Ph.D., English.....			400.00	200.00	
Potter, Olive, A.M., Phys. Educa.....			400.00	200.00	
Ray, Ethel, A.M., Education.....			400.00	400.00	400.00
Sallee, Roy M., M.S., Biology.....			400.00	400.00	400.00
Scott, Elna, A.M., Train. School.....			400.00	200.00	
Swofford, Lyndal, M.S., Library.....			400.00	400.00	400.00
Turner, C. Adam, Ed.D., Education.....			400.00	400.00	400.00
Burke, Marjorie, A.M., Train. School.....			395.00	197.50	
Donley, Margaret, A.M., Train. School.....			390.00	195.00	
Evans, Cecile, A.M., Library.....			390.00	195.00	
Hoover, Isabel, A.M., English.....			390.00	195.00	
Horrabin, H. Waldo, M.S., Chemistry.....			390.00	195.00	
Julstrom, Clifford, Ph.D., Music.....			390.00	195.00	
Miller, Rayman, M.S., Ind. Arts.....			390.00	390.00	390.00
Mitchell, Beulah, A.M., Train. School.....			390.00	195.00	
Pence, Helen, A.M., Train. School.....			390.00	195.00	
Reynolds, Juna, A.M., English.....			390.00	195.00	
Schannenck, Margaret, A.M., Train. School.....			390.00	195.00	
Voss, Hertha, A.M., Commerce.....			390.00	292.50	195.00
Terrill, Jennette, Ph.M., Train. School.....			390.00	390.00	
Robinson, Lauretta, A.M., Train. School.....			385.00	192.50	
Fritschel, Arthur L., A.M., Music.....			380.00	190.00	
Olsen, Arthur R., Ed.D., Soc. Science.....			380.00	380.00	380.00
Sollars, Velna, M.S., Commerce.....			380.00	190.00	
Swain, Paul B., A.M., Art.....			380.00	380.00	380.00
Young, Bernard J., M.S., Train. School.....			380.00	190.00	
Langemo, Amanda, A.M., English.....			375.00	375.00	375.00
Conn, Kenneth E., M.S., Chemistry.....			370.00	370.00	370.00
Crall, H. William, M.S., Biology.....			370.00	185.00	
Glasow, Ogden L., Ph.D., Education.....			370.00	370.00	370.00
Harley, R. Bruce, Ph.D., Soc. Science.....			370.00	370.00	370.00
Lowell, Virginia, Ph.D., English.....			370.00	185.00	
Robinson, Clarice, A.M., Commerce.....			370.00	185.00	
Wardell, Margaret, A.M., Library.....			370.00	185.00	
Lipsey, William E., A.M., Train. School.....			350.00	175.00	
Neeley, Nancy D., M.S., Home Econ.....			350.00	175.00	
Roberts, Alvin B., A.M., Visual Ed.....			350.00	350.00	350.00
Fite, Olive, A.M., English.....			330.00	165.00	

PROCEEDINGS

Name	Degree	Department	June	July	August
<i>Instructors</i>					
Davis, W. R., Ph.D., Education.....			\$375.00	\$375.00	\$375.00
DiFrancesca, Vincent, B.S., Phys. Educa.....			350.00	350.00	350.00
Gould, A. Oren, M.M., Music.....			350.00	175.00	
Hampleman, R. S., A.M., Train. School.....			350.00	175.00	
Ivins, George, A.M., Health.....			350.00	175.00	
Jones, Reece A., M.S., Geography.....			350.00	175.00	
Kershner, Mary Eleanor, A.M., English.....			350.00	175.00	
Morley, Leroy, A.M., Phys. Educa.....			350.00	175.00	
Mulder, George W., A.M., Music.....			350.00	350.00	350.00
Reid, Dempsey E., M.S., Ind. Arts.....			350.00	175.00	
Shake, W. Kimbrough, M.S., Visual Ed.....			350.00	350.00	350.00
Taylor, Loren E., A.M., Mathematics.....			350.00	350.00	350.00
Van Etten, Leslie J., M.S., Agriculture.....			350.00	175.00	
Wilkinson, George, A.M., Education.....			350.00	350.00	350.00
Neu, Lucille, A.M., Library.....			345.00	345.00	345.00
Baker, Betty M., A.M., Phys. Ed.....			340.00	170.00	
Hulett, Florence M., M.S., Phys. Ed.....			340.00	170.00	
Ferguson, Robert, M.S., Commerce.....			330.00	330.00	330.00
Matthews, Robert, M.S., Library.....			330.00	165.00	
Sebree, June, M.S., Phys. Ed.....			330.00	165.00	
Library			330.00	165.00	
Morrow, Roger M., Ph.D., Physics.....			325.00	325.00	325.00
Clow, Robert J., A.B., Phys. Ed.....			320.00	320.00	320.00
Kerker, Larry, A.M., Phys. Ed.....			320.00	320.00	320.00
Robinson, Loren K., B.S., Agriculture.....			320.00	160.00	
Warner, Wilma, M.S., Home Econ.....			310.00	310.00	310.00
Hinman, Hazel, M.S., Train. School.....			300.00	150.00	
Julstrom, Rosa S., M.M., Music.....			218.75		
Thompson, Edith N., R.N., Health.....			210.00	210.00	210.00
Linder, Lila S., A.M., English.....			18.75		
Abbott, Betty Smith, B.M., Music.....			15.63		
<i>Nurse I</i>					
Herndon, Helen, R.N., Health.....			190.00	95.00	
<i>Faculty Assistants</i>					
George, Mrs. Olive, Home Econ.....			175.00	175.00	175.00
Fischer, Doris A., Dean of Women.....			150.00	150.00	150.00
Rabbitt, Marjorie, Phys. Ed.....			125.00	125.00	125.00
Total.....			\$36,613.13	\$26,620.00	\$16,977.50

III. Other School Employees

A. Leave of Absence

1. Dean M. N. Thisted has requested a leave of absence without pay during the months of July and August, 1949, in order to study and travel.

B. Resignation

1. Mr. Chas. W. Melton, laborer (maintenance), submitted his resignation effective February 28, 1949.

C. Change in Classification

Position Classification Service officials, who were on campus March 3, recommend that the following employees, who are now classified as laborers (maintenance), should be changed to stationary firemen as those are the duties they perform. All three have taken and passed the Civil Service examination for stationary fireman. This change in classification is to become effective July 1, 1949.

1. Glen Wells
2. Walter Waller
3. Robert C. Monninger

D. Appointments

1. Administrative

- a. Mr. James M. Grigsby will be employed beginning May 1, 1949 as executive assistant in education and administration at a salary of \$400 per month. He will serve in the capacity of assistant business manager until September 1, when he will succeed Mr. Champion who will retire at that time. Mr. Grigsby has the B.Ed. degree from Western, and he has had the following experience: teacher and grade school principal in Forest Park and Skokie public schools, office manager for Longwell-Scott Construction Co., training officer for Veterans Administration from 1946 to the present time. He served in the U.S. Army from December 1942 to February 1946.

2. Civil Service Employees

- a. Mr. Max E. Newman was employed, effective March 15, 1949, as a General Farmer at a salary of \$200 per month.

E. Addition to list of substitute teachers to be employed when needed at the rate of \$12.00 per day.

1. Mrs. Rosa S. Julstrom, A.B., M.M.
2. Mrs. Glenda Kerker, B.S.
3. Mrs. Vivian Ward Myers, B.S.

F. Change in Salary

1. Mr. Chester Moss, critic teacher at Bardolph High School, has been assigned supervision of six student teachers during the spring quarter; therefore, he will be paid at the rate of \$60 per month during March, April, and May.

IV. Organization—No report

V. Curriculum

- A. The Audio-Visual Education Department is conducting a tour to Washington, D. C., and other places of historical and educational interest in that area in connection with a course being offered during the spring quarter. The tour will begin April 29, and end May 8.

From July 27, to August 18, a tour will be conducted by the Audio-Visual Department in connection with the Social Science, Geography, and English Departments. This trip will include New York City, Boston, Quebec, Montreal, Niagara Falls, Detroit, etc.

The staff members of the Department of Audio-Visual Education are proposing to offer a minor in that field.

PROCEEDINGS

- B. The college Health Committee is preparing and studying the possibility of offering a minor in Health Education.

VI. Building and Grounds

- A. Contracts totaling \$218,213 were let on January 13, 1949 for an addition to the power and heating plant.

VII. Auxiliary Enterprises

- A. Title to the twenty-seven units for married veterans and the dormitory for eight single veterans, which were constructed on Western's campus under the provisions of the Lanham Act, has been transferred to the State of Illinois since the last Board meeting. Under the provisions of Public Law 697 the State has also been given the recreation building, a farm machinery shop, a poultry house, and numerous small buildings which are used on the college farm.

VIII. Student Life

- A. Western and Eastern won the co-championship in basketball for the 1948-49 season. In the play-off to represent the colleges in Illinois at the Kansas City tournament, Eastern State was the winner.
- B. Guest Day, at which time high school seniors, parents, teachers, and friends were invited to Western's campus, was held on March 23. It is estimated that from 1,000 to 1,400 guests were on campus.

IX. Miscellaneous

- A. College Calendar for 1949-1950:

Fall Quarter opens.....	September 6, 1949
Fall Quarter closes.....	November 23, 1949
Winter Quarter opens.....	November 28, 1949
Winter Quarter closes	March 3, 1950
Spring Quarter opens.....	March 6, 1950
Spring Quarter closes.....	June 1, 1950
First Summer Term opens.....	June 5, 1950
First Summer Term closes.....	July 14, 1950
Second Summer Term opens.....	July 14, 1950
Second Summer Term closes.....	August 18, 1950
Forty-eighth Annual Commencement.....	June 1, 1950
Homecoming	October 20-23, 1949, Incl.
Thanksgiving Recess.....	November 24-27, 1949, Incl.
Christmas Holidays.....	December 22, 1949 to January 4, 1950, Incl.
Spring Recess.....	April 15-23, 1950, Incl.

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of Normal School Scholarship students for the Winter Quarter, 1948-49.
- B. Cancellation of the leave of absence without pay, which was approved December 16, 1948 by the Board, for Dr. R. Maurice Myers.
- C. The leave of absence for Dr. Robert A. Shiley during the first two weeks of April 1949 for duty with the U.S.N.R.
- D. The leave of absence for Miss Olive Fite for 1949-50 to serve as an exchange teacher in England, Western to pay full salary to Miss Fite and the exchange institution to pay full salary to the teacher sent to Western.
- E. The employment of Mrs. Rosa S. Julstrom, effective February 1, 1949, as instructor in the Department of Music at \$125.00 per month.
- F. The employment of Mrs. Betty Smith Abbot, effective February 1, 1949, as instructor in the Department of Music at \$62.50 per month.
- G. The employment of Mrs. Rachel Weinberg, effective February 1, 1949, as instructor in the laboratory school at \$200 per month, and her resignation effective March 17, 1949.
- H. The appointment of Mr. Vincent DiFrancesca, effective March 1, 1949, as instructor in the Department of Physical Education at \$350 per month.
- I. The appointment of Mr. Arthur Dufelmeier, effective September 1, 1949, as instructor in the Department of Physical Education at \$350 per month.
- J. The appointment of Miss Mary Eleanor Kershner, effective June 1, 1949, as instructor in the Department of English at \$350 per month.
- K. The employment of Mr. Ralph Bell as instructor in the Laboratory School, effective March 15, 1949, at \$200 per month.
- L. The designation of Dr. Clifford Julstrom as acting head of the Department of Music.
- M. The change in duties of Mr. Harold C. Ave, beginning March 7, 1949, from a teacher and coach in the Department of Physical Education to assistant dean of men and teacher in the Health Department.
- N. The increase in salary for Mrs. Lila S. Linder from \$150 per month to \$225 per month beginning February 1, 1949.
- O. Faculty list with salary schedule for the first and second summer terms, 1949, to be paid from Personal Services appropriation.

PROCEEDINGS

- P. The leave of absence without pay during the months of July and August, 1949, for Dean M. N. Thisted.
- Q. The resignation of Mr. Chas. W. Melton, laborer (maintenance), effective February 28, 1949.
- R. The change in classification from laborer (maintenance) to stationary fireman for Glen Wells, Walter Waller, and Robert C. Monninger, effective July 1, 1949.
- S. The appointment of Mr. James M. Grigsby as executive assistant in education and administration at \$400 per month, beginning May 1, 1949, to serve as assistant business manager.
- T. The appointment of Mr. Max E. Newman, effective March 15, as a general farmer at \$200 per month.
- U. The addition of the following persons to the substitute teacher list: Mrs. Rosa S. Julstrom, Mrs. Glenda Kerker, and Mrs. Vivian Ward Myers.
- V. The increase in salary from \$50 to \$60 per month for Mr. Chester Moss, instructor in an affiliated school, for March, April, and May 1949.
- W. The college calendar for 1949-50.

Respectfully submitted,
F. A. BEU, *President*

REPORT OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To Be Presented at the Meeting of the Teachers College Board
at Macomb, March 28, 1949

To the Chairman and Members of the Teachers College Board

Ladies and Gentlemen: I have the honor to submit the following report.

I. STUDENTS

1. Attendance, Winter Quarter, 1948-1949

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Post Graduates	1	...	1	1
Seniors	200	100	300	215
Juniors	226	100	326	285
Sophomores	223	172	395	437
Freshmen	291	249	540	584
Total College	941	621	1,562	1,522
b. DeKalb High School.....	277	288	565	607
c. Elementary Schools				
McMurry Training School.....	121	119	240	250
Glidden Training School.....	175	171	346	303
Affiliated Rural School	12	10	22	23
Total Elementary	308	300	608	576

2. Registration for the spring quarter is in process as this report is being prepared. I shall report to the board orally at the time of the meeting.
3. I hereby certify to the State Teachers College Board that the students with the addresses given in each case, as appearing on the scholarship lists sent to the Coordinator on January 26, 1949 to be submitted to the treasurer, were enrolled in the Northern Illinois State Teachers College during the winter quarter, 1948-1949.

II. FACULTY

1. Resignations

I wish to report for acceptance the resignation of Mr. Eugene Fekete, instructor in the Department of Physical Education for Men, effective March 15. Mr. Fekete has resigned in order to accept a much more lucrative position at Ohio State University.

2. New Appointments—Summer Session Only

a. I wish to report for approval the appointment of Mrs. Catherine Draper to teach on our summer session staff in the Department of Social Sciences. Mrs. Draper is a graduate of this college and earned her Master's degree at the University of Montana. She has had experience at Northwestern University where she is now working toward her doctorate. Mrs. Draper will receive a salary of \$700 for the two-month session.

b. I wish to report for approval the appointment of Mrs. Vivien V. Haynes as director of the workshop in elementary education to be held at Elgin, Illinois. Mrs. Haynes is now director of elementary education in the Oklahoma City public schools. She has over a year of graduate work beyond her Master's degree which was obtained at Teachers College, Columbia University. Mrs. Haynes will receive a salary of \$800 for the six-weeks' session.

c. I wish to report for approval the appointment of Miss Doris Lundstrom, training teacher at the Glidden School in DeKalb, as demonstration teacher in our health workshop at Mt. Carroll, Illinois at a salary of \$570 for six weeks. Miss Lundstrom has her Master's degree and served in the same capacity in our workshop last summer.

d. I wish to report for approval the appointment of Mrs. Lera Z. Burgess, elementary school teacher from Canton, Illinois, as demonstration teacher in our health workshop at Mt. Carroll, Illinois at a salary of \$570 for six weeks. Mrs. Burgess also has her Master's degree and taught in our health workshops last summer.

3. To Be Supplied—Summer Session Only

- a. I wish to ask permission to employ two demonstration teachers for our workshop in elementary education at a salary of \$750 each for six weeks.
- b. I wish to ask permission to employ one half-time art teacher for the workshop in elementary education at a salary not to exceed \$350 for six weeks.

4. To Be Supplied—Spring Quarter Only

I wish to ask permission to employ a person to replace Mr. Fekete for the spring quarter, 1949, since it is impossible for department members to absorb his work during this time. We should like to employ a person for one quarter only until we obtain some one permanently to begin work in September. At the time this report was being prepared, we had no definite information on the candidate for this position.

5. Leaves of Absence

1. Leave Without Pay

Mr. John Sohne, instructor in the Department of Physical Education for Men, has requested a leave of absence without pay in order to complete the work for his Master's degree, beginning in September, 1949. I should like to recommend that this request be granted.

2. Leaves at One-half Pay

- a. Miss Katherine Walker, librarian, has requested a leave of absence at one-half pay for the college year 1949-1950 in order to do advanced work at the University of California at Berkeley. I should like to recommend that this request be granted.
- b. Miss Virginia Carper, kindergarten training teacher at the McMurry Training School, has requested a leave of absence at one-half pay for the college year 1949-1950 in order to do advanced work. She has not yet decided where she will study. I should like to recommend that this request be granted.
- c. Mr. Lawrence Secrest, assistant professor in the Industrial Arts Department, has requested a leave of absence at one-half pay for the college year 1949-1950 in order to do advanced work at Ohio State University. I should like to recommend that this request be granted.

6. Extension of Employment of Dr. Durward L. Eaton

Permission is requested from the Teachers College Board to extend the employment of Dr. Durward L. Eaton who is a full professor in the Physical Science Department, for another year. Such action is needed because of the fact that Dr. Eaton's *sixty-eighth birthday* is April 4 of this year. According to

the provisions of the Retirement System, "in exceptional cases and for substantial cause" the retirement of an employee may be deferred for a period not to exceed one year at any one time after he has reached retirement age.

An extension of Dr. Eaton's employment for another year is requested as a result of a recommendation from the dean of the faculty and from the head of the Physical Science Department. Both have indicated the following reasons:

- a. Dr. Eaton is a good teacher whose long experience and good health make it possible for him to make a further valuable contribution teaching on our campus.
- b. It will be very difficult to replace him at the present time because of competition of industry, government, and the large universities.
- c. Since the war, we have had an exceptional demand for physics courses, especially on the part of veterans. As the veteran enrollment declines, the demand for physics will probably level off, and we may not need two full time physics instructors after the next three or four years. Should the expected decline fail to materialize, we should be in a better position to obtain a well qualified physics teacher if we can delay until the supply equals the demand.
- d. Dr. Eaton joined our faculty in December, 1938 and will have served the state ten and two-thirds years. Thus, he has not served the minimum of fifteen years which would qualify him for a supplementary contribution by the state to his pension. Each year of further employment will add appreciably to his pension because his payments into the fund will be greater and his life expectancy less. His pension would be only \$32 per month despite the fact that he has served the young people of Indiana, Michigan, and Illinois for a total of 39 years. Should Dr. Eaton be employed next year, it would not only be of benefit to the college, but it would also be a great boon to a man who has served in the teaching profession not only long but well.

III. OTHER SCHOOL EMPLOYEES

New Appointments

LaVerne Hayes, Clerk Typist I, at \$150 a month as of January 10.

Resignations

Catherine Erickson, Clerk Typist I, as of January 22.

IV. THE ORGANIZATION

I wish to present for approval the college calendar for 1949-1950. This has been submitted and approved by the faculty.

PROCEEDINGS

FALL QUARTER, 1949

Monday, September 12.....Faculty Meeting, 8:00 P.M.
Tuesday, September 13.....Freshman Week begins, 8:00 A.M.
Saturday, September 17..Registration for other students, 8:00 A.M.
Monday, September 19.....Class work begins, 8:00 A.M.
Friday and Saturday, October 7-8.....Homecoming
Friday, October 14.....Meeting of State Teachers Association
Wednesday, November 23.....Thanksgiving Recess begins, 12 Noon
Monday, November 28.....Class work resumes, 8:00 A.M.
Tuesday, Wednesday, Thursday, December 6, 7, 8.....Examinations
Friday, December 9.....Close of Fall Quarter—Close of School Day

WINTER QUARTER, 1949-1950

Monday, Tuesday, December 12-13....Registration for all, 8:00 A.M.
Wednesday, December 14.....Class work begins, 8:00 A.M.
Friday, December 23...Christmas recess begins—Close of school day
Monday, January 9.....Class work resumes, 8:00 A.M.
Friday, February 10.....Holiday
Tuesday, Wednesday, Thursday, March 14, 15, 16.....Examinations
Friday, March 17.....Close of Winter Quarter—Close of School Day

SPRING QUARTER, 1950

Monday, Tuesday, March 20-21.....Registration for all, 8:00 A.M.
Wednesday, March 22.....Class work begins, 8:00 A.M.
Friday, April 7.....Easter recess begins—Close of School Day
Monday, April 17.....Class work resumes, 8:00 A.M.
Tuesday, May 30.....Holiday
Monday, Tuesday, Wednesday, June 12, 13, 14.....Examinations
Thursday, June 15.....Commencement
Thursday, June 15....Close of Spring Quarter—Close of School Day

SUMMER SESSION, 1950

Monday, June 19.....Registration, 8:00 A.M.
Tuesday, June 20.....Class work begins, 8:00 A.M.
Monday, Tuesday, July 3, 4.....Holiday
Friday, August 11....Close of Summer Session—Close of School Day

FALL QUARTER, 1950

Monday, September 11.....Faculty Meeting, 8:00 P.M.
Tuesday, September 12.....Freshman Week begins, 8:00 A.M.
Saturday, September 16.....Registration for all students, 8:00 A.M.

V. THE CURRICULUM

No report

VI. BUILDINGS AND GROUNDS

Adams Hall

I am pleased to report that unless unusual conditions arise, Adams Hall will be available to our students September 1. This dormitory, with a capacity of 120 women, will help to alleviate some of the student housing problems. However, there is a possibility that instead of being able to eliminate some of our poorer housing for women, it may increase the total number of women who want to prepare for teaching since to some extent the capacity of the college depends upon the number of students that can be housed in DeKalb and vicinity.

A committee at the present time is working on plans for a memorial-dedicatory service for President Karl L. Adams, to be held some time this autumn. We shall indeed be proud of Adams Hall.

New Library

Our library continues to be a wound into which salt is perpetually rubbed. The total seating capacity of the library, including various corners, ends of stacks, and adjacent room, is approximately 200. One-half of this number are very undesirable seats in which to sit while studying. Lighting is very inadequate but can not be increased until our new wiring project is completed. Books completely fill the stacks and clutter all storage space. We face at the present time a problem of adding a new librarian so that we can keep the library open more hours than we now do. This will mean a drain on our personal services fund because this position was not originally included in the coming biennial budget. It has been a dream of Northern to have a good library from the day it was accredited in 1933. From that time until the present, the college has been trying to pull enough space together to obtain a library of sufficient calibre to be satisfactory. A college of this sort needs a library with standards much higher than simply satisfactory and for that reason, we are stressing much more the fact that above all buildings, Northern needs a new library. You remember that money was originally appropriated in 1945 for this library but the costs increased so rapidly that by the time a building could be started, insufficient funds were available. We now have complete plans for a library similar in most respects to the one now under construction at Eastern Illinois State College. Within a month after money is made available by the state, we should be able to have the building up for bids and it would thus be possible to use the new library within approximately two years' time. When the new library becomes available, we shall then be able to use the space in the Administration Building now occupied by the library, for a business education department. Northern is the only state college in Illinois that does not have such a department, even in view of the fact that we are located in an industrialized area where many business education teachers are needed.

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VII. AUXILIARY ENTERPRISES

Teachers College Income Fund October 1 to December 1, 1948

RECEIPTS	
Board and Room, Williston Hall.....	\$ 27,119.82
Meals, Williston Hall.....	255.15
Miscellaneous, Williston Hall.....	23.98
Total, Auxiliary Enterprises	\$ 27,398.95
Registration Fees—College	13,449.50
Registration Fees—Extension	243.00
Registration—Late Fees	65.00
Library Fines	45.00
Sales and Service	25.00
Transcript Fees	235.00
Veterans Guidance Center.....	674.17
Veterans—Instructional Charge	40,615.52
Miscellaneous	1,829.33
Transfer of Funds from General Revenue for Scholarships	3,747.00
Total, Educational Operations	60,928.52
Total Receipts—6th quarter	\$ 88,327.47
Previously reported	359,773.50
Surplus, 64th Biennium	4,620.92
Total Available	\$452,721.89

EXPENDITURES	
Personal Services	
120—Salaries	\$ 4,021.00
Travel	
291—Travel	1,299.85
Contractual Services	
224—Repair and Maint. of Mech. Equipment.....	136.00
245—Professional and Technical Services.....	2.00
229—Repairs not otherwise classified.....	67.28
248—Waste Removal, Cleaning, etc.....	1,406.77
Commodities	
302—Stationery, Printing, Office Supplies.....	596.90
310—Mech. Supplies and Small Tools.....	520.62
329—Parts and fittings not otherwise class.	368.82
331—Structural and Maint. Materials.....	2,829.89
332—Industrial and Shop Materials.....	319.25
350—Medical, Scientific and Lab. Supplies.....	854.07
360—Food	12,815.19
370—Wearing Apparel	73.07
391—Household, laundry, cleaning.....	4,501.01
392—Farm and Garden Supplies.....	9.00
399—Commodities not otherwise classified.....	1,262.97
Equipment	
530—House Equipment and Furnishings.....	382.45
550—Scientific Instruments and Apparatus.....	24.00
560—Library books, maps, etc.....	34.22
Refunds (810)	1,112.50
Total Expenditures	\$ 32,636.86
Previously reported (July 1, 1947 to Sept. 30, 1948)...	182,103.22
Total Expenditures to December 31, 1948.....	214,740.08
Balance, December 31, 1948—Excess of Receipts over Expenditures....	\$237,981.81

VIII. STUDENT LIFE

Fire Hazard

Early in the month of February, Dr. Charles E. Howell, chairman of the Health Council, and I had a lengthy discussion regarding the fire hazards at Northern. A few days later when the Health Council met, three sub-committees were appointed, one to deal primarily with checking fire extinguishers, fire hose, fire

alarms, and fire escapes, another to examine the detail of fire drill procedures at Williston Hall and the McMurry Training School, and the third to examine the relationship of all rooms on the campus to fire exits and to draw up a "flow chart" for the evacuation of these rooms. The committee has placed upon my desk recommendations regarding elimination of fire hazards that were made to the college two years ago by the state fire inspector. We are working on these suggestions at the present time. The tragedy at Kenyon College has only emphasized the fact that fire prevention should be a twenty-four hour a day job.

IX. MISCELLANEOUS

Federal Works Agency

I should like to request the Board to appoint me, as president of the Northern Illinois State Teachers College, as the representative to act in all transactions with the Bureau of Community Facilities for provision of educational facilities pursuant to Public Law 697, 79th Congress. I should like to ask that I be so designated in place of Karl L. Adams, in accordance with their request.

New President

It is with a great deal of pleasure that I am able to report to the Board that I receive the greatest possible cooperation from every one associated with the Northern Illinois State Teachers College. This whole-hearted cooperation is certainly a favorable reflection upon the general attitude the college had toward President Adams which I believe, seems to have been freely turned toward me. The above statement also applies to the town of DeKalb.

Inauguration

No doubt by the time you receive this report, you will be acquainted with the fact that the inauguration at Northern is scheduled for May 13. This will not be elaborate and will be in conjunction with an educational conference. It is hoped that all board members will be able to be present to take part in the ceremony.

X. SUMMARY. Action is requested on the following:

1. Acceptance of the scholarship list for payment by the state treasurer.
2. Acceptance of the resignation of Mr. Eugene Fekete.
3. Approval of the appointments of Mrs. Catherine Draper, Mrs. Vivien Haynes, Miss Doris Lundstrom, and Mrs. Lera Z. Burgess at the salaries indicated for the summer session only.
4. Permission to employ two demonstration teachers at a salary of \$570 each and one half time art teacher at a salary not to

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exceed \$350 for the elementary school workshop for a six week summer session only.

5. Permission to employ a person for the position vacated by Mr. Fekete for the spring quarter only.
6. Granting of a leave of absence to Mr. John Sohne without pay for the college year 1949-1950.
7. Granting of leaves of absence at one-half pay for advanced study for the college year 1949-1950 to Miss Katherine Walker, Miss Virginia Carper, and Mr. Lawrence Secrest.
8. Permission to employ Dr. Durward L. Eaton under the conditions specified.
9. Approval of the appointment of LaVerne Hayes at the salary indicated.
10. Acceptance of the resignation of Catherine Erickson as indicated.
11. Approval of the college calendar for the year 1949-1950.
12. Permission for me to act as representative of this college in dealings with the Federal Works Agency.

Respectfully submitted,

LESLIE A. HOLMES, *President*

REPORT OF SOUTHERN ILLINOIS UNIVERSITY

Meeting of the Teachers College Board Macomb, Illinois, March 28, 1949

To the Chairman and Members of the Teachers College Board:

The following report is submitted for Southern Illinois University:

I. STUDENTS

A. Enrollment for Winter Quarters, 1947-48 and 1948-49

	Winter Quarter 1947-48		Winter Quarter 1948-49	
	Total	Men	Women	Total
1. University				
Master's Degree Candidates.....	98	88	54	142
Postgraduates	13	12	13	25
Total, College Graduates.....	111	100	67	167
Seniors	305	392	129	521
Juniors	509	418	177	595
Sophomores	831	405	206	611
Freshmen	949	644	344	988
Unclassified	16	8	9	17
Total University Students in Residence	2721	1967	932	2899
Veterans (included in above totals) ..	(1345)	(1163)	(8)	(1171)

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2. University Extension (duplicates excluded)	904	219	754	973
Total University Level Students.....	3625	2186	1686	3872
3. Training Schools				
a. University High School.....	202	96	92	188
b. Allyn Training School.....	166	84	83	167
Total Laboratory School Students	368	180	175	355
Total Laboratory Students.....	368	180	175	355
Total Students at South- ern Illinois University.....	3993	2366	1861	4227
4. Affiliated Schools				
a. Rural Training Schools	88	60	35	95
b. Brush Training School	168	56	68	124
Total Affiliated School Students	256	116	103	219
Grand Total Given Instruction	4249	2482	1964	4446

B. Teachers College Scholarships

Normal School Scholarships

A list of students in attendance for the winter quarter 1948-49 at Southern Illinois University on Teachers College Scholarships was mailed on January 20, 1949, to Mr. Charles G. Lanphier, Co-ordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois. The action requested at this time is the approval of the certification of this list in order that these students may receive reimbursement.

II. FACULTY

A. Resignations

1. Mr. Gordon J. Chapman, Instructor in Business Administration, resigned effective June 11, 1949, in order to continue his graduate studies toward a doctorate.
2. Mr. Albert T. Craig, part-time Faculty Assistant assigned to the Curriculum Library, resigned effective March 11, 1949, since he is returning to military service.
3. Mr. Cornelius A. Jongedyk, part-time Faculty Assistant in Industrial Education, resigned effective February 1, 1949, since he is giving up his studies at the University.
4. Dr. Melvin J. Meals, Associate Professor of Physiology and Associate University Physician, resigned effective February 1, 1949, for reasons of health and family.
5. Mrs. Olga Nagle, Faculty Assistant in the Biological Research Laboratory, resigned effective December 31, 1948, in order to devote more time to her duties as a housewife.

B. New Appointments

1. Mrs. Dorothy Sager Beltz was appointed Faculty Assistant in Teacher Training on a three-fourths time basis at a monthly salary of \$150.00, effective March 1, 1949. Mrs. Beltz, who has completed the work for her Bachelor's degree at Southern, will handle assignments of student teachers in off-campus practice.
2. Dr. Leo J. Brown was appointed one-fourth time Associate Professor of Physics for the period extending from March 21, 1949, through June 10, 1949, at a monthly salary of \$140.00. Dr. Brown has Bachelor's degrees from Southern Illinois University and the University of Illinois College of Medicine, and a Doctor of Medicine degree from the University of Illinois. He is also a Diplomat of the National Board of Medical Examiners and of the American Board of Radiology. During the war he served as an X-ray expert in the U. S. Navy in which he held the rank of Lieutenant, and he will teach one course in Radiation Physics.
3. Dr. Roland C. Burton has been appointed visiting Professor of English at a monthly salary of \$500.00 for the two months extending from June 13, 1949, through August 5, 1949. Dr. Burton received two Bachelor's degrees and a Master's degree from the University of Illinois, and a Doctor's degree from the State University of Iowa. He is Professor of English at the State Teachers College in Fredonia, New York.
4. Dr. Walter B. Carver has been appointed visiting Professor of Mathematics at a monthly salary of \$600.00 for the two months of the summer session extending from June 13, 1949, through August 5, 1949. Professor Carver has his Bachelor's degree from Dickinson College and his Doctor's degree from Johns Hopkins University. He has taught at Ursinus College and Cornell University.
5. Mr. Eugene E. Crawford was appointed Assistant Professor of Zoology on a one-third time basis at a monthly salary of \$400.00, effective March 21, 1949, through June 10, 1949. Crawford has two Bachelor's degrees from the University of Michigan and his Master's degree from Oregon State College.
6. Miss Jane Crichton was appointed Assistant in Personnel with the payroll title of Executive Assistant in Education and Administration, effective December 1, 1948, on a twelve-months basis at a monthly salary of \$265.00. She has her Bachelor's degree from Southern and has had six years of experience as an employee in the President's Office and the Business Office. She prepares and maintains personnel records for the University Retirement System.

- and for employees and also supervises the preparation of University payrolls.
7. Mr. John C. DeLaurenti has been appointed Assistant Professor of Education at a monthly salary of \$500.00 for the two months extending from June 13, 1949, through August 5, 1949. Mr. DeLaurenti has his Bachelor's degree from Greenville College and his Master's degree from New York University. He is superintendent of the Highland, Illinois, Public Schools.
 8. Dr. Stanley E. Harris, Jr., has been appointed Associate Professor of Geography and Geology at a monthly salary of \$500.00, effective September 12, 1949. Dr. Harris has his Bachelor's degree from Princeton University and his Master's and Doctor's degrees from the State University of Iowa. He has taught at the State University of Iowa and the University of Missouri, and has had practical experience in the Iowa Geological Survey.
 9. Miss Nora Theresa Kreher was appointed half-time Faculty Assistant in Botany at a monthly salary of \$90.00 for the three months extending from March 21, 1949, through June 10, 1949. She has completed work for her Bachelor's degree at Southern.
 10. Mr. Jack Smith McCrary was appointed Instructor in Sociology at a monthly salary of \$350.00 for the three months of the spring quarter extending from March 21, 1949, through June 10, 1949. Mr. McCrary received his Bachelor's degree from Southern Methodist University and has completed requirements for his Master's degree. Part of Mr. McCrary's time will be devoted to a research project in community organization for health education, and one-half of his salary will be paid by the Kellogg Foundation.
 11. Dr. Melvin J. Meals was appointed Associate Professor of Physiology and Associate University Physician, effective December 6, 1948, on a twelve-months a year basis at a monthly salary of \$525.00. Dr. Meals received his Bachelor's degree from Washington and Jefferson College and his Doctor of Medicine degree from the Jefferson Medical College. He served two years in the Army Medical Corps, in which he held the rank of Captain, and has had one year of practice in Pittsburgh, Pennsylvania.
 12. Mr. Lebern N. Miller was appointed half-time Faculty Assistant in the Allyn Training School at a monthly salary of \$90.00 for the period extending from December 6, 1948, through June 10, 1949. Mr. Miller, who has his Bachelor's degree from Southern, will also continue part-time work toward his Master's degree.
 13. Mrs. Betty Lou Mitchell has been appointed Faculty Assistant in English on a two-thirds time basis at a

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monthly salary of \$135.00 for the two months of the summer session extending from June 13, 1949, through August 5, 1949. Mrs. Mitchell will receive her Bachelor of Science in Education degree from Southern in June.

14. Dr. Ward M. Morton has been appointed Associate Professor in Government at a monthly salary of \$525.00, effective September 12, 1949. Dr. Morton received his Bachelor's degree from Southwest Texas Teachers College, and his Master's and Doctor's degrees from the University of Texas. He has taught at the University of Texas and the University of Arkansas.
15. Mr. John W. Mulkin was appointed half-time Faculty Assistant in the Information Service at a monthly salary of \$90.00 for the period extending from January 1, 1949, through June 30, 1949. Mr. Mulkin has his Bachelor's degree from Southern and has had experience as a student assistant in the Information Service. He will continue to study part time toward his Master's degree.
16. Dr. Robert H. Muller was appointed Director of the University Libraries with the rank of Associate Professor at a monthly salary of \$545.00, effective March 1, 1949. Dr. Muller has his Bachelor's degree from Stanford University, and his Master's and Doctor's degrees from the University of Chicago Library School. He has served in the San Francisco Public Library, the Temple University Library, the University of Chicago Library, and the Bradley University Library, of which he was Head.
17. Mr. William F. Price was appointed half-time Faculty Assistant in Alumni Services at a monthly salary of \$90.00 for the period extending from January 3, 1949, to April 1, 1949. Mr. Price, who has his Bachelor's degree from Southern, will also study part time toward his Master's degree.
18. Mrs. Emma Francis Pritchett was appointed one-fourth time Faculty Assistant in English at a monthly salary of \$45.00 for the period extending from December 6, 1948, through June 10, 1949. Mrs. Pritchett, who has her Bachelor's degree from Southern, will also do part-time graduate work.
19. Mr. John S. Rendleman has been appointed Faculty Assistant in Government at a monthly salary of \$250.00 for the two months extending from June 13, 1949, through August 5, 1949. Mr. Rendleman will receive his Bachelor of Science degree in June.
20. Mr. Louis F. Renfro, Jr., was appointed one-third time Faculty Assistant in Industrial Education at a salary of \$63.75 a month, effective February 1, 1949, and extending through June 10, 1949. Mr. Renfro, who is majoring in Industrial Education and has had practical experience in

the United States Navy, replaced Mr. Cornelius A. Jongedyk, resigned.

21. Miss Virginia L. Spiller was appointed one-fifth time Faculty Assistant in History at a monthly salary of \$37.50 for the period extending from December 6, 1948, through March 11, 1949. Miss Spiller, who has her Bachelor's degree from Southern, will also work part time toward her Master's degree.
22. Dr. C. W. Tebeau was appointed Professor of History at a monthly salary of \$550.00 for the two months of the summer session extending from June 13, 1949, through August 5, 1949. Dr. Tebeau has his Bachelor's degree from the University of Chattanooga and his Master's and Doctor's degrees from the State University of Iowa. He is now Chairman of the Department of History at Miami University in Florida, and taught at Southern previously during the 1947 summer session.
23. Mr. Eugene S. Wood was appointed Instructor in University High School, effective February 1, 1949, at a monthly salary of \$350.00 on a twelve-months a year basis. Mr. Wood received his Bachelor of Science in Agriculture degree from the University of Illinois and has completed the requirements of the Master of Science degree. His permanent appointment as Instructor will be contingent upon his receiving this degree before September 1, 1949. He has taught Vocational Agriculture at the high schools in Newton and Bridgeport, Illinois.
24. Mrs. Ruth Bozarth Wood was appointed Faculty Assistant in the University High School at a monthly salary of \$225.00 for the period from February 1, 1949, through May 31, 1949. Mrs. Wood received her Bachelor's degree from Southern and her Master's degree from the University of Illinois. She will teach Commerce and assist Dean Lawson of the College of Education.

C. Practice Supervisors

1. The following public school teachers were appointed part-time Faculty Assistants to serve as supervisors of student teachers in our affiliated schools at monthly salaries of \$25.00 for the three months of the spring quarter extending from March 21, 1949, through June 10, 1949:
 - a. Miss Christina Aiassi at the Murphysboro Junior High School to supervise student teachers in Social Studies.
 - b. Mr. Bill Brown at the West Frankfort Community High School to supervise student teachers in Physical Education for Men.
 - c. Mrs. Luella Davis at the Attucks High School in Carbondale to supervise student teachers in History and English.

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- d. Mr. Joe Konya, Jr., at the West Frankfort Community High School to supervise student teachers in Industrial Education.
- e. Mr. Nicholas Milosevich at the Carbondale Community High School to supervise student teachers in History and in Physical Education for Men.
- f. Mr. Joe Morin at the West Frankfort Community High School to supervise student teachers in Physical Education for Men.
- g. Mrs. Mary Morris at the Carbondale Public Schools (Lincoln and Brush Schools) to supervise student teachers in Music.

D. Reappointments

- 1. Mr. A. Frank Bridges was reappointed Instructor in Health Education at a monthly salary of \$385.00, effective January 3, 1949.
- 2. Mrs. Florence Camp was reappointed Faculty Assistant in Allyn Elementary School at a monthly salary of \$200.00 for the period extending from March 3, 1949, through March 4, 1950. She served as a substitute teacher.
- 3. The following were reappointed for the three months of the spring quarter extending from March 21, 1949, through June 10, 1949, at the ranks and salaries indicated:
 - a. Mr. Norman G. Bitterman, Assistant Professor of Economics on a one-seventh time basis, monthly salary of \$60.00.
 - b. Dr. Eli L. Borkon, Associate Professor of Physiology on a one-fourth time basis, monthly salary of \$140.00.
 - c. Miss Virginia L. Spiller, Faculty Assistant in English on a two-fifths time basis, monthly salary of \$75.00.
- 4. The following public school teachers were reappointed part-time Faculty Assistants to serve as supervisors of student teachers in our affiliated schools at monthly salaries of \$25.00 for the three months of the spring quarter extending from March 21, 1949, through June 10, 1949:
 - a. Mr. Willie D. Anderson at the Attucks School in Carbondale to supervise student teachers in Music.
 - b. Mr. Edgar Bain at the West Frankfort Community High School to supervise student teachers in Geography.
 - c. Mr. Edward Beneini at the Murphysboro Township High School to supervise student teachers in Physical Education for Men.
 - d. Mr. Jewell Berrier at the Murphysboro Township High School to supervise student teachers in English.

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- e. Mrs. Dorothy Bleyer at the Johnston City Township High School to supervise student teachers in Speech and English.
- f. Miss Emma Brickey at the Anna-Jonesboro Community High School to supervise student teachers in History and Civics.
- g. Mr. John Q. Clark at the Attucks High School in Carbondale to supervise student teachers in Sociology.
- h. Mr. Walter Collins at the West Frankfort Community High School to supervise student teachers in Government.
- i. Mr. Walter K. Correll at the Carbondale Community High School to supervise student teachers in Physical Education for Men.
- j. Mr. Stephen B. Dozier at the Murphysboro Township High School to supervise student teachers in English.
- k. Mr. Norman Finley at the Carbondale Community High School to supervise student teachers in History and Civics.
- l. Mr. James Hastie at the West Frankfort Community High School to supervise student teachers in English.
- m. Mr. Jack Hedges at the West Frankfort Community High School to supervise student teachers in History.
- n. Miss Alice Hoyer at the West Frankfort Community High School to supervise student teachers in Speech.
- o. Mr. Clay Hunter at the Johnston City Township High School to supervise student teachers in History and Geography.
- p. Mr. Maple M. Joyce at the Murphysboro Township High School to supervise student teachers in Industrial Education.
- q. Mr. Glenn Morris at the Carbondale Community High School to supervise student teachers in Art.
- r. Miss Jane Neeley at the Chester High School to supervise student teachers in Home Economics.
- s. Mr. Arthur Newbern at the Attucks School in Carbondale to supervise student teachers in Social Studies.
- t. Mr. Lloyd Pepple at the Johnston City Township High School to supervise student teachers in Mathematics.
- u. Mr. John W. Reps at the Lincoln Junior High School in Carbondale to supervise student teachers in Physical Education for Men.
- v. Mr. David M. Stroup at the Carbondale Community High School to supervise student teachers in Mathematics.

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- w. Mrs. Elizabeth (Abram) Tullock at the Metropolis Community High School to supervise student teachers in Home Economics.
 - x. Mr. John Wathen at the Murphysboro Township High School to supervise student teachers in History.
 - y. Miss Afton Wolfe at the West Frankfort Community High School to supervise student teachers in English.
5. The following have been reappointed for the two months of the summer session extending from June 13, 1949, through August 5, 1949, at the ranks and salaries indicated:
- a. Mr. Charles B. Ablett, Faculty Assistant in Mathematics on a two-fifths time basis, monthly salary of \$88.00
 - b. Mr. Robert Ashby, Faculty Assistant assigned to the Child Guidance Clinic on a half-time basis, monthly salary of \$85.00.
 - c. Mrs. Elizabeth Bischof, Faculty Assistant in English on a half-time basis, monthly salary of \$125.00.
 - d. Mr. Henry M. Borella, Faculty Assistant in Physics, monthly salary of \$250.00.
 - e. Mr. Robert F. Etheridge, Faculty Assistant in the Office of the Dean of Men on a half-time basis, monthly salary of \$85.00.
 - f. Mr. Woodrow Fildes, Instructor in Mathematics, monthly salary of \$275.00.
 - g. Mr. Billy Hoyle, Instructor in Mathematics, monthly salary of \$275.00.
 - h. Miss Theresa Ivanuck, Faculty Assistant in Physical Education for Women, monthly salary of \$250.00.
 - i. Mr. Marvin E. Johnson, Instructor in Industrial Education, monthly salary of \$335.00.
 - j. Mr. William McBride, Faculty Assistant assigned to Health Education Department on a half-time basis, monthly salary of \$85.00.
 - k. Mr. Walter McDonald, Faculty Assistant in Geography on a half-time basis, monthly salary of \$95.00.
 - l. Miss Nedra Midjaas, Faculty Assistant in English on a half-time basis, monthly salary of \$90.00.
 - m. Mr. Frank B. Moake, Faculty Assistant in English on a half-time basis, monthly salary of \$90.00.
 - n. Mr. Gus E. Paris, Faculty Assistant in History on a half-time basis, monthly salary of \$90.00.
 - o. Mr. Robert Pulliam, Faculty Assistant in English on a half-time basis, monthly salary of \$90.00.

- p. Miss Patricia Stahlheber, Instructor in Foreign Languages, monthly salary of \$300.00.
- q. Mr. Ramon S. Swisher, Faculty Assistant in Zoology on a half-time basis, monthly salary of \$100.00.
- r. Mrs. Edna Spires Travis, Instructor in English, monthly salary of \$350.00 (of this amount \$320.00 is in cash and \$30.00 in maintenance at Anthony Hall).
- s. Mrs. Irma Tate Ward, Faculty Assistant in Botany, monthly salary of \$250.00.
- t. Mr. James J. Wilkinson, Instructor in Physical Education for Men, monthly salary of \$310.00.

E. Substitute Teachers

We respectfully request blanket approval for the following people to serve as substitute teachers in case of illness or emergency in the Allyn Elementary School and the University High School. In the event that they do serve, they will be listed on the pay roll as Faculty Assistants and paid at a uniform rate of twelve dollars per day. This recommendation is in accordance with practices prevailing at other schools under the Board:

1. Elementary Substitute Teachers

Mrs. Elaine Bicknell has had three years of teaching experience in high school and one year in sixth grade. She has the Bachelor's degree from the Texas State College for Women and has done additional graduate work at the University of Texas.

Mrs. Amy Caldwell has had six years of teaching experience at the third grade level. She has the Bachelor's degree from Southwest Missouri Teachers College, and has done additional graduate work at the University of Missouri.

Mrs. Florence Camp has had eleven years of teaching experience at the elementary level in grades 2, 3, 5, and 7. She has the Bachelor's degree from Ohio State University, and has done additional graduate work at the University of Michigan.

Mrs. Ellen E. Davis has had ten years of teaching experience from kindergarten to the fifth grade. She has the Bachelor's degree from National College of Education, Evanston.

Mrs. Mildred Fishback has had eight years of teaching experience at the elementary level. She has the Bachelor's degree from the Southwest Missouri State College, and has done additional graduate work in Music at Northwestern University.

Mrs. Blanche Merwin has had sixteen years of teaching experience at the elementary level. She has the Bachelor's

degree from the Southwest Missouri Teachers College, two Master's degrees, and additional graduate work at the University of Illinois.

Mrs. Ruth E. Sanders has had eighteen years of teaching experience in pre-kindergarten, second and third grades. She has the Master's degree from Teachers College, Columbia University, and has done additional graduate work in Art at Kansas State Teachers College and Northwestern University.

2. High School Substitute Teachers

Mrs. Florence Camp has had eleven years of teaching experience in grades two to seven. She has the Bachelor's degree from Ohio State University, and has done additional graduate work at Ohio State University and the University of Michigan.

Mrs. Hazel Coleman has had three years of teaching experience at the secondary level in Mathematics and Science. She has the Bachelor's degree from the University of Illinois, and has done additional graduate work at Sul Ross, Texas, Teachers College.

Mrs. Thelma Dykhouse has had seven years teaching experience at the secondary level in Homemaking. She has the Bachelor's degree from Michigan State Teachers College.

Mrs. Marcile Franklin has had four years teaching experience at the secondary level in Physical Education. She has the Bachelor's and Master's degrees from the University of Indiana.

F. Leaves of Absence Without Pay

1. Dr. Marshall S. Hiskey, Professor and Dean of Men, has been granted a leave of absence without pay for the period extending from June 6, 1949, through July 1, 1949. Dean Hiskey will be studying and teaching on a special short-term appointment at New York University during this period.
2. Mr. Ledford J. Bischof, Instructor and Assistant to the Dean of Men, was granted a leave of absence without pay for the period extending from June 15, 1949, through July 31, 1949. Mr. Bischof desires to continue work toward his Doctor's degree at Indiana University.
3. Mr. Chalmer A. Gross, Assistant Professor in the University High School, was granted a leave of absence without pay for the period extending from September 10, 1949, to September 10, 1950. It is Mr. Gross' intention to continue his graduate studies at the University of Chicago during this period.

G. Changes in Duties and Salary

1. Mrs. Maxine Harris Blackman, Faculty Assistant in Information Service, was given an increase in salary from \$135.00 to \$250.00 a month, effective March 21, 1949, because of a change from part-time to full-time status.
2. Because an extension class was added to the teaching load for Mr. Robert Schwartz, Instructor in Government, his appointment for the spring quarter extending from March 21, 1949, through June 10, 1949, was changed from part-time to full-time basis and his salary changed from \$200.00 a month to \$380.00 in April and May and \$240.00 in June.
3. Mr. James C. Springs was appointed one-half time Faculty Assistant in Mathematics at a monthly salary of \$100.00, effective January 3, 1949, through June 10, 1949. Mr. Springs had previously been appointed one-fourth time Faculty Assistant at a monthly salary of \$50.00 for the period extending from September 13, 1948, through June 10, 1949. An additional course has been assigned to Mr. Springs for the remainder of this school year.
4. Mrs. Edna Spires Travis, Instructor in English, was granted an increase in salary from \$300.00 a month to \$350.00 a month effective January 3, 1949. Of this amount, \$320.00 will be in cash and \$30.00 as a maintenance allowance at Anthony Hall, in which Mrs. Travis is now serving as Assistant to the Director, replacing Miss Mary Noel Barron.

H. Adjustment in Salary

Miss Gladys W. Babcock, Assistant Professor of Home Economics, received an adjustment in salary in the amount of \$10.00 a month maintenance allowance, which was added to her cash salary beginning January 3, 1949. Miss Babcock will live at the Home Management House and supervise the students living there.

III. OTHER SCHOOL EMPLOYEES

A. Replacements

1. Mr. Raymond Edward McDonald was appointed to the position of Watchman I effective February 21, 1949, at a monthly salary of \$175.00. Mr. McDonald replaced Mr. Oscar Cochran.

B. Resignations

1. Mrs. Dolores Marco Brown resigned from her position as Clerk Stenographer I in the Office of the Dean of the College of Education, effective January 31, 1949.

PROCEEDINGS

2. Mrs. Marjory Morse Enrietto resigned from her position as Clerk Stenographer I to accept the position of Executive Assistant in Education and Administration in the Office of the Director of Alumni Services, effective January 1, 1949.
3. Mr. Charles Lester Keesee resigned from his position as Janitor I on January 31, 1949.
4. Mr. Oscar B. Rawson resigned from his position as Janitor I effective December 12, 1948, to accept employment elsewhere.
5. Mr. Wesley H. Walters, Stationary Fireman, resigned from his position to accept employment elsewhere on January 28, 1949.
6. Mr. Dennis P. Waugh resigned from his position of Laborer Maintenance, effective January 29, 1949.
7. Mr. Oscar Wingo, Janitor I, resigned from his position, effective December 23, 1948.

C. Leaves of Absence

1. Mr. Herman Bain has been granted a leave of absence for the period from February 1, 1949, through January 31, 1950, because of illness.
2. Mrs. Ressie Richardson has been granted a leave of absence for an indefinite length of time from her position as Domestic in the Cafeteria. Mrs. Richardson is now serving in the capacity of Cook I on provisional permit.

D. Deaths

1. We regret to report the death of Mr. Fred E. Clemens, Painter, on February 27, 1949. Mr. Clemens had been employed by the University since September 1, 1943.

IV. ORGANIZATION

- A. The following calendar is presented for the year, 1949-50, and the summer session of 1950.

C A L E N D A R

1949-50

FALL QUARTER, 1949

1949

Sept. 7-10Wednesday-SaturdayFreshman Week
Sept. 12-13Monday-TuesdayRegistration
November 24-25 .Thursday-FridayThanksgiving Recess
Nov. 29-Dec. 3..Tuesday-SaturdayFinal Examinations

TEACHERS COLLEGE BOARD

WINTER QUARTER, 1949-50

December 5 Monday Registration
December 17 . . . Saturday Christmas Recess Begins
1950
January 2 Monday Instruction Resumed
February 13 . . . Monday Observance of Lincoln's
Birthday Holiday
March 7-11 Tuesday-Saturday . . . Final Examinations

SPRING QUARTER, 1950

March 20 Monday Registration
May 18 Thursday Honors Day Assembly
May 30 Tuesday Memorial Day Holiday
June 5-8 Monday-Thursday . . . Final Examinations
June 9 Friday Seventy-fifth Annual
Commencement

SUMMER SESSION, 1950

June 12 Monday Registration
July 4 Tuesday Independence Day Holiday
August 3-4 . . . Thursday-Friday . . . Final Examinations
August 4 Friday Commencement

DIAMOND JUBILEE—Homecoming Celebration

Thursday-Saturday, October 20-22

B. University Libraries

A new Director of the University Libraries took up his duties March 1. He is Dr. Robert Hans Muller, who has been head librarian at Bradley University in Peoria, and has had previous experience in the libraries of the University of Chicago, Temple University, and the City of San Francisco. Dr. Muller is one of the few men in the country with an earned Doctor's degree in Library Science and is known as an expert on library buildings. He has made numerous contributions to professional periodicals, and we expect much from him in the planning of a new library building and of additional instruction in Library Science.

V. CURRICULUM

A. Graduate School

For the past year the University has received an increasing number of requests from school teachers and administrators in the Belleville-East St. Louis-Granite City-Alton-Edwardsville area to offer a more comprehensive program of courses, particularly for elementary and secondary school teachers

and for school administrators and supervisors. It is generally agreed in this area that Belleville is the logical center for such a program, and the public school authorities of that city have offered to make available the facilities of the Belleville Junior High School, Senior High School, and Junior College, together with facilities of the Belleville Public Library. We are therefore planning to increase our off-campus instruction in that area as far as the demand justifies and our staff and other facilities permit. Because many of the teachers find it costly and inconvenient to enroll in service courses on the campus at Carbondale, we intend to offer residence rather than extension credit for off-campus courses at this particular center.

B. College of Education

The following new undergraduate course is being offered during the spring quarter 1949:

Men's Physical Education 355 Assisting Techniques, 2 hours
The College of Education has established a major and a minor in Educational Psychology, and a minor in Health Education. A general methods course for all education majors has been established as a pre-requisite to student teaching.

In order to establish uniform policies to govern the financial and administrative relationships with off-campus training centers, the present arrangement with the Brush School in Carbondale and the Buckles and Buncombe Rural Schools is being discontinued at the end of the spring quarter. The payment by the University of full and continuous salaries to the rural supervisors and partial, continuous salaries to four supervisors at the Brush School will therefore no longer be necessary. The University will continue to use these three schools when they are needed, paying the supervisors for their services on a short-term basis during periods in which they actually supervise student teaching. This is the policy now prevailing in all our other affiliated schools where practice teaching is being carried on.

C. College of Liberal Arts and Sciences

The following new undergraduate courses are being offered during the spring quarter 1949:

Chemistry 493.....	Senior Research, 3 hours
English 301.....	Semantics, 3 hours
English 340.....	Folklore, 3 hours
English 402.....	Chaucer, 4 hours
Geography 220.....	Physical Geology, 5 hours
Physics 318.....	Radiation Physics, 5 hours
Physiology 451.....	Advanced Physiology, 4 hours
Zoology 320.....	Histology of Organs, 4 hours
Zoology 360.....	Wild-life Management

TEACHERS COLLEGE BOARD

D. College of Vocations and Professions

The following new undergraduate courses are being offered during the spring quarter 1949:

Business Administration 323.....	Investments, 4 hours
Business Administration 333.....	Advertising, 4 hours
Business Administration 334.....	Credits and Collections, 4 hours
Home Economics 300.....	Home Economics for Men, 3 hours
Speech 305.....	Advanced Speech Correction, 4 hours
Speech 313.....	History of the Theatre, 4 hours

E. Division of Extension and Adult Education

1. Twenty extension classes located in twenty different towns, representing eighteen counties, are in operation this semester with a total enrollment of 961. This compares with an enrollment last year at this time of 939.

Several urgent requests for graduate courses were received but because of lack of staff it was impossible to meet these demands this spring.

The undergraduate extension courses mentioned above are as follows:

Center	Course Number and Name	Enrollment
Anna	Education 331, American Public Education.....	27
Belleville	Education 331, American Public Education.....	21
Carmi	Music 307, Recreational Music and Singing Games	67
Centralia	Government 300, American National Government..	47
Chester	Education 323, School Law.....	38
DuQuoin	Government 300, American National Government.	41
East St. Louis	Art 346, Contemporary American Painting and Sculpture	56
Edwardsville	Physical Education 319, Teaching Elementary School Group Activities	106
Golconda	Health Education 350, Health Education Methods Applicable to Public Schools.....	37
Harrisburg	Geography 319, Historical Geography of the United States	52
Marion	Health Education 313, Health and Safety.....	103
McLeansboro	Geography 314, Geography of Anglo-America.....	23
Mounds	History 308 (208), History of Illinois.....	58
Mt. Vernon	Music 307, Recreational Music and Singing Games	82
Nashville	Education 337, Reading in Elementary School....	44
Ridgway	English 300, Principles and Teaching of English Grammar	25
Salem	Education 337, Reading in Elementary School....	39
Vienna	Agriculture 310, Teaching Agriculture.....	23
Waterloo	Education 314, Elementary School Methods.....	22
Zeigler	Education 331, American Public Education.....	50

TOTAL ENROLLMENT..... 961

2. The following courses for adults other than teachers have been scheduled:

- a. The course, Home Economics 335, "Meal Planning and Table Service," is being completed at West Frankfort.
- b. Another course, Home Economics 341, "Consumer Problems," is starting at West Frankfort on March 8.
- c. A short course in Dairy Production was opened at Vienna on February 16, and will run for six weekly meetings.

PROCEEDINGS

3. As a service to school principals of Southern Illinois, a pamphlet is being prepared listing Southern faculty members who are willing to give commencement talks and listing suggested topics for these speeches.
4. The Division of Extension and Adult Education has scheduled a monthly radio program entitled "China". A request for this course was made by a number of women's church organizations of Southern Illinois. These organizations are listening in discussion groups, and have also promoted listening by individual members.

VI. BUILDINGS AND GROUNDS

In order to provide additional classroom and office space, Notices of Termination of Tenancy, effective March 31, 1949, have been served on the tenants of the following residence properties owned by the University:

Tract No.	Tenant	Address
37	Julia Carter Ingersoll Hale.....	910 South University
37-b	Edgar Carter and LaVon Marie Carter....	304 West Grand
37-c	Mrs. Pearl Bauman.....	306 West Grand
40	Mr. Frank Smith and Ethel Smith.....	204 West Grand
82-c	Mrs. Maude Hathaway.....	400 West Grand
84	Mr. Peter Dillow and Rose Dillow.....	312 West Grand
86	Mr. Clarence Leathers and Viola Leathers..	308 West Grand
99	Mr. Sam Anderson and Ada Anderson...	903 South Illinois

A Notice of Termination of Tenancy, effective May 31, 1949, has also been served on the tenant of the following property to provide additional office space:

Tract No.	Tenant	Address
75	Mr. Arthur L. and Mrs. Olive G. Bradley.....	1008 South Thompson

VII. AUXILIARY ENTERPRISES

Statements of Profit and Loss of Auxiliary Enterprises from July 1, 1948 to December 31, 1948 inclusive:

BOOKSTORE

RECEIPTS:

Sales:		
Supplies	\$16,070.47	
Books	2,463.61	\$18,534.08
Penalties		98.50
Rental Fees		14,552.38
Transfers to Departments—		
(Non-Cash)		6,732.75

Total Receipts.....	\$39,917.71
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TEACHERS COLLEGE BOARD

BOOKSTORE—Continued

EXPENDITURES :

Personal Services :		
Regular	\$ 1,500.00	
Student	1,551.65	\$ 2,051.65
		<hr/>
Travel		28.35
Commodities :		
Stationery, Printing and Office Supplies	12,684.61	
Wearing Apparel	720.00	
Household, Laundry and Cleaning Supplies	3.75	
Commodities Not Otherwise Classified	25,067.91	38,476.27
		<hr/>
Equipment :		
Office Furniture and Equipment	410.00	
Machinery, Implements, and Major Tools	15.90	425.90
		<hr/>
Total Expenditures.....		\$40,982.17 ¹
		<hr/>
Excess of Expenditures over Receipts.....		\$ 1,064.46

¹ Does not include allocation of expenditures for telephone, water, electricity and heat charged to Physical Plant.

ADJUSTMENTS

ADDITIONS :

None
	<hr/>
	\$ 1,064.46

DEDUCTIONS :

Bills Holding :		
Bills Holding, 7/1/48.....	\$ 10,119.16	
Bills Holding, 12/31/48.....	4,429.41	\$5,689.75
		<hr/>
Accounts Receivable :		
Accounts Receivable, 12/31/48.	16,410.25	
Accounts Receivable, 7/1/48...	12,906.34	3,503.91
		<hr/>
Inventory :		
Inventory, 12/31/48	135,764.76	
Inventory, 7/1/48	126,514.53	9,250.23
		<hr/>
		18,443.89

NET PROFIT	<hr/>	<hr/>	\$17,379.43 ¹
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¹Does not allow for depreciation of rental books.

CAFETERIA

RECEIPTS :

Sales :		
Regular	\$25,276.26	
Banquets	1,295.40	\$26,571.66
		<hr/>
Transfers—(Non-Cash)		290.20
		<hr/>
Total Receipts.....		\$26,861.86

EXPENDITURES :

Personal Services :		
Regular	7,493.07	
Student	4,446.10	11,939.17
		<hr/>
Contractual Services :		
Repair and Maintenance of Furniture and Equipment....	94.00	
Waste Removal, Cleaning and Exterminating Services	648.44	742.44
		<hr/>
Commodities :		
Stationery, Printing and Office Supplies	80.51	
Equipment Parts and Fittings Not Otherwise Classified.....	76.50	
Medical, Scientific and Laboratory Supplies	2.59	
Food Supplies	19,847.86	

PROCEEDINGS

Household, Laundry and Cleaning Supplies	1,094.01	21,101.47	
Equipment:			
Household Equipment and Furnishings		887.88	
Total Expenditures.....			\$34,670.96 ¹
Excess of Expenditures over Receipts.....			\$ 7,809.10

¹Does not include allocation of expenditures for telephone ; water, electricity, and heat charged to Physical Plant.

ADJUSTMENTS

ADDITIONS :

None			
			\$ 7,809.10

DEDUCTIONS :

Bills Holding:			
Bills Holding, 7/1/48.....	\$ 4,404.35		
Bills Holding, 12/31/48.....	2,030.77	\$ 2,373.58	
Accounts Receivable:			
Accounts Receivable, 12/31/48.	32.35		
Accounts Receivable, 7/1/48...		32.35	
Inventory:			
Inventory, 12/31/48	7,204.73		
Inventory, 7/1/48	6,609.88	594.85	
Capital Expenditures:			
Household Equipment and Furnishings		887.88	3,888.66
NET LOSS			\$ 3,920.44

RESIDENCE HALL

RECEIPTS :

Room and Board.....	\$16,296.30	
Extra Meals and Lodging.....	92.55	
Total Receipts.....		\$16,388.85

EXPENDITURES :

Personal Services:			
Regular	\$ 7,001.16		
Student	547.06	7,548.22	
Contractual Services:			
Repair and Maintenance of Furniture and Equipment...	212.00		
Waste Removal, Cleaning and Exterminating Services	880.05	1,092.05	
Office Expenses:			
Subscriptions, Information Serv- ices and Association Dues...		54.05	
Travel		104.61	
Commodities:			
Stationery, Printing and Office Supplies	29.00		
Medical, Scientific and Laboratory Supplies	3.71		
Food Supplies	11,316.88		
Household, Laundry and Cleaning Supplies	1,343.16	12,692.75	
Equipment:			
Household Equipment and Furnishings		1,787.70	
Total Expenditures.....			\$23,279.38 ¹

Excess of Expenditures over Receipts.....\$ 6,890.53

¹Does not include allocation of expenditures for telephone, water, electricity, and heat charged to Physical Plant.

TEACHERS COLLEGE BOARD

ADDITIONS :		ADJUSTMENTS	
None
			<u>\$ 6,890.53</u>
DEDUCTIONS :			
Bills Holding :			
Bills Holding, 7/1/48.....	\$ 5,754.75		
Bills Holding, 12/31/48.....	641.59	\$ 5,113.16	
Accounts Receivable :			
Accounts Receivable, 12/31/48.	10,575.00		
Accounts Receivable, 7/1/48...	2,895.00	7,680.00	
Inventory :			
Inventory, 12/31/48	2,491.77		
Inventory, 7/1/48	1,921.05	570.72	
Capital Expenditures :			
Household Equipment and			
Furnishings		1,787.70	\$15,151.58
NET PROFIT			<u><u>\$ 8,261.05</u></u>

VIII. STUDENT LIFE

A. Scholarships for Foreign Students

A number of organizations, such as Rotary International and the Institute of International Education, are interested in placing foreign students at Southern Illinois University, so that they may receive the benefits of an American education and learn American ideals and principles. These organizations are willing to encourage the students by providing them with scholarships covering part of their expenses for room and board, and certain local groups in Carbondale can provide them with additional assistance. The question has come up, however, as to whether the University could not assist them to the extent of excusing them from tuition and other necessary fees. The situation is particularly acute for these foreign students, since they now classify as out-of-state students and have to pay out-of-state fees.

We therefore recommend that Southern Illinois University be permitted to grant scholarships covering tuition and all necessary fees to a carefully selected group of foreign students, not to exceed ten in number in any one school year.

B. Athletic Scholarships

We recommend that the Board consider the question of granting scholarships covering basic tuition to athletes who are able to maintain satisfactory scholastic averages and standards of performance. There is a precedent for this in the music scholarships now granted to students showing unusual competence in music who play in the band or the orchestra.

C. Student Activities

On December 10, the Week-End Social Committee held its first all-school dance. A group of students feeling the need for

PROCEEDINGS

planned social activity for those who remain on the campus over week ends launched a program which to date has included seven dances, five movies, and six "Sundays at Southern."

The Student Legislative Committee provided another evidence of student initiative. Beginning their program by requesting a special student assembly to enlist student support, this Committee of its own volition organized a program of letter writing, publicity, county meetings, and other devices for helping Southern. The proceeds of the Kappa Delta Alpha Variety Show were donated to the campaign. Further evidence of student spirit has been the rapid revival of thirty-four county clubs, each with student officers and a faculty advisor. Working with the alumni, these clubs have greatly helped the school. The student body has readily responded to calls to serve on numerous committees which have been meeting to review the social rules of the University; to prepare the Student Handbook for next year; to arrange not only for a hospitality week-end (April 1 and 2) for seniors in Southern Illinois high schools, but also for a Parents Day or University Open House for the following Sunday, April 3; and to plan a temporary Student Center. Several student organizations have volunteered to assist in the renovation and decoration of the houses being converted into temporary offices, classrooms, and study centers; and one group has asked permission to raise funds to help equip the student office building.

Both the Men's and Women's Gymnasiums have been opened on Saturday and Sunday afternoons for student recreational activities. Students majoring in physical education act as supervisors.

IX. MISCELLANEOUS

A. Veterans Services

1. Chautauqua Street Veterans Housing Project—Contract No. Ill-V-11330.

Statement of Income and Expense

July 1, 1948 to December 31, 1948

RECEIPTS:

Dwelling Rent Income.....	\$20,556.18
Furniture Rental	3,627.65
Security Deposits	(70.00)
Sales and Services to Tenants.....	191.22
Miscellaneous Income	33.33

Gross Income.....

\$24,338.38

TEACHERS COLLEGE BOARD

EXPENDITURES :

Settlement to P.H.A. for '47-'48.....	\$22,359.82	
Settlement to P.H.A. for 6/1/48-11/30/48.....	10,611.82	
Management	1,702.77	
Operating Services	303.00	
Repairs, Maintenance and Replacements.....	2,448.62	
Utilities	6,684.67	
Equipment	213.00	
Total Expenditures.....		<u>\$44,323.70</u>
Excess of Expenditures over Income.....		<u>\$19,985.32</u>

ADJUSTMENTS

DEDUCT :

Expenditures applicable to 1947-'48, including Settlement to P.H.A. for '47-'48.....	<u>\$23,127.37</u>
	<u>\$ 3,192.05</u>

ADD :

Accounts Payable	494.80
Net Profit from Operations.....	<u>\$ 3,636.85</u>

2. Ordnance Plant Veterans Housing Project—Contract No. Ill-V-11329.

Statement of Income and Expenses

July 1, 1948 to December 31, 1948

RECEIPTS :

Dwelling Rent Income.....	\$14,228.07	
Furniture Rental	386.77	
Security Deposits	149.43	
Sales and Services to Tenants.....	94.00	
Miscellaneous Income	6.89	
Net Income		<u>\$14,865.16</u>

EXPENDITURES :

Management	\$ 1,306.35	
Operating Services	251.50	
Repairs, Maintenance and Replacements.....	3,785.70	
Utilities	11,214.40	
Equipment	374.24	
Payment of loan from University Cannery Fund.....	600.00	
Public Services	3,468.86	
Commodities	70.71	
		<u>21,071.76</u>
Excess of Expenditures over Income.....		<u>\$ 6,216.60</u>

ADJUSTMENTS

DEDUCT :

Expenditures applicable to '47-'48.....	<u>474.06</u>
	<u>\$ 5,732.54</u>

ADD :

Accounts Payable	943.95
Net Loss from Operations.....	<u>\$ 6,676.36</u>

PROCEEDINGS

3. Veterans Administration Guidance Center Contract.

Statement of Income and Expense

July 1, 1948 to December 31, 1948

INCOME:

Testing	\$ 3,888.00
Meals and Lodging.....	
Total Income	\$ 3,888.00

EXPENSE:

Personal Services	5,117.75
Other Expense:	
Commodities:	
Stationery, Printing and Office Supplies....	\$172.31
Awards and Grants	7.14
Equipment:	
Equipment Not Otherwise Classified.....	18.00
Total Expense	\$ 5,315.20 ¹

Excess of Expense over Income.....	\$ 1,427.20
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UNIT COST

Total Cost \$5,315.20 ÷ number tested 216 = \$24.61

¹ Does not include allocation of expenditures for water, electricity, heat and rent.

X. SUMMARY

It is respectfully requested that the following action be taken by the State Teachers College Board:

- A. Acceptance of the list of Teachers College Scholarships for the winter quarter 1948-49.
- B. Acceptance of the resignations of the following: Mr. Gordon J. Chapman, Mr. Albert T. Craig, Mr. Cornelius A. Jongedyk, Dr. Melvin J. Meals, Mrs. Olga Nagle.
- C. Approval of the following new appointments at salaries indicated in the report: Mrs. Dorothy Sager Beltz, Dr. Leo J. Brown, Dr. Roland C. Burton, Dr. Walter B. Carver, Mr. Eugene E. Crawford, Miss Jane Crichton, Mr. John C. De-Laurenti, Dr. Stanley E. Harris, Jr., Miss Nora Theresa Kreher, Mr. Jack Smith McCrary, Dr. Melvin J. Meals, Mr. Lebern N. Miller, Mrs. Betty Lou Mitchell, Dr. Ward M. Morton, Mr. John W. Mulkin, Dr. Robert H. Muller, Mr. William F. Price, Mrs. Emma Francis Pritchett, Mr. John S. Rendleman, Mr. Louis F. Renfro, Jr., Miss Virginia L. Spiller, Dr. C. W. Tebeau, Mr. Eugene S. Wood, Mrs. Ruth Bozarth Wood.
- D. Approval of the following spring quarter appointments of practice supervisors: Miss Christina Aiassi, Mr. Bill Brown, Mrs. Luella Davis, Mr. Joe Konya, Jr., Mr. Nicholas Milosevich, Mr. Joe Morin, Mrs. Mary Morris.
- E. Approval of the following reappointments at salaries indicated in the report: Mr. A. Frank Bridges, Mrs. Florence Camp, Mr. Norman G. Bitterman, Dr. Eli L. Borkon, Miss Virginia L. Spiller.

- F. Approval of the following spring quarter reappointments of practice supervisors: Mr. Willie D. Anderson, Mr. Edgar Bain, Mr. Edward Bencini, Mr. Jewell Berrier, Mrs. Dorothy Bleyer, Miss Emma Brickey, Mr. John Q. Clark, Mr. Walter Collins, Mr. Walter K. Correll, Mr. Stephen B. Dozier, Mr. Norman Finley, Mr. James Hastie, Mr. Jack Hedges, Miss Alice Hoyer, Mr. Clay Hunter, Mr. Maple M. Joyce, Mr. Glenn Morris, Miss Jane Neeley, Mr. Arthur Newbern, Mr. Lloyd Pepple, Mr. W. Reys, Mr. David M. Stroup, Mrs. Elizabeth Tullock, Mr. John Wathen, Miss Afton Wolfe.
- G. Approval of the following reappointments for the summer session of 1949 at salaries indicated in the report: Mr. Charles B. Ablett, Mr. Robert Ashby, Mrs. Elizabeth Bischof, Mr. Henry M. Borella, Mr. Robert F. Etheridge, Mr. Woodrow Fildes, Mr. Billy Hoyle, Miss Theresa Ivanuck, Mr. Marvin E. Johnson, Mr. William McBride, Mr. Walter McDonald, Miss Nedra Midjaas, Mr. Frank B. Moake, Mr. Gus E. Paris, Mr. Robert Pulliam, Miss Patricia Stahlheber, Mr. Ramon S. Swisher, Mrs. Edna Spires Travis, Mrs. Irma Tate Ward, Mr. James J. Wilkinson.
- H. Approval of the following as substitute teachers for the Allyn Elementary School: Mrs. Elaine Bicknell, Mr. Amy Caldwell, Mrs. Florence Camp, Mrs. Ellen E. Davis, Mrs. Mildred Fishback, Mrs. Blanche Merwin, Mrs. Ruth E. Sanders.
- I. Approval of the following as substitute teachers for the University High School: Mrs. Florence Camp, Mrs. Hazel Coleman, Mrs. Thelma Dykhouse, Mrs. Marcile Franklin.
- J. Approval of leaves of absence without pay for the following: Dr. Marshall S. Hiskey, Mr. Ledford J. Bischof, Mr. Chalmer A. Gross.
- K. Approval of changes in duties and salary as indicated in the report for the following: Mrs. Maxine Harris Blackman, Mr. Robert Schwartz, Mr. James C. Springs, Mrs. Edna Spires Travis, Miss Gladys W. Babcock.
- L. Approval of the appointment of Mr. Raymond Edward McDonald.
- M. Acceptance of resignations of the following: Mrs. Delores Marco Brown, Mrs. Marjory Morse Enrietto, Mr. Charles Lester Keese, Mr. Oscar B. Rawson, Mr. Wesley H. Walters, Mr. Dennis P. Waugh, Mr. Oscar Wingo.
- N. Approval of leaves of absence for the following: Mr. Herman Bain, Mrs. Ressie Richardson.
- O. Approval of the calendar for the year 1949-50 and the summer session of 1950 as presented in the report.
- P. Provision of scholarships covering tuition and all necessary fees for foreign students, not to exceed ten in number in any one school year.

Respectfully submitted,
DELYTE W. MORRIS, *President*

MINUTES OF MEETING OF THE TEACHERS COLLEGE BOARD

Eastern Illinois State College

Charleston, Illinois

October 24, 1949

The regularly scheduled meeting of the Teachers College Board and the College Presidents convened at 9:15 A. M. on Monday, October 24, 1949, at the Eastern Illinois State College, Charleston, Illinois. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board presided.

Chairman Puffer called the meeting to order and roll call was taken.

The following Board members were present :

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Joseph F. Bohrer
Mr. Richard F. Dunn
Mrs. Helen Rose Pegelow
Dr. William C. Reavis
Mr. William W. Wirtz

The following Board members were absent :

Dr. Preston Bradley
Mr. Russell L. Guin
Mr. Ira H. Means
Mr. Lewis M. Walker

Also present were :

Dr. Robert G. Buzzard, President
Eastern Illinois State College
Dr. R. W. Fairchild, President
Illinois State Normal University
Dr. Frank A. Beu, President
Western Illinois State College
Dr. Leslie A. Holmes, President
Northern Illinois State Teachers College
Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

The first matter of business before the Board was the approval of, corrections or additions to the minutes of the meeting of September 19, 1949.

Mr. Nickell moved that the minutes of the meeting of September 19, 1949, be approved. The motion was seconded by Mr. Bohrer and unanimously carried.

DISTRIBUTION OF RING BINDERS

Co-ordinator Lanphier distributed ring binders to all Board members for their use in filing minutes of meetings, presidents' reports, memorandum and all other data pertaining to the Teachers College Board.

In line with the above, Chairman Puffer requested the Presidents to leave a margin of $1\frac{1}{2}$ inches on the left-hand side of their reports in order that they may be punched for filing in the ring binders. The presidents' reports are to be bound on the left edge instead of the top, as has been the practice.

DISCUSSION REGARDING RULES AND REGULATIONS

Chairman Puffer reminded all present that at the last meeting of the Teachers College Board Dr. Reavis had raised the question of the desirability of having a set of rules and regulations governing Board actions. At that time Dr. Reavis had presented a pamphlet he had received from the Illinois Education Association setting forth such ideas, and it was the unanimous opinion of the Board and Presidents that additional copies be obtained. These copies were obtained and sent to all Board members and Presidents for study.

The Chairman then read a list of suggestions of policies formulated by the American Association of University Professors to be discussed with the teachers college Presidents with respect to greater democracy in the operations of the teachers colleges. After considerable discussion of these suggestions, Mr. Wirtz moved that the Chairman be empowered to appoint a committee to codify our own Board rules, procedures and statement of principles, and to report back to the Teachers College Board at the earliest feasible time. The motion was seconded by Mr. Nickell and unanimously carried.

The committee appointed by the Chairman consists of the following persons:

COMMITTEE TO CODIFY BOARD RULES AND PROCEDURES

Dr. Reavis, Chairman
Mr. Bohrer
Mr. Nickell
Mr. Wirtz

LIBRARY BUILDING AT NORTHERN ILLINOIS
STATE TEACHERS COLLEGE

At this point Chairman Puffer stated that he wanted to inform the Board, prior to the opening of bids for the Library Building at Northern, that he had had a conference with Mr. Stockmar, Architectural Assistant in the Division of Architecture and Engineering, and Mr. Stockmar advised that a Mr. Quindry in the Department of Finance had received an opinion of the Attorney General stating that

the Teachers College Board had no authority to open bids on any project except self-liquidating projects. The statutes of the State of Illinois provide that the opening of bids and letting of contracts is the responsibility of the Department of Public Works and Buildings, Division of Architecture and Engineering. Chairman Puffer suggested that he would get a copy of the Attorney General's opinion.

REPORT ON VOCATIONAL AGRICULTURE EDUCATION AT I.S.N.U.

The next matter of business was the report from Secretary Nickell on the progress of the committee evaluating Vocational Agriculture Education at the Illinois State Normal University.

Mr. Nickell reported that due to the long and difficult task he had in getting approval of this committee, not much progress had been made. However, he would keep in touch with the Committee and report to the Board at a later date.

TIME CLOCKS AT ILLINOIS STATE NORMAL UNIVERSITY

Chairman Puffer reminded all present of the agreement made between the Teachers College Board and the Illinois Council of State Employee Local Unions whereby employers and employees who have minor differences to settle, which differences cannot be settled by direct negotiation between the employer and the employee, may appeal in writing to the Employer-Employee Relations Committee. If such differences cannot be settled by this Committee, the matter is then brought to the attention of the Teachers College Board. By virtue of this contract, the issue of punching time clocks by some non-academic employees, but not all of them, was brought before the Board.

Chairman Puffer then read a letter that was addressed to Mr. Lanphier from Mr. Ensign, Business Manager at Illinois State Normal University, regarding the operation of time clocks. Enclosed with this letter was a copy of the minutes of the Employer-Employee Board Meeting held on September 29, 1949, at Illinois State Normal University, at which meeting the Board recommended that if some non-academic employees were required to punch time clocks, then all non-academic employees should be required to do so, and that the non-academic employees should not be required to punch a time clock before and after their lunch period unless the employee leaves the property of Illinois State Normal University during that time.

Dr. Fairchild was requested to give his views on the matter. After Dr. Fairchild had explained his views, he suggested that all of the time clocks be eliminated except the one at Fell Hall, and that the responsibility of keeping time of employees be left directly in the hands of the respective supervisors.

INFORMAL REPORTS FROM THE PRESIDENTS

Dr. Buzzard reported on the enrollment at Eastern, and stated that it is increasing. He advised that last year's enrollment was 1423.

and this year it is 1430. He further advised that it would go to 1457 if we counted the evening classes.

The extension work this fall is not as high as it was last year. This year it is 438 compared to 475 last year. The reason for this variation is that Eastern has two less extension courses this year than they had last year.

The number of seniors this year is 282 compared to 251 last year. Dr. Buzzard stated that the officials at Eastern felt that last year's group of seniors would be the largest group of graduates, because of the number of veterans, but from all indications this year's class will be even larger although the number of veterans has dropped more than 100.

Dr. Fairchild reported on the enrollment at Illinois State Normal University. This year's enrollment is 2438 as compared to 2228 last year. In extension work there are 423. There are also 120 graduate students and 150 special education students.

Dr. Fairchild also advised that the plans for the self-liquidating dormitories are now in the final stage, and wanted advice as to whom these plans should be submitted for approval, i.e., should they be submitted to the Advisory Committee of the school, or to the Teachers College Board.

Mr. Nickell moved that the plans for the construction of the self-liquidating dormitories at Illinois State Normal University be submitted to the Building Committee—Self-Liquidating Projects of the Teachers College Board, with the power to act to approve plans for the Board between Board meetings. The motion was seconded by Dr. Reavis and unanimously carried.

Dr. Fairchild next requested permission to have the bonding company make a study of "Old Main" with the thought of making this into a Student Union Building on the self-liquidating basis.

After considerable discussion, Mr. Bohrer asked the other Presidents if they too would like to have such a study made of the possibility of having a Student Union Building constructed on each campus on the self-liquidating basis. This met with the approval of all Presidents.

Mr. Dunn then moved that we explore the possibility of a Student Union Building on the campuses of Illinois State Normal University, Eastern Illinois State College, Western Illinois State College, and Northern Illinois State Teachers College, and that, without incurring any expense or obligation whatsoever to the Board or the university or college, Mr. Swartz be asked to furnish us financial data indicating the possibility of building such a center on each campus. The motion was seconded by Mr. Wirtz, the roll was called and the vote was as follows:

Mr. Bohrer—yea
 Dr. Bradley—absent
 Mr. Dunn—yea
 Mr. Guin—absent

PROCEEDINGS

Mr. Means—absent
Mr. Nickell—yea
Mrs. Pegelow—yea
Mr. Puffer—nay
Dr. Reavis—yea
Mr. Walker—absent
Mr. Wirtz—yea

The motion was carried by a vote of six to one.

Dr. Fairchild next requested that letters be directed to the Governor for the release of funds for furniture, furnishings and special equipment for the Administration Building in the amount of \$120,000.00; for furniture and furnishings for fourth floor of Administration Building in the amount of \$32,000.00; and for the acquisition of land for campus enlargement and addition to acreage at University Farm in the amount of \$120,000.00.

Dr. Fairchild explained that the Administration Building is now coming along to a point where they would like to get the release of these funds so that they may start getting bids on the furniture, furnishings and special equipment. The release of money for the acquisition of land is necessary due to the fact that the land is needed for dormitories to be erected on a self-liquidating basis.

Mr. Bohrer moved that the Board approve the items above indicated. The motion was seconded by Mr. Nickell and unanimously carried.

Dr. Beu expressed Mr. Means' regrets that he could not attend this meeting because of illness.

Dr. Beu gave the enrollment figures for Western. The figure for last year was 1396 compared to 1564 this year. Of this 1564, 552 are women and 1012 are men. Last year the veterans were 438 as compared to 364 this year. There were 638 doing extension work last year as compared to 742 this year. There were 300 in the training school last year and there are 300 this year. There are 140 in the high school this year, making a grand total of 2746.

Dr. Holmes reported on the enrollment at Northern. He stated there were 1668 on-campus students a year ago (no night students). This year, including night students, there are 2066. The number of day students this year is 1153 men and 811 women. In the night classes there are 17 men and 85 women. On the campus, including both day and night students, there are 1170 men and 896 women, an increase over a year ago of 398.

The meeting adjourned for luncheon and reconvened for the opening of bids for the Library Building at Northern at 2:00 P. M. Also present at the afternoon meeting were Mr. C. Herrick Hammond, State Architect; Mr. C. W. Macardell, Architectural Assistant; Mr. Joseph Booton, Chief Designer; Mr. Chance S. Hill, Landscape Architect; Miss Marie Walsh of the Division of Architecture and Engineering, and numerous contractors bidding on the project.

TEACHERS COLLEGE BOARD

The sealed package containing all bids was opened by Mr. C. W. Macardell, who, in turn, opened each individual bid and read aloud the name of the contractor, the amount of the bid, the specific phase of construction bid upon, and the amount of the certified check accompanying each bid. This information was taken down by Miss Walsh.

After all bids had been opened and listed, a discussion regarding a telegraphic modification of the bid submitted by the Federal Constructors Inc., followed. Mr. Hammond and Mr. Macardell were asked if it was the usual practice to accept telegraphic modification of bids. They advised that it was.

Mr. Nickell then moved that we reject the telegraphic modification of the bid submitted by the Federal Constructors Inc., because the deadline for accepting bids was 2:00 P. M. Friday, October 21, 1949, and this telegram was not received until 11:45 A. M. Monday, October 24, 1949. The motion was seconded by Mrs. Pegelow, the roll was called and the vote was as follows:

Mr. Bohrer—nay
Dr. Bradley—absent
Mr. Dunn—nay
Mr. Guin—absent
Mr. Means—absent
Mr. Nickell—yea
Mrs. Pegelow—yea
Mr. Puffer—nay
Dr. Reavis—nay
Mr. Walker—absent
Mr. Wirtz—nay

The motion was lost by a vote of five to two.

The entire list of bidders is as follows:

GENERAL WORK

Federal Constructors, Inc.
James McHugh Company
Sjostrom & Sons, Inc.
Mayfair Construction Company
J. L. Simmons Company, Inc.

HEATING, VENTILATING AND PLUMBING WORK

M. J. Corboy Company
Chas. E. Crone Company
S. J. Reynolds Company, Inc.
J. P. McLaughlin (Plumbing Only)
Associated Piping Contractors, Inc. (Heating Only)
A. Kilander & Company (Heating Only)
Northwestern Heating and Plumbing Co. (Heating Only)

PROCEEDINGS

L. H. Prentice Company (Heating Only)
Anderson & Litwack (Ventilation Only)
Johnson Sheet Metal Works (Ventilation Only)
Reynolds Corporation (Ventilation Only)
Acord Ventilating Company (Ventilation Only)
Bloomer Heating & Ventilating Co. (Ventilation Only)
The Haines Company (Ventilation Only)
Jamar-Olmen Company (Ventilation Only)

ELECTRICAL WORK

Anderson Electric Company
John W. Breslin Company
Broadway Electric Company
Virgil Cook Electrical Contractor
G and G Electric Service
Liberty Electric Company
Meade Electric Company
Wilson Electric Company

ELECTRIC BOOK LIFT

Montgomery Elevator Company
Murphy Elevator Company
Otis Elevator Company
Westinghouse Electric Corporation

ELEVATOR EQUIPMENT

Elevator Mfg. Company of America
Montgomery Elevator Company
Murphy Elevator Company
Westinghouse Electric Corporation
Otis Elevator Company

PNEUMATIC TUBE CONVEYOR

Kelly Systems, Inc.
Standard Conveyor Company

METAL LIBRARY EQUIPMENT AND BOOKSTACKS INCLUDING THE CONCRETE DECK FLOORS

Angus-Snead Macdonald Corporation
Virginia Metal Products Corporation
Art Metal Construction Company

Mr. Hammond then asked for authority for the Division of Architecture and Engineering to proceed to analyze the bids.

Mr. Dunn moved that the Department of Public Works and Buildings, Division of Architecture and Engineering be authorized

to award contracts to the lowest responsible bidders in keeping with the statutes of the State of Illinois. The motion was seconded by Dr. Reavis and unanimously carried.

Chairman Puffer thanked the members of the Division of Architecture and Engineering for all they had done in connection with the opening of bids for the construction of a Library Building at Northern Illinois State Teachers College, DeKalb, Illinois.

Dr. Holmes also thanked the Board and the members of the Division of Architecture and Engineering on behalf of the students at Northern for the respective part each played in making the construction of the Library Building at Northern possible.

It was at this point that Chairman Puffer introduced Mr. Sjostrom, of the firm of Sjostrom and Sons, Inc., who requested that he be allowed to speak to the members of the Board.

Mr. Sjostrom informed the Board that he is Vice-President of the firm of Sjostrom and Sons, Inc., and that as such he was registering a protest on the matter of accepting the telegraphic modification of the bid of Federal Constructors, Inc., and would consult his legal counsel if the contract for the construction of the Library Building is given to the Federal Constructors, Inc., the apparent low bidder, because his firm had submitted the lowest bid, barring the telegraphic modification submitted by the Federal Constructors, Inc. He further stated that if the telegraphic modification had been received before 2:00 P. M. Friday, October 21, 1949, his firm would have no cause for protest, but because the telegraphic modification was not received until 11:45 A. M. Monday, October 24, 1949, and because the Architect's office accepted his modification, there was nothing for his firm to do but protest. He wanted the Board to know what action his firm planned to take.

There being no further business before the Board, Mr. Nickell moved that the meeting be adjourned. The motion was seconded by Mr. Wirtz and unanimously carried.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

MINUTES OF MEETING OF THE TEACHERS COLLEGE BOARD

Director Puffer's Office, Capitol Building, Springfield, Illinois

November 21, 1949

The regularly scheduled meeting of the Teachers College Board and the College Presidents convened at 9:15 A. M. on Monday, November 21, 1949, in Director Puffer's office, Capitol Building, Springfield, Illinois. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board, presided.

PROCEEDINGS

Chairman Puffer called the meeting to order and roll call was taken.

The following Board members were present :

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Joseph F. Bohrer
Mr. Richard F. Dunn
Mr. Russell L. Guin
Mr. Ira M. Means
Mrs. Helen Rose Pegelow
Dr. William C. Reavis
Mr. Lewis M. Walker
Mr. William W. Wirtz

The following Board member was absent :

Dr. Preston Bradley

Also present were :

Dr. Robert G. Buzzard, President
Eastern Illinois State College
Dr. R. W. Fairchild, President
Illinois State Normal University
Dr. Frank A. Beu, President
Western Illinois State College
Dr. Leslie A. Holmes, President
Northern Illinois State Teachers College
Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Chairman Puffer informed the Board that on Saturday, November 26th, he was going to Washington as a representative of the Governor, to have a conference with Commissioner McGrath, Commissioner of Education, to ascertain if he will make a study of the state supported teachers colleges and universities in Illinois, dealing only with the administration of these schools.

Chairman Puffer stated that he felt that this study, which will not be intensive and will merely scratch the surface, will develop some valuable information. He hoped to be able to report that such a study will be made and also advise the area which will be covered by this report at the next meeting of the Teachers College Board.

The first matter of business before the Board was the approval of, corrections, or additions to the minutes of the meeting of October 24, 1949.

Mr. Nickell moved that the minutes be approved as submitted. The motion was seconded by Mr. Bohrer and unanimously carried.

The next item for discussion was the policy of the Teachers College Board in connection with the University Retirement System.

A statement had been prepared by Mr. Lanphier, Co-ordinator, copy of which had been given to all Board members, explaining the four classifications covered by the University Retirement System.

After considerable discussion, it was the unanimous opinion of the Board that the matter be tabled until the next meeting, which is scheduled for January 9, 1950, in Chicago, Illinois. Mr. Walker moved that any and all prospective teachers college employees must pass a satisfactory physical examination, in accordance with the rules and regulations of the University Retirement System, before employment is offered in any of the teachers colleges. The motion was seconded by Mrs. Pegelow and unanimously carried.

INFORMAL REPORTS FROM PRESIDENTS

Dr. Buzzard made reference to a letter from Mr. Bailey, Boiler Inspector of the Division of Architecture and Engineering, refusing to approve repairs to the boilers at Eastern done by the college employees on the grounds that such repair work was not done by organized labor.

Examination of these repairs by the official inspector of the boiler insurance company won approval.

In the 50 1/3 years of the operation of Eastern, minor repairs have always been done by the engineers and firemen on the operating crew, and have always been accepted by the boiler insurance company and previously by the Division of Architecture and Engineering. Major repair jobs have always been let on contracts and thereby naturally would be inspected and approved by the Division of Architecture and Engineering.

In the opinion of the college the item of prime concern is winning the approval of the boiler insurance company for the condition of the boilers in operation.

Dr. Buzzard also reported that Eastern has scheduled an educational clinic under the auspices of the American Association of Colleges for Teacher Education sometime in the Spring of 1950.

This clinic would consist of an inspection of Eastern by qualified members of the National Association, followed by a day of findings. To this day of findings would be invited the representatives of the colleges of Illinois now doing teacher training, and would therefore give an opportunity for professional consideration, particularly of the preparation for elementary education.

Dr. Fairchild reported on the progress of the Special Education Building and the Administration Building.

He informed the Board that Illinois State Normal University has had and still has a contract with the Illinois Soldier's and Sailor's School for the renting of their swimming pool. The contracted rental is \$100.00 per month.

PROCEEDINGS

It was discovered that through an error on the part of the Illinois Soldier's and Sailor's School they failed to submit vouchers for April, May and June, 1949; rent to be paid out of the amount appropriated for Contractual Services in the 65th Biennium. Therefore, Dr. Fairchild requested permission to amend this year's contract so that Illinois State Normal University will pay \$150.00 rent each month for six months to make up this debt. At the end of six months, the rental will revert back to the original \$100.00 per month fee.

Mr. Walker moved that the Teachers College Board authorize Dr. Fairchild to amend the contract so that Illinois State Normal University will pay the Illinois Soldier's and Sailor's School a rental fee of \$150.00 per month for six months for rental of their swimming pool, and that at the end of six months the rental revert back to the original \$100.00 per month. The motion was seconded by Mr. Dunn and unanimously carried.

Dr. Beu presented a preliminary drawing prepared by the Industrial Arts Department of Western Illinois State College of the proposed stadium which he requested be erected on an approved self-liquidating basis.

A survey has been made and a statement prepared and submitted to the Board by J. T. Swartz and Company, Inc., showing that the construction of this stadium is possible on an approved self-liquidating basis.

Mr. Dunn moved that the Teachers College Board request the office of the State Architect to check the estimated cost of the proposed self-liquidating stadium for Western Illinois State College, and that if the report from the State Architect's office confirms substantially the estimated cost of the proposed stadium that the Board employ Associate Architects, under the direction of the State Architect's office, on exactly the same basis that architects have heretofore been employed on self-liquidating dormitories, that is, to prepare plans and specifications for the proposed stadium to be built on a self-liquidating basis. However, if the State Architect's office is able to furnish the plans and specifications, we may then dispense with the employing of Associate Architects. The motion was seconded by Mr. Wirtz and unanimously carried.

Dr. Holmes previously requested permission to have a survey made by the J. T. Swartz Company, Inc., to ascertain the possibility of constructing a men's dormitory consisting of two wings to house 154 men each on an approved self-liquidating basis.

A survey has been made and a statement prepared and submitted to the Board by Barcus, Kindred and Company showing that it would be possible to build such a men's dormitory on a self-liquidating basis. Therefore, Mr. Wirtz moved that on the basis of the statement submitted by Barcus, Kindred and Company, Architects Schaeffer and Hooton be asked to prepare preliminary plans and specifications for the construction of a men's dormitory, consisting of two wings to house 154 men each, and to submit said plans and specifications to

TEACHERS COLLEGE BOARD

the Teachers College Board at the January 9th meeting. The motion was seconded by Mr. Means and unanimously carried.

Dr. Holmes next presented a summary of appropriation for Personal Services for Northern Illinois State Teachers College showing a deficit if the college is restricted to 45% of the first year's appropriation.

After considerable discussion and an amendment to Dr. Holmes' summary of appropriation, Mr. Wirtz moved that the report be incorporated in the minutes as amended. The motion was seconded by Mr. Guin and carried unanimously. The summary is as follows:

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

November 16, 1949

Summary of Appropriation for Personal Services, General Revenue and Income Fund, Educational Operations, for the First Year of the Biennium

November payrolls, payable from General Revenue:	
Civil Service	\$15,362.00
Faculty	62,964.57
Student Help	2,252.17
Total for November 1949.....	\$ 80,578.74
Estimated payroll for December 1949, through June 1950 on basis of November payroll (7 x \$80,578.74)	\$564,060.00
Balance in Personal Services, General Revenue, as of December 1, 1949	512,698.00
Deficit, to be paid from Income Fund, Educational Operations	\$ 51,362.00
Appropriation for Personal Services, Income Fund.....	\$13,500.00
Contingent Appropriation, Income Fund.....	27,200.00
Total Income Fund Approp. Available for Salaries.....	40,700.00
Deficit	\$ 10,662.00

Above statement is based on the ruling that we may use but 45% of the General Revenue Appropriation the first year of the biennium and 50% of the Income Fund Appropriation.

Provided we may be permitted to use 50% of our appropriation for Personal Services, General Revenue, the first year of the biennium, the status of our payrolls will be as follows:

Personal Services, General Revenue, first year (50%)	\$943,993.00
Expenditures, June through November 1949.....	336,896.00
Balance in Personal Services, Gen. Revenue as of Dec. 1, 1949.....	\$607,097.00
Estimated payroll for Dec. 1, 1949, through June 1950, on basis of November payroll (7 x \$80,578.74)	564,060.00
Estimated Balance as of June 30, 1950.....	\$ 43,037.00

The above estimate on payroll expenditures for the balance of the first year is based on the present staff and does not provide for any additional faculty or non-faculty staff.

Revised Estimate of Income Fund, Educational Operations

FALL QUARTER, 1949	
464 Veterans @ \$91.56 each.....	\$42,483.84
1,500 Other Students @ \$13.00 each.....	19,500.00
TOTAL—Fall Quarter, 1949	\$ 61,983.84

PROCEEDINGS

WINTER QUARTER, 1949-50	
420 Veterans @ \$91.56 each.....	\$38,455.20
1,455 Other Students @ \$13.00 each.....	18,915.00
TOTAL—Winter Quarter, 1949-50.....	57,370.20
SPRING QUARTER, 1950	
360 Veterans @ \$91.56 each.....	\$32,961.60
1,475 Other Students @ \$13.00 each.....	19,175.00
TOTAL—Spring Quarter, 1950.....	52,136.60
SUMMER QUARTER, 1950	
200 Veterans @ \$66.92 each.....	\$13,384.00
535 Other Students @ \$13.00 each.....	6,955.00
TOTAL—Summer Quarter, 1950.....	20,339.00
FALL QUARTER, 1950	
165 Veterans @ \$91.56 each.....	\$15,107.40
1,910 Other Students @ \$13.00 each.....	24,830.00
TOTAL—Fall Quarter, 1950.....	39,937.40
WINTER QUARTER, 1950-51	
140 Veterans @ \$91.56 each.....	\$12,818.40
1,860 Other Students @ \$13.00 each.....	24,180.00
TOTAL—Winter Quarter, 1950-51.....	36,998.40
SPRING QUARTER, 1951	
127 Veterans @ \$91.56 each.....	\$11,628.12
1,823 Other Students @ \$13.00 each.....	23,699.00
TOTAL—Spring Quarter, 1951.....	35,327.12
SUMMER QUARTER, 1951	
83 Veterans @ \$66.92 each.....	\$ 4,536.00
600 Other Students @ \$13.00 each.....	7,800.00
TOTAL—Summer Quarter, 1951.....	12,336.00
Extension—1949-51	15,000.00
Library Fines—1949-51	225.00
Transcript Fees—1949-51	1,900.00
Smith Hughes Refund & Miscellaneous—1949-51.....	7,600.00
Balance in Income Fund, Educational Operations as of Sept. 30, 1949 (for 65th Biennium).....	69,876.03
GRAND TOTAL—Estimated Income Educational Operations for 1949-51, Revised.....	\$411,029.59
Income Fund, Educational Operations, Appropriation for 1949-51, based on estimates prepared in October 1948, for budget preparation use.....	\$272,111.48
Amount to be requested by the college as an additional authorization of money already earned: Income Fund, Educational Operations	\$138,918.00

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

A. ADDITIONAL FACULTY NEEDED FOR THE YEAR 1950-1951

Biological Science	2	Phys. Educ. (men & women).....	3
Education	3	Physical Science (earth).....	1
Student Teaching	1	Social Science	2
English	2	Speech	1
Home Economics	2	McMurtry Laboratory School.....	1
Industrial Arts	1		
Mathematics	1		
Special Services {			
Counselling	4		
Extension	2		
Health Service	3		
	(1 doctor, 2 nurses)		

29 staff members averaging \$5,000 per year..... \$145,000

The additional staff listed above will be necessary in order to reduce the size of classes now averaging from 40 to 75. Many classes now are too large to do a high quality of work. With the additional staff, it would be possible to reduce the size of all classes to 30-40. In addition, it would enable us to relieve the overloaded Health Service, provide extension service in great demand, and provide a much needed counselling service.

TEACHERS COLLEGE BOARD

Non-Academic Staff

Janitors—2 @ \$2100	\$4,200	
Clerk typists—4 @ \$1800	7,200	
Clerk Stenographer—3 @ \$2160	6,480	
Maintenance worker	2,220	20,100
Total needed for new faculty and staff for year 1950-1951		\$165,000

B. STAFF IN ADDITION TO THAT LISTED ABOVE NEEDED FOR FIRST YEAR OF BIENNium (1951-53)

1—Assistant dean of the faculty	2—Specialists for Reading Clinic
1—Assistant dean of women	7—Help staff graduate program in 7 departments
1—Director of extension	9—Business education
3—Librarians to staff new library	2—provide minor in library science
27 staff members averaging \$5,000 per year	\$135,000

C. ADDITIONAL BUILDINGS NEEDED

1. *State Appropriation*
 - a. Heating plant
 - b. Laboratory Schools
 - c. Classroom building
 - d. Auditorium
 - e. Music building
2. *Possible self liquidating or from State appropriation*
 - a. Men's dormitories (3)
 - b. Women's dormitories (2)
 - c. Student Union
 - d. Field House
 - e. Stadium

Dr. Holmes informed the Board that they at Northern had made a very informal inspection of an area known as the Lorado Taft "art colony" with the thought in mind of perhaps acquiring this territory for a proposed field camp. He presented a statement giving an overall picture of the area, the cost of reconditioning and operation, capacity of the camp, progress to date, major educational objectives, and requested permission to continue the investigation to ascertain what conditions will have to be met to acquire the property for a field camp.

After discussing the matter in detail, Mr. Wirtz moved that Northern Illinois State Teachers College be given permission to continue the investigation of the Lorado Taft "art colony" area, and to ascertain under what conditions the property could be obtained and then report back to the Board. The motion was seconded by Mr. Guin and unanimously carried.

At the afternoon session Mr. C. Herrick Hammond, Mr. Joseph Booton and Mr. Chance S. Hill were also present.

Mr. Hammond requested authority to let contracts for the construction of the Library Building at Northern on the basis of his letter of November 17th which tabulated the bids, copy of said tabulation having been furnished each Board member.

Mr. Wirtz moved that we approve the construction of a Library Building at Northern. The motion was seconded by Mr. Bohrer and unanimously carried.

Mr. Bohrer moved that Mr. Hammond be authorized by the Teachers College Board to let contracts for the construction of a Library Building at Northern Illinois State Teachers College on the basis of the bids submitted to this Board by his office under date of November 17th and which are as follows:

PROCEEDINGS

General Work:	
Federal Constructors, Inc.....	\$ 974,000.00
Electrical Work:	
Broadway Electric Company, Inc.....	126,600.00
One Electric Book Lift:	
Westinghouse Electric Corporation.....	4,555.00
Elevator Equipment:	
Elevator Mfg. Company of America.....	19,500.00
One Pneumatic Tube Conveyor:	
Standard Conveyor Company.....	968.00
Metal Library Equipment and Bookstacks:	
Angus Snead Macdonald Corporation.....	88,795.00
Heating Work:	
S. J. Reynolds Company, Inc.....	98,032.00
Plumbing Work:	
S. J. Reynolds Company, Inc.....	81,500.00
Ventilating Work:	
Accord Ventilating Company.....	64,567.00
Site Development:	
Chance S. Hill.....	50,000.00
Architects' Fees	28,000.00
For Contingencies	25,483.00
	<hr/>
	\$1,562,000.00

The motion was seconded by Mr. Wirtz and unanimously carried.

Mr. Hammond then requested authority to let contracts for the construction of Beef Cattle Barn at Illinois State Normal University.

Although no formal letter from the Division of Architecture and Engineering has been received tabulating the bids for the construction of a Beef Cattle Barn at Illinois State Normal University, Normal, Illinois, the following figures were presented and Mr. Hammond requested authority to let the contracts:

General Work—John Felmley Company.....	\$26,600.00
Wiring—Wilson Electric Company	790.00
For Contingencies	750.00
	<hr/>
	\$28,140.00

Mr. Bohrer moved that the Supervising Architect be authorized to let contracts for the construction of Beef Cattle Barn at Illinois State Normal University, Normal, Illinois, in the amount of \$28,140.00. The motion was seconded by Dr. Reavis and unanimously carried.

Dr. Reavis reported on the additional graduate courses for which approval is requested for Illinois State Normal University. The additional courses are as follows:

Education

465. **Teaching in the Community (Junior) College I (2) or II (2)**

Techniques and methods of teaching on the junior college level; problems of articulating the community college and the high school; special qualifications needed for the community college teacher; his preparation and training; the use of examinations, marks, and records; specific problems and methods of the classroom peculiar to the various teaching fields.

466. **Seminar in the Community (Junior) College—I (2) or II (2)**

Specific problems related to the community college, such as, problems of guidance and personnel; sponsorship of out-of-class activities; improvement of instruction; curriculum problems. The exact content of the course may vary from semester to semester. The problems will be selected in part according to the needs and interests of the students. Prerequisite: 464. The Community (Junior) College or experience in teaching in a community (junior) college.

Industrial Arts

404. **Special Projects in Industrial Arts—II (3)**

Opportunity to gain increased knowledge of materials and processes through study of technical problems and the consumption of industrial arts projects. Consideration will be given to project selection, construction and production problems and techniques in school and industry, and the application of methods to educational situations. Prerequisite: Approval of advisory committee.

Music

352. **The Symphony—I (3) or II (3)**

Survey of symphonic literature of the various periods; development of form with emphasis on contributions and characteristics of each period; and critical analyses of selected works through the study of full scores, recordings and piano reductions.

404. **Chromatic Harmony—I (3) or II (3)**

Practical experience in writing polyphonically and homophonically using various kinds of embellishments and chromatically altered tones. A major creative project is required. This may be in the form of an original composition, arrangement, or transcription.

Dr. Reavis recommended and moved the adoption of the additional graduate courses for Illinois State Normal University. The motion was seconded by Mr. Bohrer and Mr. Guin and unanimously carried.

In Dr. Buzzard's informal report he presented a list of faculty for 1949-50 at Eastern Illinois State College. In this list there are four

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persons who are now emeritus. He gave the salaries these people are now receiving and requested that the Board consider increasing these salaries as he felt that they were quite low due to the increased cost of living since they retired.

At this point Chairman Puffer asked the other three Presidents how many emeriti they have, and the salaries they are receiving. It was the unanimous opinion of the Board that the emeritus salaries paid at each school were too low to meet the present day cost of living. After considerable discussion, Mr. Walker moved that the emeritus salaries at all four schools should be \$175.00 per month beginning December 1, 1949. The motion was seconded by Mr. Wirtz and unanimously carried.

The names of the emeriti, listed by schools, are as follows:

EASTERN ILLINOIS STATE COLLEGE

Annie Weller
Albert B. Crowe
Edith Ragan
Gilberta Coffman

ILLINOIS STATE NORMAL UNIVERSITY

Clarissa Ela
Lura Eyestone
Lora Dexheimer
Katherine Carver

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Swen Parson
Ida Simondson
Louise Adams

WESTERN ILLINOIS STATE COLLEGE

George Gayler
Mabel Corbin

Mr. Bohrer, on behalf of Mr. Dunn, presented the following resolution:

BE IT RESOLVED by the Teachers College Board of the State of Illinois that the tract of land hereinafter described is needed and necessary for Illinois State Normal University and the Officers of this Board are hereby authorized to negotiate for the acquisition of said premises, and if the Officers of the Board on behalf of the State of Illinois are unable to agree with the owner of the premises upon a reasonable purchase price therefor, then the Attorney General of the State of Illinois is hereby authorized and directed to file appropriate proceedings to condemn the said tract, namely:

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120 acres or so much thereof as can be paid for from funds appropriated for that purpose by the Sixty-sixth General Assembly of the State of Illinois off the East end of the following, to-wit:

The South 370½ acres of Section 20, Township 24 North, Range 2 East of the Third Principal Meridian, except 80 acres off the East end thereof, in McLean County, Illinois.

Mr. Walker moved the adoption of the foregoing resolution. The motion was seconded by Mrs. Pegelow and unanimously carried.

Mr. Bohrer, on behalf of Mr. Dunn, presented the following resolution and moved its adoption:

BE IT RESOLVED by the Teachers College Board of the State of Illinois that the tracts of land hereinafter described are needed and necessary for Illinois State Normal University and the Officers of this Board are hereby authorized to negotiate for the acquisition of said premises, and if the Officers of the Board on behalf of the State of Illinois are unable to agree with the owners of the premises upon a reasonable purchase price therefor, then the Attorney General of the State of Illinois is hereby authorized and directed to file appropriate proceedings to condemn the said tracts, namely:

Tract No. 1: The Jesse Riley property located at 401 South University Avenue, Normal, Illinois, described as:

Lot One and Six feet off the North side of Lot Two all in Block 4 in the Third Addition to the Town of Normal, McLean County, Illinois.

and

Tract No. 2: The Mrs. Ada Brown property located at 403 South University Avenue, Normal, Illinois, described as:

Sixty feet off the South side of Lot Two in Block 4 in the Third Addition to the Town of Normal, McLean County, Illinois.

The motion was seconded by Mr. Walker and unanimously carried.

Mr. Walker moved that the meeting adjourn until the next regularly scheduled meeting which is to be held in Chicago, Illinois, on Monday, January 9, 1950. The motion was seconded by Mr. Means and carried unanimously.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

**MINUTES OF THE MEETING
OF THE TEACHERS COLLEGE BOARD**

**Director Puffer's Office, Capitol Building, Springfield, Illinois
September 19, 1949**

The regularly scheduled meeting of the Teachers College Board and the College Presidents convened at 9:15 A. M. (D.S.T.) in Di-

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rector Puffer's office, Capitol Building, Springfield, Illinois, on Monday, September 19, 1949. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board presided.

Chairman Puffer called the meeting to order and roll call was taken.

The following Board members were present :

Mr. Noble J. Puffer, Chairman
Mr. Joseph F. Bohrer
Mr. Richard F. Dunn
Mr. Russell L. Guin
Mr. Ira M. Means
Mrs. Helen Rose Pegelow
Dr. Wm. C. Reavis
Mr. Lewis M. Walker
Mr. William Wirtz

The following Board members were absent :

Mr. Vernon L. Nickell, Secretary
Dr. Preston Bradley

Also present were :

Dr. Robert G. Buzzard, President
Eastern Illinois State College
Dr. R. W. Fairchild, President
Illinois State Normal University
Dr. Frank A. Beu, President
Western Illinois State College
Dr. Leslie A. Holmes, President
Northern Illinois State Teachers College
Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Chairman Puffer opened the meeting by reminding all present that the next meeting of the Teachers College Board, which had previously been scheduled for October 17th at Eastern Illinois State College, had been changed to October 24th, due to the fact that the teachers college Presidents found it was impossible for them to be present because of a previous engagement. Notice of change in date of meeting has been sent to all concerned.

Chairman Puffer remarked that hereafter there would be no Executive Meetings nor Executive Minutes. However, if the Board deemed it advisable to have a preliminary conference, it would be scheduled but no official action taken.

Chairman Puffer next requested approval of, corrections or additions to the minutes of the Executive Meeting of August 16, 1949.

Mr. Bohrer moved that the minutes of the Executive Meeting be approved. The motion was seconded by Mrs. Pegelow and carried unanimously.

Chairman Puffer then requested the Board's approval of, corrections or additions to the minutes of the Regular Meeting of August 16, 1949.

Mr. Bohrer suggested that for the purpose of clarification the first full paragraph on Page 7 should read as follows:

"Mr. Joseph Booton, Chief Designer in the State Architect's office, was also present and informed the Board that they had asked for bids for completing the top floor of the new Administration Building at Illinois State Normal University, and the low bids were as follows:"

Mr. Bohrer moved that the minutes of the Regular Meeting be approved as amended. The motion was seconded by Mr. Means and carried unanimously.

The next item on the agenda was to be the report from Mr. Nickell on the progress of the Committee Evaluating Vocational Agriculture Education at Illinois State Normal University, but due to Mr. Nickell's absence the matter is being held over until the October 24th meeting. However, Chairman Puffer made a few remarks on the difficult task Mr. Nickell had in getting people to serve on this committee. The committee is now complete and a meeting is to be scheduled in the near future, the results of such a meeting will probably be reported on by Mr. Nickell at the next meeting of the Teachers College Board.

REPORT OF MR. MILES' COMMITTEE

Mr. Lanphier, Co-ordinator, presented the report of Mr. Miles' Committee on the preparation of a profit and loss statement applicable to all schools covering Auxiliary Enterprises.

After considerable discussion Dr. Reavis suggested that on Page 5 under item Expenses-Contractual Services, the first article should read "Minor Repairs and Maintenance of Furniture and Equipment (Not Replacements)," and on Page 7 under item Expenses-Contractual Services, the first article should read "Minor Repairs and Maintenance of Furniture and Equipment (Not Replacements." Mr. Dunn moved that the above suggestion be adopted. The motion was seconded by Mr. Walker and carried unanimously.

Mr. Dunn then moved the adoption of the report entitled "Recommendation of Business Managers Pertaining to Principles Governing the Preparation of Profit and Loss Statements for Cafeterias and Residence Halls with Dining Room Service," as amended. The motion was seconded by Mr. Guin and unanimously carried. The report is as follows:

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RECOMMENDATION OF BUSINESS MANAGERS PERTAINING TO PRINCIPLES GOVERNING THE PREPARATION OF PROFIT AND LOSS STATEMENTS FOR CAFETERIAS AND RESIDENCE HALLS WITH DINING ROOM SERVICE

A. CAFETERIAS OPERATED SEPARATELY FROM RESIDENCE HALLS AND DORMITORIES:

1. In the compilation of gross sales consideration must be given to accrued and deferred income through obtaining the variation in accounts receivable at the beginning and end of each accounting period.
2. In the computation of goods sold consideration must be given to the following variations:
 - a. Variation in inventory at beginning and end of period.
 - b. Variation in accounts payable for food at beginning and end of period.
3. Adjustments in the cost of personal services and food must be given consideration by transfer of estimated cost of subsistence provided the employees.
4. In the compilation of expenses, such as personal services, contractual services, and commodities, consideration must also be given to accrued and deferred expenses by obtaining variation in accounts payable at beginning and end of period.
5. By action of the Teachers College Board the following items should be excluded in determining the cost of operation:
 - a. Rent.
 - b. Equipment or depreciation of equipment.
 - c. Utilities services, such as electricity, gas, water and heat.
 - d. Maintenance and repair of buildings housing cafeterias.
 - e. Services of dietitian, Director of Food Services, and/or Director of Auxiliary Enterprises.
 - f. Items of major repair and maintenance of equipment.

B. RESIDENCE HALLS INCLUDING DINING ROOM SERVICES:

1. In the compilation of gross revenue consideration must be given to the following:
 - a. Distribution of gross revenue between dining room revenue and residence hall revenue.
 - b. A computation of accrued and deferred income through obtaining the variation in accounts receivable at the beginning and end of the period for both room and board.
2. In the computation of the cost of services rendered consideration must be given to the following:

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- a. Variation in inventory at the beginning and end of period distributed as between dining room service and residence hall service.
- b. Variation in accounts payable at the beginning and end of the period distributed as to dining room service and residence hall service.
3. Adjustments in the cost of personal services and food must be given consideration by transfer of estimated cost of subsistence provided employees.
4. In the compilation of expenses, such as personal services, contractual services and commodities, consideration must also be given to accrued and deferred expenses by obtaining variation in accounts payable at the beginning and end of period distributed as between dining room service and residence hall service.
5. By action of the Teachers College Board the following items should be excluded in determining the cost of operation:
 - a. Rent.
 - b. Equipment or depreciation of equipment.
 - c. Utilities services, such as electricity, gas, water and heat.
 - d. Maintenance and repair of buildings housing such facilities.
 - e. Services of dietitian, Director of Food Services and Director of Auxiliary Enterprises.
 - f. Items of major repair and maintenance of equipment.

RECOMMENDATION OF BUSINESS MANAGERS REGARDING THE PREPARATION OF PROFIT AND LOSS STATEMENTS FOR AUXILIARY ENTERPRISES OTHER THAN CAFETERIAS AND RESIDENCE HALLS WITH DINING ROOM SERVICE

Inasmuch as several of the universities and colleges are operating Auxiliary Enterprises other than cafeterias and residence halls with food service, and in order to obtain uniformity in the preparation of profit and loss statements for such other Auxiliary Enterprises, the Business Managers recommend that the Teachers College Board give consideration to the establishment of principles governing the preparation of profit and loss statements for such other enterprises similar in nature to the principles recommended for cafeterias and residence halls with food service.

Such other Auxiliary Enterprises include Bookstores, Residence Halls without food service and Veterans Housing Projects.

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CAFETERIA

Pro-Forma Statement of Profit and Loss July 1, 1948 to December 31, 1948

EARNED INCOME:

Sales:			
Regular	\$29,000.00		
Banquets	1,400.00		
Transfers—(Non-Cash)	400.00	\$30,800.00	
Adjustment for Accounts Receivable:			
Accounts Receivable, 12/31/48.....	\$ 32.00		
Accounts Receivable, 7/1/48.....		32.00	
Total Earned Income.....			\$30,832.00

COST OF GOODS SOLD:

Beginning Inventory, 7/1/48.....		\$ 6,600.00	
Purchases	\$19,000.00 ¹		
Adjustment for Accounts Payable:			
Accounts Payable, 7/1/48.....	\$2,400.00		
Accounts Payable, 12/31/48.....	(1,400.00)	17,600.00	
Goods Available for Sale.....		\$24,200.00	
Less: Ending Inventory, 12/31/48.....		7,200.00	
Cost of Goods Sold.....			17,000.00

GROSS PROFIT \$13,832.00

EXPENSES:

Personal Services:			
Regular	\$ 8,100.00 ²		
Student	4,400.00	\$12,500.00	
Contractual Services:			
Minor Repairs and Maintenance of Furniture and Equipment (Not Replacements)....	90.00		
Waste Removal, Cleaning and Exterminating Services	640.00	730.00	
Commodities:			
Stationery, Printing and Office Supplies....	\$ 80.00		
Equipment Parts and Fittings Not Otherwise Classified	70.00		
Medical, Scientific and Laboratory Supplies	3.00		
Household, Laundry and Cleaning Supplies	1,100.00	1,253.00	
Adjustments for Accounts Payable:			
Accounts Payable, 7/1/48.....	\$ 2,000.00		
Accounts Payable, 12/31/48.....	1,000.00	(1,000.00)	
Total Expenses			\$13,483.00

NET PROFIT \$ 349.00

¹ Excludes maintenance allowance of \$600.00 furnished employees.

² Includes maintenance allowance of \$600.00 furnished employees.

RESIDENCE HALL WITH FOOD SERVICE

Pro-Forma Statement of Profit and Loss July 1, 1948 to December 31, 1948

EARNED INCOME:	Dormitory	Dining Room	Total
Room and Board.....	\$4,800.00	\$11,400.00	\$16,200.00
Extra Meals and Lodging.....	30.00	65.00	95.00
	\$4,830.00	\$11,465.00	\$16,295.00
Adjustment for Accounts Receivable:			
Accounts Receivable, 12/31/48.....	\$3,170.00	\$ 7,400.00	\$10,570.00
Accounts Receivable, 7/1/48.....	870.00	2,000.00	2,870.00
	\$2,300.00	\$ 5,400.00	\$ 7,700.00
Total Earned Income.....	\$7,130.00	\$16,865.00	\$23,995.00

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	Dormitory	Dining Room	Total
COST OF GOODS SOLD:			
Beginning Inventory, 7/1/48.....	\$ 2,000.00	\$ 2,000.00
Purchases	\$11,000.00 ¹	\$11,000.00 ¹
Adjustment for Accounts Payable:			
Accounts Payable, 7/1/48.....	\$ 4,000.00	\$ 4,000.00
Accounts Payable, 12/31/48.....	700.00	700.00
	(\$3,300.00)	(\$3,300.00)
Adjusted Purchases	\$ 7,700.00	\$ 7,700.00
Goods Available for Sale.....	\$ 9,700.00	\$ 9,700.00
Less: Ending Inventory, 12/31/48.....	2,200.00	2,200.00
Cost of Goods Sold.....	\$ 7,500.00	\$ 7,500.00
GROSS PROFIT	\$7,130.00	\$ 9,365.00	\$16,495.00
EXPENSES:			
Personal Services:			
Regular	\$3,400.00 ²	\$ 4,400.00 ²	\$ 7,800.00 ²
Student	275.00	270.00	545.00
	\$3,675.00	\$ 4,670.00	\$ 8,345.00
Contractual Services:			
Minor Repairs and Maintenance of Furniture and Equipment (Not Replacements)....	\$ 100.00	\$ 100.00	\$ 200.00
Waste Removal, Cleaning and Exterminating Services	700.00	250.00	950.00
	\$ 800.00	\$ 350.00	\$ 1,150.00
Office Expenses:			
Subscriptions, Information Services and Association Dues	\$ 55.00	\$.....	\$ 55.00
Travel	\$ 55.00	\$ 55.00	\$ 110.00
Commodities:			
Stationery, Printing and Office Supplies....	\$ 15.00	\$ 15.00	\$ 30.00
Medical, Scientific and Laboratory Supplies	5.00	5.00
Household, Laundry and Cleaning Supplies	750.00	600.00	1,345.00
	\$ 770.00	\$ 615.00	\$ 1,385.00
Adjustment for Accounts Payable:			
Accounts Payable, 7/1/48.....	\$ 200.00	\$.....	\$ 200.00
Accounts Payable, 12/31/48.....
	(\$200.00)	\$.....	(\$200.00)
Total Expenses	\$5,155.00	\$ 5,690.00	\$10,845.00
NET PROFIT	\$1,975.00	\$ 3,675.00	\$ 5,650.00

¹ Excludes maintenance allowance of \$700.00 furnished employees.

² Includes following maintenance allowance furnished employees.

Dormitory	\$300.00
Dining Room	400.00
	<u>\$700.00</u>

At this time Chairman Puffer made some remarks relative to a conversation he had with Mr. Swartz of the bonding company, which, he felt, had a direct bearing on the subject just discussed and on the subject of self-liquidating projects, which was the next item for discussion and the main subject of this meeting.

Chairman Puffer advised that in the course of the conversation Mr. Swartz said he found on going into these self-liquidating projects

that we were going to face a situation which would require very careful accounting methods and record-keeping of funds. He is not satisfied with the present set-up at the schools and feels that a uniform system should be established. In his (Mr. Swartz's) opinion the cafeterias and dining halls should be made a part of the dormitory project in order to make a good investment.

Each President was requested to advise the Board of their wishes in connection with the matter of having dormitories built on an approved self-liquidating basis.

Dr. Buzzard, being the senior president, reported on Eastern first. He stated that he had had an administrative staff meeting and it seemed to be the unanimous opinion that it was not advisable at this time to venture into self-liquidating projects. However, it was the recommendation of the administrative staff at Eastern to construct two dormitories, one for women and one for men, with the money that was appropriated for said purpose by the 66th General Assembly.

During his discussion Dr. Buzzard raised the question of whether or not a part of the State appropriation for the construction of dormitories could be used in connection with self-liquidating projects. Mr. Lanphier informed the Board that an opinion from the Department of Finance indicates that any or all of this \$900,000.00, appropriated for Eastern, might be used on a self-liquidating project.

Dr. Beu reported on Western and stated that as far as Western is concerned they would like to have a survey made by the bonding company and information obtained in connection with the self-liquidating dormitories, one for women and one for men. He further stated that it would be impossible for Western to erect dormitories on an approved self-liquidating basis unless they could get an appropriation in the next biennium of at least one-half of the amount of the approximate cost of the two dormitories.

Dr. Holmes reported on Northern and stated that they, too, would like very much to have a survey made, and if the information obtained from this survey was favorable, would recommend the construction of two units for men and possibly two units for women.

From the reports presented by the four presidents there was a great deal of evidence that the housing shortage was indeed critical, so critical in fact that at each institution students were being turned down because of inadequate housing facilities.

Mr. Dunn reported on an article appearing in the current issue of LIFE which has a direct bearing on the need for teachers and the future enrollments at the teachers' colleges.

After having recessed for luncheon, the Board reconvened at 1:45 P. M. In addition to the regular Board members and presidents, the following persons were also present: Mr. C. Herriek Hammond, State Architect; Mr. Joseph Booton, Chief Designer in the State Architect's Office; Mr. Chance Hill, Landscape Architect; Mr. Archie N. Schaeffer and Mr. Philip R. Hooton of the firm of Schaeffer, Hooton and Wilson, Architects; Mr. J. T. Swartz of the firm of J. T.

Swartz and Co., Inc.; and Mr. Vincent Newman of the firm of Barcus-Kindred and Company.

All of the aforementioned gentlemen were present to speak on the self-liquidating project now being planned for Illinois State Normal University.

Mr. Hammond was the first to speak, and explained that the blueprints of the proposed dormitory units at Illinois State Normal University dated September 8, 1949, which were supplied in a sufficient number so that each Board member and President could have a copy, have the same general layout as the plans submitted at the DeKalb Meeting. He then asked Mr. Hooton to explain in more detail the general floor plan, size of room, cost per bed, etc.

Mr. Hooton explained the overall plan of the dormitory, each room being 11 ft. x 15 ft. at a cost of approximately \$2,677.00 per bed which includes only a built-in wardrobe.

In the discussion that followed it seemed that the per bed cost, which would include dresser, desk, chair, bed, mattress, box springs, drapes, landscaping, kitchen and dining room equipment, would be approximately \$3,340.00 and that the cost of the 308 bed units including contingencies and interest during construction would be approximately \$1,165,000.00.

The question was asked of Mr. Swartz and Mr. Newman if this amount could be financed. Their reply was that it could be, provided the income from the rental of all dining halls and cafeterias was included.

Mr. Dunn moved that we authorize Mr. Hammond and his office to direct the preparation of final plans and specifications by Schaeffer, Hooton and Wilson for the two units of 154 beds each with a common kitchen as shown by plans bearing date of September 8th at Illinois State Normal University, that the standard size room be 11 ft. x 15 ft., and that plans be so drawn that alternate bids can be taken with reference to furnishings, consisting of beds, combination dressers and desks, etc. The motion was seconded by Mr. Bohrer, the roll was called and the vote was as follows:

Mr. Bohrer, yea
 Dr. Bradley, absent
 Mr. Dunn, yea
 Mr. Guin, yea
 Mr. Means, yea
 Mr. Nickell, absent
 Mrs. Pegelow, yea
 Mr. Puffer, yea
 Dr. Reavis, yea
 Mr. Walker, yea
 Mr. Wirtz, yea

The motion was unanimously carried.

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Mr. Bohrer moved that we here express ourselves as being willing to pledge, for the payment of monies borrowed for this dormitory, the income from the 308 new rooms, from all rooms at the present Fell Hall, and from rooms in Fell Hall addition, if, and when completed, together with \$1.00 per week per dormitory resident, but that we not be willing to pledge any rental income for use of dining halls. The motion was seconded by Dr. Reavis, the roll was called and the vote was as follows:

Mr. Bohrer, yea
Dr. Bradley, absent
Mr. Dunn, yea
Mr. Guin, yea
Mr. Means, yea
Mr. Nickell, absent
Mrs. Pegelow, yea
Mr. Puffer, yea
Dr. Reavis, yea
Mr. Walker, yea
Mr. Wirtz, yea

The motion was unanimously carried.

A contract was submitted by Mr. Swartz and Mr. Newman setting forth certain details in connection with the construction of dormitories and certain other projects through the use of the self-liquidating financing plan.

Mr. Wirtz moved that we accept the contract as signed by the Chairman and Secretary and as tendered jointly by Barcus-Kindred and Co., and the J. T. Swartz Co., Inc. The motion was seconded by Mrs. Pegelow, the roll call was called and the vote was as follows:

Mr. Bohrer, yea
Dr. Bradley, absent
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, yea
Mr. Nickell, absent
Mrs. Pegelow, yea
Mr. Puffer, yea
Dr. Reavis, yea
Mr. Walker, yea
Mr. Wirtz, yea

The motion was unanimously carried.

Mr. Hammond asked if a request had been directed to the Governor for the release of funds for architect's fees for the Addition to Fell Hall. Mr. Lanphier stated that a request had been made but that no action had been taken as yet.

Mr. Dunn moved that the Board approve the request made by the Chairman of the Board for the release of funds covering architect's fees for the addition to Fell Hall as made to the Governor on Septem-

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ber 14, 1949, in the amount of \$28,800.00. The motion was seconded by Mr. Guin and unanimously carried.

Mr. Hammond then requested the Board's approval for the retention of Lundeen and Hilfinger for the detailed work on the plans and specifications for the addition to Fell Hall.

Mr. Dunn moved that the Board approve the retention of Lundeen and Hilfinger for the detailed work on the plans and specifications for the addition to Fell Hall at Illinois State Normal University as recommended by Mr. Hammond. The motion was seconded by Mr. Bohrer and unanimously carried.

Mr. Hammond requested the Board's approval and recommended that Schaeffer, Hooton and Wilson, and Lundeen and Hilfinger be jointly retained for the detailed work on the preparation of plans and specifications for a joint elementary and high school building.

Mr. Dunn moved that we approve the retention of Schaeffer, Hooton and Wilson and Lundeen and Hilfinger, as recommended by Mr. Hammond, for the detailed work on the preparation of plans and specifications for a joint elementary and high school building at Illinois State Normal University. The motion was seconded by Mr. Walker and unanimously carried.

Mr. Dunn moved that the Board authorize the Chairman to direct a request to the Governor for the release of the appropriation in the amount of \$170,000.00, or so much as may be necessary, for the purpose of paying architect's fees for the preparation of plans and specifications for a joint elementary and high school building at Illinois State Normal University. The motion was seconded by Mrs. Pegelow and unanimously carried.

Mr. Dunn moved that we approve the employment of Mr. Chance Hill, as recommended by Mr. Hammond, for the landscaping at Illinois State Normal University in connection with the various buildings now in process of planning. The motion was seconded by Mr. Bohrer and unanimously carried.

Mr. Bohrer moved that the Teachers College Board request Mr. Hammond and his office to proceed as rapidly as possible with whatever action is necessary for the addition to and the completion of the Beef Cattle Barn at Illinois State Normal University as shown in plans and specifications drawn in 1941. The motion was seconded by Mr. Dunn and unanimously carried.

At this time Dr. Holmes asked Mr. Hammond when the bids for the Library Building at Northern would be opened. Mr. Hammond advised that the bids would be opened at the meeting in Charleston on October 24, 1949.

Mrs. Pegelow moved that Mr. Lanphier be authorized to accept, stamp date of receipt and hold sealed bids until October 24th, date of the next Teachers College Board meeting, at which time they will be opened. The motion was seconded by Mr. Wirtz and unanimously carried.

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Mr. Dunn moved that the Board request the release of the \$82,000.00 appropriated, or so much as may be necessary, for the development and improvement of campus site including plans and specifications therefor and all necessary costs and charges incident to complete said work at Illinois State Normal University. The motion was seconded by Mr. Wirtz and unanimously carried.

Mr. Hammond presented a contract between the Teachers College Board and the firm of Schaeffer, Hooton and Wilson, Architects, authorizing said firm to prepare preliminary plans and specifications for the construction of a dormitory or dormitories at Eastern Illinois State College.

Mrs. Pegelow moved that the Board authorize the Chairman and Secretary to sign this contract on behalf of the Teachers College Board, as recommended by Mr. Hammond and the legal advisers of the Teachers College Board, for the preparation of preliminary plans and specifications for the construction of a dormitory or dormitories at Eastern Illinois State College. The motion was seconded by Mr. Bohrer and unanimously carried.

Mr. Hammond stated that he had had a meeting with Dr. Buzzard together with Messrs. Schaeffer and Hooton, and discussed the plans that Dr. Buzzard had in mind relative to the construction of dormitories at Eastern. The architects were to draw preliminary plans, keeping within the \$900,000.00 appropriated, for the dormitories at Eastern.

Dr. Buzzard advised that the architects had submitted to him three different schemes. Scheme No. 1 was a three-unit building containing 168 beds and estimated to cost \$535,300.00; Scheme No. 2, a modification of Scheme No. 1, was a two-unit building containing 160 beds and estimated to cost \$448,750.00; Scheme No. 3 was a three-unit building having a different arrangement and containing 128 beds and estimated to cost approximately \$460,000.00. Dr. Buzzard was of the opinion that Scheme No. 2 seemed to fit their circumstances the best. It was decided, however, that the officials at Eastern would consult further with the Division of Architecture and Engineering and Messrs. Schaeffer and Hooton to perfect the plans for presentation at the Board Meeting on October 24, 1949, at Charleston, Illinois.

Dr. Holmes requested the Board's approval of getting non-academic help locally and then reporting back to the Board at its next meeting for approval.

Chairman Puffer was authorized by the Board to meet with Dr. Holmes to try to work out a plan whereby non-academic help could be obtained locally rather than through the regular channels.

Dr. Reavis raised the question of whether or not it was desirable for us to have a set of rules and regulations governing Board actions. He stated that if such a procedure was established, it should be a joint project between the Board and the Presidents.

Dr. Reavis stated that his first thought after being appointed a member of the Teachers College Board was to find out just what the

TEACHERS COLLEGE BOARD

duties of a member were, and the rules and regulations governing Board actions. He presented a pamphlet that he had secured from the Illinois Education Association setting forth such ideas. It was the unanimous opinion of the Board and the Presidents that additional copies be secured and that a thorough study be made, which will be discussed at the meeting on October 24th at Eastern Illinois State College.

Dr. Buzzard stated that it would be a very good idea to have a set of rules and regulations governing Board actions, and that it would be advantageous to the administrations of the various institutions if such a procedure was adopted.

Dr. Buzzard extended an invitation to all Board Members and Presidents to come early the afternoon of Sunday, October 23, 1949, in order to inspect the buildings on the campus, particularly the Library Building.

Mr. Dunn moved that the meeting be adjourned. The motion was seconded by Mr. Walker and unanimously carried.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

Northern Illinois State Teachers College

DeKalb, Illinois

August 16, 1949

The regular meeting of the Teachers College Board and the College Presidents was held at 11:00 A.M. (D.S.T.) on Tuesday, August 16, 1949, at the Northern Illinois State Teachers College, DeKalb, Illinois. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board presided.

Chairman Puffer called the meeting to order and roll call was taken.

The following members were present:

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Joseph F. Bohrer
Mr. Russell L. Guin
Mr. Ira M. Means
Mrs. Helen Rose Pegelow
Dr. William C. Reavis
Mr. William Wirtz

PROCEEDINGS

The following members were absent :

Dr. Preston Bradley
Mr. Richard F. Dunn
Mr. Lewis M. Walker

Also present were :

Dr. Robert G. Buzzard, President
Eastern Illinois State College
Dr. R. W. Fairchild, President
Illinois State Normal University
Dr. Frank A. Beu, President
Western Illinois State College
Dr. Leslie A. Holmes, President
Northern Illinois State Teachers College
Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

MR. WILLIAM F. SKAGGS

The first matter of business before the Board was the contract presented by Mr. William F. Skaggs, Business Representative of the International Union of Operating Engineers. With Mr. Skaggs appeared Mr. W. J. Stuhr, International Representative of the International Union of Operating Engineers. Mr. Skaggs submitted for the Board's consideration an agreement between the Teachers College Board for the four State Teachers Colleges and University and Local Union No. 8 of the International Union of Operating Engineers.

Mr. Skaggs introduced Mr. Stuhr who informed the Board that his union had this same agreement with the Welfare Department, but that several years ago his union, so far as the Welfare Department is concerned, operated on a different basis; that is, the rate of pay the members of his union received differed at the various institutions under the Welfare Department. Under this policy there was considerable confusion; so much confusion in fact that they eliminated this policy and now the rate of pay the members of his union receive is the rate that Mr. Skaggs quoted in his proposed agreement.

After going over the agreement article by article, and making changes as the Board saw fit, with which changes the union representatives concurred, Chairman Puffer then asked each President if this increase proposed in this agreement could be met in their budgets. Three of the schools said it was possible, but Dr. Fairchild informed Chairman Puffer that Normal just doesn't have the money due to the fact that a recent directive from the Director of the Department of Finance restricted their spending the Income Fund (Educational Operations) the same as their General Revenue Fund, which had been limited to 45% for the first year of the biennium. Chairman Puffer

TEACHERS COLLEGE BOARD

informed all that due to the fact that the Income Fund was not in the same category as the General Revenue Fund, that is, not tax money but money received from income of the operations of the schools, he felt sure this was just a misunderstanding on the part of the Department of Finance. However, he said he would write the Director of the Department of Finance requesting that this restriction be removed from the Income Fund.

In view of the above information Mr. Nickell moved that we accept the proposed agreement dated as of today but effective as of September 1, 1949, including the changes we have made and contingent upon getting the Income Fund restriction released to make it possible. The motion was seconded by Mrs. Pegelow, the roll was called, and the vote as follows:

Mr. Bohrer, yea
Mr. Guin, yea
Mr. Means, yea
Mr. Nickell, yea
Mrs. Pegelow, yea
Mr. Puffer, yea
Dr. Reavis, yea
Mr. Wirtz, yea

The motion was unanimously carried and the agreement is as follows:

STANDARD POLICY OF OBLIGATIONS AND BENEFITS FOR STATIONARY ENGINEERS, MAINTENANCE ENGINEERS NUMBER ONE (1) AND NUMBER TWO (2), STATIONARY FIREMEN, OR HEAT MEN OF LOCAL NO. 8 OF INTERNATIONAL UNION OF OPERATING ENGINEERS, EMPLOYEES OF ILLINOIS STATE NORMAL UNIVERSITY, EASTERN ILLINOIS STATE COLLEGE, WESTERN ILLINOIS STATE COLLEGE AND NORTHERN ILLINOIS STATE TEACHERS COLLEGE, SUBJECT TO THE JURISDICTION OF THE STATE TEACHERS COLLEGE BOARD.

AGREEMENT

THIS AGREEMENT, made and entered into between the State Teachers' COLLEGE BOARD, STATE OF ILLINOIS, party of the first part, and LOCAL UNION NO. 8, of the INTERNATIONAL UNION OF OPERATING ENGINEERS, party of the second part, this 16th day of August, 1949.

ARTICLE I

In order to establish uniform employment in the State Teachers' Colleges and in response to pledges of the employees through their chosen representatives to render increasingly efficient service, the following regulations are adopted:

PROCEEDINGS

1. On and after January 1, 1950, and at any time earlier if found to be possible, there shall be effective for all Engineers, Maintenance Engineers, and Firemen in the Colleges, a uniform forty (40) hour work week. The work week so required shall be made effective without reduction in hourly weekly and/or monthly wage rates or salaries applicable.

2. For work performed on holidays and for work performed on regular days off, employees shall be allowed pay at the standard rate of straight time. An exception to this regulation shall be made if and whenever an employee asks for the privilege of working on such days as a matter of convenience to him. In such instances he shall be entitled only to straight-time pay.

ARTICLE 2

All Engineers, Maintenance Engineers, and Firemen shall be allowed sick leave at the rate of one (1) day with pay for each completed month of service. Unused sick leave may be accumulated to the credit of the individual employee to a total of twenty-four work days. Whenever an employee becomes sick because of injury incurred in the course of his duties or because of unusual conditions in connection with his duties which are responsible for the sickness, such employee shall be allowed not more than thirty (30) calendar days service-connected sick leave in any one fiscal year which allowance shall be in addition to and separate from the regular sick leave allowance hereinbefore provided.

ARTICLE 3

Eleven holidays shall be allowed during each calendar year and in addition thereto there shall be allowed not less than two (2) hours, nor more than one-half ($\frac{1}{2}$) day on the day on which the general election occurs in alternate years. The eleven holidays shall consist of New Year's Day, Lincoln's Birthday, Washington's Birthday, Memorial Day, Good Friday, Independence Day, Labor Day, Columbus Day, Armistice Day, Thanksgiving Day, and Christmas. Whenever a holiday occurs on the off work days of an employee or whenever a holiday occurs while an employee is taking vacation with pay such day or days shall not be charged against the employee as days off nor against earned vacation. All employees covered by this agreement shall work on holidays when requested to do so by the administrative authorities and shall be compensated for equal straight accumulated time.

ARTICLE 4

No employee shall be suspended without pay more than once during any fiscal year. Whenever such suspension is made a statement of the reasons therefor shall be prepared by the suspending officer and a copy shall be supplied to the suspended employee, a copy mailed to the Civil Service Commission as provided in its Rule in Section 7.3.

TEACHERS COLLEGE BOARD

and a copy filed with the Teachers College Board. If an employing officer feels that it is necessary for the good of the service to invoke additional disciplinary actions against the employee who has been suspended once during such fiscal year, he shall follow the provisions of the State Civil Service law covering demotions and/or removals. In such circumstances the employing officer shall as required above in the case of suspension without pay, state the reasons for his action, supply the affected employee with a copy thereof, mail a copy to the State Civil Service Commission as required in its Rule in Section 7.6 and file a copy with the Teachers' College Board and Local No. 8, of the International Union of Operating Engineers.

ARTICLE 5

The minimum wage scale from September 1, 1949 through June 30, 1951 for the different classifications are as follows:

Stationary Operating Engineer	\$335.50 per month
Maintenance Engineer No. 2.....	467.50 per month
Maintenance Engineer No. 1.....	363.00 per month
Stationary Firemen	286.00 per month

It is further agreed that this minimum wage scale will be uniform in all of the Colleges for the same classification of work.

ARTICLE 6

In case of a grievance or misunderstanding between the officers of the Colleges and the men employed under this contract:

1. The President or his Representative and the Union Representative will make an attempt to settle the grievance.

2. When the above procedure fails the case will be taken before the State Teachers College Board and a representative of the International Union of Operating Engineers and a representative of Local No. 8.

3. When necessary to take the case to the College Board, the proper notice will be sent to the Civil Service Commission.

All salaries hereunder shall be made effective September 1, 1949.

STATE TEACHERS COLLEGE BOARD

NOBLE J. PUFFER

Chairman of the Teachers College Board

VERNON L. NICKELL

Secretary of the Teachers College Board

WM. F. SKAGGS

Business Representative of Local No. 8
International Union of Operating Engineers

PROCEEDINGS

W. J. STUHR

International Representative of the International Union of Operating Engineers

FRANK ANNUNZIO

Department of Labor, State of Illinois

FRANK ANNUNZIO, *Director*

Both Mr. Skaggs and Mr. Stuhr thanked the Board for allowing them this time and for the approval of the agreement, and expressed the opinion that all concerned would benefit by this agreement.

MR. C. HERRICK HAMMOND

Before Mr. Hammond began his discussion on the self-liquidating dormitories for Illinois State Normal University, Chairman Puffer explained to Mr. Hammond and to the State Architect's office that at the executive session of the Teachers College Board meeting it was the unanimous opinion of the Board that it was their responsibility to approve preliminary as well as final plans, to open sealed bids submitted to the Board by the State Architect's office and to award contracts as the Teachers College Board. This procedure had not been followed in the past, but since the Board felt it was their responsibility, they were going to perform this duty.

Mr. Hammond made a report about the self-liquidating project planned for Illinois State Normal University. He showed plans and a picture of a proposed dormitory.

Dr. Fairchild read a letter from Mr. Hooton of the firm of Schaeffer, Hooton and Wilson, Architects, which had not previously been discussed, raising the question of adding a second dormitory building and a dining hall to the original project as discussed at the June 6th meeting.

Due to the absence of Mr. Dunn it was difficult to answer some of the questions raised by Board Members about (1) what would happen if income was insufficient to meet the cost of the bonds and interest as well as maintenance of the self-liquidating project, and (2) whether or not the Board should enlarge its program to include a Student Union Building and a Stadium as requested by Mr. Swartz of the Bonding Company, who indicated that such additions would help to assure the success of the self-liquidating project.

Mr. Joseph Booton, Chief Designer in the State Architect's office, was also present and informed the Board that they had asked the present contractor, who is building the present two story structure to give a bid. The bid was as follows:

General Work—John Felmley.....	\$122,000.00
Heating Work—Northwestern Heating and Plumbing Company	20,038.00
Plumbing Work—Robert E. Murphy & Associates.....	17,355.00
Electric Work—Anderson Electric, Inc.....	16,200.00

TEACHERS COLLEGE BOARD

Elevator Equipment—Elevator Mfg. Co. of America.....	2,247.69
Pipe Covering—Asbestos & Magnesia Materials Co.....	11,317.00
	<hr/>
	\$189,157.69

The original estimate for this work was \$238,000.00, so this is \$48,842.31 under the estimate.

Mr. Bohrer moved the bids be accepted and that necessary steps be taken to obtain a release of funds. The motion was seconded by Mr. Nickell and unanimously carried.

While on the subject of construction, Dr. Buzzard informed the Board that Eastern had been allotted money for a dormitory or dormitories and requested permission to consult with Mr. Hammond to devise preliminary plans for presentation to the Board at its next meeting.

Mr. Bohrer moved that the Advisory Committee for Eastern and Dr. Buzzard be granted permission to proceed to work with Mr. Hammond to devise a preliminary set of plans for presentation to the Board at its next meeting. The motion was seconded by Mrs. Pegelow and unanimously approved.

Mr. Nickell moved the approval of the minutes of the Executive Meeting of the Teachers College Board held on June 6, 1949. The motion was seconded by Mrs. Pegelow and unanimously carried.

Mr. Means moved that the minutes of the Regular Meeting of June 6, 1949, be approved. The motion was seconded by Mr. Nickell and unanimously carried.

Chairman Puffer informed the Board that on or about August 7th a letter had been directed to him signed by Robert W. Davis, Chairman and Leo J. Brown, Secretary of the Board of Trustees of the Southern Illinois University, which he had had mimeographed and distributed to the members of the Board prior to this meeting, requesting that the Teachers College Board concur in the proposed amendment of Constitution and By-Laws of Southern Illinois University, substituting the Board of Trustees of Southern Illinois University for the Teachers College Board.

Mr. Means moved that we concur in the proposed amendment of Constitution and By-Laws of Southern Illinois University Foundation. The motion was seconded by Mrs. Pegelow and unanimously carried.

REPORT FOR EASTERN ILLINOIS STATE COLLEGE

Dr. Buzzard presented the report for the Eastern Illinois State College.

Since there were no matters for discussion about the report, Mrs. Pegelow moved that the report be accepted. The motion was seconded by Mr. Means and unanimously carried.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairchild presented the report for the Illinois State Normal University and stated that because he is without a secretary he had

to use student help in the preparation of this report, thereby explaining the reason for the number of typographical errors, which he had corrected with pen.

Since there were no matters for discussion about the report, Mr. Bohrer moved that the report be approved. The motion was seconded by Dr. Reavis and the report was unanimously approved.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE

Dr. Beu presented the report for the Western Illinois State College.

Since there were no questions about the report, Mr. Means moved that the report be approved. The motion was seconded by Mr. Bohrer and unanimously approved.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Holmes presented the report for the Northern Illinois State Teachers College advising the Board that on Page 8, under heading II FACULTY, Item 3 New Appointments, Article d., Mrs. Margaret LaPlante has a Master's degree which would explain her title of "instructor".

Dr. Holmes requested that on Page 9, under heading II FACULTY, Item 3 New Appointments, Article f., the word "where" appearing in the fourth line be changed to "and", and following the work "doctorate" the words "at the University of Iowa" be added.

Since there were no matters for discussion about the report, Mr. Wirtz moved that the report be approved as corrected. The motion was seconded by Mr. Nickell and unanimously approved.

Dr. Holmes informed the Board that the 56 acres of land just west of the campus, which turned out to be 55 38/100 acres, had been appraised, and he now requested permission to go ahead and get an option on the land.

Mr. Wirtz moved the acceptance of the report of Dr. Holmes on the appraisal of the land. The motion was seconded by Mr. Means and unanimously approved.

Mrs. Pegelow moved that the Board authorize the authorities at Northern to enter into a negotiation for either option or contract to purchase the 55 38/100 acres of land above referred to. The motion was seconded by Mr. Nickell and unanimously carried.

DISCUSSION REGARDING BUSINESS MANAGERS ATTENDING MEETINGS

The question of having Business Managers attend meetings was discussed by both Board Members and Presidents. Chairman Puffer requested each President to state his views on the matter. It was the consensus of opinion that the Business Managers need not attend meetings, but only when requested to do so by the respective President or by the Teachers College Board.

TEACHERS COLLEGE BOARD

Mr. Bohrer moved that the Presidents advise the Business Managers that they are not expected to attend the Board meetings unless the respective President requests their attendance or unless the Board requests them. The motion was seconded by Mr. Means and unanimously carried.

Mr. Means moved that the meeting be adjourned until the next meeting which is scheduled for September 19, 1949, at 9:00 A.M. in the office of Director Puffer in Springfield. The motion was seconded by Mr. Bohrer and unanimously carried.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

MINUTES OF THE EXECUTIVE MEETING OF THE TEACHERS COLLEGE BOARD

**Northern Illinois State Teachers College
DeKalb, Illinois**

August 16, 1949

The Teachers College Board of the State of Illinois met in Executive Session at 9:00 A. M. (D.S.T.) on Tuesday, August 16, 1949, at the Northern Illinois State Teachers College, DeKalb, Illinois. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board presided.

Chairman Puffer called the meeting to order and roll call was taken.

The following members were present:

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Joseph F. Bohrer
Mr. Russell L. Guin
Mr. Ira M. Means
Mrs. Helen Rose Pegelow
Dr. William C. Reavis
Mr. William Wirtz
Mr. Charles G. Lanphier, Co-ordinator

The following members were absent:

Dr. Preston Bradley
Mr. Richard F. Dunn
Mr. Lewis M. Walker

Chairman Puffer welcomed the two new members, namely Dr. Reavis and Mr. Wirtz, to the Board, and expressed the unanimous opinion of the Board that he hoped they would enjoy their stay on the Board as much as the Board would enjoy their presence.

PROCEEDINGS

The first matter before the Board was the approval of Committees of the State Teachers College Board and the Advisory Committees for each of the four State Teachers Colleges and University respectively, as recommended by the Chairman and which are as follows:

COMMITTEES OF STATE TEACHERS COLLEGE BOARD

1949-1951

Mr. Noble J. Puffer, Chairman
Dr. Vernon L. Nickell, Secretary

Budget Committee

Mr. Dunn, Chairman
Mr. Guin
Dr. Reavis

Graduate and General Curriculum Committee

Dr. Reavis, Chairman
Mr. Bohrer
Dr. Nickell

Teachers Board Meeting Committee

Mr. Wirtz, Chairman
Mrs. Pegelow
Mr. Walker

Salary Schedule Committee

Mr. Guin, Chairman
Mr. Bohrer
Dr. Bradley
Mrs. Pegelow
Mr. Walker

Building Committee—Self-Liquidating Projects

Mr. Dunn, Chairman (Normal)
Mr. Means (Western)
Mr. Walker (Eastern)
Mr. Wirtz (Northern)

Advisory Committees for each of the four State Teachers Colleges and University

Mr. Noble J. Puffer, Chairman
Dr. Vernon L. Nickell, Secretary

TEACHERS COLLEGE BOARD

Illinois State Normal University

Mr. Dunn, Chairman
Mr. Bohrer
Mr. Guin

Eastern Illinois State College

Mrs. Pegelow, Chairman
Mr. Guin
Mr. Walker

Western Illinois State College

Mr. Means, Chairman
Dr. Reavis
Mr. Wirtz

Northern Illinois State Teachers College

Mr. Wirtz, Chairman
Mr. Bohrer
Dr. Bradley

Chairman Puffer explained to the Board his reasons for requesting the Board's approval of the creation of an Executive Committee, where before there had been no such committee. Chairman Puffer cited as an example a definite occasion that had arisen in the Department, which, if he had had an Executive Committee to turn to, could have been handled more expeditiously. The main reason for the creation of this committee is to grant to the appointed members of this committee authority to act for the Board during the interim between meetings, and then report back to the Board at its next meeting for the entire Board's approval.

After hearing both pros and cons on the matter, it seemed to be the consensus of opinion that the approval of the Executive Committee would not be advisable. However, Mr. Nickell suggested that a regular monthly meeting be held at which time matters could be brought before the Board, discussed, approved or disapproved, and still not have the great amount of time lapse between the time the matter came up and the time it was acted on by the Board, as had been the case. Mr. Guin moved, on Mr. Nickell's suggestion, that a monthly meeting be held at 9:00 A.M. on the third Monday of each month beginning September 19th at Springfield, October 17th at Charleston (Eastern Illinois State College) and November 21st at Springfield. The motion was seconded by Mr. Means and unanimously carried.

Mr. Nickell moved the approval of the list of committees with the exception of the Executive Committee as recommended by the Chairman. The motion was seconded by Mr. Guin and unanimously approved.

PROCEEDINGS

It was at this point that Chairman Puffer asked the Board if heretofore any plans had been submitted to the Board, or if any individual member had been approached for his approval or disapproval of plans, letting of contracts, etc., for construction of buildings or remodeling at the four State Teachers Colleges and University. He stated that he felt it was the Board's responsibility to pass on all such matters.

Various members of the Board informed the Chairman that the Board had not been consulted, nor had they, as members of the Teachers College Board, been approached for such approval or disapproval.

It was, therefore, the unanimous opinion of the Board that hereafter it was its responsibility to approve preliminary as well as final plans, to open sealed bids submitted to the Board by the State Architect's office, and to award contracts as the Teachers College Board.

Mr. Nickell moved that the Teachers Board Meeting Committee, which consists of Mr. Wirtz, Chairman, Mrs. Pegelow and Mr. Walker and which had already been approved, make a schedule of meetings for the third Monday of each month commencing after the November 21st meeting scheduled and approved. The motion was seconded by Mr. Guin and unanimously approved.

Mr. Nickell moved that at our Regular Meetings the Presidents of the four State Teachers Colleges and University be invited to attend, but that the Board follow the policy it has had in the past, that is, have an Executive Meeting when necessary. The motion was seconded by Mr. Bohrer and unanimously carried.

It was the unanimous opinion of the Board that the Presidents are to submit their reports on a quarterly basis; the quarters being June, September, December and March. However, the Board wants it clearly understood that the Presidents are to feel free to bring matters before the Board at any of its Regular Meetings. Since the next meeting of the Teachers College Board is scheduled for September 19th, there will be no Presidents' Reports at that meeting inasmuch as we have had the reports at this our August meeting, one month in advance.

At the last meeting of the Teachers College Board held on June 6, 1949, the Board failed to approve the minutes of the Executive Meeting of May 6, 1949. In view of the fact that there are now two new members on the Board, Chairman Puffer requested Mr. Nickell Secretary, to read the minutes of the Executive Session. Mr. Nickell read the minutes and it was the unanimous opinion of the Board that the minutes stand approved as read.

Chairman Puffer next requested Mr. Nickell to read the minutes of the Regular Meeting of May 6, 1949, which the Board had also failed to approve. Secretary Nickell obliged, and it was the unanimous opinion of the Board that the minutes stand approved as read.

Mr. Nickell briefly explained the problem and plan governing the training of Vocational Agriculture teachers at the Illinois State

TEACHERS COLLEGE BOARD

Normal University. He reported that the Board for Vocational Education authorized him to appoint an evaluating committee for the Board of Vocational Education, which is the agency set up by the federal government to determine the acceptance of a teacher training program in the State, and reports that he has had some difficulty in getting acceptance of appointments to the committee, but that the committee is almost ready to function and will report on Illinois State Normal University's program of the training of Vocational Agriculture teachers at an early date.

At this point Mr. Nickell also reported on the matter of new scholarships, and advised the Board that the additional new scholarships authorized by the Legislature are available immediately to high school applicants upon proper certification by the County Superintendent.

Chairman Puffer next informed the Board that a matter had been brought to his attention regarding a law suit involving Dr. Buzzard and a man named Mr. Sprague at Eastern. Chairman Puffer advised that he had very incomplete information on the case. Mrs. Pegelow, resident Board Member for Eastern, was very much surprised and could not enlighten the Board regarding the pending law suit, so Dr. Buzzard was asked to help clarify the situation.

Dr. Buzzard informed the Board of the circumstances under which this man was hired, and advised that as yet no law suit has been filed, but he anticipates a possible one. He also advised the Board that he doesn't believe the man has a good case.

He further advised the Board that the man's services were covered by a written, signed contract and that he, Dr. Buzzard, had performed all agreed parts of the contract for his part.

Mr. Nickell moved that the Executive Session adjourn. The motion was seconded by Mr. Guin and unanimously carried.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

MINUTES OF THE EXECUTIVE MEETING OF THE TEACHERS COLLEGE BOARD

Illinois State Normal University
Normal, Illinois

June 6, 1949

The Teachers College Board of the State of Illinois met in executive session at 9:00 A.M. on Monday, June 6, 1949, at the Illinois State Normal University, Normal, Illinois. Nobel J. Puffer, Director of the Department of Registration and Education and Chairman of the Board presided.

Chairman Puffer called the meeting to order and roll call was taken.

PROCEEDINGS

The following members were present :

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Joseph F. Bohrer
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Ira M. Means
Mrs. Helen Rose Pegelow
Mr. Lewis M. Walker

The following members were absent :

Dr. Preston Bradley
Mr. Russell L. Guin
Mr. Lindell W. Sturgis

GERTRUDE HENDRIX

At the previous meeting of the Teachers College Board on May 6, 1949, at Southern Illinois University, Carbondale, Illinois, the Board heard charges preferred by Dr. Robert G. Buzzard, President of Eastern Illinois State College, against Miss Gertrude Hendrix, Assistant Professor in Mathematics, Eastern State High School, and Miss Hendrix's defense of such charges. However, at that meeting a decision was not reached, but the matter was placed on the agenda for this meeting of June 6th, at which time the Board planned on reaching a decision. Mr. Dunn advised the Board that he had had a telephone call from Mr. Guin regarding Miss Hendrix's case. He, Mr. Guin, felt that Dr. Ayers should be given the same kind of consideration that had been given Miss Hendrix. It is his opinion that Dr. Buzzard should retain Dr. Ayers for another year and not let him go without a further chance.

After Mr. Dunn had given the report on his conversation with Mr. Guin, Mr. Puffer read a telegram he had received from Dr. A. R. Ayers, Principal of the Eastern State High School, requesting a hearing before the Teachers College Board. Mrs. Pegelow moved that the Teachers College Board deny Dr. Ayers a hearing as requested in his telegram of June 4th since his name was not a part of the May 6th report and since Dr. Ayers has not yet acquired tenure. The motion was seconded by General Davis and unanimously carried.

After the Gertrude Hendrix case had been reviewed and discussed in detail, Mr. Bohrer presented the following resolution:

Whereas, the Administrative officials of Eastern State High School of Eastern Illinois State College have recommended to this Board that the services of Miss Gertrude Hendrix, a teacher of mathematics in said High School, be terminated; and

Whereas, a full hearing has been held by this Board in the presence of all interested parties, who were afforded opportunity to present their views on the matter,

Now therefore, this Board FINDS:

1. That the proof submitted to this Board is not sufficient to sustain the charges preferred or to warrant the dismissal of the teacher in question.

2. That the teacher in question may not fully appreciate the difficult problems of High School Administration and apparently has not always exhibited the high degree of cooperation which is so desirable and necessary in the administration of the High School.

3. That from the evidence presented, Miss Hendrix has exhibited a tendency to assume the responsibility of interpreting the requirements of the North Central Association, which is actually the duty of the administration of the school and not the duty of an individual teacher.

4. That the failure to re-employ the Principal of Eastern State High School for the year 1949-50 removes one of the two conflicting personalities in the immediate issue and affords a unique opportunity to Miss Hendrix and the administrative officials to genuinely work together for the good of the High School.

Wherefore, IT IS RESOLVED that the recommendation for the termination of services of Miss Gertrude Hendrix should be and it is hereby denied.

BE IT FURTHER RESOLVED that even though Miss Hendrix has been absolved from the specific charges, there is evidence to indicate through the years she has exhibited an uncooperative attitude toward school officials and administrative regulations, therefore, this Board feels that should this attitude of Miss Hendrix continue, it will be considered as prima facie evidence and cause for dismissal.

Mr. Nickell moved the adoption of Mr. Bohrer's resolution with additions by Mr. Dunn and Mr. Nickell. The motion was seconded by General Davis, the roll was called and the vote was as follows:

Mr. Bohrer, yea
 Dr. Bradley, absent
 Mr. Davis, yea
 Mr. Dunn, yea
 Mr. Guin, absent
 Mr. Means, yea
 Mr. Nickell, yea
 Mrs. Pegelow, nay
 Mr. Puffer, yea
 Mr. Sturgis, absent
 Mr. Walker, yea

The motion was carried by a vote of seven to one.

The Board then called Miss Hendrix in and read to her the above resolution. Miss Hendrix thanked the Board for the hearing and for their decision.

PROCEEDINGS

The Board next called Dr. Buzzard in and read to him the above resolution. Dr. Buzzard stated he was sorry he had to bring this matter to the Board's attention, but thanked them for their consideration in this matter.

STATE SUBSIDIZATION OF UNIVERSITIES' AND COLLEGES' CAFETERIAS

The next matter on the agenda for discussion was the question of the State subsidizing the cafeterias of the State Teachers Universities and Colleges.

After a thorough discussion, Mr. Davis moved that the Presidents of each of the five State Teachers Universities and Colleges be instructed to take necessary administrative steps to see that the operation of the cafeterias is handled in such a way that they be self-sustaining; that is, the cost of food and the cost of labor devoted exclusively to the cafeterias do not exceed receipts. The motion was seconded by Mr. Walker and unanimously carried.

APPROVAL OF REQUISITIONS

Heretofore requisitions totaling more than \$100.00 had to be approved by the Advisory Committee of each school. After discussing the matter, Mr. Bohrer moved that the Advisory Committee of each school need only approve requisitions for \$500.00 or more, that two people shall constitute a majority necessary, and in the event of illness or absence from the State, one resident member signing the requisition shall be sufficient. The motion was seconded by Mr. Means and unanimously carried.

SALARY SCHEDULE FOR ADMINISTRATIVE AND INSTRUCTIONAL STAFF POSITIONS

At the previous meeting of the Teachers College Board held at the Southern Illinois University on May 6, 1949, the following maximum individual rates for administrative and instructional staff positions were adopted:

Presidents	\$10,000 per annum
Executive Assistants in Education and Administration	8,000 per annum
Professors	650 per month
Associate Professors	575 per month
Assistant Professors	500 per month
Instructors	425 per month
Faculty Assistants	350 per month

However, in the amended Senate Bill 441 In The House the maximum individual rates for administrative and instructional staff positions were entirely eliminated and the question of maximum individual rates was left to the discretion of the Teachers College Board, who, upon motion made by Mr. Walker, seconded by Mr. Means and unani-

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mously carried, re-adopted the salary schedule contingent on the passage of Senate Bill 441 for administrative and instructional staff positions as approved by the Board at their meeting of May 6, 1949.

RENTAL OF STATE OWNED HOUSES

This matter did not appear on the agenda, but Mr. Means brought to the Board's attention the fact that a ruling was made some years ago prohibiting the rental of state owned houses to the President of any State Teachers University or College. After a thorough discussion on the matter, Mr. Means made a motion, which was seconded by Mrs. Pegelow and unanimously carried, that the Teachers College Board rescind its prior ruling on this matter.

There being no further business before the Board Mrs. Pegelow moved that the meeting adjourn. The motion was seconded by Mr. Walker and unanimously carried.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

Illinois State Normal University

Normal, Illinois

June 6, 1949

The regular meeting of the Teachers College Board and the College Presidents was held at 2:00 P.M. on Monday, June 6, 1949, at the Illinois State Normal University, Normal, Illinois. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board presided.

Chairman Puffer called the meeting to order and roll call was taken.

The following members were present:

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Joseph F. Bohrer
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Ira M. Means
Mrs. Helen Rose Pegelow
Mr. Lewis M. Walker

The following members were absent:

Dr. Preston Bradley
Mr. Russell L. Guin
Mr. Lindell W. Sturgis

Also present were :

Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State College
Dr. R. W. Fairchild, President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University
Dr. Frank A. Beu, President
Western Illinois State College
Dr. D. W. Morris, President
Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois University
Dr. Leslie A. Holmes, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College
Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

DORMITORIES—SELF-LIQUIDATING PLAN

Chairman Puffer turned the meeting over to Mr. Dunn.

The building of dormitories under an approved self-liquidating plan was first brought to the Board's attention by Mr. Dunn at the meeting on May 6, 1949, at the Southern Illinois University, Carbondale, Illinois. It was at this time that the Board authorized Mr. Dunn to contact Architects Schafer and Hooton for the purpose of providing preliminary plans and specifications for a dormitory adaptable to the campuses of the five State Teachers Universities and Colleges without incurring any obligation, money, or expense to the Board. Mr. Dunn contacted Schafer and Hooton who prepared preliminary plans and specifications which were presented to the Board at this meeting by Mr. Hooton.

Mr. Dunn introduced Messrs. Vincent Newman and J. T. Swartz representing the Bonding Company; Messrs. C. Herrick Hammond and Joseph Booton of the State Architect's office; Messrs. Arch Schafer and Phil Hooton of the firm of Schafer and Hooton, Architects; and Mr. John Felmley of the John Felmley Construction Company.

Mr. Hooton presented and explained the plans to all present; Mr. Felmley discussed the construction and explained just what the Board and the schools could expect to get for the money involved; Mr. Newman and Mr. Swartz assured the Board that the dormitories could be financed under an approved self-liquidating plan, and Mr. Hammond advised the Board that the plan has the approval of the Division of Architecture and Engineering.

Therefore, Mr. Nickell moved that the Teachers College Board approve in principal the program of constructing dormitories and/or

other buildings under an approved self-liquidating plan and to authorize Mr. Dunn to proceed with drawing a suitable contract with the firm of Schafer and Hooton, Architects, to be used for planning, drawing specifications, etc. The motion was seconded by Mrs. Pegelow and unanimously carried.

Mr. Dunn moved that the Teachers College Board authorize the Chairman and Secretary of the Teachers College Board to sign the contract with the firm of Schafer and Hooton, said contract being subject to the approval of the committee appointed by the Chair. The motion was seconded by Mr. Bohrer and unanimously carried.

The committee appointed by the Chair for the purpose of approving the aforesaid contract consists of the following:

Mr. Dunn, Chairman
Mr. Walker
Mr. Hammond

Mr. Puffer next read a letter that he had received from Mr. W. J. McKinney, State Purchasing Agent, regarding the preparation of requisitions.

Mr. Means moved the adoption of the following motion:

It is the sense of the Teachers College Board of the five State Teachers Universities and Colleges, based upon a request from the State Purchasing Agent, Mr. W. J. McKinney, that the Business Managers of the five State Teachers Universities and Colleges be instructed to meet with the Chairman of this Board and Mr. Mitchell, Director of the Department of Finance, for the purpose of working out classifications of materials, equipment and supplies of all kinds, to be purchased by the five State Teachers Universities and Colleges, with enough descriptive material to enable the Department of Finance to obtain competitive bids on such equipment. The motion was seconded by Mr. Bohrer and unanimously carried.

Mr. Means moved that the Business Managers of the five State Teachers Universities and Colleges be instructed to obtain a minimum of three competitive bids on all contractual services of a competitive character for each project of \$500.00 or more, each project to be considered as a whole and not to be broken down into separate items. The motion was seconded by Mr. Nickell and unanimously carried.

As reported in the minutes of the executive meeting, the Teachers College Board unanimously adopted a resolution whereby the Presidents of the five State Teachers Universities and Colleges were instructed to take necessary administrative steps to see that the operation of the cafeterias is handled in such a way that they be self-sustaining; that is, the cost of food and the cost of labor devoted exclusively to the cafeterias do not exceed receipts.

Mr. Miles, Business Manager at Southern Illinois University, made the suggestion that the Business Managers get together and draft a uniform form of procedure for the preparation of a profit and loss statement applicable to all schools. The Board unanimously ap-

proved of this suggestion, and Chairman Puffer appointed Mr. Miles to call the group together for the purpose of drafting a uniform form of procedure for the preparation of a profit and loss statement applicable to all schools.

MR. LAWRENCE RINALDO

At the previous meeting of the Teachers College Board Mr. Rinaldo appeared and explained the methods his organization wished followed in order to attain a standardization of obligations and benefits of the non-academic employees of the five State Teachers Universities and Colleges. It was at this meeting that the Board recommended that Mr. Rinaldo submit a list of uniform rules which his organization requested be carried out. This was done and copies were sent to all Board members.

After a thorough discussion and several changes, the Board adopted the following:

Standard Policy of Obligations and Benefits for
Non-Academic Employees of the Illinois State Normal University, Eastern Illinois State College, Western Illinois State College, Northern Illinois State Teachers College and Southern Illinois University
Subject to the Jurisdiction of the State Teachers College Board.

In order to establish uniform employment practices in the state teachers' colleges and in response to pledges of the employees through their chosen representatives to render increasingly efficient service the following regulations are adopted:

1. On and after January 1, 1950, and at any time earlier if found to be possible, there shall be effective for all non-academic employees in the colleges a uniform forty-hour work week. The work week so required shall be made effective without reduction in hourly, weekly and/or monthly wage rates or salaries applicable.
2. For work performed on holidays and for work performed on regular days off, employees shall be allowed pay at the standard rate of straight time. An exception to this regulation shall be made if and whenever an employee asks for the privilege of working on such days as a matter of convenience to him. In such instances he shall be entitled only to straight-time pay. All employees working subject to these provisions shall be entitled to enjoy a fifteen-minute rest period during each work period of four hours. Such rest periods shall be uniform and shall be established according to the work requirements as determined by the supervisor in charge or by the president of the college.
3. Non-academic employees shall not be required to perform duties which are ordinarily expected to be performed by craftsmen or skilled tradesmen in institutions in which the crafts or skilled trades are organized and represented by bargaining agents.

4. New employees shall in all instances and without exception, unless request for exception is brought to the attention of the State Teachers' College Board and approved by it, be paid the minimum rate or salary of the applicable range to be set by the Teachers' College Board and be advanced in the range by automatic steps not less frequently than one step during or at the close of each fiscal year. Should the employing officer feel that an employee by reason of his work record is not entitled to an automatic salary increase he may make written request to the Board for permission to disallow the increase. If the State Teachers' College Board refuses to approve such request, the employing officer may as a second alternative prefer charges against the employee and request his demotion or removal under the provisions of Section 12 of the civil service law and rule 7.6 for its administration.
5. In order to assure uniform treatment for all employees according to established standards there shall be maintained merit records for all employees covering work performed. Such records shall be kept on standard forms, approved by the Board and such individual merit records may be reviewed at any reasonable time by the employee to whom they apply or by the employee's chosen representative. In case of promotions earned merit records shall be considered.
6. All non-academic employees shall be allowed sick leave at the rate of one day with pay for each completed month of service. Unused sick leave may be accumulated to the credit of the individual employee to a total of twenty-four work days. Whenever an employee becomes sick because of injury incurred in the course of his duties or because of unusual conditions in connection with his duties which are responsible for the sickness such employee shall be allowed not more than 30-calendar days service-connected sick leave in any one fiscal year which allowance shall be in addition to and separate from the regular sick leave allowance hereinbefore provided.
7. Eleven holidays shall be allowed during each calendar year and in addition thereto there shall be allowed not less than two hours, nor more than one-half day on the day on which the general election occurs in alternate years. The eleven holidays shall consist of New Year's Day, Lincoln's Birthday, Washington's Birthday, Memorial Day, Good Friday, Independence Day, Labor Day, Columbus Day, Armistice Day, Thanksgiving and Christmas. Whenever a holiday occurs on the off work days of an employee or whenever a holiday occurs while an employee is taking vacation with pay such day or days shall not be charged against the employee as days off nor against earned vacation. All employees covered by this agreement shall work on holidays when requested to do so by the administrative authorities of the state teachers' universities and colleges, in which event they shall be compensated for equal straight accumulated time.

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8. No employee shall be suspended without pay more than once during any fiscal year. Whenever such suspension is made, a statement of the reasons therefor shall be prepared by the suspending officer and a copy shall be supplied to the suspended employee, a copy mailed to the state civil service commission as provided in its Rule in Section 7.3, and a copy filed with this Board. If an employing officer feels that it is necessary for the good of the service to invoke additional disciplinary actions against the employee who has been suspended once during such fiscal year he shall follow the provisions of the state civil service law covering demotions and/or removals. In such circumstances the employing officer shall as required above in the case of suspension without pay state the reasons for his action, supply the affected employee with a copy thereof, mail a copy to the state civil service commission as required in its Rule in Section 7.6 and file a copy with the Teachers' College Board.
9. There shall be established in each of the state teachers' colleges an employer-employee relations committee. Such committee shall consist of five members two of whom shall be appointed without term by the president of the college or by an authority designated by him, one of whom shall be chairman of the committee, two members shall be elected by secret ballot by the non-academic employees of the college. Of the first two members so elected by the employees, the one receiving the largest number of votes shall hold position on the employer-employee relations committee for two years and the employee receiving the second largest number of votes shall hold position on such committee for one year; thereafter each year the employees shall in similar manner elect one member for a two-year term. Such election by the employees shall be arranged for and conducted by the employees in an employee meeting to which all non-academic employees shall be invited and urged to attend. The four members of the employer-employee relations committee so elected shall choose a fifth member who may or may not be an academic or non-academic employee of the college. Whenever an employee or group of employees has a problem or grievance which cannot be settled by direct consideration between the employing officer or his designated representative and the employee or employees concerned or his or their chosen representative appeal in writing by the employee or for the employee by the employee representative may be made to the committee herein provided for. The president of the college or any designated supervisor or representative of the president in behalf of the administration of the institution may in like manner bring to such committee any employee problem. The committee in considering such problems may request employees or their representatives and management and/or its representative to appear and present facts bearing upon the matter at issue. As soon as practicable but in no instance later than ten days following hearing on an issue the committee shall make decision and recommendation. Appeal from decision of the

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committee may be taken by petition in writing to the State Teachers' College Board. Nothing in these regulations shall deprive an employee or management of any existing right under civil service or other administrative law. These regulations except as otherwise specifically provided herein shall become effective uniformly in the colleges as of July 1, 1949.

Adopted this 6th day of June, 1949

STATE TEACHERS' COLLEGE BOARD
NOBLE J. PUFFER

Chairman of the Teachers College Board

VERNON L. NICKELL
Secretary of the Teachers College Board

Approved and agreed to for the Illinois Council of State Employee Local Unions

By:

LAWRENCE RINALDO
General Representative of the Illinois Council
of State Employee Local Unions

Witness:

FRANK ANNUNZIO
Department of Labor, State of Illinois

Mr. Rinaldo thanked the Board for allowing him this time and for the cooperation shown. He also assured the Board of his cooperation.

REPORT FOR EASTERN ILLINOIS STATE COLLEGE

Dr. Buzzard presented the report for the Eastern Illinois State College with the following corrections and additions:

On Page 1, under the heading II FACULTY, Item 4 should read "Lottie L. Leeds, B. Ed., as Faculty Assistant for the Demonstration Room in rural education, at a salary of \$350 for June and \$350 for July."

On Page 2, under the heading II FACULTY, an Item 2 should be added and should read as follows: "Archie R. Ayers, Ph. D., Associate Professor and Principal of Eastern State High School, at end of second year of probationary period, effective September 1, 1949."

On Page 3, under the heading II FACULTY, Item F "Termination of Service" is eliminated.

On Page 3, under the heading III OTHER EMPLOYEES, sub-heading B New Employees, Item 1 should read "Mrs. Virginia Parkinson Biggs, as temporary Clerk-Stenographer I in the Office of the Dean of Women, effective May 24, 1949, at a salary of \$150.00 per month, vice Miss Fair."

On Page 4, under the heading III OTHER EMPLOYEES, sub-heading B New Employees, Item 5 is eliminated.

On Page 5, under the heading X SUMMARY, Item 2 should read "Resignation of Mary E. Sigafoos and Archie R. Ayers."

On Page 6, under the heading X SUMMARY, Item 5 should be eliminated; Item 8 should read "Employment of Mrs. Virginia P. Biggs as temporary Clerk-Stenographer I, and Mrs. Mary M. Lualien, Mrs. Charleen Belle Atto as Faculty Assistants at a salary of \$150.00 per month"; Item 9, the name of Alyce W. Smith should be eliminated.

Mr. Dunn moved that the report for Eastern be approved with the additions, corrections and eliminations as above stated. The motion was seconded by Mr. Walker and unanimously approved.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairechild presented the report for the Illinois State Normal University with the request that on Page 6, under the heading II FACULTY, sub-heading 9 New Appointments, Item f, the following be added after the word *years*, "effective June 20, 1949"; on Page 17, under the heading Plant Employees, sub-heading Heating, the amount under Proposed Annual Salary (12 months) 1949-1950 should read 3120 instead of 3420 for Arthur W. Dithem, Roy R. Farmer, J. E. Reeder, and Fred Thommen.

Since there were no matters for discussion about the report, Mr. Dunn moved that the report for Normal be approved as corrected. The motion was seconded by Mr. Bohrer and unanimously carried.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE

Dr. Beu presented the report for the Western Illinois State College.

Since there were no matters for discussion about the report, Mr. Means moved that the report and the supplement for Western be approved as read. The motion was seconded by General Davis and unanimously carried.

REPORT FOR SOUTHERN ILLINOIS UNIVERSITY

Dr. Morris presented the report for the Southern Illinois University with the request that on Page 20, under the heading X SUMMARY, immediately following Item S we add another Item, making it Item SS, to read "Approval of setting up a conservation course for teachers at Giant City Park."

On Page 19, under the heading X SUMMARY, it was the unanimous opinion of the Board that Item I be stricken from the report at this time.

On Page 20, under the heading X SUMMARY, Item Q "Authorization to add graduate courses to the curriculum upon approval of the graduate faculty and local administration of Southern Illinois University" was discussed in detail. Mr. Dunn moved that Item Q be eliminated from the summary to be reported on at the next meeting. The motion was seconded by Mr. Means, the roll was called and the vote was as follows:

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Mr. Bohrer, nay
Dr. Bradley, absent
Mr. Davis, nay
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, yea
Mr. Nickell, absent
Mr. Pegelow, yea
Mr. Puffer, nay
Mr. Sturgis, absent
Mr. Walker, yea

The motion was carried by a vote of four to three.

On Page 20, under the heading X SUMMARY, Item Z "Approval of abolishment of the procedure of listing on Vouchers Chargeable Against the Income Fund—Educational Operations and Income Fund—Auxiliary Enterprises statements of receipts and disbursements applicable to the Income Fund" was, by the unanimous opinion of the Board, placed on the table to be discussed at the next meeting.

On Page 20, under the heading X SUMMARY, Item AA, "Approval of providing moving expenses for certain new members of the faculty-administrative staff" was discussed in detail. Mr. Walker moved that Item AA be stricken from the report. The motion was seconded by Mr. Dunn, the roll was called and the vote was as follows:

Mr. Bohrer, nay
Dr. Bradley, absent
Mr. Davis, nay
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, yea
Mr. Nickell, absent
Mrs. Pegelow, yea
Mr. Puffer, yea
Mr. Sturgis, absent
Mr. Walker, yea

The motion was carried by a vote of five to two.

Mr. Walker moved that the report for Southern be approved with the following exceptions:

Item I—stricken
Item AA—stricken
Item Z—tabled

The motion was seconded by Mr. Dunn and unanimously carried.

REPORT FOR NORTHERN ILLINOIS STATE
TEACHERS COLLEGE

Dr. Holmes presented the report for the Northern Illinois State Teachers College.

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Since there were no matters for discussion about the report, Mrs. Pegelow moved that the report for Northern be approved as read. The motion was seconded by Mr. Dunn and unanimously carried.

Following the discussion on "Moving Expenses of New Faculty Members," which was brought up by Southern and refused by the Board, Dr. Holmes raised the question regarding his moving expenses from Normal to DeKalb due to the fact that the Board had authorized and paid the moving expenses of Dr. Morris when he was appointed President of Southern. In view of this Mr. Bohrer moved that Dr. Holmes' moving expenses be paid from Northern's funds. The motion was seconded by Mr. Walker and unanimously carried.

Mr. Walker moved that the next meeting of the Teachers College Board be held at the Northern Illinois State Teachers College on Tuesday, August 16, 1949. The motion was seconded by Mrs. Pegelow and unanimously carried.

Mr. Dunn moved that the meeting be adjourned. The motion was seconded by Mr. Bohrer and unanimously carried.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

Southern Illinois University
Carbondale, Illinois

May 6, 1949

The regular meeting of the Teachers College Board and the College Presidents was held at 3:00 P. M. on Friday, May 6, 1949, at the Southern Illinois University, Carbondale, Illinois. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board presided.

Chairman Puffer called the meeting to order and roll call was taken.

The following members were present:

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Joseph F. Bohrer
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mrs. Helen Rose Pegelow
Mr. Lindell W. Sturgis
Mr. Lewis M. Walker

The following members were absent:

Dr. Preston Bradley
Mr. Russell L. Guin
Mr. Ira M. Means

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Also present were :

Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State College
Dr. R. W. Fairchild, President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University
Dr. Frank A. Beu, President
Western Illinois State College
Dr. D. W. Morris, President
Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois University
Dr. Leslie A. Holmes, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College
Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Mr. Bohrer moved that the minutes of the meeting of March 28th, 1949, be approved with the deletion of Paragraph 3 on Page 12 beginning with the words "Dr. Buzzard" and ending with the words "Teachers College Board". The motion was seconded by Mr. Davis and unanimously carried.

The first matter before the Board was the appearance of Mr. Lawrence R. Rinaldo, General Representative of the Illinois Council of State Employee Local Unions.

Mr. Rinaldo stated that his organization represented employees of the State not as to their crafts, but merely as employees of the State of Illinois. He further stated that his organization had members in the Department of Public Welfare, Department of Labor, Department of Conservation and the Department of Public Works and Buildings.

The purpose of his appearance before the Board was to explain to the members of the Board the methods his organization wished followed in order to attain a standardization of obligations and benefits of the employees of the five State Teachers Universities. Mr. Rinaldo cited the variation amongst the various schools on giving holidays with pay, the number of sick days allowed each employee, and the number of working hours per week at each school. He felt that the three items above mentioned should be more uniform throughout the five schools.

Mr. Dunn recommended that Mr. Rinaldo submit to Chairman Puffer a schedule or list of uniform rules which he and his organization requests be carried out in the five State Teachers Universities and Colleges under the jurisdiction of the Teachers College Board. Mr. Rinaldo agreed to submit such a schedule, and when it is received, Chairman Puffer will have sufficient copies made to present

PROCEEDINGS

to the members of the Board for discussion at their next regular meeting which is scheduled for June 6, 1949, at the Illinois State Normal University, Normal, Illinois.

Mr. Rinaldo thanked the Chairman and the members of the Teachers College Board for allowing him this time, and stated that he felt sure some agreement could be reached among the parties concerned.

Chairman Puffer instructed the Presidents and Business Managers that there was to be a hearing before the Senate Appropriations Committee on Wednesday, May 11th, 1949, at 1:30 P.M. (D.S.T.)

Chairman Puffer read a letter that had been received from Mr. George W. Mitchell, Director of the Department of Finance, regarding the appropriation in Senate Bill 441 to the Department of Registration and Education for the Educational Operations of the five State Teachers Universities and Colleges in the amount of \$2,191,270.00. Mr. Mitchell instructed that this amount should be broken down by colleges into line items, and the appropriations made direct to the State Teachers Universities and Colleges. Twenty per cent of the total for each State Teachers University and College is to be a line item for contingencies. The schools were instructed accordingly.

Chairman Puffer next read a letter that he had received from Dr. D. W. Morris, President of Southern Illinois University, concerning Southern's accreditation by the North Central Association of Colleges and Secondary Schools in Group IV. Chairman Puffer and the members of the Board commended Southern for their splendid showing.

The next matter for discussion was the proposed amendment to Section 30-4 and Section 30-5 of "The School Code" approved May 1, 1945, which has to do with the handling of fees by the State Treasurer and the State Auditor in connection with Normal School Scholarships and Military Scholarships.

This suggested amendment was written by Mr. Miles who discussed the matter with the Auditor's office and the Department of Finance, both of whom approve this revision.

After the matter was discussed in detail, Mr. Davis moved that the proposed amendment be approved with an additional amendment to include the full name of the five State Teachers Universities and Colleges. The motion was seconded by Mrs. Pegelow and unanimously carried.

After some discussion with respect to Southern Illinois University obtaining the residence property at 910 South University, Carbondale, Illinois, for educational purposes, Mrs. Pegelow moved that steps be taken to dispossess from the residence property at 910 South University, Tract No. 37, Mrs. Julia Carter Ingersoll Hale in order to make the property available for the university. The motion was seconded by Mr. Sturgis and unanimously carried.

Copies of Senate Bill 441 were distributed to all present. After a discussion, Mr. Nickell moved that the maximum for Faculty As-

TEACHERS COLLEGE BOARD

sistants be increased from \$250 to \$350 per month. This item appears on Page 15 under Section 4, Line 63 of Senate Bill 441. The motion was seconded by Mr. Sturgis and unanimously carried.

Mr. Nickell moved, after some discussion, that the salary for Executive Assistants in Education and Administration be increased from \$7500 per annum to \$8000 per annum. This item appears on Page 15 under Section 4, Lines 57 and 58 of Senate Bill 441. The motion was seconded by Mr. Davis, the roll was called, and the vote was as follows:

Mr. Bohrer, yea
Dr. Bradley, absent
Mr. Davis, yea
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, absent
Mr. Nickell, yea
Mrs. Pegelow, yea
Mr. Puffer, yea
Mr. Sturgis, yea
Mr. Walker, nay

The motion was carried by a vote of seven to one.

Mr. Gregg, Business Manager at Eastern Illinois State College, reminded Chairman Puffer of the typographical error appearing on Page 14 under Section 4, Line 1, "Stationary Firemen", in Senate Bill 441. The amount should read \$211-\$288 instead of \$264-\$360. Chairman Puffer requested that all copies of Senate Bill 441 be changed accordingly.

Mr. Belt, Chief Position Classification Officer, has made visits to some of the various universities and colleges for the purpose of studying position classification titles. He recommended that those now classified as Laborers, who, at times, drive tractors be given the position classification title of Maintenance Equipment Operators, and those now classified as Laborers, who drive trucks over 50% of their time, also be classified as Maintenance Equipment Operators.

Mr. Nickell suggested that the Business Managers together with the Co-ordinator get together with Mr. Belt and straighten this matter out.

REPORT FOR EASTERN ILLINOIS STATE COLLEGE

Dr. Buzzard presented the report for the Eastern Illinois State College with the request that on Page 8 under the heading "Associate Professors the name of Archie R. Ayers, No. 6, be removed from this report, to be reported on at the next regular meeting of the Teachers College Board.

On Page 9 under the heading "Assistant Professors", Item No. 26, which now appears as vacant, will also be reported on at the next regular meeting.

On Page 13 under the heading "Heating Services" Dr. Buzzard requested that certain figures be changed as follows:

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Robert O. Brooks, Stationary Fireman, under Proposed Salary 1949-50—Union Scale, the amount should read \$3120 instead of \$3180, and under Salary Per Month the amount should read \$260 instead of \$265;

Ben Meyer, Stationary Fireman, under Proposed Salary 1949-50—Union Scale, the amount should read \$3120 instead of \$3180, and under Salary Per Month the amount should read \$260 instead of \$265;

Levi Stirewalt, Stationary Fireman, under Proposed Salary 1949-50—Union Scale, the amount should read \$3120 instead of \$3180, and under Salary Per Month the amount should read \$260 instead of \$265;

James B. Swann, Jr., Stationary Fireman, under Proposed Salary 1949-50 Union Scale, the amount should read \$3120 instead of \$3180, and under Salary Per Month the amount should read \$260 instead of \$265.

On Page 17 under the heading "X. SUMMARY", Item No. 15 "Discontinuance of services of Gertrude Hendrix at close of current college year", Dr. Buzzard requested that this item be omitted from this report.

Mr. Walker moved that the report for Eastern be approved as amended. The motion was seconded by Mrs. Pegelow and unanimously carried.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairchild presented the report for the Illinois State Normal University.

Since there were not matters for discussion about the report, Mr. Bohrer moved that the report for Illinois State Normal University be approved. The motion was seconded by Mr. Davis and unanimously carried.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE

Dr. Beu presented the report for the Western Illinois State College with the request that on Page 9 and continuing on Page 10 under the heading "Heating", Roy Carson, Stationary Engineer, the amount under Salary Per Month be changed from \$305 to \$335, and the amount under Salary 12 Months be changed from \$3,660.00 to \$4,020.00; Ellis Locke, Stationary Engineer, the amount under Salary Per Month be changed from \$305 to \$335, and the amount under Salary 12 Months be changed from \$3,660.00 to \$4,020.00; Robert C. Monninger, Stationary Fireman, the amount under Salary Per Month be changed from \$260 to \$285, and the amount under Salary 12 Months be changed from \$3,120.00 to \$3,420.00; Walter Waller, Stationary Fireman, the amount under Salary Per Month be changed from \$260 to \$285, and the amount under Salary 12 Months be changed from \$3,120.00 to \$3,420.00; Glen W. Wells, Stationary Fireman, the amount under Salary Per Month be changed from \$260 to \$285, and the amount under Salary 12 Months be changed from \$3,120.00 to \$3,420.00.

TEACHERS COLLEGE BOARD

On Page 10 under the heading "Maintenance" Dr. Beu requested that under Salary Per Month and Salary 12 Months it should read "At Prevailing Rate" instead of the figures that are shown for both Ray Stookey and Guy Moore.

Mr. Davis moved that the report for Western be approved as corrected. The motion was seconded by Mr. Nickell and unanimously carried.

REPORT FOR SOUTHERN ILLINOIS UNIVERSITY

Dr. Morris presented the report for the Southern Illinois University with the request that on Page 21 under the heading "X. SUMMARY" Item N. should read as follows: "Approval of the acceptance of Alexander Conservation Unit No. 1 and the approval of the clearing of taxes on and acceptance of Alexander Conservation Unit No. 2.

Mr. Walker moved that the report for Southern be approved as amended. The motion was seconded by Mr. Sturgis and unanimously carried.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Holmes presented the report for the Northern Illinois State Teachers College.

Since there were no matters for discussion about the report, Mrs. Pegelow moved that the report for Northern be approved. The motion was seconded by Mr. Davis and unanimously carried.

At this point Chairman Puffer appointed Mr. Dunn as Chairman. Mr. Dunn spoke at some length about the building of dormitories on the various campuses under the self-liquidating plan. Mr. Dunn stated that he had had a conference with a Mr. Schafer, Mr. Hooton and Mr. Felmley, who advised that it would be possible to build a dormitory for approximately \$375,000.00, or \$2,500.00 per bed providing the Teachers College Board gave them permission to build a 150 bed dormitory instead of a 100 bed dormitory. This plan has been discussed with Mr. Hammond, Supervising Architect of the Division of Architecture and Engineering, who has given his approval. After this discussion, Mr. Walker moved that the Teachers College Board grant Mr. Dunn the authority to contact Schafer and Hooton for the purpose of providing preliminary plans and specifications for a dormitory adaptable to the campuses of the five State Teachers Universities and Colleges under the supervision of the Teachers College Board to house 150 students per dormitory without incurring any obligation, money or expense to this Board. The motion was seconded by Mr. Sturgis and carried unanimously.

Mr. Walker moved that the meeting be adjourned. The motion was seconded by Mrs. Pegelow and unanimously carried.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

**MINUTES OF THE MEETING
OF THE TEACHERS COLLEGE BOARD**

**Southern Illinois University
Carbondale, Illinois**

May 6, 1949

The Teachers College Board of the State of Illinois met in executive session at 9:00 A.M. on Friday, May 6, 1949, at the Southern Illinois University, Carbondale, Illinois.

The following members were present :

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Joseph F. Bohrer
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mrs. Helen Rose Pegelow
Mr. Lindell W. Sturgis
Mr. Lewis M. Walker

The following members were absent :

Dr. Preston Bradley
Mr. Russell L. Guin
Mr. Ira M. Means

The Teachers College Board heard charges preferred by Dr. Robert G. Buzzard, President of Eastern Illinois State College, against Miss Gertrude Hendrix, Assistant Professor in Mathematics, Eastern State High School, and Miss Hendrix's reply. The entire charges and defense were taken by a Court Reporter, and the typed minutes will be available for the Board Meeting on June 6, 1949.

No decision was reached and the matter will be placed on the agenda for the meeting of June 6, 1949, at the Illinois State Normal University, Normal, Illinois.

The next matter for discussion was the appointment of Mr. Chas. G. Lanphier as Co-ordinator. Mr. Dunn moved that the Teachers College Board appoint Mr. Chas. G. Lanphier as Co-ordinator of the Teachers College Board at a compensation of \$5500.00 per year to continue as long as his services are satisfactory to the Board. The motion was seconded by Mr. Bohrer, and unanimously carried.

The next matter discussed was the appointment of Miss Rita Coleman as Secretary to the Co-ordinator. Mr. Davis moved that the Teachers College Board appoint Miss Rita Coleman as Secretary to the Co-ordinator at a salary of \$225.00 per month. The motion was seconded by Mrs. Pegelow, and unanimously carried.

Item 7 on the agenda "Discussion as to the advisability of the Universities and Colleges buying an automobile for the use of the Presidents, out of their own funds" was discussed in detail.

TEACHERS COLLEGE BOARD

Mr. Nickell moved that the Teachers College Board go on record as opposing buying cars for the exclusive or private use of the Presidents of any of the Teachers Universities or Colleges under the jurisdiction of the Teachers College Board. The motion was seconded by Mr. Dunn and unanimously carried.

Mr. Sturgis made the motion that the requisition for the purchase of a Dodge for Southern Illinois University be honored. The motion was seconded by Mr. Davis, the roll was called, and the vote was as follows:

Mr. Bohrer, nay
Dr. Bradley, absent
Mr. Davis, yea
Mr. Dunn, nay
Mr. Guin, absent
Mr. Means, absent
Mr. Nickell, yea
Mrs. Pegelow, nay
Mr. Puffer, nay
Mr. Sturgis, yea
Mr. Walker, nay

The motion was defeated by a vote of five to three.

Mrs. Pegelow read a letter that she had received from a Faculty Committee at Eastern regarding the change in the salaries of the Presidents of the five State Teachers Universities and Colleges. After some discussion, Mr. Dunn moved that the matter be placed on the table. The motion was seconded by Mrs. Pegelow and carried unanimously.

Mr. Dunn moved that the next meeting of the Teachers College Board be held on June 6, 1949, at the Illinois State Normal University, Normal, Illinois, at 9:00 A.M. (D.S.T.). The motion was seconded by Mr. Bohrer and unanimously carried.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD WESTERN ILLINOIS STATE COLLEGE

March 28, 1949

The regular meeting of the Teachers College Board and the College Presidents was held at 9:00 A.M. on Monday, March 28, 1949, at the Western Illinois State College, Macomb, Illinois. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board presided.

PROCEEDINGS

Chairman Puffer called the meeting to order and roll call was taken.

The following members were present :

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Joseph F. Bohrer
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Ira M. Means
Mrs. Helen Rose Pegelow
Mr. Lewis M. Walker

The following members were absent :

Dr. Preston Bradley
Mr. Russell L. Guin
Mr. Lindell W. Sturgis

Also present were :

Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State College
Dr. R. W. Fairchild, President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University
Dr. Frank A. Beu, President
Western Illinois State College
Dr. D. W. Morris, President
Dr. Charles Tenney, Administrative Asst. to President
Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois University
Dr. Leslie A. Holmes, President
Dean R. M. Zulauf, Dean of Faculty
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College
Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Chairman Puffer introduced Mr. Joseph F. Bohrer of Bloomington, Illinois, new member of the Teachers College Board, who succeeded Mrs. Peter Miller.

Mr. Dunn moved that the minutes of the meeting of December 16th and 17th, 1948, be approved. The motion was seconded by Mrs. Pegelow and the minutes were unanimously approved.

Mr. Dunn moved that the minutes of March 13th, 1949, be approved. The motion was seconded by Mr. Means. In the discussion Mr. Davis offered a motion as a substitute to Mr. Dunn's motion; the motion being the adoption of the minutes of March 13th, 1949, with the deletion of the last paragraph on Page 2 and ending with the

TEACHERS COLLEGE BOARD

words "Plus a further addition of non-academic employees" which appears on Page 3, and also the deletion of the word "above" which appears in the first paragraph on Page 3. The motion was seconded by Mr. Dunn, the roll was called and the vote was as follows:

Mr. Bohrer, yea
Dr. Bradley, absent
Mr. Davis, yea
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, yea
Mr. Nickell, yea
Mrs. Pegelow, yea
Mr. Puffer, yea
Mr. Sturgis, absent
Mr. Walker, yea

The motion was unanimously approved.

At a previous meeting the question had arisen as to Mr. Puffer's legal right to vote, as Ex-officio Chairman and Member of the Teachers College Board, on matters brought before the Board for determination.

Mr. Puffer obtained an opinion from the Attorney General on this matter, and after reading the letter to the other members of the Board, moved that it be made a part of the permanent records of this Board. The motion was seconded by Mr. Nickell, the roll was called and the vote was as follows:

Mr. Bohrer, yea
Dr. Bradley, absent
Mr. Davis, yea
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, yea
Mr. Nickell, yea
Mrs. Pegelow, yea
Mr. Puffer, yea
Mr. Sturgis, absent
Mr. Walker, yea

The motion was unanimously approved.

The letter from the Attorney General which was approved by the Board is as follows:

PROCEEDINGS

IVAN A. ELLIOTT

Attorney General

State of Illinois

Springfield

March 24, 1949

STATE MATTERS:

Ex-officio Member of
Teachers College Board—
Right to Vote.

Honorable Noble J. Puffer,
Director,
Department of Registration and Education,
Springfield, Illinois.

Dear Mr. Puffer:

I have your letter of March 23, 1949, wherein you request my opinion as to whether or not as an ex-officio member of the Teachers College Board you have a right to vote on matters coming before the Board for determination.

I have made a careful search of the Illinois cases and it appears that our Supreme Court has never passed upon this precise question.

By the provisions of Par. 59, Chap. 127, Ill. Rev. Stats. 1947, the Director of the Department of Registration and Education is made Chairman of the Teachers College Board and ex-officio a member of said Board. There is nothing in Par. 59 *supra* which limits or prohibits voting by any class of members of said Board. The statute is silent as to the manner by which the Board shall transact its business.

An "ex-officio member" is by virtue of office and not by appointment. *People v. Inglis*, 161 Ill. 256, 32 C. J. S. 1145. In other words, you are a member of the Teachers College Board by virtue of being Director of the Department of Registration and Education.

Par. 1.09, Chap. 131, Ill. Rev. Stats. 1947, relating to the rules for statutory construction, provides as follows:

"Words purporting to give a joint authority to three or more public officers or other persons shall be construed as giving such authority to a majority of such officers or persons."

The only method for determining a majority of a Board would be by a vote of the members.

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I am, therefore, of the opinion that as an ex-officio member of the Teachers College Board you have the same rights on the Board as every other member and that includes the right to vote on all questions coming before the Board for its determination.

Very truly yours,

IVAN A. ELLIOTT

Attorney General

EL:AB

DISCUSSION OF STATEMENTS MADE BY BOARD MEMBERS AND PRESIDENTS

There was quite a lengthy discussion about published statements made by Board Members and Presidents. Chairman Puffer urged that more care be used in making statements and publishing articles, for although they may have foundation, they might be misleading and if made or issued by one school, might be detrimental to the others.

DISCUSSION REGARDING HOSPITALIZATION PLAN FOR STUDENTS AND FACULTY

Item 9 on the agenda, "Discussion Regarding Hospitalization Plan for Students and Faculty," was fully discussed and it was found that some of the schools already have such a plan. Without definite action by the Board, it was understood that each school was to use its own discretion as to a hospitalization plan for students and faculty.

DISCUSSION REGARDING COMBINING EDUCATIONAL OPERATIONS INCOME & GENERAL REVENUE

Next matter on the agenda was the discussion regarding combining Educational Operations Income and General Revenue. After quite a discussion, Mr. Dunn presented the following resolution which was duly seconded by Mr. Bohrer and unanimously carried:

WHEREAS the funds appropriated each biennium by the Legislature of the State of Illinois for the operations of the educational institutions under the direction of the Teachers College Board are classified in the appropriation bills under the two headings of "General Revenue" and "Income Fund", the latter being made up of funds derived from two sources: namely, "Educational Income" and "Auxiliary Enterprise Income"; these sources representing the earned income of these schools from special services rendered by said schools; and

WHEREAS the Department of Finance of the State of Illinois has suggested that a change be made in this matter of appropriating the funds for paying the expenses of operating said school by abolishing the "Income Fund" and treating the income of said schools as

revenue of the State of Illinois; the same as taxes and handling the appropriation thereof in the same manner as the fund first above referred to as "General Revenue"; and

WHEREAS this Board has had a detailed and thorough discussion of the merits of the present and the proposed plans as above referred to, and each of the Presidents and Business Managers of said five schools have been heard on this subject; and

WHEREAS this Board finds that it is impossible under the system of biennial budgets employed by the State to estimate the exact amount of money needed to operate said schools for two years in advance; and

WHEREAS unless this can be done, the experience of the Board has been that the Legislature has had to be asked for deficiency appropriations when expenses of the schools for a biennium payable out of General Revenue have exceeded the funds appropriated to said fund; and

WHEREAS the experience of this Board has been that the "Income Fund" as heretofore appropriated by the Legislature allows for flexibility in meeting unexpected emergencies not only in the internal budget of a single one of the schools, but also the same may be used in shifting necessary spending authority as between or among said schools and thereby permits for more efficient operation of the schools; and

WHEREAS this flexibility at times makes it unnecessary to ask the Legislature for deficiency appropriations; and

WHEREAS this flexibility permits the Board to meet contingencies which could not be anticipated in the preparation of budgets; and

WHEREAS this Board finds that such emergencies arise in virtually every biennium; and

WHEREAS the present method of making the appropriations for these schools is more satisfactory in the administration of the financial affairs of said schools than the proposed method could be;

THEREFORE, Be It Resolved by the Teachers College Board that it adhere, and request the Department of Finance to adhere, to the present method of appropriating the "Income Fund" of the educational institutions under the jurisdiction of this Board; and

Be It Further Resolved that the Governor, the Legislature, and the Director of Finance be advised of the adoption of this resolution if in the judgment of the Chairman of this Board that appears advisable.

DISCUSSION OF WAGES OF UNION ENGINEERS BY MR. WILLIAM F. SKAGGS

At the request of Chairman Puffer, Mr. William F. Skaggs, Business Representative of the International Union of Operating Engineers, addressed the Board and demanded a reclassification of firemen and engineers which would increase their monthly pay rate to a rate satisfactory to the Union.

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It was explained to Mr. Skaggs that neither the individual Presidents nor the Teachers College Board could control the classification or rate of pay due to the fact that it was up to the Division of Position Classification to make any changes in classification, and that if extra money is needed to meet the increased pay as a result of a change in classification, such money needed would have to be appropriated by the General Assembly, for the budgets of the five State Universities and Colleges had been based on the current classifications and rates of pay.

Mr. Skaggs informed the Board that he expected to call on each of the Presidents, analyzing the situation at each institution, and that he would probably ask for another appearance before the Board at a later date.

DISCUSSION OF BUREAU OF COMMUNITY FACILITIES,
FEDERAL WORKS AGENCY

At the meeting of the Teachers College Board on October 14, 1946, President Adams was designated by a resolution of the Teachers College Board to act as a representative of the Northern Illinois State Teachers College for the purpose of obtaining educational facilities through the Bureau of Community Facilities, Federal Works Agency, pursuant to Public Law 697 of the 79th Congress.

Due to the death of President Adams, it was necessary for President Holmes to supply the Federal Works Agency with a resolution passed by this Board similar to the one passed for President Adams, which is as follows:

RESOLUTION FOR VETERANS EDUCATIONAL
FACILITIES PROGRAM

WHEREAS on October 14, 1946, the Illinois State Teachers College Board by resolution designated Dr. Karl L. Adams as representative of Northern Illinois State Teachers College for the purpose of obtaining educational facilities through the Bureau of Community Facilities, Federal Works Agency, pursuant to Public Law 697 of the 79th Congress:

WHEREAS Dr. Leslie A. Holmes has replaced Dr. Karl L. Adams as President of Northern Illinois State Teachers College:

THEREFORE BE IT RESOLVED that Dr. Leslie A. Holmes is hereby authorized by the Illinois State Teachers College Board, convened at a regular meeting on March 28, 1949, in Macomb, Illinois, to serve as the representative of Northern Illinois State Teachers College for the purpose of completing work started under this program.

IN WITNESS WHEREOF, I have hereunto set my hand this.....day of....., 1949.

Signed:.....

VERNON L. NICKELL, *Secretary*
Illinois State Teachers College Board

Mr. Walker made the motion that Dr. Holmes be authorized to act as a representative of the Northern Illinois State Teachers College for the purpose of obtaining educational facilities through the Bureau of Community Facilities, Federal Works Agency, pursuant to Public Law 697 of the 79th Congress. The motion was seconded by General Davis and carried unanimously.

At the meeting of the Teachers College Board on October 14, 1946, Dr. Chester F. Lay was designated by a resolution passed by the Teachers College Board to act as a representative of the Southern Illinois University for the purpose of obtaining educational facilities through the Bureau of Community Facilities, Federal Works Agency, pursuant to Public Law 697 of the 79th Congress.

Due to the fact that Dr. D. W. Morris has replaced Dr. Chester F. Lay as President of the Southern Illinois University, it was necessary for Dr. Morris to supply the Federal Works Agency with a resolution passed by this Board similar to the one passed for President Lay, which is as follows:

RESOLUTION FOR VETERANS EDUCATIONAL FACILITIES PROGRAM

WHEREAS on October 14, 1946, the Illinois State Teachers College Board by resolution designated Dr. Chester F. Lay as a representative of Southern Illinois University for the purpose of obtaining educational facilities through the Bureau of Community Facilities, Federal Works Agency, pursuant to Public Law 697 of the 79th Congress:

WHEREAS Dr. D. W. Morris has replaced Dr. Chester F. Lay as President of Southern Illinois University:

THEREFORE BE IT RESOLVED that Dr. D. W. Morris is hereby authorized by the Illinois State Teachers College Board, convened at a regular meeting on March 28, 1949, in Macomb, Illinois, to serve as the representative of Southern Illinois University for the purpose of completing work started under this program.

IN WITNESS WHEREOF, I have hereunto set my hand this.....day of....., 1949.

Signed:.....

VERNON L. NICKELL, *Secretary*
Illinois State Teachers College Board

Mr. Davis made the motion that Dr. Morris be authorized to act as a representative of the Southern Illinois University for the purpose of obtaining educational facilities through the Bureau of Community Facilities, Federal Works Agency, pursuant to Public Law 697 of the 79th Congress. The motion was seconded by Mr. Dunn and carried unanimously.

DISCUSSION REGARDING PROPOSED FOUNDATION
AT N.I.S.T.C.

Dr. Holmes requested the Board's permission and consideration of the establishment of a foundation organization at the Northern Illinois State Teachers College due to the fact that they (Northern) are beginning to receive funds for the Adams' Memorial, and they feel they should have some definite arrangement regarding the administration of these funds.

After a thorough discussion, Mr. Walker made the motion that it is the sense of this Board that it has no objection to the formation of a foundation at the Northern Illinois State Teachers College. The motion was seconded by Mr. Davis, the roll was called and the vote was as follows:

Mr. Bohrer, yea
Dr. Bradley, absent
Mr. Davis, yea
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, yea
Mr. Nickell, yea
Mrs. Pegelow, yea
Mr. Puffer, yea
Mr. Sturgis, absent
Mr. Walker, yea

The motion was unanimously carried.

Mr. Nickell moved the approval of the Board's action of March 13, 1949, regarding the budget request of \$16,475,189.00 for the next biennium for the State Teachers Colleges and Universities, which has now been accepted by the Budgetary Commission. The motion was seconded by Mr. Means and unanimously carried.

REPORT OF CO-ORDINATOR ON REALLOCATION
OF ALLOTMENT OF INCOME FUNDS

At the meeting of the Teachers College Board on December 16th and 17th, 1948, Mr. Means made a motion, which was duly seconded and unanimously carried, that Mr. Lanphier, Co-ordinator, present a statement at the next regular meeting of the Teachers College Board regarding a reallocation of allotments in the Teachers College Income Fund, both Educational Operations and Auxiliary Enterprises. A meeting of the Business Managers together with the Co-ordinator was held on March 26th, 1949, to discuss the possible reallocation of language in both income funds. It was definitely determined no school, individually or collectively, has enough language to give Eastern \$25,000.00 in educational and \$20,000.00 in auxiliary, and Normal \$11,000.00 in educational and \$60,000.00 in auxiliary.

Since both Eastern and Normal have over-realized their language, and since both schools have money available but no authority to use it, Mr. Lanphier suggested to the Board the possibility of introducing a bill for the amounts needed.

Mrs. Pegelow moved that a bill be introduced as an emergency bill to authorize Eastern to use \$25,000.00 in Educational Operations and \$20,000.00 in Auxiliary Enterprises, or so much as they can justify, and Normal to use \$11,000.00 in Educational Operations and \$60,000.00 in Auxiliary Enterprises, or so much as they can justify, money which they have on hand, but which they have no authority to use. Mr. Walker seconded the motion and it was unanimously carried.

REPORT FOR EASTERN ILLINOIS STATE COLLEGE

Dr. Buzzard presented the report for the Eastern Illinois State College.

Item 8 "Authorization of proposed change in powers of the Teachers College Board to grant degrees" on Page 12 under the heading X "SUMMARY" was discussed in detail, and after discussing the matter pro and con, Mr. Davis moved that Item 8 on Page 12 be deleted from this report. The motion was seconded by Mr. Bohrer, the roll was called and the vote was as follows:

Mr. Bohrer, yea
Dr. Bradley, absent
Mr. Davis, yea
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, nay
Mr. Nickell, nay
Mrs. Pegelow, nay
Mr. Puffer, yea
Mr. Sturgis, absent
Mr. Walker, yea

The motion was carried by a vote of five to three.

Item 9 "Permission to select not to exceed ten alumni, already holders of the earned doctor's degree, as recipients of an honorary Doctor of Pedagogy degree at the Golden Jubilee Commencement, commemorating the educational achievement of this fifty years of service by Eastern" on Page 12 under the heading X "SUMMARY" was also discussed in detail. After the discussion, Mr. Walker moved that Item 9 on Page 12 be approved. The motion was seconded by Mr. Nickell, the roll was called and the vote was as follows:

Mr. Bohrer, yea
Dr. Bradley, absent
Mr. Davis, nay
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, yea
Mr. Nickell, yea
Mrs. Pegelow, yea
Mr. Puffer, nay
Mr. Sturgis, absent
Mr. Walker, yea

The motion was approved by a vote of six to two.

Mr. Davis made the motion that the report for the Eastern Illinois State College be approved as corrected. The motion was seconded by Mr. Nickell and unanimously carried.

Dr. Buzzard, after giving his report for Eastern, requested permission to present to the Board another matter that had not been included in his report. He requested that the Board discharge Miss Gertrude Hendrix from the faculty at Eastern.

Dr. Buzzard gave a detailed explanation of his request and it was the consensus of opinion that Miss Hendrix should be discharged. However, if a teacher has acquired tenure, it is his or her privilege to request a hearing before the Teachers College Board.

Mr. Dunn moved that the Chairman of this Board be instructed to notify Miss Gertrude Hendrix that charges have been filed against her and will be heard by the Teachers College Board in Carbondale, Illinois, at the Southern Illinois University in Anthony Hall, or a place to be later designated by the University, at 9:00 A.M., or as soon thereafter as the business of the Board will permit. The Chairman is further instructed to advise Miss Hendrix that she may be present with counsel at such hearing and present such defense as she cares to make. The motion was seconded by Mr. Means and unanimously carried.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairchild presented the report for the Illinois State Normal University.

Since there were no matters for discussion about the report, Mr. Dunn moved that the report for the Illinois State Normal University be approved. The motion was seconded by Mr. Walker and unanimously carried.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE

Dr. Beu presented the report for the Western Illinois State College with the request that Item E on Page 8 under the heading III Other School Employees, be changed to read as follows: "Addition to list of substitute teachers to be employed when needed at the rate of \$12.00 per day."

Since there were no matters in the report that required discussion, Mr. Bohrer moved that the report for the Western Illinois State College be approved as amended. The motion was seconded by Mr. Means and unanimously approved.

Mr. Nickell moved that substitute teachers be employed when needed at the rate of a minimum of \$12.00 a day for the five State Universities and Colleges under the jurisdiction of the Teachers College Board. The motion was seconded by Mr. Davis and unanimously carried.

REPORT FOR SOUTHERN ILLINOIS UNIVERSITY

Dr. Morris presented the report for the Southern Illinois University with the request that he be allowed to amend Item E "Substitute Teachers" appearing on Page 10 to read \$12.00 per day instead of \$10.00 per day.

After Dr. Morris had finished his report, the question arose as to the Board's authority to give scholarships for foreign students. It was at this point that Mr. Miles informed the Board that they had been giving music scholarships and band scholarships at Southern for the past twenty to twenty-five years. In the light of the information given, there remained the question as to the Board's authority to grant such scholarships. It was the consensus of opinion that the Board obtain the opinion of the Attorney General on this matter of scholarships.

Mr. Nickell made the motion that the Chairman be authorized by this Board to make the proper inquiry of the Attorney General as to what the Board's authority is on granting Music Scholarships, Band Scholarships, and Foreign Scholarships. The motion was seconded by Mr. Bohrer and carried unanimously.

Mr. Davis moved that the report for the Southern Illinois University be accepted with the following exceptions:

- (a) Item P "Provision of scholarships covering tuition and all necessary fees for foreign students, not to exceed ten in number in any one school year" on Page 32 under the heading X "SUMMARY" will be held in abeyance until such time as a ruling is received from the Attorney General; and
- (b) Item A, Graduate School, "For the past year the University has received an increasing number of requests from school teachers and administrators in the Belleville-East St. Louis-Granite City-Alton-Edwardsville area to offer a more comprehensive program of courses, particularly for elementary and secondary school teachers and for school administrators and supervisors. It is generally agreed in this area that Belleville is the logical center for such a program, and the public school authorities of that city have offered to make available the facilities of the Belleville Junior High School Senior High School, and Junior College, together with facilities of the Belleville Public Library. We are therefore planning to increase our off-campus instruction in that area as far as the demand justifies and our staff and other facilities permit. Because many of the teachers find it costly and inconvenient to enroll in service courses on the campus at Carbondale, we intend to offer residence rather than extension credit for off-campus courses at this particular center" on Page 16 under the heading V "CURRICULUM" is to be deleted from this report.

The motion was seconded by Mrs. Pegelow and unanimously carried.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Holmes presented the report for the Northern Illinois State Teachers College with the request that a typographical error appearing on Page 2 under the heading II "FACULTY", Item 3, Paragraph A be corrected. The amount should read \$570 instead of \$750.

Since there were no questions for discussion about the report, Mr. Dunn moved that the report for the Northern Illinois State Teachers College be approved as corrected. The motion was seconded by Mrs. Pegelow and carried unanimously.

After the report for Northern had been approved, Dr. Holmes stated that he had had a request from one Miss Bloomster for a leave of absence to take a position to teach at another school in another state. After a complete discussion of the matter, Mr. Davis moved that the request of Miss Bloomster be denied. The motion was seconded by Mr. Dunn and unanimously carried.

EXECUTIVE SESSION OF THE TEACHERS COLLEGE BOARD

After the regular meeting, the Teachers College Board met in executive session.

Chairman Puffer explained that a very distasteful matter had been brought to the attention of Governor Stevenson, who in turn handed the matter over to Mr. Puffer to be discussed at this meeting.

The matter in question concerned some bricks on the campus of the Western Illinois State College which had been used by Dr. Beu for his own personal purposes, in the building of his new home and garage.

Dr. Beu was called into the executive session and after considerable discussion the following resolution was proposed by Mr. Dunn:

Be It Resolved by the Teachers College Board:

1. That it is the consensus of opinion of this Board that Dr. Frank A. Beu in purchasing 35,000 old uncleaned brick from the college grounds at Macomb, Illinois, for his own personal use was ill-advised or did not use the best of judgment;
2. That some evidence on hand at the school indicates that in a barter and trade transaction, Dr. Beu turned over to the school certain wood building materials which belonged to him, of equal or greater value than the value of the brick, but this evidence is not conclusive;
3. That similar brick, cleaned and piled, were sold by the school authorities to persons not in any way connected with the school or the State, for the sum of \$2.50 per thousand;
4. That we find from independent sources that said selling price was the fair value of the brick;

PROCEEDINGS

5. That we request Dr. Ben to pay the Business Manager of Western Illinois State College for the State of Illinois, the sum of \$87.50 for the brick, in order to complete the transaction;
6. That it is the further opinion of this Board, that although Dr. Ben thought he acted in the best of good faith, he did not measure up to the highest standard which a trustee should meet in this kind of a transaction, and apparently did not understand the full implication of his acts.

Mr. Dunn moved the adoption of the above resolution. The motion was seconded by Mrs. Pegelow, the roll was called and the vote was as follows:

Mr. Bohrer, yea
Dr. Bradley, absent
Mr. Davis, yea
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, yea
Mr. Nickell, yea
Mrs. Pegelow, yea
Mr. Puffer, yea
Mr. Sturgis, absent
Mr. Walker, yea

The motion was unanimously carried.

PROPOSED BUILDING BUDGETS

Chairman Puffer informed the Board that he had had advice from the Budgetary Commission that a building budget of approximately \$15,000,000.00 for the five State Universities and Colleges under the direction of the Teachers College Board would be given consideration by the Budgetary Commission.

After the Board had given due consideration to the requests for the various universities and colleges, the President of each university or college was called before the Board, individually, to further explain and give reasons for their individual requests.

After the Presidents had presented their requests to the Board, the Board gave approval of the following building budgets for the 1949-1951 Biennium:

Eastern Illinois State College Charleston, Illinois

Duplex Home Management House and Equipment.....	\$ 60,000.00
A new boiler and repairs.....	245,300.00
Men's Dormitory (to accommodate 150 men).....	1,000,000.00
Total	\$ 1,305,300.00

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Illinois State Normal University Normal, Illinois

Greenhouse Addition	\$ 70,758.00
Cost of furniture and furnishings for the Special Education Building....	215,903.00
Acquisition of Land (land adjoining the campus and needed for new building construction, with added acreage at University Farm).....	125,000.00
Cost of furniture and furnishings for the Administration Building.....	128,750.00
General Site Work (Broadwalk, Main Mall, Service Areas for Special Education, Administration, Fell Hall, etc.).....	112,562.00
Addition to the south end of Fell Hall, also completion of attic, both present and proposed, including furnishings.....	874,011.31
Architects fee for preparation of plans and specifications for joint elementary and high school building.....	253,500.00
To complete Administration Building, fourth floor.....	434,639.40
Beef Cattle Barn	40,865.00
Total	\$ 2,255,988.71

Western Illinois State College Macomb, Illinois

Site Work—athletic field.....	\$ 38,270.00
Completion of area 1A (Training School and Women's Dormitory).....	91,599.00
Men's Dormitory, including the building, site development of area No. 2, equipment, grading, landscaping, planting, walks etc.....	1,123,088.00
Total	\$ 1,252,957.00

Southern Illinois University Carbondale, Illinois

Completion of Training School, unit No. 1.....	\$ 905,214.00
Completion of Power Plant and Service Shops.....	1,171,831.00
Completion of Training School, unit No. 2.....	532,922.00
Life Science Building	1,558,112.00
Library (one unit).....	2,710,092.00
Women's Dormitory (one unit).....	1,220,341.00
Farm Lands and Buildings.....	250,086.00
Total	\$ 8,348,598.00

Northern Illinois State Teachers College DeKalb, Illinois

Library Building, including all mechanical and electrical services, grading, landscaping, walks, etc.....	\$ 2,710,739.00
Land Acquisition for Power Plant and Training School.....	60,000.00
Total	\$ 2,770,739.00
GRAND TOTAL.....	\$15,933,582.71

Mr. Dunn moved that the Teachers College Board recommend to the Budgetary Commission an allocation of funds for buildings and improvements for the five educational institutions under the direction of this Board as follows:

Eastern Illinois State College.....	\$ 1,305,300.00
Illinois State Normal University.....	2,255,988.71
Western Illinois State College.....	1,252,957.00
Southern Illinois University.....	8,348,598.00
Northern Illinois State Teachers College.....	2,770,739.00

GRAND TOTAL\$15,933,582.71

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The motion was seconded by Mr. Bohrer, the roll was called and the vote was as follows:

Mr. Bohrer, yea
Dr. Bradley, absent
Mr. Davis, yea
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, absent
Mr. Nickell, yea
Mrs. Pegelow, yea
Mr. Puffer, yea
Mr. Sturgis, absent
Mr. Walker, yea

The motion was unanimously carried.

Mr. Dunn moved that the next meeting of the Teachers College Board be held on May 6, 1949, at the Southern Illinois University, Carbondale, Illinois. The motion was seconded by Mr. Davis and unanimously carried.

Mr. Dunn moved that the meeting be adjourned. The motion was seconded by Mr. Nickell and carried unanimously.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

**Department of Registration and Education
Room 112, Capitol Building, Springfield, Illinois**

March 13, 1949

A special meeting of the Teachers College Board was held at 2:00 P.M., Sunday, March 13, 1949, in Director Puffer's office, Room 112, Capitol Building, Springfield, Illinois. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board presided.

Chairman Puffer called the meeting to order and roll call was taken.

The following members were present:

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Richard F. Dunn
Mr. Russell L. Guin
Mrs. Ira M. Means
Mrs. Helen Rose Pegelow
Mr. Lindell W. Sturgis
Mr. Lewis M. Walker

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The following members were absent :

Dr. Preston Bradley
Mr. Robert W. Davis
Mrs. Peter Miller

Also present was :

Chas. G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Mr. Dunn moved that the minutes of the meeting of February 22, 1949, be approved. The motion was seconded by Mr. Guin and the minutes were unanimously approved.

APPOINTMENT OF COMMITTEE

Chairman Puffer appointed the following members of the Teachers College Board to serve on a committee to represent the Teachers College Board at the inaugural ceremonies of President Holmes of the Northern Illinois State Teachers College. The committee consists of the following members: Mr. Means, Chairman, Mr. Dunn and Mr. Guin.

Mrs. Pegelow moved that the committee appointed by Chairman Puffer be approved. Mr. Sturgis seconded the motion and it was unanimously carried.

There was some discussion as to the appointment of a committee to represent the Teachers College Board at the inaugural ceremonies of President Morris.

Mr. Sturgis informed the Board that he, Mrs. Pegelow and Mr. Davis had been asked by the Committee at Southern in charge of the investiture of Dr. Morris as President of the Southern Illinois University to serve on such a committee, Mr. Sturgis to act as Chairman.

Mr. Dunn made the motion, which was seconded by Mr. Walker and carried unanimously that this committee be approved to serve in the above capacity.

DISCUSSION ON BUDGETS

As an introduction to the discussion on the budgets, Chairman Puffer informed the Board of his findings on his recent visit to the campus of the Southern Illinois University.

The entire Board was in agreement with the Chairman as to the existing conditions at Southern. However, it was the consensus of opinion that the existing conditions could not be corrected in the period of a biennium.

In order to at least have a point of beginning Chairman Puffer saw an immediate need for an addition of a total of 83 staff members; the breakdown of staff members is as follows:

The number of teaching hours be reduced from 16 to 12 per instructor;

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The number of Professors increased from 75 to 94;

The number of Assistant Professors increased from 65 to 81;

The addition of 15 Educational Counsellors;

The addition of an Auditor;

The addition of a Director of Radio Programs;

The addition of 52 Supervisors of Student Teaching; (13 full-time people so far as pay is concerned)

The addition of 4 teachers in In-Service Training of Teachers;

The addition of 6 Assistant Librarians;

The addition of 1 Museum Assistant;

The addition of 1 Alumni Contact or Secretary;

The addition of 2 teachers in the Audio-Visual Education Department;

The addition of 1 teacher on the Cancer Research Program;

Plus a further addition of non-academic employees.

In view of the above information given the Board, Chairman Puffer recommended that the budget for Southern Illinois University be increased \$625,000 over the budget approved by the Teachers College Board on February 22, 1949.

Mr. Sturgis moved the approval of \$5,476,533 as the budget request for the Southern Illinois University for the 1949-51 biennium. the motion was seconded by Mr. Nickell.

As a substitute motion to Mr. Sturgis' motion, Mr. Dunn moved that the report made by the Chairman of his visit to Southern together with the matters of discussion which have here been heard be referred to the Budget Committee of the Teachers College Board. The motion was seconded by Mr. Nickell and unanimously approved.

Mr. Dunn moved that this Board reconsider the action taken on February 22, 1949, by the Teachers College Board on the allocation of funds approved prior to that time by the Budgetary Commission, and that the Budget Committee, Mr. Dunn, Chairman, Mr. Guin and Mrs. Pegelow, retire to report back to the Board their recommendations. The motion was seconded by Mr. Walker and unanimously approved. The Budget Committee retired to study the budget proposals.

Following the meeting of the Budget Committee, Mr. Dunn reported the following: The Budget Committee of the Teachers College Board, after reconsidering the budgets of the five institutions under the jurisdiction of this Board in the light of information furnished after the visit of the Chairman to Southern and in the light of the discussion here, recommends and makes the following report:

The Budget Committee recommends that this Board request the Budgetary Commission approve a total appropriation of \$16,475,189 for the five educational institutions operating under this Board:

The Budget Committee further recommends that this Board allocate the \$16,475,189 as follows:

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Illinois State Normal University.....	\$3,957,633
Eastern Illinois State College.....	2,359,579
Western Illinois State College.....	2,208,700
Northern Illinois State Teachers College.....	2,472,744
Southern Illinois University.....	5,476,533

Mr. Dunn moved the adoption of the report and recommendation of the Budget Committee. The motion was seconded by Mr. Guin, the roll was called and the vote was as follows:

Mr. Nickell, yea
Dr. Bradley, absent
Mr. Davis, absent
Mr. Dunn, yea
Mr. Guin, yea
Mr. Means, yea
Mrs. Miller, absent
Mrs. Pegelow, yea
Mr. Sturgis, yea
Mr. Walker, yea

The motion was unanimously approved.

Mr. Puffer stated that it was his understanding that as Chairman and member ex-officio of this Board he had authority to vote on all matters, so on this motion he voted "yea" with the understanding that his action in voting would be approved by the decision, which he has asked, from the Attorney General's office.

Mr. Sturgis moved that the meeting be adjourned. The motion was seconded by Mr. Guin and carried unanimously.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

**MINUTES OF THE MEETING
OF THE TEACHERS COLLEGE BOARD
Department of Registration and Education
Room 112, Capitol Building, Springfield, Illinois**

February 22, 1949

A special meeting of the Teachers College Board, College Presidents and Business Managers was held at 1:30 P.M., Tuesday, February 22, 1949, in Director Puffer's office, Room 112, Capitol Building, Springfield, Illinois. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board, presided.

The following members were present:

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary

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Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Russell L. Guin
Mr. Ira M. Means
Mrs. Helen Rose Pegelow
Mr. Lindell W. Sturgis
Mr. Lewis M. Walker

The following members were absent :

Dr. Preston Bradley
Mrs. Peter Miller

Also present were :

Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State College
Dr. R. W. Fairchild, President
Mr. Preston Ensign, Business Manager
Illinois State Normal University
Dr. Frank A. Beu, President
Mr. O. L. Champion, Business Manager
Western Illinois State College
Dr. D. W. Morris, President
Dr. C. F. Tenney, Administrative Assistant
Mr. Edward V. Miles, Jr., Business Manager
Dr. Leslie A. Holmes, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College
Mr. C. G. Lanphier, Co-ordinator
Mr. Fred W. Ruegg

Chairman Puffer called the meeting to order and roll call was taken.

The reading of the minutes of the meeting of December 16, 1948, was dispensed with until the next regular meeting of the Board.

OPENING REMARKS BY THE CHAIRMAN

The following remarks were made by Chairman Puffer :

"I am here today with no political directions of any kind. My appointment is that of the Governor with the understanding that I am to direct the work of this Department with the help of everyone else, Teachers College Board, Teachers College Presidents, the staff here, and in Chicago, on a professional basis. This means that merit and not political affiliation is to be the foundation on which we are to build the working of this Department. My primary purpose is to try to surround myself with a staff who know how to work, will give an honest day's work for adequate pay and think in terms of public service, public interest and the welfare of those with whom we work. If

there are any in our Department who don't think that way, of course, they cannot remain.

"I came here because this office represents two challenges, both of which interest me very much. I don't want you to think I wasn't interested for I was an applicant. I am very happy to have the honor of the appointment as Director of Registration and Education. I want suggestions, I want help, I want guidance. I don't want 'Yes' people around me. I can take criticisms of a constructive type and I can take suggestions at all times. I will be equally helpful in trying to give them.

"I think we have today a very serious and very definite problem of which you are more aware than I am. It has been thrust upon me with a great deal of force and, coupled with some personal problems, it has not been possible for me to study our budget problem under normal conditions. I think we ought to bear in mind in this discussion, which is the prime reason for our being here, that the Governor faces a problem of trying to balance revenue against expenses because expenses are rising everywhere. The sources of revenue are not keeping pace with expenses. Our problem becomes that of the Governor through the recommendations of the Budgetary Commission, which has set up an allocation with which we may or may not agree, but which nevertheless represents a very substantial increase. The Common School Fund alone is seeking \$144,000,000 for the next biennium, which has been reported in the papers as being tentatively reduced to \$122,000,000, an increase of nearly 100% over the previous biennium.

"The Budget Commission told me through Mr. Leth, the Assistant Director, that unless we could resolve our differences today, unless we could put our house in order, that they (the Budget Commission) would arbitrarily make a cut across the board, without respect to the needs of the schools, but on a basis which would reduce requests to be within the budget which they had approved. I can't conceive of our being so selfish and self-centered that we can't, through some give and take arrangement, and through some compromise, arrive at an allocation of these funds and make our report to the Budget Commission. As an elected county official I know what budget padding is. I know how it is done. I don't know whether there is any padding in any of these proposed budgets, but I think it is a rather normal procedure to try to cushion things to absorb cuts which seem to follow the preparation and submission of budgets.

"I am going to be subject to political pressure, but not from the top. I have felt it many times already; County Chairmen, Representatives, Senators, both sides of the picture, and I talk to them all. Some have personal interests. There are axes to grind in some cases. I don't believe you (the Presidents) can do good work in our Teachers Colleges and Universities if you are saddled with political appointees. So far as I am concerned, you are not going to be saddled with political appointees.

"If there are appointments to be made on a nonprofessional basis, I want you to know that you have the power to screen, reject and rescreen proposed employees. If after you have made a selection you find it does not prove to be a desirable one and in the best interests of your school, you are free to dismiss that employee and request the submission of new applicants. No school can be operated on the basis of the selfish interests of any political group. Our Teachers Colleges and Universities have an excellent reputation in Illinois for professional competence. This reputation must extend to other levels such as nonacademic employees."

At this point the meeting was turned over to Mr. Dunn, Chairman of the Budget Committee. Mr. Dunn called upon each of the Presidents for a statement concerning the redistribution of their funds on the basis of a report made by the Co-ordinator, Mr. Lanphier. Dr. Buzzard, Dr. Beu, Dr. Holmes and Dr. Fairchild agreed to the reductions in their proposed budgets as suggested by Co-ordinator Lanphier, the allocated cuts being as follows:

\$275,000 to Normal
150,000 to Eastern
125,000 to Northern
none to Western

President Morris then asked for the floor for an extended explanation of what seemed to him points that should receive thorough consideration with respect to the reductions proposed for Southern Illinois University. A time allowance of approximately forty-five minutes was granted him during which period much interesting, constructive and comprehensive data was presented to the Board for consideration. At the close of his discussion Chairman Puffer then turned the meeting over to Mr. Richard Dunn, Chairman of the Budget Committee of the Teachers College Board.

Mr. Dunn moved that the Budget Committee retire to study the budget proposals. Mr. Nickell seconded the motion. Motion was unanimously approved.

Following the meeting of the Budget Committee, Mr. Dunn moved the following: It is the recommendation of the Budget Committee that the Board accept the action of the Budgetary Commission in its recommendation to the Legislature of an appropriation of \$15,850,189 for the five schools under the jurisdiction of the Teachers College Board. This is a cut of \$2,350,000 below the budget recommended by the Board to the Budgetary Commission. The Committee advises and recommends that the Board allocate the reduction of \$2,350,000 taking \$275,000 from the proposed budget of Illinois State Normal University, \$150,000 from the proposed budget of Eastern Illinois State College, making no reduction of the budget of Western Illinois State College, \$125,000 from the proposed budget of Northern Illinois State Teachers College and \$1,800,000 from the proposed budget of Southern Illinois University. The Committee believes that this allocation of the cut gives a percentage increase of funds from

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General Revenue of 54% to Normal, 58% to Eastern, 49% to Western, 52% to Northern and 80% to Southern. It is the opinion of the Committee that the Budgetary Commission has been very considerate of the problems of the Teachers Colleges and while there are other things that need to be done and other goals which the Board would like to see the Colleges attain, yet in view of the fact that the funds of the State are limited, and in view of the fact that these are liberal increases, it is the opinion of the Committee and their recommendation, that the action of the Budgetary Commission be approved.

It is further the opinion of the Committee that the highest percentage of increase should be given to Southern, as has been done in this recommendation, and as was done in the last biennium. It is our opinion also that when it comes to the consideration of building appropriations for the five Teachers Colleges that the greater percentage increase should be given to Southern. This Committee recognizes the fact that the buildings at Southern are in deplorable condition, that they had been neglected for years, probably thirty years or more. We feel that Southern cannot expect to catch up in any one biennium, but that it should be the policy of the Board through the years to give increased percentages to Southern Illinois University.

Mr. Guin seconded the motion. Upon the call for discussion Mr. Sturgis moved that Mr. Dunn's motion be amended and that the Board go into executive session. Mr. Davis seconded the motion. The vote was as follows:

Mrs. Pegelow, yes
Mr. Guin, yes
Mr. Sturgis, yes
Mr. Dunn, no
Mr. Davis, yes
Mr. Walker, yes
Mr. Means, yes
Mr. Nickell, yes

The Board then met in executive session, and the meeting was again turned over by the Chairman, Director Puffer, to Mr. Dunn, Chairman of the Budget Committee of the Teachers College Board.

Following discussion by the Board, Mr. Dunn moved that the Board approve the Budgetary Commission's action and that the Board allocate the cut in the budgets as presented to the Budgetary Commission as follows:

\$ 275,000 to Normal
150,000 to Eastern
none to Western
125,000 to Northern
1,800,000 to Southern

and that authority be given, before the drawing of the bills for presentation to the Legislature, for Southern Illinois University to re-allocate its funds in such a manner as the administration at Southern,

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its advisory committee, together with the Secretary and Chairman of this Board shall approve. Mr. Guin seconded the motion. The vote was as follows:

Mrs. Miller, absent
Dr. Bradley, absent
Mrs. Pegelow, yes
Mr. Guin, yes
Mr. Sturgis, no
Mr. Dunn, yes
Mr. Means, yes
Mr. Walker, yes
Mr. Davis, no
Mr. Nickell, absent

Mr. Sturgis moved that the Chairman be authorized to prepare a resolution thanking the Budgetary Commission for their cooperation and consideration of the budget requests of the Teachers College Board. Mr. Davis seconded the motion. Motion unanimously approved.

Mr. Means moved that the meeting be adjourned. Mr. Sturgis seconded the motion and it was unanimously carried.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

ILLINOIS STATE NORMAL UNIVERSITY

NORMAL, ILLINOIS

Meeting at the DeKalb, August 16, 1949

To the Chairman and Members of the Teachers College Board:

The following report is submitted from Illinois State Normal University:

I. STUDENTS

1. *Summer Session.* A complete report of summer school enrollment in the University, campus elementary school, University High School, various workshops, Conservation Clinics, and other off-campus courses, showing a marked increase over a year ago, will be presented at the next meeting of the Teachers College Board. Some of this work has been so recently concluded that it is impossible to give an accurate official figure at this time. However, it may be of interest to know, that the total campus enrollment for the 1949 summer session is 1748 different persons, representing 630 men and 1118 women. Of the total enrollment, the Graduate School had 224 students, composed of 150 men and 74 women. When the

workshop centers at Danville, Havana and Springfield, together with the Conservation Clinic for Tazewell County at Pekin, and an extension course in Carlinville, are added, the total services rendered during the summer will be to over 2000 different persons. The large number of children in connection with the Special Education program, together with those in the Metcalf elementary school on the campus, and the University High School, will bring a figure of over 2500 different persons who participated in the summer session offerings. Off-campus services could have been rendered to an even greater extent if there had been available faculty, since there were numerous demands that could not be met.

2. *Scholarship Lists.* Due to the number of clinics in the summer session, one of which was in the last of the eight week's session, concluded August 12, it is impossible to present a scholarship list. This list will be prepared and approval requested in the next board report.
3. *Student prospects for the next academic year.* Although many colleges and universities will show little or no increase, and still others will show a marked decline in enrollment, Illinois State Normal University will apparently have a rather marked increase, as was true a year ago, at the opening of the school year in September. This is the fourth year that a large freshman class will be admitted and is, likewise, the year that the students from the first large freshman class of three years ago, will be seniors. A growth in the Division of Special Education and the Graduate School also will contribute to the larger total figure. At the present time certain interesting deductions can be made from applications being submitted for admission to the University in September. Some of these are:
 - a. A marked increase in students applying for admission to the Division of Elementary Education. This increase, of at least 34% over last year, is interesting in view of the shortage in this type of teacher. However, these prospective students will not be available for teaching positions for approximately four years.
 - b. A decline in the growth of popularity of Health and Physical Education for both men and women, which fields are quite over-crowded anyway.
 - c. The decided growth in the interest in Music Education, Business Education and Special Education.
 - d. A sharp falling off of interest in Science, which may be attributed to the slackening of the keen interest in Chemistry, Physics and Biology that was so high during the war and the immediate post-war period.

As compared with a final figure of 2228 last year, with men and women almost equally divided, it is predicted that

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we may expect 2424 students this fall. Places for students to live and places to hold classes will still be the determining factor as to the number of students that can be accommodated on a strictly professional preparation basis of enrollment.

4. *Graduates (June 1949)*

- a. The students whose names are listed below completed the requirements for graduation from their respective schools and courses at the close of the second semester June 13, 1949. I recommend that these students be approved as graduates.

GRADUATE SCHOOL

MASTER OF SCIENCE IN EDUCATION DEGREE

Carol Aemisegger Espenchied.....St. Jacob

B.Ed., Illinois State Normal University, 1943
Health and Physical Education

Title of Thesis: Physical Education Programs for Physically Handicapped Women
in Two Hundred Fifty-One Colleges

Mary Helen Goff.....Normal

B.Ed., Illinois State Normal University, 1939
English

Title of Thesis: The Present Status of Basic Communication Courses on
the College Level

Esther Ruth Heiniger.....Deer Creek

B.S. in Ed., Illinois State Normal University, 1948
Social Science

Title of Thesis: The Lincoln Bloomington Knew

Lowell Jennings Kuntz.....Eureka

B.S. in Ed., Illinois State Normal University, 1947
Education-Supervision (General)

Title of Thesis: The Relation of Musical Experiences and Preparation
to Interval Error Recognition

Ruth Ernestine Lee.....Springfield

B.Ed., Illinois State Normal University, 1943
English

Title of Thesis: The Teaching of Lindsay's Poetry: An Annotated Bibliography

Dorothy Louise McNeil.....Racine, Wisconsin

B.S., University of Minnesota, Minneapolis, Minnesota
Health and Physical Education

Title of Thesis: Recorded Music and Written Instructions for Selected
Modern Dance Techniques and Folk Dances

Betram Eugene Nafziger.....Danvers

B.S. in Ed., Illinois State Normal University, 1945
Education-Administration (Secondary)

Title of Thesis: The Physical Education Programs for Boys of McLean County, Illinois

James Edward Staker.....Normal

B.S. in Ed., Illinois State Normal University, 1948
Guidance and Personnel

Title of Thesis: A Preliminary Investigation of Factors Related to
Overachievement and Underachievement

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Donald Richard Thomsen.....Crystal Lake

B.Ed., Illinois State Normal University, 1943
Education-Administration (Secondary)

Title of Thesis : An Audio-Visual Program for the Unit District

UNDERGRADUATE SCHOOL BACHELOR OF SCIENCE IN EDUCATION

SPEECH EDUCATION

Robertlee League Holley.....Normal Marilyn Ann McCarthy.....Sterling

ART EDUCATION

Fred Willard Metzke, Jr....Springfield Marie Aune Rockenbach....Cabool, Mo.
Kathryn Elizabeth Ogden...Collinsville Betty Raegene Steinhagen....Forreston

MUSIC EDUCATION

Norma Lorene Hewitt Eash.....Chenoa Mary Belle Lighthall.....Clinton
Beatrice Bernice Hudak.....Streator Lee Grant Stokely...St. Louis, Missouri

AGRICULTURE EDUCATION

John Frederick Battiste.....Witt Richard Whitney Rockenbach.....
Paul Edwin Head.....LeRoy Cabool, Missouri
James V. McDonald.....Hardin C. Kenneth Zimmerman.....Chenoa

SPECIAL EDUCATION

John Thomas Fox.....Nameoki Andrew Luther Shotick.....Streator
Charles Henry Gesslein.....Mendota Celia Alice Smith.....Normal
Richard Fred Krug.....Round Lake Gwenivere Elaine Watke.....Springfield
Katherine Rhyne Norton....Rock Falls Donald Wayne Wood.....Bloomington

INDUSTRIAL ARTS EDUCATION

Donald Lee Bates.....Neponset Theophile SedlockWestville
Ronald Cunningham Blakeman.Normal Robert Stanley Thomas.....Pekin
Albert Joseph Freese.....Bloomington Donald Roy Tolbert.....Normal
Millard Keith Hauge.....Morris Robert Theodore Trumpy..South Pekin
Joyce Arlyn Johnston.....Newark Beryl E. Weaver.....St. Francisville
Alfred Lee Pirtle.....Grand Tower Sam W. Williams, Jr.....Monroe, La.
Delvine Charles Schneeberg....Normal Everett Zene Winget.....Loraine

HOME ECONOMICS EDUCATION

Eileen Isabelle Albers.....Naples Bette June Hummell.....Aurora
Majorie Sutton Auwarter....Milan, Ind. Ruth Eleanor Lawson.....Hamilton
Virginia Louise Beckley.....Rossville Dorothy Jean Lyles.....Harvard
Georgianna Mae Britton.....Bethany Lois Arlene Morrison.....Homer
Audrey Jeanne Brust.....Normal Mary Ella Murray.....Springfield
Roberta Ann Green Cooper.Bloomington Alta Marie Nortrup.....Chapin
Helen Skinner Fairfield.....Strawn Florence Marian Ritchie.....Litchfield
Eleanor Dale Farrar.....Springfield Peggy Jean Sexton.Ardmore, Oklahoma
Wanda Louise Gassman.....Saunemin

ELEMENTARY EDUCATION

Mary Jane Bangert.....Decatur Betty Faye Kautenberg Lund.....
Joyce Carolyn Boussum.....Normal Napa, California
Rex Howard Brickley.....Essex Helen Jean MacCallum.....Joliet
Roselyn Marie Brown.....Piper City Clara Eloise Metcalf.....Lovington
George Allen Condie.....Spring Valley Eunice Marie Mize.....Bunker Hill
Wardella Fields Davis....Gary, Indiana Joan Louise Pollock.....Park Ridge
Lola Mae Elliott.....Pana Muriel Ella Reynolds.....Dixon
Jean Elizabeth Erickson.....Moline Helen Mae Ridlen.....St. Joseph
Mabel Verna Esch.....Washington Irma Jean Hogle Sancken.....Sheldon
June Elizabeth Hayden..East St. Louis Helen Pauline Smith.....Peoria
Joan Margaret Hollister.....Joliet Wilma Ann Sumner.....Oakwood
Wanda Rose Jones.....Lincoln Doris Tsuyako Takebara.....
Nina Harraden Kaluf.....Lincoln Wailuku, Maui, Hawaii
Lucille Audrey Kieser.....Springfield Dorothea Jean Heoman.....Rossville

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BUSINESS EDUCATION

Edward Hal Anderson...Marion, Iowa
Helen Joyce Appleby...East St. Louis
Lyle Edwin Ball...Minneapolis, Minn.
Carl Joseph Bell...Batchtown
William Edward Berutti...Chicago
Lois Marie Bruno...Coal City
Roy Bundy, Jr....Normal
Betty Marilyn Burkhardt...Dallas City
John Robert Campbell...Lexington
Michael Caringello...Highwood
John Fred Corradetti...Chicago Heights
Robert Milton Davis...Springfield
Lunetta June Dickson...Lovington
Mary June Therese Doyle...Bloomington
Winifred Laura Drinhaus...Chicago
Lorraine Ellen Gee...Bloomington

Bob Lee Geske...Holder
Gerald Gene Green...Lawrenceville
Richard Marquis Green...Bloomington
Helen Pauline Hahn...Princeton
Jean Ellen Kempel...Pearl City
Robert Maurice Lockhart...Wellington
Dorothy G. Murray...Bloomington
Marjorie Ann Pefferman...Emington
Calvin Charles Rippel...Normal
Edith May Scholl...Normal
Roy Junior Shull...Gibson City
Betty Jeanne Stephenson...Bloomington
Mildred Ellen Thompson...Normal
Ara Lee Ward...Taylorville
Donald Louis Zabel...Bloomington

HEALTH AND PHYSICAL EDUCATION

William Edgar Augustus...Farmer City
Louis Wendell Baker...Monticello
William Frederick Brady...Champaign
Mary Parsons Brent...Silvis
Richard Stanton Brumitt...
.....Edwardsville
Mary Maxine Crump...Peoria
Louis David DePrino...Berwyn
Milton Leslie Derr...Shabbona
Doris Mae Dismeier...East Peoria
Helen Ann Donnawell...Chicago
Dale Ernest Fahsbender...Pontiac
Phyllis Lou Grosh...Bowen
Robert Hilton Hamilton...Normal
William James Harris...Chicago
Robert Louis Herget...Pekin
Richard Thomas Heggins...Morris
Robert Henry Higgins...Morris
Carol Annette Reig...Geneseo
Helen Jean Riley...Streator
Phyllis June Rust...Barrington
Charles Albert Schultz...Clinton, Iowa
Ruth Marie Slomer...Chicago

Larry Ervin Smith...Farmer City
Marie Schultz Husmann...Pestotum
Mary Margaret Jackson...Abingdon
Mary Lee Jacobs...Leland
Siegfried Hugo Kempin...Bloomington
Marian Elizabeth Kneer...Peoria Heights
Melvin Henry Kuethe...Edwardsville
Charles Milton Lagneaux...
.....LaFayette, Louisiana
Edgar Lee McAdams...Ruthven, Iowa
George Dury Maddrey...Raleigh, N. Car.
Leland Keith Montgomery...Maroa
Robert Henry Parker...Mounds
William Clarence Parker, Jr...Mounds
William Hubert Pemberton...
.....Bloomington
Thomas Raeside, Jr....Michigan
James Bernard Rafferty...Paw Paw
Frederick Charles Spiegel...Springfield
Patti Jane Steele...Bloomington
Wanda Jane Testa...Coal City
Jean Smith Tillinghast...Walnut
Wendell Clark Wise...Collison

SECONDARY EDUCATION

Yvonne Kemmerly Armstrong...
.....Bloomington
Margaret Brundina Bakker...Mt. Olive
LaVerne Cecelia Becker...Dixon
James Edward Bell...Danville
Olive Joyce Blue...Cornell
Robert Ashley Bowers...Clinton
Dorsey Dale Brown...Bloomington
Oscar Robert Cade...Normal
Kenneth Levon Camp...Monica
Edwin Lee Carey...Bloomington
Martha Anne Luke Carr...Danville
L. Edward Cook...Decatur
Mary Rachel Dickenson Cooper...Paris
Mary Frances Corbitt...Bloomington
Betty Lou Cross...Normal
Mary Harriet Cullinan...Earlville
Kenneth LeRoy Curry...Prophetstown
Constance Louise Dennis...Waverly
Janet Bishop DePrino...Berwyn
Edna Lucille Dix...Granite City
Lupe Agnes Domingez...Kewanee
Floy Junior Ekin...East Moline
Margaret Evelyn Fenton...El Paso
Edwin Melvin Fields...Collinsville
Glen Everette Foster...Armstrong
Joseph LeRoy French...Bloomington
Donald Warren Fulton...Ridgefarm
Robert William Galvin...Bloomington
Joseph Garner...Maryville
Muriel Winifred Gresham...Congerville
Richard Charles Harder...Normal
Edgar Augustus Harrison...East St. Louis
John Mitchell Hodges...Bloomington

Janice Lee Hultgren...Toluca
Robert Bengston Hultgren...Andover
Harold Ralph Hungerford...Mokense
John Leslie Husmann...Fulton
Vera Ellen Huttenburg...Chatsworth
Gilbert Marion Johnson...Cornell
William Frederick Kemnitz...Varna
Pansy Adella King...Victoria
Lois Georgia Klitzing...Bloomington
Robert Neal Knight...Brimfield
Robert Donald Krapf...Peotone
Vivain Louise Krause...Decatur
Florence Antoinette Kremen...
.....Chicago Heights
Robert Leland Lindsey...Dunlap
Roland John Long...Chicago
Horace Dayton Longbrake...Decatur
Shirley Lois Longnecker...Joliet
Charles Delmar McKeehan...Bloomington
Louis Edward Miglio...Marseilles
John Miles...Indianapolis, Indiana
Richard Walker Murphy...Cornell
Joseph Valentine Naffziger...Hopedale
Thomas Michael Neumann...Chicago
Richard Frederick Osner...Bloomington
Irene Jane Paepke...Walnut
James Dean Patzer...Delavan
Harmon Elliott Peaco...Libertyville
Leno Stephano Pedrotti...Livingston
Jack Jacob Persky...Chicago
Marilyn Margaret Plese...Wilmington
William Dean Popejoy...Normal
Mary Virginia Potts...Gibson City
Clarence Edward Rouse...Maywood

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Myra Jean Rousey.....McLean
Doratheia Catherine Schaitz...Fox Lake
William Lester Schultze...Bloomington
Corrine Ann Scully.....Ohio
Marjorie Winifred Shenk...Wilmington
Paul Eugene Shickle.....Bloomington
Dorothy Louise Smith.....Homer
Lois Eileen Smith.....Decatur
Frank Andrew Sotka...Chicago Heights
Jack Rolan Trout.....Springfield
Vernon Earl Troxel.....Wapella

Rosalyn Charlene Tweet.....Minooka
Jack Edward Uhrig.....Chicago
Robert Louis Whamond.....Mundelein
Richard Martin White.....Midlothian
Carl Winston Williams.....Elgin
Cecil Woodrow Wilson.....
.....Long Beach, California
Ruth H. Winterroth.....Peoria Heights
Freeman Arthur Wolfe.....Belleville
Charles Corbin Hahr.....Charlinville

SUMMARY OF UNDERGRADUATE DIVISION GROUPS

Speech Education	2	Home Economics Education.....	17
Art Education	4	Elementary Education	26
Music Education	4	Business Education	31
Agriculture Education	6	Health and Physical Education.....	43
Special Education	8	Secondary Education	86
Industrial Arts Education.....	14		
Total June Bachelors Graduates.....			241
Total June Masters Graduates.....			9
Total June Graduates.....			250

5. Summer Session Graduates, 1949

- The students whose names are listed below completed the requirements for graduation from their various courses at the close of the summer session August 12, 1949. I recommend that these students be approved as graduates.

GRADUATE SCHOOL

MASTER OF SCIENCE IN EDUCATION DEGREE

Allene Adelle Besse.....Sterling

B.Ed., Illinois State Normal University, 1941
Education-Supervision (Elementary)

Title of Thesis : Participation as a Prerequisite to Student Teaching

Walter Emmett Best.....Virden

B.Ed., Illinois State Normal University, 1943
Education-Administration (Secondary)

Title of Thesis : The Status of Teachers Unions and Federations in the State of Illinois

Charles Clair Carter.....Mt. Pulaski

B.S. in Ed., Illinois State Normal University, 1948
Education-Administration (Secondary)

Title of Thesis : What Parents Want Their Children to Learn in High School

Homer Frederick Ely.....Hopedale

B. of Music Ed., Illinois Wesleyan University, Bloomington, Ill., 1933
Education-Administration (Secondary)

Title of Thesis : Secondary-School Publicity in Tazewell County, Illinois

Lloyd George Fengel.....Payson

B.Ed., Illinois State Normal University, 1942
Music

Title of Thesis : Continued Participation in Music Activities of
Quincy High School Graduates

Hazel Gladys Graham.....Bloomington

B.Ed., Illinois State Normal University, 1940
Geography

Title of Thesis : A Geography-English Curriculum Guide for the Seventh Grade
in Bloomington, Illinois

PROCEEDINGS

William Lee Hodge.....Springfield

B.S. in Ed., Illinois State Normal University, 1948
Education-Supervision (Secondary)

Title of Thesis : A Proposed Plan for Integrating Mechanical Drawing with the
Activities of a Composite General Shop in the Junior High School

William George Hooper.....Vandalia

B.Ed., Illinois State Normal University, 1942
Guidance and Personnel

Title of Thesis : Relation of Cheating to the Level of Aspiration and Intelligence

Voris Vaughn King.....Washington, D. C.

B.S. in Ed., Illinois State Normal University, 1948
Geography

Title of Thesis : The Geography of a Corn-Belt Farm

Edna May Lohman.....Chicago

B.Ed., Illinois State Normal University, 1935
Geography

Title of Thesis : Geographic Aspects of the Resort Industry in the Fox Chain-O-Lakes
Area in Northern Illinois

Rosemary McGee.....San Marcos, Texas

B.S., Southwest Texas State Teachers College, San Marcos, Texas, 1947
Health and Physical Education

Title of Thesis : The Relationship of General Motor Ability to Specific Skill Tests,
an Intelligence Test, and a Stair-Climb Test for College Women
Majors in Physical Education

Mary E. McGraw.....Peoria

B.S. in Ed., Illinois State Normal University, 1945
English

Title of Thesis : Proposed Plans for Directing Outside Reading in the Secondary School

Oliver Lee McIlrath.....Woodson

B.Ed., Southern Illinois University, Carbondale, Illinois, 1927
Education-Administration (Secondary)

Title of Thesis : A Sanitary Survey Designed to Improve the Health of
a Central Illinois Community

Charles V. Morris.....Cornell

B.A., Kletzing College, University Park, Iowa, 1942
Education-Administration (Secondary)

Title of Thesis : A Plan for Reorganizing Into Unit Districts the Educational System
of Livingston County, Illinois

Leonard William Mueller.....Streator

B.Ed., Illinois State Normal University, 1942
Education-Administration (Secondary)

Title of Thesis : Meeting the Needs of Industry in Education Through an
Industrial Course of Study in the Streator (Illinois) High School

Ralph Joseph Paulsen.....Bloomington

B.S. in Ed., Illinois State Normal University, 1946
Education-Administration (Secondary)

Title of Thesis : Pupil Transportation in a Community Unit School District

Edward Lee Pointèr.....Bloomington

B.Ed., Illinois State Normal University, 1942
Education-Administration (Secondary)

Title of Thesis : A Proposed Physical-Education Program for Seventh- and
Eighth-Grade Boys in McLean (Illinois) County

Raymond Henry Quensel.....Towanda

B.Ed., Illinois State Normal University, 1939
Education-Administration (Secondary)

Title of Thesis : Financing Extra-Curricular Activities in the High Schools
of Stark County, Illinois

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Sister Mary Coleta Barth, O.P.....Bloomington

B.Ed., Illinois State Normal University, 1940
Education-Administration (Secondary)

Title of Thesis: A Proposed Life-Adjustment Education Curriculum
for Trinity High School, Bloomington, Illinois

Arthur Edward Smith.....Rock Rapids, Iowa

B.S. in Ed., Illinois State Normal University, 1948
Guidance and Personnel

Title of Thesis: A Comparison of the SRA Primary Mental Abilities Test
with the Wechsler-Bellevue Intelligence Scale

Lyman John Smith.....Mt. Morris

B.S. in Ed., Illinois State Normal University, 1948
Education-Administration (Secondary)

Title of Thesis: Seniors in the High Schools of Ogle County, Illinois,
Look at Their Problems

George Elwood Wheeler.....Normal

B.Ed., Illinois State Normal University, 1941
Education-Administration (Secondary)

Title of Thesis: An Analysis of the Teaching Activities Performed
by Music Teachers in the Public Schools

Wayne Walter Wigell.....Chicago

B.S., Eureka College, Eureka, Illinois, 1946
Guidance and Personnel

Title of Thesis: Differential Responses of Adjusted and Maladjusted
High-School Students to Color, Form, and Texture

Bertrum David Williams.....Waukegan

B.A., Peru State Teachers College, Peru, Nebraska, 1929
Education-Administration (General)

Title of Thesis: A Plan of School Reorganization for Lake County, Illinois

Herbert Lawrence Zobel.....Chicago

B.S. in Ed., Illinois State Normal University, 1948
Geography

Title of Thesis: Opaque Visual Aids in Geography: Their Effectiveness

UNDERGRADUATE SCHOOL BACHELOR OF SCIENCE IN EDUCATION

HOME ECONOMICS EDUCATION

Mary Ann Lundberg.....McNabb Rosemary Kathleen Rhoda....Lexington

MUSIC EDUCATION

Jane Elizabeth Salmon.....Chenoa Roy Eugene Salzman.....Carlock

AGRICULTURE EDUCATION

John Robert Claus.....Pittsfield Ralph Ronald Martin.....Gibson City
Leland Eugene Hughes.....Sullivan James Robert Purdue.....Kell

SPECIAL EDUCATION

Genevieve Carmelia Kærcher..Springfield Fred Adolph Rozum.....Bloomington
Robert Fred Pittman.....Edwardsville Lela Irene Sprecker.....Normal

INDUSTRIAL ARTS EDUCATION

Theodore George Adams..Chicago Heights Everette Junior Pierce.....Potomac
Eugene William Ferguson..Bloomington Donald McCormic Raddis..Bloomington
Ralph William Heinz.....Princeville Frank Wagner Thompson.....Normal
Robert Leroy Maurice.....Canton

PROCEEDINGS

HEALTH AND PHYSICAL EDUCATION

Benjamin Michael Cottone.....Bloomington
Lawrence Edward Carl.....Mansfield
John William Graham.....Yorkville
Norman James Halford....Crystal Lake
Paul Anthony Keller.....Bloomington
Mildred Catherine Knoblock.....Peoria
James Edward McGovern.....Chicago

Charles Thomas Powers.....Ohio
Michael Peter Quinn.....Chicago
Robert Edwin Smith.....Stonington
Vernon Eugene Stratman....Monticello
Newell Radcliff Voss.....Bloomington
Byron Leon Wise.....Collison

BUSINESS EDUCATION

Donald Henry Boekholder..Dubuque, Ia.
Francis Paul Brennan.....Bloomington
Henry Rae Cotton.....Bloomington
Vernon William Greening....Chicago
Willis Melvin Haughey....Bloomington
Edward Anton Holub....Elmwood Park
Harold Eugene Judy.....Danville
Howard Leo Knous.....Petersburg

Berta Jean Lee.....Tiskilwa
Alan Gerald Lemon.....Grant Park
Eldon Brown Maxwell.....Pekin
Milton LeVerne Pokarney....Forrest
Phillip Andrew Prebeck.....Witt
Howard Lee Rhodus.....Normal
Robert Stanley Taylor.....Lincoln

SECONDARY EDUCATION

Martha Kincaid Adams.....Pontiac
Edward Louis Battiste.....Witt
Ralph Lee Defenbaugh.....Magnolia
Lloyd Richard Denler.....Secor
Eunice Bernadette Egges...Bourbonnais
Betty Lorraine Eveland....Piper City
William Herman Faellaci, Jr...Chicago
Roland Falconer.....East St. Louis
Henry Louis Fisherkeller....Hinsdale
Bernice Lovel Flynn.....Bloomington
William Eugene Glas.....Springfield
Claribel GriffithClinton
Walter Eugene Lamberton....Paxton
Mildred Louise Lawson.....Chicago
Madelyn Ann Andrews McConnell...
.....Gridley
Joseph Francis McGuire....Chatsworth

Rajean McWilliamsPekin
John Holmes Malmberg.....Normal
Janice Katherine Mason.....Armington
Norman R. Molloy.....Brookfield
Thomas Junior O'Connell.....Minook
Audrey Haerlin Osner.....Normal
Stephen Anthony Paynie....Wood River
Doris June Pulaski.....Manteno
Ernest PurkeyLincoln
Lucille Louise Schultz.....Joliet
Oneta Marie Smock.....Peoria
Frank Stephen Staley.....Washington
Martin VanBuren Stephenson, Jr.....
.....Bloomington
Dorothy Arnett Stoutenborough..Maroa
Manly Allen Tory.....Bloomington

ELEMENTARY EDUCATION

Evelyn Mabel Ann Armstrong.....
.....Chandlerville
Mildred Rose Bargfield.....Litchfield
Jewell Clark Brockman.....Pontiac
Nellie BurnettTuscola
Hilda ChristiansenElwood
Leoma Chrystell Clark.....Noble
Carolyn Springer Dalton....Springfield
Margaret Louise Dennis.....Waverly
Mary Lucille Dowdall.....Carrollton
Laura Ella Duis.....Woodland
Lillian May Elliott.....Bunker Hill
Elda EversoleLexington
Lucille Chaire Ginzle.....Trenton
Norma June Gregory.....Moweaqua
John Bernard Halpin.....San Jose
Dorothea Mildred Heike.....Wenona
Leota Fern Hinshaw.....Carlock
Orma Lois Ilyes.....Eureka
Angela Ruth Keigher.....Manteno
Mildred Fuller Krigbaum.....Decatur
Ada Helen Hoos Laird.....Pittsfield
Evelyn MaxwellNormal

Zazelle Marie Meredith.....Milford
Ella Teresa Moore.....Bloomington
Emma Lorraine Moser.....Tremont
Mildred Helen Bower Nixon...Decatur
Emma Louise Opperman.....Lawndale
Paul Alvin Poe.....East Carondelet
Mary Alice Reinhart.....Colfax
Lydia Melinda Sauthoff.....Smithton
Arlene Rosa Schneider.....Highland
Rhea Patterson Elingloff...Bloomington
Rockwell Leslie Stowell.....Wapella
Millie Irene Strang.....Decatur
Anna May Cross Strickland....Venice
Elizabeth Lavinia Stuck.....Dunlap
Edmond Hector Taveirne.....Oglesby
Josephine Kathryn Thaller.....Pekin
Agnes Jacobina Thomsen...Crystal Lake
Alice E. Watson Trenary.....Danville
Fay Louise Verrill.....LaGrange
Ralph Ansley Wantland.....El Paso
Helen Dolores O'Banion Weaver.Fithian
Clara Gail Wilson.....Warren
Blossom Jeannette Yates.....Clinton

SUMMARY OF UNDERGRADUATE DIVISION GROUPS

Home Economics Education.....	2	Health and Physical Education.....	13
Music Education	2	Business Education	15
Agriculture Education	4	Secondary Education	31
Special Education	4	Elementary Education	45
Industrial Arts Education.....	7		
Total Summer Bachelors Graduates.....	123		
Total Summer Masters Graduates.....	25		
Total Summer Graduates.....	148		

II. FACULTY

1. *Deaths.* Mr. Manfred J. Holmes, Emeritus Professor of Education, passed away on August 8. Mr. Holmes, who came to faculty of Illinois State Normal University in 1897 and taught continuously for forty-six years until his retirement in 1943, was within a few days of his eighty-sixth birthday and was still very active in family and community life. Mr. Holmes, not only rendered a long service, but a valuable service through some of the most illustrious years of the history of Illinois State Normal University.
2. *Leaves of Absence*
 - a. Dr. Victor M. Houston, Principal of the University High School, for a period beginning September 1, 1949, and continuing through June 15, 1950, in order to accept a full time responsibility in the furtherance of a statewide high school curriculum study operating through the office of the Superintendent of Public Instruction. The salary for Dr. Houston will be assumed through funds already made available through the office of the Superintendent of Public Instruction, and arrangements have been completed so that his status on the retirement system continues without interruption.
3. *Changes in Status and Salary*
 - a. Harry D. Lovelass, Associate Professor in Education and Psychology, to be given the position of Principal of the University High School for the 1949-50 school year beginning September, 1949, at a change of salary from his present rating to \$4950.00 for the nine months' period ending June 15, 1950, at which time Dr. Victor M. Houston, on leave, expects to return to his regular position.
During the time that Dr. Houston was loaned half time to the Office of Public Instruction to work with the State Curriculum Program a few years ago, Dr. Lovelass was used as Assistant Principal in the University High School and is, therefore, familiar with the organization. This experience, together with previous experience as a high school principal, is such as to make him the logical person to handle this work. I recommend his appointment with the change in salary rate to \$4950.00.
 - b. Mrs. Rose Burgess Buehler to be changed from rank of Assistant Professor to Associate Professor with corresponding adjustment in salary from \$4450.00 to \$4545.00. Mrs. Buehler has just received her Degree of Doctor of Education from Teachers College at Columbia University, which was completed prior to the June 6 meeting of the Board, but she had not received final notification of the granting of the degree until a few days ago.

4. *Resignations*

- a. Ella Mae Elgin, Instructor in Business Education in order to be married.
- b. Thomas D. Fitzgerald, Director of the University Health Service effective September 1, 1949, in order to accept another position and also in protest to the publication by the Bloomington Pantagraph of salaries of staff members.
- c. Frieda Anne Grieder, Assistant Dean of Women and Director of Fell Hall to return to Stanford University for completion of work on doctor's degree.
- d. Lorle A. Dean, Instructor and Supervising Teacher in the Eighth Grade in the Metcalf School, to accept a position as Director of Curriculum in the Downers Grove public schools.
- e. John F. Foy, Instructor of Health and Physical Education for Boys at the Children's School, to accept another position as Director of Physical Education with the Lake View School District north of Decatur, Illinois.
- f. Sara Fernald, Supervising Teacher in the Sixth Grade at the Children's School, to accept a position as instructor in English in Bloom Township High School, Chicago Heights, Illinois.
- g. Edith L. Maas, Instructor in Home Economics at the Children's School, to accept a position in Leyden Community High School at Franklin Park, Illinois.
- h. Elvira Vidano, Instructor of Health and Physical Education for Girls at the Children's School, to accept another position.
- i. Rose Margaret Leak, Instructor of Music at the Children's School, to accept another position in Indiana.
- j. Mary Luther, Instructor of Music at the Children's School, to accept another position.

5. *Recommended for employment for the 1949-1950 school year, effective September, 1949*

- a. Mr. Roger Dean Blomgren, Instructor in Industrial Arts, at a salary rate of \$3150.00 for nine months. Illinois State Normal University—B.S. in Ed., Colorado State College of Education—M.A. Experience—Galesburg.
- b. Dr. John W. Hancock, Associate Professor of Psychology, at a salary rate of \$4815.00 for nine months. Purdue University—B.S., M.S., Ph.D. Experience—Michigan City High School, Parsons College (Iowa), University of Illinois (Galesburg Division).
- c. Miss Charlotte Yale Ives, Instructor in Health Education at a salary rate of \$3600.00 for nine months. Teachers College, Columbia University—B.S., M.A. in Health Edu-

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- cation, also School of Nursing, Presbyterian Medical Center in New York City, R.N. Experience—University of Tennessee.
- d. Miss Bernadine Johnson, Instructor in Home Economics, at a salary rate of \$3510.00 for nine months. James Millikin University—B.S., Colorado A & M College—M.E.. Experience—Decatur, Tolono, Spring Valley.
 - e. Mrs. Margaret Jorgensen, Instructor in Education and Psychology, at a salary rate of \$3600.00 for nine months. University of California—A.B., University of Denver—M.A. (equivalent) and work almost completed for doctor's degree, State College of Education, Greeley, Colorado. Experience—High School in California; Denver University; Stephens College, Columbia, Missouri.
 - f. Miss Rosemary McGee, Instructor in Health and Physical Education for Women, at a salary rate of \$3330.00 for nine months. Southwest Texas State College—B.S., Illinois State Normal University—M.S. in Ed. Experience—Woman's College, Montivallo, Alabama; High School, Galveston.
 - g. Mrs. Clara B. Merrifield, Instructor in Home Economics and Dean of Girls in the University High School, at a salary rate of \$3600.00 for nine months. Central Missouri State College, Warrensburg, B.S. in Ed., University of Missouri, M.Ed. Experience—High Schools in Missouri; Stephens College, Columbia, Missouri.
 - h. Dr. Ralph A. Micken, Associate Professor of Speech, at a salary rate of \$4985.00 for nine months. North Dakota University—B.A., Montana State University—M.A., Northwestern University—Ph.D. Experience—Montana High Schools, Montana School of Mines, Iowa State College (Ames).
 - i. Mr. Harold Niven, Jr., Instructor in Speech Education, at an annual salary rate of \$3330.00 for nine months. University of Denver, B.A., Stanford University, M.A., University of Akron. Experience—St. Joseph High School, Denver, Colorado; Stanford University.
 - j. Mr. Charles A. Slagle, Instructor in Health and Physical Education for Men, at a salary rate of \$3654.00 for nine months. North Carolina University, A.B., Ohio State University, M.A. Experience—Ohio State University; College of Wooster (Ohio).
 - k. Miss Elizabeth M. Trout, Instructor in Social Science at the Children's School, at a salary rate of \$4020.00 for twelve months. University of Chicago, A.B., M.A., Experience—High School, Calumet City, Illinois. This position is reported as a matter of record but the salary is paid by the Department of Public Welfare.

PROCEEDINGS

1. Mr. Arden L. Vance, Instructor in Music, at a salary rate of B.M.E., Northwestern University, M.M. Experience—Goodwell, Oklahoma; Jeffersonville, Indiana.
- m. Miss Gertrude Erbe, Instructor in Music at Children's School, at a salary rate of \$4200.00 for twelve months. University of Wisconsin, B.M., Northwestern University, M.M. Experience—Teachers College, Ellendale, North Dakota; Kankakee, Illinois; River Forest, Illinois; Milwaukee Downer Academy. Reported as a matter of record. Salary paid by Department of Welfare.
- n. Mr. Harold F. Hall, Director of Alumni Relations, at a salary of \$5400.00 for twelve months. Illinois State Normal University, B.Ed., Colorado State College of Education, M.A. Experience—Wyoming, Illinois, and Pekin, Illinois, High Schools; Manager of office of insurance company for the past five years.
- o. Miss Velma Clement, Faculty Assistant in Special Education (partially sighted) at a salary rate of \$3150.00 for nine months. Illinois State Normal University, B.Ed. Experience—Kankakee and Peoria public schools. Miss Clement is loaned to us for one year by the Peoria public schools and will handle instruction of partially sighted children and supervise student teachers in a room provided by the Bloomington Board of Education in the Edwards school. Her salary, received through Illinois State Normal University, will be augmented by additional funds through available appropriations in the hands of Mr. Ray Graham, Assistant Superintendent in the Office of Public Instruction.
- p. Mr. Lowell Kuntz, as Instructor in Music at a salary rate of \$3240 for nine months. Illinois State Normal University, B.S. in Ed., M.S. in Ed.
- q. Mrs. Beatrice C. Olson as part time supervising nurse in the University Health Service at a salary rate of \$1125.00 for nine months on a half time basis.
- r. Mr. Herbert Sanders, Instructor in Music at the Children's School, at a salary rate of \$4020.00 on a twelve months basis, the salary to be paid by the Department of Public Welfare. Chicago Musical College, B.M. Ed., Northwestern University, M.M. Ed. Experience: Wilson Junior College, Chicago; Elementary Schools, Western Springs, Illinois.

6. *Appointment of Graduate Assistants*

Following the policy of the appointment of a certain number of graduate assistants who render teaching service to the University while working on their Master's Degrees, and part of whose educational growth comes as a result of this experience, the following persons are recommended for appointment be-

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ginning with the opening of the 1949-1950 school year in September. All stipends are for \$150.00 a month for nine months unless otherwise designated.

<i>Department or Area</i>	<i>Persons Appointed</i>
Agriculture	James V. McDonald \$50.00
Art	Fred W. Metzke
Biology	John W. Carlock
Education and Psychology	Harlan Hosler
Business Education	Thomas Michael Neumann
Geography and Geology	Charles C. Yahr
Health and Physical Education (Men)	Joseph Garner
Health and Physical Education (Women)	Eleanor R. Morrison
Industrial Arts	Charles B. Porter
Mathematics	William D. Popejoy
Physical Science	Robt. H. Marshall (11 mo.)
Social Science	Robert N. Knight \$75.00
	Frederick C. Spiegel \$75.00
Research	Joseph Naffziger

7. *Faculty Assistants*

The following faculty assistants, to work in the Division of Agriculture Education, are recommended for appointment at a salary of \$300.00 per month effective for a nine months' period beginning September, 1949 unless otherwise designated.

John R. Claus
 Leland E. Hughes
 Vernon L. Plummer, effective from July 11, 1949
 Richard W. Rockenbach

8. *Changes in Summer Session Faculty and Salaries*

- E. L. Hill should be added to the list of faculty submitted at the meeting of the Teachers College Board on March 28, 1949, at a salary of \$405.00 for the month of August, this extra salary being due as a result of extra demands for the summer staff.
- Harriett Jacquat, Instructor in Biology, for a three weeks' period due to heavy demands made on a certain course that had to be divided. Miss Jacquat should be listed for a salary of \$300.00.
- Mr. Lowell Kuntz, as a Faculty Assistant in Music Education, for the eight weeks' summer session at \$300.00 per month or a total of \$600.00 for the session.
- Mr. W. A. Ashbrook, as Instructor in Safety Education, at a salary of \$350.00 per month or \$700.00 for the eight weeks' summer session.

- e. Mrs. Joyce Evans, as part time Instructor in Education, at a salary of \$125.00 per month or \$250.00 for the summer session.
- f. Miss Margaret Parret, who because of change of plans, found it possible to teach the entire eight weeks instead of six weeks, and, therefore, her salary for the month of August should be changed from \$175.00 as listed in the March 28, 1949, report, to \$350.00.
- g. Dr. Harlan W. Peithman, listed for two-thirds assignment, was used full time due to large enrollment and his salary should read \$435.00 for each month or \$870.00 for the eight weeks' summer session.
- h. Dr. E. A. Lichty, who was omitted from the faculty list of March 28, 1949, should be listed for \$385.00 for each of two months or \$770.00 for the entire summer session.
- i. Mr. William Hodge, unintentionally omitted from the March 28, 1949 summer session list, should be listed for two months at \$50.00 per month or a total of \$100.00 for the entire summer session.

9. *Positions yet to be filled*

Despite the employment to date of twenty-eight new faculty members for the next school year, there remain twenty-three more staff members to be secured prior to the time that school opens Monday, September 12. Among these positions are the following: Health Education; Geology; Education (7th grade supervising teacher); Home Economics (foods); Music (Piano); Audiology (Special Education) Deaf and Hard-of-Hearing; Audio-Visual Education; Assistant Dean of Women and Director of Fell Hall; Supervisor of campus elementary teaching and Principal of the Metcalf Elementary School; Director of Bureau of Appointments; Director of University Health Service; Agriculture (Dairy); and at the Children's School, Health and Physical Education for girls; Health and Physical Education for boys; Home Economics; and 4th grade and 6th grade supervising teachers.

III. OTHER EMPLOYEES

1. *Resignations*

- a. Mrs. Betty B. Knous, C.S. I, effective August 31, 1949, in order to be with her husband.
- b. Mrs. Jean D. Rhodus, C.S. I, effective July 31, 1949, to be with her husband.
- c. Mrs. Mildred Schneeberg, C.S. I, effective August 31, 1949, in order to be with her husband.
- d. Miss Rosemary Teipel, C.S. I, effective August 8, 1949, in order to be married.

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- e. Mrs. Mary Jean Whamond, C.S. I, effective August 31, 1949, in order to be with her husband.
- f. Miss Ruth Barstead, student worker, effective August 31, 1949, in order to be with her husband.
- g. Mrs. Jane H. Jackson, C.S. I and student worker, effective August 31, 1949, in order to be with her husband.
- h. Miss Gloria L. Leverenz, student worker, effective August 15, 1949, in order to accept a position in her home town.
- i. Mrs. Estelle S. Metcalf, student worker, effective August 31, 1949.
- j. Miss Marilyn J. Stoops, student worker, effective August 16, 1949.

2. *New Appointments*

- a. Mr. Fred F. Castle, student worker, on a part time basis at a fractional rate of \$60.00 per month effective July 1, 1949.
- b. Miss Betty Louise Gustafson, student worker, on a part time basis, effective July 1, 1949, at a part time rate of \$135.00 per month.
- c. Mrs. Eleanor Matherson, student worker, on a part time basis at a fractional salary of \$135.00 per month effective July 1, 1949.
- d. Miss Mildred Dillingham as Clerk-Stenographer I, effective....., at.....per month.
- e. Mr. Philip James Garanger as Farm Hand, effective after August 15 at \$150.00 per month.

IV. THE ORGANIZATION—No Report

V. THE CURRICULUM—No Report

VI. BUILDINGS AND GROUNDS

1. *Progress on Building Construction*

- a. *Administration Building.* Progress on the Administration Building ceased almost three months ago since appropriations had not been made for the top floor. Now that this appropriation has been passed and approved by the Governor, and the plans and specifications have been prepared and the contractors have figures on these and submitted their figures to the Division of Architecture and Engineering, there only remains the approval of the Chairman of the Teachers College Board to request release of funds and approval of such release by the Department of Finance and the Governor. We had hoped to get into this building February 1, in order to release office space in Old Main that could be used for classes. Now it appears that we

cannot hope to get into this building for a considerable time after February 1, but we are anxious to make the move as soon as possible because of the extreme shortage of classroom, laboratory and office space on the campus and, therefore, it is hoped that those concerned will aid us in expediting the availability of funds. As soon as the "go sign" has been given, construction will move at a rapid rate and the building should be under cover before Thanksgiving.

- b. *Special Education Building.* Excellent progress is being made on this very large building. All funds have been released and work is going forward at a rapid rate, with the expectation that it will be entirely enclosed by December 1, 1949. Plans have been made to heat the entire structure so that work can proceed through the winter, in hopes that we may be able to get in the building by September, 1950.

2. *Proposed Buildings*

- a. *Self Liquidating Dormitories.* Definite steps were taken on August 8, 1949, to determine the location of a dormitory for men students and another for women students, each housing 154 persons. It is now proposed to erect these dormitories on the west side of University Street on land now owned by the University, with exception of one piece of property, which is included in the funds now available for acquisition of additional land. It is believed that one dormitory for men and one for women, at this time, would be much better than to become over enthusiastic and erect additional structures that might not be filled to the capacity. These first dormitories will be located immediately south of the Special Education Building, and will be a part of a well planned and carefully developed system of campus residence housing for both men and women.

- 3. *Acquisition of Land.* Steps are already being taken to have necessary, additional land appraised and Mr. Dunn, with the consent of the Chairman of the Teachers College Board, has arranged for appraisers to do this work about September 1. Options will be obtained and it is hoped that necessary land can be added at an early date. This land is in four general locations.

- a. Land south and east of the campus is needed for the development of women's recreational activities and parking space.
- b. The remaining contemplated land west of the campus needed for dormitory housing.
- c. Land directly east of the campus, and on North Street, across from Fell Gate, in order to widen the street and

TEACHERS COLLEGE BOARD

make a small park area that will expose at a distance of at least two blocks away, Fell Gate was moved slightly to the north.

- d. Additional and necessary acreage at the University Farm in order to further meet our requirements both for production and demonstration purposes.

VII. AUXILIARY ENTERPRISES—No Report

VIII. STUDENT LIFE—No Report

IX. MISCELLANEOUS

1. *Financial Limitations.* It has been impossible, as yet, to figure how Illinois State Normal University will be able to operate during this year on the basis of using only 45% of the biennial appropriation. It is easy to note such a figure on paper, but if a study had been made of the effect it would have, and the ultimate greater cost to the State of Illinois, perhaps some other solution might have been devised. For example, roofs on two buildings, that we've hoped could be replaced immediately, and for which we have planned for over a year, will have to be postponed for at least another year while increased damage will be done to the buildings. This does not look like good economy. We must also postpone a change in rewiring and changing the lightning system of Metcalf Elementary School at a cost of still further injury to the eyes of children. The present system will not carry a load sufficient to install good and efficient lighting. The estimated cost of this improvement is \$30,000.00. The fact that \$23,000.00, in repair of boilers, has been injected into the maintenance situation, and must be included this year, is having a disastrous effect on the much needed other immediate repairs. It would seem that possibly this matter could be reviewed by the Teachers College Board and the Presidents of the Schools, to see if there is a way in which this very bad situation can be remedied. It has, thus far, been impossible for us to use the 45% figure on plant operation (especially contractual and commodity accounts).

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested and will be appreciated on the following recommendations:

1. Approval of the granting of degrees and diplomas to those persons graduating on June 13, 1949.
2. Approval of the granting of degrees and diplomas to those persons graduating on August 12, 1949.

PROCEEDINGS

3. Granting of leave of absence to Dr. Victor M. Houston.
4. Change in status and salary of Dr. Harry D. Lovelass and Dr. Rose Burgess Buehler.
5. Acceptance of the resignations of Miss Ella Mae Elgin, Dr. Thomas D. Fitzgerald, Miss Frieda Anne Grieder, Miss Lorle A. Dean, Mr. John F. Foy, Miss Sara Fernald, Miss Edith L. Maas, Miss Elvira Vidano, Miss Rose Margaret Leak, Miss Mary Luther.
6. The employment of Mr. Roger Dean Blomgren, Dr. John W. Hancock, Miss Charlotte Yale Ives, Miss Bernadine Johnson, Mrs. Margaret Jorgensen, Miss Rosemary McGee, Mrs. Clara B. Merrifield, Dr. Ralph A. Micken, Mr. Harold Niven, Jr., Mr. Charles A. Slagle, Miss Elizabeth M. Trout, Mr. Arden L. Vance, Miss Gertrude Erbe, Mr. Harold F. Hall, Miss Velma Clement, Mr. Lowell Kuntz, Mrs. Beatrice C. Olson, Mr. Herbert Sanders for the positions indicated and at salaries listed.
7. Appointment of Mr. James V. McDonald, Mr. Fred W. Metzke, Mr. John W. Carlock, Mr. Harlan Hosler, Mr. Thomas Michael Newmann, Mr. Charles C. Yahr, Mr. Joseph Garner, Miss Eleanor R. Morrison, Mr. Charles B. Porter, Mr. William D. Popejoy, Mr. Robert H. Marshall, Mr. Robert N. Knight, Mr. Frederick C. Spiegel, Mr. Joseph Naffziger as Graduate Assistants.
8. Appointment of Mr. John R. Claus, Mr. Leland E. Hughes, Mr. Vernon L. Plummer, Mr. Richard W. Roekenbach as Faculty Assistants.
9. Alterations in summer session faculty personnel and salaries as listed.
10. Acceptance of the resignations of Mrs. Betty B. Knous, Mrs. Jean D. Rhodus, Mrs. Mildred Schneeberg, Miss Rosemary Teipel, Mrs. Mary Jean Whamond, Mrs. Ruth Barstead, Mrs. Jane H. Jackson, Miss Gloria L. Leverenz, Mrs. Estelle S. Metcalf, Miss Marilyn J. Stoops.
11. Appointment of Mr. Fred F. Castle, Miss Betty Louise Gustafson, Miss Eleanor Matherson, Mildred Dillingham and Philip James Garanger to positions indicated and at salaries listed.

Respectfully submitted,

R. W. FAIRCHILD

REPORT OF THE EASTERN ILLINOIS STATE COLLEGE

For the Meeting at DeKalb

August 16, 1949

To the Chairman, Secretary and Members
of the Teachers College Board,

TEACHERS COLLEGE BOARD

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College is presented for your consideration:

I. STUDENTS

A. Enrollment during summer of 1949

	Men	Women	Total	Total one year ago
Summer term, June 13-August 5.....	437	384	821	824
Campus Workshop, (3 weeks).....			38	65

	Boys	Girls	Total
Eastern State Elementary School.....	112	113	225

B. June Graduation List

- The following students completed the requirements for the degree of Bachelor of Science in Education, and were graduated as of June 5, 1949:

Alexander, Shirley Jean (Business Education—Social Science).....	Edwardsville
Anderson, Charles David (Geography—Social Science, French).....	Charleston
Anderson, Charles Eugene (Physical Education—Industrial Arts, Social Science).....	Hammond, Indiana
Arney, Billie Bradford (Business Education—Social Science).....	Ashmore
Ashby, Wilma Jean (Music—Business Education).....	Charleston
Ayers, Phillip Edward (Physical Education—Social Science, Zoology).....	Cisne
Bagby, Marilyn Violet (Physical Education—Business Education).....	Edwardsville
Bailey, James Cecil (Industrial Arts—Botany).....	Willow Hill
Barnes, Howard Eugene (Physical Education—Social Science, Geography, Zoology).....	Tuscola
Barnhart, Leslie Arlo (Mathematics—Physics, Social Science).....	Olney
Barrett, John (Business Education—Social Science).....	Chicago
Bartimus, Charles Verlis (Botany—Zoology, Social Science).....	Mattoon
Bateman, Harold Bernard (Industrial Arts—Physical Education).....	Bible Grove
Beals, Freda Lou Roberts (Geography—Social Science, Home Economics).....	Mattoon
Berninger, Sara Nelle (English—Social Science).....	Mattoon
Black, Robert William (Social Science—Journalism).....	Springfield
Bowman, Ariel Irene (Speech—Business Education).....	Mattoon
Buesking, Berniece Baumgarten (Home Economics—Chemistry).....	Shelbyville
Bunten, Charles Albert (Industrial Arts—Social Science).....	Oakland
Burmeister, Virginia Elizabeth (Zoology—Botany).....	Danville
Burrus, Lester Bernard (Chemistry—Zoology, Botany, Social Science).....	Charleston
Bushur, Fidelis, John (Physical Education—Mathematics, Zoology).....	Neoga
Byers, Billy Talbert (Business Education—Social Science).....	West Lebanon, Indiana
Campbell, Doris Hussong (Music—Business Education).....	Charleston
Campbell, William Wright (Chemistry—Physics, Mathematics).....	Oakland
Carmichael, Donald Charles (Social Science—Botany, Geography).....	Mattoon
Carter, Lowell Henry (Industrial Arts—Physical Education).....	Louisville
Carter, Norma Jean (Elementary Education—Social Science, Geography).....	Windsor
Casteel, Mary Louise (Zoology—Botany, Chemistry, Social Science).....	Marshall
Cohoon, Carl Wesley (Business Education—Social Science).....	Casey
Coil, John Robert (Business Education—Social Science).....	Flora
Colwell, Calvin Randall (Physical Education—Industrial Arts, Social Science).....	Tuscola
Compton, Ferne Eileen Tingley (Elementary Education—Spanish, Social Science).....	Martinsville
Connell, Kenneth Hugh (Speech—Social Science, Physical Education).....	Toledo
Cooley, Everette Harry (Botany—Zoology, Social Science).....	Mattoon
Cooper, William Edward (Business Education—Social Science).....	Clinton
Corbin, Norman Allan (Speech—Physical Education, English).....	Centralia
Crookshank, Robert Richard (Industrial Arts—Social Science).....	Mattoon
Daniels, Altys Maynard (English—Physical Education).....	St. Jacob
Davis, Albert Max (Industrial Arts—Social Science).....	Charleston
Dawson, Donald Lewis (Chemistry—Physics, Mathematics).....	Princeton
Dietkus, Mary Barbara (Music—Art).....	Georgetown
Drolet, Robert James (Speech—Physical Education).....	Kankakee
Evans, Dana Frances (Art—English).....	Robinson
Everson, Ralph Donald (Art—Industrial Arts).....	Champaign
Fillipitch, Adolph John (Social Science: German).....	Pana
Fiscus, Charles Albert (Mathematics—Social Science).....	Sumner
Fogelman, George Elmer (English—Social Science, French).....	Greenup

PROCEEDINGS

Frazier, George Robert (Physical Education—Industrial Arts).....	Georgetown
Glad, Arthur Langdon (Physical Education—Business Education, Zoology, Social Science).....	Kankakee
Goleman, Aubra Leo (Art—Social Science).....	Oakland
Goleman, Denzil Lyle (Zoology—Botany).....	Oakland
Goleman, James Lowell (Industrial Arts: Social Science).....	Oakland
Gregor, Albert (Physical Education—Social Science, Zoology).....	Edwardsville
Gressel, Marie Lucille (Business Education—Social Science, Art).....	Greenup
Grinstead, Joyce May (Physical Education—Art).....	Edwardsville
Grubaugh, Robert Lee (Business Education—Social Science, English).....	Robinson
Harshbarger, Helen Clara (Business Education—Social Science).....	Arcola
Heath, Charles Chester (Physical Education—Social Science, Zoology).....	Olney
Henry, William Levi (Social Science—Business Education).....	Oblong
Hicks, Oscar Leon (Physical Education—Industrial Arts, Social Science).....	Allerton
Hill, Carolyn Leah (English—Social Science).....	Sigel
Hittmeier, Glenn Elmer (Social Science—Mathematics, Physical Education).....	Mt. Olive
Holaday, James William (Social Science—Geography, Botany, Zoology).....	Louisville
Holaday, Peyton Wilburn (Chemistry—Zoology).....	Oakland
Howerton, Ollie Estel (Social Science—Geography).....	Westville
Howey, Patricia Ann (Elementary Education—Social Science).....	Arcola
Hubbard, Hal Robert (English: Social Science).....	Newton
Hudson, Neal Edward (Physical Education—Social Science, Zoology, Geography).....	Olney
Idleman, Austin Elwood (Mathematics—Physics, Chemistry).....	Hindsboro
Ingrum, Vernon Rex (Physical Education—Social Science, Zoology).....	Newman
Jeanguenat, Eugene Philip (Business Education—Social Science).....	Youngstown, Ohio
Jeffers, Avanelle Carmen Shew (Geogrpahy—Engnish, Social Science, Spanish).....	Paris
Johns, Donald Ellsworth (Physics—Mathematics).....	Dewitt, Nebraska
Johnson, Bertha Nedra Seitzinger (Mathematics—Zoology, Chemistry).....	Flat Rock
Johnson, Virginia Lee (Business Education—Social Science).....	Albion
Jones, James Edward (Botany—Zoology).....	Altamont
Jones, Laverne Eileen (Elementary Education—Social Science).....	Arthur
Jones, Shirley June (Business Education—Social Science, Physical Education).....	Newton
Ketchie, Stephen Lorenzo (Industrial Arts—Social Science).....	Cypress
Klette, Kenneth Laverne (Physical Education—Social Science, Geography).....	Charleston
Klette, Ina Ruth Miller (Botany—Zoology).....	Charleston
Knott, Beulah Delores Krick (Business Education—Social Science).....	Montrose
Knott, James Francis (Business Education—Social Science).....	Charleston
Kreuter, Olin George (Industrial Arts: Physical Education, Geography).....	Livingston
Kruzich, Joseph (Industrial Arts—Physical Education).....	Catlin
Largent, Grace Lavonne (Home Economics—Chemistry).....	Shelbyville
LaRose, LeeRoy Sylvester (Physical Education—Geo., Social Science).....	East St. Louis
LaRose, Lela Juanita Williams (Speech—English, Social Science).....	Mattoon
Malinay, Edward Blaze (Social Science—Geography).....	Chestnut Ridge, Pa.
Marlow, Foster LeRoy (Art—Speech).....	Opdyke
Maronto, Dorothy Maxine Cooley (Art—Speech, Spanish).....	Charleston
Marron, Margaret Mary (Elementary Education—Social Science).....	Danville
Mayer, Vera Mildred (English—Business Education).....	St. Francisville
McCullough, John Robert (Social Science—Business Education).....	Oblong
McCumber, Louise Elece (Elementary Education—Social Science).....	Villa Grove
McElroy, Halden Earl (Industrial Arts—Physical Education).....	Tower Hill
Meeker, Gertrude Estalene (Physical Education—Business Education, Zoology).....	Robinson
Miller, Jack Eugene (Physical Education—Business Education, Zoology).....	Decatur
Mitchell, Jeanette (Home Economics—Chemistry).....	Kansas
Moberley, Elenore Rose (English—Journalism).....	Gays
Montgomery, Paul Brenton (Mathematics: Social Science, Physics).....	Marshall
Moritz, George MacAdam (Art—Social Science).....	Effingham
Muir, George Cameron (English—Journalism, Social Science).....	Chicago
Mullen, Charles Clifton (Botany—Zoology, Chemistry).....	Toledo
Needham, Norma Jean Spaug (Home Economics—Chemistry).....	Sullivan
Neikirk, Mary Ellen (English—Social Science).....	West Salem
Norviel, Wayne Dean (Mathematics—Physics, German).....	Lerna
Ohm, Bernard Maurice (Business Education—Social Science).....	Mattoon
Ohm, Ralph Edward (Business Education—Social Science).....	Mattoon
Olson, Robert Ellsworth (Physical Education—Social Science).....	St. Elmo
Perry, Richard Eldon (Physical Education—Zoology).....	Charleston
Pilger, Fred Albert, Jr., (Mathematics, Physics—Chemistory).....	Ramsey
Popham, Monte Carlos (Industrial Arts—Physical Education).....	Charleston
Potter, Jean Marie (Speech—English).....	Mattoon
Potter, Thomas Willoughby, Jr. (Social Science—English).....	Mattoon
Potts, Dale Everett (Mathematics—Physics).....	Villa Grove
Pyle, Donald Lee (Business Education—Social Science).....	Mattoon
Reat, George Marion (Geography—Physical Education, Social Science).....	Charleston
Redicks, Harold Otho (Chemistry—Mathematics, Physics).....	Oakland
Rhodes, Marguerite (Speech—Social Science).....	Chicago
Richards, Hestin LeRoy (Chemistry—Mathematics, Physics, Social Science).....	Herrick
Richmond, John Kent (Physical Education—Zoology, Mathematics).....	Fillmore
Ridgely, Ilene Ellen (Home Economics—Art).....	Parkersburg
Rogers, Frances Joan (Business Education—Social Science).....	Humboldt
Rosebraugh, Charleen (Music—Business Education).....	Charleston
Roylek, Frank James (Business Education—Social Science).....	Mattoon
Sayler, James L. (Physical Education—Zoology, Social Science).....	Gilman
Sechrest, John David (English—Social Science).....	Flat Rock

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Sensintaffar, Jack Lee (Zoology—Botany, Geography, Social Science)	Charleston
Sharer, Albert Clay (Industrial Arts—Zoology)	Springerto
Sharrett, Mary Elizabeth (Zoology, Botany—Geography, Social Science)	Sumne
Shellabarger, Rollin Tony (Industrial Arts—Physical Education)	Charleston
Shutts, Elmer Edward (Mathematics—Social Science, Physics)	Mattoo
Sink, Robert Edwin (Physical Education—Zoology, Social Science)	Mattoo
Smith, Harriet Maurine (Home Economics—Art)	Danvill
Smith, Jack Obid (Geography—Social Science)	Charleston
Snearley, Marilyn Miller (Music—Social Science)	Oaklan
Sorenson, Charles Roger (Business Education—Social Science)	Mattoo
Specht, Warren Alfred (Chemistry—Physics, Mathematics)	Wood River
Spillers, Richard L. (Speech—Physical Education, Social Science)	Brazil, Indiana
Stanhope, Carroll Albert (Chemistry—Botany)	Brown
Steen, Betty Jewel (English—Social Science)	Charleston
Steen, Lloyd Harlan (Physical Education, Geography—Social Science, Zoology)	Charleston
Swinford, Loie Max (Physical Education—Social Science)	
Industrial Arts, Zoology)	Rosedale, Indiana
Tate, William Harlan (English—Social Science)	Mattoo
Taylor, Robert Glenn (Physical Education—Mathematics, Zoology)	Oblong
Thoele, Arthur Leo (Mathematics—Social Science, Physics)	Effingham
Tillman, Dean Osborn (Physical Education—Social Science, Geography)	Paris
Tolch, Charles John (Speech—English, Social Science)	Sige
Tooley, Nadine Rennels (Home Economics—Chemistry)	Charleston
Trueblood, Carl Yates (Social Science—Geography)	Decatur
Unser, Loren Edward (Physical Education—Social Science, Zoology)	Morrisonville
Urbancek, Louis A. (Business Education—Social Science)	Coffeen
Walker, Virginia Rose (Business Education—Social Science, Physical Education)	Ridgefarm
Watts, Jack J. (Industrial Arts—Social Science)	Robinson
White, Nancy Jane (Business Education—Social Science)	Charleston
Whitson, Rexford (Physical Education—Social Science, Zoology)	Westfield
Wibking, Robert Kenton (Geography—Social Science)	Charleston
Williams, Jack Otis (Industrial Arts—Social Science)	Westville
Wilson, Barbara Faye (Home Economics—Business Education)	Charleston
Wilson, Earl Delbert (Elementary Education—Social Science)	Wheeler
Winkler, Kenneth Ewing (Botany—Zoology, Geography)	Charleston
Winnett, David Richard (Geography—Social Science)	Greenup
Wiseman, Dolly Virginia (English—Business Education)	Charleston
Woodard, Donald Lynn (Physical Education—Social Science, Zoology)	Charleston
Wrenn, Robert Gene (Business Education—Social Science)	Charleston
Total men	116
Total women	51
Total	167

- The following students completed the requirements of the Two-Year General College curriculum, and were graduated with the Junior College diploma as of June 5, 1949:

Ashby, Harold M.	Madison
Benham, Myron Edward	Westfield
Brown, Douglas Dean	Oakland
Clawson, Mary Virginia	Pana
Lichtenwalter, David Albert	Toledo
Martin, Millard Junior	Olney
Popham, J. Elwood	Charleston
Sibley, Arthur Wallace	Metcalf
Stepping, Henry	Pana
Total men	8
Total women	1
Total	9

3. Honorary Degrees

At the Fiftieth Annual or the Golden Jubilee Commencement, on June 5th, honorary degrees were conferred, as per the authority of the Teachers' College Board on March 28, 1949:

Harry Lee Huber.....Diploma, Class of 1909
Retired Associate Professor, College of Medicine, The University of Chicago. S.B. 1913, S.M. 1914, Ph.D., The University of Chicago, 1917; M.D., Rush Medical College, 1918.

PROCEEDINGS

Roscoe Raymond Snapp.....Diploma, Class of 1910
Professor of Animal Husbandry, University of Illinois. A.B., B.S.
1913, M.S. 1921, Ph.D., University of Illinois, 1935.

Denna Franklin Fleming.....Diploma, Class of 1912
Head, Department of Political Science, Vanderbilt University. A.B.
1916, A.M. 1920, Ph.D., University of Illinois, 1928.

Ferdinand Henry Steinmetz.....Diploma, Class of 1913
Head, Department of Botany, University of Maine. B.S., University of
Illinois, 1915; M.S. 1921, Ph.D., University of Minnesota, 1926.

Lewis Hanford Tiffany.....Diploma, Class of 1915
Chairman, Department of Botany, Northwestern University. S.B.,
The University of Chicago, 1919; M.S. 1921, Ph.D., Ohio State Uni-
versity, 1923.

Earl William Anderson.....Diploma, Class of 1916
Professor of Education, Ohio State University. A.B., University of
Illinois, 1918; M.A. 1926, Ph.D., Columbia University, 1927.

Audrey Mary Shuey.....Diploma, Class of 1919
Professor of Psychology, Randolph-Macon Woman's College (Virginia).
A.B., University of Illinois, 1922; M.A., Wellesley College, 1923;
Ph.D., Columbia University, 1931.

Max Griffin Carman.....Diploma, Class of 1920
Professor of Mathematics, Murray State Teachers College (Kentucky).
A.B. 1922, A.M. 1923, Ph.D., University of Illinois, 1925.

Charles Lee Prather.....Diploma, Class of 1920;
Degree, Class of 1922
Professor, College of Business Administration, University of Texas.
B.Ed., Eastern Illinois State Teachers College, 1922; M.A. 1923,
Ph.D., University of Illinois, 1927.

Walter Merritt Scruggs.....Degree, Class of 1928
Head, Department of Zoology, Eastern Illinois State College. B.Ed.,
Eastern Illinois State Teachers College, 1928; M.S., University of
Illinois, 1935; Ph.D., Harvard University, 1942.

C. Scholarship reports:

1. Illinois Military Scholarships for the Summer Term of 1948, Fall, Winter, and Spring Quarters 1948-49, and Extension 1948-49 were submitted on May 31, 1949, to the Department of Registration and Education, totalling \$2,226.00 (Income Fund) and \$1,310.00 (Trust Fund), with request for transfer of fees to the credit of Eastern.
2. A list of students holding Teachers College Scholarships for the Summer Term, 1949, in triplicate, has been mailed to the Department of Registration and Education, under date of July 12, 1949, for processing under the provisions of Section 30-4 of "The School Code."

- D. Summer Term enrollment is 821 as compared with 824 of last year. Of the 437 men, 326 are veterans, and of the 384 women, 4 are veterans.

II. FACULTY

A. Summer School.

1. In checking our Board Report and our Summer School contracts, we find that a mistake was made in the salary of Mr. Paris J. VanHorn, Assistant Professor in Physical Education. Mr. VanHorn has been receiving \$400.00 per month during the current school year, and his Summer School salary for June and July should be at the same rate of \$400.00 instead of \$380.00 per month as reported in our March 28, 1949, Board Report.

B. August Workshops—Additions to August Payroll.

1. Miss Mary Hinman could not accept our offer for duties at the Shelbyville Workshop this year. Miss Nannilee Saunders, A.M., originally employed as Assistant Professor of Education at \$380.00 for the month of August, has been shifted to the place of Miss Hinman in the Demonstration Room, and Mr. Arnold J. Hoffman, M.S., employed as Assistant Professor of Education for the month of August at the rate of \$390.00.
2. Dr. Charles H. Coleman, Professor and Head of the Department of Social Science, for one-fourth month duty during August, to complete publication of the college history, salary \$133.75.
3. Workshop duty off-campus during the month of August, with salary as follows:

Dr. Ora L. Railsback ($\frac{1}{2}$ month) Physics.....	\$272.50
Florence Reid ($\frac{1}{4}$ month) Elem. Educa.....	90.00
Lorene Zeigler ($\frac{1}{4}$ month) Elem. Educa.....	90.00

C. Faculty Assistants—Additions to August Payroll.

Employment as Faculty Assistants to supervise summer term student teaching, with payment on August payroll; \$15.00 per assignment:

1. Bressler, Joseph	Charleston	(6 $\frac{4}{5}$)	\$102.00
2. Curry, J. Russell	Windsor	(2)	30.00
3. Dunn, Gerald	Mattoon	(2)	30.00
4. Endsley, Carroll	Shelbyville	(3)	45.00
5. Freeland, Troit	Olney	(6)	90.00
6. Gaines, Harry	Mattoon	(4)	60.00
7. Mills, Clyde W.	Altamont	(3)	45.00
8. Millspaugh, W. H.	Olney	(6)	90.00
9. Robbins, Harold	Charleston	(10 $\frac{1}{5}$)	153.00
10. Smith, Marvin	Charleston	(3)	45.00
11. Sullivan, Andrew	Arcola	(6)	90.00
12. Tedrick, Myron R.	Casey	(6)	45.00
13. Tipsword, Robert	Lawrenceville	(3)	45.00
Total			\$915.00

D. Faculty for 1949-50:

1. Return to duty:

Dr. Harry L. Metter, Director of Teacher Training and

PROCEEDINGS

Placement, who has been serving as an Educational Consultant with the Federal Government in Germany, on leave of absence from March 22, 1949, returned to duty July 1, 1949.

2. Continuance of service:

- a. Gertrude Hendrix, Assistant Professor and Critic Teacher in High School Mathematics, at a salary of \$3690 for nine months.

3. Resignations:

- a. Mr. Allen P. Britton, Associate Professor of Music, who has been on Sabbatical Leave for study, after signing a contract for 1949-50, wrote under date of June 28, 1949, resigning to accept a position with the University of Michigan at a salary of \$6,000. Mr. Britton expects to repay the college \$1,350 advanced as Sabbatical Leave salary.
- b. Miss Ila Mae Taylor, A.M., Assistant Professor and High School Librarian, resigned June 18, 1949, to accept a position near her home in Kentucky.

4. New Faculty for 1949-50:

- a. Byrnes, Arthur Francis, B.S., Manhattan College, 1940; M.Ed., Springfield College, 1942; Ed.D., New York University (expected) August 1949, as Assistant Professor of Education and Director of Audio-Visual Education, at a salary of \$4,230 for nine months.
- b. Cox, Velma Valers, A.M., Substitute Instructor and Third Grade Critic, 1948-49, to Instructor and Second Grade Critic, vice Mary Sigafos, resigned, at a salary of \$3,600 for nine months.
- c. Eberhardt, James G., Jr., B.A.E., University of Florida, 1940; B.S. in L.S., 1941; M.S. in L.S., George Peabody College for Teachers, 1949, as Assistant Professor on the library staff, at a salary of \$3,600 for nine months, as an added Assistant Librarian.
- d. Grimm, Guss L., B.M., Grinnell College, 1938; M.M., 1946; M.Ed., University of Kansas, 1949, as Assistant Professor in High School Music, vice Earl Boyd, transferred to the college, at a salary of \$3,600 for nine months.
- e. Harris, Raymond P., B.S., James Millikin University, 1930; A.M., University of Illinois, 1934; Ed.D., Teachers College, Columbia University, 1942, as Associate Professor of Education, and Principal of Eastern High School, vice Archie R. Ayers, resigned, at a salary of \$4,635 for nine months.

TEACHERS COLLEGE BOARD

- f. Knuth, Arvilla, B.A., Juniata College, 1947; A.M., Radcliffe College, 1949, as Instructor in Latin-Spanish, Eastern State High School, vice the two half-time positions held by Mrs. Dora J. Bennett and Mrs. Helen P. Van Deventer, at a salary of \$3,330 for nine months.
 - g. Silverstein, Esther, B.S., Indiana State College, 1937; M.A., University of Illinois, 1946, as Instructor and First Grade Critic Teacher, at a salary of \$3,600 for nine months.
 - h. Westcott, George S., A. B., Adams State College (Colorado), 1945; M.A., 1947, Ph. D., State University of Iowa (expected), August, 1949, as Assistant Professor of Music (Band), vice Allen P. Britton, resigned, at a salary of \$4,230 for nine months.
 - i. Max, Roy, Jr., B.S. in B.A., Bowling Green State University, 1948; M.S. in B.A., University of Denver, 1949, as Instructor in Business Education, at a salary of \$3,600 for nine months.
5. Substitute Faculty:
- a. Rettallick, Harold J., B.S., State Teachers College, Eau Claire, Wisconsin, 1938; A.M., 1947, Ph.D., Clark University (expected), 1950, as Substitute Assistant Professor of Geography, at a salary of \$4,230 for nine months, vice Dr. Rose Zeller, on Sabbatical Leave.

E. Faculty Vacancies yet to be filled for 1949-50:

1. Director of Remedial Reading Clinic.....\$4,230
2. Substitute—Assistant Professor, Home Ec.
vice Dr. Ruth Schmalhausen—Sab. Leave.. 3,600—\$4,140
3. Supervisor, Industrial Arts, for off-campus
teaching 3,960— 4,230
4. High School Librarian, vice Ila M. Taylor.. 3,330— 3,600

III. OTHER EMPLOYEES

A. New Employees:

1. Charles O. Waltrip, Maintenance Worker, Auxiliary Enterprises, Housing Project, at a salary of \$175.00 per month, effective July 1, 1949.
2. Temporary Clerk-Typists I employed for the summer are as follows:

Patricia Howey.....\$150 for June and July
College Bus. Office

Mary E. Grote.....\$150 for July and August,
College Bus. Office

PROCEEDINGS

Helen Tschannen.....	\$150 for July and August Registrar's Office
Vera Mayer.....	\$150, June 13 to Sept. 1, Placement Office

B. Resignations :

1. Mrs. Loretta Sayler, Clerk Stenographer I, with duties in the Office of the College Registrar, resigning effective August 15, 1949, to accompany her husband to place of duties.
2. Miss Joan Ingram, Clerk Stenographer I, with duties assigned to the Text-Book Library, resigning effective August 31, 1949, to attend Eastern Illinois State College.

C. Discharges :

1. Theodore D. Myers, Janitor I, discharged while he was still a probationary employee, effective June 30, 1949, because immediate supervisors did not recommend him for certification.

D. Change of Title :

1. Doris Virginia Reid, provisional Clerk Stenographer I, changed to provisional Clerk-Typist I, because she could not do stenographic work.
2. In accordance with action at last Board Meeting, June 6, 1949, Mrs. Virginia P. Biggs, changed from Faculty Assistant to Temporary Clerk Stenographer I; and Mrs. Mary M. Luallen from Faculty Assistant to Temporary Clerk-Typist I.

E. Civil Service Employees—Change in Salary for 1949-50 :

Difficulty has been encountered with the Civil Service Commission because of the salaries approved for the Classified Employees at the Board Meeting on May 6, 1949. Senate Bill 510 provides for not less than a 10% increase for all employees on duty during the month of June, effective July 1, 1949. A directive from the Civil Service Commission, dated July 18, 1949, signed by John C. Weigel, ordered a flat increase of 10% on all June, 1949, salaries, except for those persons classified as hourly employees and paid at the prevailing local rate. The college payroll for Classified Employees, based on Senate Bill 510, was refused approval by the Civil Service Commission, and was ordered re-made with a flat 10% increase on all June, 1949, salaries.

The following is a repetition of the list of Classified Employees, their salary for 1948-49, a flat 10% increase, and the proposed salary for 1949-50, under the specifications of Senate Bill 510 :

TEACHERS COLLEGE BOARD

OFFICE SERVICES

Name	Position	Salary '48-49	10% incr.	'49-50 Proposed Salary	Salary per Month
1. Davis, Dorothy V., Clerk Steno. II.....		\$2220	\$2442	\$2700	\$225
2. Croy, Muriel, Clerk Steno. I.....		1860	2046	2100	175
3. Harding, June, Clerk Steno. I.....		1860	2046	2100	175
4. Walls, Cleo B., Book. Mach. Opr. I.....		1920	2112	2280	190
5. (new-Bus. Office), Clerk Steno. I.....		1800	1980	1980	165
6. Sayler, Loretta, Clerk Steno. I.....		1920	2112	2160	180
7. Whalen, Helen J., Clerk Steno. I.....		2220	2442	2448	204
8. (successor for Anderson, P.), C-Typist I.		1800	1980	1980	165
9. McNutt, Marilyn, Clerk Steno. I.....		1800	1980	1980	165
10. Beck, Dorothy Bidle, Clerk Steno. I.....		1800	1980	1980	165
11. Fair, Florence L., Clerk Steno. I.....		2220	2442	2448	204
12. Winkleblack, Norma J., Clerk Steno. I...		1800	1980	2100	175
13. McGurty, Margaret J., Clerk Steno. I.....		1800	1980	1980	165
14. Stone, Kathryn Weber, Clerk Steno. I....		1800	1980	2040	170
15. Gately, Eloise, Clerk Steno. I.....		1800	1980	2040	170
16. (Office of T.T. & Placement), C-Steno. I.		1800	1980	1980	165
17. (new—H.S. Office), Clerk Steno. I.....		1980	165
18. (new-E.S. Office), Clerk Steno. I.....		1980	165
19. Reid, Doris Virginia, Clerk Typist I....		1800	1980	1980	165

Office Services \$40,236

JANITORIAL SERVICES

1. Bishop, Bennie A., Janitor I.....	\$1920	\$2112	\$2160	\$180
2. Moffett, Mitchell C., Watchman I.....	2100	2310	2316	193
3. Myers, Charles, Janitor I.....	2100	2310	2316	193
4. (vice Myers, Theodore), Janitor I.....	2040	170
5. Baldwin, Clarence O., Watchman I.....	1800	1980	2040	170
6. Baldwin, Basil, Janitor I.....	1800	1980	2040	170
7. York, Charles A., Janitor I.....	2100	2310	2316	193
8. Moody, Thelma, Janitor I.....	2100	2310	2316	193
9. Sims, Rex M., Janitor I.....	2100	2310	2316	193
10. Hallowell, Blanche, Domestic.....	1920	2112	2112	176
11. Rennels, Edgar B., Janitor II.....	2400	2640	2640	220
12. Baird, Charles, N., Janitor II.....	2280	2508	2520	210
13. Gwin, Frank, Janitor II.....	2280	2508	2520	210
14. Nixon, Eugene, Janitor II.....	2280	2508	2520	210
15. Wrenn, John, Janitor II.....	2280	2508	2520	210
16. (new-Library), Janitor I.....	1980	165
17. (new-Library), Janitor I.....	1980	165

Janitorial Services \$38,652

HEATING SERVICES—Union Scale

1. Livingston, John, Sta. Eng.....	\$3180	\$3498	\$3660	\$305
2. Brooks, Robert O., Sta. Fireman.....	2520	2772	3180	265
3. Metcalf, C. Donald, Sta. Fireman.....	2760	3036	3360	280
4. Meyer, Ben, Sta. Fireman.....	2580	2838	3180	265
5. Stirewalt, Levi, Sta. Fireman.....	2580	2838	3180	265
6. Swann, James B., Jr., Sta. Fireman.....	2400	2640	3180	265

Heating Services \$19,740

GROUNDS SERVICES

1. Monier, Camille F., Field Inves. II.....	\$3060	\$3366	\$3372	\$281
2. White, Harry L., Maint. Eq. Opr.....	2400	2640	2700	225
3. Rains, Oscar R., Florist I.....	2280	2508	2580	215
4. White, George R., Maint. Lab.....	1680	1848	2160	180
5. (new) Maint. Lab.	1980	165

Grounds Services \$12,792

MAINTENANCE SERVICES

1. Haney, John G., Plant M. Eng. I.....	\$3960	\$4356	\$4380	\$365
2. Foulke, Leslie R., Electrician.....	3120*	3640*	3640*	303 $\frac{1}{3}$
3. Edman, Ben H., Carpenter.....	3120*	3640*	3640*	303 $\frac{1}{3}$
4. Miller, Roscoe, Painter.....	3120*	3640*	3640*	303 $\frac{1}{3}$
5. (new), Stores Clerk	1980	165

Maintenance Services \$17,280

*Union Scale

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RECAPITULATION

Office Services	\$ 40,236
Janitorial Services	38,652
Heating Services	19,470
Grounds Services	12,792
Maintenance Services	17,280

Classified Employees Total \$128,700

The following Classified Employees are assigned to duty with the Auxiliary Enterprises—dormitory, cafeteria, text-book library, and housing project:

DORMITORY

Name	Position	Salary 48-49	10% incr.	'49-50 Proposed Salary	Salary per Month
1. Phipps, Gertrude*,	Housekeeper	\$2160	\$2376	\$2400	\$200
2. Taylor, Esta E.*,	Pastry Cook	1800	1980	1980	165
3. John, Ethel*,	Cook I.	2220	2442	2448	204
4. Moore, Lulu*,	Domestic	1680	1848	1980	165
5. Warpenburg, Marie*,	Domestic	1800	1980	1980	165
6. Weber, Frances*,	Domestic	1680	1848	1980	165
(*Includes \$30 per month maintenance)					
Dormitory					\$12,768

CAFETERIA

1. McGahey, Ruth B.**,	Pastry Cook	\$1920	\$2112	\$2112	\$176
2. Smith, Lloyd W.**,	Cook II.	2610	2871	2904	242
3. Eagleton, Alice I.**,	Cook I.	1920	2112	2112	176
4. Reami, Elizabeth**,	Domestic	1920	2112	2112	176
5. Van Blaricum, Flossie M.**,	Domestic... ..	1870	2057	2064	172
(on 30 day permit as Substitute Dom.)					
(**Includes \$20 per month maintenance), Cafeteria.....					\$11,304

TEXT-BOOK LIBRARY

1. Ingram, Joan, Clerk	Steno. I.	\$1800	\$1980	\$2040	\$170
Text-Book Lib.					\$2040

HOUSING PROJECT

1. Waltrip, Charles O.,	Maint. Worker....	2100	175
Housing Project					\$2100

CIVIL SERVICE EMPLOYEE Auxiliary Ent. Total \$28,212

IV. ORGANIZATION: No report.

V. CURRICULUM: No report.

VI. BUILDINGS AND GROUNDS

- A. Construction on the Library Building has progressed most satisfactorily. There is indication that the building will be completed by March 3, 1950, two years after construction began.
- B. Work on Site Preparation and Athletic Fields has been markedly slow. Work scheduled for completion by June 15 is yet only partially constructed.
- C. Work is also progressing on the rebuilt army surplus mess hall being converted into classrooms and offices, to relieve congestion in the Main Building.

VII. AUXILIARY ENTERPRISES

- A. Due to the decrease in dormitory residents during the summer, the dining facility was combined with the cafeteria, with the Dormitory dietician in charge. Trial of Saturday breakfast and lunch was found unprofitable, and the serving of meals restricted to five days.

VIII. STUDENT LIFE: No report.

IX. MISCELLANEOUS

It is hoped that the Teachers College Board will take consideration of the handicap in budgeting appropriated funds for the fiscal year 1949-50, brought about by the decision of the Department of Finance to restrict total budget to 45% of the amount appropriated. Due to the necessity of maintaining the University Retirement System without decrease in 1949-50, and in protecting the Personal Services account so as to meet faculty and employee salary obligations, the reductions in spending power have had to be made mainly from appropriations for Contractual Services, Commodities and Equipment. These accounts as now limited are not sufficient for the current fiscal year.

X. SUMMARY

- A. Consideration of the Teachers College Board is requested on the following items:
1. Granting of degrees and diplomas to the list of persons certified for graduation as of June 5, 1949.
 2. Shifts in summer school salaries and August workshops, as indicated.
 3. Resignations of Allen Britton and Ila Taylor.
 4. Return to duty of Dr. Harry L. Metter.
 5. Continuance of employment of Gertrude Hendrix at salary indicated.
 6. Employment of Arthur F. Byrnes, Velma V. Cox, James G. Eberhardt, Jr., Guss L. Grimm, Raymond P. Harris, Arvilla Knuth, Roy Max, Jr., Esther Silverstein, and George S. Westcott in positions and at salaries indicated, with regular probationary period of three years.
 7. Employment of Harold J. Retallick as a substitute for Dr. Rose Zeller, on sabbatical leave, for 1949-50.
 8. Employment of Temporary Clerk-Typists for the summer, as listed.
 9. Employment of Charles O. Waltrip as Maintenance Worker on the Housing Project.
 10. Resignations of Loretta Sayler and Joan Ingram.

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11. Discharge of Theodore D. Myers, Provisional Janitor I.
12. Consideration of list of corrected salaries for Classified Employees under regulations of Senate Bill 510, with addition to September salaries of the amount deleted for July and August.

Respectfully submitted,

ROBERT G. BUZZARD, *President*

REPORT OF THE WESTERN ILLINOIS STATE COLLEGE MACOMB, ILLINOIS

Meeting at DeKalb, Illinois, August 16, 1949

*To the Members of the
State Teachers College Board of Illinois:*

The following report is submitted for the Western Illinois State College:

I. STUDENTS

A. Enrollment, First Summer Term, 1949

	Men & Boys	Women & Girls	Total	Total One Year Ago
1. Graduates	129	74	203	175
Seniors	149	112	261	224
Juniors	67	140	207	238
Sophomores	50	91	141	122
Freshmen	32	46	78	75
Total	427	463	890	834
2. Elementary				
Western Training School	121	126	247	219
Rural	16	7	23	26
Grand Total	564	596	1160	1079

B. Enrollment, Second Summer Term, 1949

1. College				
Graduates	116	49	165	121
Seniors	104	92	196	150
Juniors	45	92	137	155
Sophomores	39	59	98	76
Freshmen	30	44	74	64
Total	334	336	670	566

We wish to call the attention of the Board members to the fact that we have 1,560 college students enrolled in teacher-education courses on campus and nearly 200 more were enrolled in special workshops of one, two, or five weeks duration, making a total of over 1,700 people who attended the first and second summer terms at Western this year. This is approximately 25% of all the people enrolled in the five

teacher-education institutions in Illinois according to an Associated Press release the last week in July which gave the total enrollment as 7,000.

C. Normal School Scholarship Lists

1. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on June 25, 1949 to be submitted to the State Treasurer, attended the Western Illinois State College during the First Summer Term, 1949.
2. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on August 8, 1949 to be submitted to the State Treasurer, are attending the Western Illinois State College during the Second Summer Term, 1949.

II. FACULTY

A. Appointments

1. Miss Dorothea Blyler will be employed as instructor in the Music Department beginning September 1, 1949 at a salary of \$375 per month. She will fill the vacancy created by the death of Miss Theresa Wild. Miss Blyler's degrees are: B.M., MacPhail School of Music, Minneapolis, Minnesota, and M.M., Eastman School of Music. She taught ten years in the public schools in Illinois, one year at Southern Normal, Springfield, South Dakota, and for the past four years she has been a member of the staff at Black Hills Teachers College, Spearfish, South Dakota.
2. Miss Lillian Scher will be employed as librarian for the laboratory high school effective September 1, 1949. Her rank will be instructor, and her salary \$350 per month. Miss Scher received the A.B. degree from the University of Chicago and the M.A. from the University of Denver. Her experience includes high school teaching and library work at Port Huron, Michigan; editorial work with A. N. Marquis Co.; public relations work in the W. A. C.; and during the current summer term she is teaching library science courses at the University of Denver.
3. Miss Georgia M. Shideler will be employed as instructor in the Department of Music, effective September 1, at \$365 per month. She will be critic teacher in the grades and also have charge of the string work in the laboratory school. Miss Shideler was granted the B.M. degree by Washburn College and received the M.M.E. from Kansas University. She has had six years experience in public school teaching in the State of Kansas, given private lessons, and done concert work.

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B. Changes in Summer School Faculty

1. Miss Lucile Neu of the library staff, who was scheduled to be on duty both summer terms, requested a leave of absence without pay for the last half of the second summer term.
2. To replace Miss Neu, Miss Marguerite R. Tupper, another member of the library staff, is being employed during the last half of the second summer term. She will be paid at the rate of \$330 per month, which is her regular salary.
3. Dr. John S. McVickar, head of the Agriculture Department, is being employed August 15-31 to supervise work on the college farm. He will be paid \$240, which is one-half of his regular monthly salary.

C. Resignation

1. Miss Betty M. Baker, instructor in the Department of Physical Education, submitted her resignation to become effective August 19, 1949, the close of the second summer term. Miss Baker is going to teach at St. Louis University at an increase in salary.

III. OTHER EMPLOYEES

A. Administrative

B. Civil Service

1. Changes in Classification and Salary

- a. In accordance with instructions issued by Position Classification Service and the Civil Service Commission the following changes in classification were made effective June 1, 1949:

- (1) Carl Monninger—changed from Stationary Engineer to Plant Maintenance Engineer I. He was paid \$305 for the month of June, and his salary was increased to \$402 per month, effective July 1, 1949, in accordance with a previous agreement with Mr. Monninger and Mr. Wm. F. Skaggs, Business Representative, Local No. 8, International Union of Operating Engineers.
- (2) Ellis Locke—changed from Stationary Fireman to Stationary Engineer.
- (3) Roy Carson—changed from Stationary Fireman to Stationary Engineer.

Both Mr. Carson and Mr. Locke were paid \$250 for the month of June. Their salaries beginning July 1, are \$335 per month as approved by the Board May 6, 1949.

- b. The salary of Betty M. Weaver was changed from \$247.50 (as approved May 6, 1949 by the Board) to

TEACHERS COLLEGE BOARD

\$242 per month, effective July 1, 1949, in accordance with the salary range for Clerk Stenographer II established by S. B. 510.

2. Appointments

- a. Mr. Lawson Shryack was employed as Grounds Foreman at a salary of \$200 per month beginning June 20, 1949. He is in charge of the new athletic field and golf course.
- b. Miss Joan Sullivan was employed, effective July 1, 1949, as Switchboard Operator I. Her salary is \$150 per month.
- c. Mr. George Everett Dorethy was employed as a Laborer (maintenance), effective July 1, 1949, at \$160 per month.
- d. Miss Alice Baker was employed as a Clerk Stenographer I, effective August 1, 1949, at a salary of \$150 per month. She will be on the staff in the registrar's office.
- e. Miss Donna J. Preston was employed August 1, 1949 as a Clerk Stenographer I at \$150 per month. She will act as secretary in the office of the Director of Public Relations.
- f. Mr. Thomas V. Larson was employed beginning August 1, 1949 as a Plumber at \$342 per month (figured at the prevailing rate of \$2.00 per hour).

IV. ORGANIZATION

Beginning August 1, 1949 fifteen members of Western's faculty will furnish consultation services to the Gillespie Community Unit under the Illinois Secondary School Curriculum Program. This developmental project will run for at least two years and is one of eight in the state which are being conducted cooperatively by the University of Illinois, the five teachers colleges, and the public schools in the state.

V. CURRICULUM

- A. Several times within recent years the agriculture curriculum, which is offered in cooperation with the University of Illinois, has been revised to meet the new requirements of Smith-Hughes. It is now at the stage where it is functioning fairly satisfactorily by the students taking three years at Western and the fourth year at the University of Illinois.
- B. The music curriculum and the home economics curriculum have been revised to conform with practices and needs in the public schools in Illinois. For example, the chemistry requirements for home economics has been changed from gen-

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eral chemistry to a course that deals definitely with chemistry in the field of home economics.

VI. BUILDINGS AND GROUNDS

- A. All of the athletic field project at Western, with the exception of the football field, has been completed.
- B. Present indications are that the dormitory addition will be ready for use by the fall term unless the contractor is held up by lack of labor or materials.

VII. AUXILIARY ENTERPRISES—No Report

VIII. STUDENT LIFE—No Report

IX. MISCELLANEOUS

- A. The following conferences were held on Western's campus during the summer sessions:

- 1. Health Workshop (five weeks).
- 2. Conference on Adult Education.
- 3. Superintendents and Administrators Conference.
- 4. Reading Clinic.
- 5. Educational Exhibit.

This brought representatives of eighty-seven different companies to the campus, which is an increase of nearly 100% over the number of companies represented last year.

- 6. Coaching Clinic.

This was exceptionally successful as it brought 117 high school coaches to the campus for discussions and lectures on all the sports normally taught in high schools.

- 7. Agricultural Conference.
- 8. State Curriculum Construction Project Conference.
- 9. Illinois Public School Exceptional Children Conference.
- 10. Driver Trainers Clinic.

- B. Following is a composite athletic standing schedule for 1948-49 as compiled by Mr. Howard Hancock of Illinois State Normal University and Mr. C. Wix Garner of Western Illinois State College. If there are any errors in this compilation, it is to be charged to these two gentlemen and not to myself. I think it is a good picture and the two men are to be congratulated for their idea in compiling the same. The team having the fewest number of points would be the winner in this composite rating.

TEACHERS COLLEGE BOARD

<i>Baseball</i>		<i>Track</i>		<i>Golf</i>		<i>Tennis</i>	
1. Eastern		1. Northern		1. Western		1. Normal	
2. Normal		2. Western		2. Normal		2. Southern	
3. Western		3. Southern		3. Southern		3. Western	
4. Northern		4. Eastern		4. Northern		4. Northern	
5. Southern		5. Normal		5. Eastern		5. Eastern	
<i>Football</i>		<i>Cross Country</i>		<i>Basketball</i>		<i>Wrestling</i>	
1. Eastern		1. Normal		1. Eastern		1. Normal	
2. Normal		2. Eastern		2. Western		2. Western	
3. Northern		3. Southern		3. Southern		3. Northern	
4. Western		4. Western		4. Normal		4. Eastern	
5. Southern		5. Northern		5. Northern		5. Southern	
<i>Normal</i>	<i>Western</i>	<i>Eastern</i>	<i>Northern</i>	<i>Southern</i>			
2	3	1	4	5			
5	2	4	1	3			
2	1	5	4	3			
1	3	5	4	2			
2	4	1	3	5			
1	4	2	5	3			
3 ½	1 ½	1 ½	5	3 ½			
1	2	4	3	5			
17 ½	20 ½	23 ½	29	29 ½			

X. SUMMARY

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of Normal School Scholarship students for the First Summer Term, 1949.
- B. The list of Normal School Scholarship students for the Second Summer Term, 1949.
- C. The appointment of Miss Dorothea Blyler as instructor in the Department of Music, effective September 1, 1949, at \$375 per month.
- D. The appointment of Miss Lillian Scher as instructor in the Department of Library Science, effective September 1, 1949, at \$350 per month.
- E. The appointment of Miss Georgia M. Shideler as instructor in the Department of Music, effective September 1, 1949, at \$365 per month.
- F. The leave of absence without pay for Miss Lucile Neu for the last half of the Second Summer Term, 1949.
- G. The employment of Miss Marguerite R. Tupper, instructor in the Department of Library Science, for the last half of the Second Summer Term, 1949, at \$330 per month.
- H. The employment of Dr. John S. McVickar, associate professor in the Department of Agriculture, for the period August 15-31, 1949 at the rate of \$480 per month.
- I. The resignation of Miss Betty M. Baker effective August 19, 1949.
- K. The change in classification from Stationary Engineer to Plant Maintenance Engineer I for Carl Monninger effective June 1, 1949, and the salary of \$305 for the month of June and \$402 per month effective July 1, 1949.

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- L. The change in classification from Stationary Fireman to Stationary Engineer for Ellis Locke effective June 1, 1949 and the salary of \$250 for the month of June.
- M. The change in classification from Stationary Fireman to Stationary Engineer for Mr. Roy Carson effective June 1, 1949 and the salary of \$250 for the month of June.
- N. The change in salary for Betty M. Weaver to \$242 per month effective July 1, 1949.
- O. The employment of Mr. Lawson Shryack as Grounds Foreman at a salary of \$200 per month beginning June 20, 1949.
- P. The employment of Miss Joan Sullivan as Switchboard Operator I, effective July 1, 1949, at \$150 per month.
- Q. The employment of Mr. George Everett Dorothy as Laborer (maintenance), effective July 1, 1949, at \$160 per month.
- R. The employment of Miss Alice Baker as Clerk Stenographer I, effective August 1, 1949, at \$150 per month.
- S. The employment of Miss Donna J. Preston as Clerk Stenographer I, effective August 1, 1949, at \$150 per month.
- T. The employment of Mr. Thomas V. Larson as a Plumber, effective August 1, 1949, at \$342 per month.

Respectfully submitted,

F. E. BEU, *President*

REPORT OF THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To Be Presented at the Meeting at DeKalb

August 16, 1949

To the Chairman and Members of the Teachers College Board

Ladies and Gentlemen: I have the honor to submit the following report.

I. STUDENTS

- a. Attendance, Summer Session, 1949, as compared with 1948

On Campus

Men	405 (310 veterans)	392 (314 veterans)
Women	357 (1 veteran)	310 (7 veterans)
Total	<u>762</u>	<u>702</u>

Off Campus

A six weeks' workshop in rural education was offered at Elgin to 62 teachers. This is a full time program and is open only to experienced teachers.

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A workshop in health education was offered at Mt. Carroll at which 75 students were enrolled. A number of conservation and extension courses have been offered and are still in progress at this time. At Amboy and at Morris, the enrollment is 31 in each city. Although figures are not now available for the entire summer since all class work will not be finished until September 2, we anticipate over 300 to have been enrolled for summer courses. This extension service represents an important need with the large number of emergency teachers still teaching in the public schools. It is our hope to expand this service to teachers in the field as fast as we are financially able to do so. Northern will have served over 1,000 students during the summer of 1949.

McMurry Laboratory School—Summer Enrollment

Boys	77
Girls	33
	<hr/> 110

- b. The students whose names are listed below completed the requirements for graduation at the close of the spring quarter, June 9, 1949.

DEGREE OF BACHELOR OF SCIENCE IN EDUCATION

Name and Curriculum	Address
Adams, Linus Charles, Jr., Physical Education.....	Chicago
Ahlensldorf, Virginia Louise, Early Elementary.....	Capron
Albright, Jacquelyn J., Home Economics.....	Dundee
Amos, Donald M., Social Science.....	DeKalb
Arnold, Geraldine G., Home Economics.....	Downers Grove
Arnold, Richard C., Later Elementary.....	Downers Grove
Austin, Loyal R., Physical Education.....	DeKalb
Baker, Corleta A., Early Elementary.....	Belvidere
Beiler, John D., Social Science.....	Waterman
Bergstrom, Ruth E., Early Elementary.....	DeKalb
Berkowitz, Leonard, Physical Education.....	Chicago
Bettina, Frances, Early Elementary.....	Portales, New Mexico
Biesenthal, Ruth G., Mathematics.....	Chicago
Bockmann, Jane E., Fine Arts.....	Chicago
Boyce, Robert C., Physical Education.....	Rockford
Bradley, Lila M., Early Elementary.....	Chicago
Brett, William J., Zoology.....	Capron
Buehler, Elaine L., Later Elementary.....	Chicago
Bulawa, Frank, Industrial Arts.....	Chicago
Callahan, Mary L., Home Economics.....	Palos Park
Carlson, Mary C., Social Science.....	Riverside
Casey, Lloyd R., Social Science.....	Sterling
Ceropski, Charles C., Chemistry.....	Argo
Chamberlin, Robert H., Zoology.....	Oregon
Ciencone, Elmer S., Industrial Arts.....	Rockford
Colton, Billie Mae, Speech.....	Oak Park
Condon, Mary Ellen, Speech.....	Chicago
Copley, Patricia E., Physical Education.....	Clear Lake, Iowa
Covay, James L., Later Elementary.....	DeKalb
Crawford, Marcia, Home Economics.....	Marseilles
Curran, Edward L., Physical Education.....	Chicago
D'Amore, Catherine, Physical Education.....	Marseilles
DaValle, Leo, Zoology.....	Chicago
Davenport, Glen, Industrial Arts.....	Genoa
Deutsch, Eugene H., Physical Education.....	Chicago
DiMarzio, Dominic, Industrial Arts.....	Rockford
Dixon, Earline M., Spanish.....	Chicago
Doherty, Benton H., Social Science.....	Elmhurst
Dol, Richard T., Fine Arts.....	Stockton, California
Donnelly, Elizabeth C., Physical Education.....	Shabbona
Dresser, Richard W., Physical Education.....	Rockford
Dresser, William C., Social Science.....	Rockford
Duschkett, Richard A., Industrial Arts.....	Chicago
Edwards, Donald L., Speech.....	DeKalb
Ellis, Warren C., Physical Education.....	Rockton
Emery, Clarence J., Industrial Arts.....	DeKalb
Erickson, Allan C., Social Science.....	Chicago

PROCEEDINGS

Name and Curriculum	Address
Feldvebel, Alexander M., Social Science	Chicago
Fieid, Raymond G., Industrial Arts	Kankakee
Fish, Josephine, Home Economics	Western Springs
Fisher, Leo R., Social Science	Chicago
Foiles, John L., Earth Science	DeKalb
Foley, Eleanor E., Later Elementary	McHenry
Fortunato, Donald L., Physical Education	Chicago
Fransen, Neis G., Industrial Arts	Rockford
Freeman, Walter E., Social Science	Oak Park
Furjanic, Robert C., Later Elementary	DeKalb
Gabel, Margery E., Speech	DeKalb
Gabriel, Rehenia A., Social Science	Charlotte Amalie, St. Thomas, V. I.
Gadd, Margaret H., Early Elementary	Chicago
Galbreath, Hal S., Earth Science	DeKalb
Gallant, Clifford J., Spanish	Providence, Rhode Island
Galloway, Norval B., Jr., Physical Education	Streator
Garber, Hyman G., Physical Education	Chicago
Garns, Don E., Physical Education	Freeport
Gimpel, Dorothy A., Early Elementary	Wheaton
Glaser, Frederic A., Physical Education	Chicago
Glueck, Janet A., Home Economics	Niles
Goodwin, Wellesley C., Chemistry	Kewanee
Gray, Emma N., Social Science	Chana
Gray, Fred W., Physical Education	Ottawa
Griffith, John W., Industrial Arts	DeKalb
Grimm, Pauline R., Zoology	Chicago
Gum, Helen G., Home Economics	Elburn
Haiduck, William A., Social Science	Aurora
Haley, George M., Physical Education	Chicago
Hammond, Gordon B., Jr.	Rockford
Hansen, Grover J., Later Elementary	Chicago
Hasbargen, Arthur, Jr., Chemistry	Kankakee
Haselbauer, Edwin A., Zoology	Bohemia, New York
Heick, Nancy A. R., Social Science	Chicago
Herring, Tod H., Industrial Arts	Dundee
Herrmann, Carolyn, Early Elementary	Lee
Herzberg, William C., Social Science	Chicago
Hodous, Albert L., General Science	Downers Grove
Holesinger, Edwin R., Social Science	Morrison
Hruby, Donald J., Physics	Harvey
Hubbartt, Mary L., Home Economics	Wedron
Huber, Rosemarie, Early Elementary	Chicago
Hylander, Raymond A., Social Science	Chicago
Jacobson, Elizabeth K., Speech	Rockford
Jaeger, Arlene J., Mathematics	DeKalb
Jareczek, Leonard V., Physical Education	Chicago
Jenks, Warren E., Chemistry	DeKalb
Jerling, Norbert F., Physical Education	Chicago
Johnson, Dona J., Home Economics	DeKalb
Johnson, Elise, Early Elementary	Chicago
Johnson, Elizabeth M., Chemistry	Chicago
Johnson, Gordon P., Physical Education	Rockford
Johnson, Theodore C., Speech	DeKalb
Kaczala, Robert P., Physical Education	Chicago
Kalal, William L., Mathematics	Chicago
Kaufmann, Dorothy M., Later Elementary	Casey
Kedrick, Edwin F., Social Science	Chicago
Kiebles, Bruno J., Mathematics	Chicago
Kilgore, Glena D., Physical Education	Elgin
Kimbrough, Edward, Social Science	Summit
Klein, Jack P., Physical Education	Chicago
Knodle, Joyce K., Speech	Byron
Kopp, Richard H., Social Science	Princeton
Kragh, Lois A., Later Elementary	Chicago
Kramer, Donald J., Industrial Arts	Chicago
Kreutzer, George W., II, Social Science	DeKalb
Kurzawa, Florence F., Speech	Chicago
Kyler, Norma Audrey, Later Elementary	Chicago
Lain, Jack Eugene, Industrial Arts	Rockford
Lanciloti, June L., Later Elementary	Arlington Heights
Larson, Ruth E., Home Economics	Morris
Lawrence, Robert A., Music	Chicago
Lemeke, Norma S., Fine Arts	Joliet
Lewis, Carolyn J., Home Economics	Chana
Lindroth, Harry F., Industrial Arts	Rockford
Lupo, Theodora, Speech	Chicago
McBroom, Howard R., Zoology	Woodstock
McCauley, James J., Jr., Social Science	Harvard
McDonnell, Herbert V., Physical Education	Sterling
Macomber, H. Grant, Later Elementary	Freeport
Mann, Marjorie M., Social Science	Waukegan
Manne, Anthony L., Industrial Arts	Rockford

TEACHERS COLLEGE BOARD

Name and Curriculum	Address
Mariotti, Leila M., Later Elementary.....	Oak Lawn
Mascal, Edwin F., Physical Education.....	Streator
Masters, Charles H., Zoology.....	Rochelle
Maynard, Hubert G., Later Elementary.....	Sterling
Mendelson, Ann, Early Elementary.....	Highland Park
Middleton, Carol V., Social Science.....	Princeton
Migheill, Audrey J., Home Economics.....	Millington
Milani, Thomas E., General Science.....	Rockford
Miller, Donald F., Botany.....	Villa Park
Montgomery, Rosemary, Early Elementary.....	Malta
Mooney, Thomas E., Physical Education.....	Chillicothe
Moran, Hildegard E., Early Elementary.....	DeKalb
Moran, John W., Physical Education.....	DeKalb
Morano, Paul J., Physical Education.....	Chicago
Morgan, Marily R., Social Science.....	Chicago Heights
Morley, Robert R., Physical Education.....	Chicago
Morse, Max E., Physical Education.....	Princeton
Mott, Clayton E., Speech.....	DeKalb
Muliers, Rose M., Later Elementary.....	Chicago
Murphy, Arthur J., Earth Science.....	Wheaton
Murphy, Arthur S., Physical Education.....	Elmwood Park
Murphy, Thomas H. F., Physical Education.....	Brooklyn, New York
Nagy, Stephen, Industrial Arts.....	DeKalb
Nangle, Owen W., Industrial Arts.....	Palatine
Nelson, Thomas H., Mathematics.....	Plano
Neteland, Ingrid, Early Elementary.....	Chicago
Nichols, Elizabeth M., Home Economics.....	South Beloit
Olson, Mildred N., Physical Education.....	Harvey
Parker, James R., Industrial Arts.....	Sycamore
Parker, Lovicia N., Speech.....	Morrison
Perino, Constance A., Botany.....	Deer Grove
Perrin, Georgiana M., English.....	Maywood
Petersen, George M., Jr., Social Science.....	Chicago
Piepenbrink, Arthur C., Speech.....	Chicago Heights
Pierce, Paul, Social Science.....	DeKalb
Plumley, Beulah M., Later Elementary.....	Tiskilwa
Pope, Cedric A., Speech.....	Savanna
Powell, Willis E., Later Elementary.....	Prophetstown
Radke, Charles J., Social Science.....	Chicago
Ramme, Edwin W., Physical Education.....	Streator
Rams, Lorraine M., Home Economics.....	Chicago
Rasmussen, Shirley, Physical Education.....	Crystal Lake
Ray, H. Darlene, Home Economics.....	Waterman
Redin, David, Mathematics.....	Rockford
Redmon, John H., General Science.....	Rockford
Rinka, Rudolph B., Physical Education.....	Chicago
Rosenberg, George, Physical Education.....	Chicago
Rosenfarb, Rosalyn, Zoology.....	Chicago
Roth, Melvin O., Social Science.....	Rock Falls
Rotolo, Sam R., Physical Education.....	Chicago
Rouley, Dolores B., Physical Education.....	Elgin
Rundle, Mylrae E., Early Elementary.....	DeKalb
Rushforth, Joseph W., Physical Education.....	DeKalb
Ryan, Terence A., Physical Education.....	Chicago
Sawosko, Walter J., Physical Education.....	Cicero
Schemmel, Louis C., Social Science.....	Highland Park
Schwartz, Charlotte, Spanish.....	Chicago
Selin, Carl W., Physical Education.....	Chicago
Semmler, Russell C., Social Science.....	Ashton
Serdar, John L., Industrial Arts.....	Joliet
Shaughnessy, Howard J., Fine Arts.....	Glen Ellyn
Shoop, Ellis, Industrial Arts.....	Elbrun
Simms, Kenneth W., Physical Education.....	Washington, D. C.
Slaymaker, Betty J., Home Economics.....	Fulton
Smerling, William H., Jr., Social Science.....	Chicago
Smith, Dolores, Early Elementary.....	Berwyn
Smith, Ernest C., Social Science.....	Chicago Heights
Smith, John E., Later Elementary.....	Wyanet
Southard, Clifford E., Social Science.....	Elgin
Sowa, Stanley A., Social Science.....	Chicago
Spickerman, Maryette L., Early Elementary.....	DeKalb
Squires, Phyllis A., English.....	Elgin
Staffeldt, Eugene E., Botany.....	Dixon
Stafford, Mary L., Social Science.....	Maple Park
Stevens, Catherine M., Later Elementary.....	Sycamore
Stevens, Aldrich J., General Science.....	Melrose Park
Stevens, Gloria J., Later Elementary.....	Elmhurst
Stokes, Novel E., Later Elementary.....	Sycamore
Strahorn, David R., Jr., Social Science.....	Harvey
Tebor, Irving B., Social Science.....	Lakewood, New Jersey
Turnroth, Richard N., Social Science.....	Sterling
Valle, Rosemary, Later Elementary.....	Dixon

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Name and Curriculum	Address
Veale, Jeanette, Zoology.....	Malta
Vettes, Mary, French.....	Chicago
Vickers, William E., Speech.....	Chicago
Vose, Caryl J., Speech.....	Joliet
Vruwink, Donald D., Later Elementary.....	Oak Park
Walker, Robert W., Physical Education.....	Chicago
Watman, Albert, Physical Education.....	Chicago
Webb, William O., Social Science.....	DeKalb
Weishet, O. G., Jr., Industrial Arts.....	DeKalb
Wenzel, William G., Industrial Arts.....	Downers Grove
Westphal, Doris, Fine Arts.....	Oak Park
Wicke, Herbert N., Physical Education.....	DeKalb
Widerberg, Lloyd C., Physical Education.....	DeKalb
Williamson, Jan E., Fine Arts.....	DeKalb
Winkle, Robert C., Social Science.....	Aurora
Winson, Paul, Social Science.....	New York, New York
Winters, Merle L., Chemistry.....	DeKalb
Wood, Robert A., Physical Education.....	Rockford
Woodstrup, Thomas E., English.....	Midlothian
Wright, Paul Allen, Social Science.....	DeKalb

The students whose names are listed below completed the requirements for graduation at the close of the summer session, August 5, 1949:

Anderson, Richard G., Social Science.....	Chicago
Askeland, Preston T., Later Elementary.....	Esmond
Benson, Gunnar Arthur, Music.....	Sterling
Bobus, Milton S., Industrial Arts.....	Chicago
Brown, Amy May, Later Elementary.....	Newark
Buck, Guyla J., Later Elementary.....	Barrington
Burbank, Jennette M., Later Elementary.....	Woodstock
Cordaro, Joseph A., Physics.....	Chicago
Crockett, Marie, Later Elementary.....	Chicago
Cronister, Robert W., Industrial Arts.....	Mount Carroll
Dailey, Leon E., Industrial Arts.....	DeKalb
Daub, Floyd, Jr., Physical Education.....	Rochelle
DeSpain, Lyle A., Later Elementary.....	Mount Carroll
Ditkowsky, Marvin L., Physical Education.....	Chicago
Dodds, James H., Jr., Social Science.....	DeKalb
Dornseif, Robert A., Later Elementary.....	Naperville
Drotts, Phyllis E., Physical Education.....	Rockford
Ebbesen, James A., Physical Education.....	DeKalb
Ernst, Margaret M., Later Elementary.....	Elmhurst
Finnan, Mary E. B., Social Science.....	Forreston
Franklin, Leonard S., Industrial Arts.....	Chicago
Georgakas, Jim C., Physical Education.....	Chicago
Georgeff, Boris W., Industrial Arts.....	Northbrook
Green, William G., Mathematics.....	Palatine
Grimm, Joseph A., English.....	Ottawa
Heick, Robert L., Social Science.....	Chicago
Hermanowicz, Henry J., Mathematics.....	Chicago
Hoke, Robert E., Industrial Arts.....	Chicago
Holub, Ruth R., Home Economics.....	Chicago
Hook, Nellie I., Later Elementary.....	Chicago
Hutchison, Wayne E., Physical Education.....	Stockton
Jaeger, Kenneth, Mathematics.....	DeKalb
Jedlicka, Anthony R., Earth Science.....	Riverside
Johnson, Herbert B., Fine Arts.....	Rockford
Jones, Jennie V., English.....	Evanston
Kelsey, William J., Physical Education.....	South Gate, California
Kohlman, LaVerne B., Early Elementary.....	Oak Forest
Koshork, Duane W., Physical Education.....	DeKalb
Larson, Ralph S., Industrial Arts.....	Sycamore
Leese, Charles E., Physical Education.....	DeKalb
Leonard, Betty L. G., Physical Education.....	Chicago
Marcus, Daniel, Physical Education.....	Chicago
Mariotti, Richard E., Speech.....	Oak Lawn
Meyer, Olga A., Early Elementary.....	Freeport
Michalov, Mary Z., Later Elementary.....	Ottawa
Miller, Edward F., Zoology.....	DeKalb
Montesano, Margaret C., Later Elementary.....	Chicago
Moreno, Manuel, English.....	San Juan, Puerto Rico
Msall, Emil B., Jr., Physical Education.....	Chicago
Murawski, Richard J., Social Science.....	Sycamore
Nelson, Donald E., Speech.....	Rockford
Nye, Phyllis M., Physical Education.....	Chicago
Oklepek, John P., Industrial Arts.....	Chicago
Peterson, Marie K., Later Elementary.....	Plano
Ralston, Anna E., Social Science.....	Caledonia

TEACHERS COLLEGE BOARD

Name and Curriculum	Address
Reiling, Mary C., Later Elementary.....	Wauconda
Sanderson, Janice R., Early Elementary.....	DeKalb
Schauer, Paul E., English.....	DeKalb
Schmidt, E. V., Social Science.....	Chicago
Sciacca, John J., Physical Education.....	South Beloit
Scott, Burton E., Social Science.....	Big Rock
Simkins, Faye W., Later Elementary.....	DeKalb
Skoglund, Evert B., Industrial Arts.....	Chicago
Stanczak, Stephen C., Physical Education.....	Chicago
Stasek, Erwin D., Fine Arts.....	Chicago
Szatskowski, Rose M., Early Elementary.....	Chicago
Thomas, Francis L., Physical Education.....	Euclid, Ohio
Tigan, Eugene W., Later Elementary.....	Rochelle
Turner, Waltie L., Later Elementary.....	Elmhurst
Vaillancourt, Patricia L., Early Elementary.....	Elmhurst
Wedding, William F., Social Science.....	St. Charles
Weiss, Robert, Physical Education.....	Chicago
White, Blanche N., Later Elementary.....	Belvidere
Wickwire, Dorothy J., Home Economics.....	Byron
Williams, John R., Physical Education.....	Clare
Williamson, Eugene A., Physical Education.....	DeKalb
Wirt, Lucile M., Early Elementary.....	Freeport
Wolf, Joseph, Jr., Chemistry.....	Berwyn
Zivney, Oliver K., Social Science.....	DeKalb

II. FACULTY

1. *Resignations*

Mrs. Loretta Ten Brinke, assistant college nurse and faculty assistant, to spend the year with her husband in England on a study grant. We are sorry to lose Mrs. Ten Brinke's service as she did good work with the children at the McMurry Laboratory School. This resignation is effective immediately since Mrs. Ten Brinke's appointment was on the nine months' basis.

2. *Change of Status*

- a. Miss Marjorie Baumgarten, director of the Speech Clinic, was married to Mr. Richard R. Burkland on July 9. Mrs. Burkland plans to continue her duties during the next college year. We are presenting this information as a matter of record and for payroll purposes.
- b. Mr. Ralph McKinzie, assistant professor, Department of Physical Education for Men, has been assisting in early practice for football, starting his duties on September 1. We should like to recommend that Mr. McKinzie this year be paid for that extra period of work so that his salary will begin as of September 1 instead of September 12, thus receiving salary for the entire month of September or \$490 instead of \$245.
- c. Miss Eleanor Larson, from adjustment teacher, McMurry Laboratory School, to sixth grade training teacher, replacing Miss Bena Peterson who retired on August 6. Miss Larson will handle this work under the same circumstances of salary and status as before (instructor, \$3,690, nine months) for the year 1949-50 with the understanding that she return to her former position in 1950-51 if she so desires. Miss Larson is helping out in a difficult situation since we were meeting many obstacles in filling this position.

3. *New Appointments*

- a. Miss Antoinette Avella, college nurse, replacing Miss Rachel Jackson, as faculty assistant at \$300 a month for twelve months beginning on June 15. Miss Avella is a registered nurse with training at the Newark, New Jersey, Hospital and with postgraduate work at Medical Center, New York and at Seton Hall College and Columbia University. She has had successful nursing and teaching experience at Somerset Hospital, Somerville, New Jersey and at Presbyterian Hospital, Denver, Colorado.
- b. Miss Dortha Bosket, instructor, seventh grade teacher, McMurry Laboratory School, replacing Dr. Esther Williams who was assigned to the Education Department, at a salary of \$3,600 for nine months effective September, 1949. Miss Bosket earned her Bachelor's degree at Southern Illinois Normal University and her Master's degree at the University of Illinois. She has had successful teaching experience in the elementary schools of Illinois and California and comes to this college from the Junior High School, Stockton, California.
- c. Mr. Robert W. Kahler, instructor, Department of Physical Education for Men, assistant football coach, replacing Mr. Eugene Fekete, at a salary of \$3,825 for nine months. Mr. Kahler will begin his duties on September 1, thus working for nine and one-half months in order to assist with football practice. He has his Bachelor's and Master's degrees from the University of Nebraska. He has had successful experience as track coach and football coach at the University of Nebraska and comes to this college from a position as head football coach at the State Teachers College at Wayne, Nebraska.
- d. Mrs. Margaret LaPlante, instructor, Department of Physical Education for Women, for the year 1949-1950 during the leave of absence granted to Miss Wallace Wesley, at a salary of \$3,150 for nine months effective in September, 1949. Mrs. LaPlante earned her Bachelor's degree at Michigan State College and did her physical therapy work at the University of Wisconsin. She has had successful teaching experience in the schools of Michigan and comes to this college from a position as physical therapist in the Rockford, Illinois schools.
- e. Dr. Wendell A. Lindbeck, associate professor, Department of Physical Sciences, replacing Dr. Lawrence Wick, at a salary of \$4,635 for nine months, effective in September, 1949. Dr. Lindbeck earned his Bachelor's degree at Beloit College, his Master of Philosophy and Doctorate at the University of Wisconsin. He has had successful teaching experience at the University of Wisconsin, University of

Tennessee Junior College, and worked for three years with the Goodyear Synthetic Rubber Company. He comes to this college from a teaching position at the University of Illinois, Galesburg Division.

- f. Mr. Lewis G. McFarland, assistant professor, Department of Speech, at a salary of \$4,275 for nine months, effective in September, 1949. Mr. McFarland earned his Bachelor's and Master's degrees at Drake University and he is working on his Doctorate. He has had successful teaching experience at Drake University and at the State University of Iowa, served as scene designer and technician at a New Hampshire summer theatre, and is a Navy veteran.
- g. Mrs. Gladys Philpott, director of Adams Hall, North, and counselor, at a salary of \$350 per month plus maintenance for nine and one-half months beginning September 1 and extending to June 15, 1950. Mrs. Philpott earned her Bachelor's degree at the University of Oregon and her Master's degree at Stanford University, California. She has had successful teaching experience in the schools of Oregon, has served as counselor in industrial organizations, as assistant field director with the American Red Cross, and employment counselor and resident director at Stanford University. She comes to this college from a similar position as counselor at the Eastern Washington College of Education, Cheney.
- h. Miss Phyllis Plichta, associate or assistant professor, Department of Education, replacing Dr. Margaret Rouse, at a salary of \$4,275 for nine months, effective in September, 1949. Miss Plichta's classification will be determined when she receives her doctorate which she anticipates by autumn, 1949. Miss Plichta earned her Bachelor's degree at the National College of Education, Evanston, Illinois, her Master's degree at the University of Michigan, and is working on her doctorate at the University of Indiana. She has had successful teaching experience in schools of Michigan and Indiana and comes to this college from a position as graduate assistant at Indiana University.
- i. Mr. Carl W. Proehl as assistant director of student teaching, replacing Dr. Max Huebner who is now director of student teaching, at a salary of \$410 per month for twelve months, effective September 1, 1949. Mr. Proehl has the privilege of changing this appointment to nine, ten, or eleven months' basis should the work on his doctorate require his being away from the campus. He earned his Bachelor's degree at Muhlenberg College, Allentown, Pennsylvania, his Master's degree at the University of Illinois where he is now working on his doctorate. He has had successful teaching experience in the schools of Illinois and comes to this college from a similar position as super-

PROCEEDINGS

visor in practice teaching at the University of Illinois. Mr. Proehl is a Marine veteran.

- j. Mr. Wilbur A. Smith, assistant professor, director of the college band, at a salary of \$4,275 effective in September, 1949. Mr. Smith earned his Bachelor's degree at Northwestern University, his Bachelor of Music degree at American Conservatory of Music, Chicago, where he also attended the Chicago Teachers College, and his Master of Music Degree at the University of Southern California where he is working on his doctorate. Mr. Smith has had successful teaching experience in the Chicago schools, is any Army veteran where he served as band leader.
- k. Miss Helen Wehling, instructor, Department of Home Economics, at a salary of \$3,825 for nine months, effective in September, 1949. Miss Wehling will have charge of the Home Management House formerly handled by Miss Jean Hart who resigned. A shift was made in the duties of the home economics personnel so that the acting head of the department, Miss Florence Adolph, can continue her work in the field. Miss Wehling earned her Bachelor's and Master's degrees at the University of Nebraska. She has had successful teaching experience in vocational home economics and home management, nursery school and related subjects in the schools of Nebraska and Maine and comes to this college from the Farmington State Teachers College, Farmington, Maine.
- l. Miss Margaret Wood, assistant professor, Department of Speech, replacing Dr. Laura Crowell, at a salary of \$4,275 for nine months, effective in September, 1949. Miss Wood earned her Bachelor's degree at Grinnell College, Iowa and her Master's degree at the State University of Iowa where she is at present completing her doctorate. She has had successful teaching experience at Stephens College, Wellesley College, Michigan State College, and comes to this college from the University of Iowa where she served as graduate assistant.

New Appointment—Half Time

Mrs. Margaret Kohler to teach two courses in biology at a salary of \$175 per month, to be classified as instructor, Department of Biological Sciences. Mrs. Kohler has her Bachelor's degree from Eureka College and her Master's degree from Colorado State College of Education, Greeley. She has served on our staff before this and we are fortunate in being able to obtain her services just now in order to help relieve the teaching load in the department. This is a temporary appointment, for 1949-1950 only and until we can find a permanent staff member.

TEACHERS COLLEGE BOARD

4. *Additions to the Staff*

If money is available, we should like to have permission to employ persons to fill the following positions at a salary approximately as shown below. This request is necessary in view of the fact that our student-teacher ratio and teacher-hour load is now much heavier than that of the average college. It is also necessary because we anticipate an increase in our enrollment this autumn which may even further complicate the above situation.

Department	Approximate Salary (Nine Months)
Biological Science	\$4,500
Education	4,200
Fine Arts	4,200
Physical Education for Men.....	4,200
Foreign Language (Latin).....	4,200
Industrial Arts	4,200
Social Science	4,200

We also anticipate the need of the following non-academic employees:

	Approximate Salary Per Month
President's OfficeClerk Stenographer II—	\$200
Placement BureauClerk Stenographer I—	165

Within a short time we will have to care for the area now under construction for the intramural program. For this area and the new laboratory school area, we will need

Groundsman	\$2,340
Groundsman	2,340

III. OTHER SCHOOL EMPLOYEES

1. Union Regulations

We should like to call to the attention of the Board that under the regulations adopted by the Board for non-academic employees concerning union regulations and conditions of work, Item 5 states that merit records must be kept on behalf of all employees covering work performed. The regulation requires that such records shall be kept on standard forms approved by the Board. We should like to suggest that such a form be suggested or prepared by a committee of the board so that we may adhere to this ruling.

2. New Appointments

Vera Sellers, clerk stenographer I at \$175 per month as of July 28, 1949.

Margaret George, domestic, at \$150 a month as of August 1, 1949.

Joan Oberg, clerk typist I at \$145 per month as of August 8, 1949.

Phyllis Walsh, clerk typist I at \$150 per month as of August 8, 1949.

James Lundberg as cafeteria manager at \$300 per month as of September 1, 1949. Mr. Lundberg has been employed as a member of the staff at the College Tea Room. His salary will be paid from the bond issue fund revenues.

Andrew Evenson, maintenance carpenter at \$285 a month and Leah Kyger, clerk typist I at \$165 a month, placed on the Income Fund, Auxiliary Enterprises payroll as of July 1, 1949. Both have been in the employ of the college for some time and until July 1, 1949, were paid from the fund created by rental fees from the barracks housing veterans. The barracks were given to the college by the federal government a short time ago and as of July 1, 1949 are a part of the college auxiliary enterprises.

3. Resignations

Doris Fransen, clerk typist I as of June 17, 1949.

Vina Ackman, domestic, as of July 31, 1949.

Lorraine Brett, clerk typist I, as of July 7, 1949.

Margaret Mattox, clerk stenographer I as of July 20, 1949.

Plans are being completed which will result in placing all non-academic employees on a 40 hour week. In so doing, we will probably have to employ some additional help, especially in connection with building maintenance. The report to be presented at the next board meeting will probably contain complete details necessary for these changes.

IV. THE ORGANIZATION

The Northern Illinois State Teachers College has been asked by the Illinois Secondary School Curriculum Committee to furnish consultation services to the DeKalb Township High School. We are indeed pleased to offer this kind of service since it is a policy of the college to enlarge its program of in-service education.

The Superintendents Round Table, a group composed of principals and superintendents in northern Illinois, has asked the college to furnish consultation services in several areas in northern Illinois. Since this request likewise fits in with our policy of enlarging in-service education, we are indeed please to cooperate with them.

V. THE CURRICULUM—No Report

VI. BUILDINGS AND GROUNDS

Fire Hazard

In the closing days of the 66th General Assembly, \$138,000 was taken from the amount earmarked for our library, of which \$100,000 was assigned to fireproofing Williston Hall and \$38,000 for fireproofing the McMurry Laboratory School.

There was no question here at Northern that this fireproofing is greatly needed. Under date of July 11, a rather comprehensive report of the fire hazards at Northern was sent to Mr. Puffer. The recommendations included in this report are good. (We sometimes wonder why two inspectors will not necessarily recommend the same changes in a given area.) Our chief difficulty is simply the fact that we have no money with which to eliminate many of these hazards although we will do the best we can with the amount of money we have. It is hoped that for the next biennium that money will be available to completely eliminate all the fire hazards at Northern as well as to bring our complete physical plant again into good condition.

We were indeed fortunate that Mr. Lanphier was willing to come to Northern on Saturday, July 16 and go over the fire hazards with us. He also spent a great deal of time in examining the physical conditions of our buildings. I am sure he was very much surprised to know in what poor shape they are at the present time.

VII. AUXILIARY ENTERPRISES

Teachers College Income Fund

April 1 to June 30, 1949

RECEIPTS

Board and Room, Williston Hall.....	\$ 32,183.90	
Meals, Williston Hall.....	55.45	
Miscellaneous, Williston Hall.....	17.79	
Total—Auxiliary Enterprises		\$ 32,257.14
Registration Fees—College	25,764.46	
Registration—late fees	40.00	
Library Fines	38.00	
Sales and Service.....	6.00	
Transcript Fees	313.00	
Veterans—Instructional Charge	119,935.53	
Miscellaneous	998.30	
Transfer of funds from General Revenue for Scholarships..	7,669.00	
Total—Educational Operations		154,764.29
Total Receipts—8th Quarter to June 30, 1949.....		\$187,021.43
Previously reported		538,150.71
Surplus 64th Biennium.....		4,620.92
Total Available		\$729,793.06

EXPENDITURES

Personal Services	
120—Salaries, regular	\$206,377.07
140—Salaries, Student	7,853.94
Travel	
291—Travel	7,788.12

PROCEEDINGS

Contractual Services	
221—Repairs of office furniture.....	\$ 271.30
223—Repair & Maint. of real property.....	4,960.00
224—Repair & Maint. of mechanical property.....	543.15
229—Repairs not otherwise classified.....	71.14
232—Rental of motor vehicles.....	5.26
248—Waste removal, cleaning, etc.....	1,416.62
Commodities	
302—Stationery, printing, office supplies.....	2,995.45
310—Mech. supplies and small tools.....	577.50
331—Structural & Maintenance Materials.....	1,923.36
332—Industrial and Shop Materials.....	55.55
350—Medical, Scientific, and Laboratory supplies.....	229.71
360—Food	14,493.77
370—Wearing Apparel	240.48
391—Household laundry and cleaning supplies.....	1,934.12
392—Farm and garden supplies.....	36.46
399—Commodities not otherwise classified.....	1,330.08
Equipment	
510—Office furniture and equipment.....	705.82
530—Household Equipment and Furnishings.....	498.00
599—Equipment not otherwise classified.....	1,082.33
Refunds	
810—Refunds	50.00
<hr/>	
Total—April, May, June 1949.....	255,439.53
Previously reported—July 1, '47-March 31, '49.....	377,748.88
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Total Expenditures to June 30, 1949.....	633,188.41
<hr/>	
Balance—Excess of Receipts over Expenditures.....	\$ 96,604.65

VIII. STUDENT LIFE

IX. MISCELLANEOUS

“Raiding” and Teachers’ Salaries

We should like to take this opportunity of pointing out to the members of the Board one way in which the faculty at Northern and, I presume, the other state colleges, is being “raided” by other schools of higher education. The letter quoted below came to me as a copy of a letter sent to the head of our English Department from the dean of a university of 17,000 students. This university is not located in Illinois but is in one of the mid-western states.

“Dear Sir :

“We have an opening for this September, or if necessary, this coming February, in the field of secondary school English education. We would like to consider some one who is very much interested in curriculum revision in the secondary schools with emphasis on core or integrated programs.

“We want some one who has a doctor’s degree. It could be either man or woman. We can pay whatever is needed to get the right type of person, from \$4,500 up to \$6,000 for the academic year, with summer pay in addition. Of course, what we would offer any particular person would depend on the various qualities, training, and experience of that person.

“If you know of any one interested from your own staff or your national acquaintanceship, will you please let me know as

soon as possible? Indicate where we could secure their university credentials if you know."

Sincerely yours,

Dean

From the above letter you will note that the dean quotes a salary for a person with a doctor's degree as ranging from \$4,500 to \$6,000 for the academic year with summer pay in addition. For this coming academic year, the head of the English Department here at Northern, Mr. J. Hal Connor, will receive \$5,280 for nine months. This salary is being paid to him in his twentieth year of service to the college. As a matter of interest, Dr. E. Ruth Taylor who has also been with Northern for twenty years, is receiving this year \$4,680. The highest paid faculty member that we have at Northern is Dr. C. E. Montgomery who is head of the Biological Science Department. *After teaching at Northern for thirty-two years, this coming year he will receive \$5,670.*

As I have indicated above, this letter is inserted in the board report simply to show the members of the board some of our problems so far as maintaining a good faculty is concerned. It seems to me that a basic requirement for the salaries of our state college faculties is that they equal or surpass salaries of other high calibre colleges and universities in Illinois and in other states.

Shortage of Elementary Teachers

It is our thought that the Board might be interested in knowing that it is estimated that the northern twenty-five counties will need in 1953, 1,000 more first grade teachers than they needed this autumn! This figure is based upon the fact that there were 27,000 more babies born in 1947 than in 1943. In all, in 1947 there were 195,328 babies born in Illinois. Of this number, 134,545 were born in the upper twenty-five counties of the state and 60,783 in the remainder of the state. These figures were obtained from the Illinois State Chamber of Commerce compiled by the Education Committee.

X. SUMMARY: Action is requested on the following:

1. Acceptance of the list of June and August and the awarding of the Bachelor of Science in Education degree.
2. Acceptance of the resignation of Mrs. Loretta Ten Brinke as indicated.
3. Approval of the payment to Mr. Ralph McKinzie of two weeks' additional salary as indicated.
4. Approval of the transfer of Miss Eleanor Larson from adjustment teacher to sixth grade teacher, McMurry Laboratory School for 1949-1950.
5. Approval of the appointment of Miss Antoinette Avella as college nurse under the conditions and salary as indicated.

PROCEEDINGS

6. Approval of the appointments of Miss Dortha Bosket, Mr. Robert W. Kahler, Mrs. Margaret LaPlante, Dr. Wendell A. Lindbeck, Mr. Lewis G. McFarland, Mrs. Gladys Philpott, Miss Phyllis Plichta, Mr. Carl W. Proehl, Mr. Wilbur A. Smith, Miss Helen Wehling, and Miss Margaret Wood under the conditions and the salaries indicated.
7. Approval of the appointment, half-time of Mrs. Margaret Kohler at the salary indicated.
8. Permission to employ, as the need and occasion arise, of the faculty and non-academic employees as indicated.
9. Approval of the appointments of Vera Sellers, Margaret George, Joan Oberg, Phyllis Walsh, James Lundberg at the salaries indicated and the transfer of Andrew Evensen and Leah Kyger from the barracks income fund to the regular payroll.
10. Acceptance of the employees' resignations as indicated.

Respectfully submitted,

LESLIE A. HOLMES, *President*

ILLINOIS STATE NORMAL UNIVERSITY

NORMAL, ILLINOIS

President's Report to the State Teachers College Board

For the Meeting in Normal, June 6, 1949

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS—No Report

II. FACULTY

1. Resignations

- a. Miss Maxine O. Anderson, Director of Food Services, effective June 1, 1949, or as soon thereafter during the summer as her successor can be appointed. This resignation is a serious loss to the University and necessitates trying to locate a third Director within a period of a little over three years.
- b. Miss Edith L. Maas, Instructor and Supervising Teacher in Home Economics at the affiliated Illinois Soldiers and Sailors Childrens School, effective June 30, 1949, in order to accept another position near Chicago. It will be difficult to find someone to do the quality of work that Miss Maas has carried out for the past two years.

TEACHERS COLLEGE BOARD

- c. Miss Jane Bug, Assistant to the Registrar, effective June 15, 1949, in order to be married.
2. Leaves of Absence Without Pay
 - a. Dr. C. A. De Young, Professor of Education in the Department of Education and Psychology, for the 1949-1950 school year, effective September 1, 1949, in order to accept an appointment with the American Council on Education in Washington, D. C., serving with the Commission on Occupied Countries where he would be concerned with the general education and teacher education in Germany, Austria, Korea, and Japan. It seems that this is an excellent opportunity for Dr. De Young to be of service in an area in which he has had some recent experience and at the same time to increase his value to the University when he returns to the campus in June, 1950.
 - b. Miss Charlotte E. Wilcox, Assistant Professor in Health Education in the Department of Biological Science, for the second semester of the 1949-1950 school year, in order to do further work on her doctor's degree.
3. Returning from Sabbatical Leave

The following staff members are returning from sabbatical leaves of absence granted to them for one year or both semesters of the 1948-1949 school year.

Name	Title	School Attended
Barber, G. Bradford,	Assistant Professor of Speech	Ohio State University
Bey, Douglas R.,	Assistant Professor of Mathematics	University of Illinois
Cole, Ruth L.,	Instructor and Supervising Teacher in the Second Grade	Teachers College, Columbia University; Northwestern University
Honn, Max,	Faculty Assistant in Industrial Arts	Pennsylvania State College
O'Connor, B. L.,	Assistant Professor of Health and Physical Education	Pennsylvania State College
Parker, Mary R.,	Instructor in Art	Teachers College, Columbia University
Sherrard, Wayne F.,	Assistant Professor of Music	State University of Iowa
Webb,	Assistant Professor of Business Education	Teachers College, Columbia University

4. Returning from Leaves Other Than Sabbatical

The following persons have been on leave to take additional work or for health reasons.

Name	Title	School Attended
Fielding, Howard I.,	Associate Professor of English	Tempe State College
Sorrenson, F. S.,	Professor of Speech	Northwestern University

5. Changes in Status
 - a. Mr. Milton Derr, who was approved as a Faculty Assistant at the meeting of the Teachers College Board on March 28, 1949, at a salary of \$250.00 per month, should have his salary changed to \$300.00 per month, or a total of \$2700.00 for the school year since the range in faculty assistant salaries has been extended.
 - b. Mr. Floyd T. Goodier, Associate Professor of Education now serving as Director of Integration and Director of

Veterans Services, to also serve as Acting Head of the Department of Education and Psychology, until August 31, 1950, this assignment to be effective September, 1949, and to be without alteration in salary other than might be made for work covered by the present assignment of Mr. Goodier. This appointment is occasioned by the change in assignment of Dr. Arthur H. Larsen from Assistant Dean to that of Dean of the University, effective July 1, 1949.

- c. Dr. E. A. Lichty, Associate Professor of Education at present on the twelve months list, should be changed from the assignment of Principal of the Metcalf Elementary School to a regular teaching basis in order to study the junior college situation with a view to the development of a Division of Junior College Education. Dr. Lichty will appear with the listing of faculty for the nine months period.
- d. Miss Margaret Parret, who has served as Instructor in Speech in the University High School during the absence of Mr. G. Bradford Barber, will return part-time to her previous work as Instructor in Speech at the affiliated Soldiers and Sailors Childrens School but will now devote about half of her time to directing a speech program in the Metcalf Elementary School on the campus. Her salary will be paid by the University.
- e. Dr. Henri R. Pearcey, who has been on the staff of our affiliated Illinois Soldiers and Sailors Childrens School and who has done some part-time teaching in the University, is now recommended to be moved to full-time teaching in the Social Science Department because of increased demand for instructors. Dr. Pearcey will devote full time to the work in the Social Science Department but will continue his relationship to the Childrens School on a Sunday basis only, where he will serve as Chaplain for the Protestant children. Through an arrangement worked out between the Department of Registration and Education and the Department of Public Welfare, nine months of his annual salary (twelve months) will be paid through the University and three months through the Childrens School. Dr. Pearcey will have the rank of assistant professor and his salary will be \$4050.00 on a nine months basis, with the three summer months paid by the Department of Public Welfare at a salary rate of \$380.00 per month.
- f. Mr. James E. Wheeler, who was elected as Assistant Professor at the May 6, 1949, meeting of the Teachers College Board should be listed at a salary of \$4,500.00 for nine months rather than the \$4455.00 listed through error. The remainder of his status is the same as in the previous Board Report.

6. Termination of Service

- a. Mrs. Grace Van den Heurk, for the past two years during the leave of absence granted to Dr. Fred S. Sorrenson, has served as Instructor in the Department of Speech. With the return of Dr. Sorrenson, Mrs. Van den Heurk's services, although very satisfactory, will not be needed.
- b. Miss Barbara Kraft, for the past year has served as Instructor in Art during the leave of absence granted to Mrs. Mary R. Parker. With the return of Mrs. Parker, the services of Miss Kraft will not be needed, but she is here commended for the excellent work she has done.

7. Changes in Rank

The following recommendations are made for changes in rank based upon the persons listed having proper academic attainments, quality of service in their respective departments, and other qualifications for such adjustment, as well as being within the proportion of faculty allotted for the various ranks.

- a. *From Assistant Professor to Associate Professor.* Edna M. Gueffroy, Milford C. Jochums, Harry D. Lovelass, Marion G. Miller, Ruth Richards, Donald T. Ries.
- b. *From Instructor to Assistant Professor.* Waneta Catey, Ruth L. Cole, Marie Jessa, Mary R. Parker, Harold G. Paulson, Harriet Wheeler.

8. Additional Summer Session Teachers

- a. There continues to be further demand for off-campus workshops and arrangements have been made to work with the teachers in Sangamon County at Springfield July 18 - August 5. For this program the following additional teachers at salaries indicated for the three weeks period will be needed and are recommended for approval.

Herbert R. Hiatt	\$416.25
Milford C. Jochums	307.50
Lorle Dean	262.50

- b. In addition, the services of Mr. Harry Adams, now a teacher in Joliet Township High School and Junior College, will be needed for two conservation clinics of one week each in Tazewell and Macon counties and for two weeks in each of the workshops at Danville and Springfield, making a total of six weeks of service. Mr. Adams holds the degrees B. Ed. and M. S. in Ed., from Illinois State Normal University. He has had a number of years of successful teaching experience, part of which was in Bloomington High School prior to his going to his present position at Joliet. The salary for Mr. Adams for the six weeks work indicated above will be \$600.00.

PROCEEDINGS

c. It is necessary to have the services of the following staff members for the month of June, which does not overlap the period of the regular school year or the summer session.

- (1) Mr. Ralph A. Benton, Instructor in Agriculture, at a monthly salary of \$400.00 in order to work out summer projects on the farm at the Illinois Soldiers and Sailors School so that his high school class in agriculture may complete its work.
- (2) Mr. Orrin J. Mizer, Instructor and Assistant Principal at the affiliated Illinois Soldiers and Sailors Childrens School, at a salary of \$350.00. This is one of the three positions at the Childrens School for which the University is responsible.

9. New Appointments

- a. Miss Allie Ward Billingsley, as Assistant Professor of Spanish, at a salary rate of \$4140.00 for the school year 1949-1950 beginning September 1949, to take the place of Miss Wanda Johnson, resigned. Miss Billingsley has her bachelor's and master's degrees from the University of Mississippi with additional work at the University of Alabama, The Sorbonne (Paris, France), Duke University, University of Wisconsin, University of Colorado, University of Pueblo (Mexico), Universidad de la Habana (Havana, Cuba). As will be observed, Miss Billingsley has had extensive and varied preparation in both Spanish and French. She has taught in colleges in Mississippi, South Carolina, and Indiana, her last experience being during the past four years at St. Mary's College in Holy Cross, Indiana.
- b. Mr. Francis R. Brown, Instructor in Mathematics, to fill an existing vacancy that has been absorbed by staff members during the present school year. Mr. Brown has degrees of Bachelor of Education from Illinois State Normal University and M. A. from Teachers College, Columbia University, with additional work at the University of Illinois. He has had teaching experience in junior and senior high schools in Decatur and is now on the staff at James Millikin University. His salary on a nine months basis for the school year beginning September 1949 will be \$3735.00.
- c. Mr. George Conrad, as Assistant Professor of Art Education, effective September 1949, at a salary at \$4455.00 for a nine months period. Mr. Conrad has a B. S. degree from New York University, M. A. from Teachers College, Columbia University, and will receive the Ed. D. degree from Columbia University in August 1949 since all of his work is completed for this degree. Mr. Conrad has taught in the

- public schools of New Jersey on the junior and senior high school levels, as well as that of the junior college, and would come to I. S. N. U. from Elizabeth, New Jersey, where he has served for the past four years as director of the art program for the public school system. He has also served on the summer faculty of New York University. He will take the place of Miss Marion Allen, on indefinite leave of absence due to ill health.
- d. Miss Magdalen Eichert, as Assistant Professor of Social Science, at a salary of \$4320.00 for nine months to take the place of Miss Ella C. Leppert on sabbatical leave. Miss Eichert has the degree of B.S. in Ed. from the Teachers College at North Adams, Massachusetts, and her M. A. degree from the School of Education of New York University. She will receive her Ph. D. from New York University in August 1949. She has had teaching experience in elementary and secondary schools of Connecticut and Massachusetts and has served as a supervisor of student teachers in the State Teachers College at River Falls, Wisconsin.
 - e. Mr. Robert G. Hammond, as Instructor in Industrial Arts, to fill an existing vacancy at a salary of \$3645.00 for nine months beginning September 1949. Mr. Hammond has the degree of B. Ed. from Illinois State Normal University and the M. A. degree from Colorado State College of Education at Greeley, with additional work toward his doctor's degree. Mr. Hammond has had successful teaching experience at Thornton Township High School at Harvey, Illinois.
 - f. Miss Esther E. Kirchhoefer, as Instructor and Registrar, at an annual (twelve months) salary of \$5400.00, to fill a vacancy created by previous Board action in dividing the work of Registrar and Director of Admissions due to the size of the school and increased demands upon those two areas of administration. Miss Kirchhoefer has an A. B. degree from Valparaiso University and an M. A. degree from the University of Chicago, the latter degree being taken in the area of college administration. She has had teaching and administrative experience at Valparaiso University, where, following graduation, she served as an assistant registrar and part-time teacher of mathematics and physics. She has taught and served as registrar at Gustavus Adolphus College in Minnesota and University of Chicago, where she has been for the past five years.
 - g. Mr. Joseph Freese, as Faculty Assistant in Vocational Work (Printing) at the affiliated Illinois Soldiers and Sailors Childrens School, to fill an existing vacancy, at a salary of \$300.00 per month, or \$3600.00 for the twelve months year. This position is here reported as a matter of record since the salary is paid through the Department

PROCEEDINGS

of Public Welfare. Mr. Freese is a graduate of Illinois State Normal University and, although well-educated for the special work in printing, he has not had teaching experience other than practice teaching, but this is deemed sufficient for the type of work that he will handle in a field where it is difficult to get well-qualified experienced teachers.

10. Additional Substitutes

Substitutes in the persons of Mrs. Doris Grim and Mrs. Lenora Hood Bingham are recommended to be added to the list of those with satisfactory qualifications to handle work on a temporary basis when needed.

11. Vacancies at Present Unfilled

Regardless of the positions already filled for next year there remains a similar number to be filled prior to the opening of school in September. These positions are Agriculture (Dairying); Biology and Health Education; Hygiene and Health Education; English (Children's Literature); Health and Physical Education (Men); Home Economics (Home Management, leave of absence); two positions in Home Economics (High School); Music (University); Music (High School); Speech (Debating); Speech (Play Production and Technical Director); Audiology (Special Education); Director of the Bureau of Appointments; Supervisor of Campus Student Teaching and Principal of Metcalf Elementary School; Director of Alumni Relations; Director of Audio-Visual Education. These positions are in addition to several vacancies at the Illinois Soldiers and Sailors Childrens School where the salary is paid by the Department of Public Welfare.

12. Faculty for the Academic Year 1949-1950

Including new faculty recently elected and those recommended for appointment in this report, the following persons listed according to academic rank and in order of salary under each rank are recommended for employment in regular teaching positions for the school year 1949-1950 at salaries indicated at the extreme right, these appointments and salaries effective September 1949.

PROFESSORS

Name	Academic Degree	Department	Salary 1948-1949	Salary 1949-1950
*Browne, Richard G., Ph.D.	Social Science	\$ 4950.00	\$ 5580.00
*Cooper, Margaret, Ed.D.	Education	4995.00	5580.00
*Decker, Charles E., Ed.D.	Education	4995.00	5580.00
*Dirks, Marie M., Ph.D.	Home Economics	4950.00	5580.00
*French, Esther L., Ph.D.	Health and Phys. Ed.	4995.00	5580.00
*Gooding, R. U., Ph.D.	Physical Science	4950.00	5580.00
*Hiett, Herbert R., Ph.D.	English	4995.00	5580.00
*Holmes, F. Lincoln D., Ph.D.	Speech	4995.00	5580.00
*Hoover, Francis Louis, Ed.D.	Art	4995.00	5580.00
*Horton, C.E., Ed.D.	Health and Phys. Ed.	4995.00	5580.00
*Knudson, Emma R., Ph.D.	Music	4950.00	5580.00
*Lamkey, Ernest, M. A., Ph.D.	Biological Science	4995.00	5580.00

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Name	Academic Degree	Department	Salary 1948-1949	Salary 1949-1950
*Lathrop, H.O., Ph.D.	Ph.D.	Geography	\$ 4995.00	\$ 5580.00
*Mills, C. N., Ph.D.	Ph.D.	Mathematics	4995.00	5580.00
*Parker, Rose E., Ph.D.	Ph.D.	Education	4995.00	5580.00
*Stombaugh, Ray M., Ph.D.	Ph.D.	Industrial Arts	4995.00	5580.00
*Toll, Lewis R., Ph.D.	Ph.D.	Business Education	4770.00	5580.00
*Whitten, Jennie A., Ph.D.	Ph.D.	Foreign Languages	4995.00	5580.00
Kinneman, John A., Ph.D.	Ph.D.	Social Science	4500.00	5220.00
McCormick, Clyde T., Ph.D.	Ph.D.	Mathematics	4320.00	5220.00
Marzolf, Stanley S., Ph.D.	Ph.D.	Education	4410.00	5220.00
Miller, L. W., Ph.D.	Ph.D.	Biological Science	4410.00	5220.00
Okerlund, Gerda, Ph.D.	Ph.D.	English	4410.00	5220.00
Sorrenson, Fred S., Ph.D.	Ph.D.	Speech	5220.00
Teager, Florence E., Ph.D.	Ph.D.	English	4410.00	5220.00

ASSOCIATE PROFESSORS

Cole, E. L., Ed.D.	Ed.D.	Education	\$ 4230.00	\$ 5085.00
Cross, Clarence L., M.S.	M.S.	Physical Science	4365.00	5085.00
Glasener, F. Russell, Ph.D.	Ph.D.	Social Science	4230.00	5085.00
Lichty, Elden A., Ed.D.	Ed.D.	Education	4620.00	5085.00
Marshall, Helen E., Ph.D.	Ph.D.	Social Science	4230.00	5085.00
Cooper, Bernice, Ph.D.	Ph.D.	Health and Phys. Ed.	4140.00	5040.00
Gray, Nina E., Ph.D.	Ph.D.	Biological Science	4275.00	5040.00
McAvoy, Blanche, Ph.D.	Ph.D.	Biological Science	4230.00	5040.00
Royce, Bertha M., Ph.D.	Ph.D.	Biological Science	4230.00	5040.00
Cogdal, Joseph, A.M.	A.M.	Health and Phys. Ed.	4230.00	4905.00
Harper, Charles A., M.S.	M.S.	Social Science	4365.00	4905.00
*Hudelson, C. W., M.S.	M.S.	Agriculture	4365.00	4905.00
Pricer, Laura H., Ph.M.	Ph.M.	English	4230.00	4905.00
Tasher, Lucy Lucile, Ph.D.	Ph.D.	Social Science	4230.00	4905.00
Vinson, Esther, A.M.	A.M.	English	4230.00	4905.00
Bartle, Gladys L., Ph.D.	Ph.D.	Art	4140.00	4815.00
Fiedling, Howard I., Ph.D.	Ph.D.	English	4140.00	4815.00
Belshe, Francis B., Ph.D.	Ph.D.	Education	4140.00	4815.00
Connell, M. Regina, Ed.D.	Ed.D.	Foreign Languages	4140.00	4815.00
De Wees, W. I., Ed.D.	Ed.D.	Education	4140.00	4815.00
Dillinger, Claude M., Ph.D.	Ph.D.	Education	4140.00	4815.00
Evans, G. Harlowe, Ph.D.	Ph.D.	Physical Science	4140.00	4815.00
Gray, Miriam, Ed.D.	Ed.D.	Health and Phys. Ed.	4140.00	4815.00
Tiedeman, Herman R., Ph.D.	Ph.D.	Education	4140.00	4815.00
Yedor, Leo J., Ph.D.	Ph.D.	Social Science	4140.00	4815.00
Ashbrook, William D., Ph.D.	Ph.D.	Industrial Arts	4005.00	4725.00
Cavanagh, Helen M., Ph.D.	Ph.D.	Social Science	4095.00	4725.00
Lancaster, Thos. J., A.M.	A.M.	Education	4095.00	4725.00
Huberta Clemans, Ed.D.	Ed.D.	Education	3780.00	4635.00
Koepke, H. F., Ph.D.	Ph.D.	Business Education	3825.00	4635.00
Lueck, W. R., Ph.D.	Ph.D.	Education	3780.00	4635.00
Peithman, Harlan W., Ed.D.	Ed.D.	Music	3915.00	4635.00
Vetter, Dale B., Ph.D.	Ph.D.	English	3825.00	4635.00
Conkey, Frances, M.S.	M.S.	(Leave, ½ salary)	4050.00	2272.50
Esworthy, Raymond W., Ph.D.	Ph.D.	Business Education	4545.00
Frey, Bernice G., Ph.D.	Ph.D.	Health and Phys. Ed.	3735.00	4545.00
Griffith, Esther M., Ph.D.	Ph.D.	Physical Science	3825.00	4545.00
Gueffroy, Edna M., A.M.	A.M.	Geography	3645.00	4545.00
Henline, Ruth, Ph.D.	Ph.D.	English	3780.00	4545.00
Jochums, Milford C., Ph.D.	Ph.D.	English	3690.00	4545.00
Leavitt, Norma, Ed.D.	Ed.D.	Health and Phys. Ed.	3735.00	4545.00
Lovell, Harry D., Ph.D.	Ph.D.	Education	3600.00	4545.00
Martens, J. Louis, Ph.D.	Ph.D.	Biological Science	3825.00	4545.00
Miller, Marion G., Ph.D.	Ph.D.	Art	3600.00	4545.00
Reed, Howard O., Ed.D.	Ed.D.	Industrial Arts	3735.00	4545.00
Richards, Ruth, Ph.D.	Ph.D.	Biological Science	3645.00	4545.00
Ries, Donald T., Ph.D.	Ph.D.	Biological Science	3690.00	4545.00
Smith, Gwen, Ph.D.	Ph.D.	Health and Phys. Ed.	3735.00	4545.00
Young, O. L., Ed.D.	Ed.D.	Agriculture	3735.00	4545.00
Ingram, Christine P., Ph.D.	Ph.D.	Education	2700.00

(½ time)

*Indicates Head of Department or Director of Division.

ASSISTANT PROFESSORS

Nelson, Henry B., M.A.	M.A.	Music	4500.00
Wheeler, James E., M.S.	M.S.	Education	4500.00
Buehler, Rose B., A.M.	A.M.	Education	3690.00	4455.00
Conrad, George, M.A.	M.A.	Art	4455.00
Allen, Mabel Clare, M.A.	M.A.	Speech	3690.00	4410.00
Isted, Leslie M., A.M.	A.M.	Music	3690.00	4410.00
Ivens, Howard J., A.M.	A.M.	Physical Science	3645.00	4410.00
Sherrard Wayne F., M.M. in Ed.	M.M. in Ed.	Music	3690.00	4410.00
Woodburn, John H., M.A.	M.A.	Science	4365.00
Eichert, Magdalen, M.A.	M.A.	Social Science	4320.00
Sorensen, C.W., A.M.	A.M.	Geography	4320.00

PROCEEDINGS

Name	Academic Degree	Department	Salary 1948-1949	Salary 1949-1950
Barber, G. Bradford, M.A.		Speech	\$ 3645.00	\$ 4230.00
Bey, Douglas R., A.M.		Mathematics	3645.00	4230.00
Brunk, Dorothy G., M.A.		Social Science	3690.00	4230.00
Buell, Mary E., M.A.		Home Economics	3690.00	4230.00
Crompton, Mabel P., S.M.		Geography	3645.00	4230.00
Day, Alta J., M.A.		Business Education	3645.00	4230.00
Douglass, T. J., M.S.		Agriculture	3645.00	4230.00
Ebel, Alice L., A.M.		Social Science	3645.00	4230.00
Eckelmann, Dorathy, A.M.		Speech	3645.00	4230.00
Ellis, Margery A., A.M.		Foreign Languages	3645.00	4230.00
Flagg, Elinor B., M.S.		Mathematics	3645.00	4230.00
Force, Thelma, M.A.		Education	3690.00	4230.00
Frye, Harold E., M.A.		Health and Phys. Ed.	3645.00	4230.00
Gimmetad, Victor E., M.A.		English	3690.00	4230.00
Green, John W., M.S.		Agriculture	3690.00	4230.00
Hammerlund, C. M., M.S.		Industrial Arts	3690.00	4230.00
Hayden, Wezette A., M.A.		Education	3645.00	4230.00
Hess, Leland E., A.M.		Social Science	3690.00	4230.00
Hill, E. L., M.A.		Health and Phys. Ed.	3645.00	4230.00
Hinman, Dorothy, M.A.		English	3645.00	4230.00
Hitchcock, Alice, M.A.		Education	3690.00	4230.00
Huggins, Ruth C., A.M.		Agriculture	3645.00	4230.00
Laubaugh, L. E., A.M.		Biological Science	3690.00	4230.00
Mecay, Leroy E., A.M.		English	3645.00	4230.00
Nelson, Thelma, M.A.		English	3690.00	4230.00
Nyquist, Edna E., A.M.		Art	3645.00	4230.00
Ogle, Alice R., M.A.		Business Education	3645.00	4230.00
Peters, Margaret, M.S.		Home Economics	3645.00	4230.00
Ross, Josephine, M.A.		Physical Science	3690.00	4230.00
Smith, L. S., A.M.		Music	3690.00	4230.00
Spector, Irwin, M.A.		English	3645.00	4230.00
Stroud, Ruth, M.S.		Health and Phys. Ed.	3645.00	4230.00
Struck, Edwin G., M.S.		English	3690.00	4230.00
Tudor, Raymond W., M.A.		Geography	3690.00	4230.00
Watterson, Arthur W., S.M.		English	3465.00	4230.00
Winegarner, Lela, A.M.		English	3690.00	4230.00
Wise, Vermell, M.A.		Speech	3690.00	4230.00
Yates, Ruth V., M.A.		Education	3600.00	4140.00
Arnold, Mary S., A.M.		Foreign Languages		4140.00
Billingsley, Allie Ward, M.A.		Education	3600.00	4140.00
Burris, Ethel M., A.M.		Art		4140.00
Carey, John T., M.S.		Health and Phys. Ed.	3600.00	4140.00
Duncan, Margaret M., M.S. in P.E.		Geography	3600.00	4140.00
McDavitt, Neva, A.M.		Mathematics	3600.00	4140.00
Rine, T. E., M.S.		Education	3600.00	4140.00
Russell, Elizabeth, M.A.		Education	3600.00	4140.00
Thoene, Christine A., M.A.		Business Education	3600.00	4140.00
Webb, Mary D., M.A.		Biological Science	3600.00	4140.00
Wilcox, Charlotte E., M.S.P.H.		Education	3375.00	4050.00
Mansfield, Faye, M.A.		Social Science	3690.00	4050.00
Moore, Clifford W., A.M.		Social Science		4050.00
Pearcy, Henri R., Ph.D.		Education	3240.00	3960.00
Catey, Waneta, A.M.		Education	3240.00	3870.00
Ruth L. Cole, M.A.		Social Science	3375.00	3870.00
Eikenberry, Alice M., M.A.		Business Education	3240.00	3870.00
Jessa, Marie, M. A.		Art	3150.00	3870.00
Parker, Mary R., M.A.		Education	3240.00	3870.00
Paulson, Harold G., M.A.		Business Education	3240.00	3870.00
Wheeler, Harriet R., M.A.		Soc. Science (Leave		
Leppert, Ella C., M.A.		½ salary)	3375.00	1890.00

INSTRUCTORS

Benton, Ralph A., M.A.	Agriculture	\$ 3600.00	\$ 3825.00
Boekelheide, Viola, M.A.	Music	3600.00	3825.00
Chiles, Helen, A.M.	Foreign Languages	3600.00	3825.00
Heldt, Carl D., M.P.E.	Health and Phys. Ed.	3600.00	3825.00
Moore, Harold A., M.S.	Biological Science	3240.00	3825.00
Norskog, Edna M., M.A.	Mathematics	3600.00	3825.00
Barford, George, M.A.	Art	3240.00	3780.00
Cernich, Zora, M.A.	Health and Phys. Ed.	3240.00	3780.00
Farlow, Winifred, M.A.	Education	3240.00	3780.00
Farnsworth, Harlan H., M.A.	Health and Phys. Ed.	3240.00	3780.00
Gillett, Arley F., M.A.	Health and Phys. Ed.	3240.00	1890.00
(Leave ½ salary)			
Goff, James F., M.S. in Ed.	Health and Phys. Ed.	3150.00	3780.00
Hoyman, Verna A., M.A. in Ed.	English	3240.00	3780.00
Ethel Stein, M.A.	Education	3240.00	3780.00
Brown, Francis B., M.A.	Mathematics		3735.00
Johnson, Blossom, M.A.	Home Economics	3150.00	3735.00
Richards, Ruth H., M.S.	Health and Phys. Ed.		3735.00
Alexander, Frances M., A.M.	Social Science	3150.00	3690.00

TEACHERS COLLEGE BOARD

Name	Academic Degree	Department	Salary 1948-1949	Salary 1949-1950
Almy, Theodore B., A.M.		English	\$ 3150.00	\$ 3690.00
Dalluge, DeVerne H., M.A.		Physical Science	3240.00	3690.00
Damm, Frances L., M.S. in Ed.		Education	3150.00	3690.00
Dean, Lorle, A.M.		Education	3150.00	3690.00
Elgin, Ella Mae, M.A.		Business Education	3150.00	3690.00
Harper, Bertha, M.S.		Physical Science	3150.00	3690.00
McEwen, Helen, M.A.		Business Education	3240.00	3690.00
Mizer, Orrin J., M.A.		Education	3150.00	3690.00
Parrett, Margaret, M.A.		Speech	3150.00	3690.00
Shea, Grace R., R.N., M.A.		Education	3150.00	3690.00
Shelaland, Alice, M.A. in Ed.		Health Education	3150.00	3690.00
Westhoff, Margaret, M.S.		Music	3150.00	3690.00
Hammond, Robert, M.A.		Industrial Arts		3645.00
Webb, J. Loreena, M.S.		English	3150.00	3510.00

FACULTY ASSISTANTS

Derr, Milton	Health and Phys. Ed.	\$	2700.00
Pearce, Frances C.	Education	\$	2700.00

LIBRARY STAFF

Welch, Eleanor Weir, M.S.	Assoc. Prof., Dir. of Libraries	\$	4365.00	\$	5085.00
Speer, Eunice H., M.S.	Asst. Prof., Asst. Librarian		3645.00		4230.00
Zimmerman, Ruth E., M.A.	Asst. Prof., Asst. Librarian		3690.00		4230.00
Guthrie, Clara L., M.S.	Asst. Prof., Asst. Librarian		3600.00		4140.00
Shlosser, Winifred, M.A.	Assistant Librarian		3195.00		3825.00
Crosby, Lucile Z., M.S. in L.S.	Assistant Librarian		3240.00		3780.00
Lawrence, Margaret, M.A.	Assistant Librarian		3240.00		3780.00
Dooley, Helen A., M.A.	Assistant Librarian		3015.00		3555.00
Pohle, Genevieve A., M.A.	Assistant Librarian		3015.00		3555.00
Galaway, Beryl, B.S. in L.S.	Assistant Librarian		2970.00		3510.00
Kelley, Edna Irene, B.Ed.	Assistant Librarian		2790.00		3150.00
Plotnicky, Gertrude A.	Assistant Librarian		2880.00		3150.00

EMERITUS

Carver, Katherine E.	Foreign Languages	\$	1215.00	\$	1215.00
Dexheimer, Lora M.	Education		1410.03		1410.03
Ela, Clara E.	Art		1500.03		1500.03
Eyestone, Lura M., B.S.	Education		1500.03		1500.03
Holmes, Manfred J., B.L.	Education		1800.00		1800.00

AFFILIATED ILLINOIS SOLDIERS AND SAILORS CHILDRENS SCHOOL FACULTY (All Twelve Months)

Salaries Paid by Department of Public Welfare. Reported as Matter of Record.

Baker, Gladys, A.M.	Critic Teacher, Fifth Grade B.	\$3840.00	\$4440.00
Bauer, Veda, A.M.	Critic Teacher, Jr. H.S. Math.	3840.00	4440.00
Fernald, Sara, M.A.	Critic Teacher, Sixth Grade B.	3720.00	4440.00
Foy, John F., M.S.	Critic Teacher, Boys' Phys. Ed.	3840.00	4440.00
Gienapp, Augusta, B.S.	Critic Teacher, Librarian	3720.00	4440.00
B.S. in L.S.			
Gleisner, Roland, M.A.	Critic Teacher, Jr. H.S. English.	3840.00	4440.00
Gray, Rolland, M.S.	Critic Teacher, Ind. Arts.	3840.00	4440.00
Hardine, Doris, M.M.	Critic Teacher, Muse (Instr.)	3720.00	4440.00
Houghton, J. Edgar, A.M.	Critic Teacher, Ind. Arts.	3840.00	4440.00
Imhoff, Myrtle, M.A.	Critic Teacher, First Grade.	3720.00	4440.00
Kepner, Clara, A.M.	Critic Teacher, Fourth Grade A.	3840.00	4440.00
Knuppel, Fred, A.M.	Critic Teacher, Ind. Arts.	3840.00	4440.00
Luther, Mary, M.M.	Critic Teacher, Music (Vocal)	3720.00	4440.00
Obrsajko, Ann Marie, M.A.	Critic Teacher, Jr. H.S. Soc. Sci.	3720.00	4440.00
Pumphrey, Mable, M.S.	Critic Teacher, Fifth Grade.	3840.00	4440.00
Shea, Josephine, M.A.	Critic Teacher, Sixth Grade A.	3840.00	4440.00
Tarrant, Thala, A.M.	Critic Teacher, Second Grade.	3840.00	4440.00
Freese, Joseph, B.S. in Ed.	Elementary Teacher, Printing		3600.00
	Critic Teacher, Fourth Grade B.		4200.00
	Critic Teacher, Jr. H.S. Home Ec.		4200.00
	Critic Teacher, Agriculture		4200.00
	Critic Teacher, Girls' Phys. Ed.	3720.00	4200.00
	Critic Teacher, Music (Instr.)	3720.00	4200.00

PROCEEDINGS

ADMINISTRATION (Twelve Months Salaries)

Name	Academic Degree	Payroll Title	Position Nature of Work	Salary Rate 1948-49	Salary Rate 1949-50
Fairchild, R. W., Ph.D.		President	President	\$10000	\$10000
Carrington, J. W., Ph.D.		Ex. Asst. Ed. & Ad.	Dir. of Laboratory School Experiences Prof. of Educ.	7320	7680
Larsen, Arthur H., Ph.D.		Ex. Asst. Ed. & Ad.	Dean of the University Prof. of Educ.	6720	7680
Houston, Victor M., Ed.D.		Ex. Asst. Ed. & Ad.	Principal, Univ. H. S. Prof. of Educ.	6720	7440
Fitzgerald, Thomas D., M.D.		Ex. Asst. Ed. & Ad.	Dir. Univ. Health Service Prof. Health Educ.	6720	7380
Ullsvik, Bjarne R., Ph.D.		Ex. Asst. Ed. & Ad.	Admin. Asst. to the Pres. Prof. of Math.	6720	7380
Linkins, R. H., A.M.		Ex. Asst. Ed. & Ad.	Dean of Men Assoc. Prof. of Biol. Sci.	6360	7080
Goodier, Floyd T., A.M.		Ex. Asst. Ed. & Ad.	Dir. Veterans Serv. Dir. of Integration Assoc. Prof. of Educ.	6240	6960
Keaton, Anna L., Ph.D.		Ex. Asst. Ed. & Ad.	Dean of Women Assoc. Prof. of Eng.	5640	6540
Brenneman, Elsie, M.A.		Ex. Asst. Ed. & Ad.	Director of Admissions Asst. Prof. of Educ.	5520	6300
Hancock, Howard J., M.S.		Assoc. Prof.	Director of Athletics Assoc. Prof. H. & P. E.	5820	6300
Reusser, John L., Ph.D.		Ex. Asst. Ed. & Ad.	Prin. Childrens' School Assoc. Prof. of Educ.	5520	6300
Hall, Gertrude M., A.M.		Ex. Asst. Ed. & Ad.	Director of Publicity Asst. Prof. of English	5400	6180
Norton, Stanley K., Ph.D.		Assoc. Prof.	Assistant Dean of Men	5400	6120
Orr, Clarence, A.M.		Assoc. Prof.	Dir. of Extension Service Assoc. Prof. of Soc. Sci.	5520	6120
Ensign, Preston, B.Ed.		Ex. Asst. Ed. & Ad.	Business Manager	5400	6060
Lauby, Cecilia, Ph.D.		Ex. Asst. Ed. & Ad.	Supervisor of Off-Campus Student Teaching Assoc. Prof. of Educ.	6000
Kirchhoefer, Esther, M.A.		Ex. Asst. Ed. & Ad.	Registrar Asst. Prof. of Educ.	5400
O'Connor, Burton L., M.A.		Asst. Prof.	Dir. Univ. H. S. Athletics Asst. Prof. H. & P. E.	4920	5400
Wade, Francis M., M.A.		Instructor	Dir. of Student Activities Instr. in Social Science	4320	5100
Grieder, Frieda Anne, M.S.		Ex. Asst. Ed. & Ad.	Director of Fell Hall Asst. Dean of Women Asst. Prof. of Educ.	*4620	*5040
Honn, Max L., A.B.		Instructor	Asst. Dir. Univ. Press Fac. Asst. in Ind. Arts	4080	4500
Peikert, Cecilia, M.S.		Ex. Asst. Ed. & Ad.	Director of Museums	3960	4500
White, William V., B.Ed.		Ex. Asst. Ed. & Ad.	Director of Univ. Press	4020	4440
Steele, Russell, M.S. in Ed.		Instructor	Assistant in Publicity Instr. in H. & P. E.	3720	4380
Smith, Nelson R., M.S. in Ed.		Instructor	Assistant in Publicity Instr. in Audio-Visual Aids	3600	4200
Malmberg, Eloise D., A.B.		Ex. Asst. Ed. & Ad.	Director of Housing	3360	4080
Melrose, Ferne M., B.Ed.		Ex. Asst. Ed. & Ad.	Recorder	3420	4080
King, Dorothy W.		Ex. Asst. Ed. & Ad.	Secretary to the President	3300	3840
Piazzzi, Gloria, B.S. in Ed.		Ex. Asst. Ed. & Ad.	University Accountant	3000	3840
Lloyd Eyer		Ex. Asst. Ed. & Ad.	Assistant to the Business Manager	3300	3660
Weber, Gyneth, R.N.		Ex. Asst. Ed. & Ad.	Supervising Uni. Nurse	3300	3660
Bendschneider, Betty, B.Ed.		Ex. Asst. Ed. & Ad.	Alumni Secretary	2880	3600

TEACHERS COLLEGE BOARD

Name	Academic Degree	Payroll Title	Position, Nature of Work	Salary Rate 1948-49	Salary Rate 1949-50
Boundy, Lottie, B.Ed.		Ex. Asst. Ed. & Ad.	Assistant to the Dean.....	\$3000	\$3600
Cottone, Pauline, B.S. in Ed.		Ex. Asst. Ed. & Ad.	Assistant to the Registrar.	2520	3600
Meeker, Lorene		Ex. Asst. Ed. & Ad.	Assistant Director of the Bureau of Appointments.	2940	3600
Ritchie, Florence		Ex. Asst. Ed. & Ad.	Assistant to Director of Admissions	2700	3000
.....		Ex. Asst. Ed. & Ad.	Dir. of Audio Visual Aids..	7020
.....		Ex. Asst. Ed. & Ad.	Bureau of Appointments...	6000
.....		Ex. Asst. Ed. & Ad.	Principal Metcalf Elementary School	6000
.....		Ex. Asst. Ed. & Ad.	Director of Alumni Relat...	5620
.....		Ex. Asst. Ed. & Ad.	Director of Food Services..	4200	4500

FACULTY ASSISTANTS

(Twelve Months)

Jeanne Cotton, R. N.	Fac. Asst.	Nurse, Univ. Health Serv...	\$2760	\$2880
Mary Donisch, R. N.	Fac. Asst.	Nurse, Univ. Health Serv...	2760	2880
Avis Pokarney, R. N.	Fac. Asst.	Nurse, Univ. Health Serv...	2700	2880
Ruth Clem, B.S. in Ed.	Fac. Asst.	Asst. to Dir. of Libraries....	2280	2700
Oressa McQueen	Fac. Asst.	Asst. to Dir. of Laboratory School Experiences	2160	2700
Ida Cruikshank	Fac. Asst.	Director of Smith Hall.....	1920	2160
Anna Staker	Fac. Asst.	Asst. in University Health Service	2040	2160
Flora P. Dodge	Fac. Asst.	Emerita President's Secretary	720	720
.....	Fac. Asst.	Health Service	2880

III. OTHER SCHOOL EMPLOYEES

1. Resignations

- Mrs. Eileen Sequiera, Clerk Stenographer I, effective May 31, 1949, due to moving from the community.
- Mrs. Betty Stephenson, Student Worker, effective June 15, 1949, for health reasons.
- Mrs. Carolyn Peterson, Clerk Stenographer I, effective June 8, 1949, for health reasons.

2. New Appointments

- Mr. Thomas Jerome Collins, Laborer (Maintenance), effective May 16, 1949, at a salary rate of \$150.00 per month.
- Mr. Charles Thomas Erps, Janitor I, effective June 1, 1949, at a salary rate of \$150.00 per month.
- Mr. George Manley Search, Laborer (Maintenance), effective May 16, 1949, at a salary rate of \$150.00 per month.

3. Annual Reemployment of Non-academic Staff

The following employees, all on the twelve months basis and grouped according to type of work being done and in order of highest to lowest annual salaries, are recommended for

PROCEEDINGS

reemployment for the fiscal year July 1, 1949 to June 30, 1950,
at salaries indicated.

OFFICE			Present	Proposed
			Annual	Annual
			Salary	Salary
			(12 mos.)	(12 mos.)
Name	Classification	Assignment	1948-1949	1949-1950
Ferne A. Roseman, Acct. Clerk.....		Cashier	\$2820	\$3240
Sarah Fox, Cl. Steno I.....		Secretary, Bureau of..	2220	2448
Helen Russell, Cl. Steno I.....		Mimeograph Opr. ...	2220	2448
Mildred Schneeberg, Cl. Steno I.....		Secretary to the		
		Univ. Accountant ..	2220	2448
Edna L. Sluder, Cl. Steno I.....		Secretary to the Dean		
		of Women	2220	2448
Dorothy Metcalf, Cl. Steno I.....		Secretary to Dean of		
		Men	2160	2400
Jean Whamond, Cl. Steno I.....		Sec., Publicity Office..	2160	2376
Bernadine Snodgress, B. K. Mach. Opr.....		Bookkeeper	2100	2310
Edna Erickson, Cl. Steno I.....		Secretary, Biological		
		Science Dept.	2040	2244
Lois Hargis, Cl. Steno I.....		Secretary, Registrar's		
		Office	1680	2100
Norma Hill, Cl. Steno I.....		Secretary to the Dir.		
		of Publicity	1860	2052
Mary Metzke, Cl. Steno I.....		Sec., Art. Dept.....	1800	1980
.....(Jackson), Cl. Steno I.....			1800	1980
.....(Peterson), Cl. Steno I.....			1800	1980
.....(Jorstad), Cl. Steno I.....			1800	1980
.....(Knous), Cl. Steno I.....			1800	1980
.....(Lockhart), Cl. Steno I.....			1800	1980
.....(Rhodus), Cl. Steno I.....			1800	1980
.....(Sequiera), Cl. Steno I.....			2040	1980
.....(Teipel), Cl. Steno I.....			1860	2100

PLANT EMPLOYEES

		Present	Proposed
		Annual	Annual
		Salary	Salary
		(12 mos.)	(12 mos.)
Name	Classification	1948-1949	1949-1950
(To be paid from Personal Services Account, General Revenue Fund)			

SUPERVISORY STAFF

W. P. Lawson, Plant Main. Eng. I.....	\$3900	\$4824
Charles H. Mead, Plant Main. Eng. I.....	3420	4740
William E. Speers.....	3240	4698
Harry G. Johnson, Buildings and Grounds Supt.....	3420	4032
John Butler, Janitor III.....	2940	3240

JANITORIAL

Alvin O. Calhoon, Janitor II.....	\$2400	\$2640
Ollie Dunn, Janitor II.....	2400	2640
Eugene F. Hunter, Janitor II.....	2400	2640
Edgar King, Janitor II.....	2400	2640
Richard T. Mays, Janitor II.....	2400	2640
Henry Miller, Janitor II.....	2400	2640
Emmett Thompson, Janitor II.....	2400	2640
Leonard Mallory, Janitor I.....	2100	2310
Chester Redding, Janitor I.....	2100	2310
Catherine Bonny, Janitor I.....	1980	2178
Carl Bruaw, Janitor I.....	1920	2112
Ashbell W. Vannice, Janitor I.....	1860	2046
Alma Bean, Janitor I.....	1800	1980
Charles T. Erps, Janitor I.....	1800	1980
Max Schnabel, Janitor I.....	1800	1980
Christina Bond, Janitor I.....	1740	1914
....., Janitor I.....	1920	1980

GROUNDS

Carl E. Coon, Laborer (Main.).....	\$2100	\$2316
John H. Erbe, Laborer (Main.).....	2100	2316
George Mallory, Laborer (Main.).....	2100	2316
Robert Mattingly, Laborer (Main.).....	2100	2316
William Monical, Laborer (Main.).....	2100	2316
Otto Schmalz, Laborer (Main.).....	2100	2316
Thomas J. Collins, Laborer (Main.).....	1800	1980
George Search, Laborer (Main.).....	1800	1980
....., Laborer (Main.).....	2100	2316

TEACHERS COLLEGE BOARD

Name	Classification	Present Annual Salary (12 Mos.) 1948-1949	Proposed Annual Salary (12 Mos.) 1949-1950
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(To be paid from Personal Services Account, General Revenue Fund)

HEATING

Arthur W. Dithen, Stat. Fireman.....	\$2640	\$3120
Roy R. Farmer, Stat. Fireman.....	2640	3120
J. E. Reeder, Stat. Fireman.....	2700	3120
Fred Thommen, Stat. Fireman.....	2700	3120
Frank E. Foulk, Main. Electrician.....	2940	3234

MAINTENANCE

Francis J. Leary, Carpenter P. R.....	\$2340	\$4698
Carl E. Palmblade, Carpenter P. R.....	3240	4698
Don E. Karr, Painter P. R.....	3180	4170
Gordon D. Karr, Painter P. R.....	3180	4170
J. M. Johnson, Trades Helper.....	2340	2574
William G. White, Trades Helper.....	2340	2574
Rance Guthrie, Trades Helper.....	2100	2310
Lincoln West, Trades Helper.....	2100	2310
William Unger, Trades Helper.....	1980	2178
Riley Walsh, Trades Helper.....	1980	2178

WATCHMEN

Frank Janick, Watchman I.....	\$2100	\$2310
Roscoe Nice, Watchman I.....	2100	2310
A. C. Schroeder, Watchman I.....	2100	2310

STORES CLERK

Richard Parido, Stores Clerk.....	\$2100	\$2310
Arthur D. Howard, Stores Clerk.....	1920	2112

.... (To be paid from Auxiliary Enterprises, Income Fund Account)

FOOD SERVICE

Albert Ramseyer, Janitor II.....	\$2400	\$2640
Elizabeth Wardell, Cook I.....	2160	2376
Grace Russell, Cook I.....	1980	2178
Carrie Canute, Pastry Cook.....	1920	2112
Etta Dawson, Domestic.....	1620	2112
Lucile Knisely, Clerk I.....	1920	2112
Gustav Winker, Storekeeper I.....	1800	2112
Edna Hull, Cook I.....	1800	1980
Zola Hale, Cook I.....	1800	1980
Dorothy Johnson, Cook I.....	1800	1980
Chlora Manuel, Domestic.....	1740	1914
Fannie Schroeder, Janitor I.....	1740	1914
Mary Barnes, Clerk I.....	1620	1782
Fleeta Brennan, Domestic.....	1620	1782
Nora Miller, Domestic.....	1620	1782

LAUNDRY

Eugene Winstead, Laundry Foreman I.....	\$2040	\$2244
Lyda A. Campbell, Laundry Worker.....	1920	2112
Nelle Karlock, Laundry Worker.....	1860	2046

FARM

Charles E. Mercier, Head Farmer.....	\$2880	\$3168
Paul Graves, Dairy Farmer.....	2580	2838
Harold S. Webster, Swineherd.....	2580	2838
Russell Cole, Garden Farmer.....	2220	2442
Ben Howard, Farm Hand.....	2220	2316
William C. Wilder, Farm Hand.....	2220	2316

IV. THE ORGANIZATION—No Report

V. THE CURRICULUM—No Report

VI. BUILDINGS AND GROUNDS

1. Present Program

What had been feared regarding the matter of continuous work on the Administration Building has happened in that

the general contractor has had to withdraw all of his men and during the present good building weather, the building stands idle because of lack of preparation and passage of the general bill for buildings throughout the State, which has as part of the program at Illinois State Normal University the completion of the top floor of the Administration Building. It is probable that two months of valuable time will be lost, which will severely cripple the program next year if we cannot move into the Administration Building on February 1, 1950, as contemplated, thus making way for sixty-three classes to meet in the former offices in Old Main. The attempt of the Chairman of the Teachers College Board and others to get the top floor of the Administration Building included in House Bill 517 calling for an appropriation of \$165,000.00 for carrying out the present contracts on the portion of the building now under way was rejected by the Budgetary Commission because of their stated belief that the buildings bill would be passed and signed by the Governor not later than May 15.

The passage of House Bills 517 and 518 and subsequently approved by the Governor make available \$165,000.00 to complete the present construction on the Administration Building and \$740,000.00 to complete the construction on the portion of the Special Education Building that is now under construction.

2. Proposed Program

Although new figures on certain line items in the total proposed building program have been submitted for incorporation in the general bill for housing projects, the total of \$1,900,000.00 remains the same. It is hoped that all of this amount may be appropriated and made available since buildings represent the bottleneck in the operation and development of a successful program of teacher education at Illinois State Normal University.

VII. AUXILIARY ENTERPRISES—No Report

VIII. STUDENT LIFE

1. Championships

Since one or more of the reports from the other schools mentioned the matter of championships for the year, perhaps it should be recorded that Illinois State Normal University won three Conference championships, although not in major sports. The championships were won in Cross Country, Wrestling, and Tennis. Very good records were made in the other sports and, measured in terms of other than championships, it has been a highly successful year because of the record number of students participating in both intercollegiate and intramural sports. Recently, Illinois State Normal University was given

credit by authorities in New York University as having one of the outstanding intramural sports programs for men and women among the colleges and universities in the United States. Much remains to make these programs even more effective, by enlisting the interest and active participation of a still larger number of students.

IX. MISCELLANEOUS

1. Budget Cuts

It is necessary to record in this report the disastrous effects of the two cuts made on the operating budget of Illinois State Normal University at the same time that cuts of similar percent were made mandatory for the other schools operating under the Teachers College Board. When a budget is built on the basis of actual and minimum needs and demands, and you cut \$275,000.00 and follow this with another cut of \$136,000.00 the program of the school is sure to suffer. Emphasizing as we do the exclusive task of educating teachers, and in view of the great teacher shortage in the State of Illinois, it appears that these cuts cannot be absorbed without one of the following three possibilities entering into the situation: (1) Reduce the number of entering students below what even our present housing facilities (residence, classrooms, etc.) would permit accepting and thus eliminate the employment of staff to take care of what would be the largest enrollment in the ninety-three years history of the University. (2) Permit the Special Education Building to stand unoccupied for approximately one year after completion because of inability to get the necessary staff to offer instruction and to provide non-academic employees to operate the building. (3) Eliminate the 1950 summer session due to lack of funds to employ teachers. Elimination of any one of the above three parts of the program would absorb the amount that will be short as a result of the last mandatory cut.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested and will be appreciated on the following recommendations.

1. The acceptance of the resignations of Miss Maxine Anderson, Miss Edith L. Maas, Miss Jane Bug.
2. The granting of leaves of absence without pay to Dr. C. A. De Young and Miss Charlotte E. Wiscon, for the periods indicated.
3. Changes in status as indicated for Mr. Milton Derr, Mr. Floyd T. Goodier, Dr. E. A. Lichty, Miss Margaret Parret, Dr. Henri Percy, Mr. James E. Wheeler.

PROCEEDINGS

4. Changes in rank as indicated for Miss Edna M. Gueffrey, Mr. Milford C. Jochums, Mr. Harry D. Lovelass, Miss Marion G. Miller, Miss Ruth Richards, Mr. Donald T. Ries, Mrs. Waneta Catey, Miss Ruth L. Cole, Miss Marie Jessa, Mrs. Mary R. Parker, Mr. Harold G. Paulson, Miss Harriet Wheeler.
5. The employment of Dr. Herbert R. Hiatt, Dr. Milford C. Jochums, Miss Lorle Dean for additional summer session work at salaries indicated.
6. The employment of Mr. Harry Adams for special work in connection with two off-campus conservation clinics and two workshops, likewise off-campus, at salary indicated.
7. The addition of Mr. Ralph A. Benton and Mr. Orrin J. Mizer for an additional month of work during the month of June, 1949 at salaries indicated.
8. The appointments as new members of the faculty of Miss Allie Ward Billingsley, Mr. Francis R. Brown, Mr. George Conrad, Miss Magdalen Eichert, Mr. Robert G. Hammond, Miss Esther E. Kirchhoefer, Mr. Joseph Freese.
9. The approval of Mrs. Doris Grim and Mrs. Lenora Hood Bingham as additional substitute teachers.
10. The approval of the appointment of staff members, including all persons serving in academic positions as teachers, administrators, etc., for the year 1949-1950, as listed according to periods, positions, and salaries.
11. Acceptance of the resignations of Mrs. Eileen Sequiera, Mrs. Betty Stephenson, Mrs. Carolyn Peterson from office positions as indicated.
12. The appointment of Mr. Thomas Jerome Collins, Mr. Charles Thomas Erps, Mr. George Manley Search to non-academic positions as indicated as to period of time and salary.
13. The employment of non-academic staff, including all persons in all positions of a non-teaching nature, according to positions designated and salaries listed.

Respectfully submitted,

R. W. FAIRCHILD

REPORT OF THE EASTERN ILLINOIS STATE COLLEGE

For the Meeting at Normal

June 6, 1949

*To the Chairman, Secretary and Members
of the Teachers College Board:*

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College is presented for your consideration:

I. STUDENTS

A report on enrollment for the Spring Quarter, 1949, was included in the report for May 6, 1949. Although the Commencement for the Class of 1949 will be held on June 5, no official list of students completing graduation requirements can be filed for approval until after final examinations are completed.

II. FACULTY

A. Changes in Summer Term Faculty :

1. Lena Easton, A.M., University of Michigan, as Instructor and First Grade Critic at a salary of \$400 for June and \$200 for July.
2. Maro Wall, A.M., Indiana University, as Instructor and Second Grade Critic, at a salary of \$370 for June and \$185 for July.
3. Addition of staff for the August Workshop in Vocational Industrial Arts, August 8-22 inclusive—Dr. Walter A. Klehm, \$262.50, Dr. Russell H. Landis, \$245.00, Dr. B. Harry Gunderson, \$212.50, Dr. Ewell W. Fowler, \$215.00 and Dr. William B. Sprague, \$200.00.
4. Lottie L. Leeds, B.Ed., as Faculty Assistant for the Demonstration Room in rural education, at a salary of \$350 for June and \$350 for July.
5. Isabelle McClung, A.M., Columbia University, as Instructor in Voice, vice Ruth Ann Beuttel, resigned, at a salary of \$370 for June and \$370 for July.

B. Resignations :

1. Mary E. Sigafos, A.M., Instructor and Second Grade Critic Teacher, in order to continue graduate study.
2. Archie R. Ayers, Ph.D., Associate Professor and Principal of E. S. H. S. for end of second year of probationary period effective September 1, 1949.

C. New Faculty for 1949-50 :

1. Louis G. Schmidt, B.S., Stout Institute, 1943; M.S., University of Wisconsin, 1947; Ph.D., University of Wisconsin, expected August, 1949, as Assistant Professor of Education and Director of Student Activities, at a salary of \$4230 for nine months, with three-year probationary period.
2. Isabelle McClung, B.A., State University of Iowa, 1943; M.A., Teachers College, Columbia University, June, 1949, as Instructor in Voice, vice Ruth Ann Beuttel, resigned, at a salary of \$3330 for nine months, with three-year probationary period.

PROCEEDINGS

3. Raymond E. Obermayr, B.S., Milwaukee State Teachers College, 1943; A.M., University of Wisconsin, 1949, as added Instructor in Art, at a salary of \$3600 for nine months, with three-year probationary period.

D. Vacancies yet to be filled for 1949-50:

1. Director of Visual Education.....\$4320
2. Director of Remedial Reading..... 4320
3. Instructor, High School Music..... 3370-3600
4. Instructor, High School For. Lang..... 3370-3600
5. Substitute, Home Economics
(for Dr. Ruth Schmalhausen)..... 3600-4140
6. Substitute, Geography (for Dr. Rose Zeller).. 3600-4140
7. Supervisor, Industrial Arts,
for Off-campus teaching 3960-4230
8. Supervisor, Social Science,
for Off-campus teaching 3960-4230

E. Substitute Instructors, 1949-50:

1. Charlotte Lambert, B.A., Evansville College, 1944; M.A., State University of Iowa, 1949, as Substitute Instructor in Physical Education for Women, vice Aline Elliott on sabbatical leave, at a salary of \$3370 for nine months.

F. Termination of Service:

1. Gertrude Hendrix, Assistant Professor and Critic Teacher in High School Mathematics, as recommended in Board Report of May 6, 1949.

III. OTHER EMPLOYEES

A. Continuance of disability leave:

1. Rilla Lanman, Janitor I, continuance of disability leave from September 1, 1940 to August 31, 1950, in compliance with the regulations of the University Retirement System.
2. Miss Florence L. Fair, Clerk Stenographer I, secretary to the Dean of Women, was forced to request ninety (90) days leave, without pay, by order of her physician.

B. New Employees:

1. Mrs. Virginia Parkison Biggs, as temporary Clerk Stenographer I in the Office of the Dean of Women, effective May 24, 1949, at a salary of \$150.00 per month, vice Miss Fair.
2. Mrs. Mary Martha Luallen, as Faculty Assistant in the Office of Director of Teacher Training and Placement, at a salary of \$150.00 per month, beginning May 23, 1949. Added help necessary to assemble credentials.

TEACHERS COLLEGE BOARD

3. Mrs. Charleen Belle Atto, as Faculty Assistant in the College Library at a salary of \$150.00 per month, effective May 4, 1949. Mrs. Atto will be assistant to the library cataloger. This is clerical work which involves typing of catalog cards and filing.
4. Doris Virginia Reid, provisional Clerk Stenographer I, to replace Virginia E. Reid, resigned January 15, 1949, at a salary of \$150.00 per month, with duty assignment in the College Library, effective June 1, 1949.

C. Resignations :

1. Mrs. Pauline Anderson, Clerk-Typist I, in the Office of the College Registrar, effective June 8, 1949.

D. Promotion in Classification :

1. Dorothy Davis, Clerk Stenographer I, to Clerk Stenographer II, for which grade she has already passed the Civil Service examination, due to shift of organization of the Business Office, giving Miss Davis supervisory duties, with a change in salary from \$2460 to \$2700 for twelve months.

IV. ORGANIZATION: No Report.

V. CURRICULUM: No Report.

VI. BUILDING AND GROUNDS: No Report.

VII. AUXILIARY ENTERPRISES

- A. Due to plans for interior decoration and roof repair on the Women's Dormitory, and the small number of rooms reserved for summer school, the dining room facility of the dormitory will be closed for the summer and the residents given meals in the college cafeteria.

VIII. STUDENT LIFE

A. Athletic Championships:

It is rare indeed for Eastern to achieve the championship in any of the competitive sports of the Illinois Intercollegiate Athletic Conference. It is therefore, with particular pride at the close of this Golden Jubilee year, that we report championships in three major sports as follows:

1. Football—Championship—Maynard O'Brien, Coach.
2. Basketball—Co-Championship—William A. Healey, Coach also Championship of tournament to decide Illinois representative in basketball.
3. Baseball—Championship—Charles P. Lantz, Coach.

IX. MISCELLANEOUS

A. The Founder's Day observance on Sunday, May 22, celebrating the signing of the enabling legislation which created the Eastern Illinois State Normal School on May 22, 1895, was highlighted by two exceedingly pleasant incidents. First the alumni of the college presented a portrait in oil of Dr. Edson H. Taylor, Professor of Mathematics from 1899 to 1944, and Acting President, May 16, 1933—September 30, 1933. Dr. Taylor lives in Charleston, is in excellent health, and participated with great joy in the occasion.

The second incident was the presentation of a check for \$500.00 to endow the Alexander Briggs loan fund in Mathematics, given by a daughter to commemorate the love of her father for the Main Building of the college, which he had constructed in the years 1897-99. Programs were mailed to members of the Teachers College Board.

X. SUMMARY

Consideration of the Teachers College Board is requested on the following items:

1. Additional persons for Summer Term, and August Workshop as listed.
2. Resignation of Mary E. Sigafos and Archie R. Ayers.
3. Employment of Louis G. Schmidt, Isabelle McClung, and Raymond E. Obermayr as listed.
4. Employment of Charlotte Lambert as substitute instructor.
5. Continuance of disability leave for Rilla Lanman.
6. Leave of absence, without pay, for ninety (90) days for Miss Florence L. Fair.
7. Employment of Mrs. Virginia P. Biggs and Mrs. Mary M. Luallen in Clerk Stenographer I, Mrs. Charleen Belle Atto as Faculty Assistants at a salary of \$150.00 per month.
8. Employment of Doris Virginia Reid in Clerk Stenographer I classification.
9. Resignation of Mrs. Pauline Anderson, Clerk-Typist I.
10. Promotion of Dorothy Davis.

Respectfully submitted,

ROBERT G. BUZZARD, *President*

SUPPLEMENT

As an unofficial supplement to the report for June 6, 1949, Eastern is most happy to report on teacher placements already made.

TEACHERS COLLEGE BOARD

The Board is particularly requested to note the salaries these graduates will receive:

Adams, Leona, Grade 1, Mattoon.....	\$3,200.00
Alexander, John, Music, Bradford.....	3,200.00
Ayers, Philip, 8th Grade, Cisne.....	2,700.00
Barnes, Howard, Coach, Tolono.....	3,500.00
Barrett, John, Bus. Ed., Vandalia.....	3,000.00
Blankenship, Margaret, Elementary, Edwardsville.....	2,200.00
Buesking, Marlyn, Home Ec., Strasburg.....	2,700.00
Bunten, Charles, Indus. Art, Mattoon.....	3,500.00
Campbell, Doris, Music, Girard.....	2,800.00
Carter, Norma, 2nd Grade, Hammond.....	2,500.00
Clark, Charles, Bus. Ed., Moweaqua.....	2,765.00
Compton, Ferne, 4th Grade, Charleston.....	2,400.00
Connell, Kenneth, Speech, Sullivan.....	3,400.00
Daniels, Altys, End.-P.E., Cerro Gordo.....	3,010.00
Darigan, Rush, Jr., Elem. Prin., Arthur.....	2,800.00
Davis, Leland, Coach, Findlay.....	2,400.00
Evans, Dana, 5th Grade, Decatur.....	4,000.00
Finkledey, Thelma, 3rd Grade, Beecher City.....	3,000.00
Green, Norma, Girls P.E., Oakland.....	2,600.00
Harrison, James, Bus. Ed., Virden.....	3,200.00
Hilderbrand, Elmo, Asst. Coach, Flora.....	2,800.00
Hudson, Neal, Coach, Neoga.....	3,000.00
Howey, Patricia, 6th Grade, Ottawa.....	2,800.00
Johnson, Arthur, Coach, Hoopeston.....	2,750.00
Johnson, Donald, P.E., Taylorville.....	3,000.00
Largent, Grace, Home Ec., Tower Hill.....	3,000.00
LaRose, LeRoy, P.E., Robinson.....	2,700.00
LaRose, Juanita, Speech, Robinson.....	2,900.00
Mayer, Vera, Bus. Ed., Bradford.....	2,700.00
McCumber, Louise, 2nd Grade, Ottawa.....	3,200.00
Mitchell, Eleanor, Home Ec., Georgetown.....	2,700.00
Montgomery, Paul, Coach, Strasburg.....	3,400.00
Montgomery, Randall, 7-8 Grade, Danville.....	3,000.00
Morehead, Samuel, Coach, Stewardson.....	2,950.00
Mowerer, Zada, Girls' P.E., Princeton.....	2,950.00
Nelson, Hope, Elementary, Springfield.....	3,200.00
Olson, Robert, Coach, Harvard.....	3,200.00
Perry, Richard, Speech, Robinson.....	3,600.00
Popham, Monte, Ind. Art, Rantoul.....	2,974.00
Potter, Jean, Speech, Robinson.....	3,500.00
Roberts, Hazel, Grades, Kansas.....	2,900.00
Smith, Jack, Science, St. Elmo.....	2,400.00
Stivers, Louis, Coach, Oakland.....	3,000.00
St. John, Willard, Coach, Longview.....	2,900.00
Unser, Loren B., Boy Scouts, Fairfield.....	4,100.00
Watts, Jack, Ind. Art, Roanoke, N. C.....	3,600.00
Webb, Amelia, Speech, Decatur.....	2,800.00
Whitson, Perry, Music, Villa Grove.....	3,000.00
Williams, Jack, Ind. Art, Moweaqua.....	3,200.00
Wilson, Barbara, Home Ec., Mt. Pulaski.....	2,980.00

REPORT OF THE WESTERN ILLINOIS STATE COLLEGE MACOMB, ILLINOIS

Meeting in Normal, Illinois, June 6, 1949

*To the Members of the
State Teachers College Board of Illinois:*

The following report is submitted for the Western Illinois State College:

I. STUDENTS

A. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom

PROCEEDINGS

was sent to the State Co-ordinator on May 17, 1949 to be submitted to the State Treasurer, attended the Western Illinois State College during the Spring Quarter, 1949.

II. FACULTY

A. Leave of Absence

1. Miss Olive E. Fite, assistant professor in the Department of English, desires to have canceled her leave of absence, which was approved by the Board for the 1949-50 academic year, as the exchange teacher from England is not able to be released.

B. Change in Summer School Faculty

1. Dr. Mary A. Bennett will replace Mr. H. W. Crall in the Department of Biological Sciences during the first summer term. Mr. Crall expects to be away from the campus to do work toward the Doctor's degree.
2. Mr. Loren Robinson, instructor in the Department of Agriculture, will be employed the last two weeks in July to supervise work on the college farm. Mr. Robinson will teach the first summer term; thus, he will be paid full salary (\$320 per month) for the months of June and July.

C. Change in Status

1. Mr. Vincent DiFrancesca, who was listed as an instructor in the May 6, 1949 Board report, should be changed to a faculty assistant. Whereas he was listed at \$365 per month, his salary should be changed to \$350 per month.
2. The pay roll title of Mr. Arthur Dufelmeier, who was listed in the May 6, report as an instructor, should also be changed to faculty assistant, and his salary should be \$350 per month rather than \$365.

D. Appointments

1. Miss Marguerite R. Tupper will be employed as an instructor of Library Science for the first summer term at a salary of \$330 per month. She will also teach during the 1949-50 academic year for which she will receive \$350 per month, or a total of \$3,150 for nine months. Miss Tupper received the A.B. and M.A. degrees from the University of Illinois and expects to receive the M.L.S. degree in June 1949 from the same institution. She served two years on the library staff at Wayland Academy, Beaver Dam, Wisconsin, and has had high school teaching and library experience at Illiopolis, Hebron, and Pekin, Illinois.
2. Thora Paul DiFrancesca, R.N., will be employed as a faculty assistant in the Health Department the second summer term and during the regular college year, Sep-

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tember 1949 to May 1950, inclusive. Her salary will be \$115 per month for one-half time work. She is a graduate of Evanston Hospital and has had three years academic work at Northwestern University. Her experience includes one year as visiting public health nurse.

III. OTHER SCHOOL EMPLOYEES

A. Change in Status

1. Mr. Carl B. Monninger, who was listed in the May 6, Board report as Plant Maintenance Engineer II at \$425 per month, has agreed to remain under the classification of Stationary Engineer at \$360 per month, effective July 1, 1949, until he can obtain certification as Plant Maintenance Engineer II.¹
2. Mr. Ray Stookey, Maintenance Painter, whose salary was approved May 6, at the prevailing rate is \$1.50 per hour, which will make his annual salary \$3,120 and his monthly salary \$260, effective July 1, 1949.

¹ This arrangement is agreeable with Mr. Wm. F. Skaggs, Business Representative, Local No. 8, International Union of Operating Engineers.

IV. ORGANIZATION

No report.

V. CURRICULUM

No report.

VI. BUILDINGS AND GROUNDS

- A. Western's athletic field project is reaching its final stages. We are now starting to place permanent bleachers, which will have a seating capacity of 1,500, on the east side of the field.
- B. The women's dormitory addition is seventy-five per cent completed.
- C. The addition to the training school gymnasium is expected to be completed by October.
- D. The purchase of the college farm is now completed.

VII. AUXILIARY ENTERPRISES

No report.

VIII. STUDENT LIFE

- A. Western for the second consecutive year won the I.I.A.C. golf championship setting a new record of 601 strokes for the thirty-six hole four-man team. Western also placed second in

the I.I.A.C. track meet with 62 points, losing to Northern in the final event for first place. Northern's score was 67 points.

- B. Western students have made several trips for field work in the Departments of Geography, Agriculture, Visual Education, Industrial Arts, Home Economics, Music, and Commerce during the spring quarter. During the summer the Audio-Visual Department in cooperation with the Social Science, Geography, and English Departments will conduct a Field Study Program which will include a tour to New York City, Boston, Quebec, Montreal, Niagara Falls, etc.

IX. MISCELLANEOUS

No report

X. SUMMARY

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of Normal School Scholarship students for the spring quarter 1949.
- B. Cancellation of the leave of absence for Miss Olive E. Fite for the 1949-50 academic year.
- D. The employment of Dr. Mary A. Bennett to replace Mr. Crall for the first summer term 1949 at her regular salary.
- E. The employment of Mr. Loren Robinson during the last two weeks of July (in addition to the first summer term).
- F. The change in pay roll title for Mr. Vincent DiFrancesca from instructor to faculty assistant and in salary from \$365 to \$350 per month, effective September 1, 1949.
- G. The change in pay roll title for Mr. Arthur Dufelmeyer from instructor to faculty assistant and in salary from \$365 to \$350 per month, effective September 1, 1949.
- H. The appointment of Miss Marguerite R. Tupper as instructor in Library Science for the first summer term at \$330 per month and during the 1949-50 academic year at \$350 per month.
- I. The appointment of Thora Paul DiFrancesca as a faculty assistant in the Department of Health for the second summer term and the 1949-50 academic year at \$115 per month.
- J. The change in pay roll title Plant Maintenance Engineer II to Stationary Engineer and change in salary from \$425 to \$360 per month for Mr. Carl B. Monninger, effective July 1, 1949.
- K. The salary of \$3,120 per year, or \$260 per month, for Mr. Ray Stookey, effective July 1, 1949.

Respectfully submitted,

F. A. BEU, *President*

TEACHERS COLLEGE BOARD

SUPPLEMENT TO REPORT OF THE
WESTERN ILLINOIS STATE COLLEGE

MACOMB, ILLINOIS

Meeting in Normal, Illinois

June 6, 1949

To the Members of the State Teachers College Board of Illinois:

The following supplemental report is submitted for the Western Illinois State College:

II. FACULTY

E. Change in Faculty Salaries

Due to the decrease of ten per cent in the increases previously allowed by the Budgetary Commission of the 66th General Assembly, we wish to reduce the following faculty salaries for 1949-50. These salaries are for thirty-six weeks beginning September 1, 1949 to be paid from the appropriation for Personal Services, General Revenue Fund.

PROFESSORS

Name and Degree	Department	Salary Per Mo.	Salary 9 Months
Beighey, Clyde, Ph.D.	Commerce	\$625.00	\$5,625.00
Schleier, Louis M., Ph.D.	Education	625.00	5,625.00
Tillman, Arthur G., Ph.D.	Geography	625.00	5,625.00
Archer, Julian L., Ph.D.	Education	620.00	5,580.00
Ayre, H. Glenn, Ph.D.	Mathematics	580.00	5,220.00
Carson, Ruth, Ph.D.	Foreign Lang.	580.00	5,220.00
Linder, Roscoe G., Ph.D.	Education	580.00	5,220.00
Bennett, Mary A., Ph.D.	Biology	570.00	5,130.00
Bodine, Marcy G., Ph.D.	Soc. Science	570.00	5,130.00
McVickar, John S., Ph.D.	Agriculture	570.00	5,130.00
Shiley, Robert A., Ph.D.	English	570.00	5,130.00

ASSOCIATE PROFESSORS

Bailey, Dwight L., A.M.	Education	570.00	5,130.00
Hanson, Raymond W., M.Ed.	Phys. Educa.	570.00	5,130.00
Wetzel, Wayne, M.S.	Ind. Arts	570.00	5,130.00
Schreiber, Edwin W., A.M.	Mathematics	555.00	4,995.00
Eller, Waller H., M.S.	Physics	545.00	4,905.00
Morrow, Roger, Ph.D.	Physics	545.00	4,905.00
Schory, Harold F., A.M.	English	535.00	4,815.00
Pottle, Theodora, A.M.	Art	525.00	4,725.00
Bennett, Chester W., Ph.D.	Chemistry	520.00	4,680.00
Sroull, Grace, Ph.D.	Foreign Lang.	520.00	4,680.00
Myers, R. Maurice, Ph.D.	Biology	510.00	4,590.00
Pease, Kent, Ed.D.	English	510.00	4,590.00
Whitehead, Frances, Ph.D.	Commerce	510.00	4,590.00
Brophy, Kathleen J., Ph.D.	Phys. Educa.	500.00	4,500.00
Turner, C. Adam, Ed.D.	Education	485.00	4,365.00
Julstrom, Clifford, Ph.D.	Music	475.00	4,275.00

ASSISTANT PROFESSORS

Stull, Harriet C., A.M.	Soc. Science	495.00	4,455.00
Goode, Kenneth H., Ph.D.	Chemistry	490.00	4,410.00
Ave, Harold C., A.M.	Health and Dean of Men	480.00	4,320.00
Bonham, Tressie, A.M.	Home Econ.	480.00	4,320.00
Garner, C. Wix., A.M.	Phys. Educa.	480.00	4,320.00
Morrison, R. Felix, Ph.D.	English	480.00	4,320.00
Potter, Olive, A.M.	Phys. Educa.	480.00	4,320.00
Ray, Ethel, A.M.	Education	480.00	4,320.00
Sallee, Roy M., M.S.	Biology	480.00	4,320.00
Scott, Elna, A.M.	Lab. School	480.00	4,320.00
Swofford, Lyndal	Library	480.00	4,320.00

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Name and Degree	Department	Salary Per Mo.	Salary 9 Months
Burke, Marjorie, A.M.....	Lab. School	\$475.00	\$4,275.00
Donley, Margaret, A.M.....	Lab. School	470.00	4,230.00
Evans, Cecile, A.M.....	Library	470.00	4,230.00
Hoover, Isabel, A.M.....	English	470.00	4,230.00
Horrabin, H. Waldo, M.S.....	Chemistry	470.00	4,230.00
Miller, Raymon, M.S.....	Ind. Arts	470.00	4,230.00
Mitchell, Beulah, A.M.....	Lab. School	470.00	4,230.00
Pence, Helen, A.M.....	Lab. School	470.00	4,230.00
Reynolds, Juna, A.M.....	English	470.00	4,230.00
Schannenck, Margaret, A.M.....	Lab. School	470.00	4,230.00
Vawter, Gladys, A.M.....	English	470.00	4,230.00
Voss, Hertha, A.M.....	Commerce	470.00	4,230.00
Terrill, Jennette, Ph.M.....	Lab. School	470.00	4,230.00
Robinson, Lauretta, A.M.....	Lab. School	465.00	4,185.00
Fritschel, Arthur L., A.M.....	Music	460.00	4,140.00
Sollars, Velna, M.S.....	Commerce	460.00	4,140.00
Swain, Paul B., A.M.....	Art	460.00	4,140.00
Young, Bernard J., M.S.....	Lab. School	460.00	4,140.00
Conn, Kenneth E., M.S.....	Chemistry	450.00	4,050.00
Crall, H. William, M.S.....	Biology	450.00	4,050.00
Robinson, Clarice, A.M.....	Commerce	450.00	4,050.00
Wardell, Margaret, A.M.....	Library	450.00	4,050.00
Lipsey, William E., A.M.....	Lab. School	430.00	3,870.00
Neeley, Nancy D., M.S.....	Home Econ.	430.00	3,870.00
Roberts, Alvin B., M.S.....	Vis. Educa.	430.00	3,870.00

III. OTHER SCHOOL EMPLOYEES

B. Due to the decrease in funds for the 66th Biennium, salaries of administrative faculty members will be changed as follows. These salaries are for twelve months beginning July 1, 1949 and will be paid from Personal Services, General Revenue Fund.

Name and Degree	Classification	Salary Per Mo.	Salary 12 Months
Thisted, M. N., Ph.D..... (Dean of men)	Professor	\$590.00	\$7,080.00
Laffin, G. Allan, A.M..... (Director of Public Relations)	Asst. Prof.	480.00	5,760.00
Zimmerman, Ruth L., A.M..... (Dean of Women)	Asst. Prof.	480.00	5,760.00

X. SUMMARY

The approval of the State Teachers College Board is requested for the following recommendations:

- L. The salaries of faculty members listed in Item II-E for the thirty-six weeks beginning September 1, 1949, to be paid from Personal Services, General Revenue, appropriation, as adjusted in accordance with budget reduction.
- M. The salaries of administrative faculty members listed in Item III-B for twelve months beginning July 1, 1949, to be paid from Personal Services, General Revenue, appropriation, as adjusted in accordance with budget reduction.

Respectfully submitted,

F. A. BEU, *President*

TEACHERS COLLEGE BOARD

REPORT OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To Be Presented at the Meeting of the Teachers College Board
at Normal, June 6, 1949

To the Chairman and Members of the Teachers College Board:
Ladies and Gentlemen:

I have the honor to submit the following report:

I. STUDENTS

1. Attendance, Spring Quarter, 1949

	Men and Boys	Women and Girls	Total	Total one year ago
a. College				
Post Graduates				
Seniors	235	111	346	256
Juniors	216	99	315	286
Sophomores	230	168	398	434
Freshmen	265	243	508	511
TOTAL COLLEGE	946	621	1567	1487
b. DeKalb High School.....	277	288	565	607
c. Elementary Schools				
McMurry Laboratory School.....	121	119	240	250
Glidden Training School.....	175	171	346	303
Affiliated Rural School.....	12	10	22	23
TOTAL ELEMENTARY	308	300	608	576

2. Following is our extension program for the summer session, 1949:

Course	Period	County	Center
Physical Science 155	June 13-24	Lee	Amboy
Education 329	June 20-July 29	Kane	Elgin
Biological Science 304	June 22-July 27	Carroll	Mt. Carroll
Physical Science 155	June 27-July 8	Grundy	Morris
Physical Science 155	July 11-22	Winnebago	Rockford
Physical Science 155	July 25-August 5	Stephenson	Freeport
Social Science 421 and 391e	August 1-September 2	Will	Joliet
Physical Science 155	August 8-19	DeKalb	N.I.S.T.C.
Physical Science 155	August 8-19	Lake	Grayslake

II. FACULTY

1. Resignations

- Dr. Laura Crowell, associate professor, Department of Speech, in order to accept a position at the University of Washington. Dr. Crowell based her decision to leave upon the fact that she will be able to teach graduate courses and it has long been her desire to be in that locality. The college sincerely regrets losing her services.
- Dr. Lawrence Wick, associate professor, Department of Physical Sciences, in order to accept a position at Coe College, Cedar Rapids, Iowa, effective at the close of the summer session.

2. Retirement

Miss Bena Peterson, sixth grade critic teacher in the McMurry Laboratory School since 1921, has requested retirement at the close of the summer session, 1949. Miss Peterson will be 67 years of age in December, 1949 and feels it wise to retire at this time. She has given many years of fine service to the college and we should like to recommend that her request be granted.

3. New Appointments

Summer Session Only

Mr. Charles Canon, regular member of the Fine Arts Department, to teach one-half time as art teacher at the Elgin workshop at \$365 for the session. Mr. Canon will be employed for the other half-time by the Elgin public schools.

Regular Year

- a. Dr. Harold Aikins as associate professor, Department of Social Science at a salary of \$4750 for nine months. Dr. Aikins earned his bachelor's degree at Allegheny College, Pennsylvania, his master's degree at the University of Colorado, where he also earned his doctorate. He has had successful teaching experience in the schools of Pennsylvania, Colorado, and Minnesota, and comes to this college from the University of Rochester, New York. Dr. Aikins will begin his duties in September.
- b. Miss Clyde Steen as assistant director of Williston Hall at a salary of \$300 per month plus maintenance for a period of nine and one-half months beginning September 1. Miss Steen earned her bachelor's degree at the Mississippi Women's College and her master's degree at the University of Wisconsin where she is continuing her graduate work. Miss Steen comes to this college from a position as dean of girls at the Marquette, Michigan High School.

4. Change of Status

- a. Miss Florence Adolph from assistant professor, Department of Home Economics to acting head of the department at a salary of \$4320 (increase of \$135 over that shown in board report of May 6) for nine months. Miss Adolph has taught in the department the past year and has done a superior piece of work supervising student teachers in our grade school program, as well as the off campus student teachers. She received her training at Penn State College and Iowa State College and by September, will have completed two years of graduate work beyond the master's degree. This arrangement will allow the college more time to search for the type of person we want to eventually head the department and at the same time to work out a reorganization which will permit combining supervision of the home management house with teaching the nursery school unit.

- b. Mrs. Catherine Wilkening, from instructor to faculty assistant, Department of Physical Education for Women at a salary of \$3150 for nine months. Mrs. Wilkening's name was included in the annual payroll presented in the May 6 report as "instructor" but her training entitles her only to the rating of faculty assistant since her earned degree does not go beyond that of bachelor.

III. OTHER SCHOOL EMPLOYEES

1. Omission from May 6 report

1948-49 1949-50

Seppala, Senja, domestic, \$1,760.00—\$1,936.00 for 11 months.

2. New Appointments

Mary Jean Conlin, clerk typist I @ \$160 a month, as of May 6.
Violet Eastwood, switchboard operator I @ \$140 a month as of May 11.

Marcella Carlson, clerk typist I @ \$165 a month as of May 16.
Mary A. Easterbrook, clerk stenographer I @ \$160 a month as of May 23.

3. Change of Status

Barbara Mikez from switchboard operator I to clerk typist I @ \$150 a month as of May 1.

4. Resignations

Norma Felker, clerk typist I as of June 6.
Lois Piper, clerk stenographer I as of June 6.

5. Salary Adjustments

With one exception, all of the following have been employed a year or longer and have not received any salary increases during the past year. These changes are recommended in order that salary adjustments may be made so that there will be salaries of comparable nature in the various college offices.
Joyce Hale, clerk stenographer I from \$176 to \$185 as of June 1.

Beverly Hickey, clerk stenographer I from \$140 to \$150 as of June 1.

Joyce List, clerk stenographer I from \$140 to \$160 as of June 1.

Genevieve Johnson, clerk stenographer I from \$160 to \$170 as of June 1.

Margaret Mattox, clerk stenographer I from \$160 to \$170 as of June 1.

Mary Parisot, clerk stenographer I from \$160 to \$170 as of June 1.

Betty Baxter, clerk typist I from \$145 to \$150 as of June 1.

Donna Mae Emery, clerk typist I from \$170 to \$175 as of June 1.

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Margaret Harris, clerk typist I from \$147 to \$150 as of June 1.
Jeannine Suchomel, clerk typist I from \$140 to \$160 as of June 1.

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS—No report.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE

For the third consecutive year, the Northern Illinois State Teachers College has won the I.I.A.C. track championship. This is a distinct record since it is the first time that three consecutive championships have been won by any of the state colleges. This was only won through the excellent cooperation of all the students participating with Mr. Appell who is in charge of track.

A very successful pageant completed the official activities of the fifty year semi-centennial program. The program was well established and excellently presented and every one was pleased with it. Bleachers were set up to accommodate over 4,500 persons and they were overflowing. It has been estimated that at least 6,000 guests were here and some say that a maximum of 8,000 were present. The weather cooperated perfectly.

IX. MISCELLANEOUS

Budget Revision

I believe all the members of the Board will agree that President Adams was extremely conservative in setting up a budget for Northern Illinois State Teachers College for the years 1949-1951. Mr. Adams himself, said many times that the budget could take no "paring." We are sure that Mr. Adams' budget was based upon the fact that he contemplated no cuts in the appropriation. At the present time, the operating budget of Northern has been cut as follows:

\$125,000.00
83,883.00
<hr/>
\$208,883.00

This total reduction of almost \$210,000 is very similar to a picture of a ship that is slowly sinking. In other words, we had thrown practically everything overboard that was not fastened before the cut request received here May 27 (\$83,883). Previous to the request that we reduce our budget, we pointed out that our request for personal services appropriation did not provide for a general ten percent increase in salaries for non-faculty people and we therefore requested that our budget appropriation for personal services be increased \$40,000. This was based on pro-

posed legislation making a ten percent increase mandatory. The request was denied. For that reason, we feel that our budget has actually been reduced approximately \$250,000 instead of \$210,000. In order to take care of these reductions, Northern is planning to eliminate as follows:

1. Remodeling and redecorating

While we have not decided just exactly which areas will suffer, the walls and ceilings needing plaster will go unplastered and the rooms badly in need of painting, will go unpainted. All of this, of course, will contribute materially toward run down conditions on the campus at Northern. Similarly, the upkeep of the grounds at Northern will have to suffer. We have a beautiful campus and it should be kept attractive so that students becoming teachers will have surroundings befitting the profession. The above two statements signify that Northern will slip backward physically within the next two years in an area of the state that is noted for its up-to-date and modern teaching facilities.

2. Enrollment and Teaching Load

Northern is contemplating the possibility of its greatest enrollment because of the additional residence space available by the opening of Adams Hall. Our present faculty load in many cases is excessive and we have been doing our best to reduce it. We had hoped to be able to accomplish this, at least to a great extent, this autumn. At Northern we are facing an extremely serious situation as far as faculty-student-teaching hour load is concerned. Concrete proof of this was received by the college from Dr. Charles W. Hunt, secretary-treasurer of the American Association of Colleges for Teacher Education in a letter dated May 24. The postscript is quoted as follows: "Please note that the last annual report shows that you do not completely meet Standard V in that four members of your staff are teaching more than 18 hours." Briefly, we do not meet Standard V as set up by this Association. At the present time there is certainly a grave possibility of our meeting this even less adequately within the next two years.

3. Student Teaching

A good student teaching situation is the key to a successful teachers college. Since its origin, Northern has used the DeKalb school system. However, this system can not absorb all of the students that need student teaching. It has therefore been necessary for us to go to other towns so that our students could get practice teaching under adequate supervision or for us to enlarge our elementary school or erect a high school. Of course, off campus student teaching entails a great deal of money so far as travel is concerned. Our travel accounts must be cut to the bone and we feel that our student teaching will suffer as it is impossible for us to adequately supervise this program.

4. Library

All of us will agree that a good library is the heart of any college. The drastic cuts will have to be absorbed in part by cutting the amount of money given to the library. This is another way in which our program will be handicapped. Our library situation from the point of view of building, is extremely serious. It will be further complicated if we can not buy adequate materials to keep the library up to date.

5. Equipment and Commodities

For this last year, Northern has had practically no money to be allotted for equipment and commodities where the funds are to be used in the various departments. The implication is, of course, grave. With a bare minimum for the present and looking forward to the next two years of a similar nature, our department heads and faculty are truly discouraged. I hope it does not mean that we shall lose some of our best people.

6. Limited Enrollment

Everyone is well aware of the grave shortage of teachers. This shortage will no doubt continue and there is a good possibility of its becoming worse. Likewise, all are aware of some of the reasons for this shortage, not the least of which has been the inability of the state teachers colleges to turn out enough teachers. We simply do not have the capacity to be able to adequately house students, nor do we have the capacity to care for them in laboratories and classrooms. With the drastic cuts as indicated above, it would seem at the present time that the only course for Northern to follow is that of limiting the number of freshmen we will take each year. It is not our thought to limit them this autumn because we have already indicated to many that we would take any qualified high school seniors who could find a satisfactory room. However, it seems apparent now that in the autumn of 1950, we shall have to restrict the number of entering freshmen. This will not only mean fewer teachers available to the teaching profession, but it will also mean that we shall be doing our best to "hold the line" so far as the quality of our teachers is concerned. For a profession that is begging for teachers, to have a professional school for the preparation of them limiting the number that can be prepared because of lack of funds and space, is an extremely serious situation.

It is our hope that we have not bored you with the reading of the above statements. They are simply put in this report to show how serious is the situation at Northern. We do not intend this to reflect on any directly concerned with higher education in the State of Illinois.

X. SUMMARY. Action is requested on the following:

1. Acceptance of the resignations of Dr. Crowell and Dr. Wick as indicated.
2. Approval of the request of Miss Bena Peterson to retire in August, 1949.
3. Approval of the appointment of Mr. Charles Canon for the Elgin workshop.
4. Approval of the appointments of Dr. Harold Aikins and Miss Clyde Steen at the salaries indicated.
5. Approval of the change of status for Miss Florence Adolph and Mrs. Catherine Wilkening as indicated.
6. Approval of the new appointments, addition of Sonja Sepala, change of status, salary adjustments and resignations of the employees as listed.

Respectfully submitted,

LESLIE A. HOLMES, *President*

REPORT OF
SOUTHERN ILLINOIS UNIVERSITY
Meeting of the Teachers College Board
Normal, Illinois, June 6, 1949

To the Chairman and Members of the Teachers College Board:

The following report is submitted for Southern Illinois University:

I. STUDENTS

No report.

II. FACULTY

A. Retirements

Retirements, in accordance with the regulations of the Board and of the University Retirement System, are being recommended for the following:

1. Miss Elizabeth A. Cox, Assistant Professor of English, on June 15, 1949, after having served the University since 1920. Miss Cox will become 68 years of age on July 7, 1949.
2. Miss Lucy K. Woody, Professor and former Chairman of the Department of Home Economics, on September 1, 1949, after having served the University with increasing responsibilities since 1911. Miss Woody became 67 years of age on April 18, 1949, and wishes to retire.

Appropriate recognition of the service and valued contribution of the two retiring faculty members will be made soon.

B. Resignations.

1. Mrs. Pauline Willer Lander, Faculty Assistant in Physiology, resigned effective June 11, 1949. She and her husband are leaving Southern Illinois.
2. Mrs. Jane Neeley Snow, part-time Faculty Assistant supervising practice teachers in Home Economics at the Chester High School, resigned effective April 30, 1949.

C. New Appointments

1. Miss Esther V. Bennett has been appointed Faculty Assistant assigned to the University Museum at a monthly salary of \$250.00, effective July 1, 1949, on a twelve months a year basis. Miss Bennett has the Bachelor of Arts degree from the Woman's College of the University of North Carolina, and has taught at that school for four years.
2. Mrs. Betty L. Borella has been appointed Faculty Assistant assigned to Audio-Visual Aids Service at a monthly salary of \$240.00 for the period extending from June 15, 1949, through June 30, 1950. Mrs. Borella has the Bachelor of Science in Education from Southern, and has already worked for four years as a student assistant in this service.
3. Mrs. Mabel G. Bracewell has been appointed Faculty Assistant in Education at a monthly salary of \$250.00 for the period from June 13, 1949, through August 19, 1949. Mrs. Bracewell has her Bachelor of Education degree from Southern and her Master of Arts degree from the University of Michigan. She will assist in campus education workshops.
4. Dr. John R. Bucar was appointed Associate Professor of Physiology and Associate University Physician at a monthly salary of \$550.00, effective June 1, 1949, on a twelve-months a year basis. Dr. Bucar did his pre-medical study at the University of Pittsburgh and has his Doctor of Medicine degree from the Chicago Medical School.
5. Miss Carolyn Gassan has been appointed Instructor in the Allyn Training School at a monthly salary of \$425.00 effective September 12, 1949. Miss Gassan has the Bachelor of Arts degree from the University of Toledo and the Master of Fine Arts degree from the University of Iowa, and has had practical experience in the Toledo Museum of Art. She will serve as Art Supervisor.
6. Mr. William H. Harlan has been appointed Associate Professor of Sociology at a monthly salary of \$475.00, effective September 12, 1949. Mr. Harlan has the Bachelor of

Arts degree from Southwestern College and the Master of Arts degree from the University of Nebraska, and has done additional graduate study at the University of Nebraska and the University of Iowa. Mr. Harlan was a member of Southern's staff from 1946 to 1948. The past year he has been working toward his Doctor's degree at the University of Chicago, and his rank as Associate Professor is contingent upon his receiving that degree.

7. Mr. Paul Hunsinger has been appointed Instructor in Speech at a monthly salary of \$425.00, effective September 12, 1949, on a twelve-months a year basis. Mr. Hunsinger has the Bachelor of Arts degree from North Central College and the Master of Arts degree from Northwestern University, and has taught at North Central College, Morningside College, and Northwestern University.
8. Mr. Marvin E. Johnson has been appointed Instructor in Industrial Education at a monthly salary of \$390.00, effective September 12, 1949. Mr. Johnson has his Bachelor of Science in Education degree from Eastern Illinois State College and his Master of Science degree from the University of Illinois. He has taught at Southern during the past school year.
9. Dr. Harold M. Kaplan has been appointed Associate Professor of Physiology at a monthly salary of \$525.00, effective September 12, 1949. Dr. Kaplan has the Bachelor of Arts degree from Dartmouth College, and the Master of Arts and Doctor of Philosophy degrees from Harvard University. He has taught at Harvard University, Middlesex University, and the University of Massachusetts.
10. Mr. Willard D. Klimstra has been appointed Assistant Professor of Zoology at a monthly salary of \$400.00, effective September 12, 1949. Mr. Klimstra has the Bachelor of Arts degree from Maryville College and the Master of Science degree from Iowa State College. His rank of Assistant Professor is contingent upon his completing the Doctor's degree this summer.
11. Miss Florence Kutcosky was appointed Faculty Assistant and Assistant to the Registrar at a monthly salary of \$225.00, effective June 1, 1949, on a twelve months a year basis. Miss Kutcosky will receive the Bachelor of Science in Education degree from Southern in June, 1949.
12. Mr. William H. Lewis has been appointed Assistant Professor of Zoology at a monthly salary of \$400.00, effective September 12, 1949. Mr. Lewis has the Bachelor of Science degree from North Carolina State College and the Master of Science degree from Iowa State College. His rank of Assistant Professor is contingent upon his completing the Doctor's degree this summer.

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13. Mr. William H. Lucke has been appointed Assistant Professor of Physics at a monthly salary of \$475.00, effective September 12, 1949. Mr. Lucke has the Bachelor of Science degree from Hampden-Sydney College and the Master of Science degree from the University of Virginia. His rank of Assistant Professor is contingent upon his receiving the Doctor's degree.
14. Mr. Raymond S. Rainbow, Jr., has been appointed Instructor in English at a monthly salary of \$425.00, effective September 12, 1949. Mr. Rainbow has the Bachelor of Arts degree from Westminster College and the Master of Arts degree from the University of Chicago. He expects to complete all requirements for the Doctor's degree at the University of Chicago before September, 1949.
15. Miss Roberta Wheeler has been appointed Faculty Assistant in Physical Education for Women at a monthly salary of \$250.00 for the period from September 12, 1949, through June 10, 1950. Miss Wheeler will receive the Bachelor of Science in Education degree from Southern this summer.
16. Mr. Don Wille has been appointed Instructor in Health Education at a monthly salary of \$400.00 for the period extending from June 13, 1949, through August 19, 1949. Mr. Wille has the Bachelor of Science degree from Wayne University and the Master of Science degree from the University of Michigan. He will teach in off-campus health education workshops.
17. Dr. Henry L. Wilson has been appointed Associate Professor of English at a monthly salary of \$500.00, effective September 12, 1949. Dr. Wilson has the Bachelor of Arts degree from the State University of Iowa, the Master of Arts degree from the University of Colorado, and the Doctor of Philosophy degree from the State University of Iowa. He has taught at the State Universities of Colorado, Iowa, and Idaho, and at Purdue University, and Southern Illinois University.

D. Summer Appointments

The following have been appointed for the two months of the summer session extending from June 13, 1949, through August 5, 1949, at the ranks and monthly salaries indicated:

1. Miss Christina Aiassi, Instructor in University High School, \$335.00. Miss Aiassi has her Bachelor's degree from Southern and her Master's degree from the University of Illinois, and has had twenty-seven years of teaching experience in the Junior High School of Murphysboro, Illinois.
2. Mr. E. R. Buckman, Instructor in Speech, \$350.00. Mr. Buckman has his Bachelor's degree from Stanford Univer-

- sity and his Master's degree from Whittier College, and is at present a member of the faculty at Whittier College.
3. Dr. H. L. Deabler, Professor of Education, \$525.00. Dr. Deabler has his Doctor's degree from Boston University and has taught at the University of Minnesota and at North Central College, where he is now Acting Chairman of the Department of Psychology.
 4. Mr. Russell Deason, Instructor in University High School, \$400.00. Mr. Deason has his Bachelor's degree from Southern and his Master's degree from the University of Missouri. He has had fifteen years of teaching experience in high schools of Illinois, and at present is a teacher in the Lyons Township High School.
 5. Miss Mary Ellen Fink, Instructor in Education, \$350.00. Miss Fink has her Bachelor's degree from Carleton College and her Master's degree in Library Science from the University of Minnesota.
 6. Dr. Robert W. Haws, Assistant Professor of Industrial Education, \$450.00. Dr. Haws has his Master's and Doctor's degrees from Ohio State University, where he is now a member of the faculty.
 7. Mr. F. Morris Johnson, Instructor in Industrial Education, \$410.00. Mr. Johnson has his Bachelor's degree from the University of Wyoming and his Master's degree from Colorado State College. He taught at Southern last summer.
 8. Miss Thelma Anne Phillips, Instructor in University High School, \$335.00. Miss Phillips has her Bachelor's degree from Southern and her Master's degree from the University of Illinois. She has taught for the past eight years at the Centralia High School and Junior College, and at Southern last summer.
 9. Dr. Aulus Ward Saunders, Professor of Art, \$550.00. Dr. Saunders has his Bachelor's degree from Westminster College, his Master's degree from Washington University, and his Doctor's degree from the University of Iowa. He has taught at the Kansas Teachers College at Emporia, the Northeast Missouri State College, and the State Teachers College at Oswego, New York, where he is now a member of the faculty.
 10. Mr. David M. Stroup, Instructor in University High School, \$350.00. Mr. Stroup has his Master's degree from the University of Illinois, and has had previous experience as a practice supervisor at Southern.
 11. Dr. John W. Swackhamer, Assistant Professor of Economics, \$450.00. Dr. Swackhamer has his Bachelor's, Master's, and Doctor's degrees from the State University of

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Iowa. At present he is a member of the faculty at the State University of Iowa.

12. Miss Emma M. Welch, half-time Faculty Assistant in Foreign Languages, \$100.00. Miss Welch has her Bachelor's degree from Southern and will study part-time toward her Master's degree.
13. Dr. John J. Wuest, Assistant Professor of Government, \$475.00. Dr. Wuest has his Bachelor's and Master's degrees from the University of Southern California, and his Doctor's degree from the University of California at Los Angeles, and has taught at the latter University.

E. Reappointments

1. The following have been reappointed for the two months of the summer session extending from June 13, 1949, through August 5, 1949, at the ranks and monthly salaries indicated:
 - a. Mrs. Gladys Rice Clark, Instructor in Mathematics on a two-fifths time basis, \$124.00.
 - b. Mr. Jack Smith McCrary, Instructor in Sociology, \$350.00.
 - c. Mr. Albert Jene Shafter, Faculty Assistant in Sociology, \$180.00.
 - d. Mr. Julius Swayne, Faculty Assistant assigned to the University Museum, \$250.00.
2. Mr. Henry M. Borella has been reappointed Faculty Assistant in Physics at a monthly salary of \$250.00 for the period extending from September 12, 1949, through June 9, 1950.
3. Mrs. Edna Spires Travis has been reappointed Instructor of English at a monthly salary of \$360.00 for the nine months extending from September 12, 1949, through June 9, 1950. Of her salary of \$360.00, \$330.00 will be paid in cash and \$30.00 will be in maintenance at Anthony Hall, where she will serve as Assistant to the Director.
4. Mr. James J. Wilkinson has been reappointed Instructor in Physical Education for Men at a monthly salary of \$350.00, effective September 12, 1949.
5. Mrs. Ruth Bozarth Wood was reappointed Faculty Assistant in University High School at a monthly salary of \$225.00 for the period from June 1, 1949, through June 11, 1949. This is a short extension of Mrs. Wood's present appointment to enable her to complete the regular school year.

F. Leaves of Absence

1. Mr. Ledford J. Bischof, Instructor and Assistant to the Dean of Men, has been granted a leave of absence without

pay for the period extending from August 1, 1949, through June 30, 1950. This is an extension of a short leave already granted Mr. Bischof to do advanced study toward his doctorate.

2. Mr. Roye R. Bryant, Executive Assistant in Education and Administration, has been granted a leave of absence without pay for the period from June 18, 1949, through August 12, 1949. Mr. Bryant will pursue advanced study at Washington University.
3. Mr. Robert W. English, Assistant Professor of Industrial Education, has been granted a leave of absence without pay for the period extending from June 13, 1949, through August 6, 1949. Mr. English will continue his graduate studies.
4. Miss Ruth Haddock, Assistant Professor and Assistant to the Dean of Women, has been granted a leave of absence without pay for the period extending from June 15, 1949, through July 15, 1949, for the purpose of continuing her graduate studies.
5. Sabbatical Leave of Absence

In conformity with established regulations, a sabbatical leave for the school year extending from September 12, 1949, to June 9, 1950, inclusive, is recommended for Mrs. Mabel Sickman Lane, Instructor in University High School. Mrs. Lane joined our faculty in 1943 and has the Master of Science in Education degree from the University of Illinois. She plans advanced study toward the doctor's degree at Washington University.

G. Adjustment in Salary

An addition to salary during the month of June, 1949, in the amount of \$35.00 has been made for Mr. Hayward L. Wood, Faculty Assistant in Government, to compensate him for time lost as a student worker when he was shifted to the faculty payroll.

H. Salary Schedule

In view of the special needs of Southern Illinois University for building up a staff of University nature, and in order to compete with other schools that are developing comparable programs, we wish to obtain the consent of the Board to go above the ceilings in the present uniform salary schedule for certain new and replacement positions next biennium. We need to provide leadership in a number of important fields which should be manned in part by people who cannot be attracted within the limits of our present salary schedule. As an illustration of our difficulty, may we report that, according to an analysis of salaries in the Big Ten Schools made by

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Michigan State College, the average salary for professors on a nine-months basis is \$7537.

Within the framework of our proposed budget, we plan if possible to bring in a small number of highly qualified people, at the salaries needed to obtain them, so that we can provide leadership in the fields that are crucial in our immediate development. This will entail not an increase, but a slightly different distribution of monies budgeted to us for personal services, since the salaries paid to these highly qualified people can be offset by bringing in a number of replacements at lower ranks.

I. Payroll for 1949-50

We are submitting as supplemental to this report the nine and twelve months faculty administrative payrolls for 1949-50. We respectfully request approval of these payrolls, subject, of course, to the results of the legislative session. If alterations become necessary as a result of legislative action, we request approval of obtaining authorization for necessary changes through Southern's Advisory Committee.

III. OTHER SCHOOL EMPLOYEES

A. New Appointments

1. Mr. George Dotson was appointed to a temporary position as Carpenter at the prevailing rate of \$2.00 per hour for a 174 hour month. Mr. Dotson's appointment is to extend for seven months.
2. Mr. James H. Lewis was appointed Laborer (Maintenance) effective April 21, 1949, at a salary of \$150.00 per month. Mr. Lewis' appointment is to terminate seven months from the date of his appointment.
3. Mr. Eugene Pearson was appointed to the position of Laborer (Maintenance) on a seven months temporary appointment effective April 11, 1949. Mr. Pearson's rate of pay is \$150.00 per month.
4. Mr. Van H. Ragsdale assumed his duties as Laborer (Maintenance) on a seven months appointment effective April 18, 1949. Mr. Ragsdale's monthly rate of pay is \$150.00.
5. Mrs. Virginia E. Schneider was appointed to a new position as Clerk Typist I in the Cafeteria effective May 5, 1949. Mrs. Schneider's monthly salary is \$150.00.
6. Mr. Ralph H. Sitter was appointed to the new position of Plant Maintenance Engineer II at a monthly salary of \$425.00. Mr. Sitter assumed his duties effective May 1, 1949.
7. Mrs. Ethel Florence Smith was appointed to a new position as Domestic (Substitute) for the Residence Hall ef-

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fective May 1, 1949. Mrs. Smith will be on call to work from time to time and her pay will be based on a cash salary of \$130.00 with maintenance allowance of \$30.00.

8. Mr. Victor C. Stawarczik assumed his duties as a Painter on May 16, 1949. Mr. Stawarczik is paid at the prevailing rate of \$1.75 per hour for a 174 hour month.
9. Mr. Wayne Sutton was appointed to a temporary position as Janitor I in the Chautauqua Street Classrooms buildings. His monthly rate is \$165.00 and the effective date of his employment is May 16, 1949. This appointment is to terminate when the new power plant begins complete operation.

B. Replacements

1. Mr. Harry Fox assumed his duties as Laborer (Maintenance) at a monthly salary of \$150.00 effective May 9, 1949. Mr. Fox replaced Mr. Dennis P. Waugh, who resigned on January 29, 1949.
2. Mr. Robert Isham was appointed to the position of Watchman I at a monthly salary of \$175.00 effective May 5, 1949. Mr. Isham replaced Mr. Raymond E. McDonald who was discharged on March 31, 1949.
3. Mr. Norah Lewis was appointed Janitor I effective April 25, 1949 at a monthly salary of \$158.00. Mr. Lewis replaced Mr. Oscar B. Rawson, who resigned on December 12, 1948.
4. The appointment of Mrs. Wanda Lee McCauley as Clerk Stenographer I in the President's Office became effective May 1, 1949. Her salary is \$185.00 per month. Mrs. McCauley is the replacement for Mrs. Myrna Ragsdale, who resigned October 31, 1948.
5. Mr. J. A. Newberry assumed his duties as Watchman I on May 14, 1949 at a monthly rate of \$175.00. Mr. Newberry replaced Mr. Herman Bain, on leave of absence because of illness until February 1, 1950.

C. Change of Status

1. Miss Mary Janice Ferrill, formerly Clerk Stenographer I, was reclassified as Clerk Typist I effective May 1, 1949. This reclassification involves no change in salary.
2. Mr. Carl I. Hagler was reclassified from his Laborer (Maintenance) position to a Painter with the corresponding change in salary from \$175.00 per month to the prevailing rate for Painter, which is \$1.75 per hour for a 174 hour month.
3. The classification of Mrs. Wilma Nell Perry was changed from Clerk Stenographer I to Clerk Stenographer II effective May 1, 1949. Since Mrs. Perry assumed new duties

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as Secretary of the Business Manager, her salary was increased from \$185.00 to \$200.00 per month.

4. Mr. Reid Troutman was transferred from his position as Plant Maintenance Engineer I to a new position as Carpenter on May 1, 1949. The change in Mr. Troutman's status involved a difference in salary inasmuch as he was formerly paid at the rate of \$365.00 per month and is now to be paid at the union rate for Carpenter (\$2.00 per hour for a 174 hour month.)
5. The classification of Mr. Howard Wiggins was changed from Janitor III to Janitor I effective May 1, 1949, with a corresponding change in rate from \$208.00 to \$175.00 per month.

D. Retirement

Mr. John W. Thornton, Watchman II, in conformity with the regulations of the Retirement System, has requested to remain in service for another year beyond his regular retirement date of September 1, 1949. Because he continues in excellent health and is experienced in his work, we recommend that he be retained for the year 1949-50.

- E. Attached to this report as supplements are the non-academic employees' payrolls for the year 1949-50. No salaries are at present listed because of the uncertainties of pending legislation, but we request approval of the list of positions with present salaries together with such increases as are eventually provided for in the appropriation bills.

IV. ORGANIZATION

- A. The work in guidance and special education, which has hitherto been handled in the Department of Education, will hereafter be carried on in an independent department assigned to the College of Education, effective July 1, 1949. Dr. Marshall S. Hiskey, our present dean of Men, will serve as Professor of Guidance and Special Education and Chairman of this new Department. Dr. Hiskey is a qualified clinical psychologist, whose studies of handicapped children are nationally known. The special function of the Department of Guidance and Special Education will be to continue and improve our programs of training teachers in the use of standardized devices for measuring the abilities of students and of giving them proper guidance for the teaching of handicapped and exceptional children.
- B. At present all our work in psychology is given in the Department of Education, and the courses are listed as education courses. Beginning July 1, 1949, we desire to establish an independent Department of Psychology assigned to the College of Liberal Arts and Sciences.

The listing of psychology courses as education courses was appropriate when Southern was purely a teachers college, but in a university program the work in psychology as such is ordinarily distinguished from the work in education. Dean Lawson of our College of Education, Dean Rehn of our College of Vocations and Professions, and Dean Abbott of our College of Liberal Arts and Sciences have therefore concurred in recommending that Psychology now be given status as an independent department, in accordance with practices prevailing at most universities. The exact division of responsibility between the Department of Education and the Department of Psychology for the training of both prospective teachers and other students, will be worked out through consultations among the departments involved.

At present we have no one in mind as chairman for the Department of Psychology, but setting up the department now will enable it to receive consideration in our planning for the new biennium.

- C. In pursuance of the project of surveying our administrative and educational arrangements, reported in the May 6, 1949, report to the Board, we have had a visit from Dr. Arthur Jay Klein, who has consulted with our faculty Committee on the Study and Recommendation of University Procedures and with a number of other members of the faculty and administration.

Dr. Klein and Dean Harvey H. Davis, whom we mentioned in the previous report, will serve as co-directors of these surveys and will recommend to us assisting personnel who can advise us on special points. For the information of the Board, we list herewith the latest *Who's Who* data available on both Dean Davis and Dr. Klein:

DAVIS, Harvey Henry, educator; b. Corydon, Ia., Dec. 15, 1894 s. Winfield Scott and Ida Belle (McVay) D.; student Drake U., 1916-19, Ia. State Coll., summers 1919, 20; A.B., A.M., State U. of Ia., 1923, Ph.D., 1928; m. Frances Wadle, June 1, 1922; 1 son, Philip Wadle. Rural sch. teacher and supt. various towns in Ia., 1913-22; supt. schs., Carrollton, Ill., 1923-24; dir. div. of records and statistics, St. Louis (Mo.) Pub. Schs., 1923-28; auditor Ohio State Dept. of Edn. and asst. prof. sch. adminstrn., Ohio State U., 1928-31, asso. prof. sch. adminstrn., 1931-35, prof. edn. since 1935, chmn. dept. of education, 1937-42; vice-pres. since 1942; associate director project research in universities, U. S. Office of Education, 1936; research associate Am. Council Edn., 1937; participated in sch. surveys at Cleveland, O., and elsewhere. Served as color sergt. engrs., U. S. Army, 1918; part time consultant War Dept., 1943. Member American Assn. School Administrators, Am. Legion, Phi Delta Kappa. Mason. Contrb.

articles to ednl. jours. Home: 2029 W. Lane Ave., Columbus, O. (At present Executive Dean and Dean of the Graduate College, State University of Iowa, Iowa City, Iowa; Chairman of the Committee on Evaluation Procedures of the North Central Association of Colleges and Secondary Schools.)

KLEIN, Arthur Jay, educator; b. Sturgis, Mich., Dec. 10, 1884; s. John G. and Eva J. (McCrادت) K.; B.A., Wabash Coll., 1906, LL.D., 1932; B.D., magna cum laude, Union Theological Sem., 1909; M.A., Columbia, 1909, Ph.D., 1916; m. Marian Annis Smith, July 2, 1912. Instr. history, New York U., 1909-10, Coll. City of New York, 1910-15; head dept. of history and economics, Wheaton Coll., Norton, Mass., 1915-18; asst. dir. Service Bur., U. S. Com. on Pub. Information, Mar.-Oct. 1918; capt. A.G.D., in charge orgn. of War Dept. Pub. Information Services, at Washington, D. C., Oct. 1918-Jan. 1, 1919; asso. dir., Div. of Ednl. Extension, U. S. Bur. Edn., Jan.-June 1919; exec. sec. Nat. Univ. Extension Assn., 1919-20; executive of Research and Development Service, U. S. Army Education and Recreation Div., Camp Grant, Rockford, Ill., 1920-21; ednl. advisor U. S. Army Corr. Courses, on mil. subjects, 1921-24; lt. col. O.R.C., staff specialist on active duty in Edn. and Schools' Sect., Gen. Staff, U. S. Army, Sept. 1, 1924-Dec. 31, 1925; chief of Div. of Higher Edn., U. S. Bur. of Edn., 1926-30; dir. Survey of Land Grant Colls. and Univs. authorized by Congress; dir. survey of higher instns. Ore., and survey of pub. higher edn., Ark., U. S. Office of Edn.; mem. staff, survey of U. of Chicago, 1931-32; prof. of edn. Ohio State U., 1931-37, dean College of Edn. 1937-45, dean emeritus since 1945; asso. director Survey of Public Education in State of Wash., January-September 1946. Mem. Phi Beta Kappa. Presbyterian. Author: *Intolerance in the Reign of Elizabeth, Queen of England*, 1916. Report on Survey of Rutgers University; dir. and editor Survey of Negro Colleges and Universities. Editor: *Adventures in the Reconstruction of Education*, 1941. Has developed methods of training for reserve officers and other elements of civilian mil. forces of U. S. Home: 6064 Olentangy River Rd., Worthington, O. Address: Ohio State Univ., Columbus 10, O.

We also include quotations from a letter received from Dean Davis, date of April 18, 1949, indicating certain of his reactions to the University on the occasion of his recent visit:

"On the basis of my very interesting conferences with you and members of your staff, and upon the reading of the various documents which I carried away with me, I have the following comments to make preliminary to survey of your situation:

"1. I was very much pleased with the progress which you have already made, and with the ability and enthusiasm evident in those staff members whom I had the pleasure of meet-

ing. You are certainly making good progress toward making of Southern Illinois a university in fact, as well as in name.

"2. It seems evident that continuing participation of the staff in the survey will be not only very productive of better results, but also will assure that the conclusions and recommendations which are finally developed will be put into effect as rapidly as circumstances warrant.

"3. One of the most important problems will be that of continuing your revision of the administrative pattern of the university in its relation to other state offices, and other institutions, as well as to internal functioning. The true university must have a considerable degree of autonomy if it is to function effectively.

"4. You have made a good start toward the establishment of a true graduate college, but further steps must be taken to improve and extend the research program, and to establish rules and regulations for graduate work which are in line with the practices in the better colleges. The survey will, of course, give attention to this, and the good work already done will be exceedingly helpful.

"5. With respect to the student situation, several sorts of investigations will need to be continued or made where not already in progress:

- a. Careful estimates of prospective enrollment during the next biennium will be essential, as well as estimates to the probable distribution of this enrollment among colleges and departments. It will also be important to consider whether through a guidance program, or otherwise, effort should be made to modify the apparent distribution. For example, there may be more students at the present time electing business courses and fewer students electing elementary education than the demands of the respective fields would justify. There is also need to consider, as I know you are already doing, the long-term enrollment prospects in view of the statistics for your part of the state and, to some extent, immediately adjoining states.
- b. A careful study of your present administration and registration policies and practices will need to be made, and out of this study some recommendations as to future steps to be taken, as well as space and facilities to be provided for the registrar.
- c. Continued attention will need to be given to your program for the management of student activities and student counseling and recommendations developed as to the best type of organization.
- d. Student health and student housing and health service will also need continuing attention as to organization and type of service needed.

- e. Study of placement service will become increasingly important as positions are less easily filled. Separate consideration will need to be given and possibly separate organization considered for handling part-time work for students and full-time post graduate placement.
- f. The athletic program does not at present seem to present any very serious problems except those of facilities with which you are already working. However, some attention should be given to the matter in view of your prospective growth, both in size and importance.

"6. Careful consideration of the alumni association with respect to its effectiveness to the alumni and its relation to the university will need to be made. In view of your transition from a teachers' college to a university, this is somewhat more difficult than would ordinarily be the case.

"7. You have made excellent progress in your study of, and implementation of faculty procedures. Further joint consideration between the university staff and survey staff of such questions as appointment policies and practices, and promotion procedures and standards will be in order. Also, a very careful appraisal of your salary scale in view of the university status will be needed. Apparently your retirement plan is a good one, and your tenure rules and provision for sabbatical and other leaves are well stated and will not require much time, although some endorsement of them will no doubt be in place. Some careful thinking will need to be done, however, in regard to your faculty personnel records, committee assignments and other items which are minor as compared with those of appointment and promotion, but which still merit attention.

"8. Good progress is already being made on your curriculum revision, but a good deal of attention will need to be paid to the developments which may be in prospect in your College of Vocations and Professions. It is altogether probable that a study of your registration will confirm the opinions you already have that additional curricula in occupations should be added. Some further attention will need to be given to the institutional practices in the matter of initiating new courses and curricula, and amending existing ones."

V. CURRICULUM

A. Graduate School

1. The new courses for graduates only for the fall quarter of 1949, as approved by the Board's Graduate Studies Committee, are as follows:

Education 542—Practice in Projective Techniques and a Study of Personality Disorders

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Education 544—The Exceptional Child

Education 548—The Complete Program for Counseling and Guidance

Economics 501—Introduction to Mathematical Economics

Sociology 565—Social Movements

2. We respectfully request authorization to add graduate courses to the curriculum hereafter on the same basis as undergraduate courses; namely, immediately upon approval of the faculty and the local administration of Southern Illinois University. Our graduate program has now developed to a point where only a normal, steady expansion of curriculum need be anticipated; and our graduate faculty has shown excellent judgment and discretion in developing the Graduate School on a realistic and sensible basis. We, therefore, desire to adhere to the practice that prevails in most universities of leaving the determination of the graduate curriculum in the hands of the responsible faculty members.
3. Upon recommendation of the Graduate Studies Committee, we plan to establish graduate majors in Counseling and in Special Education, and we respectfully request approval of these curricula, which will be drawn from the offerings of the Departments of Education, Guidance and Special Education, and Psychology.
4. It is our intention to set up a conservation course for teachers at Giant City park in cooperation with the park authorities during the summer of 1950. The park is ideally located, not only to serve as a laboratory for the study of conservation, but also to provide enjoyable surroundings for the teachers who intend to take this work.

VI. BUILDINGS AND GROUNDS

- A. We wish to receive approval from the Board for naming our present stadium after the late William McAndrew, who for many years served with distinction as Chairman of the Physical Education Department and Director of Athletics at Southern Illinois University. We also wish it to be understood that if and when a more adequate stadium is built Mr. McAndrew's name is to be transferred to that structure.
- B. We respectfully request approval of the Board for changing the item in our request for building appropriations headed "Construction of Woman's Dormitory, Unit One" to "Construction of Dormitories." Because of the possibility that we may be able to enter into a program of construction of self-liquidating dormitories, it is desirable at this time to keep plans for new dormitories as flexible as possible.

VII. AUXILIARY ENTERPRISES

No Report

VIII. STUDENT LIFE

The spring term social calendar has been unusually full. Southern Acres, the Veterans Housing Project at Crab Orchard Lake, held its first "Open House" and dedicated a children's nursery, which is largely the work of the veterans themselves. Two special assemblies have been held. The first was to honor students with high scholarship and the second to recognize students outstanding in leadership and activities. The sororities and fraternities have held an annual Greek Week, and plans are now going forward for Senior Week just prior to graduation.

A rating sheet for student-rooming houses has been sent to householders in order that they may evaluate their own houses. Student employees and students participating in activities are also being rated, and the results will be entered in the permanent records in the offices of the student life deans.

IX. MISCELLANEOUS

A. Out-of-State Travel

We respectfully request the Board as a matter of policy to approve our use of out-of-State travel for members of our staff other than heads of divisions and departments. Occasionally a member of our regular instructional staff is asked to represent us or to read a paper at a national meeting outside of the State of Illinois, or to conduct business for the University. Furthermore, attendance at an occasional professional meeting contributes to the professional growth of our younger staff members who do not have administrative positions.

B. Southern Illinois University Foundation

The constitution of the Southern Illinois University Foundation provides that three directors shall be chosen from the membership of the Teachers College Board by such process as the Board itself may adopt. The following members of the Teachers College Board are now serving as directors: Mrs. Helen Rose Pegelow, General Robert W. Davis and Mr. Lindell W. Sturgis. Mrs. Pegelow's term expires in June, 1950, and General Davis' term expires in June, 1951, but Mr. Sturgis' term expires in June, 1949. We therefore wish to recommend to the Board the reappointment of Mr. Sturgis as a director of the Foundation, to serve until 1952.

C. Scholarships

At the May 6, 1949, meeting of the Board, approval was granted to support attempts by Southern to obtain through

the proper channels legislation which would authorize and legalize the Board's re-establishing of music scholarships and the granting of other scholarships at its discretion. Contingent upon the passage of this legislation, we wish to request the Board's approval of our granting thirty-five scholarships in music covering basic tuition for the academic year 1949-50, and ten scholarships covering tuition and all necessary fees for carefully selected group of not to exceed ten foreign students.

Our case for scholarships for foreign students was presented in the March 28, 1949, Report to the Board, and approved at that time.

D. Cooperation with Fish and Wildlife Service and with State Surveys

Following a series of conferences between representatives of Southern Illinois University and Mr. Eugene E. Crawford, representing the Fish and Wildlife Services of the U. S. Department of the Interior, plans are going forward for use by the University of facilities available in the Illinois Ordnance Plant area at Crab Orchard Lake and for certain cooperative projects with Fish and Wildlife and with the State Surveys. Southern already has a permit to enter and use the former administrative area of the Illinois Ordnance Plant, and is now under contract with the Federal Public Housing Authority to operate and maintain ninety-five apartments for married veterans in former administrative buildings. It is now planned to obtain a lease on this administrative area and some adjacent land at the earliest possible moment.

Another possibility is to obtain land and facilities near Little Grassy Lake for development by our Health Education, Business Administration, Home Economics, and Physical Education departments for use in training students in recreational supervision and in institutional management.

Just east of the administrative area there is also an orchard already planted with pecans, hickans, and old fruit trees. It may be possible for our Department of Agriculture to undertake here projects for the study of nut growing in Southern Illinois and for the restoration of old fruit orchards. There is also a farm at the northwest corner of the Ordnance Plant area nearest Carbondale which could be used as a laboratory in dairying and general farming.

It may be possible also to arrive at agreements with Fish and Wildlife to use sizeable tracts of land in the area for studies in forestry.

We hope to bind the curricular and instructional program of the University in with the work of the various State Surveys, and to that end we request the Board to go on record as encouraging the Surveys, when they construct buildings and

undertake projects in Southern Illinois to do so on land owned or used by Southern Illinois University and in collaboration with the appropriate departments of the University.

We also request approval of entering into long term leases with the Fish and Wildlife Service for the use of the tracts described above (at a probably nominal annual charge for each of \$1.00).

E. Scheduling of Income Fund Vouchers

For the past eighteen months we have been requested to list on all schedules of vouchers chargeable against the Income Fund—Educational Operations and the Income Fund—Auxiliary Enterprises a statement of receipts and disbursements applicable to the Income Fund. This statement must always show the balance at the beginning of the biennium, the total receipts and total disbursements from the beginning of the biennium to the current date of vouchering, and finally, the unexpended balance at the date of vouchering. Since a new statement of cash receipts and disbursements must be prepared every time a schedule is prepared, this usually means the preparation of approximately ten or more statements for every vouchering, inasmuch as the total expenditures change after each schedule is prepared.

We have objected to this scheduling procedure because it requires an unnecessary amount of work and results in a delay in the scheduling of vouchers chargeable against the Income Fund. The statement does not serve as a control of expenditures since the control of expenditures can only be initiated at the source before expenditures are actually made. Neither does the listing of the cash balance of the Income Fund indicate the condition of the Fund, since the condition of the Fund can only be determined by taking into consideration all outstanding contracts, orders, and requisitions.

Proper control of expenditures may be exercised expeditiously and simply by merely checking the amount of requisitions against the available balances disclosed on the Business Manager's Monthly Financial Reports submitted to the Department of Registration and Education. If requisitions are so checked, there will be no need of listing statements of receipts and disbursements on each voucher schedule and, inasmuch as such statements cannot and are not serving as a control of expenditures, we are requesting that the procedure be abolished.

F. Moving Expenses of New Faculty Members

We respectfully request approval of a policy of providing moving expenses for new members of the faculty-administrative staff, where such an inducement will enable us to attract highly qualified individuals.

Often the paying of moving expenses would enable us to bring people to the staff at a lower starting salary than otherwise and thus would result in an actual economy, since eventually the lower salary rate would much more than compensate for the monies spent for moving.

During this period of severe competition for qualified teachers in certain fields, we believe that this policy would pay for itself many times over in lower salaries and improved qualifications of staff.

Addendum to VI. BUILDINGS AND GROUNDS

Termination of Tenancy of Residence Property

A. L. Bradley, Tenant

Under date of February 9, 1949, a Notice of Termination of Tenancy effective May 31, 1949, was sent by registered mail to Arthur L. Bradley and Olive G. Bradley, tenants of the residence property located at 1008 South Thompson Street, Carbondale, Illinois, owned by the University. The tenants have not vacated the property and have expressed an opinion regarding the uncertainty of the date for vacating the property.

Inasmuch as the University urgently needs the property, we ask the Board at this time to request through the Director of the Department of Registration and Education action on the part of the Attorney General to obtain possession.

X. SUMMARY

It is respectfully requested that the following action be taken by the Teachers College Board:

- A. Approval of the retirement of Miss Elizabeth A. Cox and Miss Lucy K. Woody.
- B. Acceptance of the resignations of Mrs. Pauline Willer Lander and Mrs. Jane Neeley Snow.
- C. Approval of the following new appointments at salaries indicated in the report: Miss Esther V. Bennett, Mrs. Betty L. Borella, Mrs. Mabel G. Bracewell, Dr. John R. Bucar, Miss Carolyn Gassan, Mr. William H. Harlan, Mr. Paul Hunsinger, Mr. Marvin E. Johnson, Dr. Harold M. Kaplan, Mr. Willard D. Klimstra, Miss Florence Kutcosky, Mr. William H. Lewis, Mr. William H. Lucke, Mr. Raymond S. Rainbow, Jr., Miss Roberta Wheeler, Mr. Don Wille, Dr. Henry L. Wilson.
- D. Approval of the following appointments for the 1949 summer session at salaries indicated in the report: Miss Christina Aiassi, Mr. E. R. Buckman, Dr. H. L. Deabler, Mr. Russell Deason, Miss Mary Ellen Fink, Dr. Robert W. Haws, Mr. F. Morris Johnson, Miss Thelma Anne Phillips, Dr. Aulus Ward Saunders, Mr. David M. Stroup, Dr. John W. Swackhamer, Miss Emma M. Welch, Dr. John J. Wuest.

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- E. Approval of the following reappointments at salaries indicated in the report: Mrs. Gladys Rice Clark, Mr. Jack Smith McCrary, Mr. Albert Jene Shafter, Mr. Julius Swayne, Mr. Henry M. Borella, Mrs. Edna Spires Travis, Mr. James J. Wilkinson, Mrs. Ruth Bozarth Wood.
- F. Approval of leaves of absence without pay for Mr. Ledford J. Bischof, Mr. Roye R. Bryant, Mr. Robert W. English, Miss Ruth Haddock.
- G. Approval of sabbatical leave of absence for Mrs. Mabel Sickman Lane.
- H. Approval of adjustment in salary for Mr. Hayward L. Wood as indicated in the report.
- J. Approval of 1949-50 faculty-administrative payrolls appended hereto, and authorization for Southern's Advisory Committee to approve any changes in the payrolls made necessary by forthcoming legislative action.
- K. Approval of the employment at the salaries indicated in the report of Mr. George Dotson, Mr. James H. Lewis, Mr. Eugene Pearson, Mr. Van H. Ragsdale, Mrs. Virginia Schneider, Mr. Ralph H. Sitter, Mrs. Ethel Florence Smith, Mr. Victor C. Stawarczik, Mr. Wayne Sutton, Mr. Harry Fox, Mr. Robert Isham, Mr. Norah Lewis, Mrs. Wanda Lee McCauley, and Mr. J. A. Newberry.
- L. Approval of changes of status, as indicated in the report, for Miss Mary Janice Ferrill, Mr. Carl I. Hagler, Mrs. Wilma Nell Perry, Mr. Reid Troutman, Mr. Howard Wiggins.
- M. Approval of the retention of Mr. John W. Thornton for the year 1949-50.
- N. Approval of Lists of Regular Employees with Twelve-Months Salaries, plus increases to be authorized for 1949-50, payable from General Revenue Appropriations and from Income Fund-Auxiliary Enterprises respectively, as indicated in Payroll Supplements for 1949-50.
- O. Approval of the establishment of a separate Department of Guidance and Special Education assigned to the College of Education as indicated in the report.
- P. Approval of the establishment of a separate Department of Psychology assigned to the College of Liberal Arts and Sciences as indicated in the report.
- Q. Authorization to add graduate courses to the curriculum upon approval of the graduate faculty and local administration of Southern Illinois University.
- R. Approval of graduate majors in Counseling and Special Education.
- S. Approval of the naming of the present stadium and of a newer and more adequate stadium, if and when built, after the late William McAndrew.

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- T. Approval for changing the item in our request for building appropriations headed "Construction of Women's Dormitory, Unit One" to "Construction of Dormitories."
- U. Approval of use of out-of-State travel for members of our staff other than heads of divisions and departments.
- V. Reappointment of Mr. Lindell W. Sturgis as Director of the Southern Illinois Foundation to serve until June, 1952.
- W. Approval of thirty-five music scholarships and ten foreign students scholarships for 1949-50, contingent upon passage of enabling legislation.
- X. Support of requests to the various State Surveys to construct buildings and undertake projects on land owned or used by Southern Illinois University and in collaboration with the appropriate departments of the University.
- Y. Approval of our entering into long-term leases with the Fish and Wildlife Service for use of tracts in the Illinois Ordnance Plant area as described in the report.
- Z. Approval of abolishment of the procedure of listing on Vouchers Chargeable Against the Income Fund—Educational Operations and Income Fund—Auxiliary Enterprises statements of receipts and disbursements applicable to the Income Fund.
- AA. Approval of providing moving expenses for certain new members of the faculty-administrative staff.
- BB. Request through the Director of Registration and Education to the Attorney General to obtain possession of the University property at 1008 South Thompson Street from Arthur L. Bradley and Olive G. Bradley, tenants.

Respectfully submitted,

DELYTE W. MORRIS, *President*

PAY ROLL SUPPLEMENT A

List of Faculty with Nine-Months Salaries for 1949-50.
(Salaries Payable from General Revenue Appropriations)

PROFESSORS

Name and Academic Degree	Department	Salary Rate 1948-49	Salary Rate 1949-50
Lentz, E. G., A.M.....	University Professor	\$5,850.00	\$5,850.00
Lindgren, Carl C., Ph.D.....	*Microbiology	5,400.00	5,850.00
Neckers, James W., Ph.D.....	*Chemistry	5,310.00	5,850.00
Peacock, Vera L., Ph.D.....	*Foreign Languages	5,040.00	†2,925.00
Schneider, William B., Ph.D.....	*English	4,950.00	5,850.00
Scott, Jahn Winfield, Ph.D.....	*Business Administration..	5,310.00	5,850.00
Swartz, Willis G., Ph.D.....	*Government	5,400.00	5,850.00
Bicknell, W. C., Ph.D.....	*Industrial Education	5,040.00	5,805.00
Hinrichs, Marie A., Ph.D., M.D.,....	*Physiology	5,310.00	5,760.00
Hiskey, Marshall S., Ph.D.....	*Guidance and Special Education	4,950.00	5,760.00
Johnson, Joseph K., Ph.D.....	*Sociology	4,860.00	5,715.00
Talley, C. Horton, Ph.D.....	*Speech	4,950.00	5,715.00

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Name and Academic Degree	Department	Salary Rate 1948-49	Salary Rate 1949-50
Ragsdale, Ted R., Ph.D.	Education	4,950.00	5,670.00
VanLeuten, Kenneth A., Ph.D.	Chemistry	4,815.00	5,670.00
Briggs, Harold E., Ph.D.	*History	5,310.00	5,625.00
Maverick, Lewis A., Ph.D., Ed.D.	*Economics	5,310.00	5,625.00
Gersbacher, Willard M., Ph.D.	*Zoology	4,815.00	5,535.00
Thalman, W. A., Ph.D.	Education	4,950.00	5,535.00
Davies, Dorothy R., Ed.D.	*Physical Education for Women	4,590.00	5,445.00
Scott, Robert A., Ph.D.	Chemistry	4,815.00	5,445.00
— (Replacing Woody)	Home Economics	4,725.00	5,400.00
—	Education		5,400.00
—	Guidance and Special Education		5,400.00
—	*Practice Supervision		5,400.00
‡Welch, Walter B., Ph.D.	*Botany	4,590.00	5,355.00
Kesnar, Maurits, Ph.D.	*Music	5,040.00	5,310.00
Elliott, E. Eileen, Ed.D.	*Home Economics	4,410.00	5,265.00
Warren, Fount G., M.A.	*Education	4,725.00	5,265.00
Young, Otis B., Ph.D.	*Physics	4,725.00	5,220.00
Merwin, Bruce W., Ph.D.	Education	4,725.00	5,130.00
‡Muller, Robert H., Ph.D.	*Library	4,905.00	5,130.00
Phelps, William Neal, Ed.D.	Education	5,040.00	5,130.00
Schroeder, J. Henry, M.S.	Industrial Education	4,590.00	4,950.00

* Department Chairman or Director.

† Sabbatical Leave—nine months at half-pay.

‡ Recommended for promotion from Associate Professor.

ASSOCIATE PROFESSORS

Cunningham, Floyd F., Ph.D.	*Geography and Geology	\$4,500.00	\$5,175.00
Faner, Robert D., Ph.D.	English	4,590.00	5,175.00
Harris, Jesse, Ph.D.	English	4,590.00	†5,587.50
Klingberg, Frank L., Ph.D.	Government	4,680.00	5,175.00
McDaniel, W. C.	*Mathematics	4,500.00	5,175.00
Tudor, W. J., Ph.D.	Sociology	4,590.00	5,175.00
Martin, Glenn, M.A.	Physical Education for Men (Athletics)	4,950.00	5,130.00
Davis, J. Cary, Ph.D.	Foreign Languages	4,455.00	5,085.00
Hadley, Elbert H., Ph.D.	Chemistry	4,275.00	5,040.00
Winn, Georgia G., Ph.D.	English	4,275.00	5,040.00
Bosley, Howard E., D.Ed.	Education	4,410.00	4,995.00
Dykhous, Claude J.	Education	4,410.00	4,995.00
Bucar, John R., M.D.	Physiology		4,950.00
Neal, Charles D., D.Ed.	*Allyn Training School	4,050.00	4,950.00
Rodabaugh, Louis D., Ph.D.	Mathematics	4,410.00	4,950.00
Tucker, Lowell R., Ph.D.	*Agriculture	4,365.00	4,950.00
—	Philosophy		4,950.00
Coleman, Ernest C., Ph.D.	English	4,590.00	4,905.00
Foote, Charles L., Ph.D.	Zoology	4,050.00	4,905.00
McLeod, Archibald, Ph.D.	Speech	4,140.00	4,905.00
Randolph, Victor, Ph.D.	Education	4,410.00	4,860.00
Black, Amos, Ph.D.	Mathematics	3,960.00	4,815.00
Hartwig, Hellmut A., Ph.D.	Foreign Languages	4,050.00	4,815.00
Pitkin, William A., Ph.D.	History	4,500.00	4,815.00
Turner, Max W., Ph.D.	Government	4,050.00	4,815.00
Rafalko, Joseph S., Ph.D.	Zoology	4,500.00	4,770.00
DuFrain, Viola M., Ph.D.	Business Administration	4,365.00	4,725.00
Kaplan, Harold M., Ph.D.	Physiology		4,725.00
Morton, Ward M., Ph.D.	Government		4,725.00
Caldwell, Norman, Ph.D.	History	3,960.00	4,725.00
— (Replacing F. Foote, Swisher)	Microbiology	3,528.00	4,725.00
— (Replacing Kreher, McDonald, Ward)	Botany	4,140.00	4,725.00
— (Replacing Holtrop)	Industrial Education	4,050.00	4,725.00
— (Replacing Ablett, E. Cox)	Mathematics	4,680.00	4,725.00
— (Replacing L. Bosley, M. Bracewell, L. Eligor)	University High School Agriculture	4,365.00	4,725.00
—	Testing	3,667.50	4,725.00
Barry, M. Eileen, Ph.D.	Foreign Languages	4,095.00	4,680.00
— (Replacing Bitterman, Chapman)	Business Administration	4,140.00	4,680.00
Lingle, Leland P., M.A.	Physical Education for Men	4,275.00	4,590.00
Harris, Stanley E., Ph.D.	Geography and Geology		4,500.00
Wilson, Henry L., Ph.D.	English		4,500.00
Barbour, Frances, A.M.	English	3,870.00	4,455.00
Cherry, George L., Ph.D.	History	4,050.00	4,455.00

TEACHERS COLLEGE BOARD

Name and Academic Degree	Department	Salary Rate 1948-49	Salary Rate 1949-50
Neely, Julia, M.A.	English	4,050.00	4,455.00
Wakeland, Floyd V., M.M.	Music	4,050.00	4,455.00
Turner, Robert C., Ph.D.	English	4,230.00	4,410.00
Mott, Sina M., Ph.D.	Education	4,185.00	†2,182.50
(Replacing L. Brown, Borkon, Crawford)			
Bracewell, George, A.M.	Physics	4,005.00	4,365.00
Entsminger, Mary E., M.A.	Education	3,960.00	4,275.00
Harlan, William H., M.A.	Allyn Training School	3,915.00	4,275.00
McIntosh, David S., M.A.	Sociology	3,825.00	4,275.00
Stein, Hilda A., M.S.	Music	4,050.00	4,275.00
Wright, John I., A.M.	Zoology	4,005.00	4,275.00
Pierce, John M., A.M.	History	1,700.00	1,700.00
	Emeritus		

* Department Director, or Principal.

† Sabbatical Leave—nine months at half-pay.

ASSISTANT PROFESSORS

Fishback, Woodson W., Ph.D.	Education	\$4,500.00	\$4,500.00
Mees, John D., M.S.	*University High		
	High School	4,500.00	4,500.00
Robbins, Buren Calvin, M.A.	Speech		†3,000.00
Jordan, Roy Vail, M.A.	Education	4,275.00	4,455.00
Kaeiser, Margaret, Ph.D.	Botany	3,600.00	4,365.00
Morrison, Vernon G., M.A.	Economics	3,915.00	4,320.00
Lucke, William H., M.S.	Physics		4,275.00
Ogden, Susie E., A.M.	Business Administration	4,005.00	4,275.00
Babcock Gladys W., M.S.	Home Economics	†3,960.00	†4,140.00
Burns, Winifred, A.M.	English	3,825.00	4,230.00
English, Robert W., A.M.	Industrial Education	3,960.00	4,230.00
Matthies, William R., M.S.	Business Administration	4,050.00	4,230.00
Zimmerschied, Charlotte, A.M.	Physics	4,050.00	4,230.00
Hall, Dilla, S.M.	University High School	3,960.00	4,185.00
Ingli, Donald A., M.A.	*Audio-Visual Aids	3,870.00	4,185.00
Barber, J. Minnette, A.M.	English	4,050.00	4,140.00
Bach, E. Louise, A.M.	University High School	3,825.00	4,095.00
Holder, Lynn C., M.A.	Physical Education		
	for Men	3,870.00	4,095.00
Reed, Alex, M.S.	Agriculture	3,690.00	4,050.00
Stone, E. Opal M.S. in L.S.	Library	3,825.00	4,095.00
	Library		4,050.00
	Home Economics		4,050.00
Buboltz, Van A., M.A.	Business Administration	3,825.00	†2,002.50
Marberry, William M., A.M.	Botany	3,780.00	4,005.00
Price, Dalias A., A.M.	Geography & Geology	3,780.00	4,005.00
Shake, Shelby S., M.S.	University High School	3,780.00	4,005.00
Raut, Caroline, Ph.D.	Microbiology	3,600.00	4,005.00
Watkins, Ben P., M.A.	*Art	3,780.00	4,005.00
(Replacing Adams, Allen, Renfro, W. Troutman)			
Denny, Florence E., M.A.	Industrial Education	3,990.00	4,005.00
Garbutt, Cameron W., M.A.	Health Education	3,690.00	†1,980.00
Malone, Willis E., M.A.	Speech	3,780.00	3,960.00
Camp, George C., M.A.	Education	3,645.00	3,960.00
Clark, Marshall G., M.S.	English	3,825.00	3,915.00
Fulkerson, Elbert, A.M.	Agriculture	3,825.00	3,915.00
Krappe, Edith S., M.A.	University High School	3,555.00	3,870.00
Moe, Kate E., M.S.	Foreign Languages	\$	3,870.00
Neufeld, Anna K., M.S.	Music	3,780.00	3,870.00
Petroff, Louis, Ph.D.	Foreign Languages	3,690.00	3,870.00
Smith, Madeline, M.A.	Sociology	3,690.00	3,870.00
(Replacing Barron)			
Barnes, Mary Louise, M.S.	Foreign Languages	\$	3,870.00
Baxter, Joseph R., M.A.	Business Administration	3,330.00	3,825.00
Franklin, Cecil C., M.S.	Home Economics	3,510.00	3,825.00
	History	3,600.00	3,825.00
	*Physical Education		
	for Men	3,600.00	3,825.00
Morse, Richard L., M.M.	Music	3,600.00	3,825.00
Wharton, John S., M.M.	Music	3,465.00	3,825.00
Wright, Alice K., M.A.	Mathematics	3,600.00	3,825.00
Kerley, Ruby, A.M. in L.S.	Library	3,420.00	3,780.00
Krause, Annamarie E., M.S.	Geography & Geology	3,510.00	3,735.00
Rieke, Evelyn D., M.A., M.S.	University High School	3,420.00	3,735.00
Rogers, Ora D., A.M.	Allyn Training School	3,330.00	3,735.00
Farnham, Emily E., M.A.	Art	3,330.00	3,645.00
Lingle, Fred K., A.M.	English	3,150.00	3,645.00
(Replacing Hines)			
Etheridge, Frances D., M.A.	Music	3,465.00	3,645.00
	Physical Education		
	For Women		†1,800.00

PROCEEDINGS

Name and Academic Degree	Department	Salary Rate	Salary Rate
		1948-49	1949-50
Gibbons, M. Alberta, M.A.	University High School	3,465.00	3,600.00
Goodwin, Tina, M.A.	Allyn Training School	3,420.00	3,600.00
Haddock, Ruth, M.A.	Dean of Women's Office	3,375.00	3,600.00
Heicke, Dorothy E., A.M. in L.S.	Library	3,150.00	3,600.00
Klimstra, Willard D., M.A.	Zoology		3,600.00
Kite, Grace E., B.S. in L.S.	Library	3,150.00	3,600.00
Lewis, William M., M.S.	Zoology		3,600.00
Lynn, Thelma, M.S. in L.S.	Library	3,465.00	3,600.00
Muzzey, Dorothy, M.A.	Physical Education for Women	3,510.00	3,600.00
Pardee, Charles J., A.M.	History	3,285.00	3,600.00
Paterson, Charles, B.Ed.	University High School	3,285.00	3,600.00
Roach, Lulu D., Ph.D.	Art	3,510.00	3,600.00
Sanders, Marge T., A.M.	University High School	3,240.00	3,600.00
Shubert, M. Esther, M.S. in L.S.	Library	3,375.00	3,600.00
Smith, Gladys L., M.A.	University High School	3,285.00	3,600.00
Teel, Harley R., A.M.	University High School	3,285.00	3,600.00
Van Trump, Ruby, A.M.	Allyn Training School	3,465.00	3,600.00
Clark, Lulu R.	Emerita	1,240.00	1,240.00

* Department Chairman, Director, or Principal.

† Will begin service December 5, 1949.

‡ Does not include \$10.00 per month maintenance allowance.

¶ Sabbatical Leave—nine months at half-pay.

§ Leave without pay, 1948-49.

INSTRUCTORS

Gassan, Carolyn, M.F.A.	Allyn Training School	\$		\$3,825.00
Hunsinger, Paul, M.A.	Speech			3,825.00
Rainbow, Raymond S., Jr., M.A.	English			3,825.00
Mueller, Robert E.	Music	3,510.00		3,780.00
Stone, Hal, M.S.	Chemistry	3,465.00		3,735.00
Stehr, Jean, M.A.	Physical Education for Women	3,465.00		3,735.00
Allen, John W.	*Museum	3,375.00		3,645.00
Bridges, A. Frank, M.A.	Health Education	3,465.00		†1,822.50
Smith, Mae T., A.M.	English	3,465.00		3,645.00
Steffes, Robert A., M.S.	*Journalism	3,465.00		3,645.00
(Replacing R. Schwartz)	Government	3,420.00		3,600.00
Fligor, R. Jean, M.A.	University High School	3,420.00		†1,800.00
Wood, Eugene S., B.S.	University High School	3,150.00		3,600.00
(Replacing Jeannette	Speech	3,375.00		3,600.00
Neckers, E. Young)				
(Replacing C. Gross)	University High School	3,375.00		3,555.00
Johnson, Marvin E., M.S.	Industrial Education	3,015.00		3,510.00
Kohler, Richard C., A.M.	Industrial Education	3,240.00		3,510.00
Meehan, Elizabeth, M.A.	Allyn Training School	3,330.00		3,510.00
Phillips, Frances K., M.A.	Health Education	3,240.00		3,420.00
Treece, Madelyn S., M.A.	Allyn Training School	3,240.00		3,420.00
Fehrman, Benjamin C., B.S.	Agriculture			3,375.00
	Journalism			3,375.00
	Library			3,330.00
(Replacing Boatman)	*Health Education	3,240.00		3,330.00
Edwards, Troy W., M.S.	University High School	3,015.00		3,330.00
Freeberg, William, M.S.	Physical Education for Men	†		3,330.00
Lane, Mabel S., M.S.	University High School	3,015.00		†1,665.00
(Replacing W. Randle)	Veterans Guidance Center	3,240.00		3,330.00
(Replacing McCrary)	Sociology	3,150.00		3,330.00
Baker, Iris Beverly, M.S.	Economics	2,880.00		3,240.00
Ervin, Kenneth A., M.A.	Art	3,015.00		3,240.00
†Travis, Edna Spires, M. A.	English	\$2,880.00		\$2,970.00
Pitkin, Minnie Mae, M.S.	Personnel	2,925.00		3,240.00
Veogler, Helen M.	Music	3,060.00		3,240.00
Bimfohr, Oliver M., M.S.	Geography & Geology			3,150.00
Cavender, Thera, A.M.	Library	2,790.00		3,150.00
(Replacing G. Clark)	Mathematics	2,700.00		3,150.00
Cundall, Zella, A.B. in L.S.	Library	2,970.00		3,150.00
(Replacing Fildes)	Library	2,475.00		3,150.00
Hankla, Golda D., A.M.	Mathematics	2,700.00		3,150.00
Lockwood, Bonnie A., M.S. in Ed.	Library	2,700.00		3,150.00
Melvin, Mary Belle, B.S. in L.S.	University High School	2,880.00		3,150.00
(Replacing Rector)	Library	2,700.00		3,150.00
Spradling, Zita, M.S.	Testing	2,700.00		3,150.00
(Replacing Stahlheber)	University High School	2,970.00		3,150.00
Starck, Helen, M.S.	Foreign Languages	2,700.00		3,150.00
Stotlar, John W., M.S.	University High School	3,060.00		3,150.00

TEACHERS COLLEGE BOARD

Name and Academic Degree	Department	Salary Rate 1948-49	Salary Rate 1949-50
Stull, Marjorie W., B.S. in L.S.....	University High School....	2,700.00	3,150.00
Waters, Loraine, M.S.....	Library	2,790.00	3,150.00
Wilkinson, J. J., M.S.....	Museum	2,565.00	3,150.00
-----	Physical Education		
-----	for Men	3,150.00
----- (Replacing L. Bischof)....	Journalism	3,150.00
----- Replacing Spiller, Paris,	Dean of Men's Office.....	2,925.00	3,150.00
Vogt)	History	3,060.00	3,150.00
----- (Replacing Hoyle).....	Mathematics	2,475.00	3,150.00
King, Florence R.....	Emerita	1,200.00	1,200.00

* Department Chairman, or Director.

† Sabbatical Leave—nine months at half-pay.

‡ Leave without pay, 1948-49.

¶ Term appointment for nine months only.

§ Does not include maintenance allowance of \$30.00 per month.

FACULTY ASSISTANTS

Beltz, Dorothy Sager.....	Practice Supervision	*\$1,350.00	*\$1,890.00
----- (Replacing Reyes).....	Foreign Languages	*1,687.50	*1,890.00
Goetz, Helen, R.N.....	Health Service	†1,125.00	†1,260.00
----- (Replacing E. Bischof)....	English	†1,125.00	†1,260.00
Blackman, Maxine, B.A.....	Information Service	2,250.00	2,475.00
Lindegren, Gertrude.....	Biological Research	2,250.00	2,475.00
Manering, Naomi, R.N.....	Health Service	2,250.00	2,475.00
Melton, Norman Trotter, B.S. in Ed..	Registrar's Office	2,025.00	2,475.00
O'Brien, William E., B.S.....	Physical Education		
-----	for Men	2,250.00	2,475.00
Rafalko, Margaret M., B.Ed.....	Biological Research	2,250.00	2,475.00
Straker, Ruby, B.S. in Ed.....	Placements' Office	2,250.00	2,475.00
-----	University High School....	2,475.00
----- (Replacing M. M. Clark)...	English	2,250.00	2,475.00
----- (Replacing J. Gross).....	English	2,250.00	2,475.00
----- (Replacing Ivanuck).....	Physical Education		
-----	for Women	2,250.00	2,475.00
----- (Replacing Mazurek).....	Research	2,250.00	2,475.00
----- (Replacing Swayne).....	Museum	2,250.00	2,475.00
----- (Replacing Taylor).....	Allyn Training School....	2,250.00	2,475.00
Bennett, Esther V., B.A.....	Museum	2,250.00
‡Borella, Henry M., B.S.....	Physics	2,250.00	2,250.00
Bradley, Edna, R.N.....	Health Service	2,025.00	2,250.00
Eberhart, Sue Jackson.....	Registrar's Office	1,800.00	2,250.00
Murray, Earl, B.S. in Ed.....	Registrar's Office	2,025.00	2,250.00
Ott, Loretta Keough, B.S. in Ed....	Dean of Women's Office...	1,890.00	2,250.00
‡Wheeler, Roberta	Physical Education		
-----	for Women	2,250.00
----- (Replacing R. Wood).....	College of Education.....	2,025.00	2,250.00
----- (Replacing Aiassi, Ander-			
son, Bain, Bencini, Berrier, Bley-			
er, Brickey, B. Brown, J. Q.			
Clark, Collins)	Affiliated Schools	2,250.00	2,250.00
----- (Replacing Carter)	Affiliated Schools	2,250.00	2,250.00
----- (Replacing Correll, L.			
Davis, Dozier, Finley, Hastie,			
Hedges, Hoye, Hunter, Konya)....	Affiliated Schools	2,250.00	2,250.00
----- (Replacing Fox, Mayhew,			
Milosevich, Morin, G. Morris, M.			
Morris)	Affiliated Schools	2,160.00	2,250.00
----- (Replacing Trulove, Wil-			
helm, Newbern, Pepple, Reps,			
Stroup)	Affiliated Schools	2,160.00	2,250.00
Borella, Betty L., B.S. in Ed.....	Audio-Visual Aids	2,160.00
Baird, Vern, B.S.....	Biological Research	1,800.00	2,025.00
Kutcosky, Florence.....	Registrar's Office	2,025.00
Mezo, Jane Munn, R.N.....	Health Service	1,575.00	2,025.00
----- (Replacing Lander)	Health Service	1,575.00	2,025.00
----- (Replacing Moake)	English	† 810.00	† 990.00
----- (Replacing R. Pulliam)....	English	† 810.00	† 990.00
----- (Replacing Seibert)	English	† 810.00	† 990.00
----- (Replacing Shafter)	Sociology	† 810.00	† 990.00
----- (Replacing Todd)	English	† 810.00	† 990.00
----- (Replacing W. Holder)....	Government	† 900.00	† 990.00
----- (Replacing Wimberly)	Government	† 585.00	† 990.00
----- (Replacing H. Wood).....	Government	† 562.50	† 990.00
----- (Replacing Mulkin)	Information Service	† 810.00	† 990.00
----- (Replacing W. Price).....	Alumni Service	† 810.00	† 990.00
----- (Replacing Ashby)	Child Guidance Center.....	† 765.00	† 990.00

PROCEEDINGS

Name and Academic Degree	Department	Salary Rate 1948-49	Salary Rate 1949-50
— (Replacing R. Etheridge)	Dean of Men's Office	\$ 765.00	\$ 990.00
— (Replacing Evans)	Veterans Guidance Center	\$ 765.00	\$ 990.00
— (Replacing Springs)	Mathematics	\$ 900.00	\$ 990.00
—	Allyn Training School	\$	\$ 990.00
— (Replacing Barth)	Library	\$ 810.00	\$ 990.00
— (Replacing Ludwig)	University High School	\$ 810.00	\$ 990.00
— (Replacing W. McBride)	Health Education	\$ 765.00	\$ 990.00
— (Replacing Miller)	Allyn Training School	\$ 810.00	\$ 990.00
— (Replacing Pritchett)	English	\$ 405.00	\$ 445.00

* Three-fourths time.

† Half-time.

‡ Term appointment for nine months only.

¶ One-fourth time.

PAY ROLL SUPPLEMENT B

List of Administrative Personnel with Twelve-Months Salaries for 1949-50. (Salaries Payable from General Revenue Appropriations.)

Name and Academic Degree	Pay Roll Title	Salary Rate 1948-49	Salary Rate 1949-50
Morris, Delyte W., Ph.D.	President	\$10,000.00	\$10,000.00
Rehn, Henry J., Ph.D. (Dean, College of Vocations & Professions; Professor)	Ex. Ass't in Ed. & Adm.	7,500.00	7,920.00
Abbott, T. W., Ph.D. (Dean, College of Liberal Arts & Sciences; Professor of Chemistry)	Ex. Ass't in Ed. & Adm.	7,320.00	7,800.00
Lawson, Douglas E., Ph.D. (Dean, College of Education; Professor)	Ex. Ass't in Ed. & Adm.	7,140.00	7,800.00
Tenney, Charles D., Ph. D. (Administra- tive Assistant to the President; Pro- fessor of English & Philosophy)	Ex. Ass't in Ed. & Adm.	7,320.00	7,800.00
Miles, Edward V., Jr., M.A. (Business Manager; Associate Professor of Eco- nomics)	Ex. Ass't in Ed. & Adm.	6,900.00	7,500.00
Alexander, Orville, Ph.D. (Director, Alumni Services; Professor of Eco- nomics)	Ex. Ass't in Ed. & Adm.	6,420.00	7,080.00
Dey, Raymond H., M.A. (Director, Ex- tension and Adult Education & Place- ment Services)	Ex. Ass't in Ed. & Adm.	6,180.00	6,600.00
— (Dean of Men)	Ex. Ass't in Ed. & Adm.	6,600.00
Howe, W. A., M.S., (Director, Physical Plant; Instructor, Industrial Educa- tion)	Ex. Ass't in Ed. & Adm.	6,000.00	6,240.00
Shuman, Helen A., M. A. (Dean of Women, Associate Professor)	Ex. Ass't in Ed. & Adm.	5,760.00	6,000.00
Shank, Marjorie, A.M., (Registrar; As- sociate Professor of Geography & Geology)	Ex. Ass't in Ed. & Adm.	5,340.00	5,880.00
Drummond, Lorena, B.A., (Director, In- formation Service)	Ex. Ass't in Ed. & Adm.	5,220.00	5,580.00
Bryant, Royce R., M.A. (Field Represen- tative)	Ex. Ass't in Ed. & Adm.	5,040.00	5,760.00
Gallegly, Robert L., A.M. (Chief Ac- countant)	Ex. Ass't in Ed. & Adm.	4,440.00	5,280.00
Beach Cornelia L., B. Ed. (Purchasing Agent)	Ex. Ass't in Ed. & Adm.	4,200.00	4,680.00
Bulliam, Mabel (Director, Housing Serv- ice)	Ex. Ass't in Ed. & Adm.	4,140.00	4,500.00
Nelson, Lois H., B.S. in Ed. (Secretary to the President)	Ex. Ass't in Ed. & Adm.	3,840.00	4,320.00
— (Auditor)	Ex. Ass't in Ed. & Adm.	4,020.00
Crichton, Jane, B. Ed. (Assistant in Personnel)	Ex. Ass't in Ed. & Adm.	3,180.00	3,780.00
Enrietto, Marjory, B.S. in E. (Alumni Recorder)	Ex. Ass't in Ed. & Adm.	3,300.00	3,780.00

TEACHERS COLLEGE BOARD

PAY ROLL SUPPLEMENT C

List of Faculty with Salaries for Summer, 1949, Supplementing List in May 6, 1949, Report to the Board.

Name and Classification	Number of Weeks Em- ployed	June	July	August	September
Aiassi, Christina, Instructor.....	8	\$167.50	\$335.00	\$167.50	\$.....
Allen, John W., Instructor.....	10	405.00	405.00	202.50
Baird, Vern, Faculty Assistant.....	10	225.00	225.00	112.50
Beltz, Dorothy Sager, Faculty Assistant.....	10	210.00	210.00	105.00
Beimfohr, Oliver M., Instructor.....	2	175.00
Bennett, Esther V., Faculty Assistant.....	10	250.00	250.00	125.00
Blackman, Maxine H., Faculty Assistant.....	10	275.00	275.00	137.50
Boatman, Ralph H., Instructor.....	10	410.00	410.00
Borella, Betty L., Faculty Assistant.....	12	120.00	240.00	240.00	120.00
Bracewell, Mabel G., Faculty Assistant.....	10	125.00	250.00	250.00
Bradley, Edna, Faculty Assistant.....	10	250.00	250.00	125.00
Bucar, John R., Associate Professor.....	14	550.00	550.00	550.00	275.00
Buckman, E. R., Instructor.....	8	175.00	350.00	175.00
Cavender, Thera, Instructor.....	10	350.00	350.00	175.00
Clark, Gladys Rice, Instructor.....	8	*62.00	*124.00	*62.00
Clark, Marshall G., Assistant Professor.....	10	435.00	435.00	217.50
Cundall, Zella, Instructor.....	6	350.00	175.00
Deabler, H. L., Professor.....	8	262.50	525.00	262.50
Deason, Russell, Instructor.....	8	200.00	400.00	200.00
Eberhart, Sue Jackson, Faculty Assistant.....	10	250.00	250.00	125.00
Fehrman, Benjamin C., Instructor.....	6	375.00	187.50
Fink, Mary Ellen, Instructor.....	8	175.00	350.00	175.00
Haddock, Ruth, Assistant Professor.....	10	400.00	400.00	200.00
Haws, Robert W., Assistant Professor.....	8	225.00	450.00	225.00
Heicke, Dorothy E., Assistant Professor.....	6	400.00	200.00
Hinrichs, Marie A., Professor.....	10	640.00	640.00	320.00
Hiskey, Marshall S., Professor.....	8	640.00	640.00
Ingli, Donald A., Assistant Professor.....	10	465.00	465.00	232.50
Johnson, F. Morris, Instructor.....	8	205.00	410.00	205.00
Jordan, Roy Vail, Assistant Professor.....	10	485.00	485.00	242.50
Kerley, Ruby, Assistant Professor.....	10	420.00	420.00	210.00
Kutcosky, Florence, Faculty Assistant.....	14	225.00	225.00	225.00	112.50
Lentz, E. G., Professor.....	10	650.00	650.00	325.00
Lindegren, Carl C., Professor.....	10	650.00	650.00	325.00
Lindegren, Gertrude, Faculty Assistant.....	10	275.00	275.00	137.50
Lockwood, Bonnie A., Instructor.....	4	175.00	175.00
Lynn, Thelma, Assistant Professor.....	10	400.00	400.00	200.00
Manering, Naomi, Faculty Assistant.....	10	275.00	275.00	137.50
Martin, Glenn, Associate Professor.....	10	570.00	570.00	285.00
McCrary, Jack Smith, Instructor.....	8	175.00	350.00	175.00
Mees, John D., Assistant Professor.....	10	500.00	500.00	250.00
Melton, Norma Trotter, Faculty Assistant.....	10	275.00	275.00	137.50
Murray, Earl W., Faculty Assistant.....	10	250.00	250.00	125.00
Neal, Charles D., Associate Professor.....	2	275.00
Ott, Loretta Keough, Faculty Assistant.....	10	250.00	250.00	125.00
Phelps, William Neal, Professor.....	1-2/5	196.00
Phillips, Thelma Anne, Instructor.....	8	167.50	335.00	167.50
Pitkin, Minnie Mae, Instructor.....	10	360.00	360.00	180.00
Rafalko, Margaret M., Faculty Assistant.....	10	275.00	275.00	137.50
Ragsdale, Ted R., Professor.....	6	550.00	225.00
Raut, Caroline, Assistant Professor.....	10	445.00	445.00	222.50
Reed, Alex, Assistant Professor.....	10	450.00	450.00	225.00
Saunders, Aulus W., Professor.....	8	275.00	550.00	275.00
Shafer, Albert Jene, Faculty Assistant.....	8	90.00	180.00	90.00
Shubert, M. Esther, Assistant Professor.....	10	400.00	400.00	200.00
Stone, E. Opal, Assistant Professor.....	10	455.00	455.00	227.50
Straker, Ruby, Faculty Assistant.....	10	275.00	275.00	137.50
Stroup, David M., Instructor.....	8	175.00	350.00	175.00
Swackhamer, John W., Assistant Professor.....	8	650.00	650.00	325.00
Swartz, Willis G., Professor.....	10	650.00	650.00	325.00
Swayne, Julius, Faculty Assistant.....	8	125.00	250.00	125.00
Tucker, Lowell R., Associate Professor.....	10	550.00	550.00	275.00
Wille, Don, Instructor.....	10	200.00	400.00	400.00
Welch, Emma M., Faculty Assistant.....	8	50.00	100.00	50.00
Wood, Eugene S., Instructor.....	10	400.00	400.00	200.00
Wuest, John J., Assistant Professor.....	8	237.00	475.00	237.50

* Two-fifths time.

PROCEEDINGS

PAY ROLL SUPPLEMENT D

List of Regular Employees with Twelve-Months Salaries for 1949-50.
(Salaries Payable from General Revenue Appropriations)

Name	OFFICE Classification	Salary Rate	Salary Rate
		1948-49	1949-50
Adams, Francis Warren	Duplicating Machine Supervisor		\$3,000.00
Etherton, Lucile H.	Clerk III		2,940.00
Doolin, M. Fidella	Account Clerk		2,460.00
Cooper, Juanita Elizabeth	Clerk Stenographer II		2,220.00
Perry, Wilma Nell	Clerk Stenographer II		2,220.00
Carter, Allyn W.	Clerk Stenographer II		2,160.00
	Clerk Stenographer II		2,100.00
	Clerk Stenographer II		1,980.00
Brummet, Ruth	Clerk Typist II		2,220.00
Keough, Rosemary	Clerk Typist II		2,100.00
Allen, Margaret	Clerk Typist II		2,040.00
Hart, Lucille	Clerk Typist II		2,040.00
	Clerk Typist II		1,920.00
Trobaugh, Gus	Storekeeper I		2,292.00
George, Homer A.	Laboratory Technician I		2,160.00
	Stores Clerk		2,100.00
Ludwig, Victoria E.	Bookkeeping Machine Oper. I.		2,220.00
	Bookkeeping Machine Oper. I.		1,800.00
Austin, Mabel	Clerk Stenographer I.		2,220.00
Eastman, Margaret McGregor	Clerk Stenographer I.		2,220.00
McCauley, Wanda Lee	Clerk Stenographer I.		2,220.00
Karnes, Virginia	Clerk Stenographer I.		2,160.00
Ashby, Earlene Johnson	Clerk Stenographer I.		2,100.00
Davis, Audrey J.	Clerk Stenographer I.		2,100.00
	Clerk Stenographer I.		2,100.00
Crouch, Helen June	Clerk Stenographer I.		1,920.00
	Clerk Stenographer I.		1,800.00
Mescher, Lois Catherine	Clerk Stenographer I.		1,740.00
	Clerk Stenographer I.		1,680.00
	Clerk Stenographer I.		1,680.00
	Clerk Stenographer I.		1,680.00
Ferrill, Janice	Clerk Typist I.		2,100.00
Killingsworth, Dolores L.	Clerk Typist I.		2,100.00
White, Myrtle	Clerk Typist I.		1,860.00
Jung, Vernice B.	Clerk Typist I.		1,800.00
Taylor, Marilyn H.	Clerk Typist I.		1,620.00
	Clerk Typist I.		1,500.00
	Clerk Typist I.		1,500.00
	Clerk Typist I.		1,500.00
	Clerk Typist I.		1,500.00
	Clerk Typist I.		1,500.00
Jarrett, Hazel M.	Clerk I		2,100.00
Hunter, Dorothy L.	Clerk I		2,040.00
	Switchboard Operator I.		1,500.00
	Switchboard Operator I.		1,500.00

JANITORIAL

Widdows, Joe	Building & Grounds Sup't.	\$3,660.00
	Janitor III	2,280.00
Knight, Ira Dennie	Janitor I	2,100.00
Loveall, Guy	Janitor I	2,100.00
Wiggins, Howard Arthur	Janitor I	2,100.00
Evans, Charles R.	Janitor I	2,040.00
Briggs, George O.	Janitor I	1,980.00
King, Thomas J.	Janitor I	1,980.00
Lantrip, Charles E.	Janitor I	1,980.00
Sutton, Wayne	Janitor I	1,980.00
	Janitor I	1,980.00
Anderson, William J.	Janitor I	1,896.00
Clutts, Dennis	Janitor I	1,896.00
Jamison, James	Janitor I	1,896.00
Lewis, Norah	Janitor I	1,896.00
Pollard, Calvin Ramey	Janitor I	1,896.00
Valentine, Columbus	Janitor I	1,896.00
Beggs, Elsie	Domestic	1,848.00
Crossland, Thelbert E.	Janitor I	1,800.00
Lingle, Cloman	Janitor I	1,800.00
Valentine, Ima Mae	Domestic	1,776.00

TEACHERS COLLEGE BOARD

HEATING Plant Maintenance

Name	Classification	Salary Rate 1948-49	Salary Rate 1949-50
Sitter, Ralph H.	Engineer II	\$5,100.00	
North, T. H.	Stationary Fireman	2,880.00	
Hamilton, Andrew C.	Stationary Fireman	2,796.00	
Miller, Fred	Stationary Fireman	2,796.00	
Thomas, Joe	Stationary Fireman	2,796.00	
Entsminger, H. E.	Stationary Fireman	2,580.00	
Harris, Lee C.	Stationary Fireman	2,580.00	
Lewis, Hiram	Stationary Fireman	2,496.00	
Rogers, V. H.	Stationary Fireman	2,496.00	
Freeman, Cliff	Stationary Fireman	2,400.00	
Merkel, Charlie C.	Laborer (Maintenance)	1,896.00	
Westley, George	Laborer (Maintenance)	1,896.00	
Williams, James	Laborer (Maintenance)	1,896.00	

MAINTENANCE

Betts, Charles L.	Plumber	\$4,698.00
Loy, Charles E.	Plumber	4,698.00
Marten, W. E.	Plumber	4,698.00
Michael, H. A.	Plumber	4,698.00
McCormick, Clyde L.	Electrician	4,280.40
Renner, Henry J.	Electrician	4,280.40
Weber, Rudolph William	Electrician	4,280.40
Schwegman, Virgil	Carpenter Foreman	4,698.00
Hogue, Robert	Carpenter Foreman	4,698.00
Dotson, George E.	Carpenter	4,176.00
Hagler, Ned J.	Carpenter	4,176.00
Kinsey, Carl B.	Carpenter	4,176.00
McIntosh, Wm. Vernell	Carpenter	4,176.00
Miller, Otis H.	Carpenter	4,176.00
Presley, Robert Wayne	Carpenter	4,176.00
Ross, Arthur L.	Carpenter	4,176.00
Smith, Robert E.	Carpenter	4,176.00
Troutman, Reid	Carpenter	4,176.00
Cogdill, Lee V.	Painter	3,654.00
Gamble, Roy C.	Painter	3,654.00
Hagler, Carl I.	Painter	3,654.00
Harris, Guy R.	Painter	3,654.00
Stawarczik, Victor C.	Painter	3,654.00
_____	Painter	3,654.00
_____	Painter	3,654.00
_____	Painter	3,654.00
_____	Painter	3,654.00
_____	Painter	3,654.00
_____	Painter	3,654.00
_____	Painter	3,654.00
_____	Bricklayer	6,264.00
_____	Trades Helper (for Bricklayer)	2,714.00

GROUNDS

Carter, Ralph Hale	Florist I	\$2,436.00
McNeill, Lee	Grounds Foreman	2,376.00
Nelson, Leroy	Laborer (Maintenance)	2,100.00
McCutcheon, Edward	Laborer (Maintenance)	2,028.00
Alexander, Raymond B.	Laborer (Maintenance)	1,896.00
Cundiff, Lenvill	Laborer (Maintenance)	1,896.00
Green, Vernor L.	Laborer (Maintenance)	1,896.00
Hale, James Roy	Laborer (Maintenance)	1,896.00
Hall, Villa	Laborer (Maintenance)	1,896.00
McCallister, William	Laborer (Maintenance)	1,896.00
Taylor, Jettie	Laborer (Maintenance)	1,896.00
Alexander, Earl	Laborer (Maintenance)	1,800.00
Crowell, Donald	Laborer (Maintenance)	1,800.00
Fox, Harry	Laborer (Maintenance)	1,800.00
Lewis, James H.	Laborer (Maintenance)	1,800.00
Pearson, Eugene	Laborer (Maintenance)	1,800.00
Ragsdale, Van H.	Laborer (Maintenance)	1,800.00
_____	Laborer (Maintenance)	1,800.00

POLICE

Thorton, John W.	Watchman II	\$2,277.00
*Bain, Herman	Watchman I	2,100.00

PROCEEDINGS

Name	Classification	Salary Rate 1948-49	Salary Rate 1949-50
Isham, Robert	Watchman I	\$2,100.00	
Cox, Raymond E.	Watchman I	1,980.00	
Fraser, F. H.	Watchman I	1,896.00	
Hammock, Charlie C.	Watchman I	1,896.00	
Turner, William Lenard	Watchman I	1,896.00	
Brookshire, Earl L.	Watchman I	1,848.00	
Metcalf, Rolland R.	Watchman I	1,800.00	

FARM

Peithman, Irvin M.	Head Farmer	\$3,660.00
	General Farmer	2,700.00
Hamilton, Delbert Lindsay	Garden Farmer	2,400.00

* On leave of absence ; replaced by Newberry, J. A.

PAY ROLL SUPPLEMENT E

List of Administrative Personnel with Twelve-Months
Salaries for 1949-50. (Salaries Payable from
Income Fund—Auxiliary Enterprises)

Name and Academic Degree	Pay Roll Title	Salary Rate 1948-49	Salary Rate 1949-50
Ernest R. Wolf (Supervisor, Veterans Housing Projects)	Ex. Ass't in Ed. & Adm.	\$4,800.00	\$5,040.00
Maxine Vogely, M. A. (Director, Anthony Hall)	Ex. Ass't in Ed. & Adm.	*3,990.00	*4,320.00
Carl Trobaugh, B. S. (Manager, store)	Ex. Ass't in Ed. & Adm.	3,300.00	3,600.00

* Does not include Maintenance Allowance of \$30.00 per month.

PAY ROLL SUPPLEMENT F

List of Employees with Twelve-Months Salaries for 1949-50.
(Salaries Payable from Income Fund—Auxiliary Enterprises)

OFFICE

Name	Classification	Salary Rate 1948-49	Salary Rate 1949-50
Ramsey, Jo Ann	Clerk Typist I	\$1,800.00	
Schneider, Virginia E.	Clerk Typist I	1,800.00	

FOOD SERVICE

Windate, Lyda	Food Service Supervisor	\$2,760.00*
Bowers, Frances	Cook I	1,980.00†
Foster, Verla R.	Cook I	1,980.00†
Rentfro, Bertha	Cook I	1,980.00†
Baggett, Edith	Cook I	1,920.00†
Allmon, Pearl Rushing	Cook I	1,860.00†
Bain, Mamie	Cook I	1,740.00†
Richardson, Ressie W.	Cook I	1,680.00†
Fulgham, Cora	Domestic	1,560.00‡
Mendenall, Marie	Domestic	1,680.00†
Throgmorton, Grace	Domestic	1,680.00†

JANITORIAL

Allen, Jesse	Janitor I	\$2,100.00
Donaby, George	Janitor I	1,656.00†

* Does not include Maintenance Allowance of \$10.00 per month.

† Does not include Maintenance Allowance of \$20.00 per month.

‡ Does not include Maintenance Allowance of \$30.00 per month.

